

Carmel/Clay Board of Parks and Recreation
Tuesday, September 8, 2020, 6:00 p.m.
Virtual Meeting

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

Tentative Agenda

- 1. Roll Call**
- 2. Call to Order**
- 3. Public Comments**
- 4. Staff Reports**
- 5. Finance Committee**
- 6. Minutes – Jim Engledow**
 - a. August 11, 2020 Park Board Meeting
- 7. Financial Reports – Jenn Kristunas**
 - a. Consolidated Financial Report for July 2020
 - b. CCPR P&L Statements for the Monon Community Center (Fund 109) for July 2020 and August 2020
- 8. Claims – Jenn Kristunas**
 - a. Claim Sheet September 8, 2020
 - b. Clay Township Claim Sheet September 8, 2020
 - c. CCPR Payroll for August 14, 2020 and August 28, 2020
- 9. Monetary Gifts, Grants, Partnerships, and Sponsorships for August 2020 – Sara Clark**
- 10. New Business**
 - a. Consideration of General Counsel Agreement with Kroger, Gardis & Regas, LLP – Michael Klitzing
- 11. Old Business**
 - a. Central Park Trailhead & West Receiving Project – Michael Klitzing
 - i. Consideration of Monroe Construction Corp. Change Order No. 5
 - b. Clay Township Impact Program Updates – Michael Klitzing
- 12. Attorney’s Report**
- 13. Director’s Report**
- 14. Information Items**
- 15. Park Board Comments / Discussion**
- 16. Adjournment**

For media related questions, please contact Lindsay Labas, Marketing Director, at 317.573.4020 or llabas@carmelclayparks.com.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation	ACTION REQUESTED No Action Required
ITEM/SUBJECT Staff Reports	
DOLLAR AMOUNT/FUND N/A	MEETING DATE September 8, 2020

Enclosed for your review are the following:

News articles:

- Safe recreation... Carmel Clay Parks & Recreation's Fall Program registration is now open
Good Day Carmel, August 3, 2020
- Carmel Clay Parks & Recreation's fall program registration opens
The Times, August 4, 2020
- Sliding into the end of summer...
Good Day Carmel, August 10, 2020
- West Park to partially close in late summer
The Times, August 11, 2020
- Park planned on northwest side
By Ann Marie Shambaugh
Current in Carmel, August 18, 2020

Standard monthly reports for July:

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for August:

- Monon Community Center Pass Report
 - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
 - ESE
 - Monon Community Center
 - Administration & Planning
 - Marketing
 - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

Young, Sandra

From: Good Day Carmel <newsletter@gooddaycarmel.com>
Sent: Monday, August 3, 2020 9:12 AM
To: Young, Sandra
Subject: Check out this fall's Carmel Clay Parks program ...

Feeling out of this world on this ...



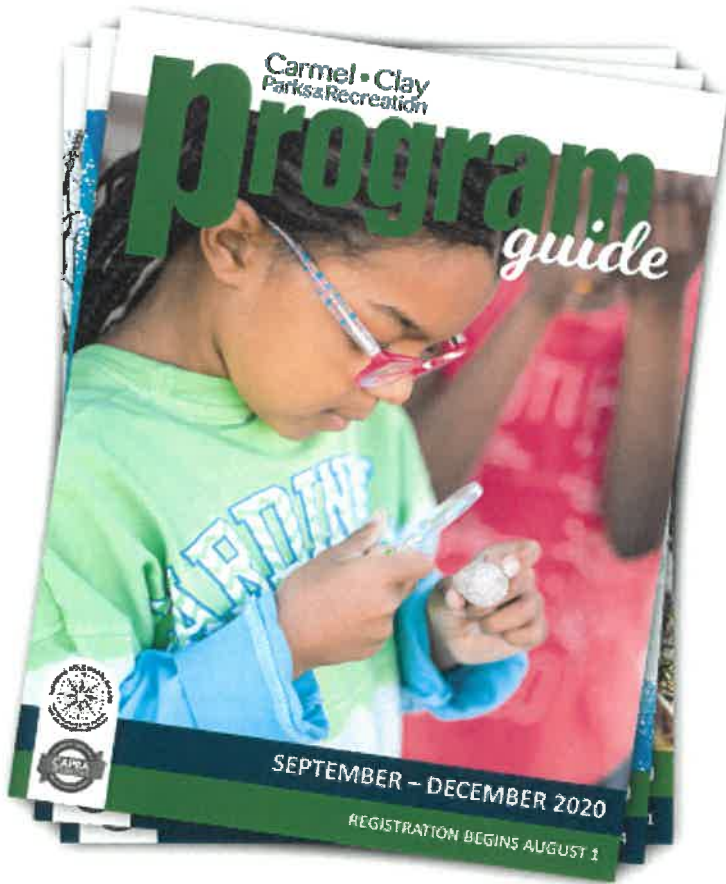
Safe recreation ...

***Carmel Clay Parks & Recreation's Fall
Program registration is now open***

BRINGING YOU A SMILE
WITH OUR DAILY DOSE
OF GOOD NEWS!

Click below to subscribe to
Good Day Carmel!





Carmel Clay Parks and Recreation's virtual Fall Program Guide is here! Programs offered include topics such as nature, creative arts, sports, science and technology, wellness and more. Sign up for the fall programs is now open.

No need to worry about safety. CCPR is looking out for you. For each program, the following protocols have been put into place:

- Each room will be cleaned before and after each program
- If program supplies are used, they will be cleaned before and after each program

GOOD MORNING!



Today is Monday, August 3. Today is Watermelon Day! Watermelon is a sweet summer treat. The more than 50 varieties of watermelon grown worldwide give consumers many choices, with a wide range of sizes, shapes, and colors from which to choose. We are most familiar with the vivid reddish-pink flesh dotted with black seeds, but there are also white, pink, yellow and orange fleshed varieties, both with seeds and without. Watermelon can be divided into four categories: icebox, picnic, seedless, and yellow-orange fleshed. Each variety also features several types, and they vary in size, flesh color, and the sweetness of the flesh.

WEATHER

Thunderstorms, high 75

CARMEL MONTHLY



**NO PASSPORTS
NECESSARY**

[Indulge in the culinary experience at Hotel Carmichael's French-inspired Vivante](#)

- Program supplies will not be shared between participants
- Mask should not be worn in Aquatics, Sports and Wellness programs unless notified
- Masks should be worn in Nature, Creative Arts, Enrichment, and Science & Technology, + Senior programs unless notified
- Physical distancing guidelines should be followed

[Explore all they have to offer here.](#)

Art reception...

Let's Get Fresh

August 2020

Join us for a reception
Thursday, August 6, 2020 from 5-8 pm

Carmel Art on Main Gallery and Gifts
111 West Main Street, Carmel, Indiana

Fresh and New Works of
Randall Scott Harden
Jill Dunn & Kim Greene





FUN FACTS ABOUT MUSIC...



In celebration of yesterday's historic landing of the space station astronauts, this fact is space related. In 2015, a Canadian astronaut named Chris Hadfield released his first album, which was entirely recorded while he was in orbit. Not only was he the first Canadian to walk in space, he's also a talented musician who went viral with a cover of David Bowie's "Space Oddity." Hadfield spent 144 days at the International Space Station recording his 11 original songs for his appropriately-titled album, *Space Sessions: Songs for a Tin Can*. [Listen to Hadfield's version of "Space Oddity" here.](#)

THIS DAY IN HISTORY



On this day in 1492 Christopher Columbus set sail on his flagship, The Santa María, bound for the "Indies." This was the largest ship; the other two were the Nina and the Pinta. The Santa María ran aground on Christmas Day of that year and sunk off the

Check out Carmel Art on Main for an art gallery reception this Thursday, August 6, from 5 to 8 p.m. Wear your favorite mask and enjoy this chance to get out and enjoy beautiful art while you have a glass of wine or lemonade.

Also note that Art on Main now has a website where you can view and purchase items from your home. Go to carmelartonmain.com and hit shop and you can begin viewing all of the artisan work. All the work is made in Indiana!

island of Hispaniola (Haiti). It was rediscovered in 2014. The remains of the ship lacked all the wood that one would typically associate with a sunken ship of this time, and only objects from the ship littered the ocean floor. This is because Columbus had his sailors strip the wood and use it to build a fort on land called La Navidad. Some of his sailors were forced to stay behind while Columbus returned to Spain with the other two ships and report his findings.

News from CFD...



Congratulations to Firefighter Joel Heavner (pictured above on the left) on his promotion to Lieutenant. Lt. Heavner has served the citizens of Carmel for more than

WORD OF THE DAY

HOTDOG: Not the kind you eat, but the verb hotdog has had a few changes over time. Currently, hotdog is defined by Merriam-Webster as performing in a conspicuous or often ostentatious manner; especially to perform fancy stunts and maneuvers (like surfing or skiing). But did you know ... the verb hotdog first appeared in the latter half of the 20th century, adopted from the use of the noun "hot dog" for someone who is "very good at something." The noun was popularized around the turn of the 19th century along with the interjection hot dog to "express approval or gratification." In time, the noun became mainly associated with people who showed off their skills in sports, from basketball to skiing, and the verb form came to be used for the spectacular acts of these show-offs.

eight years. Joel is pictured with Fire Chief David Haboush.



Sow some seeds...



Residents of Hamilton County may “check out” seeds from a local Seed Library. Currently these are located at the Hamilton East Public Library and Carmel Clay Public Library. A library card is required.



Monday Movie at Midtown...



**Head to Midtown Plaza for Movies
at Midtown!**

Movies run today with showings at noon,
2:30, 5 and 7:30 p.m. The schedule is as
follows:

Today - Field of Dreams

August 10 - Emperor's New Groove

August 17 - Sing

August 24 - Classic Beauty and the Beast

Physical distancing is strongly encouraged and hand sanitizer stations are available throughout Midtown Plaza. Don't forget to wear your mask!

Keep Midtown Clean

Midtown Plaza is a favorite gathering space for both locals and visitors. As a result of all the love and attention it receives, there is an increased amount of trash and litter left behind.

Please note that area restaurants do not bus the tables in Midtown Plaza. Please be considerate of others and help keep it clean, Carmel!

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Carmel Clay Parks & Recreation's fall program registration opens

[thetimes24-7.com/Content/News/Local-News/Article/Carmel-Clay-Parks-Recreation-s-fall-program-registration-opens/1/1/66456](https://www.thetimes24-7.com/Content/News/Local-News/Article/Carmel-Clay-Parks-Recreation-s-fall-program-registration-opens/1/1/66456)

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- [Obituaries](#)
- [Where's Wil](#)

Tuesday, August 4, 2020 4:00 AM

Registration for Carmel Clay Parks & Recreation's fall programs is now open! During the fall season, which runs September through December, CCPR will offer hundreds of in-person programs as well as some virtual options.

PROGRAM GUIDE UPDATES

The fall program guide is available exclusively online at

**Thursday,
August 6,
2020**

carmelclayparks.com/programs/. Residents will not receive a hard copy in the mail.

This season we're offering several of the programs you know and love including nature, creative arts, sports, adaptive, homeschool, science & technology, enrichment, senior and wellness.

CCPR is offering in-person programs. Some programs will have a virtual option allowing participation from home. Programs with a virtual option are denoted within the online program guide.

A SAFE RECREATION EXPERIENCE

CCPR's top priority is the safety of its participants and team, and they are working to create a safe environment for each program.

COVID-RELATED PROCEDURES FOR PROGRAMMING:

Each room will be cleaned before and after each program.

If program supplies are used they will be cleaned before and after each program.

Program supplies will not be shared between participants.

Masks should not be worn in Aquatics, Sports or Wellness programs unless notified.

Masks should be worn in Nature, Creative Arts, Enrichment, Science & Technology and Senior programs unless notified.

Participants should follow physical distancing guidelines.

HOW TO REGISTER

Register for programs online here or in person at the Monon Community Center.

ABOUT CARMEL CLAY PARKS & RECREATION

Carmel Clay Parks & Recreation (CCPR) holds the Gold Medal Award for Excellence in Park and Recreation Management by the American Academy for Park and Recreation Administration (AAPRA) in partnership with the National Recreation and Park Association (NRPA) for parks serving populations of 75,001 to 150,000. As an accredited agency, the department serves the recreation, fitness and nature needs of the community, manages and develops existing spaces and resources and creates a sustainable future for parks and recreation programs through a financially viable and environmentally conscious parks system. CCPR manages and maintains more than 500 park acres and numerous recreation facilities, including the Monon Community Center and The Waterpark. In addition, CCPR has partnered with Carmel Clay Schools to establish Extended School Enrichment (ESE), a before and after-school care program for K-6 students located at all eleven Carmel elementary schools. The Summer Camp Series is a component of ESE that offers 12 different summer camps accommodating children ages 5-15. For more information, visit carmelclayparks.com.

Submit a comment

* indicates a required field

Please fill out the form below to submit a comment.

*

A comment must be approved by our staff before it will displayed on the website.



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life

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Young, Sandra

From: Good Day Carmel <newsletter@gooddaycarmel.com>
Sent: Monday, August 10, 2020 8:29 AM
To: Young, Sandra
Subject: Kick off your week with some good news ...

Smile! You're on a ...



Headed back ...

Kids and community prepare for the 2020-21 school year

BRINGING YOU A SMILE
WITH OUR DAILY DOSE
OF GOOD NEWS!

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Good Day Carmel!





Carmel Clay Schools will resume the new school year on August 13 for elementary and high school and August 19 for middle school. All grades will have later start times with elementary students starting at 7:50 a.m. and released at 2:35 p.m. while middle and high school students will start at 8:45 a.m. and be released at 3:45 p.m.

Please be aware of increased pedestrian and vehicle traffic and remember to show your support to the many teachers, administrators and school staff who are returning to school for the first time since March under unprecedented circumstances.

[For more information from Carmel Clay Schools about their reopening plan, click here.](#)

Bus Drivers Needed

For the upcoming school year, if you know anyone who may be interested, Carmel Clay Schools is Hiring Bus

GOOD MORNING!



Today is Monday, August 10. Today is Skyscraper Appreciation Day! Of course, we wouldn't have skyscrapers if not for Elisha Otis' and his invention of the safety elevator in 1852. The Home Insurance Building in Chicago is generally considered the world's first skyscraper. Right now, the highest skyscraper is the Burj Kalifa located in Dubai. It stands 2,717 feet tall and has the world's highest occupied floor, highest outdoor observation area and the highest number of stories with 163. When completed, the Kingdom Tower in Jeddah, Saudi Arabia will stand as the world's tallest building at 3,304 feet tall. A fun fact - when the Chrysler Building in Chicago was named tallest skyscraper, it was a bit of an unfair competition. When it was being built it was competing with the Manhattan Trust Bank Building to become the World's Tallest. William Van Allen, architect of the Chrysler Building, tricked his former partners who were designing the other building. He announced the Chrysler Building would be 925 feet. The design of the building in New York had been 840 feet, then was changed to 927 feet. Once he knew what number to

Drivers.



Looking for a rewarding job where you make a difference? Carmel Clay Schools is hiring Bus Drivers! Paid training is provided.

- Experience financial freedom with pay starting at \$105 per day
- Enjoy your summers off by only working during the school year
- Part time and split shifts free up your day for other things
- Secure your future with our available retirement plan
- Achieve personal fulfillment by providing a great service to the community

Complete an application for [Job 242 Bus Driver](#).

Questions? Contact Shelley Coover at (317) 844-9961.

Hangin' with Jeff and Janelle...

beat, Van Allen had a spire secretly built inside the dome which was erected just as the Manhattan building was being completed which made the Chrysler Building 1,046 feet high and winner of the title World's Tallest.

WEATHER

Scattered thunderstorms, high 85

CARMEL MONTHLY



LIKE LIVING AT CENTER STAGE

[The Proscenium: a true mixed-use environment that provided enjoyment and a new experience each day](#)

I WANT THAT JOB...



Here is a job ... "Originals Creative Analyst" at Netflix, also known as Netflix "tagger." Taggers are a 30-person strong team at the streaming giant whose job it is to watch Netflix content and "tag" each film and episode with relevant metadata. That metadata directly affects every show and movie you choose to watch. In part, it's the objective information about the content,

They're sharing all things Hotel Carmichael as the Grand Opening is coming soon



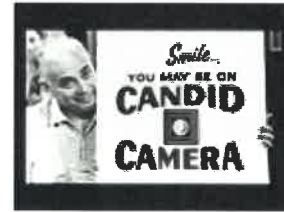
Jeff and Janelle are living the good life — virtually — at the Hotel Carmichael in this special video segment of Good Day Carmel TV! Check out what's new, exciting and coming to Carmel soon, as they highlight fun things we can look forward to! Some of the details include the history and theme of the hotel. Music will touch every nook and cranny of the hotel. There is something for everyone - including all of the community, not just guests. There is a lot of local element making the Hotel Carmichael a very local venture and something exciting for all of Carmel to be proud of.

[Check out the video here!](#)

Sliding into the end of summer...

like release year, language, director, and cast lists, or how much profanity or sex is in a film. But taggers are also responsible for labeling all of Netflix's content with tags that are more subjective—tags that affect the rows of grouped movies and TV shows you see in the Netflix app. These rows with titles like “Sci-Fi Thrillers About Technology Gone Wrong,” are designed to pique users' interest and help with content discoverability.

THIS DAY IN HISTORY



On this day in 1948, Candid Camera made its television debut after being on radio for a year as Candid Microphone. The show involved concealed cameras filming ordinary people and sometimes celebrities being confronted with unusual situations. When the joke was revealed, victims were told the show's catchphrase, "Smile, you're on Candid Camera." In 1969 Allen Funt, creator/host of Candid Camera, boarded a plane to Miami. While in flight the plane was hijacked by armed men. A passenger recognized Funt and all were convinced it was a gag. Funt tried to dissuade them but no one believed him they only realized it wasn't when they landed in Cuba. [Take a break](#)



Post season hours begin this week for The Waterpark at the Monon.

POST-SEASON HOURS

August 11 – September 7:

Monday – Friday: Closed

Saturday and Sunday: 11 AM – 6 PM

For more information about the park and any protective guidelines, [visit the website.](#)

[and catch a classic episode.](#)

WORD OF THE DAY

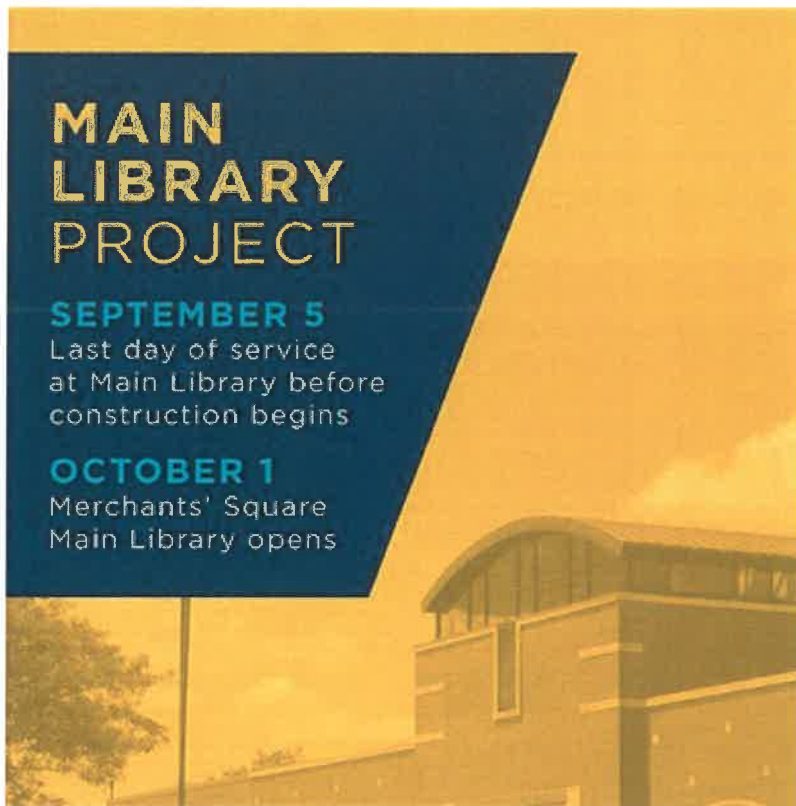
ASTRONAUT: This is a very common word with an interesting past. *Astronaut* is a noun that is defined by Merriam-Webster as a person who travels beyond the earth's atmosphere also : a trainee for spaceflight. But did you know ... In the year of its coining, the word astronaut was purely aspirational: it wasn't until 1961 that the first astronaut went into space. Astronaut was coined from Greek *astr-* ("star") and the *-naut* of aeronaut, which traces back via French to Greek *naútēs*, meaning "sailor." Astronaut is now used only to refer to "star sailors" from the U.S., Canada, Europe, and Japan; **cosmonaut** ("universe sailor") is the term for an astronaut from the Soviet or Russian space program, and **taikonaut** ("space sailor") is the term for an astronaut in China's space program.



Library going on the move...

Carmel's Main Library will be closing as it prepares for expansion/renovation





As the Carmel Clay Public Library begins construction on its Main Library expansion and renovation project, the library will close to the public in order to move services to a temporary location. Saturday, September 5 will be the final day of service at the Main Library (55 4th Ave SE) before it closes for a two-year construction project. On Thursday, October 1, the Merchants' Square Main Library will open at 2140 E. 116th Street. During this closure, library patrons can continue to place holds on items through the online catalog and pick them up using the curbside hold pickup service at the library's Joyce Winner West Branch in the Village of West Clay. The library's digital collection of titles to download and stream remains open. Patrons will be able to reach library staff by phone (317-814-3900) and online (carmelclaylibrary.org/ask-a-librarian) during the move. Library patrons may also take advantage of the countywide borrowing agreement that allows cardholders

at any Hamilton County public library to check out materials from the other libraries in the county, including the Hamilton East Public Library locations in Noblesville and Fishers and the Westfield Washington Public Library. Construction on the Main Library project is expected to last for two years. Project details can be found at carmelclaylibrary.org/main-library-project.

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West Park to partially close in late summer

thetimes24-7.com/Content/News/Local-News/Article/West-Park-to-partially-close-in-late-summer/1/1/66522

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Tuesday, August 11, 2020 4:00 AM

**Wednesday,
August 12,
2020**

Park updates are part of clay township impact program investment. On or after Aug. 24, 2020, the main entrance to West Park and the southern half of the trail system, including the pond boardwalks, will be closed to the public due to planned improvements. The Jill Perelman Pavilion and the adjacent adventure playground in the woods will remain open and accessible.

Upgrades to West Park include replacement of the existing splash pad and playground in the original section of the park, renovation of the restroom building and main shelter, and improvements to the roadway and parking facilities. The park will fully reopen after construction is completed in summer 2021.

The West Park improvements are funded jointly by the Carmel/Clay Board of Parks and Recreation and the Clay Township Impact Program as part of Carmel Clay Parks & Recreation's Reimagining Parks initiative. Through this initiative, CCPR is updating and enhancing six existing parks to make them more accessible, safer and available year-round. These projects will provide benefits for all township residents, schools and businesses, and make our community a better place to live, work and play.

To learn more about all the parks being reimagined, visit carmelclayparks.com/reimagining-parks.

If you visit the park before its closure, please continue using physical distancing.

About Carmel Clay Parks & Recreation

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Submit a comment

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Aug 18

2020

Page 09

Clip resized 144%

COMMUNITY

Park planned on northwest side

By Ann Marie Shambaugh
AnnMarie@youarecurrent.com

A new park is one step closer to becoming a reality in northwest Carmel.

RECREATION

Carmel Clay Parks & Recreation is seeking to purchase 26 acres at the southwest corner of 146th Street and Shelborne Road to develop into a park. Currently, West Park near 116th Street and Towne Road is the only CCPR park west of Meridian Street.



Klitzing

CCPR's offer to purchase the land for \$2.13 million is contingent on the parks board approving a name selected by the seller for a major feature, such as a playground, pavilion or nature preserve, in the park. Sellers David and Beth Bidgood requested "The Carter Family" be used in honor of Beth Bidgood's family, who purchased the property many years ago.

The board approved use of "The Carter Family" at its Aug. 11 virtual meeting. CCPR expects to close on the sale in September. A name for the park as a whole has not been

determined.

CCPR Director Michael Klitzing said it will likely be two to five years before the park is developed and opened to the public.

"Our first step will be to develop a park master plan, which is typically a nine- to 12-month process, involves significant public input and will ultimately identify what is built in the park," Klitzing said. "We will also need to secure necessary funding for development, which is estimated to cost at least \$6.5 million in 2020 dollars based on our recent construction projects."

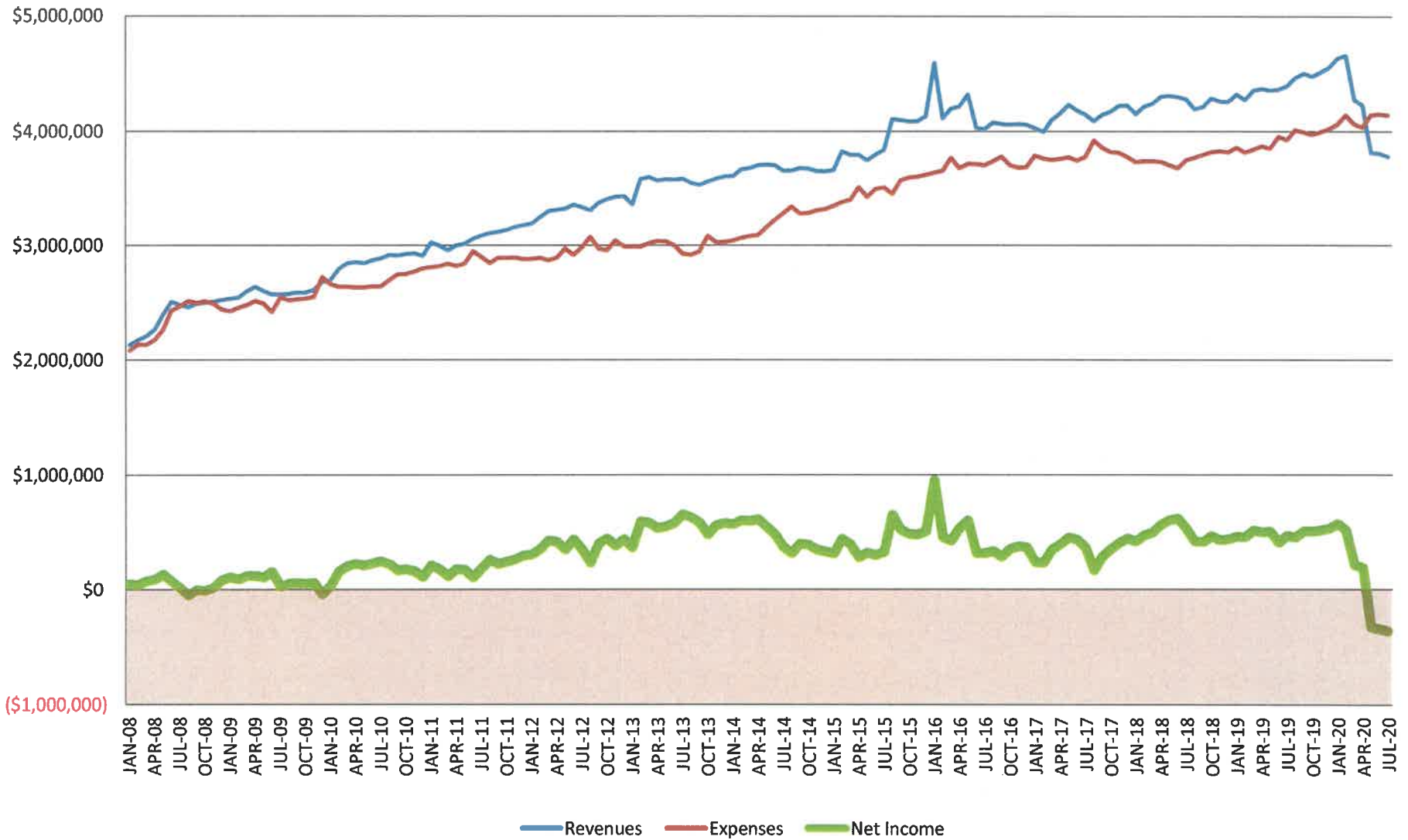
BOARD APPROVES BUDGET

The **Carmel Clay Parks & Recreation** board approved a \$4.07 million budget for 2021, which is 9 percent more than the previous year. Approximately 73 percent of the increase is associated with increased maintenance needs for Monon Boulevard, the Sister Cities Garden and Hotel Carmichael public restroom facility. The budget adds two full-time employees.

