Carmel/Clay Board of Parks and Recreation
Tuesday, September 10, 2019, 6:00 p.m.
Monon Community Center East
1235 Central Park Drive East
Carmel, Indiana 46032

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the park and recreation system better than we found it.

Tentative Agenda

1. **Roll Call**
2. **Call to Order & Pledge of Allegiance**
3. **Public Comments**
4. **Staff Reports**
5. **Finance Committee**
6. **Minutes – Nick Plopper**
   a. August 13, 2019 Park Board Meeting
7. **Financial Reports – Jenn Kristunas**
   a. Consolidated Financial Report for July 2019
   b. CCPR P&L Statements for August 2019
8. **Claims – Jenn Kristunas**
   a. Claim Sheet September 10, 2019
   b. Clay Township Claim Sheet September 10, 2019
   c. CCPR Payroll for August 16, 2019 and August 30, 2019
9. **Monetary Gifts, Grants, Partnerships, and Sponsorships for August 2019 – Sara Clark**
10. **New Business**
11. **Old Business**
    a. Central Park Trailhead & West Receiving Project Updates – Michael Klitzing
    b. West Park – The Groves Rebid Project – Michael Klitzing
       i. Ratification of Gibraltar Construction Corp. Change Orders No. 050 through No. 061
       ii. Updates
12. **Attorney's Report**
13. **Director's Report**
14. **Information Items**
15. **Park Board Comments / Discussion**
16. **Adjournment**

Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item

PRESENTER	ACTION REQUESTED
Kurtis Baumgartner	**No Action Required**
ITEM/SUBJECT	
Staff Reports	
DOLLAR AMOUNT/FUND	MEETING DATE
N/A	**September 10, 2019**

Enclosed for your review are the following:

Standard monthly reports for July:

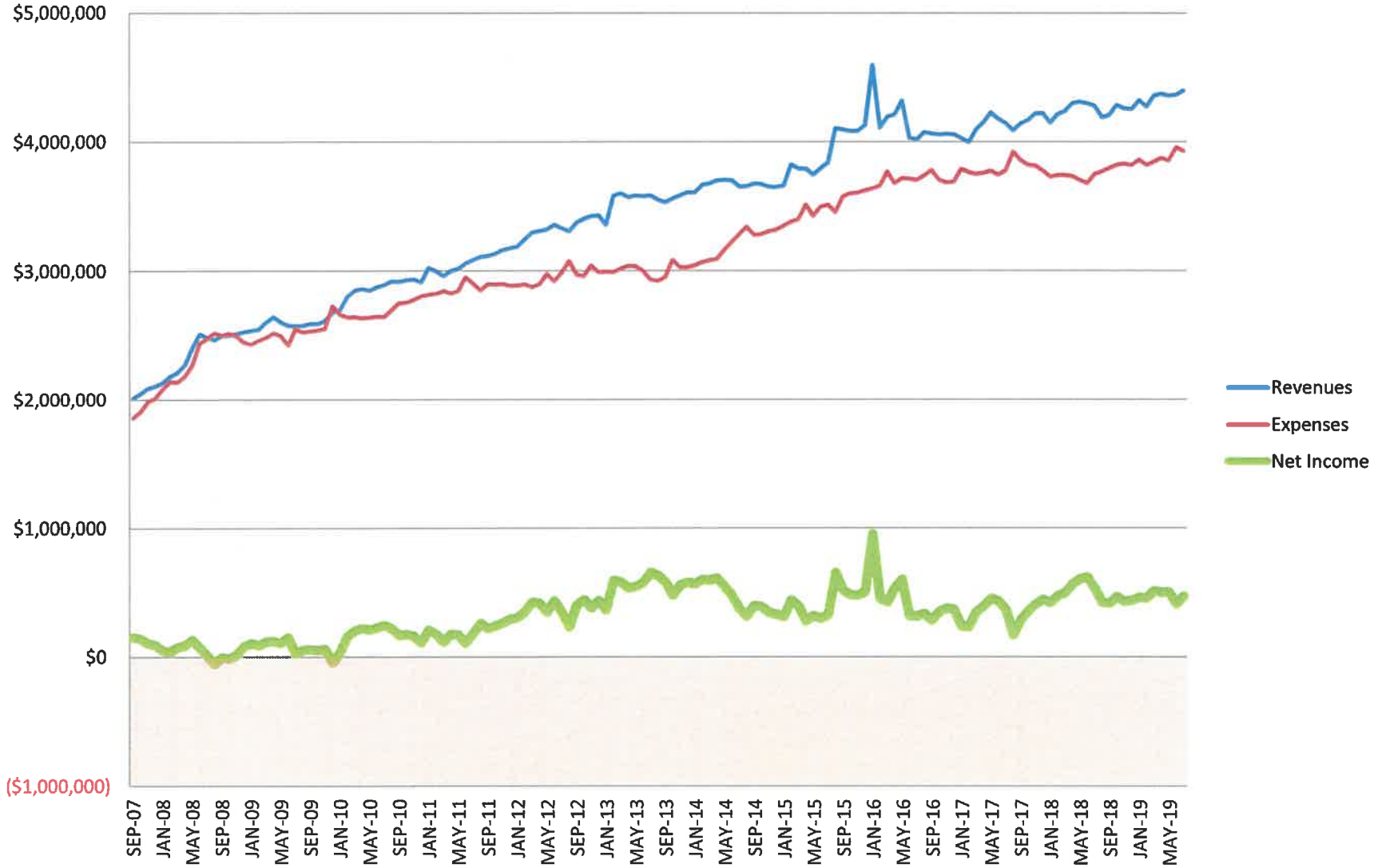
- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for August:

- Monon Community Center Pass Report
  - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
  - ESE
  - Monon Community Center
  - Administration & Planning
  - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

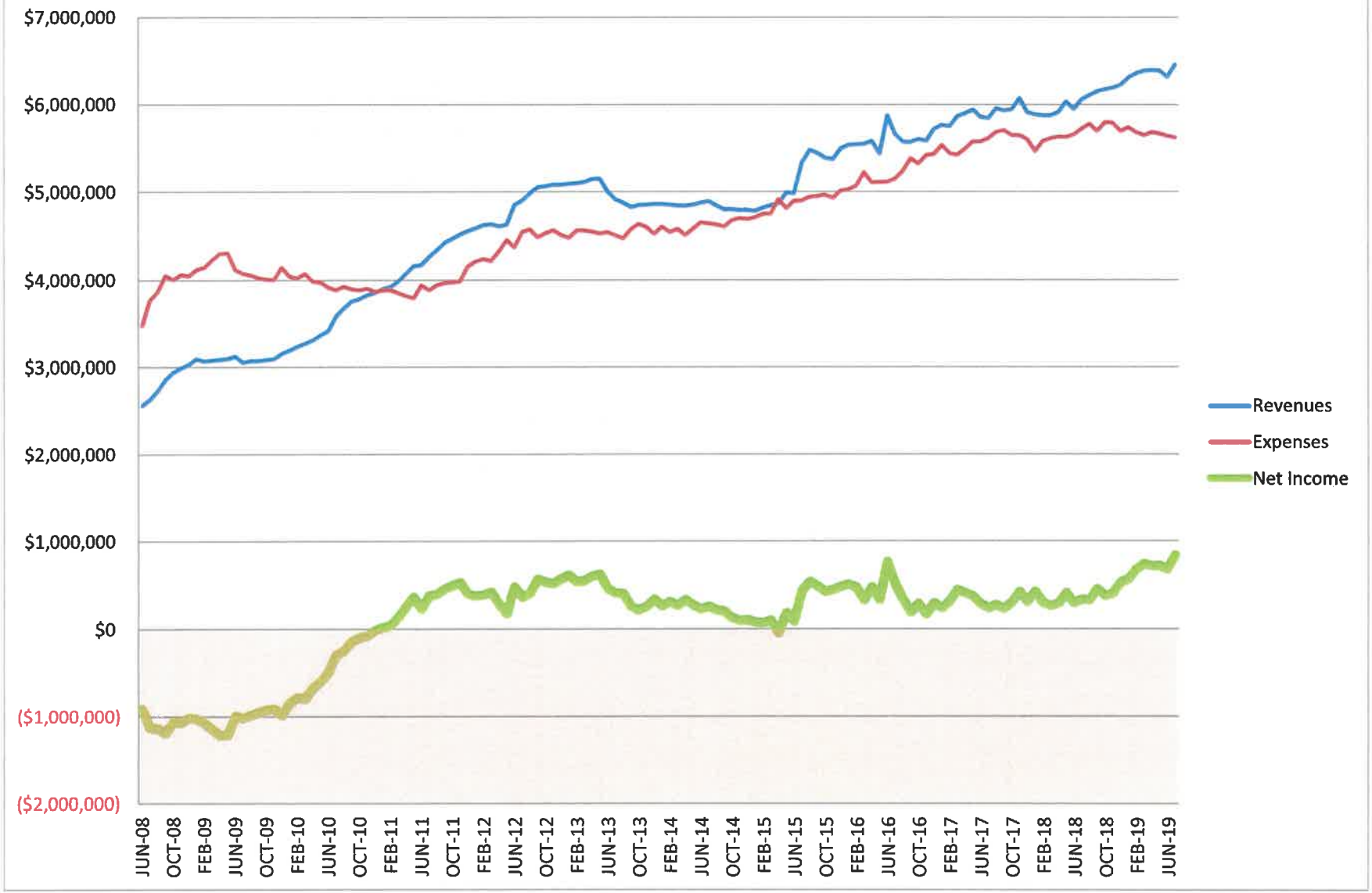
FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 7/30/2019



FUND 109 - MONON COMMUNITY CENTER

12-MONTH TRAILING FINANCIALS - 7/30/2019



MONON COMMUNITY CENTER PASS REPORT

AUGUST 2019

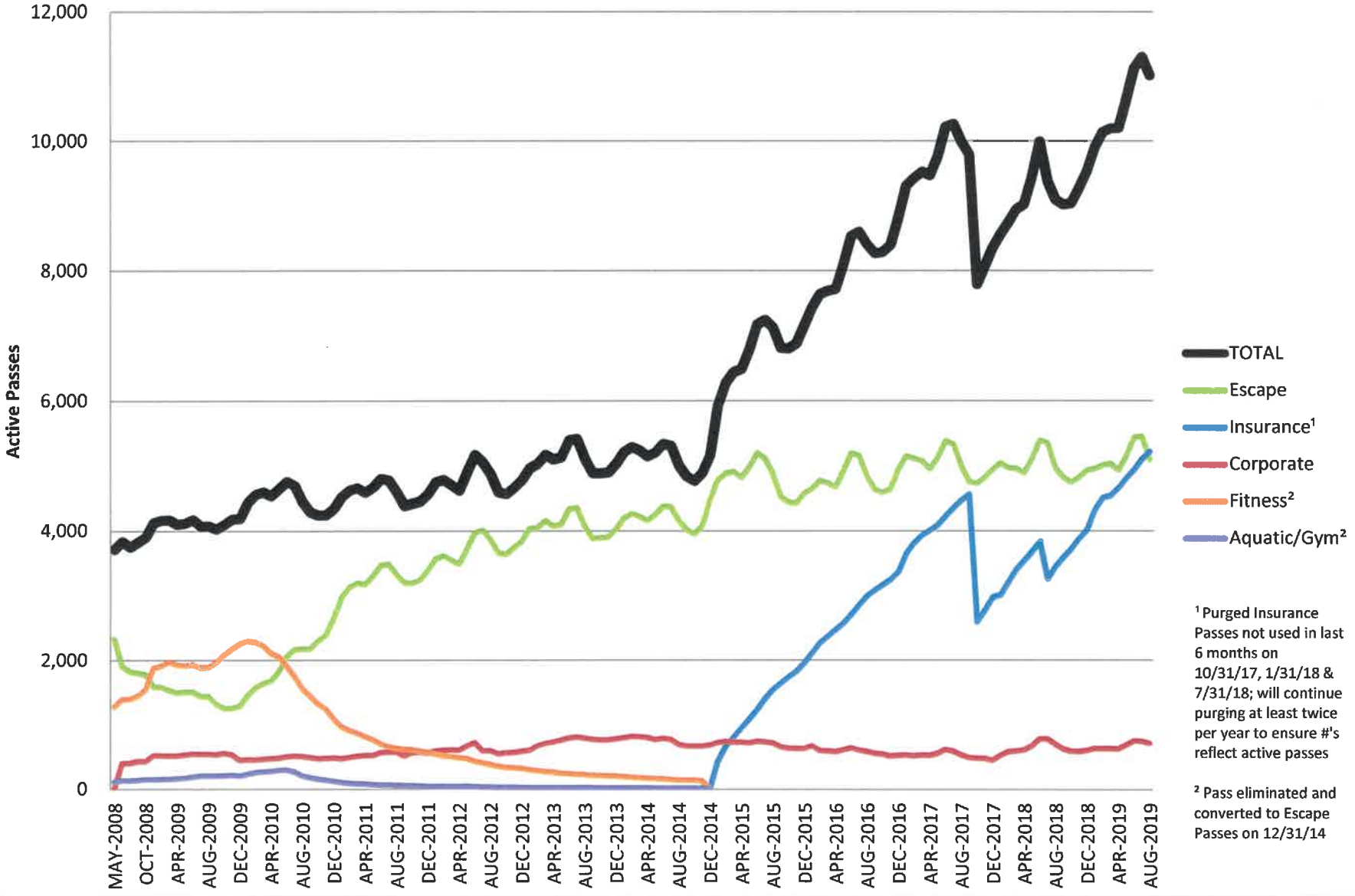
	ANNUAL	MONTHLY	OTHER	TOTAL	%[1]	- NET CHANGE - PREV. MONTH	PREV. YEAR
ESCAPE MEMBERSHIP PASSES							
Youth	4	256		260		(43)	34
Adult	37	2,781		2,818		(84)	(1)
Senior	12	419		431		(2)	63
Senior *(Legacy Pricing)*	21	194		215		(4)	(45)
Military	1	38		39		(1)	(1)
Household	29	1,299		1,328		(226)	79
MCC Escape Passes	**104**	**4,987**		**5,091**		**(360)**	**129**
Add'l HH Members				5,309		(908)	246
MCC Escape Members				**10,400**	61%	**(1,268)**	**375**
CORPORATE MEMBERSHIP PASSES							
Youth	0	5		5		(1)	(3)
Adult	4	467		471		(24)	5
Senior	0	26		26		4	9
Senior *(Legacy Pricing)*	0	4		4		0	(3)
Household	8	195		203		(14)	5
Corporate Passes	**12**	**697**		**709**		**(35)**	**13**
Add'l HH Members				737		(48)	34
Corporate Members				**1,446**	8%	**(83)**	**47**
INSURANCE-PAID MEMBERSHIP PASSES							
Prime			2,465	2,465		57	790
SilverSneakers			1,672	1,672		18	35
Active&Fit			341	341		17	254
Silver&Fit			88	88		4	41
Optum-Be Well			187	187		1	
Optum-Renew Active			461	461		13	
Insurance Passes/Members			**5,214**	**5,214**	31%	**110**	**1,120**
TOTAL PASSES	**116**	**5,684**	**5,214**	**11,014**		**(285)**	**1,262**
Percent of Total Passes	1%	52%	47%				
TOTAL MEMBERS				**17,060**		**(1,241)**	**1,542**

[1] Percent of Total Members

CARMEL CLAY TRACK PASSES							
Track Passes			2,686	2,686		(9)	(121)
Carmel Clay Track Passes			**2,686**	**2,686**		**(9)**	**(121)**
SEASONAL WATERPARK PASSES							
Youth				31		0	(5)
Adult				43		0	(3)
Senior				5		0	(5)
Household				106		0	(28)
TOTAL WATERPARK PASSES				**185**			**(41)**
Add'l HH Members				425			
TOTAL WATERPARK MEMBERS				**610**			

MONON COMMUNITY CENTER

ANNUAL, MONTHLY & INSURANCE PASSES AS OF 8/31/2019



[1] Purged Insurance Passes not used in last 6 months on 10/31/17, 1/31/18 & 7/31/18; will continue purging at least twice per year to ensure #'s reflect active passes

[2] Pass eliminated and converted to Escape Passes on 12/31/14

Carmel • Clay Parks&Recreation

Employment Report – July 2019

	Full-Time	Part-Time	Total
Period Beginning Totals	66	551	**617**
New Hires	1	29	**30**
Re-Hires	0	1	**1**
Transfers/Promotions [1]	0	0	**0**
Separations [2]	0	42	**42**
Period End Totals	**67**	**539**	**606**

1-Transfers/promotions within same employment status (i.e., FT to FT) will not impact period end totals
2-Separations of employment may be voluntary or involuntary

Full-Time New Hires

Ellen Plew, Digital Marketing Coordinator, Marketing

Full-Time Transfers/Promotions

None

Full-Time Separations (voluntary and/or involuntary)

None

Period End Employment Numbers by Division

	Full-Time	Part-Time	Total
Administration	13	11	**24**
ESE/Summer Camps	26	133	**159**
Monon Community Center	19	387	**406**
Parks & Natural Resources	9	8	**17**
Department Totals	**67**	**539**	**606**

Extended School Enrichment

Monthly Division Report
August 2019

Participation Rates

Before & After School Program

Total Registered Students (as of 8/31):	1997
Comparison from August 2018 to August 2019:	+107 (Aug 2018: 1890)

Average Daily Attendance per School

- Before School: 20
- After School: 103

Scholarships/Waivers

Total Students Receiving Scholarships/Waivers:	57
Value of Scholarships/Waivers for August:	$11,628.75

Program Highlights

Upcoming Special Events in September:

- September 13: Site Celebration @ Towne Meadow
- September 20: Site Celebration @ Prairie Trace

Monon Community Center

Monthly Division Report – August, 2019

Participation Rates/Total Passholders

	Annual/Monthly Passes Renewed and New	Punch Passes Sold	Day Passes Purchased	*Total Attendance for Month
Escape Pass	418	49	36,931	67,675
Military Dis. Pass	0			Included Above
Insurance Programs	110			9,803
Total	**528**	**49**	**36,931**	**77,478**

*Total Attendance for Month includes annual, punch, and daily passes.

Corporate Wellness Package

	Total
Participating Companies	21
Passholders	1,446

Program Highlights

	Active Classes	Cancelled Classes	Cancellation Rate-Month	Cancellation Rate-Year	Participants
Nature	4	0	0%	21.3%	62
Aquatics	30	13	30.2	22.5	83
Sports	22	4	15.4	11.3	1,111
Creative Arts	0	0	0	20	0
Enrichment	6	1	14.3	30.6	885
Science & Technology	6	2	25	26.7	42
Home School	0	0	0	33.3	0
At School (Enrichment Spec.)	Starting in Fall				
Adaptive	19	1	5	7.4	158
Senior	0	0	0	33.3	0
Wellness	9	2	18.2	24.7	222
Rec. Program Total	**96**	**23**	**19.3**	**20.7**	**2,563**
Group Fitness	132	5	3.8	2.6	11,739
All Programs Total	**228**	**28**	**11.2**	**13.5**	**14,302**

Rentals

Amenity	# of Rentals
Shelters	67
Echo Ridge / Central Park Trails	0
Room Rentals	34
Birthday Parties	0
Aquatics	2
Cabanas	194

Scholarships

Pass Scholarships		Program Scholarships	
Customers Served	Subsidy Value	Customers Served	Subsidy Value
0	$0.00	3	$203.00

Total Scholarships	
Customers Served	Subsidy Value
3	$203.00

Monon Community Center

Work Orders

	Total Work Orders Filed	Total Hours	Total Service Calls
January, 2019	87	113	5
February, 2019	62	85	3
March, 2019	82	113	3
April, 2019	89	152	6
May, 2019	87	104	4
June, 2019	73	68.5	3
July, 2019	63	53	5
August, 2019	51	76	1
Total	**594**	**764.5**	**30**

ADMINISTRATION & PLANNING DIVISION REPORT
August 2019

GIFT FUND 853 DETAIL REPORT

Designated For	Prior Month-End Cash Balance	Current Month Revenue	Current Month Expenses	Cash Balance
General	$ 15,618.33		$ 936.00	$ 14,682.33
Interpretive Signage-Founders Park	$ 6,295.29			$ 6,295.29
Pedal & Park	$ 5,917.92			$ 5,917.92
West Park	$ 2,160.00			$ 2,160.00
	Cash Balance			**$ 29,055.54**

August interest not yet posted

Carmel • Clay Parks&Recreation

PARKS & NATURAL RESOURCES MONTHLY REPORT

August 2019

General, Administrative, and Contractor Support

- Welcomed new Administrate Assistant Michelle Burgess! Michelle will be part-time for the PNR Division
- PNR Director Michael Allen graduated from NRPA Director's School: 2 year executive leadership program
- Initiated contractor service for invasive species at Founders Park along shoreline and other natural areas
- Coordinating logistics for co-management of Midtown Plaza and Monon Boulevard with City of Carmel

Natural Resource Stewardship and Advocacy

- Stewardship in Action
    - Citizen Science bird monitoring: 115 observations with 13 species identified in Central Park

Observation date	Species	Count	Location	Comments
11-Aug-19	Mallard (Domestic type) (Anas platyrhynchos (Domestic type))	60	Central Park --Lagoon Birding Trail	mostly female, juveniles & male
11-Aug-19	Chimney Swift (Chaetura pelagica)	12	Central Park --Lagoon Birding Trail	
11-Aug-19	Great Blue Heron (Ardea herodias)	2	Central Park --Lagoon Birding Trail	
11-Aug-19	Eastern Kingbird (Tyrannus tyrannus)	2	Central Park --Lagoon Birding Trail	
11-Aug-19	American Crow (Corvus brachyrhynchos)	5	Central Park --Lagoon Birding Trail	
11-Aug-19	House Finch (Haemorhous mexicanus)	7	Central Park --Lagoon Birding Trail	
11-Aug-19	American Goldfinch (Spinus tristis)	6	Central Park --Lagoon Birding Trail	male & female
11-Aug-19	Chipping Sparrow (Spizella passerina)	3	Central Park --Lagoon Birding Trail	Female
11-Aug-19	Song Sparrow (Melospiza melodia)	1	Central Park --Lagoon Birding Trail	male & female
11-Aug-19	Red-winged Blackbird (Agelaius phoeniceus)	5	Central Park --Lagoon Birding Trail	
11-Aug-19	Northern Cardinal (Cardinalis cardinalis)	3	Central Park --Lagoon Birding Trail	
18-Aug-19	Canada Goose (Branta canadensis)	2	Central Park --Lagoon Birding Trail	
18-Aug-19	Wood Duck (Aix sponsa)	7	Central Park --Lagoon Birding Trail	

- Outreach and Education
    - My Park Series offered at Founders Park
    - Collaborations with Marketing Division include:
        - Prairie Education on social media; Various species posts including Monarchs and Milkweed educational video on Facebook and Instagram

Volunteer Program

- 134.7 hours of volunteer service this month
    - 16 volunteer opportunities in Park Stewardship, Adaptive, MCC Programs, and ESE
    - 20 individual volunteers participated in volunteer opportunities
    - 52 volunteer program registrations received
    - 30 new volunteers added to the database
- Adopt-A-Park
    - Monon Farms HOA – 17 volunteer hours toward honeysuckle removal and habitat restoration along the Monon Greenway south of 116th Street
    - Helping Ninjas – 7 hours on native pollinator habitat outside Wilfong Pavilion in Founders Park
- Community Service Project Highlight
    - Lawrence Inlow Park - 8/14
        - Ms. Ou contacted Joanna (Volunteer Coordinator) on behalf of her parents to ask about opportunities for volunteering in the parks. We arranged for the parents to volunteer at Inlow picking up trash in the woodland. Since the opening of the new playground, the woodland has been littered. Ou's parents are a part of an organization called Give Hear. Give Hear provides hearing healthcare to low income adults and underserved children. For every hearing aid that a patient receives, they return a designated amount of volunteer hours to their communities. Ms. Ou and her parents worked from 11am-1:45pm cleaning up trash at Inlow. They collected a total of 3 bags of trash to improve the quality of the park.

