

**Carmel/Clay Board of Parks and Recreation
Tuesday, February 8, 2022, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280**

UPDATED PARK BOARD PACKET

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

Tentative Agenda

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Staff Reports**
- 5. Finance Committee**
- 6. Minutes – Linus Rude**
 - a. January 11, 2022 Park Board Annual and Regular Meeting
- 7. Financial Reports – Lin Zheng**
 - a. Consolidated Financial Report for December 2021
 - b. CCPR P&L Statements for January 2022
- 8. Claims – Lin Zheng**
 - a. Claim Sheet February 8, 2022
 - b. Clay Township Claim Sheet February 8, 2022
 - c. CCPR Payroll for January 14, 2022 and January 28, 2022
- 9. Monetary Gifts, Grants, Partnerships, and Sponsorships for January 2022 – Jonathan Blake**
- 10. New Business**
 - a. Consideration to Purchase Replacement FlowRider Surface at The Waterpark – Kurtis Baumgartner
 - b. Consideration to Purchase Replacement Cabana Furniture at The Waterpark – Kurtis Baumgartner
- 11. Old Business**
 - a. Bear Creek Park Master Plan Update – Michael Klitzing
 - b. Clay Township Impact Program Updates – Michael Klitzing
- 12. Attorney's Report**
- 13. Director's Report**
- 14. Information Items**
- 15. Park Board Comments / Discussion**
- 16. Adjournment**

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

UPDATED

| | |
|---|---|
| PRESENTER Kurtis Baumgartner, Parks and Recreation Assistant Director/COO | ACTION REQUESTED No Action Required |
| ITEM/SUBJECT Staff Reports | |
| DOLLAR AMOUNT/FUND N/A | MEETING DATE February 8, 2022 |

Enclosed for your review are the following:

News articles:

- White River Regional Opportunity Initiative awarded \$20 million
By Chris Bavender
Current in Carmel, January 11, 2022
- Carmel Parks invites community to Jan. 25 Bear Creek Park meeting
Hamilton County Reporter, January 13, 2022
- More park impact fees in 2020, 2021 support Carmel Redevelopment Commission than Carmel Clay
Parks & Recreation projects
By Anne Marie Shambaugh
Current in Carmel, January 13, 2022
- CCPR to present initial park concepts for Bear Creek Park at Jan. 25 community meeting
Current in Carmel, January 24, 2022
- Paw-fect time to give your input!
Good Day Carmel, January 25, 2022
- Carmel Clay Parks & Recreation reduces program offerings in response to ‘new financial realities’
caused by pandemic
By Ann Marie Shambaugh
Current in Carmel, January 27, 2022

Parks and Recreation Master Plan:

- Strategic Plan – 2021 Implementation Status Report

Standard monthly reports for December 2021:

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for January 2022:

- Monon Community Center Pass Report
 - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
 - ESE
 - Monon Community Center
 - Administration & Planning
 - Marketing
 - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

CURRENT

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YOU ARE AT: Home » Current in Noblesville » Noblesville Community » White River Regional Opportunity Initiative awarded \$20 million

White River Regional Opportunity Initiative awarded \$20 million

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BY CURRENT PUBLISHING ON JANUARY 11, 2022

NOBLESVILLE COMMUNITY, FISHERS COMMUNITY, ZIONSVILLE COMMUNITY

By Chris Bavender

Indiana Gov. Eric Holcomb, along with the state's Secretary of Commerce Brad Chambers and the Indiana Economic Development Corp., has awarded \$500 million to Indiana READI regions to support regional development plans across 17 regions representing all 92 counties.

READI stands for the Regional Economic Acceleration and Development Initiative.

"The seventeen regions submitted innovative, creative and visionary projects that will result in a positive economic impact on Indiana's future. It took immense collaboration between communities as they put aside their own visions and worked together to present the best plan for the region," Holcomb stated in a press release. "These plans will shape Indiana for generations to come and bring value to our state like nothing we've witnessed before."

The White River Regional Opportunity Initiative, comprised of the Town of Zionsville and the Town of McCordsville, as well as Hamilton, Marion and Madison counties, was awarded \$20 million of its \$49.9 million request. The proposal detailed a cohesive regional vision, goals and projects or programs related to economic development within the White River Region.



