

**Carmel/Clay Board of Parks and Recreation  
Annual and Regular Park Board Meeting  
Tuesday, January 11, 2022, 6:00 p.m.  
John W. Hensel Government Center  
10701 North College Avenue  
Carmel, Indiana 46280**

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

**Tentative Agenda**

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Staff Reports**
- 5. Committees**
  - a. Finance Committee
  - b. Nominating Committee
- 6. Minutes – Linus Rude**
  - a. December 14, 2021 Executive Session
  - b. December 14, 2021 Park Board Meeting
- 7. Financial Reports – Lin Zheng**
  - a. Consolidated Financial Report for November 2021
  - b. CCPR P&L Statements for December 2021
- 8. Claims – Lin Zheng**
  - a. Claim Sheet January 11, 2022
  - b. Clay Township Claim Sheet January 11, 2022
  - c. CCPR Payroll for December 3, 2021, December 17, 2021, and December 31, 2021
- 9. Monetary Gifts, Grants, Partnerships, and Sponsorships for December 2021 – Jonathan Blake**
- 10. New Business**
  - a. Election of Park Board Officers for 2022 – Board President and/or Nominating Committee
  - b. Park Board Finance Committee Appointments – Board President
  - c. Carmel Plan Commission Appointment – Board President
  - d. Carmel Clay Parks Foundation Liaison Appointment – Board President
  - e. Ratification of 2021 General Fund End of Year Budget Line Transfers – Kurtis Baumgartner
  - f. Consideration of Re-Bid for Replacement of Monon Greenway Structure #12 – Kurtis Baumgartner
  - g. Consideration of Estimate for Reimbursable Utility (Fiber) – Kurtis Baumgartner
  - h. Ratification of Hydro-Vac Services for Lazy River Leak Detection – Kurtis Baumgartner
- 11. Old Business**
  - a. Bear Creek Park Master Plan Update – Michael Klitzing
  - b. Clay Township Impact Program Updates – Michael Klitzing
- 12. Attorney's Report**
- 13. Director's Report**
- 14. Information Items**
- 15. Park Board Comments / Discussion**
- 16. Adjournment**

## Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> <b>Kurtis Baumgartner, Parks and Recreation Assistant Director/COO</b>	<small>ACTION REQUESTED</small> <b>No Action Required</b>
<small>ITEM/SUBJECT</small> <b>Staff Reports</b>	
<small>DOLLAR AMOUNT/FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>January 11, 2022</b>

**Enclosed for your review are the following:**

**News articles:**

- The 10 Best Places to Retire in the U.S. in 2022  
By Aly J. Yale  
*Money*, December 2, 2021
- Lifeguard receives American Red Cross Lifesaving Award for saving man's life at Carmel community center  
*WTHR*, December 9, 2021
- Some Carmel park projects delayed by supply chain disruption, other issues  
By Ann Marie Shambaugh  
*Current in Carmel*, December 9, 2021
- Carmel Clay Parks' guide to more sustainable holiday  
*Hamilton County Reporter*, December 12, 2021
- All 17 applicants get piece of \$500M in state READI grant funding  
By Emily Ketterer  
*Indianapolis Business Journal*, December 17, 2021
- White River coalition gets \$20M of \$50M requested. Now it must decide what projects to cut  
By John Tuohy  
*Indianapolis Star*, December 17, 2021
- Lifeguard honored for lifesaving efforts; Region granted \$20M through READI; Recycle live holiday trees  
Carmel in Brief  
*Current in Carmel*, December 18, 2021
- Carmel offers ways to make Christmas 'greener' this year  
*Hamilton County Reporter*, December 24, 2021
- Carmel Clay Parks & Recreation to collect holiday trees Jan. 2 to recycle into mulch  
By Mark Ambrogio  
*Current in Carmel*, December 26, 2021
- Birds eye view: Redevelopment, road projects, elections on the horizon in 2022  
By Ann Marie Shambaugh  
*Current in Carmel*, December 28, 2021
- These 3 Carmel parks will reopen in spring 2022 with \$12M improvements  
By Brittany Carloni  
*Indianapolis Star*, December 28, 2021
- City of Carmel using its ARPA funds for premium pay, street paving  
By Ann Marie Shambaugh  
*Current in Carmel*, January 3, 2022

**Standard monthly reports for November 2021:**

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

**Standard monthly reports for December 2021:**

- Monon Community Center Pass Report
  - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
  - ESE
  - Monon Community Center
  - Administration & Planning
  - Marketing
  - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

**Standard quarterly report:**

- Active Contract Summary Log



Many companies featured on Money advertise with us. Opinions are our own, but compensation and in-depth research determine where and how companies may appear. [Learn more](#) about how we make money.

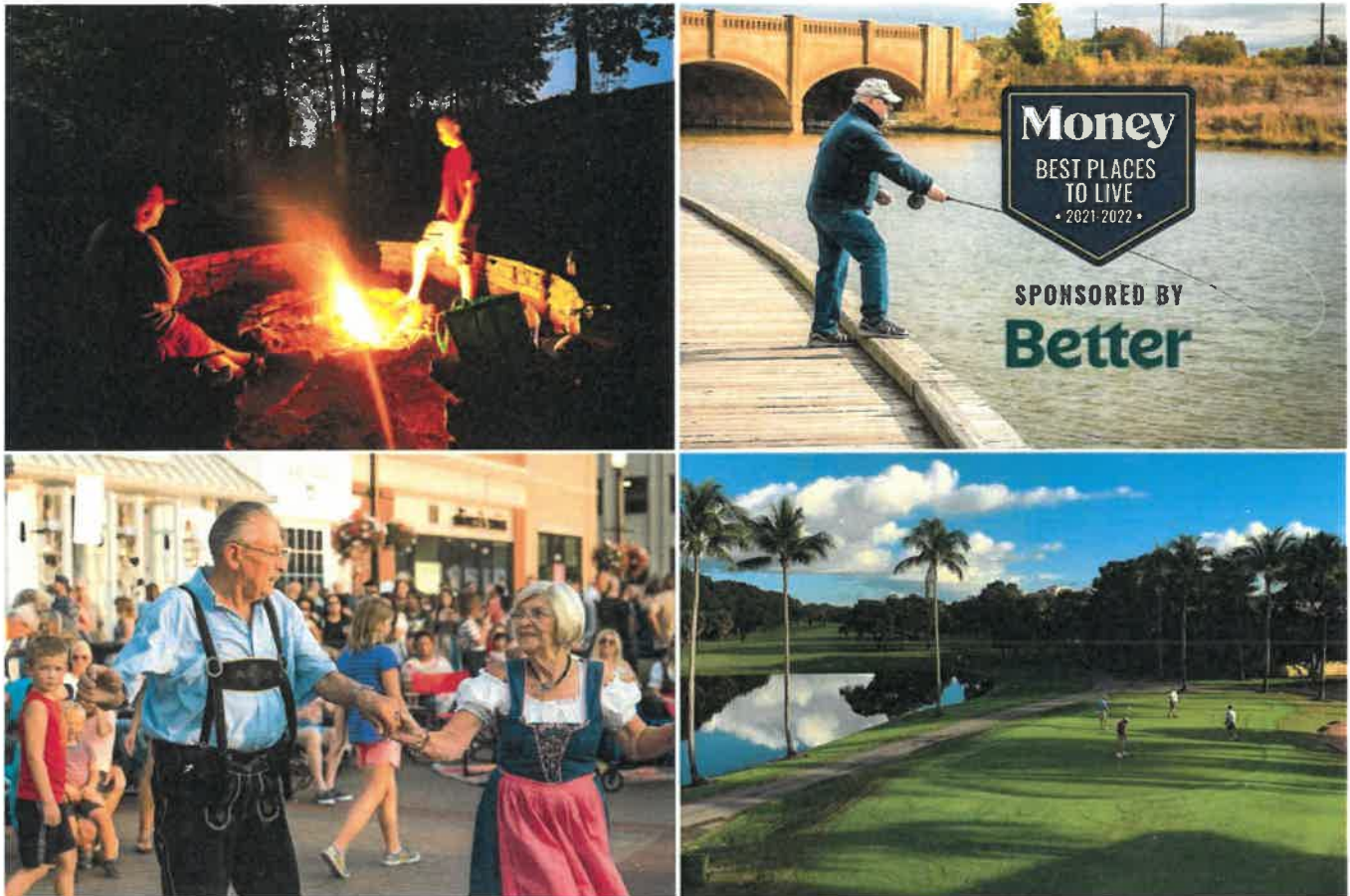
RETIREMENT

# The 10 Best Places to Retire in the U.S. in 2022

By [Aly J. Yale](#)

December 2, 2021

SHARE



Clockwise from top left: Visit Franklin; City of Carmel; City of Boca Raton; City of Carmel.

Brought to you by

**Better**

Better is redefining the homeownership process. Experience a simple online mortgage loan process with zero commissions & lender fees and 24/7 support.

Retirement looks different for everyone. Maybe your dream is lounging by the beach or **boating** over crystal blue waters. Or maybe it's exploring the great outdoors or taking in museums, live music and theater.

Perhaps you don't plan to "retire" at all, but instead **start a new business** after your main career ends. No matter what your vision looks like, there's a place to bring it to life, and our 2021 Best



we looked at nearly 100 different metrics (for a total of over 150,000 unique data points) to determine the top 10 most desirable places to retire in the U.S. Home prices, weather and access to health care factored in, as did local amenities and facilities. The result is a wide-ranging list of towns that spans all the way from New Hampshire to Texas to Idaho.

We focused on places whose COVID-19 vaccination rates were close to or higher than their state average. And while some of the activities listed below may be modified due to the on-going pandemic, these locations also have abundant outdoor resources.

Need help finding the perfect spot to put down roots and enjoy this exciting life stage? Dig in and enjoy.

## Carmel, Indiana



*Courtesy of The City of Carmel*

**Population: 99,339**

**Population 50+: 40%**

**Days of sunshine a year: 187**





Don't let its picturesque main street and affordable housing fool you. Though Carmel may seem like just another quaint suburb of Indianapolis, this year's winner is bustling with activity and culture in its own right.

The town is home to its own orchestra, several art councils and theater troupes, a Center for Performing Arts and a number of museums. The **Museum of Miniature Houses** is a particularly unique one. Featuring over 1,000 to-scale miniature (and historically correct) homes, the museum has welcomed more than 100,000 visitors since its opening nearly 30 years ago. You can even take part in a three-level scavenger hunt while you're there.

Carmel also plays host to a year-round slate of events, including regular farmers markets, an annual **German Christkindlmarkt**, and festivals for art, coffee, beer and more.

The city is a pioneer in road safety: It has been replacing traditional intersections with safer roundabout versions for years (there are now 140 and counting), and it's known as the Roundabout Capital of the U.S.

Carmel also boasts plenty of shopping in its Arts & Design District. To keep fit, walk or bike the 25-mile Monon Trail, explore the lush Coxhall Gardens park, or head to the city's fitness center, which has several pools, group fitness classes, cardio equipment and even a full-scale water park.

WTHR would like to send you push notifications about the latest news and weather.

Notifications can be turned off anytime in the browser settings.

No Thanks

ALLOW

LOCAL NEWS

# Lifeguard receives American Red Cross Lifesaving Award for saving man's life at Carmel community center

Matthew Selear rushed to the aid of a man who had collapsed on a basketball court at the Monon Community Center in September.



Credit: American Red Cross  
Matthew Selear



IN OTHER NEWS

## Fishers police standoff

Author: WTHR.com staff

Published: 5:39 PM EST December 9, 2021

Updated: 5:59 PM EST December 9, 2021



CARMEL, Ind. — A Carmel lifeguard was honored this week for saving the life of a man who had fallen unconscious.

Matthew Selear was on duty at the Monon Community Center in September when he was told that the man had fallen on the center's basketball courts. After being relieved of his post as a lifeguard, Selear rushed to the man's side and found he was not breathing and did not have a pulse.

It made a difference  
Dreamtech Bo

WTHR would like to send you push notifications about the latest news and weather.

Notifications can be turned off anytime in the browser settings.

No Thanks

ALLOW

FEATURED BY 

According to the American Red Cross, Selear began performing chest compressions and CPR, along with utilizing an automated external defibrillator until the man regained consciousness and emergency medical personnel arrived.

Selear was presented with the American Red Cross's Lifesaving Award during the organizations Cardiac Arrest Survival summit, which was held virtually from San Diego. The Red Cross said the honor is one of the highest awards given to someone "who saves or sustains life by using skills and knowledge learned in a Red Cross Training Services course."

The American Red Cross provides First Aid and CPR courses online for those who would like to learn how they can help in an emergency if medical assistance is not immediately available. To learn more about the online courses, as well as classroom classes offered by the organization, [click here](#).

"We are honored to recognize Matthew's heroic actions and his commitment to keeping our community safe," said Chad Priest, CEO of American Red Cross' Indiana Region. "We need more people like Matthew who are trained and ready to act."

Others who have used knowledge gained through an American Red Cross training class to help save a life can be nominated for the Lifesaver Award. [Click here](#) to submit a nomination.

## Related Articles

[Red Cross facing historically low blood supply, hosting central Indiana drives](#)

[How to donate your time this holiday season](#)

[Crossing guard who survived deadly crosswalk crash shares message for victim's family, suspects](#)





# CURRENT

CARMEL • FISHERS • GEIST • NOBLESVILLE • WESTFIELD • ZIONSVILLE



CARMEL ▾ FISHERS ▾ GEIST ▾ NOBLESVILLE ▾ WESTFIELD ▾ ZIONSVILLE ▾ NIGHT & DAY ▾ MORE ▾

YOU ARE AT: Home » Current in Carmel » Carmel Community » Some Carmel park projects delayed by supply chain disruption, other issues

## Some Carmel park projects delayed by supply chain disruption, other issues

Q0

FOLLOW US ON SOCIAL MEDIA

BY ANN MARIE SHAMBAUGH ON DECEMBER 9, 2021

CARMEL COMMUNITY



The arrival of cooler temperatures may be causing Carmel residents to spend more time indoors, but work continues to upgrade several Carmel parks by the time warmer weather returns.

Michael Klitzing, director of Carmel Clay Parks & Recreation, gave an update Dec. 6 to the Carmel City Council on various projects under way.

West Park is set to fully reopen in the spring of 2022 with a new playground and splash pad. The \$6.2 million project was originally expected to be complete earlier this year, but Klitzing said delays in obtaining permits slowed the project from the start. Work also has been affected by supply chain issues and labor shortages.

When complete, Klitzing expects West Park's features — which include a waterfall in the splash pad area — will be "a special experience."

"This will be a splash pad like none other, as well as a play experience like none other," Klitzing said.

Work to upgrade Meadowlark Park with a new playground and pickleball courts is expected to be complete by Memorial Day. CCPR officials had hoped the \$3.5 million project would be complete by the end of this month, but Klitzing said it's taken longer to receive key pieces of playground equipment than expected.

Inlow Park is receiving an updated and relocated splash pad to be built closer to the existing playground, two pickleball courts, expanded parking and a new restroom building. The \$2.3 million project is expected to be complete by spring, which is in line with initial projections.

Work continues to develop a master plan for Bear Creek Park, but the site is open to the public on weekends from 9 a.m. to 5 p.m. so residents can get a feel for it and provide feedback. A public meeting is scheduled for 6 p.m. Jan. 25, 2022 at the Jill Perelman Pavilion at West Park to share proposed concept plans for Bear Creek Park and gather input from attendees.



# HAMILTON COUNTY REPORTER

HAMILTON COUNTY'S HOMETOWN  
NEWSPAPER



HOME

NEWS

VIEWS

LETTERS

SPORTS

OBITUARIES

EVENTS

ARCHIVE

SUBSCRIBE

CONTACT THE REPORTER

THE LATEST DECEMBER 12, 2021 | CICERO WREATHS RAISE RENOVATION, READING

SEARCH ...

HOME

NEWS

## Carmel Clay Parks' guide to more sustainable holiday



POSTED BY: THE REPORTER DECEMBER 12, 2021

Submitted by CCPR

FOLLOW US ON FACEBOOK

The approaching holiday season brings with it a lot of cheer, family time, and delicious meals. But did you know that it also brings about an incredible amount of waste?

Between Thanksgiving and New Year's Day, Americans throw away a million extra tons of garbage each week, including holiday wrapping and packaging. We also use more electricity on holiday lights than some countries use in an entire year. It may seem daunting, but if enough people implement small changes – we can make measurable impact. Keep reading for some easy switches.

### 1. Wrap your gift with a gift.

Wrap your gift with a gift! You can also make your own wrapping paper or go without. Most mass-produced wrapping paper you find in stores is not recyclable because of the shiny coatings, foils, and colors, and therefore ends up in landfills.

Instead, here's a great chance to get creative! Wrap presents with old maps, the comics section of a newspaper, or children's artwork. Or use a scarf, attractive dish towel, bandana, or some other useful cloth item that is a gift in and of itself. Some of CCPR's favorites include using pretty leaves and twigs and tying it all with natural twine. We are real nature nerds over here.

## 2. Decorate your home with LED lights.

Thanks to technology, you can now decorate your house with LED lights that use 90 percent less energy than conventional holiday lights and can save your family up to \$50 on your energy bills during the holiday season! As a bonus, LEDs release little heat, and they last about 200,000 hours. In the unlikely event that one does burn out, the rest of the lights keep on glowing.

According to a [U.S. Department of Energy](#) study, if everyone replaced their conventional holiday light strings with LEDs, at least two billion kilowatt-hours of electricity could be saved in a month. The savings would be enough to power 200,000 homes for a year.

## 3. Stuff stockings with yummy natural treats.

Stuff stockings with yummy natural treats. Stocking stuffers tend to be small, plastic trinkets that end up broken, lost, or in the garbage by the end of January. Instead, fill your stockings with delicious healthy treats like dried fruit, nuts, Clementines, or [homemade holiday cookies](#).

## 4. Add local foods to your holiday feast.



**Hamilton County Rep**  
on Sunday

Greyhounds hand Tigers first d

For the past few years, there h  
close battles between the Carn  
boys basketball teams.

This year's game between the  
Greyhounds and the 4A No. 5  
exception. The difference was  
minutes, as Carmel got off to a  
momentum carried the 'Hounds  
Saturday at the Eric Clark Activ  
Read more in today's Reporter  
<https://readthereporter.com/gre-tigers-first-d.../>





Add local foods to your holiday feast. **Support local** family farmers who grow sustainable meat and produce. Not only does local, organic food taste better, but you'll also be doing your part for your community and the planet too. There are numerous local farms right here in Hamilton County that would be happy to welcome your business this season.

### 5. Give experiential or consumable gifts.

Give experiential or consumable gifts. Returning unwanted gifts is not only inconvenient: Every holiday season gift returns generate about 15,000 pounds of CO<sub>2</sub>. Leisure psychology research shows us that experiences make us happier than possessions anyway. What are some good examples? A good book, concert, or museum tickets, or even an indoor herb garden starter kit.

Depending on the person's interest, a **Monon Community Center membership** or a personal/professional development course voucher may be right up their alley. You can even go lower-budget and high-connection time with gifting a homemade dinner or a day trip to a cozy town nearby.

### 6. Buy a real Christmas tree.

Buy a real tree and then recycle your tree at the end of the holiday. Buying a real Christmas tree is more eco-friendly than having a reusable fake tree. Real trees are a renewable natural resource. During the time it takes a tree to grow, it is absorbing carbon dioxide, filtering the air, and releasing oxygen. It also provides habitat for songbirds and other wildlife.

\*\*\*

This holiday season, consider being more sustainable and adopt a few (or all) of these suggestions. Not only will you feel better about doing your part for the environment, but it may save you some money as well.

PROUDLY SERVING LOCAL BUSINESSES, FARMS, AND FAMILIES IN INDIANA FOR OVER 135 YEARS



Member FDIC

**RJ LOGAN**  
COMMERCIAL & AGRICULTURAL LENDER

**FIRST FARMERS BANK & TRUST**

▶ LEARN MORE



**ADLER**  
attorneys  
www.noblesvilleattorney.com

Family Law  
Real Estate Law  
Estate Planning  
Probate  
Business  
Personal Injury  
Litigation  
Guardianship  
Adoption  
Expungements  
Elder Law  
Medical Malpractice



136 South Ninth Street  
Noblesville, IN 46060  
ray@noblesvilleattorney.com  
seth@noblesvilleattorney.com  
zach@noblesvilleattorney.com  
(317) 773-1974

RENTAL SPACE AVAILABLE AT THE  
HISTORIC ADLER BUILDING  
Please call Kim Watson 317-773-1974 for details

Happy Holidays from your friends at Carmel Clay Parks & Recreation!

f SHARE

t TWEET

p PIN

g+ SHARE

◀ Previous post

Next post ▶

BE THE FIRST TO COMMENT

ON "CARMEL CLAY PARKS' GUIDE TO MORE SUSTAINABLE HOLIDAY"

## Leave a comment

Your email address will not be published.

Comment

Name \*

Email \*

Website

Post Comment



RECENT COMMENTS

Jim Williams on Arbra Campbell

Lee Raskin on Where did actor James Dean graduate from high school?

Sharon on Fishers Arts Council presents 'Art of the Emerging Artist' for December exhibit

Louis on Fishers Arts Council presents 'Art of the Emerging Artist' for December exhibit

Jessy on Charitable bail fund responsible for my son's death

This site uses Akismet to reduce spam. [Learn how your comment data is processed.](#)



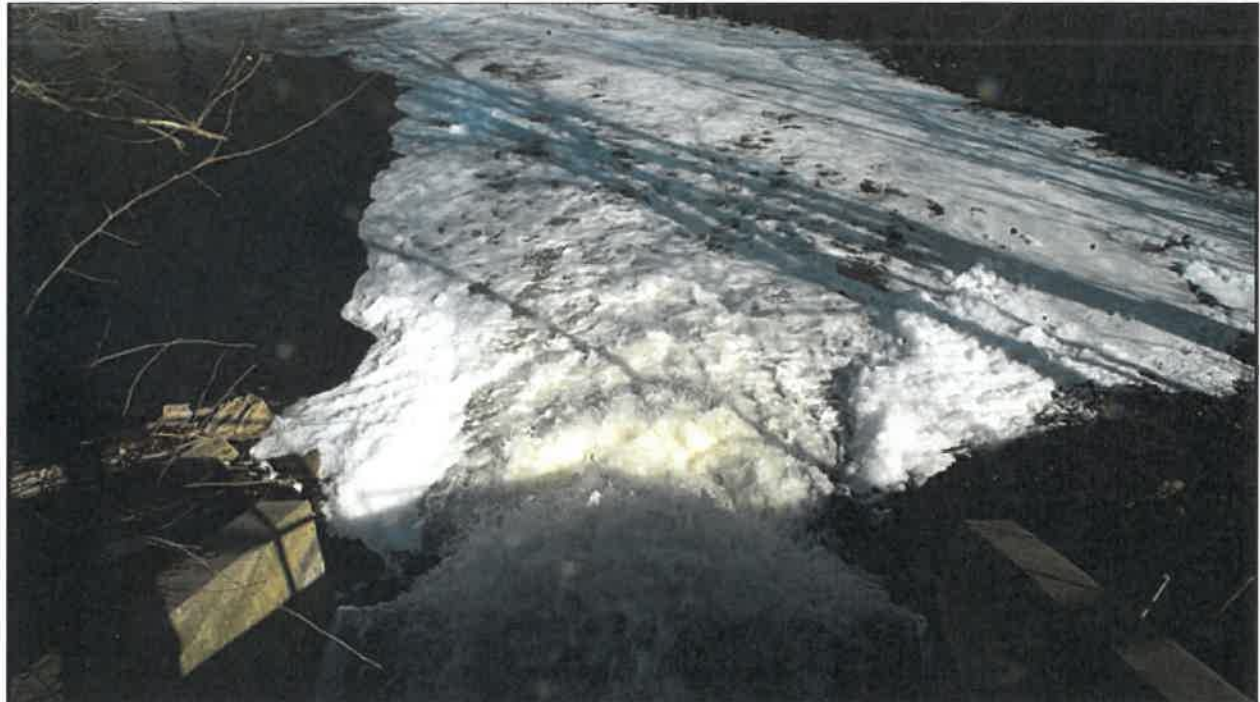


## White River coalition gets \$20M of \$50M requested. Now it must decide what projects to cut

John Tuohy

Indianapolis Star

Published 6:29 a.m. ET Dec. 17, 2021 | Updated 12:10 p.m. Dec. 17, 2021



Central Indiana officials who proposed a slew of projects to help restore the White River were awarded less than half of \$50 million in state grants they sought, which could force some communities to scrap parts of their plans.

The White River Regional Opportunity Initiative will receive \$20 million in state Regional Economic Acceleration and Development Initiative dollars, or READI grants. The regional coalition includes Marion, Hamilton and Madison counties, and Zionsville and McCordsville.

**White River advocates ask for \$50M for 7:**Here's what they want to fund.

The Initiative had identified 14 projects in the White River watershed for which it sought partial funding, including expansion of the Federal Hills mixed-use project along the river in Noblesville; a Connor Prairie/White River Trail and educational center in Carmel; and nature park along the river in Fishers.

All of the projects are under construction or in planning and the grants would supplement some funding already in place.

“We would have liked the full request but \$20 million is nothing to turn your nose up at,” Noblesville Mayor Chris Jensen said.

Local officials will now meet with the Indiana Economic Development Corporation, which administers the grants, in January to determine how the money will be distributed. The funds come from the COVID-19 federal American Rescue Plan, which has several guidelines on how it can be spent, said IEDC Senior Vice-president of Community Affairs Mark Wasky.

“There are limitations on these funds and we will have to work closely with communities to prioritize,” Wasky said.

The IEDC had \$500 million available and accepted applications totaling \$1.5 billion from 17 regions representing every county across the state. The maximum request allowed was \$50 million and five regions were awarded the full amount.

## **Fierce competition**

While the White River group’s requests included large developments and recreational projects, several of the regions that got all \$50 million focused on programs and projects for blighted communities.

The Northeast Region proposal includes early learning programs, housing and a grocery store in underserved neighborhood; South Bend-Elkhart region includes a loan program for start-ups and minority student recruitment; the Our Southern region includes low-income housing, broadband and wastewater improvements.

Wasky said more than 25% of the \$15 billion in projects targeted affordable housing, both homes and apartments, and significant portion was also requested for broadband expansion and small business help.

The White River Alliance, by contrast, requested \$9 million to further build out the \$35 million Village at Federal Hill, a mixed use project with 163 apartments and businesses at State

Road 32 and State Road 19; \$4.3 million for a \$40 million McCordsville Town Center; and \$4.5 million to extend the Nickel Plate Trail from Fishers into Indianapolis.

Jensen said local officials were aware that they would be competing with regions that had more immediate needs than their requests.

“We are a fortunate region and have to go into these situations very well-prepared in order to compete,” Jensen said. “They might have weighed other criteria, like programs, more heavily.”

White River planners had agreed that whatever the allocation they received it would be distributed to all projects proportionally, said Noblesville Director of Community and Economic Development Sarah Reed.

That means Federal Hill could expect about \$4 million and the Fishers nature park at Allisonville Road and 96th Street could expect about \$3 million of its \$7.6 million request, for example.

But there’s no guarantee that will be possible given the complicated restrictions on eligible project funding.

## **Projects could be nixed**

Michael Klitzing, director at Carmel Clay Parks & Recreation, said any reduction in its requested \$7.3 million for expansion of the Carmel White River Trail at Conner Prairie could force the department to nix plans for nature educational center.

“We’d have to determine if it is still a viable project, even if we get half of what we asked,” Klitzing said.

The educational center would be a joint project with Conner Prairie that focuses on history and ecology of the river, with a citizens science lab and programs.

He said extension of the trail, near 126th Street and the river, would not be threatened by a reduction in the grant.

Fishers might have to put off building a roundabout at the intersection of 96th Street and Allisonville Road as part of its nature park planning if it doesn't get the full grant, said Megan Baumgarten, director economic and community development.

"We'd have to modify our plan, which could include some park infrastructure," Baumgarten said.

But she said officials were pleased with the \$20 million.

"We knew it was competitive because the parameters definitely favored quality of life projects in rural and less developed areas," Baumgarten said. "We are lucky and fortunate we have a community with growing wages and population."

The whittling down will be easier for the White River region than some other regions, which submitted far more in project costs than what they were requesting, Wasky said. They will now have to decide which projects are and are not included.

The White River coalition pared down \$100 million in projects to the \$50 million before submitting its application, Klitzing said.

Reed said the Hamilton County Commission has committed \$1 million apiece to Carmel, Noblesville and Fishers from the county allocation of American Rescue Plan dollars. Noblesville will apply that to Federal Hill and Fishers to the White River park.

*Call IndyStar reporter John Tuohy at 317-444-6418. Email at [john.tuohy@indystar.com](mailto:john.tuohy@indystar.com) and follow on [Twitter](#) and [Facebook](#).*



# CURRENT

CARMEL • FISHERS • GEIST • NOBLESVILLE • WESTFIELD • ZIONSVILLE



YOU ARE AT: [Home](#) » [Current in Carmel](#) » [Carmel Community](#) » [Carmel in brief — December 21, 2021](#)

## Carmel in brief — December 21, 2021



FOLLOW US ON SOCIAL

BY CURRENT PUBLISHING ON DECEMBER 18, 2021

CARMEL COMMUNITY



**Lifeguard honored for lifesaving efforts** – The American Red Cross honored Carmel Clay Parks & Recreation lifeguard Matthew Selear with the organization's Dec. 8 Lifesaving Award at the Cardiac Arrest Survival summit held Dec. 8 for using his Red Cross training to save a man's life. In September, Selear was on lifeguard duty at the Monon Community Center when he was alerted to a man who fell unconscious on the basketball courts. He was relieved from his post and rushed to assess the gentleman's condition. The patron was not breathing and lacking a pulse. Selear immediately began chest compressions, provided automated external defibrillator support and continued rounds of CPR until the man regained consciousness.

**Find the elf at Needler's** – Now through Dec. 24, children who spot Mistletoe the Elf hiding inside Needler's Fresh Market at 4755 E. 126th St. will earn a treat. Look for clues on Needler's Facebook page at [Facebook.com/NeedlersFreshMarket](https://www.facebook.com/NeedlersFreshMarket).

**Region granted \$20M through READI** – The White River Regional Opportunity Initiative has been awarded \$20 million through the Indiana Regional Economic Acceleration and Development Initiative. Hamilton, Marion and Madison counties partnered with the City of Zionsville and City of McCordsville to submit a plan that enhances opportunities along the White River. Learn more at [IndianaREADI.com](https://www.IndianaREADI.com).

**Recycle live holiday trees** – Recycle your live, decoration-free holiday tree from noon to 4 p.m. Jan. 2, 2022, in the Westermeier Commons parking lot at Central Park. Those who bring a tree will receive a free warm beverage. Carmel Clay Parks & Recreation will recycle the tree into mulch to be used in the community.

**Mission Possible scholarship winner** – Carmel resident Renuka Bajpai, a freshman at the Indiana University Lilly Family School of Philanthropy at IUPUI, received a \$1,000 scholarship for finishing in third place in the school's Mission Possible competition, which recognizes students whose presentations demonstrate passion for a cause and a commitment to pursuing a future in philanthropy. Bajpai aims to help veterans with PTSD by connecting them with resources and reduce suicide rates.

**Holiday trash, recycling schedule** — Trash and recycling residential services in Carmel will not be delayed by Christmas and New Year's Day. Both holidays fall on a Saturday, which is not a normal service day. Residents should place their trash and recycling out on their normal day of the week.

**Scholarship awarded** – Alivia Gaskins of Carmel has received the Carmel Family Conservatory Scholarship at Baldwin Wallace University. Gaskins is a Carmel High School graduate majoring in music education.

**Commissioner named vice president** — Hamilton County Commissioner Mark Heirbrandt was elected 2022 vice president of the Indiana Association of County Commissioners during the organization's annual conference. Heirbrandt will be vice president of the IACC's board of directors, which determines policies and legislative goals for the association.



# HAMILTON COUNTY REPORTER

HAMILTON COUNTY'S HOMETOWN  
NEWSPAPER

[HOME](#)[NEWS](#)[VIEWS](#)[LETTERS](#)[SPORTS](#)[OBITUARIES](#)[EVENTS](#)[ARCHIVE](#)[SUBSCRIBE](#)[CONTACT THE REPORTER](#)

THE LATEST    DECEMBER 26, 2021 | RONALD DEE HITTLE

[HOME](#)[NEWS](#)

## Carmel offers ways to make Christmas 'greener' this year



POSTED BY: THE REPORTER    DECEMBER 24, 2021

The City of Carmel invites you to responsibly recycle your tree with Carmel Clay Parks & Recreation. From noon to 4 p.m. on Sunday, Jan. 2, visit the Westermeier Commons in Central Park, 920 Central Park Drive West, to drop off your decoration-free holiday tree to be mulched and receive some treats as a thank you.