Seasonal Conditions Maintenance

- Asphalt surface crack maintenance on White River Greenway
- Invasive species targets:
    - Honeysuckle – 15 staff hours; 32 volunteer hours; 11 yd3 biomass; .1 acres
    - Chinese elm/cottonwoods – 16 staff hours; 15 yd3 biomass; .001 acre
    - Japanese stilt grass – 1 staff hour; .001 acre

Technician Work Order Summary

Work Order	Total Work Orders	Percentage of Work Orders	Total Hours
Administrative	12	5%	8.5
Custodial	30	12%	51.5
Equipment Maintenance	13	5%	20.5
Facilities Maintenance	27	11%	48.25
Grounds Maintenance	99	39%	274
Playground	11	4%	59
Trail Maintenance	32	13%	117.75
Tree Work	19	8%	101.5
Vehicle Maintenance	8	3%	12.5
Total	251	100%	693.25

Custodial Park Operation Summary

Month	Total Trash Bags	Total Recycling Bags	Total Hours Cleaning Restrooms	Total Hours Cleaning Parks
August	1313	177	97.5	315.5
September	1244	186	95.25	320.25
October	1029	162	92.25	365.5
November	761	129	78.2	305.43
December	738	118	112.25	395.75
January	560	79	97.5	398
February	517	55	94.5	361.25
March	765	84	111	416.5
April	938	90	95	396.5
May	1493	348	124.25	467.5
June	2286	628	140.75	535.25
July	2135	591	126	494
August	1798	494	102	490

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Financial Assistance
January - August 2019

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	8	1,737.00	1	48.00	96	16,312.75
February	0	0.00	1	6.50	101	15,781.25
March	0	0.00	0	0.00	102	19,241.75
April	4	445.50	1	50.00	102	15,884.00
May	73	13,296.00	0	0.00	102	15,091.00
June	0	0.00	0	0.00	17	6,092.50
July	0	0.00	0	0.00	9	1,979.00
August	0	0.00	3	203.00	57	11,628.75
September						
October						
November						
December						
Total	**85**	**$ 15,478.50**	**6**	**$ 307.50**	**586**	**$ 102,011.00**

MCC Passes	**$ 15,478.50**
MCC Programs	**$ 307.50**
ESE & Summer Camps	**$ 102,011.00**
Total Financial Assistance	**$ 117,797.00**

MCC Pass Recipients	**85**
MCC Program Recipients	**6**
ESE & Summer Camp Recipients	**586**
Total Recipients	**677**

Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item

PRESENTER	ACTION REQUESTED
Nick Plopper, Secretary	**Approval**
ITEM/SUBJECT **August 13, 2019 Park Board Meeting Minutes**	
DOLLAR AMOUNT / FUND **N/A**	MEETING DATE **September 10, 2019**

SUMMARY:

A draft of the minutes for the August 13, 2019 Park Board Meeting is provided for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

Approval of the minutes of the Park Board Meeting of August 13, 2019.

Carmel/Clay Board of Parks and Recreation
Tuesday, August 13, 2019, 6:00 p.m.
Monon Community Center

Member(s) Present: Jessica Beer, Jim Engledow, James Garretson, Joshua Kirsh, Jenn Kristunas, Nick Plopper, Linus Rude, Lin Zheng

Member(s) Absent: Rich Taylor

Others Present: Michael Klitzing, Director; Kurtis Baumgartner, Assistant Director; Sara Clark, Administration & Planning Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance
Board Vice President Engledow welcomed everyone to the Park Board Meeting. Mr. Plopper called the roll. After Mr. Plopper stated there was a quorum, Board Vice President Engledow called the meeting to order at 6:02 p.m. followed by the Pledge of Allegiance.

Public Comments
There were no public comments.

Staff Reports
Assistant Director Baumgartner said the standard staff reports were included in the Board packets. He also stated that the Department was featured in several July publications including the NRPA blog (*Reaching the Summit at the NRPA Annual Conference*) that was put together by our Marketing Director Lindsay Labas. Assistant Director Baumgartner asked the Board Members to check out the blog article as it highlights the benefits of attending the upcoming NRPA Conference in Baltimore, Maryland.

Finance Committee
Ms. Kristunas said that the Finance Committee met and Assistant Director Baumgartner would be presenting the budget later in the meeting.

Minutes
July 9, 2019 Park Board Executive Session
Mr. Plopper made a motion to approve the minutes as presented, seconded by Mr. Kirsh, and unanimously passed 7 – 0 with 1 abstention (Ms. Kristunas).

July 9, 2019 Park Board Meeting
Mr. Plopper made a motion to approve the minutes as presented, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Financial Reports
Consolidated Financial Report for June 2019
Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for June 2019, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

CCPR P&L Statements for July 2019
Ms. Kristunas made a motion to acknowledge receipt of the P&L Statements for July 2019, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Claims

Claim Sheet August 13, 2019

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Clay Township Claim Sheet August 13, 2019

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

CCPR Payroll for July 19, 2019 and August 2, 2019

Ms. Kristunas made a motion to approve payroll wages and liabilities for the payroll dates July 19, 2019 and August 2, 2019, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for July 2019 – Sara Clark

Ms. Clark presented three donations received in the month of July: $267.00 from Sun King Brewery; $247.00 from Sun King Brewery; and $13,000.00 from Pepsi. Mr. Garretson asked about the donations. Assistant Director Baumgartner responded and a brief discussion followed. Mr. Kirsh made a motion to accept the donations as presented, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

New Business

Consideration of 2020 Operating Budgets – Kurtis Baumgartner

Resolution B-2019-004 – Adopting the Proposed 2020 General Fund (101) and Park Capital Fund (103) Budgets; and Resolution B-2019-005 – Adopting the Proposed 2020 Non-Reverting Operating Budgets and User Fees

Assistant Director Baumgartner introduced Michael Allen, Parks & Natural Resources Director; Jennifer Brown, Extended School Enrichment & Summer Camps Director; and Eric Mehl, Recreation & Facilities Director. He thanked staff for being at the meeting and participating in the budget presentation.

Assistant Director Baumgartner spoke about the preparation processes to compile the respective budgets. On July 25th, the proposed budgets were presented to the Finance Committee at which time they received a favorable recommendation.

Assistant Director Baumgartner presented a high-level overview budget summary of all of the proposed 2020 budgets followed by highlights of the General Fund 101 budget and Capital Fund 103 budget. Mr. Allen continued the presentation related to the four proposed capital infrastructure improvements identified by the City: Monon Greenway over Carmel Creek Culvert; Monon Greenway over Cool Creek Tributary; Monon Greenway under City Center Drive; and Hagan-Burke Bridge over Cool Creek.

Ms. Brown provided highlights of the ESE Fund 108 Budget with a 102% cost recovery. The largest revenue source is the Before/After School Fees, which included a nominal fee increase approved by Carmel Clay Schools for the 2019-2020 school year. The top five expenses are personnel; field trips and bus rental; other professional fees; program supplies; and food supplies (ESE snacks and breakfasts).

Mr. Mehl presented highlights for Budgets 109 (MCC) and 110 (Parks and Recreation Facilities).

The MCC 109 budget shows revenue at 101% cost recovery. The revenue sources include Memberships; Punch Passes; Recreation Programs; Aquatic Programs; and Concessions and Vending. The passes reflect a nominal fee increase. The top expenses are personnel; utilities; repairs and maintenance; marketing and printing; and cleaning services.

Discussion followed regarding the Department's overall cost recovery that is dependent on the cost recovery by the divisions.

Mr. Mehl continued with information regarding the 110 Budget – Parks & Recreation Facilities, which consists of park shelters; dog park; and the two program pavilions – Wilfong Pavilion and Jill Perelman Pavilion. Revenue sources include dog park fees (up to 600 dogs with the expansion of the dog park); facility rentals (including Wilfong Pavilion and Jill Perelman Pavilion); and park shelters. Expenses are utilities; grounds maintenance; cleaning services; general repairs and maintenance; and other professional fees.

Mr. Garretson made a motion to waive the reading of Resolution B-2019-004 and enter it into action, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Mr. Garretson made a motion to approve Resolution B-2019-004, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Mr. Garretson made a motion to waive the reading of Resolution B-2019-005 and enter it into action, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Mr. Garretson made a motion to approve Resolution B-2019-005, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Consideration of Resolution B-2019-006 Establishing Salaries and Wages for 2020 – Kurtis Baumgartner
Assistant Director Baumgartner explained that under Indiana law, the Park Board must annually pass a resolution establishing the maximum compensation for all positions. He noted, however, that the maximum salary is not what the employee is actually paid. Notable changes include an hourly rate increase for the Member Services Supervisor; changing the Payroll Administrator to a part-time position; adding the Planning and Records Coordinator; and changing the title of Human Resources Assistant to Human Resources Coordinator.

Mr. Garretson made a motion to waive the reading of Resolution B-2019-006 and enter it into action, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Mr. Garretson made a motion to approve Resolution B-2019-006, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Consideration of Proposal for Pool Painting at The Waterpark – Kurtis Baumgartner
Assistant Director Baumgartner stated that this is a general housekeeping item brought to the Park Board every three years to keep The Waterpark in top shape and consistent with industry best practices; all of the outdoor pools are painted on a three-year rotation. The painting will take place during the offseason: 2020 – Main Activity Pool; 2021 – Kiddie Pool, Catch Pool and Dive Well; and 2022 – Lazy River. The Department has worked with American Clean & Seal for the past six years and has found them to be highly dependable, responsive, and responsible.

Mr. Kirsh made a motion to accept the proposal from American Clean & Seal, Inc. and enter into an agreement in the amount of $91,652 for the pool painting at The Waterpark, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

Dr. Beer made a motion to authorize the Director or Assistant Director to execute change orders up to their purchasing authority for additional services required and not included in the base proposal price, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

Consideration of Motion to Approve the Assurance of Accessibility Compliance for the 2020-2024 Parks and Recreation Master Plan – Michael Klitzing

Director Klitzing stated that prior to the adoption of the 2020-2024 Parks and Recreation Master Plan, the Indiana Department of Natural Resources requires the Park Board President and Secretary to sign an Assurance of Accessibility Compliance as it pertains to the following Federal laws: Architectural Barriers Act of 1968 (as amended); Section 504 of the Rehabilitation Act of 1973 (as amended); and Title II of the Americans with Disabilities Act of 1990 (as amended).

Basically, these are three statutes that are designed to insure that public parks and facilities, amongst other things, are accessible to people with disabilities. The Department has a strong reputation for serving people with disabilities and providing an inclusive and accessible park system as well as programs and services.

The Department won the 2016 Excellence in Inclusion Award from the National Recreation and Park Association. Also, in 2015, the Department completed the ADA access audit which is one of the components required under ADA, as well as developed a transition plan to remedy all issues that were identified and have been proactively addressing.

Mr. Plopper made a motion to authorize the Park Board President and Secretary to sign the Assurance of Compliance as presented, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

Old Business

Consideration of Resolution B-2019-003 Amending Established Salaries and Wages for 2019 – Kurtis Baumgartner

Assistant Director Baumgartner asked that the Board consider amending the 2019 Salaries and Wages Resolution as follows: update the position title of Human Resources Assistant to Human Resources Coordinator; and update the position title of Payroll Administrator to the newly created Planning and Resources Coordinator. Discussion followed.

Ms. Zheng made a motion to waive the reading of Resolution B-2019-003 and enter it into action, seconded by Dr. Beer, and unanimously passed 8 – 0.

Ms. Zhen made a motion to approve Resolution B-2019-003, seconded by Dr. Beer, and unanimously passed 8 – 0.

Central Park Trailhead & West Receiving Project Updates – Michael Klitzing

Director Klitzing stated there was no action required by the Park Board at this time. The project is scheduled to start the day after Labor Day and should be completed prior to the end of the year.

West Park – The Groves Rebid Project – Michael Klitzing
Consideration of Change Orders
Director Klitzing stated that sufficient funds have become available for demolition of the Perelman House and existing structures. As more people visit The Groves, these structures may become an attractive nuisance. If approved, Gibraltar is able to perform this time sensitive work, and complete the demolition by October 25th.

Mr. Garretson made a motion to approve Change Order No. 039 for West Park – The Groves Rebid Project as presented, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

Director Klitzing spoke about Change Order 040. This change order does not increase or decrease the dollar amount of Gibraltar's contract, but it does extend the dates for substantial and final completion of the project. Staff recommends adjusting the official contract times specified within the original agreement so the contractor, due to circumstances that were outside of their control, will not face liquidated damages.

Mr. Kirsh made a motion to approve Change Order No. 040 for West Park – The Groves Rebid Project as presented, seconded Dr. Beer, and unanimously passed 8 – 0.

After a brief overview, Director Klitzing asked that the Park Board ratify the remaining Change Orders as presented.

With regard to Change Order #001-B and consistent with the Park Board's motion regarding Change Order #001 on May 7, 2018, Mr. Plopper made a motion to accept the Architect/Engineer's opinion that the condition of the soil at the Project Site in the area of the dumpster pad were not discovered until subgrade excavations were completed and is therefore not reasonably foreseeable and accordingly find that the additional work identified to be accomplished at the contracted unit prices for a total estimated Contract Price increase pursuant to Change Order No. 001, as presented, is not reasonably foreseeable. The motion was seconded by Ms. Kristunas and unanimously passed 8 – 0.

Mr. Plopper made a motion to ratify Director Klitzing's approval of Change Order No. 041, Change Order No. 042, Change Order No. 043, Change Order No. 044, Change Order No. 045, Change Order No. 046, Change Order No. 001-B, Change Order No. 047, Change Order No. 048, and Change Order No. 049 for West Park – The Groves Rebid Project as presented. The motion was seconded by Ms. Kristunas and unanimously passed 8 – 0.

Updates
No additional updates were provided.

Attorney's Report
Ms. Grisham said there were no new tort claims to report.

The Department has received news that the Leyndyke lawsuit has been set for trial next March.

Director's Report
Director Klitzing stated that his report was included in the packet.

Director Klitzing spoke about the upcoming joint meeting with the City Council and Township Board on September 9th at 6 p.m. There will be a general overview of the 2020-2024 Parks and Recreation Master Plan along with the proposed recommendations and conversation regarding long-term funding. A lengthy discussion followed.

Director Klitzing addressed the Impact Fee, which is administered by the City and established through the Zone Improvement Plan. At the end of the Board Meeting, Board Members will receive draft copies of the Zone Improvement Plan that will be presented to the Plan Commission. Director Klitzing said staff is very optimistic and hopes to receive approval for this significant funding source for new development.

Director Klitzing said he is working with the White River Vision Plan. It is very exciting, as this endeavor has allowed us to establish an enhanced relationship with Conner Prairie. We are working very closely with Conner Prairie on their proposed master plan for their property on the west side of White River within Carmel providing various opportunities. One opportunity is to explore the feasibility of a potential joint facility, such as a river ecology center, that would potentially involve Conner Prairie, Carmel Clay Parks & Recreation, and a research partner. It would effectively be a nature center that is focused on our community's most significant natural resource that is the White River.

Mr. Garretson asked about the August 12th meeting with the Township's Owners Representatives (*Clay Township Impact Program Projects*). Director Klitzing said the meeting was with Dave Ford and Tony McClurg of CTI.

Mr. Garretson asked who was responsible for remediation of the mosquitos found in Meadowlark Park carrying the West Nile Virus. Director Klitzing said the Health Department works proactively in testing and promptly addresses necessary areas.

Information Items

School Board: Today's the first day for Carmel Clay School students for the 2019-2020 school year. Everything went smoothly including the ESE program. This year's tagline is The Best at Getting Better.

At a special session on July 10, 2019, the CCS Board passed a resolution to place a school safety referendum on the ballot for the election on November 5, 2019.

Plan Commission: Mr. Kirsh said residents are very concerned about the rezoning of 7 Sherman Drive; the proposed plan is to put three units on property that has only one, which is an example of affordable housing.

Parks Foundation: Mr. Rude stated that the Parks Foundation is scheduled to meet September 17th.

Park Board Comments / Discussion

Mr. Kirsh spoke about the skateboarders causing property damage at Midtown Plaza. The City will need to address this problem. Another item to note is that the Department should consider fixing issues at its own skate park and possibly look at installing a linear skate park elsewhere in the future.

Mr. Garretson asked for clarification on who does what at the Midtown Plaza. Discussion followed including ongoing problems with grass at the Midtown Plaza and Monon Boulevard.

Adjournment
There being no further business and without objection, the meeting was adjourned at 8:01 p.m.

Approved,

_____ _____
Signature Date

_____ _____
Signature Date

DRAFT

Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item

PRESENTER	ACTION REQUESTED
Jenn Kristunas, Treasurer	**Acknowledgement**
ITEM/SUBJECT **Consolidated Financial Report for July 2019**	
DOLLAR AMOUNT / FUND **N/A**	MEETING DATE **September 10, 2019**

SUMMARY:

Provided is the Consolidated Financial Report for July 2019.

STAFF RECOMMENDATION:

Acknowledgement of the Consolidated Financial Report for July 2019.

CARMEL CLAY PARKS & RECREATION
2019 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT

Month: **July 2019**

	(101) General	(103) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
REVENUES									
City of Carmel	$3,269,771.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,269,771.50
Clay Township	$100,661.75	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,081,046.00	$2,181,707.75
Impact Fees	$0.00	$0.00	$696,030.00	$0.00	$0.00	$0.00	$0.00	$0.00	$696,030.00
User Fees, Interest & Other Earned Income	$0.00	$4,494.86	$74,965.87	$2,786,768.21	$4,172,025.35	$74,110.08	$1,223.33	$5,992.63	$7,119,580.33
Total Revenues (a)	**$3,370,433.25**	**$4,494.86**	**$770,995.87**	**$2,786,768.21**	**$4,172,025.35**	**$74,110.08**	**$1,223.33**	**$2,087,038.63**	**$13,267,089.58**
OTHER FINANCING SOURCES									
Cash Reserves as of 12/31/2018	$0.00	$143,346.43	$2,444,299.85	$3,841,546.54	$3,485,723.95	$131,446.43	$38,050.21	$1,892,362.77	$11,976,776.18
Previous Year Encumbrances	$105,130.14	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$105,130.14
Transfers from Cash Change Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Gift Card Sales & Customer Overpayments	$0.00	$0.00	$0.00	$0.00	$1,050.08	$0.00	$0.00	$0.00	$1,050.08
Total Other Financing Sources	**$105,130.14**	**$143,346.43**	**$2,444,299.85**	**$3,841,546.54**	**$3,486,774.03**	**$131,446.43**	**$38,050.21**	**$1,892,362.77**	**$12,082,956.40**
Total Revenues & Other Financing Sources (b)	**$3,475,563.39**	**$147,841.29**	**$3,215,295.72**	**$6,628,314.75**	**$7,658,799.38**	**$205,556.51**	**$39,273.54**	**$3,979,401.40**	**$25,350,045.98**
OPERATING EXPENSES									
Personal Services	$1,320,477.94	$0.00	$0.00	$1,664,321.64	$1,706,279.16	$0.00	$0.00	$0.00	$4,691,078.74
Supplies	$72,054.09	$0.00	$0.00	$184,991.26	$301,730.12	$0.00	$0.00	$0.00	$558,775.47
Other Services & Charges	$591,365.13	$0.00	$0.00	$565,336.97	$1,359,804.91	$7,043.05	$9,282.00	$0.00	$2,532,832.06
Capital Outlay	$52,960.77	$0.00	$0.00	$4,963.80	$36,122.08	$45,048.18	$0.00	$0.00	$139,094.83
Total Operating Expenses (c)	**$2,036,857.93**	**$0.00**	**$0.00**	**$2,419,613.67**	**$3,403,936.27**	**$52,091.23**	**$9,282.00**	**$0.00**	**$7,921,781.10**
DEVELOPMENT & OTHER EXPENSES									
Capital Development & Maintenance	$0.00	$33,799.72	$848,915.67	$1,082,949.79	$0.00	$42,530.86	$0.00	$931,830.62	$2,940,026.66
Transfers to Cash Change Fund	$0.00	$0.00	$0.00	$0.00	$16,000.00	$0.00	$0.00	$0.00	$16,000.00
Gift Card & Customer Credit Transfers	$0.00	$0.00	$0.00	$0.00	$4,004.00	$0.00	$0.00	$0.00	$4,004.00
Total Development & Other Expenses	**$0.00**	**$33,799.72**	**$848,915.67**	**$1,082,949.79**	**$20,004.00**	**$42,530.86**	**$0.00**	**$931,830.62**	**$2,960,030.66**
Total Expenses (d)	**$2,036,857.93**	**$33,799.72**	**$848,915.67**	**$3,502,563.46**	**$3,423,940.27**	**$94,622.09**	**$9,282.00**	**$931,830.62**	**$10,881,811.76**
ENCUMBRANCES & RESERVES									
Encumbrances & Dedicated Funds	$299,469.30	$114,041.57	$2,366,380.05	$616,117.04	$0.00	$0.00	$0.00	$1,547,570.78	$4,943,578.74
Designated Gifts	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$14,373.21	$0.00	$14,373.21
Outstanding Liabilities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Non-Reverting Operations Reserve	$0.00	$0.00	$0.00	$1,459,634.25	$1,000,000.00	$0.00	$0.00	$0.00	$2,459,634.25
Capital Maintenance Reserve	$0.00	$0.00	$0.00	$0.00	$1,709,859.11	$85,934.42	$0.00	$1,500,000.00	$3,295,793.53
Cash Flow Reserve	$0.00	$0.00	$0.00	$1,050,000.00	$1,525,000.00	$25,000.00	$0.00	$0.00	$2,600,000.00
Total Encumbrances & Reserves	**$299,469.30**	**$114,041.57**	**$2,366,380.05**	**$3,125,751.29**	**$4,234,859.11**	**$110,934.42**	**$14,373.21**	**$3,047,570.78**	**$13,313,379.73**
Total Expenses, Encumbrances & Reserves (e)	**$2,336,327.23**	**$147,841.29**	**$3,215,295.72**	**$6,628,314.75**	**$7,658,799.38**	**$205,556.51**	**$23,655.21**	**$3,979,401.40**	**$24,195,191.49**
Net Income (a - c)	**n/a**	**n/a**	**n/a**	**$367,154.54**	**$768,089.08**	**$22,018.85**	**n/a**	**n/a**	**n/a**
Cost Recovery (a ÷ c)				*115%*	*123%*	*142%*			
Current Cash Balance & Investments (b - d)	n/a	$114,041.57	$2,366,380.05	$3,125,751.29	$4,234,859.11	$110,934.42	$29,991.54	$3,047,570.78	$13,029,528.76
Unencumbered or Undedicated Funds (b - e)	$1,139,236.16	$0.00	$0.00	$0.00	$0.00	$0.00	$15,618.33	$0.00	$1,154,854.49

Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item

PRESENTER	ACTION REQUESTED
Kurtis Baumgartner, Assistant Director of Parks and Recreation	**Acknowledgement**
ITEM/SUBJECT **CCPR P&L Statements for August 2019**	
DOLLAR AMOUNT/FUND **N/A**	MEETING DATE **September 10, 2019**

SUMMARY:

Provided for your review are August 2019 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Clerk-Treasurer.

RECOMMENDED MOTION:

"I move to acknowledge receipt of the P&L Statements for August 2019."

Carmel/Clay Board of Parks and Recreation
Board Meeting Additional Information

PRESENTER **Kurtis Baumgartner, Assistant Director**
ITEM/SUBJECT **Extended School Enrichment (108 Fund) P&L – Additional Information**
MEETING DATE **September 10, 2019**

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2018 P/L Statement totals compared to 2019.

Income:
361030 – Interest on Sweep: City Clerk Treasurer informed CCPR that an adjustment was made to interest posting to United Fidelity bank account which accounts to an additional $90,273.03 in revenue.

Expense:
4239040 – Food & Beverage: 2019 expenditures to date appear significantly higher (approximately $24,546.40), however, seven (7) invoices have been paid to Carmel Clay Schools to date compared to five (5) at the same point in 2018.

4343006 – Bus Trips: Due to the relocation of several camps to the new Perelman Pavilion at West Park-The Groves, the number of trips this year has increased resulting in an increase in the fee for the services.

4460708 – West Park: Construction of Perelman Pavilion has attributed to $1,110,089.81 of expenditures from Capital Outlay G/L.

