

**Carmel/Clay Board of Parks and Recreation
Annual and Regular Park Board Meeting
Tuesday, January 14, 2020, 6:00 p.m.
Monon Community Center East
1235 Central Park Drive East
Carmel, Indiana 46032**

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

Tentative Agenda

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Staff Reports**
- 5. Committee Reports**
 - a. Finance Committee
 - b. Nominating Committee
- 6. Minutes – Nick Plopper**
 - a. December 10, 2019 Park Board Meeting
- 7. Financial Reports – Jenn Kristunas**
 - a. Consolidated Financial Report for November 2019
 - b. CCPR P&L Statements for December 2019
- 8. Claims – Jenn Kristunas**
 - a. Claim Sheet January 14, 2020
 - b. Clay Township Claim Sheet January 14, 2020
 - c. CCPR Payroll for December 6, 2019, December 20, 2019, and January 3, 2020
- 9. Monetary Gifts, Grants, Partnerships, and Sponsorships for December 2019 – Sara Clark**
- 10. New Business**
 - a. Election of Park Board Officers for 2020
 - b. Park Board Appointments to the Park Board Finance Committee
 - c. Park Board Appointment to the Carmel Plan Commission
 - d. Park Board Appointment of Liaison to the Carmel Clay Parks Foundation
 - e. Consideration of Resolution G-2020-001 to Adopt the Schematic Design Drawings for The Core in West Park – Michael Klitzing
 - f. Ratification of 2019 General Fund End of Year Budget Line Transfers.– Kurtis Baumgartner
 - g. Consideration of Quotes for the Monon Community Center East and West Program Rooms Flooring Project – Kurtis Baumgartner
- 11. Old Business – Michael Klitzing**
 - a. Central Park Trailhead & West Receiving Project Updates
 - b. West Park – The Core Project Updates
- 12. Attorney's Report**
- 13. Director's Report**
- 14. Information Items**
- 15. Park Board Comments / Discussion**
- 16. Adjournment**

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation	<small>ACTION REQUESTED</small> No Action Required
<small>ITEM/SUBJECT</small> Staff Reports	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> January 14, 2020

Enclosed for your review are the following:

News articles:

- CCPR supervisor honored
By Renee Larr
Current in Carmel, December 3, 2019
- Pickleball courts planned at Meadowlark
By Desiree Williams
Current in Carmel, December 10, 2019
- Time to ‘dig in’... ‘Tis the season to stop soil erosion; Carmel Clay Parks gives us tips on how to help
Good Day Carmel, December 11, 2019
- 2020 to bring millions in upgrades for Carmel parks
By Kaitlin Lange
The Indianapolis Star, December 30, 2019
- Carmel Clay Parks making investments before revenue falls
By Kurt Christian
IBJ (Indianapolis Business Journal), December 31, 2019
- 2020 vision: New city council, completed Keystone intersection ring in new decade
By Ann Marie Shambaugh
youarecurrent.com, December 31, 2019

Standard monthly reports for November:

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for December:

- Monon Community Center Pass Report
 - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
 - ESE
 - Monon Community Center
 - Administration & Planning
 - Marketing
 - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

Standard quarterly report:

- Active Contract Summary Log

CCPR supervisor honored

By Renee Larr
 news@currentincarmel.com

Carmel Clay Parks and Recreation Inclusion Supervisor Michelle Yadon

ACHEIVEMENT

received The North America Drama Therapy Association's 2019 Performance Award Nov. 8 at the organization's 40th Annual Conference in Philadelphia.



Yadon

The award is given to an individual who best utilizes live or recorded performances to facilitate individual or collective awareness and transformation.

Yadon was nominated by her peers.

"I was very humbled that one of my colleagues got a whole group of people together to nominate me," she said. "Only members of the North American Drama Therapy Association can nominate a potential recipient, and they're a diverse group of people."

In 2016, Yadon launched The Round-

about Playback Troupe, the nation's first inclusive playback troupe. She then introduced Shakespeare in the Park in 2017 and her take on Barrier-Free Theatre – as developed by Sally Bailey – in 2018.

"These programs support an inclusive group of individuals, with and without disabilities, increasing their self-awareness, self-determination, their communication skills, how they work together in a group and allowing them to do something extraordinary," Yadon said. "For the community, these programs continue to create acceptance for folks with disabilities and show their strength."

Yadon is thrilled to receive the award but also acknowledges the support she's received.

"(CCPR) believes so much in inclusion and believes so much in what recreation and leisure can do for the impact of our community," she said.

For more, visit nadta.org.

Park, Clay Terrace and major highways.

3 Spacious Lots For Unique Views

Customize your dream floor plan with spacious pond-view or tree-lined lots of Maple Ridge.



SCHEDULE A PRIVATE TOUR TODAY, CALL 317.753.5969

**VISIT OUR SITE TO LEARN MORE
 BUILDATMAPLERIDGE.COM**

Pickleball courts planned at Meadowlark

By Desiree Williams
news@currentincarmel.com

Christine Perkins discovered pickleball three years ago when she was looking for a new exercise and a way to relieve stress.

CCPR Perkins, a Westfield resident, is a member of the Pickleball Gang at the Monon Community Center. The Pickleball Gang is a club with more than 200 members. Because of the game's growing popularity, Perkins said the MCC and the Carmel Racquet Club are reaching capacity and reducing playing time.

"Unfortunately, there are no outdoor public pickleball courts in Carmel, and Carmel has been slow in addressing the demand for pickleball," Perkins said. "As a premier city, Carmel needs to include pickleball as a major attraction."

Carmel Clay Parks & Recreation has heard the plea.

"There's a very strong constituency," CCPR Director Michael Klitzing



Christine Perkins plays pickleball at the Monon Community Center. (Submitted photo)

said. "It's a niche group, but it's a very active niche group that also demonstrates to us that if we actually construct pickleball courts, we have a high belief that they are going to be well used."

The addition of pickleball courts and upgrades to the park system will

be funded by bonds through the Clay Township Impact Program, totaling \$21 million.

The department completed a physical assessment of each park to determine where and how to allocate funds. Architects have drawn preliminary illustrations to present at public input meetings for Carey Grove, Flowing Well and Meadowlark parks.

Meadowlark Park is the proposed home for up to four outdoor pickleball courts.

"Since it's centrally located and large enough and has a relatively flat topography, it seemed like the perfect location to have our first outdoor pickleball courts," Klitzing said.

Klitzing said the projects for all three parks will be out for bid this winter, with construction starting in February or March. The parks will be closed during construction and will reopen in fall 2020.

For updates on all department projects, visit carmelclayparks.com/reimagining-parks.

Can't Sleep?
 Feeling Anxious?
 Have Aches & Pains?

Stop by to see if our new pharmaceutical-grade CBD products are right for you!

15% OFF
 of your CBD purchase
 if you mention this ad

Drug drop off available!
 Drop off your unwanted medications.

Carmel Prescription Shop

1001 W Main Street | Carmel, IN 46032
 (317) 688-7050
 M-F 9am-7pm | Sat 9am-2pm
www.carmelprescriptionshop.com

Centier BANK

FISHERS CROSSING:
 11684 Allisonville Road
 (317) 845-5930

DOWNTOWN INDIANAPOLIS:
 50 South Meridian Street
 (317) 423-2551

CARMEL:
 568 East Carmel Drive
 (317) 844-5233

STAY IN-THE-KNOW DURING IDENTITY THEFT AWARENESS MONTH

Centier Bank recognizes that sensitive and personal information is widely targeted by criminals. That is why it's important to establish a personal relationship with your bank, and to reach out when anything seems suspicious, or to simply ask questions to ensure you are protecting yourself.

In today's technology-dominated world, criminals are targeting personal information beyond a credit card number. Everything—from medical records to social media logins—is on the table when it comes to identity theft and cybercrime.

As identity theft scams grow more widespread and elaborate, it is important for consumers to stay informed on the latest scams and identity theft tactics being used

will capture your magnetic strip data as well as your Personal Identification Number (PIN), and your funds will be in the hands of criminals. E-Skimming is the digital variation, where credit or debit card or other personal information is captured by a thief. Keep track of your purchases and check your statements often to make sure your account information hasn't ended up in the wrong hands. Experts also recommend using a credit card or PayPal to make online purchases.

2. When you're out-shopping in the mall, leave identifying pieces of information, such as surplus credit cards, Social Security card, passports, and even checkbooks (if you are not using it) at home. Leaving them in your purse, pocket, or car can

4. Gift card scams are skyrocketing. If you are ever asked to pay for something via a gift card, or someone tries to sell you a gift card at a discounted rate, those are huge red flags. Only buy gift cards from trusted sources, or directly from the merchant.

5. Call 888-5-OPTOUT to stop banks from sending you preapproved credit offers in the mail. Also, you can stop unwanted sales calls by registering your phone numbers on the National Do Not Call Registry at www.donotcall.gov or by calling 888-382-1222.

If you have questions about protecting your personal information, reach out to your local Centier Bank manager or go to

Subject: Is Carmel ready to be a Hallmark Movie setting?
Date: Tuesday, December 10, 2019 at 9:52:24 AM Eastern Standard Time
From: Good Day Carmel
To: Lindsay Labas

It's a wonderful life on this ...



Hallmark movie?

Could Carmel be the setting for a Christmas movie by the Hallmark Channel?



BRINGING YOU A
SMILE WITH OUR
DAILY DOSE OF
GOOD NEWS!

Click below to
subscribe to Good
Day Carmel!



GOOD MORNING!

Today is Tuesday,

The City of Carmel is auditioning - sort of - for a lead role on the Hallmark Channel. Yep, Carmel hopes to be the backdrop for a romantic holiday movie. Hallmark Christmas movies are often set in small, picturesque towns, many times with an outdoor skating rink and an historic German village, much like Carmel offers during the holiday season adjacent to its Center for the Performing Arts. "We've been told time and time again by people who come to the Christkindlmarkt that it's like being in a Hallmark movie," city spokesman Dan McFeely said. "We hear that all time, so thought why not give it a try?"

[Watch this WTHR-13 story and see what you think.](#)

Bulbs & 'dough' balls ...

This Saturday, get your Carmel merchandise along with some new tastes on Main Street



This Saturday while you're enjoying a season of shopping at Meet Me on Main, be sure to stop into All Things Carmel to pick up some last minute Christmas gifts. The store will also be sampling a new holiday craft beer from our friends at Fork + Ale, along with some of their tasty dough balls. Bring

December 10. On this day in 1964, Bobby Flay was born. Celebrity chef, restaurateur, cookbook author, and host of numerous TV cooking shows, Flay was the first chef to be given a star on Hollywood's Walk of Fame. Flay's cat, Nacho, is almost as popular as Flay himself. He has 132,000 followers on Instagram!



WEATHER

Cloudy; a chilly high of 26

CARMEL MONTHLY



CARMEL CHOIR LEGACY

[Growing in size and as people](#)

REINDEER GAMES...



Reindeer have very unique characteristics that help them adapt to the extreme cold temps

your friends and family to grab a roundabout t-shirt or new Carmel ornament to remember their time here with you this holiday season. Also note that the dated glass bulb ornaments will be half off!

[Visit the Facebook page for more information.](#)

Time to 'dig in'...

'Tis the season to stop soil erosion; Carmel Clay Parks gives us tips on how to help



Soil erosion is an issue as old as time, and there are many ways you can help prevent it. Soil erosion is the detachment and movement of soil by wind, water and human activity. Nature and our land management practices influence this complex issue. The decisions we make today to conserve our soils will influence the quality and quantity of our soil

resources for generations to come. This [video](#) with Brittany gives you a bit of information on soil erosion and what the parks do to prevent it. The [Carmel Clay Parks and Recreation blog](#) offers even more suggestions, some you can do even during the winter season.

Family bricks ...

Looking for something cool this Christmas? How about a personalized brick from CCHS?



they live in. Their noses are specially designed to warm the air before it gets to their lungs. They also have hooves that expand in summer when the ground is soft and shrink in winter when the ground is hard. Some subspecies have knees that make a clicking noise when they walk so the animals can stay together in a blizzard.

OFF TO THE MOVIES...



Some fun classic Holiday film trivia. *It's a Wonderful Life* is a movie that almost never happened. After years of unsuccessfully trying to shop his short story, *The Greatest Gift*, to publishers, Philip Van Doren Stern decided to give the gift of words to his closest friends for the holidays by printing 200 copies of the story and sending them out as a 21-page Christmas card. David Hempstead, a producer at RKO Pictures, ended seeing a copy and purchased the movie rights for \$10,000. It became an American classic but was not an immediate hit with audiences. In fact, it put director Frank Capra \$525,000 in the hole!

WORD OF THE DAY



Some people are hard to shop for, but the Carmel Clay Historical Society can help! Consider purchasing a brick to memorialize or honor a loved one. These legacy paver bricks can be engraved with the name of a loved one, business or association. The pavers can be placed in the sidewalk on Main Street or in the common area of Midtown Plaza near Monon Boulevard. This is a great way to be a part of Carmel's history. There are three paver options: 4x8 Paver with 2 lines of text – \$60, 4x8 Paver with 3 lines of text – \$70, and 8x8 Paver with 4 lines of text – \$100. All messages are centered on each line. You will be notified when/where the paver is installed. Proceeds from these sales go directly to support the mission of the Carmel Clay Historical Society.

[Visit the CCHS website for more information.](#)

A priceless gift...



CHESTNUT: What exactly do we "roast over an open fire?" The chestnut is defined as the "edible nut of a chestnut tree, which is part of the Castanea family of trees or shrubs of the beech family. These trees were once dominant in the many deciduous forests of the eastern U.S. but has been largely eliminated by the chestnut blight and seldom grows beyond the shrub or sapling stage. Did you know ...Castanean nuts are actually named for the ancient region of Castana in central Greece from where they might once have been imported into the rest of Europe. Just like Brazil nuts, however, it might actually be the case that the region of Castana took its name from chestnut trees that grew there, not the other way around—in which case the name chestnut might instead derive from some ancient and long-lost name for the chestnut tree itself.

[Click here to learn how to roast chestnuts!](#)



The Hamilton County Sheriff's Office is hosting a blood drive next Monday, December 16. Give the priceless gift of life by donating blood! There are more Hoosiers needing blood than there are blood donors.

While 38% of the population is eligible to donate blood, only 7% do. Did you know that every 2 seconds in the U.S. someone needs blood? Commit to donate today and save 3 lives right here in Hamilton County!

[Sign up here.](#)



Stroll thru Market District...

The image contains two promotional graphics. The top graphic has a dark blue background with white stars and two colorful Christmas ornaments (one green and one red) on a white snow-like base. The text 'Holiday Stroll' is written in a large, white, cursive font. Below it, in smaller white capital letters, is 'ENJOY THE TASTE OF THE SEASON'. The bottom graphic has a light blue background with white snowflakes and a white Christmas tree on the right. The text 'table MARKET DISTRICT' is at the top in a small font, followed by 'CHRISTMAS IN Paris' in a large, white, cursive font.

Enjoy the taste of the season! Stroll through Market District and taste some of Market District's best for the holidays at the Holiday Stroll December 14 from noon to 4 p.m. Get to the store early enough and share breakfast with Santa. Visit with the jolly guy, share your list and decorate a holiday treat as you enjoy a southern fried brunch with the whole family from 9:30 a.m. to 1 p.m. Adults \$18, kids \$9, 4 and under free. On December 17, take a trip to the City of Lights as Table by Market District transports you to an enchanting

French bistro at Christmas time. Laugh with friends as you sip on a selection of France's most celebrated regional wines, paired with five courses of delicious French cuisine. Then visit a mouthwatering patisserie for a spread of some of France's most famous desserts. \$75 per person.

This email was sent to lلاباس@carmelclayparks.com
[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)
Good Day Carmel · 12550 scottish bend · Carmel, IN 46033 · USA

GET A NEW
CARRIER
FURNACE

FREE

INCLUDED WITH PURCHASE OF A/C
AND INSTALLATION



williams
COMFORT AIR
heating ~ cooling ~ plumbing & more

(317) 343-0122



Valid on 80% efficiency furnace (up to \$2,393 equipment discount) when matched with a high efficiency 2 ton 16 SEER A/C. Cost of furnace installation required. Installation cost varies based on equipment purchased and installation location. Discount can be applied to other select models. See dealer for details, discounts, warranties, guarantees. Some restrictions apply. Normal business hours only. Residential owner-occupied only. Existing residential only. Must be presented at time of service. Cannot combine with other offers or discounts. Customer responsible for filing utility rebates if applicable. Not valid on previous purchases. Must be in service area. Financing with approved credit. Minimum monthly payments required. Interest accrues at time of purchase unless paid in full during promotional period. For regular term purchases, APR is based on US prime rate and is subject to change. IN HVAC HV00010016, IN Plumbing C050800249, OH HVAC HV26591, OH Plumbing PL47812, KY HVAC HM00989, KY Plumbing MS308, KY HVAC HM01276 Expires: 12/31/2019

THE INDIANAPOLIS STAR

MONDAY, DECEMBER 30, 2019
"Where the Spirit of the Lord is, there is liberty" II COR. 3:17

IndyStar.

PART OF THE USA TODAY NETWORK
CITY EDITION

2020 to bring millions in upgrades for Carmel parks

Kaitlin Lange Indianapolis Star | USA TODAY NETWORK

The Carmel Clay parks system is already nationally accredited and gold medal-winning, and the department has plans to spend more than \$20 million updating six parks starting in 2020.

The \$20 million is being paid for as part of a nearly \$60 million bond Clay Township sought to update parks, build a new fire department administration building and construct a new indoor field house for the Carmel Dad's Club among other initiatives.

An additional \$2 million, which could come from the fees paid by developers building homes and other dwelling units, will also be used on park development for a rough total of \$22 million.

The new bonds are not expected to increase the tax rate for Clay Township because other bonds are expiring.

Here's what park improvements are in the pipeline:

Flowing Well Park

Flowing Well Park, at East 116th Street near Gray Road, is one of Carmel's oldest parks.

A major component of the redevelopment in this

See CARMEL, Page 9A

South Bend finds itself in spotlight next to Buttigieg

Jeff Parrott South Bend Tribune

SOUTH BEND — Jason Critchlow recalled the day when a woman knocked on his door, saying she was from Canada and wouldn't be in town long. She asked him to point out the house where Pete Buttigieg grew up.

There was also the time Critchlow and his wife, Olivia, weren't home but watched three women, one wearing a "BOOT EDGE EDGE" T-shirt, ring their video camera doorbell.

Critchlow lives on the same Northshore Triangle block as Buttigieg's mother, Anne Montgomery. It's also a block away from where Buttigieg and his husband, Chasten, live.

Critchlow, a former St. Joseph County Democratic Party chairman and South Bend mayoral candidate,



Buttigieg

INDYGO RED LINE

Businesses on route offer mixed reviews



Next Door American Eatery is one of dozens of restaurants within walking distance from bus stops on the 13-mile Red Line route in Indianapolis. LIZ BIRO/INDYSTAR

Some hope early pain brings long-term gain

Kellie Hwang Indianapolis Star | USA TODAY NETWORK

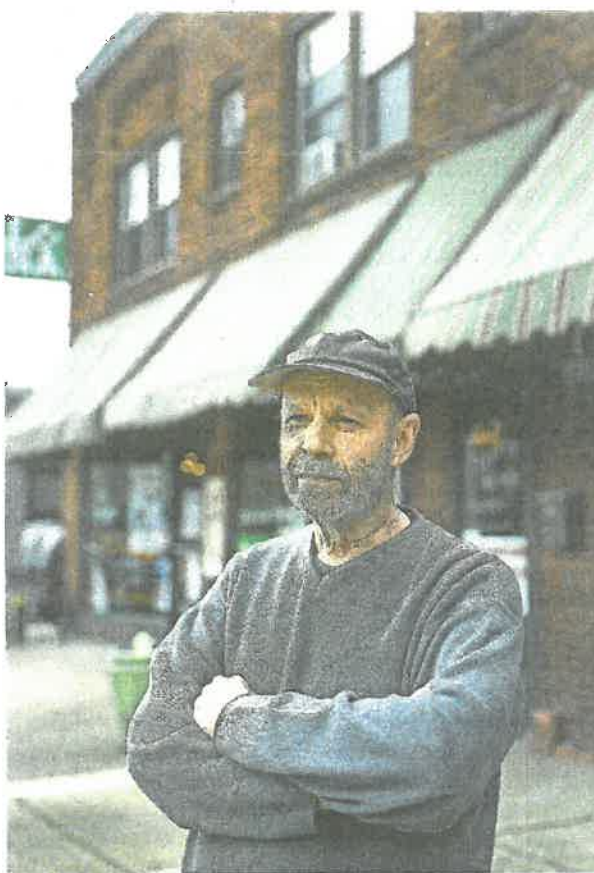
When it comes to the IndyGo Red Line, Indianapolis residents have a lot of opinions.

The same can be said for business owners with establishments running along or near the 13-mile route. Nearly four months after the launch, the rapid transit system has drawn mixed reactions from business owners.

Some are completely on board with the new bus service and say it's helped draw customers. Others point to increased traffic and how the loss of left turns and parking has hurt business. And a few seem indifferent, saying they haven't noticed a considerable difference one way or another.

Travis Brockley, general manager of Hop-Cat on the southwest corner of College Avenue and Westfield Boulevard, said the restaurant has been a destination for some people using the Red Line.

"We've definitely seen some traffic and volume from it during the Colts games, and recently people from the teachers strike all met at our parking garage," he said. "It's probably increased our foot traffic."



Scott Goodwine, owner of the College Arms Building at 52nd Street and College Avenue, is not

Carmel

Continued from Page 1A

park is the stream bank stabilization of Cool Creek, which runs through the park, so it doesn't get too close to 116th Street or the park's neighbors.

"In many ways, it feels like walking in a state park back there," said Michael Klitzing, the parks director, "so we want to preserve that."

The department will also be expanding the parking lot, building a restroom facility and replacing the roof on the shelter and well house.

Construction is slated to start in the spring and finish in the fall. The park will be closed during construction.

Carey Grove Park

Carey Grove Park, a neighborhood park on Carey Road on the east side of the city, will feature a new playground.

Once completed, the park will have an area for children ages 2 to 5 and an area for older kids ages 5 to 12. The area for smaller kids will look and feel like a whimsical acorn village, while the older kids' section will feature taller climbing equipment with some of the same themes.

In between the two areas, there will be some musical play equipment.

"With the strong commitment the city has made with the arts, it only feels right to bring it out to the parks as well," Klitzing said.

There will be some outdoor cardio equipment overlooking the playground so parents can exercise and watch their kids at the same time.

Once completed, there will also be new restrooms and new shelters. The trail around the perimeter of the park will be repaved and the parking lot size will be increased.

Construction will start in the spring, and should wrap up in six to nine months. This park will also be closed during construction.

Meadowlark Park

The most unique feature coming to Meadowlark Park, just west of the Arts & Design District, is the highly requested pickleball courts.

Klitzing said that and restrooms are the two requests he hears most.

"Because of the growth in it and the amount of requests we've had for additional pickleball experiences, it sort of seemed to make sense to include pickleball in at least one of the park projects," Klitzing said.

He added that there are more opportunities for people to play tennis elsewhere in the community.

The department will also be installing restrooms and new playground equipment, which will be artistic versions of the trees. It'll look like children are playing in the trees. The product will be the first of its kind anywhere.

The playground will be moved to higher grounds, allowing the current park area to be converted into a native prairie and wetland mix. A boardwalk will be installed there.

Elsewhere in the park, department leaders plan to repave the asphalt trails, install a new fishing pier and expand the basketball court so it's a true full-size court.

Construction will likely start in late fall and end nine to 12 months later.

The park will likely be mostly closed, with potentially opportunities for people to use some of the trails.

West Park

Design plans for West Park, off 116th Street on the west side, have not yet been approved by the Park Board.

The parks department already opened a new program pavilion in the park this year, but has more plans for updates in this large park.

Both the playground and splash pad will be replaced, the restrooms will be renovated so that it includes a family changing room, and parking space will be increased.

The playground will symbolize the transition of highlands to lowlands seen in nature. The plan is to place the larger playground equipment on the higher areas, and some of the smaller structures in the lowlands.

Current plans for the lowlands feature mounds symbolizing mushrooms and trampolines at low points. Farther up, there will be a zip line. An embankment slide will allow children to easily move from the highlands to lowlands.

Much like a creek making its way through a canyon, the splash pad will be in the middle of the park, with a wheelchair-accessible suspension bridge crossing it to further connect the lowlands and highlands.

The splash pad area will likely feature a variety of water features, including waterfalls that children can play behind.

Construction should start in the spring and end in nine to 12 months. Some of the green space and trails should stay open for public use during at least most of the construction.

Other upgrades

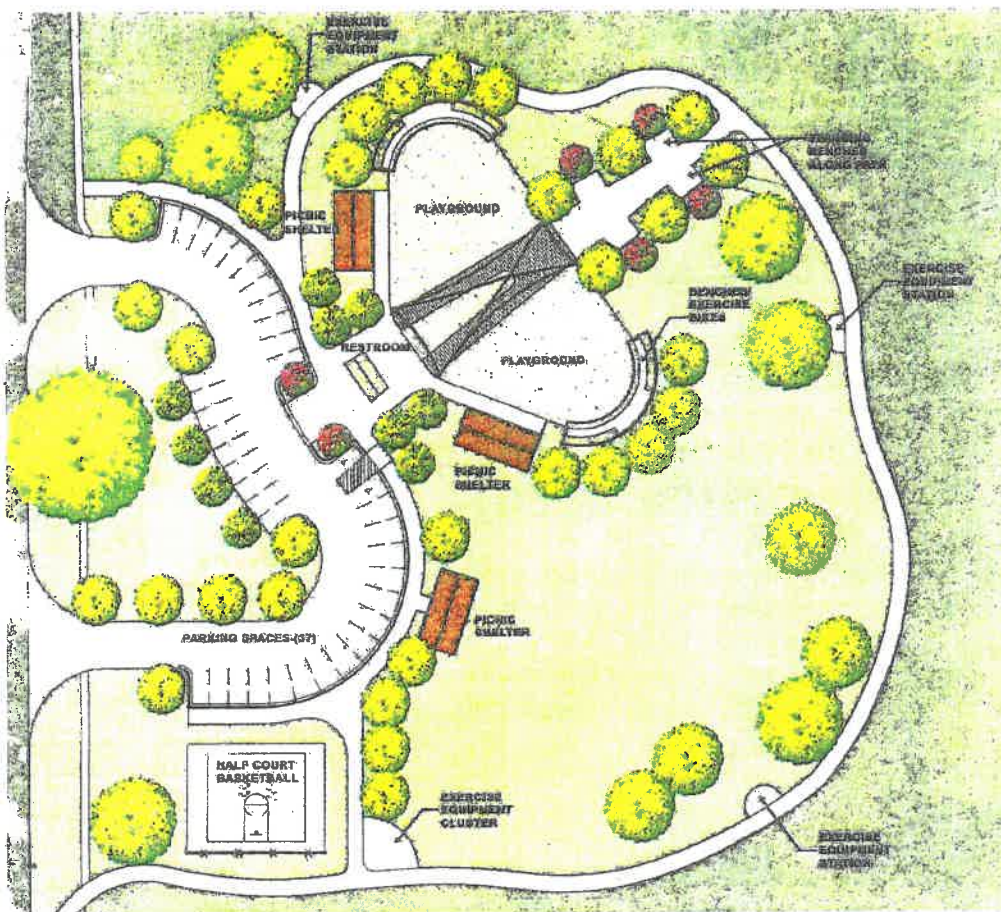
In 2021, River Heritage Park and Lawrence W. Inlow Park will also be upgraded, using the bond revenue.

In River Heritage Park, off River Road, upgrades will include new playground equipment, a new heated restroom, improving the existing gravel parking lot and building trails to bring visitors to the White River.

In Lawrence W. Inlow Park, which is on Main Street on the east side, the splash pad will be replaced and a new, heated restroom will be built.

For more information about the parks improvements, go to www.carmelclayparks.com/reimagining-parks/.

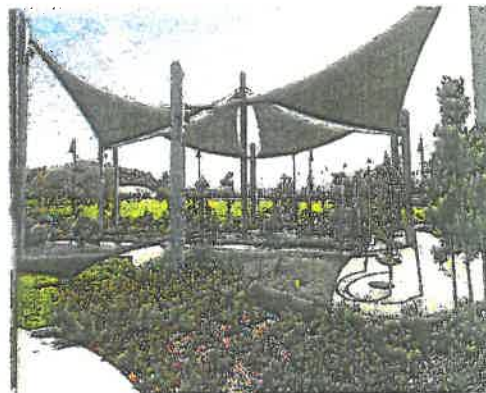
Call IndyStar reporter Kaitlin Lange at 317-432-9270. Follow her on Twitter: @kaitlin_lange.



This map shows the plans for Carey Grove Park. PHOTOS PROVIDED BY CARMEL CLAY PARKS DEPARTMENT



New equipment in West Park could look like this.



Most playground equipment would be in the shade in Meadowlark Park, like in this picture.

Obituaries

TODAY'S OBITUARIES AND DEATH NOTICES			
Name	Age	Town, State	Death Date Arrangements
(Thompson) Johnson, Sandra L.	80	Indianapolis	26-Dec G.H. Herrmann Madison Avenue Funeral Home
*Krahulik, Irene Duncan	75	Indianapolis	23-Dec -

* Additional information in display obituaries
Obituaries appear in print and online at www.IndyStar.com/Obituaries

Irene Duncan Krahulik

INDIANAPOLIS — Irene Duncan Krahulik, beloved wife, mother, grandmother and friend passed away in her sleep on December 23, 2019. She is survived by her children, David (Caren) Krahulik of Indianapolis, Diane (Kurt) Schmiegel of Valparaiso, IN, Sam (Angela) Krahulik of Carmel and her grandchildren: Andy (Michaela), Joe, Becca, Rob, Danny, Cassidy, Claire and Chloe. She was preceded in death by her best friend and husband of 40 years, Jon Krahulik, as well as her parents, Charles and Helen (Terhune) Duncan and brother, Charles ("Terry") Duncan.



Irene was born in Indianapolis on March 18, 1944. She graduated from Shortridge High School and attended Indiana University where she met and married Jon Krahulik. They moved from Bloomington to Indianapolis where Irene completed her IU degree. Irene remained an Indiana Hoosier fan for the rest of her life.

Irene was the definitive homemaker, devoted to making life comfortable for her family. She was a firm believer that strong and loving parents produce strong and loving children. She served as the first president of the Damar Guild, volunteered heavily for Washington Township Schools, Parents as First Teachers, Second Presbyterian Church, and multiple other organizations.

Irene had many lifelong friendships spanning from college, high school and even grade school and childhood. When asked why he married Irene, Jon once replied, "She is the nicest person I have ever known." People who knew Irene would agree. Her dimpled smile, quick witted sense of humor and kind ways will be missed.

There will be a calling on Friday, January 24, 2020 at Second Presbyterian Church, 7700 N. Meridian Street, from 11:00 a.m. to 1:00 p.m., followed by a memorial service at 1:00 p.m. In lieu of flowers, contributions may be made to the I. U. Foundation "Jon D. Krahulik Memorial Scholarship" with contributions sent c/o Lisa Schrage, 530 W. New York Street, Indianapolis IN 46202.

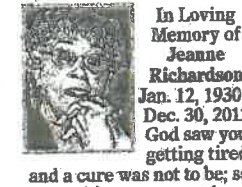
In Memoriams

TAYLOR



In Loving Memory of
Wilmon Taylor, Sr.
Aug. 15, 1921 - Dec. 30, 1995
Calvin Taylor
Nov. 27, 1950 - Dec. 30, 2009
You will remain in our hearts
and thoughts always.
You are forever loved,
Reggie Taylor & Family

RICHARDSON



In Loving Memory of
Jeanne Richardson
Jan. 12, 1930 - Dec. 30, 2012
God saw you getting tired
and a cure was not to be; so
he put his arms around you
and whispered, "Come with
Me." With tearful eyes we
watched you suffer and saw
you fade away; although we
loved you dearly, we could
not make you stay. A golden
heart stopped beating,
hardworking hands at rest;
God broke our hearts to
prove He only takes the
best. It's lonesome here
without you, we miss you
more each day; life doesn't
seem the same, since
you've gone away. When
days are sad and lonely and
everything goes wrong, we
seem to hear you whisper,
"Cheer up and carry on."
Each time we see your
picture, you seem to smile
and say, "Don't cry - I'm in
God's keeping, we'll meet
again someday."

Lee, Beth & Robert, Mark & Patty, Coco



REMEMBER SOMEONE SPECIAL

Honor your loved one and pay tribute to the influence they had in your life with an in-memoriam ad.

To place your ad:
call 877-925-0228,
or email
classifieds@indy.com





Carmel Clay Parks making investments before revenue falls

December 31, 2019 | [Kurt Christian](#)

The Carmel Clay Parks and Recreation Department is spending more than \$23 million over the next two years to shore up its parks before a looming funding crisis hits.