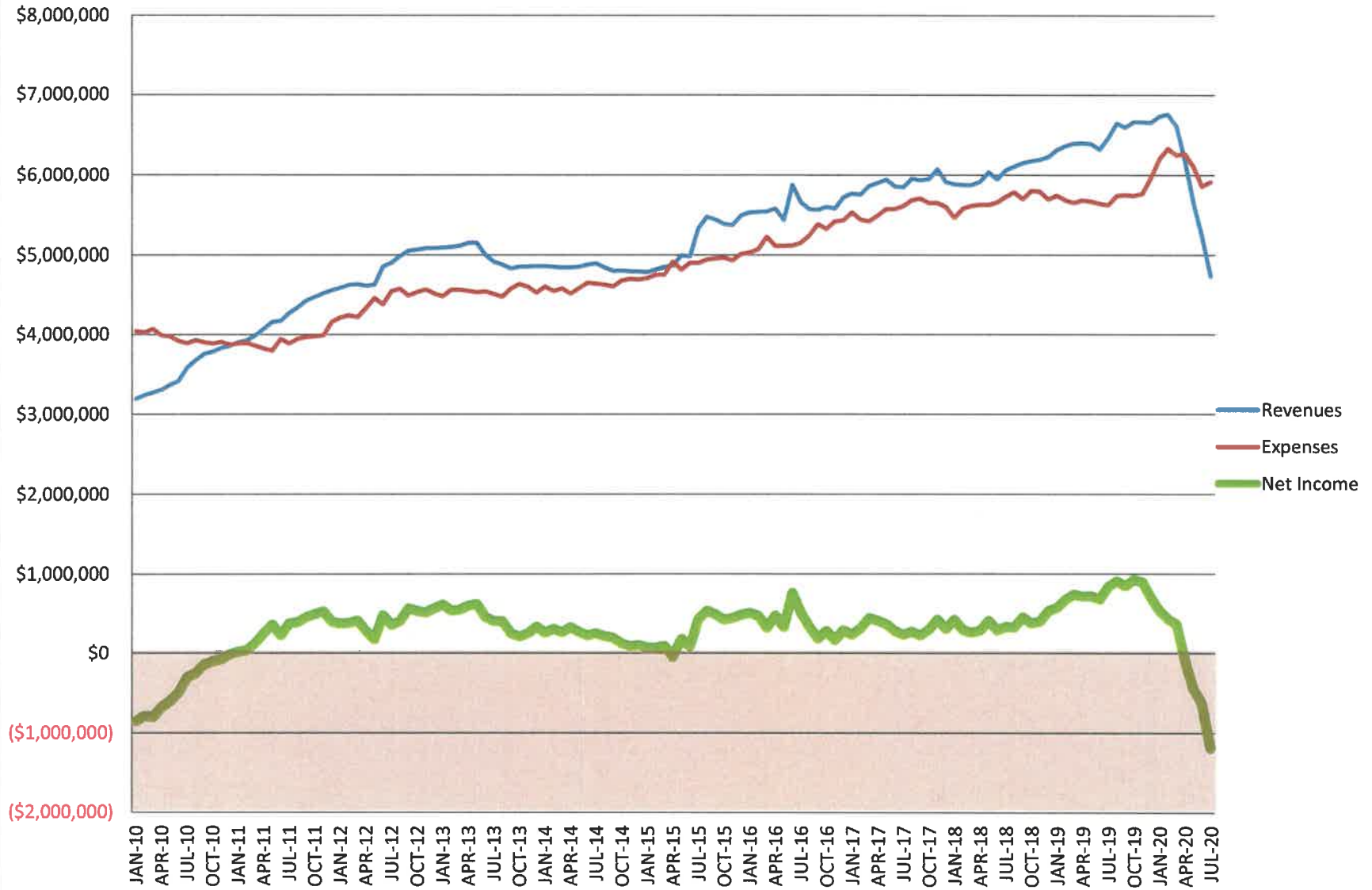
The Carmel City Council will have final voting authority on the budget.

FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 7/31/2020



FUND 109 - MONON COMMUNITY CENTER 12-MONTH TRAILING FINANCIALS - 07/31/2020



MONON COMMUNITY CENTER PASS REPORT

AUGUST 2020

- NET CHANGE -

	ANNUAL	MONTHLY	OTHER	TOTAL	% ¹	PREV. MONTH	PREV. YEAR
<u>MCC MEMBERSHIP PASSES</u>							
Youth	5	158		163		(35)	(97)
Adult	47	1,468		1,515		(182)	(1,303)
Senior	9	203		212		(29)	(219)
Senior (<i>Legacy Pricing</i>)	16	122		138		(5)	(77)
Military	0	17		17		(1)	(22)
Household	17	728		745		(135)	(583)
MCC Passes	94	2,696		2,790		(387)	(2,301)
Add'l HH Members				3,023		(526)	(2,286)
MCC Members				5,813	51%	(913)	(4,587)

CORPORATE MEMBERSHIP PASSES

Youth	0	6		6		(3)	1
Adult	6	306		312		(29)	(159)
Senior	1	17		18		1	(8)
Senior (<i>Legacy Pricing</i>)	0	2		2		0	(2)
Household	8	107		115		(24)	(88)
Corporate Passes	15	438		453		(55)	(256)
Add'l HH Members				430		(92)	(307)
Corporate Members				883	8%	(147)	(563)

INSURANCE-PAID MEMBERSHIP PASSES

Prime			1,896	1,896		7	(569)
SilverSneakers			1,255	1,255		2	(417)
Active&Fit			468	468		3	127
Silver&Fit			79	79		3	(9)
Optum-Renew Active			907	907		12	446
Insurance Passes/Members			4,605	4,605	41%	27	(422)

TOTAL PASSES	109	3,134	4,605	7,848		(415)	(2,979)
Percent of Total Passes	1%	40%	59%				

TOTAL MEMBERS				11,301		(1,033)	(5,572)
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¹ Percent of Total Members

CARMEL CLAY TRACK PASSES

Track Passes			1,944	1,944		(60)	1,944
Carmel Clay Track Passes			1,944	1,944		(60)	1,944

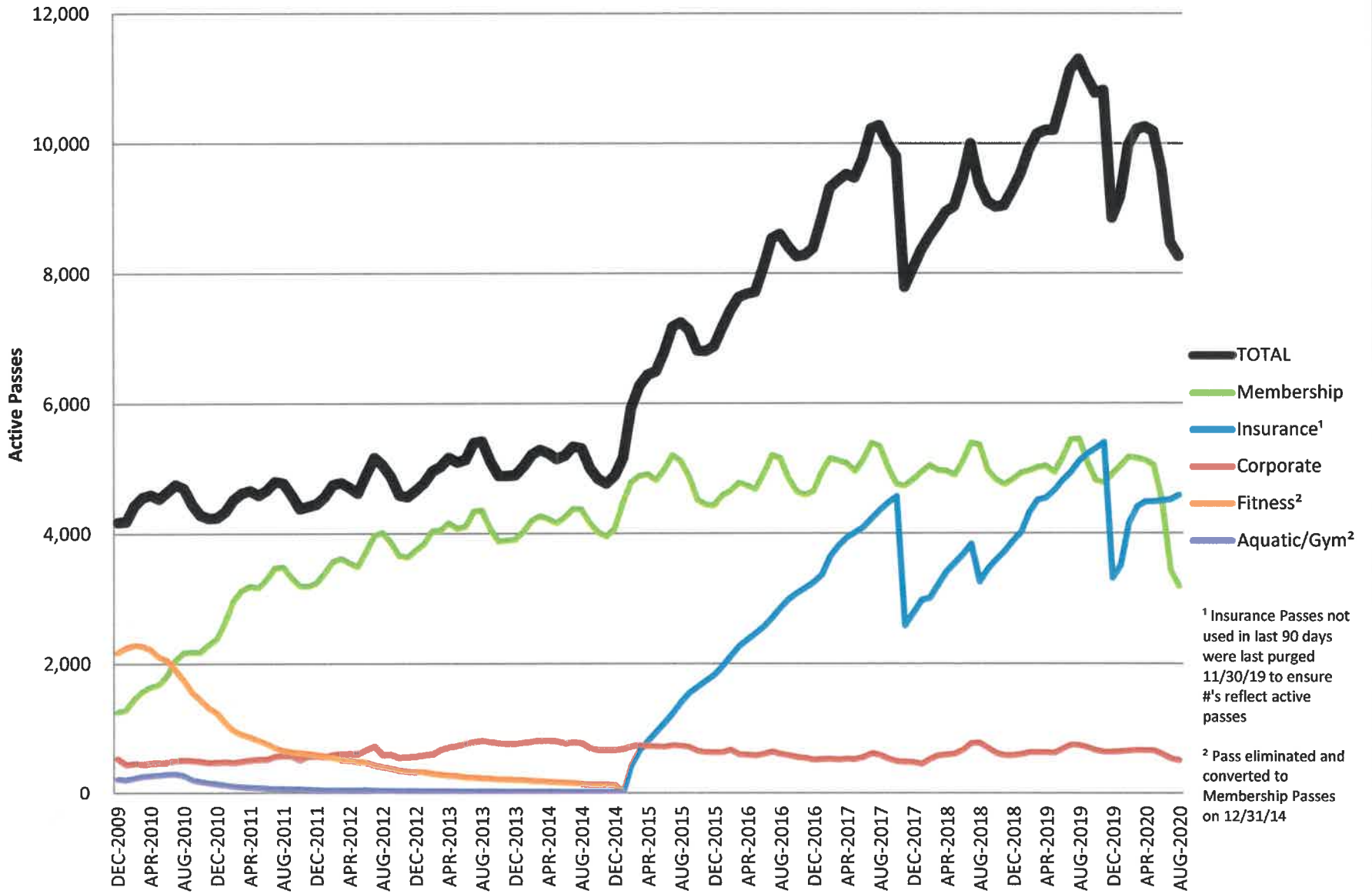
SEASONAL WATERPARK PASSES

Youth				31			
Adult				42			
Senior				1			
Household				90			
TOTAL WATERPARK PASSES				164			

Add'l HH Members				419			
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TOTAL WATERPARK MEMBERS				583			
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MONON COMMUNITY CENTER ANNUAL, MONTHLY & INSURANCE PASSES AS OF 08/31/2020



Carmel • Clay Parks & Recreation

Employment Report – July 2020

	Full-Time	Part-Time	Total
Period Beginning Totals	71	468	539
New Hires	0	13	13
Re-Hires	0	0	0
Transfers/Promotions ¹	1	1	1
Separations ²	0	26	26
Period End Totals	72	455	527

1-Transfers/promotions within same employment status (i.e., FT to FT) will not impact period end totals

2-Separations of employment may be voluntary or involuntary

Full-Time New Hires

None

Full-Time Transfers/Promotions

Svitlana Ramer, Volunteer Coordinator, Parks & Natural Resources, from Group Fitness Instructor

Full-Time Separations (voluntary and/or involuntary)

None

Period End Employment Numbers by Division

	Full-Time	Part-Time	Total
Administration	14	11	25
ESE/Summer Camps	27	101	128
Monon Community Center	21	336	357
Parks & Natural Resources	10	7	17
Department Totals	72	455	527

Furloughed by Division

	Full-Time	Part-Time	Total
Administration	0	0	0
ESE/Summer Camps	0	0	0
Monon Community Center	0	21	21
Parks & Natural Resources	0	0	0
Department Totals	0	21	21



Extended School Enrichment

Monthly Division Report August 2020

Participation Rates

Before & After School Program

Total Registered Students (as of 8/31): 868
Comparison from August 2019 to August 2020: -1129 (Aug 2019: 1997)

Average Daily Attendance per School

- Before School: 6
- After School: 35

Scholarships/Waivers

Total Students Receiving Scholarships/Waivers: 17
Value of Scholarships/Waivers for August: \$3422

Program Highlights

Upcoming Special Events in September:

- September 22: Site Celebration @ Towne Meadow



Monthly Division Report – August 2020

Participation Rates/Total Passholders

For the month of August, the MCC remained under the same reopening stage and safety protocols as it was at the end of June. However, the MCC began accepting new membership registrations on July 2nd. Day Pass sales were still restricted to only being sold at The Waterpark. While members have been permitted to utilize the fitness center without appointments, appointments were still required for Lap Swimming and Group Fitness Classes.

Total Member Participation for August:

- Annual/Monthly Memberships Sold/Rejoined: 200**
- Total Visits: 13,693**
- Lap Swimming Reservations: 4,125 (Indoor and Outdoor Lap Pools)**
- Group Fitness Classes Participation: 1,861**

Corporate Wellness Package

	Total
Participating Companies	20
Passholders	883

The Waterpark

Due to the extension of COVID-19 restrictions placed by the Governor’s office, The Waterpark remained in the restricted operations it started with in June. Maximum occupancy was kept at 50% and the Lazy River remained closed. The Waterpark started Post Season hours on August 11th where we were only open on weekends.

Total Waterpark Participation for August:

- Total Member Visits: 1,243**
- Total Seasonal Pass Visits: 299**
- Total Day Passes: 6,879**

Program Highlights

Due to COVID-19 restriction, we have been limited on the types of recreational programs we could offer in August. **We had 66 participants in the 6 program session we were able to offer in various categories.** Registration for Fall programs began August 1st.

Rentals

Amenity	# of Rentals
Shelters	35
Pavilion Rentals	1
Room Rentals	0
Birthday Parties	0
Aquatics	0
Cabanas	108

Scholarships

Total Scholarships	
Customers Served	Subsidy Value
0	\$0.00

Pass Scholarships		Program Scholarships	
Customers Served	Subsidy Value	Customers Served	Subsidy Value
0	\$0.00	0	\$0.00

Work Orders

	Total Work Orders Filed	Total Hours	Total Service Calls
August, 2020	57	51	0
YTD Total	300	194.5	18

ADMINISTRATION & PLANNING DIVISION REPORT
August 2020

Designated For	Prior Month-End Cash Balance	Current Month Revenue	Current Month Expenses	Cash Balance
General	\$ 9,004.16	\$ 58.20		\$ 9,062.36
Interpretive Signage-Founders Park	\$ 6,295.29			\$ 6,295.29
Pedal & Park	\$ 5,917.92			\$ 5,917.92
West Park	\$ 2,160.00			\$ 2,160.00
	Cash Balance			\$ 23,435.57

GIFT FUND 853 DETAIL REPORT

August interest not yet posted

MARKETING DIVISION REPORT | AUGUST 2020

The marketing team has adjusted to the new normal of virtual offerings and digital promotions. This month, the team launched the virtual Fall Program Guide. Some highlights include:

- 3,464 views of program pages on the website.
- 10,787 views of program posts on Google locations.
- 3,943 impressions of the Fall Program Guide on Issuu.
- 4,335 people received the Fall Program Guide email.

MEDIA CIRCULATIONS (I.E. IMPRESSIONS)		SOCIAL MEDIA		
Circulation/Impressions	60,322	FACEBOOK		
Media Value	\$1,591	Followers	16,335	
Publicity Value	\$4,772	Actions from Page	12	
Print	56,200	Post Reach	14,881	
Broadcast	0	TWITTER		
Internet	830	New Followers	0	
Social Media	3,292	Impressions	21,300	
STORIES/HITS		INSTAGRAM		
Print	3	Followers	3,564	
Broadcast	0	Likes/Comments	951	
Internet	2	Impressions	30,539	
Social Media	45	YOUTUBE		
GOOGLE ANALYTICS FOR WEBSITE		Subscribers	279	
Page Views	165,502	Total Monthly Views	1,200	
%New Users; %Returning Users	54%; 46%	ENEWSLETTERS		
% of Carmel Resident Users	36%	Extended School Enrichment School Year		
%Male; %Female	40%, 60%	Welcome eNewsletter		
Sessions & Goal Conversion Rate by In-Market Segments and Affinity Categories (Reach) Affinity Audiences and In-Market Audiences both take into account a user's search history, social activity, and content consumption patterns, among other signals.	Shoppers		Total Sends	3,367
	Food & Dining/Cooking		Opens	1,680
			Open Rate	50%
	Arts & Entertainment		Clicks	173
	News & Weather		Click Rate	5%
Age Range of Users (% of total users)	Media & Entertainment		End of Summer Camp FIRE Survey	
	18-24	13.30%	Total Sends	358
	25-34	26.50%	Opens	214
	35-44	20.80%	Open Rate	60%
	45-54	16.10%	Clicks	127
	55-64	13.60%	Click Rate	36%
	65+	9.60%		

Carmel • Clay Parks & Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

August 2020

General, Administrative, and Contractor Support

- Welcomed Lana Ramer into the PNR Division as our new Volunteer Coordinator who will be engaging the community with all of CCPR's volunteer programming opportunities supporting all of the CCPR Divisions various volunteer needs.
- Staff participated in the professional wetland plant species identification by the Institute of Botanical Training which utilized Central Park biodiversity as a setting for the course.
- Staff participated in the 2020 annual CISMA conference for collaborative learning about invasive species management and community participation.
- Currently recruiting multiple custodial operations personnel to cover the day to day park runs.
- Project coordination with CTIP projects for Flowing Well, Carey Grove, Meadowlark, West Park, and 111th Street RABs.
- Project coordination with Hazel Dell property demolition and restoration

Natural Resource Stewardship and Advocacy

- Outreach and Education
 - Hamilton County Invasive Partnership (HIP) meetings continue with data collaboration and Joanna's contribution to the technical committee
 - National Pollinator Week was promoted June 22-26 with videos highlighting individual pollinator plants throughout the prairies shown on social media platforms/blogs
- Citizen Science
 - Pattie Steffan and Scott Whitmer monitored birds at Central Park on 4 separate dates. American Goldfinch, Bay-Breasted Warbler, and Tree Swallows were among the observations.
 - Jim Bancroft contributed monitoring bluebird nest boxes at Central and Founders Parks in addition to biological and chemical monitoring in Carmel Creek (@Central Park East).
 - Special Thank You to Jo Ann Steele for alerting Volunteer and NR Coordinators about additional distribution of purple loosestrife along Central Park shoreline.

Monitor Category	# Active Volunteers	Hours	Total # Species Observed
Bird Monitor	2	5.5	10 (45 total birds)
Native Plant Monitor	0	0	0
Invasive Species Monitor	0	0	n/a
Nest Box Monitor	1	12.5	n/a
Water Quality Monitor	1	5	n/a
Totals	4	23	

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Volunteer Program

- Due to COVID-19 restrictions volunteering is limited to Park Stewardship and Citizen Science related programs.
- Volunteer Anniversaries
 - 1 year- 25 volunteers
 - 2 years- 22 volunteers
 - 3 years- 7 volunteers
- 48 hours of volunteer service this month
 - 6 volunteer opportunities in Park Stewardship, Adaptive, MCC Programs, and ESE
 - 8 individual volunteers participated in volunteer opportunities
 - 24 volunteer program registrations received
 - 6 new volunteers added to the database
- Adopt-A-Park
 - Monon Farms HOA – 4 hours – habitat restoration work along the Monon Greenway
 - Volunteer and NR Coordinators installed tree identification stakes along the Monon Greenway with the assistance of Monon Farms HOA Adopt-a-Park. A total of 16 tree identification stakes were installed – informing the public of the common and scientific names of the trees. The planting along the west edge of the Monon Greenway close to 116th street contains a total of 27 native trees (16 species).
- Individual Service Projects
 - Linda Hidding contributed 1 hour by planting a white oak in memory of her son at Hazel Landing Park.
 - Eric and Carla Schmidt contributed 11.0 volunteer hours by caring for the young trees planted by CCPR along the Monon Greenway. They completed regular watering of the trees as well as monitoring the protective tree guards and the health of the young trees.
- Volunteer Stewardship Projects
 - August 17th Volunteer Training Day: Invasive Species Education (targeting Bradford Pear) at Hazel Landing Park – cancelled due to the absence of event registrations.

September focus:

- Preparing for the Project Wingspan Native Seed collection and seed sorting events (6 events)
- Organizing logistics for the World Habitat Day (Oct 5th) and United Nations Day (Oct 24th) tree plantings with councilman Nelson.

Carmel • Clay Parks & Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Technician Work Order Summary

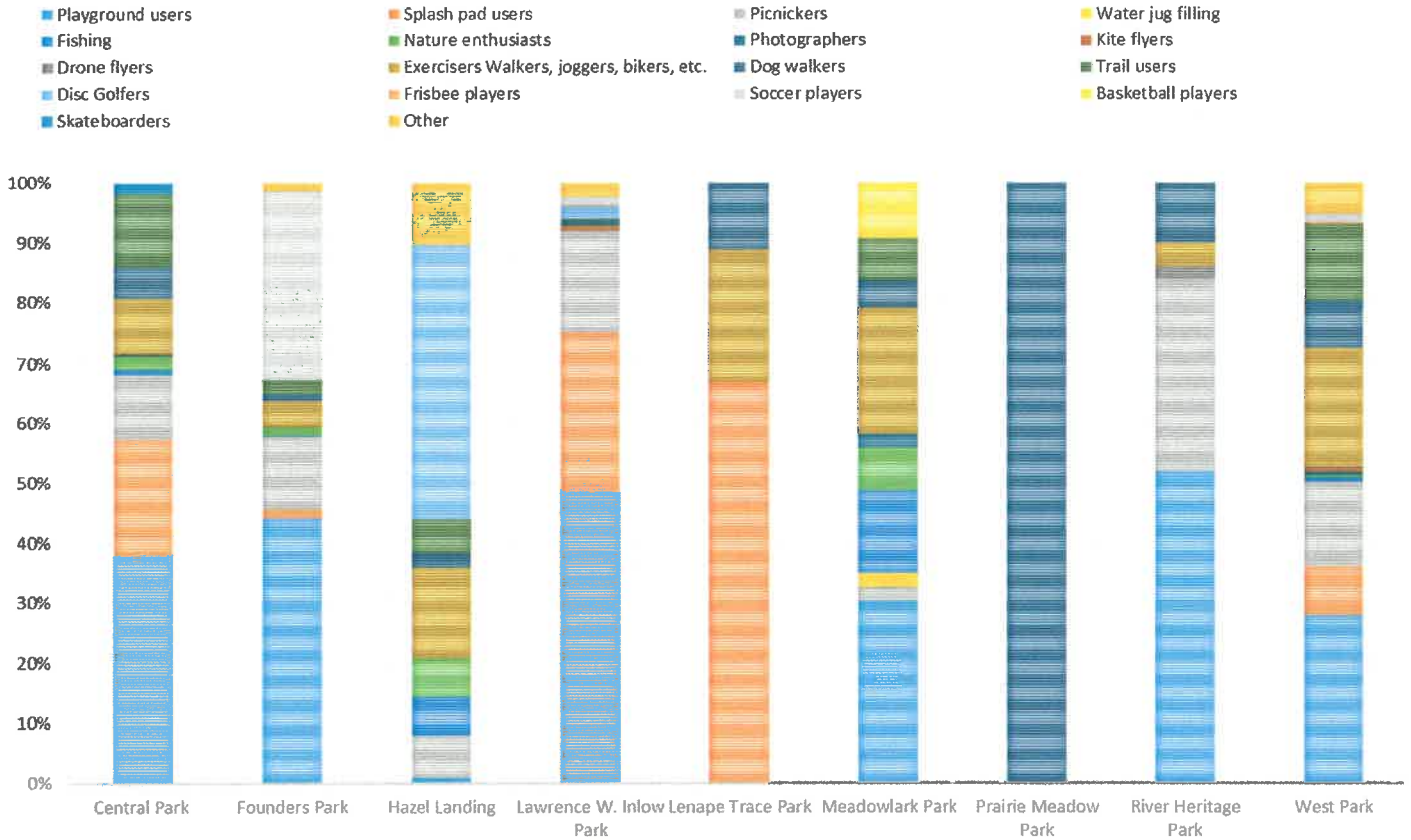
Work Order	Total Work Orders	Percentage of Work Orders	Total Hours
Administrative Duties	20	7%	30.5
Custodial Operations	10	4%	21.75
Equipment Service	6	2%	17
Facility Service & Repair	23	9%	48.5
Grounds Maintenance	146	54%	421.5
Playground Service	22	9%	29.25
Trail Maintenance	31	11%	75.75
Tree Care	9	3%	15
Fleet Service	3	1%	6.75
Total	270	100%	666

Custodial Park Operation Summary

Month	Total Trash Bags	Total Recycling Bags	Total Dog waste station Bags	Total Hours Cleaning Restrooms	Total Hours Cleaning Parks
June	2286	628	-	140.75	535.25
July	2135	591	-	126	494
August	1798	494	-	102	490
September	1635	455	-	103	498
October	1096	295	-	95	495
November	628	98	-	95	470
December	593	75	-	84.5	447
January	560	79	-	97.75	398
February	535	81	-	79	413.5
March	687	119	-	68	403.5
April	942	120	-	0	317.75
May	892	221	342	-	410.33
June	1027	367	152	120.25	378
July	1256	498	179	144	507
August	1275	528	206	132.25	478.5

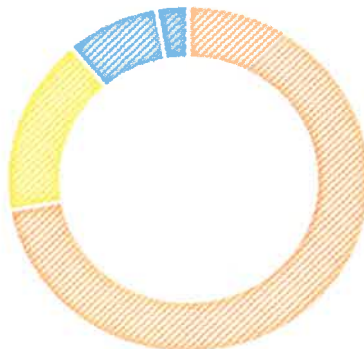
PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

WHAT ACTIVITIES ARE PEOPLE PARTICIPATING IN AT THE PARKS?