Alternatively, the city's Republic Services trash program includes pick up of one Christmas tree per home. The tree will be collected on the customer's regular service day during the first two weeks of January. Please remember:

- Trees must be cut in sections four feet long or less. If the tree section is longer than four feet, it will not fit into the cage at the top of the truck.

FOLLOW US ON FACEBOOK

- Cut all trees that are taller than four feet, in half.
- Remove all tree bags, ornaments, tinsel, stands and lights.

### Recycling lights

Carmel Clay Schools Green Teams, City of Carmel Utilities, Tech Recyclers and White's Ace Hardware are working together to make it a green holiday season by offering a Holiday Light Recycling Drive.

Now through Jan. 20, residents can recycle used and unwanted holiday lights at White's Ace Hardware at 731 S. Range Line Road. The Carmel Clay Schools Green Teams will offer recycling at the individual schools now through Jan. 6.

For more information about the Holiday Lights Recycling Drive, please contact Kelli Prader at the City of Carmel Utilities department by calling (317) 571-2673.



SHARE



TWEET



PIN



SHARE

[◀ Previous post](#)

[Next post ▶](#)

BE THE FIRST TO COMMENT

ON "CARMEL OFFERS WAYS TO MAKE CHRISTMAS 'GREENER' THIS YEAR"

### Leave a comment

Your email address will not be published.



Hamilton County Reporter

8,106 likes



Hamilton County Reporter  
on Friday

Golden Eagles win at Lebanon

Guerin Catholic has been from basketball gym to another this both times was a win for the Golden Eagles. Less than 48 hours after a big

# CURRENT

CARMEL • FISHERS • GEIST • NOBLESVILLE • WESTFIELD • ZIONSVILLE



YOU ARE AT: [Home](#) » [Current in Carmel](#) » [Carmel Community](#) » Carmel Clay Parks & Recreation to collect holiday trees Jan. 2 to recycle into mulch

## Carmel Clay Parks & Recreation to collect holiday trees Jan. 2 to recycle into mulch

0

[FOLLOW US ON SOCIAL MEDIA](#)

BY MARK AMBROGI ON DECEMBER 26, 2021

CARMEL COMMUNITY

Lana Ramer figured a holiday tree recycling event was a great fit for Carmel Clay Parks and Recreation's sustainability mission.

"I was inspired by the work some other parks departments are doing, (like) Philadelphia, New York City, to mulch holiday trees, and suggested the idea," said Ramer, CCPR volunteer coordinator. "As CCPR is on a path to be the community's leader in sustainability and nature stewardship, our management was enthusiastic about bringing this opportunity to Carmel."



Lana Ramer

CCPR will hold a free holiday tree recycling event from noon to 4 p.m. Jan. 2 at Carmel's Central Park Westermeier Commons, 920 Central Park Dr. W. Anyone dropping off trees will receive a treat.

"Since this is our first time doing it, we do not have goals in terms of hard metrics, number of trees recycled, volume of mulch," Ramer said. "Our goal is to bring the community together and to educate the public on the importance of responsibly disposing of the trees. Our team recently returned from a continued education training where they learned of invasive hemlock aphids that are making their way into Indiana on holiday trees and wreaths. It is our hope to divert these trees/wreaths from being left in parks and natural areas and lessen the spread of the invasive insects, so our goals would be community cohesion and sustainability education."

Ramer said the event is open to people who live outside of Carmel.

"We want everyone to be able to get in on the fun, do the right thing, learn about responsible sustainable behavior, have a treat and experience our flagship property," Ramer said.

Ramer said the event is only to collect live trees, wreaths and mantel garlands.

"It's not a plastic tree recycling event," Ramer said. "The trees will be turned into wood chips. All trees, wreaths and garlands must be free of decorations. No lights, tinsel, or wire."

Ramer said visitors are encouraged to enter Central Park from the College Avenue entrance to ensure a smooth flow of traffic. Registration is not required.





# CURRENT

CARMEL • FISHERS • GEIST • NOBLESVILLE • WESTFIELD • ZIONSVILLE



YOU ARE AT: [Home](#) » [Current in Carmel](#) » [Carmel Cover Stories](#) » Bird's eye view: Redevelopment, road projects, elections on the horizon in 2022



A view of what the area north of Gradle Drive and west of Range Line Road will look like after several redevelopment projects are complete. (Rendering courtesy of the City of Carmel)

## Bird's eye view: Redevelopment, road projects, elections on the horizon in 2022

0

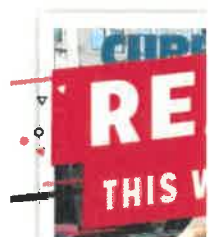
BY ANN MARIE SHAMBAUGH ON DECEMBER 28, 2021

CARMEL COVER STORIES

2022 looks to be another busy year of construction projects in Carmel, with several redevelopment projects set to rise from the ground and, of course, more new roundabouts.

The City of Carmel and Carmel Clay Schools will see leadership changes in key positions, and additional change could come at the county and state level with elections in November.

FOLLOW US ON SOCIAL MEDIA







View of the office building from the corner of Range Line Road and Main Street. (Rendering by Architects Forum)

### 1st on Main

It took a bit longer than originally projected to begin the 1st on Main mixed-use redevelopment on the northeast corner of Main Street and Range Line Road, but construction is under way and will continue through 2022.

The \$47 million project isn't expected to be complete until mid-2023, but next year should see substantial progress, especially on the 310-space parking garage and four-story office building with first-floor restaurant space.

The city will remove the Rotary clock during the project but is working with the same contractor that originally installed it to reinstall it at the end of construction, according to Carmel Redevelopment Commission Director Henry Mestetsky.

"We want to keep it as safe as possible during construction," he said.

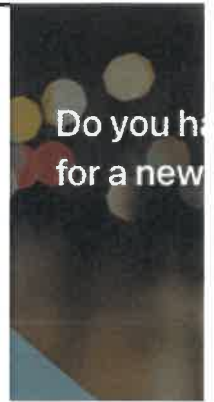
### Magnolia

Construction on the condominium portion of the Magnolia redevelopment project on the southeast corner of Range Line Road and City Center Drive began in late 2021. Mestetsky anticipates some of the condos to be complete in 2022.

The 30 condos in six buildings will be east of a multi-family building set to be built where the Mohawk Landing shopping center and its parking lot sits now.

Mestetsky said he does not know when the Mohawk Landing building, which still houses several retail and restaurant tenants, will be demolished, but he said it could happen in late 2022 or sometime in 2023. The city purchased the shopping center in 2017 for \$2.8 million, in part to make way for a new roundabout.

The CRC is partnering with Old Town Companies on the project.





*Proscenium II is proposed on the northeast corner of Range Line Road and Carmel Drive. (Rendering courtesy of the City of Carmel)*

## Proscenium and Proscenium II

The Proscenium mixed-use development was originally expected to be complete before 2022, but supply chain disruptions and other issues have led to delays. The \$60 million project includes 197 apartments, 22 for-sale condos, office and retail space and a parking garage. Novo Development Group is developing the project with the CRC.

Most portions of the project are complete, with the multi-family units on the west side of the development among elements expected to be finished in 2022. Additional retail and restaurant tenants are likely to be announced in 2022.

The city also is working with Novo on the Proscenium II, which will be built across Range Line Road north of the Kroger grocery store. The first step, demolition of the former Walgreen's building, is expected in 2022.

"That Walgreens has been a non-Walgreens for a long time," Mestetsky said. "It's cool to see this kind of development jump across Range Line but still respect the neighborhood-style development (on that side of the road)."

Proscenium II is planned to include 48 luxury apartments, seven for-sale condos, office and retail space and a 120-spot parking garage.

## Civic Square garage

The city is building a garage in Civic Square just north of the CPD headquarters that will be wrapped with condominiums designed by Onyx + East. The 300-space garage will have solar panels on its roof, electric vehicle charging and a counter that will alert those wanting to enter the garage if space is available.

"It's going to be our most high-tech garage we've ever done in this city," said Mestetsky, adding that the city is considering retrofitting older garages with some of the new technology.

Construction is expected to begin in early 2022 and be complete midyear.

## Garden expansion

A project to triple the size of the Japanese garden behind Carmel City Hall is expected to be complete by fall.

Besides expanding the pond to Carmel Drive, upgrades include green space, new structures and an island.

## CFD, CPD headquarters

was delayed by supply chain issues.

Work will begin in 2022 to expand the CPD headquarters, a project that includes space for city court and many other upgrades.

### City Center nearly complete

The City of Carmel announced a partnership with developer Pedcor in 1997 to redevelop 88 acres at Range Line Road and 126th Street, and in 2022 the massive mixed-use project will be nearly complete.

"The last two buildings in City Center, after 20-plus years, are under construction and will be built, which will really surround Carter Green and make it feel very much like a very traditional town center," Carmel Mayor Jim Brainard said.

Work is under way on the Wren building, and construction of the final building, Windsor, is expected to begin in 2022.



*A three-story museum is planned to replace the Carmel Clay Historical Society's aging archive building at 211 1st St. SW. Architectural plans for the museum are preliminary and subject to change based on available funding. (Rendering courtesy of CCHS)*

### CCHS museum

Construction is expected to begin in 2022 on a three-story Carmel Clay Historical Society museum to replace its aging archive building in a prime spot along the Monon Greenway.

The 15,000-square-foot museum is designed to have space for galleries and exhibits, community meeting space, public restrooms, archives, a gift shop and a rooftop garden that can be rented out for private events. The historic Monon Depot Museum, which served as a train depot from 1883 until 1974, will remain in place to the north of the building.

### Orthopedic hospital to open

The Franciscan Health Orthopedic Center of Excellence at 106th and Illinois streets is set to open in early 2022. The project is a partnership between Forté Sports Medicine and Orthopedics and Franciscan Health and will include a hospital, surgery center, medical office building and parking garage.

### Ongoing redevelopment projects

Several projects will be under construction in 2022 with anticipated completion dates in 2023. They include the Republic Airways corporate headquarters and training facility at the former Hamilton Crossing retail center at U.S. 31 and Carmel Drive; The Corner, a mixed-use development by Kite Realty being built on the southeast corner of 116th Street and Range Line Road; The Signature, a mixed-use project by Tegethoff Development on the northeast corner of Old Meridian and Main streets; and Mélange, which includes multi-story brownstones and single-level condominiums by Onyx + East at Veterans Way and Monon Green Boulevard.



## County, state elections

Several elected offices will be on the ballot in 2022, with the primary set for May 3 and Election Day on Nov. 8.

Local offices on the ballot include Hamilton County recorder, sheriff, coroner, assessor, clerk of the circuit court, county commissioner District 1, county councilor Districts 1-4, Clay Township trustee and three township board positions.

Federal and state positions up for election include U.S. Senate; U.S. Rep. District 5; Indiana secretary of state, auditor and treasurer; state senate Districts 21, 29 and 31 and state representatives 24, 29, 32, 37, 39 and 88.

The three seats representing districts on the Carmel Clay Schools board of trustees, currently held by Layla Spanenberg, Jennifer Nelson-Williams and Mike Kerschner, will be on the ballot in the November election. School board candidates do not declare a party or run in a primary.

## Carmel Clay Schools

Major construction projects will continue or begin in 2022 at Carmel High School, with the renovation and expansion of the performing arts center and an expansion of the natatorium.

CHS Principal Tom Harmas will retire at the end of the 2021-22 school year, and CCS is aiming to name his replacement by early April.

## CPD chief to retire

2022 is expected to bring some changes at key leadership positions in the City of Carmel and Carmel Clay Schools.

Carmel Police Dept. Chief Jim Barlow has announced he will retire on Jan. 7, 2022. He has served with CPD for 38 years and has been chief for five years. He served as a firearms instructor for more than 30 years and spent 20 years on the SWAT team.

Brainard has appointed Deputy Chief Jeff Horner as the department's next chief. Horner has 28 years of experience in law enforcement with CPD. He received his bachelor's degree from Ball State University and is a graduate of the FBI National Academy.

## Parks projects

West Park is set to fully reopen in the spring of 2022 with a new playground and splash pad. The \$6.2 million project was originally expected to be complete in 2021, but Carmel Clay Parks & Recreation Director Michael Klitzing said delays in obtaining permits slowed the project from the start. Work also has been affected by supply chain issues and labor shortages.

Work to upgrade Meadowlark Park with a new playground and pickleball courts is expected to be complete by Memorial Day.

Inlow Park is receiving an updated and relocated splash pad to be built closer to the existing playground, two pickleball courts, expanded parking and a new restroom building. The \$2.3 million project is expected to be complete by spring.

River Heritage Park is set to close in the spring for renovations that include a wheelchair-accessible nature trail, relocated shelter, multigenerational fitness area and updated playground. The park is expected to reopen by the end of the year.

Carmel Clay Parks & Recreation will continue work to develop three future parks: Bear Creek Park in northwest Carmel, Thomas Marcuccilli Nature Park in northeast Carmel and a new park on the site of the Orchard Park Elementary building.

## Monon Greenway improvements

The city is working with Clay Township to improve the Monon Greenway between City Center and Gradle drives, with preliminary construction set to begin in early 2022.

## Road projects

The city is still finalizing the full list of road projects for 2022, but announced projects include construction of a roundabout at 116th Street and Medical Drive, which will begin in the spring; the continued reconstruction of Range Line Road between 116th Street and Carmel Drive; reconstruction of Smoky Row Road; and the continued burial of Duke transmission lines throughout the Arts & Design District.



Stay CURRENT with our daily newsletter (M-F) and breaking news alerts delivered to your inbox for free!

Email (required) \*

First Name

Phone Number

Select list(s) to subscribe to

- ☒ Morning Briefing
- ☐ Entertainment
- ☐ Food/Dining
- ☐ Breaking News



I'm not a robot

reCAPTCHA  
Privacy - Terms

I want to stay CURRENT!

By submitting this form, you are consenting to receive marketing emails from: Current Publishing, 30 S. Range Line Road, Carmel, IN, 46032, <https://www.youarecurrent.com>. You can revoke your consent to receive emails at any time by using the SafeUnsubscribe® link, found at the bottom of every email. **Emails are serviced by Constant Contact**

SHARE.



◀ PREVIOUS ARTICLE

Blueprint for Improvement: Indianapolis home addition adds space

NEXT ARTICLE ▶

What's new in 2022: Lawrence mayor outlines projects on immediate horizon

RELATED POSTS



## **These 3 Carmel parks will reopen in spring 2022 with \$12M improvements**

**Brittany Carloni**

Indianapolis Star

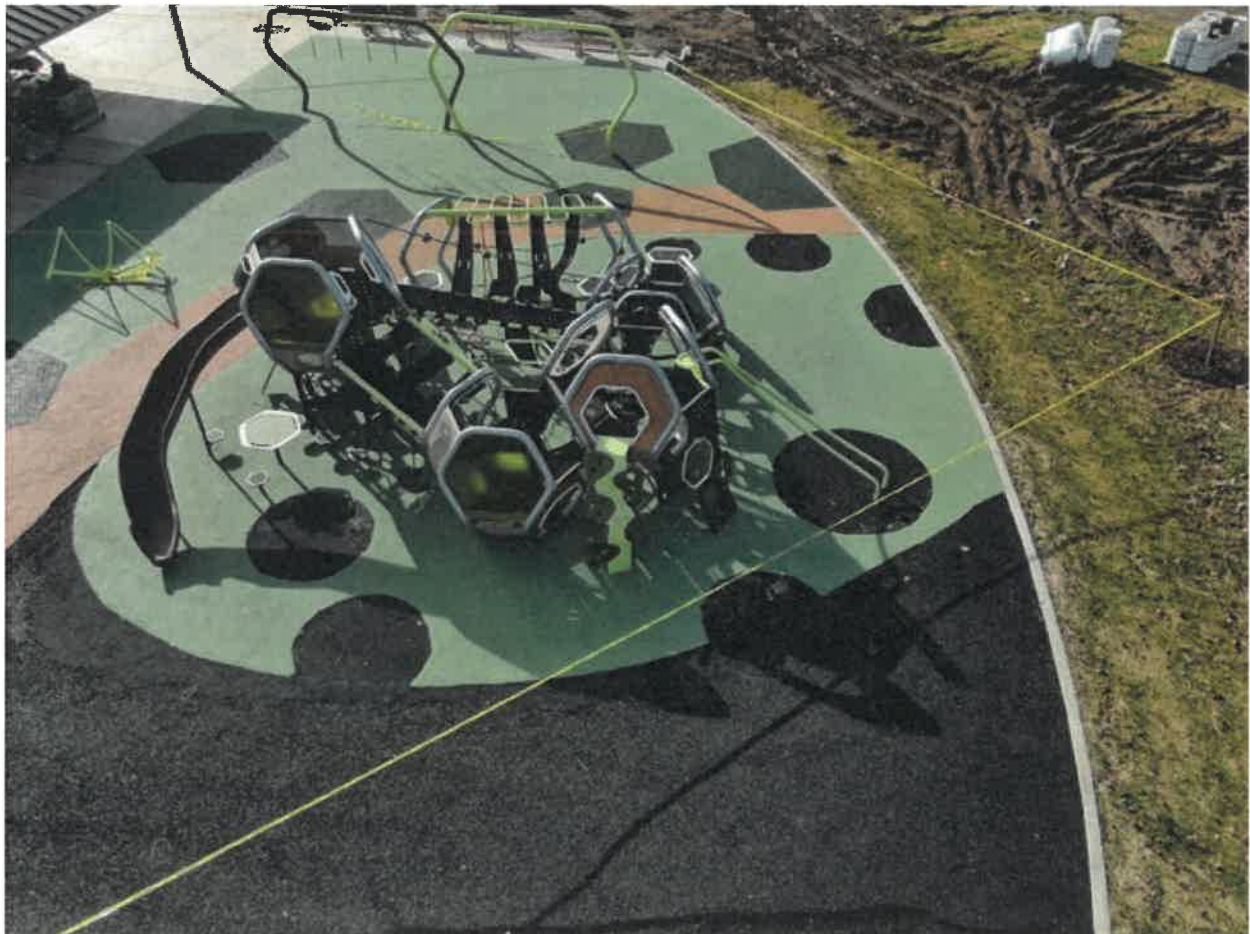
Published 5:16 a.m. ET Dec 28, 2021

Transformations are in progress at three Carmel parks, which are expected to reopen to the public in spring 2022.

More than \$12 million in improvements are planned across Meadowlark Park, Lawrence W. Inlow Park and West Park in the city. Upgrades at the parks include artistically-designed playgrounds, new splash pads and pickleball courts.

All three parks are temporarily closed until the improvements are complete next year.

The majority of the funds for the projects have come from the Clay Township impact program with an additional boost of support from the Carmel Clay Park Board.



Michael Klitzing, the Carmel Clay Parks Director, said he can't wait to see the reimagined parks open to the public next year.

"Just to see the transformation that we'll be making to all three of these parks," Klitzing told IndyStar. "Each of them, especially Inlow and West Park, people made incredible memories in what we had there before. They were special places. We're just raising the level of experiences that we're providing here."

Here is what's planned at the following Carmel parks to reopen in 2022.

### **Meadowlark Park**



**Address:** 450 Meadow Lane

**Cost of Improvements:** \$3.5 million



Meadowlark Park is a 19-acre space behind apartments on Main Street in Carmel, near the Art & Design District. The park was developed in 1995. It closed in April for improvements.

The park's transformation will include new restrooms, public shelters and spaces to rent, additional parking, outdoor pickleball courts, repaved trails and an accessible fishing pier.



In addition, the park will feature a new playground. Carmel Clay Parks & Recreation worked with designers and architects to make it unique, Klitzing said.

“We wanted to make sure that our playgrounds are magical,” Klitzing said.

“It’s going to have this cool center structure that is kind of an artistic representation of a tree,” he said.

## Lawrence W. Inlow Park



**Address:** 6310 E. Main St.

**Cost of Improvements:** \$2.5 million

Lawrence W. Inlow Park, off Main Street and Hazel Dell Parkway in Carmel, is popular for its playground and splash pads. It was established between 2000 and 2001.

Improvements underway at the 16-acre park are the second phase of upgrades. A new playground was installed a few years ago, causing visitors to skyrocket, Klitzing said.

This second phase of transformations to Inlow Park include additional parking, new restrooms, new pickleball courts and a new splash pad.



The reimagined splash pad will have shade features, water-dumping structures and a waterslide with a waterfall.

“Kiddos can actually get underneath and behind the waterfall and it’s specifically designed so a child in a wheelchair can get behind it,” Klitzing said. “We’re very excited about that.”

## **West Park**



**Address:** 2700 W. 116th St.

**Cost of improvements:** \$6.2 million

West Park is one of Carmel’s largest parks at 120 acres, only behind Carmel’s Central Park. The park was established in 2002 and much of it has been closed since August 2020 due to the improvements underway.

Renovations to West Park include an improved splash pad, upgraded restrooms and picnic shelters and an expanded parking lot.

During the planning process, Carmel Clay Parks & Recreation sought input from focus groups at local elementary schools near West Park, Klitzing said.



One of the signature pieces of West Park is Jill's Hill, which is often enjoyed as a sledding hill in Winter. Carmel Clay Parks will use the hill and water as themes for the new splash pad and play features designed as waterfalls and geysers, Klitzing said.

“What we’re doing is, if you think of Jill’s Hill as the mountain, we’re creating the foothills or a canyon, or a ravine, which is where the new splash pad will be located,” he said.

*Contact IndyStar's Carmel and Westfield reporter Brittany Carloni at [brittany.carloni@indystar.com](mailto:brittany.carloni@indystar.com) or 317-779-4468. Follow her on Twitter [@CarloniBrittany](https://twitter.com/CarloniBrittany).*

# CURRENT

CARMEL • FISHERS • GEIST • NOBLESVILLE • WESTFIELD • ZIONSVILLE



CARMEL ▾ FISHERS ▾ GEIST ▾ NOBLESVILLE ▾ WESTFIELD ▾ ZIONSVILLE ▾ NIGHT & DAY ▾ MORE ▾

YOU ARE AT: Home » Current in Carmel » Carmel Community » City of Carmel using its ARPA funds for premium pay, street paving

## City of Carmel using its ARPA funds for premium pay, street paving

0

FOLLOW US ON SOCIAL MEDIA

BY ANN MARIE SHAMBAUGH ON JANUARY 3, 2022

CARMEL COMMUNITY



The City of Carmel is using the first half of the \$7.5 million it received through the American Rescue Plan Act to provide premium pay for city employees who worked on-site through the pandemic and to pave city streets.

The second half of the funds is expected to be received later this year, and the city expects to designate them for similar purposes.

The council recently approved plans to allocate more than \$1 million in premium pay for eligible city employees and nearly \$112,000 for eligible Carmel Clay Parks & Recreation employees. The premium pay, as defined through the act, is for employees who worked on-site "needed to maintain continuity of operations of essential critical infrastructure sectors and additional sectors" as determined by the governor.

In Carmel, 633 employees in all departments received premium pay, which was given to those who worked on-site between March 24, 2020, and May 2, 2021. The premium pay provided an extra \$2 per hour for each hour worked on-site, but up to 2 percent of an employee's 2021 annual base salary.

"We had a lot of city employees, who, by nature of their jobs, were exposed (to the risk of contracting COVID-19)," Carmel Mayor Jim Brainard said. "We wanted to reward all our employees who work hard and do a good job for our community."

The city is allocating more than \$2.6 million for infrastructure projects, including regularly scheduled repaving of city streets. Using ARPA funds for this purpose will allow the city to boost the amount available in its general fund.

"We have tens of millions in operating balances at the end of most years," Brainard said. "It is important to keep those balances for good bond ratings, which keeps our interest rates low when we issue bonds."

Dan McFeely, a spokesman for the City of Carmel, said ARPA funds may be used to pay for general infrastructure based on a provision in the act that allows cities to use ARPA funds to replace revenue lost as a result of the pandemic. McFeely said because of many variables the city does not have an estimate on how much revenue it has lost because of COVID-19.

Martin Brown, program manager for the National League of Cities Center for City Solutions, said ARPA funds are "not intended primarily" for roadway projects but that they could be considered eligible as an infrastructure project. For example, he said he recently heard of a city using the funds to pay for streetlights aimed at reducing community violence.

"In general, this is one of the most flexible federal programs with direct aid to local governments, cities, towns and villages," Brown said. "It was designed in that way intentionally to allow cities to best recover from devastating impacts from the pandemic and address any standing inequalities that exist in those communities that were further exacerbated or fomented by the pandemic."

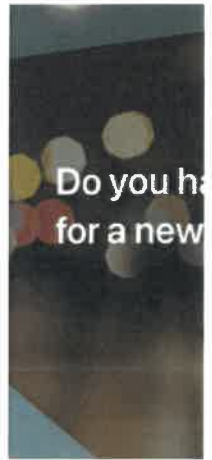


The city received nearly \$3.4 million in COVID-19 relief funds in 2020, mostly through the CARES Act, which funded COVID-19 testing, personal protective equipment and pay for first responders. The city has received nearly \$44,000 from FEMA this year to cover overtime pay for the Carmel Fire Dept.

### CCS receives \$3.4M in federal relief

Carmel Clay Schools has received more than \$3.4 million in federal funding through the Elementary and Secondary School Emergency Relief program. The district used the \$1.2 million it received in the first two rounds of funding to purchase software licenses to support virtual learning, provide before and after school remediation service and add intervention teachers.

CCS used \$2.2 million received in the third phase of the program to hire teachers and instructional assistants, pay for COVID-19 contact tracing, provide an Educare workers subsidy, purchase masks and hand sanitizer, and upgrade technology.



Stay CURRENT with our daily newsletter (M-F) and breaking news alerts delivered to your inbox for free!

Email (required) \*

First Name

Phone Number

Select list(s) to subscribe to



Morning Briefing



Entertainment



Food/Dining



Breaking News



I'm not a robot

reCAPTCHA  
Privacy - Terms

I want to stay CURRENT!

By submitting this form, you are consenting to receive marketing emails from: Current Publishing, 30 S. Range Line Road, Carmel, IN, 46032, <https://www.youarecurrent.com>. You can revoke your consent to receive emails at any time by using the SafeUnsubscribe® link, found at the bottom of every email. **Emails are serviced by Constant Contact**

SHARE.



< PREVIOUS ARTICLE

Hamilton County Leadership Academy names new director

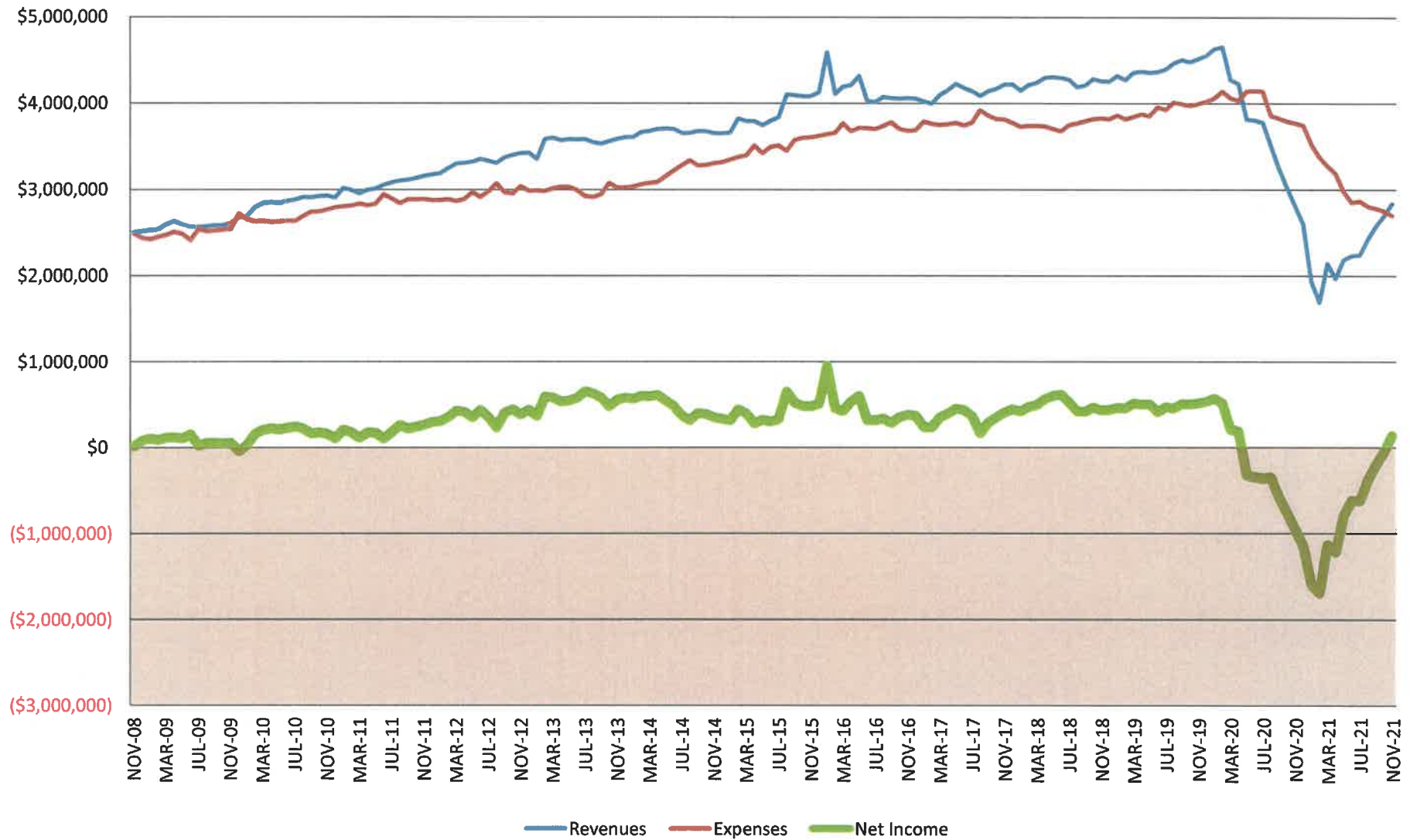
NEXT ARTICLE >

Column: What's new in neologisms



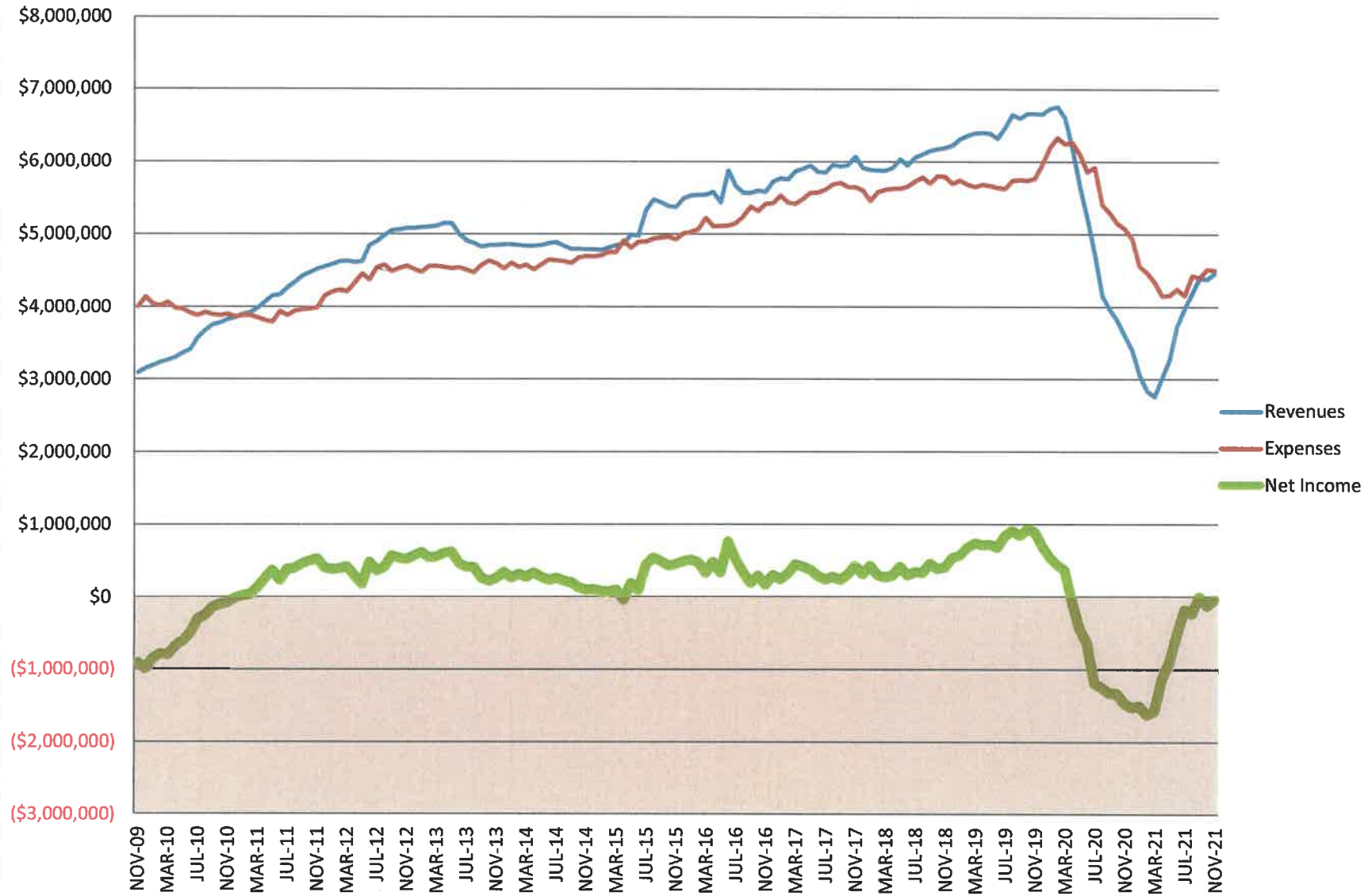
## FUND 108 - EXTENDED SCHOOL ENRICHMENT