The updates at Carey Grove, Flowing Well, Meadowlark and West parks, as well as the Monon Greenway, will be paid for with a portion of the \$59 million in revenue the parks department expects to receive from various sources over the next four years. Michael Klitzing, director of the Carmel Clay Parks and Recreation department, said many of the community's parks need reimagining as they meet—or exceed—their 15-year lifespan. “We’re at that point where we’re needing to reinvest in our parks to ensure they remain the high quality that’s expected in our community,” Klitzing said.

Klitzing isn’t bothered by the fact that the community’s \$96 million in desired parks projects vastly outpaces the department’s resources; he said that’s how every community’s master plan looks.

Instead, he said it’s critical elected officials start working to address the fact that parks funding is likely to fall in the next decade. By 2026, for example, a local income tax created by the Central Park Bond will sunset, meaning the parks department will lose a funding source that accounts for \$17 million—roughly 28%—of the parks department’s funding over the next four years.

And, even though Carmel’s city council voted to charge developers a higher Park Impact Fee next year, the \$4,882 per home revenue stream may dwindle with Carmel’s supply of developable land. The department’s master plan anticipates those Park Impact Fees will generate \$16 million by 2024, but there’s only so much land left to develop.

“Certainly, we’re not in dire straits, but one of my goals as director is making sure what we’re doing is sustainable,” Klitzing said. “It’s paramount that parks and the township and the city work together to figure out what we’re going to do.”

The department will have to find new funding sources or face the deferral of more than \$13 million in capital repairs or replacements. New projects will see an even-bigger impact, as nearly \$24 million in new construction could be delayed.

The more immediate improvements planned for Carmel's parks might have to suffice in the thin times to come. Those projects are:

— At **Flowing Well Park**, 5100 E. 116th St., \$1.9 million will pay for new restrooms, stabilization of Cool Creek's banks, rerouting existing trails, the addition of 18 parking spaces, a new pathway from 116th Street and improvements to the well house.

— **Carey Grove Park's** \$2 million in improvements would update the playground and bring exercise equipment, shade structures, restrooms, a picnic shelter, half a basketball court, swinging benches and a parking lot to the 5.8-acre park at 14001 N. Carey Rd.

— Improvements focusing on the core area of **West Park**, at 2700 W. 116th St., would upgrade the existing playground and splash pad. New construction in 2020 paid for by the impact fee will pay for a road to connect the new and old parts of the 120.57-acre park, as well as new shelters. All the improvements are expected to cost \$4.6 million.

— **Meadowlark Park**, an 18.59-acre park at 450 Meadow Lane, will get a restroom, shelter, parking lot, a fishing pier and as many as four pickleball courts. The projects, to start in 2021, are expected to cost \$3.5 million.

The \$23 million price tag on those projects will be paid for by the parks department's share of the proceeds of a larger township bond sale. A planned roundabout and parking lot at Central Park will be paid for by the sunseting local income tax.

The income tax proceeds have also been used for land acquisition for future park development. Klitzing said the parks department acquired a 13.5-acre parcel south of 116th Street, along Hazel Dell Parkway, for future development as a trailhead along the future White River Greenway. The department purchased the land at 11299 Hazel Dell Parkway from JAVCA LLC for \$646,000.

In its master plan, the parks department suggests establishing a cumulative building fund, fed by a dedicated tax levy, to purchase future parkland and remodel existing facilities.

Editor's note: IBJ is now using a new comment system. Your Disqus account will no longer work on the IBJ site. Instead, you can leave a comment on stories by [signing in to your IBJ account](#). If you have not registered, please [sign up for a free account now](#). Past comments are not currently showing up on stories, but they will be added in the coming weeks. Please note our [updated comment policy](#) that will govern how comments are moderated.

2020 vision: New city council, completed Keystone intersection ring in new decade

 youarecurrent.com/2019/12/31/2020-vision-new-city-council-completed-keystone-intersection-ring-in-new-

Ann Marie Shambaugh

December 31,
2019

The new year will usher in a new era in Carmel, as it will finally be structured like a second-class city with an expanded council and other changes. The newly elected council features the city's first elected Democrat, and the party wants to make gains on the state and national level in the November elections.

The year also will feature new developments, road construction and changes to Carmel parks and schools.

Indiana Lt. Gov. Suzanne Crouch swears in Carmel's elected officials Dec. 18 at the Monon Community Center. (Photo by Ben Stout)

NEW CITY COUNCIL

On Jan. 1, Carmel will finally look like a second-class city.

The city council voted in January 2016 to become a second-class city, and it has spent the past several years preparing for the most obvious change: two additional city council positions (one at-large and one representing a district).

New city councilors sworn into office in late December are Miles Nelson, representing the West District; Adam Aasen, representing the Southeast District; and Tim Hannon, representing the city at-large.

Nelson is the first Democrat elected to the council in Carmel's history. Brainard, a Republican who has served as Carmel's mayor since 1996, said he is eager to work with the new council.

"I'm anxious to work with everyone who was elected and focus on city issues and continue to try and make Carmel a better place," he said. "I like everyone who's been elected, and I look forward to working with them."

Becoming a second-class city also led to the elimination of the clerk-treasurer position. It will be replaced with an elected clerk and appointed city controller. Sue Wolfgang will begin her term as clerk and Ann Bingman will become controller Jan. 1.

STATE, NATIONAL ELECTIONS

The 2020 new year will include elections for state and national offices, and with the presidential race on the ballot, voter turnout is expected to be high.

A crowded field has emerged in the race to replace U.S. Rep. Susan Brooks in Indiana's 5th District, with multiple candidates running in the Republican and Democratic primaries. Brooks will retire when her term expires at the end of 2020.



Brooks

Republicans in the race are pastor Micah Beckwith, Indiana State Treasurer Kelly Mitchell, fund accountant Danny Niederberger, former Bureau of Motor Vehicles Commissioner Kent Abernathy, nurse and farmer Beth Henderson, pediatric doctor Chuck Dietzen, accountant and attorney Matthew Hook, and former State Rep. Steve Braun, who has suspended his campaign for health reasons. Democrats are attorney Andy Jacobs, businesswoman Dee Thornton, scientist Jennifer Christie and former State Rep. Christina Hale. Independent Ken Tucker also has announced his candidacy.

Indiana Lt. Gov. Suzanne Crouch swears in Carmel's elected officials Dec. 18 at the Monon Community Center. (Photo by Ben Stout)

LOT ONE

The City of Carmel originally announced that it expected to select a developer and design plan for Lot One, 1.7 acres on the northeast corner of Main Street and Range Line Road, by June 1, but an announcement had not been made by the end of the year.

"The (Carmel Redevelopment Commission) picked one of the developers, and they have been in discussions with that one," Carmel Mayor Jim Brainard said. "If they fail with that particular developer, they'll move on to a different one. You don't want to have two or three simultaneous discussion going on at one time."

The CRC received eight responses to its request for proposals for the project. Each proposal included a public/private parking garage, 37,000 to 110,000 square feet of office or retail space and multi-family dwellings.

The new development also will include space for PNC Bank, which is currently on the land and plans to maintain a presence during construction. PNC sold 1.2 acres of the site to Carmel for \$2.5 million in December 2018 after Carmel filed a condemnation lawsuit to use eminent domain to acquire the property in August 2018. The city withdrew the lawsuit after the CRC and PNC reached a deal.

Brainard said the city is working to make sure it selects a plan that will best serve Carmel long-term, not one that can be pulled together most quickly.

“It’s important to get it right and not rush to put a deal together,” he said. “Those buildings are going to be there for 100 years or more.”

The interchange at Keystone Parkway and 96th Street celebrated its substantial completion Dec. 30.
(Submitted photo)

ROAD CONSTRUCTION

After 18 months of construction, the much-anticipated roundabout interchange at 96th Street and Keystone Parkway is substantially complete. The city was set to celebrate the project finishing on time – by the end of 2019 – with a ribbon-cutting ceremony Dec. 30.

Some final details will be completed in the winter months and when the weather warms up, such as applying a final layer of asphalt, permanent pavement markings, landscape features and painting of the bridge.

Other road projects planned for 2020 include roundabouts at 116th Street and College Avenue and Guilford Road, 96th Street and Haverstick Road, and 111th Street at Westfield Boulevard and Lexington Drive.

NEW TAXES

Carmel residents will see their tax bills rise starting Jan. 1.

With the approval of Carmel Clay Schools’ school safety referendum, residential property taxes will increase by 5 cents per \$100 of assessed value. This equates to an additional \$65.13 per year for a home valued at \$250,000.

The tax will allow CCS to place school resource officers at every school, fund mental health programming and provide additional school safety training for teachers.

All Hamilton County residents will pay a .1 percent increase in the local income tax to fund improvements to the county’s 911 communications center.

Hotel Carmichael is set to open in spring 2020. (Photo by Ann Marie Shambaugh) ▶

HOTEL CARMICHAEL/CITY CENTER

Hotel Carmichael construction is on track for the building to open in spring 2020.

The 106,347-square-foot building will include 122 rooms, a restaurant, outdoor dining space, three bars and the Feinstein Club, a music lounge concept by Michael Feinstein.

Hotel Carmichael is set to open in spring 2020. (Photo by Ann Marie Shambaugh)

Other City Center buildings expected to open in 2020 are the Kent (luxury apartments) and Playfair and Holland (luxury apartments and retail/office space).

FILM FESTIVAL

Carmel isn't expected to launch its proposed film festival until at least 2021, but planning will be well under way in 2020.

The city council removed \$375,000 for the festival from the 2020 budget, but Brainard said that isn't expected to slow down the planning process.

"It's just a request from the council to give them more information before we make final commitments," Brainard said. "We had some money in this year's budget, and we'll combine that with the money in next year's budget and develop the plans to a more detailed level and talk to council again."

The council budgeted \$175,000 for the festival in the 2019 budget and approved \$50,000 for it in the 2020 budget. Brainard said a successful festival would have a "huge impact on the community and small businesses."

"There are a lot of film fests around the country that have not been successful. We've studied all the ones that are successful," he said. "It's a matter of communicating the information that's been gathered and developing a more detailed budget for the council."

CARMEL CLAY SCHOOLS

The final school year for Orchard Park Elementary will begin in the fall. The school will close after the 2020-21 school year.

Construction is set to begin in 2020 on Carmel Clay Schools' two new elementary schools. The district is building a new campus on Clay Center Road, which is proposed to be called Clay Center Elementary School. CCS also is building a new Carmel Elementary building next to the existing one, which will be demolished when the new school is complete.

In the spring, the school board is expected to vote on potential changes to the daily schedule. The changes would extend the day for elementary students and create a later start time for middle and high school students. It also could include twice-a-month late-start days to give teachers more time for professional development.

The Carmel Clay Public Library is planning an expansion that is expected to include more space for programs and a parking garage. (Submitted rendering)

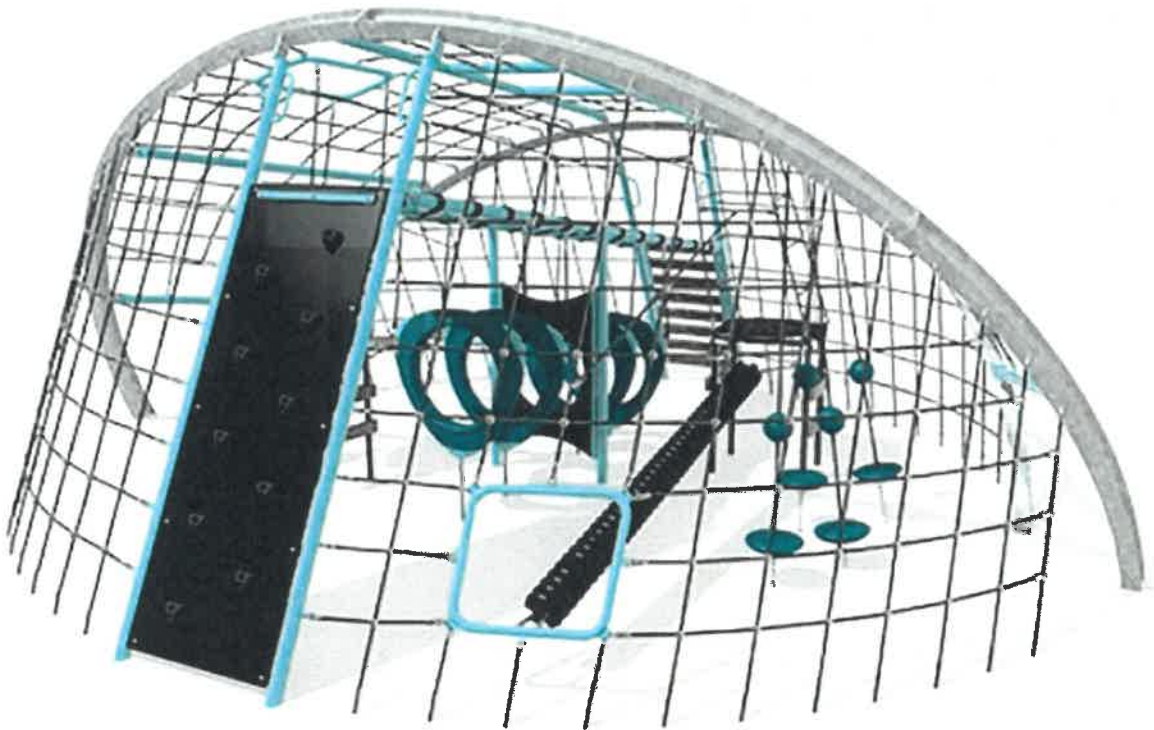
LIBRARY EXPANSION

Construction on an expansion of the Carmel Clay Public Library is expected to begin in the second half of 2020.

The \$40 million project will include expanded space for programs, a parking garage and several other upgrades. Duration of the project is dependent on whether a temporary location for the library can be found during construction.

The expansion is expected to add between 10,000 and 30,000 square feet to the library's 116,000-square-foot building, which was constructed in 1999. Look for project updates at carmel.lib.in.us/nextchapter.

The library will open its first branch, the Joyce Winner West Branch, Jan. 6 at 12770 Horseferry Rd.



The playground at Meadowlark Park is planned to be relocated and replaced. (Submitted rendering)

Play feature for toddlers and smaller kiddos (ages 2-5). Will have a cluster of the "acorns" to mimic a little village.



A new playground is planned at Carey Grove Park. (Submitted rendering)

PARKS & RECREATION

Thanks to the Clay Township Impact Program, improvements are coming to several Carmel parks this year, leading to their temporary closure.

Upgrades totaling \$1.9 million at Flowing Well Park will include bank stabilization, trail rerouting, additional benches, a parking lot expansion, an entrance from 116th Street, well house improvements and restroom facilities.

At Meadowlark Park, CCPR will relocate the playground to the front of the park. The city's first pickleball courts also are expected to be built there. Other improvements in the \$3.5 million project include restrooms, a fishing pier and trails.

In Carey Grove, \$2 million in upgrades include playground replacement, restrooms, trails and an improved parking lot.

In West Park, the \$4.6 million project includes upgrading the playground and splash pad.

Carey Grove, Meadowlark and Flowing Well parks are expected to close for improvements in late winter or early spring. They are anticipated to reopen by the end of the year. The section of West Park to be improved also will be closed, but the newly completed Groves area and some trails will remain open.

"(Construction closures) are not going to be fun," CCPR Director Michael Klitzing said. "It's like when a roundabout goes in, there's a little bit of disruption."

CARMEL MARATHON

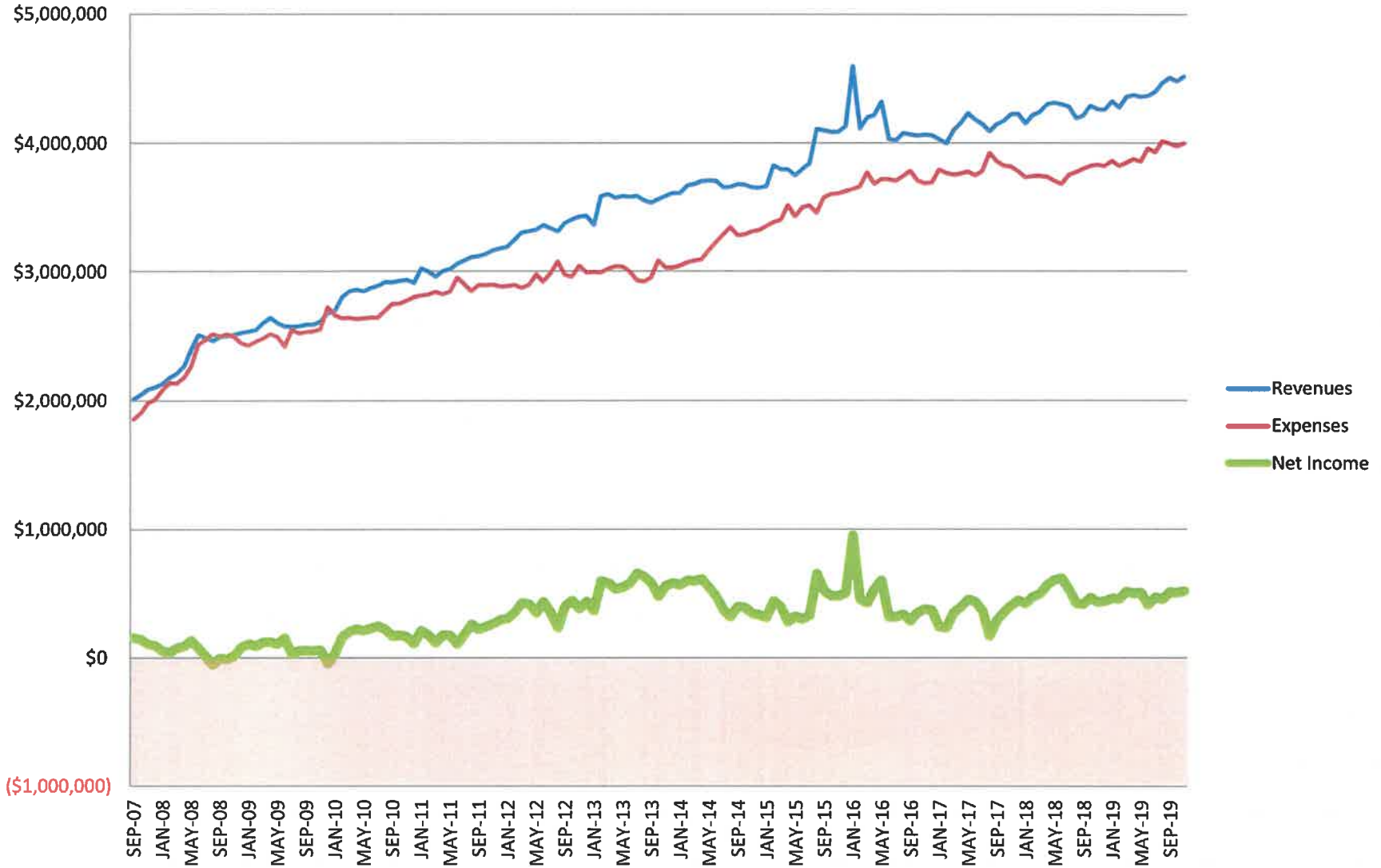
The Carmel Marathon will celebrate its 10th anniversary in the new year. It will serve as the

Road Runners Club of America Central Region Marathon Championship for 2020.

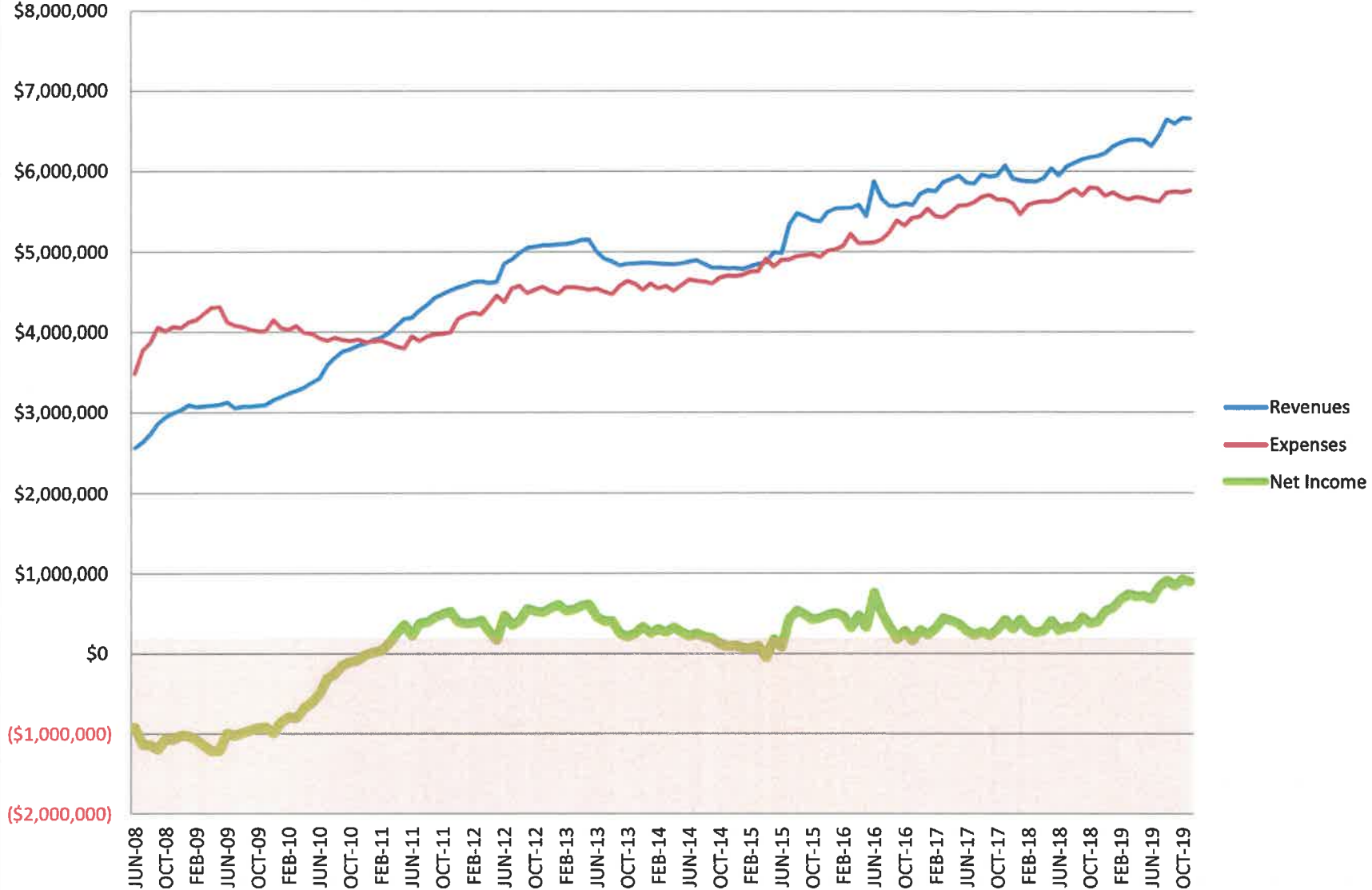
The marathon is set for April 4. Other races during the weekend include a half-marathon, 10K, 5K and marathon relay.

FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 11/30/2019



FUND 109 - MONON COMMUNITY CENTER 12-MONTH TRAILING FINANCIALS - 11/30/2019



MONON COMMUNITY CENTER PASS REPORT

DECEMBER 2019

	ANNUAL	MONTHLY	OTHER	TOTAL	% ¹	- NET CHANGE -	
						PREV. MONTH	PREV. YEAR
<u>ESCAPE MEMBERSHIP PASSES</u>							
Youth	5	229		234		2	20
Adult	50	2,859		2,909		77	(11)
Senior	10	447		457		10	56
Senior (Legacy Pricing)	20	187		207		(3)	(44)
Military	1	33		34		(4)	3
Household	23	1,167		1,190		41	81
MCC Escape Passes	109	4,922		5,031		123	105
Add'l HH Members				4,658		145	260
MCC Escape Members				9,689	67%	268	365

CORPORATE MEMBERSHIP PASSES

Youth	0	4		4		0	(2)
Adult	7	432		439		3	35
Senior	0	29		29		2	10
Senior (Legacy Pricing)	0	4		4		0	(1)
Household	9	160		169		3	2
Corporate Passes	16	629		645		8	44
Add'l HH Members				630		14	36
Corporate Members				1,275	9%	22	80

INSURANCE-PAID MEMBERSHIP PASSES

Prime			1,568	1,568		123	(390)
SilverSneakers			1,014	1,014		52	(836)
Active&Fit			303	303		29	156
Silver&Fit			58	58		4	2
Optum-Be Well(Discontinued for 2020-Members transf			0	0		(198)	n/a
Optum-Renew Active			557	557		182	n/a
Insurance Passes/Members			3,500	3,500	24%	192	(1,068)

TOTAL PASSES	125	5,551	3,500	9,176		323	(919)
Percent of Total Passes	1%	60%	38%				

TOTAL MEMBERS				14,464		482	(623)
----------------------	--	--	--	---------------	--	------------	--------------

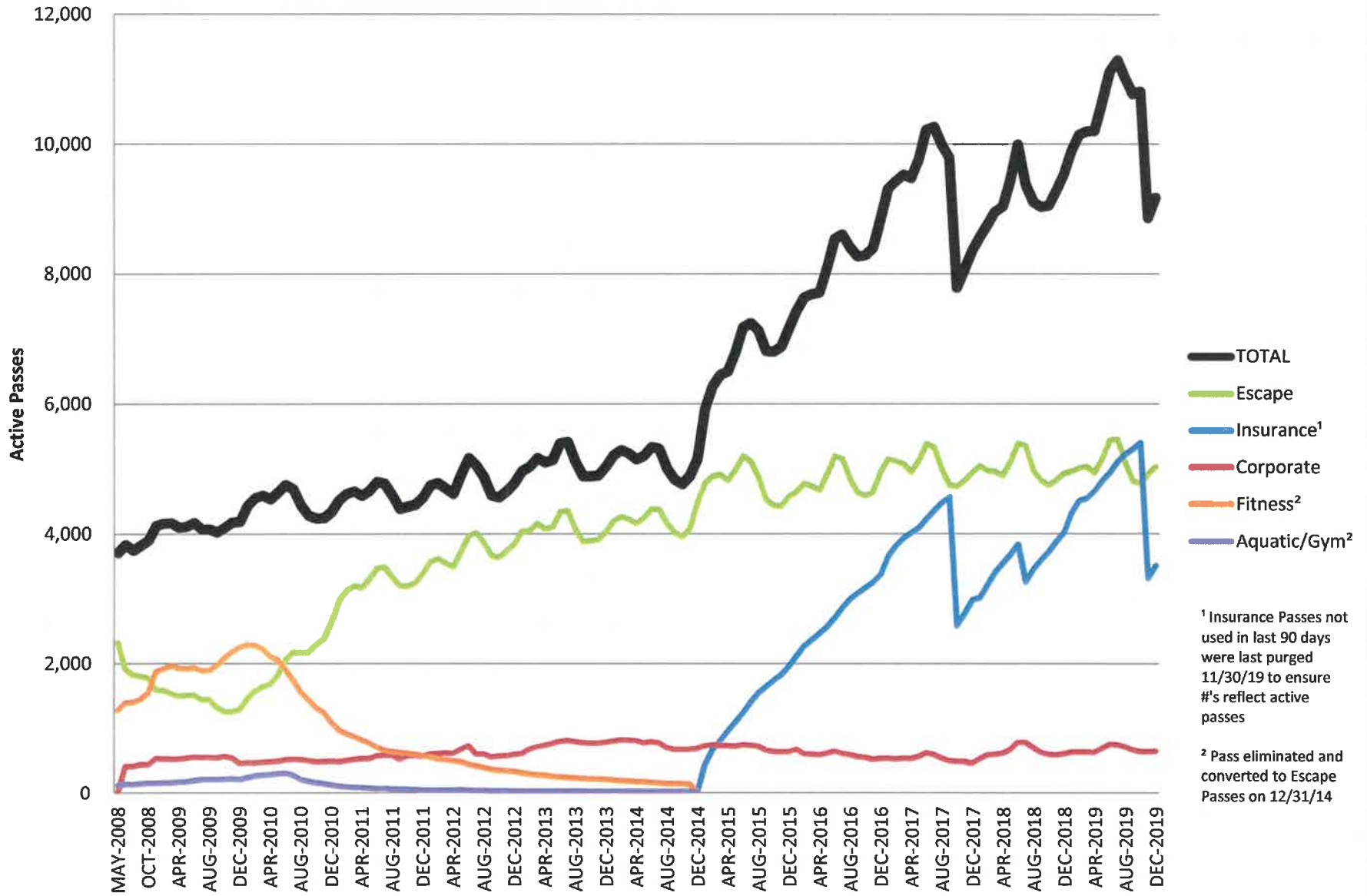
¹ Percent of Total Members

CARMEL CLAY TRACK PASSES

Track Passes			2,541	2,541		(81)	(44)
Carmel Clay Track Passes			2,541	2,541		(81)	(44)

MONON COMMUNITY CENTER

ANNUAL, MONTHLY & INSURANCE PASSES AS OF 12/31/2019



¹ Insurance Passes not used in last 90 days were last purged 11/30/19 to ensure #'s reflect active passes

² Pass eliminated and converted to Escape Passes on 12/31/14

Carmel • Clay Parks & Recreation

Employment Report – December 2019

	Full-Time	Part-Time	Total
Period Beginning Totals	69	418	487
New Hires	0	8	8
Re-Hires	0	11	11
Transfers/Promotions ¹	0	0	0
Separations ²	0	7	7
Period End Totals	69	430	499

1-Transfers/promotions within same employment status (i.e., FT to FT) will not impact period end totals

2-Separations of employment may be voluntary or involuntary

Full-Time New Hires

None

Full-Time Transfers/Promotions

None

Full-Time Separations (voluntary and/or involuntary)

None

Period End Employment Numbers by Division

	Full-Time	Part-Time	Total
Administration	14	11	25
ESE/Summer Camps	27	127	154
Monon Community Center	19	281	300
Parks & Natural Resources	9	11	20
Department Totals	69	418	499



Extended School Enrichment

Monthly Division Report December 2019

Participation Rates

Before & After School Program

Total Registered Students (as of 12/31): 2338
Comparison from Dec 2018 to Dec 2019: +72 (Dec 2018: 2266)

Average Daily Attendance per School in December

- Before School: 21 (November: 20)
- After School: 100 (November: 102)

Scholarships/Waivers

Total Students Receiving Scholarships/Waivers for December: 90
Value of Scholarships/Waivers for December: \$18,525.75

Program Highlights

Site-Specific ESE Special Events in December:

- December 6th ESE Parent's Night Out at College Wood: 95 attendees
- December 10th "ESE Talent Show" at College Wood
- December 11th ESE Parent's Night Out at West Clay: 45 attendees
- December 13th Combined "ESE Carols and Cocoa" Event at Forest Dale/Orchard Park: 72 attendees
- December 19th "Wicked Is As Wicked Does" Student-Led Play at Mohawk Trails



Monthly Division Report – December, 2019

Participation Rates/Total Passholders

	Annual/Monthly Passes Renewed and New	Punch Passes Sold	Day Passes Purchased	*Total Attendance for Month
Escape Pass	555	80	2545	33,183
Military Dis. Pass	0			Included Above
Insurance Programs	0			10,014
Total	555	80	2,545	43,197

*Total Attendance for Month includes annual, punch, and daily passes.

Corporate Wellness Package

	Total
Participating Companies	21
Passholders	1,275

Program Highlights

	Active Classes	Cancelled Classes	Cancellation Rate-Month	Cancellation Rate-Year	Participants
Nature	1	1	50	30.6	3
Aquatics	36	30	45.5	24.3	144
Sports	16	0	0	9.6	1,565
Creative Arts	0	0	0	22.4	0
Enrichment	2	1	33.3	32.6	4
Science & Technology	0	0	0	20.7	0
Home School	1	1	50	60	8
At School (Enrichment Spec.)	Starting in Spring				
Adaptive	16	2	11.1	9.4	111
Senior	0	1	100	37.5	0
Wellness	2	0	0	20.2	117
Rec. Program Total	74	36	32.7	21.1	1,952
Group Fitness	132	0	0	0	8,520
All Programs Total	206	36	14.9	12.5	10,472

Rentals

Amenity	# of Rentals
Shelters	0
Pavilion Rentals	3
Room Rentals	36
Birthday Parties	10
Aquatics	0
Cabanas	0

Scholarships

Pass Scholarships		Program Scholarships	
Customers Served	Subsidy Value	Customers Served	Subsidy Value
0	\$0.00	0	\$0.00

Total Scholarships	
Customers Served	Subsidy Value
0	\$0.00



Work Orders

	Total Work Orders Filed	Total Hours	Total Service Calls
January, 2019	87	113	5
February, 2019	62	85	3
March, 2019	82	113	3
April, 2019	89	152	6
May, 2019	87	104	4
June, 2019	73	68.5	3
July, 2019	63	53	5
August, 2019	51	76	1
September, 2019	63	48	7
October, 2019	76	48	4
November, 2019	56	19.5	1
December, 2019	62	40	2
Total	851	920	44

ADMINISTRATION & PLANNING DIVISION REPORT
December 2019

GIFT FUND 853 DETAIL REPORT

Designated For	Prior Month-End Cash Balance	Current Month Revenue	Current Month Expenses	Cash Balance
General	\$ 16,807.30			\$ 15,957.79
Interpretive Signage-Founders Park	\$ 6,295.29			\$ 6,295.29
Pedal & Park	\$ 5,917.92			\$ 5,917.92
West Park	\$ 2,160.00			\$ 2,160.00
	Cash Balance			\$ 30,331.00

December interest not yet posted

MARKETING DIVISION REPORT | DECEMBER 2019

This month we sent our annual Member Survey, and this year's focus was member retention. The survey already has over 1,000 responses and will provide great insight for the Recreation & Facilities division.

