

1. PAYER INFORMATION

Primary Guardian's First Name: _____ Last Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-mail Address: _____

Emergency Contact Name/Phone: _____ Primary Guardian's Birthday (mm/dd/yyyy): _____

 Special Accommodations (check if needed) See "Statement of Accessibility" on the reverse side of this form

 I have read and fully understand the policies and the Carmel Clay Parks & Recreation Waiver and Release on the reverse side of this form. I understand my signature, or my primary guardian's signature if I'm under 18, is required to take part in Carmel Clay Parks & Recreation programs.

Signature: _____ Date: _____

2. PARTICIPANT INFORMATION

PASSHOLDERS IN HOUSEHOLD

PARTICIPANT'S NAME (FIRST & LAST)	BIRTHDATE (mm/dd/yyyy)	GENDER	PASS TYPE	PASS FEE
	/ /			
	/ /			
	/ /			
	/ /			
	/ /			
	/ /			

TOTAL AMOUNT PAID \$ _____

3. PAYMENT INFORMATION

1 One-Time Payment

Amount paid today: \$ _____

 Cash (drop-off only)

 Check # _____
 (Payable to Carmel Clay Parks & Recreation)

 VISA or MasterCard (complete box below)

 American Express (complete box below)

2 Auto Monthly Payment (15th of every month)

(First month paid at time of purchase; automatic payment required for future payments)

Amount of monthly payment: \$ _____

 Payment Method: VISA/MasterCard American Express Check/Savings Debit

First month payment made today by:

 Cash Check VISA/MasterCard American Express

* Complete appropriate boxes below

Initial: _____ By completing a box below, I authorize Carmel Clay Parks & Recreation to process the payment(s) indicated for my Pass(es) to the Monon Community Center. The Auto Monthly payment option is to remain in full effect until either the account holder or Carmel Clay Parks & Recreation cancel it with at least 7 days prior notice to the next payment date.

Credit/Debit Card Information

Account #: _____ Exp. Date (mm/yy): _____ Billing Zip Code: _____

Cardholder Name (Please print): _____ Authorized Signature: _____

Checking/Savings/Debit Information - voided check or verification from financial institution must be attached

Financial Institution: _____ Routing #: _____ Account #: _____

Name on Account: _____ Authorized Signature: _____

4. WAIVER AND RELEASE

On my behalf and on behalf of my heirs and assigns, I HEREBY RELEASE, WAIVE, DISCHARGE, COVENANT NOT TO SUE AND AGREE TO HOLD HARMLESS THE CARMEL/CLAY BOARD OF PARKS AND RECREATION, THE CARMEL CLAY PARKS & RECREATION DEPARTMENT, CITY OF CARMEL, CLAY TOWNSHIP, ITS AND THEIR OFFICIALS, OFFICERS, MEMBERS, INDEPENDENT CONTRACTORS, EMPLOYEES AND VOLUNTEERS (the "Releasees"), from any and all claims or liability for personal injury or property damage my child and/or I may cause or suffer directly or indirectly arising out of or relating in any respect to participation in a program, event, service or facility provided by or made available through the Carmel Clay Parks & Recreation Department. This waiver and release of all claims, demands, actions, and liability shall include, without limitations, any injury, damage or loss to person or property which may be (a) caused by any act, or failure to act, by Releasees even if said injury, damage or loss results from the negligence of any or all of the above-identified Releasees or (b) sustained by me during and/or at the Carmel Clay Parks & Recreation program, event, service or facility in which and/or my child participate(s).

Photo & Video Policy: Photos and video are periodically taken of participants in a class, during a special event or at Carmel Clay parks and facilities. Please be aware that these photos and video footage are for the Carmel Clay Parks & Recreation Department's use only and may be used in the Department's publications and website. All photos are the property of the Carmel Clay Board of Parks & Recreation. For more information, please contact the Marketing Manager at 317.573.4020 or llabas@carmelclayparks.com.

Statement of Accessibility: The Carmel Clay Parks & Recreation Department encourages participation by everyone! If you or a family member have special needs and would like to participate in a program or use a facility, we will happy to make reasonable accommodations to meet your needs. Please indicate on the registration form if any accommodations are needed for successful inclusion into a program or service in accordance with the American with Disabilities Act.

Code of Conduct: All users of facilities are expected to exhibit appropriate behavior at all times will participating, spectating or attending any program, event, service and/or facility provided by the Carmel Clay Parks & Recreation Department. This includes in programs, events, services or facilities that may or may not require an admission fee, spectating at athletic events, concerts or attending special events. The following guidelines are designed to provide safe and enjoyable facilities for all users. Users shall:

- Show respect to all users and facility staff/supervisors.
- Take direction from facility staff/supervisors.
- Refrain from using abusive or foul language.
- Refrain from causing bodily harm to self, other users or facility staff/supervisors.
- Refrain from damaging equipment, supplies and facilities.

A written or verbal warning shall be given to users/spectators if the Code of Conduct rules have been violated. If there is a second occurrence, users/spectators shall be withdrawn from the facility without a refund.