Extended School Enrichment - Carmel Clay Parks & Recreation
108 ESE Profit & Loss Prev Year Comparison
January through August 2019

	Jan - Aug 19	Jan - Aug 18	$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
0345040 · Park Department Fees	3,040,623.94	3,070,081.21	-29,457.27
0360010 · Miscellaneous Revenues	0.00	1,110.00	-1,110.00
0361030 · Interest on Sweep	133,852.52	27,378.49	106,474.03
0367000 · Contributions & Gifts	259.20	954.50	-695.30
Total 0300000 · REVENUES	3,174,735.66	3,099,524.20	75,211.46
Total Income	3,174,735.66	3,099,524.20	75,211.46
Gross Profit	3,174,735.66	3,099,524.20	75,211.46
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	731,266.79	726,814.29	4,452.50
4111000 · Part Time	799,250.34	761,865.03	37,385.31
4112000 · Overtime	43,042.18	53,311.06	-10,268.88
4120000 · Deferred Compensation	28,104.92	25,237.68	2,867.24
4121000 · Employer's Share of FICA	94,337.10	92,344.58	1,992.52
4122000 · Employer's Share of H-Ins	244,202.66	215,215.81	28,986.85
4122100 · Disabliity Insurance	1,444.43	1,435.62	8.81
4122200 · Life Insurance	769.60	754.80	14.80
4123002 · Civilian PERF	109,656.47	116,330.52	-6,674.05
4124000 · Employer's Share of Medicare	22,062.73	21,596.78	465.95
Total 4100000 · PERSONAL SERVICES	2,074,137.22	2,014,906.17	59,231.05
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	1,206.89	0.00	1,206.89
4230200 · Office Supplies	4,233.39	3,399.03	834.36
4239012 · Safety Supplies	2,034.00	2,327.28	-293.28
4239039 · General Program Supplies	90,426.41	93,046.46	-2,620.05
4239040 · Food & Beverages	94,001.39	69,454.99	24,546.40
4239099 · Other Miscellaneous	11,505.10	6,550.62	4,954.48
Total 4200000 · SUPPLIES	203,407.18	174,778.38	28,628.80
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Expense	5,966.00	13,758.60	-7,792.60
4340700 · Medical Fees (Drug Tests)	3,728.00	4,729.00	-1,001.00
4340800 · Program Contractors	8,047.50	18,178.00	-10,130.50
4341955 · Info Sys Maint/Contracts	11,002.27	56,191.39	-45,189.12
4341990 · Criminal Background Checks	1,961.00	2,423.50	-462.50
4341991 · Marketing & Promotions	17,760.25	13,788.77	3,971.48
4341999 · Other Professional Fees	127,528.61	128,535.37	-1,006.76
4343000 · Travel Fees & Expenses	15,840.54	14,563.09	1,277.45
4343006 · Bus Trips	167,582.92	112,166.94	55,415.98
4343007 · Field Trips	74,853.39	110,371.15	-35,517.76
4344100 · Cellular Phone Fees	11,979.35	5,532.61	6,446.74
4345000 · Printing (Not Office Supplies)	3,946.94	3,428.45	518.49
4346000 · Classified Advertising	11,382.66	7,735.57	3,647.09
4350000 · Equipment Repairs & Maint.	10,709.59	1,329.98	9,379.61
4350900 · Other Cont. Services	79,674.49	80,246.00	-571.51
4353004 · Copier	1,170.49	1,191.71	-21.22
4355200 · Subscriptions	5,996.71	12,338.12	-6,341.41
4355300 · Organization & Membership Dues	150.00	150.00	0.00
4356004 · Staff Clothing	13,722.56	3,864.54	9,858.02
4356005 · Participant Clothing	6,002.90	9,300.25	-3,297.35
4357003 · Internal Instruction Fees	1,362.41	1,818.00	-455.59
4357004 · External Instructional Fees	23,609.00	8,045.97	15,563.03
4358300 · Other fees and licenses	265.00	0.00	265.00

Extended School Enrichment - Carmel Clay Parks & Recreation
108 ESE Profit & Loss Prev Year Comparison
January through August 2019

	Jan - Aug 19	Jan - Aug 18	$ Change
4358400 · Refunds, Awards & Indemnities	14,963.14	17,398.95	-2,435.81
4359000 · Special Projects	1,333.50	1,100.75	232.75
Total 4300000 · OTHER SERVICES & CHARGES	620,539.22	628,186.71	-7,647.49
Total Expense	2,898,083.62	2,817,871.26	80,212.36
Net Ordinary Income	276,652.04	281,652.94	-5,000.90
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4460708 · West Park	1,110,089.81	0.00	1,110,089.81
4463200 · Computer Equipment	6,356.70	0.00	6,356.70
4463202 · Software	76.80	72.00	4.80
Total 4460000 · CAPITAL OUTLAY	1,116,523.31	72.00	1,116,451.31
Total Other Expense	1,116,523.31	72.00	1,116,451.31
Net Other Income	-1,116,523.31	-72.00	-1,116,451.31
Net Income	**-839,871.27**	**281,580.94**	**-1,121,452.21**

Carmel/Clay Board of Parks and Recreation
Board Meeting Additional Information

PRESENTER **Kurtis Baumgartner, Assistant Director**
ITEM/SUBJECT **Monon Community Center (109 Fund) P&L – Additional Information**
MEETING DATE **September 10, 2019**

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2018 P/L Statement totals compared to 2019.

Income:
361030 – Interest on Sweep: City Clerk Treasurer informed CCPR that an adjustment was made to interest posting to United Fidelity bank account which accounts to an additional $76,621.50 in revenue.

Expense:
4348000 – Electricity: Paid December of 2017 electric invoice on January 3, 2018, making the 2018 vs. 2019 comparison seem significantly lower (6 invoices paid to date in 2019 vs. 7 paid at same point in 2018).

4349000 – Gas: Natural Gas Marketing has attributed to savings of approximately $5007.64 in 2019 compared to 2018 (January – July). Still awaiting August invoice from Constellation, will be updated once received.

4350400 – Grounds Maintenance: Winter conditions had more frequent snow/ice events that required removal by contractor.

Monon Community Center - Carmel Clay Parks & Recreation
109 MCC Profit & Loss Prev Year Comparison
January through August 2019

	Jan - Aug 19	Jan - Aug 18	$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
313000 · Sales Tax Collected	16,830.43	16,580.25	250.18
345040 · Park Department Fees	297,753.94	231,862.00	65,891.94
346020 · Facility Rentals	30,508.02	50,541.08	-20,033.06
346025 · Shelter Rentals	68,803.69	63,430.87	5,372.82
346030 · Food Services Revenue	196,829.25	208,476.48	-11,647.23
346040 · Aquatics Programs	182,598.58	204,655.25	-22,056.67
346050 · Fitness Programs	129,229.00	129,837.00	-608.00
346085 · KidZone Fees	763.00	501.00	262.00
346110 · Therapeutic Rec Programs	51,748.50	40,791.50	10,957.00
346115 · Annual Passes	35,508.00	32,274.00	3,234.00
346116 · GS Corp Annual Passes	10,777.00	6,967.00	3,810.00
346120 · Season Passes	39,058.00	48,093.00	-9,035.00
346125 · Monthly Passes	2,407,885.55	2,272,567.43	135,318.12
346130 · GS Corp Monthly Passes	201,427.75	198,304.38	3,123.37
346135 · Value Passes	44,298.99	46,840.00	-2,541.01
346140 · Daily Passes	1,046,848.00	1,014,431.50	32,416.50
346145 · Contractor Commissions	10,168.54	11,133.36	-964.82
346150 · Merchandise Sales	10,227.00	9,896.00	331.00
360010 · Miscellaneous Revenues	7,307.39	27,385.03	-20,077.64
361030 · Interest on Sweep	120,919.66	21,488.29	99,431.37
367000 · Contributions & Gifts	13,384.26	18,607.33	-5,223.07
Total 0300000 · REVENUES	4,922,874.55	4,654,662.75	268,211.80
Total Income	4,922,874.55	4,654,662.75	268,211.80
Gross Profit	4,922,874.55	4,654,662.75	268,211.80
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	552,223.11	591,840.94	-39,617.83
4111000 · Part Time	1,198,423.17	1,179,471.97	18,951.20
4112000 · Overtime	12,894.84	10,391.43	2,503.41
4120000 · Deferred Compensation	21,365.06	23,854.97	-2,489.91
4121000 · Employer's Share of FICA	106,024.18	106,461.53	-437.35
4122000 · Employer's Share of H-Ins	191,736.04	241,264.72	-49,528.68
4122100 · Disabliity Insurance	1,349.97	1,177.18	172.79
4122200 · Life Insurance	499.14	543.90	-44.76
4123002 · Civilian PERF	78,444.08	85,118.47	-6,674.39
4124000 · Employer's Share of Medicare	24,769.56	24,898.32	-128.76
Total 4100000 · PERSONAL SERVICES	2,187,729.15	2,265,023.43	-77,294.28
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	968.51	1,543.93	-575.42
4230200 · Office Supplies	6,960.62	7,937.78	-977.16
4235000 · Building Materials	4,822.59	22,361.92	-17,539.33
4237000 · Repair Parts	7,767.51	8,227.08	-459.57
4238000 · Small Tools & Minor Equipment	9,525.64	14,938.30	-5,412.66
4238900 · Cleaning & Maint. Supplies	183,155.12	163,351.47	19,803.65
4239001 · Linens & Blankets	6,403.00	4,499.55	1,903.45
4239012 · Safety Supplies	5,510.11	4,219.15	1,290.96
4239039 · General Program Supplies	44,854.93	52,992.65	-8,137.72
4239040 · Food & Beverages	99,432.84	96,083.34	3,349.50
4239045 · Retail Goods	4,566.66	4,419.36	147.30
4239099 · Other Miscellaneous	22,336.02	32,674.37	-10,338.35
Total 4200000 · SUPPLIES	396,303.55	413,248.90	-16,945.35

Monon Community Center - Carmel Clay Parks & Recreation
109 MCC Profit & Loss Prev Year Comparison
January through August 2019

	Jan - Aug 19	Jan - Aug 18	$ Change
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Fees	10,993.10	11,177.00	-183.90
4340400 · Consulting Fees	18,917.73	9,132.23	9,785.50
4340700 · Medical Fees (Drug Tests)	255.98	94.00	161.98
4340800 · Program Contractors	114,250.48	110,905.70	3,344.78
4341955 · Info Sys Maint/Contracts	39,294.11	41,006.88	-1,712.77
4341990 · Criminal Background Checks	3,034.00	4,014.50	-980.50
4341991 · Marketing & Promotions	92,289.75	88,084.14	4,205.61
4341992 · Security Services	9,150.00	8,580.00	570.00
4341999 · Other Professional Fees	195,374.16	190,795.73	4,578.43
4342100 · Postage	32,550.66	20,074.87	12,475.79
4343000 · Travel Fees & Expenses	3,596.44	5,027.36	-1,430.92
4344000 · Telephone Line Charges	3,835.19	3,707.63	127.56
4344100 · Cellular Phone Fees	1,727.50	2,415.83	-688.33
4345000 · Printing (Not Office Supplies)	52,286.34	42,619.05	9,667.29
4346000 · Classified Advertising	5,346.08	3,403.16	1,942.92
4347500 · General Insurance	66,089.00	59,434.00	6,655.00
4348000 · Electricity	369,003.37	372,397.45	-3,394.08
4348500 · Water & Sewer	63,521.91	55,104.78	8,417.13
4349000 · Gas	69,989.44	87,982.37	-17,992.93
4349500 · Cable Service	1,661.66	1,071.84	589.82
4350000 · Equipment Repairs & Maint.	90,121.71	51,455.02	38,666.69
4350100 · Building Repairs & Maint.	85,732.59	120,774.48	-35,041.89
4350101 · Trash Collection	4,300.26	3,249.45	1,050.81
4350400 · Grounds Maintenance	61,446.04	21,433.25	40,012.79
4350600 · Cleaning Services	162,052.00	161,812.83	239.17
4350900 · Other Cont. Services	37,895.27	43,189.65	-5,294.38
4351000 · Auto Repairs & Maintenance	1,754.04	0.00	1,754.04
4353004 · Copier	4,155.64	4,226.60	-70.96
4353099 · Other Rental & Leases	3,598.18	2,071.40	1,526.78
4355200 · Subscriptions	34,458.33	35,031.16	-572.83
4355300 · Organization & Membership Dues	2,920.00	3,555.00	-635.00
4356004 · Staff Clothing	14,737.03	12,276.73	2,460.30
4357003 · Internal Instruction Fees	360.00	2,499.63	-2,139.63
4357004 · External Instructional Fees	10,579.81	7,502.41	3,077.40
4358300 · Other Fees & Licenses	13,307.00	15,018.71	-1,711.71
4358400 · Refunds, Awards & Indemnities	5,127.13	1,792.61	3,334.52
4359000 · Special Projects	4,037.15	15,635.51	-11,598.36
4359200 · Sales Tax Paid	14,456.83	30,786.27	-16,329.44
Total 4300000 · OTHER SERVICES & CHARGES	1,704,205.91	1,649,339.23	54,866.68
Total Expense	4,288,238.61	4,327,611.56	-39,372.95
Net Ordinary Income	634,635.94	327,051.19	307,584.75
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4461000 · Parks MC Admin Buildings	0.00	16,263.55	-16,263.55
4462000 · Parks MC Admin,Structure Impmnt	0.00	44,418.56	-44,418.56
4463000 · Furniture & Fixtures	22,100.74	32,440.29	-10,339.55
4463200 · Computer Equipment	13,768.25	9,251.65	4,516.60
4463202 · Software	307.20	288.00	19.20
Total 4460000 · CAPITAL OUTLAY	36,176.19	102,662.05	-66,485.86
Total Other Expense	36,176.19	102,662.05	-66,485.86
Net Other Income	-36,176.19	-102,662.05	66,485.86
Net Income	**598,459.75**	**224,389.14**	**374,070.61**

Carmel/Clay Board of Parks and Recreation
Board Meeting Additional Information

PRESENTER **Kurtis Baumgartner, Assistant Director**
ITEM/SUBJECT **Parks and Facilities (110 Fund) P&L – Additional Information**
MEETING DATE **September 10, 2019**

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2018 P/L Statement totals compared to 2019.

Expense:
4350400 – Grounds Maintenance: Winter conditions had more frequent snow/ice events that required removal by contractor.

4460706 – Capital Outlay: Expenditures attributed to dog park expansion project and need for secondary entry point, and recent addition of agility equipment.

110 Parks & Rec Facilities - Carmel Clay Parks & Recreation
110 Parks & Rec Facilities Fund Profit & Loss to Prev Year
January through August 2019

	Jan - Aug 19	Jan - Aug 18	$ Change
Ordinary Income/Expense			
Income			
345040 · Park Department Fees	49,450.00	48,470.00	980.00
346020 · Facility Rentals	31,561.00	46,106.10	-14,545.10
360010 · Miscellaneous Revenues	670.00	650.00	20.00
361030 · Interest	4,288.64	720.44	3,568.20
367000 · Contributions, Gifts & Grants	0.00	-500.00	500.00
Total Income	85,969.64	95,446.54	-9,476.90
Expense			
4200000 · SUPPLIES			
4230200 · Office Supplies	23.72	0.00	23.72
4237000 · Repair Parts	78.52	442.75	-364.23
4238900 · Other Maintenance Supplies	517.57	733.90	-216.33
4239099 · Other Miscellaneous	6,394.20	13,970.70	-7,576.50
Total 4200000 · SUPPLIES	7,014.01	15,147.35	-8,133.34
4300000 · OTHER SERVICES & CHARGES			
4341991 · Marketing & Promotions	0.00	37.50	-37.50
4341999 · Other Professional Fees	4,793.12	5,095.01	-301.89
4344000 · Telephone Line Charges	371.04	343.65	27.39
4348000 · Electricity	9,210.35	7,626.15	1,584.20
4348500 · Water & Sewer	1,651.85	1,493.04	158.81
4350100 · Building Repairs & Maint.	5,061.65	2,918.50	2,143.15
4350101 · Trash Collection	600.00	525.00	75.00
4350400 · Grounds Maintenance	23,900.75	2,414.75	21,486.00
4350600 · Cleaning Services	4,330.00	4,400.00	-70.00
4350900 · Other Cont. Services	375.00	360.00	15.00
4355200 · Subscriptions	1,080.00	0.00	1,080.00
4358400 · Refunds, Awards & Indemnities	90.00	0.00	90.00
Total 4300000 · OTHER SERVICES & CHARGES	51,463.76	25,213.60	26,250.16
Total Expense	58,477.77	40,360.95	18,116.82
Net Ordinary Income	27,491.87	55,085.59	-27,593.72
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4460706 · Central Park	25,026.61	27,956.42	-2,929.81
4463000 · Furniture & Fixtures	12,723.00	0.00	12,723.00
Total 4460000 · CAPITAL OUTLAY	37,749.61	27,956.42	9,793.19
Total Other Expense	37,749.61	27,956.42	9,793.19
Net Other Income	-37,749.61	-27,956.42	-9,793.19
Net Income	**-10,257.74**	**27,129.17**	**-37,386.91**

Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item

PRESENTER	ACTION REQUESTED
Jenn Kristunas, Treasurer	**Approval**
ITEM/SUBJECT **Claim Sheet September 10, 2019**	
DOLLAR AMOUNT / FUND **N/A**	MEETING DATE **September 10, 2019**

SUMMARY:

Claim Sheet September 10, 2019 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

Approval of Claim Sheet dated September 10, 2019.

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
September 10, 2019

Name	Amount	Account	Num	Memo
Aug 8 - Sep 3, 19				
1SO Midtown Carmel LLC	3,962.50	4350900 · Other Cont. Services	1999860t000041	8/23/19 License Fee to Obtain Access to Midtown Plaza Garage for Storage
Ace - Pak Products Inc.	337.87	4238900 · Other Maintenance Supplies	A8016	8/12/19 Outdoor Park Cleaning Supplies
Ace - Pak Products Inc.	442.79	4238900 · Other Maintenance Supplies	A7991	8/1/19 Outdoor Park Cleaning Supplies
ADP, LLC	286.50	4341999 · Other Professional Fees	540455538	8/9/19 Payroll Processing Fees for Periods Ending 7/12, 7/26/19
Aquatic Control	387.50	4350400 · Grounds Maintenance	179095	8/5/19 Pond Maintenance Service Central Park Aut'19
AT&T	74.76	4344000 · Telephone Line Charges	UFB Visa	8/22/19 Analog Telephone Line Charges AO
Baumgartner, Kurtis	50.00	4344100 · Cellular Phone Fees	Reimb	8/7/19 Cell Phone Reimbursement Aug'19
BrickHouse Security	1,795.50	4350000 · Equipment Repairs & Maint.	959820	7/21/19 GPS Monitoring Services Jul'19 - Dec'19
Carmel Clay Schools	1,682.05	4231400 · Gasoline	201908	8/22/19 Gas
Carmel Clay Schools	389.62	4231300 · Diesel Fuel	201908	8/22/19 Diesel
Carmel Utilities	195.53	4348500 · Water & Sewer	0512156500	8/12/19 North Trailhead
Carmel Utilities	25.60	4348500 · Water & Sewer	0692331800	8/14/19 MO
Carmel Utilities	153.96	4348500 · Water & Sewer	0692331800	8/14/19 AO
Carmel Utilities	104.89	4348500 · Water & Sewer	6002047001	8/14/19 South Trailhead
Carmel Utilities	84.00	4348500 · Water & Sewer	0613518601	8/14/19 Meadowlark Park
Carmel Utilities	28.41	4348500 · Water & Sewer	0859585401	8/14/19 Carey Grove
Carmel Utilities	161.02	4348500 · Water & Sewer	0658685000	8/16/19 Monon Blvd
Carmel Utilities	140.51	4348500 · Water & Sewer	0658685100	8/16/19 Midtown Plaza
Carmel Utilities	28.41	4348500 · Water & Sewer	0859585401	8/23/19 Carey Grove
Carmel Utilities	9,603.66	4348500 · Water & Sewer	1341235001	8/23/19 West Park
Carmel Utilities	5.51	4348500 · Water & Sewer	0095674100	8/30/19 Cherry Tree
Carmel Utilities	77.14	4348500 · Water & Sewer	0164612500	8/30/19 River Trail
Carmel Utilities	62.56	4348500 · Water & Sewer	0391262001	8/30/19 River Heritage
Carmel Utilities	400.37	4348500 · Water & Sewer	0391262001	8/30/19 Founders Park
Carmel Utilities	17.82	4348500 · Water & Sewer	0391262001	8/30/19 Flowing Well
Carmel Utilities	40.83	4348500 · Water & Sewer	0391262001	8/30/19 Hazel Landing
Carmel Utilities	570.76	4348500 · Water & Sewer	0141932300	8/30/19 Inlow Park
Carmel Welding	59.90	4238000 · Small Tools & Minor Equipment	418953	8/15/19 Folding Tree Saws
Case, Carolyn	102.50	4359000 · Special Projects	5	8/20/19 Videography of Ribbon Cutting Ceremony
CIAVA	17.00	4341990 · Criminal Background Checks	Aug82019	8/8/19 Volunteer Offsite Meetings Aug'19
Cincinnati Bell	149.92	4344000 · Telephone Line Charges	4862587	8/10/19 Long Distance Charges AO
Cintas Corporation	214.72	4238900 · Other Maintenance Supplies	4026255285	7/22/19 Restroom Restocking Supplies
Cintas Corporation	214.72	4238900 · Other Maintenance Supplies	4027209588	8/5/19 Restroom Restocking Supplies 8/5/19
Constellation NewEnergy Gas Division, LLC	4.01	4349000 · Gas	2687255	8/27/19 AO Jul'19
Constellation NewEnergy Gas Division, LLC	3.26	4349000 · Gas	2687255	8/27/19 MO Jul'19
Corvus Janitorial Systems	175.00	4350600 · Cleaning Services	908191005141	8/1/19 AO Cleaning Services Aug'19
Corvus Janitorial Systems	165.00	4350600 · Cleaning Services	908191005141	8/1/19 MO Cleaning Services Aug'19
Corvus Janitorial Systems	2,450.00	4350600 · Cleaning Services	908191004144	8/1/19 Janitorial Services CP Westermeier Commons Aug'19
Duke Energy	420.94	4348000 · Electricity	5710-3301-01-9	8/7/19 Inlow Park
Duke Energy	611.25	4348000 · Electricity	3220-3858-01-8	8/9/19 Central Park Westermeier Commons
Duke Energy	16.09	4348000 · Electricity	1310-3278-01-0	8/16/19 North Trailhead
Duke Energy	10.13	4348000 · Electricity	3190-3277-01-0	8/16/19 Carey Grove
Duke Energy	14.00	4348000 · Electricity	7280-3771-01-5	8/16/19 Pedestrian Bridge Monon Greenway
Duke Energy	167.72	4348000 · Electricity	1650-3050-01-7	7/30/19 Monon Trail Crossing Flashers
Duke Energy	167.72	4348000 · Electricity	1650-3050-01-7	8/28/19 Monon Crossing Flashers
Duke Energy	10.38	4348000 · Electricity	3890-3290-02-9	8/28/19 River Heritage
Duke Energy	150.95	4348000 · Electricity	1660-3622-01-8	8/28/19 Central Park Lagoon Aeration
Duke Energy	230.77	4348000 · Electricity	0990-3736-01-9	8/28/19 Founders Park
Duke Energy	82.59	4348000 · Electricity	0600-3660-01-8	8/28/19 Monon Greenway Tunnel Lights
Duke Energy	19.05	4348000 · Electricity	1810-3743-01-6	8/26/19 Central Park Street Lighting
Duke Energy	39.66	4348000 · Electricity	2810-3743-01-1	8/26/19 Central Park Shelter
Duke Energy	186.37	4348000 · Electricity	5260-3287-01-0	8/26/19 Park MO
Duke Energy	662.98	4348000 · Electricity	4260-3287-01-5	8/26/19 AO
Duke Energy	32.48	4348000 · Electricity	74770-3295-01-4	8/30/19 Meadowlark Park
Ellis Mechanical & Electrical	275.63	4350100 · Building Repairs & Maint.	19175	8/20/19 AO HVAC 2ND Biannual PM 2019
Ellis Mechanical & Electrical	275.62	4350100 · Building Repairs & Maint.	19175	8/20/19 MO HVAC 2nd Biannual PM 2019