### 12-MONTH TRAILING FINANCIALS - 11/30/2021



## FUND 109 - MONON COMMUNITY CENTER

### 12-MONTH TRAILING FINANCIALS - 11/30/2021



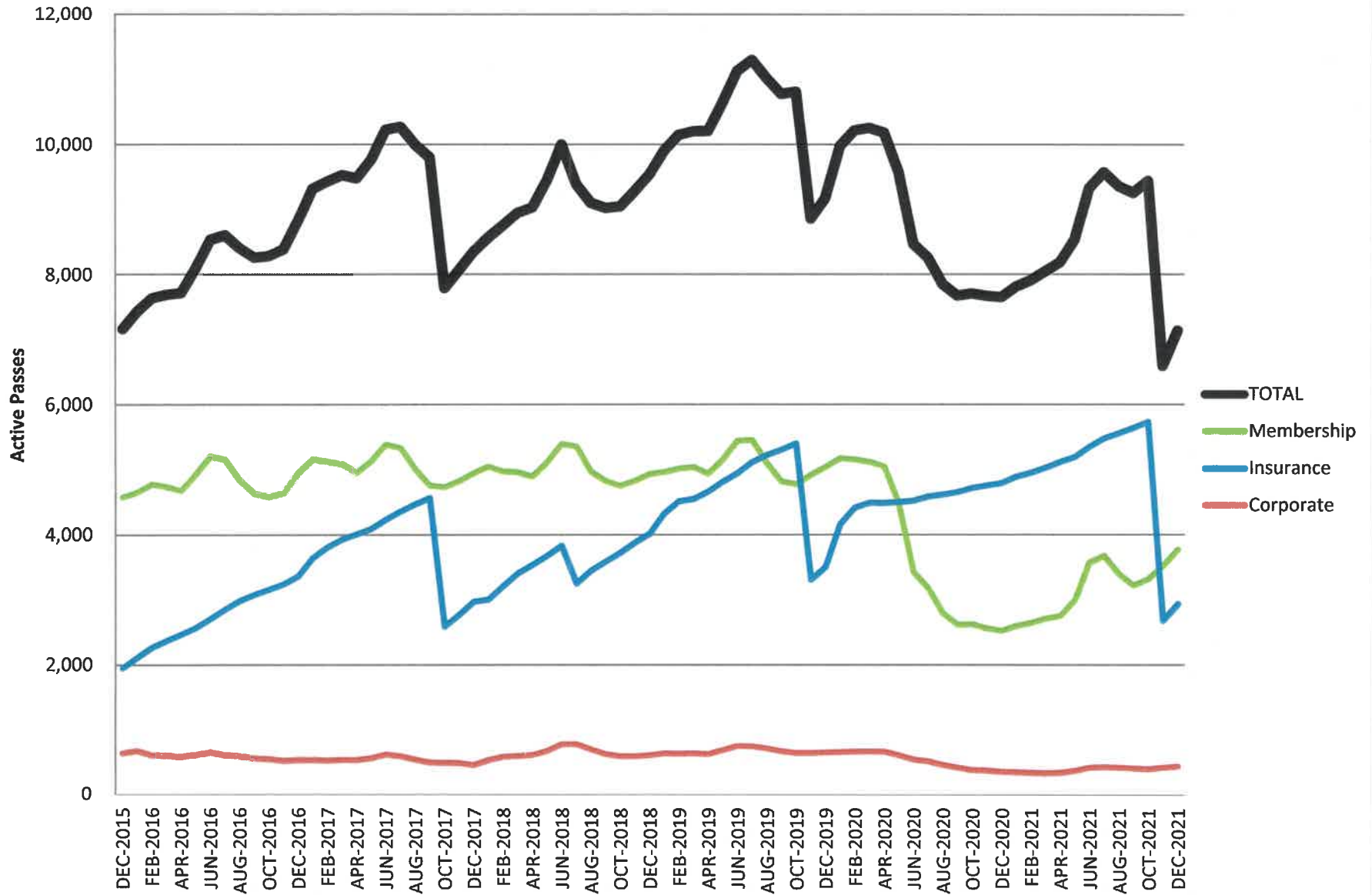
# MONON COMMUNITY CENTER PASS REPORT

## DECEMBER 2021

	ANNUAL	MONTHLY	OTHER	TOTAL	% <sup>1</sup>	- NET CHANGE -	
						PREV. MONTH	PREV. YEAR
<b><u>MCC MEMBERSHIP PASSES</u></b>							
Youth	3	241		244		20	122
Adult	25	2,265		2,290		181	805
Senior	6	300		306		6	105
Senior (Legacy Pricing)	11	104		115		(1)	(4)
Military	0	15		15		1	3
Household	15	784		799		49	221
<b>MCC Passes</b>	<b>60</b>	<b>3,709</b>		<b>3,769</b>		<b>256</b>	<b>1,252</b>
Add'l HH Members				3,224		229	874
<b>MCC Members</b>				<b>6,993</b>	65%	<b>485</b>	<b>2,126</b>
<b><u>CORPORATE MEMBERSHIP PASSES</u></b>							
Youth	0	6		6		0	4
Adult	77	217		294		14	59
Senior	1	21		22		0	8
Senior (Legacy Pricing)	0	0		0		0	0
Household	2	106		108		6	11
<b>Corporate Passes</b>	<b>80</b>	<b>350</b>		<b>430</b>		<b>20</b>	<b>82</b>
Add'l HH Members				393		9	29
<b>Corporate Members</b>				<b>823</b>	8%	<b>29</b>	<b>111</b>
<b><u>INSURANCE-PAID MEMBERSHIP PASSES</u></b>							
Prime			1,010	1,010		101	(927)
SilverSneakers			748	748		69	(554)
Active&Fit			352	352		37	(150)
Silver&Fit			80	80		6	(7)
Optum-Renew Active			741	741		47	(215)
<b>Insurance Passes/Members</b>			<b>2,931</b>	<b>2,931</b>	27%	<b>260</b>	<b>(1,853)</b>
<b>TOTAL PASSES</b>	<b>140</b>	<b>4,059</b>	<b>2,931</b>	<b>7,130</b>		<b>536</b>	<b>(519)</b>
Percent of Total Passes	2%	57%	41%				
<b>TOTAL MEMBERS</b>				<b>10,747</b>		<b>774</b>	<b>384</b>
<sup>1</sup> Percent of Total Members							
<b><u>CARMEL CLAY TRACK PASSES</u></b>							
Track Passes				463		120	(519)
<b>Carmel Clay Track Passes</b>				<b>463</b>		<b>120</b>	<b>(519)</b>

# MONON COMMUNITY CENTER

## ANNUAL, MONTHLY & INSURANCE PASSES AS OF 12/31/2021





# Carmel • Clay Parks & Recreation

## Employment Report

For Period: December 2021

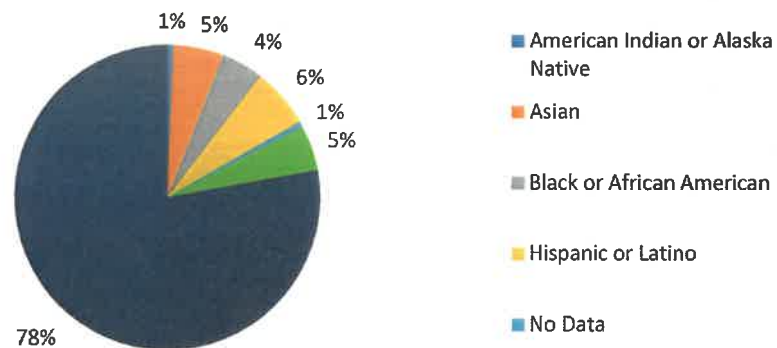
Employment by Type	Full-Time	Part-Time	Total
Period Beginning	54	260	314
New Hires	1	7	8
Re-Hires	0	5	5
Transfers/Promotions <sup>1</sup>	1	0	1
Leaves of Absence	0	5	5
Separations <sup>2</sup>	0	6	6
<b>Period Ending Totals</b>	<b>55</b>	<b>261</b>	<b>316</b>

1 - Transfers/Promotions within the same Employment Status (FT or PT) will not impact period end totals.

2 - Separations of employment may be voluntary or involuntary.

Employment by Division	Full-Time	Part-Time	Total
Administration	3	0	3
Administration + Planning	8	1	9
Extended School Enrichment/SCS	15	76	91
Marketing + Communications	2	1	3
Parks + Natural Resources	13	5	18
Recreation + Facilities	14	178	192
<b>Period Ending Totals</b>	<b>55</b>	<b>261</b>	<b>316</b>

## Employee Demographics



### Notes:

1) None.



# Extended School Enrichment

## Monthly Division Report December 2021

### Before & After School Program

#### Participation Rates

Total Registered Students (as of 12/29): 1801  
Comparison from Dec 2020 to Dec 2021: +760 (Dec 2020: 1041)

Average Daily Attendance per School in Dec:

- Before School: 26 (Nov 2021: 27)
- After School: 73 (Nov 2021: 75)

#### Scholarships Awards (Fee Waivers)

Total Students Receiving Scholarships Awards/Fee Waivers: 49  
Value of Scholarships Awards/Fee Waivers for Dec 2021: \$8890.25

#### Employee Discounts (Fee Waivers)

Total Number of Employees Receiving ESE Discounted Rate: 160

- CCPR Employees: 4
- City of Carmel Employees: 14
- Carmel Clay Schools Employees: 142

Total Value of Employee Discount Fee Waivers for Dec 2021: \$15,750

- CCPR/City of Carmel Employees: \$2475
- Carmel Clay Schools Employees: \$13,275

#### Program Highlights

Photos from ESE Site Celebrations in December 2021. We love celebrating with our ESE kiddos!





## Monthly Division Report – December 2021

### Participation Rates/Total Passholders

For the month of December, the Recreation & Facilities team remained in normal operations. The Indoor Activity Pool, KidZone and East Building remain open during key traffic periods, and not fully back to normal operating hours. Appointments were still required for KidZone and Group Fitness Classes. Fitness equipment update: Scheduled to have a Treadmill demo occur in January for members to help give feedback on potential new treadmills for capital replacement. We have started to observe an increase in facility usage now that the weather has started to shift colder.

### Total Member Participation for December:

**Annual/Monthly Memberships Sold/Rejoined: 578**

**Day/Punch Passes Visits: 2,615**

**Total Member Visits: 31,936**

**Group Fitness Classes Participation: 6,201**

### Corporate Wellness Package

	Total
Participating Companies	19
Passholders	823

### Program Highlights

We have continued to keep most of our safety protocols for COVID within our programs, including mask wearing to follow ESE and school regulations. Decembers is typically a light programming month with the holidays. **We had 495 participants in the 28 program sessions we were able to offer in various categories.**

### Rentals

Amenity	# of Rentals
Shelters	0
Pavilion Rentals	6
Room Rentals	1
Birthday Parties	10
Aquatics	0
Cabanas	0

### Scholarships

Pass Scholarships		Program Scholarships	
Customers Served	Subsidy Value	Customers Served	Subsidy Value
13	\$679.50	0	\$0.00


### Work Orders

	Total Work Orders Filed	Total Hours	Total Service Calls
December, 2021	64	60.5	2
<b>YTD Total</b>	<b>850</b>	<b>414.75</b>	<b>38</b>

**Administration & Planning Division  
Gift Fund 853 Report  
December 2021**

<b>Designated For</b>	<b>Beginning Cash Balance</b>	<b>Current Month Revenues</b>	<b>Current Month Expenses</b>	<b>Cash Balance</b>
Bear Creek Park	\$ 67,500.00	\$ -	\$ -	\$ 67,500.00
Interpretive Signage	\$ 6,295.29	\$ 7,014.42	\$ -	\$ 13,309.71
Invasive Species Mgmt/Restoration	\$ 2,881.30	\$ -	\$ -	\$ 2,881.30
Monon/City Center Drive Tunnel	\$ -	\$ -	\$ -	\$ -
Pedal & Park	\$ 5,917.92	\$ -	\$ -	\$ 5,917.92
Staff Appreciation	\$ 1,000.00	\$ 165.00	\$ -	\$ 1,165.00
Volunteer Program	\$ 127.00	\$ -	\$ -	\$ 127.00
West Park	\$ 2,160.00	\$ -	\$ -	\$ 2,160.00
Undesignated (General)	\$ 14,973.31	\$ -	\$ 1,148.38	\$ 13,824.93
<b>Month End Cash Balance</b>				<b>\$ 106,885.86</b>

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*

  
\_\_\_\_\_  
Administration & Planning Director

*\*December interest not yet posted.*



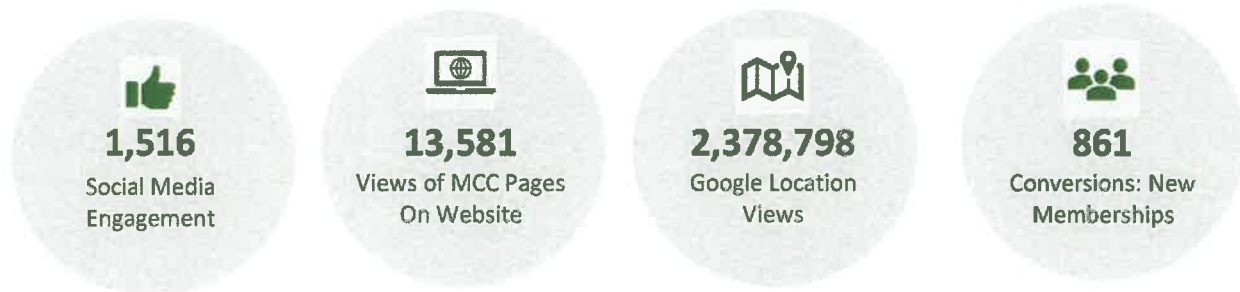
## MARKETING REPORT | December 2021

### CAMPAIGNS + INITIATIVES

#### MONON COMMUNITY CENTER MEMBERSHIP | ALL ACCESS

We continued our Monon Community Center membership campaign throughout the month of December. This month's marketing tactics for this campaign included advertisements with Emmis, Cumulus, WFYI, theCityMoms, Indy's Child, Google, Facebook, and Instagram.

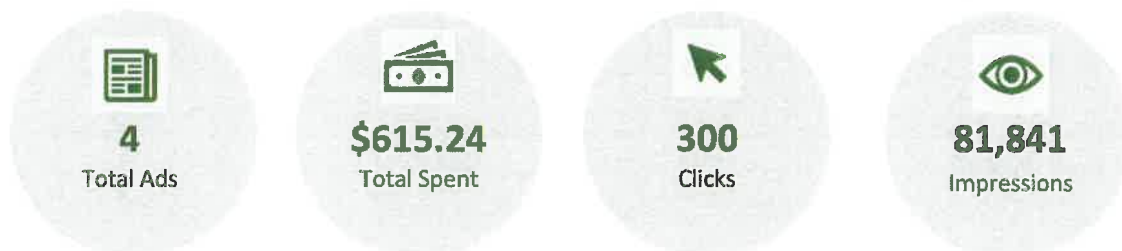
#### KEY PERFORMANCE INDICATORS



#### GOOGLE ADS SUMMARY



#### SOCIAL MEDIA ADS SUMMARY



# SOCIAL MEDIA

## SUMMARY OF SOCIAL MEDIA PLATFORMS



### FACEBOOK

Posts on Facebook are directed toward local parents and families as well as visitors.



### INSTAGRAM

Posts are passionate and informational for women ages 25-44 located in Indianapolis and Carmel.



### TWITTER

Messages are directed toward business, news outlets, and community organizations.



### YOUTUBE

Video platform where followers are mainly females ages 55 and older.



### LINKEDIN

Messages are directed toward CCPR staff, potential staff, and industry professionals.

## PRIMARY CROSS-CHANNEL METRICS

This month, Marketing saw the following numbers across all five social media platforms:

KEY PERFORMANCE INDICATOR	RESULTS
Total Posts	49
Total Engagement (number of interactions on posts)	1,516
Total Audience (number of followers across all platforms)	30,290
Net New Audience (number of new followers across all platforms)	35
Total Reach (total number of people who saw content)	49,018

## MAJOR HIGHLIGHTS + TOP POSTS



**Top Facebook Post**  
**Bear Creek Park Survey**  
 207 Engagements  
 3,400 Impressions



**Top Twitter Post**  
**Winter/Spring Rec Program Guide**  
 13 Engagements  
 338 Impressions



**Top Instagram Post**  
**Holiday Tree Recycling**  
 44 Engagements  
 915 Impressions

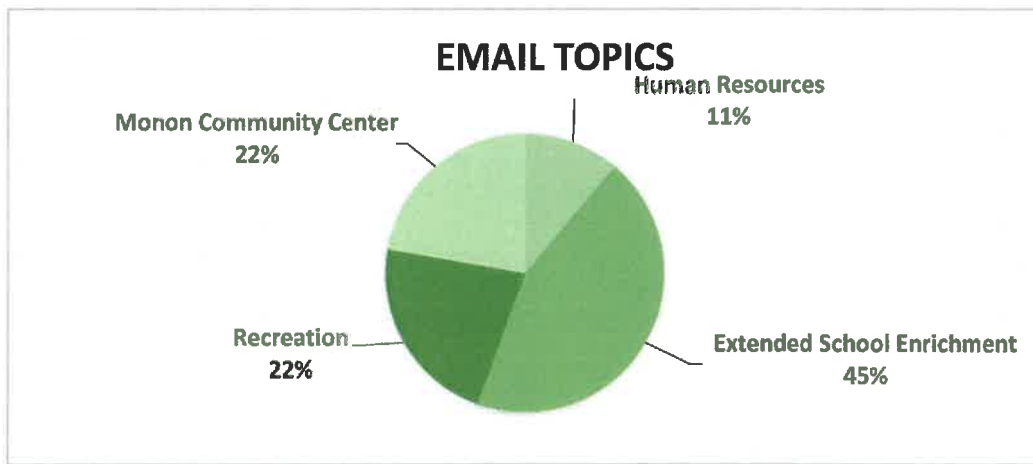


**Top LinkedIn Post**  
**Employee Holiday Party**  
 40 Reactions  
 1,510 Impressions

## ENEWSLETTERS

*This month, Marketing saw the following numbers across all scheduled email communications:*

KEY PERFORMANCE INDICATOR	RESULTS
Total Newsletters Sent	9
Total Sends	26,931
Average Open Rate	49.2%
Average Click Rate	3.7%



## BLOGS

*This month, Marketing saw the following numbers across all blogs:*

KEY PERFORMANCE INDICATOR	RESULTS
Total Blogs Posted	1
Total Page Views on Website	82

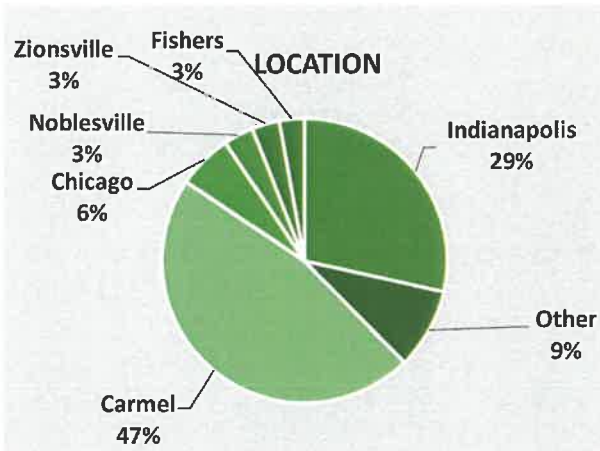
## BLOG TOPICS

Parks & Natural Resources  
100%

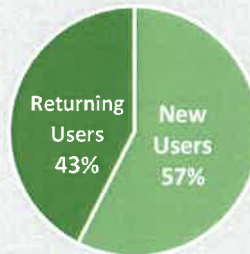


## WEBSITE

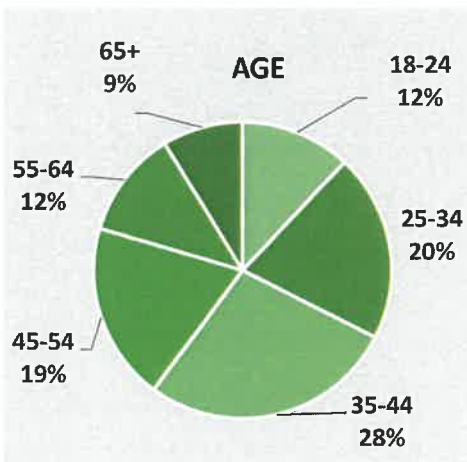
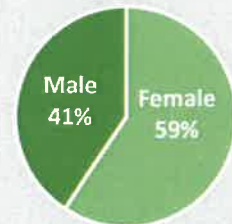
*This month, the website had the following page views from the user demographics listed below.*



### NEW VS. RETURNING USERS



### GENDER



**TOTAL PAGE VIEWS 82,293**

TOP WEB PAGES	PAGE VIEWS	% OF TOTAL
Monon Community Center	13,581	16.50%
Homepage	6,619	8.04%
ACTIVE Homepage	4,547	5.53%
Membership	4,354	5.29%
Group Fitness	3,883	4.72%



## EARNED MEDIA

- KOAM News Now | [The 10 Best Places to Retire in the U.S. in 2022](#)
- Current in Carmel | [Some Carmel parks projects delayed by supply chain disruption, other issues](#)
- Hamilton County Reporter | [Carmel offers ways to make Christmas “greener” this year](#)
- WTHR | [Lifeguard receives American Red Cross Lifesaving Award for saving man’s life at Carmel community center](#)
- Carmel in Brief | [Lifeguard honored for lifesaving efforts](#)
- Hamilton County Reporter | [Carmel Clay Parks’ guide to a more sustainable holiday](#)
- Current in Carmel | [Carmel Clay Parks & Recreation to collect holiday trees Jan. 2 to recycle into mulch](#)
- Current in Carmel | [Bird’s eye view: Redevelopment, road projects, elections on the horizon in 2022](#)
- City of Carmel eNewsletter | Dec. 22 - Recycle your Christmas tree on January 2 at Carmel’s Central Park
- City of Carmel eNewsletter | Dec. 29 - Recycle your Christmas tree on January 2 at Carmel’s Central Park
- IndyStar | [These 3 Carmel parks will reopen in spring 2022 with \\$12M improvements](#)
- Good Day Carmel | Dec. 27, 2021 Holiday Tree Recycling
- Good Day Carmel | Dec. 31, 2021 Holiday Tree Recycling
- Good Day Carmel | Dec. 22, 2021 MCC Holiday Hours
- Good Day Carmel | Dec. 2, 2021 Winter/Spring Program Registration

## SEARCH ENGINES

*This month, Marketing saw the following numbers across all locations on Google:*

KEY PERFORMANCE INDICATOR	RESULTS
Total Views of All Locations	2,378,798
Total Views of Carmel Clay Parks & Recreation	41,280
Total Views of Monon Community Center	63,962
Total Views of The Waterpark	816,264



“ Beautiful pond, serene and close. Fall is here along with happiness. Nice Christmas walk. ”

- Michael Rhoads, Google Review of Prairie Meadow Park



“ Small little rustic place. Well preserved walking trails along the creek. People come fill their drums with well water. It's pure and tasty. ”

- Muktanil Duttaroy, Google Review of Flowing Well Park

# Carmel • Clay Parks & Recreation

## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

December 2021

### General, Administrative, and Contractor Support

- H.I.P. committee meetings to support Operations and Educations groups including GIS options
- CCPR culture initiative focused on team building with Recreation & Facilities Division for 4<sup>th</sup> qtr
- PNR division cultural initiative with holiday pitch in and white elephant gift exchange
- Supervisory staff completed Evaluation Analysis Training
- Recruiting and interviewing for multiple full time and part time vacancies
- Project site coordination and management supporting:
  - PNR office renovations
  - Bear Creek Park master planning and preliminary management
  - Clay Township projects @ Meadowlark Park, West Park, Lawrence Inlow Park
  - White River Greenway corridor expansion and partnerships
  - City of Carmel & Clay Township Monon Greenway expansion projects south of City Center Drive & Japanese Garden and capital maintenance on the larger corridor

### Natural Resource Management & Stewardship Programming

#### Invasive Species Management

- Dorrie Keyes gave **15.5!!!** hours removing previously mapped invasives at Cherry Tree Park
  - Dorrie targeted wintercreeper (See Fig. A below) to be cut and treated. Our Volunteer Coordinator supported the removal with stump treatments.



**Fig. A** Wintercreeper at Cherry Tree Park

# Carmel • Clay Parks & Recreation

## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

- Betty Wills gave 4.75 hours mapping invasives for future removal in Central Park East.
  - Betty targeted Canada thistle (Fig. B), Bush Honeysuckle (Fig. C), Japanese Honeysuckle (Fig. D), and Cattail (Fig. E). The targets will be managed as they are prioritized by either staff, volunteers, or contractors as part of our 3 pronged attack.



Fig. B Thistle along Interurban Trail just south of 116<sup>th</sup> St



Fig. C Bush Honeysuckle along east and west side of Monon Greenway, north of Central trailhead



Fig. D Japanese Honeysuckle mapped north of lagoon area just West of the Monon



Fig. E Cattails mapped north of lagoon area just West of the Monon



## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

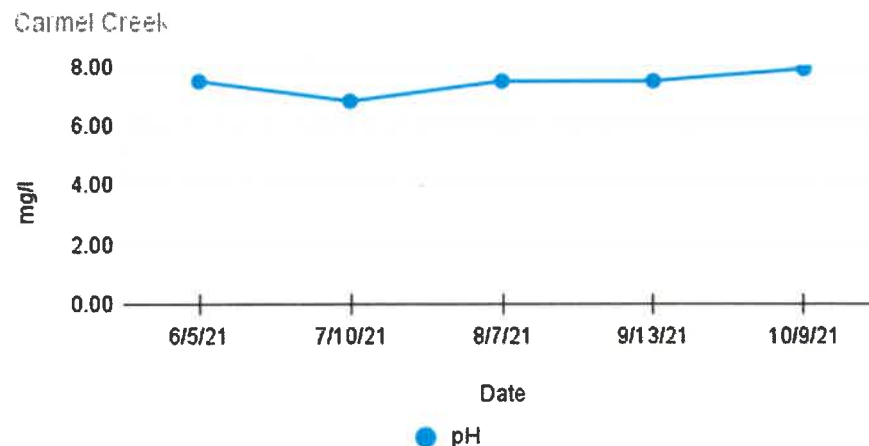
### Citizen Science Highlights

Monitor Category	# Volunteers	Hours	Species Observations
Bird Monitor	8	33.77	1,797 total birds
Nestbox Monitor	n/a	n/a	Out of season
Water Quality Monitor (HRSM)	6	21	n/a
Invasive Plant Monitor	2	20.25	4
Native Plant Monitor	1	n/a	110
Mycology	1	3.5	n/a
<b>Totals</b>	<b>18</b>	<b>78.52</b>	<b>1,911</b>

- Crystal Renskers surveyed Prairie, Upland Woods, and Riparian plant communities in Bear Creek Park in 2021. She identified 110 total species of which 89 were native and 21 were non-native.
  - 52 forbs; 12 grasses; 2 rush; 10 shrubs; 26 trees; 8 vines
- Caitlin May (former PNR intern) gave the department 3.5 hours planning the Mycology program schedule for 2022 and reaching out to potential guest speakers.
- Hoosier Riverwatch Stream Monitoring Summary
  - 6 Citizen Scientists contributed **21** total hours monitoring Carmel Creek in Central Park and Cool Creek in Flowing Well.

### 2021 Carmel Creek Year-end Data

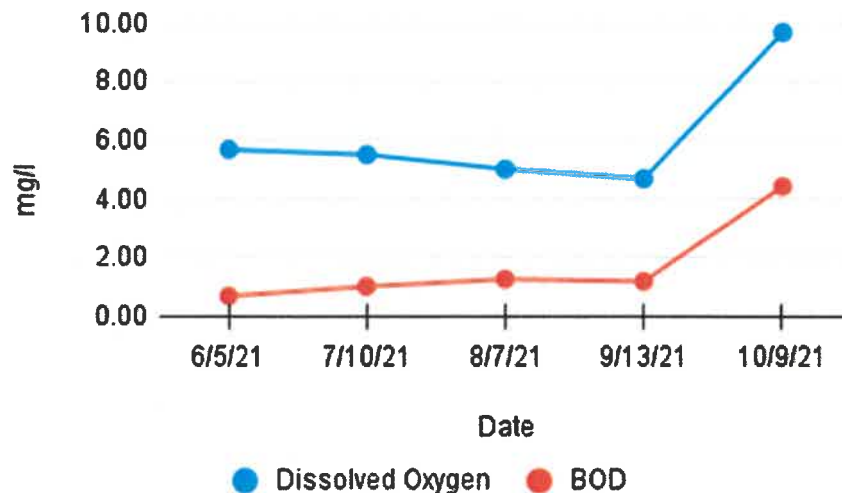
#### pH levels over time



This graph shows pH levels over time at Carmel Creek from June to October. The pH test is one of the most common analyses in water testing. Aquatic organisms generally are sensitive to pH, especially during reproduction. A pH range of 6.5 to 8.2 is optimal to most organisms.

### Dissolved Oxygen & BOD over Time

Carmel Creek



This graph shows the Dissolved Oxygen (DO) and Biochemical Oxygen Demand (BOD) levels over time at Carmel Creek from June to October. Dissolved Oxygen is the amount of oxygen found in the water. Dissolved oxygen is essential to healthy streams to support aquatic plant and animal life. Generally, a higher dissolved oxygen level indicates better water quality. If dissolved oxygen is too low, many organisms, like macroinvertebrates, cannot survive. Although different levels of DO are required for various aquatic life, Indiana's average for DO is 9.6 mg/L. The state's Water Quality Standard is 4.0 mg/L – 12.0 mg/L and we fall within that standard.

BOD is another measurement we take after water sampling. BOD is the measurement of oxygen used by bacteria to decompose a waste. This measurement is over 5 days, so we collect the water and let it sit for 5 days before we take a measurement reading. Indiana's average BOD is 2 mg/l. Our levels are mostly in the 1 range besides October that is much higher at around 4 mg/L but this is still considered in a fairly clean range with some organic waste. A high BOD level can indicate a lot of bacteria in the water. High levels also indicate excess nutrients (often sourced from fertilizer and waste). The temperature of the water can also contribute to high BOD levels sometimes. As the temperature of water increases, photosynthesis by algae and other plant life increases. In general, high DO and low BOD is the ratio we want to strive for, so our results are favorable.