Mayors, municipal leaders and major stakeholders will meet in early this year to discuss projects and allocate READI Grant funding for the region.

"The READI program helps invest in quality of life initiatives and train our workforce to move toward a stronger central Indiana region," Noblesville Mayor Chris Jensen stated in a press release. "We are grateful to the IEDC and Governor Holcomb on making these regional investments a priority. These efforts help us tell Indiana's success story to the nation and beyond."



CURI
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to further accelerate population growth, talent attraction and retention and smart economic development in the region.

"This is government at its best – bringing communities together with the common goal of advancing our state. I am excited about the outcomes here in Zionsville and the forward momentum with the Zionsville Gateway Plan," Zionsville Mayor Emily Styron stated in a press release.

Home to almost 1.5 million people, the White River Regional Opportunity Initiative region has grown significantly in the past 10 years, gaining 10 percent population between 2010 and 2020 (compared to Indiana's 4.2 percent rise).

"This plan was a true representation of what can happen when we see ourselves as one region and bring our collective assets to the table," Fishers Mayor Scott Fadness stated in a press release. "The White River is one of our best, but underutilized, assets of our metro (area). I'm encouraged that the selection committee saw the value the Indianapolis Region brings to our state and the impact we can make on the state's economic, talent, and quality of life efforts."

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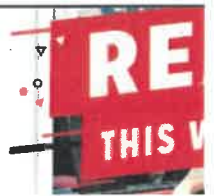
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NEWS

Carmel Parks invites community to Jan. 25 Bear Creek Park meeting



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Photo provided

POSTED BY: THE REPORTER JANUARY 13, 2022

Carmel Clay Parks & Recreation (CCPR) invites the community to participate in the third **Bear Creek Park** public input meeting. The workshop will be held at 6 p.m. on Tuesday, Jan. 25 at the Jill Perelman Pavilion, 3000 W. 116th St., Carmel.

Why should the community attend?

Want a say in developing your community park? Now is your chance. Input gathered at public input meetings will help shape the vision and final park design.

CCPR and its consultants, SmithGroup, gathered community feedback at the first two public input meetings regarding amenities and programming. At the Jan. 25 meeting, SmithGroup will present initial park concepts showcasing several possibilities within Bear Creek Park. These concepts reflect public input as well as facility and programming needs identified in CCPR's 2020-2024 master plan.

The community will have the opportunity to ask questions and share feedback on the park concepts. This workshop will help CCPR develop the Bear Creek Park Master Plan, which will guide the ultimate design of the park's development over the next several years.

Background

Bear Creek Park was purchased in 2020 and comprises more than 26 acres of undeveloped land located in northwest Carmel at 146th Street and Shelborne Road. The park is open on weekends from 9 a.m. to 5 p.m.

Stay tuned to CCPR's social media and carmelclayparks.com/parks/bear-creek-park for more information.



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Hamilton County Rep
6 hours ago

Wrestling: Carmel gets tough d
'Rocks

Coaches enjoy any opportunity
to life lessons.

Carmel wrestling coach Ed Per
when his Greyhounds team be
in a dual meet Wednesday at ti
Activity Center. The meet was
score indicated, as there were
matches that evening, and Car
a couple of the matches that it
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More park impact fees in 2020, 2021 support Carmel Redevelopment Commission than Carmel Clay Parks & Recreation projects

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BY ANN MARIE SHAMBAUGH ON JANUARY 13, 2022

CARMEL COMMUNITY

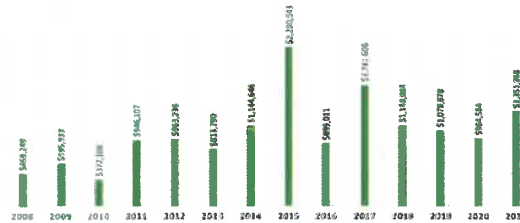
Park Impact Fees | 2018-2021 assessment

| YEAR | ZIP PROJECTED INCOME | IMPACT FEES COLLECTED | VARIANCE FROM PROJECTIONS | CREDITS IN LIEU OF IMPACT FEES |
|--------------|----------------------|-----------------------|---------------------------|--------------------------------|
| 2018 | \$1,754,274 | \$1,148,884 | (\$605,390) | \$712,530 |
| 2019 | \$1,929,413 | \$1,078,878 | (\$850,535) | \$0 |
| 2020 | \$2,699,593 | \$964,584 | (\$1,735,009) | \$1,584,076 |
| 2021 | \$3,187,946 | \$1,351,368 | (\$515,574) | \$3,784,616 |
| Total | \$9,571,226 | \$4,543,572 | (\$5,027,512) | \$6,081,222 |