In December, the 2020 Summer Camp Guide was completed and printed. New to the guide this year, Jylian rewrote the descriptions for each camp. She also managed the editing process between the ESE/SCS, Recreation and Marketing teams.

In December we updated our recruitment campaign. This new visual identity utilizes design components that can be used for various recruitment needs while staying united under a vibrant color palette.

MEDIA CIRCULATIONS (I.E. IMPRESSIONS)		SOCIAL MEDIA		
Circulation/Impressions	194,860	FACEBOOK		
Media Value	\$6,041	Followers	14,539	
Publicity Value	\$18,124	Actions from Page	6	
Print	173,718	Post Reach	10,440	
Broadcast	0	TWITTER		
Internet	14,142	New Followers	5	
Social Media	7,000	Impressions	24,700	
STORIES/HITS		INSTAGRAM		
Print	8	Followers	2,773	
Broadcast	0	Likes/Comments	325	
Internet	17	Impressions	11,758	
Social Media	7	YOUTUBE		
GOOGLE ANALYTICS FOR WEBSITE		Subscribers	90	
Page Views	88,254	Total Monthly Views	252	
%New Users; %Returning Users	63%; 37%	ENEWSLETTERS		
% of Carmel Resident Users	42%	Winter/Spring 2020 Group Fitness Schedule		
%Male; %Female	39%; 61%			
Sessions & Goal Conversion Rate by In-Market Segments and Affinity Categories (Reach) Affinity Audiences and In-Market Audiences both take into account a user's search history, social activity, and content consumption patterns, among other signals.	Shoppers/Value Shoppers		Total Sends	675
	Food & Dining/Cooking		Opens	280
	Travel Buffs		Open Rate	42%
	Media & Entertainment		Clicks	180
	Banking & Finance/Investors		Click Rate	27%
Age Range of Users (% of total users)	Banking & Finance/Investors		Extended School Enrichment (ESE) News & Views	
	18-24	7.00%	Total Sends	2,746
	25-34	27.90%	Total Opens	1,224
	35-44	29.20%	Total Clicks	249
	45-54	17.50%	Average Sends	274
	55-64	10.70%	Average Open Rate	41%
65+	7.60%	Average Click Rate	8%	

Carmel • Clay Parks & Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

December 2019

General, Administrative, and Contractor Support

- Continued support with organizing, planning, and general contributions to formation of our local Cooperative Invasive Species Management Area (CISMA), spearheaded by Hamilton County Soil and Water Conservation District.
- Mitigated several various vandalism issues along the Monon Greenway corridor during the winter break.
- Coordinating logistics for co-management of Midtown Plaza and Monon Boulevard with City of Carmel

Natural Resource Stewardship and Advocacy

- Citizen Science
 - Bluebird box construction completed and delivered by volunteer, Charlie Murray, thanks Charlie!
 - *Mallards* were seen in droves this month with a grand total of 387. Although they were seen at two hotspots (lagoon and entire park), it is very likely all mallards were observed in or around the lagoon. As winter comes *dark-eyed Juncos* continue to persist in the parks as well as a *cedar waxwing* sighting which is a bird more common in our region in the winter. Continued monitoring efforts noted below

Monitor Category	# Active Volunteers	Hours	Total # Species Observed
Bird Monitor	3	10.25	26 (574 total birds)
Native Plant Monitor	n/a	n/a	seasonal variation
Invasive Species Monitor	n/a	n/a	n/a
Nest Box Monitor	1	1	New bluebird boxes received
Water Quality Monitor	2	0	n/a
Totals	6	11.25	

- Outreach and Education
 - Social media video and CCPR blog contribution focus on erosion for World Soil Day.

Volunteer Program

- 47.45 hours of volunteer service this month
 - 12 volunteer opportunities in Park Stewardship, Adaptive, MCC Programs, and ESE
 - 12 individual volunteers participated in volunteer opportunities
 - 30 volunteer program registrations received
 - 9 new volunteers added to the database
- Annual Volunteer Appreciation Reception planning for January 15th! Come and join us, rsvp to jwoodruff@carmelclayparks.com

Carmel • Clay Parks & Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Technician Work Order Summary

Work Order	Total Work Orders	Percentage of Work Orders	Total Hours
Administrative	26	12%	36
Custodial	3	1%	9
Equipment Maintenance	15	7%	31.75
Facilities Maintenance	21	10%	36
Grounds Maintenance	100	48%	244.25
Playground	11	5%	54.75
Trail Maintenance	22	11%	38.5
Tree Work	8	4%	15.5
Vehicle Maintenance	4	2%	16.25
Total	210	100%	482

Custodial Park Operation Summary

Month	Total Trash Bags	Total Recycling Bags	Total Hours Cleaning Restrooms	Total Hours Cleaning Parks
November	761	129	78.2	305.43
December	738	118	112.25	395.75
January	560	79	97.5	398
February	517	55	94.5	361.25
March	765	84	111	416.5
April	938	90	95	396.5
May	1493	348	124.25	467.5
June	2286	628	140.75	535.25
July	2135	591	126	494
August	1798	494	102	490
September	1635	455	103	498
October	1096	295	95	495
November	628	98	95	470
December	593	75	84.5	447

Financial Assistance
January - December 2019

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	8	1,737.00	1	48.00	96	16,312.75
February	0	0.00	1	6.50	101	15,781.25
March	0	0.00	0	0.00	102	19,241.75
April	4	445.50	1	50.00	102	15,884.00
May	73	13,296.00	0	0.00	102	15,091.00
June	0	0.00	0	0.00	17	6,092.50
July	0	0.00	0	0.00	9	1,979.00
August	0	0.00	3	203.00	57	11,628.75
September	14	3,132.00	1	19.50	66	15,192.75
October	1	74.25	0	0.00	81	17,837.25
November	0	0.00	0	0.00	76	18,387.75
December	0	0.00	0	0.00	90	18,525.75
Total	100	\$ 18,684.75	7	\$ 327.00	899	\$ 171,954.50

MCC Passes \$ 18,684.75
MCC Programs \$ 327.00
ESE & Summer Camps \$ 171,954.50
Total Financial Assistance \$ 190,966.25

MCC Pass Recipients 100
MCC Program Recipients 7
ESE & Summer Camp Recipients 899
Total Recipients 1,006

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
150 Midtown Carmel, LLC	License for Access to Midtown Garage for Monon Blvd Use	8-1-19	8-1-19	7-31-20	Auto renewals w/successive one year terms (30 day notice)	\$2,000 NTE One Time Setup \$3,000 Annual	
Access Valuation	Engagement Letter - Appraisal Services for 11299 Hazel Dell Parkway	7-17-19	7-17-19	N/A	N/A	\$3,000	
Active Network, LLC	Hosted Software	6-18-14	6-18-14	5-1-20	Initial Term three years from Go-Live date of 5-2015 with auto one year renewal terms	\$55,000 - Initial Implementation	Amdmt 1 - Release of ESE Program from Exclusivity
ADP, LLC	Master Services Agreement	5-24-16	7-1-16	6-30-20	Initial term three year 7-1-16 - 6-30-19 (60 day notice)	Approx \$42,373/year; \$3,600 Implementation Fee	Amdmt - Add Time & Attendance (time clocks) \$6.90 per employee per month - count will vary
American Clean & Seal	Pool Painting (Waterpark) for Phased 3-Year Project (2020-2022)	8-27-19	8-27-19	Approximately 5/31/2022	Three year phased project 2020-2022	2020 - \$28,994 2020 - \$17,998 2021 - \$44,660	
American Specialty Health Fitness Inc.	Fitness Facility Services Agreement	1-25-17	2-1-17	12-31-20	Auto renewals w/successive one year terms (120 day notice)	None	Amdmnt - Attachment L (Program Compensation)
American Structurepoint	Professional Services - 111th Entrance Roundabout Modifications and MCC Parking Lot Resurfacing Project	8-13-19	8-13-19	N/A	N/A	\$146,200.00	
Arab Termite & Pest Control	Monthly Pest Management - MCC, AO & Wilfong Pavilion	None Required	9-27-14	9-27-20	Monthly (no notice reqd)	AO-1x/month @\$56 MCC-2x/month @\$162 Wilfong Pavilion-1x/month @\$56	
Atlas License Company & Data Services	FCC License - Call Sign WQTT503 (Radios)	None Required	4-8-14	4-8-24	90 days prior to renewal	\$95.00	
Atlas License Company & Data Services	FCC License - Call Sign WQIA462 (Repeaters)	None Required	1-11-12	12-7-28	90 days prior to renewal	\$80.00	
AVG Technologies	Anti Virus License Business Edition	4-26-19	5-1-19	4-30-21	Two Years	\$1,938.99	
Cardiac Science	AED Service Contract - 11 ESE units	4-2-19	3-2-19	3-2-21	Two year (no notice)	\$4,394.50 per year	
Cardno, Inc.	Central Park Thistle Hill Prairie Restoration	8-28-18	8-28-18	6/1/2019 (Still in progress 1-20)	Terminated by either party (30 day notice)	\$4,750.00	
Carndo, Inc.	Founders Park Invasive	8-1-19	8-1-19	N/A	Terminated by either party (30 day notice)	\$8,950.00	
Cardno, Inc.	West Park The Groves Plug Planting	8-16-19	8-2-19	N/A	Terminated by either party (30 day notice)	\$23,500.00	

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Carmel Clay Schools	Before and After School program	2-12-13	2-12-13	First day of 2020-2021 school year	One year unlimited auto renewals (60 day notice) (Notify by Dec. 1st)	None	
Carmel Drive Self Storage	Monthly Storage Rental Unit for MCC	5-16-17	5-16-17	N/A	Monthly (30 day notice reqd)	\$235.00	
Carmel Drive Self Storage	Monthly Storage Rental Unit for ESE	6-26-19	6-25-19	N/A	Monthly (30 day notice reqd)	\$235.00	
Carmel Drive Self Storage	Monthly Climate Controlled Storage Rental for MCC (Dream Tree)	11-14-19	11-14-19	N/A	Monthly (30 day notice reqd)	\$229.00	
Carolyn Elisabeth Case	Engagement of Services for Videography	12-21-18	12-20-18	N/A	N/A	NTE \$5,000	
Carolyn Elisabeth Case	Supplemental Services to Engagment of Services for Videography	8-30-19	8-30-19	N/A	N/A	See Contract	
Carrier Commercial Service	HVAC Service Agreement on Carrier Chillers	3-22-17	2-1-17	1-31-21	Initial term one year 2-1-17 - 1-31-18 w/auto renewals (90 day notice)	\$1,635.75/quarterly	
Cervis Technologies	Volunteer Management Software	12-28-16	1-1-17	Ongoing	Can cancel at any time by submitting Service Cancellation Form	\$1800 per year	
Cintas	MCC - Facility services textile rental	9-3-19	8-28-19	8-28-22	Initial term one year 8-28-19 - 8-27-22 w/auto renewals (60 day notice)	Varies according to need	
City of Carmel	Management Agreement - Hagan-Burke Trail	3-8-11	8-22-03	7-31-43	N/A	None	
Constellation NewEnergy-Gas Division, LLC	Natural Gas Supply	10-24-18	11-1-19	10-31-20	One year w/auto renewals (90 day notice)	See Contract	
Corvus Janitorial	Janitorial Services Administration & Park Maint Buildings	5-13-15	1-1-15	12-31-20	Twelve months beginning first day of each calendar year w/auto one year renewals (45 day notice)	\$175 AO Monthly (1 day wk) \$90 Maint (1 day wk)	Addendum Change Park Maint to 1 day wk incse \$90

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Corvus Janitorial	Janitorial Services - Perelman Pavilion and West Park Restrooms	5-10-19	6-3-19	6-2-20	Twelve months beginning on first day of services (6-3-19-6-2-19) w/auto one year renewals (45 day notice)	\$1,200 Monthly (5 days Seasonal/3 days Non-Seasonal)	
Corvus Janitorial	Janitorial Services - CP West Commons	3-16-17	4-1-17	10-31-20	Twelve months beginning on first day of services (4-1-17-10-31-17) w/auto one year renewals (45 day notice)	\$2,450 (7 days wk)	
Corvus Janitorial	Janitorial Services MCC/Wilfong/Waterpark	5-12-15	1-18-19	12-31-20	Twelve months beginning first day of each calendar year w/auto one year renewals (45 day notice)	\$18,085 MCC Monthly (7 days wk) \$880 Wilfong Monthly (5 days wk) (\$44 daily less than full week) \$251 daily Waterpark season	1st Amdmnt increase WaterPark to \$251 daily 2nd Amdmnt increase WaterPark to \$16 per man hour
CTI Construction, LLC	Engagement Letter - Meadowlark Park Clearing Project	11-26-19	11-26-19	N/A	N/A	\$22,500 Fee - Additional Costs - \$1,500 LS (hauling off mulch) and \$250 Max additional Seed	
Cummins Inc.	Planned Equipment Maint Agreement - Generator	6-19-17	6-12-17	6-11-20	Initial Terms three years 6-12-17 - 6-11-19 w/auto renewals (30 day notice)	\$1,0213.14 Yr One with Battery Replace \$845.00 Yr Two & Three	
Debra M. Grisham, Attorney at Law LLC	Legal Services	12-14-10	1-1-05	1-1-21	Initial term one year; Extends automatically month-to-month	\$168 - 2020 Hourly Rate	1st Amdmnt 1-1-06: Director & PB Pres approve rate increases; 2nd Amdmnt 1-1-12: E-Verify; 3rd Amdmnt 2-17-12: Annual increases NTE 4% per year
Direct Fitness Solutions	Fitness Equipment Preventative Maintenance	5-10-19	5-1-19	4-30-20	One Year	\$696.66 Monthly	
eCeptacles	Trash Tracking Equipment & Subscription	7-19-18	7-19-18	7-18-20	Initial term one year (7-19-18 - 7-18-19) w/renewable two year term (7-19-19 - 7-18-21) (90 day notice)	\$5,600.00	Rcvd Equip 2/19
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Admin & Park Maintenance	12-2-19	1-1-20	12-31-20	One year w/auto renewals (30 day notice)	\$578.8/bi-annual (\$1,157.60 yr)	
Ellis Mechanical & Electrical	Preventive Maintenance Program - CP Westermeier Commons	12-2-19	1-1-20	12-31-20	One year w/auto renewals (30 day notice)	\$125/quarterly (\$500 yr)	
Ellis Mechanical & Electrical	HVAC Preventative Maintenance -MCC	12-2-19	1-1-20	12-31-20	Two year 1-1-20-12-31-21 w/auto renewal options (30 day notice)	\$4,278.75/quarterly (\$17,115 yr)	

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Ellis Mechanical & Electrical	Preventative Maintenance MCC - Carrier RTUs and Split Systems Units	12-2-19	1-1-20	12-31-20	One year w/auto renewals (30 day notice)	\$3,311/quarterly (\$13,244 yr)	
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Perelman Pavilion	6-12-19	6-1-19	5-31-20	One year w/auto renewals (30 day notice)	\$1,400/quarterly (\$5,600 yr)	
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Wilfong Pavilion	12-2-19	1-1-20	12-31-20	One year w/auto renewals (30 day notice)	\$404.25/quarterly (\$1,617 yr)	
Evolve Evantage/ Cincinnati Bell	Long Distance Service	3-31-10	3-31-10	N/A	Monthly	Varies by usage	
Fairchild Communications	Fire Alarm Monitoring - Wilfong/MCC	4-18-14	4-18-14	4-18-20	Annual renewal (30 day notice)	\$360 per year per location	
Gibraltar Construction Corp.	West Park - The Groves Rebid Project	3-13-18	3-30-18	4/17/2019 (Still in progress 1-20)	N/A	\$5,558,500	CO #001 - CO #074 (Final)
Green Touch Services	Landscape Maintenance Services	2-9-16	1-29-18	2-28-20	Initial one year 3-1-16 - 2-28-17 w/unlimited successive one year auto renewals (30 day notice)	WaterPark - \$18,491 Park Grounds - \$107,884	1st Amdmnt-Changed to increase service fee by \$6,955 (2-14-17) 2nd Amdmnt-Changed to increase service fee by \$2,195 (1-29-18) 3rd Amdmnt-Changed to increase service fee by \$12,407 (1-25-19)
Green Touch Services	Snow Removal and Salting Services - Central Park East & West	11-23-15	11-1-15	10-31-20	Initial one year 11-1-15 - 10-31-16 w/unlimited successive one year renewals (60 day notice)	CPE - Snow Event \$400per, Salt \$450 CPW - Snow Event \$775per, Salt \$750 (Removed 11-4-19) Perelman - Snow per Hour (\$207.50max) per CCPR request, Salt \$575 per CCPR request Wilfong - Snow per Hour (\$207.50max) per CCPR request, Salt \$750 per CCPR request	1st Amdmnt - Change Scope of Work (11-15-16) CPKE - \$850 per event CPKW - \$1,625 per event CPKWComm-\$400 per event 2nd Amdmnt - Add Scope of Work (10-1/18) Dog Park \$625 per event 3rd Amdmnt - Remove Westermeier Commons and Add Scope of Work (11-4-19) hourly per request for Perelman and Wilfong Pavilions
Grunau Company, Inc.	Revised Fire Protection Services Agreement- MCC & Wilfong Pavilion (All CCPR Fire Extinguishers)	4-20-17	4-3-17	4-2-20	Annual renewal	\$2,701 MCC \$460 Wilfong \$146 Fire Extinguisher (AO&Parks)	
Hamilton Disc Golf Union, Ltd.	Hazel Landing Disc & Inlow Park Golf Course Maintenance Services	4-5-18	5-1-18	4-30-20	Initial one year 5-1-18 - 4-30-19 w/successive one year auto renewals (no notice reqd)	NTE \$5,202 paid in six installments	

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Healthways (Tivity) - Prime	Fitness Services - Prime Program	12-8-14	12-12-14	12-31-20	Auto renewals w/successive one year terms (120 day notice)	None	
Healthways (Tivity) - SilverSneakers	Fitness Services - SilverSneakers Program	12-8-14	12-12-14	12-31-20	Auto renewals w/successive one year terms (120 day notice)	None	
iDashboards	Statistic Software Subscription License	8-3-18	10-1-19	9-30-20	Annual renewal	\$5,000.00	
Iron Mountain	HR Off-Site File Storage	6-25-18	7-1-19	6-30-20	Initial one year 7-18 - 6-30-19 w/unlimited successive one year renewals (30 day written notice)	\$89 per month 7-1-19 (increase to \$99 per month)	
Konica Minolta	Admin bizhub C558 (copy machine) Maintenance	7-5-17	8-17-17	8-17-22	60 Month	Quarterly - color copies \$.046 each b&w copies \$.00680	
Konica Minolta	MCC East bizhub C558 (copy machine) Maintenance	1-13-17	1-27-17	1-27-22	60 Month	Quarterly - color copies \$.046 each b&w copies \$.00680	
Konica Minolta	MCC West bizhub C552 (copy machine) Maintenance	10-2-17	10-2-17	10-1-20	12 Month	Quarterly - b&w copies \$.01256	
Magers Bookkeeping Svcs	CCPR Bookkeeping services/Asset Mgmt	1-22-16	1-22-16	12-31-20	Initial one year 1-22-16 - 12-31-16 w/successive one year terms (30 day notice)	\$450/month - ESE \$435/mo - MCC \$120/mo - General Fund \$175/mo-Fac Fund \$30/hr-Asset	
Mobile Mini	Aquatic Storage Rental	9-3-19	9-3-19	5-31-20	Annual renewal	\$795 delivery/pickup fees, (2) 40' units \$306.44 x 9 month	
Molitor, John Attorney At Law	Legal Services	1-27-15	1-27-16	N/A	N/A	\$210 per hour	
Monroe Construction Group	Central Park Trailhead & West Receiving Project Construction	6-11-19	6-21-19	12/6/2019 (Still in progress 1-20)	N/A	\$766,670	CO1 - \$0.00 (Part of \$60,000 Allow \$21,495.00) CO2 - \$0.00 (Part of \$60,000 Allow \$13,250.00) CO3 - \$0.00 (Part of \$60,000 Allow \$22,265.00)

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Mr. B's Lawn Maintenance	Engagement Letter - Mowing Services	4-22-14	4-1-14	3-31-20	Initial term one year 4-1-14 - 3-30-15 w/successive one year auto renewals	NTE \$169,000-2014 NTE \$170,000-2015&2016 NTE \$175,000-2017 NTE \$178,000-2018	1st Amdmnt (added 146th/Rohrer Road.Monon Greenway NTE \$170,000) 2nd Amdmnt (added Bark Park NTE \$170,000) 3rd Amdmnt (added CPK West Commons NTE \$175,000) 4th Amdmnt (compensation change NTE \$178,000)
Mr. B's Lawn Maintenance	Engagement Letter - Turf Chemical Treatments	3-27-15	3-1-15	2-28-20	Initial term one year 3-1-15 - 2-28-16 w/successive one year auto renewals	NTE \$7,917-2015 NTE \$12,075-2016 NTE \$11,227-2017 NTE \$13,378-2018	1st Amdmnt (added Bark Park NTE \$10,142/\$1,933 Grub in necessary) 2nd Amdmnt (added CPK West Commons NTE \$11,227) 3rd Amdmnt (compensation change NTE \$13,378) 2019 - No Amdmnt (miss calc. +\$30.34
On-Ramp Indiana	Point to Point Dedicated Internet Access	3-24-15	3-25-15	5-19-20	Initial term three years after install 5-20-15 - 5-19-18 w/unlimited one year renewals (90 day notice)	\$1,479 per month plus \$50 per month for Rack	
On-Ramp Indiana	Information Technology Support	1-9-19	1-9-19	12-31-20	Initial term one year 1-9-19 - 12-31-19 renews w/one year continuing additional terms (90 day notice)	Standard rate \$88 per hr no minimum/After Hr rate \$132 per hr with 2 hr minium - annual increase nte 5% per renewal calendar year must be made by vendor prior to end of current calendar year	
Oracle Elevator	Elevator Full Maintenance Agreement	10-11-18	10-11-18	10-10-20	Initial term two year 10-11-18 - 10-10-20 renews w/auto two year renewal (90 day notice)	\$320 monthly	
Oscar Orencio Hofmann	Freelance Photographer Services	8-10-18	7-30-18	12-31-20	Initial term 8-10-18 - 12-31-18 w/successive one year auto renewals (30 day notice)	Vendor \$800 full day rate; \$400 half day rate; \$200 quarter day rate Vendor's Assistant \$600 full day rate; \$300 half day rate; \$150 quarter day rate	
Paperless Business Systems (eRequester)	Hosted Requisition/Purchasing Software	3-28-13	3-28-13	5-28-20	Terminate (30 day notice)	\$14,539 - Intial Implementation 1st Amndmt - Provide two additional months changing renewals to May 28	

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Patriot Engineering and Environmental, Inc.	Engmt Letter - Environmental Phase 1 Report	11-12-19	11-12-19	12/20/2019 (Still in progress 1-20)	N/A	\$9,800	
Pepsi Americas	MCC Beverages	5-1-12	5-1-12	4-30-20	Initial term one year 5-1-12 - 4-30-13 w/unlimited one year auto renewals (60 day notice)	Varies according to need	Amdmt - Sections 3&4 removed from Exhibit B on original contract
Perry Weather Consulting	2019 Weather Software Subscription	12-3-18	1-1-19	12-31-20	Initial term one year 1-1-19 - 12-31-19 Must Cancel prior to renewal date (30 day notice)	\$3,238.00	
Pickett & Associates	Public Relations	9-11-18	9-11-18	N/A	Terminates upon (30 day written notice) by either party	\$95 per hour	
Pitney Bowes	CCPR Postage machine lease	10-4-19	10-4-19	11-1-24	60 month 11-1-19 - 10-31-24 w/end of lease options (new lease, purchase or return), or successive twelve month annual ext (120 day notice)	\$124.14/quarter	
Presidio (formally Netch)	Hardware Maintenance Coverage	8-1-19	8-28-18	8-27-20	12 months 8-28-19 - 8-27-20	\$4,430.20	
PROS Consulting, LLC	Financial Strategic Funding Plan	8-30-16	8-30-16	12-31-2017 (Still in progress 1-20)	N/A	\$12,000	
PROS Consulting, LLC	Development of Comprehensive Master Plan 2018	2-13-18	3-6-18	Estimated to be 7- 31-19, but no event later than 12-31-19 (Still in progress 1-20)	N/A	\$333,230	
Protection 1	Monitoring AO Security Panic Buttons	9-28-16	10-28-16	10-27-20	Initial term 36 months 10-28-16 - 10-27-19 w/successive one year renewals (60 day notice)	Initial Equipment \$195 with monitoring @ \$36/month (installed 10-28-16)	
Protection 1	Monitoring MCC East Security Panic Buttons	4-2-18	4-2-18	4-1-21	Initial term 36 months 4-10-18 - 4-9-21 w/successive one year renewals (60 day notice)	Initial Equipment \$199 with monitoring @ \$36/month (installed 4-10-18)	
Protection 1	Monitoring MCC West Security Panic Buttons	4-2-18	4-2-18	4-1-21	Initial term 36 months 4-10-18 - 4-9-21 w/successive one year renewals (60 day notice)	Initial Equipment \$299 with monitoring @ \$41/month (installed 4-10-18)	

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Protection 1	Monitoring Waterpark Security Panic Buttons	4-19-17	4-19-17	4-18-20	Initial term 12 months 4-19-17 - 4-18-18 w/successive one year renewals (60 day notice)	Initial Equipment \$199 with monitoring @ \$36/month (installed 4-11-16)	
Recreation Results LLC	Engagement of Data and Analytics and Strategic Planning	1-22-18	1-22-18	N/A	Terminated by either party (30 day notice)	\$17,585	
Ray's Trash Service	Trash Services for Monon Blvd Garage	8-14-19	8-16-19	8-15-20	Initial term 12 months 8-16-19 - 8-15-20 w/successive one year renewals (60 day notice)	\$321 April 15th - November 15th \$142 November 16th - April 14th	
Republic Trash	Trash Services for CP West Commons	3-23-18	4-1-18	3-31-20	Initial term 36 month 4-1-18 - 3-31-21 w/successive 36 month renewal (60 day notice)	\$262	
Republic Trash	Trash Services for Monon & Maint	3-30-12	4-9-12	4-8-20	Initial term 36 month 4-9-12 - 4-8-15 w/successive 36 month renewal (60 day notice)	\$150 - Parks Maintenance \$600 - MCC Monthly	
Republic Trash	Trash Services for Wilfong Pavilion	10-3-14	10-3-14	10-2-20	Initial term 36 month 10-3-14 - 10-2-17 w/successive 36 month renewal (60 day notice)	\$77.25 - Wilfong Monthly	
Safe Passage	ESE summer camp transportation services	5-14-19	5-15-19	5-14-20	Initial one year 5-15-19 - 5-14-20 w/unlimited successive one year renewals (30 day written notice)	\$167,500	1st Amndmnt - Schedule Change
Schneider Geomatics (Division of Schneider Corp)	Professional Services - Central Park Trailhead & West Receiving Project	6-12-18	7-6-18	Estimated to be on or before 6-30-2020, but in no event later than 12-31-20	N/A	\$79,500	
Schneider Geomatics (Division of Schneider Corp)	Engmt of Services - West Park Additional Survey Project	5-16-19	5-16-19	N/A	N/A	\$8,100.00	
Schneider Geomatics (Division of Schneider Corp)	Engmt of Services - East Woods Additional Survey	5-28-19	5-28-19	N/A	N/A	\$3,200.00	
Schneider Geomatics (Division of Schneider Corp)	Engmt of Services - Meadowlark Park TOPO Survey	8-14-19	8-14-19	N/A	N/A	\$3,200.00	
Schneider Geomatics (Division of Schneider Corp)	Engmt of Services - Land Title Survey-Real Estate Purchase 11299 Hazel Dell Pkwy	11-1-19	11-1-19	12/2/2019 (Still in progress 1-20)	N/A	\$9,600.00	
SICA	Engmt of Services - Conner Prairie Trails Feasibility Study	10-2-19	10-2-19	N/A	N/A	\$24,890	

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
SmithGroupJJR, Inc. (Name Change 3-19 SmithGroup)	West Park - The Groves Project	1-10-17	2-7-17	Estimated to be on or before 12-31-17, but no event later than 6-30-2020	N/A	\$485,000 (reimbursables NTE \$75,000) 1st Amdmnt increase \$80,000 2nd Amdmnt increase \$23,790 3rd Amdmnt increase \$1,850	
SmithGroup	Central Park Prairie Trail Drainage Analysis and Improvements	5-27-19	5-27-19	N/A	N/A	\$17,800.00	
Sotheby's International Realty	Realtor Services - 11299 Hazel Dell Parkway	8-28-19	8-28-19	Approximately 2/28/2020	N/A	N/A	N/A
Sysco Indianapolis, LLC	Concessions Food Supplier	3-27-18	3-26-18	3-26-20	Initial term 12 months 3-27-18 - 3-26-19 w/auto one year renewals (30 day notice)	Pricing per margin schedule	
Timeclock Plus	Employee Time Clock Subscription	7-25-18	11-17-18	11-1-20	Initial term 12 months 11-17-18 - 11-1-19 w/auto one year renewals (90 day notice)	\$17,434.00	
Willow Marketing Management, Inc.	Engagement of Services for Initial Server Setup and Website Hosting	2-6-19	2-1-19	1-31-20	Initial term 12 months 2-1-19 - 1-31-20 w/auto one year renewals (30 day notice)	\$1,250 Server Setup one time charge \$100 Website Hosting monthly	
Willow Marketing Management, Inc.	Supplemental Services to Engagment of Services for Website Hosting	10-24-19	10-24-19	1-31-20	Initial term 12 months 10-24-19 - 1-31-20 w/auto one year renewals (30 day notice)	\$150 per hour	
Willow Marketing Management, Inc.	Engagement of Services for Internal Culture Research	3-21-19	4-1-19	10-1-2019 (Still in progress 1-20)	N/A	\$24,750.00	
Willow Marketing Management, Inc.	Engagement of Services for Fitness Schedule design & Development	8-15-19	8-15-19	N/A	N/A	\$12,000.00	
W-T Group LLC, The	Engagement for Access and Inclusion Consulting Services for ESE	8-30-18	8-30-18	8-30-20	Initial term 12 months 8-30-18 - 8-30-19 (Either Party may terminate with a 30 day written notice) Unless earlier terminated will auto renew w/one year renewals same term and conditions	NTE \$10,000 Annually	
Zagster, Inc.	Bicycle Rental Management Agreement	11-19-19	11-19-19	12-21-20	N/A	\$1,980 per quarter	

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Nick Plopper, Secretary	ACTION REQUESTED Approval
ITEM/SUBJECT December 10, 2019 Park Board Meeting Minutes	
DOLLAR AMOUNT / FUND N/A	MEETING DATE January 14, 2020

SUMMARY:

A draft of the minutes for the December 10, 2019 Park Board Meeting is provided for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

Approval of the minutes of the Park Board Meeting of December 10, 2019.

**Carmel/Clay Board of Parks and Recreation
Tuesday, December 10, 2019, 6:00 p.m.
Monon Community Center**

Member(s) Present: Jessica Beer, Jim Engledow, James Garretson, Jenn Kristunas, Nick Plopper, Linus Rude, Rich Taylor, Lin Zheng

Member(s) Absent: Joshua Kirsh

Others Present: Michael Klitzing, Department Director; Kurtis Baumgartner, Department Assistant Director; Sara Clark, Administration & Planning Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Taylor welcomed everyone to the Park Board Meeting and asked Mr. Plopper to call the roll. After Mr. Plopper stated there was a quorum, Board President Taylor called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Staff Reports

Assistant Director Baumgartner said staff reports were included in the Board packets. Ms. Zheng asked about Insurance-Paid Membership Passes. Assistant Director Baumgartner explained the Medicare reimbursement programs.

Committees

Finance Committee

Ms. Kristunas said she had no updates.

Nominating Committee

Dr. Beer said all three members (*Mr. Kirsh, Dr. Beer, Ms. Zheng*) met at City Hall last Tuesday to discuss their recommendations. Ms. Zheng stated that Mr. Kirsh, Committee Chair, would present their nominations at the January meeting.

Minutes

November 12, 2019 Park Board Meeting

Mr. Engledow made a motion to approve the minutes as presented, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

Financial Reports

Consolidated Financial Report for October 2019

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for October 2019, seconded by Mr. Engledow, and unanimously passed 8 – 0.