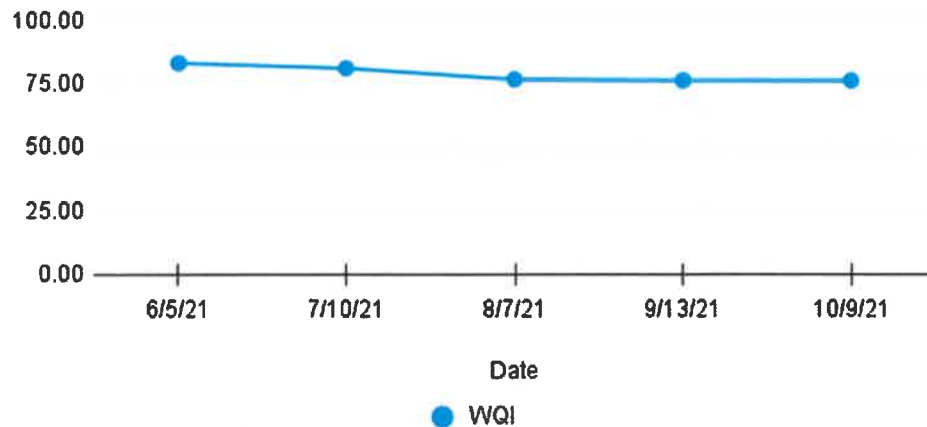
A healthy stream has high DO levels and low BOD levels. The spike in DO from September to October is interesting and could be attributed to a drop in temperature between testing (moving into fall) or less plant growth and decaying organic material. We could expect as we move into colder weather, the DO and BOD will be much lower as it gets colder, and water will be holding more oxygen in general.

# Carmel • Clay Parks & Recreation

## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

### WQI

Carmel Creek

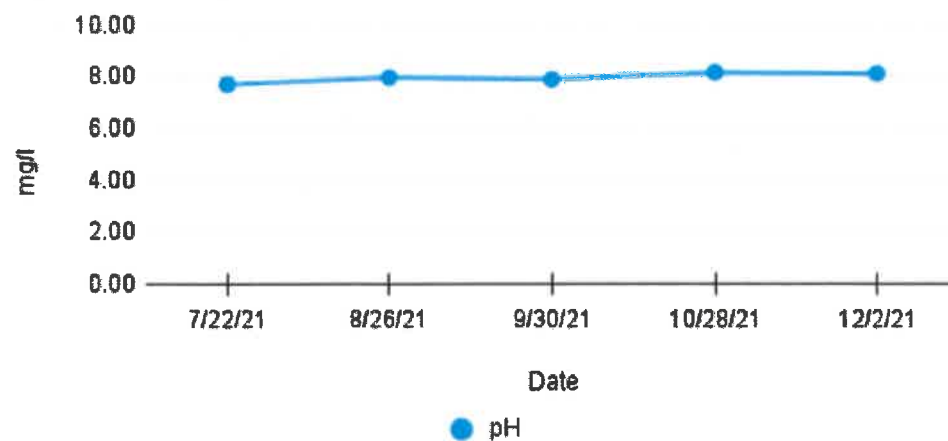


The Water Quality Index (WQI) is a measurement that expresses overall water quality at a certain location and time based on several water quality parameters including pH, temperature, turbidity, species of macroinvertebrates detected, etc. A WQI within this average range of 75-85 is favorable.

### 2021 Cool Creek Year-end Data

### pH levels over time

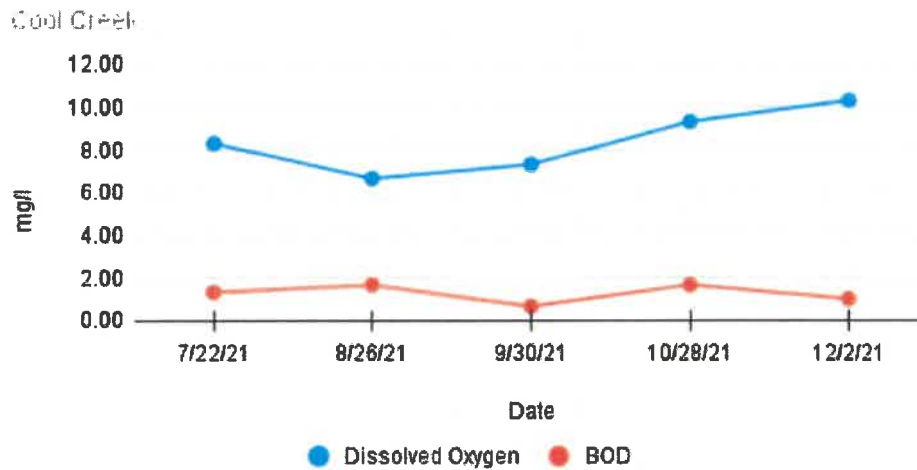
Cool Creek



This graph shows the pH levels over time at Cool Creek from July to December, which is very consistent over time. The pH test a common analyses in water testing. Aquatic organisms in general are sensitive to pH, especially during reproduction. A pH range of 6.5 to 8.2 is optimal for most organisms.

## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

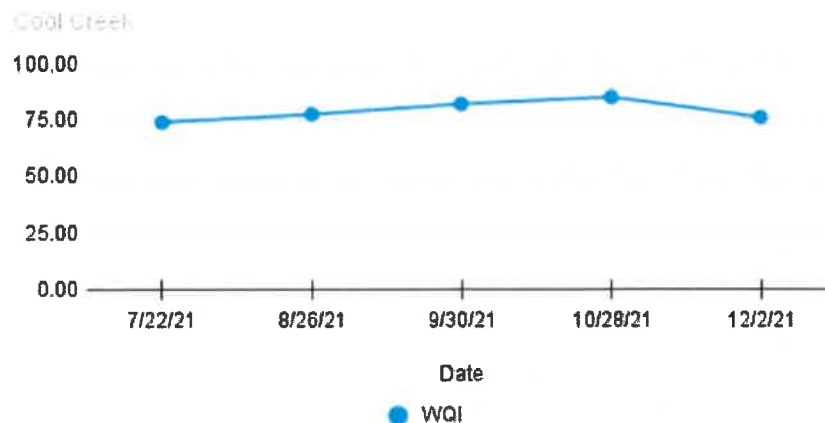
### Dissolved Oxygen & BOD over Time



This graph shows the Dissolved Oxygen (DO) and Biochemical Oxygen Demand (BOD) levels over time at Cool Creek from July to December. Dissolved Oxygen is the amount of oxygen found in the water. Indiana's average for DO is 9.6 mg/L. The state's Water Quality Standard is 4.0 mg/L – 12.0 mg/L.

BOD is the measurement of oxygen used by bacteria to decompose a waste. Indiana's average BOD is 2 mg/L. Our levels are between the 0-2 which is considered in a clean range with some organic waste. In general, high DO and low BOD is the ratio we want to strive for, so our results are favorable.

### WQI



The Water Quality Index (WQI) is a measurement that expresses overall water quality at a certain location and time based on several water quality parameters including pH, temperature, turbidity, species of macroinvertebrates detected, etc. A WQI within our range shown is satisfactory.



## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

### CCPR Volunteer Program Outreach and Engagement Summary

#### Hours of volunteer service

Program Category	Hours	Time Sheets
Adaptive	3	1
MCC programs	0	0
ESE	0	0
Park Stewardship (Adopters, Independent Service)	24	7
Citizen Science	78.52	33
<b>Totals</b>	<b>105.52</b>	<b>51</b>

- **Adopt-A-Park**
  - We had a total of 24 hours of service this month as our parks start to rest for the season
  - Nicole Sipe – gave 1 hour cleaning up litter on the Monon Greenway south of 111<sup>th</sup> St
  - Judah Doupe – gave 4 hours cleaning and removing invasives in Central Park East
  - National Charity League – gave 10 hours picking up litter and beautifying West Park
  - RE317 – gave 5 hours cleaning up Monon Greenway at the North Trailhead
  - Sewa International – gave 4 hours supporting Founders Park
  
- **Donations of Goods & Services (total value \$521) in preparation of Volunteer Appreciation**
  - Donation from Indianapolis Indians – 4 complimentary tickets (**\$68 value**)
  - Donation from Laser Flash – 8 game vouchers (**\$160 value**)
  - Donation from the Bridgewater Club – foursome of golf with carts (**\$180 value**)
  - Donation from Urban Vines – tasting experience (**value \$15**)
  - Donation from Indiana State Museum – 2 complimentary tickets (**\$28 value**)
  - Donation from Bub's Burgers – 2 gift cards (**\$40 value**)
  - Donation from Eiteljorg Museum – 2 complimentary tickets (**\$30 value**)

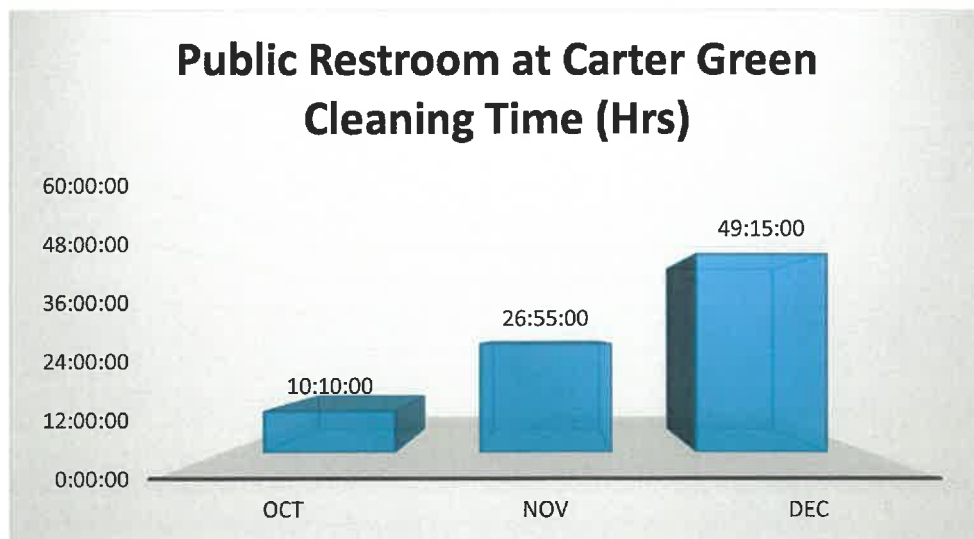
# Carmel • Clay Parks & Recreation

## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

### Park Maintenance Services

#### Custodial Operations

Month	Total Trash Bags	Total Recycling Bags	Total Dog waste station Bags	Total Hours Cleaning Restrooms	Total Hours Cleaning Parks
November	460	158	238	82.5	354.3
December	339	88	159	58	314.5
January	254	65	129	57.3	277
February	206	64	64	50.8	235
March	725	254	190	83.67	319
April	682	245	172	71	300
May	795	306	204	53.5	282
June	1274	512	330	140.25	616.5
July	1018	339	268	181.5	475.25
August	896	286	348	309	544
September	997	383	321	140	515
October	1035	332	493	128	529
November	567	165	368	100	461
December	481	121	283	121	428



**Financial Assistance**  
**January - December 2021**

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	2	1,836.00	0	0.00	36	6,876.00
February	0	0.00	0	0.00	37	7,084.00
March	0	0.00	0	0.00	37	6,497.50
April	10	524.50	0	0.00	38	7,175.50
May	17	751.00	0	0.00	41	6,629.00
June	14	671.50	0	0.00	1	200.00
July	13	672.00	0	0.00	0	0.00
August	13	710.72	0	0.00	25	5,062.50
September	14	712.50	0	0.00	38	7,874.25
October	13	679.50	0	0.00	40	8,598.50
November	13	679.50	0	0.00	42	8,286.50
December	13	679.50	0	0.00	49	8,890.25
<b>Total</b>	<b>122</b>	<b>\$ 7,916.72</b>	<b>0</b>	<b>\$ -</b>	<b>384</b>	<b>\$ 73,174.00</b>

MCC Passes	\$ 7,916.72
MCC Programs	\$ -
ESE & Summer Camps	\$ 73,174.00
<b>Total Financial Assistance</b>	<b>\$ 81,090.72</b>

MCC Pass Recipients	122
MCC Program Recipients	0
ESE & Summer Camp Recipients	384
<b>Total Recipients</b>	<b>506</b>

**ACTIVE CONTRACT SUMMARY LOG** (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
150 Midtown Carmel, LLC	License for Access to Midtown Garage for Monon Blvd Use	8-1-19	8-1-19	7-31-22	Auto renewals w/successive one year terms (30 day notice)	\$2,000 NTE One Time Setup \$3,000 Annual	
Active Network, LLC	Hosted Software	6-18-14	6-18-14	5-1-22	Initial Term three years from Go-Live date of 5-2015 with auto one year renewal terms	\$55,000 - Initial Implementation	Amdmt 1 - Release of ESE Program from Exclusivity
ADP, LLC	Master Services Agreement	5-24-16	7-1-16	6-30-22	Initial term three year 7-1-16 - 6-30-19 (60 day notice)	Approx \$42,373/year; \$3,600 Implementation Fee	Amdmt - Add Time & Attendance (time clocks) \$6.90 per employee per month - count will vary
American Clean & Seal	Pool Painting (Waterpark) for Phased 3- Year Project (2020-2022)	8-27-19	8-27-19	Approximately 5/31/2022	Three year phased project 2020-2022	2020 - \$28,994 2020 - \$17,998 2021 - \$44,660	
American Specialty Health Fitness Inc.	Fitness Facility Services Agreement	1-25-17	2-1-17	12-31-22	Auto renewals w/successive one year terms (120 day notice)	None	Amdmnt - Attachment L (Program Compensation)
American Structurepoint	Professional Services - Monon Trail Structure #12	6-9-20	6-18-21	N/A	N/A	\$93,000.00	1st Amdmnt - Add \$8,500 to amend sections 2 and 5
Arab Termite & Pest Control	Monthly Pest Management - MCC, AO & Wilfong Pavilion	None Required	9-27-14	9-27-22	Monthly (no notice reqd)	AO-1x/month @\$56 MCC-2x/month @\$162 Wilfong Pavilion-1x/month @\$56	
Atlas License Company & Data Services	FCC License - Call Sign WQTT503 (Radios)	None Required	4-8-14	4-8-24	90 days prior to renewal	\$95.00	
Atlas License Company & Data Services	FCC License - Call Sign WQIA462 (Repeaters)	None Required	1-11-12	12-7-28	90 days prior to renewal	\$80.00	
Automated Logic	Engagement of Services - Service Solutions Agreement of the Automated Logic WebCTRL System	11-5-20	12-1-20	11-30-23	Initial term three year 12-1-20 - 11-30-12	2020/2021 - \$6,950.00 2021/2022 - \$7,645.00 2022/2023 - \$8,415.00	
Bose Public Affairs Group	Legal Services	4-13-20	4-13-20	N/A	N/A	\$225 per hour	
Cardno, Inc.	Hinshaw Preserve Invasive Species Services 2021	2-23-21	2-23-21	12-31-21	Terminated by either party (30 day notice)	\$6,600.00	
Cardno, Inc.	Founders Park Invasive Species Services 2021	3-3-21	3-3-21	12-31-21	Terminated by either party (30 day notice)	\$4,750.00	
Cardno, Inc.	Hazel Landing Invasive Species Services 2021	3-3-21	3-2-21	12-31-21	Terminated by either party (30 day notice)	\$4,750.00	
Cardno, Inc.	West Park Invasive Species Services 2021	4-27-21	4-27-21	11-15-21	Terminated by either party (30 day notice)	\$4,300.00	
Carmel Clay Schools	Before and After School program	2-12-13	2-12-13	First day of 2020-2021 school year	One year unlimited auto renewals (60 day notice) (Notify by Dec. 1st)	None	



**ACTIVE CONTRACT SUMMARY LOG** (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Carmel Drive Self Storage	Monthly Storage Rental Unit for MCC	5-16-17	5-16-22	N/A	Monthly (30 day notice reqd)	\$235 (Rate Increase 10/1/21 \$239)	
Carmel Drive Self Storage	Monthly Storage Rental Unit for ESE	6-26-19	6-25-22	N/A	Monthly (30 day notice reqd)	\$235 (Rate Increase 10/1/21 \$239)	
Carmel Drive Self Storage	Monthly Climate Controlled Storage Rental for MCC (Dream Tree)	11-14-19	11-14-21	N/A	Monthly (30 day notice reqd)	\$229 (Rate Increase 10/1/21 \$237)	
Carolyn Elisabeth Case	Engagement of Services for Videography	2-1-21	1-26-21	1-25-22	N/A	See Contract	
Carrier Commercial Service	HVAC Service Agreement on Carrier Chillers	3-22-17	2-1-17	1-31-22	Initial term one year 2-1-17 - 1-31-18 w/auto renewals (90 day notice)	\$1,738/quarterly (2021)	
Cintas	MCC - Facility services textile rental	9-3-19	8-28-19	8-28-22	Initial term one year 8-28-19 - 8-27-21 w/auto renewals (60 day notice)	Varies according to need	
City of Carmel	Management Agreement - Hagan-Burke Trail	3-8-11	8-22-03	7-31-43	N/A	None	
Constellation NewEnergy-Gas Division, LLC	Natural Gas Supply	10-24-18	11-1-19	10-31-22	One year w/auto renewals (90 day notice)	See Contract	
Corvus Janitorial	Janitorial Services Administration, PNR, Monon Center, Waterpark, CP Westermeier Commons, Perelman and Wilfong Pavilions	12-31-21	1-1-22	12-31-22	Twelve months beginning first day of each calendar year w/auto one year renewals (45 day notice)	\$365 AO Monthly PNR Monthly MCC Day & Evening Monthly Waterpark Monthly Westermeier Commons Perelman Pavilion Monthly Wilfong Monthly	\$235 \$23,570 \$4,032 \$2,765 CP \$1,295 \$775
Crossroad Engineers	Engagment of Services for Kiosk Site Design	2-26-21	2-26-21	N/A	N/A	\$23,000.00	
CTI Construction	Professional Services Agrmnt - White River Greenway North Extension Project	7-7-21	7-7-21	N/A	N/A	NTE \$195,035.00	
Cummins Inc.	Planned Equipment Maint Agreement - Generator	6-19-17	6-12-17	6-11-23	Initial Terms three years 6-12-17 - 6-11-19 w/auto renewals (30 day notice)	\$1,0213.14 Yr One with Battery Replace \$845.00 Yr Two & Three	
Direct Fitness Solutions	Fitness Equipment Preventative Maintenance	5-10-19	5-1-19	4-30-22	One Year	\$696.66 Monthly	

**ACTIVE CONTRACT SUMMARY LOG** (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Admin & Park Maintenance	12-2-19	1-1-20	12-31-22	One year w/auto renewals (30 day notice)	\$638.13/bi-annual (\$1,276.26 yr)	
Ellis Mechanical & Electrical	Preventive Maintenance Program - CP Westermeier Commons	12-2-19	1-1-20	12-31-22	One year w/auto renewals (30 day notice)	\$137.81/quarterly (\$551.24 yr)	
Ellis Mechanical & Electrical	HVAC Preventative Maintenance -MCC	12-2-19	1-1-20	12-31-22	Two year 1-1-20-12-31-21 w/auto renewal options (30 day notice)	\$4,449.90/quarterly (\$17,799.60 yr)	
Ellis Mechanical & Electrical	Preventative Maintenance MCC - Carrier RTUs and Split Systems Units	12-2-19	1-1-20	12-31-22	One year w/auto renewals (30 day notice)	\$3,650.38/quarterly (\$14,601.52 yr)	
Ellis Mechanical & Electrical	Preventative Maintenance MCCC - Pools Boilers and MEG Testing	1-10-20	1-1-20	12-31-22	One year w/auto renewals (30 day notice)	\$12,823.45/annually	
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Perelman Pavilion	6-12-19	6-1-19	12-31-22	One year w/auto renewals (30 day notice)	\$1,543.50/quarterly (\$6,174 yr)	
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Wilfong Pavilion	12-2-19	1-1-20	12-31-22	One year w/auto renewals (30 day notice)	\$445.68/quarterly (\$1,782.72 yr)	
Fairchild Communications	Fire Alarm Monitoring - Wilfong/MCC	4-18-14	4-18-14	4-18-22	Annual renewal (30 day notice)	\$360 per year per location	
Fairchild Communications	Fire Alarm Monitoring - Perelman	N/A	N/A	4-18-22	Annual renewal (30 day notice)	\$360 per year	

**ACTIVE CONTRACT SUMMARY LOG** (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Green Touch Services	Landscape Maintenance Services	2-9-16	1-29-18	2-28-22	Initial one year 3-1-16 - 2-28-17 w/unlimited successive one year auto renewals (30 day notice)	WaterPark - \$18,491 Park Grounds - \$107,884	1st Amdmnt-Changed to increase service fee by \$6,955 (2-14-17) 2nd Amdmnt-Changed to increase service fee by \$2,195 (1-29-18) 3rd Amdmnt-Changed to increase service fee by \$12,407 (1-25-19) 4th Amdmnt-Changed to add AO Back Yard for \$3,002 (3-4-19) 5th Amdmnt-Changed to add Monon Blvd and Native Cutback to Central Park for \$23,120 (2-25-20) 6th Amdmnt-Changed to add/remove services for Carey Grove, JPP, Monon Blvd Phase1/Phase 2, and CP West increase fee by \$78,132 (3-9-21)
Green Touch Services	Snow Removal and Salting Services - Central Park East & West	11-23-15	11-1-15	10-31-22	Initial one year 11-1-15 - 10-31-16 w/unlimited successive one year renewals (60 day notice)	CPE - Snow Event \$400per, Salt \$450 CPW - Snow Event \$775per, Salt \$750 (Removed 11-4-19) Perelman - Snow per Hour (\$207.50max) per CCPR request, Salt \$575 per CCPR request Wilfong - Snow per Hour (\$207.50max) per CCPR request, Salt \$750 per CCPR request	1st Amdmnt - Change Scope of Work (11-15-16) CPKE - \$850 per event CPKW - \$1,625 per event CPKWComm-\$400 per event 2nd Amdmnt - Add Scope of Work (10-1/18) Dog Park \$625 per event 3rd Amdmnt - Remove Westermeier Commons and Add Scope of Work (11-4-19) hourly per request for Perelman and Wilfong Pavilions
Grunau Company, Inc.	Revised Fire Protection Services Agreement- MCC & Wilfong Pavilion, Perelman Pavilion (All CCPR Fire Extinguishers)	4-9-20	4-9-20	4-2-22	Annual renewal	\$3.033 MCC \$582 Wilfong \$1,207 Perelman \$188 Fire Extinguisher (AO&Parks)	
Hamilton Disc Golf Union, Ltd.	Hazel Landing Disc & Inlow Park Golf Course Maintenance Services	4-5-21	4-1-21	3-30-22	Initial one year 4-1-21 - 3-30-22 w/successive one year auto renewals (no notice reqd)	NTE \$6,500 paid in six installments	
Healthways (Tivity) - Prime	Fitness Services - Prime Program	12-8-14	12-12-14	12-31-22	Auto renewals w/successive one year terms (120 day notice)	None	

**ACTIVE CONTRACT SUMMARY LOG** (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Healthways (Tivity) - SilverSneakers	Fitness Services - SilverSneakers Program	12-8-14	12-12-14	12-31-22	Auto renewals w/successive one year terms (120 day notice)	None	
iDashboards	Statistic Software Subscription License	8-3-18	10-1-19	9-30-22	Annual renewal	\$8,400.00	
Iron Mountain	HR Off-Site File Storage	6-25-18	7-1-19	6-30-22	Initial one year 7-1-18 - 6-30-19 w/unlimited successive one year renewals (30 day written notice)	\$89 per month 7-1-19 (increase to \$99 per month) 7- 1-20 (increase to \$109 per month) 7- 1-21 (increase to \$119 per month)	
Konica Minolta	Admin bizhub C558 (copy machine) Maintenance	7-5-17	8-17-17	8-17-22	60 Month	Quarterly - color copies \$.046 each b&w copies \$.00680	
Konica Minolta	MCC East bizhub C558 (copy machine) Maintenance	1-13-17	1-27-17	1-27-22	60 Month	Quarterly - color copies \$.046 each b&w copies \$.00680	
Konica Minolta	MCC West bizhub C552 (copy machine) Maintenance	10-2-17	10-2-17	10-1-22	12 Month	Quarterly - b&w copies \$.01256	
Konica Minolta	ESE bizhub C360i (copy machine) Maintenance	2-19-20	2-19-20	2-18-25	60 Month	Quarterly - color copies \$.0505 each b&w copies \$.00760	
Kroll Information Assurance, LLC	Information Security Services (Credit Monitoring)	1-11-21	1-11-21	N/A	Terminated by either party (30 day notice)	\$1,636.90	
Lazer Lines, LLC	Engagement Letter - Rehabilitate the Monon Greenway from Main Street to 146th	8-11-21	8-10-21	N/A	N/A	\$57,413.00	
Magers Bookkeeping Svcs	CCPR Bookkeeping services/Asset Mgmt	1-22-16	1-22-16	12-31-21	Initial one year 1-22-16 - 12-31-16 w/successive one year terms (30 day notice)	\$450/month - ESE \$435/mo - MCC \$120/mo - General Fund \$175/mo-Fac Fund \$30/hr-Asset	
Marcel A. Lazdins	ESE Form Translation	11-18-21	11-18-21	N/A	N/A	\$50 per document over 250 and \$.20 per under 250 words	
Matthew Kirk Luttrell	Engagment Letter - Program Guide Design Services	9-20-21	9-20-21	N/A	N/A	\$60 per page Winter/Spring 2022 and \$50 per page for subsequent Program Guides	
MKSK, Inc.	Proffesional Services Agreement - Thomas Marcuccilli Nature Park Master Plan	12-6-21	12-6-21	N/A	N/A	\$110,000.00	
Mobile Mini	Aquatic Storage Rental	9-3-19	9-3-19	5-31-22	Annual renewal	\$795 delivery/pickup fees, (2) 40' units \$306.44 x 9 month	

**ACTIVE CONTRACT SUMMARY LOG** (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Mr. B's Lawn Maintenance	Engagement Letter - Mowing Services	4-22-14	4-1-14	3-31-22	Initial term one year 4-1-14 - 3-30-15 w/successive one year auto renewals	NTE \$169,000-2014 NTE \$170,000-2015&2016 NTE \$175,000-2017 NTE \$178,000-2018 NTE \$178,000-2019 NTE \$180,000-2020 NTE \$203,000-2021	1st Amdmnt (added 146th/Rohrer Road.Monon Greenway NTE \$170,000 2nd Amdmnt (added Bark Park NTE \$170,000) 3rd Amdmnt (added CPK West Commons NTE \$175,000) 4th Amdmnt (compensation change NTE \$178,000) 5th Amdmnt (added Inlow Pk, Perleman Pavilion, and White River Greenway NTE \$180,000) 6th Amdmnt (added Monon Blvd NTE \$180,000) 7th Amdmnt (service changes NTE \$203,000)
Mr. B's Lawn Maintenance	Engagement Letter - Turf Chemical Treatments	3-27-15	3-1-15	2-28-22	Initial term one year 3-1-15 - 2-28-16 w/successive one year auto renewals	NTE \$7,917-2015 NTE \$12,075-2016 NTE \$11,227-2017 NTE \$13,378-2018 NTE \$19,210.17-2019 NTE \$19,240.17-2020 NTE \$19,325.17-2021	1st Amdmnt (added Bark Park NTE \$10,142/\$1,933 Grub in necessary 2nd Amdmnt (added CPK West Commons NTE \$11,227) 3rd Amdmnt (compensation change NTE \$13,378) 2019 - No Amdmnt (miss calc. +\$30.34 4th Amdmnt (added West Park Road Frontage, Inlow Park, CP North, Monon Blvd, and Perelman Pavilion NTE \$19,210.17) 5th Amdmnt (added Monon Blvd Elm & Walnut NTE \$19,240.17) 6th Amdmnt (price increase ) NTE \$19,325.17
Neon One	Volunteer Software Subscription	11-20-20	11-20-20	11-30-21	N/A	\$1,788.00	
Oracle Elevator	Elevator Full Maintenance Agreement	6-25-21	6-25-21	6-24-23	Initial term two year 6- 25-21 - 6-24-23 renews w/auto one year renewal (90 day notice)	\$316 monthly (annual increase NTE 4% and Labor Rate Reg \$245/hr and OT Rate \$367.50)	
Oscar Orencio Hofmann	Freelance Photographer Services	8-10-18	7-30-18	12-31-22	Initial term 8-10-18 - 12-31-18 w/successive one year auto renewals (30 day notice)	Vendor \$800 full day rate; \$400 half day rate; \$200 quarter day rate Vendor's Assistant \$600 full day rate; \$300 half day rate; \$150 quarter day rate	



**ACTIVE CONTRACT SUMMARY LOG** (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Paperless Business Systems (eRequester/Fraxion)	Hosted Requisition/Purchasing Software	3-28-13	3-28-13	5-28-22	Terminate (30 day notice)	\$14,539 - Initial Implementation 1st Amndmt - Provide two additional months changing renewals to May 28	
Pepsi Americas	MCC Beverages	5-1-12	5-1-12	4-30-22	Initial term one year 5-1-12 - 4-30-13 w/unlimited one year auto renewals (60 day notice)	Varies according to need	Amndmt - Sections 3&4 removed from Exhibit B on original contract
Perry Weather Consulting	Weather Software Subscription	12-3-18	1-1-19	12-31-22	Initial term one year 1-1-19 - 12-31-19 Must Cancel prior to renewal date (30 day notice)	\$3,238.00	
Pickett & Associates	Public Relations	9-11-18	9-11-18	N/A	Terminates upon (30 day written notice) by either party	\$95 per hour	
Pitney Bowes	CCPR Postage machine lease	10-4-19	2-9-20	2-8-25	Initial Term 60 month 2-9-20 - 2-8-2510 w/end of lease options (new lease, purchase or return), or successive twelve month annual ext (120 day notice)	\$124.14/quarter	
Presidio (formally Netech)	AD HOC - Hourly Rates by Resource Type	2-24-20	2-24-20	2-23-22	N/A	Rates as needed per contract	
PROS Consulting, LLC	Financial Strategic Funding Plan	8-30-16	8-30-16	12-31-2017 (Still in progress 1-22)	N/A	\$12,000	
PROS Consulting, LLC	Development of Comprehensive Master Plan 2018	2-13-18	3-6-18	Estimated to be 7 31-19, but no event later than 12-31-19 (Still in progress 1-22)	N/A	\$333,230.00 CO 1 - Removal of Westside Comm. Center and Replacing with Monon Comm. Center Business Plan \$-6,480.00	
PROS Consulting, LLC	Engagement of Services - Orchard Park Elementary Operational & Financial Feasibility Study	6-23-21	6-24-21	N/A	N/A	\$24,500	
Ray's Trash Service	Trash Services for Monon Blvd Garage	4-20-21	5-1-21	4-30-22	Initial term 12 months 5-1-21 - 4-30-22 w/successive one year renewals (60 day notice)	\$429 April 15th - November 15th \$238 November 16th - April 14th	
Recreation Results LLC	Engagement of Data and Analytics and Strategic Planning	1-22-18	1-22-18	N/A	Terminated by either party (30 day notice)	\$17,585	

**ACTIVE CONTRACT SUMMARY LOG** (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Recreation Results LLC	Supplemental Services (iDashboard Support) Engagement of Data and Analytics and Strategic Planning	10-13-21	10-13-21	N/A	Terminated by either party (30 day notice)	\$5,280	
Republic Trash	Trash Services for CP West Commons	7-1-21	7-1-21	6-30-22	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	\$143.00	
Republic Trash	Trash Services for Monon & Maint	7-1-21	7-1-21	6-30-22	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	\$592.47	
Republic Trash	Trash Services for Wilfong Pavilion	7-1-21	7-1-21	6-30-22	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	\$75.00	
Republic Trash	Trash Services for PNR	7-1-21	7-1-21	6-30-22	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	\$231.25	
Republic Trash	Trash Services for Perelman Pavilion	7-1-21	7-1-21	6-30-22	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	\$75.00	
Rieth-Riley Construction	Monon Center Roundabout and Entrance	7-9-20	6-15-20	11/30/2020 (Still in progress 1-22)	N/A	\$918,942.67	
Safe Passage	ESE summer camp transportation services	5-14-19	5-15-19	5-14-22	Initial one year 5-15-19 - 5-14-20 w/unlimited successive one year renewals (30 day written notice)	\$167,500	1st Amdmnt - Schedule Change
SJCA	Professional Services - White River Greenway North Extensions Desing Development Plans	2-9-21	4-1-21	4/1/2021 (Still in progress 1-22)	N/A	\$181,909.00	
Skulski Consulting, Inc.	Engmt of Services - West Park Playground Plan Accessibility Review	7-31-20	7-31-20	N/A	N/A	NTE \$2,000	
SmithGroup	Engmt of Services - West Park Picnic Shelter Design Services	5-12-21	5-12-21	N/A	N/A	\$19,275.00	

**ACTIVE CONTRACT SUMMARY LOG** (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
SmithGroup	Engmt of Services - West Park Trail Extension Services - Phase 1	5-12-21	5-12-21	N/A	N/A	\$12,740 (reimbursables NTE \$800)	
SmithGroup	Professional Services - Bear Creek Master Plan	4-13-21	4-19-21	N/A	N/A	\$125,000.00	
SmithGroup	Engmt of Services - Martin Marietta Quarry Park Preliminary Planning Study - Phase 2	7-6-21	7-6-21	N/A	N/A	\$23,190 (reimbursables \$500)	
SmithGroup	Engmt of Services - West Park Trail Extension Services - Phase 2	9-14-21	9-14-21	N/A	N/A	\$24,160 (reimbursables \$700)	
Sysco Indianapolis, LLC	Concessions Food Supplier	3-27-18	3-26-18	3-26-22	Initial term 12 months 3-27-18 - 3-26-19 w/auto one year renewals (30 day notice)	Pricing per margin schedule	
Timeclock Plus	Employee Time Clock Subscription	7-25-18	11-17-18	11-1-22	Initial term 12 months 11-17-18 - 11-1-19 w/auto one year renewals (90 day notice)	\$17,434.00	
V3 Companies	Engagment of Services - West Park Trail Extension Assessments & Permitting	12-6-21	12-6-21	N/A	N/A	\$13,000.00	
Vanco	2021 Refrigeration PM - MCC & AO	1-21-21	1-31-21	1-30-22	Initial term 12 months 1-31-21 - 1-30-22 w/auto one year renewals (30 day notice)	\$1,200.00	
Weihe Engineers, Inc.	Engagment of Services for River Heritage Park Survey	10-22-20	10-22-20	N/A	N/A	\$4,950.00	
White Construction	Construction Agreement - Monon Greenway Trailhead Kiosk Project	6-8-21	7-1-21	N/A	N/A	\$146,845.00	
Williams Architects	Engmt of Services for Conceptual Study of KidZone and Adjacent Progrm Room	12-20-19	1-8-20	N/A	N/A	\$24,500 plus NTE \$500 remibursables	
Williams Architects	Engmt of Services for Waterpark Lap Pool Renovation	7-19-21	7-19-21	N/A	N/A	\$20,000 plus NTE \$230 reimbursables	

**ACTIVE CONTRACT SUMMARY LOG** (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS
Willow Marketing Management, Inc.	Engmt of Services for Initial Server Setup and Website Hosting	2-6-19	2-1-19	1-31-22	Initial term 12 months 2-1-19 - 1-31-20 w/auto one year renewals (30 day notice)	\$1,250 Server Setup one time charge \$100 Website Hosting monthly	
Willow Marketing Management, Inc.	Supplemental Services to Engmt of Services for Website Hosting	10-24-19	10-24-19	1-31-22	Initial term 12 months 10-24-19 - 1-31-20 w/auto one year renewals (30 day notice)	\$150 per hour	
W-T Group LLC, The	Engmt for Access and Inclusion Consulting Services for ESE	8-30-18	8-30-18	8/30/2021 (Still in progress 1-1-22)	Initial term 12 months 8-30-18 - 8-30-19 (Either Party may terminate with a 30 day written notice) Unless earlier terminated will auto renew w/one year renewals same term and conditions	NTE \$10,000 Annually	

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Linus Rude, Secretary</b>	ACTION REQUESTED <b>Approval</b>
ITEM/SUBJECT <b>December 14, 2021 Park Board Executive Session Minutes</b>	
DOLLAR AMOUNT / FUND <b>N/A</b>	MEETING DATE <b>January 11, 2022</b>

**SUMMARY:**

A draft of the minutes for the December 14, 2021 Park Board Executive Session is provided for comment, corrections, additions, or deletions.