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
September 10, 2019

Name	Amount	Account	Num	Memo
Environmental Laboratories, Inc.	10.50	4350900 · Other Cont. Services	2029602	8/7/19 Water Testing Flowing Well 8/5/19
Environmental Laboratories, Inc.	25.00	4350000 · Equipment Repairs & Maint.	20296766	8/9/19 Water Testing Inlow Park Splash Pad 8/7/19
Environmental Laboratories, Inc.	25.00	4350000 · Equipment Repairs & Maint.	20297337	8/16/19 Water Testing Inlow Park Splash Pad 8/14/19
Environmental Laboratories, Inc.	42.00	4350900 · Other Cont. Services	20296838	8/12/19 Additional Water Testing Flowing Well 8/8/19
Environmental Laboratories, Inc.	42.00	4350900 · Other Cont. Services	20296414	8/8/19 Additional Water Testing Flowing Well 8/7/19
Environmental Laboratories, Inc.	127.50	4350900 · Other Cont. Services	20296839	8/9/19 Additional Water Testing Flowing Well 8/9/19
Environmental Laboratories, Inc.	117.00	4350900 · Other Cont. Services	20296878	8/12/19 Additional Water Testing Flowing Well 8/11/19
Environmental Laboratories, Inc.	10.50	4350900 · Other Cont. Services	20297635	8/21/19 Splash Pad Water Testing CP Westermeier Commons 8/19/19
Environmental Laboratories, Inc.	25.00	4350000 · Equipment Repairs & Maint.	20298107	8/26/19 Water Testing Inlow Park Splash Pad 8/21/19
Environmental Laboratories, Inc.	42.00	4350900 · Other Cont. Services	20297581	8/20/19 Additional Water Testing for Flowing Well 8/19/19
Environmental Laboratories, Inc.	10.50	4350400 · Grounds Maintenance	20298331	8/29/19 Water Testing after New Pump at Flowing Well
Espey, Hal	350.00	4341999 · Other Professional Fees	2nd Quarter 2019	8/1/19 Park Board Video Taping Jun'19
Espey, Hal	350.00	4341999 · Other Professional Fees	2nd Quarter 2019	8/1/19 Park Board Video Taping Jun'19
Fed Ex	36.04	4239031 · Street Signs	7040001593A	7/9/19 Temporary Restroom Signs for the Groves
Foreman, Erica	1,372.34	4128000 · Tuition Reimbursement	Reimb	8/7/19 Tuition Reimbursement
Grainger	144.32	4238900 · Other Maintenance Supplies	9268447837	8/20/19 Cleaning Supplies for Monon Plaza and Jill Perelman Pavilion
Green Touch Services, Inc.	80.00	4350400 · Grounds Maintenance	112540	7/31/19 Landscaping Maintenance South Trailhead
Green Touch Services, Inc.	146.00	4350400 · Grounds Maintenance	112531	7/31/19 Landscaping Maintenance AO
Green Touch Services, Inc.	330.00	4350400 · Grounds Maintenance	112528	7/31/19 Landscaping Maintenance Rotary Plaza
Green Touch Services, Inc.	420.00	4350400 · Grounds Maintenance	112527	7/31/19 Landscaping Maintenance River Heritage
Green Touch Services, Inc.	80.00	4350400 · Grounds Maintenance	112541	7/31/19 Landscaping Maintenance North Trailhead
Green Touch Services, Inc.	425.00	4350400 · Grounds Maintenance	112526	7/31/19 Landscaping Maintenance Meadowlark Park
Green Touch Services, Inc.	510.00	4350400 · Grounds Maintenance	112525	7/31/19 Landscaping Maintenance Lenape Trace
Green Touch Services, Inc.	240.00	4350400 · Grounds Maintenance	112534	7/31/19 Landscaping Maintenance Inlow Park
Green Touch Services, Inc.	100.00	4350400 · Grounds Maintenance	112530	7/31/19 Landscaping Maintenance INDOT Bridge on 146th St
Green Touch Services, Inc.	326.00	4350400 · Grounds Maintenance	112524	7/31/19 Landscaping Maintenance Hazel Landing
Green Touch Services, Inc.	443.50	4350400 · Grounds Maintenance	112450	7/31/19 Landscaping Maintenance Hagan Burke Trail
Green Touch Services, Inc.	576.00	4350400 · Grounds Maintenance	112523	7/31/19 Landscaping Maintenance Founders Park
Green Touch Services, Inc.	418.00	4350400 · Grounds Maintenance	112522	7/31/19 Landscaping Maintenance Flowing Well
Green Touch Services, Inc.	100.00	4350400 · Grounds Maintenance	112533	7/31/19 Landscaping Maintenance Dog Park
Green Touch Services, Inc.	168.00	4350400 · Grounds Maintenance	112538	7/31/19 Landscaping Maintenance CP Westermeier Commons
Green Touch Services, Inc.	2,248.00	4350400 · Grounds Maintenance	112535	7/31/19 Landscaping Maintenance Central Park West
Green Touch Services, Inc.	408.00	4350400 · Grounds Maintenance	112536	7/31/19 Landscaping Maintenance Central Park East
Green Touch Services, Inc.	88.00	4350400 · Grounds Maintenance	112532	7/31/19 Landscaping Maintenance Carmel Drive Bridge
Green Touch Services, Inc.	448.00	4350400 · Grounds Maintenance	112521	7/31/19 Landscaping Maintenance Carey Grove
Green Touch Services, Inc.	228.00	4350400 · Grounds Maintenance	112529	7/31/19 Landscaping Maintenance West Park
Grisham, Debra M, Attorney at Law, LLC	8,213.40	4340000 · Legal Fees	819	9/3/19 Legal Services Aug'19
Hamilton Disc Golf Union	867.00	4350400 · Grounds Maintenance	9	8/16/19 Hazel Landing Course Maintenance Jul'19
Hoosier Portable Restrooms	320.00	4353099 · Other Rental & Leases	53573	8/13/19 Portalet Restrooms Meadowlark Park 6/15 - 8/10/19
Hoosier Portable Restrooms	320.00	4353099 · Other Rental & Leases	53571	8/13/19 Portalet Restrooms Carey Grove 6/15 - 8/10/19
Hoosier Portable Restrooms	320.00	4353099 · Other Rental & Leases	53572	8/13/19 Portalet Restrooms Hazel Landing 6/15 - 8/10/19
I P L	40.21	4348000 · Electricity	1069103	8/29/19 West park Meter by the Mound
I P L	90.42	4348000 · Electricity	925743	8/29/19 West Park
I P L	59.83	4348000 · Electricity	1095795	8/30/19 South Trailhead
Imprint Plus	56.71	4230200 · Office Supplies	PIN0497985	8/19/19 Staff Uniform Badge Supplies
Indiana Brick Co	491.10	4238900 · Other Maintenance Supplies	95375001	8/1/19 Midtown Cleaning Chemicals
Indiana Park & Recreation Association	1,635.00	4357004 · External Instructional Fees	33077	9/3/19 CPSI Training Course/Exam Parks Staff
Indiana University	300.00	4357004 · External Instructional Fees	539	9/3/19 PMT Training Registration Fee Andrew Burnett
Indiana University	300.00	4357004 · External Instructional Fees	540	9/3/19 PMT Training Registration Fee Jack Vickery
IndySHRM	560.00	4357004 · External Instructional Fees	UFB Visa	8/9/19 Conference Registration HR Director
Klitzing, Michael	50.00	4344100 · Cellular Phone Fees	Reimb	8/8/19 Cell Phone Reimbursement Jul'19
Konica Minolta Business Solutions	980.19	4353004 · Copier	9005974871	8/17/19 Copier Charges AO 5/18 - 8/17/19
Kroger	7.94	4359000 · Special Projects	83212	8/27/19 Supplies for D.A.D.s Chat 8/27/19
Kroger Gardis & Regas, LLP	2,493.70	4340000 · Legal Fees	38	8/9/19 Legal Fees
Labas, Lindsay	100.00	4344100 · Cellular Phone Fees	Reimb	8/14/19 Cell Phone Reimbursement Jun, Jul'19
Magers Bookkeeping Services LLC	120.00	4341999 · Other Professional Fees	864	8/27/19 Bookkeeping Services Aug'19
Media Factory	40.00	4230100 · Stationary & Printing Materials	21738	8/8/19 AO Business Cards Melinda Bridgham

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
September 10, 2019

Name	Amount	Account	Num	Memo
Media Factory	157.00	4239031 · Street Signs	21419	8/15/19 Central Park Trailhead Coming Soon Signage
Menards	165.94	4238000 · Small Tools & Minor Equipment	86812026596	8/7/19 Ground Protection Supply
Menards	164.73	4238900 · Other Maintenance Supplies	15884147	8/7/19 Hardware to Mount Bike Racks
Menards	26.94	4232100 · Garage & Motor Supplies	86636102491	8/12/19 Maintenance Supplies
Menards	35.32	4238000 · Small Tools & Minor Equipment	86636102491	8/12/19 Maintenance Supplies
Menards	73.82	4238900 · Other Maintenance Supplies	86636102491	8/12/19 Maintenance Supplies
Menards	7.98	4238900 · Other Maintenance Supplies	86636102491	8/12/19 Maintenance Supplies
Menards	44.54	4239032 · Posts & Hardware	86636102491	8/12/19 Maintenance Supplies
Menards	31.28	4238900 · Other Maintenance Supplies	86636102491	8/12/19 Maintenance Supplies
Menards	14.42	4238900 · Other Maintenance Supplies	86617082661	8/21/19 Maintenance Supplies for Temporary Irrigation
Menards	7.98	4239012 · Safety Supplies	86617082661	8/21/19 Maintenance Supplies for Temporary Irrigation
Menards	164.93	4239000 · Miscellaneous Supplies	86617082661	8/21/19 Maintenance Supplies for Temporary Irrigation
Menards	9.99	4238000 · Small Tools & Minor Equipment	86617082661	8/21/19 Maintenance Supplies for Temporary Irrigation
Menards	121.16	4239012 · Safety Supplies	16096061	8/26/19 Safety Supplies
Menards	40.80	4238900 · Other Maintenance Supplies	86812041201	8/27/19 Misc. Supplies
Menards	149.64	4239000 · Miscellaneous Supplies	86812041201	8/27/19 Misc. Supplies
Menards	6.99	4239031 · Street Signs	86812041201	8/27/19 Posts for Sign Installation
Menards	5.80	4237000 · Repair Parts	86812041201	8/27/19 Misc. Supplies
Menards	5.76	4230200 · Office Supplies	86812041201	8/27/19 Misc. Supplies
Menards	11.94	4238900 · Other Maintenance Supplies	86812041201	8/27/19 Misc. Supplies
Mr. B's Lawn Maintenance, Inc.	900.00	4350400 · Grounds Maintenance	7868	7/31/19 Mowing Bark Park
Mr. B's Lawn Maintenance, Inc.	373.00	4350400 · Grounds Maintenance	7889	7/31/19 Turf Chemical Bark Park
Mr. B's Lawn Maintenance, Inc.	746.80	4350400 · Grounds Maintenance	7874	7/31/19 Turf Chemical Founders Park
Mr. B's Lawn Maintenance, Inc.	307.00	4350400 · Grounds Maintenance	7888	7/31/19 Turf Chemical CP Westermeier Commons
Mr. B's Lawn Maintenance, Inc.	140.00	4350400 · Grounds Maintenance	7877	7/31/19 Mowing Inlow Park
Mr. B's Lawn Maintenance, Inc.	1,311.00	4350400 · Grounds Maintenance	7876	7/31/19 Mowing Inlow Park
Mr. B's Lawn Maintenance, Inc.	512.00	4350400 · Grounds Maintenance	7881	7/31/19 Mowing Perelman West Park
Mr. B's Lawn Maintenance, Inc.	344.00	4350400 · Grounds Maintenance	7882	7/31/19 Mowing Perelman Pavilion West Park
Mr. B's Lawn Maintenance, Inc.	1,057.92	4350400 · Grounds Maintenance	7885	7/31/19 Mowing River Trail
Mr. B's Lawn Maintenance, Inc.	1,881.00	4350400 · Grounds Maintenance	7884	7/31/19 Mowing River Heritage
Mr. B's Lawn Maintenance, Inc.	484.00	4350400 · Grounds Maintenance	7883	7/31/19 Mowing Prairie Meadow Park
Mr. B's Lawn Maintenance, Inc.	2,585.00	4350400 · Grounds Maintenance	7880	7/31/19 Mowing Monon Greenway
Mr. B's Lawn Maintenance, Inc.	1,633.05	4350400 · Grounds Maintenance	7879	7/31/19 Mowing Meadowlark Park
Mr. B's Lawn Maintenance, Inc.	860.70	4350400 · Grounds Maintenance	7878	7/31/19 Mowing Lenape Trace
Mr. B's Lawn Maintenance, Inc.	690.00	4350400 · Grounds Maintenance	7875	7/31/19 Mowing Hazel Landing
Mr. B's Lawn Maintenance, Inc.	2,325.00	4350400 · Grounds Maintenance	7873	7/31/19 Mowing Founders Park
Mr. B's Lawn Maintenance, Inc.	830.00	4350400 · Grounds Maintenance	7872	7/31/19 Mowing Flowing Well
Mr. B's Lawn Maintenance, Inc.	2,800.00	4350400 · Grounds Maintenance	7871	7/31/19 Mowing Cherry Tree
Mr. B's Lawn Maintenance, Inc.	3,612.00	4350400 · Grounds Maintenance	7870	7/31/19 Mowing Central Park
Mr. B's Lawn Maintenance, Inc.	1,083.00	4350400 · Grounds Maintenance	7869	7/31/19 Mowing Carey Grove
Mr. B's Lawn Maintenance, Inc.	3,876.00	4350400 · Grounds Maintenance	7887	7/31/19 Mowing West Park
Mr. B's Lawn Maintenance, Inc.	675.00	4350400 · Grounds Maintenance	7886	7/31/19 Mowing CP Westermeier Commons
Northern Safety Co., Inc.	195.56	4239012 · Safety Supplies	903588279	8/16/19 Safety Supplies for Outdoor Parks Staff
Northern Tool & Equipment	1,043.98	4238000 · Small Tools & Minor Equipment	43160679	8/16/19 Temporary Irrigation Equipment
On-Ramp Indiana	1,034.85	4341955 · Info Sys Maint/Contracts	183298	8/12/19 IT Monthly Maintenance Sep'19
On-Ramp Indiana	509.66	4341955 · Info Sys Maint/Contracts	183298	8/12/19 Broadband Internet Access Sep'19
On-Ramp Indiana	572.00	4341955 · Info Sys Maint/Contracts	183557	8/24/19 IT Services 8/1 - 8/15/19
PFM Car & Truck Care Center	335.80	4351000 · Auto Repair & maintenance	5044180	8/2/19 Windshield Replacement on Fleet Vehicle 4191
Ping's Tree Service, Inc.	25,850.85	4350400 · Grounds Maintenance	61163	8/29/19 Monon Greenway Storm Damage Clean-Up
Presidio Infrastructure Solutions LLC	1,476.73	4341955 · Info Sys Maint/Contracts	6013519001147	8/5/19 Phone System Annual Maintenance Agreement 8/8/19 - 8/27/20
Ray's Trash Service, Inc.	215.66	4350900 · Other Cont. Services	6341089	8/16/19 Monon Blvd Trash Service Aug'19
Ray's Trash Service, Inc.	321.00	4350900 · Other Cont. Services	6341090	9/1/19 Monon Blvd Trash Service Sep'19
Ray Marketing powered by Proforma	9.68	4356004 · Staff Clothing	BR71001427A	8/24/19 Uniform Inventory and Outer Wear for Parks Staff
Ray Marketing powered by Proforma	56.01	4356004 · Staff Clothing	BR71001427A	8/24/19 Uniform Inventory and Outer Wear for Parks Staff
Ready Refresh by Nestle	138.04	4350900 · Other Cont. Services	29H0121202766	8/20/19 Drinking Water MO AO
Runyon Equipment Rental	385.00	4353099 · Other Rental & Leases	5205341	8/8/19 Chipper Equipment Rental
Russell, Lynn	90.00	4343000 · Travel Fees & Expenses	Reimb	8/15/19 Reimbursement of Travel Expenses Indy SHRM

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
September 10, 2019

Name	Amount	Account	Num	Memo
S & S Worldwide	47.98	4239039 · General Program Supplies	IN100220948	8/1/19 Monon Blvd Table Tennis Supplies
Southeastern Security Consultants, Inc.	185.00	4341990 · Criminal Background Checks	145096	8/1/19 Background Checks for Volunteers Jul'19
Southwest Airlines	367.96	4343000 · Travel Fees & Expenses	UFB Visa	8/13/19 Airfare for 2019 NRPA Conference
Southwest Airlines	417.96	4343000 · Travel Fees & Expenses	UFB Visa	8/9/19 Airline Tickets for 2019 NRPA Conference K.Baumgartner
Spectrum Business	99.98	4349500 · Cable Service	UFB Visa	8/28/19 Internet Service AO 8/25 - 9/24/19
Staples	4.41	4230200 · Office Supplies	3422013695	8/12/19 AO Office Supply
Staples	288.10	4230200 · Office Supplies	3422571443	8/19/19 AO Office Supplies
Tom Wood Ford	1,389.90	4351000 · Auto Repair & maintenance	focs436590	8/2/19 Repairs to A01 2014 Ford Explorer
Vectren	19.33	4349000 · Gas	0262017220052318900	8/9/19 MO
Vectren	17.83	4349000 · Gas	0262017220050099721	8/9/19 AO
Verizon Wireless	40.35	4344100 · Cellular Phone Fees	9836770483	8/23/19 Cell Phone Charges 7/24 - 8/23/19
Verizon Wireless	577.81	4344100 · Cellular Phone Fees	836785083	8/23/19 Cell Phone Charges 7/24 - 8/23/19
Verizon Wireless	33.74	4238000 · Small Tools & Minor Equipment	836785083	8/23/19 Cell Phone Accessory for New Phone MO Foreman Position
Vortex USA Inc.	557.33	4350000 · Equipment Repairs & Maint.	41333	7/26/19 Splash Pad Feature Head
W-T Group, LLC, The	1,478.25	4340400 · Consulting Fees	1810484R03	7/31/19 Consulting Services Hagan Burke Trail
Walgreens	13.20	4359000 · Special Projects	1533421985251908	8/12/19 Photo Prints for Thank you Cards from JPP Ribbon Cutting
Walmart.com	74.95	4230200 · Office Supplies	UFB Visa	8/27/19 AO Conference Room Supply
White's Ace Hardware	39.96	4238900 · Other Maintenance Supplies	21458118	7/31/19 Bollard Keys for Carmel Fire Department
White's Ace Hardware	169.98	4235000 · Building Materials	21458119	7/31/19 Gate for West Park Perelman
White's Ace Hardware	37.72	4238900 · Other Maintenance Supplies	21461694	8/7/19 Misc Supplies
White's Ace Hardware	39.90	4238900 · Other Maintenance Supplies	21461694	8/7/19 Copies of Keys
White's Ace Hardware	5.98	4238900 · Other Maintenance Supplies	21462854	8/10/19 Bleach for Flowing Well
White's Ace Hardware	59.00	4238900 · Other Maintenance Supplies	21471365	8/28/19 Bollard Keys for Carmel Fire Department
White's Ace Hardware	1.18	4237000 · Repair Parts	21470951	8/27/19 Maintenance Supplies
White's Ace Hardware	504.00	4238900 · Other Maintenance Supplies	21461892	8/8/19 Dog Litter Bags for Parks
Willow Marketing Management, Inc.	4,000.00	4340400 · Consulting Fees	19701B	7/31/19 Internal Culture Research and Recommendations
Aug 8 - Sep 3, 19	**128,898.18**			

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 108 - Extended School Enrichment
September 10, 2019

Name	Amount	Account	Num	Memo
Aug 8 - Sep 3, 19				
8th Wonder Indiana LLC	695.00	4343007 · Field Trips	24737036570	7/18/19 SOC Field Trip 1/21/19
8th Wonder Indiana LLC	602.00	4343007 · Field Trips	27028796571	7/18/19 SCS Science Field Trip 7/19/19
ADP, LLC	1,275.88	4341999 · Other Professional Fees	540455538	8/9/19 Payroll Processing Fees for Periods Ending 7/12, 7/26/19
Amaro, Christian	83.29	4343000 · Travel Fees & Expenses	Reimb	8/26/19 Mileage 5/31 - 8/2/19
American Red Cross	120.00	4239012 · Safety Supplies	22218683	8/21/19 ESE CPR/AED/FA Certifications
B & H Photo	421.43	4239039 · General Program Supplies	160741050	7/31/19 Lead the Way Camp Supplies
B & H Photo	115.55	4239039 · General Program Supplies	161642743	8/26/19 Office Supplies for CW ESE
B & H Photo	179.92	4239039 · General Program Supplies	161654706	8/26/19 MT Radio Supplies
B & H Photo	1,496.00	4463200 · Computer Equipment	161653208	8/26/19 CE ESE New Laptop
BluePay Processing, LLC	1,095.68	4341999 · Other Professional Fees	INV010094	8/14/19 ESE Credit Card Processing Jul'19
BluePay Processing, LLC	54.00	4341999 · Other Professional Fees	1005662456410719	7/31/19 ESE ACH Processing Jul'19
Bowl 32	636.00	4239039 · General Program Supplies	5083	7/16/19 Chillville Field Trip 7/16/19
Breland, Katiana	82.42	4343000 · Travel Fees & Expenses	Reimb	8/8/19 Mileage 6/18-7-10/19
Breland, Katiana	69.02	4343000 · Travel Fees & Expenses	Reimb	8/8/19 Mileage 5/22 - 6/18/19
Breland, Katiana	57.77	4343000 · Travel Fees & Expenses	Reimb	8/8/19 Mileage 7/19 - 8/2/19
Buckingham, Tiffany	68.73	4343000 · Travel Fees & Expenses	Reimb	8/15/19 Mileage 6/3 - 7/24/19
Carmel Clay Schools	38,700.00	4350900 · Other Cont. Services	8/9/19	8/9/19 Summer Camp Air Conditioning Usage 6/4 - 8/2/19
Carmel Drive Self-Storage	235.00	4350900 · Other Cont. Services	30332	7/29/19 ESE Storage Rental H001 Sep'19
Children's Museum of Indianapolis	685.50	4343007 · Field Trips	58437	8/2/19 OE Field Trip 8/1/19
Children's Museum of Indianapolis	510.00	4343007 · Field Trips	58442	8/6/19 SCS Science Field Trip 8/2/19
Community Occupational Health	50.00	4340700 · Medical Fees (Drug Tests)	565667	8/2/19 Pre-Employment Drug Screening
Community Occupational Health	97.00	4340700 · Medical Fees (Drug Tests)	564659	8/2/19 Pre-Employment Drug Screening
Community Occupational Health	100.00	4340700 · Medical Fees (Drug Tests)	566529	8/14/19 Pre Employment Drug Test for ESE Staff
Community Occupational Health	50.00	4340700 · Medical Fees (Drug Tests)	566597	8/14/19 Pre Employment Drug Test for ESE Staff
Cooper, Audrey	26.68	4343000 · Travel Fees & Expenses	Reimb	8/12/19 Mileage 7/25 - 8/1/19
Current Publishing	550.00	4346000 · Classified Advertising	48602	7/29/19 Hiring Event Current in Carmel Ad Aug'19
Discount School Supply	105.70	4239039 · General Program Supplies	W38472720101	7/31/19 Mohawk Club Supplies
Ellis, Max	64.50	4343000 · Travel Fees & Expenses	Reimb	8/30/19 Mileage 2/12 - 5/30/19
Ellis, Max	21.74	4343000 · Travel Fees & Expenses	Reimb	8/30/19 Mileage 5/31 - 8/30/19
Facebook, Inc.	24.40	4346000 · Classified Advertising	UFB Visa	8/31/19 ESE Hiring Event Boost Post
Fitness Finders	87.52	4239039 · General Program Supplies	INV902	8/19/19 Club Supplies
Fun Express	215.45	4239039 · General Program Supplies	69752251701	8/8/19 Camp Supplies
Fun Express	460.21	4239039 · General Program Supplies	69735837901	7/31/19 Mohawk Club Supplies
Fun Express	12.55	4239039 · General Program Supplies	69753911302	8/12/19 CE ESE Prizes
Fun Express	92.79	4239039 · General Program Supplies	69753911303	8/12/19 CE ESE Prizes
Fun Express	318.37	4239039 · General Program Supplies	69753911301	8/12/19 CE ESE Prizes
Fun Express	30.39	4239039 · General Program Supplies	69771551601	8/22/19 Site Celebration Supplies
Fun Express	29.84	4239039 · General Program Supplies	69771551602	8/21/19 Site Celebration Supplies
Gibraltar Construction Corp	19,321.23	4460708 · West Park	Pay App 15	7/31/19 West Park The Groves Rebid Project
Grisham, Debra M, Attorney at Law, LLC	32.40	4340000 · Legal Expense	819	9/3/19 Legal Services Aug'19
Grisham, Debra M, Attorney at Law, LLC	226.80	4340000 · Legal Expense	819	9/3/19 Legal Services Aug'19
Haddock, Monica	172.26	4343000 · Travel Fees & Expenses	Reimb	8/20/19 Mileage 6/4 - 8/1/19
Hamilton County Sports Complex	576.00	4343007 · Field Trips	7/17/19	8/29/19 Play On Field Trip 7/17/19
Hobby Lobby	147.05	4239039 · General Program Supplies	84783472	8/6/19 Lead the Way Project Supplies
Hobby Lobby	261.01	4239039 · General Program Supplies	84910117	8/14/19 Activity Supplies
Holsten, Alyssa	118.90	4343000 · Travel Fees & Expenses	Reimb	8/14/19 Mileage 6/24 - 8/2/19
Holsten, Alyssa	34.10	4343000 · Travel Fees & Expenses	Reimb	8/26/19 Mileage 8/6 - 8/22/19
Hoosier Heights LLC	540.00	4343007 · Field Trips	08122019i	8/12/19 Chillville Field Trip 7/30/19
Indeed, Inc.	470.79	4346000 · Classified Advertising	UFB Visa	7/31/19 ESE Job Postings Jul'19