IMPACT FEES
1/1/18 - 6/30/18 \$2,457
6/1/18 - 6/30/18 \$2,282
6/1/18 - 6/30/18 \$2,512
6/1/18 - present \$4,867

(Source: CCPR)

Park Impact Fees | by year



(Source: CCPR)

Park Impact Fees | 2018-2021 credits

| Year | Project | Amount |
|------|--------------------------|-----------|
| 2018 | The Rallyard at Midtown* | \$508,599 |
| 2018 | The Kent* | \$203,931 |
| 2020 | Proscenium | \$585,484 |
| 2020 | Proscenium | \$65,384 |
| 2020 | Gramercy West* | \$710,308 |
| 2020 | The Grove at The Legacy* | \$222,900 |
| 2021 | Firehouse Square | \$169,404 |

* Cash payment to Fund 902 or other fund

** Partially includes cash payment to Fund 902

| Year | Project | Amount |
|------|-----------------|-------------|
| 2021 | Magnolia* | \$89,160 |
| 2021 | North End** | \$1,438,448 |
| 2021 | The Signature** | \$900,516 |
| 2021 | Advant Phase 2* | \$285,312 |
| 2021 | The Corner** | \$826,216 |
| 2021 | Albany Village | \$75,560 |

| | |
|-----------------------------|--------------------|
| CRC-Related Credits | \$6,005,662 |
| Park Board Approved Credits | \$75,560 |
| TOTAL CREDITS ISSUED | \$6,081,222 |

(Source: CCPR)

Since 2018, more than \$6 million in impact fees that would have been designated to expand Carmel Clay Parks & Recreation parks have instead supported Carmel Redevelopment Commission parks and open space projects.



An impact fee of \$4,882 is collected for each new residential unit built in Carmel to fund park improvements directly related to increasing capacity to serve a growing population. However, the City of Carmel's Board of Public Works has been permitted since 2010 to approve credits in lieu of impact fees, which allow a person or entity to finance, construct or dedicate park and recreation infrastructure for public use and ownership instead of paying the fee.

The Carmel City Council's finance committee met Jan. 12 to review the process for approving credits in lieu of impact fees and the effect the credits have had on CCPR. Nearly all the credits have been approved by the BPW since 2018. Projects they've helped fund include a public plaza at the Proscenium and Monon Boulevard improvements. The BPW approved some funds without specific projects identified.

For the first time in 2020, more funds were issued as credits for CRC projects than collected by CCPR as impact fees. In 2021, CCPR received nearly \$1.4 million in impact fees, with nearly \$3.8 million diverted for other projects through credits.

CCPR Director Michael Klitzing told the council that he knew credits were being considered by the BPW, although he said he was not made aware of each credit request before or after its approval.

"The impact fee varies so much from year to year, so we bank the money until we're in a position to do a phased development of one of our parks," Klitzing told the committee. "It's never been a funding source I can completely with confidence determine what we're going to have (come in) over the next three years, so we're grateful we're receiving anything to contribute toward the parks system."

CRC Director Henry Mestetsky said that CCPR has historically focused its efforts on suburban parks and has not expressed interest in developing the types of urban parks that have recently been added in the city's core. He said it makes sense for the credits in lieu of impact fees to support projects near the new developments that generated them, such as the Railyard mixed-use development dwellings helping to fund improvements to the adjacent Monon Boulevard.

"We want all of our citizens to equally enjoy our parks, so it's not fair for a bunch of new units being built in the central core to then be deprived of parks infrastructure," Mestetsky said. "Without the redevelopment commission and engineering (department) building our urban parks in the center, our downtown dwellers would have to drive to the east or west side or Monon Center to experience any parks."

Klitzing said the urban parks developed by the CRC have been well done and an asset to the community, but that CCPR officials had not been asked if they were interested in helping to develop the parks.