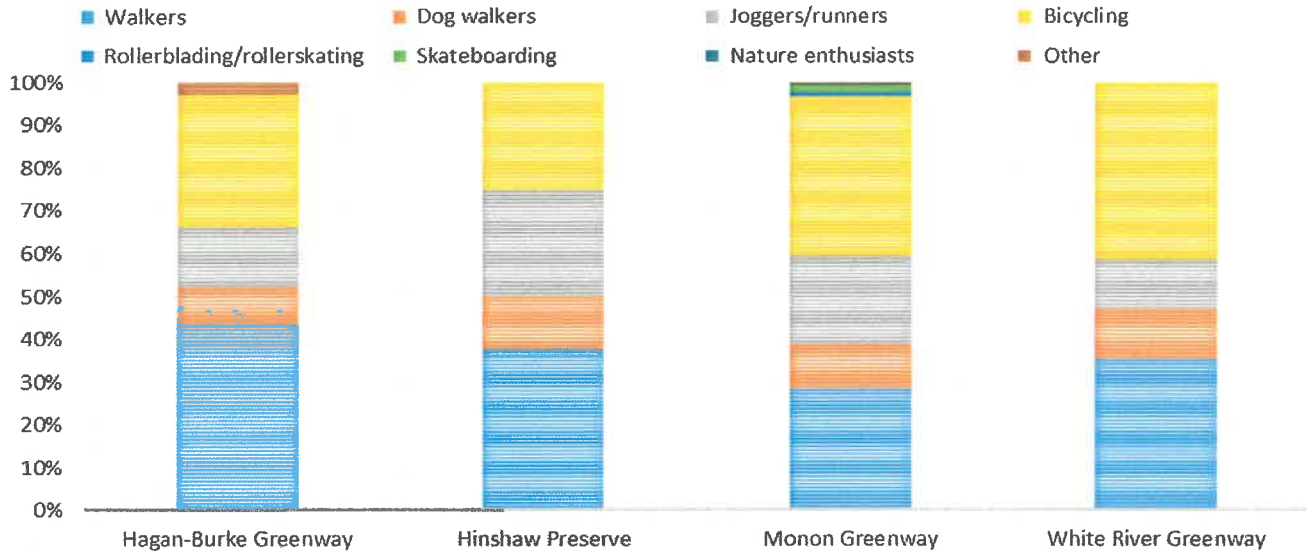


WHAT ACTIVITIES ARE PEOPLE & DOGS PARTICIPATING IN AT THE DOG PARK?

- Agility course
- Small dog area
- Picnickers
- Other
- Large dog area
- Mulch area
- Exercisers Walkers, joggers, bikers, etc.

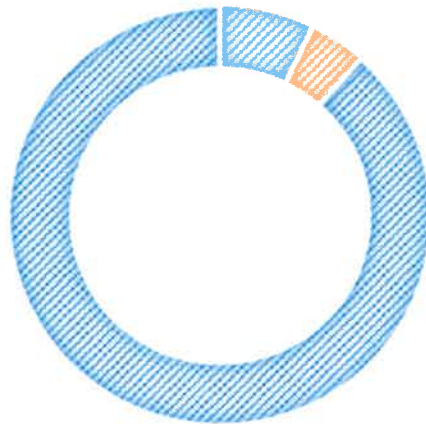


WHAT ACTIVITIES ARE PEOPLE PARTICIPATING IN ON THE GREENWAYS?



WHAT ACTIVITIES ARE PEOPLE PARTICIPATING IN AT MIDTOWN?

■ Ping pong
 ■ Billiards
 ■ Fire pit
 ■ TV watching
 ■ Other





Financial Assistance January - August 2020

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	7	1,302.00	1	39.75	76	18,407.50
February	0	0.00	0	0.00	76	18,406.75
March	0	0.00	0	0.00	76	18,894.75
April	0	0.00	0	0.00	0	0.00
May	10	1,836.00	0	0.00	0	0.00
June	7	1,566.00	0	0.00	2	332.50
July	12	1,530.00	0	0.00	2	380.00
August	0	0.00	0	0.00	17	3,422.00
September						
October						
November						
December						
Total	36	\$ 6,234.00	1	\$ 39.75	249	\$ 59,843.50

MCC Passes	\$ 6,234.00
MCC Programs	\$ 39.75
ESE & Summer Camps	\$ 59,843.50
Total Financial Assistance	\$ 66,117.25

MCC Pass Recipients	36
MCC Program Recipients	1
ESE & Summer Camp Recipients	249
Total Recipients	286

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Jim Engledow, Secretary	ACTION REQUESTED Approval
ITEM/SUBJECT August 11, 2020 Park Board Meeting Minutes	
DOLLAR AMOUNT / FUND N/A	MEETING DATE September 8, 2020

SUMMARY:

A draft of the minutes for the August 11, 2020 Park Board Meeting is provided for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

Approval of the minutes of the Park Board Meeting of August 11, 2020.

**Carmel/Clay Board of Parks and Recreation
Tuesday, August 11, 2020, 6:00 p.m.
Remote Meeting**

Member(s) Present: Jessica Beer, Jim Engledow, James Garretson, Joshua Kirsh (*joined meeting during open discussion of Claims*), Jenn Kristunas, Linus Rude (*joined meeting during open discussion of Claims*), Nick Plopper, Rich Taylor, Lin Zheng

Member(s) Absent: None

Others Present: Michael Klitzing, Department Director; Kurtis Baumgartner, Department Assistant Director; Sara Clark, Administration & Planning Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Taylor welcomed everyone to the Park Board Meeting and asked Mr. Engledow to call the roll. After Mr. Engledow took the roll and stated there was a quorum, Board President Taylor called the meeting to order at 6:00 p.m. (*Since a flag was unavailable, the Pledge of Allegiance was not recited.*)

Public Comments

There were no public comments.

Staff Reports

Assistant Director Baumgartner said that staff reports were included in the Board packets.

Finance Committee

Ms. Kristunas stated that the Finance Committee reviewed the proposed budgets, which will be presented for approval later in the meeting.

Minutes

July 14, 2020 Park Board Meeting

Mr. Engledow made a motion to approve the minutes as presented, seconded by Mr. Garretson. Mr. Engledow administered the vote, and the motion was unanimously passed 7 – 0.

Financial Reports

Consolidated Financial Report for June 2020

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report as presented, seconded by Dr. Beer. Mr. Engledow administered the vote, and the motion was unanimously passed 7 – 0.

Claims

Claim Sheet dated August 11, 2020

Board President Taylor asked if one motion could be made to approve all items under 'Claims.' Ms. Grisham instructed the Board Members how to proceed.

Ms. Kristunas made a motion to approve Claim Sheet dated August 11, 2020; Clay Township Claim Sheet dated August 11, 2020; and Payroll Dates July 17, 2020 and July 31, 2020. The motion was seconded by Dr. Beer.

Board President Taylor asked for open discussion on Claim Sheet dated August 11, 2020.

(Director Klitzing advised that Mr. Kirsh and Mr. Rude had joined the meeting.)

There was no discussion.

Board President Taylor asked for open discussion on Clay Township Claim Sheet dated Sheet August 11, 2020. There was no discussion.

Board President Taylor asked for open discussion on Payroll Dates July 17, 2020 and July 31, 2020.

Mr. Engledow asked Ms. Clark if the payroll was less compared to last year. Assistant Director Baumgartner said there was no true comparison due to the 27 pay periods in 2020. Discussion followed.

Mr. Engledow administered the vote for the motion to approve Claim Sheet dated August 11, 2020; Clay Township Claim Sheet dated August 11, 2020; and Payroll Dates July 17, 2020 and July 31, 2020. The motion was unanimously passed 9 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for July 2020 – Sara Clark

Ms. Clark announced an anonymous donation of \$20.00 for internal programs at the MCC.

Mr. Kirsh made a motion to accept the donation, seconded by Mr. Engledow. Mr. Engledow administered the vote, and the motion was unanimously passed 9 – 0.

New Business

Consideration of 2021 Operating Budgets – Kurtis Baumgartner

Assistant Director Baumgartner shared the budget presentation via PowerPoint. He stated that the budgets and salary resolution received a favorable recommendation from the Finance Committee at its meeting on August 3, 2020.

Resolution B-2020-001 – Adopting the Proposed 2021 General Fund (101) and Park Capital Fund (103) Budgets

Assistant Director Baumgartner presented an overview of the budget process and added specifics within the General Fund and Park Capital Fund Budgets

Board President Taylor commented that added staff and increased expenses for new non-revenue generating parks and amenities will impact the Department's cost recovery percentage. In 2021, the projected cost recovery will be closer to 71% department-wide. Discussion followed. Director Klitzing said that the Council's expectation is more focused on the self-sufficiency of the MCC and ESE.

Mr. Garretson made a motion to waive the reading of Resolution B-2020-001, seconded by Mr. Plopper. Mr. Engledow administered the vote, and the motion was unanimously passed 9 – 0.

Ms. Kristunas made a motion to approve Resolution B-2020-001, seconded by Mr. Rude. Mr. Engledow administered the vote, and the motion was unanimously passed 9 – 0.

Resolution B-2020-002 – Adopting the Proposed 2021 Non-Reverting Operating Budgets and User Fees

Assistant Director Baumgartner introduced Jennifer Brown, ESE Director. Ms. Brown introduced the ESE budget as included in the Board packets. Board President Taylor said he met the ESE staff at his son's kindergarten orientation. Ms. Brown responded that the ESE staff is very excited and looks forward to having his son in the ESE program.

Assistant Director Baumgartner introduced Eric Mehl, Recreation & Facilities Director, who presented the MCC budget. Board President Taylor asked about the scholarships and fee waivers. Discussion followed.

Mr. Mehl continued with the Parks and Recreation Facilities Fund budget that included the Jill Perelman Pavilion, Wilfong Pavilion, Central Dog Park, and shelter rentals.

Mr. Garretson questioned if naming rights of shelters could bring in additional revenue. Director Klitzing said he is not opposed to this, and it may be considered in the future.

Mr. Mehl presented an overview of the user fees. Carey Grove Park, Flowing Well Park, and Meadowlark Park shelters were added to the user fees. Director Klitzing stated that there are no proposed increases this year for passes as these rate increases are addressed every other year.

Mr. Garretson made a motion to waive the reading of Resolution B-2020-002 and enter it into action, seconded by Mr. Engledow. Mr. Engledow administered the vote, and the motion was unanimously passed 9 – 0.

Ms. Kristunas made a motion to approve Resolution B-2020-002, seconded by Mr. Garretson.

Mr. Garretson inquired about reserves if cost recovery is not successful. Director Klitzing said the Department has healthy reserves. Discussion followed.

Mr. Engledow administered the vote, and the motion was unanimously passed 9 – 0,

Consideration of Resolution B-2020-003 Amending Salaries and Wages for 2021

Assistant Director Baumgartner presented the proposed resolution. He added that the maximums for the positions would not be increased, and the compensation study would be delayed until 2021.

Ms. Brown spoke about the new position of Assistant Inclusion Supervisor. Assistant Director Baumgartner stated that there were proposed title changes within the Marketing Division to include Brand Strategy & Communications Director and Marketing & Communications Manager. This does not change the number of staff, but modifies positions to managerial roles and decrease the reliance on external consultants. Lindsay Labas interjected that the Marketing Division operates with a very niche focus. Each staff focuses on his/her respective clients. Mr. Kirsh congratulated Ms. Labas on her marketing role, which has evolved over the years.

Mr. Rude made a motion to waive the reading of Resolution B-2020-003, seconded by Ms. Kristunas. Mr. Engledow administered the vote, and the motion was unanimously passed 9 – 0.

Ms. Kristunas made a motion to approve Resolution B-2020-003, seconded by Mr. Garretson. Mr. Engledow administered the vote, and the motion was unanimously passed 9 – 0.

At this time, Ms. Grisham asked for a motion to add an Action Item, Conflict of Interest Disclosure, to the Agenda. Ms. Kristunas made a motion to add the Conflict of Interest Disclosure to the Agenda, seconded by Mr. Kirsh. Mr. Engledow administered the vote, and the motion was unanimously passed 9 – 0.

Ms. Grisham spoke about the annual disclosure presented to the Board on behalf of Board President Taylor. Ms. Grisham read out loud pertinent information from the Conflict of Interest Disclosure as it pertained to Board President Taylor's employment with Envoy, Inc.

Mr. Garretson made a motion to accept the Conflict of Interest Disclosure for Board President Taylor, seconded by Ms. Kristunas. Mr. Engledow administered the vote, and the motion was passed 8 – 0 with 1 abstention (*Board President Taylor*).

Central Park Trailhead & West Receiving Project – Michael Klitzing

Director Klitzing stated no action items were required by the Board. As of yesterday, the last outstanding item was resolved regarding drainage in the west receiving parking lot. A final change order is expected at the September meeting.

Clay Township Impact Program Updates – Michael Klitzing

Consideration of Amendment to Project Agreement by and between Clay Township and the Carmel/Clay Board of Parks and Recreation

Director Klitzing requested approval of an amendment to the project agreement between the Park Board and Clay Township to formally change the project designer from The Schneider Corporation to Weihe Engineering.

Mr. Engledow made a motion to approve the Amendment to Project Agreement between Clay Township and the Carmel/Clay Board of Parks and Recreation and authorize President Rich Taylor or Vice President Nicholas Plopper to sign it, seconded by Ms. Kristunas. Mr. Engledow administered the vote, and the motion was unanimously passed 9 – 0.

Northwest Park Acquisition

Consideration of Resolution G-2020-003 regarding Naming Rights

Director Klitzing spoke about the acquisition of parkland in northwest Carmel (southwest corner of 126th Street and Shelbourne Road). As part of the negotiations, it was agreed that a future park amenity would be named after The Carter Family. The specific item will be determined after the park master plan is completed.

Ms. Kristunas made a motion to waive the reading of Resolution G-2020-003, seconded by Mr. Engledow. Mr. Engledow administered the vote, and the motion was unanimously passed 9 – 0.

Ms. Kristunas made a motion to approve Resolution G-2020-003 as presented, seconded by Dr. Beer. Mr. Engledow administered the vote, and the motion was unanimously passed 9 – 0.

Board President Taylor thanked the Board and said closing on the property is expected to be in September resulting in the acquisition of 26 acres of new parkland for Clay Township and Carmel.

Attorney's Report

Ms. Grisham said she had nothing to report.

Director's Report

Director Klitzing said his report was included in the Board packet.

Director Klitzing spoke about the Department's phased reopening including The Waterpark and various amenities. CCPR is in Stage 4.5 until at least August 27th unless the Governor changes that date. For the most part, CCPR's amenities are open, but with restrictions. Recreation programming is significantly reduced until Stage 5. The fitness center is open, but the indoor track is closed as the fitness equipment has been placed on the track for social distancing. More normal operations are expected in Stage 5.

The Waterpark is in post season hours, open weekends and Labor Day. The Department will continue to monitor the situation as it pertains to Covid.

Director Klitzing commended Ms. Brown and the ESE staff on summer camps. The camps were at reduced capacity, 30 in each camp, to prevent cross contamination. Staff followed all established protocols, and there were no reported cases (*of Covid*). Staff is working closely with Carmel Clay Schools on the before and after school program.

Director Klitzing provided updates on the two active Clay Township Impact Program Projects and presented pictures of Flowing Well and Carey Grove Parks.

The design for Meadowlark Park will be finalized soon so the project can go out to bid.

Bids for West Park came in over budget. The Township is digging through the numbers of the apparent low bidder, and we hope to add the two alternates to make this project more awesome.

Director Klitzing announced that CCPR is a finalist for the National Gold Medal Award. The winner will be announced sometime during the NRPA Virtual Conference between October 27th and October 29th.

The Department will present budgets to the City Council at its workshop on September 15th.

Director Klitzing mentioned that he will survey the Board Members to determine if future meetings will be virtual or in person.

Lastly, the Township is engaged in conversations to possibly fund construction of a pedestrian bridge over White River that would connect the southern side of Conner Prairie and the county's County Road Park. If successful, this would be a huge boost to our White River goals, our Comprehensive Parks and Recreation Master Plan, and the recent feasibility study of the north expansion of the White River greenway.

Information Items

School Board: Ms. Zheng provided an update on the opening of Carmel Clay Schools this fall. Elementary school students return in person five days a week with a virtual learning option for families. Parks will offer a new, free ESE program on late start days for all elementary school families. Pre-registration is required for participation. The middle schools and high school will use a hybrid model with a virtual learning option.

Plan Commission: Mr. Kirsh said that the full meeting is next Tuesday. Recently, the Commercial Committee approved a new building, residential meets office space, on Main Street between Guilford and Old Meridian. The City is in the process of reevaluating its comprehensive plan.

Parks Foundation: Mr. Rude said he had no update at this time.

Park Board Comments / Discussion

There were no comments or discussion.

Adjournment

There being no further business, Mr. Rude made a motion to adjourn the meeting, seconded by Ms. Kristunas. With consensus, Board President Taylor adjourned the meeting (8:23 p.m.)

Approved,

Signature

Date

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Jenn Kristunas, Treasurer	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> Consolidated Financial Report for July 2020	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> September 8, 2020

SUMMARY:

Provided is the Consolidated Financial Report for July 2020.

STAFF RECOMMENDATION:

Acknowledgement of the Consolidated Financial Report for July 2020.

**CARMEL CLAY PARKS & RECREATION
2020 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT**

Month: **July 2020**

	(101) General	(103) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
REVENUES									
City of Carmel	\$3,747,565.00	\$525,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,272,565.00
Clay Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,954,200.00	\$1,954,200.00
Impact Fees	\$0.00	\$0.00	\$558,308.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$558,308.00
User Fees, Interest & Other Earned Income	\$0.00	\$485.70	\$13,858.48	\$1,989,547.65	\$2,245,191.26	\$38,443.25	\$137.40	\$75,316.17	\$4,362,979.91
Total Revenues (a)	\$3,747,565.00	\$525,485.70	\$572,166.48	\$1,989,547.65	\$2,245,191.26	\$38,443.25	\$137.40	\$2,029,516.17	\$11,148,052.91
OTHER FINANCING SOURCES									
Cash Reserves as of 12/31/2019	\$0.00	\$102,756.85	\$2,663,185.21	\$2,836,069.73	\$4,180,047.53	\$137,348.75	\$30,413.04	\$2,564,716.23	\$12,514,537.34
Previous Year Encumbrances	\$69,680.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$69,680.17
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$1,746.17	\$0.00	\$0.00	\$0.00	\$1,746.17
Total Other Financing Sources	\$69,680.17	\$102,756.85	\$2,663,185.21	\$2,836,069.73	\$4,181,793.70	\$137,348.75	\$30,413.04	\$2,564,716.23	\$12,585,963.68
Total Revenues & Other Financing Sources (b)	\$3,817,245.17	\$628,242.55	\$3,235,351.69	\$4,825,617.38	\$6,426,984.96	\$175,792.00	\$30,550.44	\$4,594,232.40	\$23,734,016.59
OPERATING EXPENSES									
Personal Services	\$1,511,256.56	\$0.00	\$0.00	\$1,177,810.46	\$1,586,614.41	\$0.00	\$0.00	\$0.00	\$4,275,681.43
Supplies	\$64,900.48	\$0.00	\$0.00	\$89,370.70	\$201,424.32	\$6,557.45	\$0.00	\$0.00	\$362,252.95
Other Services & Charges	\$603,009.52	\$0.00	\$0.00	\$772,681.59	\$1,436,833.07	\$56,300.75	\$0.00	\$0.00	\$2,868,824.93
Capital Outlay	\$0.00	\$0.00	\$0.00	\$72,902.90	\$132,819.28	\$0.00	\$0.00	\$0.00	\$205,722.18
Total Operating Expenses (c)	\$2,179,166.56	\$0.00	\$0.00	\$2,112,765.65	\$3,357,691.08	\$62,858.20	\$0.00	\$0.00	\$7,712,481.49
DEVELOPMENT & OTHER EXPENSES									
Capital Development & Maintenance	\$0.00	\$19,308.97	\$250,813.98	\$206,041.75	\$0.00	\$0.00	\$7,173.07	\$1,203,085.36	\$1,686,423.13
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$14,400.00	\$0.00	\$0.00	\$0.00	\$14,400.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$1,740.00
Total Development & Other Expenses	\$0.00	\$19,308.97	\$250,813.98	\$206,041.75	\$16,140.00	\$0.00	\$7,173.07	\$1,203,085.36	\$1,702,563.13
Total Expenses (d)	\$2,179,166.56	\$19,308.97	\$250,813.98	\$2,318,807.40	\$3,373,831.08	\$62,858.20	\$7,173.07	\$1,203,085.36	\$9,415,044.62
ENCUMBRANCES & RESERVES									
Encumbrances & Dedicated Funds	\$0.00	\$608,933.58	\$2,984,537.71	\$0.00	\$0.00	\$0.00	\$0.00	\$1,891,147.04	\$5,484,618.33
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,643.21	\$0.00	\$10,643.21
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$1,431,809.98	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$2,431,809.98
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$453,153.88	\$87,933.80	\$0.00	\$1,500,000.00	\$2,041,087.68
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$1,075,000.00	\$1,600,000.00	\$25,000.00	\$0.00	\$0.00	\$2,700,000.00
Total Encumbrances & Reserves	\$0.00	\$608,933.58	\$2,984,537.71	\$2,506,809.98	\$3,053,153.88	\$112,933.80	\$10,643.21	\$3,391,147.04	\$12,668,159.20
Total Expenses, Encumbrances & Reserves (e)	\$2,179,166.56	\$628,242.55	\$3,235,351.69	\$4,825,617.38	\$6,426,984.96	\$175,792.00	\$17,816.28	\$4,594,232.40	\$22,083,203.82
Net Income (a - c)	n/a	n/a	n/a	(\$123,218.00)	(\$1,112,499.82)	(\$24,414.95)	n/a	n/a	n/a
<i>Cost Recovery (a ÷ c)</i>				<i>94%</i>	<i>67%</i>	<i>61%</i>			
Current Cash Balance & Investments (b - d)	n/a	\$608,933.58	\$2,984,537.71	\$2,506,809.98	\$3,053,153.88	\$112,933.80	\$23,377.37	\$3,391,147.04	\$12,680,893.36
Unencumbered or Undedicated Funds (b - e)	\$1,638,078.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,734.16	\$0.00	\$1,650,812.77

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> CCPR P&L Statements for the Monon Community Center (Fund 109) for July 2020 and August 2020	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> September 8, 2020

SUMMARY:

Provided for your review are July and August 2020 P&L statements for the Monon Community Center (Fund 109) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Clerk-Treasurer.

RECOMMENDED MOTION:

"I move to acknowledge receipt of the P&L Statements for the Monon Community Center Fund 109 for July 2020 and August 2020."