**STAFF RECOMMENDATION:**

“I move to approve the minutes of the Park Board Executive Session on December 14, 2021.”



**Minutes of the Executive Session called by the  
Carmel/Clay Board of Parks and Recreation  
Tuesday, December 14, 2021, 5:00 p.m.  
John W. Hensel Government Center**

**Member(s) Present:** Richard F. Taylor, Jenn Kristunas, Lin Zheng, Linus Rude, Dr. Jessica Beer, James D. Garretson, Louise Jackson, Joshua A. Kirsh, Mark Westermeier

**Member(s) Absent:** None

**Others Present:** Michael Klitzing, Director; Kurtis Baumgartner, Assistant Director; Jonathan Blake, Director of Administration & Planning; Brian Bosma, Park Board Attorney

An Executive Session was held by the Carmel/Clay Board of Parks and Recreation, pursuant to notice, on Tuesday, December 14, 2021, in the Community Room at the John W. Hensel Government Center, 10701 North College Avenue, Indianapolis, Indiana 46280. Board President Taylor called the meeting to order at approximately 5:00 p.m.

The purpose of the meeting was held pursuant to Indiana Code § 5-14-1.5-6.1(b)(2)(B): For discussion of strategy with respect to initiation of litigation or litigation that is either pending or has been threatened specifically in writing.

No subject matter was discussed other than the subject matter specified in the public notice regarding IC § 5-14-1.5-6.1(b)(2)(B).

Board President Taylor adjourned the meeting at approximately \_\_\_\_\_ p.m.

**Approved,**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Linus Rude, Secretary</b>	ACTION REQUESTED <b>Approval</b>
ITEM/SUBJECT <b>December 14, 2021 Park Board Meeting Minutes</b>	
DOLLAR AMOUNT / FUND <b>N/A</b>	MEETING DATE <b>January 11, 2022</b>

**SUMMARY:**

A draft of the minutes for the December 14, 2021 Park Board Meeting is provided for comment, corrections, additions, or deletions.

**STAFF RECOMMENDATION:**

“I move to approve the minutes of the Park Board Meeting on December 14, 2021.”

**Carmel/Clay Board of Parks and Recreation  
Tuesday, December 14, 2021, 6:00 p.m.  
John W. Hensel Government Center  
10701 North College Avenue  
Carmel, Indiana 46280**

**Member(s) Present:** Jessica Beer, James Garretson, Louise Jackson, Joshua Kirsh, Jenn Kristunas, Linus Rude, Rich Taylor, Mark Westermeier, Lin Zheng

**Member(s) Absent:** None

**Others Present:** Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Jonathan Blake, Administration & Planning Director; Brian Bosma, Park Board Attorney

***NOTE: There is no recording of the Park Board meeting on December 14, 2021 due to unforeseen technical issues. The Park Board minutes reflect all formal actions. Comments and/or discussions throughout the meeting are not included in the minutes.***

**Roll Call; Call to Order & Pledge of Allegiance**

After roll call, Board President Taylor called the meeting to order at 6:02 p.m.

**Public Comments**

The following individual addressed the Park Board.

- Terrence Kunstek, Zionsville, Indiana

Mr. Terrence requested that the Park Board consider purchasing the former Altum's Nursery on North Michigan Road to convert it into a park or nature preserve. A land developer is proposing to construct a "high-density" residential apartment complex on the site, and he does not feel this is an appropriate use for the property.

**Staff Reports**

Assistant Director Baumgartner said that staff reports were included in the Park Board packet.

**Committees**

**Finance Committee**

The Finance Committee did not meet last month.

**Nominating Committee**

Board President Taylor appointed Ms. Zheng, Dr. Beer, and Mr. Rude to the Nominating Committee to consider board officer positions for 2022.

### Minutes

#### **November 9, 2021 Park Board Meeting**

Mr. Rude made a motion to approve the minutes as submitted, seconded by Ms. Kristunas, and unanimously passed 9 – 0.

### Financial Reports

#### **Consolidated Financial Report for October 2021; CCPR P&L Statements for November 2021**

Ms. Zheng made a motion to approve the Consolidated Financial Report for October 2021 and CCPR P&L Statements for November 2021 as submitted. The motion was seconded by Ms. Kristunas and unanimously passed 9 – 0.

### Claims

#### **Claim Sheet December 14, 2021; Clay Township Claim Sheet December 14, 2021; CCPR Payroll for November 5, 2021, November 12, 2021, and November 19, 2021**

Ms. Zheng made a motion to approve the Claim Sheet; Clay Township Claim Sheet; and CCPR Payrolls as submitted, seconded by Mr. Rude, and unanimously passed 9 – 0.

### Monetary Gifts, Grants, Partnerships, and Sponsorships for November 2021

There were no items to report for November 2021.

### New Business

#### **Discussion of Department's Proposed Mission and Vision**

Jylian Riches, Marketing & Communications Director, presented proposed revisions to the CCPR Mission and Vision. She explained the purpose behind the changes and the creative process in which staff participated to develop the updated statements. Several Board Members expressed gratitude for the brevity of the Mission and Vision Statements, but others shared that they did not see a need to change the Mission and Vision Statements for the Department.

#### **Consideration of Quotes for Renovation of Parks & Natural Resources Office – Kurtis Baumgartner**

Ms. Kristunas made a motion to accept the quote from Monroe Construction Group and award a contract to Monroe Construction Group in the amount of One Hundred Twenty-Nine Thousand Nine Hundred Thirty-Eight Dollars (\$129,938) for the Renovation of the Parks & Natural Resources Office. The motion was seconded by Dr. Beer and unanimously passed 9 – 0.

Ms. Kristunas made a motion to authorize the Park Department Director or Assistant Director to execute a contract with Monroe Construction Group and take all steps necessary and appropriate to facilitate the Project, including approval of change orders not to exceed twenty percent (20%) of the Contract Price, with a report to, and ratification from, the Board. The motion was seconded by Dr. Beer, and unanimously passed 9 – 0.

#### **Consideration of Agreement for Porter Services at Carmel Clay Parks Facilities**

Ms. Kristunas made a motion to accept the proposal for Cleaning Services from Corvus Janitorial in the amount not to exceed \$346,331 annually and authorize the President of the Park Board to sign the Agreement for Cleaning Services. The motion was seconded by Mr. Kirsh and unanimously passed 9 – 0.

**Consideration of Resolution P-2021-002 Adopting the Inclusive Procurement and Contracting Policy**

Ms. Kristunas made a motion to waive the reading of Resolution P-2021-002 and enter it into action. The motion was seconded by Mr. Rude and unanimously passed 9 – 0.

Ms. Kristunas made a motion to approve Resolution P-2021-002. The motion was seconded by Mr. Rude and unanimously passed 9 – 0.

**Consideration of Authority regarding Mediation in Cause No. 29D02-2003-CT-002347**

Ms. Kristunas made a motion to authorize Michael Klitzing, Director of the Park Department, and Brian Bosma, the Park Board Attorney, to represent the Carmel/Clay Board of Parks and Recreation for the mediation in Cause No. 29D02-2003-CT-002347 with the authority to negotiate a settlement consistent with the Park Board's litigation strategy as discussed in its duly noticed Executive Session on December 14, 2021, with the terms of settlement to be ratified at a subsequent Park Board meeting. The motion was seconded by Mr. Kirsh and unanimously passed 9 – 0.

**Old Business**

**Consideration of Resolution G-2021-008 Approving Real Estate Donation and Parks and Recreation Impact Fee Credit Agreement for Albany Village**

Ms. Kristunas made a motion to waive the reading of Resolution G-2021-008 and enter it into action. The motion was seconded by Mr. Kirsh and unanimously passed 9 – 0.

Ms. Kristunas made a motion to approve Resolution G-2021-008. The motion was seconded by Mr. Kirsh and unanimously passed 9 – 0.

**Bear Creek Park Master Plan Update**

**Clay Township Impact Program Updates**

**Attorney's Report**

**Director's Report**

The Director's Report was included in the Park Board packet.

**Information Items**

**Parks Foundation**

**Plan Commission**

**School Board**

**Park Board Comments / Discussion**



**Adjournment**

There being no further business, Board President Taylor adjourned the meeting at 8:10 p.m.

**Approved,**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Lin Zheng, Treasurer</b>	ACTION REQUESTED <b>Acknowledgement</b>
ITEM/SUBJECT <b>Consolidated Financial Report for November 2021</b>	
DOLLAR AMOUNT / FUND <b>N/A</b>	MEETING DATE <b>January 11, 2022</b>

**SUMMARY:**

Provided is the Consolidated Financial Report for November 2021.

**STAFF RECOMMENDATION:**

“I move to acknowledge receipt of the Consolidated Financial Report for November 2021.”

**CARMEL CLAY PARKS & RECREATION  
2021 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT**

Month: **November 2021**

	(101) General	(103) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
<b>REVENUES</b>									
City of Carmel	\$4,345,344.91	\$222,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,567,844.91
Clay Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,556,347.99	\$3,556,347.99
Impact Fees	\$0.00	\$0.00	\$1,304,244.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,304,244.00
User Fees, Interest & Other Earned Income	\$0.00	\$2,051.42	\$6,046.99	\$2,722,063.56	\$4,239,267.83	\$151,762.85	\$111,517.41	\$1,109.56	\$7,233,819.62
<b>Total Revenues (a)</b>	<b>\$4,345,344.91</b>	<b>\$224,551.42</b>	<b>\$1,310,290.99</b>	<b>\$2,722,063.56</b>	<b>\$4,239,267.83</b>	<b>\$151,762.85</b>	<b>\$111,517.41</b>	<b>\$3,557,457.55</b>	<b>\$16,662,256.52</b>
<b>OTHER FINANCING SOURCES</b>									
Cash Reserves as of 12/31/2020	\$0.00	\$481,435.89	\$1,109,243.77	\$1,483,030.81	\$2,638,160.48	\$151,784.39	\$37,585.55	\$3,295,442.13	\$9,196,683.02
Previous Year Encumbrances	\$120,938.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120,938.37
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Other Financing Sources</b>	<b>\$120,938.37</b>	<b>\$481,435.89</b>	<b>\$1,109,243.77</b>	<b>\$1,483,030.81</b>	<b>\$2,638,160.48</b>	<b>\$151,784.39</b>	<b>\$37,585.55</b>	<b>\$3,295,442.13</b>	<b>\$9,317,621.39</b>
<b>Total Revenues &amp; Other Financing Sources (b)</b>	<b>\$4,466,283.28</b>	<b>\$705,987.31</b>	<b>\$2,419,534.76</b>	<b>\$4,205,094.37</b>	<b>\$6,877,428.31</b>	<b>\$303,547.24</b>	<b>\$149,102.96</b>	<b>\$6,852,899.68</b>	<b>\$25,979,877.91</b>
<b>OPERATING EXPENSES</b>									
Transfer Out	\$222,500.00								
Personal Services	\$2,187,853.55	\$0.00	\$0.00	\$1,799,059.29	\$2,019,107.83	\$0.00	\$0.00	\$0.00	\$6,006,020.67
Supplies	\$99,931.12	\$0.00	\$0.00	\$91,637.33	\$348,769.37	\$9,802.15	\$0.00	\$0.00	\$550,139.97
Other Services & Charges	\$948,337.41	\$0.00	\$0.00	\$601,409.69	\$1,845,796.47	\$104,159.53	\$0.00	\$0.00	\$3,499,703.10
Capital Outlay	\$4,799.88	\$0.00	\$0.00	\$2,638.68	\$20,133.74	\$0.00	\$0.00	\$0.00	\$27,572.30
<b>Total Operating Expenses (c)</b>	<b>\$3,463,421.96</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,494,744.99</b>	<b>\$4,233,807.41</b>	<b>\$113,961.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,083,436.04</b>
<b>DEVELOPMENT &amp; OTHER EXPENSES</b>									
Capital Development & Maintenance	\$0.00	\$150,760.11	\$172,897.66	\$0.00	\$0.00	\$0.00	\$48,248.14	\$1,006,481.90	\$1,378,387.81
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$15,400.00	\$0.00	\$0.00	\$0.00	\$15,400.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$1,533.75	\$0.00	\$0.00	\$0.00	\$1,533.75
<b>Total Development &amp; Other Expenses</b>	<b>\$0.00</b>	<b>\$150,760.11</b>	<b>\$172,897.66</b>	<b>\$0.00</b>	<b>\$16,933.75</b>	<b>\$0.00</b>	<b>\$48,248.14</b>	<b>\$1,006,481.90</b>	<b>\$1,395,321.56</b>
<b>Total Expenses (d)</b>	<b>\$3,463,421.96</b>	<b>\$150,760.11</b>	<b>\$172,897.66</b>	<b>\$2,494,744.99</b>	<b>\$4,250,741.16</b>	<b>\$113,961.68</b>	<b>\$48,248.14</b>	<b>\$1,006,481.90</b>	<b>\$11,478,757.60</b>
<b>ENCUMBRANCES &amp; RESERVES</b>									
Encumbrances & Dedicated Funds	\$198,952.79	\$555,227.20	\$2,246,637.10	\$0.00	\$0.00	\$0.00	\$0.00	\$4,346,417.78	\$7,347,234.87
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85,881.51	\$0.00	\$85,881.51
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$635,349.38	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,635,349.38
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$26,687.15	\$164,585.56	\$0.00	\$1,500,000.00	\$1,691,272.71
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$1,075,000.00	\$1,600,000.00	\$25,000.00	\$0.00	\$0.00	\$2,700,000.00
<b>Total Encumbrances &amp; Reserves</b>	<b>\$198,952.79</b>	<b>\$555,227.20</b>	<b>\$2,246,637.10</b>	<b>\$1,710,349.38</b>	<b>\$2,626,687.15</b>	<b>\$189,585.56</b>	<b>\$85,881.51</b>	<b>\$5,846,417.78</b>	<b>\$13,459,738.47</b>
<b>Total Expenses, Encumbrances &amp; Reserves (e)</b>	<b>\$3,662,374.75</b>	<b>\$705,987.31</b>	<b>\$2,419,534.76</b>	<b>\$4,205,094.37</b>	<b>\$6,877,428.31</b>	<b>\$303,547.24</b>	<b>\$134,129.65</b>	<b>\$6,852,899.68</b>	<b>\$24,938,496.07</b>
<b>Net Income (a - c)</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>\$227,318.57</b>	<b>\$5,460.42</b>	<b>\$37,801.17</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
<b>Cost Recovery (a + c)</b>				<b>109%</b>	<b>100%</b>	<b>133%</b>			
Current Cash Balance & Investments (b - d)	n/a	\$555,227.20	\$2,246,637.10	\$1,710,349.38	\$2,626,687.15	\$189,585.56	\$100,854.82	\$5,846,417.78	\$13,275,758.99
Unencumbered or Undedicated Funds (b - e)	\$803,908.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,973.31	\$0.00	\$818,881.84

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	<small>ACTION REQUESTED</small> <b>Acknowledgement</b>
<small>ITEM/SUBJECT</small> <b>CCPR P&amp;L Statements for December 2021</b>	
<small>DOLLAR AMOUNT/FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>January 11, 2022</b>

**SUMMARY:**

Provided for your review are December 2021 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Clerk-Treasurer.

**RECOMMENDED MOTION:**

"I move to acknowledge receipt of the P&L Statements for December 2021."

12:43 PM

01/04/22

Accrual Basis

**Extended School Enrichment - Carmel Clay Parks & Recreation**  
**108 ESE Profit & Loss Prev Year Comparison**  
**January through December 2021**

	Jan - Dec 21	Jan - Dec 20	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0300000 · REVENUES			
0345040 · Park Department Fees	2,924,155.63	2,564,107.81	360,047.82
0360010 · Miscellaneous Revenues	41,330.59	0.00	41,330.59
0361030 · Interest on Sweep	5,291.08	16,923.56	-11,632.48
<b>Total 0300000 · REVENUES</b>	<b>2,970,777.30</b>	<b>2,581,031.37</b>	<b>389,745.93</b>
<b>Total Income</b>	<b>2,970,777.30</b>	<b>2,581,031.37</b>	<b>389,745.93</b>
<b>Gross Profit</b>	<b>2,970,777.30</b>	<b>2,581,031.37</b>	<b>389,745.93</b>
<b>Expense</b>			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	741,945.94	1,135,615.81	-393,669.87
4111000 · Part Time	756,263.41	633,254.35	123,009.06
4112000 · Overtime	1,706.88	5,335.15	-3,628.27
4120000 · Deferred Compensation	34,927.21	38,476.80	-3,549.59
4121000 · Employer's Share of FICA	95,834.00	104,448.88	-8,614.88
4122000 · Employer's Share of H-Ins	256,034.05	354,980.66	-98,946.61
4122100 · Disability Insurance	1,452.32	2,256.99	-804.67
4122200 · Life Insurance	662.30	1,187.70	-525.40
4123002 · Civilian PERF	102,436.72	161,885.59	-59,448.87
4124000 · Employer's Share of Medicare	20,491.30	24,521.71	-4,030.41
<b>Total 4100000 · PERSONAL SERVICES</b>	<b>2,011,754.13</b>	<b>2,461,963.64</b>	<b>-450,209.51</b>
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	1,367.36	1,235.50	131.86
4230200 · Office Supplies	4,261.89	6,010.20	-1,748.31
4239012 · Safety Supplies	136.65	2,433.97	-2,297.32
4239039 · General Program Supplies	46,875.14	46,725.05	150.09
4239040 · Food & Beverages	31,587.63	66,214.02	-34,626.39
4239099 · Other Miscellaneous	13,267.69	9,953.52	3,314.17
<b>Total 4200000 · SUPPLIES</b>	<b>97,496.36</b>	<b>132,572.26</b>	<b>-35,075.90</b>
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Expense	1,886.50	3,543.60	-1,657.10
4340700 · Medical Fees (Drug Tests)	18,602.00	1,800.00	16,802.00
4340800 · Program Contractors	49,337.77	900.00	48,437.77
4341955 · Info Sys Maint/Contracts	46,165.60	86,826.24	-40,660.64
4341990 · Criminal Background Checks	2,497.50	1,387.50	1,110.00
4341991 · Marketing & Promotions	5,949.15	20,820.25	-14,871.10
4341999 · Other Professional Fees	198,229.00	119,096.10	79,132.90
4343000 · Travel Fees & Expenses	1,682.43	6,110.08	-4,427.65
4343006 · Bus Trips	114,166.50	2,292.92	111,873.58
4343007 · Field Trips	18,690.34	11,180.20	7,510.14
4344100 · Cellular Phone Fees	17,515.36	18,809.20	-1,293.84
4345000 · Printing (Not Office Supplies)	338.50	2,389.13	-2,050.63
4346000 · Classified Advertising	11,170.62	9,596.05	1,574.57
4350000 · Equipment Repairs & Maint.	9,530.05	315.20	9,214.85
4350900 · Other Cont. Services	6,430.10	4,027.71	2,402.39
4353004 · Copier	2,462.19	941.77	1,520.42
4355200 · Subscriptions	12,309.86	17,821.68	-5,511.82
4355300 · Organization & Membership Dues	500.00	500.00	0.00
4356004 · Staff Clothing	1,375.25	9,919.95	-8,544.70
4356005 · Participant Clothing	270.00	11,712.30	-11,442.30
4357003 · Internal Instruction Fees	6,167.00	3,240.00	2,927.00
4357004 · External Instructional Fees	1,448.00	10,077.35	-8,629.35
4358300 · Other fees and licenses	3,408.00	0.00	3,408.00
4358400 · Refunds, Awards & Indemnities	107,571.41	683,685.40	-576,113.99
4359000 · Special Projects	1,067.15	40.25	1,026.90
4359016 · COVID Expenses	0.00	63,442.26	-63,442.26
4300000 · OTHER SERVICES & CHARGES - Other	190.00	0.00	190.00
<b>Total 4300000 · OTHER SERVICES &amp; CHARGES</b>	<b>638,960.28</b>	<b>1,090,475.14</b>	<b>-451,514.86</b>
<b>Total Expense</b>	<b>2,748,210.77</b>	<b>3,685,011.04</b>	<b>-936,800.27</b>
<b>Net Ordinary Income</b>	<b>222,566.53</b>	<b>-1,103,979.67</b>	<b>1,326,546.20</b>



12:43 PM

# Extended School Enrichment - Carmel Clay Parks & Recreation

## 108 ESE Profit & Loss Prev Year Comparison

01/04/22

Accrual Basis

January through December 2021

	Jan - Dec 21	Jan - Dec 20	\$ Change
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY	0.00	206,041.75	-206,041.75
4460708 · West Park	0.00	54,848.65	-54,848.65
4463000 · Furniture & Fixtures	0.00	7,182.37	-7,182.37
4463200 · Computer Equipment	0.00	10,896.88	-10,896.88
4463202 · Software	2,638.68		2,638.68
Total 4460000 · CAPITAL OUTLAY	2,638.68	278,969.65	-276,330.97
Total Other Expense	2,638.68	278,969.65	-276,330.97
Net Other Income	-2,638.68	-278,969.65	276,330.97
Net Income	219,927.85	-1,382,949.32	1,602,877.17

**Extended School Enrichment - Carmel Clay P**  
**Profit & Loss**  
**January through December 2019**

**FOR REFERENCE ONLY**

	Jan - Dec 19
<b>Ordinary Income/Expense</b>	
Income	
0300000 · REVENUES	
0345040 · Park Department Fees	4,385,346.06
0361030 · Interest on Sweep	158,401.90
0367000 · Contributions & Gifts	259.20
<b>Total 0300000 · REVENUES</b>	<b>4,544,007.16</b>
<b>Total Income</b>	<b>4,544,007.16</b>
<b>Gross Profit</b>	<b>4,544,007.16</b>
Expense	
4100000 · PERSONAL SERVICES	
4110000 · Full Time Regular	1,069,632.06
4111000 · Part Time	1,056,212.66
4112000 · Overtime	49,138.55
4120000 · Deferred Compensation	39,750.72
4121000 · Employer's Share of FICA	130,574.75
4122000 · Employer's Share of H-Ins	312,400.04
4122100 · Disability Insurance	2,173.79
4122200 · Life Insurance	1,161.80
4123002 · Civilian PERF	158,569.95
4124000 · Employer's Share of Medicare	30,623.83
<b>Total 4100000 · PERSONAL SERVICES</b>	<b>2,850,238.15</b>
4200000 · SUPPLIES	
4230100 · Stationary & Printing Materials	1,206.89
4230200 · Office Supplies	5,291.29
4239012 · Safety Supplies	2,964.00
4239039 · General Program Supplies	121,645.02
4239040 · Food & Beverages	155,276.09
4239099 · Other Miscellaneous	14,360.06
<b>Total 4200000 · SUPPLIES</b>	<b>300,743.35</b>
4300000 · OTHER SERVICES & CHARGES	
4340000 · Legal Expense	7,213.40
4340700 · Medical Fees (Drug Tests)	5,278.00
4340800 · Program Contractors	9,057.50
4341955 · Info Sys Maint/Contracts	40,081.28
4341990 · Criminal Background Checks	2,738.00
4341991 · Marketing & Promotions	21,507.34
4341999 · Other Professional Fees	245,616.60
4343000 · Travel Fees & Expenses	18,441.51
4343006 · Bus Trips	167,582.92
4343007 · Field Trips	118,032.57
4344100 · Cellular Phone Fees	17,666.34
4345000 · Printing (Not Office Supplies)	3,946.94
4346000 · Classified Advertising	16,143.18
4350000 · Equipment Repairs & Maint.	11,499.80
4350900 · Other Cont. Services	82,511.99
4353004 · Copier	1,591.42
4355200 · Subscriptions	15,310.63
4355300 · Organization & Membership Dues	150.00
4356004 · Staff Clothing	14,168.33
4356005 · Participant Clothing	6,002.90
4357003 · Internal Instruction Fees	1,362.41
4357004 · External Instructional Fees	23,609.00
4358300 · Other fees and licenses	265.00

12:43 PM  
01/04/22  
Accrual Basis

Extended School Enrichment - Carmel Clay Pa  
**Profit & Loss**  
January through December 2019

FOR REFERENCE ONLY

	Jan - Dec 19
4358400 · Refunds, Awards & Indemnities	16,677.14
4359000 · Special Projects	1,396.25
Total 4300000 · OTHER SERVICES & CHARGES	847,850.45
Total Expense	3,998,831.95
Net Ordinary Income	545,175.21
Other Income/Expense	
Other Expense	
4460000 · CAPITAL OUTLAY	1,537,522.37
4460708 · West Park	6,356.70
4463200 · Computer Equipment	76.80
4463202 · Software	
Total 4460000 · CAPITAL OUTLAY	1,543,955.87
Total Other Expense	1,543,955.87
Net Other Income	-1,543,955.87
Net Income	-998,780.66

12:46 PM

01/04/22

Accrual Basis

**Monon Community Center - Carmel Clay Parks & Recreation**  
**109 MCC Profit & Loss Prev Year Comparison**  
 January through December 2021

	Jan - Dec 21	Jan - Dec 20	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0300000 · REVENUES			
313000 · Sales Tax Collected	16,532.80	8,111.98	8,420.82
345040 · Park Department Fees	229,010.30	123,644.98	105,365.32
346020 · Facility Rentals	45,266.56	44,303.69	962.87
346025 · Shelter Rentals	74,319.86	37,073.94	37,245.92
346030 · Food Services Revenue	194,968.35	80,594.35	114,374.00
346040 · Aquatics Programs	86,743.25	54,254.50	32,488.75
346050 · Fitness Programs	144,709.00	98,062.00	46,647.00
346085 · KidZone Fees	30.00	130.00	-100.00
346110 · Therapeutic Rec Programs	44,705.30	22,088.60	22,616.70
346115 · Annual Passes	33,039.93	31,215.93	1,824.00
346116 · GS Corp Annual Passes	13,072.00	8,604.00	4,468.00
346120 · Season Passes	68,174.00	35,630.00	32,544.00
346125 · Monthly Passes	2,290,113.52	2,039,257.23	250,856.29
346130 · GS Corp Monthly Passes	165,597.20	169,141.73	-3,544.53
346135 · Value Passes	44,622.22	21,016.52	23,605.70
346140 · Daily Passes	1,032,975.00	452,766.00	580,209.00
346145 · Contractor Commissions	6,349.10	5,811.09	538.01
346150 · Merchandise Sales	9,310.00	3,252.00	6,058.00
360010 · Miscellaneous Revenues	52,584.02	8,510.71	44,073.31
361030 · Interest on Sweep	8,941.21	20,970.23	-12,029.02
367000 · Contributions & Gifts	26,107.19	708.00	25,399.19
<b>Total 0300000 · REVENUES</b>	<b>4,587,170.81</b>	<b>3,265,147.48</b>	<b>1,322,023.33</b>
<b>Total Income</b>	<b>4,587,170.81</b>	<b>3,265,147.48</b>	<b>1,322,023.33</b>
<b>Gross Profit</b>	<b>4,587,170.81</b>	<b>3,265,147.48</b>	<b>1,322,023.33</b>
<b>Expense</b>			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	583,524.78	930,919.46	-347,394.68
4111000 · Part Time	998,569.02	1,047,261.51	-48,692.49
4112000 · Overtime	5,605.53	7,135.35	-1,529.82
4120000 · Deferred Compensation	33,930.35	32,030.47	1,899.88
4121000 · Employer's Share of FICA	100,436.38	118,989.41	-18,553.03
4122000 · Employer's Share of H-Ins	189,197.53	269,688.37	-80,490.84
4122100 · Disability Insurance	1,207.99	1,897.27	-689.28
4122200 · Life Insurance	529.10	858.40	-329.30
4123002 · Civilian PERF	83,104.28	132,462.39	-49,358.11
4124000 · Employer's Share of Medicare	22,356.97	27,864.44	-5,507.47
4100000 · PERSONAL SERVICES - Other	0.00	0.00	0.00
<b>Total 4100000 · PERSONAL SERVICES</b>	<b>2,018,461.93</b>	<b>2,569,107.07</b>	<b>-550,645.14</b>
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	1,426.44	1,370.00	56.44
4230200 · Office Supplies	4,646.23	8,998.71	-4,352.48
4235000 · Building Materials	2,312.62	6,574.26	-4,261.64
4237000 · Repair Parts	6,630.19	6,681.11	-50.92
4238000 · Small Tools & Minor Equipment	970.16	9,512.66	-8,542.50
4238900 · Cleaning & Maint. Supplies	200,734.10	138,882.78	61,851.32
4239001 · Linens & Blankets	0.00	3,716.50	-3,716.50
4239012 · Safety Supplies	4,524.59	5,124.25	-599.66
4239039 · General Program Supplies	43,124.65	22,316.80	20,807.85
4239040 · Food & Beverages	84,842.57	40,756.10	44,086.47
4239045 · Retail Goods	5,062.00	1,413.52	3,648.48
4239099 · Other Miscellaneous	5,785.22	9,615.42	-3,830.20
<b>Total 4200000 · SUPPLIES</b>	<b>360,058.77</b>	<b>254,962.11</b>	<b>105,096.66</b>