Carmel/Clay Board of Parks and Recreation
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Name	Amount	Account	Num	Memo
Indeed, Inc.	465.00	4346000 · Classified Advertising	UFB Visa	7/31/19 ESE Job Postings Jul'19
Indeed, Inc.	598.12	4346000 · Classified Advertising	UFB Visa	8/5/19 ESE Hiring Event 8/9/19
Indeed, Inc.	604.62	4346000 · Classified Advertising	UFB Visa	8/7/19 ESE Hiring Event 8/9/19
Indeed, Inc.	297.26	4346000 · Classified Advertising	UFB Visa	8/31/19 ESE Hiring Event 8/9/19
Indiana Department of Natural Resources	68.00	4343007 · Field Trips	1	7/31/19 OE Field Trip 7/25/19
Indiana University	87.50	4346000 · Classified Advertising	UFB Visa	8/27/19 IUPUI Job Fair Registration 9/5/19
J & K Communications, Inc.	330.00	4239039 · General Program Supplies	96791	8/19/19 ESE Radio Replacement Parts
Kroger	51.73	4239099 · Other Miscellaneous	255294	8/9/19 Snacks for ESE Hiring Event 8/9/19
Kroger	95.92	4239039 · General Program Supplies	237050	8/8/19 Science of Summer Supplies
Kroger	94.05	4239099 · Other Miscellaneous	1159	8/5/19 Drinks and Snacks for ESE All Staff Training 8/5/19
Kroger	10.37	4239039 · General Program Supplies	262274	8/2/19 OE Camp 2019 Fridays Cookout Supplies
Kroger	65.37	4239099 · Other Miscellaneous	259932	8/2/19 Drinks and Snacks for ESE All Staff Training 8/5/19
Kroger	181.98	4239099 · Other Miscellaneous	43054	8/28/19 Food for ESE Training at Forest Dale 8/28/19
Lacy, Meghan	26.45	4343000 · Travel Fees & Expenses	Reimb	8/12/19 Mileage 7/29 - 8/2/19
Laser Flash, Inc.	1,157.00	4343007 · Field Trips	202	7/25/19 Chillville Field Trip 7/25/19
Lazdins, Jackie	65.83	4343000 · Travel Fees & Expenses	Reimb	6/24/19 Mileage 4/10 - 5/9/19
Ledwith, Nicole	87.00	4343000 · Travel Fees & Expenses	Reimb	8/6/19 Mileage 7/9 - 8/2/19
Lorts, Alana	13.22	4343000 · Travel Fees & Expenses	Reimb	8/12/19 Mileage 8/2/19
Lucero, Jennifer	78.88	4343000 · Travel Fees & Expenses	Reimb	8/5/19 Mileage 5/22 - 7/30/19
Magers Bookkeeping Services LLC	450.00	4341999 · Other Professional Fees	864	8/27/19 Bookkeeping Services Aug'19
Mail Chimp	174.50	4341991 · Marketing & Promotions	UFB Visa	8/14/19 eNewsletter Subscription Aug'19
MainGate Inc	258.00	4343007 · Field Trips	100011719	7/25/19 WIA Field Trip 7/17/19
McAlister's Deli	121.25	4239039 · General Program Supplies	251466	8/6/19 PTE ESE Staff Lunch 8/6/19
McAlister's Deli	64.00	4239039 · General Program Supplies	252169	8/7/19 Smoky Row Training lunch 8/7/19
McAlister's Deli	45.00	4239039 · General Program Supplies	186707	5/22/19 Success on Stage Staff Training 5/22/19
Media Factory	150.00	4346000 · Classified Advertising	21827	8/8/19 Hiring Event Banner Aug'19
Media Factory	88.00	4341991 · Marketing & Promotions	22345	8/21/19 ESE Branded Postcards
Moe's Southwest Grill	114.90	4239039 · General Program Supplies	262003	8/6/19 Staff Training Lunch 8/6/19
Moe's Southwest Grill	120.00	4239039 · General Program Supplies	268022	8/7/19 Mohawk Training Lunch /7/19
Moe's Southwest Grill	128.49	4239039 · General Program Supplies	262005	8/8/19 Cherry Tree Training Lunch 8/8/19
Moe's Southwest Grill	153.98	4239039 · General Program Supplies	267962	8/7/19 CE ESE Food for Training 8/7/19
Moe's Southwest Grill	1,035.94	4239039 · General Program Supplies	278889	8/28/19 Training for ESE Staff and CCS Staff at Forest Dale 8/28/19
On-Ramp Indiana	509.67	4341955 · Info Sys Maint/Contracts	183298	8/12/19 Broadband Internet Access Sep'19
On-Ramp Indiana	132.00	4341955 · Info Sys Maint/Contracts	183557	8/24/19 IT Services 8/1 - 8/15/19
Oscar Hofmann LLC	900.00	4341991 · Marketing & Promotions	28	8/19/19 Photography Service Summer 2019
Pedrick, Mary	6.61	4343000 · Travel Fees & Expenses	Reimb	8/8/19 Mileage 8/2/19
Pickett & Associates	1,071.60	4341991 · Marketing & Promotions	1798	8/1/19 PR/Marketing Services Jul'19
Pioneer Drama Service	283.00	4239039 · General Program Supplies	588047	8/7/19 Supplies for Performance on 12/19/19
Pioneer Drama Service	55.00	4239039 · General Program Supplies	588115	8/7/19 Success on Stage Scripts License for 2nd Show 2019
Playworks Education Energized	4,500.00	4340800 · Program Contractors	INV0005531	8/7/19 ESE All Staff Training 8/5/19
Presidio Infrastructure Solutions LLC	1,476.74	4341955 · Info Sys Maint/Contracts	6013519001147	8/5/19 Phone System Annual Maintenance Agreement 8/28/19 - 8/27/20
Ray Marketing powered by Proforma	74.98	4356004 · Staff Clothing	BR71001427A	8/24/19 Uniform Inventory and Outer Wear for Parks Staff
Republic Services	219.56	4239099 · Other Miscellaneous	761004434507	7/31/19 Dumpster Rental for ESE AO Attic Clean Out
Rich, Aimee	187.80	4343000 · Travel Fees & Expenses	Reimb	8/26/19 Mileage 6/3 - 8/23/19
S & S Worldwide	271.91	4239039 · General Program Supplies	IN100220892	8/1/19 Camp Program Supplies
S & S Worldwide	211.84	4239039 · General Program Supplies	IN100224447	8/6/19 Supply Replenishment End Camp
S & S Worldwide	93.76	4239039 · General Program Supplies	IN100234314	8/14/19 Camp Supplies
S & S Worldwide	84.65	4239039 · General Program Supplies	IN100233275	8/13/19 CE ESE Supplies
S & S Worldwide	13.59	4239039 · General Program Supplies	IN100226978	8/7/19 Camp Supplies for Chillville
S & S Worldwide	24.43	4239039 · General Program Supplies	IN100226208	8/7/19 Camp Supplies for Chillville

Carmel/Clay Board of Parks and Recreation
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Name	Amount	Account	Num	Memo
S & S Worldwide	33.83	4239039 · General Program Supplies	IN100212275	7/24/19 Camp Supplies for Chillville
S & S Worldwide	278.30	4239039 · General Program Supplies	IN100235967	8/15/19 Camp Supplies
S & S Worldwide	243.16	4239039 · General Program Supplies	IN100237950	8/16/19 Supplies for Site Plan 1 2019
S & S Worldwide	43.99	4239039 · General Program Supplies	IN100239113	8/19/19 Forest Dale Club Supplies
S & S Worldwide	87.98	4239039 · General Program Supplies	IN100222156	8/2/19 Move to Improve Club Supplies
S & S Worldwide	211.50	4239039 · General Program Supplies	IN100222156	8/2/19 Forest Dale Club Supplies
S & S Worldwide	150.27	4239039 · General Program Supplies	IN100240593	8/20/19 PTE ESE Program Supplies
S & S Worldwide	95.13	4239039 · General Program Supplies	IN100235948	8/15/19 Chillville Camp Supplies Replenish
S & S Worldwide	571.54	4239039 · General Program Supplies	IN100235228	8/14/19 Chillville Camp Supplies Replenish
S & S Worldwide	392.43	4239039 · General Program Supplies	IN100245888	8/23/19 Sport and Jumbo Supplies
S & S Worldwide	75.16	4239039 · General Program Supplies	IN00244683	8/22/19 Site Celebration Supplies
S & S Worldwide	35.70	4239039 · General Program Supplies	IN100243331	8/21/19 Gym Supplies for West Clay
Safe Passage Transportation Service, Inc.	1,530.00	4343006 · Bus Trips	6095	8/2/19 ESE Summer Camp Bus Transportation Final Billing
Simmonds, Valeska	55.68	4343000 · Travel Fees & Expenses	Reimb	8/15/19 Mileage 4/30 -8/15/19
Simmonds, Valeska	95.99	4343000 · Travel Fees & Expenses	Reimb	8/15/19 Mileage 4/30 - 8/15/19
Simmonds, Valeska	39.44	4343000 · Travel Fees & Expenses	Reimb	8/15/19 Mileage 4/30 - 8/15/19
Skateland	552.00	4343007 · Field Trips	361431	8/2/19 Summer Camp Field Trip 8/2/19
Sky Zone Indoor Trampoline Park	583.00	4343007 · Field Trips	43800	7/18/19 Chillville Field Trip 7/18/19
Staples	469.08	4239039 · General Program Supplies	3420498992	7/29/19 Office Supply Replenishment SCS
Staples	291.01	4239099 · Other Miscellaneous	3422013697	8/12/19 Storage Cabinet for MCC West Training Room
Staples	19.99	4230200 · Office Supplies	3422013699	8/12/19 ESE AO Supplies
Staples	134.85	4230200 · Office Supplies	3422013698	8/12/19 ESE AO Supplies
Staples	189.97	4230200 · Office Supplies	3422013696	8/12/19 CE ESE Office Supplies
Staples	183.26	4239039 · General Program Supplies	3422571444	8/19/19 Office Supplies for Forest Dale
Staples	449.31	4239039 · General Program Supplies	3422571445	8/19/19 Office Supplies
Staples	7.03	4239039 · General Program Supplies	3422571443	8/19/19 Program Supplies
Staples	394.08	4239039 · General Program Supplies	3423152648	8/26/19 Office Supplies
Staples	142.46	4239039 · General Program Supplies	3422571446	8/19/19 PTE Office Supplies
Staples	64.93	4239039 · General Program Supplies	3423152651	/26/19 Chillville Office Supplies
Staples	7.29	4239039 · General Program Supplies	3424232225	9/2/19 Office Supplies
Staples	15.39	4239039 · General Program Supplies	3424232226	9/2/19 Office Supplies
Staples	35.96	4239039 · General Program Supplies	3424232227	9/2/19 Office Supplies
Staples	23.96	4239039 · General Program Supplies	3424232228	9/2/19 Office Supplies
Staples	29.94	4239039 · General Program Supplies	3424232229	9/2/19 Office Supplies
Staples	19.14	4239039 · General Program Supplies	3424232231	9/2/19 Office Supplies
Staples	29.94	4239039 · General Program Supplies	3424232232	9/2/19 Office Supplies
USPS	8.30	4350000 · Equipment Repairs & Maint.	UFB Visa	8/19/19 College Wood Radio Repair Shipping Charge
USPS	3.92	4350000 · Equipment Repairs & Maint.	UFB Visa	8/28/19 ESE Radio Repair Shipping Charge
USPS	3.93	4350000 · Equipment Repairs & Maint.	UFB Visa	8/28/19 ESE Radio Repair Shipping Charge
USPS	14.35	4350000 · Equipment Repairs & Maint.	UFB Visa	9/3/19 ESE Radio Repair Shipping Charge
Verizon Wireless	524.55	4344100 · Cellular Phone Fees	9836770483	8/23/19 Cell Phone Charges ESE 7/24 - 8/23/19
Walmart	357.31	4239039 · General Program Supplies	922000853223	8/8/19 Science Camp Supplies
Walmart	74.42	4239039 · General Program Supplies	21900152774	8/7/19 Towne Meadow Supplies Fall 2019
Walmart	72.02	4239039 · General Program Supplies	921800072162	8/6/19 Towne Meadow Supplies Fall 2019
Walmart	31.18	4239039 · General Program Supplies	921200586384	7/31/19 Towne Meadow Supplies Fall 2019
Walmart	61.64	4239039 · General Program Supplies	921300283151	8/1/19 WIA Food & Supplies 8/2/19
Walmart	12.36	4239039 · General Program Supplies	921200583834	7/31/19 LTW Camp Activity Supplies 2019
Walmart	447.46	4239039 · General Program Supplies	21400134409	8/2/19 Lead the Way Supplies and End of Summer Celebration Supplies
Walmart	221.70	4239039 · General Program Supplies	922400373414	8/12/19 Start of School Year Supplies
Walmart	231.51	4239039 · General Program Supplies	922700020462	8/15/19 Activity Supplies 2

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 108 - Extended School Enrichment
September 10, 2019

Name	Amount	Account	Num	Memo
Walmart	179.42	4239039 · General Program Supplies	923100457324	8/19/19 Office and Site Plan 1 Supplies 2019
Walmart	300.84	4239039 · General Program Supplies	922800426596	8/16/19 SCS Replenishment
Walmart	161.28	4239039 · General Program Supplies	922700645105	8/15/19 SCS Replenishment
Walmart	214.44	4239039 · General Program Supplies	923200689430	8/20/19 Towne Meadow Supplies Fall 2019
Walmart	309.15	4239039 · General Program Supplies	923400503876	8/22/19 Site Celebration / Program Supplies
Walmart	228.10	4239039 · General Program Supplies	923900010236	8/27/19 Start of School Year General Supplies 2019-2020
Walmart.com	105.71	4239039 · General Program Supplies	UFB Visa	8/7/19 Camp Supplies
Walmart.com	60.68	4239039 · General Program Supplies	UFB Visa	8/8/19 Camp Supplies
Walmart.com	122.90	4239039 · General Program Supplies	UFB Visa	8/12/19 Games 7/26/19
Walmart.com	331.41	4239039 · General Program Supplies	UFB Visa	8/12/19 CE ESE Board Games & Supplies
Walmart.com	168.72	4239039 · General Program Supplies	UFB Visa	8/16/19 4/5 Chill Zone Supplies
Walmart.com	3.20	4239039 · General Program Supplies	UFB Visa	8/12/19 CE ESE Board Games & Supplies
Walmart.com	550.00	4239099 · Other Miscellaneous	UFB Visa	8/30/19 ESE Staff Star Appreciation
Williams, Adam	11.60	4343000 · Travel Fees & Expenses	Reimb	8/5/19 Mileage 8/2/19
Willow Marketing Management, Inc.	4,000.00	4341999 · Other Professional Fees	19701B	7/31/19 Internal Culture Research and Recommendations
Willow Marketing Management, Inc.	50.00	4341955 · Info Sys Maint/Contracts	19401F	7/31/19 CCPR Website Hosting Fee Jul'19
Woodland Bowl	1,140.00	4343007 · Field Trips	06071901	6/7/19 Summer Experience Field Trip 6/7/19
Woodland Bowl	620.00	4343007 · Field Trips	06260901	8/13/19 WIA Field Trip 6/26/19
Aug 8 - Sep 3, 19	**107,025.16**			

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
September 10, 2019

Name	Amount	Account	Num	Memo
Aug 8 - Sep 3, 19				
Abbitt, Tyler	640.00	4341992 · Security Services	53451	8/15/19 Waterpark Security Services 8/10, 8/11/19
Ace - Pak Products Inc.	127.44	4238900 · Cleaning & Maint. Supplies	A8000	8/7/19 Waterpark Trash Bags 2019 Season
Ace - Pak Products Inc.	127.44	4238900 · Cleaning & Maint. Supplies	A8013	8/14/19 Waterpark Trash Bags for 2019 Season
Ace - Pak Products Inc.	275.60	4239039 · General Program Supplies	A7977	7/29/19 Member Services Safety Supplies
Ace - Pak Products Inc.	227.37	4239012 · Safety Supplies	A7887	6/20/19 Waterpark Aquatics Safety Supplies
Ace - Pak Products Inc.	206.70	4239012 · Safety Supplies	A7719	4/5/19 First Aid Supplies for Waterpark Aquatics 2019
Ace - Pak Products Inc.	275.60	4239039 · General Program Supplies	A7764	4/26/19 Member Services Safety Supplies
Ace - Pak Products Inc.	508.78	4238900 · Cleaning & Maint. Supplies	A8031	8/20/19 MCC Weekly Cleaning Supplies
Ace - Pak Products Inc.	127.44	4238900 · Cleaning & Maint. Supplies	A8032	8/21/19 Waterpark Trash Bags 2019 Season
ADP, LLC	2,670.18	4341999 · Other Professional Fees	540455538	8/9/19 Payroll Processing Fees for Periods Ending
Amazon	308.40	4239045 · Retail Goods	UFB Visa	8/8/19 Waterpark Resale Items 2019
Amazon	46.02	4239039 · General Program Supplies	UFB Visa	8/20/19 Fitness Center Aux. Supplies
American Red Cross	38.00	4358300 · Other Fees & Licenses	22216030	8/14/19 Certifications
American Red Cross	750.00	4350900 · Other Cont. Services	22212941	7/31/19 Aquatic Examiner Program 2019
American Red Cross	307.00	4358300 · Other Fees & Licenses	22212941	7/31/19 Certifications
American Red Cross	90.00	4358300 · Other Fees & Licenses	22218683	8/21/19 Certifications 8/14/19
Aqua Systems	248.66	4350100 · Building Repairs & Maint.	PSI3881485	7/25/19 Service Call for Waterpark Softener
Arab Termite & Pest Control	78.00	4350100 · Building Repairs & Maint.	286477	8/21/19 Pest Control MCC
AT&T	186.89	4344000 · Telephone Line Charges	UFB Visa	8/14/19 Analog Telephone Line Charges MCC Alarms & Elevators
Bergman, Shelly	450.00	4341991 · Marketing & Promotions	1	8/20/19 Influencer Promotions Summer 2019
Carmel Drive Self-Storage	235.00	4350900 · Other Cont. Services	30331	7/29/19 MCC Storage Rental D001 Sep'19
Carmel Utilities	8,089.85	4348500 · Water & Sewer	0691302002	8/14/19 MCC
Cincinnati Bell	299.89	4344000 · Telephone Line Charges	4862587	8/10/19 Long Distance Charges MCC
Cintas Corporation	1,034.48	4238900 · Cleaning & Maint. Supplies	4027209650	8/5/19 MCC Weekly Cleaning Supplies
Cintas Corporation	577.48	4238900 · Cleaning & Maint. Supplies	5014569426	8/21/19 Bi-Annual Eye Wash Station Maintenance 2019
Colorado Time Systems	56.00	4237000 · Repair Parts	183474	8/21/19 Parts for Indoor Aquatics Lap Pool Clocks
Constellation NewEnergy	1,963.52	4349000 · Gas	2687255	8/27/19 MCC Jul'19
Constellation NewEnergy	224.88	4349000 · Gas	2687255	8/27/19 MCC Aquatic Entry Jul'19
Constellation NewEnergy	1,837.37	4349000 · Gas	2687255	8/27/19 MCC Filter Building Jul'19
Corvus Janitorial Systems	8,192.00	4350600 · Cleaning Services	907191002XW20	8/2/19 Waterpark Cleaning Jul'19
Corvus Janitorial Systems	8,400.00	4350600 · Cleaning Services	908191002139	8/1/19 MCC Night Cleaning Services Aug'19
Corvus Janitorial Systems	9,685.00	4350600 · Cleaning Services	908191001140	8/1/19 MCC Day Cleaning Services Aug'19
Culligan of Indianapolis	363.58	4238900 · Cleaning & Maint. Supplies	508X06088107	8/31/19 Water Softener Salt for MCC
Dance Class Studio	7,776.00	4340800 · Program Contractors	Aug'19	8/4/19 Summer Dance Programs 6/1 - 8/1/19
Delfin, Freddy	25.00	4344100 · Cellular Phone Fees	Jul'19	8/23/19 Cell Phone Reimbursement Jul'19
Digilock	93.07	4237000 · Repair Parts	UFB Visa	9/3/19 Replacement Digilocks
DirecTv	235.98	4349500 · Cable Service	36562374133	8/5/19 Dish Service MCC 8/4 - 9/3/19
Duke Energy	37,039.69	4348000 · Electricity	5010-3608-01-2	8/28/19 MCC West
Duke Energy	11,365.20	4348000 · Electricity	6010-3608-01-8	8/28/19 MCC East
Ellis Mechanical & Electrical	3,777.41	4350000 · Equipment Repairs & Maint.	190858	8/8/19 Service Call Leaking Hot Water Pump
Ellis Mechanical & Electrical	684.34	4350000 · Equipment Repairs & Maint.	191003	8/8/19 Service Call for Walkway Lights not Working
Ellis Mechanical & Electrical	6,524.86	4350000 · Equipment Repairs & Maint.	19171	8/20/19 Repair Dive Well Impeller Circulation Pump
Ellis Mechanical & Electrical	3,154.00	4350900 · Other Cont. Services	19179	8/20/19 MCC HVAC PM 3rd Qtr 2019
Ellis Mechanical & Electrical	351.80	4350100 · Building Repairs & Maint.	190989	8/20/19 Service Call for FlowRider Water Heater
Ellis Mechanical & Electrical	753.92	4350100 · Building Repairs & Maint.	190859	8/20/19 Service Call Dectron Corrosion Issues
Ellis Mechanical & Electrical	872.49	4350100 · Building Repairs & Maint.	190999	8/22/19 Service Call for Dectron Unit Make-Up Air
Environmental Laboratories, Inc.	200.00	4350900 · Other Cont. Services	20296434	8/8/19 Pool Water Testing MCC 8/6/19
Environmental Laboratories, Inc.	200.00	4350900 · Other Cont. Services	20296060	8/5/19 Pool Water Testing MCC 7/30/19
Environmental Laboratories, Inc.	150.00	4350900 · Other Cont. Services	20297318	8/16/19 Pool Water Testing MCC 8/13/19
Environmental Laboratories, Inc.	150.00	4350900 · Other Cont. Services	20297990	8/23/19 Pool Water Testing MCC 8/20/19
Environmental Laboratories, Inc.	200.00	4350900 · Other Cont. Services	20298686	8/30/19 Pool Water Testing MCC 8/27/19
Fed Ex	148.30	4239099 · Other Miscellaneous	70400001590A	8/1/19 Signs for Waterpark Closures
Fed Ex	80.82	4235000 · Building Materials	670698330	8/14/19 Shipping Cost for Return of Digi-Locks
Fitness and Exercise Solutions	2,300.00	4239039 · General Program Supplies	2097	8/14/19 Fitness Center/Oasis Rower Equipment
Fun Express	41.93	4239099 · Other Miscellaneous	69761066401	8/14/19 Team Building Supplies
Global Equipment Company	110.04	4350000 · Equipment Repairs & Maint.	114757491	8/15/19 Repair Part for Concessions Fan