Council President Kevin "Woody" Rider, who is not on the committee but attended the meeting, said he doesn't fault the CRC or CCPR for how impact fees have been handled in the past, but he'd like to see increased communication in the future.

"If we're not having this discussion with parks when it's called a park impact fee, I think we're missing the boat. I think they need to be part of the discussion. I think that's a change in policy we need to create," Rider said. "The more we communicate with the people these dollars were originally intended for, and make sure they're on board with the direction we're going, might make more sense in the long run."

CCPR expected its revenue from impact fees to dwindle as the city's growth slowed, but a greater financial challenge looms with the payoff of the Central Park bond in 2025. Clay Township leaders issued the bond in 2004, just in time for it to be factored into the



formula for distributing local income taxes, which led to the township's share of income tax distributions being higher during the life of the loan. The township committed to using funds generated this way for park improvement projects.

CCPR has been receiving more than \$3 million annually thanks to the old distribution formula, but the total is expected to shrink dramatically in the coming years before disappearing in 2027.

CCPR board president Rich Taylor asked the council to assign a couple of its members to a committee tasked with determining by the end of the year how to address the coming funding shortfall.

"We've pushed this issue down the road for too long, and we need to take action," Taylor said.

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Boone County Sheriff's Dept. deputy Pell announces candidacy for sheriff

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Whitestown to host open house to gather feedback on comprehensive plan

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YOU ARE AT: Home » Current in Carmel » Carmel Community » CCPR to present initial park concepts for Bear Creek Park at Jan. 25 community meeting



Bear Creek Park is on nearly 27 acres on the southwest corner of 146th Street and Shelborne Road.

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CCPR to present initial park concepts for Bear Creek Park at Jan. 25 community meeting

BY CURRENT PUBLISHING ON JANUARY 24, 2022

CARMEL COMMUNITY

Carmel Clay Parks & Recreation will host a meeting at 6 p.m. Jan. 25 in the Jill Perelman Pavilion, 3000 W. 116th St. to gather public input on the future of **Bear Creek Park**.

Consultant SmithGroup will present initial concepts for the future park on 27 acres on the southwest corner of 146th Street and Shelborne Road. The concepts reflect community feedback gathered at previous meetings and programming needs identified in CCPR's 2020-24 master plan.

Attendees will have the opportunity to ask questions and share feedback on the proposed concepts. The workshop will help CCPR develop the Bear Creek Park Master Plan, which will guide the ultimate design of the park's development over the next several years.



Young, Sandra

From: Good Day Carmel <newsletter@gooddaycarmel.com>
Sent: Tuesday, January 25, 2022 6:14 AM
To: Young, Sandra
Subject: New 'amenity deck' planned for Proscenium ...

*'Irish' you the best of luck in making Tuesday
a ...*



A new pool at Proscenium ...

Proscenium developers add new \$1 million roof deck amenity; temporary closure planned for Carmel Drive

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Proscenium, a mixed-use development located at the corner of Carmel Drive and Range Line Road designed and constructed by Birkla Investment Group (BIG) is nearing the end of construction on its amenity deck, which is a \$1 million addition to the overall Proscenium project.

BIG has hired Midwest Landscaping to install a 40-by-15-foot stainless steel pool on the rooftop of its parking garage overlooking Carmel Drive. The pool will be lifted into position and installed via crane, prompting the closure of all four lanes of Carmel Drive between 3rd Avenue and Range Line Road on Tuesday, January 25 from 9 a.m. to noon. Traffic will be diverted to City Center Drive during this time.

The pool is the signature feature of Proscenium's upscale outdoor amenity deck, offered to both groups of Proscenium's residents—condo owners at REV and lessees at VER. The amenity deck provides the atmosphere of being on a luxury vacation, but from home. Proscenium plans to open the pool to its residents

Carmel!



GOOD MORNING!



It's not March yet, but today we celebrate with a little liquid luck!

Today is Tuesday, January 25, **National Irish Coffee Day**, the perfect occasion to warm yourself up with a tasty, boozy treat. The Irish Coffee was created in the winter of 1943 by Joe Sheridan, a humble chef at Foynes Port near Limerick, Ireland. Irish Coffee was introduced to the United States in 1952 by travel writer Stanton

this spring. Amenity deck features that are private to the residents include the pool, fire pits, sundeck, putting green and outdoor bar. Open to the public are features including an outdoor fireplace, hammock swings, oversized outdoor chess and lounge seating.