12:46 PM

01/04/22

Accrual Basis

**Monon Community Center - Carmel Clay Parks & Recreation**  
**109 MCC Profit & Loss Prev Year Comparison**  
 January through December 2021

	Jan - Dec 21	Jan - Dec 20	\$ Change
<b>4300000 · OTHER SERVICES &amp; CHARGES</b>			
4340000 · Legal Fees	4,427.50	11,322.76	-6,895.26
4340400 · Consulting Fees	0.00	6,321.99	-6,321.99
4340700 · Medical Fees (Drug Tests)	27,545.50	150.00	27,395.50
4340800 · Program Contractors	84,241.06	57,848.60	26,392.46
4341955 · Info Sys Maint/Contracts	25,295.64	91,077.29	-65,781.65
4341990 · Criminal Background Checks	2,109.00	2,664.00	-555.00
4341991 · Marketing & Promotions	97,181.61	122,240.49	-25,058.88
4341992 · Security Services	10,010.00	9,660.00	350.00
4341999 · Other Professional Fees	206,626.27	151,874.91	54,751.36
4342100 · Postage	27.53	17,555.69	-17,528.16
4343000 · Travel Fees & Expenses	4,657.36	50.00	4,607.36
4344000 · Telephone Line Charges	4,462.80	7,777.89	-3,315.09
4344100 · Cellular Phone Fees	2,592.28	3,389.03	-796.75
4345000 · Printing (Not Office Supplies)	1,320.71	51,809.46	-50,488.75
4346000 · Classified Advertising	4,411.59	1,979.39	2,432.20
4347500 · General Insurance	134,370.43	119,251.00	15,119.43
4348000 · Electricity	450,288.83	405,263.02	45,025.81
4348500 · Water & Sewer	141,600.48	75,452.70	66,147.78
4349000 · Gas	112,707.97	55,161.22	57,546.75
4349500 · Cable Service	3,022.63	2,915.87	106.76
4350000 · Equipment Repairs & Maint.	96,090.80	144,567.44	-48,476.64
4350100 · Building Repairs & Maint.	94,630.57	83,760.84	10,869.73
4350101 · Trash Collection	7,210.90	5,842.14	1,368.76
4350400 · Grounds Maintenance	41,971.00	69,097.92	-27,126.92
4350600 · Cleaning Services	235,119.00	201,019.74	34,099.26
4350900 · Other Cont. Services	65,594.60	48,568.20	17,026.40
4351000 · Auto Repairs & Maintenance	470.95	204.98	265.97
4353004 · Copier	1,543.42	2,490.79	-947.37
4353099 · Other Rental & Leases	8,943.27	4,567.28	4,375.99
4355200 · Subscriptions	45,126.47	48,680.49	-3,554.02
4355300 · Organization & Membership Dues	945.00	3,555.00	-2,610.00
4356004 · Staff Clothing	6,913.36	14,181.68	-7,268.32
4357004 · External Instructional Fees	2,238.95	4,174.96	-1,936.01
4358300 · Other Fees & Licenses	10,942.95	7,638.91	3,304.04
4358400 · Refunds, Awards & Indemnities	4,374.30	93,579.83	-89,205.53
4359000 · Special Projects	17,457.72	26,197.94	-8,740.22
4359016 · COVID Expenses	0.00	111,900.70	-111,900.70
4359200 · Sales Tax Paid	8,178.32	8,607.36	-429.04
<b>Total 4300000 · OTHER SERVICES &amp; CHARGES</b>	<b>1,964,650.77</b>	<b>2,072,401.51</b>	<b>-107,750.74</b>
<b>Total Expense</b>	<b>4,343,171.47</b>	<b>4,896,470.69</b>	<b>-553,299.22</b>
<b>Net Ordinary Income</b>	<b>243,999.34</b>	<b>-1,631,323.21</b>	<b>1,875,322.55</b>
<b>Other Income/Expense</b>			
Other Expense			
4460000 · CAPITAL OUTLAY			
4463000 · Furniture & Fixtures	0.00	111,240.00	-111,240.00
4463200 · Computer Equipment	8,627.38	10,645.31	-2,017.93
4463202 · Software	10,244.36	11,985.97	-1,741.61
4460000 · CAPITAL OUTLAY - Other	1,288.00	0.00	1,288.00
<b>Total 4460000 · CAPITAL OUTLAY</b>	<b>20,159.74</b>	<b>133,871.28</b>	<b>-113,711.54</b>
<b>Total Other Expense</b>	<b>20,159.74</b>	<b>133,871.28</b>	<b>-113,711.54</b>
<b>Net Other Income</b>	<b>-20,159.74</b>	<b>-133,871.28</b>	<b>113,711.54</b>
<b>Net Income</b>	<b>223,839.60</b>	<b>-1,765,194.49</b>	<b>1,989,034.09</b>

12:46 PM

01/04/22

Accrual Basis

# Monon Center - Carmel Clay Parks & R Profit & Loss

January through December 2019

FOR REFERENCE ONLY

Jan - Dec 19

## Ordinary Income/Expense

### Income

#### 0300000 · REVENUES

313000 · Sales Tax Collected	17,931.97
345040 · Park Department Fees	387,036.11
346020 · Facility Rentals	68,933.30
346025 · Shelter Rentals	67,392.43
346030 · Food Services Revenue	209,214.35
346040 · Aquatics Programs	237,494.58
346050 · Fitness Programs	190,232.00
346085 · KidZone Fees	1,099.00
346110 · Therapeutic Rec Programs	69,745.50
346115 · Annual Passes	57,936.00
346116 · GS Corp Annual Passes	15,584.00
346120 · Season Passes	32,388.00
346125 · Monthly Passes	3,548,409.04
346130 · GS Corp Monthly Passes	294,900.49
346135 · Value Passes	63,501.99
346140 · Daily Passes	1,161,288.00
346145 · Contractor Commissions	12,294.31
346150 · Merchandise Sales	10,308.00
360010 · Miscellaneous Revenues	19,081.18
361030 · Interest on Sweep	156,156.62
367000 · Contributions & Gifts	26,571.27

#### Total 0300000 · REVENUES

6,647,498.14

### Total Income

6,647,498.14

### Gross Profit

6,647,498.14

### Expense

#### 4100000 · PERSONAL SERVICES

4110000 · Full Time Regular	826,319.45
4111000 · Part Time	1,573,579.12
4112000 · Overtime	14,963.86
4120000 · Deferred Compensation	30,759.60
4121000 · Employer's Share of FICA	145,278.20
4122000 · Employer's Share of H-Ins	249,544.58
4122100 · Disability Insurance	1,954.65
4122200 · Life Insurance	776.64
4123002 · Civilian PERF	117,646.46
4124000 · Employer's Share of Medicare	33,949.94

#### Total 4100000 · PERSONAL SERVICES

2,994,772.50

#### 4200000 · SUPPLIES

4230100 · Stationary & Printing Materials	1,642.51
4230200 · Office Supplies	11,922.71
4235000 · Building Materials	7,901.39
4237000 · Repair Parts	16,372.68
4238000 · Small Tools & Minor Equipment	11,131.91
4238900 · Cleaning & Maint. Supplies	221,571.50
4239001 · Linens & Blankets	8,391.50
4239012 · Safety Supplies	6,118.11
4239039 · General Program Supplies	70,619.59
4239040 · Food & Beverages	99,550.04
4239045 · Retail Goods	4,566.66
4239099 · Other Miscellaneous	28,672.45

#### Total 4200000 · SUPPLIES

488,461.05



12:46 PM

# Monon Center - Carmel Clay Parks & F

## Profit & Loss

FOR REFERENCE ONLY

01/04/22

Accrual Basis

January through December 2019

	Jan - Dec 19
<b>4300000 · OTHER SERVICES &amp; CHARGES</b>	
4340000 · Legal Fees	12,467.30
4340400 · Consulting Fees	18,917.73
4340700 · Medical Fees (Drug Tests)	255.98
4340800 · Program Contractors	156,851.48
4341955 · Info Sys Maint/Contracts	56,094.16
4341990 · Criminal Background Checks	3,811.00
4341991 · Marketing & Promotions	149,012.14
4341992 · Security Services	9,980.00
4341999 · Other Professional Fees	280,719.56
4342100 · Postage	44,403.74
4343000 · Travel Fees & Expenses	10,393.40
4344000 · Telephone Line Charges	5,899.05
4344100 · Cellular Phone Fees	2,757.66
4345000 · Printing (Not Office Supplies)	68,067.68
4346000 · Classified Advertising	6,124.33
4347500 · General Insurance	66,089.00
4348000 · Electricity	473,563.73
4348500 · Water & Sewer	105,123.78
4349000 · Gas	91,997.34
4349500 · Cable Service	2,605.58
4350000 · Equipment Repairs & Maint.	142,990.72
4350100 · Building Repairs & Maint.	174,056.55
4350101 · Trash Collection	6,086.70
4350400 · Grounds Maintenance	79,842.29
4350600 · Cleaning Services	239,352.00
4350900 · Other Cont. Services	49,436.76
4351000 · Auto Repairs & Maintenance	2,336.32
4353004 · Copier	5,607.32
4353099 · Other Rental & Leases	5,926.28
4355200 · Subscriptions	44,475.89
4355300 · Organization & Membership Dues	4,455.00
4356004 · Staff Clothing	16,210.68
4357003 · Internal Instruction Fees	468.00
4357004 · External Instructional Fees	12,577.81
4358300 · Other Fees & Licenses	14,263.00
4358400 · Refunds, Awards & Indemnities	7,845.73
4359000 · Special Projects	34,899.90
4359200 · Sales Tax Paid	17,741.79
<b>Total 4300000 · OTHER SERVICES &amp; CHARGES</b>	<b>2,423,707.38</b>
<b>Total Expense</b>	<b>5,906,940.93</b>
<b>Net Ordinary Income</b>	<b>740,557.21</b>
<b>Other Income/Expense</b>	
Other Expense	
4460000 · CAPITAL OUTLAY	
4463000 · Furniture & Fixtures	23,967.07
4463200 · Computer Equipment	30,135.59
4463202 · Software	307.20
<b>Total 4460000 · CAPITAL OUTLAY</b>	<b>54,409.86</b>
<b>Total Other Expense</b>	<b>54,409.86</b>
<b>Net Other Income</b>	<b>-54,409.86</b>
<b>Net Income</b>	<b>686,147.35</b>

12:53 PM

01/04/22

Accrual Basis

**110 Parks & Rec Facilities - Carmel Clay Parks & Recreation**  
**110 Parks & Rec Facilities Fund Profit & Loss to Prev Year**  
**January through December 2021**

	Jan - Dec 21	Jan - Dec 20	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
345040 · Park Department Fees	81,208.46	65,100.00	16,108.46
346020 · Facility Rentals	79,557.57	53,237.50	26,320.07
360010 · Miscellaneous Revenues	420.00	1,060.06	-640.06
361030 · Interest	533.07	834.70	-301.63
<b>Total Income</b>	<b>161,719.10</b>	<b>120,232.26</b>	<b>41,486.84</b>
<b>Expense</b>			
4200000 · SUPPLIES			
4237000 · Repair Parts	0.00	458.09	-458.09
4238900 · Other Maintenance Supplies	1,051.05	1,512.00	-460.95
4239099 · Other Miscellaneous	9,742.20	10,318.20	-576.00
<b>Total 4200000 · SUPPLIES</b>	<b>10,793.25</b>	<b>12,288.29</b>	<b>-1,495.04</b>
4300000 · OTHER SERVICES & CHARGES			
4341999 · Other Professional Fees	7,460.39	5,725.47	1,734.92
4342100 · Postage	16.90	0.00	16.90
4344000 · Telephone Line Charges	2,992.92	3,331.22	-338.30
4347500 · General Insurance	5,410.83	4,802.00	608.83
4348000 · Electricity	24,339.42	21,668.64	2,670.78
4348500 · Water & Sewer	4,627.83	5,143.86	-516.03
4349000 · Gas	2,395.26	3,087.64	-692.38
4350000 · Equipment Repairs & Maint.	1,165.00	0.00	1,165.00
4350100 · Building Repairs & Maint.	24,530.02	19,707.96	4,822.06
4350101 · Trash Collection	1,914.91	1,539.44	375.47
4350400 · Grounds Maintenance	13,150.15	11,301.50	1,848.65
4350600 · Cleaning Services	19,898.00	16,617.14	3,280.86
4350900 · Other Cont. Services	2,091.00	1,146.50	944.50
4358400 · Refunds, Awards & Indemnities	0.00	20.00	-20.00
<b>Total 4300000 · OTHER SERVICES &amp; CHARGES</b>	<b>109,992.63</b>	<b>94,091.37</b>	<b>15,901.26</b>
<b>Total Expense</b>	<b>120,785.88</b>	<b>106,379.66</b>	<b>14,406.22</b>
<b>Net Ordinary Income</b>	<b>40,933.22</b>	<b>13,852.60</b>	<b>27,080.62</b>
<b>Net Income</b>	<b>40,933.22</b>	<b>13,852.60</b>	<b>27,080.62</b>

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Lin Zheng, Treasurer</b>	<small>ACTION REQUESTED</small> <b>Approval</b>
<small>ITEM/SUBJECT</small> <b>Claim Sheet January 11, 2022</b>	
<small>DOLLAR AMOUNT / FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>January 11, 2022</b>

**SUMMARY:**

Claim Sheet January 11, 2022 is included for comment, corrections, additions, or deletions.

**STAFF RECOMMENDATION:**

“I move to approve the Claim Sheet dated January 11, 2022.”

Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 101 - General Fund  
January 11, 2022

Name	Amount	Account	Num	Memo
<b>Dec 7, '21 - Jan 3, 22</b>				
Ace - Pak Products Inc.	\$ 197.68	4238900 · Other Maintenance Supplies	A-9891	12/6/21 Park Cleaning Supplies 12/6/21
Ace - Pak Products Inc.	\$ 720.01	4238900 · Other Maintenance Supplies	A-9906	12/13/21 Park Cleaning Supplies
ADP, LLC	\$ 409.02	4341999 · Other Professional Fees	594233886	12/10/21 Payroll Processing Fees for Periods Ending 11/5, 11/12, & 11/26/21
AES Indiana	\$ 298.47	4348000 · Electricity	1095795 Nov'21	12/02/21 Monon South Trailhead
Arab Termite & Pest Control	\$ 56.00	4350100 · Building Repairs & Maint.	322120	12/6/21 AO Pest Control 2021
B & H Photo	\$ 16.28	4230200 · Office Supplies	196618415	12/7/21 Frames for AO
Baumgartner, Kurtis	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	12/6/21 Cell Phone Fees Nov'21
Belmont Graphics LLC	\$ 125.00	4239031 · Street Signs	70881	11/20/21 Interpretive Signage Repairs
Best One of Indy	\$ 754.80	4351000 · Auto Repair & maintenance	1040007646	9/28/21 Fleet Repair A01
Blake, Jonathan	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	9/21/21 Cell Phone Fees Aug'21
Blake, Jonathan	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	10/21/21 Cell Phone Fees Sep'21
Brainstorm Print	\$ 110.00	4239031 · Street Signs	129214	11/17/21 Signage for Carmichael Restroom
Cardno, Inc.	\$ 2,137.50	4350400 · Grounds Maintenance	323229	12/2/21 2021 Hazel Landing Invasive Species Management
Cardno, Inc.	\$ 1,650.00	4350400 · Grounds Maintenance	323230	12/2/21 2021 Hinshaw Preserve Invasive Species Management
Cargill Incorporated	\$ 4,152.01	4236500 · Salt & Calcium	2906723605	12/13/21 Winter 2021-22 Bulk Salt Order
Carmel Clay Schools	\$ 1,955.34	4231400 · Gasoline	2021-12	12/7/21 Gasoline
Carmel Clay Schools	\$ 312.28	4231300 · Diesel Fuel	2021-12	12/7/21 Diesel
Carmel Utilities	\$ 193.17	4348500 · Water & Sewer	0512156500 Nov'21	12/13/21 Monon North Trailhead
Carmel Utilities	\$ 163.37	4348500 · Water & Sewer	0692331800 Nov'21	12/13/21 AO Office
Carmel Utilities	\$ 64.16	4348500 · Water & Sewer	0692331800 Nov'21	12/13/21 PNR Office
Carmel Utilities	\$ 111.29	4348500 · Water & Sewer	6002047001 Nov'21	12/13/21 Monon South Trailhead
Carmel Utilities	\$ 89.12	4348500 · Water & Sewer	0613518601 Nov'21	12/13/21 Meadowlark Park
Carmel Utilities	\$ 226.74	4348500 · Water & Sewer	08595854010 Nov'21	12/17/21 Carey Grove Park
Carmel Utilities	\$ 263.10	4348500 · Water & Sewer	0658685000 Nov'21	12/13/21 City Center Restroom
Carmel Utilities	\$ 81.19	4348500 · Water & Sewer	0658685000 Nov'21	12/13/21 Midtown Blvd
Carmel Utilities	\$ 31.32	4348500 · Water & Sewer	0658685100 Nov'21	12/17/21 Midtown Blvd
Carmel Utilities	\$ 23.15	4348500 · Water & Sewer	0665602000 Nov'21	12/13/21 Monon Blvd. - Special Events
Carmel Utilities	\$ 742.50	4348500 · Water & Sewer	1341235001 Dec'21	12/21/21 West Park
Carmel Welding	\$ 85.00	4350100 · Building Repairs & Maint.	445288	11/24/21 Welding Repair for Carmichael Access Cover
CenterPoint Energy	\$ 85.22	4349000 · Gas	5231890-0 Nov'21	12/9/21 PNR Office
CenterPoint Energy	\$ 120.71	4349000 · Gas	50009972-1 Nov'21	12/9/21 AO Office
CleanTelligent Software	\$ 441.00	4341955 · Info Sys Maint/Contracts	INV-757453	12/1/21 Software User Fee Dec'21
ClearCompany	\$ 6,126.75	4341955 · Info Sys Maint/Contracts	8974	11/24/21 HR Annual Recruitment Software
Cooper, Audrey	\$ 82.04	4343000 · Travel Fees & Expenses	REimb	12/16/21 Mileage Reimbursement 9/9/21 - 12/7/21
Duke Energy	\$ 126.28	4348000 · Electricity	1650-3050-01-7Nov'21	11/30/21 Monon Greenway Flashing Lights
Duke Energy	\$ 11.00	4348000 · Electricity	5710-3301-01-9Dec'21	12/8/21 Inlow Park
Duke Energy	\$ 870.79	4348000 · Electricity	3220-3858-01-8Nov'21	12/9/21 Central Park Westermeier Commons
Duke Energy	\$ 567.29	4348000 · Electricity	6530-3980-01-0Nov'21	12/2/21 City Center Restroom
Duke Energy	\$ 19.38	4348000 · Electricity	8140-3997-01-3Nov'21	12/8/21 Bear Creek Park
Duke Energy	\$ 21.56	4348000 · Electricity	7280-3771-01-5Dec'21	12/17/21 Monon Pedestrian Bridge
Duke Energy	\$ 11.02	4348000 · Electricity	3190-3277-01-0Dec'21	12/17/21 Carey Grove - Lighting
Duke Energy	\$ 504.92	4348000 · Electricity	1310-3278-01-0Dec'21	12/17/21 Monon North Trailhead
Ellis Mechanical & Electrical	\$ 769.21	4350100 · Building Repairs & Maint.	211098	11/24/21 Service Call - AO Office Heat Issues
Enterprise Fleet Management	\$ 898.30	4353099 · Other Rental & Leases	FBN4360128	12/3/21 Fleet Lease Rental A01
Grainger	\$ 170.76	4239012 · Safety Supplies	9139780440	12/3/21 PNR Safety Supplies
Grainger	\$ 525.16	4238900 · Other Maintenance Supplies	9148090229	12/10/21 Battery Operated Equipment for PNR
Green Touch Services, Inc.	\$ 112.50	4350400 · Grounds Maintenance	128269	11/10/21 2021 Winterization - Midtown
Green Touch Services, Inc.	\$ 462.50	4350400 · Grounds Maintenance	128521	11/29/21 Additional Charges - Midtown Irrigation
Green Touch Services, Inc.	\$ 1,475.00	4350400 · Grounds Maintenance	128468	11/29/21 Midtown Plaza Irrigation Shut Down

Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 101 - General Fund  
January 11, 2022

Name	Amount	Account	Num	Memo
Green Touch Services, Inc.	\$ 700.00	4350400 · Grounds Maintenance	128738	12/7/21 Central Trailhead Shrub Replacement
Green Touch Services, Inc.	\$ 240.00	4350400 · Grounds Maintenance	128391	11/30/21 Carey Grove Park Landscape Maintenance
Green Touch Services, Inc.	\$ 1,062.00	4350400 · Grounds Maintenance	128311	11/30/21 Founders Park Landscape Maintenance
Green Touch Services, Inc.	\$ 92.50	4350400 · Grounds Maintenance	128400	11/30/21 AO Office Landscape Maintenance
Green Touch Services, Inc.	\$ 150.00	4350400 · Grounds Maintenance	128401	11/30/21 Central Park East Landscape Maintenance
Green Touch Services, Inc.	\$ 120.00	4350400 · Grounds Maintenance	128403	11/30/21 Central Park Westermeier Commons Landscape Maintenance
Green Touch Services, Inc.	\$ 570.00	4350400 · Grounds Maintenance	128396	11/30/21 Central Park West Landscape Maintenance
Green Touch Services, Inc.	\$ 20.00	4350400 · Grounds Maintenance	128378	11/30/21 Flowing Well Park Landscape Maintenance
Green Touch Services, Inc.	\$ 60.00	4350400 · Grounds Maintenance	128394	11/30/21 Hazel Landing Park Landscape Maintenance
Green Touch Services, Inc.	\$ 60.00	4350400 · Grounds Maintenance	128380	11/30/21 Monon Rotary Plaza Landscape Maintenance
Green Touch Services, Inc.	\$ 23.50	4350400 · Grounds Maintenance	128393	11/30/21 Hagan Burke Greenway Landscape Maintenance
Green Touch Services, Inc.	\$ 40.00	4350400 · Grounds Maintenance	128379	11/30/21 Lenape Trace Park Landscape Maintenance
Green Touch Services, Inc.	\$ 2,800.00	4350400 · Grounds Maintenance	128310	11/30/21 Perelman Pavilion Landscape Maintenance
Green Touch Services, Inc.	\$ 60.00	4350400 · Grounds Maintenance	128392	11/30/21 Monon North Trailhead Landscape Maintenance
Green Touch Services, Inc.	\$ 22,150.00	4350400 · Grounds Maintenance	128346	11/30/21 Monon Blvd. Landscape Maintenance
Green Touch Services, Inc.	\$ 60.00	4350400 · Grounds Maintenance	128395	11/30/21 River Heritage Park Landscape Maintenance
GreenCycle of Indiana, Inc.	\$ 10.00	4350400 · Grounds Maintenance	220000232067	12/6/21 Service - Dump Fee
IndyAnna's Catering	\$ 274.00	4359000 · Special Projects	71962	11/13/21 Bear Creek Master Plan Steering Committee
Konica Minolta Business Solutions	\$ 426.34	4353004 · Copier	9008192178	11/17/21 Copier Charges AO
Kroger Gardis & Regas, LLP	\$ 18,502.20	4340000 · Legal Fees	58	11/8/21 Legal Services Oct'21
Kroger Gardis & Regas, LLP	\$ 10,232.00	4340000 · Legal Fees	59	12/7/21 Legal Services Nov'21
Lee Supply Corp	\$ 985.00	4237000 · Repair Parts	5100819149.001	12/10/21 PNR Faucet Parts for Park Restroom
MacAllister Machinery Co., Inc.	\$ 629.53	4237000 · Repair Parts	R78440373801	12/6/21 Kubota Tractor Repair Parts
Magers Bookkeeping Services LLC	\$ 120.00	4341999 · Other Professional Fees	1019	11/30/21 Bookkeeping Services Nov'21
Media 37 Indy, LLC	\$ 160.00	4341955 · Info Sys Maint/Contracts	49	11/22/21 Video Services - PNR
Menards	\$ 70.14	4238900 · Other Maintenance Supplies	88130070904	11/15/21 PNR Small Tools & Supplies
Menards	\$ 39.97	4238000 · Small Tools & Minor Equipment	88130070904	11/15/21 PNR Small Tools & Supplies
Menards	\$ 29.81	4238900 · Other Maintenance Supplies	88130070904	11/15/21 PNR Small Tools & Supplies
Mr. B's Lawn Maintenance, Inc.	\$ 400.46	4350400 · Grounds Maintenance	9106	11/30/21 Central Park Bark Park Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 584.82	4350400 · Grounds Maintenance	9107	11/30/21 Carey Grove Park Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 1,218.24	4350400 · Grounds Maintenance	9108	11/30/21 Central Park Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 388.80	4350400 · Grounds Maintenance	109	11/30/21 Central Water Park Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 1,245.89	4350400 · Grounds Maintenance	110	11/30/21 Cherry Tree Park Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 358.56	4350400 · Grounds Maintenance	9111	11/30/21 Flowing Well Park Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 1,034.53	4350400 · Grounds Maintenance	9112	11/30/21 Founders Park Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 307.02	4350400 · Grounds Maintenance	9113	11/30/21 Hazel Landing Park Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 453.60	4350400 · Grounds Maintenance	9114	11/30/21 Inlow Park Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 382.97	4350400 · Grounds Maintenance	9115	11/30/21 Lenape Trace Park Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 453.60	4350400 · Grounds Maintenance	9116	11/30/21 Meadowlark Park/Annex Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 1,116.72	4350400 · Grounds Maintenance	9117	11/30/21 Monon Greenway Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 453.60	4350400 · Grounds Maintenance	9118	11/30/21 Perelman Property Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 269.20	4350400 · Grounds Maintenance	9119	11/30/21 Prairie Meadow Park Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 812.59	4350400 · Grounds Maintenance	9120	11/30/21 River Heritage Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 653.36	4350400 · Grounds Maintenance	9121	11/30/21 White River Greenway Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 307.02	4350400 · Grounds Maintenance	9122	11/30/21 Hazel Landing - Steckley Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 300.35	4350400 · Grounds Maintenance	9123	11/30/21 Central Park Westermeier Commons Turf Maintenance
Mr. B's Lawn Maintenance, Inc.	\$ 1,445.04	4350400 · Grounds Maintenance	9124	11/30/21 West Park Turf Maintenance
Napa	\$ 35.03	4232100 · Garage & Motor Supplies	4329-00-101754	11/29/21 Kubota Tractor Repair Parts
Napa	\$ 234.68	4237000 · Repair Parts	4329-00-102864	12/7/21 Equipment Filters & Supplies
NCSI National Center Safety Initiatives	\$ 37.00	4341990 · Criminal Background Checks	15160	11/1/21 New Hire Background Checks - PNR

Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 101 - General Fund  
January 11, 2022

Name	Amount	Account	Num	Memo
NCSI National Center Safety Initiatives	\$ 37.00	4341990 · Criminal Background Checks	15160	11/1/21 New Hire Background Checks - AO
Northern Safety Co., Inc.	\$ 120.22	4239012 · Safety Supplies	904631135	12/3/21 PNR Safety Supplies
Northern Safety Co., Inc.	\$ 369.56	4238900 · Other Maintenance Supplies	904638473	12/10/21 PNR Traffic Control Supplies
PFM Car & Truck Care Center	\$ 60.12	4351000 · Auto Repair & maintenance	5056964	9/25/21 Fleet Maintenance #3183
PFM Car & Truck Care Center	\$ 816.71	4350000 · Equipment Repairs & Maint.	5057700	11/5/21 Fleet Maintenance #1171
PIP Indiana	\$ 158.00	4239031 · Street Signs	79161	8/20/21 Bear Creek Temporary Address Sign
Ray's Trash Service, Inc.	\$ 108.00	4350101 · Trash Collection	7621937	11/15/21 Monon Blvd Trash
Ray Marketing powered by Proforma	\$ 366.91	4356004 · Staff Clothing	BR71002800A	12/4/21 Uniforms for PNR New Hire
Republic Services	\$ 143.00	4350101 · Trash Collection	0761-005398701	11/25/21 Westermeier Commons Trash Service
Republic Services	\$ 231.25	4350101 · Trash Collection	0761-005402218	11/25/21 PNR Office Trash Service
Runyon Equipment Rental	\$ 368.50	4353099 · Other Rental & Leases	602007	12/3/21 Chipper Rental for PNR
SavaTree	\$ 2,000.00	4350400 · Grounds Maintenance	9766101	11/22/21 Carey Grove Park Tree Work
Scott, Joanna	\$ 10.71	4343000 · Travel Fees & Expenses	Reimb	11/30/21 Lunch During Training Day
Sign A Rama	\$ 40.00	4237000 · Repair Parts	INV-8963	11/22/21 Replacement Logo Sign for Monon Marker
Staples	\$ 249.98	4230200 · Office Supplies	3494597929	11/8/21 AO Office Supplies & Small Furniture
Staples	\$ 67.18	4230200 · Office Supplies	3493282088	11/18/21 AO Office Supplies
Staples	\$ 50.99	4463000 · Furniture & Fixtures	3495073733	12/7/21 PNR Office Supplies
Staples	\$ 576.98	4463000 · Furniture & Fixtures	3495073732	12/7/21 PNR Office Supplies
Staples	\$ 625.00	4236500 · Salt & Calcium	3495073731	12/6/21 Side Walk Ice Melt
Staples	\$ 210.97	4463200 · Computer Equipment	3495073728	12/7/21 Computer Small Equipment - Assistant Director
Staples	\$ 149.99	4463200 · Computer Equipment	3495073729	12/7/21 Computer Small Equipment - Assistant Director
Staples	\$ 339.22	4230200 · Office Supplies	3495073727	12/6/21 AO Office/Kitchen Supplies and Equipment
Staples	\$ 233.06	4341955 · Info Sys Maint/Contracts	3495073726	12/6/21 AO Office/Kitchen Supplies and Equipment
Sutton, Claudine	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	11/16/21 Cell Phone Fees Nov'21
Tiffany Lawn & Garden Supply, Inc.	\$ 50.00	4350400 · Grounds Maintenance	63314/1	12/2/21 Invasive Material Dump Service
TimeClock Plus	\$ 6,544.98	4341955 · Info Sys Maint/Contracts	INV00132473	11/10/21 Employee Time Clock Annual Subscription
TimeClock Plus	\$ 3,859.86	4355200 · Subscriptions	INV00132473	11/10/21 Employee Time Clock Annual Subscription
TriCo Regional Sewer Utility	\$ 16.31	4348500 · Water & Sewer	1013738 Dec'21	12/2/21 AO Office
TriCo Regional Sewer Utility	\$ 33.51	4348500 · Water & Sewer	1033605 Dec'21	12/2/21 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 201.58	4348500 · Water & Sewer	1041839 Dec'21	12/2/21 MCC - Westermeier Commons
TriCo Regional Sewer Utility	\$ 67.11	4348500 · Water & Sewer	1001301 Dec'21	12/2/21 Monon South Trailhead
TriCo Regional Sewer Utility	\$ 92.21	4348500 · Water & Sewer	1005876 Dec'21	12/2/21 West Park
Verizon Wireless	\$ 989.40	4344100 · Cellular Phone Fees	9893602149	11/23/21 Cell Phone CHarges PNR
Verizon Wireless	\$ 77.16	4344100 · Cellular Phone Fees	9893602149	11/23/21 Extra Phones for COVID19
Verizon Wireless	\$ 64.98	4238000 · Small Tools & Minor Equipment	9893602149	11/23/21 Phone Accessory for New PNR Employee
Walmart	\$ 146.00	4238900 · Other Maintenance Supplies	20723050815422400	11/23/21 Midtown Game Supplies
White's Ace Hardware	\$ 51.96	4238900 · Other Maintenance Supplies	29374413	11/23/21 PNR Maintenance Supplies
White's Ace Hardware	\$ 33.24	4238900 · Other Maintenance Supplies	29368675	11/11/21 PNR Maintenance Supplies
<b>Dec 7, '21 - Jan 3, 22</b>	<b>\$ 120,311.61</b>			



Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 108 - Extended School Enrichment  
January 11, 2022