Monon Center Pass

Provides unlimited access during regular hours of operation to the Waterpark, Indoor Aquatics, Fitness Center, Track, Gymnasium during open gym times, KidZone (childcare). The Monon Household Pass also includes unlimited participation in group fitness programs (excluding Zumba and Beginning Tai Chi). Passes do not include participation in swim lessons and structured recreation or sports programs. The Monon Pass is available for purchase at an annual or monthly rate.

Aquatics/Gymnasium Pass

Provides unlimited access during regular hours of operation to the Waterpark, Indoor Aquatics or Gymnasium. Passes do not cover admission into the Fitness Center, Track, KidZone (childcare) or participation in group fitness programs, swim lessons and structured recreation or sports programs. The Aquatics/Gymnasium Pass is available for purchase at an annual or monthly rate.

Fitness Pass

Provides unlimited access during regular hours of operation to the Fitness Center and Track. Passes do not cover admission into the Waterpark, Indoor Aquatics, Gymnasium, KidZone (childcare) or participation in group fitness programs, swim lessons and structured recreation or sports programs. The Fitness Pass is available for purchase at an annual or monthly rate.

KidZone (childcare) Pass

KidZone (childcare) is available to children ages six months to ten years for up to a maximum of two hours per visit. Parent/guardian must remain in the Monon Community Center during the time of visit. Reservations are recommended; drop-ins will be accommodated on a first-come, first-served basis as long as staff-to-child ratios remain within 1:12 guidelines.

Aquatics Seasonal Pass

The Aquatics Seasonal Pass is available for seasonal purchase (Memorial Day weekend through Labor Day).

Monthly Payment Plan for Annual Passes

A monthly payment plan is available for Annual Passes with first payment due at time of purchase and automatic payment from a checking account, savings account or credit/debit card for subsequent payments. Passes on the monthly payment plan must be purchased in person.

Type (Age)

A Youth is defined as an individual, 3 to 15-years-old. Youth ages 3-15 years. Children age 2 and under are admitted free when accompanied by an adult. Youth must be at least 11 years to use the fitness center. Youth ages 11-15 must complete orientation before using the fitness center. Youth ages 11-13 must be accompanied and directly supervised by an adult member while using the Fitness Center. An Adult is defined as an individual, 16 to 64-years-old. A Senior is defined as an individual, 65-years-old and older.

Pass and Admission Rates

The Carmel/Clay Board of Parks and Recreation reserves the right to the right to change rates for Passes, Value Passes and Daily Passes, prices for programs, and service fees with or without notice at any time.

Declined Auto Payments/Returned Checks

Pass privileges and participating in fee-based programs and services shall be suspended until all delinquent fees are paid in full.

Pass Refund Policy

The Carmel Clay Parks & Recreation Department offers a satisfaction guarantee. If you are not satisfied with your pass to the Monon Community Center, please contact the Guest Services to request a refund. Refunds will be prorated based on the date the Department is notified. The issuance of refund checks is subject to the Indiana State Board of Account's claim procedures and may take 3-4 weeks to process.

Pass Cancellation Policy

Monthly Pass
Auto Monthly Passes shall remain in full effect until cancelled by the account holder or by Carmel Clay Parks & Recreation. Monthly Passes in effect less than two months shall be subject to a cancellation fee equivalent to one month's payment at the time of cancellation. Cancellation requests must be received in writing at least seven (7) business days before the next automatic payment date to stop the payment from being processed. All associated passes shall be canceled effective the date the written cancellation notice is received by The Monon Center. Prorated refunds shall not be issued for Monthly Passes. The Monon Community Center requests all associated pass cards be returned upon cancellation.

Annual Passes

Annual Passes shall remain in full effect for one year from the date of purchase. Early cancellation requests must be received in writing. All associated passes shall be canceled effective the date the written cancellation request is received by the Monon Community Center. A prorated refund shall be issued based on the number of full months remaining on the pass based on the date the cancellation request is received. The issuance of refund checks is subject to the Indiana State Board of Account's claim procedures and may take 3-4 weeks to process.

Seasonal Passes

Seasonal Passes shall remain in full effect from the Saturday before Memorial Day through Labor Day. Prorated rates are not available based on the date of purchase. Early cancellation requests must be received in writing. All associated passes shall be canceled effective the date the written cancellation request is received by the Monon Community Center. A prorated refund shall be issued based on the number of full months remaining on the pass based on the date the cancellation request is received. The issuance of refund checks is subject to the Indiana State Board of Account's claim procedures and may take 3-4 weeks to process.

5. RETURN TO

Online
www.carmelclayparks.com

Walk-in
Monon Community Center
1235 Central Park Drive East
Carmel, IN 46032

MAIL
Carmel Clay Parks & Recreation
ATTN: Registration
1235 Central Park Drive East
Carmel, IN 46032

FAX - credit cards only
ATTN: Registration
317.573.5254

Call (excludes pass registration)
317.848.7275