CCPR P&L Statements for November 2019

Ms. Kristunas made a motion to acknowledge receipt of the P&L Statements for November 2019, seconded by Mr. Engledow. Mr. Rude asked for a clarification on the number of invoices for Food & Beverage in the 108 Fund. Assistant Director Baumgartner clarified that there were nine invoices. Board President Taylor called for the vote and the motion was unanimously passed 8 – 0.

Claims

Claim Sheet December 10, 2019

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Ms. Zheng, and unanimously passed 8 – 0.

Clay Township Claim Sheet December 10, 2019

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Ms. Zheng. Mr. Engledow asked about the trailer service. Director Klitzing confirmed that a trailer was purchased for various opportunities and services including, but not limited to, public input for future park improvements, volunteer services, and environmental programs. The trailer will also be used as a mobile classroom.

Board President Taylor called for the vote and the motion was unanimously passed 8 – 0.

CCPR Payroll for November 8, 2019 and November 22, 2019

Ms. Kristunas made a motion to approve payroll wages and liabilities as presented, seconded by Dr. Beer, and unanimously passed 8 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for November 2019 – Sara Clark

Ms. Clark presented one donation in the amount of \$3,566.70 from Hamilton County Soil & Water for interpretive signage.

Mr. Garretson made a motion to accept this item as presented, seconded by Mr. Plopper, and unanimously passed 8 – 0.

New Business

Consideration of Resolution G-2019-007 to Adopt the 2020-2024 Comprehensive Parks and Recreation Master Plan – Michael Klitzing

Director Klitzing requested formal adoption of the new five-year parks and recreation master plan.

Mr. Engledow made a motion to waive the reading of Resolution G-2019-007 and enter it into action, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

Mr. Engledow made a motion to approve Resolution G-2019-007, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

Consideration of Resolution G-2019-008 to Adopt the Schematic Design Drawings for Flowing Well Park Improvements – Michael Klitzing

As guided by the new master plan, the Department intends to reimagine existing parks. Thanks to the funding of the Clay Township Impact Program, one of the projects is Flowing Well Park. Director Klitzing introduced Allen Jacobsen with Schmidt Associates. A presentation followed with questions and answers.

Ms. Kristunas made a motion to waive the reading of Resolution G-2019-008 and enter it into action, seconded by Ms. Zheng, and unanimously passed 8 – 0.

Ms. Kristunas made a motion to approve Resolution G-2019-008, seconded by Ms. Zheng, and unanimously passed 8 – 0.

Consideration of Resolution G-2019-009 to Adopt the Schematic Design Drawings for Carey Grove Park Improvements – Michael Klitzing

Director Klitzing stated that Carey Grove Park is another project funded by the Clay Township Impact Program. Director Klitzing introduced Christi Jackson with Schneider Geomatics. A presentation followed with questions and answers.

Dr. Beer made a motion to waive the reading of Resolution G-2019-009 and enter it into action, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

Dr. Beer made a motion to approve Resolution G-2019-009, seconded by Mr. Rude, and unanimously passed 8 – 0.

Consideration of Resolution G-2019-010 to Adopt the Schematic Design Drawings for Meadowlark Park Improvements – Michael Klitzing

Director Klitzing said this resolution pertains to Meadowlark Park improvements that will be funded by the Clay Township Impact Program. Director Klitzing invited Ms. Jackson back to the podium for another presentation followed by questions and answers.

Ms. Kristunas made a motion to waive the reading of Resolution G-2019-010 and enter it into action, seconded by Mr. Engledow, and unanimously passed 8 – 0.

Ms. Kristunas made a motion to approve Resolution G-2019-010, seconded by Mr. Rude, and unanimously passed 8 – 0.

Consideration of Quote for Administrative Office Renovation – Kurtis Baumgartner

Assistant Director Baumgartner asked that the Board approve a quote that was received for renovation at the Administrative Offices. Specific information followed.

Mr. Engledow made a motion to accept the quote from Scenic Construction Services and award a contract to Scenic Construction Services in the amount of forty-one thousand, eight hundred and eighty-five dollars (\$41,885) for the Administrative Office Renovation, seconded by Dr. Beer, and unanimously passed 8 – 0.

Mr. Plopper made a motion to authorize the Park Department Director or Assistant Director to execute a construction contract with Scenic Construction Services and take all steps necessary and appropriate to facilitate the Project, including approval of change orders not to exceed twenty percent (20%) of the Contract Price, with a report to, and ratification from, the Board. The motion was seconded by Mr. Engledow and unanimously passed 8 – 0.

Old Business

Central Park Trailhead & West Receiving Project – Kurtis Baumgartner

Approval of Monroe Construction Group, LLC Change Order No. Four (4)

Assistant Director Baumgartner spoke about the need for this change order due to delays in obtaining the necessary City permits, both stormwater and building, which were issued November 11. This delayed the contractor's ability to complete the project as stipulated in the original contract.

Mr. Engledow made a motion to approve Change Order No. Four (4) as presented and authorize the President and another officer to execute it, seconded by Mr. Garretson, and unanimously passed 8 – 0.

Updates (Central Park Trailhead & West Receiving Project)

There were no further updates.

West Park – Michael Klitzing

The Core

Consideration of Amendment of the SmithGroup, Inc. Design Agreement with Clay Township

Director Klitzing provided background information on the proposed amendment related to the Clay Township Impact Program and anticipated improvements within the Core Area in West Park.

The 2016 West Park Master Plan incorporated the undeveloped areas of the park (Perelman homestead and Riley homestead) in addition to the major renovations within the original 75 acres of the park. While the Township's funding opportunity for West Park is generous, the goals of the Master Plan Core Area exceeds the available funding provided by the Township.

Through discussions with Brian Bosma, the Township Attorney, and Ms. Grisham, the Park Board Attorney, there came an opportunity to piggyback off the Clay Township Impact Program by contributing additional funds available to the Park Board by amending the existing contract. By integrating new amenities and renovating existing structures, the Department is able to maximize the design and construction administration services provided by SmithGroup. Discussion followed.

Ms. Kristunas made a motion to approve the expansion of West Park – The Core Project as presented, such expansion to be funded by available Park Board Funds estimated to be approximately \$2.5 Million and pursuant to the Amendment between SmithGroup, Inc. and Clay Township as presented, seconded by Mr. Rude, and unanimously passed 8 – 0.

Ms. Kristunas made a motion to pay SmithGroup, Inc. \$245,000 to expand the design of The Core as presented, plus reimbursable cash charges estimated to be \$15,000 with a \$15,000 budget for permitting, all as set forth in the SmithGroup Proposal dated October 30, 2019, seconded by Mr. Garretson, and unanimously passed 8 – 0.

Ms. Kristunas made a motion to approve the Amendment between SmithGroup, Inc. and Clay Township as presented or, if not executed, in a form that is substantially and materially similar thereto, excluding any changes discussed here tonight, and the President or Vice President is authorized to sign the same. In the event there are changes in addition to what has been presented tonight that the Board Committee determines are substantially and materially changed from the presented amendment but with no negative impact on the Park Board, then the President is authorized to notify the Township that the same has been approved and if requested by the Township, will be ratified by the Park Board at its next regular meeting, seconded by Mr. Rude, and unanimously passed 8 – 0.

Updates (The Core)

There were no further updates.

The Groves Rebid Project

Consideration and ratification of Gibraltar Construction Corp. Change Orders No. 062 through and including Change Order No. 73

Director Klitzing said he was pleased to announce that these are the final change orders as this project is finished. Director Klitzing provided specific information relative to each change order.

Dr. Beer made a motion with regard to Change Order No. 062, that the Park Board accept the Architect/Engineer's opinion that the above normal precipitation at the Project Site that resulted in additional required testing services was not reasonably foreseeable due to the above normal precipitation, and accordingly find that the additional work identified to be accomplished for a Contract Price increase pursuant to Change Order No. 062, as presented, was not reasonably foreseeable, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

Mr. Engledow made a motion with regard to Change Order No. 066, that the Park Board accept the Architect/Engineer's opinion that the above normal precipitation and resulting wet condition of the soil at the Project Site and within Carmel, Indiana, resulted in the need to import soil from Fort Wayne, Indiana to be incorporated into the planting mix as required by the Specifications, the work and cost of which was not reasonably foreseeable, and find that the additional work and cost identified for a Contract Price increase pursuant to Change Order No. 066, as presented, was not reasonably foreseeable, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

Ms. Kristunas made a motion to ratify Director Klitzing's approval of All Twelve (12) Change Orders – No. 062 through No. 073 – for West Park – The Groves Rebid Project, as presented, seconded by Mr. Rude, and unanimously passed 8 – 0.

Ms. Kristunas made a motion to add to the agenda Resolution G-2019-012, seconded by Ms. Zheng, and unanimously passed 8 – 0.

Adoption of Resolution G-2019-011 regarding approval of Gibraltar Construction Corp. Change Order No. 074 for West Park – the Groves Rebid Project

Director Klitzing stated that this resolution in conjunction with Change Order No. 074 officially closes out the project.

Ms. Kristunas made a motion to waive the reading of Resolution G-2019-011, seconded by Ms. Zheng, and unanimously passed 8 – 0.

Ms. Kristunas made a motion to adopt Resolution G-2019-011 as presented, seconded by Ms. Zheng, and unanimously passed 8 – 0.

At this time, Director Klitzing referenced the Change Order Assessment (*included in the Board packet*) which breaks down the foreseeable and unforeseeable change orders for The Groves Rebid Project in comparison to other projects. He pointed out that it is not necessarily the number of change orders that is as important as the percentage of change orders.

Updates (The Groves Rebid Project)

There were no further updates.

Adoption of Resolution G-2019-012 regarding the Purchase of Property – Michael Klitzing

Director Klitzing announced that this resolution was drafted just prior to the meeting regarding acquisition of the JAVCA property located at 11299 Hazel Dell Parkway. The property owned by the Steckley family will ultimately become part of the White River Corridor. The owner requested the "Steckley" name be part of the naming rights commitment. Discussion followed.

Mr. Garretson made a motion to waive the reading of Resolution G-2019-012, seconded by Mr. Engledow, and unanimously passed 8 – 0.

Ms. Kristunas made a motion to approve Resolution G-2019-012 as presented, seconded by Mr. Plopper, and unanimously passed 8 – 0.

Attorney's Report

Ms. Grisham presented six CRC (*Carmel Redevelopment Commission*) notices referencing upcoming public hearings.

Director's Report

Director Klitzing stated that his report was included in the Board packet.

Director Klitzing added that he would be attending the City Council Meeting on Monday regarding a resolution to transfer \$75,000 of unspent dollars from Personal Services into Other Services. These line transfers will be ratified by the Park Board at its January meeting.

Information Items

School Board: Ms. Zheng stated that the school district winter break starts December 23. Teachers return to work on January 6, and classes will resume January 7.

Parks Foundation: Mr. Rude said there are no meetings scheduled.

Plan Commission: There was no report.

Park Board Comments / Discussion

Mr. Rude said his relatives from Chicago were in town over Thanksgiving. His nephew and wife utilized the fitness center in the Monon Community Center. Both were extremely impressed with the building, equipment, and amenities!

Adjournment

There being no further business and without objection, the meeting was adjourned at 8:50 p.m.

Approved,

Signature

Date

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Jenn Kristunas, Treasurer	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> Consolidated Financial Report for November 2019	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> January 14, 2020

SUMMARY:

Provided is the Consolidated Financial Report for November 2019.

STAFF RECOMMENDATION:

Acknowledgement of the Consolidated Financial Report for November 2019.

**CARMEL CLAY PARKS & RECREATION
2019 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT**

Month: **November 2019**

	(101) General	(103) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
REVENUES									
City of Carmel	\$3,269,771.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,269,771.50
Clay Township	\$100,661.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,078,078.00	\$3,178,739.75
Impact Fees	\$0.00	\$0.00	\$1,016,466.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,016,466.00
User Fees, Interest & Other Earned Income	\$0.00	\$5,105.88	\$89,324.43	\$4,219,368.98	\$6,234,611.35	\$154,475.10	\$5,583.30	\$9,091.20	\$10,717,560.24
Total Revenues (a)	\$3,370,433.25	\$5,105.88	\$1,105,790.43	\$4,219,368.98	\$6,234,611.35	\$154,475.10	\$5,583.30	\$3,087,169.20	\$18,182,537.49
OTHER FINANCING SOURCES									
Cash Reserves as of 12/31/2018	\$0.00	\$143,346.43	\$2,444,299.85	\$3,841,546.54	\$3,485,723.95	\$131,446.43	\$38,050.21	\$1,892,362.77	\$11,976,776.18
Previous Year Encumbrances	\$105,130.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105,130.14
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306.08	\$0.00	\$0.00	\$0.00	\$2,306.08
Total Other Financing Sources	\$105,130.14	\$143,346.43	\$2,444,299.85	\$3,841,546.54	\$3,488,030.03	\$131,446.43	\$38,050.21	\$1,892,362.77	\$12,084,212.40
Total Revenues & Other Financing Sources (b)	\$3,475,563.39	\$148,452.31	\$3,550,090.28	\$8,060,915.52	\$9,722,641.38	\$285,921.53	\$43,633.51	\$4,979,531.97	\$30,266,749.89
OPERATING EXPENSES									
Personal Services	\$2,101,696.09	\$0.00	\$0.00	\$2,677,385.81	\$2,810,605.27	\$0.00	\$0.00	\$0.00	\$7,589,687.17
Supplies	\$111,888.40	\$0.00	\$0.00	\$278,858.76	\$460,360.15	\$0.00	\$0.00	\$0.00	\$851,107.31
Other Services & Charges	\$985,296.09	\$0.00	\$0.00	\$828,625.63	\$2,233,797.04	\$17,839.04	\$12,453.00	\$0.00	\$4,078,010.80
Capital Outlay	\$54,776.17	\$0.00	\$0.00	\$6,459.80	\$44,000.93	\$74,268.45	\$0.00	\$0.00	\$179,505.35
Total Operating Expenses (c)	\$3,253,656.75	\$0.00	\$0.00	\$3,791,330.00	\$5,548,763.39	\$92,107.49	\$12,453.00	\$0.00	\$12,698,310.63
DEVELOPMENT & OTHER EXPENSES									
Capital Development & Maintenance	\$0.00	\$45,229.26	\$911,538.02	\$1,110,089.81	\$0.00	\$42,530.86	\$0.00	\$1,756,789.51	\$3,866,177.46
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$5,530.00	\$0.00	\$0.00	\$0.00	\$5,530.00
Total Development & Other Expenses	\$0.00	\$45,229.26	\$911,538.02	\$1,110,089.81	\$21,530.00	\$42,530.86	\$0.00	\$1,756,789.51	\$3,887,707.46
Total Expenses (d)	\$3,253,656.75	\$45,229.26	\$911,538.02	\$4,901,419.81	\$5,570,293.39	\$134,638.35	\$12,453.00	\$1,756,789.51	\$16,586,018.09
ENCUMBRANCES & RESERVES									
Encumbrances & Dedicated Funds	\$114,077.28	\$103,223.05	\$2,638,552.26	\$218,849.00	\$0.00	\$0.00	\$0.00	\$1,722,742.46	\$4,797,444.05
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,373.20	\$0.00	\$14,373.20
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$1,890,646.71	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$2,890,646.71
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$1,627,347.99	\$126,283.18	\$0.00	\$1,500,000.00	\$3,253,631.17
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$1,050,000.00	\$1,525,000.00	\$25,000.00	\$0.00	\$0.00	\$2,600,000.00
Total Encumbrances & Reserves	\$114,077.28	\$103,223.05	\$2,638,552.26	\$3,159,495.71	\$4,152,347.99	\$151,283.18	\$14,373.20	\$3,222,742.46	\$13,556,095.13
Total Expenses, Encumbrances & Reserves (e)	\$3,367,734.03	\$148,452.31	\$3,550,090.28	\$8,060,915.52	\$9,722,641.38	\$285,921.53	\$26,826.20	\$4,979,531.97	\$30,142,113.22
Net Income (a - c)	n/a	n/a	n/a	\$428,038.98	\$685,847.96	\$62,367.61	n/a	n/a	n/a
<i>Cost Recovery (a + c)</i>				<i>111%</i>	<i>112%</i>	<i>168%</i>			
Current Cash Balance & Investments (b - d)	n/a	\$103,223.05	\$2,638,552.26	\$3,159,495.71	\$4,152,347.99	\$151,283.18	\$31,180.51	\$3,222,742.46	\$13,458,825.16
Unencumbered or Undedicated Funds (b - e)	\$107,829.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,807.31	\$0.00	\$124,636.67

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> CCPR P&L Statements for December 2019	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> January 14, 2020

SUMMARY:

Provided for your review are December 2019 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Clerk-Treasurer.

RECOMMENDED MOTION:

"I move to acknowledge receipt of the P&L Statements for December 2019."

**Carmel/Clay Board of Parks and Recreation
Board Meeting Additional Information**

PRESENTER Kurtis Baumgartner, Assistant Director
ITEM/SUBJECT Extended School Enrichment (108 Fund) P&L – Additional Information
MEETING DATE January 14, 2020

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2018 P/L Statement totals compared to 2019.

Income:

361030 – Interest on Sweep: City Clerk Treasurer informed CCPR that an adjustment was made to interest posting to United Fidelity bank account which accounts to an additional \$90,273.03 in revenue.

Expense:

4100000 – Personal Services: Overall ESE has been better staffed in 2019 which has resulted in an increase of approximately \$50,000 in expenditures to part-time staff. Additionally, health insurance elections increased in 2019 which has contributed approximately \$50,000 in additional expenses to Employer’s Share of H-Ins.

4239040 – Food & Beverage: 2019 expenditures to date appear significantly higher (approximately \$11,721.02), however, eleven (11) invoices have been paid to Carmel Clay Schools to date compared to nine (9) at the same point in 2018.

4343006 – Bus Trips: Due to the relocation of several camps to the new Perelman Pavilion at West Park-The Groves, the number of trips this year has increased resulting in an increase in the fee for the services.

4341999 – Other Professional Fees: 2019 expenditures include Perelman Pavilion rental fee of \$20,000 and Schools Out Camps rental fee of \$10,800 paid to 109 fund.

4460708 – West Park: Construction of Perelman Pavilion has attributed to \$1,537,522.37 of expenditures from Capital Outlay G/L.

Extended School Enrichment - Carmel Clay Parks & Recreation

108 ESE Profit & Loss Prev Year Comparison

January through December 2019

01/06/20

Accrual Basis

	Jan - Dec 19	Jan - Dec 18	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
0345040 · Park Department Fees	4,385,346.06	4,187,150.79	198,195.27
0360010 · Miscellaneous Revenues	0.00	1,110.00	-1,110.00
0361030 · Interest on Sweep	150,750.98	41,675.37	109,075.61
0367000 · Contributions & Gifts	259.20	1,172.00	-912.80
Total 0300000 · REVENUES	4,536,356.24	4,231,108.16	305,248.08
Total Income	4,536,356.24	4,231,108.16	305,248.08
Gross Profit	4,536,356.24	4,231,108.16	305,248.08
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	1,069,632.06	1,061,775.53	7,856.53
4111000 · Part Time	1,056,212.66	1,007,838.80	48,373.86
4112000 · Overtime	49,138.55	77,330.62	-28,192.07
4120000 · Deferred Compensation	39,750.72	38,153.77	1,596.95
4121000 · Employer's Share of FICA	130,524.40	128,991.90	1,532.50
4122000 · Employer's Share of H-Ins	312,400.04	262,960.93	49,439.11
4122100 · Disability Insurance	2,173.79	2,000.43	173.36
4122200 · Life Insurance	1,161.80	1,052.21	109.59
4123002 · Civilian PERF	158,569.95	167,024.81	-8,454.86
4124000 · Employer's Share of Medicare	30,525.85	30,167.54	358.31
Total 4100000 · PERSONAL SERVICES	2,850,089.82	2,777,296.54	72,793.28
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	1,206.89	320.00	886.89
4230200 · Office Supplies	5,291.29	4,464.79	826.50
4239012 · Safety Supplies	2,964.00	3,011.28	-47.28
4239039 · General Program Supplies	121,666.76	129,867.20	-8,200.44
4239040 · Food & Beverages	155,276.09	128,964.52	26,311.57
4239099 · Other Miscellaneous	14,360.06	6,707.04	7,653.02
Total 4200000 · SUPPLIES	300,765.09	273,334.83	27,430.26
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Expense	7,213.40	15,128.80	-7,915.40
4340700 · Medical Fees (Drug Tests)	5,278.00	5,767.00	-489.00
4340800 · Program Contractors	9,057.50	20,912.50	-11,855.00
4341955 · Info Sys Maint/Contracts	40,081.28	67,263.13	-27,181.85
4341990 · Criminal Background Checks	2,738.00	4,335.00	-1,597.00
4341991 · Marketing & Promotions	21,507.34	17,396.02	4,111.32
4341999 · Other Professional Fees	245,616.60	173,658.22	71,958.38
4343000 · Travel Fees & Expenses	18,441.51	18,372.15	69.36
4343006 · Bus Trips	167,582.92	112,166.94	55,415.98
4343007 · Field Trips	118,032.57	118,466.05	-433.48
4344100 · Cellular Phone Fees	17,666.34	13,454.15	4,212.19
4345000 · Printing (Not Office Supplies)	3,946.94	3,557.20	389.74
4346000 · Classified Advertising	16,143.18	18,707.81	-2,564.63
4350000 · Equipment Repairs & Maint.	11,499.80	1,783.23	9,716.57
4350900 · Other Cont. Services	82,511.99	83,159.13	-647.14
4353004 · Copier	1,591.42	1,652.80	-61.38
4355200 · Subscriptions	15,310.63	17,354.91	-2,044.28
4355300 · Organization & Membership Dues	150.00	150.00	0.00
4356004 · Staff Clothing	14,168.33	9,842.16	4,326.17
4356005 · Participant Clothing	6,002.90	9,300.25	-3,297.35
4357003 · Internal Instruction Fees	1,362.41	1,818.00	-455.59
4357004 · External Instructional Fees	23,609.00	24,192.87	-583.87
4358300 · Other fees and licenses	265.00	0.00	265.00

1:51 PM
 01/06/20
 Accrual Basis

Extended School Enrichment - Carmel Clay Parks & Recreation
108 ESE Profit & Loss Prev Year Comparison
 January through December 2019

	Jan - Dec 19	Jan - Dec 18	\$ Change
4358400 · Refunds, Awards & Indemnities	16,602.14	21,890.03	-5,287.89
4359000 · Special Projects	1,396.25	1,100.75	295.50
Total 4300000 · OTHER SERVICES & CHARGES	847,775.45	761,429.10	86,346.35
Total Expense	3,998,630.36	3,812,060.47	186,569.89
Net Ordinary Income	537,725.88	419,047.69	118,678.19
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4460708 · West Park	1,537,522.37	0.00	1,537,522.37
4463200 · Computer Equipment	6,356.70	20,799.20	-14,442.50
4463202 · Software	76.80	72.00	4.80
Total 4460000 · CAPITAL OUTLAY	1,543,955.87	20,871.20	1,523,084.67
Total Other Expense	1,543,955.87	20,871.20	1,523,084.67
Net Other Income	-1,543,955.87	-20,871.20	-1,523,084.67
Net Income	-1,006,229.99	398,176.49	-1,404,406.48

Carmel/Clay Board of Parks and Recreation Board Meeting Additional Information

PRESENTER Kurtis Baumgartner, Assistant Director
ITEM/SUBJECT Monon Community Center (109 Fund) P&L – Additional Information
MEETING DATE January 14, 2020

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2018 P/L Statement totals compared to 2019.

Income:

361030 – Interest on Sweep: City Clerk Treasurer informed CCPR that an adjustment was made to interest posting to United Fidelity bank account which accounts to an additional \$76,621.50 in revenue.

Expense:

4349000 – Gas: Natural Gas Marketing has attributed to savings of approximately \$17,000 in 2019 compared to 2018.

435000 – Equipment Repairs & Maintenance: Aging infrastructure has resulted in an increase of approximately \$70,000 in expenditures from the previous year. During Waterpark season alone we had to replace the concessions hot water heater, make numerous repairs to lounge chairs, and repair/replace several pumps.

4350400 – Grounds Maintenance: Winter conditions had more frequent snow/ice events that required removal by contractor.

1:49 PM

Monon Community Center - Carmel Clay Parks & Recreation

109 MCC Profit & Loss Prev Year Comparison

January through December 2019

01/06/20

Accrual Basis

	Jan - Dec 19	Jan - Dec 18	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
313000 · Sales Tax Collected	17,931.97	17,947.48	-15.51
345040 · Park Department Fees	387,036.11	294,824.80	92,211.31
346020 · Facility Rentals	68,933.30	59,347.58	9,585.72
346025 · Shelter Rentals	67,392.43	64,455.19	2,937.24
346030 · Food Services Revenue	209,214.35	217,660.32	-8,445.97
346040 · Aquatics Programs	237,494.58	267,992.00	-30,497.42
346050 · Fitness Programs	190,232.00	194,089.00	-3,857.00
346085 · KidZone Fees	1,099.00	720.00	379.00
346110 · Therapeutic Rec Programs	69,745.50	61,246.25	8,499.25
346115 · Annual Passes	57,936.00	59,247.00	-1,311.00
346116 · GS Corp Annual Passes	15,584.00	7,392.00	8,192.00
346120 · Season Passes	32,388.00	43,693.00	-11,305.00
346125 · Monthly Passes	3,548,409.04	3,354,445.68	193,963.36
346130 · GS Corp Monthly Passes	294,900.49	290,214.27	4,686.22
346135 · Value Passes	63,501.99	63,200.00	301.99
346140 · Daily Passes	1,161,288.00	1,127,517.50	33,770.50
346145 · Contractor Commissions	12,294.31	15,627.78	-3,333.47
346150 · Merchandise Sales	10,308.00	10,391.00	-83.00
360010 · Miscellaneous Revenues	19,006.18	41,062.28	-22,056.10
361030 · Interest on Sweep	144,880.47	34,839.94	110,040.53
367000 · Contributions & Gifts	26,571.27	18,824.83	7,746.44
Total 0300000 · REVENUES	6,636,146.99	6,244,737.90	391,409.09
Total Income	6,636,146.99	6,244,737.90	391,409.09
Gross Profit	6,636,146.99	6,244,737.90	391,409.09
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	826,319.45	792,438.45	33,881.00
4111000 · Part Time	1,573,579.12	1,509,469.04	64,110.08
4112000 · Overtime	14,963.86	13,577.37	1,386.49
4120000 · Deferred Compensation	30,759.60	32,911.10	-2,151.50
4121000 · Employer's Share of FICA	145,278.20	138,684.48	6,593.72
4122000 · Employer's Share of H-Ins	249,544.58	279,426.02	-29,881.44
4122100 · Disability Insurance	1,954.65	1,514.54	440.11
4122200 · Life Insurance	776.64	718.21	58.43
4123002 · Civilian PERF	117,646.46	113,125.51	4,520.95
4124000 · Employer's Share of Medicare	33,949.94	32,434.24	1,515.70
Total 4100000 · PERSONAL SERVICES	2,994,772.50	2,914,298.96	80,473.54
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	1,642.51	2,372.92	-730.41
4230200 · Office Supplies	11,922.71	11,574.38	348.33
4235000 · Building Materials	7,901.39	29,123.70	-21,222.31
4237000 · Repair Parts	16,372.68	10,201.72	6,170.96
4238000 · Small Tools & Minor Equipment	11,131.91	16,977.91	-5,846.00
4238900 · Cleaning & Maint. Supplies	221,571.50	192,334.56	29,236.94
4239001 · Linens & Blankets	8,391.50	8,484.55	-93.05
4239012 · Safety Supplies	6,118.11	4,878.66	1,239.45
4239039 · General Program Supplies	70,619.59	63,021.94	7,597.65
4239040 · Food & Beverages	99,550.04	97,956.17	1,593.87
4239045 · Retail Goods	4,566.66	4,419.36	147.30
4239099 · Other Miscellaneous	28,672.45	34,074.84	-5,402.39
Total 4200000 · SUPPLIES	488,461.05	475,420.71	13,040.34

1:49 PM

Monon Community Center - Carmel Clay Parks & Recreation

109 MCC Profit & Loss Prev Year Comparison

January through December 2019

01/06/20

Accrual Basis

	Jan - Dec 19	Jan - Dec 18	\$ Change
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Fees	12,467.30	32,978.63	-20,511.33
4340400 · Consulting Fees	18,917.73	21,382.23	-2,464.50
4340700 · Medical Fees (Drug Tests)	255.98	141.00	114.98
4340800 · Program Contractors	157,059.48	139,770.70	17,288.78
4341955 · Info Sys Maint/Contracts	56,094.16	64,611.14	-8,516.98
4341990 · Criminal Background Checks	3,811.00	5,550.00	-1,739.00
4341991 · Marketing & Promotions	149,012.14	132,040.14	16,972.00
4341992 · Security Services	9,980.00	9,465.00	515.00
4341993 · Catering Services	0.00	372.00	-372.00
4341999 · Other Professional Fees	280,719.56	262,920.06	17,799.50
4342100 · Postage	44,403.74	29,655.95	14,747.79
4343000 · Travel Fees & Expenses	10,393.40	6,441.14	3,952.26
4344000 · Telephone Line Charges	5,899.05	5,567.26	331.79
4344100 · Cellular Phone Fees	2,757.66	3,310.12	-552.46
4345000 · Printing (Not Office Supplies)	68,067.68	42,685.57	25,382.11
4346000 · Classified Advertising	6,124.33	7,624.02	-1,499.69
4347500 · General Insurance	66,089.00	59,434.00	6,655.00
4348000 · Electricity	473,563.73	474,430.50	-866.77
4348500 · Water & Sewer	105,123.78	86,401.01	18,722.77
4349000 · Gas	91,997.34	108,659.53	-16,662.19
4349500 · Cable Service	2,605.58	1,611.76	993.82
4350000 · Equipment Repairs & Maint.	142,990.72	72,930.46	70,060.26
4350100 · Building Repairs & Maint.	174,056.55	204,081.26	-30,024.71
4350101 · Trash Collection	6,086.70	5,035.89	1,050.81
4350400 · Grounds Maintenance	79,842.29	46,137.49	33,704.80
4350600 · Cleaning Services	239,352.00	239,036.43	315.57
4350900 · Other Cont. Services	49,436.76	57,504.14	-8,067.38
4351000 · Auto Repairs & Maintenance	2,336.32	44.95	2,291.37
4353004 · Copier	5,607.32	5,771.61	-164.29
4353099 · Other Rental & Leases	5,926.28	5,240.52	685.76
4355200 · Subscriptions	44,475.89	43,334.29	1,141.60
4355300 · Organization & Membership Dues	4,455.00	4,630.00	-175.00
4356004 · Staff Clothing	16,210.68	13,227.39	2,983.29
4357003 · Internal Instruction Fees	468.00	2,807.63	-2,339.63
4357004 · External Instructional Fees	12,577.81	8,614.40	3,963.41
4358300 · Other Fees & Licenses	14,263.00	17,391.71	-3,128.71
4358400 · Refunds, Awards & Indemnities	7,845.73	2,647.86	5,197.87
4359000 · Special Projects	34,899.90	33,385.51	1,514.39
4359200 · Sales Tax Paid	17,741.79	35,454.06	-17,712.27
Total 4300000 · OTHER SERVICES & CHARGES	2,423,915.38	2,292,327.36	131,588.02
Total Expense	5,907,148.93	5,682,047.03	225,101.90
Net Ordinary Income	728,998.06	562,690.87	166,307.19
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4461000 · Parks MC Admin Buildings	0.00	16,263.55	-16,263.55
4462000 · Parks MC Admin, Structure Impmnt	0.00	44,418.56	-44,418.56
4463000 · Furniture & Fixtures	23,967.07	32,440.29	-8,473.22
4463200 · Computer Equipment	30,135.59	13,187.33	16,948.26
4463202 · Software	307.20	477.00	-169.80
Total 4460000 · CAPITAL OUTLAY	54,409.86	106,786.73	-52,376.87
Total Other Expense	54,409.86	106,786.73	-52,376.87
Net Other Income	-54,409.86	-106,786.73	52,376.87
Net Income	674,588.20	455,904.14	218,684.06

Carmel/Clay Board of Parks and Recreation Board Meeting Additional Information

PRESENTER Kurtis Baumgartner, Assistant Director
ITEM/SUBJECT Parks and Facilities (110 Fund) P&L – Additional Information
MEETING DATE January 14, 2020

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2018 P/L Statement totals compared to 2019.

Revenue:

346020 – Facility Rentals: Additional revenue is directly attributed to Perelman Pavilion summer camp rental fee of \$20,000, and additional fees associated with using pavilion for Schools Out Camps.

Expense:

4350400 – Grounds Maintenance: Winter conditions had more frequent snow/ice events that required removal by contractor.

4460706 – Capital Outlay: Expenditures attributed to dog park expansion project and need for secondary entry point, and recent addition of agility equipment.