[Click here to read more about this new project and road closure.](#)

Paw-fect time to give your input!

Attend the Bear Creek Park Public Input Meeting today and receive a cool new sticker!

Delaplane. He brought it to the attention of Jack Koeppler, a bartender at the Buena Vista Hotel in San Francisco, and persuaded him to recreate it.

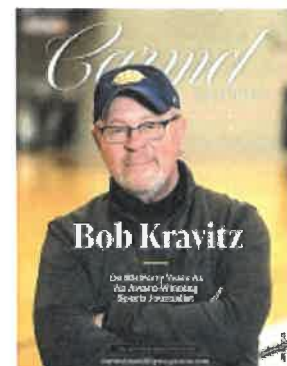
Just pour some whiskey into a mug with coffee, spoon in a little bit of sugar, and top it all off with a hefty dollop of whipped cream. [Click here for different Irish Coffee recipes.](#)

WEATHER

Bundle up, temperatures are dropping again.

Partly sunny, high of 23, low 7.

CARMEL MONTHLY



[January Monthly Cover Reveal!](#)



Want one of these super cool Bear Creek Park stickers?

Attend the Carmel Clay Parks and Recreation Bear Creek Park Public Input Meeting today (Jan 25) at 6 p.m. at Jill Perelman Pavilion.

This month's cover features a remarkable and talented journalist, Bob Kravitz who continues to impact his industry and community!

Unusual State Laws **Across the USA**



Did you know there are locations where banning clotheslines are not legal? Confused? Let's explain!

In 2009, Vermont made it illegal for groups like neighborhood associations to ban clotheslines. According to Brattleboro Reformer, the provision was tucked into an energy bill passed by the state legislature, with supporters of the law saying dryers can use 15% of a household's electricity consumption.

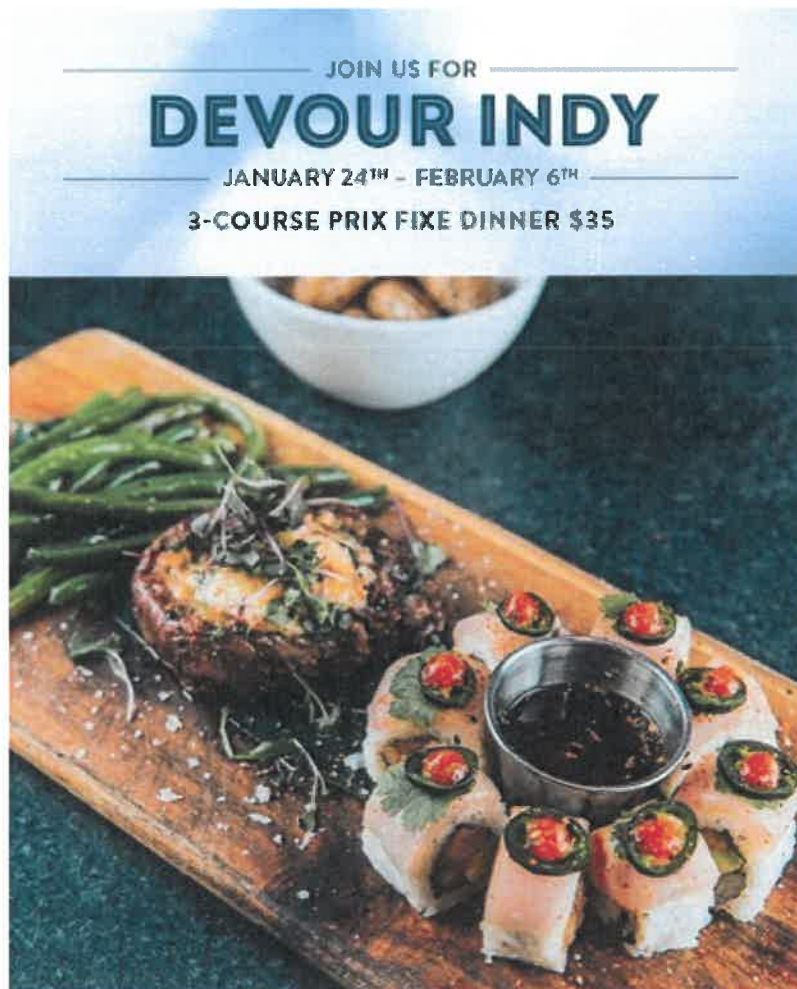
Once upon a time, a clothesline was a standard feature of most back yards. But concern that publicly airing clean

You'll get to see the initial park concepts and what this park could really shape up to be! You'll have an opportunity to share feedback and ask questions.