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
September 10, 2019

Name	Amount	Account	Num	Memo
Google	275.66	4341991 · Marketing & Promotions	UFB Visa	8/11/19 MCC Membership Campaign Advertising 2019
Grainger	707.50	4239045 · Retail Goods	9249146128	7/31/19 Resale Combo Locks for 2019 Waterpark Season
Grainger	193.80	4237000 · Repair Parts	9256486912	8/7/19 Replacement Fuses
Grainger	22.68	4237000 · Repair Parts	9259682525	8/12/19 Fuses for Power to Washing Machines in Fitness
Graybar	1,428.00	4350000 · Equipment Repairs & Maint.	9311641907	8/14/19 LED Lamp Replacements for Can Lights
Graybar	148.68	4350100 · Building Repairs & Maint.	9311752554	8/20/19 Replace Fuses for Chillers
Green Touch Services, Inc.	935.00	4350400 · Grounds Maintenance	112537	7/31/19 Landscaping Maintenance Waterpark
Grisham, Debra M, Attorney at Law LLC	615.60	4340000 · Legal Fees	819	9/3/19 Legal Services Aug'19
Hart, Virginia S.	935.00	4340800 · Program Contractors	8/4/19	8/4/19 Country Line Dancing 6/9 - 8/4/19
Hokanson, Jeff	42.00	4358400 · Refunds, Awards & Indemnities	200110904	8/6/19 Guest Request
Home City Ice Company	106.48	4239040 · Food & Beverages	5216190564	7/16/19 Ice Delivery
Home City Ice Company	202.96	4239040 · Food & Beverages	5032190488	8/5/19 Ice Delivery
Home City Ice Company	170.80	4239040 · Food & Beverages	5011190667	7/23/19 Ice Delivery
Indiana University	87.50	4346000 · Classified Advertising	UFB Visa	8/27/19 IUPUI Job Fair Registration 9/5/19
Indianapolis Fencing Club	1,470.00	4340800 · Program Contractors	76	8/13/19 Fencing 8/3 - 9/14/19
Indianapolis Monthly	700.00	4341991 · Marketing & Promotions	85860	7/31/19 Visit Indy Advertising Jul'19
Indianapolis Recorder Newspaper	1,600.00	4341991 · Marketing & Promotions	150444	8/12/19 General Awareness Promotion 2019
J & K Communications, Inc.	400.00	4237000 · Repair Parts	96685	8/13/19 Two Way Radio Batteries for MCC
J & K Communications, Inc.	669.00	4239039 · General Program Supplies	96960	8/27/19 Radio Equipment Replacement for Member Services
Jack Laurie Specialty Floors	15,300.00	4359000 · Special Projects	872	8/30/19 Annual MCC Floor Refinishing 2019
Jack Laurie Specialty Floors	1,640.00	4350100 · Building Repairs & Maint.	873	8/30/19 Labor to Sand and Stain main Wood Stairs Railing
Johnson, Hannah	8.00	4358400 · Refunds, Awards & Indemnities	2003583003	8/14/19 Guest Request
Kerns, Jeffery Allen	560.00	4341992 · Security Services	53467	8/23/19 Waterpark Security Services 8/17, 8/18/19
Key Log Rolling	28.00	4239039 · General Program Supplies	2039	8/15/19 Key Log Replacement Caps
Kirby Risk	59.97	4350100 · Building Repairs & Maint.	UFB Visa	8/19/19 Maintenance Supplies
Konica Minolta Business Solutions	276.93	4353004 · Copier	9005975334	8/17/19 Copier Charges MCC West 5/18 - 8/17/19
Kroger	80.41	4239039 · General Program Supplies	307468	8/9/19 Pizzas for Inclusion Events 8/9/19
Kroger	42.24	4239039 · General Program Supplies	233334	8/22/19 Supplies for End of Summer Bash 8/23/19
Kroger	105.72	4239039 · General Program Supplies	298747	8/30/19 Fitness Staff Meeting Luncheon
Let's Go Sports LLC	4,305.00	4340800 · Program Contractors	1008	8/1/19 Basketball and T-Ball 7/1 - 8/1/19
Lifeguard Store, Inc., The	239.98	4239012 · Safety Supplies	INV892876	8/14/19 Sunscreen for Waterpark Lifeguards
Lifeguard Store, Inc., The	56.00	4238900 · Cleaning & Maint. Supplies	INV892876	8/14/19 Brushes for Pools
Lift Up Tumbling and Nutrition LLC	420.00	4340800 · Program Contractors	4	8/19/19 Tumbling Tots 8/3 - 8/27/19
Luttrell, Kirk	900.00	4239039 · General Program Supplies	201931	8/19/19 Active Program Guide Pull Winter/Spring 2020
Magers Bookkeeping Services LLC	435.00	4341999 · Other Professional Fees	864	8/27/19 Bookkeeping Services Aug'19
Mail Chimp	174.50	4341991 · Marketing & Promotions	UFB Visa	8/14/19 eNewsletter Subscription Aug'19
McAlister's Deli	53.60	4239039 · General Program Supplies	54363	8/21/19 Lunch for Quality Control Meeting 8/21/19
Media Factory	192.00	4230100 · Stationary & Printing Materials	21549	7/29/19 MCC Business Cards
Mehl, Eric	77.53	4343000 · Travel Fees & Expenses	Reimb	8/26/19 Travel Expenses for NRPA Directors School
Menards	76.48	4238900 · Cleaning & Maint. Supplies	50450067190	8/8/19 Maintenance Supplies & Supplies for Bees at Waterpark
Menards	32.54	4238900 · Cleaning & Maint. Supplies	86605041959	8/7/19 Maintenance Supplies & Supplies for Bees at Waterpark
Midwest Parenting Publications, LLC	990.00	4341991 · Marketing & Promotions	1770M	8/15/19 Advertising Recreation Programming Promotion Fall'19
Mosher, James	70.00	4358400 · Refunds, Awards & Indemnities	2001744006	8/14/19 Guest Request
Normand, Mike	25.00	4344100 · Cellular Phone Fees	Reimb	8/12/19 Cell Phone Reimbursement Jul'19
North American Drama Therapy Association	445.00	4357004 · External Instructional Fees	10126	8/7/19 Inclusion Annual Conference 2019 Michelle Yadon
Northern Safety Co., Inc.	210.83	4239012 · Safety Supplies	903568751	8/2/19 Waterpark First Aid Supplies
Northern Safety Co., Inc.	48.20	4239012 · Safety Supplies	903584447	8/14/19 Waterpark First Aid Supplies
Off the Wall Sports	9,604.00	4340800 · Program Contractors	21	7/30/19 Summer Soccer Programs 4/30 - 7/30/19
Off the Wall Sports	8,649.00	4340800 · Program Contractors	20	7/30/19 Summer Soccer Programs 4/30 - 7/30/19
Off the Wall Sports	7,481.00	4340800 · Program Contractors	22	7/30/19 Summer Soccer Programs 4/30 - 7/30/19
Office Depot	21.98	4230200 · Office Supplies	352202551001	7/31/19 Supplies for Revenue Coordinator
On-Ramp Indiana	509.67	4341955 · Info Sys Maint/Contracts	183298	8/12/19 Broadband Internet Access Sep'19
On-Ramp Indiana	3,725.00	4341955 · Info Sys Maint/Contracts	182586	6/13/19 Emergency Request Internet Router Replacement
On-Ramp Indiana	528.00	4341955 · Info Sys Maint/Contracts	183557	8/24/19 IT Services 8/1 - 8/15/19
Oscar Hofmann LLC	1,600.00	4341991 · Marketing & Promotions	28	8/19/19 Photography Service Summer 2019
Park n Pool Corp	2,760.28	4350000 · Equipment Repairs & Maint.	390867	7/19/19 Waterpark Lounge Chair Replacement Fabric
Pepsi Cola Gen. Bot.	1,113.89	4239040 · Food & Beverages	97944662	8/2/19 Beverage Order for Concessions

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
September 10, 2019

Name	Amount	Account	Num	Memo
Pepsi Cola Gen. Bot.	710.25	4239040 · Food & Beverages	69475214	8/8/19 Beverage Concessions Order
Pepsi Cola Gen. Bot.	-225.00	4239040 · Food & Beverages	69475213	8/8/19 Credit for C02 Returns
Pickett & Associates	4,286.40	4341991 · Marketing & Promotions	1798	8/1/19 PR/Marketing Services Jul'19
Power Systems	80.61	4239039 · General Program Supplies	8483473	8/23/19 Replacement Fitness Program Equipment
Presidio Infrastructure Solutions LLC	1,476.73	4341955 · Info Sys Maint/Contracts	6013519001147	8/5/19 Phone System Annual Maintenance Agreement 8/28/19 - 8/27/20
Ransford, James	25.00	4344100 · Cellular Phone Fees	Reimb	8/7/19 Cell Phone Reimbursement Aug'19
Ray Marketing powered by Proforma	174.00	4239045 · Retail Goods	BR71001409A	8/18/19 Member Services Waterpark Resale Inventory
Ray Marketing powered by Proforma	1,300.00	4239039 · General Program Supplies	BR71001401A	8/17/19 Membership Wrist Coils
Ray Marketing powered by Proforma	149.98	4356004 · Staff Clothing	BR71001427A	8/24/19 Uniform Inventory and Outer Wear for Parks Staff
Ready Refresh by Nestle	96.31	4350900 · Other Cont. Services	29H0121202766	8/20/19 Drinking Water MCC East
Ready Refresh by Nestle	44.35	4350900 · Other Cont. Services	29H0121202766	8/20/19 Drinking Water MCC West
Ready Refresh by Nestle	44.35	4350900 · Other Cont. Services	29H0121202766	8/20/19 Drinking Water MCC West
Rebound USA, LLC	181.60	4238900 · Cleaning & Maint. Supplies	1134	8/7/19 Fitness Rubber Floor Chemical Cleaner
Riester, Brooke	360.00	4357003 · Internal Instruction Fees	1	8/15/19 Instructor for Lifeguard Instructor Class
Runyon Equipment Rental	1,000.00	4350000 · Equipment Repairs & Maint.	5204961	8/20/19 Lift Rental for 2019 Pool Shut Down
S & K Building Services, Inc.	250.00	4350100 · Building Repairs & Maint.	9081495	8/26/19 Cleaning of Fitness Windows Overlooking Indoor Pools
Sherwin Williams	6.37	4235000 · Building Materials	76788	8/27/19 Paint Sample for Aquatics
Smartwaiver	1,670.00	4355200 · Subscriptions	1503	8/19/19 Waiver Fee Storage 9/1/19 -8/31/20
Southwest Airlines	1,471.84	4343000 · Travel Fees & Expenses	UFB Visa	8/13/19 Airfare for 2019 NRPA Conference
SPD Textile and Drapery Inc.	200.00	4350100 · Building Repairs & Maint.	202080	4/13/19 Service Call to Repair Window Blind MCC/Wilfong
Spear Corporation	288.36	4238900 · Cleaning & Maint. Supplies	03031	8/8/19 Pool Chemical Testing Reagents
Spear Corporation	815.55	4237000 · Repair Parts	302977	8/6/19 Service Call on Pulsar Unit for Lap/Activity Pool
Spear Corporation	16,396.80	4238900 · Cleaning & Maint. Supplies	303078	8/13/19 Pool Chemicals Waterpark & Indoor Closure
Spear Corporation	1,000.00	4238900 · Cleaning & Maint. Supplies	303206	8/22/19 Service and Materials for FlowRider Cleaning
Staples	323.17	4230200 · Office Supplies	3422571447	8/19/19 MCC Office Supplies
Staples	49.00	4230200 · Office Supplies	3424232233	9/2/19 MCC Office Supplies
Staples	255.44	4230200 · Office Supplies	3424232234	9/2/19 MCC Office Supplies
Stericycle, Inc.	43.89	4350900 · Other Cont. Services	4008800306	8/26/19 Regulated Medical Waste 8/21/19
Swim Outlet	1,057.57	4356004 · Staff Clothing	17246138	8/5/19 Instructor Uniforms & Program Supplies
Swim Outlet	1,959.00	4356004 · Staff Clothing	16668989	4/8/19 Instructor Swim Suits
Sysco	2,819.28	4239040 · Food & Beverages	138975110	7/26/19 Concessions Food Order
Sysco	4,787.57	4239040 · Food & Beverages	138978736	7/30/19 Concessions Food Order
Sysco	5,621.77	4239040 · Food & Beverages	138988349	8/6/19 Concessions Food Order
Sysco	2,826.56	4239040 · Food & Beverages	138984585	8/2/19 Concessions Food Order
Sysco	3,654.43	4239040 · Food & Beverages	138991555	8/9/19 Concessions
Sysco	625.46	4239040 · Food & Beverages	138998783	8/16/19 Concessions Food Order
Sysco	257.40	4239040 · Food & Beverages	138985527	8/5/19 Concessions Food Order
Tai Chi Every Day, LLC	2,684.00	4340800 · Program Contractors	8/15/19	8/15/19 Tai Chi Programs 2nd Session 7/1 - 8/14/19
Toadvine Enterprises	625.00	4237000 · Repair Parts	6662	8/28/19 Basket Goal Repair Part
USPS	7.85	4350000 · Equipment Repairs & Maint.	UFB Visa	8/27/19 MCC Guest Services Radio Repair Shipping
Vectren	110.68	4349000 · Gas	0262017220057904133	8/9/19 MCC Aquatics Entry
Vectren	1,036.79	4349000 · Gas	0262127522357844597	8/6/19 MCC
Vectren	369.66	4349000 · Gas	0262017220057844902	8/9/19 MCC Aquatics Filter Building
Verizon Wireless	120.04	4344100 · Cellular Phone Fees	9836770483	8/23/1 Jet Packs at MCC
Vibenomics	750.00	4355200 · Subscriptions	6032	6/1/19 Waterpark Radio Subscription 2019
Vibenomics	600.00	4341991 · Marketing & Promotions	6921	8/9/19 Grand Park Radio Advertising Waterpark 2019
Vortex USA Inc	1,726.66	4237000 · Repair Parts	41668	8/14/19 Netting for indoor Play Feature
Walmart.com	101.99	4238900 · Cleaning & Maint. Supplies	UFB Visa	8/16/19 Waterpark Sign Covers for Winter
Walmart.com	107.98	4239039 · General Program Supplies	UFB Visa	8/30/19 Internal Program Storage Equipment
White's Ace Hardware	111.15	4350000 · Equipment Repairs & Maint.	21464689	8/13/19 Cable for Aquatics Shut Down
White's Ace Hardware	19.93	4238900 · Cleaning & Maint. Supplies	21468638	8/22/19 Maintenance Supplies
Willow Marketing Management, Inc.	50.00	4341955 · Info Sys Maint/Contracts	19401F	7/31/19 CCPR Website Hosting Fee Jul'19
Willow Marketing Management, Inc.	4,000.00	4340400 · Consulting Fees	19701B	7/31/19 Internal Culture Research and Recommendations
WNA Services Co.	560.20	4341991 · Marketing & Promotions	19310IN	7/31/19 Media Tracking Jul'19
Woodland Bowl	120.20	4239039 · General Program Supplies	06210901	8/13/19 Inclusion Program Event 6/21/19
Woodland Bowl	102.68	4239039 · General Program Supplies	05171901	5/17/19 Inclusion Program Event 5/17/19
Woodland Bowl	102.68	4239039 · General Program Supplies	08020901	8/13/19 Inclusion Program Event 8/2/19

Carmel/Clay Board of Parks and Recreation
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Name	Amount	Account	Num	Memo
Woodland Bowl	120.18	4239039 · General Program Supplies	8/16/19	8/16/19 Inclusion Program Events Bowling & Pizza 8/16/19
Zagster, Inc.	1,033.12	4350900 · Other Cont. Services	INV0002891	8/4/19 Quarterly Service Fee 8/4 - 9/20/19
Zogics, LLC	1,937.15	4238900 · Cleaning & Maint. Supplies	107815	8/12/19 Gym Wipes for Fitness
Aug 8 - Sep 3, 19	**270,921.81**			

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 110 - Parks and Recreation Facilities
September 10, 2019

Name	Amount	Account	Num	Memo
Aug 8 - Sep 3, 19				
Arab Termite & Pest Control	52.00	4350100 · Building Repairs & Maint.	284204	7/26/19 Pest Control Wilfong
AT&T	46.60	4344000 · Telephone Line Charges	UFB Visa	8/16/19 Analog Telephone Line Charges Wilfong Pavilion
AT&T	223.62	4344000 · Telephone Line Charges	UFB Visa	8/26/19 Analog Telephone Line Charges Jill Perelman Pavilion
Carmel Utilities	16.03	4348500 · Water & Sewer	0692331800	8/14/19 Central Park Dog Park
Carmel Utilities	135.59	4348500 · Water & Sewer	1341235001	8/23/19 West Park Jill Perelman Pavilion
Carmel Utilities	171.88	4348500 · Water & Sewer	0391262001	8/30/19 Wilfong Pavilion
Cintas Corporation	441.76	4238900 · Other Maintenance Supplies	4027209561	8/5/19 Wilfong Cleaning Supplies
Corvus Janitorial Systems	850.00	4350600 · Cleaning Services	908191003142	8/1/19 Wilfong Summer Cleaning Services Aug'19
Corvus Janitorial Systems	1,200.00	4350600 · Cleaning Services	908191010147	8/1/19 Perelman Pavilion & West Park Restroom Cleaning Aug'19
Duke Energy	634.41	4348000 · Electricity	8740-3794-02-1	8/28/19 Wilfong Pavilion Founders Park
Duke Energy	100.44	4348000 · Electricity	1550-3287-02-9	8/26/19 Central Park Dog Park
Ellis Mechanical & Electrical	385.00	4350100 · Building Repairs & Maint.	19176	8/20/19 Wilfong HVAC PM 3rd Qtr 2019
I P L	1,496.58	4348000 · Electricity	985559	8/8/19 West Park Jill Perelman Pavilion
I P L	912.29	4348000 · Electricity	985559	8/29/19 West Park Jill Perelman Pavilion
Magers Bookkeeping Services LLC	175.00	4341999 · Other Professional Fees	864	8/27/19 Bookkeeping Services Aug'19
Poo Prints	15.00	4350900 · Other Cont. Services	8326	8/19/19 Administrative Fee for Dog Park Testing
Republic Services	75.00	4350101 · Trash Collection	761004462317	8/25/19 Trash Pickup Wilfong Sep'19
SPD Textile & Drapery	200.00	4350100 · Building Repairs & Maint.	202080	4/13/19 Service Call to Repair Widown Blinds Wilfong
Vine & Branch, Inc.	3,785.00	4350400 · Grounds Maintenance	20192387	8/13/19 Dead Tree Removals CP Bark Park
Aug 8 - Sep 3, 19	**10,916.20**			

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Fund 103 Capital Fund
Fund 106 Park Impact Fee
Fund 853 - Gift Fund
Fund 101 Reserve
CCPR Internal Transfer
September 10, 2019

Name	Amount	Class	Account	Number	Memo
Fund 103 - Capital Fund					
Schneider Corporation, The	1,894.94	103	4460706 - Central Park	178853	8/6/19 Central Park Trailhead & West Receiving Project
Total Fund 103	**1,894.94**				
Fund 106 - Park Impact Fee					
Grisham, Debra M, Attorney at Law LLC	2,284.20	106	5023990 - Other Expenses	819	9/3/19 Legal Services Aug'19
Molitor, John R.	6,000.00	106	4340000 - Legal Fees	C1907	8/3/19 Legal Services for Impact Fee
SmithGroup, Inc.	2,777.48	106	5023990 - Other Expenses	140196	7/23/19 West Park The Groves Project
Total Fund 106	**11,061.68**				
Fund 853 - Gift Fund					
Cardno, Inc.	550.00	853	5023990 - Other Expenses	278221	8/12/19 Central Park East Woods Maintenance Service Agreement
Green Touch Services, Inc.	468.00	853	5023990 - Other Expenses	112543	7/31/19 Landscaping Maintenance Woodland Gardens
Green Touch Services, Inc.	468.00	853	5023990 - Other Expenses	111690	5/17/19 Landscaping Maintenance Woodland Gardens
Total Fund 853	**1,486.00**				
Fund 101 - General Fund Reserve Encumbrance					
Aquatic Control	286.67	1125-404	(R) 4350400 · Grounds Maintenance	179095	8/5/19 Pond Maintenance Service Central Park Aug'19
Aquatic Control	230.50	1125-414	(R) 4350400 · Grounds Maintenance	179096	8/5/19 Pond Maintenance Service Meadowlark Aug'19
Aquatic Control	232.33	1125-419	(R) 4350400 · Grounds Maintenance	179097	8/5/19 Pond Maintenance Service West Park Aug'19
Espey, Hal	700.00	1125101	(R) 4341999 · Other Professional Fees	2ndQtr 2019	8/1/19 Park Board Video Taping Apr, May 2019
Green Touch Services, Inc.	64.00	1125-404	(R) 4350400 · Grounds Maintenance	107953	11/30/18 Landscaping Dog Park 2018
Green Touch Services, Inc.	480.00	1125-404	(R) 4350400 · Grounds Maintenance	13362	8/20/19 Landscaping Maintenance Central Pk East 2018
Republic Services	143.00	1125-404	(R) 4350101 · Trash Collection	761004463604	8/25/19 Trash Pickup CP Westermeier Commons Sep'19
TOTAL - General Fund Reserve Encumbrance	**2,136.50**				
CCPR Internal Transfers					
Monon Community Center, The	1,000.00	1082-11	4343007 - Field Trips	Internal Transfer	8/8/19 Daily Passes for ESE Field Trips 7/29 - 8/2/19
Monon Community Center, The	1,250.00	1082-15	4343007 - Field Trips	Internal Transfer	8/8/19 Daily Passes for ESE Field Trips 7/29 - 8/2/19
Monon Community Center, The	205.00	1082-4	4343007 - Field Trips	Internal Transfer	8/8/19 Daily Passes for ESE Field Trips 7/29 - 8/2/19
Monon Community Center, The	195.00	1082-5	4343007 - Field Trips	Internal Transfer	8/8/19 Daily Passes for ESE Field Trips 7/29 - 8/2/19
Monon Community Center, The	1,170.00	1082-12	4343007 - Field Trips	Internal Transfer	8/8/19 Daily Passes for ESE Field Trips 7/29 - 8/2/19
Monon Community Center, The	110.00	1082-6	4343007 - Field Trips	Internal Transfer	8/8/19 Daily Passes for ESE Field Trips 7/29 - 8/2/19
Monon Community Center, The	600.00	1082-14	4343007 - Field Trips	Internal Transfer	8/8/19 Daily Passes for ESE Field Trips 7/29 - 8/2/19
Monon Community Center, The	300.00	1082-3	4343007 - Field Trips	Internal Transfer	8/8/19 Daily Passes for ESE Field Trips 7/29 - 8/2/19
Monon Community Center, The	250.00	1082-10	4343007 - Field Trips	Internal Transfer	8/8/19 Daily Passes for ESE Field Trips 7/29 - 8/2/19

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Fund 103 Capital Fund
Fund 106 Park Impact Fee
Fund 853 - Gift Fund
Fund 101 Reserve
CCPR Internal Transfer
September 10, 2019

