

Extended School Enrichment (ESE) & School's Out Camp 2019-2020 Scholarship Program

Terms & Conditions

Carmel Clay Parks & Recreation (CCPR) seeks to provide opportunities for all to participate in before and after school programs by providing scholarships to families currently attending Carmel Clay Schools.

1. Need is the primary criterion upon which scholarship is considered. Need is determined by total household income in relation to a percentage multiple of the Federal Poverty Guidelines.
2. Scholarship will be awarded in the amount of 25%, 50%, 75% or 100% of the published program fees. Accepted program participants are expected to pay 100% of the registration fee.
3. Scholarship is not guaranteed and is available on an as-needed basis.
4. ESE scholarship cannot be applied to Monon Community Center (MCC) or Summer Camp Series (SCS) programs. Please complete the appropriate application for MCC or SCS scholarship consideration.
5. Approval of any scholarship application does not automatically register that person into the program of choice. Registration is the responsibility of the person(s) requesting assistance. **All payment deadlines must be met in order to ensure continued program participation.**
6. Scholarship is awarded for a duration up to one school year and will automatically expire on the last day of the awarded school year. A new application must be submitted each school year with a current set of required documents.
7. In the event a scholarship participant wishes to discontinue utilizing the ESE program, a cancellation request must be submitted to the child/dependent's ESE Site Supervisor or Assistant Site Supervisor prior to the payment deadline.
8. CCPR reserves the right to revoke scholarship for cause. In the event of scholarship revocation, outstanding balances for programs used will be placed on the household account and are due immediately.
9. All information submitted will be kept confidential and used solely to determine CCPR Scholarship eligibility.

Please keep this page for reference. Scholarship participant is responsible for all information above.

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Please submit complete scholarship application with all required documents in order for application to be processed. **Incomplete applications will not be considered.**

ELIGIBILITY:

- Child/dependent must be currently enrolled in Carmel Clay Schools in Kindergarten thru Sixth Grade

REQUIRED DOCUMENTS:

- 2 months of most recent paycheck stubs*
- 2 months of most recent bank statements (per bank account)*
- 2018 IRS Form 1040 (or Verification of Non-Filing Letter)*
 - Child/dependent must be listed on IRS 1040 under "dependents"
- Verification of government benefits (Social Security, unemployment, food stamps, etc.)*

*Proof of total household income must be provided. Please provide indicated documents for all earning adults in the household.

An IRS Form 1040 must be provided. Form must be for previous calendar year. W-2s will not be accepted.

If taxes have not been filed within the past two years, please call the IRS at 1-800-829-1040. The IRS will mail you a "Verification of Non-Filing Letter". This must be submitted with the scholarship application if an IRS Form 1040 cannot be provided.

Address provided on application must be primary residence of scholarship applicant(s).

Please do not submit original documents - copies only.

CCPR reserves the right to request additional information for verification purposes.

SUBMIT APPLICATIONS AND ATTACHMENTS TO:

**Carmel Clay Parks & Recreation
ATTN: Jackie Lazdins
1235 Central Park Dr. E.
Carmel, IN 46032**

Email: jlazdins@carmelclayparks.com
Please note "Scholarship" in subject line.