1:52 PM

01/06/20

Accrual Basis

110 Parks & Rec Facilities - Carmel Clay Parks & Recreation
110 Parks & Rec Facilities Fund Profit & Loss to Prev Year
 January through December 2019

	Jan - Dec 19	Jan - Dec 18	\$ Change
Ordinary Income/Expense			
Income			
345040 · Park Department Fees	75,715.00	77,990.00	-2,275.00
346020 · Facility Rentals	78,642.25	51,298.60	27,343.65
360010 · Miscellaneous Revenues	850.00	1,210.00	-360.00
361030 · Interest	5,081.72	1,223.69	3,858.03
367000 · Contributions, Gifts & Grants	0.00	-500.00	500.00
Total Income	160,288.97	131,222.29	29,066.68
Expense			
4200000 · SUPPLIES			
4230200 · Office Supplies	23.72	0.00	23.72
4237000 · Repair Parts	1,527.22	622.05	905.17
4238900 · Other Maintenance Supplies	531.10	1,459.72	-928.62
4239099 · Other Miscellaneous	18,148.85	19,238.05	-1,089.20
Total 4200000 · SUPPLIES	20,230.89	21,319.82	-1,088.93
4300000 · OTHER SERVICES & CHARGES			
4341990 · Criminal Background Checks	175.00	0.00	175.00
4341991 · Marketing & Promotions	0.00	37.50	-37.50
4341999 · Other Professional Fees	6,778.13	7,023.14	-245.01
4344000 · Telephone Line Charges	557.54	516.34	41.20
4348000 · Electricity	11,509.98	9,423.71	2,086.27
4348500 · Water & Sewer	2,223.87	2,233.34	-9.47
4350100 · Building Repairs & Maint.	11,827.49	18,270.50	-6,443.01
4350101 · Trash Collection	900.00	825.00	75.00
4350400 · Grounds Maintenance	27,467.70	6,176.00	21,291.70
4350600 · Cleaning Services	5,738.00	5,895.99	-157.99
4350900 · Other Cont. Services	390.00	360.00	30.00
4355200 · Subscriptions	1,080.00	0.00	1,080.00
4358400 · Refunds, Awards & Indemnities	200.00	0.00	200.00
Total 4300000 · OTHER SERVICES & CHARGES	68,847.71	50,761.52	18,086.19
Total Expense	89,078.60	72,081.34	16,997.26
Net Ordinary Income	71,210.37	59,140.95	12,069.42
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4460706 · Central Park	25,026.61	27,956.42	-2,929.81
4463000 · Furniture & Fixtures	12,723.00	0.00	12,723.00
Total 4460000 · CAPITAL OUTLAY	37,749.61	27,956.42	9,793.19
Total Other Expense	37,749.61	27,956.42	9,793.19
Net Other Income	-37,749.61	-27,956.42	-9,793.19
Net Income	33,460.76	31,184.53	2,276.23

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Jenn Kristunas, Treasurer	ACTION REQUESTED Approval
ITEM/SUBJECT Claim Sheet January 14, 2020	
DOLLAR AMOUNT / FUND N/A	MEETING DATE January 14, 2020

SUMMARY:

Claim Sheet January 14, 2020 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

Approval of Claim Sheet dated January 14, 2020.

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
January 14, 2020**

Name	Amount	Account	Num	Memo
Dec 4, '19 - Jan 7, 20				
ADP, LLC	151.14	4341999 · Other Professional Fees	547629120	12/13/19 Payroll Processing Fees for Periods Ending 11/15, 11/29/19
Allen, Michael	50.00	4344100 · Cellular Phone Fees	Reimb	11/5/19 Cell phone Reimbursement Oct'19
Allen, Michael	50.00	4344100 · Cellular Phone Fees	Reimb	11/16/19 Cell Phone Reimbursement Nov'19
Arab Termite & Pest Control	56.00	4350100 · Building Repairs & Maint.	292484	12/2/19 Pest Control Administration Office
AT&T	74.79	4344000 · Telephone Line Charges	UFB Visa	12/26/19 Analog Telephone Line Charges AO
Ballenger Stone	607.36	4236000 · Gravel	34216	5/9/19 Stone for Trails at Central Park East
Ballenger Stone	664.32	4236000 · Gravel	34407	6/10/19 Stone for Trails at Central Park East
Baumgartner, Kurtis	50.00	4344100 · Cellular Phone Fees	Reimb	12/30/19 Cell Phone Reimbursement Jan'20
Brainstorm Print	330.50	4239031 · Street Signs	122878	11/27/19 Park Impact Program Signage
Brainstorm Print	122.00	4239031 · Street Signs	23112	12/30/19 Additional Park Impact Program Signage
Bureau of Motor Vehicles	15.00	4358300 · Other Fees & Licenses	UFB Visa	12/11/19 License Plate Fee Cargo Mate Trailer
Burnett, Andrew	114.24	4343000 · Travel Fees & Expenses	Reimb	12/16/19 Travel Expenses for Playground Maintenance Tech Training
Carmel Clay Schools	1,102.05	4231400 · Gasoline	201912	12/6/19 Gasoline
Carmel Clay Schools	285.34	4231300 · Diesel Fuel	201912	12/6/19 Diesel
Carmel Utilities	335.38	4348500 · Water & Sewer	0391262001	12/4/19 Founders Park
Carmel Utilities	17.82	4348500 · Water & Sewer	0391262001	12/4/19 Flowing Well
Carmel Utilities	40.83	4348500 · Water & Sewer	0391262001	12/4/19 Hazel Landing
Carmel Utilities	173.13	4348500 · Water & Sewer	0512156500	12/11/19 North Trailhead
Carmel Utilities	19.22	4348500 · Water & Sewer	0692331800	12/12/19 Maintenance Office
Carmel Utilities	153.96	4348500 · Water & Sewer	0692331800	12/12/19 Administration Office
Carmel Utilities	104.89	4348500 · Water & Sewer	6002047001	12/12/19 South Trailhead
Carmel Utilities	18.81	4348500 · Water & Sewer	0658685000	12/12/19 Monon Blvd
Carmel Utilities	18.54	4348500 · Water & Sewer	0658685100	12/12/19 Midtown Plaza
Carmel Utilities	-84.00	4348500 · Water & Sewer	0613518601	12/16/19 Meadowlark Park
Carmel Utilities	484.87	4348500 · Water & Sewer	1341235001	12/23/19 West Park
Carmel Utilities	28.41	4348500 · Water & Sewer	0859585401	12/23/19 Carey Grove
Carmel Utilities	341.90	4348500 · Water & Sewer	0391262001	1/2/20 Founders Park
Carmel Utilities	18.37	4348500 · Water & Sewer	0391262001	1/20/20 Flowing Well
Carmel Utilities	42.07	4348500 · Water & Sewer	0391262001	1/20/20 Hazel Landing
Carmel Utilities	192.98	4348500 · Water & Sewer	0141932300	1/2/20 Inlow Park
Carmel Utilities	5.68	4348500 · Water & Sewer	0095674100	1/2/20 Cherry Tree
Carmel Utilities	79.50	4348500 · Water & Sewer	0164612500	1/2/20 River Trail
Cervis Technologies	1,800.00	4355200 · Subscriptions	21366	12/2/19 Volunteer Software Renewal 2020
Cincinnati Bell	150.39	4344000 · Telephone Line Charges	4862587	12/10/19 Long Distance Charges Administration Office
Clark, Sara	50.00	4344100 · Cellular Phone Fees	Reimb	12/19/19 Cell Phone Reimbursement Nov'19
CleanTelligent Software	462.00	4341955 · Info Sys Maint/Contracts	64521	12/1/19 Software User Fee Nov'19
Constellation NewEnergy Gas Division, LLC	76.53	4349000 · Gas	2782557	12/26/19 AO
Constellation NewEnergy Gas Division, LLC	55.53	4349000 · Gas	2782557	12/26/19 MO
Corvus Janitorial Systems	175.00	4350600 · Cleaning Services	1191005138	1/1/20 AO Cleaning Services Jan'20
Corvus Janitorial Systems	165.00	4350600 · Cleaning Services	1191005138	1/1/20 MO Cleaning Services Jan'20
Duke Energy	32.08	4348000 · Electricity	7470-3295-01-4	12/3/19 Meadowlark Park
Duke Energy	14.78	4348000 · Electricity	5710-3301-01-9	12/7/19 Inlow Park
Duke Energy	166.88	4348000 · Electricity	1650-3050-01-7	11/27/19 Monon Crossing Flashers
Duke Energy	594.50	4348000 · Electricity	3220-3858-01-8	12/10/19 Central Park Westermeier Commons
Duke Energy	326.68	4348000 · Electricity	1310-3278-01-0	12/17/19 North Trailhead
Duke Energy	10.03	4348000 · Electricity	3190-3277-01-0	12/17/19 Carey Grove
Duke Energy	14.00	4348000 · Electricity	7280-3771-01-5	12/17/19 Pedestrian Bridge Monon Greenway
Duke Energy	10.22	4348000 · Electricity	3890-3290-02-9	12/30/19 River Heritage
Duke Energy	140.70	4348000 · Electricity	1660-3622-01-8	12/30/19 Central Park Lagoon
Duke Energy	618.99	4348000 · Electricity	0990-3736-01-9	12/30/19 Founders Park
Duke Energy	98.20	4348000 · Electricity	0600-3660-01-8	12/30/19 Monon Greenway Tunnel Lights
Duke Energy	98.18	4348000 · Electricity	5260-3287-01-0	12/27/19 MO
Duke Energy	1,581.91	4348000 · Electricity	4260-3287-01-5	12/27/19 AO
Duke Energy	68.37	4348000 · Electricity	2810-3743-01-1	12/27/19 Central Park Shelter
Duke Energy	24.36	4348000 · Electricity	1810-3743-01-6	12/27/19 Central Park Street Lighting
Duke Energy	30.70	4348000 · Electricity	7470-3295-01-4	1/3/20 Meadowlark Park

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
January 14, 2020**

Name	Amount	Account	Num	Memo
Duke Energy	166.88	4348000 · Electricity	1650-3050-01-7	12/30/19 Monon Crossing Flashers
Environmental Laboratories, Inc.	10.50	4350900 · Other Cont. Services	20303999	12/5/19 Water Testing Flowing Well 12/2/19
Grainger	50.14	4238000 · Small Tools & Minor Equipment	9397295370	12/31/19 Pallet Jack and Plumbing Repair Parts
Grainger	36.42	4238900 · Other Maintenance Supplies	9397295370	12/31/19 Pallet Jack and Plumbing Repair Parts
Grainger	11.96	4235000 · Building Materials	9397295370	12/31/19 Pallet Jack and Plumbing Repair Parts
Great lakes Park Training Institute	540.00	4357004 · External Instructional Fees	960821fd9f	12/10/19 Parks Training Conference N.Whitehead/C.McCollum
Green Touch Services, Inc.	2,880.00	4350400 · Grounds Maintenance	114098	10/31/19 Midtown Plaza Landscape Services
Green Touch Services, Inc.	480.00	4350400 · Grounds Maintenance	113888	9/30/19 Midtown Plaza Landscape Services
Green Touch Services, Inc.	345.00	4350400 · Grounds Maintenance	114147	10/31/19 Landscaping Maintenance Founders Park
Green Touch Services, Inc.	25.00	4350400 · Grounds Maintenance	114192	10/31/19 Landscaping Maintenance Dog Park
Green Touch Services, Inc.	42.00	4350400 · Grounds Maintenance	114160	10/31/19 Landscaping Maintenance CP Westermeier Commons
Green Touch Services, Inc.	763.00	4350400 · Grounds Maintenance	114157	10/31/19 Landscaping Maintenance Central Park West
Green Touch Services, Inc.	303.00	4350400 · Grounds Maintenance	114158	10/31/19 Landscaping Maintenance Central Park East
Green Touch Services, Inc.	393.25	4350400 · Grounds Maintenance	114148	10/31/19 Landscaping Maintenance Hagan Burke Trail
Green Touch Services, Inc.	282.50	4350400 · Grounds Maintenance	114149	10/31/19 Landscaping Maintenance Hazel Landing
Green Touch Services, Inc.	25.00	4350400 · Grounds Maintenance	114154	10/31/19 Landscaping Maintenance INDOT Bridge on 146th St
Green Touch Services, Inc.	60.00	4350400 · Grounds Maintenance	114156	10/31/19 Landscaping Maintenance Inlow Park
Green Touch Services, Inc.	36.50	4350400 · Grounds Maintenance	114163	10/31/19 Landscaping Maintenance Administration Office
Green Touch Services, Inc.	22.00	4350400 · Grounds Maintenance	114155	10/31/19 Landscaping Maintenance Carmel Drive Bridge
Green Touch Services, Inc.	313.00	4350400 · Grounds Maintenance	114145	10/31/19 Landscaping Maintenance Carey Grove
Green Touch Services, Inc.	258.00	4350400 · Grounds Maintenance	114298	10/31/19 Landscaping Maintenance West Park
Green Touch Services, Inc.	20.00	4350400 · Grounds Maintenance	114161	10/31/19 Landscaping Maintenance South Trailhead
Green Touch Services, Inc.	283.50	4350400 · Grounds Maintenance	114153	10/31/19 Landscaping Maintenance Rotary Plaza
Green Touch Services, Inc.	306.00	4350400 · Grounds Maintenance	114152	10/31/19 Landscaping Maintenance River Heritage
Green Touch Services, Inc.	20.00	4350400 · Grounds Maintenance	114162	10/31/19 Landscaping Maintenance North Trailhead
Green Touch Services, Inc.	307.25	4350400 · Grounds Maintenance	114151	10/31/19 Landscaping Maintenance Meadowlark Park
Green Touch Services, Inc.	328.50	4350400 · Grounds Maintenance	114150	10/31/19 Landscaping Maintenance Lenape Trace
Green Touch Services, Inc.	305.50	4350400 · Grounds Maintenance	114146	10/31/19 Landscaping Maintenance Flowing Well
Green Touch Services, Inc.	805.00	4350400 · Grounds Maintenance	114790	1/30/19 Landscaping Services Midtown Plaza & Monon Blvd
Green Touch Services, Inc.	20.00	4350400 · Grounds Maintenance	114886	11/30/19 Landscaping Maintenance North Trailhead
Green Touch Services, Inc.	48.00	4350400 · Grounds Maintenance	114883	11/30/19 Landscaping Maintenance River Heritage
Green Touch Services, Inc.	700.00	4350400 · Grounds Maintenance	114973	11/30/19 Landscaping Maintenance Founders Park
Green Touch Services, Inc.	25.50	4350400 · Grounds Maintenance	114884	11/30/19 Landscaping Maintenance Rotary Plaza
Green Touch Services, Inc.	20.00	4350400 · Grounds Maintenance	114885	11/30/19 Landscaping Maintenance South Trailhead
Hamilton Disc Golf Union	867.00	4350400 · Grounds Maintenance	12	12/3/19 Hazel Landing Course Maintenance Oct'19
Holiday Inn	289.94	4343000 · Travel Fees & Expenses	UFB Visa	12/12/19 Lodging for PMT Training A.Burnett, J.Vicker
Hoosier Portable Restrooms	320.00	4350400 · Grounds Maintenance	54092	10/22/19 Portlet Restrooms for Inlow Park 10/25 - 11/30/19
Huckleberry Notary Bonding, Inc.	66.95	4358300 · Other Fees & Licenses	UFB Visa	12/18/19 Notary Name Change & Supplies for Planning & Records Coordinator
I P L	51.39	4348000 · Electricity	116789	12/3/19 South Trailhead
I P L	119.42	4348000 · Electricity	116789	12/3/19 Flowing Well
I P L	521.76	4348000 · Electricity	1095795	12/31/19 South Trailhead
I P L	50.55	4348000 · Electricity	116789	12/31/19 South Trailhead
I P L	136.32	4348000 · Electricity	116789	12/31/19 Flowing Well
I P L	13.76	4348000 · Electricity	925743	12/30/19 Nora Traffic Signal
I P L	695.47	4348000 · Electricity	925743	12/30/19 West Park
I P L	40.09	4348000 · Electricity	1069103	12/30/19 West Park
Labas, Lindsay	100.00	4344100 · Cellular Phone Fees	Reimb	12/13/19 Cell Phone Reimbursement Nov,Dec'19
Lowe's	347.70	4235000 · Building Materials	8533	1/7/20 Blinds for HR Director Office at Admin Office
Magers Bookkeeping Services LLC	120.00	4341999 · Other Professional Fees	890	12/27/19 Bookkeeping Services Dec'19
Magers Bookkeeping Services LLC	7.50	4341999 · Other Professional Fees	893	12/31/19 Asset Recording Dec'19
Menards	127.99	4237000 · Repair Parts	17082240	11/18/19 Equipment Repair Part for Administration Office
Menards	218.99	4239000 · Miscellaneous Supplies	86605093805	11/13/19 Maintenance Supplies
Menards	39.97	4232100 · Garage & Motor Supplies	86636065528	12/31/19 Maintenance Supplies
Menards	102.69	4238000 · Small Tools & Minor Equipment	86636065528	12/31/19 Maintenance Supplies
Menards	82.78	4238900 · Other Maintenance Supplies	86636065528	12/31/19 Maintenance Supplies
Monarch Watch	20.00	4239039 · General Program Supplies	374739	8/27/19 Monarch Tagging Kits
NCSI National Center Safety Initiatives	18.50	4341990 · Criminal Background Checks	437	10/1/19 Pre-Employment Background Checks

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
January 14, 2020**

Name	Amount	Account	Num	Memo
NCSI National Center Safety Initiatives	18.50	4341990 · Criminal Background Checks	291	9/1/19 Pre-Employment Background Checks
NCSI National Center Safety Initiatives	92.50	4341990 · Criminal Background Checks	220	8/1/19 Pre-Employment Background Checks
NCSI National Center Safety Initiatives	37.00	4341990 · Criminal Background Checks	511	11/1/19 Pre-Employment Background Checks
NCSI National Center Safety Initiatives	185.00	4341990 · Criminal Background Checks	671	12/1/19 Background Checks for Volunteers Nov'19
NRPA	500.00	4355300 · Organization & Membership Dues	20115927	1/3/20 Annual CAPRA Fee 2020
Omni Centre for Public Media, Inc., The	335.34	4341999 · Other Professional Fees	OC6368	12/24/17 Park Board Meeting Rebroadcasts Nov, Dec'17
Omni Centre for Public Media, Inc., The	689.92	4341999 · Other Professional Fees	OC6584	7/9/19 Park Board Meeting Rebroadcasts Mar, Apr'19
Omni Centre for Public Media, Inc., The	244.77	4341999 · Other Professional Fees	OC6614	8/28/19 Park Board Meeting Rebroadcast May, Jun'19
Omni Centre for Public Media, Inc., The	410.67	4341999 · Other Professional Fees	OC6451	9/17/18 Park Board Meeting Rebroadcasts Jul, Aug'19
On-Ramp Indiana	613.80	4341955 · Info Sys Maint/Contracts	185030	1/1/20 IT Monthly Maintenance Jan'20
PFM Car & Truck Care Center	34.95	4351000 · Auto Repair & maintenance	5046180	11/30/19 Fleet Vehicle Repair A01 Ford Explorer
PFM Car & Truck Care Center	54.76	4351000 · Auto Repair & maintenance	5045671	10/17/19 Oil Change # 4191 2019 Chevy Silverado 3500
President's Volunteer Service Award, The	26.11	4359000 · Special Projects	UFB Visa	11/25/19 Presidential Service Award - Volunteer Appreciation
Ray's Trash Service, Inc.	142.00	4350900 · Other Cont. Services	6511943	12/13/19 Monon Blvd Trash Services Jan'20
Ray Marketing powered by Proforma	1,050.00	4230100 · Stationary & Printing Materials	BR71001530B	12/1/19 New CCPR Branded Folders
Ready Refresh by Nestle	45.42	4350900 · Other Cont. Services	19L0121202766	12/18/19 Drinking Water MO/AO
Schlemmer, Paula	24.01	4343000 · Travel Fees & Expenses	Reimb	1/6/20 Mileage 9/6 - 12/27/19
SHRM	1,550.00	4357004 · External Instructional Fees	UFB Visa	1/6/20 Annual HR Conference Registration S.Clark 2020
SHRM	219.00	4355300 · Organization & Membership Dues	UFB Visa	1/3/20 Membership for Nicole Ledwith 1/3/20 - 1/2/21
Spectrum Business	99.98	4349500 · Cable Service	UFB Visa	11/27/19 Internet Service AO 1125 - 12/24/19
Spectrum Business	99.98	4349500 · Cable Service	UFB Visa	12/27/19 Internet Services AO 12/25/19 - 1/24/20
Sport Graphics, Inc.	2,565.00	4345000 · Printing (Not Office Supplies)	748978	10/25/19 CAPRA Accreditation Banners
Staples	103.44	4230200 · Office Supplies	3434436490	12/23/19 AO Office Supplies
Staples	270.43	4230200 · Office Supplies	3435622143	1/6/20 AO Office Supplies
Staples	7.11	4230200 · Office Supplies	34352144	1/6/20 AO Office Supplies
TriCo Regional Sewer Utility	69.97	4348500 · Water & Sewer	0143006091230	11/30/19 South Trailhead
TriCo Regional Sewer Utility	103.65	4348500 · Water & Sewer	0341578281126	11/30/19 West Park
TriCo Regional Sewer Utility	16.31	4348500 · Water & Sewer	1015000014110	11/30/19 Administration Office
TriCo Regional Sewer Utility	33.51	4348500 · Water & Sewer	4533755325638	11/30/19 CP Westermeier Commons
TriCo Regional Sewer Utility	95.07	4348500 · Water & Sewer	0341578281126	12/31/19 West Park
TriCo Regional Sewer Utility	61.39	4348500 · Water & Sewer	0143006091230	12/31/19 South Trailhead
TriCo Regional Sewer Utility	19.17	4348500 · Water & Sewer	1015000014110	12/31/19 AO
TriCo Regional Sewer Utility	33.51	4348500 · Water & Sewer	4533755325638	12/31/19 Central Park Westermeier Commons
Vectren	78.13	4349000 · Gas	0262017220052318900	12/10/19 Maintenance Office
Vectren	100.60	4349000 · Gas	0262017220050099721	12/10/19 Administration Office
Verizon Wireless	652.40	4344100 · Cellular Phone Fees	9844960419	12/23/19 Cell Phone Charges MO 11/24 - 12/23/19
Vickery, Jack	93.47	4343000 · Travel Fees & Expenses	Reimb	12/16/19 Travel Expenses for Playgroung Maintenance Tech Training
White's Ace Hardware	27.67	4237000 · Repair Parts	29004750	11/27/19 Maintenance Supplies for AO Radon System
Dec 4, '19 - Jan 7, 20	37,994.84			

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 108 - Extended School Enrichment
January 14, 2020**

Name	Amount	Account	Num	Memo
Dec 4, '19 - Jan 7, 20				
ADP, LLC	1,351.05	4341999 · Other Professional Fees	547629120	12/13/19 Payroll Processing Fees for Periods Ending 11/15, 11/29/19
Amaro, Christian	95.41	4343000 · Travel Fees & Expenses	Reimb	12/6/19 Mileage 9/17 - 12/6/19
Barber, Alison	267.49	4239039 · General Program Supplies	Reimb	12/3/19 Repair costs for phone broken by SCS Camper
BluePay Processing, LLC	10,748.06	4341999 · Other Professional Fees	INV010436	11/14/19 ESE Credit Card Processing Oct'19
BluePay Processing, LLC	147.75	4341999 · Other Professional Fees	1005662456411...	10/31/19 ESE ACH Processing Oct'19
BluePay Processing, LLC	9,298.98	4341999 · Other Professional Fees	INV010543	12/9/19 ESE Credit Card Processing Nov'19
BluePay Processing, LLC	154.75	4341999 · Other Professional Fees	1005662456411...	11/30/19 ESE ACH Processing Nov'19
Bowl 32	555.00	4343007 · Field Trips	5142	12/6/19 First Semester Parents Night Out Field Trip 12/6/19
Brainstorm Print	79.25	4346000 · Classified Advertising	123169	12/16/19 Hiring Event Banner Jan'20
Breland, Katiana	37.06	4343000 · Travel Fees & Expenses	Reimb	11/25/19 Mileage 7/7 - 11/21/19
Breland, Katiana	54.52	4343000 · Travel Fees & Expenses	Reimb	12/19/19 Mileage 12/2 - 12/19/19
Buckingham, Tiffany	26.39	4343000 · Travel Fees & Expenses	Reimb	12/19/19 Mileage 11/18 - 12/19/19
Carmel Clay Schools Food & Nutrition	14,590.55	4239040 · Food & Beverages	Nov'19	11/30/19 ESE Breakfast/Snacks Nov'19
Carmel Clay Schools Food & Nutrition	11,996.56	4239040 · Food & Beverages	Dec'19	12/27/19 ESE Breakfast/Snacks Dec'19
Carmel Drive Self-Storage	235.00	4350900 · Other Cont. Services	31788	12/19/19 ESE Storage Rental H001 Feb'20
Community Occupational Health	100.00	4340700 · Medical Fees (Drug Tests)	576613	12/3/19 Pre Employment Drug Testing
Cooper, Audrey	55.68	4343000 · Travel Fees & Expenses	Reimb	12/18/19 Mileage 11/15 - 12/17/19
Facebook, Inc.	30.43	4346000 · Classified Advertising	UFB Visa	12/31/19 Hiring Event Boost Post Ad
Fun Express	93.73	4239039 · General Program Supplies	69962185601	11/2/19 CE ESE Q2 Various Supplies
Fun Express	174.80	4239039 · General Program Supplies	70005121401	12/4/19 Schools Out Winter Break/ East Supplies 2019
Fun Express	79.84	4239039 · General Program Supplies	70012898101	12/6/19 Holiday Treats for Program
Fun Express	125.60	4239039 · General Program Supplies	70014594801	12/6/19 Winter Break Week 1 Craft Club Supplies 2019
Fun Express	11.75	4239039 · General Program Supplies	70031791802	12/11/19 PTE Program Supplies Site Plan 3
Fun Express	54.99	4239039 · General Program Supplies	70031791803	12/11/19 PTE Program Supplies Site Plan 3
Fun Express	140.88	4239039 · General Program Supplies	70031791801	12/10/19 PTE Program Supplies Site Plan 3
Fun Express	345.29	4239039 · General Program Supplies	70040354501	12/13/19 Store and Site Celebration Winter Supplies
Fun Express	237.98	4239039 · General Program Supplies	70041067801	12/13/19 Winter Break 2 Supplies
Fun Express	12.55	4239039 · General Program Supplies	70041067802	12/16/19 Winter Break 2 Supplies
Fun Express	73.85	4239039 · General Program Supplies	70004300901	12/4/19 TM Parents Night Out and Program Supplies
Garg, Indu	35.90	4343000 · Travel Fees & Expenses	Reimb	12/16/19 Mileage 8/6 - 12/12/19
Gray, Jennifer	214.28	4343000 · Travel Fees & Expenses	Reimb	12/13/19 Travel Expenses for BOOST Conference
Haddock, Monica	98.60	4343000 · Travel Fees & Expenses	Reimb	12/19/19 Mileage 11/5 - 12/19/19
Hammons, Jennifer	208.22	4343000 · Travel Fees & Expenses	Reimb	12/17/19 Mileage 8/6 - 12/3/19
Hammons, Jennifer	194.30	4343000 · Travel Fees & Expenses	Reimb	12/17/19 Mileage 4/26 - 8/2/19
Hobby Lobby	170.13	4239039 · General Program Supplies	86579573	11/15/19 Club Supplies Site Plan 2 2019
Hobby Lobby	82.82	4239039 · General Program Supplies	86681399	11/19/19 PTE Site Plan 2 Supplies
Hobby Lobby	135.03	4239039 · General Program Supplies	87229466	12/5/19 TM Fall Club and Program Supplies 2019
Hobby Lobby	100.37	4239039 · General Program Supplies	89584001	1/2/20 PTE Site Plan 3 Supplies
Hobby Lobby	86.73	4239039 · General Program Supplies	89584434	1/2/20 PTE Site Plan 3 Club Supplies
Holiday Park	265.00	4343007 · Field Trips	12/31/19	12/31/19 Schools Out Camp West Field Trip 12/30/19
Holsten, Alyssa	60.32	4343000 · Travel Fees & Expenses	Reimb	12/20/19 Mileage 10/21 - 12/20/19
Horn, Kaitlin	76.00	4358400 · Refunds, Awards & Indemnities	2000307026	12/27/19 Parent Request
Incrediplx	842.00	4343007 · Field Trips	13317	11/6/19 Parents Night Out Field Trip 12/6/19
Indeed, Inc.	431.03	4346000 · Classified Advertising	UFB Visa	11/30/19 ESE Job Postings
Indeed, Inc.	335.00	4346000 · Classified Advertising	UFB Visa	11/30/19 ESE Targeted Ad Job Postings
Indeed, Inc.	411.03	4346000 · Classified Advertising	UFB Visa	12/31/19 ESE Job Postings
Iron Mountain	49.50	4341999 · Other Professional Fees	CDDP382	11/30/19 Off Site Storage for HR Dec'19
Iron Mountain	49.50	4341999 · Other Professional Fees	CGPP700	12/31/19 Off Site Storage for HR Dec'19
Kroger	33.49	4239039 · General Program Supplies	26094	11/25/19 PTE MasterChef Jr. Supplies

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 108 - Extended School Enrichment
January 14, 2020**

Name	Amount	Account	Num	Memo
Kroger	7.81	4239099 · Other Miscellaneous	214983	11/20/19 Conscious Discipline Training Snacks 11/21/19
Kroger	88.88	4239099 · Other Miscellaneous	269999	11/21/19 Conscious Discipline Training Snacks 11/21/19
Kroger	44.13	4239039 · General Program Supplies	6076	11/18/19 Staff Training Dinner Week of 11/11/19
Kroger	62.58	4239039 · General Program Supplies	18689	11/8/19 PTE MasterChef Jr. Supplies
Kroger	121.54	4239099 · Other Miscellaneous	24230	11/18/19 OP ESE and Carmel Clay Schools Training 11/18/19
Kroger	34.66	4239099 · Other Miscellaneous	53468	11/18/19 Parent Advisory Council Meeting 11/18/19
Kroger	2.50	4239099 · Other Miscellaneous	175947	11/14/19 Parent Advisory Council Meeting 11/18/19
Kroger	112.20	4239039 · General Program Supplies	100096	11/13/19 TM Staff Training Dinner 11/13/19
Kroger	49.98	4239039 · General Program Supplies	136926	11/13/19 PTE Staff Meeting 11/13/19
Kroger	40.40	4239039 · General Program Supplies	5031	12/2/19 Supplies for Play Party 12/28/19
Kroger	36.22	4239039 · General Program Supplies	13652	12/2/19 PTE MasterChef Jr. Supplies
Kroger	141.49	4239039 · General Program Supplies	13496	12/9/19 PTE MasterChef Jr Supplies
Kroger	84.05	4239039 · General Program Supplies	402362	12/20/19 Site Plan 2 Club Supplies
Kroger	53.94	4239039 · General Program Supplies	200631	12/18/19 Supplies for Treat Bags
Kroger	12.00	4239039 · General Program Supplies	204688	12/18/19 Food for Staff Training 12/18/19
Kroger	45.07	4239039 · General Program Supplies	14298	12/16/19 Dinner for Staff Training 12/2/19
Kroger	76.78	4239039 · General Program Supplies	355677	12/13/19 Supplies for Parents Night Out 12/13/19
Kroger	76.78	4239039 · General Program Supplies	355677	12/13/19 Supplies for Parents Night Out 12/13/19
Kroger	61.21	4239039 · General Program Supplies	367345	12/13/19 Site Plan 2 Supplies
Kroger	209.40	4239039 · General Program Supplies	412216	12/13/19 Dinner for Parents Night Out 12/13/19
Lamson, Rebecca	77.43	4343000 · Travel Fees & Expenses	Reimb	12/19/19 Mileage 8/27 - 10/28/19
Lazdins, Jackie	43.79	4343000 · Travel Fees & Expenses	Reimb	12/19/19 Mileage 11/15 - 12/20/19
Linn, Sonja	95.00	4358400 · Refunds, Awards & Indemnities	2001840006	12/5/19 Parent Request
Lucero, Jennifer	126.44	4343000 · Travel Fees & Expenses	Reimb	12/20/19 Mileage 8/6 - 12/20/19
Magers Bookkeeping Services LLC	450.00	4341999 · Other Professional Fees	890	12/27/19 Bookkeeping Services Dec'19
Mail Chimp	186.50	4341991 · Marketing & Promotions	UFB Visa	12/14/19 eNewsletter Subscription Dec'19
McAlister's Deli	121.50	4239039 · General Program Supplies	350436	11/20/19 Cherry Tree Staff Training 11/20/19
McAlister's Deli	119.95	4239039 · General Program Supplies	385731	12/19/19 Treats for FD and CCS Staff Meeting 12/19/19
McAlister's Deli	169.50	4239039 · General Program Supplies	344762	11/14/19 Orchard Park and Forest Dale Staff Training 11/14/19
Moe's Southwest Grill	131.98	4239039 · General Program Supplies	380635	12/11/19 Staff Training Dinner 12/11/19
NCSI - National Center Safety Initiatives	74.00	4341990 · Criminal Background Checks	511	11/1/19 Pre-Employment Background Checks
NCSI - National Center Safety Initiatives	166.50	4341990 · Criminal Background Checks	220	8/1/19 Pre-Employment Background Checks
NCSI - National Center Safety Initiatives	370.00	4341990 · Criminal Background Checks	291	9/1/19 Pre-Employment Background Checks
NCSI - National Center Safety Initiatives	166.50	4341990 · Criminal Background Checks	437	10/1/19 Pre-Employment Background Checks
On-Ramp Indiana	396.00	4341955 · Info Sys Maint/Contracts	184917	12/2/19 IT Services 11/16 - 11/30/19
On-Ramp Indiana	1,188.00	4341955 · Info Sys Maint/Contracts	184881	11/27/19 IT Services 11/1 - 11/15/19
On-Ramp Indiana	242.00	4341955 · Info Sys Maint/Contracts	185129	12/14/19 IT Services 12/1 - 12/15/19
On-Ramp Indiana	613.80	4341955 · Info Sys Maint/Contracts	185030	1/1/20 IT Monthly Maintenance Jan'20
On-Ramp Indiana	44.00	4341955 · Info Sys Maint/Contracts	185421	12/31/19 IT Services 12/16 - 12/31/19
Pickett & Associates	457.70	4341991 · Marketing & Promotions	1873	12/2/19 PR/Marketing Services Nov'19
Pizza Hut	48.00	4239039 · General Program Supplies	3489717IN	12/10/19 Staff Training Dinner 12/10/19
Pizza Hut	304.00	4239039 · General Program Supplies	3489716IN	12/6/19 College Wood Parents Night Out Dinner 12/6/19
Pizza Hut	157.50	4239039 · General Program Supplies	3489720IN	10/24/19 Food for Lights Out After School 3 Party 10/24/19
Pizza Hut	149.50	4239039 · General Program Supplies	3489719IN	10/24/19 Lights On Afterschool Food 10/24/19
Pizza Hut	60.00	4239039 · General Program Supplies	3489715IN	12/6/19 First Semester Parents Night Out 12/6/19
Pizza Hut	160.00	4239039 · General Program Supplies	3489714IN	12/6/19 TM Parents Night Out 12/6/19
Pizza Hut	107.50	4239039 · General Program Supplies	3489718IN	10/24/19 TM Site Celebration Dinner 10/24/19
Pizza Hut	200.00	4239039 · General Program Supplies	3489730IN	12/13/19 Dinner for Parents Night Out 12/3/19
Pizza Hut	320.00	4239039 · General Program Supplies	3489731IN	12/13/19 Parents Night Out Dinner 12/13/19
Pizza Hut	32.00	4239039 · General Program Supplies	3489732IN	12/17/19 Staff Training Food 12/17/19