Monon Community Center - Carmel Clay Parks & Recreation

09/01/20

109 MCC Profit & Loss Prev Year Comparison

Accrual Basis

July 2020

	Jul 20	Jul 19	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
313000 · Sales Tax Collected	3,665.92	5,801.55	-2,135.63
345040 · Park Department Fees	1,644.50	19,688.00	-18,043.50
346020 · Facility Rentals	702.28	4,420.70	-3,718.42
346025 · Shelter Rentals	21,743.30	24,428.35	-2,685.05
346030 · Food Services Revenue	46,036.64	88,353.08	-42,316.44
346040 · Aquatics Programs	1,323.00	12,729.00	-11,406.00
346050 · Fitness Programs	7,265.00	14,068.00	-6,803.00
346085 · KidZone Fees	0.00	345.00	-345.00
346110 · Therapeutic Rec Programs	358.00	2,909.00	-2,551.00
346115 · Annual Passes	2,760.00	2,604.00	156.00
346116 · GS Corp Annual Passes	100.00	2,246.00	-2,146.00
346120 · Season Passes	1,698.00	225.00	1,473.00
346125 · Monthly Passes	185,843.71	330,899.17	-145,055.46
346130 · GS Corp Monthly Passes	18,009.31	27,281.25	-9,271.94
346135 · Value Passes	555.08	7,349.00	-6,793.92
346140 · Daily Passes	214,499.00	437,755.00	-223,256.00
346145 · Contractor Commissions	0.00	2,666.45	-2,666.45
346150 · Merchandise Sales	2,091.00	4,609.00	-2,518.00
360010 · Miscellaneous Revenues	1,148.13	1,154.28	-6.15
361030 · Interest on Sweep	648.09	7,309.78	-6,661.69
367000 · Contributions & Gifts	20.00	17.06	2.94
Total 0300000 · REVENUES	510,110.96	996,858.67	-486,747.71
Total Income	510,110.96	996,858.67	-486,747.71
Gross Profit	510,110.96	996,858.67	-486,747.71
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	109,921.94	62,519.23	47,402.71
4111000 · Part Time	228,642.61	209,918.31	18,724.30
4112000 · Overtime	2,613.41	3,048.61	-435.20
4120000 · Deferred Compensation	3,402.20	2,261.54	1,140.66
4121000 · Employer's Share of FICA	20,644.93	16,723.93	3,921.00
4122000 · Employer's Share of H-Ins	31,438.92	21,043.72	10,395.20
4122100 · Disability Insurance	164.32	132.59	31.73
4122200 · Life Insurance	74.00	59.20	14.80
4123002 · Civilian PERF	15,815.91	9,056.83	6,759.08
4124000 · Employer's Share of Medicare	4,836.96	3,911.27	925.69
Total 4100000 · PERSONAL SERVICES	417,555.20	328,675.23	88,879.97
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	0.00	392.51	-392.51
4230200 · Office Supplies	962.78	829.55	133.23
4235000 · Building Materials	193.81	481.55	-287.74
4237000 · Repair Parts	292.98	1,010.70	-717.72
4238000 · Small Tools & Minor Equipment	3,508.63	892.00	2,616.63
4238900 · Cleaning & Maint. Supplies	46,298.06	47,370.59	-1,072.53
4239001 · Linens & Blankets	0.00	1,487.00	-1,487.00
4239012 · Safety Supplies	3,096.32	810.64	2,285.68
4239039 · General Program Supplies	984.95	9,471.35	-8,486.40
4239040 · Food & Beverages	18,495.51	46,590.72	-28,095.21
4239045 · Retail Goods	454.50	1,924.62	-1,470.12
4239099 · Other Miscellaneous	0.00	6,989.02	-6,989.02
Total 4200000 · SUPPLIES	74,287.54	118,250.25	-43,962.71

Monon Community Center - Carmel Clay Parks & Recreation

09/01/20

109 MCC Profit & Loss Prev Year Comparison

Accrual Basis

July 2020

	Jul 20	Jul 19	\$ Change
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Fees	331.80	405.00	-73.20
4340400 · Consulting Fees	0.00	466.66	-466.66
4340700 · Medical Fees (Drug Tests)	50.00	116.99	-66.99
4340800 · Program Contractors	2,320.00	21,523.98	-19,203.98
4341955 · Info Sys Maint/Contracts	2,641.00	2,563.67	77.33
4341990 · Criminal Background Checks	0.00	499.50	-499.50
4341991 · Marketing & Promotions	2,219.80	11,962.42	-9,742.62
4341992 · Security Services	2,890.00	3,420.00	-530.00
4341999 · Other Professional Fees	21,008.01	29,139.25	-8,131.24
4342100 · Postage	0.00	11,782.06	-11,782.06
4344000 · Telephone Line Charges	496.54	490.70	5.84
4344100 · Cellular Phone Fees	284.12	272.32	11.80
4345000 · Printing (Not Office Supplies)	0.00	21,701.69	-21,701.69
4346000 · Classified Advertising	525.00	0.00	525.00
4348000 · Electricity	75,858.62	104,278.12	-28,419.50
4348500 · Water & Sewer	6,528.24	11,556.18	-5,027.94
4349000 · Gas	5,475.28	12,679.88	-7,204.60
4349500 · Cable Service	242.99	235.98	7.01
4350000 · Equipment Repairs & Maint.	21,684.18	5,283.00	16,401.18
4350100 · Building Repairs & Maint.	5,174.49	14,440.52	-9,266.03
4350101 · Trash Collection	1,250.16	699.01	551.15
4350400 · Grounds Maintenance	2,214.25	1,513.00	701.25
4350600 · Cleaning Services	-16,647.26	24,389.00	-41,036.26
4350900 · Other Cont. Services	0.00	2,028.89	-2,028.89
4353099 · Other Rental & Leases	306.44	0.00	306.44
4355200 · Subscriptions	0.00	5,879.29	-5,879.29
4356004 · Staff Clothing	3,865.38	297.00	3,568.38
4357004 · External Instructional Fees	0.00	2,910.37	-2,910.37
4358300 · Other Fees & Licenses	1,834.00	1,125.00	709.00
4358400 · Refunds, Awards & Indemnities	2,776.00	521.00	2,255.00
4359016 · COVID Expenses	11,038.31	0.00	11,038.31
4359200 · Sales Tax Paid	0.00	4,700.48	-4,700.48
Total 4300000 · OTHER SERVICES & CHARGES	154,367.35	296,880.96	-142,513.61
Total Expense	646,210.09	743,806.44	-97,596.35
Net Ordinary Income	-136,099.13	253,052.23	-389,151.36
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4463000 · Furniture & Fixtures	0.00	11,881.80	-11,881.80
Total 4460000 · CAPITAL OUTLAY	0.00	11,881.80	-11,881.80
Total Other Expense	0.00	11,881.80	-11,881.80
Net Other Income	0.00	-11,881.80	11,881.80
Net Income	-136,099.13	241,170.43	-377,269.56

Monon Community Center - Carmel Clay Parks & Recreation

109 MCC Profit & Loss Prev Year Comparison

August 2020

09/03/20

Accrual Basis

	Aug 20	Aug 19	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
313000 · Sales Tax Collected	1,458.53	2,369.41	-910.88
345040 · Park Department Fees	18,069.00	66,201.25	-48,132.25
346020 · Facility Rentals	0.00	2,552.10	-2,552.10
346025 · Shelter Rentals	9,048.38	6,160.70	2,887.68
346030 · Food Services Revenue	17,186.91	36,124.78	-18,937.87
346040 · Aquatics Programs	5,189.00	22,878.50	-17,689.50
346050 · Fitness Programs	5,220.00	16,539.00	-11,319.00
346085 · KidZone Fees	0.00	37.00	-37.00
346110 · Therapeutic Rec Programs	6,794.00	10,083.00	-3,289.00
346115 · Annual Passes	5,980.00	4,908.00	1,072.00
346116 · GS Corp Annual Passes	775.00	2,496.00	-1,721.00
346125 · Monthly Passes	155,299.92	301,998.75	-146,698.83
346130 · GS Corp Monthly Passes	15,382.50	26,504.75	-11,122.25
346135 · Value Passes	68.00	4,696.83	-4,628.83
346140 · Daily Passes	67,225.00	208,059.00	-140,834.00
346150 · Merchandise Sales	524.00	1,558.00	-1,034.00
360010 · Miscellaneous Revenues	519.73	4,662.75	-4,143.02
361030 · Interest on Sweep	0.00	8,421.03	-8,421.03
367000 · Contributions & Gifts	110.00	0.00	110.00
Total 0300000 · REVENUES	308,849.97	726,250.85	-417,400.88
Total Income	308,849.97	726,250.85	-417,400.88
Gross Profit	308,849.97	726,250.85	-417,400.88
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	73,508.40	99,167.00	-25,658.60
4111000 · Part Time	106,505.11	297,985.25	-191,480.14
4112000 · Overtime	463.77	4,218.25	-3,754.48
4120000 · Deferred Compensation	2,138.34	3,303.71	-1,165.37
4121000 · Employer's Share of FICA	10,875.72	24,287.93	-13,412.21
4122000 · Employer's Share of H-Ins	20,959.28	32,881.90	-11,922.62
4122100 · Disability Insurance	164.32	139.17	25.15
4122200 · Life Insurance	74.00	62.90	11.10
4123002 · Civilian PERF	10,478.91	14,205.76	-3,726.85
4124000 · Employer's Share of Medicare	2,543.49	5,679.31	-3,135.82
Total 4100000 · PERSONAL SERVICES	227,711.34	481,931.18	-254,219.84
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	95.00	192.00	-97.00
4230200 · Office Supplies	443.94	891.43	-447.49
4235000 · Building Materials	0.00	87.19	-87.19
4237000 · Repair Parts	593.64	3,556.67	-2,963.03
4238000 · Small Tools & Minor Equipment	330.58	13.90	316.68
4238900 · Cleaning & Maint. Supplies	6,335.31	31,296.74	-24,961.43
4239012 · Safety Supplies	0.00	1,371.08	-1,371.08
4239039 · General Program Supplies	920.55	6,271.31	-5,350.76
4239040 · Food & Beverages	9,853.20	23,078.95	-13,225.75
4239045 · Retail Goods	454.50	1,189.90	-735.40
4239099 · Other Miscellaneous	238.00	464.23	-226.23
Total 4200000 · SUPPLIES	19,264.72	68,413.40	-49,148.68

Monon Community Center - Carmel Clay Parks & Recreation

109 MCC Profit & Loss Prev Year Comparison

09/03/20

August 2020

Accrual Basis

	Aug 20	Aug 19	\$ Change
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Fees	0.00	307.80	-307.80
4340400 · Consulting Fees	0.00	4,000.00	-4,000.00
4340800 · Program Contractors	1,080.00	46,069.00	-44,989.00
4341955 · Info Sys Maint/Contracts	16,599.28	7,413.40	9,185.88
4341991 · Marketing & Promotions	1,980.54	13,966.76	-11,986.22
4341992 · Security Services	1,840.00	2,710.00	-870.00
4341999 · Other Professional Fees	11,628.13	37,210.81	-25,582.68
4342100 · Postage	7,907.04	0.00	7,907.04
4343000 · Travel Fees & Expenses	0.00	1,648.44	-1,648.44
4344000 · Telephone Line Charges	495.64	486.78	8.86
4344100 · Cellular Phone Fees	354.15	270.06	84.09
4345000 · Printing (Not Office Supplies)	291.27	0.00	291.27
4346000 · Classified Advertising	-268.47	87.50	-355.97
4348000 · Electricity	52,556.99	48,404.89	4,152.10
4348500 · Water & Sewer	9,462.79	13,708.98	-4,246.19
4349000 · Gas	1,775.03	5,542.90	-3,767.87
4349500 · Cable Service	242.99	235.98	7.01
4350000 · Equipment Repairs & Maint.	7,888.70	26,310.60	-18,421.90
4350100 · Building Repairs & Maint.	11,708.70	6,128.52	5,580.18
4350101 · Trash Collection	1,145.72	606.03	539.69
4350400 · Grounds Maintenance	0.00	935.00	-935.00
4350600 · Cleaning Services	49,994.00	26,277.00	23,717.00
4350900 · Other Cont. Services	12,408.53	10,434.97	1,973.56
4351000 · Auto Repairs & Maintenance	15.02	0.00	15.02
4353004 · Copier	441.51	1,538.33	-1,096.82
4353099 · Other Rental & Leases	306.44	0.00	306.44
4355200 · Subscriptions	687.50	2,678.88	-1,991.38
4356004 · Staff Clothing	126.66	3,405.93	-3,279.27
4357003 · Internal Instruction Fees	0.00	360.00	-360.00
4357004 · External Instructional Fees	95.00	445.00	-350.00
4358300 · Other Fees & Licenses	824.00	435.00	389.00
4358400 · Refunds, Awards & Indemnities	1,558.00	1,320.00	238.00
4359016 · COVID Expenses	11,936.59	0.00	11,936.59
4359200 · Sales Tax Paid	4,645.13	5,759.42	-1,114.29
Total 4300000 · OTHER SERVICES & CHARGES	209,726.88	268,697.98	-58,971.10
Total Expense	456,702.94	819,042.56	-362,339.62
Net Ordinary Income	-147,852.97	-92,791.71	-55,061.26
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4463200 · Computer Equipment	0.00	54.11	-54.11
Total 4460000 · CAPITAL OUTLAY	0.00	54.11	-54.11
Total Other Expense	0.00	54.11	-54.11
Net Other Income	0.00	-54.11	54.11
Net Income	-147,852.97	-92,845.82	-55,007.15

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Jenn Kristunas, Treasurer	ACTION REQUESTED Approval
ITEM/SUBJECT Claim Sheet September 8, 2020	
DOLLAR AMOUNT / FUND N/A	MEETING DATE September 8, 2020

SUMMARY:

Claim Sheet September 8, 2020 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

Approval of Claim Sheet dated September 8, 2020.

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
September 8, 2020**

Name	Amount	Account	Num	Memo
Aug 4 - 31, 20				
Ace - Pak Products Inc.	295.83	4238900 · Other Maintenance S...	A8735	7/29/2020 Weekly Cleaning Supplies
ADP, LLC	491.36	4341999 · Other Professional F...	562159836	8/6/2020 Payroll Processing Fees for Periods ending 7/10, 7/24/2020
Amazon	38.96	4235000 · Building Materials	UFB Visa	8/6/2020 Coat Hangers for Director's Closet
Amazon	63.44	4238900 · Other Maintenance S...	UFB Visa	8/6/2020 Silica Packs for Trail and Vehicle Counters
Anytime Outhouse	284.55	4359016 · COVID Expenses	I063	7/31/2020 Outdoor Handwashing Station Rental Monon Blvd Jul'20
Aquatic Control	239.67	4350400 · Grounds Maintenance	189606	8/6/2020 Pond Maintenance Service Meadowlark Aug'20
Aquatic Control	420.33	4350400 · Grounds Maintenance	189608	8/6/2020 Pond Maintenance Service Central Park Aug'20
Aquatic Control	241.67	4350400 · Grounds Maintenance	189607	8/6/2020 Pond Maintenance Service West Park Aug'20
Arab Termite & Pest Control	56.00	4350100 · Building Repairs & M...	01786	8/18/2020 Pest Control AO
AT&T	179.33	4344000 · Telephone Line Char...	UFB Visa	8/26/2020 Analog Telephone Line Charges AO
Brainstorm Print	307.00	4230100 · Stationary & Printing ...	125158	8/1/2020 Administrative Office Stationary
Brainstorm Print	75.00	4345000 · Printing (Not Office S...	125048	7/28/2020 Roundabout Construction Vinyl Banner
Carmel Clay Schools	1,158.13	4231400 · Gasoline	20208	8/14/2020 Gasoline
Carmel Clay Schools	232.60	4231300 · Diesel Fuel	20208	8/14/2020 Diesel
Carmel Clay Schools	7.00	4230200 · Office Supplies	20208	8/14/2020 Fuel Card for PNR Vehicle
Carmel Utilities	108.06	4348500 · Water & Sewer	6002047001	8/18/2020 South Trailhead
Carmel Utilities	86.56	4348500 · Water & Sewer	0613518601	8/18/2020 Meadowlark Park
Carmel Utilities	21.35	4348500 · Water & Sewer	0658685100	8/18/2020 Midtown Plaza
Carmel Utilities	5.68	4348500 · Water & Sewer	0095674100	8/4/2020 Cherry Tree Park
Carmel Utilities	577.94	4348500 · Water & Sewer	0141932300	8/4/2020 Inlow Park
Carmel Utilities	79.50	4348500 · Water & Sewer	0164612500	8/4/2020 River Trail
Carmel Utilities	64.44	4348500 · Water & Sewer	0391262001	8/4/2020 River Heritage
Carmel Utilities	359.37	4348500 · Water & Sewer	0391262001	8/4/2020 Founders Park
Carmel Utilities	18.37	4348500 · Water & Sewer	0391262001	8/4/2020 Flowing Well
Carmel Utilities	42.07	4348500 · Water & Sewer	0391262001	8/4/2020 Hazel Landing
Carmel Utilities	488.55	4348500 · Water & Sewer	0658685000	8/14/2020 Monon Blvd
Carmel Utilities	23.10	4348500 · Water & Sewer	0692331800	8/14/2020 PNR Office
Carmel Utilities	155.37	4348500 · Water & Sewer	0692331800	8/14/2020 AO
Carmel Utilities	196.77	4348500 · Water & Sewer	051256500	8/10/2020 North Trailhead
Carmel Utilities	29.27	4348500 · Water & Sewer	859585401	8/24/2020 Carey Grove
Carmel Utilities	6,829.21	4348500 · Water & Sewer	1341235001	8/25/2020 West Park
Carmel Welding	224.37	4238900 · Other Maintenance S...	429294	7/23/2020 Small Engine Maintenance Supplies
Carmel Welding	4.86	4238900 · Other Maintenance S...	429300	7/23/2020 Small Engine Maintenance Supplies
Carmel Welding	14.50	4238900 · Other Maintenance S...	429307	7/23/2020 Small Engine Maintenance Supplies
Carmel Welding	136.00	4239012 · Safety Supplies	430125	8/13/2020 Tree and Shrub Trimming Tools
Carmel Welding	1,155.88	4238000 · Small Tools & Minor ...	430125	8/13/2020 Tree and Shrub Trimming Tools
Cincinnati Bell	152.90	4344000 · Telephone Line Char...	4862587	8/10/2020 Long Distance Charges AO
Cintas Corporation	460.00	4238900 · Other Maintenance S...	1901520149	7/31/2020 Restroom Restocking Supplies
Cintas Corporation	446.00	4238900 · Other Maintenance S...	4057600050	8/3/2020 Restroom Restocking Supplies
Cintas Corporation	270.00	4238900 · Other Maintenance S...	40596568860	8/24/2020 Restroom Restocking Supplies
CleanTelligent Software	441.00	4341955 · Info Sys Maint/Contra...	INV751688	8/10/2020 Work Order Software User Fee Aug'20
Community Occupational Health	50.00	4340700 · Medical Fees (Drug T...	59015	7/15/2020 Pre-Employment Drug Test
Corvus Janitorial Systems	2,450.00	4350600 · Cleaning Services	5191004139	5/1/2020 CP Westermeier Commons Cleaning Services May'20
Corvus Janitorial Systems	2,450.00	4350600 · Cleaning Services	8191004135	8/1/2020 CP Westermeier Commons Cleaning Services Aug'20
Corvus Janitorial Systems	175.00	4350600 · Cleaning Services	8191005132	8/1/2020 AO Cleaning Services Jul'20
Corvus Janitorial Systems	165.00	4350600 · Cleaning Services	8191005132	8/1/2020 PNR Office Cleaning Services Jul'20
Corvus Janitorial Systems	-2,212.90	4350600 · Cleaning Services	5191004CM51	5/29/2020 CP Westermeier Commons Credit for Cleaning Services Ma...
Corvus Janitorial Systems	-237.10	4350600 · Cleaning Services	7191004CM36	8/3/2020 CP Westermeier Commons Credit for Cleaning Services May'...
Dell Marketing LP	4,523.95	4341955 · Info Sys Maint/Contra...	10415293419	8/11/2020 Microsoft Licensing Year 1 Trueup 2/1/20 - 1/31/2021

**Carmel/Clay Board of Parks and Recreation
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Name	Amount	Account	Num	Memo
Duke Energy	18.17	4348000 · Electricity	7280-3771-01-5	8/17/2020 Pedestrian Bridge Monon Greenway
Duke Energy	17.23	4348000 · Electricity	1310-3278-01-0	8/17/2020 North Trailhead
Duke Energy	9.19	4348000 · Electricity	3190-3277-01-0	8/17/2020 Carey Grove
Duke Energy	161.56	4348000 · Electricity	1650-3050-01-7	7/29/2020 Monon Crossing Flashers
Duke Energy	513.95	4348000 · Electricity	3220-3858-01-8	8/7/2020 Central Park Westermeier Commons
Duke Energy	439.79	4348000 · Electricity	5710-3301-01-9	8/6/2020 Inlow Park
Duke Energy	188.04	4348000 · Electricity	5260-3287-01-0	8/25/2020 PNR Office
Duke Energy	478.50	4348000 · Electricity	4260-3287-01-5	8/25/2020 AO
Duke Energy	24.32	4348000 · Electricity	1810-3743-01-6	8/25/2020 Central Park Street Lighting
Duke Energy	41.72	4348000 · Electricity	2810-3743-01-1	8/25/2020 Central Park Shelter
Duke Energy	65.43	4348000 · Electricity	0600-3660-01-8	8/27/2020 Monon Greenway Tunnel Lights
Duke Energy	44.78	4348000 · Electricity	0990-3736-01-9	8/27/2020 Founders Park
Duke Energy	147.62	4348000 · Electricity	1660-3622-01-8	8/27/2020 Central Park Lagoon Aeration
Duke Energy	12.07	4348000 · Electricity	3890-3290-02-9	8/27/2020 River Heritage
Ellis Mechanical & Electrical	125.00	4350100 · Building Repairs & M...	20130	7/30/2020 CP Westermeier Commons HVAC PM Contract 2nd Qtr 2020
Ellis Mechanical & Electrical	1,715.29	4350100 · Building Repairs & M...	200757	7/28/2020 Service Call for Rotary Fountain
Ellis Mechanical & Electrical	77.75	4350100 · Building Repairs & M...	20097	8/13/2020 Additional Part for Rotary Fountain Repair
Ellis Mechanical & Electrical	289.40	4350100 · Building Repairs & M...	20153	8/26/2020 AO HVAC PM Fall 2020
Ellis Mechanical & Electrical	289.40	4350100 · Building Repairs & M...	20153	8/26/2020 PNR Office HVAC PM Fall 2020
Environmental Laboratories, Inc.	20.00	4238900 · Other Maintenance S...	20315363	7/17/2020 Water Testing Midtown Spray Plaza 7/14/2020
Environmental Laboratories, Inc.	20.00	4238900 · Other Maintenance S...	20315365	7/17/2020 Water Testing Inlow Park Splash Pad 7/14/2020
Environmental Laboratories, Inc.	20.00	4238900 · Other Maintenance S...	20317882	8/17/2020 Water Testing Inlow Park Splash Pad 8/11/2020
Environmental Laboratories, Inc.	20.00	4238900 · Other Maintenance S...	20317909	8/17/2020 Water Testing Midtown pray Plaza 8/11/2020
Environmental Laboratories, Inc.	20.00	4238900 · Other Maintenance S...	20316669	7/31/2020 Water Testing Midtown Spray Plaza 7/28/2020
Environmental Laboratories, Inc.	20.00	4238900 · Other Maintenance S...	20316672	7/31/2020 Water Testing Inlow Park Splash Pad 7/28/2020
Environmental Laboratories, Inc.	25.00	4238900 · Other Maintenance S...	20317344	8/10/2020 Water Testing Inlow Park Splash Pad 8/5/2020
Environmental Laboratories, Inc.	20.00	4238900 · Other Maintenance S...	20317366	8/10/2020 Water Testing Midtown Spray Plaza 8/5/2020
Environmental Laboratories, Inc.	20.00	4238900 · Other Maintenance S...	20318842	8/28/2020 Water Testing Inlow Park Splash Pad 8/25/2020
Environmental Laboratories, Inc.	20.00	4238900 · Other Maintenance S...	20318795	8/27/2020 Water Testing Inlow Park Splash Pad 8/18/2020
Environmental Laboratories, Inc.	20.00	4238900 · Other Maintenance S...	20318835	8/28/2020 Water Testing Midtown Spray Plaza 8/25/2020
Environmental Laboratories, Inc.	20.00	4238900 · Other Maintenance S...	20318794	8/27/2020 Water Testing Midtown Spray Plaza 8/18/2020
Fastenal	26.02	4238900 · Other Maintenance S...	ININ2232721	8/12/2020 Specialty Fasteners
Garage Doors of Indianapolis	1,052.75	4350100 · Building Repairs & M...	WO140934	7/21/2020 Service Call PNR Barn Garage Door Repair
Grainger	208.44	4238900 · Other Maintenance S...	9599688091	7/23/2020 Maintenance Supplies
Green Touch Services, Inc.	340.00	4350400 · Grounds Maintenance	119005	7/27/2020 Service Call Irrigation Repair at West Park Jill Perelman Pa...
Grisham, Debra M, Attorney at Law, ...	5,980.80	4340000 · Legal Fees	720	8/4/2020 Legal Services
Grisham, Debra M, Attorney at Law, ...	33.60	4359016 · COVID Expenses	720	8/4/2020 Legal Services
Hoosier Co., Inc., The	200.00	4238900 · Other Maintenance S...	12579	8/12/2020 Graffiti Removal Supplies
Hoosier Portable Restrooms	160.00	4353099 · Other Rental & Leases	60580	8/8/2020 Portable Restrooms Meadowlark Park 7/17 - 8/14/2020
Hoosier Portable Restrooms	160.00	4353099 · Other Rental & Leases	60579	8/8/2020 Portable Restrooms Hazel Landing 7/17 - 8/14/2020
Hoosier Portable Restrooms	1,460.00	4359016 · COVID Expenses	60581	8/8/2020 Hand Washing Station Rental 7/11 - 8/8/2020
I P L	40.00	4348000 · Electricity	1069103	8/3/2020 West Park Meter by the Mound
I P L	51.13	4348000 · Electricity	116789	8/26/2020 Flowing Well
I P L	13.22	4348000 · Electricity	925743	8/28/2020 Nora Traffic Signal
I P L	66.44	4348000 · Electricity	925743	8/28/2020 West Park
Indeed, Inc.	173.25	4346000 · Classified Advertising	UFB Visa	8/8/2020 Job Listings for PNR
Indeed, Inc.	166.03	4346000 · Classified Advertising	UFB Visa	8/6/2020 PNR Job Listings
Indeed, Inc.	173.25	4346000 · Classified Advertising	UFB Visa	8/13/2020 Parks Targeted Employment Ads
Indeed, Inc.	0.18	4346000 · Classified Advertising	UFB Visa	7/31/2020 PNR Job Posting Jul'20
Indeed, Inc.	173.25	4346000 · Classified Advertising	UFB Visa	8/3/2020 Parks Targeted Employment Ads Jul'20