Name	Amount	Class	Account	Number	Memo
Monon Community Center, The	640.00	1082-9	4343007 - Field Trips	Internal Transfer	8/8/19 Daily Passes for ESE Field Trips 7/29 - 8/2/19
Monon Community Center, The	560.00	1082-13	4343007 - Field Trips	Internal Transfer	8/8/19 Daily Passes for ESE Field Trips 7/29 - 8/2/19
TOTAL - CCPR Internal Transfers	**6,280.00**				

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Receipt Date/Time: From Aug 1, 2019 12:00 AM through Aug 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2000099.005	Aug 2, 2019	3:30 PM	Atkinson, George	Credit Card Account	No: * Exp: 12/2020	-$ 99.00	
							-$ 99.00
2000100.005	Aug 5, 2019	12:07 PM	Loya, Kimberly	Credit Card Account	No: * Exp: 06/2022	-$ 69.00	
							-$ 69.00
2000101.005	Aug 6, 2019	11:15 AM	McGuire, Tayisha	Credit Card Account	No: * Exp: 05/2021	-$ 128.40	
							-$ 128.40
2000102.005	Aug 6, 2019	12:05 PM	Jing, Jim	Credit Card Account	No: * Exp: 05/2021	-$ 168.00	
							-$ 168.00
2000103.005	Aug 6, 2019	12:22 PM	Fortener, Sarah	Credit Card Account	No: * Exp: 12/2019	-$ 76.00	
							-$ 76.00
2000104.005	Aug 15, 2019	10:45 AM	Barbour, Sara	Credit Card Account	No: * Exp: 06/2022	-$ 99.00	
							-$ 99.00
2000105.005	Aug 17, 2019	12:45 PM	Garner, Tiffany	Credit Card Account	No: * Exp: 03/2023	-$ 99.00	
							-$ 99.00
2000106.005	Aug 17, 2019	12:46 PM	Thoe, Andrew	Credit Card Account	No: * Exp: 10/2023	-$ 99.00	
							-$ 99.00
2000107.005	Aug 17, 2019	12:47 PM	Thoe, Andrew	Credit Card Account	No: * Exp: 10/2023	-$ 99.00	
							-$ 99.00
2000108.005	Aug 17, 2019	12:48 PM	Lahrman, Shauna	Credit Card Account	No: * Exp: 02/2022	-$ 99.00	
							-$ 99.00
2000109.005	Aug 17, 2019	12:49 PM	Mckinney, Jefty	Credit Card Account	No: * Exp: 05/2022	-$ 99.00	
							-$ 99.00
2000110.005	Aug 17, 2019	12:50 PM	Maguellal, Patricia	Credit Card Account	No: * Exp: 03/2022	-$ 99.00	
							-$ 99.00
2000111.005	Aug 17, 2019	12:51 PM	Stawick, Linda	Credit Card Account	No: * Exp:	-$ 79.00	
							-$ 79.00
2000112.005	Aug 17, 2019	12:55 PM	Gerrity, Kimberly	Credit Card Account	No: * Exp: 04/2022	-$ 200.00	
							-$ 200.00

Refund Report

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Receipt Date/Time: From Aug 1, 2019 12:00 AM through Aug 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2000113.005	Aug 31, 2019	9:46 AM	Stephens, Lindsey	Credit Card Account	No: * Exp: 05/2021	-$ 99.00	
							-$ 99.00
2000114.005	Aug 31, 2019	9:52 AM	Steele, Kirt	Credit Card Account	No: * Exp: 05/2021	-$ 99.00	
							-$ 99.00
2000115.005	Aug 31, 2019	10:04 AM	Taylor, Kellie	Credit Card Account	No: * Exp: 04/2022	-$ 99.00	
							-$ 99.00
2000116.005	Aug 31, 2019	10:07 AM	Taylor, Kellie	Credit Card Account	No: * Exp: 04/2022	-$ 69.00	
							-$ 69.00
2000117.005	Aug 31, 2019	2:57 PM	Thole, Scott	Credit Card Account	No: * Exp: 03/2023	-$ 30.00	
							-$ 30.00
2000257.002	Aug 1, 2019	5:31 PM	Williams, Felicia	Credit Card Account	No: * Exp: 04/2021	-$ 75.00	
					Guest Request		
							-$ 75.00
2000258.002	Aug 2, 2019	11:37 AM	Thomas, Nattinee	Credit Card Account	No: * Exp: 06/2023	-$ 14.00	
							-$ 14.00
2000259.002	Aug 5, 2019	2:07 PM	Yathish Kumar, Sowmya	Credit Card Account	No: * Exp: 09/2021	-$ 53.00	
					Guest Request		
							-$ 53.00
2000260.002	Aug 6, 2019	9:29 AM	Hewitt, Linda	Credit Card Account	No: * Exp: 04/2022	-$ 30.00	
							-$ 30.00
2000261.002	Aug 6, 2019	2:45 PM	Becker, Stephanie	Credit Card Account	No: * Exp: 02/2022	-$ 55.00	
					Guest Request		
							-$ 55.00
2000262.002	Aug 8, 2019	5:01 PM	Berryman, Kristine	Credit Card Account	No: * Exp: 04/2023	-$ 15.00	
							-$ 15.00
2000263.002	Aug 12, 2019	8:58 AM	Hammerstrom, Phil	Credit Card Account	No: * Exp:	-$ 13.00	
					Low Enrollment		
							-$ 13.00
2000264.002	Aug 12, 2019	8:58 AM	Forto, Anna	Credit Card Account	No: * Exp: 04/2020	-$ 25.00	
					Guest Request		
							-$ 25.00

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Receipt Date/Time: From Aug 1, 2019 12:00 AM through Aug 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2000265.002	Aug 12, 2019	2:21 PM	Paranjape, Ketan	Credit Card Account	No: * Exp: 03/2023	-$ 53.00	
					Guest Request		
			Paranjape, Ketan	Credit Card Account	No: * Exp: 03/2023	-$ 53.00	
					Guest Request		
							-$ 106.00
2000266.002	Aug 13, 2019	11:39 AM	Stover, Rosanne	Credit Card Account	No: * Exp: 10/2023	-$ 7.00	
					Guest Request		
							-$ 7.00
2000267.002	Aug 14, 2019	2:32 PM	Susott, Kristen	Credit Card Account	No: * Exp: 09/2019	-$ 7.00	
					Guest Request		
							-$ 7.00
2000268.002	Aug 14, 2019	2:33 PM	Ogden, Gia	Credit Card Account	No: * Exp: 06/2022	-$ 7.00	
					Guest Request		
							-$ 7.00
2000269.002	Aug 14, 2019	2:59 PM	Gatens, Mary	Credit Card Account	No: * Exp:	-$ 82.00	
					Guest Request		
							-$ 82.00
2000270.002	Aug 15, 2019	1:25 PM	Gadde, Ganesh	Credit Card Account	No: * Exp: 07/2023	-$ 41.00	
					Guest Request		
							-$ 41.00
2000271.002	Aug 29, 2019	10:43 AM	McConnell, Grainne	Credit Card Account	No: * Exp: 02/2025	-$ 16.00	
							-$ 16.00
2000280.031	Aug 22, 2019	8:28 AM	Jones, Jamie	Credit Card Account	No: * Exp: 12/23	-$ 147.00	
					Guest Request		
							-$ 147.00
2000281.031	Aug 22, 2019	8:32 AM	Jones, Jamie	Credit Card Account	No: * Exp: 12/23	-$ 147.00	
					Guest Request		
							-$ 147.00
2001106.004	Aug 2, 2019	5:24 AM	Leahy, Paul	Credit Card Account	No: * Exp: 10/2020	-$ 99.00	
					Guest Request		
							-$ 99.00
2001107.004	Aug 4, 2019	7:16 PM	Reed-Mcnally, Karla	Credit Card Account	No: * Exp:	-$ 49.00	
							-$ 49.00

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Receipt Date/Time: From Aug 1, 2019 12:00 AM through Aug 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2001108.004	Aug 6, 2019	4:19 PM	Impson, Renee	Credit Card Account	No: * Exp: 10/23	-$ 34.00	
					Staff Error		
							-$ 34.00
2001110.004	Aug 11, 2019	12:56 PM	Luckett, Tonisha	Credit Card Account	No: * Exp: 09/2020	-$ 79.00	
							-$ 79.00
2001111.004	Aug 14, 2019	6:18 PM	Cooper, Eric	Credit Card Account	No: * Exp: 05/2022	-$ 99.00	
					Guest Request		
							-$ 99.00
2001112.004	Aug 15, 2019	4:26 PM	Mallory, Eric	Credit Card Account	No: * Exp: 01/24	-$ 45.00	
							-$ 45.00
2001113.004	Aug 16, 2019	4:55 PM	Hollowell, Faith	Credit Card Account	No: * Exp: 06/2024	-$ 99.00	
							-$ 99.00
2001114.004	Aug 16, 2019	4:56 PM	Hollowell, Faith	Credit Card Account	No: * Exp: 06/2024	-$ 99.00	
							-$ 99.00
2001115.004	Aug 19, 2019	3:09 PM	Larsen, Joelle	Credit Card Account	No: * Exp: 02/2020	-$ 297.00	
							-$ 297.00
2001116.004	Aug 19, 2019	3:15 PM	Kuhlmann, Raechelle	Credit Card Account	No: * Exp:	-$ 99.00	
							-$ 99.00
2001117.004	Aug 20, 2019	8:01 PM	Jones, Amberly	Credit Card Account	No: * Exp: 12/2022	-$ 42.00	
					Staff Error		
							-$ 42.00
2001118.004	Aug 21, 2019	4:42 PM	Beeler, Toni	Credit Card Account	No: * Exp:	-$ 99.00	
							-$ 99.00
2001119.004	Aug 25, 2019	7:48 AM	Deis, Genevieve	Credit Card Account	No: * Exp: 12/2019	-$ 10.00	
					Guest Request		
							-$ 10.00
2001120.004	Aug 25, 2019	7:49 AM	Wolfe, Byron	Credit Card Account	No: * Exp: 02/2023	-$ 10.00	
					Guest Request		
							-$ 10.00
2001121.004	Aug 26, 2019	11:45 AM	Paul, Tammy	Credit Card Account	No: * Exp: 01/2022	-$ 126.00	
					Guest Request		
							-$ 126.00

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Receipt Date/Time: From Aug 1, 2019 12:00 AM through Aug 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2001122.004	Aug 27, 2019	2:41 PM	Li, Zac	Credit Card Account	No: * Exp: 06/2024	-$ 42.00	
					Staff Error		-$ 42.00
2001123.004	Aug 30, 2019	4:42 PM	Johnson, Ravin	Credit Card Account	No: * Exp: 06/2022	-$ 99.00	
							-$ 99.00
2001124.004	Aug 31, 2019	11:48 AM	Moore, Kimberly	Credit Card Account	No: * Exp: 12/2023	-$ 99.00	
							-$ 99.00
2001125.004	Aug 31, 2019	11:49 AM	Monesmith, Cheryl	Credit Card Account	No: * Exp: 01/2021	-$ 79.00	
							-$ 79.00
2001126.004	Aug 31, 2019	11:49 AM	Caruso, Heather	Credit Card Account	No: * Exp: 09/2024	-$ 99.00	
							-$ 99.00
2001127.004	Aug 31, 2019	11:50 AM	Bhat, Angela	Credit Card Account	No: * Exp: 12/2023	-$ 99.00	
							-$ 99.00
2001128.004	Aug 31, 2019	12:23 PM	Halteman, Nikki	Credit Card Account	No: * Exp: 06/2020	-$ 200.00	
							-$ 200.00
2001129.004	Aug 31, 2019	12:56 PM	Rush, Lauren	Credit Card Account	No: * Exp: 01/2022	-$ 99.00	
							-$ 99.00
2001742.006	Aug 1, 2019	11:13 AM	McConnell, Maegan	Credit Card Account	No: * Exp: 01/2022	-$ 180.00	
					Parent Request		-$ 180.00
2001743.006	Aug 13, 2019	3:59 PM	Jones, Kristen	Credit Card Account	No: * Exp: 01/2024	-$ 19.25	
							-$ 19.25
2001745.006	Aug 16, 2019	8:06 AM	Rinne, Monica	Credit Card Account	No: * Exp: 05/2020	-$ 95.00	
					Guest Request		-$ 95.00
2001746.006	Aug 16, 2019	8:07 AM	Rinne, Monica	Credit Card Account	No: * Exp: 05/2020	-$ 105.00	
					Guest Request		-$ 105.00
2001747.006	Aug 16, 2019	8:08 AM	Weghorst, Jodi	Credit Card Account	No: * Exp: 09/2021	-$ 95.00	
					Guest Request		-$ 95.00

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Receipt Date/Time: From Aug 1, 2019 12:00 AM through Aug 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2001748.006	Aug 16, 2019	8:09 AM	Weghorst, Jodi	Credit Card Account	No: * Exp: 09/2021	-$ 105.00	
					Guest Request		-$ 105.00
2001749.006	Aug 16, 2019	2:12 PM	Valentine, Aimee	Credit Card Account	No: * Exp: 09/2023	-$ 200.00	
					Low Enrollment		-$ 200.00
2001750.006	Aug 26, 2019	9:40 AM	Latas, Connie	Credit Card Account	No: * Exp: 08/2019	-$ 50.00	
							-$ 50.00
2001751.006	Aug 28, 2019	12:51 PM	Griffith, Mallory	Credit Card Account	No: * Exp: 09/2019	-$ 88.00	
					Guest Request		-$ 88.00
2003579.003	Aug 2, 2019	3:47 PM	Fleck, Ashley	Credit Card Account	No: * Exp: 03/2024	-$ 107.00	
							-$ 107.00
2003580.003	Aug 6, 2019	11:17 AM	Taylor, Kaylee	Credit Card Account	No: * Exp: 03/2023	-$ 38.00	
					Guest Request		-$ 38.00
2003581.003	Aug 8, 2019	1:24 PM	Clemente, Matthew	Credit Card Account	No: * Exp:	-$ 405.00	
							-$ 405.00
2003582.003	Aug 13, 2019	12:14 PM	Holtz, Timothy	Credit Card Account	No: * Exp: 05/2021	-$ 127.20	
					Parent Request		-$ 127.20
2003584.003	Aug 20, 2019	3:48 PM	Peeler, Daniel	Credit Card Account	No: * Exp: 01/2023	-$ 8.00	
					Visit Refund		-$ 8.00
2003585.003	Aug 20, 2019	3:51 PM	Grief, Jessica	Credit Card Account	No: * Exp: 03/22	-$ 8.00	
					Visit Refund		-$ 8.00
2003586.003	Aug 20, 2019	4:10 PM	Sharkey, Michael	Credit Card Account	No: * Exp: 08/2021	-$ 8.00	
					Visit Refund		-$ 8.00
2003587.003	Aug 20, 2019	4:12 PM	Conarro, Tailer	Credit Card Account	No: * Exp: 11/2020	-$ 8.00	
					Visit Refund		-$ 8.00

Refund Report

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Receipt Date/Time: From Aug 1, 2019 12:00 AM through Aug 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2003588.003	Aug 20, 2019	4:14 PM	Delaney, Mary	Credit Card Account	No: * Exp: 12/23	-$ 8.00	
					Visit Refund		-$ 8.00
2003589.003	Aug 20, 2019	4:16 PM	Derksen, Jeanne	Credit Card Account	No: * Exp: 01/2021	-$ 8.00	
					Visit Refund		-$ 8.00
2003590.003	Aug 20, 2019	4:17 PM	Gordon, Sarah	Credit Card Account	No: * Exp:	-$ 8.00	
					Visit Refund		-$ 8.00
2003591.003	Aug 20, 2019	4:19 PM	Hanning, Brenda	Credit Card Account	No: * Exp: 07/2024	-$ 8.00	
					Visit Refund		-$ 8.00
2003592.003	Aug 20, 2019	4:20 PM	Mayhugh, Quentin	Credit Card Account	No: * Exp: 03/2024	-$ 8.00	
					Visit Refund		-$ 8.00
2003593.003	Aug 20, 2019	4:23 PM	SLIVA, DANIEL	Credit Card Account	No: * Exp: 05/2020	-$ 8.00	
					Visit Refund		-$ 8.00
2003594.003	Aug 20, 2019	4:46 PM	Parrish, Jennifer	Credit Card Account	No: * Exp: 04/2020	-$ 17.50	
							-$ 17.50
2003595.003	Aug 20, 2019	4:47 PM	Mahajan, Akshay	Credit Card Account	No: * Exp: 12/2023	-$ 17.50	
							-$ 17.50
2003596.003	Aug 20, 2019	4:48 PM	Liu, Xianju	Credit Card Account	No: * Exp: 03/2023	-$ 17.50	
							-$ 17.50
2003597.003	Aug 20, 2019	4:50 PM	Partlowe, David	Credit Card Account	No: * Exp: 11/21	-$ 17.50	
							-$ 17.50
2003598.003	Aug 20, 2019	4:51 PM	Higdon, Ashlee	Credit Card Account	No: * Exp: 12/2019	-$ 17.50	
							-$ 17.50
2003599.003	Aug 20, 2019	4:52 PM	Davis, Stephanie	Credit Card Account	No: * Exp: 08/2021	-$ 13.50	
							-$ 13.50
2003600.003	Aug 20, 2019	4:53 PM	Paugh, KIMBERLY	Credit Card Account	No: * Exp: 08/2022	-$ 13.50	
							-$ 13.50

Refund Report

Sep 3, 2019
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Receipt Date/Time: From Aug 1, 2019 12:00 AM through Aug 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2003601.003	Aug 21, 2019	11:17 AM	Mehringer, Christi	Credit Card Account	No: * Exp: 10/2020	-$ 107.00	
							-$ 107.00
2003602.003	Aug 21, 2019	11:17 AM	Salazar, Ivette	Credit Card Account	No: * Exp: 07/21	-$ 6.50	
					Guest Request		
							-$ 6.50
2003603.003	Aug 21, 2019	3:04 PM	Holmes, Megan	Credit Card Account	No: * Exp: 10/2019	-$ 69.00	
							-$ 69.00
2003604.003	Aug 22, 2019	8:57 AM	Lee, Katherine	Credit Card Account	No: * Exp: 11/2020	-$ 13.50	
							-$ 13.50
2003605.003	Aug 23, 2019	9:11 AM	Smith, Cara	Credit Card Account	No: * Exp: 10/2021	-$ 10.00	
							-$ 10.00
2003606.003	Aug 23, 2019	9:12 AM	Hoover, Danielle	Credit Card Account	No: * Exp: 04/2022	-$ 10.00	
							-$ 10.00
2003607.003	Aug 23, 2019	9:12 AM	Dickerson, Audrey	Credit Card Account	No: * Exp: 05/2022	-$ 10.00	
							-$ 10.00
2003608.003	Aug 23, 2019	9:13 AM	Heaslip, Macy	Credit Card Account	No: * Exp: 08/2021	-$ 10.00	
							-$ 10.00
2003609.003	Aug 28, 2019	3:18 PM	Sharkey, Michael	Credit Card Account	No: * Exp: 08/2021	-$ 26.00	
					Low Enrollment		
							-$ 26.00
2003610.003	Aug 28, 2019	3:37 PM	Olsen, Brittany	Credit Card Account	No: * Exp: 02/2020	-$ 32.00	
					Low Enrollment		
							-$ 32.00
2003611.003	Aug 28, 2019	3:41 PM	Carrero, Vanessa	Credit Card Account	No: * Exp: 05/2023	-$ 32.00	
					Low Enrollment		
							-$ 32.00
2003612.003	Aug 28, 2019	3:49 PM	Campbell, Jamie	Credit Card Account	No: * Exp: 08/2020	-$ 49.00	
					Low Enrollment		
							-$ 49.00
2003613.003	Aug 28, 2019	3:52 PM	Montoya, Alec	Credit Card Account	No: * Exp: 05/2024	-$ 49.00	
					Low Enrollment		
							-$ 49.00

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Receipt Date/Time: From Aug 1, 2019 12:00 AM through Aug 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total

Totals:

Mail Check:	$ 0.00
Credit Card Refund:	-$ 7,083.35
To Account:	$ 0.00
In Cash:	$ 0.00
Debit Card:	$ 0.00
Gift Card:	$ 0.00

Grand Total: -$ 7,083.35

RS II

EZChildTrack Refund Report
Program: Extended School Enrichment (ESE)
Transaction Detail: 8/1/19 - 8/31/19

Primary Account Name	Posted On	Amount Refunded
Springer, Mary E	8/6/2019	$ 300.00
Kashyap, Sowmya	8/14/2019	$ 300.00
Biddala, Kiran	8/13/2019	$ 219.00
Markus, Guy	8/26/2019	$ 299.00
Arruda, Joseph	8/2/2019	$ 236.00
Phillips, Meghan	8/16/2019	$ 80.00
Swayze, Stacy	8/20/2019	$ 15.00
Cuellar, Margarita	8/14/2019	$ 80.00
Huang, kuanchen	8/29/2019	$ 87.00
Huang, kuanchen	8/29/2019	$ 13.00
Salazar, Vanessa	8/19/2019	$ 236.00
El Masri, Noha	8/9/2019	$ 238.00
Chengalva, Anupama	8/19/2019	$ 40.00
Li, Baohong	8/1/2019	$ 62.50
Liu, Rong	8/14/2019	$ 236.00
Cox, Mishell	8/16/2019	$ 236.00
House, Andrea	8/16/2019	$ 600.00
Hill, Carrie	8/26/2019	$ 226.00
Skinner, Shelly	8/14/2019	$ 300.00
Nicholos, Dawn	8/30/2019	$ 300.00
Kniptash, Julie A	8/21/2019	$ 94.50
Liu, Yuanjie	8/7/2019	$ 30.00
Lenceski, Amy K	8/12/2019	$ 80.00
Rojas, Maribel	8/22/2019	$ 36.00
	Total	**$ 4,344.00**

Carmel/Clay Board of Parks and Recreation
Claim Sheet
September 10, 2019

Fund		Amount
TOTAL PARKS GENERAL FUND 101		128,898.18
TOTAL PARKS GENERAL FUND 101 RESERVE		2,136.50
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108		107,025.16
TOTAL MONON COMMUNITY CENTER FUND 109		270,921.81
TOTAL PARKS FACILITIES FUND 110		10,916.20
TOTAL PARKS CAPITAL FUND 103		1,894.94
TOTAL PARK IMPACT FEE FUND 106		11,061.68
TOTAL PARKS GIFT FUND 853		1,486.00
CCPR Internal Transfers		6,280.00
Active Software Fees	7/29 - 8/25/19	26,461.94
Active Software Credit Card Refunds	August 2019	7,083.35
EZChildTrack Software Credit Card Refunds	August 2019	4,344.00
TOTAL CLAIM SHEET		**578,509.76**

Signature Date

Signature Date

Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item

PRESENTER	ACTION REQUESTED
Jenn Kristunas, Treasurer	**Approval**
ITEM/SUBJECT **Clay Township Claim Sheet September 10, 2019**	
DOLLAR AMOUNT / FUND **N/A**	MEETING DATE **September 10, 2019**

SUMMARY:

The Clay Township Claim Sheet dated September 10, 2019 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

Approval of Clay Township Claim Sheet dated September 10, 2019.