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 108 - Extended School Enrichment
January 14, 2020

Name	Amount	Account	Num	Memo
Ray Marketing powered by Proforma	1,050.00	4230100 · Stationary & Printing Materials	BR71001530B	12/30/19 New CCPR Branded Folders with Belly Band
Regal Entertainment Group	676.82	4343007 · Field Trips	UFB Visa	12/26/19 Field Trip Schools Out Camp West 12/26/19
S & S Worldwide	170.93	4239039 · General Program Supplies	IN00336815	11/20/19 Carmel Elementary ESE Q2 Supplies
S & S Worldwide	186.98	4239039 · General Program Supplies	IN00358840	12/12/19 PTE Program Supplies Site Plan 3
S & S Worldwide	196.06	4239039 · General Program Supplies	IN100357998	12/11/19 Schools Out Camp West Supplies
S & S Worldwide	430.94	4239039 · General Program Supplies	IN100364640	12/18/19 Site Plan 3 Club Supplies
Staples	32.20	4341991 · Marketing & Promotions	343377283	12/9/19 Job Fair Supplies
Staples	169.67	4239039 · General Program Supplies	3433377281	12/9/19 Printer Toner
Staples	65.95	4239039 · General Program Supplies	3433377280	12/9/19 Printer Toner
Staples	410.12	4239039 · General Program Supplies	3433377279	12/9/19 College Wood Office Supplies
Staples	26.97	4239039 · General Program Supplies	343337278	12/9/19 College Wood Office Supplies
Staples	48.27	4230200 · Office Supplies	3433377284	12/9/19 ESE Administration Office Supplies
Staples	24.95	4230200 · Office Supplies	3433949965	12/16/19 ESE Administration Office Supplies
Staples	18.49	4230200 · Office Supplies	3433949964	12/16/19 ESE Administration Office Supplies
Staples	26.80	4239099 · Other Miscellaneous	3434436491	12/23/19 Schools Out Camp Supplies and ESE Admin Supplies
Staples	44.00	4239099 · Other Miscellaneous	3434436493	12/23/19 Schools Out Camp Supplies and ESE Admin Supplies
Vantage Point Consulting	500.00	4239039 · General Program Supplies	2085	10/16/19 Forest Dale ESE Active Shooter Training 11/14/19
Verizon Wireless	903.30	4344100 · Cellular Phone Fees	9843081394	11/27/19 iPad Usage ESE 10/28 - 11/27/19
Verizon Wireless	903.30	4344100 · Cellular Phone Fees	9845159896	12/27/19 Ipad Usage ESE 11/28 - 12/27/19
Verizon Wireless	525.00	4344100 · Cellular Phone Fees	9844945570	12/23/19 Cell Phone Charges ESE 11/24 - 12/23/19
W-T Group, LLC, The	1,468.75	4350900 · Other Cont. Services	1810484R05	11/30/19 Access and Inclusion Consulting Services
Walmart	14.94	4239039 · General Program Supplies	932900301027	11/25/19 Helping Ninjas and Store Supplies
Walmart	227.25	4239039 · General Program Supplies	933600781945	12/2/19 TM Parents Night Out & Site Plan 3 Supplies
Walmart	145.93	4239039 · General Program Supplies	933900713705	12/5/19 Holiday Store 2 Supplies 12/18/19
Walmart	7.76	4239039 · General Program Supplies	934000233822	12/6/19 Cherry Tree Site Plan 2 Program Supplies 2019
Walmart	7.35	4239039 · General Program Supplies	934000236125	12/6/19 Beverages for Parents Night Out 12/6/19 & Animal Club Supplies
Walmart	33.11	4239039 · General Program Supplies	933700648158	12/3/19 PTE MasterChef Jr Part II The Revenge Supplies
Walmart	175.38	4239039 · General Program Supplies	933900494471	12/5/19 College Wood Parents Night Out Event Supplies Dec'19
Walmart	49.56	4239039 · General Program Supplies	934000667411	12/5/19 College Wood Parents Night Out Event Supplies Dec'19
Walmart	48.13	4239039 · General Program Supplies	933800448499	12/4/19 College Wood Parents Night Out Event Supplies Dec'19
Walmart	110.09	4239039 · General Program Supplies	934000039345	12/6/19 College Wood Parents Night Out Event Supplies Dec'19
Walmart	58.12	4239039 · General Program Supplies	934600681988	12/12/19 Parents Night Out Dinner Supplies 12/13/19
Walmart	159.37	4239039 · General Program Supplies	935100739560	12/17/19 Site Plan 2 Celebration Supplies
Walmart	124.35	4239039 · General Program Supplies	935200342758	12/18/19 Site Plan 2 Celebration Supplies
Walmart	112.38	4239039 · General Program Supplies	935300782307	12/19/19 Program Supplies
Walmart	60.77	4239039 · General Program Supplies	935100379797	12/17/19 Towne Meadow Site Plan 2 Supplies 2019
Walmart	48.34	4239039 · General Program Supplies	935200217398	12/18/19 Towne Meadow Site Plan 2 Supplies 2019
Walmart	109.56	4230200 · Office Supplies	935200145113	12/18/19 Food for Monthly Meeting
Walmart	51.45	4239039 · General Program Supplies	934600233667	12/12/19 Play Supplies Wicked Is as Wicked Does 12/19/19
Walmart	64.80	4239039 · General Program Supplies	934500048882	12/11/19 Parents Night Out 12/11/19 Drinks
Walmart	52.76	4239039 · General Program Supplies	934700864359	12/13/19 Food for CE ESE Parents Night Out
Walmart	210.75	4239039 · General Program Supplies	934900719375	12/15/19 Site Plan 3 Items Dec'19
Walmart	37.38	4239039 · General Program Supplies	934600852819	12/12/19 Parents Night Out Drinks 12/13/19
Walmart	34.48	4239039 · General Program Supplies	935000490397	12/16/19 PTE MasterChef Jr Part II The Revenge Supplies
Walmart	89.57	4239039 · General Program Supplies	936100280766	12/27/19 Schools Out Camp East Winter Break 2
Walmart	235.87	4239039 · General Program Supplies	200759915	1/20/20 PTE Site Plan 3 Supplies
Walmart	122.34	4239039 · General Program Supplies	200055288	1/20/20 PTE Site Plan 3 Supplies
Walmart	48.90	4239039 · General Program Supplies	935100225256	12/17/19 Staff Meeting Supplies for 12/17/19
Walmart.com	64.17	4230200 · Office Supplies	UFB Visa	11/26/19 CE ESE Basic Supplies
Walmart.com	100.62	4239039 · General Program Supplies	UFB Visa	12/6/19 PTE Books

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 108 - Extended School Enrichment
January 14, 2020**

Name	Amount	Account	Num	Memo
Walmart.com	45.60	4239099 · Other Miscellaneous	UFB Visa	12/5/19 Samples for Storage Crates for ESE Summer Camp Sites
Walmart.com	292.28	4239039 · General Program Supplies	UFB Visa	12/12/19 PTE ESE Library
Walmart.com	108.33	4239039 · General Program Supplies	UFB Visa	12/18/19 Site Plan 3 Supplies # 2
Walmart.com	31.66	4239039 · General Program Supplies	UFB Visa	12/17/19 First Aid Supplies SR
Walmart.com	21.74	4239039 · General Program Supplies	UFB Visa	12/12/19 PTE ESE Library
Walmart.com	657.74	4239039 · General Program Supplies	UFB Visa	12/31/19 Site Plan 3 Club Supplies
Walmart.com	190.44	4239039 · General Program Supplies	UFB Visa	1/7/20 Site Plan 3 Supplies Orchard Park
Walmart.com	359.67	4239039 · General Program Supplies	UFB Visa	1/7/20 Site Plan 3 Supplies
Walmart.com	279.25	4239039 · General Program Supplies	UFB Visa	1/6/20 Carmel Elementary ESE Quarter 3 Movies & Supplies
Walmart.com	116.24	4239039 · General Program Supplies	UFB Visa	1/6/20 Carmel Elementary ESE Quarter 3 Movies & Supplies
Willow Marketing Management, Inc.	50.00	4341955 · Info Sys Maint/Contracts	19401K	11/30/19 CCPR Website Hosting Fee Nov'19
World Arts, Inc.	1,994.13	4345000 · Printing (Not Office Supplies)	101442	12/13/19 Summer Camp Series Guide Printing 2020
Wray, Allison	73.66	4343000 · Travel Fees & Expenses	Reimb	12/19/19 Mileage 9/13 - 12/19/19
Dec 4, '19 - Jan 7, 20	<u>77,900.87</u>			

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
January 14, 2020**

Name	Amount	Account	Num	Memo
Dec 4, '19 - Jan 7, 20				
Ace - Pak Products Inc.	275.60	4239039 - General Program Supplies	A8217	12/4/19 Member Services Safety Supplies
Ace - Pak Products Inc.	446.21	4238900 - Cleaning & Maint. Supplies	A8229	12/9/19 Cleaning Supplies
Ace - Pak Products Inc.	535.07	4238900 - Cleaning & Maint. Supplies	A8254	12/17/19 Cleaning Supplies
Ace - Pak Products Inc.	414.88	4238900 - Cleaning & Maint. Supplies	A8280	1/2/20 Weekly Cleaning Supplies
ADP, LLC	1,502.19	4341999 - Other Professional Fees	547629120	12/13/19 Payroll Processing for Periods Ending 11/15, 11/29/19
AlphaCard	139.20	4239039 - General Program Supplies	INV6339837	11/26/19 Badges for Track Pass
AlphaCard	49.83	4239039 - General Program Supplies	INV6331605	10/31/19 Badges for Track Pas
Amazon	199.99	4239039 - General Program Supplies	UFB Visa	12/10/19 Inclusion Program Equipment
Amazon	233.91	4239039 - General Program Supplies	UFB Visa	1/2/20 Small Equipment for Fitness Programs
American Red Cross	150.00	4358300 - Other Fees & Licenses	22246354	12/18/19 Certifications 12/10/19
Apple	71.00	4230200 - Office Supplies	UFB Visa	12/13/19 Marketing Computer Accessory
Arab Termite & Pest Control	78.00	4350100 - Building Repairs & Maint.	292606	12/18/19 Pest Control MCC
Arab Termite & Pest Control	78.00	4350100 - Building Repairs & Maint.	292635	12/25/19 Pest Control MCC
ASCAP	871.00	4358300 - Other Fees & Licenses	100005427755	12/20/19 Music License Fee 2020
AT&T	187.25	4344000 - Telephone Line Charges	UFB Visa	12/16/19 Analog Telephone Line Charges MCC Alarms & Elevators
B & H Photo	1,400.20	4239099 - Other Miscellaneous	165675547	12/13/19 Equipment for Rental Ops and Rec Programs
B & H Photo	434.98	4239099 - Other Miscellaneous	165646372	12/12/19 Equipment for Rental Ops and Rec Programs
B & H Photo	1,907.65	4230200 - Office Supplies	166019755	12/20/19 Desk Equipment for MCC Staff
BGI Fitness	111,240.00	4463000 - Furniture & Fixtures	090919142040706	12/23/19 Fitness Equipment
Brainstorm Print	225.00	4230100 - Stationary & Printing Materials	122878	11/27/19 MCC Business Cards
Brainstorm Print	79.25	4346000 - Classified Advertising	123169	12/16/19 Hiring Event Banner Jan'20
Carmel Drive Self-Storage	229.00	4350900 - Other Cont. Services	31726	12/10/19 Storage Rental for Dream Tree J128 Jan'20
Carmel Drive Self-Storage	229.00	4350900 - Other Cont. Services	31789229	12/20/19 Storage Rental for Dream Tree J128 Feb'20
Carmel Drive Self-Storage	235.00	4350900 - Other Cont. Services	31787	12/19/19 MCC Storage Rental D001 Feb'20
Carmel Glass & Mirror	586.03	4350100 - Building Repairs & Maint.	121947	12/23/19 Replacement Mirror for Fitness Area
Carmel Utilities	3,284.68	4348500 - Water & Sewer	0691302002	12/12/19 MCC
Central Indiana Hardware	4,944.48	4359000 - Special Projects	7242720	12/17/19 Office Doors for Kitchen Renovation New ESE Offices
Cincinnati Bell	300.84	4344000 - Telephone Line Charges	4862587	12/10/19 Long Distance Charges
Cintas Corporation	605.34	4238900 - Cleaning & Maint. Supplies	4035858399	11/25/19 MCC Weekly Cleaning Supplies
Cintas Corporation	631.44	4238900 - Cleaning & Maint. Supplies	4036933131	12/9/19 MCC Weekly Cleaning Supplies
Cintas Corporation	538.34	4238900 - Cleaning & Maint. Supplies	4036311745	12/2/19 MCC Weekly Cleaning Supplies
Cintas Corporation	583.34	4238900 - Cleaning & Maint. Supplies	4037520545	12/16/19 MCC Weekly Cleaning Supplies
Cintas Corporation	605.34	4238900 - Cleaning & Maint. Supplies	4038132937	12/23/19 MCC Weekly Cleaning Supplies
City Tech USA, Inc.	350.00	4355200 - Subscriptions	3547	12/1/19 Public Salary Annual membership 2020
CleanTelligent Software	420.00	4341955 - Info Sys Maint/Contracts	64521	12/1/19 Software User Fee Nov'19
Coder Kids Inc	600.00	4340800 - Program Contractors	1077	12/19/19 Future Coders 11/7 - 12/12/19
Constellation NewEnergy	4,534.41	4349000 - Gas	2782557	12/26/19 MCC
Constellation NewEnergy	47.42	4349000 - Gas	2782557	12/26/19 MCC Aquatic Entry
Corvus Janitorial Systems	9,685.00	4350600 - Cleaning Services	1191001137	1/1/20 MCC Day Cleaning Services Jan'20
Corvus Janitorial Systems	8,400.00	4350600 - Cleaning Services	1191002136	1/1/20 MCC Night Cleaning Services Jan'20
Cummins Crosspoint	356.25	4350000 - Equipment Repairs & Maint.	N835715	12/12/19 Generator Service PM Contract 2019
Davis, Victoria	54.00	4340800 - Program Contractors	12/2/19	12/2/19 DIY Beauty Bath Tea 9/1 - 10/18/19
Delfin, Freddy	25.00	4344100 - Cellular Phone Fees	Reimb	11/24/19 Cell Phone Reimbursement Nov'19
Digilock	235.91	4350100 - Building Repairs & Maint.	UFB Visa	1/2/20 Replacement Manager Keys for Locker System
Direct Fitness Solutions, LLC	185.00	4237000 - Repair Parts	59105711N	10/29/19 Fitness Equipment Parts and Repairs
Direct Fitness Solutions, LLC	696.66	4350000 - Equipment Repairs & Maint.	59105711N	10/29/19 Fitness Equipment Preventive Maintenance Oct'19
Direct Fitness Solutions, LLC	696.66	4350000 - Equipment Repairs & Maint.	59106001N	12/6/19 Fitness Equipment Preventive Maintenance Nov'19
DirecTv	235.98	4349500 - Cable Service	36963857253	12/5/19 Dish Service MCC 12/4/19 - 1/3/20
Diversified Business Systems, Inc.	832.60	4345000 - Printing (Not Office Supplies)	45621	12/5/19 Welcome Packet Reprint
Diversified Business Systems, Inc.	494.87	4345000 - Printing (Not Office Supplies)	45673	12/18/19 Welcome Packet Reprint
Duke Energy	4,440.30	4348000 - Electricity	6010-3608-01-8	12/30/19 MCC East
Duke Energy	25,064.25	4348000 - Electricity	5010-3608-01-2	12/30/19 MCC West
Ellis Mechanical & Electrical	9,949.00	4350000 - Equipment Repairs & Maint.	19266	12/6/19 Replace Feeder Wires for Chiller CHR2
Ellis Mechanical & Electrical	820.00	4350000 - Equipment Repairs & Maint.	19278	12/24/19 Power for New Waterpark Camera
Environmental Laboratories, Inc.	50.00	4350900 - Other Cont. Services	203037451	12/2/19 Pool Water Testing MCC 11/25/19
Environmental Laboratories, Inc.	50.00	4350900 - Other Cont. Services	0304196	12/6/19 Pool Water Testing MCC 12/3/19

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
January 14, 2020**

Name	Amount	Account	Num	Memo
Environmental Laboratories, Inc.	50.00	4350900 · Other Cont. Services	20304550	12/13/19 Pool Water Testing MCC 12/10/19
Environmental Laboratories, Inc.	50.00	4350900 · Other Cont. Services	20305095	12/23/19 Pool Water Testing MCC 12/18/19
Environmental Laboratories, Inc.	50.00	4350900 · Other Cont. Services	20305178	12/26/19 Pool Water Testing MCC 12/23/19
Environmental Laboratories, Inc.	50.00	4350900 · Other Cont. Services	20305410	1/2/20 Pool Water Testing MCC 12/30/19
Esco Communications, Inc.	122.04	4350000 · Equipment Repairs & Maint.	PSI118983	11/30/19 Service Call Dance A Sound System
Facebook, Inc.	30.43	4346000 · Classified Advertising	UFB Visa	12/31/19 Hiring Event Boost Post Ad
Ferguson Facilities	60.00	4238900 · Cleaning & Maint. Supplies	44524	12/24/19 Fitness Center Laundry Cleaning Supplies
Ferguson Facilities	321.74	4238900 · Cleaning & Maint. Supplies	WI004261	12/14/19 Fitness Center Laundry Cleaning Supplies
Fun Express	261.39	4239039 · General Program Supplies	70055680601	12/18/19 Internal Program Various Program Supplies 2020
Fun Express	350.39	4239039 · General Program Supplies	70055680602	12/19/19 Internal Program Supplies 2020
Gilles Fitness, LLC	85.00	4350000 · Equipment Repairs & Maint.	106007	12/9/19 Service Call for Fitness Equipment 12/6/19
Google	299.23	4341991 · Marketing & Promotions	UFB Visa	12/9/19 MCC Membership Campaign Advertising 2019
Grainger	10.90	4238900 · Cleaning & Maint. Supplies	9382095546	12/11/19 MCC Maintenance Supplies
Grainger	105.56	4238900 · Cleaning & Maint. Supplies	9381426742	12/10/19 MCC Maintenance Supplies
Grainger	86.32	4350000 · Equipment Repairs & Maint.	9387826424	12/17/19 Electrical Supplies for LED Change Over Project
Grainger	20.54	4350000 · Equipment Repairs & Maint.	9387826432	12/17/19 Chair Cart Wheels
Graybar	121.68	4238900 · Cleaning & Maint. Supplies	9313524108	12/4/19 Replacement Lamps
Graybar	106.56	4238900 · Cleaning & Maint. Supplies	9313733293	12/17/19 Replacement Lamps for MCC
Graybar	121.68	4238900 · Cleaning & Maint. Supplies	9313756400	12/18/19 Replacement Lamps for MCC
Green Touch Services, Inc.	825.00	4350400 · Grounds Maintenance	115664	12/17/19 Ice Melt Service Central Park West 12/16/19
Green Touch Services, Inc.	450.00	4350400 · Grounds Maintenance	115639	12/16/19 Ice Melt Service Central Park East 12/15/19
Green Touch Services, Inc.	825.00	4350400 · Grounds Maintenance	115640	12/16/19 Ice Melt Service Central Park West 12/15/19
Green Touch Services, Inc.	450.00	4350400 · Grounds Maintenance	115663	12/17/19 Ice Melt Service Central Park East 12/16/19
Green Touch Services, Inc.	1,600.00	4350400 · Grounds Maintenance	115804	12/17/19 Ice Melt & Snow Removal CP East 12/15, 12/17/19
Green Touch Services, Inc.	3,500.00	4350400 · Grounds Maintenance	115805	12/17/19 Ice Melt & Snow Plowing Services CP West 12/15, 17, 18/19
Grotland, Amy	18.00	4358400 · Refunds, Awards & Indemnities	2000312002	12/16/19 Low Enrollment
Grunau	218.00	4350000 · Equipment Repairs & Maint.	434935	12/4/19 Fire Alarm Service Call
HCCTA	2,665.00	4340800 · Program Contractors	12/10/19	12/10/19 Fall Tennis Programs 11/5 - 12/10/19
Hobby Lobby	33.94	4239039 · General Program Supplies	86548104	11/14/19 Bingo Bonanza Supplies 11/15/19
Hobby Lobby	35.94	4239039 · General Program Supplies	87084704	12/2/19 Inclusion Program Holiday Gift & Card Making Supplies
Hoffmann, Oscar Orencio	200.00	4341991 · Marketing & Promotions	31	12/4/19 Photography services Nov'19
Homeschool Wildcats Sports Club, Inc.	750.00	4341991 · Marketing & Promotions	1076	12/13/19 Homeschool Sponsorship Ad Winter 2019
Hufcor Inc.	415.00	4350000 · Equipment Repairs & Maint.	1830	11/27/19 Service Call for Air Wall
Indiana Department of Revenue	178.66	4359200 · Sales Tax Paid	Nov'19	12/11/19 Sales Tax Nov'19
Indiana Department of Revenue	172.01	4359200 · Sales Tax Paid	Dec'19	1/3/20 Sales Tax Dec'19
Indianapolis Radio	2,500.00	4341991 · Marketing & Promotions	IN11911167438	11/24/19 MCC Membership Campaign Geo Winter'19
Indianapolis Radio	1,750.00	4341991 · Marketing & Promotions	IN11911167754	11/24/19 MCC Membership Campaign Fall 2019
Indianapolis Recorder Newspaper	1,600.00	4341991 · Marketing & Promotions	151159	12/11/19 General Awareness Promotion 2019
International Talent Academy Inc.	8,642.00	4340800 · Program Contractors	12/2/19	12/2/19 Fall Programs 8/1 - 12/1/19
Iron Mountain	49.50	4341999 · Other Professional Fees	CDDP382	11/30/19 Off Site Storage for HR Dec'19
Iron Mountain	49.50	4341999 · Other Professional Fees	CTPP700	12/31/19 Off Site Storage for HR Dec'19
Johnson, Hannah	25.00	4358400 · Refunds, Awards & Indemnities	2003725003	12/3/19 Guest Request
Kroger	4.18	4239039 · General Program Supplies	233469	11/20/19 Inclusion Program Supplies Nov'19
Kroger	51.68	4239039 · General Program Supplies	205145	11/20/19 Lunch N Learn 11/20/19
Kroger	26.76	4239039 · General Program Supplies	106235	11/13/19 Inclusion Program Supplies Nov'19
Kroger	4.67	4239039 · General Program Supplies	36107	11/25/19 Inclusion Program Supplies Dec'19
Kroger	9.05	4239039 · General Program Supplies	234573	12/4/19 Outdoors and Pumpkin Decorating Supplies
Kroger	13.91	4239039 · General Program Supplies	42860	12/2/19 Inclusion Program Holiday Culinary Creations Supplies
Kroger	18.96	4239039 · General Program Supplies	36039	12/9/19 Inclusion Program Supplies Holiday Culinary Creations Dec'19
Kroger	1.19	4239039 · General Program Supplies	37036	12/9/19 Inclusion Program Supplies Holiday Culinary Creations Supplies
Kroger	42.86	4239039 · General Program Supplies	177586	12/11/19 Internal Program Supplies Lunch 'n Learn 12/11/19
Kroger	8.63	4239039 · General Program Supplies	202113	12/11/19 Inclusion Program Supplies Holiday Culinary Creations
Kroger	7.99	4239039 · General Program Supplies	271739	12/12/19 Inclusion Program Supplies Holiday Culinary Creations
Kroger	100.07	4239039 · General Program Supplies	28377	12/16/19 Supplies for Adaptive Program Jan'20
Lee Supply Corp	415.03	4350000 · Equipment Repairs & Maint.	S100188486001	12/2/19 Shower Replacement Parts MCC
Let's Go Sports LLC	2,090.00	4340800 · Program Contractors	1014	12/3/19 Fall Mini Hoopers & Hoopers 10/30 - 11/20/19
Lift Up Tumbling and Nutrition LLC	480.00	4340800 · Program Contractors	7	12/18/19 Tumbling Tots 11/7 - 12/7/19

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
January 14, 2020**

Name	Amount	Account	Num	Memo
Lutron Electronics Co., Inc.	1,275.00	4350100 · Building Repairs & Maint.	1808263	11/22/19 Service Call for Lighting System
Luttrell, Kirk	875.00	4239039 · General Program Supplies	201946	12/16/19 Active Escape Guide Pull Summer 2020
Magers Bookkeeping Services LLC	435.00	4341999 · Other Professional Fees	890	12/27/19 Bookkeeping Services Dec'19
Mail Chimp	186.50	4341991 · Marketing & Promotions	UFB Visa	12/14/19 eNewsletter Subscription Dec'19
McAninch, Terese	25.00	4344100 · Cellular Phone Fees	Reimb	12/5/19 Cell Phone Reimbursement Nov'19
Mehl, Eric	50.00	4344100 · Cellular Phone Fees	Reimb	12/3/19 Cell Phone Reimbursement Dec'19
Mobile Mini, Inc.	153.22	4353099 · Other Rental & Leases	9007639905	12/24/19 Waterpark Furniture Storage # 1249 12/24/19 - 1/20/20
Mobile Mini, Inc.	153.22	4353099 · Other Rental & Leases	9007639900	12/24/19 Waterpark Furniture Storage # 3724 12/24/19 - 1/20/20
Napa	1,080.00	4350100 · Building Repairs & Maint.	432900014333	12/6/19 Refrigerant for Dectron Units
Nature Watch	514.24	4239039 · General Program Supplies	145650A	12/17/19 Internal Programs Nature Program Supply Replacements
NCSI - National Center Safety Initiatives	166.50	4341990 · Criminal Background Checks	437	10/1/19 Pre-Employment Background Checks
NCSI - National Center Safety Initiatives	148.00	4341990 · Criminal Background Checks	291	9/1/19 Pre-Employment Background Checks
NCSI - National Center Safety Initiatives	222.00	4341990 · Criminal Background Checks	220	8/1/19 Pre-Employment Background Checks
NCSI - National Center Safety Initiatives	240.50	4341990 · Criminal Background Checks	511	11/1/19 Pre-Employment Background Checks
NCTRC	80.00	4341999 · Other Professional Fees	59095	11/19/19 CTRS Annual Maintenance
Normand, Mike	25.00	4344100 · Cellular Phone Fees	Reimb	12/4/19 Cell Phone Reimbursement Nov'19
Normand, Mike	25.00	4344100 · Cellular Phone Fees	Reimb	1/2/20 Cell Phone Reimbursement Dec'19
Northern Safety Co., Inc.	136.17	4239039 · General Program Supplies	903732013	12/3/19 Member Services First Aid Supplies
NRPA	199.00	4346000 · Classified Advertising	UFB Visa	12/19/19 MCC Aquatics Managerial Job Posting
Oak Security Group, LLC	1,433.76	4350000 · Equipment Repairs & Maint.	58910	12/23/19 Door Closer Replacements
Oak Security Group, LLC	336.00	4350000 · Equipment Repairs & Maint.	58957	12/30/19 Electric Lock Replacement
On-Ramp Indiana	528.00	4341955 · Info Sys Maint/Contracts	184917	12/2/19 IT Services 11/16 - 11/30/19
On-Ramp Indiana	1,320.00	4341955 · Info Sys Maint/Contracts	184881	11/27/19 IT Services 11/1 - 11/15/19
On-Ramp Indiana	1,345.50	4341955 · Info Sys Maint/Contracts	185129	12/14/19 IT Services 12/1 - 12/15/19
On-Ramp Indiana	613.80	4341955 · Info Sys Maint/Contracts	185030	1/1/20 IT Monthly Maintenance Jan'20
On-Ramp Indiana	660.00	4341955 · Info Sys Maint/Contracts	185421	12/31/19 IT Services 12/16 - 12/31/19
OneZone	100.00	4355300 · Organization & Membership Dues	54094	12/11/19 Carmel Fishers Chamber of Commerce Meeting Dec'19
OneZone	120.00	4355300 · Organization & Membership Dues	54136	11/25/19 Carmel Fishers Chamber of Commerce Meeting Dec'19
OneZone	240.00	4355300 · Organization & Membership Dues	54137	11/25/19 Carmel Fishers Chamber of Commerce Meeting Dec'19
Oracle Elevator Company	998.40	4350100 · Building Repairs & Maint.	1297972	1/1/20 MCC Elevator Full Maintenance Agreement Jan-Mar'20
Panera Bread Company	68.65	4239039 · General Program Supplies	60800412908666	12/2/19 Lunch for Quality Control Meeting 12/2/19
Pickett & Associates	2,330.80	4341991 · Marketing & Promotions	1873	12/2/19 PR/Marketing Services Nov'19
Power Systems	464.04	4239039 · General Program Supplies	8509168	12/11/19 Fitness Program Resistance Equipment
Ransford, James	50.00	4344100 · Cellular Phone Fees	Reimb	12/9/19 Cell Phone Reimbursement Nov, Dec'19
Ray Marketing powered by Proforma	1,050.00	4230100 · Stationary & Printing Materials	BR71001530B	12/30/19 New CCPR Branded Folders with Belly Band
Ready Refresh by Nestle	79.11	4350900 · Other Cont. Services	19L0121202766	12/18/19 Drinking Water MCC East
Ready Refresh by Nestle	44.35	4350900 · Other Cont. Services	19L0121202766	12/18/19 Drinking Water MCC West
Ready Refresh by Nestle	44.35	4350900 · Other Cont. Services	19L0121202766	12/18/19 Drinking Water MCC West
Ritchie, Ingrid M, PhD	1,653.00	4340800 · Program Contractors	1083	11/29/19 Fall Tai Chi Programs 8/27 - 10/8/19
S.C. Pryor Co., Inc.	3,571.00	4341999 · Other Professional Fees	41610	12/12/19 Safe Locks at MCC Changed to Digital
SESAC	1,496.00	4358300 · Other Fees & Licenses	81536	12/31/19 Music Performer License 2020
Spear Corporation	545.10	4350000 · Equipment Repairs & Maint.	305181	12/20/19 Additional Part Required for UV Pool Maintenance 2019
Staples	32.19	4341991 · Marketing & Promotions	3433377283	12/9/19 Job Fair Supplies
Staples	521.75	4230200 · Office Supplies	3433377282	12/9/19 MCC Office Supplies & Large Format Printer Supplies
Staples	521.56	4230200 · Office Supplies	3434436494	12/23/19 MCC Office Supplies
Staples	39.07	4230200 · Office Supplies	3435622146	1/6/20 MCC Marketing Supplies
Staples	151.62	4239039 · General Program Supplies	3435622146	1/6/20 MCC Member Services Supplies
Stericycle, Inc.	43.89	4350900 · Other Cont. Services	4009041141	12/16/19 Regulated Medical Waste 12/11/19
Tai Chi Every Day, LLC	3,498.00	4340800 · Program Contractors	12/19/19	12/19/19 Fall Tai Chi Programs
Texon II Towel and Supply	1,229.00	4239001 · Linens & Blankets	SI115127	12/12/19 Towels for Fitness Center
TriCo Regional Sewer Utility	35.13	4348500 · Water & Sewer	0101006272502	11/30/19 MCC
TriCo Regional Sewer Utility	787.19	4348500 · Water & Sewer	0101016210101	11/30/19 MCC
TriCo Regional Sewer Utility	3,504.09	4348500 · Water & Sewer	4000400010100	11/30/19 MCC
TriCo Regional Sewer Utility	35.13	4348500 · Water & Sewer	0101006272502	12/31/19 MCC
TriCo Regional Sewer Utility	744.29	4348500 · Water & Sewer	0101016210101	12/31/19 MCC
TriCo Regional Sewer Utility	1,118.75	4348500 · Water & Sewer	4000400010100	12/31/19 MCC
Vectren	93.00	4349000 · Gas	0262017220057844902	12/11/19 MCC Aquatics Filter Building