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Indeed, Inc.	49.50	4346000 · Classified Advertising	UFB Visa	7/31/2020 Parks Targeted Employment Ads Jul'20
Indeed, Inc.	248.20	4346000 · Classified Advertising	UFB Visa	8/13/2020 PRN Job Posting
Indeed, Inc.	18.38	4346000 · Classified Advertising	UFB Visa	7/28/2020 PNR Job Postings
Indeed, Inc.	25.91	4346000 · Classified Advertising	UFB Visa	7/30/2020 PNR Job Postings
Indeed, Inc.	173.25	4346000 · Classified Advertising	UFB Visa	7/28/2020 PNR Targeted Employment Ads
Indeed, Inc.	165.00	4346000 · Classified Advertising	UFB Visa	7/31/2020 PNR Targeted Employment Ads
Indeed, Inc.	-501.70	4346000 · Classified Advertising	UFB Visa	8/29/2020 Credit for incorrect GL last month
Indeed, Inc.	88.74	4346000 · Classified Advertising	UFB Visa	8/29/2020 Correction on incorrect GL last month
Indiana Native Plant Society Inc	45.00	4239039 · General Program Su...	UFB Visa	8/5/2020 Native Plant Membership Subscription 2020-2021
Indiana Park & Recreation Association	25.00	4239031 · Street Signs	33755	3/30/2020 Replacement Sign for Flowing Well
Intuit Inc.	171.46	4341955 · Info Sys Maint/Contra...	UFB Visa	8/26/2020 Quickbooks Software/Cloud Hosting Subscription Aug'20
Konica Minolta Business Solutions	358.62	4353004 · Copier	9007038774	8/17/2020 Copier Charges AO 5/18 - 8/17/2020
Kroger	24.17	4238900 · Other Maintenance S...	8/10/2020	8/10/2020 Storage Bags for Counters
Kroger Gardis & Regas, LLP	1,380.00	4340000 · Legal Fees	45	8/6/2020 Legal Services
Lee Supply Corp	102.75	4237000 · Repair Parts	S100436928001	8/19/2020 Replacement Restroom Mirror
Lowe's	496.32	4238000 · Small Tools & Minor ...	97914	8/13/2020 Tools for PNR and Volunteer Programs
Lowe's	28.35	4237000 · Repair Parts	1676	8/20/2020 Concrete for Repairs
Menards	80.66	4238000 · Small Tools & Minor ...	65050044535	8/12/2020 Lumber and Tools for PNR
Menards	53.28	4238900 · Other Maintenance S...	65050044535	8/12/2020 Lumber and Tools for PNR
Menards	101.95	4235000 · Building Materials	65050044535	8/12/2020 Lumber and Tools for PNR
Menards	13.36	4237000 · Repair Parts	87877081345	8/20/2020 Repair Supplies
Menards	85.26	4235000 · Building Materials	54770	8/24/2020 Stainless Hardware for Bicycle Racks
Menards	253.30	4235000 · Building Materials	54770	8/24/2020 Stainless Hardware for Bicycle Racks
Mirazon Group, The	2,040.00	4341955 · Info Sys Maint/Contra...	71553	7/31/2020 Services for Office 365
Mirazon Group, The	5,588.75	4341955 · Info Sys Maint/Contra...	71553	7/31/2020 Ransomware Remediation
Mirazon Group, The	2,946.67	4341955 · Info Sys Maint/Contra...	71712	8/15/2020 Ransomware Remediation
Mountain Glacier, LLC	181.10	4350900 · Other Cont. Services	101386109	8/7/2020 Drinking Water MO/AO
Mountain Glacier, LLC	31.28	4350900 · Other Cont. Services	101386110	8/7/2020 Drinking Water MO/AO
Mr. B's Lawn Maintenance, Inc.	185.00	4350400 · Grounds Maintenance	8397	7/31/2020 Turf Chemical Monon Blvd
Mr. B's Lawn Maintenance, Inc.	388.00	4350400 · Grounds Maintenance	8393	7/31/2020 Turf Chemical Dog Park
Mr. B's Lawn Maintenance, Inc.	820.00	4350400 · Grounds Maintenance	8394	7/31/2020 Turf Chemical Founders Park
Mr. B's Lawn Maintenance, Inc.	285.00	4350400 · Grounds Maintenance	8395	7/31/2020 Turf Chemical Monon Blvd
Mr. B's Lawn Maintenance, Inc.	235.00	4350400 · Grounds Maintenance	8396	7/31/2020 Turf Chemical Perelman Pavilion
Mr. B's Lawn Maintenance, Inc.	1,015.00	4350400 · Grounds Maintenance	8376	7/31/2020 Mowing Carey Grove Park
Mr. B's Lawn Maintenance, Inc.	2,889.60	4350400 · Grounds Maintenance	8377	7/31/2020 Mowing Central Park
Mr. B's Lawn Maintenance, Inc.	2,240.00	4350400 · Grounds Maintenance	8378	7/31/2020 Mowing Cherry Tree
Mr. B's Lawn Maintenance, Inc.	830.00	4350400 · Grounds Maintenance	8379	7/31/2020 Mowing Flowing Well
Mr. B's Lawn Maintenance, Inc.	2,325.00	4350400 · Grounds Maintenance	8380	7/31/2020 Mowing Founders Park
Mr. B's Lawn Maintenance, Inc.	552.00	4350400 · Grounds Maintenance	8381	7/31/2020 Mowing Hazel Landing
Mr. B's Lawn Maintenance, Inc.	1,848.75	4350400 · Grounds Maintenance	8382	7/31/2020 Mowing Inlow Park
Mr. B's Lawn Maintenance, Inc.	688.56	4350400 · Grounds Maintenance	8383	7/31/2020 Mowing Lenape Trace
Mr. B's Lawn Maintenance, Inc.	1,633.05	4350400 · Grounds Maintenance	8384	7/31/2020 Mowing Meadowlark Park
Mr. B's Lawn Maintenance, Inc.	1,050.00	4350400 · Grounds Maintenance	8386	7/31/2020 Mowing Perelman Pavilion
Mr. B's Lawn Maintenance, Inc.	605.00	4350400 · Grounds Maintenance	8387	7/31/2020 Mowing Prairie Meadow
Mr. B's Lawn Maintenance, Inc.	1,504.80	4350400 · Grounds Maintenance	8388	7/31/2020 Mowing River Heritage
Mr. B's Lawn Maintenance, Inc.	1,512.40	4350400 · Grounds Maintenance	8389	7/31/2020 Mowing WR Greenway
Mr. B's Lawn Maintenance, Inc.	4,845.00	4350400 · Grounds Maintenance	8392	7/31/2020 Mowing West Park
Mr. B's Lawn Maintenance, Inc.	540.00	4350400 · Grounds Maintenance	8391	7/31/2020 Mowing CP Westermeier Commons
Mr. B's Lawn Maintenance, Inc.	720.00	4350400 · Grounds Maintenance	8375	7/31/2020 Mowing Dog Park
Mr. B's Lawn Maintenance, Inc.	690.00	4239000 · Miscellaneous Supplies	8390	7/31/2020 Mowing Steckley Park

**Carmel/Clay Board of Parks and Recreation
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Name	Amount	Account	Num	Memo
Mr. B's Lawn Maintenance, Inc.	2,408.00	4350400 · Grounds Maintenance	8385	7/31/2020 Mowing Monons
OVR Equipment Sales & Rentals, Inc.	1,300.00	4359016 · COVID Expenses	5972	8/6/2020 Fogger Chemicals for PNR
Paddock Wrecker Service, Inc.	92.00	4351000 · Auto Repair & mainte...	206236	8/17/2020 Tow Vehicle # 3183 to Bill Estes Chevrolet
Ray Marketing powered by Proforma	189.45	4356004 · Staff Clothing	BR71001880A	8/8/2020 Employee Purchase and New Hire Uniforms
Renner Body Works	922.49	4351000 · Auto Repair & mainte...	71	7/14/2020 Body Repairs to Fleet Vehicle # 1182
Republic Services	110.00	4350101 · Trash Collection	761004881023	8/25/2020 Trash Pickup CP Westermeier Commons Sep'20
Republic Services	205.00	4350101 · Trash Collection	761004884439	8/25/2020 Trash Pickup PNR Office Sep'20
Runyon Equipment Rental	434.50	4353099 · Other Rental & Leases	553646	7/30/2020 Equipment for PNR Staff
Runyon Equipment Rental	275.00	4353099 · Other Rental & Leases	554305	8/5/2020 Equipment for PNR Staff
S & S Worldwide	410.75	4239039 · General Program Su...	IN100556931	7/16/2020 Outdoor Game Supplies Monon Blvd
Schlemmer, Paula	75.15	4230200 · Office Supplies	Reimb	8/24/2020 Toner for Working at Home Printer
SHRM	219.00	4355300 · Organization & Memb...	SO623725	7/3/2020 Membership Renewal Sara Clark 10/1/20 - 9/30/21
Spectrum Business	104.98	4349500 · Cable Service	UFB Visa	8/28/2020 Internet Service AO 8/25 - 9/24/2020
Staples	215.46	4230200 · Office Supplies	3453238534	8/3/2020 AO Office Supplies
Staples	329.94	4230200 · Office Supplies	3453238540	8/3/2020 Wi-Fi Adapters for Desktop Units
TriCo Regional Sewer Utility	123.67	4348500 · Water & Sewer	0341578281126	7/31/2020 West Park
TriCo Regional Sewer Utility	13.45	4348500 · Water & Sewer	1015000014110	7/31/2020 AO
TriCo Regional Sewer Utility	33.51	4348500 · Water & Sewer	4533755325638	7/31/2020 CP Westermeier Commons
TriCo Regional Sewer Utility	67.11	4348500 · Water & Sewer	0143006091230	7/31/2020 South Trailhead
Vectren	18.57	4349000 · Gas	026217220050099721	8/11/2020 AO
Vectren	19.11	4349000 · Gas	0262017220052318900	8/11/2020 PNR
Verizon Wireless	44.99	4238000 · Small Tools & Minor ...	9859415961	7/23/2020 Cell Phone Accessory for New Phone Placement
Verizon Wireless	77.00	4359016 · COVID Expenses	9859415961	7/23/2020 Extra Phones for COVID-19
Verizon Wireless	427.48	4230200 · Office Supplies	9859613164	7/27/2020 Equipment for PNR Staff
Verizon Wireless	642.65	4344100 · Cellular Phone Fees	9859415961	7/23/2020 Cell Phone Charges PNR 6/24 - 7/23/2020
Weaver, Natalie	71.50	4342100 · Postage	Reimb	8/3/2020 Postage for West Park Neighbor Letter
White's Ace Hardware	10.30	4238000 · Small Tools & Minor ...	29134882	8/11/2020 Midtown Spray Plaza Supplies
White's Ace Hardware	23.96	4238900 · Other Maintenance S...	29130718	8/4/2020 PNR Maintenance Supplies
White's Ace Hardware	50.97	4238000 · Small Tools & Minor ...	29127007	7/28/2020 Maintenance Supplies
White's Ace Hardware	39.92	4238900 · Other Maintenance S...	29127007	7/28/2020 Maintenance Supplies
White's Ace Hardware	6.95	4238900 · Other Maintenance S...	29127007	7/28/2020 Maintenance Supplies
White's Ace Hardware	6.18	4238900 · Other Maintenance S...	29128201	7/30/2020 Maintenance Supplies
White's Ace Hardware	23.36	4238900 · Other Maintenance S...	29139358	8/20/2020 Maintenance Supplies
White's Ace Hardware	41.93	4238900 · Other Maintenance S...	29135914	8/13/2020 Cleaning Supplies for Monon Plaza Furniture
Zoom	199.90	4359016 · COVID Expenses	UFB Visa	8/20/2020 Video Conferencing Software

Aug 4 - 31, 20

90,139.46

**Carmel/Clay Board of Parks and Recreation
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Name	Amount	Account	Num	Memo
Aug 4 - 31, 20				
Ace-Pak Products Inc.	129.95	4359016 · COVID Expenses	A8746	8/4/2020 Cleaning Supplies for ESE School Sites
Ace-Pak Products Inc.	104.40	4359016 · COVID Expenses	A8769	8/10/2020 Cleaning Supplies for ESE School Sites
ADP, LLC	1,407.20	4341999 · Other Professional ...	562159836	8/7/2020 Payroll Processing Fees for Periods Ending 7/10, 7/24...
American Red Cross	210.00	4239012 · Safety Supplies	22289586	8/12/2020 ESE Certifications 8/6/2020
Anytime Outhouse	885.70	4359016 · COVID Expenses	I1065	7/31/2020 Outdoor Handwashing Station MCC East Jul'20
Anytime Outhouse	885.70	4359016 · COVID Expenses	I1066	7/31/2020 Outdoor Handwashing Station Wilfong Pavilion Jul'20
Anytime Outhouse	885.70	4359016 · COVID Expenses	I1067	7/31/2020 Handwashing Station Jill Perelman Pavilion Jul'20
Arya, Shilpa	132.00	4358400 · Refunds, Awards & ...	Check Requ...	8/13/2020 Parent Request
Ashburn, Cindy	245.00	4358400 · Refunds, Awards & ...	Check Requ...	8/13/2020 Parent Request
Badger, Monty	1,282.42	4358400 · Refunds, Awards & ...	2007410003	5/19/2020 Parent Request
Benjamin, Mark	360.00	4358400 · Refunds, Awards & ...	2002652006	7/17/2020 Parent Request
BluePay Processing, LLC	3.00	4341999 · Other Professional ...	1005662456...	7/7/2020 ESE ACH Processing Jun'20
BluePay Processing, LLC	2.25	4341999 · Other Professional ...	1005662456...	7/31/2020 ESE ACH Processing Jul'20
BluePay Processing, LLC	144.19	4341999 · Other Professional ...	INV011399	7/8/2020 ESE CC Processing Jun'20
BluePay Processing, LLC	86.42	4341999 · Other Professional ...	INV011511	8/10/2020 ESE CC Processing Jul'20
Brack, Paulynn	322.00	4358400 · Refunds, Awards & ...	2000547025	8/7/2020 Parent Request
Brainstorm Print	95.00	4346000 · Classified Advertising	125054	7/28/2020 ESE Job Posting Poster
Brainstorm Print	395.00	4345000 · Printing (Not Office ...	125160	8/17/2020 ESE Field Guide
Carmel Drive Self-Storage	235.00	4350900 · Other Cont. Services	33786	7/28/2020 ESE Storage Rental H001 Sep'20
Case, Carolyn	275.00	4341991 · Marketing & Promot...	15	8/2/2020 Videography Services
Castillo, Joey	855.00	4358400 · Refunds, Awards & ...	2000345028	5/15/2020 Parent Request
Community Occupational Hea...	50.00	4340700 · Medical Fees (Drug ...	590992	8/4/2020 Pre Employment Drug Test
Community Occupational Hea...	250.00	4340700 · Medical Fees (Drug ...	591537	8/17/2020 Pre-Employment Drug Test
Couch, Holly	285.00	4358400 · Refunds, Awards & ...	2000325028	5/6/2020 Parent Request
Couch, Holly	285.00	4358400 · Refunds, Awards & ...	2000325028	5/6/2020 Parent Request
Dell Marketing LP	4,523.95	4341955 · Info Sys Maint/Cont...	10415293419	8/11/2020 Microsoft Licensing Year 1 Trueup 2/1/20 - 1/31/2021
Dick, Casey	110.00	4358400 · Refunds, Awards & ...	Check Requ...	8/10/2020 Parent Request
Discount School Supply	102.51	4239039 · General Program S...	W53573940...	7/31/2020 West Clay Club Supplies Site Plan 1
Discount School Supply	441.76	4239039 · General Program S...	W53461510...	7/29/2020 Forest Dale 1st Ten Weeks Supplies
Discount School Supply	106.97	4239039 · General Program S...	W53669480...	7/31/2020 Orchard Park Program Supplies
Discount School Supply	217.95	4239039 · General Program S...	W54404080...	8/19/2020 Mohawk Supplies for Site Plan 1
Elliott, Elizabeth	109.25	4358400 · Refunds, Awards & ...	Check Requ...	8/13/2020 Parent Request
Facebook, Inc.	1.92	4346000 · Classified Advertising	UFB Visa	8/1/2020 Kid Counselor Hiring Boost Post and Ad
Fun Express	46.39	4239039 · General Program S...	70458346102	8/12/2020 Smoky Row Specialty Craft Items Site Plan 1 Clubs
Fun Express	76.63	4239039 · General Program S...	70458346101	8/11/2020 Smoky Row Specialty Craft Items Site Plan 1 Clubs
Fun Express	214.45	4239039 · General Program S...	70453478401	8/6/2020 Mohawk Trails Supplies Site Plan 1
Fun Express	74.95	4239039 · General Program S...	70454812301	8/10/2020 TM August 2020 Supplies
Fun Express	173.43	4239039 · General Program S...	70453674601	8/7/2020 PTE Program Supplies
Fun Express	105.00	4239039 · General Program S...	70442999301	7/30/2020 Carmel Elementary ESE Supplies 2020
Fun Express	194.70	4239039 · General Program S...	70453579901	8/6/2020 Carmel Elementary ESE Prizes
Garg, Indu	32.10	4343000 · Travel Fees & Expe...	Reimb	8/27/2020 Mileage 2/3 - 3/9/2020
Grisham, Debra M, Attorney a...	33.60	4340000 · Legal Expense	720	8/4/2020 Legal Services
Haddock, Monica	158.74	4343000 · Travel Fees & Expe...	Reimb	8/10/2020 Mileage 1/6 - 3/13/2020
Hobby Lobby	181.83	4239039 · General Program S...	93325780	8/10/2020 Forest Dale Club Activity Supplies
Hobby Lobby	174.01	4239039 · General Program S...	93228187	8/4/2020 Prairie Trace Site Plan 1 Supplies
Howell, Lindsey	170.00	4358400 · Refunds, Awards & ...	Check Requ...	8/14/2020 Parent Request
Indeed, Inc.	351.75	4346000 · Classified Advertising	UFB Visa	8/8/2020 Job Listings for ESE
Indeed, Inc.	337.08	4346000 · Classified Advertising	UFB Visa	8/6/2020 ESE Job Listings
Indeed, Inc.	351.75	4346000 · Classified Advertising	UFB Visa	8/13/2020 ESE Targeted Employment Ads

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Name	Amount	Account	Num	Memo
Indeed, Inc.	81.29	4346000 · Classified Advertising	UFB Visa	7/31/2020 ESE Job Posting Jul'20
Indeed, Inc.	351.75	4346000 · Classified Advertising	UFB Visa	8/3/2020 ESE Targeted Employment Ads
Indeed, Inc.	100.50	4346000 · Classified Advertising	UFB Visa	7/31/2020 ESE Targeted Employment Ads
Indeed, Inc.	254.74	4346000 · Classified Advertising	UFB Visa	8/13/2020 ESE Job Posting
Indeed, Inc.	473.24	4346000 · Classified Advertising	UFB Visa	7/28/2020 ESE Job Postings
Indeed, Inc.	463.04	4346000 · Classified Advertising	UFB Visa	7/30/2020 ESE Job Postings
Indeed, Inc.	351.75	4346000 · Classified Advertising	UFB Visa	7/28/2020 ESE Targeted Employment Ads
Indeed, Inc.	335.00	4346000 · Classified Advertising	UFB Visa	7/31/2020 ESE Targeted Employment Ads
Indeed, Inc.	357.00	4346000 · Classified Advertising	UFB Visa	8/29/2020 Correct on incorrect GL last month
Indeed, Inc.	860.69	4346000 · Classified Advertising	UFB Visa	8/29/2020 Correction on incorrect GL last month
Indeed, Inc.	-508.08	4346000 · Classified Advertising	UFB Visa	8/29/2020 Correction on incorrect GL last month
Intuit	171.46	4341955 · Info Sys Maint/Cont...	UFB Visa	8/26/2020 Quickbooks Software/Hosting Subscription Aug'20
Latterell, Tammy	50.00	4358400 · Refunds, Awards & ...	Check Requ...	8/21/2020 Parent Request
Lower, Jenna	180.00	4358400 · Refunds, Awards & ...	2000389028	6/18/2020 Parent Request
Lucero, Jennifer	56.35	4343000 · Travel Fees & Expe...	Reimb	8/10/2020 Mileage 12/30/19 - 3/6/2020
Lucero, Jennifer	30.48	4343000 · Travel Fees & Expe...	Reimb	8/10/2020 Mileage 4/4 - 5/19/2020
Mail Chimp	167.85	4341991 · Marketing & Promot...	UFB Visa	8/14/2020 eNewsletter Subscription Aug'20
McCombs, Scott	1,140.00	4358400 · Refunds, Awards & ...	2000381028	6/3/2020 Parent Request
McGrane, Carolyn	392.00	4358400 · Refunds, Awards & ...	Check Requ...	8/13/2020 Parent Request
Min, Ke	360.00	4358400 · Refunds, Awards & ...	2007746003	7/9/2020 Parent Request
Mirazon Group, The	7,628.75	4341955 · Info Sys Maint/Cont...	71553	7/31/2020 Ransomware Remediation
Mirazon Group, The	2,946.67	4341955 · Info Sys Maint/Cont...	71712	8/15/2020 Ransomware Remediation
Mountain Glacier, LLC	21.81	4350900 · Other Cont. Services	101386109	8/7/2020 Drinking Water ESE
Newman, Jeremy	475.00	4358400 · Refunds, Awards & ...	Check Requ...	8/13/2020 Parent Request
Northern Safety Co., Inc.	225.60	4239039 · General Program S...	904076436	7/28/2020 West Clay First Aid Supplies
Northern Safety Co., Inc.	40.06	4239039 · General Program S...	904092724	8/7/2020 Orchard Park First Aid Supplies
Northern Safety Co., Inc.	378.51	4239039 · General Program S...	904100338	8/13/2020 Smoky Row First Aid Supplies
NRPA	65.00	4357003 · Internal Instruction ...	UFB Visa	8/19/2020 CPRP Renewal 9/1/20 - 9/1/21 Audrey Cooper
O'Hara, Erica	264.00	4358400 · Refunds, Awards & ...	Check Requ...	8/21/2020 Parent Request
Paskins, Tom	132.00	4358400 · Refunds, Awards & ...	Check Requ...	8/21/2020 Parent Request
Peace Learning Center	35.00	4357004 · External Instruction...	UFB Visa	8/20/2020 Virtual Implicit Bias Training 8/26/2020
Ray Marketing powered by Pr...	173.47	4356004 · Staff Clothing	BR71001886A	8/8/2020 ESE New Hire Uniforms
Rich, Aimee	51.12	4343000 · Travel Fees & Expe...	Reimb	8/24/2020 Mileage 5/28 - 7/16/2020
S & S Worldwide	351.69	4239039 · General Program S...	IN100573407	8/7/2020 Mohawk Trail Supplies Site Plan 1
S & S Worldwide	307.56	4239039 · General Program S...	IN100576017	8/11/2020 TM Program Supplies
S & S Worldwide	18.06	4239039 · General Program S...	IN100558004	7/17/2020 College Wood ESE Site Plan 4 Supplies
S & S Worldwide	1,343.82	4239039 · General Program S...	IN10057082	7/29/2020 Forest Dale Back to School Supplies
S & S Worldwide	865.48	4239039 · General Program S...	IN100567218	7/29/2020 West Clay Site Plan 1 and General Supplies
S & S Worldwide	79.24	4239039 · General Program S...	IN100569525	7/31/2020 Orchard Park Program Supplies
S & S Worldwide	39.47	4239039 · General Program S...	IN100570874	8/3/2020 Forest Dale Back to School Supplies
S & S Worldwide	137.73	4239039 · General Program S...	IN100571677	8/5/2020 Forest Dale Back to School Supplies
S & S Worldwide	382.50	4239039 · General Program S...	IN100575175	8/10/2020 Carmel Elementary ESE Quarter 1 Supplies
S & S Worldwide	325.31	4239039 · General Program S...	IN100581869	8/18/2020 PTE Program Supplies
Soros Clinical Solutions LLC	9,990.00	4359016 · COVID Expenses	501	8/3/2020 Part Time COVID19 Testing
Soros Clinical Solutions LLC	2,700.00	4359016 · COVID Expenses	552	8/17/2020 Part-Time Staff COVID19 Testing
Soros Clinical Solutions LLC	540.00	4359016 · COVID Expenses	567	8/24/2020 Part-Time Staff COVID19 Testing
Staples	392.68	4239039 · General Program S...	354166037	8/17/2020 Cherry Tree Office, First Aid and Educational Supplies
Staples	15.99	4239039 · General Program S...	3454166039	8/17/2020 Cherry Tree Office, First Aid and Educational Supplies
Staples	-15.99	4239039 · General Program S...	3454166040	8/17/2020 Credit for Damaged Item
Staples	68.96	4230200 · Office Supplies	3453238537	8/3/2020 West Clay ESE Office Supplies

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Name	Amount	Account	Num	Memo
Staples	125.78	4230200 - Office Supplies	3453654814	8/10/2020 Mohawk Trails Office Supplies
Staples	65.41	4239039 - General Program S...	3454166035	8/17/2020 Carmel Elementary ESE Office Supplies
Staples	526.82	4230200 - Office Supplies	3453238535	8/3/2020 PTE Office Supplies
Staples	197.19	4239039 - General Program S...	3453654812	8/10/2020 Carmel Elementary ESE Office Supplies
Staples	305.17	4239039 - General Program S...	3453654815	8/10/2020 PTE Pod Supplies
Staples	84.87	4239039 - General Program S...	3454166036	8/17/2020 Carmel Elementary ESE Office Supplies
Staples	27.57	4239039 - General Program S...	3454166041	8/17/2020 PTE Pod Supplies
Staples	18.03	4230200 - Office Supplies	3454166038	8/17/2020 Cherry Tree Supplies
Staples	28.99	4239039 - General Program S...	3454668824	8/24/2020 Cherry Tree Supplies
Staples	15.59	4239039 - General Program S...	3454668823	8/24/2020 Cherry Tree Supplies
Staples	13.99	4239039 - General Program S...	3454668821	1/24/2020 Cherry Tree Supplies
Staples	15.59	4239039 - General Program S...	3454668820	8/24/2020 Cherry Tree Supplies
Staples	15.69	4239039 - General Program S...	3454668818	8/24/2020 Cherry Tree Supplies
Staples	15.19	4239039 - General Program S...	3454668817	8/24/2020 Cherry Tree Supplies
Staples	23.99	4239039 - General Program S...	3454668816	8/24/2020 Cherry Tree Supplies
Staples	17.99	4239039 - General Program S...	3454668813	8/24/2020 Cherry Tree Supplies
Staples	439.88	4239039 - General Program S...	3454668825	8/24/2020 College Wood Office Supplies
Staples	156.80	4230200 - Office Supplies	3454668827	8/24/2020 ESE Admin Office Supplies
Valenzuela, Britney	462.00	4358400 - Refunds, Awards & ...	Check Requ...	8/14/2020 Parent Request
Verizon Wireless	500.54	4344100 - Cellular Phone Fees	9859401785	7/23/2020 Cell Phone Charges ESE 6/24 - 7/23/2020
Verizon Wireless	937.47	4344100 - Cellular Phone Fees	9859613164	7/27/2020 Ipad Usage ESE 6/28 - 7/27/2020
Walmart	135.94	4239039 - General Program S...	22400207470	8/11/2020 TM August 20 Program Supplies
Walmart	559.80	4239039 - General Program S...	22300620797	8/10/2020 TM August 20 Program Supplies
Walmart	17.91	4239039 - General Program S...	22300723191	8/10/2020 TM August 20 Program Supplies
Walmart	140.71	4239039 - General Program S...	2230077736	8/10/2020 TM August Program Supplies
Walmart	103.08	4239039 - General Program S...	22000476407	8/7/2020 TM August Program Supplies
Walmart	151.99	4239039 - General Program S...	22300112548	8/10/2020 TM August 2020 Program Homework Supplies
Walmart	91.88	4239039 - General Program S...	22000875628	8/7/2020 TM August 2020 Program Homework Supplies
Walmart	148.99	4239039 - General Program S...	22400076568	8/11/2020 College Wood ESE Supplies
Walmart	126.43	4239039 - General Program S...	22300276375	8/10/2020 Smoky Row Back to School Program Supplies
Walmart	50.28	4239039 - General Program S...	21900038622	8/6/2020 Program Supplies for 8/11/2020
Walmart	157.70	4239039 - General Program S...	21800660283	8/5/2020 Program Supplies for 8/11/2020
Walmart	39.04	4239039 - General Program S...	21800288724	8/5/2020 Program Supplies for 8/11/2020
Walmart	100.11	4239039 - General Program S...	22300681794	8/10/2020 Forest Dale Prize Box Supplies
Walmart	314.30	4239039 - General Program S...	22300064158	8/10/2020 PTE ESE Supply Organization Supplies
Walmart	58.00	4239039 - General Program S...	22300420860	8/10/2020 FDE Activity Supplies
Walmart	107.97	4239039 - General Program S...	22000263286	8/7/2020 Orchard Park Program Supplies
Walmart	142.87	4239039 - General Program S...	21600650783	8/3/2020 Cherry Tree School Year 2020-21 Prep Supplies
Walmart	329.37	4239039 - General Program S...	21600803480	8/9/2020 Cherry Tree School Year 2020-21 Prep Supplies
Walmart	1,002.04	4239039 - General Program S...	21600225263	8/3/2020 Supplies for Site Plan 1
Walmart.com	194.11	4239039 - General Program S...	UFB Visa	8/10/2020 Cherry Tree Pod Supplies
Walmart.com	383.33	4239039 - General Program S...	UFB Visa	8/7/2020 TM Program Supplies
Walmart.com	365.68	4239039 - General Program S...	UFB Visa	8/6/2020 Carmel Elementary ESE Movies & Supplies
Walmart.com	867.88	4239039 - General Program S...	UFB Visa	8/12/2020 Smoky Row Outdoor and Craft Program Supplies
Walmart.com	31.69	4239039 - General Program S...	UFB Visa	8/14/2020 West Clay Program Supplies
Walmart.com	222.00	4359016 - COVID Expenses	UFB Visa	8/26/2020 Gloves for ESE Sites
Walmart.com	24.99	4239039 - General Program S...	UFB Visa	8/12/2020 Smoky Row Outdoor and Craft Program Supplies
Walmart.com	17.99	4239039 - General Program S...	UFB Visa	8/14/2020 West Clay Program Supplies
White's Ace Hardware	33.96	4359016 - COVID Expenses	29134368	8/10/2020 Gallon Jugs for ESE Fogger Cleaner
Willow Marketing Managemen...	50.00	4341955 - Info Sys Maint/Cont...	20539	7/31/2020 CCPR Website Hosting Fee Jul'20