Name	Amount	Account	Num	Memo
<b>Dec 7, '21 - Jan 3, 22</b>				
ADP, LLC	\$ 1,006.51	4341999 · Other Professional Fees	594233886	12/10/21 Payroll Processing Fees for Period Ending 11/5/21, 11/12/21, 11/26/21
American Red Cross	\$ 128.00	4357004 · External Instructional Fees	22388153	11/17/21 Safety Certifications for ESE Employees
BluePay Processing, LLC	\$ 82.50	4341999 · Other Professional Fees	1005662456411120	11/30/21 ESE ACH Processing Nov'21
BluePay Processing, LLC	\$ 7,033.07	4341999 · Other Professional Fees	INV013135	12/6/21 ESE Credit Card Processing Nov'21
Buckingham, Tiffany	\$ 28.61	4343000 · Travel Fees & Expenses	REimb	10/12/21 Mileage Reimbursement 10/12/21 - 12/7/21
Carmel Drive Self-Storage	\$ 239.00	4350900 · Other Cont. Services	39099	12/18/21 ESE Storage Rental H001 Feb'22
ClearCompany, Inc.	\$ 6,126.75	4341955 · Info Sys Maint/Contracts	8974	11/24/21 HR Annual Recruitment Software
Haddock, Monica	\$ 106.16	4343000 · Travel Fees & Expenses	Reimb	12/14/21 Mileage Reimbursement 8/2/21 - 12/14/21
Heckaman, Susan	\$ 82.50	4358400 · Refunds, Awards & Indemnities	CK Request	12/6/21 Parent Refund Request
J & K Communications, Inc.	\$ 600.00	4239039 · General Program Supplies	112802	11/16/21 Replacement 2-Way Radio Parts
J & K Communications, Inc.	\$ 669.00	4350000 · Equipment Repairs & Maint.	112799	11/15/21 Carmel Elementary ESE Radios
J & K Communications, Inc.	\$ 28.75	4239039 · General Program Supplies	112823	11/16/21 Radio Repair ESE Main Office
Kennedy, Melissa	\$ 60.00	4358400 · Refunds, Awards & Indemnities	2000605	12/1/21 Parent Refund Request
Kuang, Jie	\$ 977.00	4358400 · Refunds, Awards & Indemnities	CK Request	12/7/21 Parent Refund Request
Lazdins, Jackie	\$ 88.98	4343000 · Travel Fees & Expenses	Reimb	12/8/21 Trafel Fees & Expenses
Lazdins, Marcel A	\$ 382.20	4239099 · Other Miscellaneous	2	11/29/21 ESE Parent Documents Spanish Translations
Lazdins, Marcel A	\$ 90.00	4239099 · Other Miscellaneous	1	11/19/21 ESE Parent Documents Spanish Translations
MacDesigns, Inc.	\$ 575.00	4356004 · Staff Clothing	20961	12/21/21 ESE 2019-20 Part-time Staff Fees
Mellow Mushroom Pizza Bakers	\$ 142.89	4239039 · General Program Supplies	121021	12/10/21 Towne Meadow ESE Parents Night Out Dinner 12/10/21
Mellow Mushroom Pizza Bakers	\$ 245.83	4239039 · General Program Supplies	121021B	12/10/21 Prairie Trace ESE Parents Night Out Dinner 12/10/21
NCSI - National Center Safety Initiatives	\$ 37.00	4341990 · Criminal Background Checks	15160	11/1/21 New Hire Background Check - ESE
NCSI - National Center Safety Initiatives	\$ 55.50	4341990 · Criminal Background Checks	16063	12/1/21 New Hire Background Checks
Occupational Health Centers of Southwest	\$ 25.50	4340700 · Medical Fees (Drug Tests)	1013434533 B	12/7/21 New Hire Drug Screen - ESE
Rich, Aimee	\$ 44.41	4343000 · Travel Fees & Expenses	Reimb	10/20/21 Mileage Reimbursement 10/20/21 - 12/15/21
S & S Worldwide	\$ 21.08	4239039 · General Program Supplies	IN100869779	10/7/21 ESE Programs - Site Plan 2 Supplies
S & S Worldwide	\$ 0.71	4239039 · General Program Supplies	IN100869779	10/7/21 ESE Programs - Site Plan 2 Supplies
S & S Worldwide	\$ 0.71	4239039 · General Program Supplies	IN100869779	10/7/21 ESE Programs - Site Plan 2 Supplies
S & S Worldwide	\$ 0.71	4239039 · General Program Supplies	IN100869779	10/7/21 ESE Programs - Site Plan 2 Supplies
S & S Worldwide	\$ 21.08	4239039 · General Program Supplies	IN100869779	10/7/21 ESE Programs - Site Plan 2 Supplies
S & S Worldwide	\$ 21.08	4239039 · General Program Supplies	IN100869779	10/7/21 ESE Programs - Site Plan 2 Supplies
S & S Worldwide	\$ 0.71	4239039 · General Program Supplies	IN100869779	10/7/21 ESE Programs - Site Plan 2 Supplies
S & S Worldwide	\$ 7.99	4239039 · General Program Supplies	IN100869779	10/7/21 ESE Programs - Site Plan 2 Supplies
S & S Worldwide	\$ 21.08	4239039 · General Program Supplies	IN100869779	10/7/21 ESE Programs - Site Plan 2 Supplies
S & S Worldwide	\$ 0.70	4239039 · General Program Supplies	IN100869779	10/7/21 ESE Programs - Site Plan 2 Supplies
S & S Worldwide	\$ 37.69	4239039 · General Program Supplies	IN100903256	12/1/21 Clay Center ESE Program Supplies
Soros Clinical Solutions LLC	\$ 135.00	4340700 · Medical Fees (Drug Tests)	1491	11/30/21 Part-time Staff COVID19 Testing
Soros Clinical Solutions LLC	\$ 270.00	4340700 · Medical Fees (Drug Tests)	1508	12/7/21 Part-time Staff COVID19 Testing ESE
Soros Clinical Solutions LLC	\$ 1,080.00	4340700 · Medical Fees (Drug Tests)	1532	12/21/21 Part-time Staff COVID19 Testing
Staples	\$ 130.62	4230200 · Office Supplies	3495073730	12/9/21 ESE Admin Office Supplies
TimeClock Plus	\$ 6,377.16	4355200 · Subscriptions	INV00132473	11/10/21 Employee Time Clock Annual Subscription
Verizon Wireless	\$ 930.27	4344100 · Cellular Phone Fees	9893821729	11/27/21 iPad Usage ESE
Verizon Wireless	\$ 500.24	4344100 · Cellular Phone Fees	9893587168	11/23/21 Cell Phone Charges ESE
W-T Group, LLC, The	\$ 777.02	4350900 · Other Cont. Services	1810484R-09	11/30/21 Access & Inclusion Consulting Services
Walmart	\$ 50.18	4239039 · General Program Supplies	7140471428269160000	10/26/21 Towne Meadow ESE Oct'21
Walmart	\$ 157.07	4239039 · General Program Supplies	6670144714282650000	10/26/21 Towne Meadow ESE Lights on After School 10/28/21
Walmart	\$ 40.00	4239039 · General Program Supplies	3811268920674640000	10/26/21 Towne Meadow ESE Lights On After School 10/28/21
Walmart	\$ 36.24	4239039 · General Program Supplies	3233171238260500000	11/16/21 West Clay Parent Night Out Treats 11/19/21
Walmart	\$ 151.00	4239039 · General Program Supplies	5936692987835530000	11/16/21 Mohawk Trails ESE Nov. Budger & Parents Night Out 11/19/21
Walmart	\$ 96.51	4239039 · General Program Supplies	8969166457588800000	11/17/21 Towne Meadow ESE Nov.'21
Walmart	\$ 192.56	4239039 · General Program Supplies	8119960634188810000	11/22/21 Cherry Tree ESE Supplies
Yoder, Sarra	\$ 50.00	4358400 · Refunds, Awards & Indemnities	2003015	12/15/21 Parent Refund Request
<b>Dec 7, '21 - Jan 3, 22</b>	<b>\$ 29,962.57</b>			

**Carmel/Clay Board of Parks Recreation**  
**Claim Sheet Fund 109 - Monon Community Center**  
**January 11, 2022**

Name	Amount	Account	Num	Memo
<b>Dec 7, '21 - Jan 3, 22</b>				
Ace - Pak Products Inc.	\$ 261.37	4239012 · Safety Supplies	A-9890	12/6/21 Aquatics & Guest Services PPE Supplies
Ace - Pak Products Inc.	\$ 708.64	4238900 · Cleaning & Maint. Supplies	A-9913	12/15/21 MCC Janitorial Supplies
Ace - Pak Products Inc.	\$ 502.22	4238900 · Cleaning & Maint. Supplies	A-9862	11/22/21 Janitorial Supplies MCC
Active Network, LLC	\$ 410.00	4358400 · Refunds, Awards & Indemnities	CB2021Q1_0153	9/15/21 Credit Card Charge Back Fees
ADP, LLC	\$ 1,620.04	4341999 · Other Professional Fees	594233886	12/10/21 Payroll Processing Fees for Periods Ending 11/5/21, 11/12/21, 11/26/21
AlphaCard	\$ 1,415.79	4239039 · General Program Supplies	INV6724723	11/30/21 Member Services Green Scan Cards
Arab Termite & Pest Control	\$ 78.00	4350100 · Building Repairs & Maint.	321117	11/23/21 MCC 2021 Pest Control
Arab Termite & Pest Control	\$ 78.00	4350100 · Building Repairs & Maint.	322156	12/14/21 MCC 2021 Pest Control Services
Automated Logic	\$ 7,645.00	4350900 · Other Cont. Services	362198	12/7/21 Engagement of Services for Solutions Agreement
Bessler, Anne Marie	\$ 31.36	4343000 · Travel Fees & Expenses	Reimb	11/17/21 Donation Pickup Travel Fees
BGI Fitness	\$ 170.00	4350000 · Equipment Repairs & Maint.	34253	12/7/21 Service - Fintess Equipment Repair
BGI Fitness	\$ 290.00	4350000 · Equipment Repairs & Maint.	34306	12/14/21 Service - Fitness Equipment - Schwinn Carbon Blue
Brainstorm Print	\$ 120.00	4230100 · Stationary & Printing Materials	129442	12/22/21 MCC Business Cards for New Hire Positions
Carmel Drive Self-Storage	\$ 239.00	4350900 · Other Cont. Services	39099	12/18/21 MCC Storage Rental D001 Feb'22
Carmel Drive Self-Storage	\$ 237.00	4350900 · Other Cont. Services	39099	12/18/21 MCC Storage Rental for Dream Tree Feb'22
Carmel Utilities	\$ 3,894.67	4348500 · Water & Sewer	0691302002 Nov'21	12/13/21 MCC
CenterPoint Energy	\$ 52.43	4349000 · Gas	57090413-3 Nov'21	12/9/21 MCC - Aquatics Entry
CenterPoint Energy	\$ 1,481.62	4349000 · Gas	5784459-7 Nov'21	12/6/21 MCC
CenterPoint Energy	\$ 96.62	4349000 · Gas	5784490-2 Nov'21	12/9/21 MCC Filter Building
Cintas Corporation	\$ 526.21	4238900 · Cleaning & Maint. Supplies	4103071964	11/29/21 MCC Cleaning Supplies
Cintas Corporation	\$ 549.31	4238900 · Cleaning & Maint. Supplies	4102323171	11/19/21 MCC Cleaning Supplies 11/22/21
Cintas Corporation	\$ 526.21	4238900 · Cleaning & Maint. Supplies	4103735563	12/6/21 MCC Cleaning Supplies
Cintas Corporation	\$ 526.21	4238900 · Cleaning & Maint. Supplies	4104405300	12/13/21 MCC Cleaning Supplies 12/13/21
City Tech USA, Inc.	\$ 350.00	4355200 · Subscriptions	3948	12/1/21 Annual Memberships for Public Services
CleanTelligent Software	\$ 441.00	4341955 · Info Sys Maint/Contracts	INV-757453	12/1/21 Software User Fees Dec'21
Culligan of Indianapolis	\$ 378.00	4238900 · Cleaning & Maint. Supplies	2315762	11/9/21 Water Softener Salt for MCC
Cumulus	\$ 3,000.00	4341991 · Marketing & Promotions	BB3101639	11/28/21 Person Based Marketing Ad - Fall
Direct Fitness Solutions, LLC	\$ 696.00	4350000 · Equipment Repairs & Maint.	0547064-IN	11/23/21 Fitness Preventative Maintenance
DirecTv	\$ 257.24	4349500 · Cable Service	X211205 Dec'21	12/5/21 Dish Service - MCC
Ellis Mechanical & Electrical	\$ 181.00	4350100 · Building Repairs & Maint.	211259	12/8/21 Service Call - Indoor Booster Pump Leak
Environmental Laboratories, Inc.	\$ 40.00	4350900 · Other Cont. Services	20346456	12/13/21 Pool Water Testing
Environmental Laboratories, Inc.	\$ 50.00	4350900 · Other Cont. Services	346111	12/7/21 Pool Water Testing
Environmental Laboratories, Inc.	\$ 50.00	4350900 · Other Cont. Services	20346661	12/17/21 Indoor Pool Testing
Grainger	\$ 75.06	4239039 · General Program Supplies	9134878751	11/30/21 Batteries for Group Fitness Equipment
Graybar	\$ 21.62	4235000 · Building Materials	9324659204	12/8/21 Replacement Ballasts for MCC
Green Touch Services, Inc.	\$ 196.00	4350400 · Grounds Maintenance	128402	11/30/21 2021 Waterpark Landscape Services
HCCTA	\$ 4,100.00	4340800 · Program Contractors	December 1 2021	12/1/21 Contracted Program - Tennis
Hobby Lobby	\$ 15.98	4239039 · General Program Supplies	182007073091110000	11/10/21 Adaptive Program Supplies
Hobby Lobby	\$ 16.98	4239039 · General Program Supplies	182001030431102000	11/2/21 Adaptive Program Supplies
International Talent Academy Inc.	\$ 3,690.00	4340800 · Program Contractors	ITA Fall Programs	11/30/21 COntracted Program - Theater
Jump Bunch	\$ 146.97	4340800 · Program Contractors	7	12/8/21 Program Contractor - AA November 2021 Programs
Konica Minolta Business Solutions	\$ 352.96	4353004 · Copier	9008192176	11/17/21 Copier Charges MCC West
Krueger, Frederick	\$ 70.00	4358400 · Refunds, Awards & Indemnities	2008625	12/6/21 Guest Request Refund
Magers Bookkeeping Services LLC	\$ 435.00	4341999 · Other Professional Fees	1019	11/30/21 Bookkeeping Services Nov'21
Mehl, Eric	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	11/30/21 Cell Phone Fees - Dec'21
Mellow Mushroom Pizza Bakers	\$ 118.91	4359000 · Special Projects	120321	12/3/21 Lunch for PNR/Rec & Facilities Team Building
Menards	\$ 6.96	4237000 · Repair Parts	86635061285	10/26/21 MCC Sauna Repair Parts
Midwest Parenting Publications, LLC	\$ 695.00	4341991 · Marketing & Promotions	21370-R	12/15/21 Indy's Child - Winter Membership
NCSI - National Center Safety Initiatives	\$ 129.50	4341990 · Criminal Background Checks	15160	11/1/21 New Hire Background Checks - MCC

Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 109 - Monon Community Center  
January 11, 2022

Name	Amount	Account	Num	Memo
NCSI - National Center Safety Initiatives	\$ 166.50	4341990 · Criminal Background Checks	16063	12/1/21 New Hire Background Checks MCC
Normand, Mike	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	11/16/21 Cell Phone Fees Nov'21
Northern Safety Co., Inc.	\$ 172.90	4238900 · Cleaning & Maint. Supplies	904626424	11/30/21 Personal Protective Equipment for MCC Maintenance Tech
Northern Tool & Equipment	\$ 61.00	4238000 · Small Tools & Minor Equipment	49176043	12/1/21 MCC Small Snow Equipment
NRPA	\$ 99.00	4357004 · External Instructional Fees	AFO CEU 2021	12/7/21 AFO Certification Renewal
Occupational Health Centers	\$ 50.00	4340700 · Medical Fees (Drug Tests)	1013620898	12/7/21 New Hire Drug Screen - MCC
Occupational Health Centers	\$ 50.00	4340700 · Medical Fees (Drug Tests)	1013636767	12/14/21 New Hire Drug Screen - MCC Full-time
Oracle Elevator Company	\$ 918.75	4350000 · Equipment Repairs & Maint.	SIN087779	10/31/21 Service Call - Elevator
Perry Weather Consulting Inc.	\$ 3,319.00	4355200 · Subscriptions	3605	1/1/2022 Weather Software Subscription
PFM Car & Truck Care Center	\$ 40.00	4351000 · Auto Repairs & Maintenance	5058416	12/17/21 Service - Install Replacement Tire for MCC Gator
Pickett & Associates	\$ 789.50	4341991 · Marketing & Promotions	2345	12/1/21 PR/Marketing - Nov'21
Ray Marketing powered by Proforma	\$ 31.90	4356004 · Staff Clothing	BR71002794A	12/11/21 Aquatic Employee Uniforms
Ray Marketing powered by Proforma	\$ 127.80	4356004 · Staff Clothing	BR71002786A	12/11/21 Uniforms for Inventory and Member Services
Republic Services	\$ 592.47	4350101 · Trash Collection	0761-005397271	11/25/21 MCC Trash Service
S & K Building Services, Inc.	\$ 5,200.00	4350100 · Building Repairs & Maint.	1119702	11/8/21 2021 Window Cleaning MCC
Selective Systems, Inc.	\$ 366.00	4350000 · Equipment Repairs & Maint.	36447	11/24/21 Service TV Programming Repair
Smith, Katherine	\$ 2,560.00	4350900 · Other Cont. Services	4	12/2/21 Contracted Service - Work Hours - Programming
Soros Clinical Solutions LLC	\$ 135.00	4340700 · Medical Fees (Drug Tests)	1492	11/30/21 Part-time Staff COVID19 Testing - MCC
Soros Clinical Solutions LLC	\$ 405.00	4340700 · Medical Fees (Drug Tests)	1491	11/30/21 Part-time Staff COVID19 Testing
Soros Clinical Solutions LLC	\$ 270.00	4340700 · Medical Fees (Drug Tests)	1518	12/8/21 Part-Time COVID19 Staff Testing - MCC
Soros Clinical Solutions LLC	\$ 405.00	4340700 · Medical Fees (Drug Tests)	1508	12/7/21 Part-time Staff COVID19 Testing MCC
Soros Clinical Solutions LLC	\$ 270.00	4340700 · Medical Fees (Drug Tests)	1532	12/21/21 Part-time Staff COVID19 Testing
Stericycle, Inc.	\$ 43.89	4350900 · Other Cont. Services	4010611715	12/13/21 Medical Waste Removal
Tai Chi Every Day, LLC	\$ 1,595.00	4340800 · Program Contractors	OCT25-DEC13	12/15/21 COntracted Program - Tai Chi
TriCo Regional Sewer Utility	\$ 629.89	4348500 · Water & Sewer	1001164 Dec'21	12/2/21 MCC
TriCo Regional Sewer Utility	\$ 704.25	4348500 · Water & Sewer	1020958 Dec'21	12/2/21 MCC
Verizon Wireless	\$ 120.04	4344100 · Cellular Phone Fees	9893587168	11/23/21 Jet Packs at MCC
White's Ace Hardware	\$ 11.18	4238900 · Cleaning & Maint. Supplies	29371936	11/18/21 MCC Maintenance Supplies
Zogics, LLC	\$ 320.00	4235000 · Building Materials	243762	12/1/21 Replacement Hand Dryers for MCC Fitness Restroom
Zogics, LLC	\$ 2,370.65	4238900 · Cleaning & Maint. Supplies	244679	12/8/21 Gym Wipes for 2021-2022
<b>Dec 7, '21 - Jan 3, 23</b>	<b>\$ 58,898.60</b>			

**Carmel/Clay Board of Parks Recreation**  
**Claim Sheet Fund 110 - Parks and Recreation Facilities**  
**January 11, 2022**

<b>Name</b>	<b>Amount</b>	<b>Account</b>	<b>Num</b>	<b>Memo</b>
<b>Dec 7, '21 - Jan 3, 22</b>				
Arab Termite & Pest Control	\$ 52.00	4350100 · Building Repairs & Maint.	321732	12/6/21 Wilfong Pest Control 2021
Arab Termite & Pest Control	\$ 75.00	4350100 · Building Repairs & Maint.	322126	12/6/21 Perelman Pavilion Pest Control 2021
Carmel Utilities	\$ 14.27	4348500 · Water & Sewer	0692331800 Nov'21	12/13/21 Central Dog Park
Carmel Utilities	\$ 79.92	4348500 · Water & Sewer	1341235001 Dec'21	12/21/21 Perelman Pavilion
Magers Bookkeeping Services LLC	\$ 175.00	4341999 · Other Professional Fees	1019	11/30/21 Bookkeeping Services Nov'21
ProSource of Indianapolis	\$ 1,090.37	4350100 · Building Repairs & Maint.	CG109887	10/29/21 Service - Wilfong Wall Repairs from Water Damage
Republic Services	\$ 75.00	4350101 · Trash Collection	0761-005397774	11/25/21 Wilfong Trash Service
Republic Services	\$ 75.00	4350101 · Trash Collection	0761-005399137	11/25/21 Perelman Pavilion Trash Service
TriCo Regional Sewer Utility	\$ 106.51	4348500 · Water & Sewer	1039051 Dec'21	12/2/21 Perelman Pavilion
White's Ace Hardware	\$ 504.00	4238900 · Other Maintenance Supplies	29371238	11/17/21 Dog Pot Litter Bags
<b>Dec 7, '21 - Jan 3, 22</b>	<b><u>\$ 2,247.07</u></b>			

Carmel/Clay Board of Parks and Recreation  
Claim Sheet for  
Fund 103 Capital Fund  
Fund 106 Park Impact Fees  
Fund 853 Gift Fund  
Fund 101 Reserve  
CCPR Internal Transfer  
January 11, 2022

Name	Amount	Class	Account	Number	Memo
<b>Fund 103 - Capital Fund</b>					
American Structurepoint Inc.	3,380.00	106	4460703 - Monon Greenway	145729	12/17/21 Professional Services - Monon Structure #12 PO#54595
<b>Total Fund 103</b>	<u><u>3,380.00</u></u>				
<b>Fund 106 - Park Impact Fee</b>					
Eco Logic LLC	6,465.00	106	4460716 - Bear Creek Park	4900	11/24/21 Phase I Bear Creek Invasive Management PO#55599
SJCA Inc.	18,154.33	106	4460715 - White River Greenway	15375	11/30/21 Professional Services White River Greenway North Extension F
SmithGroup	3,675.00	106	4460708 - West Park	159203	12/15/2021 Amendment to AIA Document B101-2017 Design to Clay Tow
SmithGroup	16,250.00	106	4460716 - Bear Creek Park	159212	12/15/21 Professional Services - Bear Creek Master Plan PO 55549
<b>Total Fund 106</b>	<u><u>44,544.33</u></u>				

Page 1 of 3

## Refund Report

Jan 5, 2022

9:59 AM

Receipt Date/Time: From Dec 1, 2021 12:00 AM through Dec 31, 2021 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2001720.004	Dec 6, 2021	2:36 PM	DuBois, Rita	Credit Card Account	No: * Exp: 06/2023	-\$ 55.00	
					Guest Request		-\$ 55.00
2001721.004	Dec 6, 2021	2:37 PM	DuBois, Mick	Credit Card Account	No: * Exp: 06/2023	-\$ 55.00	
					Guest Request		-\$ 55.00
2001722.004	Dec 6, 2021	3:11 PM	Fellegly, Thomas	Credit Card Account	No: * Exp: 10/2024	-\$ 46.00	
					Guest Request		-\$ 46.00
2001723.004	Dec 10, 2021	6:50 PM	Teeter, Jane	Credit Card Account	No: * Exp: 01/25	-\$ 102.00	
					Staff Error		-\$ 102.00
2001724.004	Dec 16, 2021	11:45 AM	O'Connor, Collin	Credit Card Account	No: * Exp: 01/2025	-\$ 44.00	
					Guest Request		-\$ 44.00
2001725.004	Dec 16, 2021	5:07 PM	Sibukome, Christina	Credit Card Account	No: * Exp: 01/2023	-\$ 44.00	
					Guest Request		-\$ 44.00
2001726.004	Dec 18, 2021	7:26 AM	Butler, Brian	Credit Card Account	No: * Exp: 03/2025	-\$ 132.00	
							-\$ 132.00
2001727.004	Dec 26, 2021	3:55 PM	Bergeron, Matthew	Credit Card Account	No: * Exp: 07/22	-\$ 38.16	
					Guest Request		-\$ 38.16
2001728.004	Dec 27, 2021	9:30 AM	Cisneros, Rebecca	Credit Card Account	No: * Exp: 04/2024	-\$ 102.00	
					Guest Request		-\$ 102.00
2001729.004	Dec 27, 2021	3:29 PM	Blackwell, John	Credit Card Account	No: * Exp: 10/2026	-\$ 70.00	
					Guest Request		-\$ 70.00
2001730.004	Dec 28, 2021	5:09 AM	Whisler, Amber	Credit Card Account	No: * Exp: 07/2026	-\$ 40.00	
					Staff Error		-\$ 40.00



## Refund Report

Jan 5, 2022

9:59 AM

Receipt Date/Time: From Dec 1, 2021 12:00 AM through Dec 31, 2021 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2001731.004	Dec 29, 2021	2:12 PM	Moni, Wayne	Credit Card Account	No: * Exp: 04/2023	-\$ 80.00	
			MONI, DONNA	Credit Card Account	No: * Exp: 04/2023	-\$ 40.00	
							<b>-\$ 120.00</b>
2002998.006	Dec 1, 2021	2:44 PM	Choe, Krista	Credit Card Account	No: * Exp: 04/2023	-\$ 30.00	
							<b>-\$ 30.00</b>
2002999.006	Dec 1, 2021	5:14 PM	Butterworth, Jennifer	Credit Card Account	No: * Exp: 09/2024	-\$ 70.00	
				Parent Request			<b>-\$ 70.00</b>
2003008.006	Dec 2, 2021	5:38 PM	Bates, Christina	Credit Card Account	No: * Exp: 08/2023	-\$ 36.00	
				Parent Request			<b>-\$ 36.00</b>
2003009.006	Dec 7, 2021	3:16 PM	Weddle, Charles	Credit Card Account	No: * Exp: 09/2026	-\$ 30.00	
							<b>-\$ 30.00</b>
2003014.006	Dec 9, 2021	7:55 AM	Noal, Creighton	Credit Card Account	No: * Exp: 11/2023	-\$ 34.00	
				Parent Request			<b>-\$ 34.00</b>
2003016.006	Dec 21, 2021	11:21 AM	Cohee, Andrea	Credit Card Account	No: * Exp: 08/2027	-\$ 40.00	
				Parent Request			<b>-\$ 40.00</b>
2003017.006	Dec 21, 2021	11:23 AM	Knotts, Sheena	Credit Card Account	No: * Exp: 09/2025	-\$ 40.00	
				Parent Request			<b>-\$ 40.00</b>
2008620.003	Dec 1, 2021	10:20 AM	Suheski, Mark	Credit Card Account	No: * Exp: 03/2027	-\$ 46.00	
				Guest Request			<b>-\$ 46.00</b>
2008621.003	Dec 1, 2021	10:35 AM	Breedlove, Jessica	Credit Card Account	No: * Exp: 11/2024	-\$ 76.00	
				Guest Request			<b>-\$ 76.00</b>
2008622.003	Dec 1, 2021	10:36 AM	Breedlove, Jessica	Credit Card Account	No: * Exp: 11/2024	-\$ 58.00	
				Guest Request			<b>-\$ 58.00</b>

Page 3 of 3

## Refund Report

Jan 5, 2022

9:59 AM

Receipt Date/Time: From Dec 1, 2021 12:00 AM through Dec 31, 2021 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2008623.003	Dec 1, 2021	3:08 PM	Irick, Erin	Credit Card Account	No: * Exp: 11/2026	-\$ 116.00	
					Guest Request		-\$ 116.00
2008624.003	Dec 2, 2021	2:28 PM	Shen, Wei	Credit Card Account	No: * Exp: 01/2024	-\$ 44.00	
					Guest Request		-\$ 44.00
2008626.003	Dec 6, 2021	12:46 PM	Neuhoff, Heather	Credit Card Account	No: * Exp: 04/2024	-\$ 78.00	
					Guest Request		-\$ 78.00
2008627.003	Dec 13, 2021	3:55 PM	Falangas, Valentina	Credit Card Account	No: * Exp: 04/2023	-\$ 25.00	
							-\$ 25.00
2008628.003	Dec 15, 2021	3:10 PM	Evans, Lisa	Credit Card Account	No: * Exp: 11/2025	-\$ 42.00	
					Guest Request		-\$ 42.00
2008629.003	Dec 17, 2021	3:10 PM	Dillon, Kameron	Credit Card Account	No: * Exp: 03/2024	-\$ 36.00	
					Guest Request		-\$ 36.00
2008630.003	Dec 23, 2021	9:22 AM	Timm, Bob	Credit Card Account	No: * Exp: 03/2023	-\$ 77.00	
					Guest Request		-\$ 77.00
2008631.003	Dec 30, 2021	9:17 AM	Meyers, Casey	Credit Card Account	No: * Exp: 01/2023	-\$ 10.00	
							-\$ 10.00
<b>Totals:</b>				Mail Check:	\$ 0.00		
				Credit Card Refund:	-\$ 1,736.16		
				To Account:	\$ 0.00		
				In Cash:	\$ 0.00		
				Debit Card:	\$ 0.00		
				Gift Card:	\$ 0.00		

Grand Total: -\$ 1,736.16

RS II

Carmel/Clay Board of Parks and Recreation  
Claim Sheet  
January 11, 2022

Fund		Amount
TOTAL PARKS GENERAL FUND 101		120,311.61
TOTAL PARKS GENERAL FUND 101 RESERVE		0.00
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108		29,962.57
TOTAL MONON COMMUNITY CENTER FUND 109		58,898.60
TOTAL PARKS FACILITIES FUND 110		2,247.07
TOTAL PARKS CAPITAL FUND 103		3,380.00
TOTAL PARK IMPACT FEE FUND 106		44,544.33
TOTAL PARKS GIFT FUND 853		0.00
CCPR Internal Transfers		0.00
Active Software Fees	11/29/21 - 12/26/21	13,637.96
Active Software Credit Card Refunds	December 2021	1,736.16
EZChildTrack Software Credit Card Refunds	December 2021	0.00
<b>TOTAL CLAIM SHEET</b>		<b><u>274,718.30</u></b>

Signature

Date

Signature

Date

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Lin Zheng, Treasurer</b>	ACTION REQUESTED <b>Approval</b>
ITEM/SUBJECT <b>Clay Township Claim Sheet January 11, 2022</b>	
DOLLAR AMOUNT / FUND <b>N/A</b>	MEETING DATE <b>January 11, 2022</b>

**SUMMARY:**

The Clay Township Claim Sheet dated January 11, 2022 is included for comment, corrections, additions, or deletions.

**STAFF RECOMMENDATION:**

“I move to approve the Clay Township Claim Sheet dated January 22, 2022.”

Carmel/Clay Board of Parks and Recreation  
Claim Sheet for  
Clay Township of Hamilton County  
January 11, 2022

Name	Amount	Account		Number	Memo
Alderson Commercial Group	\$ 185,773.28	1215	4AA Park System Capital Maintenance	#13B 41435	11/30/21 - West Park - The Core Reimagining Park Project PO#55013
Cardno, Inc.	\$ 5,998.50	1215	4AA Park System Capital Maintenance	323231	12/2/21 - West Park Construction Native Seeding PO#56045
CrossRoad Engineers, P.C.	\$ 375.00	1215	4AA Park System Capital Maintenance	211753	12/3/21 - Kiosk Site Design at Trailheads PO#55219
Eco Logic LLC	\$ 22,155.00	1215	4AA Park System Capital Maintenance	4906	11/30/21 - Flowing Well Tree Restoration Services PO#55766
Ellis Mechanical & Electrical	\$ 24,462.20	1215	4AG - Waterpark	210981	11/24/21 - Service Call - Lazy River Leak PO#56174
Lazer Lines, LLC	\$ 2,100.00	1215	4AA Park System Capital Maintenance	1211125824	11/24/21 - Asphalt Repair/Maintenance at Rotary Plaza & North Trailhead PO#55981
Mobile Mini	\$ 209.48	1215	4AA Park System Capital Maintenance	9012467873	12/13/21 - Storage Unit for West Park Capital PO#56017
Rieth-Riley Construction Co., Inc.	\$ 120.00	1215	4AA Park System Capital Maintenance	Pay App 9	12/20/21 - MCC Roundabout and Entrance Construction PO#54816
SSI Services, LLC	\$ 27,965.80	1215	4AG - Waterpark	71892	12/9/21 - Hydro-Vac Service for Lazy River Leak Detection PO#56142
Wilkie Structural Engineering, Inc.	\$ 1,500.00	1215	4AA Park System Capital Maintenance	3556	10/9/21 - West Park Structural Engineering Assessment PO#56102
Williams Associates Architects, Ltd.	\$ 2,004.06	1215	4AG - Waterpark	0020704	12/16/21 - Waterpark Lap Pool Renovation PO#55702
<b>TOTAL CLAIM SHEET</b>	<b><u>272,663.32</u></b>				

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	ACTION REQUESTED <b>Approval</b>
ITEM/SUBJECT <b>CCPR Payroll for December 3, 2021, December 17, 2021, and December 31, 2021</b>	
DOLLAR AMOUNT/FUND <b>N/A</b>	MEETING DATE <b>January 11, 2022</b>

**SUMMARY:**

Provided for your approval are payroll wages and liabilities for payroll dates December 3, 2021, December 17, 2021, and December 31, 2021.