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
January 14, 2020**

Name	Amount	Account	Num	Memo
Vectren	46.09	4349000 · Gas	0262017220057904133	12/10/19 MCC Aquatics Entry
Vectren	1,726.37	4349000 · Gas	0262127522357844597	12/5/19 MCC
Verizon Wireless	120.04	4344100 · Cellular Phone Fees	9844945570	12/23/19 Jet Packs at MCC 11/24 - 12/23/19
Visit Indy	625.00	4355300 · Organization & Membership Dues	598161N	11/30/19 Annual Partnership Dues 2020
W Z P L - FM	3,315.00	4341991 · Marketing & Promotions	BB2247190	11/24/19 Advertising MCC Membership Campaign Radio Fall'19
Walmart	48.75	4239039 · General Program Supplies	935200825732	12/18/19 Inclusion Program Supplies Hot Chocolate Social 12/20/19
Walmart.com	10.24	4239039 · General Program Supplies	UFB Visa	12/16/19 Member Services Utensil for First Aid
Walmart.com	119.10	4239039 · General Program Supplies	UFB Visa	1/7/20 Small Equipment for Fitness Programs
White's Ace Hardware	144.86	4238900 · Cleaning & Maint. Supplies	29008806	12/5/19 Cleaning Supplies for Aquatics
White's Ace Hardware	25.17	4238900 · Cleaning & Maint. Supplies	29011839	12/12/19 Maintenance Supplies
Willow Marketing Management, Inc.	50.00	4341955 · Info Sys Maint/Contracts	19401K	11/30/19 CCPR Website Hosting Fee Nov'19
Willow Marketing Management, Inc.	1,200.00	4341955 · Info Sys Maint/Contracts	19402C	11/30/19 Website Updates Phase I Nov'19
WNA Services Co.	571.10	4341991 · Marketing & Promotions	198081N	11/30/19 Media & News Tracker Nov'19
Woodland Bowl	102.70	4239039 · General Program Supplies	12/6/19	12/6/19 Inclusion Program Event 12/6/19
Wu, Hua	17.00	4358400 · Refunds, Awards & Indemnities	2003739003	12/16/19 Guest Request
Wu, Hua	17.00	4358400 · Refunds, Awards & Indemnities	2003740003	12/16/19 Guest Request
Zagster, Inc.	853.03	4350900 · Other Cont. Services	INV0005613	11/1/19 Quarterly Service Fee 9/21/19 - 12/20/19
Dec 4, '19 - Jan 7, 20	280,473.66			

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 110 - Parks and Recreation Facilities
January 14, 2020**

Name	Amount	Account	Num	Memo
Dec 4, '19 - Jan 7, 20				
Arab Termite & Pest Control	52.00	4350100 · Building Repairs & Maint.	292552	12/11/19 Pest Control Wilfong
AT&T	46.63	4344000 · Telephone Line Charges	UFB Visa	12/16/19 Analog Telephone Line Charges Wilfong Pavilion
AT&T	223.94	4344000 · Telephone Line Charges	UFB Visa	12/26/19 Analog Telephone Line Charges Jill Perelman Pavilion
Carmel Utilities	171.88	4348500 · Water & Sewer	0391262001	12/4/19 Wilfong Pavilion
Carmel Utilities	13.45	4348500 · Water & Sewer	0692331800	12/12/19 Central Park Dog Park
Carmel Utilities	72.40	4348500 · Water & Sewer	1341235001	12/23/19 West Park Jill Perelman Pavilion
Carmel Utilities	171.88	4348500 · Water & Sewer	0391262001	1/2/20 Wilfong Pavilion
Corvus Janitorial Systems	352.00	4350600 · Cleaning Services	1191003139	1/1/20 Wilfong Cleaning Services Jan'20
Corvus Janitorial Systems	1,200.00	4350600 · Cleaning Services	1191010143	1/1/20 Perelman Pavilion & West Park Restroom Cleaning Jan'20
Duke Energy	1,175.48	4348000 · Electricity	8740-3794-02-1	12/30/19 Wilfong Pavilion Founders Park
Duke Energy	319.89	4348000 · Electricity	1550-3287-02-9	12/27/19 Central Park Dog Park
Ellis Mechanical & Electrical	5,912.00	4350100 · Building Repairs & Maint.	19264	11/27/19 Electric Back Up Heaters for Wilfong Pavilion
Ellis Mechanical & Electrical	385.00	4350100 · Building Repairs & Maint.	19267	12/6/19 Wilfong HVAC PM 2019
Ellis Mechanical & Electrical	1,400.00	4350100 · Building Repairs & Maint.	19268	12/6/19 Jill Perelman Pavilion HVAC PM 2ND Qtr 2019
Green Touch Services, Inc.	1,050.00	4350400 · Grounds Maintenance	114974	11/30/19 Dog Park Tree Fertilization
Green Touch Services, Inc.	300.00	4350400 · Grounds Maintenance	115641	12/16/19 Ice Melt Service Dog Park 12/15/19
Green Touch Services, Inc.	300.00	4350400 · Grounds Maintenance	115665	12/17/19 Ice Melt Service Dog Park 12/16/19
Green Touch Services, Inc.	775.00	4350400 · Grounds Maintenance	115806	12/17/19 Ice Melt & Snow Plowing Services Dog Park 12/16,17/19
I P L	695.75	4348000 · Electricity	985559	12/30/19 West Park Jill Perelman Pavilion
Magers Bookkeeping Services LLC	175.00	4341999 · Other Professional Fees	890	12/27/19 Bookkeeping Services Dec'19
Poo Prints	15.00	4350900 · Other Cont. Services	9344	12/9/19 Administrative Fee for Dog Park Testing
TriCo Regional Sewer Utility	103.65	4348500 · Water & Sewer	4533755331100	11/30/19 Jill Perelman Pavilion
TriCo Regional Sewer Utility	97.93	4348500 · Water & Sewer	4533755331100	12/31/19 West Park Jill Perelman Pavilion
Vectren	220.10	4349000 · Gas	0262017220055889065	12/6/19 West Park Jill Perelman Pavilion
Dec 4, '19 - Jan 7, 20	<u>15,228.98</u>			

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Fund 103 Capital Fund
Fund 106 Park Impact Fee
Fund 853 - Gift Fund
Fund 101 Reserve
CCPR Internal Transfer
January 14, 2020

Name	Amount	Class	Account	Number	Memo
Fund 103 - Capital Fund					
Schneider Corporation, The	550.00	103	4460706 - Central Park	180052	1/3/20 Central Park Trailhead & West Receiving Project
Total Fund 103	<u>550.00</u>				
Fund 106 - Park Impact Fee					
Cardno, Inc.	3,500.00	106	5023990 - Other Expenses	285377	12/20/19 West Park Provide and Install Mulch
Menards	15.94	106	5023990 - Other Expenses	50450035013	11/15/19 Native Seed Broadcasting Supplies
Total Fund 106	<u>3,515.94</u>				
CCPR Internal Transfers					
Monon Community Center, The	1,000.00	110-3	4239099 - Other Miscellaneous	Internal Transfer	12/18/19 Central Dog Park Administrative Work
TOTAL - CCPR Internal Transfers	<u>1,000.00</u>				

Refund Report

Jan 2, 2020

9:28 AM

Receipt Date/Time: From Dec 1, 2019 12:00 AM through Dec 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2000283.031	Dec 16, 2019	9:31 AM	Chon, Esther	Credit Card Account	No: * Exp: 10/2023	-\$ 152.00	
					Parent Request		-\$ 152.00
2000284.031	Dec 17, 2019	1:09 PM	Long, Lori	Credit Card Account	No: * Exp: 04/2022	-\$ 208.00	
					Parent Request		-\$ 208.00
2000297.028	Dec 4, 2019	5:59 PM	Coulmont, Benoit	Credit Card Account	No: * Exp: 08/2020	-\$ 18.00	
							-\$ 18.00
2000308.026	Dec 27, 2019	11:33 AM	Bruinsma, Rosalyn	Credit Card Account	No: * Exp: 11/2024	-\$ 38.00	
							-\$ 38.00
2000309.026	Dec 30, 2019	1:15 PM	Northrop, Susan	Credit Card Account	No: * Exp: 08/2022	-\$ 96.00	
					Double enrollment		-\$ 96.00
2000310.002	Dec 4, 2019	10:33 AM	Schaffer, Leslie	Credit Card Account	No: * Exp: 07/23	-\$ 40.00	
					Guest Request		-\$ 40.00
2000311.002	Dec 4, 2019	1:09 PM	Stewart, John	Credit Card Account	No: * Exp: 04/2023	-\$ 34.00	
					Guest Request		-\$ 34.00
2000313.002	Dec 16, 2019	2:08 PM	Pawluczyk, Steven	Credit Card Account	No: * Exp: 11/2021	-\$ 12.00	
					Low Enrollment		-\$ 12.00
2000314.002	Dec 16, 2019	2:09 PM	Laciak, Ronald	Credit Card Account	No: * Exp: 05/2020	-\$ 12.00	
					Low Enrollment		-\$ 12.00
2000315.002	Dec 16, 2019	2:10 PM	Wright, Nicole	Credit Card Account	No: * Exp: 08/23	-\$ 12.00	
					Low Enrollment		-\$ 12.00
2000316.002	Dec 16, 2019	2:11 PM	Todd, Marilyn	Credit Card Account	No: * Exp: 10/2022	-\$ 12.00	
					Low Enrollment		-\$ 12.00

Refund Report

Jan 2, 2020

9:28 AM

Receipt Date/Time: From Dec 1, 2019 12:00 AM through Dec 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2000317.002	Dec 16, 2019	2:12 PM	Allen, Jill	Credit Card Account	No: * Exp: 10/2020	-\$ 12.00	
					Low Enrollment		-\$ 12.00
2000318.002	Dec 16, 2019	2:17 PM	GUEST, SARA	Credit Card Account	No: * Exp: 11/2020	-\$ 12.00	
					Low Enrollment		-\$ 12.00
2000319.002	Dec 16, 2019	2:17 PM	Sumner, Donna	Credit Card Account	No: * Exp:	-\$ 12.00	
					Low Enrollment		-\$ 12.00
2000320.002	Dec 16, 2019	2:19 PM	German, Janet	Credit Card Account	No: * Exp: 01/2022	-\$ 12.00	
					Low Enrollment		-\$ 12.00
2000376.025	Dec 27, 2019	11:34 AM	Strass, Peggy	Credit Card Account	No: * Exp: 05/2021	-\$ 66.00	
							-\$ 66.00
2000377.025	Dec 27, 2019	11:54 AM	Strass, Peggy	Credit Card Account	No: * Exp: 05/2021	-\$ 38.00	
					Parent request		-\$ 38.00
2000378.025	Dec 27, 2019	11:55 AM	Strass, Peggy	Credit Card Account	No: * Exp: 05/2021	-\$ 48.00	
							-\$ 48.00
2000379.025	Dec 27, 2019	11:56 AM	Strass, Peggy	Credit Card Account	No: * Exp: 05/2021	-\$ 48.00	
							-\$ 48.00
2000380.025	Dec 27, 2019	1:40 PM	Strass, Peggy	Credit Card Account	No: * Exp: 05/2021	-\$ 38.00	
							-\$ 38.00
2001168.004	Dec 2, 2019	2:11 PM	Firment, Nicole	Credit Card Account	No: * Exp: 06/2020	-\$ 42.00	
					Staff Error		-\$ 42.00
2001169.004	Dec 3, 2019	8:50 AM	Customer, Drop-In	Credit Card Account	No: * Exp:	-\$ 11.00	
							-\$ 11.00

Refund Report

Jan 2, 2020

9:28 AM

Receipt Date/Time: From Dec 1, 2019 12:00 AM through Dec 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2001170.004	Dec 4, 2019	9:30 AM	Sher, Zainab	Credit Card Account	No: * Exp:	-\$ 42.00	
					Guest Request		-\$ 42.00
2001171.004	Dec 19, 2019	5:23 AM	Anderson, Mohra	Credit Card Account	No: * Exp: 10/2023	-\$ 42.00	
					Staff Error		-\$ 42.00
2001172.004	Dec 20, 2019	10:44 AM	Young, Amanda	Credit Card Account	No: * Exp: 05/2023	-\$ 42.00	
							-\$ 42.00
2001837.006	Dec 2, 2019	12:30 PM	Ni, Cheng	Credit Card Account	No: * Exp: 11/2022	-\$ 104.00	
					Parent Request		-\$ 104.00
2001838.006	Dec 3, 2019	10:04 AM	Kelly, Rose	Credit Card Account	No: * Exp: 04/2023	-\$ 118.00	
					Guest Request		-\$ 118.00
2001839.006	Dec 4, 2019	2:31 PM	Rosenfeld, Monica	Credit Card Account	No: * Exp: 04/2022	-\$ 49.00	
							-\$ 49.00
2001841.006	Dec 6, 2019	3:12 PM	Christopher, Sona Babu	Credit Card Account	No: * Exp: 09/23	-\$ 14.00	
							-\$ 14.00
2001843.006	Dec 9, 2019	10:58 AM	Wulur, Isabella	Credit Card Account	No: * Exp: 01/2020	-\$ 10.00	
					Low Enrollment		-\$ 10.00
2001844.006	Dec 9, 2019	1:11 PM	Lairson, Andrea	Credit Card Account	No: * Exp:	-\$ 70.00	
					Advanced Request		-\$ 70.00
2001845.006	Dec 12, 2019	1:02 PM	Green, Kassandra	Credit Card Account	No: * Exp: 09/2020	-\$ 263.00	
					Guest Request		-\$ 263.00
2001846.006	Dec 17, 2019	11:13 AM	Snyder, Karina	Credit Card Account	No: * Exp: 10/23	-\$ 38.00	
					Parent Request		-\$ 38.00
2001847.006	Dec 18, 2019	12:28 PM	Phillips, Wendy	Credit Card Account	No: * Exp: 02/2022	-\$ 10.00	
							-\$ 10.00

Refund Report

Jan 2, 2020

9:28 AM

Receipt Date/Time: From Dec 1, 2019 12:00 AM through Dec 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2001848.006	Dec 18, 2019	12:30 PM	Phillips, Wendy	Credit Card Account	No: * Exp: 02/2022	-\$ 10.00	
							-\$ 10.00
2001849.006	Dec 24, 2019	7:05 AM	Ao, Ying	Credit Card Account	No: * Exp: 04/2027	-\$ 47.00	
					Parent Request		-\$ 47.00
2001850.006	Dec 31, 2019	11:07 AM	Strawbridge, Andrew	Credit Card Account	No: * Exp: 06/2023	-\$ 60.00	
					Guest Request		-\$ 60.00
2003715.003	Dec 2, 2019	9:14 AM	Paranjape, Ketan	Credit Card Account	No: * Exp: 10/2023	-\$ 17.00	
							-\$ 17.00
2003716.003	Dec 2, 2019	9:17 AM	Sehdev, Karuna	Credit Card Account	No: * Exp: 02/2023	-\$ 17.00	
							-\$ 17.00
2003717.003	Dec 2, 2019	9:19 AM	Manikandan, Rajeswari	Credit Card Account	No: * Exp: 01/2023	-\$ 17.00	
							-\$ 17.00
2003718.003	Dec 2, 2019	9:20 AM	Amador, Clara	Credit Card Account	No: * Exp:	-\$ 17.00	
							-\$ 17.00
2003719.003	Dec 2, 2019	9:20 AM	Yathish Kumar, Sowmya	Credit Card Account	No: * Exp: 09/2021	-\$ 17.00	
							-\$ 17.00
2003720.003	Dec 2, 2019	9:41 AM	Guragain, Prakriti	Credit Card Account	No: * Exp:	-\$ 17.00	
							-\$ 17.00
2003721.003	Dec 2, 2019	9:42 AM	Smolin, Artem	Credit Card Account	No: * Exp: 01/2022	-\$ 17.00	
							-\$ 17.00
2003722.003	Dec 2, 2019	9:44 AM	Nudelman, Ross	Credit Card Account	No: * Exp: 06/24	-\$ 14.00	
							-\$ 14.00
2003723.003	Dec 2, 2019	2:11 PM	Hoffman, Scott	Credit Card Account	No: * Exp: 11/2023	-\$ 133.75	
							-\$ 133.75
2003724.003	Dec 3, 2019	10:36 AM	Allen, Tori	Credit Card Account	No: * Exp: 04/2022	-\$ 41.00	
					Low Enrollment		-\$ 41.00

Refund Report

Jan 2, 2020

9:28 AM

Receipt Date/Time: From Dec 1, 2019 12:00 AM through Dec 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2003726.003	Dec 4, 2019	5:22 PM	Gray, Sean	Credit Card Account	No: * Exp: 06/2020	-\$ 48.00	
					Guest Request		-\$ 48.00
2003727.003	Dec 6, 2019	10:53 AM	Bergman, Julie	Credit Card Account	No: * Exp: 08/2021	-\$ 27.00	
					Guest Request		-\$ 27.00
2003728.003	Dec 6, 2019	10:53 AM	Bergman, Julie	Credit Card Account	No: * Exp: 08/2021	-\$ 41.00	
					Guest Request		-\$ 41.00
2003729.003	Dec 9, 2019	12:28 PM	Sleder, Martha	Credit Card Account	No: * Exp: 08/23	-\$ 198.00	
							-\$ 198.00
2003730.003	Dec 9, 2019	1:54 PM	Deaney, Mary	Credit Card Account	No: * Exp: 12/23	-\$ 16.00	
					Low Enrollment		-\$ 16.00
2003731.003	Dec 10, 2019	10:13 AM	Holmes, Sarah	Credit Card Account	No: * Exp: 10/23	-\$ 36.00	
					Guest Request		-\$ 36.00
2003732.003	Dec 10, 2019	11:01 AM	Mansoori, Lauren	Credit Card Account	No: * Exp:	-\$ 41.00	
					Low Enrollment		-\$ 41.00
2003733.003	Dec 11, 2019	12:48 PM	Clark, Brandon	Credit Card Account	No: * Exp: 02/2023	-\$ 160.00	
							-\$ 160.00
2003734.003	Dec 11, 2019	3:17 PM	Soudat, Svetlana	Credit Card Account	No: * Exp: 06/2021	-\$ 104.00	
					Parent Request		-\$ 104.00
2003736.003	Dec 13, 2019	8:40 AM	Smith, Brandon	Credit Card Account	No: * Exp: 02/2021	-\$ 57.00	
					Brandon Smith: Guest Request		-\$ 57.00
2003737.003	Dec 16, 2019	11:50 AM	Chaudhary, Kamlesh	Credit Card Account	No: * Exp: 06/2021	-\$ 17.00	
							-\$ 17.00
2003738.003	Dec 16, 2019	11:50 AM	Meyers, Kristin	Credit Card Account	No: * Exp: 05/2022	-\$ 17.00	
							-\$ 17.00

Refund Report

Jan 2, 2020

9:28 AM

Receipt Date/Time: From Dec 1, 2019 12:00 AM through Dec 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2003741.003	Dec 16, 2019	11:55 AM	Chi, Kimour	Credit Card Account	No: * Exp: 05/2020	-\$ 17.00	
							-\$ 17.00
2003742.003	Dec 16, 2019	11:56 AM	Garrett, Heather	Credit Card Account	No: * Exp: 06/2022	-\$ 17.00	
							-\$ 17.00
2003743.003	Dec 16, 2019	11:57 AM	Rowland, Bianca	Credit Card Account	No: * Exp: 08/2023	-\$ 17.00	
							-\$ 17.00
2003744.003	Dec 16, 2019	11:58 AM	Rowland, Bianca	Credit Card Account	No: * Exp: 08/2023	-\$ 17.00	
							-\$ 17.00
2003745.003	Dec 16, 2019	11:58 AM	Paranjape, Ketan	Credit Card Account	No: * Exp: 10/2023	-\$ 17.00	
							-\$ 17.00
2003746.003	Dec 16, 2019	11:59 AM	Sehdev, Karuna	Credit Card Account	No: * Exp: 02/2023	-\$ 17.00	
							-\$ 17.00
2003747.003	Dec 16, 2019	12:00 PM	Manikandan, Rajeswari	Credit Card Account	No: * Exp: 01/2023	-\$ 17.00	
							-\$ 17.00
2003748.003	Dec 16, 2019	12:01 PM	Amador, Clara	Credit Card Account	No: * Exp:	-\$ 17.00	
							-\$ 17.00
2003749.003	Dec 16, 2019	12:01 PM	Yathish Kumar, Sowmya	Credit Card Account	No: * Exp: 09/2021	-\$ 17.00	
							-\$ 17.00
2003750.003	Dec 16, 2019	12:02 PM	Guragain, Prakriti	Credit Card Account	No: * Exp:	-\$ 17.00	
							-\$ 17.00
2003751.003	Dec 16, 2019	12:03 PM	Smolin, Artem	Credit Card Account	No: * Exp: 01/2022	-\$ 17.00	
							-\$ 17.00
2003752.003	Dec 16, 2019	12:05 PM	Nudelman, Ross	Credit Card Account	No: * Exp: 06/24	-\$ 13.00	
							-\$ 13.00
2003753.003	Dec 16, 2019	12:06 PM	Roman-Lagunas, Rachel	Credit Card Account	No: * Exp: 10/2021	-\$ 13.00	
							-\$ 13.00
2003754.003	Dec 16, 2019	12:06 PM	Seeder, Sonya	Credit Card Account	No: * Exp: 10/2023	-\$ 13.00	
							-\$ 13.00

Refund Report

Jan 2, 2020
9:28 AM

Receipt Date/Time: From Dec 1, 2019 12:00 AM through Dec 31, 2019 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2003755.003	Dec 30, 2019	2:26 PM	Griffin, Katie	Credit Card Account	No: * Exp: 05/2023	-\$ 13.00	
					Guest Request		
							-\$ 13.00

Totals:

Mail Check:	\$ 0.00
Credit Card Refund:	-\$ 3,200.75
To Account:	\$ 0.00
In Cash:	\$ 0.00
Debit Card:	\$ 0.00
Gift Card:	\$ 0.00

Grand Total: -\$ 3,200.75

EZChildTrack Refund Report

Program: Extended School Enrichment (ESE)

Transaction Detail : 12/1 - 12/31/19

Primary Account Name	Posted On	\$ Amount
Bowers, Adrienne	12/4/2019	\$ 226.00
Malik, Neha	12/2/2019	\$ 598.00
Santos Snyder, Liza M	12/2/2019	\$ 226.00
Poucher, Nathan	12/11/2019	\$ 300.00
Poucher, Nathan	12/12/2019	\$ 150.00
Milam, Shannon	12/4/2019	\$ 236.00
Vegi, Vijaya Kumar	12/3/2019	\$ 226.00
Kodam, Madhusudhan	12/2/2019	\$ 299.00
Richards, Heather L	12/30/2019	\$ 110.00
Jin, Hongri	12/20/2019	\$ 155.00
Chen, Jie	12/10/2019	\$ 68.65
Chen, Jie	12/12/2019	\$ 78.65
Meng, Lefei	12/3/2019	\$ 452.00
Total		<u>\$ 3,125.30</u>

**Carmel/Clay Board of Parks and Recreation
Claim Sheet
January 14, 2020**

Fund	Amount
TOTAL PARKS GENERAL FUND 101	37,994.84
TOTAL PARKS GENERAL FUND 101 RESERVE	0.00
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	77,900.87
TOTAL MONON COMMUNITY CENTER FUND 109	280,473.66
TOTAL PARKS FACILITIES FUND 110	15,228.98
TOTAL PARKS CAPITAL FUND 103	550.00
TOTAL PARK IMPACT FEE FUND 106	3,515.94
TOTAL PARKS GIFT FUND 853	0.00
CCPR Internal Transfers	1,000.00
Active Software Fees	11/25 - 12/29/19 22,603.84
Active Software Credit Card Refunds	December 2019 3,200.75
EZChildTrack Software Credit Card Refunds	December 2019 3,125.30
TOTAL CLAIM SHEET	<u>445,594.18</u>

Signature _____ Date _____

Signature _____ Date _____

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Jenn Kristunas, Treasurer	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> Clay Township Claim Sheet January 14, 2020	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> January 14, 2020

SUMMARY:

The Clay Township Claim Sheet dated January 14, 2020 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

Approval of Clay Township Claim Sheet dated January 14, 2020.

Carmel/Clay Board of Parks and Recreation
Claim sheet for
Clay Township of Hamilton County
January 14, 2020

Name	Amount	Account	Number	Memo
American Structurepoint Inc.	21,170.16	1215	4BA - Central Park 122812	12/10/19 111th Street Entrance Roundabout Modifications - PO # 53426 p
Blood Hound, LLC	840.00	1215	4BH - Capital Maintenance 161022	12/17/19 Capital Maintenance Underground locates for West Park Core Improvements - PO # 53935 p
Blood Hound, LLC	420.00	125	4BH - Capital Maintenance 161260	12/23/19 Capital Maintenance Underground locates for West Park Core Improvements - PO # 53935 F
CDW Government	12,810.00	1215	4BH - Capital Maintenance VZT7165	12/6/19 Capital Maintenance Computer Software License Upgrades - PO # 53854 F
Dell Marketing	3,800.70	1215	4BH - Capital Maintenance 10363659119	12/18/19 Capital Maintenance Computers for Purchasing, AP, Exec. Assistant, Park Board Attorney - PO # 53888 F
Grisham, Debra M, Attorney at Law, LLC	1,377.00	1215	4BA - Central Park 1219	1/7/20 Legal Services Dec'19
Grisham, Debra M, Attorney at Law, LLC	874.80	1215	4BH - Capital Maintenance 1219	1/7/20 Legal Services Dec'19
Grisham, Debra M, Attorney at Law, LLC	7,565.40	1215	4BW - White River Corridor 1219	1/7/20 Legal Services Dec'19
Kinetic Recreation	19,000.00	1215	4BH - Capital Maintenance 1829	12/20/19 Capital Maintenance Playground Surface Maintenance Founders Park - PO # 53620 F
Kinetic Recreation	20,000.00	1215	4BH - Capital Maintenance 1830	12/20/19 Capital Maintenance Playground Surface Refurbishment CP Westermeier Commons - PO # 53191 p
Kroger Gardis & Regas, LLP	942.50	1215	4BW - White River Corridor 2	12/5/19 Legal Services
Mr. B's Lawn Maintenance Inc.	88.00	1215	4BH - Capital Maintenance 8097	12/17/19 Capital Maintenance Turf Repairs and Storm Clean-up - PO # 53041 p
Mr. B's Lawn Maintenance Inc.	868.00	1215	4BH - Capital Maintenance 8096	12/17/19 Capital Maintenance Turf Repairs and Storm Clean-up - PO # 53041 p
Mr. B's Lawn Maintenance Inc.	1,005.00	1215	4BH - Capital Maintenance 8095	12/17/19 Capital Maintenance Inlow Turf Restoration - PO # 53820 p
Patriot Engineering and Environmental, Inc.	2,000.00	1215	4BW - White River Corridor 113765	12/4/19 Environmental Phase 1 Report for 1129 Hazel Dell Parkway - PO # 53788 p
Ping's Tree Service, Inc.	24,326.85	1215	4BH - Capital Maintenance 63206	12/9/19 Capital Maintenance Tree Hazard Mitigation Monon Trail Carmel Drive & 116th Street - PO # 53646 F
Precision Concrete, Inc.	1,757.00	1215	4BH - Capital Maintenance 191012	11/2/19 Capital Maintenance Sidewalk Trip Hazard Eliminations - PO # 53607 F
Pros Consulting Inc.	17,110.57	1215	4BH - Capital Maintenance PROS4591	12/10/19 Capital Maintenance Development of Comprehensive Master Plan - PO # 51030 p
SJCA PC	3,733.50	1215	4BH - Capital Maintenance 11742	11/30/19 Capital Maintenance Conner Prairie Trails Feasibility Study - PO # 53626 p
Staples	241.64	1215	4BH - Capital Maintenance JVK074	12/19/19 Capital Maintenance Revenue Coordinator Laptop Computer - PO # 53884 p

**Carmel/Clay Board of Parks and Recreation
Claim sheet for
Clay Township of Hamilton County
January 14, 2020**

TOTAL CLAIM SHEET

139,931.12

Signature

Date

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> CCPR Payroll dates December 6, 2019, December 20, 2019, and January 3, 2020	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> January 14, 2020

SUMMARY:

Provided for your review are payroll wages and liabilities for payroll dates December 6, 2019, December 20, 2019 and January 3, 2020.

RECOMMENDED MOTION:

“I move to acknowledge receipt of the payroll wages and liabilities for the payroll dates December 6, 2019, December 20, 2019 and January 3, 2020.”

**Carmel/Clay Board of Parks and Recreation
Payroll Claims Form**

Total Gross Wages for Regular Payroll dated 12/06/2019	<u>\$205,664.85</u>
Total Payroll Liabilities for Regular Payroll dated 12/06/2019	<u>\$40,706.88</u>
Total Gross Wages for Regular Payroll dated 12/20/2019	<u>\$221,246.96</u>
Total Payroll Liabilities for Regular Payroll dated 12/20/2019	<u>\$41,383.85</u>
Total Gross Wages for Regular Payroll dated 01/03/2020	<u>\$204,772.77</u>
Total Payroll Liabilities for Regular Payroll dated 01/03/2020	<u>\$80,516.97</u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-10-1.6.


Administration & Planning Director

We have examined the foregoing payroll charges in the total amount of \$794,292.28 and such payroll is in compliance with Resolution No. 8-13-02-02.

Park Board President

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Sara Clark, Administration & Planning Director	ACTION REQUESTED Acceptance
ITEM/SUBJECT Monetary Gifts, Grants, Partnerships, and Sponsorships for December 2019	
DOLLAR AMOUNT / FUND N/A	MEETING DATE January 14, 2020

RECEIVED AS	DATE	AMOUNT	RECEIVED FROM	FOR	GL/FUND
Partnership	12/5/2019	\$250	Carmel Health & Living	Internal Programs	109

STAFF RECOMMENDATION:

Acceptance of monies received.

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER Rich Taylor, Park Board President	ACTION REQUESTED Recommended Motions
ITEM/SUBJECT Appointments of Park Board Members to Various Positions	
DOLLAR AMOUNT/FUND N/A	MEETING DATE January 14, 2020

SUMMARY:

At the Annual Meeting, the Park Board appoints members to various positions. For 2020, the following appointments will be made:

- two (2) members to the Park Board’s Finance Committee;
- one (1) member to the Carmel Plan Commission; and
- one (1) member as Liaison to the Carmel Clay Parks Foundation.

Park Board Appointments to the Park Board Finance Committee:

The Park Board’s By-Laws provide that up to four (4) members may serve on the Park Board Finance Committee. Traditionally, four (4) members have served on the Committee. Both the President of the Park Board and the Treasurer of the Park Board serve on the Committee by virtue of their offices.

Park Board Appointment to the Carmel Plan Commission:

The Park Board By-Laws, Carmel Plan Commission Rules of Procedure, and the applicable State law require that one (1) member be appointed by the Park Board.

Park Board Appointment of Liaison to the Carmel Clay Parks Foundation:

As the By-Laws do not address appointing authority of liaisons, such authority defaults to the Park Board.

RECOMMENDED MOTIONS:

For appointment of Park Board Members to the Park Board Finance Committee:

“I move to appoint _____ and _____ to serve on the Park Board Finance Committee.”

For appointment of a Park Board Member to the Carmel Plan Commission:

“I move to appoint _____ to the Carmel Plan Commission.”

For appointment of a Park Board Member as Liaison to the Carmel Clay Parks Foundation:

“I move to appoint _____ as Liaison to the Carmel Clay Parks Foundation.”