Carmel/Clay Board of Parks and Recreation
Claim sheet for
Clay Township of Hamilton County
September 10, 2019

Name	Amount	Account		Number	Memo
Cardno, Inc.	1,000.00	1215	4BA - Central Park	278224	8/12/19 Service Agreement for Site at Central Park IDNR - PO # 52990 p
Cardno, Inc.	3,900.00	1215	4BH - Capital Maintenance	278222	8/12/19 Capital Maintenance Flowing Well Invasive Treatment and Restoration 2018 - PO # 50982 F
Central Indiana Hardware	20,364.87	1215	4BH - Capital Maintenance	7231031	7/11/19 Capital Maintenance Door Replacements Family Locker, Aquatic Shower, West Garage Rooms - PO # 52403 F
Grisham, Debra M, Attorney at Law, LLC	1,036.80	1215	4BA - Central Park	819	9/3/19 Legal Services Aug'19
Grisham, Debra M, Attorney at Law, LLC	32.40	1215	4BH - Capital Maintenance	819	9/3/19 Legal Services Aug'19
Grisham, Debra M, Attorney at Law, LLC	145.80	1215	4BU - 2018 Enc. Inlow Park	819	9/3/19 Legal Services Aug'19
Myers Construction Management, Inc.	91,076.90	1215	4BU - 2018 Enc. Inlow Park	Pay App # 11	8/14/19 Inlow Park Playground Redevelopment - PO # 50881 F
Ping's Tree Services, Inc.	9,205.35	1215	4BH - Capital Maintenance	61190	8/29/19 Capital Maintenance Storm Damage Tree Clean Up at Hazel Dell - PO # 53452 F
Schneider Corporation, The	1,412.79	1215	4BH - Capital Maintenance	178855	8/6/19 Capital Maintenance Inlow Park Playground Redevelopment Project - PO # 41156 F
SmithGroup, Inc.	5,340.00	1215	4BA - Central Park	140398	7/26/19 Central Park Prairie Trail Drainage Analysis and Improvements - PO # 53075 p
TOTAL CLAIM SHEET	**133,514.91**				

Signature Date

Signature Date

Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item

PRESENTER	ACTION REQUESTED
Kurtis Baumgartner, Assistant Director of Parks and Recreation	**Approval**
ITEM/SUBJECT **CCPR Payroll for August 16, 2019 and August 30, 2019**	
DOLLAR AMOUNT/FUND **N/A**	MEETING DATE **September 10, 2019**

SUMMARY:

Provided for your review are payroll wages and liabilities for payroll dates August 16, 2019 and August 30, 2019.

RECOMMENDED MOTION:

"I move to approve the payroll wages and liabilities for the payroll dates August 16, 2019 and August 30, 2019."

Carmel/Clay Board of Parks and Recreation
Payroll Claims Form

Total Gross Wages for Regular Payroll dated 8/16/2019	**$310,831.89**
Total Payroll Liabilities for Regular Payroll dated 8/16/2019	**$89,287.78**
Total Gross Wages for Regular Payroll dated 8/30/2019	**$245,475.39**
Total Payroll Liabilities for Regular Payroll dated 8/30/2019	**$84,310.03**

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-10-1.6.

Sara Clare

Administration & Planning Director

We have examined the foregoing payroll charges in the total amount of **$729,905.09** and such payroll is in compliance with Resolution No. 8-13-02-02.

Park Board President

Date

Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item

PRESENTER	ACTION REQUESTED
Sara Clark, Administration & Planning Director	**Acceptance**
ITEM/SUBJECT **Monetary Gifts, Grants, Partnerships, and Sponsorships for August 2019**	
DOLLAR AMOUNT / FUND **N/A**	MEETING DATE **September 10, 2019**

RECEIVED AS	DATE	AMOUNT	RECEIVED FROM	FOR	GL/FUND
Sponsorship	8/1/2019	$350.00	College Nannies+Tutors+Sitters	Internal Program	109

STAFF RECOMMENDATION:

Acceptance of monies received.

Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item

PRESENTER	ACTION REQUESTED
Michael Klitzing, Director of Parks and Recreation	**Recommended Motions**
ITEM/SUBJECT **Ratification of Gibraltar Construction Corp. Change Order No. 050, Change Order No. 051, Change Order No. 052, Change Order No. 053, Change Order No. 054, Change Order No. 055, Change Order No. 056, Change Order No. 057, Change Order No. 058, Change Order 059, Change Order No. 060 and Change Order No. 061 for West Park – The Groves Rebid Project**	
DOLLAR AMOUNT/FUND **Impact Fee Fund 106**	MEETING DATE **September 10, 2019**

SUMMARY:

Twelve (12) Change Orders, prepared and recommended by Jessie Fink, Architect at SmithGroup, Inc. and after verification of supporting documentation, are attached for review and presented in the order of approval and impact on the Contract Price, totaling $69,551.83.

Eleven (11) of the Twelve (12) Change Orders, totaling $33,555.45, have been executed by Director Michael Klitzing pursuant to Park Board authorization and are presented for ratification. Change Order No. 061 in the amount of $35,996.38 exceeds the Director's authorization and is considered by Ms. Fink to have been the result of circumstances that could not have been reasonably foreseen. Accordingly, Change Order No. 061 is presented for Board determination of unforeseeable circumstances based on the recommendation of the Architect and for approval.

IC 36-1-12-18 limits the total of all change orders that increase the scope of the Project to 20 percent (20%) of the original Contract of $5,558,500 which is $1,111,600.00. To date, all Change Orders that have increased the scope of the Project total $398,894.43. All Change Orders issued due to circumstances that could not have been reasonably foreseen total $354,859.17. This Project is in compliance and well under the 20% limit.

Change Order No. 050: Provide generator for temporary power and water for Contractor's activities per Section 15.18 and 15.19 of the General Conditions. Reference Contract Change Request #056 and #075 (As modified by SmithGroup to remove mark up):
Director Klitzing approved attached Change Order No. 050 to increase Gibraltar's Contract Price of $6,242,701.77 by $10,397.21 for a New Contract Price of $6,253,098.98. This Change Order No. 050 is presented to the Park Board for ratification.

Change Order No. 051: Provide additional cobbles at rain chains to repair storm damage in accordance with the May 29, 2019 SmithGroup field observation report, bullet items #4, #5 and #6 for the east bed, west bed and front plaza landscape bed, respectively. Reference Contract Change Request #067:
Director Klitzing approved attached Change Order No. 051, to increase Gibraltar's Contract Price of $6,253,098.98 by $3,273.82 for a New Contract Price of $6,256,372.80. This Change Order No. 051 is presented to the Park Board for ratification.

Change Order No. 052: Provide operable panel partition switches at each partition at the north wall of the Multipurpose Room. No switches show in these locations on plan. Reference Contract Change Request #060:
Director Klitzing approved attached Change Order No. 052, to increase Gibraltar's Contract Price of $6,256,372.80 by $859.94 for a New Contract Price of $6,257,232.74. This Change Order No. 052 is presented to the Park Board for ratification.

Change Order No. 053: Provided additional conduit and wire for additional shade motors as required by the shade manufacturer to operate their systems. Ten (10) motors were shown on plans; thirty-two (32) were installed. Reference Contract Change Request #061:
Director Klitzing approved attached Change Order No. 053, to increase Gibraltar's Contract Price of $6,257,232.74 by $6,282.42 for a New Contract Price of $6,263,515.16. This Change Order No. 053 is presented to the Park Board for ratification.

Change Order No. 054: Provide aluminum trim to cover the wood blocking above the clerestory storefront as directed by Williams Architects email on 2/20/19 and confirmed during field review on 3/6/2019. Reference Contract Change Request #072:
Director Klitzing approved attached Change Order No. 054, to increase Gibraltar's Contract Price of $6,263,515.16 by $3,090.68 for a New Contract Price of $6,266,605.84. This Change Order No. 054 is presented to the Park Board for ratification.

Change Order No. 055: Provide smooth stone in lieu of split faced stone at all fixtures and devices to allow them to sit flush against the wall, as directed by Williams Architects email dated 2/1/2019. Reference Contract Change Request #073:
Director Klitzing approved attached Change Order No. 055, to increase Gibraltar's Contract Price of $6,266,605.84 by $3,056.57 for a New Contract Price of $6,269,662.41. This Change Order No. 055 is presented to the Park Board for ratification.

Change Order No. 056: Provide sound insulation at operable partition pockets to provide an acoustical barrier between the Multipurpose Room when the operable partitions are closed as noted in Williams Architects punchlist dated 04/01/2019. Reference Contract Change Request #078:
Director Klitzing approved attached Change Order No. 056, to increase Gibraltar's Contract Price of $6,269,662.41 by $1,047.49 for a New Contract Price of $6,270,709.90. This Change Order No. 056 is presented to the Park Board for ratification.

Change Order No. 057: Per CCPR request for additional security of mechanical enclosure, provide stainless steel cables below the mechanical screen fencing and add to the bottom of the mechanical screen gate. Reference Contract Change Request #079:
Director Klitzing approved attached Change Order No. 057, to increase Gibraltar's Contract Price of $6,270,709.90 by $3,896.25 for a New Contract Price of $6,274,606.15. This Change Order No. 057 is presented to the Park Board for ratification.

Change Order No. 058: Per CCPR request at the 5/29/19 site walkthrough, add a quick coupler to the irrigation system in the lawn area as the edge of the patio area. Reference Contract Change Request #066:
Director Klitzing approved attached Change Order No. 058, to increase Gibraltar's Contract Price of $6,274,606.15 by $350.51 for a New Contract Price of $6,274,956.66. This Change Order No. 058 is presented to the Park Board for ratification.

Change Order No. 059: Per the requirement of the building inspector, add signs with Braille lettering at all exits in order to receive final building occupancy. Reference Contract Change Request #076:
Director Klitzing approved attached Change Order No. 059, to increase Gibraltar's Contract Price of $6,274,956.66 by $552.93 for a New Contract Price of $6,275,509.59. This Change Order No. 059 is presented to the Park Board for ratification.

Change Order No. 060: Increase the opening for the trench drains on the south side of the parking lot to improve drainage by removing a portion of the frame that overlaps the curb opening. Change was requested by SmithGroup during site walkthrough on 4/23/2019. Reference Contract Change Request #071 (revised by SmtihGroup to correct minor math error):
Director Klitzing approved attached Change Order No. 060, to increase Gibraltar's Contract Price of $6,275,509.59 by $747.63 for a New Contract Price of $6,276,257.22. This Change Order No. 060 is presented to the Park Board for ratification.

Change Order No. 061: Due to unforeseen conditions created by above normal precipitation, provide removal and replacement of wet, unsuitable soils under select areas of the new sidewalks in accordance with the recommendation of the geotechnical engineer. Reference Contract Change Request #042R1:
Change Order No. 061 will increase Gibraltar's Contract Price of $6,276,257.22 by $35,996.38 for a New Contract Price of $6,312,253.60. This Change Order No. 061 is presented to the Park Board for approval.

RECOMMENDED MOTIONS:

MOTION #1:

"With regard to Change Order #061, I move that the Park Board accept the Architect/Engineer's opinion that the condition of the soil at the Project Site in the areas of the new sidewalks were not reasonably foreseeable due to the above normal precipitation and accordingly find that the additional work identified to be accomplished at the contracted unit prices for a total estimated Contract Price increase pursuant to Change Order No. 061, as presented, is not reasonably foreseeable."

MOTION #2:

"I move that the Park Board ratify Director Klitzing's approval of Change Order No. 050, Change Order No. 051, Change Order No. 052, Change Order No. 053, Change Order No. 054, Change Order No. 055, Change Order No. 056, Change Order No. 057, Change Order No. 058, Change Order No. 059 and Change Order No. 060 and I move to approve Change Order No. 061, all for West Park – The Groves Rebid Project as presented."

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 050
DATE: 08/07/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Provide generator for temporary power and water for Contractor's activities per Section 15.18 and 15.19 of the General Conditions.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Temporary Power	$9,487.56	0
Temporary Water	$909.65	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: N/A W.D.C. No.: N/A
Other: CCR #056 and CCR #075 (As modified by SmithGroup to remove mark up)

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,242,701.77
Contract Price will be increased by this Change Order $ 10,397.21
New Contract Price including this Change Order $ 6,253,098.98
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Fiel	By: Douglas A. Perry	By:
		Title:
		Date:
Phone: 608-327-4411	Phone: 317-375-1588	ATTEST:
		Title:
Date: 08/07/2019	Date: 09/04/2019	Date:

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 051
DATE: 08/07/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Provide additional cobbles at rain chains to repair storm damage in accordance with the May 29, 2019 SmithGroup field observation report, bullet items #4, #5, and #6 for the east bed, west bed, and front plaza landscape bed, respectively.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Add Cobbles	$3,273.82	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: N/A W.D.C. No.: N/A
Other: CCR #067

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,253,098.98
Contract Price will be increased by this Change Order $ 3,273.82
New Contract Price including this Change Order $ 6,256,372.80
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Fail	By: Douglas A. Perry	By:
		Title:
		Date:
Phone: 608-327-4411	Phone: 317-375-1588	ATTEST:
		Title:
Date: 08/07/2019	Date: 09/04/2019	Date:

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 052
DATE: 08/20/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Provide operable panel partition switches at each partition at the north wall of the Multipurpose Room. No switches shown in these locations on plan.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Operable Panel Switches	$859.94	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: N/A W.D.C. No.: N/A
Other: CCR #060

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,256,372.80
Contract Price will be increased by this Change Order $ 859.94
New Contract Price including this Change Order $ 6,257,232.74
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Fiel	By: Douglas A. Perry	By:
		Title:
		Date:
Phone: 608-327-4411	Phone: 317-375-1588	ATTEST:
		Title:
Date: 08/20/2019	Date: 09/04/2019	Date:

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 053
DATE: 08/20/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Provide additional conduit and wire for additional shade motors as required by the shade manufacturer to operate their systems. Ten (10) motors were shown on plans; thirty-two (32) motors were installed.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Additional Motors for Shades	$6,282.42	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: N/A W.D.C. No.: N/A
Other: CCR #061

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,257,232.74
Contract Price will be increased by this Change Order $ 6,282.42
New Contract Price including this Change Order $ 6,263,515.16
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Fink	By: Douglas A. Perry	By:
		Title:
		Date:
Phone: 608-327-4411	Phone: 317-375-1588	ATTEST:
		Title:
Date: 08/20/2019	Date: 09/04/2019	Date:

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 054
DATE: 08/20/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Provide aluminum trim to cover the wood blocking above the clerestory storefront as directed by Williams Architects email on 2/20/19 and confirmed during field review on 3/6/2019.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Trim at Clerestory	$3,090.68	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: N/A W.D.C. No.: N/A
Other: CCR #072

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,263,515.16
Contract Price will be increased by this Change Order $ 3,090.68
New Contract Price including this Change Order $ 6,266,605.84
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Fil	By: Douglas A. Perry	By:
		Title:
		Date:
Phone: 608-327-4411	Phone: 317-375-1588	ATTEST:
		Title:
Date: 08/20/2019	Date: 09/04/2019	Date:

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 055
DATE: 08/20/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Provide smooth stone in lieu of split faced stone at all fixtures and devices to allow them to sit flush against the wall, as directed by Williams Architects email dated 2/1/2019.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Smooth Stone at Fixtures and Devices	$3,056.57	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: N/A W.D.C. No.: N/A
Other: CCR #073

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,266,605.84
Contract Price will be increased by this Change Order $ 3,056.57
New Contract Price including this Change Order $ 6,269,662.41
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Fil	By: Douglas A. Perry	By:
		Title:
		Date:
Phone: 608-327-4411	Phone: 317-375-1588	ATTEST:
		Title:
Date: 08/20/2019	Date: 09/04/2019	Date:

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 056
DATE: 08/20/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Provide sound insulation at operable partition pockets to provide an acoustical barrier between the Multipurpose Rooms when the operable partitions are closed, as noted in Williams Architects punchlist dated 04/01/2019.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Sound Insulation	$1,047.49	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: N/A W.D.C. No.: N/A
Other: CCR #078

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,269,662.41
Contract Price will be increased by this Change Order $ 1,047.49
New Contract Price including this Change Order $ 6,270,709.90
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Fiel	By: Douglas A. Perry	By:
		Title:
Phone: 608-327-4411	Phone: 317-375-1588	Date:
		ATTEST:
Date: 08/20/2019	Date: 09/04/2019	Title:
		Date:

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 057
DATE: 08/20/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Per CCPR request for additional security of mechanical enclosure, provide stainless steel cables below the mechanical screen fencing and add to the bottom of the mechanical screen gate.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Mechanical Screen Cable / Gate Extension	$3,896.25	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: #013 W.D.C. No.: N/A
Other: CCR #079

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,270,709.90
Contract Price will be increased by this Change Order $ 3,896.25
New Contract Price including this Change Order $ 6,274,606.15
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Eil	By: Douglas A. Perry	By:
		Title:
		Date:
Phone: 608-327-4411	Phone: 317-375-1588	ATTEST:
		Title:
Date: 08/20/2019	Date: 09/04/2109	Date:

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 058
DATE: 08/20/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Per CCPR request at the 5/29/19 site walkthrough, add a quick coupler to the irrigation system in the lawn area as the edge of the patio area.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Quick Coupler	$350.51	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: N/A W.D.C. No.: N/A
Other: CCR #066

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,274,606.15
Contract Price will be increased by this Change Order $ 350.51
New Contract Price including this Change Order $ 6,274,956.66
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Fink	By: Douglas A. Perry	By:
		Title:
		Date:
Phone: 608-327-4411	Phone: 317-375-1588	ATTEST:
		Title:
Date: 08/20/2019	Date: 09/04/2019	Date:

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 059
DATE: 08/20/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Per the requirement of the building inspector, add signs with Braille lettering at all exits in order to receive final building occupancy.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Exit Signs	$552.93	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: N/A W.D.C. No.: N/A
Other: CCR #076

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,274,956.66
Contract Price will be increased by this Change Order $ 552.93
New Contract Price including this Change Order $ 6,275,509.59
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Fil	By: Douglas A. Perry	By:
		Title:
		Date:
Phone: 608-327-4411	Phone: 317-375-1588	ATTEST:
		Title:
Date: 08/20/2019	Date: 09/04/2019	Date:

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 060
DATE: 08/20/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Increase the opening for the trench drains on the south side of the parking lot to improve drainage by removing a portion of the frame that overlaps the curb opening. Change was requested by SmithGroup during site walkthrough on 4/23/2019.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Trench Grate Frame Removal	$747.63	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: N/A W.D.C. No.: N/A
Other: CCR #071 (revised by SmithGroup to correct minor math error)

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,275,509.59
Contract Price will be increased by this Change Order $ 747.63
New Contract Price including this Change Order $ 6,276,257.22
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Fink	By: Douglas A. Perry	By:
		Title:
		Date:
Phone: 608-327-4411	Phone: 317-375-1588	ATTEST:
		Title:
Date: 08/20/2019	Date: 09/04/2019	Date:

Carmel/Clay Board of Parks and Recreation

TO: Gibraltar Construction Corp.

CONTRACT CHANGE ORDER NO.: 061
DATE: 08/22/2019
PROJECT NAME: West Park – The Groves Rebid
PURCHASE ORDER NO.: 51168
PURCHASE ORDER DATE: April 11, 2018

I. You are directed to make the following changes in this Contract: (Brief Description) Due to unforeseen conditions created by above normal precipitation, provide removal and replacement of wet, unsuitable soils under select areas of the new sidewalks in accordance with the recommendation of the geotechnical engineer.

ITEM	AMOUNT	SCHEDULED ADJUSTMENT (+) OR (-) DAYS
Sidewalk Undercut	$35,996.38	0

II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: R.F.P.: N/A W.D.C. No.: N/A
Other: CCR #042R1

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order $ 6,276,257.22
Contract Price will be increased by this Change Order $ 35,996.38
New Contract Price including this Change Order $ 6,312,253.60
Contract Time Prior to this Change Order 5/30/2019 Substantial Completion Date
Net increased resulting from this Change Order 0 Days
Current Contract Time including this Change Order 5/30/2019 Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are Recommended	The Above Changes Are Accepted:	Approved/Ratified:
SmithGroup	Gibraltar Construction Corp	
ARCHITECT/ENGINEER	CONTRACTOR	DEPARTMENT
44 E Mifflin, Suite 500	2932 N Webster Ave	By:
Address	Address	Printed Name
Madison, WI 53703	Indianapolis, IN 46219	Title:
City/State/Zip	City/State/Zip	Date:
		PARK BOARD
By: Jessi C Fiel	By: Douglas A. Perry	By:
		Title:
		Date:
Phone: 608-327-4411	Phone: 317-375-1588	ATTEST:
		Title:
Date: 08/22/2019	Date: 09/04/2019	Date:

Carmel • Clay Parks&Recreation

Director's Report | September 10, 2019

1) Capital Projects

a) **Central Park**

i) **Prairie Trail Drainage Improvements:** SmithGroup identified several solutions for the drainage issue impacting the Prairie Trail just west of the roundabout on Central Park Drive East. Need to review options with Carmel Utilities, since trail is located within a water main easement.

ii) **Trailhead and West Receiving:** Monroe Construction mobilized on September 4th to begin site preparations for new restroom facility and staff parking lot. Project anticipated to be completed by the end of the year.

iii) **West Roundabout Enhancement and Parking Lot Resurfacing:** Working to schedule a kickoff meeting with American Structurepoint. Project will be completed in coordination with roundabout improvements funded by Clay Township on 111th Street.

b) **West Park**

i) **The Groves:** Gibraltar Construction will begin installation of parking lot lights and demolition of former Perelman house and outbuildings this month. Both projects should be completed before the end of October.

2) Clay Township Impact Program Projects

a) **General:** Met with the Township's Owners Representatives on August 12th to review timelines and overall coordination of projects. Budgets for each project will not be finalized until bonds are sold, which is anticipated to occur in late-September. Township agreed to reimburse CCPR in the event we have to use Fund 1215 to pay for design services prior to receipt of bond proceeds to ensure projects can remain on schedule for 2020 construction.

b) **Carey Grove Park and Meadowlark Park:** Meeting with The Schneider Corporation on September 18th to review preliminary concepts for parks.

c) **Flowing Well Park:** Working to schedule a kickoff meeting with Schmidt & Associates.

d) **West Park:** Met with SmithGroup and Williams Architects on August 15th to review preliminary concept plans and estimated costs of improvements. Anticipated bond proceeds will help address capital replacement of playground, splash pad, and parking lot resurfacing. Also plan to install road and bridge to connect The Core (original portion of park) to The Groves, along with new shelters and expanded parking. This new infrastructure will be funded using Park Impact Fees. Meeting with design team in late-September or early-October to prepare concepts for the new playground and splash pad.

3) Parks and Recreation Master Plan

a) **Joint Meeting:** The Park Board is scheduled to meet with the City Council and Township Board on September 9th at 6 pm (the day before the regular Park Board meeting) in the Monon Community Center, Multipurpose Rooms A-C. Leon Younger will provide a summary of the planning process and key findings. Much of the discussion will be focused on the primary recommendations and funding.

b) **Next Steps:** Following the joint meeting, the master plan will be presented to the Park Board at its October 8th meeting with final adoption anticipated for the November 12th meeting. The 2-step process is to allow a final opportunity for public input before adoption.

c) **Capital Improvements Plan (CIP):** The CIP has been updated to take into consideration the projects being funded through the Clay Township Impact Program and the proposed new rate for the Park Impact Fee. The new plan will be incorporated into the new Parks and Recreation Master Plan.

d) **Zone Improvement Plan (ZIP)/Impact Fee:** The Plan Commission held a public hearing on the ZIP at its August 20th meeting and provided a favorable recommendation to the Council. The ZIP will be presented to the City Council on September 16th. Council may elect to send to committee for further review or waive rules to adopt at this meeting. Final adoption by the Council is necessary by no later than December 15th to avoid a lapse in the impact fee. No action is required by the Park Board to approve the ZIP. Copies of the ZIP were distributed to Park Board members at the August meeting.

4) White River Vision Plan (WRVP)

a) **River Ecology/Education Center:** Was invited, along with several Council members, to tour the Conner Prairie property located south of 146th Street between the White River and River Road in Carmel. We were provided an overview of their new site master plan, including the proposed location of a River Ecology Center. Continuing to explore a public-private partnership between Conner Prairie, CCPR, and other potential partners for this facility. Park impact fees would likely be the primary funding source for CCPR's share of the facility.

b) **White River Greenway Expansion:** Continued discussions with Conner Prairie to expand the trail approximately one mile north along the river on Conner Prairie's property to the location of the proposed White River Ecology Center. The trail would then proceed along River Road from the ecology center to 146th Street. Also exploring the possibility of a public bridge connecting the White River Greenway to Fishers near Hamilton County's River Road Park. Seeking a proposal from SJCA to prepare a trail and bridge study to better identify location and projected costs. Construction of the trail would likely be funded by park impact fees. We would likely pursue grant opportunities for the proposed bridge.

5) Other Updates

a) **NRPA Annual Conference:** Key staff will be attending the NRPA conference on September 22-26 in Baltimore, MD. Kurtis Baumgartner and I are featured speakers and will share the processes CCPR has implemented to become a more economically sustainable park system.

b) **Skateboard Ordinance:** City Council will consider an update to existing ordinance regarding the use of skateboards at its September 16th meeting to address improper use in Midtown and other locations. Language will also restrict skateboard use within parks to multi-use trails and designated areas.