**RECOMMENDED MOTION:**

“I move to approve the payroll wages and liabilities for the payroll dates December 3, 2021, December 17, 2021, and December 31, 2021.”



**Carmel/Clay Board of Parks and Recreation  
Payroll Claims Form**

Total Gross Wages for Regular Payroll dated 12/03/2021	<u><b>\$167,797.22</b></u>
Total Payroll Liabilities for Regular Payroll dated 12/03/2021	<u><b>\$68,564.95</b></u>
Total Gross Wages for Regular Payroll dated 12/17/2021	<u><b>\$178,564.76</b></u>
Total Payroll Liabilities for Regular Payroll dated 12/17/2021	<u><b>\$67,476.22</b></u>
Total Gross Wages for Regular Payroll dated 12/31/2021	<u><b>\$166,865.67</b></u>
Total Payroll Liabilities for Regular Payroll dated 12/31/2021	<u><b>\$66,360.43</b></u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-10-1.6.

  
Administration & Planning Director

1/7/2022  
Date

We have examined the foregoing payroll charges in the total amount of **\$715,629.25** and such payroll is in compliance with Resolution No. 8-13-02-02.

\_\_\_\_\_  
Park Board President

\_\_\_\_\_  
Date

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Jonathan Blake, Administration &amp; Planning Director</b>	ACTION REQUESTED <b>Acceptance</b>
ITEM/SUBJECT <b>Monetary Gifts, Grants, Partnerships, and Sponsorships for December 2021</b>	
DOLLAR AMOUNT / FUND <b>N/A</b>	MEETING DATE <b>January 11, 2022</b>

RECEIVED AS	DATE	AMOUNT	DONOR	DESIGNATION	GL/FUND
Donation	12/6/2021	\$7,014.42	Hamilton Co. Soil & Water Conservation Dist.	Interpretive Signage	Gift Fund (853)
Donation	12/6/2021	\$100.00	Anonymous	Employee Appreciation	Gift Fund (853)
Donation	12/15/2021	\$65.00	Park Board	Employee Appreciation	Gift Fund (853)

**TOTAL RECEIPTS:** \$7,179.42

**STAFF RECOMMENDATION:**

Acceptance of monies received.

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	<small>ACTION REQUESTED</small> <b>Recommended Motion</b>
<small>ITEM/SUBJECT</small> <b>Ratification of 2021 General Fund End of Year Budget Line Transfers</b>	
<small>DOLLAR AMOUNT/FUND</small> <b>\$0 Net Change (General Fund 101)</b>	<small>MEETING DATE</small> <b>January 11, 2022</b>

**SUMMARY:**

Provided for your review is a summary of the end of year line transfers completed within the General Fund to ensure all budget lines were no less than a zero balance as required by the State Board of Accounts. All transfers were within the same classification and are within the authority of the Park Board to ratify.

The 2021 General Fund budget was \$4,122,844.91 of which 94.31% was spent and/or encumbered during the year based on preliminary financials available from the Clerk-Treasurer's Office. The unused balance of \$240,859.55 reverts to the Fiscal Bodies as dictated by the Interlocal Cooperation Agreement.

**RECOMMENDED MOTION:**

"I move to ratify the 2021 end of year budget line transfers as presented."

**CARMEL CLAY PARKS & RECREATION  
2021 GENERAL FUND YEAR-END LINE TRANSFERS**

ACCOUNT	LINE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS TO	TRANSFERS FROM	AMENDED BUDGET	YEAR-END BALANCE	TO G/L	TITLE	AMOUNT	TO G/L	TITLE	AMOUNT
PERSONAL SERVICES												
4110000	Full Time	\$1,582,092.00	\$64,500.00	\$0.00	\$1,646,592.00	\$37,808.81						
4111000	Part Time	\$289,245.00		\$49,000.00	\$240,245.00	\$28,383.37	4110000	Full Time	\$49,000.00			
4112000	Overtime	\$6,920.00		\$0.00	\$6,920.00	\$3,315.80						
4120000	Deferred Compensation	\$74,259.00	\$22,000.00	\$0.00	\$96,259.00	\$5,736.17						
4121000	Employer's Share of FICA	\$117,025.00		\$10,000.00	\$107,025.00	\$4,690.95	4110000	Full Time	\$10,000.00			
4122000	Employer's Share of Health Insurance	\$410,306.00		\$5,500.00	\$404,806.00	\$3,294.43	4110000	Full Time	\$5,500.00			
4122100	Disability Insurance	\$6,750.00		\$0.00	\$6,750.00	\$3,679.86						
4122200	Life Insurance	\$2,340.00		\$0.00	\$2,340.00	\$1,196.70						
4123002	Employer's Share of PERF	\$229,880.00		\$0.00	\$229,880.00	\$2,594.67						
4124000	Employer's Share of Medicare	\$27,315.00		\$0.00	\$27,315.00	\$2,444.37						
4128000	Tuition Reimbursement	\$25,000.00		\$22,000.00	\$3,000.00	\$3,000.00	4120000	Deferred Compensation	\$22,000.00			
TOTAL PERSONAL SERVICES		\$2,771,132.00	\$86,500.00	\$86,500.00	\$2,771,132.00	\$96,145.13						
SUPPLIES												
4230100	Stationary & Printed Materials	\$500.00	\$500.00	\$0.00	\$1,000.00	\$259.84						
4230200	Office Supplies	\$7,525.00	\$4,550.00	\$0.00	\$12,075.00	\$1,514.45						
4231300	Diesel Fuel	\$4,200.00		\$0.00	\$4,200.00	\$629.50						
4231400	Gasoline	\$22,500.00		\$4,000.00	\$18,500.00	\$1,301.55	4238900	Other Maintenance Supplies	\$4,000.00			
4232100	Garage & Motor Supplies	\$2,725.00		\$0.00	\$2,725.00	\$114.91						
4235000	Building Materials	\$5,725.00		\$2,500.00	\$3,225.00	\$886.12	4238900	Other Maintenance Supplies	\$1,500.00	4237000	Repair Parts	\$1,000.00
4236000	Gravel/Stone	\$3,000.00		\$750.00	\$2,250.00	\$811.13	4230200	Office Supplies	\$750.00			
4236500	Salt & Calcium	\$8,500.00		\$1,700.00	\$6,800.00	\$527.03	4230100	Stationary & Printed Materials	\$500.00	4238900	Other Maintenance Supplies	\$1,200.00
4237000	Repair Parts	\$10,170.00	\$1,000.00	\$1,000.00	\$10,170.00	\$609.22	4230200	Office Supplies	\$1,000.00			
4238000	Small Tools & Minor Equipment	\$16,000.00		\$5,000.00	\$11,000.00	\$2,276.38	4239039	General Program Supplies	\$5,000.00			
4238900	Other Maintenance Supplies	\$30,950.00	\$6,700.00	\$0.00	\$37,650.00	\$1,787.37						
4239000	Miscellaneous Supplies	\$9,700.00		\$0.00	\$9,700.00	\$1,956.11						
4239012	Safety Supplies	\$3,425.00		\$1,300.00	\$2,125.00	\$570.34	4230200	Office Supplies	\$1,300.00			
4239031	Street Signs	\$4,725.00		\$1,500.00	\$3,225.00	\$460.70	4230200	Office Supplies	\$1,500.00			
4239032	Posts & Hardware	\$1,100.00		\$200.00	\$900.00	\$581.39	4239099	Other Miscellaneous	\$200.00			
4239039	General Program Supplies	\$5,295.00	\$5,000.00	\$0.00	\$10,295.00	\$1,359.97						
4239099	Other Miscellaneous	\$0.00	\$200.00	\$0.00	\$200.00	\$180.59						
TOTAL SUPPLIES		\$136,040.00	\$17,950.00	\$17,950.00	\$136,040.00	\$15,826.60						
OTHER SERVICES & CHARGES												
4340000	Legal Fees	\$103,717.22	\$25,000.00	\$0.00	\$128,717.22	\$229.22						
4340400	Consulting Fees	\$5,000.00		\$0.00	\$5,000.00	\$5,000.00						
4340600	Recording Fees	\$0.00	\$200.00	\$0.00	\$200.00	\$143.00						
4340700	Medical Fees	\$500.00	\$2,000.00	\$0.00	\$2,500.00	\$680.00						
4341955	Info Systems Maintenance/Contracts	\$88,807.69		\$35,000.00	\$53,807.69	\$5,242.92	4348500	Water & Sewer	\$10,000.00	4340000	Legal Fees	\$25,000.00
4341990	Criminal Background Checks	\$3,070.00		\$2,000.00	\$1,070.00	\$181.90	4340700	Medical Fees	\$2,000.00			
4341991	Marketing & Promotions		\$500.00	\$0.00	\$500.00	\$426.33						
4341999	Other Professional Fees	\$12,000.00		\$700.00	\$11,300.00	\$2,883.35	4340600	Recording Fees	\$200.00	4341991	Marketing & Promotions	\$500.00
4342100	Postage	\$500.00		\$0.00	\$500.00	\$267.59						
4343000	Travel Fees & Expenses	\$5,000.00		\$0.00	\$5,000.00	\$4,000.46						
4344000	Telephone Line Charges	\$2,600.00		\$0.00	\$2,600.00	\$629.17						
4344100	Cellular Phone	\$9,600.00	\$5,000.00	\$0.00	\$14,600.00	\$590.23						
4345000	Printing	\$10,000.00		\$5,000.00	\$5,000.00	\$4,235.66	4346000	Classified Ads	\$5,000.00			
4345500	Legal Notices	\$500.00		\$0.00	\$500.00	\$161.78						
4346000	Classified Ads	\$4,500.00	\$5,000.00	\$0.00	\$9,500.00	\$853.16						

**CARMEL CLAY PARKS & RECREATION  
2021 GENERAL FUND YEAR-END LINE TRANSFERS**

ACCOUNT	LINE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS TO	TRANSFERS FROM	AMENDED BUDGET	YEAR-END BALANCE	TO G/L	TITLE	AMOUNT	TO G/L	TITLE	AMOUNT
4347500	General Insurance	\$59,178.00		\$14,000.00	\$45,178.00	\$11,124.26	4344100	Cellular Phone	\$5,000.00	4350900	Other Contracted Services	\$9,000.00
4348000	Electricity	\$68,350.00		\$16,000.00	\$52,350.00	\$5,938.37	4350100	Building Repairs & Maintenance	\$4,000.00	4350101	Trash Collection	\$5,000.00
							4350600	Cleaning Service	\$3,000.00	4359000	Special Projects	\$4,000.00
4348500	Water & Sewer	\$47,450.00	\$24,000.00	\$0.00	\$71,450.00	\$2,916.94						
4349000	Natural Gas	\$7,800.00		\$0.00	\$7,800.00	\$2,920.36						
4349500	Cable Service	\$2,000.00		\$0.00	\$2,000.00	\$670.24						
4350000	Equipment Repairs & Maintenance	\$15,200.00		\$2,300.00	\$12,900.00	\$6,387.01	4353003	Postage Meter	\$300.00	4355300	Organization & Membership Dues	\$2,000.00
4350100	Building Repairs & Maintenance	\$31,350.00	\$4,000.00	\$0.00	\$35,350.00	\$2,181.11						
4350101	Trash Collection	\$8,055.00	\$5,000.00	\$0.00	\$13,055.00	\$1,332.91						
4350400	Grounds Maintenance	\$586,948.00		\$0.00	\$586,948.00	\$23,649.87						
4350600	Cleaning Service	\$25,000.00	\$3,000.00	\$0.00	\$28,000.00	\$8,750.00						
4350900	Other Contracted Services	\$3,680.00	\$9,000.00	\$0.00	\$12,680.00	\$5,492.42						
4351000	Auto Repairs & Maintenance	\$10,225.00		\$0.00	\$10,225.00	\$2,491.58						
4353003	Postage Meter	\$600.00	\$300.00	\$0.00	\$900.00	\$155.16						
4353004	Copier	\$5,000.00		\$1,250.00	\$3,750.00	\$1,820.50	4357003	Internal Instructor Fees	\$500.00	4357004	External Instructor Fees	\$750.00
4353099	Other Rentals & Leases	\$53,562.00		\$24,000.00	\$29,562.00	\$3,930.07	4358000	Assessment Fees	\$10,000.00	4348500	Water & Sewer	\$14,000.00
4355200	Subscriptions	\$15,380.00		\$1,000.00	\$14,380.00	\$1,764.69	4358300	Other Fees & Licenses	\$1,000.00			
4355300	Organization & Membership Dues	\$3,000.00	\$2,000.00	\$0.00	\$5,000.00	\$880.25						
4356004	Staff Clothing	\$3,700.00		\$0.00	\$3,700.00	\$2,697.88						
4357003	Internal Instructional Fee	\$0.00	\$500.00	\$0.00	\$500.00	\$212.00						
4357004	External Instructional Fees	\$4,000.00	\$750.00	\$0.00	\$4,750.00	\$826.58						
4358000	Assessment Fees	\$650.00	\$10,000.00	\$0.00	\$10,650.00	\$2,674.62						
4358300	Other Fees & Licenses	\$700.00	\$1,000.00	\$0.00	\$1,700.00	\$776.32						
4359000	Special Projects	\$6,000.00	\$4,000.00	\$0.00	\$10,000.00	\$1,257.01						
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>		<b>\$1,203,622.91</b>	<b>\$101,250.00</b>	<b>\$101,250.00</b>	<b>\$1,203,622.91</b>	<b>\$116,374.92</b>						
<b>CAPITAL OUTLAY</b>												
4463000	Furniture & Fixtures	\$3,050.00	\$1,000.00	\$0.00	\$4,050.00	\$1,115.44						
4463200	Computer Equipment	\$6,500.00		\$1,000.00	\$5,500.00	\$2,339.04	4463000	Furniture & Fixtures	\$1,000.00			
4463202	Computer Software	\$2,500.00		\$0.00	\$2,500.00	\$2,500.00						
4463600	Parks Equipment	\$0.00		\$0.00	\$0.00	\$0.00						
4465000	Motor Equipment (Vehicles)	\$0.00		\$0.00	\$0.00	\$0.00						
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$12,050.00</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$12,050.00</b>	<b>\$5,954.48</b>						
<b>TOTAL GENERAL FUND</b>		<b>\$4,122,844.91</b>	<b>\$206,700.00</b>	<b>\$206,700.00</b>	<b>\$4,122,844.91</b>	<b>\$234,301.13</b>						

## **Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item**

PRESENTER <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	ACTION REQUESTED <b>Recommended Motions</b>
ITEM/SUBJECT <b>Consideration of Re-Bid for Replacement of Monon Greenway Structure #12</b>	
DOLLAR AMOUNT/FUND <b>\$571,000 (103 Fund)</b>	MEETING DATE <b>January 11, 2022</b>

### **SUMMARY:**

In 2018, the City of Carmel Engineering Department undertook and completed inspections of the infrastructure along the Monon Greenway and Hagan-Burke Trail to determine needed improvements. Their findings were compiled in the “Structure Inventory and Appraisals Report.” This report prioritized improvements based on those items needing the most attention.

As requested by the Engineering Department, CCPR, contractual manager of the Monon Greenway, agreed to assist with recommended improvements to nine (9) structures. One of the identified improvements is Structure #12, which is a three-sided limestone culvert that allows Monon Greenway users to travel safely over Carmel Creek.

Originally this project was anticipated to be completed by October 31, 2021, however, when the project was bid in April, bids were higher than anticipated and the department realized it had insufficient funds available in the Parks Capital Fund (103). CCPR made the decision to reject all bids and request additional funding from the City of Carmel in its 2022 budget. The necessary funding was approved and is now available.

Accordingly, CCPR re-bid the Monon Greenway Structure #12 Replacement Project and on Friday, December 17, 2021, bids were received and opened. A bid was received from the following contractor:

- White Construction, LLC      \$571,000

American Structurepoint, the Project Engineer, reviewed the bid documentation, confirmed White Construction, LLC to be the lowest responsive and responsible bidder, and recommended acceptance of its bid in the total amount of \$571,000.

If approved, there is potential tree clearing work to take place before April 1, 2022, when restrictions on tree clearing begin. It is anticipated that much of the work will begin in the fall to comply with restrictions from Indiana DNR prohibiting work in the waterway between April 1<sup>st</sup> and June 30<sup>th</sup> without their prior written approval and to minimize Monon Greenway disruptions during peak usage times. Additionally, CCPR is requiring that any full closures of the Monon Greenway be no more than 14 days. CCPR will work with the City of Carmel to identify detour routes and make the public aware of any closures.



## **RECOMMENDED MOTIONS:**

### Motion #1:

“I move that the Park Board accept the bid from and award a contract to White Construction, LLC in the amount of \$571,000 for the Replacement of Monon Greenway Structure #12 and authorize the Engineer, the Director, the Assistant Director, and the Park Board Attorney to take all action necessary to complete the contracting process and authorize the Director or Assistant Director to sign a contract with the Bidder upon completion of the Park Board Attorney’s review.”

### Motion #2:

“I move that the Park Board delegate to the Director and the Assistant Director the authority to determine, in conjunction with the Engineer, whether it is in the best interest of the Board and the Department to add or change an item or items in the contract with White Construction, LLC and to approve each such change order up to an amount not to exceed his purchasing authority and in accordance with applicable Indiana law regarding change orders with a report to and ratification by the Park Board at a subsequent Park Board meeting.”

## **Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	<small>ACTION REQUESTED</small> <b>Recommended Motions</b>
<small>ITEM/SUBJECT</small> <b>Consideration of Estimate for Reimbursable Utility (Fiber)</b>	
<small>DOLLAR AMOUNT/FUND</small> <b>\$79,000 (103 Fund)</b>	<small>MEETING DATE</small> <b>January 11, 2022</b>

### **SUMMARY:**

In 2018, the City of Carmel Engineering Department undertook and completed inspections of infrastructure along the Monon Greenway and Hagan-Burke Trail to determine needed improvements. Findings were compiled in their "Structure Inventory and Appraisals Report." The report highlighted needed improvements and prioritized them based on those items requiring the most attention.

As requested by the Engineering Department, CCPR, contractual manager of the Monon Greenway, agreed to assist with recommended improvements to nine (9) structures. One of the identified improvements is Structure #12, which is a three-sided limestone culvert that allows Monon Greenway users to travel safely over Carmel Creek.

MCI/Verizon has an existing fiber line under the western half of the Monon Greenway pavement, and because it is a shallower installation (vs. the deeper AT&T duct that was directional drilled 8-10" underneath the existing culvert), the line must be relocated. Given the easement granted to MCI/Verizon, the relocation work will need to be reimbursed by CCPR.

MCI/Verizon obtained an estimate from JDH Contracting for relocating the fiber line in the amount of \$79,000. If approved, work would begin as soon as feasible and is estimated to be completed by March 1, 2022. The department anticipates minimal disruptions to the Monon Greenway. If any closure is required, CCPR will work with the City of Carmel to identify detour routes and notify the public.

### **RECOMMENDED MOTIONS:**

#### Motion #1:

"I move that the Park Board accept the estimate provided by MCI/Verizon from JDH Contracting, Inc. to relocate the existing fiber line under the Monon Greenway and approve reimbursing MCI/Verizon the utility relocation expenses for an amount not to exceed \$79,000."

#### Motion #2:

"I move that the Park Board authorize the Director, the Assistant Director, and the Park Board Attorney to take all action necessary to complete the reimbursement process and authorize the Director or Assistant Director to sign a reimbursement agreement with MCI/Verizon upon completion of the Park Board Attorney's review."

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	ACTION REQUESTED <b>Recommended Motion</b>
ITEM/SUBJECT <b>Ratification of Hydro-Vac Services for Lazy River Leak Detection</b>	
DOLLAR AMOUNT/FUND <b>\$27,965.80 (Fund 1215)</b>	MEETING DATE <b>January 11, 2022</b>

**SUMMARY:**

This past summer (2021) a leak was detected by staff in the Lazy River at The Waterpark. Upon inspection, Ellis Mechanical, preventative maintenance contractor for Carmel Clay Parks & Recreation's mechanical systems, notified the department that hydro-vac services would need to be utilized to unveil the location of the leak. Because of the outstanding relationship CCPR has built with Ellis, it was recommended that the department work directly with SSI Excavating Services, Inc. so markup costs could be avoided.

Several trenches were created next to the Lazy River to trace the leak location. If water was present in the location excavated, it was pumped out to see if it would return. This helped determine if the source of the water was ground vs. pool. Prior to The Waterpark season, most of the areas that were initially unveiled dried up, requiring additional services in the fall.

Upon return in the fall, a section was exposed on the northeast side of the Lazy River and pressurized. The leak was discovered near the sidewalk leading up to the big slides.

When the invoice from SSI Excavating Services, Inc. was received in December 2021, it was \$2,965.80 more than the \$25,000 purchasing authority of the Director and Assistant Director; therefore, ratification is requested in order to compensate SSI Excavating, LLC for services provided.

**RECOMMENDED MOTION:**

"I move that the Park Board ratify the actions of Director Michael Klitzing and Assistant Director Kurtis Baumgartner and compensate SSI Excavating Services, LCC in the amount of \$27,965.80 for hydro-vac services provided at The Waterpark in order to repair the Lazy River leak."

Director's Report | January 11, 2022

Active Projects

Below is a list of CCPR's major projects categorized by status. Details, if relevant and not covered as an agenda item, follow within this report.

Planning Stage

- 1) Bear Creek Park Master Plan
- 2) Central Park/Interurban Trail Connection & Trailhead Enhancements (funded by Kite Realty Group)
- 3) Interlocal Cooperation Agreement Amendments/Capital Funding Strategy
- 4) Monon Community Center Indoor Playground
- 5) Orchard Park Elementary School Reuse
- 6) Reimagining Recreation Plan
- 7) Thomas Marcuccilli Nature Park Master Plan
- 8) Thomas Marcuccilli Nature Park/Wellhead Overlooks (*funded by Carmel Utilities*)
- 9) Waterpark Improvements
- 10) West Park – The Core Shelters
- 11) West Park – The Groves Perimeter Trail
- 12) White River Pedestrian Bridge
- 13) White River Corridor/Hamilton County South River District (*in coordination with Hamilton County Tourism, Conner Prairie, and Hamilton County Parks & Recreation*)
- 14) White River Greenway North Extension

Procurement or Contracting Stage

- 15) Guaranteed Savings Assessment
- 16) Monon Greenway Structure #12
- 17) Parks & Natural Resources Renovation Project
- 18) Vera J. Hinshaw Park Donation (closing on property)

Construction Pending

- 19) River Heritage Park Phase I Improvements

Construction/Project in Progress

- 20) Japanese Garden Expansion (*City/Township led project*)  
21) Lawrence W. Inlow Phase II Improvements  
22) Meadowlark Park Improvements  
23) Monon Greenway Improvements from City Center Drive to Gradle Drive (*City/Township led project*)  
24) West Park – The Core Improvements

Substantially Complete with Punch List Items Remaining

- 25) Flowing Well Park Improvements  
26) Monon Greenway North Refresh (Main Street to 146<sup>th</sup> Street)

Final Completion Achieved (for projects identified as active last month)

Not applicable

**Park Closures at a Glance**

The following parks are or soon will be closing. Projected reopening dates are provided.

PARK	STATUS	PROJECT NOTES	PROJECTED REOPENING
<b>Meadowlark</b>	Closed	Interior restroom finishes in progress; waiting on results from borings to determine how to proceed for the bridge embankments	Spring 2022
<b>West (Core Area Only)</b>	Closed	Stone scramble installation continues; backfilling retaining walls on playground hill; working on family changing room addition	Spring 2022
<b>Lawrence W. Inlow</b>	Closed	Masonry work (exterior brick façade and interior walls) and splash pad plumbing in progress	Spring 2022
<b>River Heritage</b>	Closing in Spring 2022	Still waiting on permit determinations from IDEM; playground equipment was received and being stored at contractor's secured location	Fall/Winter 2022

### **Bear Creek Park**

Bear Creek Park remains open 9 am to 5 pm on Saturdays and Sundays, providing residents the opportunity to explore the primitive trails and witness firsthand the potential of Carmel's newest park. Visitors may access the trailhead from the existing entry drive off Shelborne Road about midway between 141<sup>st</sup> Street and 146<sup>th</sup> Street. A message board at the trailhead has information about the park and identifies how people can share their experience and provide recommendations for consideration in the master plan.

The consulting team will be in town January 24<sup>th</sup> -25<sup>th</sup> with follow-up focus groups scheduled with the same youth groups visited in November, as well as the neighbors. Public Meeting #3 will be held on January 25<sup>th</sup> at 6 pm and hosted at the Jill Perelman Pavilion. (Park Board members are welcome to attend.) The consultants will present 2-3 concepts of how the park could be developed and solicit feedback, which will be used to prepare the first draft of the master plan.

### **Impact Fee Hearing**

The City Council's Finance, Utilities and Rules Committee will meet on Wednesday, January 12<sup>th</sup> at 6 pm in the Council Chambers to discuss the Park and Recreation Impact Fee. This hearing was sparked by former Clay Township Trustee Judy Hagan in October at the public hearing for the City's 2022 budget, in which she inquired about the issuance of impact fee credits for Carmel Redevelopment Commission projects. I have been asked to attend to help review the process for establishing impact fees and how CCPR uses the impact fees we receive. Community Redevelopment Director Henry Mestetsky has also been asked to address any questions the committee may have regarding the CRC-related credits. Park Board members are welcome to attend this public meeting.

### **Monon Community Center & The Waterpark**

Staff continue to have discussions with Williams Architects, who is preparing plans for a new indoor playground in Multipurpose Room-West and improvements to the adjacent KidZone. Williams is continuing to work with playground manufacturers to explore playground design. Also continuing to work with Williams Architects on concepts for future improvements at The Waterpark. Concepts of both plans will be presented to the Park Board as soon as they are complete.

Senior management staff will be providing a tour to a small contingency of visitors from Fishers, including Mayor Fadness, on January 31<sup>st</sup>. They requested an opportunity to meet in regards to planning efforts for a recreation facility in Fishers.

### **Orchard Park Elementary School Reuse**

Meeting with school administration on January 10<sup>th</sup> to discuss future use of Orchard Park. Since CCPR does not have dedicated funds to commit to immediate renovations, CCS will need to fund necessary improvements to the building for CCPR to be able to financially assume management responsibilities.

### **Parkland Donation**

Falcon Nest II has expressed an interest in donating an additional 14+ acres to CCPR within the White River Corridor. This is the same developer that generously donated Thomas Marcuccilli Nature Park (TMNP) to the Park Board last year. The property is located within the Legacy development at the

southwest corner of River Road and Cherry Creek Boulevard and just south of TMNP. The property already includes trails and looks like an attractive greenspace and nature-oriented park. CCPR approached the developer about this donation as its strategic location may better position the department for funding from the Indiana Department of Natural Resources to help develop TMNP.

As was required for TMNP, the Park Board will have to formally accept this donation at a future meeting and authorize execution of a donation agreement. The developer has requested the property be named Mary Louise Marcuccilli Park, who was the wife of Thomas Marcuccilli. We anticipate bringing the required action item to the Park Board at the February or March regular meeting.

### **READI Grant | Hamilton County South River District**

The Indiana Economic Development Corporation (IEDC) awarded the White River Regional Opportunity Initiative Partnership (WR-ROI) \$20 million through the Indiana Regional Economic Acceleration and Development Initiative (READI). IEDC has scheduled a meeting with the WR-ROI advisory members on January 14<sup>th</sup> to provide direction on the allocation and administration of the grant proceeds. If our region has full discretion on how the funds are distributed, the consensus is to proportionately distribute the funds based on our original requests, which would put us in line for slightly over \$2.9 million for the White River Education and Ecology Center (WREEC). Hamilton County also committed \$1 million toward wetland enhancements for the project should we receive the grant. CCPR and Conner Prairie will meet once we have definition on how much funding is available for the WREEC through the READI grant.

### **Summer Camps & Registration Software**

Based on feedback from parents and guardians, CCPR will begin processing summer camp registrations through EZChildTrack, the same software used for the ESE program. This will simplify registrations for children already enrolled in our ESE program and ensure a more seamless transition for staff between the afterschool program and camps. CCPR is finalizing an amendment to our existing agreement with Active Network, which previously was used for summer camp registrations (and will continue to be used for the Monon Community Center).

With the transition in software, CCPR will now be able to offer early registration for children enrolled in ESE, which rewards existing customers and has been one of our top requests from parents/guardians, but could not be facilitated through Active. Instead of requiring a 50% deposit at the time of registration and then charging two large monthly payments, we will instead have a 20% non-refundable deposit due at registration, consistent with other camp providers in the area. We will also transition to weekly payments due the Monday of the week preceding the applicable camp week in lieu of our previous 2-month payment plan. Collectively, these changes should help significantly reduce the number of refunds issued for camps.

To ensure that we are able to attract and retain camp personnel, and due to significant cost increases in bus transportation for field trips, the weekly rates for summer camps will increase from \$200 last year to \$225 for specialty camps and \$220 for general camps. These rates remain very competitive with the local camp market. Summer camp registrations will open on March 1<sup>st</sup>.



### Thomas Marcuccilli Nature Park

Had preliminary kickoff meeting with MKSK to begin discussing the public input process. Anticipate project timeline will be finalized within the next several weeks. CCPR will assemble a Steering Committee shortly to help advise management and the consulting team through the planning process.

Met with Carmel Utilities, MKSK, and Jones and Henry Engineers on January 6<sup>th</sup> to discuss plans for the wellhead overlooks. It is anticipated that Carmel Utilities will be issuing a new bond early next year, which would likely allow construction to begin in spring 2023.

### White River Greenway South Extension

While most of the focus on the White River has been north of 116<sup>th</sup> Street, CCPR has submitted a formal proposal to the City of Carmel to assume management responsibility for City-owned property located along or near the White River between 116<sup>th</sup> Street and 96<sup>th</sup> Street. If the City is amenable to the proposal, this would bring approximately 40-45 additional acres into the park system, at no acquisition cost to CCPR, that will be needed for creating the southern extension of the White River Greenway. While acquisitions of privately-owned property will still be required to connect all existing City and CCPR-owned parcels, bringing the City property into the park system positions the department to begin in earnest planning for the trail. The City property being targeted is currently managed by Carmel Utilities.

### Year-End Financial Note

As predicted at the December Park Board meeting, CCPR achieved 100% cost recovery for ESE, the Monon Community Center, and dog park operations. I am extremely proud of the entire CCPR team for this tremendous accomplishment considering how significantly the COVID-19 pandemic has impacted CCPR's revenue-generating operations.

As the following summary of our gross and net income for the past three years illustrates, our income is still significantly down compared to pre-pandemic numbers. Through the painful, yet necessary and prudent decisions to reduce our workforce and cut underperforming programs, we have successfully stopped the hemorrhaging and are again able to grow our cash reserves. Unfortunately, it will likely be another 2-4 years before we have rebounded to the point that we have sufficient reserves to once again fund capital improvements through the ESE and MCC revenues prior to the pandemic.

Year	Gross Income	Change from 2019	Net Income or Loss	Change from 2019
2019	\$11.4m		\$1.3m	
2020	\$6.1m	(\$5.3m)	(\$2.7m)	(\$3.9m)
2021	\$7.7m	(\$3.6m)	\$0.5m	(\$0.8m)