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER Michael Klitzing, Director of Parks and Recreation	ACTION REQUESTED Recommended Motions
ITEM/SUBJECT Consideration of Resolution G-2020-001 to Adopt the Schematic Design Drawings for West Park – The Core Improvements	
DOLLAR AMOUNT/FUND N/A	MEETING DATE January 14, 2020

SUMMARY:

Provided for your consideration is Resolution G-2020-001 to adopt the Schematic Design Drawings for improvements to West Park – The Core, which are being funded through the Clay Township Impact Program (CTIP) and other funds available to the Park Board (e.g., impact fees, Fund 1215). The schematic designs are also provided for your review. Improvements identified within the Schematic Design Drawings include: a new destination playground and splash pad, family restroom addition, expanded parking lot, trail adjustments and improvements, and a modified entry road that connects to the new roundabout within The Groves section of the park. Opportunities for future new picnic shelters and playground enhancements are also identified.

On July 9, 2019, the Park Board entered into an agreement with Clay Township to finance and construct improvements in six parks, including West Park. The agreement was amended on November 22, 2019, permitting the Park Board to supplement the (CTIP) funds with additional funds available to the Park Board to more fully implement the 2016 West Park Master Plan. As outlined in the agreement, the Schematic Plan Drawings for each park must be approved by the Park Board, which will be used by Clay Township and their contractors to finalize construction documents and guide improvements within the park. Once the Schematic Design Drawings are approved by the Park Board, any design changes or change orders impacting CTIP funds that vary with the schematic designs must be approved by the Director of Parks and Recreation, as the Board Designee, with a report to the Park Board. Any changes impacting Park Board funds will follow normal procedures for CCPR projects.

The schematic designs were guided by the 2016 West Park Master Plan, which was developed based on extensive public input process. Feedback received during youth focus groups held at College Wood and West Clay Elementary Schools was incorporated in the playground and splash pad designs. The West Park Core Area Schematic Design Report was posted online at carmelclayparks.com/reimagining-parks, providing further opportunity for public review and comment.

Gregg Calpino with SmithGroup, the project designer, will provide an overview of the Schematic Design Drawings during the meeting.

Construction on this project is anticipated to begin in early- to mid-2021 and should be completed by summer 2022. During construction, most of the original portion of the park will be closed for the safety of park visitors and the contractors. Amenities that will be closed include, but are not necessarily limited to: the original playground, splash pad, shelters, restrooms, parking lot, entrance drive, and at least portions of the pond. The Groves, including the Jill Perelman Pavilion and new playground, will remain open throughout construction.

RECOMMENDED MOTIONS:

Motion #1

“I move to waive the reading of Resolution G-2020-001 and enter it into action.”

Motion #2

“I move to approve Resolution G-2020-001.”

RESOLUTION G-2020-001

**A RESOLUTION ADOPTING THE SCHEMATIC DESIGN DRAWINGS
FOR WEST PARK – THE CORE IMPROVEMENTS**

WHEREAS, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation (the “Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana (the “Township”) and the City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

WHEREAS, the Park Board entered into an agreement with the Township through adoption of Resolution G-2019-005 authorizing the Township to finance, acquire and construct park and recreation improvements in West Park; and

WHEREAS, the Park Board is dedicated to serving the park and recreation needs of the Carmel Clay Community and recognizes the importance of sound planning to achieve this goal; and

WHEREAS, the Schematic Design Drawings were developed based on findings and recommendations within the 2016 West Park Master Plan, 2018 Lifecycle Asset Management Plan, and the 2020-2024 Parks and Recreation Master Plan; and

WHEREAS, the Schematic Design Drawings incorporate feedback from focus groups with students at College Wood and West Clay Elementary Schools on October 14, 2019, in addition to the extensive community input received during the West Park master planning process, to ensure the proposed improvements are consistent with the wants and needs of the Carmel Clay Community.

NOW, THEREFORE, BE IT RESOLVED that the Carmel/Clay Board of Parks and Recreation adopts the West Park – The Core Schematic Design Drawings as set forth in Exhibit “A” attached hereto and incorporated herein by this reference to guide park and recreation improvements.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 14th day of January 2020 by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Richard F. Taylor III

Jenn Kristunas

Dr. Jessica Beer

Joshua A. Kirsh

Lin Zheng

Nicholas Plopper

James L. Engledow

James D. Garretson

Linus Rude

ATTEST: _____
Secretary

EXHIBIT "A"

WEST PARK – THE CORE SCHEMATIC DESIGN DRAWINGS

{Copy of Schematic Design Drawings}

FILE: P:\11640.000\CAD\C-model\11640-C-LAYO-PS-BASE.dwg USER: hgram DATE: Nov, 26 2019 TIME: 10:02 am



SHEET NOTES

1. REFER TO THE SCHEMATIC DESIGN REPORT FOR DETAILED IMAGES AND DESCRIPTIONS OF THE SITE AMENITIES.
2. SEVERAL OF THE SITE AMENITIES SHOWN HAVE BEEN IDENTIFIED AS ADD ALTERNATES. REFER TO THE SCHEMATIC DESIGN REPORT FOR AN EXHIBIT SHOWING THE ADD ALTERNATES.

KEYED NOTES

- A 10' WIDE ASPHALT TRAIL AT 116TH STREET
- B EXISTING TRAFFIC CIRCLE
- C CONNECTOR ROAD & WETLAND CROSSING
- D EXISTING DETENTION POND
- E EXISTING PRAIRIE MAIZE TO PROTECT IN PLACE
- F CONVERT EXISTING SPLASH PAD & TERRACED BOULDER SEATING INTO OUTDOOR CLASSROOM
- G EXISTING PARKING LOT ENHANCEMENT
- H PARKING LOT EXPANSION
- I EXISTING SHELTERS TO REMAIN
- J 10' WIDE CONCERT TRAIL (TYP.)
- K PICNIC SHELTERS
- L 10' WIDE ASPHALT TRAIL (TYP.)
- M WET PRAIRIE
- N REALIGNED ENTRY ROAD

LEGEND

- POURED-IN-PLACE RUBBER PLAY SURFACING
- SPRAYGROUND
- LAWN
- NATIVE UPLAND SEED MIX
- WET PRAIRIE / BIOSWALE
- ORNAMENTAL PLANTING BED
- SEATWALL
- BRIDGE
- ASPHALT PAVEMENT
- ASPHALT RESURFACING
- CONCRETE PAVEMENT
- RETAINING WALL
- BOULDERS
- DECIDUOUS SHADE TREE
- DECIDUOUS ORNAMENTAL TREE
- DELINEATED WETLAND BOUNDARY
- WETLAND MITIGATION BOUNDARY

**WEST PARK:
THE CORE**
3030 W. 116TH STREET
CARMEL, IN 46032

Owner:
Carmel • Clay
Parks & Recreation
NATIONAL GOLD MEDAL WINNER
AND ACCREDITED AGENCY

SMITHGROUP

44 EAST MIFFLIN STREET
SUITE 500
MADISON, WI 53703
608.251.1177
www.smithgroup.com

WILLIAMS
ARCHITECTS
Architecture | Planning | Aquatics | Interiors

500 PARK BOULEVARD
SUITE 800
ITASCA, IL 60143
630.221.1212
www.williams-architects.com

ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

KEY PLAN

DRAWING TITLE
**LAYOUT AND MATERIALS
PLAN**

SCALE
0' 30' 60' 120'
SCALE: 1" = 60'

PROJECT NUMBER
CS100

DRAWING NUMBER

FILE P: \11640.000\CAD\C-model\11640-C-LAYO-PS BASE.dwg USER: hgram DATE: Nov, 26 2019 TIME: 09:38 am



SHEET NOTES

- 1. REFER TO THE SCHEMATIC DESIGN REPORT FOR DETAILED IMAGES AND DESCRIPTIONS OF THE SITE AMENITIES.
- 2. SEVERAL OF THE SITE AMENITIES SHOWN HAVE BEEN IDENTIFIED AS ADD ALTERNATES. REFER TO THE SCHEMATIC DESIGN REPORT FOR AN EXHIBIT SHOWING THE ADD ALTERNATES.

KEYED NOTES

- A FAMILY RESTROOM ADDITION, SEE SD REPORT
- B RESTROOM RENOVATION, SEE SD REPORT
- C SHADE STRUCTURE RENOVATION, SEE SD REPORT
- D GRASSHOPPER PLAZA: BOULDERS, PLANTING BEDS AND STORMWATER TREATMENT ELEMENTS THAT TIE INTO THE GROVES PLAZA
- E PRAIRIE THEMED PLAY AREA WITH 2-5 STRUCTURE, CLIMBERS, SPINNER AND SWINGS
- F EMBANKMENT SLIDE
- G UPLAND FOREST 5-12 AGE PLAY AREA WITH HEADWATER CLIMBING TOWER
- H THE WATER WALL
- I MOUNDS AND MUSHROOMS 2-5 AGE PLAY AREA
- J TERRACED STONE SEATING AREA
- K SUSPENSION BRIDGE
- L THE RAVINE WATER PLAY AREA
- M SPRAYGROUND TREATMENT AREA
- N FUTURE ZIPLINE
- O DROP-OFF AREA / WOONERF
- P BIOSWALE TO REMAIN
- Q BUTTERFLY THEMED SHADE STRUCTURE

LEGEND

- POURED-IN-PLACE RUBBER PLAY SURFACING
- SPRAYGROUND
- LAWN
- NATIVE UPLAND SEED MIX
- WET PRAIRIE / BIOSWALE
- ORNAMENTAL PLANTING BED
- SEATWALL
- BRIDGE
- ASPHALT PAVEMENT
- ASPHALT RESURFACING
- CONCRETE PAVEMENT
- RETAINING WALL
- BOULDERS
- DECIDUOUS SHADE TREE
- DECIDUOUS ORNAMENTAL TREE

**WEST PARK:
THE CORE**

3030 W. 116TH STREET
CARMEL, IN 46032

Owner:



SMITHGROUP

44 EAST MIFFLIN STREET
SUITE 500
MADISON, WI 53703
608.251.1177
www.smithgroup.com



500 PARK BOULEVARD
SUITE 800
ITASCA, IL 60143
630.221.1212
www.williams-architects.com

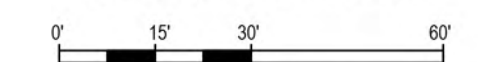
ISSUED FOR	REV	DATE

SEALS AND SIGNATURES

NOT FOR CONSTRUCTION

KEY PLAN

DRAWING TITLE
**PLAYGROUND AND
SPRAYGROUND
ENLARGEMENT**



SCALE: 1" = 30'

SCALE

PROJECT NUMBER

CS101

DRAWING NUMBER

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Ratification of 2019 General Fund End of Year Budget Line Transfers	
<small>DOLLAR AMOUNT/FUND</small> \$0 Net Change (General Fund 101)	<small>MEETING DATE</small> January 14, 2020

SUMMARY:

Provided for your review is a summary of the end of year line transfers completed within the General Fund to ensure all budget lines were no less than a zero balance as required by the State Board of Accounts. Transfers between classifications (highlighted in green), required approval from the Carmel City Council. All other transfers were within the same classification and are within the authority of the Park Board to ratify.

The 2019 General Fund budget was \$3,472,269.13 of which 98.74% was spent and/or encumbered during the year based on preliminary financials available from the Clerk-Treasurer's Office. The unused balance of \$47,157.22 reverts back to the Fiscal Bodies as dictated by the Interlocal Cooperation Agreement.

RECOMMENDED MOTION:

"I move to ratify the 2019 end of year budget line transfers as presented."

**CARMEL CLAY PARKS & RECREATION
2019 GENERAL FUND YEAR-END LINE TRANSFERS**

ACCOUNT	LINE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS TO	TRANSFERS FROM	AMENDED BUDGET	YEAR-END BALANCE	TO G/L	TITLE	AMOUNT	TO G/L	TITLE	AMOUNT
PERSONAL SERVICES												
4110000	Full Time	\$1,396,708.00	\$12,000.00	\$0.00	\$1,408,708.00	\$2,186.35						
4111000	Part Time	\$160,325.00		\$16,000.00	\$144,325.00	\$1,790.75	4348500	Water & Sewer	\$16,000.00			
4112000	Overtime	\$7,706.00	\$2,500.00	\$0.00	\$10,206.00	\$817.55						
4120000	Deferred Compensation	\$77,743.00	\$1,000.00	\$0.00	\$78,743.00	\$861.07						
4121000	Employer's Share of FICA	\$97,016.00		\$6,000.00	\$91,016.00	\$18.99	4110000	Full-Time Regular	\$6,000.00			
4122000	Employer's Share of Health Insurance	\$349,959.00		\$54,000.00	\$295,959.00	\$859.22	4350400	Grounds Maintenance	\$50,000.00	4110000	Full-Time Regular	\$4,000.00
4122100	Disability Insurance	\$5,803.00		\$2,000.00	\$3,803.00	\$1,100.49	4110000	Full-Time Regular	\$2,000.00			
4122200	Life Insurance	\$2,070.00		\$0.00	\$2,070.00	\$1,115.40						
4123002	Employer's Share of PERF	\$199,429.00		\$1,000.00	\$198,429.00	\$413.20	4120000	Deferred Compensation	\$1,000.00			
4124000	Employer's Share of Medicare	\$22,691.00		\$0.00	\$22,691.00	\$1,172.84						
4127000	Retiree Health Insurance			\$0.00	\$0.00	\$0.00						
4128000	Tuition Reimbursement	\$25,000.00		\$11,500.00	\$13,500.00	\$5,398.68	4348500	Water & Sewer	\$2,650.00	4350400	Grounds Maintenance	\$6,350.00
							4112000	Overtime	\$2,500.00			
TOTAL PERSONAL SERVICES		\$2,344,450.00	\$15,500.00	\$90,500.00	\$2,269,450.00	\$15,734.54						
SUPPLIES												
4230100	Stationary & Printed Materials	\$500.00	\$400.00	\$0.00	\$900.00	\$126.51						
4230200	Office Supplies	\$6,900.00	\$7,000.00	\$0.00	\$13,900.00	\$452.98						
4231300	Diesel Fuel	\$2,500.00	\$500.00	\$0.00	\$3,000.00	\$90.58						
4231400	Gasoline	\$21,900.00		\$4,500.00	\$17,400.00	\$2,257.32	4230200	Office Supplies	\$4,500.00			
4232100	Garage & Motor Supplies	\$2,000.00	\$2,000.00	\$0.00	\$4,000.00	\$173.47						
4235000	Building Materials	\$5,500.00		\$1,500.00	\$4,000.00	\$552.58	4231300	Diesel Fuel	\$500.00	4232100	Garage & Motor Supplies	\$1,000.00
4236000	Gravel/Stone	\$3,750.00	\$1,500.00	\$2,500.00	\$2,750.00	\$268.89	4230200	Office Supplies	\$2,500.00			
4236500	Salt & Calcium	\$8,500.00		\$1,900.00	\$6,600.00	\$1,962.99	4230100	Stationary & Printed Mat.	\$400.00	4236000	Gravel/Stone	\$1,500.00
4237000	Repair Parts	\$8,500.00		\$1,000.00	\$7,500.00	\$2,398.02	4232100	Garage & Motor Supplies	\$1,000.00			
4238000	Small Tools & Minor Equipment	\$14,400.00		\$0.00	\$14,400.00	\$915.79						
4238900	Other Maintenance Supplies	\$30,500.00		\$1,500.00	\$29,000.00	\$5.28	4239000	Misc. Supplies	\$1,500.00			
4239000	Miscellaneous Supplies	\$8,800.00	\$1,500.00	\$0.00	\$10,300.00	\$1,143.97						
4239012	Safety Supplies	\$3,500.00		\$0.00	\$3,500.00	\$58.62						
4239031	Street Signs	\$3,000.00	\$1,000.00	\$0.00	\$4,000.00	\$198.71						
4239032	Posts & Hardware	\$1,000.00	\$500.00	\$0.00	\$1,500.00	\$6.81						
4239039	General Program Supplies	\$4,950.00		\$1,500.00	\$3,450.00	\$296.64	4239031	Street Signs	\$1,000.00	4239032	Posts & Hardware	\$500.00
TOTAL SUPPLIES		\$126,200.00	\$14,400.00	\$14,400.00	\$126,200.00	\$10,909.16						
OTHER SERVICES & CHARGES												
4340000	Legal Fees	\$100,000.00		\$12,950.00	\$87,050.00	\$36.20	4355200	Subscriptions	\$5,100.00	4358000	Assessment Fees	\$250.00
							4357004	External Ins. Fees	\$7,600.00			
4340100	Engineering Fees			\$0.00	\$0.00	\$0.00						
4340400	Consulting Fees	\$10,000.00	\$6,000.00	\$0.00	\$16,000.00	\$252.52						
4340600	Recording Fees			\$0.00	\$0.00	\$0.00						
4340700	Medical Fees	\$500.00	\$100.00	\$0.00	\$600.00	\$174.00						
4341955	Info Systems Maintenance/Contracts	\$47,600.00		\$6,250.00	\$41,350.00	\$306.22	4340400	Consulting Fees	\$6,000.00	4345500	Legal Notices	\$250.00
4341990	Criminal Background Checks	\$4,600.00		\$1,500.00	\$3,100.00	\$88.50	4359000	Special Projects	\$1,500.00			

**CARMEL CLAY PARKS & RECREATION
2019 GENERAL FUND YEAR-END LINE TRANSFERS**

ACCOUNT	LINE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS TO	TRANSFERS FROM	AMENDED BUDGET	YEAR-END BALANCE	TO G/L	TITLE	AMOUNT	TO G/L	TITLE	AMOUNT
4341999	Other Professional Fees	\$21,100.00		\$10,500.00	\$10,600.00	\$311.18	4351000	Auto Repairs & Maint.	\$10,500.00			
4342100	Postage	\$500.00		\$390.00	\$110.00	\$29.30	4357004	Ex. Instructor Fees	\$390.00			
4343000	Travel Fees & Expenses	\$5,000.00	\$5,650.00	\$0.00	\$10,650.00	\$316.79						
4344000	Telephone Line Charges	\$3,500.00		\$0.00	\$3,500.00	\$305.54						
4344100	Cellular Phone	\$9,600.00	\$500.00	\$0.00	\$10,100.00	\$251.62						
4345000	Printing	\$5,000.00		\$3,500.00	\$1,500.00	\$235.63	4358300	Other Fees & Licenses	\$3,000.00	4340700	Medical Fees	\$100.00
							4357004	Ex. Instructor Fees	\$400.00			
4345500	Legal Notices	\$500.00	\$250.00	\$0.00	\$750.00	\$147.22						
4346000	Classified Ads	\$4,500.00		\$600.00	\$3,900.00	\$322.71	4350900	Other Contracted Services	\$600.00			
4347000	Worker's Compensation Insurance	\$24,765.00		\$0.00	\$24,765.00	\$0.00						
4347500	General Insurance	\$23,070.00		\$7,950.00	\$15,120.00	\$129.00	4349000	Natural Gas	\$7,200.00	4357004	External Instr. Fees	\$750.00
4348000	Electricity	\$68,050.00		\$12,300.00	\$55,750.00	\$165.44	4350900	Other Contracted Serv.	\$12,300.00			
4348500	Water & Sewer	\$45,350.00	\$23,350.00	\$0.00	\$68,700.00	\$470.92						
4349000	Natural Gas	\$7,800.00	\$7,200.00	\$0.00	\$15,000.00	\$946.08						
4349500	Cable Service	\$2,000.00		\$500.00	\$1,500.00	\$400.22	4344100	Cellular Phone	\$500.00			
4350000	Equipment Repairs & Maintenance	\$15,500.00		\$4,700.00	\$10,800.00	\$694.78	4348500	Water & Sewer	\$4,700.00			
4350100	Building Repairs & Maintenance	\$27,600.00		\$1,100.00	\$26,500.00	\$131.40	4343000	Travel Fees & Expenses	\$650.00	4350900	Other Contracted Services	\$450.00
4350101	Trash Collection	\$5,100.00		\$2,400.00	\$2,700.00	\$520.00	4359000	Special Projects	\$2,400.00			
4350400	Grounds Maintenance	\$433,400.00	\$56,350.00	\$0.00	\$489,750.00	\$1,063.45						
4350600	Cleaning Service	\$25,330.00		\$3,660.00	\$21,670.00	\$440.00	4350900	Other Contracted Services	\$3,500.00	4353004	Copier	\$160.00
4350900	Other Contracted Services	\$2,280.00	\$17,150.00	\$0.00	\$19,430.00	\$202.23						
4351000	Auto Repairs & Maintenance	\$8,924.13	\$10,750.00	\$0.00	\$19,674.13	\$27.82						
4353003	Postage Meter	\$600.00	\$200.00	\$0.00	\$800.00	\$250.64						
4353004	Copier	\$8,350.00	\$410.00	\$5,000.00	\$3,760.00	\$254.42	4343000	Travel Fees & Expenses	\$5,000.00			
4353099	Other Rentals & Leases	\$5,850.00		\$250.00	\$5,600.00	\$150.00	4351000	Copier	\$250.00			
4355200	Subscriptions	\$4,100.00	\$5,100.00	\$0.00	\$9,200.00	\$283.62						
4355300	Organization & Membership Dues	\$3,220.00		\$0.00	\$3,220.00	\$453.00						
4356004	Staff Clothing	\$3,300.00		\$550.00	\$2,750.00	\$299.40	4351000	Auto Repairs & Maint.	\$250.00	4350900	Other Contracted Services	\$300.00
4356005	Participant Clothing	\$2,250.00		\$200.00	\$2,050.00	\$145.00	4353003	Postage Meter	\$200.00			
4357004	External Instructional Fees	\$4,000.00	\$9,140.00	\$0.00	\$13,140.00	\$107.08						
4358000	Assessment Fees	\$650.00	\$250.00	\$0.00	\$900.00	\$274.36						
4358300	Other Fees & Licenses	\$730.00	\$3,000.00	\$0.00	\$3,730.00	\$665.20						
4359000	Special Projects	\$6,000.00	\$3,900.00	\$0.00	\$9,900.00	\$55.97						
TOTAL OTHER SERVICES & CHARGES		\$940,619.13	\$149,300.00	\$74,300.00	\$1,015,619.13	\$10,907.46						
CAPITAL OUTLAY												
4463000	Furniture & Fixtures	\$0.00	\$6,850.00	\$0.00	\$6,850.00	\$374.38						
4463200	Computer Equipment	\$2,500.00	\$22,000.00	\$0.00	\$24,500.00	\$1,150.37						
4463202	Computer Software	\$2,500.00	\$2,560.00	\$0.00	\$5,060.00	\$5.08						
4463600	Parks Equipment	\$10,000.00		\$9,410.00	\$590.00	\$590.00	4463000	Furniture & Fixtures	\$6,470.00	4463202	Computer Software	\$2,560.00
4465000	Motor Equipment (Vehicles)	\$46,000.00		\$22,000.00	\$24,000.00	\$4,104.00	4463200	Computer Equipment	\$22,000.00			
TOTAL CAPITAL OUTLAY		\$61,000.00	\$31,410.00	\$31,410.00	\$61,000.00	\$6,223.83						
TOTAL GENERAL FUND		\$3,472,269.13	\$210,610.00	\$210,610.00	\$3,472,269.13	\$43,774.99						

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Quotes for the Monon Community Center East and West Program Rooms Flooring Project	
<small>DOLLAR AMOUNT/FUND</small> \$58,500 (Fund 1215)	<small>MEETING DATE</small> January 14, 2020

SUMMARY:

Identified as a part of the Recreation and Facilities capital replacement plan, flooring in five Program Rooms within the Monon Community Center East and West buildings is scheduled to be replaced. The project would entail replacement of approximately 3,300 square feet of rolled linoleum flooring with a Connor Sports PowerDek Fleck rubber tile product, which is consistent with the material recently installed at the Monon Community Center (fitness area) and Perelman Pavilion (multi-purpose rooms) and will provide a slip resistant, stain resistant, easily cleaned surface more conducive for program use.

Pursuant to Indiana Code 36-1-12-2, a "public work" project is the construction, reconstruction, alteration, or renovation of a public building, airport facility, or other structure that is paid for out of a public fund or out of a special assessment.

Adhering to Indiana Code 36-1-12-5, CCPR mailed invitations to quote to four (4) contractors with experience in flooring installation to install an 8mm Connor PowerDek Fleck rubber tile throughout the program rooms in the Monon Community Center according to provided specifications.

On Friday, December 13th, at 2:00 p.m., a public meeting was held pursuant to notice at the Monon Community Center. A quote was received from the following contractor and read aloud:

- Jack Laurie Group \$58,500.00

Staff reviewed the quote, confirmed Jack Laurie Group to be the lowest responsive and responsible quoter, and recommends acceptance of Jack Laurie Group's quote and award of a contract in the total amount of \$58,500.00. Quoted price includes all prep work and installation of flooring. If approved, construction is anticipated to begin this winter and should be completed in the spring.

RECOMMENDED MOTION:

"I move that the Park Board accept the quote from Jack Laurie Group and award a contract to Jack Laurie Group in the amount of Fifty Eight Thousand Five Hundred Dollars (\$58,500) for the Monon Community Center East and West Program Rooms Flooring Project."

1) Capital Projects

a) Central Park

- i) **Prairie Trail Drainage Improvements:** No change from last report. SmithGroup is continuing to refine plans, although this project will be deferred as Carmel Utilities develops plans for a new water tower that will be fed from the main located under Prairie Trail, disrupting any planned drainage improvements.
- ii) **Trailhead & West Receiving:** Frame of new restroom building completed with decorative stone masonry currently being laid. Asphalt binder was completed on new parking lot before end of December. Final paving will be completed once asphalt plants reopen in the spring. Substantial completion is currently projected for end of February 2020.
- iii) **West Roundabout Enhancement and Parking Lot Resurfacing:** No change from last report. Project is being closely coordinated with the three 111th Street Roundabouts funded through Clay Township Impact Program. Next project meeting scheduled for 2/28/2020, at which proposed timelines and schematic design drafts will be reviewed.

b) Monon Boulevard:

Work continues on construction of Monon Boulevard with the primary work occurring south of Elm Street. As previously reported, the Monon Greenway, new playground, and spray plaza are anticipated to be completed and open to the public in May 2020 with remaining landscaping installed by summer 2020. The trail will continue to be routed on the southbound lane of Monon Boulevard through the winter. Recommending installation of synthetic turf due to heavy use and wear on sod.

c) Monon Community Center

- i) **ESE Offices:** Construction on renovation of the former catering kitchen continues, with predominately painting and flooring outstanding. After some delays, now hope to complete construction by end of January.
- ii) **Fitness Equipment:** The new selectorized fitness equipment was delivered and installed on 12/17/2019, replacing the last of the remaining original equipment purchased in 2007.
- iii) **Indoor Playground:** Kickoff meeting scheduled with Williams Architects on 1/15/2020 for project to convert Multipurpose Room West into an indoor playground. While the construction timeline remains very tentative until plans are completed, we are shooting for a late-2020 opening for the indoor playground.
- iv) **Program & Party Room Flooring:** Requesting Park Board approval on 1/14/2020 to replace flooring in Program Rooms A-C and Party Rooms A-B. The same rubber athletic flooring recently installed in the Fitness Center, Monon Oasis, and East Studio A-B will be used to allow for maximum program flexibility. Working with vendor on date for installation.

d) West Park – The Groves:

All construction completed. We are in the process of reviewing documentation necessary to process final payment, which will close out the project.

e) Other Facilities

- i) **Administrative Offices:** Construction anticipated by end of month to create a small conference room and two additional offices out of existing space.

- ii) **Wilfong Pavilion:** New athletic rubber flooring is scheduled to be installed the week of 1/27/2020.

2) Clay Township Impact Program (CTIP) Projects

- a) **Carey Grove Park:** Schematic design drawings were approved by Park Board on 12/10/2019. Schneider Geomatics is currently finalizing construction documents. The project is anticipated to be bid in February/March 2020, with construction beginning as soon as April 2020. While under construction, the park will be closed to the public.
- b) **Flowing Well Park:** Schematic design drawings were approved by Park Board on 12/10/2019. Schmidt Associates is currently finalizing construction documents. The project is anticipated to be bid in February/March 2020, with construction beginning as soon as April 2020. While under construction, the park will be closed to the public.
- c) **Meadowlark Park:** Schematic design drawings were approved by Park Board on 12/10/2019. Schneider Geomatics is currently finalizing construction documents. Construction is not anticipated to begin until fall 2020 and will likely extend into mid-2021. While under construction, the park will be closed to the public.
- d) **West Park – The Core:** SmithGroup has prepared a Schematic Designs Report, which will be presented to the Park Board on 1/14/2020. The project was originally anticipated to be bid in February/March 2020, with construction beginning as soon as April 2020. There have been delays in receiving survey and geotechnical reports, which has impacted SmithGroup’s progress on developing construction documents and may result in adjustments to the schedule. While under construction, the original section of the park, including the main parking lot, original playground and splashpad, will be closed to the public. The Groves section of the park will remain open. As long as we are able to maintain safe trail access, we will also try to keep the back trails behind Jill’s Hill open for public use
- e) **111th Street Roundabouts:** No update since last report. Preliminary drafts for the new roundabout at College Avenue have been completed. This project is being closely coordinated with the West Roundabout project within Central Park. Next project meeting scheduled for 2/28/2020, at which proposed timelines and schematic design drafts will be reviewed.
- f) **Fiber Loop:** No updates from City IT to report. Once final budget numbers are available, City IT will oversee completion of a government fiber loop within the City, which will provide connectivity to Founders Park, West Park, Meadowlark Park and Inlow Park, as well as redundancy for Central Park. Installation of the fiber loop is expected to occur in 2020.
- g) **Japanese Garden Expansion:** No updates from Township to report. This project will provide stormwater management for the City and result in the expansion of the existing Japanese Garden. The City Engineer and Township are leading this project in close coordination with CCPR. Upon completion, it is anticipated CCPR will assume maintenance responsibilities for what will effectively become a park once the expansion is completed.
- h) **Monon Greenway (Carmel Drive to City Center Drive):** No updates from Township to report. In conjunction with the Japanese Garden Expansion meeting, improvements will be made to the Monon Greenway from the Carmel Drive bridge to City Center Drive. The City Engineer and Township are leading this project in close coordination with CCPR.

3) Parks and Recreation Master Plan

- a) **Master Plan Adoption:** The 2020-2024 Comprehensive Parks and Recreation Master Plan was formally adopted by the Park Board on 12/10/2019.

- b) **Long-Term Funding Strategies:** Brian Bosma is currently working on a summary of funding mechanisms available under Indiana law, which will be distributed to the Park Board and elected officials upon completion. Once we understand the options, it may be advisable to create a special committee with City and Township representation to formulate a plan for replacing the Local Income Tax CCPR currently receives from the Township. This funding source will cease after 2026 based on the current terms of the Interlocal Cooperation Agreement.

4) White River Corridor

- a) **White River Greenway North Extension:** SJCA completed a feasibility study to extend the existing White River Greenway from its current northern terminus (across from Tall Timber Run) to 146th Street. The study also identified the cost for a trail that crosses White River and connects into Fishers' trail network. The findings of the feasibility study will be presented to the Park Board on 2/11/2020.
- b) **White River Greenway South Extension:** Closed on the JAVCA property at 11299 Hazel Dell Parkway on 12/23/2019. This approximately 13.5 acre parcel will serve as the site for a future trailhead once the White River Greenway is constructed south of 116th Street. Currently reaching out to Becky Riskin to inquire about the purchase of her property, which is the missing link along White River between Hazel Landing Park and property owned by the City at the location of the former Northern Beach.
- c) **White River Vision Plan/River Road South District:** Hamilton County Tourism is funding a study to help coordinate existing and pending planning efforts of CCPR, the City of Carmel, and Conner Prairie (among others) along White River between 116th Street and 146th Street and develop a unified brand for this section of the river. Participated in a project kickoff meeting on 12/18/2019. Next meeting is 2/5/2020.
- d) **Conner Prairie River Education Center Feasibility Study:** CCPR has been invited as a key stakeholder in a pending feasibility study commissioned by Conner Prairie. This center is envisioned to be located in Carmel adjacent to the proposed north extension of the White River Greenway. There is great potential for the center to be a joint facility between Conner Prairie, CCPR, and possibly other partners.
- e) **Martin Marietta Quarry:** Engaged SmithGroup to begin the initial phase of preparing a concept plan to guide Martin Marietta in the decommissioning of the quarry located north of 106th Street and west of Hazel Dell Parkway. This approximately 196 acre property is anticipated to be donated to the City in 2024 for use as a park and/or nature preserve.

5) Other Acquisitions

- a) **Monon Lake Trail:** No change from last report. Waiting since 11/20/2019 for M/I Homes to respond on the status of outstanding items needing to be resolved before CCPR will consider accepting the parcel.
- b) **Vera J. Hinshaw Park:** No change from last report. Old Town Design Group (OTDG) anticipates donation of the 1.98 acre park by June 2020. Development of the park by OTDG is mostly complete, with the exception of a large pergola/shelter to be constructed in spring 2020.

6) Other Updates

- a) **Volunteer Appreciation:** CCPR will recognize its volunteers at a special appreciation event on 1/15/2020 at 5 pm in the Monon Community Center. Park Board members are welcome to attend.