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Name	Amount	Account	Num	Memo
Zarvos, Demi	570.00	4358400 · Refunds, Awards & ...	2002655006	6/6/2020 Parent Request
Zoom Video Communications...	14.99	4359016 · COVID Expenses	UFB Visa	8/11/2020 ESE Video Conferencing 8/11 - 9/10/2020
Aug 4 - 31, 20	<u>64,299.78</u>			

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Aug 4 - 31, 20				
Ace - Pak Products Inc.	441.18	4238900 · Cleaning & Maint. Sup...	A8741	7/28/2020 MCC Weekly Cleaning Supplies
Ace - Pak Products Inc.	339.89	4238900 · Cleaning & Maint. Sup...	A8800	8/21/2020 Weekly Cleaning Supplies
ADP, LLC	943.52	4341999 · Other Professional Fees	562159836	8/7/2020 Payroll Processing Fees for Periods Ending 7/10, 7/24/...
AlphaCard	790.73	4239039 · General Program Sup...	INV6441029	7/30/2020 Front Desk & Track Key Fobs
Amazon	61.98	4359016 · COVID Expenses	UFB Visa	8/19/2020 Face Coverings for MCC Outdoor Staff
American Red Cross	334.00	4358300 · Other Fees & Licenses	22286010	7/29/2020 Certifications
American Red Cross	38.00	4358300 · Other Fees & Licenses	22287578	7/31/2020 Certifications
Anytime Outhouse	885.70	4359016 · COVID Expenses	11064	7/31/20220 Outdoor Handwashing Station Waterpark Jul'20
Arab Termite & Pest Control	78.00	4350100 · Building Repairs & Ma...	300482	7/15/2020 Pest Control MCC
AT&T	189.78	4344000 · Telephone Line Charg...	UFB Visa	8/14/2020 Analog Telephone Line Charges MCC Alarms & Eleva...
Badger, Monty	53.00	4358400 · Refunds, Awards & In...	2007410003	5/19/2020 Guest Request
Ballard, Brian	1,080.00	4340800 · Program Contractors	7/17/2020	7/17/2020 Junior Golf Clinic 7/13 - 7/17/2020
Brainstorm Print	238.00	4239099 · Other Miscellaneous	125091	8/6/2020 Waterpark Weather Signage
Brainstorm Print	95.00	4230100 · Stationary & Printing ...	125177	8/14/2020 MCC Business Cards
Carmel Drive Self-Storage	235.00	4350900 · Other Cont. Services	33786	7/28/2020 MCC Storage Rental D001 Sep'20
Carmel Drive Self-Storage	229.00	4350900 · Other Cont. Services	33786	7/28/2020 MCC Storage Rental J128 Sep'20
Carmel Utilities	5,885.70	4348500 · Water & Sewer	0691302002	8/14/2020 MCC
Case, Carolyn	150.00	4341991 · Marketing & Promotions	16	8/2/2020 Videography Services
Central Indiana Hardware	40.00	4350000 · Equipment Repairs & ...	7256357	7/30/2020 Restroom Supply
Cincinnati Bell	305.86	4344000 · Telephone Line Charg...	4862587	8/10/2020 Long Distance Charges MCC
Cintas Corporation	447.39	4238900 · Cleaning & Maint. Sup...	4056988424	7/27/2020 MCC Weekly Cleaning Supplies
Cintas Corporation	562.49	4238900 · Cleaning & Maint. Sup...	4057600147	8/3/2020 MCC Weekly Cleaning Supplies
Cintas Corporation	469.39	4238900 · Cleaning & Maint. Sup...	4055077711	7/6/2020 MCC Weekly Cleaning Supplies
Cintas Corporation	354.29	4238900 · Cleaning & Maint. Sup...	4058882649	8/17/2020 MCC Weekly Cleaning Supplies
Cintas Corporation	396.29	4238900 · Cleaning & Maint. Sup...	4058286286	8/10/2020 MCC Weekly Cleaning Supplies
CleanTelligent Software	441.00	4341955 · Info Sys Maint/Contra...	INV751688	8/10/2020 Work Order Software User Fee Aug'20
Contreras Flores, Francisco J	640.00	4341992 · Security Services	Check Requ...	7/31/2020 Waterpark Security Services 7/25, 7/26/2020
Corvus Janitorial Systems	9,685.00	4350600 · Cleaning Services	8191001131	8/1/2020 MCC Day Cleaning Services Aug'20
Corvus Janitorial Systems	8,400.00	4350600 · Cleaning Services	8191002130	8/1/2020 MCC Night Cleaning Services Aug'20
Corvus Janitorial Systems	8,928.00	4350600 · Cleaning Services	7191002XW51	8/3/2020 Waterpark Cleaning Jul'20
CPR Carmel	114.99	4350000 · Equipment Repairs & ...	8/4/2020	8/4/2020 Repair for Aquatics Ipad
Dell Marketing LP	4,523.95	4341955 · Info Sys Maint/Contra...	10415293419	8/11/2020 Microsoft Licensing Year 1 Trueup 2/1/20 - 1/31/21
Destination Travel Network	264.50	4341991 · Marketing & Promotions	INV00090244	8/1/2020 Visit Hamilton County Online Advertising Aug'20
Direct Fitness Solutions, LLC	696.66	4350000 · Equipment Repairs & ...	5910830IN	7/21/2020 Fitness Equipment Preventive Maintenance Jul'20
DirecTv	242.99	4349500 · Cable Service	37663361093	8/5/220 Dish Service MCC 8/4 - 9/3/2020
Doan, Jessica	30.00	4358400 · Refunds, Awards & In...	2007419003	5/19/2020 Guest Request
Duke Energy	35,163.01	4348000 · Electricity	5010-3608-0...	8/27/2020 MCC West
Duke Energy	6,560.07	4348000 · Electricity	6010-3608-0...	8/27/2020 MCC East
Ellis Mechanical & Electrical	818.18	4350100 · Building Repairs & Ma...	200791	8/6/2020 Service Call on Server/Electrical Room on 2nd Floor AC
Ellis Mechanical & Electrical	4,278.75	4350900 · Other Cont. Services	20124	7/30/2020 MCC HVAC Preventive Maintenance Spring 2020
Ellis Mechanical & Electrical	3,311.00	4350900 · Other Cont. Services	20129	7/9/2020 MCC Preventive Maintenance Carrier RTUS & Split Sy...
Ellis Mechanical & Electrical	1,335.57	4350100 · Building Repairs & Ma...	200284	7/28/2020 Service Call for ESE Office Electrical
Ellis Mechanical & Electrical	3,702.33	4350100 · Building Repairs & Ma...	200736	7/28/2020 Service Call on RTU # 8 Blower Mower
Ellis Mechanical & Electrical	5,131.00	4350000 · Equipment Repairs & ...	20143	8/13/2020 Waterpark Annual Pump Inspections
Environmental Laboratories, Inc.	140.00	4350900 · Other Cont. Services	20315364	7/17/2020 Pool Water Testing MCC 7/14/2020
Environmental Laboratories, Inc.	120.00	4350900 · Other Cont. Services	20316665	7/31/2020 Pool Water Testing MCC 7/28/2020
Environmental Laboratories, Inc.	150.00	4350900 · Other Cont. Services	20317155	8/7/2020 Pool Water Testing MCC 8/4/2020
Environmental Laboratories, Inc.	100.00	4350900 · Other Cont. Services	20318885	8/28/2020 Pool Water Testing MCC 8/25/2020
Environmental Laboratories, Inc.	120.00	4350900 · Other Cont. Services	20318797	8/27/2020 Pool Water Testing MCC 8/18/2020

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Name	Amount	Account	Num	Memo
EPI Marketing Services	7,907.04	4342100 · Postage	756258	7/30/2020 Fall 2020 Program Guide Postcard Postage
Ferguson Facilities	321.12	4238900 · Cleaning & Maint. Sup...	WI026123	7/1/2020 Cleaning Products & Supplies for Concessions
Galco Industrial Electronics, Inc.	427.95	4350000 · Equipment Repairs & ...	UFB Visa	8/19/2020 VFD Control Screens
Gold Medal Products	257.25	4239040 · Food & Beverages	158272	7/31/2020 Waterpark Concessions Plastic Product
Google	47.19	4341991 · Marketing & Promotions	UFB Visa	8/26/2020 MCC Membership Campaign Advertising 2020
Grainger	60.71	4359016 · COVID Expenses	9621191536	8/14/2020 Supplies to Hang Sneeze Guard
Graybar	144.00	4238900 · Cleaning & Maint. Sup...	9317158762	8/5/2020 Replacement Lamps
Graybar	92.30	4238900 · Cleaning & Maint. Sup...	9317548560	8/28/2020 Replacement Lamps for Multi Room East
Hanna, Rafik	107.00	4358400 · Refunds, Awards & In...	2007548003	5/26/2020 Guest Request
Home City Ice Company	196.25	4239040 · Food & Beverages	5009203997	7/7/2020 Ice Delivery 7/7/2020
Home City Ice Company	218.60	4239040 · Food & Beverages	5814202149	7/24/2020 Ice Delivery 7/24/2020
Home City Ice Company	229.03	4239040 · Food & Beverages	5305202494	8/24/2020 Waterpark Ice Delivery 8/24/2020
Horine, Ryan	520.00	4341992 · Security Services	54772	8/20/2020 Waterpark Security Services 8/8, 8/9/2020
Indeed, Inc.	8.60	4346000 · Classified Advertising	UFB Visa	7/28/2020 MCC Job Postings
Indeed, Inc.	19.58	4346000 · Classified Advertising	UFB Visa	7/30/2020 MCC Job Postings
Indeed, Inc.	-525.00	4346000 · Classified Advertising	UFB Visa	8/29/2020 Credit for incorrect GL last month
Indeed, Inc.	168.00	4346000 · Classified Advertising	UFB Visa	8/29/2020 Correction on incorrect GL last month
Indeed, Inc.	60.35	4346000 · Classified Advertising	UFB Visa	8/29/2020 Correction on incorrect GL last month
Indiana Department of Revenue	3,638.18	4359200 · Sales Tax Paid	Jul'20	8/18/2020 Sales Tax Jul'20
Indianapolis Monthly	700.00	4341991 · Marketing & Promotions	862833	7/31/2020 Online Advertising Things to Do Jul'20
Intuit QuickBooks	171.46	4341955 · Info Sys Maint/Contra...	UFB Visa	8/25/2020 Quickbooks Software/Cloud Hosting Subscription Aug'...
J & K Communications, Inc.	-10.25	4237000 · Repair Parts	4492	8/5/2020 Credit for Freight Charge
J & K Communications, Inc.	250.25	4237000 · Repair Parts	103568	7/28/2020 Two Way Radio Batteries for MCC
Kelner, Laura	70.00	4358400 · Refunds, Awards & In...	2000128005	6/14/2020 Guest Request
Kerns, Jeffery Allen	680.00	4341992 · Security Services	54773	8/20/2020 Waterpark Security Services 8/9, 15, 16/2020
Knox Company	-794.00	4350100 · Building Repairs & Ma...	UFB Visa	7/31/2020 Credit for Return of Original Order
Konica Minolta Business Soluti...	338.71	4353004 · Copier	267454077	8/1/2020 Copier Charges MCC East 4/27 - 7/26/2020
Konica Minolta Business Soluti...	102.80	4353004 · Copier	9007039053	8/17/2020 Copier Charges MCC West 5/18 - 8/17/2020
Lee Supply Corp	-438.96	4350000 · Equipment Repairs & ...	S100404324...	7/7/2020 Credit for Defective Sump Pump
Mail Chimp	167.85	4341991 · Marketing & Promotions	UFB Visa	8/14/2020 eNewsletter Subscription Aug'20
Mehl, Eric	50.00	4344100 · Cellular Phone Fees	Reimb	8/3/2020 Cell Phone Reimbursement Aug'20
Mehta, Kavita	102.00	4358400 · Refunds, Awards & In...	2000132005	7/28/2020 Guest Request
Menards	142.83	4238000 · Small Tools & Minor E...	64996045993	8/15/2020 Aquatic Indoor Pool Cleaning Supplies
Menards	18.65	4238900 · Cleaning & Maint. Sup...	8/6/2020	8/6/2020 Maintenance Supplies
Menards	655.62	4350100 · Building Repairs & Ma...	8/6/2020	8/6/2020 Material for ESE Office Sink
Mirazon Group, The	7,628.75	4341955 · Info Sys Maint/Contra...	71553	7/31/2020 Ransomware Remediation
Mirazon Group, The	2,946.66	4341955 · Info Sys Maint/Contra...	71712	8/15/2020 Ransomware Remediation
Mobile Mini, Inc.	153.22	4353099 · Other Rental & Leases	9008876760	8/4/2020 Waterpark Furniture Storage # 3724 Aug'20
Mobile Mini, Inc.	153.22	4353099 · Other Rental & Leases	9008876761	8/4/2020 Waterpark Furniture Storage # 1249 Aug'20
Mountain Glacier, LLC	33.00	4350900 · Other Cont. Services	0101386111	8/7/2020 Drinking Water MCC West
Mountain Glacier, LLC	33.00	4350900 · Other Cont. Services	0101386111	8/7/2020 Drinking Water MCC West
Napa	27.08	4350000 · Equipment Repairs & ...	432900043354	8/6/2020 Pump Drive Belts for Inlow Water Feature
Nichols Paper & Supply Co.	297.20	4350000 · Equipment Repairs & ...	725253000	7/27/2020 Service Call for MCC Floor Scrubber
NRPA	95.00	4357004 · External Instructional ...	UFB Visa	8/14/2020 CPRE Renewal for Kurtis Baumgartner 9/1/20 - 9/30/2...
Oak Security Group, LLC	292.98	4237000 · Repair Parts	61265	8/19/2020 Replacement Pad Locks for MCC
Oracle Elevator Company	295.00	4350000 · Equipment Repairs & ...	1328939	7/29/2020 Service Call on Elevator
OVR Equipment Sales & Renta...	2,538.00	4359016 · COVID Expenses	5970	8/5/2020 Fogger Chemical for MCC
Patel, Rima	85.00	4358400 · Refunds, Awards & In...	2007422003	5/19/2020 Guest Request
Ransford, James	25.00	4344100 · Cellular Phone Fees	Reimb	8/4/2020 Cell Phone Reimbursement Aug'20
Republic Services	446.61	4350101 · Trash Collection	761004879344	8/25/2020 Trash Pickup MCC Sep'20

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Name	Amount	Account	Num	Memo
Selective Systems, Inc.	362.00	4350000 · Equipment Repairs & ...	34369	7/30/2020 Service Call TV Channels not clear
Soros Clinical Solutions LLC	540.00	4359016 · COVID Expenses	501	8/3/2020 Part Time Staff COVID19 Testing
Soros Clinical Solutions LLC	405.00	4359016 · COVID Expenses	552	8/17/2020 Part-Time Staff COVID19 Testing
Soros Clinical Solutions LLC	405.00	4359016 · COVID Expenses	567	8/24/2020 Part-Time Staff COVID19 Testing
Southern Food Systems	225.85	4238900 · Cleaning & Maint. Sup...	192532	7/29/2020 Spare Parts for Concessions Ice Cream Machine
Southern Food Systems	251.82	4350000 · Equipment Repairs & ...	192533	7/29/2020 Service & Parts for Ice Cream Machine
Spear Corporation	2,849.11	4350100 · Building Repairs & Ma...	308463	7/30/2020 Pool UV Maintenance 2020
Staples	19.24	4230200 · Office Supplies	3454166042	8/1/2020 MCC Office Supplies
Staples	40.56	4230200 · Office Supplies	3454166043	8/17/2020 MCC Office Supplies
Staples	104.11	4230200 · Office Supplies	3453238539	8/3/2020 MCC Office Supplies
Stericycle, Inc.	43.89	4350900 · Other Cont. Services	4009490053	7/27/2020 Regulated Medical Waste 7/22/2020
SuperSaas BV	46.00	4359016 · COVID Expenses	UFB Visa	8/4/2020 MCC Reservation Booking Subscription 8/4/20 - 9/3/2020
SuperSaas BV	0.92	4359016 · COVID Expenses	UFB Visa	8/4/2020 Foreign Transaction Fee
Sutton, Nancy	107.00	4358400 · Refunds, Awards & In...	2007744003	7/9/2020 Guest Request
Sysco	557.54	4239040 · Food & Beverages	238312270	7/2/2020 Concessions
Sysco	1,847.10	4239040 · Food & Beverages	238317990	7/10/2020 Concessions
Sysco	2,397.00	4239040 · Food & Beverages	238335576	7/31/2020 Concessions
Sysco	570.40	4239040 · Food & Beverages	238350342	8/14/2020 Concessions
Texon II Towel and Supply	863.95	4238900 · Cleaning & Maint. Sup...	SI116555	6/5/2020 Fitness Center Wipes
TriCo Regional Sewer Utility	35.13	4348500 · Water & Sewer	0101006272...	7/31/2020 MCC
TriCo Regional Sewer Utility	466.87	4348500 · Water & Sewer	0101016210...	7/31/2020 MCC
TriCo Regional Sewer Utility	3,075.09	4348500 · Water & Sewer	4000400010...	7/31/2020 MCC
Vaisman, Rimma	80.00	4358400 · Refunds, Awards & In...	2002563006	5/22/2020 Guest Request
Vectren	336.98	4349000 · Gas	0262017220...	8/11/2020 MCC Aquatics Filter Building
Vectren	72.87	4349000 · Gas	0262017220...	8/11/2020 MCC Aquatics Entry
Vectren	1,280.53	4349000 · Gas	0262127522...	8/6/2020 MCC
Verizon Wireless	120.04	4344100 · Cellular Phone Fees	9859401785	7/23/2020 Jet Packs MCC
Verizon Wireless	159.11	4344100 · Cellular Phone Fees	9859415961	7/23/2020 Jet Packs at MCC
Vibenomics	687.50	4355200 · Subscriptions	10313	5/6/2020 Waterpark Radio Subscription 2020
White's Ace Hardware	164.00	4238000 · Small Tools & Minor E...	29135255	8/12/2020 Aquatics Supplies
White's Ace Hardware	59.88	4238900 · Cleaning & Maint. Sup...	29123528	7/22/2020 Wasp Spray for MCC
White's Ace Hardware	82.44	4359016 · COVID Expenses	29101887	6/17/2020 Trigger Spray Bottles
White's Ace Hardware	23.75	4238000 · Small Tools & Minor E...	29138949	8/19/2020 Aquatic Supplies
White's Ace Hardware	60.66	4237000 · Repair Parts	29138197	8/18/2020 Aquatics Supplies
Willow Marketing Management,...	50.00	4341955 · Info Sys Maint/Contra...	20539	7/31/2020 CCPR Website Hosting Fee Jul'20
Zoom Video Communications Inc	14.99	4359016 · COVID Expenses	UFB Visa	8/11/2020 MCC Video Conferencing
Zoom Video Communications Inc	14.99	4359016 · COVID Expenses	UFB Visa	8/11/2020 MCC Marketing Video Conferencing
Aug 4 - 31, 20	159,117.34			

**Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 110 - Parks and Recreation Facilities
September 9, 2020**

Name	Amount	Account	Num	Memo
Aug 4 - 31, 20				
Arab Termite & Pest Control	52.00	4350100 · Building Repairs & Maint.	301856	8/18/2020 Pest Control Wilfong
AT&T	46.86	4344000 · Telephone Line Charges	UFB Visa	8/14/2020 Analog Telephone Line Charges Wilfong Pavilion
AT&T	225.74	4344000 · Telephone Line Charges	UFB Visa	8/28/2020 Analog Telephone Line Charges Jill Perelman Pavilion
Carmel Utilities	177.04	4348500 · Water & Sewer	0391262001	8/4/2020 Wilfong Pavilion
Carmel Utilities	13.85	4348500 · Water & Sewer	0692331800	8/14/2020 Central Park Dog Park
Carmel Utilities	103.71	4348500 · Water & Sewer	1341235001	8/25/2020 West Park Jill Perelman Pavilion
Corvus Janitorial Systems	850.00	4350600 · Cleaning Services	8191003133	8/1/2020 Wilfong Additional Summer Cleaning Services Aug'20
Corvus Janitorial Systems	1,200.00	4350600 · Cleaning Services	8191010137	8/1/2020 Perelman Pavilion & West Park Restroom Cleaning Au...
Duke Energy	45.35	4348000 · Electricity	1550-3287-02-9	8/25/2020 Central Park Dog Park
Duke Energy	687.71	4348000 · Electricity	8740-3794-02-1	8/27/2020 Wilfong Pavilion Founders Park
Ellis Mechanical & Electrical	404.25	4350100 · Building Repairs & Maint.	20154	8/26/2020 Wilfong HVAC PM 3rd Qtr 2020
Grainger	186.00	4350100 · Building Repairs & Maint.	9610290091	8/4/2020 Replacement Floor Bottom Seal Wilfong
I P L	2,024.72	4348000 · Electricity	985559	8/3/2020 West Park Jill Perelman Pavilion
I P L	1,052.47	4348000 · Electricity	985559	8/28/2020 West Park Jill Perelman Pavilion
Republic Services	75.00	4350101 · Trash Collection	761004881543	8/25/2020 Trash Pickup Perelman Pavilion Sep'20
Republic Services	75.00	4350101 · Trash Collection	761004879928	8/25/2020 Trash Pickup Wilfong Sep'20
TriCo Regional Sewer Utility	232.35	4348500 · Water & Sewer	4533755331100	7/31/2020 West Park Jill Perelman Pavilion
Vectren	48.80	4349000 · Gas	0262017220055889065	8/7/2020 West Park Jill Perelman Pavilion
White's Ace Hardware	504.00	4238900 · Other Maintenance Supplies	29135316	8/12/2020 Dog Litter Bags
Aug 4 - 31, 20	8,004.85			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet for
 Fund 103 Capital Fund / Fund 106 Park Impact Fees
 Fund 853 Gift Fund / Fund 101 Reserve
 CCPR Internal Transfer
 September 8, 2020

Name	Amount	Class	Account	Number	Inv. Date	Memo
Fund 106 - Park Impact Fee						
Grisham, Debra M, Attorney at Law LLC	\$2,788.80	106	4460714 - Northwest Park	720	8/4/2020	Legal Services Jul'20
Kroger Gardis & Regas LLP	\$1,828.50	106	4460714 - Northwest Park	3	8/6/2020	Legal Services
SmithGroup JJR	\$192.08	106	5023990 - Other Expenses	148696	8/14/2020	West Park the Groves Project
SmithGroup JJR	<u>\$5,167.97</u>	106	4460708 - West Park	148835	8/20/2020	West Park Phase 2 Development
Total Fund 106	<u>9,977.35</u>					
CCPR Internal Transfers						
Monon Community Center	900.00	1081-99	4341999 - Other Professional Fees	Internal Transfer	8/13/2020	School's Out Camp Facility Rental
Monon Community Center	20,000.00	1082-99	4341999 - Other Professional Fees	Internal Transfer	8/13/2020	Summer Camp Series Facility Rental
Monon Community Center	700.00	1081-99	4341999 - Other Professional Fees	Internal Transfer	8/13/2020	School's Out Camp Facility Rental
Monon Community Center	15,000.00	1082-99	4341999 - Other Professional Fees	Internal Transfer	8/13/2020	Summer Camp Series Facility Rental
Monon Community Center	800.00	1081-99	4341999 - Other Professional Fees	Internal Transfer	8/13/2020	School's Out Camp Facility Rental
Monon Community Center	<u>20,000.00</u>	1082-99	4341999 - Other Professional Fees	Internal Transfer	8/13/2020	Summer Camp Series Facility Rental
TOTAL - CCPR Internal Transfers	<u>57,400.00</u>					

EZChildTrack Credit Card Refund Report
Program: Extended School Enrichment (ESE)
Transaction Detail: 8/1 - 8/31/2020

Date	Account Name	Amount Refunded
8/10/2020	Ana Everett	\$ 370.00
8/19/2020	Alvin McCarver	\$ 299.00
8/17/2020	Lauren Dunlap	\$ 18.00
Total		\$ 687.00

Refund Report

Aug 31, 2020

1:05 PM

Receipt Date/Time: From Aug 1, 2020 12:00 AM through Aug 31, 2020 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2000134.005	Aug 18, 2020	1:17 PM	Payne, Richard	Credit Card Account	No: * Exp: 07/2022 Richard Payne: Staff Error Staff Error	-\$ 204.00	
							-\$ 204.00
2000135.005	Aug 18, 2020	1:21 PM	Mock, Judith	Credit Card Account	No: * Exp: 10/2023 Charlie Mock: Staff Error Staff Error	-\$ 56.00	
							-\$ 56.00
2000136.005	Aug 18, 2020	1:22 PM	Mock, Judith	Credit Card Account	No: * Exp: 10/2023 Sophie Mock: Staff Error Staff Error	-\$ 56.00	
							-\$ 56.00
2000137.005	Aug 18, 2020	1:29 PM	Downey, Chase	Credit Card Account	No: * Exp: 12/2023 Guest Request	-\$ 204.00	
							-\$ 204.00
2000138.005	Aug 31, 2020	12:42 PM	Stambaugh, Charito	Credit Card Account	No: * Exp: 06/2025	-\$ 102.00	
							-\$ 102.00
2001337.004	Aug 4, 2020	10:00 AM	Scheetz, Clay	Credit Card Account	No: * Exp: 04/2024 Guest Request	-\$ 88.00	
							-\$ 88.00
2001338.004	Aug 5, 2020	1:50 PM	Cheng, Yugong	Credit Card Account	No: * Exp: 12/2022 Guest Request	-\$ 204.00	
							-\$ 204.00
2001340.004	Aug 10, 2020	11:25 AM	Hashim, Sharon	Credit Card Account	No: * Exp: 05/2023 Guest Request	-\$ 44.00	
							-\$ 44.00
2001341.004	Aug 10, 2020	12:20 PM	Wood, Sam	Credit Card Account	No: * Exp: 05/2023 Guest Request	-\$ 44.00	
							-\$ 44.00
2001342.004	Aug 10, 2020	2:54 PM	Muse, Debbie	Credit Card Account	No: * Exp: 10/2024	-\$ 60.00	
							-\$ 60.00
2001343.004	Aug 11, 2020	8:49 AM	Underwood, Jordan	Credit Card Account	No: * Exp: 05/2023 Guest Request	-\$ 44.00	
							-\$ 44.00

Refund Report

Aug 31, 2020
1:05 PM

Receipt Date/Time: From Aug 1, 2020 12:00 AM through Aug 31, 2020 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2001344.004	Aug 11, 2020	3:05 PM	Nguyen, David	Credit Card Account	No: * Exp: 09/2023	-\$ 44.00	
					Guest Request		-\$ 44.00
2001346.004	Aug 12, 2020	10:00 AM	Alford, Laura	Credit Card Account	No: * Exp: 12/2023	-\$ 56.00	
					Staff Error		-\$ 56.00
2001347.004	Aug 12, 2020	7:19 PM	Chien, Wen	Credit Card Account	No: * Exp: 04/2023	-\$ 36.90	
					Staff Error		-\$ 36.90
2001348.004	Aug 13, 2020	4:34 PM	Mochidome, Takashi	Credit Card Account	No: * Exp: 08/2021	-\$ 88.00	
					Guest Request		-\$ 88.00
2001349.004	Aug 13, 2020	6:42 PM	Bobba, Sucharitha	Credit Card Account	No: * Exp: 11/2022	-\$ 28.00	
					Guest Request		-\$ 28.00
2001350.004	Aug 14, 2020	12:32 PM	martino, kevin	Credit Card Account	No: * Exp: 11/2022	-\$ 88.00	
					Guest Request		-\$ 88.00
2001351.004	Aug 14, 2020	4:15 PM	McNamar, Jones	Credit Card Account	No: * Exp: 02/2024	-\$ 32.00	
					Staff Error		-\$ 32.00
2001352.004	Aug 17, 2020	6:18 PM	Moos X, Michael	Credit Card Account	No: * Exp: 09/2022	-\$ 102.00	
					Staff Error		-\$ 102.00
2001353.004	Aug 20, 2020	3:36 PM	Moffitt, Lisa	Credit Card Account	No: * Exp: 03/2021	-\$ 10.00	
					Guest Request		-\$ 10.00
2001354.004	Aug 24, 2020	11:03 AM	Clifford, Casey	Credit Card Account	No: * Exp: 01/2022	-\$ 308.00	
					Guest Request		-\$ 308.00
2001355.004	Aug 27, 2020	2:22 PM	Kowalewski, Kirsten	Credit Card Account	No: * Exp: 03/2021	-\$ 28.00	
					Guest Request		-\$ 28.00

Refund Report

Aug 31, 2020

1:05 PM

Receipt Date/Time: From Aug 1, 2020 12:00 AM through Aug 31, 2020 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2001357.004	Aug 28, 2020	10:26 AM	Buck, Haldor Robert	Credit Card Account	No: * Exp: 12/2023	-\$ 306.00	
					Guest Request		-\$ 306.00
2001358.004	Aug 31, 2020	11:43 AM	Regan, Sandi	Credit Card Account	No: * Exp: 03/2024	-\$ 88.00	
					Guest Request		-\$ 88.00
2001359.004	Aug 31, 2020	12:32 PM	Saliba, Nicholas	Credit Card Account	No: * Exp: 05/2023	-\$ 44.00	
					Guest Request		-\$ 44.00
2001360.004	Aug 31, 2020	1:05 PM	Maduwuba, Jason	Credit Card Account	No: * Exp: 03/2021	-\$ 102.00	
							-\$ 102.00
2002653.006	Aug 4, 2020	9:08 AM	LU, JINHUI	Credit Card Account	No: * Exp: 03/2023	-\$ 63.00	
					Low Enrollment		-\$ 63.00
2002654.006	Aug 6, 2020	10:35 AM	Moon, Tammy	Credit Card Account	No: * Exp: 12/2024	-\$ 87.00	
					Advanced Request		-\$ 87.00
2002656.006	Aug 7, 2020	10:19 AM	Ford, Dana	Credit Card Account	No: * Exp: 02/2021	-\$ 56.00	
					Guest Request		-\$ 56.00
2002657.006	Aug 20, 2020	8:01 AM	Northrop, Susan	Credit Card Account	No: * Exp: 12/2023	-\$ 80.00	
					Ryan Northrop: Customer Notes: This program has been cancelled due to unforeseen circumstances. Low Enrollment		-\$ 80.00
2002658.006	Aug 20, 2020	8:03 AM	REED, ROBERT	Credit Card Account	No: * Exp: 01/2023	-\$ 80.00	
					Brayden REED: Customer Notes: This program has been cancelled due to unforeseen circumstances. Low Enrollment		-\$ 80.00

Refund Report

Aug 31, 2020

1:05 PM

Receipt Date/Time: From Aug 1, 2020 12:00 AM through Aug 31, 2020 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2002659.006	Aug 20, 2020	8:04 AM	REED, ROBERT	Credit Card Account	No: * Exp: 01/2023 Brayden REED: Customer Notes: This program has been cancelled due to unforeseen circumstances. Low Enrollment	-\$ 65.00	
							-\$ 65.00
2002660.006	Aug 20, 2020	8:04 AM	REED, ROBERT	Credit Card Account	No: * Exp: 01/2023 Brayden REED: Customer Notes: This program has been cancelled due to unforeseen circumstances. Low Enrollment	-\$ 80.00	
							-\$ 80.00
2002661.006	Aug 20, 2020	8:05 AM	REED, ROBERT	Credit Card Account	No: * Exp: 01/2023 Low Enrollment	-\$ 65.00	
							-\$ 65.00
2002662.006	Aug 20, 2020	8:06 AM	Reed, Alexis	Credit Card Account	No: * Exp: 05/2022 Remington Reed: Customer Notes: This program has been cancelled due to unforeseen circumstances. Low Enrollment	-\$ 65.00	
							-\$ 65.00
2002663.006	Aug 20, 2020	8:07 AM	Northrop, Susan	Credit Card Account	No: * Exp: 12/2023 Ryan Northrop: Customer Notes: This program has been cancelled due to unforeseen circumstances. Low Enrollment	-\$ 80.00	
							-\$ 80.00
2007779.003	Aug 3, 2020	4:30 PM	Cazares, Rebecca	Credit Card Account	No: * Exp: 11/2023	-\$ 107.00	
							-\$ 107.00
2007780.003	Aug 4, 2020	11:07 AM	McDowell, Emily	Credit Card Account	No: * Exp: 03/2024	-\$ 200.00	
							-\$ 200.00
2007781.003	Aug 4, 2020	2:05 PM	Boyers, James	Credit Card Account	No: * Exp: 05/2021	-\$ 45.00	
							-\$ 45.00
2007782.003	Aug 7, 2020	11:45 AM	Goot, Dana	Credit Card Account	No: * Exp: 07/2023	-\$ 90.00	
							-\$ 90.00

Refund Report

Aug 31, 2020
1:05 PM

Receipt Date/Time: From Aug 1, 2020 12:00 AM through Aug 31, 2020 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2007783.003	Aug 11, 2020	12:46 PM	Mitchem, Monica	Credit Card Account	No: * Exp: 03/2025	-\$ 20.00	
					Low Enrollment		-\$ 20.00
2007784.003	Aug 11, 2020	12:51 PM	Ray, Amy	Credit Card Account	No: * Exp: 10/2023	-\$ 20.00	
					Low Enrollment		-\$ 20.00
2007785.003	Aug 19, 2020	12:46 PM	Wilt, Stacey	Credit Card Account	No: * Exp: 05/2024	-\$ 26.00	
					Guest Request		-\$ 26.00
2007786.003	Aug 19, 2020	12:48 PM	Anderson, Jessica	Credit Card Account	No: * Exp: 11/2024	-\$ 11.00	
							-\$ 11.00
2007787.003	Aug 20, 2020	10:21 AM	Pletzer Willems, Allison	Credit Card Account	No: * Exp: 07/2023	-\$ 11.00	
							-\$ 11.00
2007788.003	Aug 24, 2020	12:37 PM	Bell, Karrie	Credit Card Account	No: * Exp: 01/2023	-\$ 138.00	
					Guest Request		-\$ 138.00
2007789.003	Aug 31, 2020	12:07 PM	Bohn, Karen	Credit Card Account	No: * Exp: 11/2023	-\$ 30.00	
					Guest Request		-\$ 30.00
2007790.003	Aug 31, 2020	12:16 PM	McCarley, Hillary	Credit Card Account	No: * Exp: 12/2024	-\$ 70.00	
					Low Enrollment		-\$ 70.00

Totals:	Mail Check:	\$ 0.00
	Credit Card Refund:	-\$ 3,955.90
	To Account:	\$ 0.00
	In Cash:	\$ 0.00
	Debit Card:	\$ 0.00
	Gift Card:	\$ 0.00

Grand Total: -\$ 3,955.90

RS #

Carmel/Clay Board of Parks and Recreation

Claim Sheet

September 8, 2020

Fund	Amount
TOTAL PARKS GENERAL FUND 101	90,139.46
TOTAL PARKS GENERAL FUND 101 RESERVE	0.00
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	64,299.78
TOTAL MONON COMMUNITY CENTER FUND 109	159,117.34
TOTAL PARKS FACILITIES FUND 110	8,004.85
TOTAL PARKS CAPITAL FUND 103	0.00
TOTAL PARK IMPACT FEE FUND 106	9,977.35
TOTAL PARKS GIFT FUND 853	0.00
CCPR Internal Transfers	57,400.00
Active Software Fees	7/27 - 8/23/2020 13,450.48
Active Software Credit Card Refunds	August 2020 687.00
EZChildTrack Software Credit Card Refunds	August 2020 3,955.90
TOTAL CLAIM SHEET	<u>407,032.16</u>

Signature

Date

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Jenn Kristunas, Treasurer	ACTION REQUESTED Approval
ITEM/SUBJECT Clay Township Claim Sheet September 8, 2020	
DOLLAR AMOUNT / FUND N/A	MEETING DATE September 8, 2020

SUMMARY:

The Clay Township Claim Sheet dated September 8, 2020 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

Approval of Clay Township Claim Sheet dated September 8, 2020.

Carmel/Clay Board of Parks and Recreation
 Claim Sheet for
 Clay Township of Hamilton County
 September 8, 2020

Name	Amount	Account		Number	Memo
American Structurepoint Inc.	365.50	1215	4BR 2019 Encumbered Central Park	130195	8/11/2020 111th Street Entrance Roundabout Modifications - PO # 53426 p
Belson Outdoors	1,527.13	1512	4BH - Capital Maintenance	186370	8/17/2020 Capital Maintenance Bike Racks for Carey Grove - PO # 54740 F
Business Furniture LLC	1,471.78	1215	4BH - Capital Maintenance	488519	8/13/2020 Capital Maintenance Conference Table for CCPR Director's Office - PO # 54319 p
Business Furniture LLC	219.60	1215	4BH - Capital Maintenance	488483	8/12/2020 Capital Maintenance Conference Table for CCPR Director's Office - PO # 54319 F
CDW Government	2,126.00	1215	4BH - Capital Maintenance	ZTZ7638	8/20/2020 Capital Maintenance Replacement Laptop for Director of Parks & Recreation - PO # 54761 p
CDW Government	265.00	1215	4BH - Capital Maintenance	ZTP7565	8/18/2020 Capital Maintenance Replacement Laptop for Director of Parks & Recreation - PO # 54761 F
Dell Marketing LP	2,180.10	1215	4BH - Capital Maintenance	10414150512	8/6/2020 Capital Maintenance VPN Software Licenses - PO # 54683 F
Green Touch Services, Inc.	910.00	1215	4BH - Capital Maintenance	119441	8/20/2020 Capital Maintenance AO Backyard Maintenance Contract - PO # 52507 F
Huston Electric, Inc.	5,800.00	1215	4BH - Capital Maintenance	W38705	7/31/2020 Capital Maintenance Director's Conference Room Equipment - PO # 54537 F
Insight Public Sector, Inc.	2,219.24	1215	4BH - Capital Maintenance	1100755134	8/4/2020 Capital Maintenance Phone Hardware for Change in Phone System - PO # 54598 F
Insight Public Sector, Inc.	12,095.24	1215	4BH - Capital Maintenance	1100761206	8/25/2020 Capital Maintenance New Phone System - PO # 54776 p
Insight Public Sector, Inc.	7,128.90	1215	4BH - Capital Maintenance	1100761643	8/26/2020 Capital Maintenance New Phone System - PO # 54776 p
Grisham, Debra M, Attorney at Law, LLC	235.20	1215	4BR 2019 Encumbered Central Park	720	8/4/2020 Legal Services Jul'20
Grisham, Debra M, Attorney at Law, LLC	1,579.20	1215	4BH - Capital Maintenance	720	8/4/2020 Legal Services Jul'20
Renascent, Inc.	28,795.00	1215	4BH - Capital Maintenance	DF40691	8/28/2020 Capital Maintenance Demolition Services for 11299 Hazel Dell Parkway - PO # 54423 F
Richeson Contracting Inc.	3,870.00	1215	4BH - Capital Maintenance	2008210	7/31/2020 Capital Maintenance Kitchenette for ESE Office - PO # 54352 F
RJ Thomas Mfg Co Inc	559.00	1215	4BH - Capital Maintenance	227871	8/21/2020 Capital Maintenance Grills for Carey Grove Shelter - PO # 54738 D
Skulski Consulting LLC	450.00	1215	4BH - Capital Maintenance	1110	8/7/2020 Capital Maintenance Playground Accessibility Review West Park - PO # 54705 p
TOTAL CLAIM SHEET	<u>71,796.89</u>				

 Signature Date

 Signature Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> CCPR Payroll dates August 14, 2020 and August 28, 2020	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> September 8, 2020

SUMMARY:

Provided for your approval are payroll wages and liabilities for payroll dates August 14, 2020 and August 28, 2020.

RECOMMENDED MOTION:

“I move to approve payroll wages and liabilities for the payroll dates August 14, 2020 and August 28, 2020.”

**Carmel/Clay Board of Parks and Recreation
Payroll Claims Form**

Total Gross Wages for Regular Payroll dated 08/14/2020	<u>\$226,877.57</u>
Total Payroll Liabilities for Regular Payroll dated 08/14/2020	<u>\$80,678.34</u>
Total Gross Wages for Regular Payroll dated 08/28/2020	<u>\$225,995.54</u>
Total Payroll Liabilities for Regular Payroll dated 08/28/2020	<u>\$80,469.43</u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-10-1.6.



Administration & Planning Director

We have examined the foregoing payroll charges in the total amount of \$614,020.88 and such payroll is in compliance with Resolution No. 8-13-02-02.

Park Board President

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Sara Clark, Administration & Planning Director	<small>ACTION REQUESTED</small> Acceptance
<small>ITEM/SUBJECT</small> Monetary Gifts, Grants, Partnerships, and Sponsorships for August 2020	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> September 8, 2020

RECEIVED AS	DATE	AMOUNT	RECEIVED FROM	FOR	GL/FUND
Partnership	8/13/2020	\$250	Carmel Health & Living	Internal Programs	109
Donation	8/24/2020	\$110	Anonymous	MCC Programs	109

STAFF RECOMMENDATION:

Acceptance of monies received.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Michael Klitzing, Director of Parks and Recreation	ACTION REQUESTED Recommended Motion
ITEM/SUBJECT Consideration of General Counsel Agreement with Kroger, Gardis & Regas, LLP	
DOLLAR AMOUNT/FUND TBD	MEETING DATE September 8, 2020

SUMMARY:

Debra M. Grisham, who has served as the Park Board Attorney with distinction since 1996, has notified the Park Board and Department of her intent to retire by the end of 2020. This requires the selection of new general counsel for the Park Board. Legal counsel is currently and historically has been a contracted service for the Park Board. Indiana Purchasing Law (IC 5-22-6) and the Park Board's Purchasing Rules allow the purchase of services using any procedure the Park Board considers appropriate.

After consulting with Park Board President Rich Taylor, it is our joint recommendation to enter into General Counsel Agreement with the law firm of Kroger, Gardis & Regas, LLP to represent the Park Board. Brian Bosma, who has an extensive history of over 20 years with CCPR, would have primary responsibility for representation of the Park Board and would be supported by other attorneys and legal assistants in the office. In addition to CCPR's experience working with Brian, he serves as General Counsel for Clay Township and has represented the City of Carmel on various cases.

During this transformative time in CCPR's history, it is critical for both the Park Board and Department to have legal representation that has a deep understanding of our history and unique organizational structure and within whom we have a positive working relationship. Brian is already involved in most of the current capital projects involving the Park Board, so there is a much shorter learning curve than if we worked with other counsel without such a history. Brian played an instrumental role in the development of the current Interlocal Cooperation Agreement between the City and Township, under which the Park Board is established, along with all amendments to this agreement. This becomes even more critical with the need to further amend the existing agreement to ensure the Township's continued involvement with and financial responsibility to CCPR with the pending retirement of the Central Park Bond.

Attached for your review is the proposed General Counsel Agreement and information about both Brian Bosma and his law firm. If approved, the Department will work with both Deb and Brian to facilitate a smooth transition over the remainder of 2020.

RECOMMENDED MOTION:

"I move that the Park Board authorize the Park Board President to enter into a General Counsel Agreement with Kroger, Gardis & Regis, LLP."



KROGER GARDIS & REGAS, LLP
— ATTORNEYS —

September 1, 2020

Rich Taylor, President
Carmel/Clay Board of Parks and Recreation
1411 E. 116th Street
Carmel, IN 46032

RE: General Counsel Agreement

Dear Rich:

It was a pleasure for Ted Nolting and myself to meet with you and Nick to discuss the transition of legal services from your longtime advocate Deb Grisham to Kroger Gardis & Regas. We are very pleased to be considered for this important engagement.

As you know, I have had the chance to work with the Park Board for more than twenty years, and have frequently been called upon to supplement Deb's day to day services for transactions, litigation, research and other specific assignments. Our team has tremendously enjoyed working with Deb and with you and the Park Board, along with your staff over the years. We look forward to this new chapter ahead.

As part of our routine in opening new file lines for our clients, we provide a letter setting forth the basis upon which our firm will provide legal services to you and the terms of our fee arrangement. Accordingly, this letter confirms our agreement to represent the Carmel/Clay Board of Parks and Recreation as General Counsel.

While we cannot guarantee the success of any given venture, we will do our best to represent the Board's interests vigorously and efficiently. I will have primary responsibility for your representation, and may utilize other attorneys and legal assistants in this office in the best exercise of my professional judgment. If at any time you have any questions or concerns, please be sure to contact me at once.

As to our charges for legal services, the beginning point for determining our fee is actual time spent by our staff on your behalf. For that reason we have established a schedule of billing rates for each of our lawyers which is reviewed and adjusted annually based on factors such as increased experience, specialized expertise and inflationary costs. A copy of our current statement of rates and charges for the Government Practice Group is attached to this letter and incorporated herein. This schedule of rates represents a 20% discount from our regular rates, and may be changed annually during the course of our representation. Specialized work (such as bond counsel and litigation) are generally charged at our regular rates. We are mindful of the cost of legal services, and always

KROGER GARDIS & REGAS, LLP
111 MONUMENT CIRCLE, SUITE 900 INDIANAPOLIS, INDIANA 46204-5125
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September 1, 2020

Page 2

attempt to utilize the time of associates, legal assistants, and law clerks whenever appropriate to keep the cost of our legal services as low as possible.

If the firm plays a material role in obtaining a result with benefits to you which are disproportionate to the time expended, we may propose a fee which exceeds our base hourly charges in order to more fairly reflect the value of our services to you. Any additional fee would be based upon such factors as the difficulty of the assignment, the time expended, the uniqueness of the services rendered by our firm and the benefits to you. In any event, you would not be required to pay an additional fee unless you, in your sole discretion, agree that it is appropriate.

Our customary billing procedure is to forward a statement to you each month detailing the services rendered and costs advanced in the previous month. This statement will include an itemized description of services rendered, along with the name of the individual performing services on your behalf. We reserve the right to incur expenses on your behalf for items such as long distance telephone calls, deposition transcripts, filing fees, photocopying, postage, fax charges, travel or computerized legal research, and these items will either be billed to you directly by the provider or appear individually itemized on your fee statements. No single expense exceeding \$250 will be incurred without your prior consent.

We generally expect payment within thirty (30) days after your receipt of our statement. We are confident that our clients make every effort to pay us promptly, and trust you will do likewise. A monthly late payment charge at the rate of 1% per month may be added for bills outstanding for sixty (60) days or more.

You agree that we may list you as a client of the firm and list and describe, using solely public information, cases and other matters in which we have acted or may act as your counsel, in informational and advertising material, in any media, including our website or related social media sites. Any use of your name will not include an endorsement of the firm by your organization.

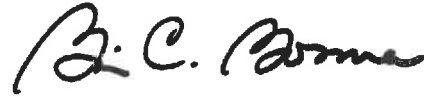
We will retain our files for a period of six (6) years following the conclusion of our engagement. We decline responsibility for record retention beyond that time period and we reserve the right to destroy our records at that time without further notice to you.

We will promptly respond to any questions you may have regarding any fee statement or disbursement at any time. In addition, you will have the right to terminate our representation at any time, subject to the payment of the fees and expenses incurred before termination. We will have the same right, subject to an obligation to give you reasonable notice to arrange alternative representation if the same is necessary.

It is a sincere pleasure to have the opportunity to work with you. I look forward to answering any questions that you may have regarding the terms of our representation or this representation letter. Please execute and return a copy of this letter where indicated below. We look forward to working with you.

Very truly yours,

KROGER, GARDIS & REGAS, LLP

A handwritten signature in black ink that reads "B. C. Bosma". The signature is written in a cursive, flowing style.

Brian C. Bosma

Accepted:

Carmel/Clay Board of Parks & Recreation

By: _____
Rich Taylor, President

KROGER, GARDIS & REGAS, LLP

STATEMENT OF RATES AND CHARGES - 2020

Hourly Rates – Government Practice Group

<u>Attorney</u>	<u>Hourly Rate</u>
Brian C. Bosma, Chairman	\$365
Gregory P. Cafouros	\$285
Joe Pettygrove	\$300
Kevin Koons	\$285
Ted Nolting	\$285
Portia Bailey-Bernard	\$245
Steven Brown	\$195
Paralegal and Law Clerk	\$ 95

The hourly rates shown above are for preferred governmental clients which have established an ongoing relationship with our firm and represents a 20% reduction from our customary fees, and exclude specialized services such as bond counsel and litigation matters. In addition, fixed fee and contingent fee arrangements may be negotiated for specific matters on a case-by-case basis at the request of the client, and fee estimates are given upon request. The minimization of our clients' legal fees, along with the provision of legal services of the highest quality, are the primary goals of our firm.

EXPENSE REIMBURSEMENT

<u>Item</u>	<u>Charge</u>
Business Mileage (No charge in Central Indiana)	Current IRS Established Rate
Photocopies (Bulk copies are contracted out at cost)	\$0.20/page
Computerized Legal Research	At cost (for special services)
Filing Fees	At cost
U.S. Mail and Overnight Express	At cost

Kroger, Gardis & Regas, LLP does not charge for routine secretarial work, word processing services, computer, accounting, overtime building services, librarian or clerical time. Detailed monthly billing statements showing the precise services rendered by individual attorneys, the date such services were rendered and the amount of time spent are provided to our clients at no additional charge.

KROGER, GARDIS & REGAS, LLP

GOVERNMENTAL PRACTICE GROUP

MUNICIPAL FINANCE AND ECONOMIC DEVELOPMENT

COMPLEX MUNICIPAL AND INTERLOCAL TRANSACTIONS

REAL ESTATE DEVELOPMENT AND FINANCE



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KROGER, GARDIS & REGAS, LLP

GOVERNMENTAL PRACTICE GROUP

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Since its inception in 1937, Kroger, Gardis & Regas has served the legal needs of central Indiana's business and financial community, concentrating its resources in the commercial law, bankruptcy, real estate and business areas. Over the past three decades, the firm has expanded its client services to include the unique and diverse needs of Indiana's municipalities and political subdivisions. The firm's Governmental Practice Group serves the needs of numerous governmental units as both general and special counsel, and is also employed to consult with additional political subdivisions and their general counsel on specific or complex matters including serving as nationally recognized bond counsel.

Attorneys in Kroger, Gardis & Regas' Governmental Practice Group advise their clients in all substantive areas of governmental law, including public employment and labor matters, property acquisition and disposal, public construction and finance, open door and public records issues and the drafting of public contracts and interlocal cooperative agreements. In addition, the Firm advises its clients on budget and appropriation matters and routinely appears before the Department of Local Government and the Board of Accounts.

In addition to routine legal matters, Kroger, Gardis & Regas represents governmental entities in complex transactions and litigation matters previously thought to be within the expertise of only the largest firms in the state. The firm has served as lead counsel in economic and redevelopment projects, large involuntary annexation processes involving hundreds of property owners, employee civil rights claims, open door and public records lawsuits, and litigation involving the Federal Voting Rights Act and its application to city, township and county government. In addition, members of the firm routinely assist municipalities in the complex area of police and fire employee hiring, discipline and discharge, and have advised governmental entities throughout the state in merger and consolidation efforts.

The goal of the Kroger, Gardis & Regas Governmental Practice Group is to serve as effective problem solvers addressing the needs of our clients utilizing the talents and strengths of a diverse legal team. A brief description of the areas of concentration of the Governmental Practice Group appears below. Please direct any questions regarding our services to the Chairman of the Governmental Practice Group, Brian C. Bosma at (317) 692-9000 or by email to bcb@kgrlaw.com.

POST-ELECTION TRANSITION MATTERS

Kroger, Gardis & Regas is experienced in dealing with the special challenges presented to newly elected officials and post-election transition teams. As leaders and members of numerous transition teams, members of the Governmental Practice Group have assisted newly elected mayors, council presidents, commissioners, trustees and other legislative and executive leaders through the process of developing and implementing a strong transition plan, even in the most difficult of circumstances. The firm can assist transition teams in:

- Creating a comprehensive checklist of matters to be addressed by the transition team and formulating goals and metrics for achievement;
- Assessing and categorizing employees and rendering legal advice regarding “changing of the guard”;
- Advising on “key employee” replacement in compliance with state and federal laws and caselaw;
- Assessment of boards, commissions and related government bodies including pending issues, personnel and appointments;
- Compilation and assessment of existing service and vendor contracts, including information technology, insurance and surety bonds, and physical asset provision; and
- Training for current and newly appointed boards and personnel.

TRAINING AND SEMINARS

In addition to advising its clients on legal matters, Kroger, Gardis & Regas has developed orientation and training materials for newly-elected local government officials and government employees and appointees. These materials can be readily customized to fit the needs of any governmental unit. In addition, members of the Governmental Practice Group are also called upon to prepare and present materials addressing the liability of government employees, especially public safety officers, in the course of carrying out their duties. This information can be presented in a formal or informal manner, and can also be incorporated into the normal representation of our regular clients.

PUBLIC FINANCE AND BORROWING

The statutes governing local government appropriation, borrowing and other financial matters are often confusing and unclear. Members of the Governmental Practice Group are well versed in the legal aspects of local government finance and assist our clients in complying with applicable state and local regulations. In this regard, our firm regularly advises its clients on:

- The issuance of short and long term notes, warrants, revenue bonds, general obligation bonds and other long term indebtedness;
- The establishment and appeal of tax rates;
- The establishment of additional appropriations increasing, altering or reducing published budgets; and
- General Obligation bonding, lease revenue bonding and other public finance matters.

PUBLIC CONSTRUCTION, PURCHASING AND FINANCE

Members of the firm routinely advise governmental and private entities involved in purchasing, finance and construction matters, and are well versed in the laws addressing the leasing, acquisition and disposal of public and private properties. In this capacity, the Government Practice Group assists its clients in the following areas:

- Negotiating with architects, engineering firms and contractors for the planning and construction of public and private facilities;
- Coordinating the financing of public construction and property acquisition through lease-purchase, bond issue, private financing and other options.
- Compliance with state laws addressing the bidding and purchasing of goods and services; and
- Compliance with bidding and purchasing requirements for publicly-owned equipment such as municipal power plant, fire and emergency apparatus;

Kroger, Gardis & Regas has assisted both public and private clients in large and small construction and acquisition projects, ranging from the lease of small municipal offices to the acquisition and construction of complex multi-million dollar public safety and utility facilities. In addition, the firm is nationally recognized bond counsel, allowing our clients the opportunity to receive the most cost-effective bond financing available.

EMPLOYMENT AND LABOR MATTERS

Kroger, Gardis & Regas is experienced in dealing with the special problems of governmental units in hiring, disciplining and discharging their employees. Members of the Practice Group assist the firm's clients in identifying and dealing with potential liabilities in employment matters, and have gained special expertise in the area of representing municipalities with fire and police employees. The firm assists its clients in:

- Compliance with Fair Labor Standards as they apply to municipal employees, public safety employees and volunteer firefighters;
- Contract negotiations with local unions and volunteer corporations;
- Drafting and revising employment and discipline policies, rules and regulations to comply with state and federal laws;
- Representation of municipal employers, merit boards and safety boards in the statutory process of promoting, disciplining and discharging public safety employees; and
- Developing public safety hiring programs in compliance with state and federal law.

ZONING, PLANNING AND ECONOMIC DEVELOPMENT

Kroger Gardis & Regas is experienced in the creation, development and implementation of local redevelopment and economic development authorities, zoning enforcement and appeals, and other local planning and economic development matters. Members of the Practice Group have lead the creation of local development commissions from start to finish, and routinely represent economic development and redevelopment commissions and officials, zoning boards and

economic development officers in both day to day operations and in attracting and retaining strong corporate participants in the development process. The firm assists its municipal clients in:

- The creation and representation of development and redevelopment authorities and areas;
- Tax increment and other financing transactions designed to enhance the ability of local government to attract and retain appropriate development in key areas;
- The creation, review and day to day operation of zoning enforcement apparatus, including code review, code enforcement and zoning appeal boards; and
- The review, development and implementation of state and local economic development incentives to attract and retain key local employers.

PARKS AND RECREATION

Members of the Governmental Practice Group currently advise several single jurisdiction and multi-jurisdiction Park and Recreation Boards and routinely advise these boards on matters as small as maintenance of neighborhood parks, and as large as the land acquisition and construction of the multi-jurisdictional \$55 Million Dollar Central Park Complex located in Carmel, Indiana. The special challenges faced by citizen board members charged with efficiently and effectively governing a parks and recreation program are daily business at Kroger Gardis & Regas.

GOVERNMENT CONSOLIDATION AND COOPERATION

With its extensive experience in the representation of governmental units, our Governmental Practice Group has been on the cutting edge of government consolidation, mergers and cooperative efforts. The group has extensive experience in the structuring and creation of fire territories, fire and sewer districts, joint and cooperative boards for fire protection, parks and recreation and utility provision, and other joint and cooperative efforts. The group has also led negotiations for the merger of local units of government under the recently enacted merger and consolidation statutes, and has completed a number of mergers, greatly enhancing local government efficiency and taxpayer protection.

LOCAL GOVERNMENT REDISTRICTING AND REAPPORTIONMENT

After each decennial census, local government units around the state are required by statute to draw new districts meeting statutory and common law criteria based on new census data. Kroger Gardis & Regas has assisted dozens of legislative bodies, from the Indianapolis Marion County City-County Council to small town and township boards in complying with the strict requirements of the law and the provisions of the Federal Voting Rights Act. The firm has also acted as lead counsel for numerous governmental units defending actions at the city, township and county level in state and federal courts, including the Indiana Supreme Court.

OUR COMMITMENT

The Governmental Practice Group of Kroger, Gardis & Regas is committed to being responsive to its clients' needs by providing excellent legal work and abiding by the highest professional standards. Questions regarding the firm's Governmental Practice Group or specific services available should be directed to Brian C. Bosma, Chairman at (317) 692-9000 or contact us on the web at www.kgrlaw.com.

Members of the Governmental Practice Group of Kroger, Gardis & Regas include:

Brian C. Bosma, Chairman
Gregory P. Cafouros
Joe Pettygrove
Kevin Koons
Ted Nolting
Portia Bailey-Bernard
Steven Brown

PRACTICE GROUP REFERENCES

Governmental:

James Brainard, Mayor
City of Carmel, Indiana
One Civic Square
Carmel, Indiana 46032
(317) 571-2401

Steve Collier, Mayor
City of Lawrence, Indiana
9001 East 59th Street
Lawrence, IN 46216
Phone: (317) 545-6191

Jon Marvel, President
Vigo County Capital
Improvement Board
650 S. First Street
Terre Haute, IN 47807
(812) 208-0622

Environmental:

Richard Kraft, CEM
Patriot Engineering and
Environmental, Inc.
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Indianapolis, IN 46250
(317) 576-8058

Dr. Vicki Keramida, President
Keramida Environmental
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Indianapolis, Indiana 46204
(317) 237-3600

Deborah E. Peters, CPG
President
Quality Environmental
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1445C Brookville Way
Indianapolis, Indiana 46239
(317) 351-4255

Economic Development and Business Transactions:

Ersal Ozdemir, President & CEO
Keystone Construction Corp.
47 South Pennsylvania Street
Indianapolis, IN 46204
(317) 636-2000

Ron Arnold, Executive Director
Daviess County Economic
Development Corporation
219 East Main Street
PO Box 191
Washington, IN 47501

Mark Colucci, VP and General
Counsel
Defender Direct
3750 Priority Way South Drive
Indianapolis, Indiana 46240
(317) 253-5200

LEGAL SERVICES

Corporate and Financial
Employment Matters
Environmental Law
Government Services
Sales and Acquisitions
Real Estate Development
Lender and Finance Issues



BRIAN C. BOSMA, PARTNER

Mr. Bosma's practice is concentrated in the areas of complex business and real estate transactions, municipal finance, construction and environmental matters. With an extensive background in engineering, business, law and government he chairs the **Governmental** and **Business Practice Groups** of Kroger Gardis & Regas, and serves as general or special counsel to dozens of **public** entities throughout the State of Indiana. An engineering graduate of Purdue University, Mr. Bosma represents both public and private sector clients in environmental compliance, real estate and construction projects, and corporate asset acquisitions. He has served as lead counsel for more than **one hundred** construction and economic development projects ranging from small facilities to major public private utility projects. He is nationally recognized bond counsel and an active member of the Indiana Municipal Lawyers Association and the National Association of Bond Lawyers.

CONTACT INFORMATION

Phone 317.692.9000

Fax 317.264.6832

bbosma@kgrlaw.com

EDUCATION

- The Indiana University School of Law, Indianapolis, Indiana, 1984 J.D. Law Review, Indiana Law Review, Associate Editor, 1983-84
- Purdue University, 1981 B.S. Major: Engineering

PRACTICE AREAS

- Municipal Law
- Business Transactional
- Environmental Law
- Construction
- Real Estate Law

Former Representative Bosma served as a member of the Indiana House of Representatives **from 1986 to 2020** in numerous leadership capacities, including as the **longest tenured Speaker of the House in state history**. Mr. Bosma is a founding director of Bosma Industries for the Blind and serves as the Chairman of the Bosma Visionary Opportunities Foundation.

Mr. Bosma is a frequent author and lecturer on environmental, **municipal**, construction and asset acquisition matters, and has served for nearly two decades as a lecturer for young lawyers preparing to take the Indiana Bar Exam in the areas of corporations, **Martindale-Hubbell** **Bar** and agency law.





KROGER GARDIS & REGAS, LLP
— ATTORNEYS —



GREGORY P. CAFOUROS, PARTNER

CONSTRUCTION LAW

The primary focuses of Mr. Cafouros' construction law practice are design professional liability, construction law and general liability litigation. He is both a practicing lawyer and registered civil engineer, and specializes in the representation of architects, engineers, contractors, owners and insurers in all aspects of construction law, including contract and defect claims, risk management, contract analysis and advice, and mechanics lien law. He also represents numerous private and public entities in tort liability claims. In addition, Mr. Cafouros serves as practice group leader for the design and construction team of attorneys at Kroger Gardis & Regas LLP. Mr. Cafouros often coordinates the activities of owners and their engineers to develop innovative and cost-effective solutions to construction problems and environmental disputes.

ENVIRONMENTAL LAW

In the environmental arena, Mr. Cafouros defends environmental enforcement actions, prosecutes and defends toxic tort claims, assists industries and municipalities in environmental permitting, and mediates a broad range of environmental disputes. Mr. Cafouros has been an active participant in environmental efforts through the Indianapolis Parks Foundation, which he serves as general counsel, and the Eagle Creek Park Foundation, of which he is a director emeritus and former board president.

CONTACT INFORMATION

Phone 317.777.7411

Fax 317.264.6832

gcafouros@kgrlaw.com

EDUCATION

- Indiana University School of Law, Indianapolis, Indiana, 1978 J.D.
- University of Notre Dame, 1972 B.S. – Civil Engineering
- Certified Mediator, 1996

PRACTICE AREAS

- Construction
- Environmental Law
- Business Litigation
- Real Estate Law
- Land Use & Zoning
- Mediation





JOSEPH C. PETTYGROVE, PARTNER

Joe leads the firm's Employment Law Practice. He learned both client service and "workplace psychology" from his grandfather, uncles, and parents at an early age, as he grew up amidst a Hoosier family grocery business with a workforce of several hundred. That same experience gave Joe a special appreciation for the stress that employers and their managers confront when navigating the many different legal challenges posed by under-performing, ill, sad, angry, or other "challenging" employees. In his law practice, Joe has a particular passion for counseling employers through sensitive workplace investigations, employee medical issues, theft and embezzlement, workplace violence, and other employment challenges. He works with family- and other privately-owned businesses, non-profits, municipalities, and education clients where he both develops policies and practices and is their employment law "problem solver" on delicate employee matters. He counsels on all phases of the employment relationship, from recruiting and hire all the way through termination and unemployment claims. Joe regularly trains clients' HR and supervisory teams on compliance issues and assists in personnel policy/process development, reorganizations, and reductions in force.

Joe also litigates the full spectrum of employment-law issues and has handled hundreds of cases before state and federal trial courts (both inside and outside Indiana), the EEOC, Indiana Civil Rights Commission, and other state, federal, and local agencies. Joe has defended discrimination claims of nearly every stripe, including those under the Family and Medical Leave Act (FMLA), the Americans with Disabilities Act (ADA), Title VII, and the Age Discrimination in Employment Act (ADEA). He has also litigated restrictive covenants in employment, Fair Labor Standards Act (FLSA) claims, wage payment claims, and wrongful discharge actions. He is admitted to practice before the U.S. Court of Appeals for the Second, Third, and Seventh Circuits as well as the U.S. District Courts for the Northern and Southern Districts of Indiana and all Indiana state courts. He has been recognized as a Rising Star by Indiana Super Lawyers every year since 2013.

Joe grew up in Hamilton County and graduated from Cathedral High School in Indianapolis. He and his family reside in Westfield and are parishioners at St. Louis de Montfort in Fishers, where Joe also serves as a member of the School Advisory Council. He is also a member of the Board of Directors of Heritage Place of Indianapolis, Inc., a non-profit dedicated to providing home- and center-based services to area seniors.

CONTACT INFORMATION

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Fax 317.264.6832

jpettygrove@kgrlaw.com

EDUCATION

- Indiana University McKinney School of Law, Indianapolis, Indiana 2005 J.D.
Honors: Magna Cum Laude
- Ball State University, 2002
B.S.
Honors: Summa Cum Laude

PRACTICE AREAS

- Business Litigation
- Employment Litigation



KROGER GARDIS & REGAS, LLP
— ATTORNEYS —



KEVIN D. KOONS, PARTNER

Kevin Koons represents clients in a variety of industries and practice areas on litigated matters. Koons routinely handles employment litigation, business litigation and municipal government litigation. His municipal government cases have addressed issues involving land use decisions, public employment, and inter-governmental disputes. Kevin frequently appears before the Indiana Utility Regulatory Commission in publicly owned utility and municipal rate cases. He is admitted to practice law in both Indiana and California.

His experience as an aide to a congressman and as a law clerk for a nonprofit organization enhance his experience and add dimension to his relationships with clients.

Outside the office, Kevin enjoys classical music, recreational basketball, coaching soccer and participating in church and family activities. He and his wife have four young children.

CONTACT INFORMATION

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EDUCATION

- Indiana University School of Law, Indianapolis, Indiana, 2008 J.D. Honors: Summa Cum Laude
Honors: Chancellor's Scholar Award (first in graduating class)
- Oak Brook College of Law and Government Policy, Fresno, California, 2003 J.D. Honors: Magna Cum Laude

PRACTICE AREAS

- Civil Litigation
- Land Use & Eminent Domain
- Business Entity Formation and Litigation
- Government & Election Law
- Appeals
- Employment Law
- Utility Regulatory





TED W. NOLTING, PARTNER

Mr. Nolting practices primarily in the areas of Municipal Law, Corporate Law, Real Estate, and Intellectual Property.

With a background in both government and the private sector, Ted serves a number of public and private clients in a wide range of corporate and municipal transactions, including real estate and construction projects, business formations, and minority and women owned business certifications. Ted additionally advises clients on political issues, including campaign and lobbying laws, and currently serves as counsel to the Republican caucus of the Indianapolis City- County Council.

Prior to joining Kroger Gardis & Regas, Ted served as Deputy Corporation Counsel for the City of Indianapolis under Mayor Gregory Ballard, as well as Special Counsel to the Chief of Police. Also a member of the Patent Bar, Ted received an industrial engineering degree from Purdue University and worked as a manufacturing engineer with the U.S. Navy and Lockheed Martin Aeronautics prior to beginning his legal career. Ted received a J.D. degree from Indiana University Maurer School of Law, Bloomington, Indiana in 2008, and an LL.M in International Law and Human Rights from The Hebrew University of Jerusalem, Jerusalem, Israel in 2012. He is admitted to practice law in the State of Indiana, the U.S. District Court for the Northern District of Indiana, the U.S. District Court for the Southern District of Indiana, the U.S. Seventh Circuit Court of Appeals, and the United States Patent and Trademark Office.

Ted is a graduate of the FBI Citizens Academy and serves on the Boards of Elevate Indianapolis and Bethany Christian Services.

CONTACT INFORMATION

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EDUCATION

- The Hebrew University of Jerusalem Jerusalem, Israel LL.M, International Law and Human Rights, 2012 Honors: Magna Cum Laude
- Indiana University Maurer School of Law, Bloomington, Indiana 2008 J.D. Honors: Cum Laude
- Purdue University, West Lafayette, Indiana Bachelor of Science, Industrial Engineering 2002

PRACTICE AREAS

- Municipal Law
- Real Estate Law
- Employment Law
- Intellectual Property
- WBE/MBE Certification
- Business Formation and Planning

KGR
KROGER GARDIS & REGAS, LLP
— ATTORNEYS —



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EDUCATION

- Indiana University Robert H. McKinney School of Law, J.D., summa cum laude, an articles editor of the Indiana Health Law Review, student member of the Indianapolis American Inn of Court, 2017
- Indiana University, B.A., with high distinction, 2013, varsity letter winner on the women's track and field team

PRACTICE AREAS

- Government and Public Finance
- Municipal Law
- Litigation
- Drug and Medical Device

PORTIA BAILEY-BERNARD

Portia is an associate in the Kroger Gardis & Regas Real Estate, Business Transactions and Public Finance teams. She has served as bond counsel for counties, cities, towns, redevelopment commissions and other special taxing districts to finance public buildings, infrastructure and other local public improvements through the issuance of tax-exempt and taxable bonds. Additionally, she assists businesses in real estate and business transactions and state and local government incentives for economic development projects.

Prior to joining Kroger Gardis & Regas she served as a public finance associate in the Indianapolis office of Barnes & Thornburg, LLP. Portia also worked for the City of Fishers, Indiana, as a project manager in downtown redevelopment. In that role, she participated in the negotiations and execution of major downtown redevelopment projects in the Nickel Plate District. Additionally, she assisted in the city's efforts in expansion of entrepreneurial opportunities.

While an undergraduate, she interned with the U.S. House of Representatives Committee on Energy and Commerce in Washington, D.C., and was a varsity letter winner on Indiana University's women's track and field team.

Portia is on the Board of Directors of Catch the Stars Foundation, on the Selection Committee for the Lilly Endowment Community Scholarship and is a Member of the Indianapolis City Market Corporation Board of Directors.



CONTACT INFORMATION

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sbrown@kgrlaw.com

EDUCATION

- Purdue University, Bachelor of Science, Construction Management, 2009, Deans List
- Indiana University School of Law, Indianapolis, IN 2019 J.D., Deans List
- Corporate and Commercial Law Graduate Certificate

PRACTICE AREAS

- Construction law
- Environmental law
- Real Estate Law
- Tenant/Landlord Law
- Business Transaction and Litigation

STEVEN A. BROWN, ASSOCIATE

With a broad construction background before beginning the practice of law, Steven naturally gravitated to assisting clients in construction, real estate, environmental, landlord/tenant, and business ownership issues. Steven's clients are often contractors, architects, engineers, suppliers, homeowners, insurance carriers, and minority business owners.

Before becoming a lawyer, Steven spent a decade in the construction industry as a project manager, quality control manager, safety manager, and estimator, responsible for cost controls, scheduling, safety controls, and craftsmanship. In those roles, Steven earned certificates for LEED AP, Certified Weld Inspector (CWI), American Concrete Institute Certification, 40 hour OSHA training, 30 EM385 Government Safety Training, Certified Erosion, Sediment, and Stormwater Inspector (CESSWI).

As a lawyer and construction professional, Steven understands Small Business (SBA) and Minority Business (MBE) utilization requirements, as well as requirements for the Buy America Act. Steven has worked in industries including residential apartments, commercial buildings, schools, warehouses, manufacturing facilities, wastewater facilities, fuel storage facilities, submarine pure water facilities, oil-water separator facilities, and Brownfield Site redevelopments.

Through his unique understanding of the trade, Steven has help projects come in under budget, on-time, with outstanding quality, and with no recordable safety incidents.

In addition to his construction knowledge, Steven has a vast amount of expertise in real estate. Steven buys, sells, renovates, and leases real estate and has a personal understanding of the pitfalls contractors encounter.

Steven has a J.D. from Indiana University Robert H. McKinney School of Law. While attending law school at night, Steven worked full time during the day. While in Law School, Steven was a mentor and tutor to other law school students.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Michael Klitzing, Director of Parks and Recreation	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Monroe Construction Corp. Change Order No. 5 for Central Park Trailhead and West Receiving Project	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> September 8, 2020

SUMMARY:

The Schneider Corporation, Engineer/Architect for Central Park Trailhead and West Receiving Project (the “Project”) prepared and recommends approval of the attached Change Order No. 5 for review and approval of an increase to the Contract Time to address an Excusable Delay pursuant to Section 11.4 of the Standard General Conditions.

11.4 Extension of Contract Time. If CONTRACTOR is delayed or hindered at any time in the progress of the Work by any act or neglect of OWNER or ARCHITECT/ENGINEER, or by any employee of either, or by changes ordered in the Work, or by unavoidable labor disputes, fire, unusual delay in transportation, unavoidable casualties, unforeseeable abnormal and unusually severe weather conditions, or any other causes beyond CONTRACTOR’s control and the risks of which are not otherwise assumed by CONTRACTOR under the Contract Documents (collectively referred to as Excusable Delays), or by delay authorized by OWNER pending dispute resolution, or by any other cause which OWNER, in consultation with ARCHITECT/ENGINEER, determines may justify the delay, then the Contract Time shall be extended by Change Order for such reasonable time as OWNER may determine.

Article 4(D) of the Agreement Between Owner and Contractor provides in pertinent part as follows:

1. If Substantial Completion is not met on or before December 6, 2019:
 - i. From December 7, 2017 through December 20, 2019: \$500.00 per day;
 - ii. From December 20, 2019 through the date on which Final Completion is reached: \$1,000 per day.
2. In the event the Substantial Completion Date is met and the Final Completion is not met, a material breach of the Agreement, Liquidated Damages shall be assessed in the amount of \$1,000 per day from December 31, 2019 until Final Completion is reached or Owner and Contractor otherwise agree.

Change Order No. 4 added a Winter Conditions Allowance to address permit agency requests and Owner Decisions and extended the Contract Time and the Substantial Completion Date, the Final Project Completion Date, and the new Liquidated Damages commencement Dates as follows:

Project Substantial Completion Date:	February 3, 2020
\$500.00 Liquidated Damages Commencement Date:	February 4, 2020
Final Project Completion Date:	May 1, 2020
\$1,000 Liquidated Damages Commencement Date until Final Completion is reached:	May 2, 2020

The Schneider Corporation has reviewed Monroe's position that residual effects of the permit delays responsible for the extensions granted in Change Order No. Four (4), unusually severe weather conditions, and the unforeseeable effects of the pandemic, combined to create Excusable Delays and agrees that the Site could not have been Substantially Completed by February 4, 2020 and, realistically, not until May 22, 2020 and in addition, that Final Completion could not have been reached until August 10, 2020.

This Change Order No. Five (5) is presented to the Park Board for approval. Approval of Change Order No. Five (5) will constitute a finding that Substantial Completion could not have been met at the time set forth in the Contract Documents due to Excusable Delays, resulting in no charge of Liquidated Damages that would have been applicable starting on February 4, 2020 and May 2, 2020 as illustrated above.

RECOMMENDED MOTION:

"I move that the Park Board approve Change Order No. Five (5) for the Central Park Trailhead and West Receiving Project as presented."

**Carmel Clay Board of Parks and Recreation
In Hamilton County, City of Carmel, Indiana**

TO: Monroe Construction Group, LLC CONTRACT CHANGE ORDER NO.: Five (5)
 1836 S. Plate Street DATE: September 3, 2020
 Kokomo, IN 46902 PROJECT NAME: Central Park Trailhead & West Receiving
 Attn: Chris Monroe PROJECT NO.: 2722.017
 CONTRACT DATE: June 21, 2019

I. You are directed to make the following changes in this Contract:

- a. The Contract Time is hereby increased by one hundred nineteen (119) days for Substantial Completion and one hundred eighty-nine (189) days for Final Completion to allow for the Delayed Work.
- b. The foregoing changes to the Contract Time to address the unforeseeable delays due to the permit process, unusually severe weather conditions, and the pandemic, which constitute Excusable Delays pursuant to Section 11.4 of the Standard General Conditions, requires related changes to the following milestone dates defined in the Contract Documents as well as new Liquidated Damages commencement Dates, to be governed by Article 4(D) of the Contract (Agreement between Owner and Contractor dated June 21, 2019) as modified as follows:

Project Substantial Completion Date:	May 22, 2020
\$500.00 Liquidated Damages Commencement Date:	May 23, 2020
Final Project Completion Date:	August 10, 2020
\$1,000 Liquidated Damages Commencement Date until Final Completion is reached:	August 11, 2020

SCHEDULED ADJUSTMENT

<u>ITEM</u>	<u>AMOUNT</u>	<u>(+) OR (-) DAYS</u>
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II. The following referenced Documents further describe the changes outlined in Paragraph I, and are to be considered a part of this Change Order: See Attached

The changes result in the following adjustment of Contract Price and Contract Time:

Contract Price prior to this Change Order	<u>\$776,5000.00</u>
Contract Price will be increased by this Change Order	<u>0.00</u>
New Contract Price including this Change Order	<u>\$776,500.00</u>
Contract Time Prior to this Change Order <u>February 3, 2020</u>	Substantial Completion Date
Net increased resulting from this Change Order <u>119</u> Days	
Current Contract Time including this Change Order <u>May 22, 2020</u>	Substantial Completion Date

This Change Order is for full and final settlement of all direct, indirect, impact costs and time extensions incurred at any time resulting from the performance of the changed work.

The Above Changes Are
Recommended:

The Above Changes Are
Accepted:

The Above Changes are
Agreed to and Approved:

The Schneider Corporation

Monroe Construction Group,
LLC

Carmel/Clay Board of Parks
and Recreation

Steven W Reeves

ENGINEER
8901 Otis Avenue
Indianapolis, IN 46216
By: _____

CONTRACTOR
1836 S. Plate Street
Kokomo, IN 46902
By: _____

OWNER 1411 E. 116th Street
Carmel, IN 46032 By: _____

Date: _____

Date: Sept. 3, 2020

Date: _____