[Click here to learn more about the upcoming meeting!](#)

Devour Indy Winterfest Returns

Carmel restaurants are participating in Devour Indy with special deals and delicious dishes!



laundry attached with clothespins to a rope or wire was unsightly, or obstructed views, or even created a safety risk led a number of condominium associations and rental property managers to ban clotheslines.

Now, amidst growing concern about wasteful energy use, clothesline proponents argue that the traditional method of drying laundry is not only cheaper but better for the environment.

TODAY IN HISTORY



On this day in history in 1924, the first Winter Olympics were held in France! Almost 300 athletes arrived in Chamonix, France to compete in 14 events covering six sports, including crowd-favorites ski jumping, bobsledding,

Devour Indy Winterfest is happening NOW through February 6. There are many participating restaurants around Carmel, you won't want to miss their special Devour menus!

[Click here to view all the incredible options you can experience over the next two weeks!](#)

Other participating locations include:

- Prime 47
- Kona Grill
- Bru Burger Bar
- Condado Tacos
- Crafters Pizza and Drafthouse
- Juniper on Main
- Lou Malnatis Pizzeria
- Manele Cafe
- Matt the Miller's
- Tucci's.



and skiing. It was originally called "Winter Sports Week," allowing the title change to Winter Olympics a year later. With 305 medals, second only to Norway, the United States has fared well at the Games, especially in women's figure skating. The 2022 Winter Games will be held Feb. 4 - 20.

Word of the Day



Stir-Crazy: Stir-Crazy ... is this a word or a phrase? It is defined as this: "distraught because of prolonged confinement, like during the pandemic, when you are sick, injured or maybe when you are grounded." Stir-crazy originated as a word to describe a prisoner who became distraught after prolonged confinement.

Taste of Carmel Quickly Approaches

Stir is a 19th-century slang word for "prison" that some word historians

Come Sail Away at the Taste of Carmel event the first week of March, grab your tickets today!



Taste of Carmel ticket sales are open to the public! Get a "taste" of what this fun and casual adults-only evening will be like from this video from past events, [here](#).

All proceeds now benefit Carmel Clay Schools through the Carmel Education Foundation! [Tickets will go fast, so plan to "Sail Away" today and purchase tickets here.](#)

have suspected to be from Romani *stariben*, of the same meaning. But a convincing argument of that origin has yet been made. Today, stir-crazy describes any person who has become restless, agitated, or anxious from being or feeling entrapped in some place.



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YOU ARE AT: Home » Current in Carmel » Carmel Community » Carmel Clay Parks & Recreation reduces program offerings in response to 'new financial realities' caused by pandemic

Carmel Clay Parks & Recreation reduces program offerings in response to 'new financial realities' caused by pandemic

BY ANN MARIE SHAMBAUGH ON JANUARY 27, 2022

CARMEL COMMUNITY

The impact of the COVID-19 pandemic has forced Carmel Clay Parks & Recreation to rethink its program offerings.

In 2019, CCPR ran 1,721 programs with nearly 31,000 registered participants, but in 2021, as CCPR adjusted to managing its services through an ongoing pandemic, those numbers dropped to 720 programs with approximately 11,000 participants.

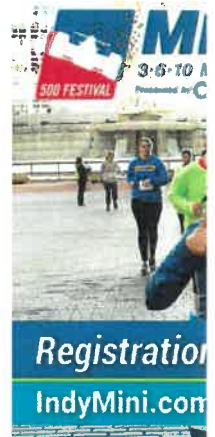
CCPR's recreation programs were largely subsidized before the pandemic began through the Monon Community Center fund, but with the facility temporarily closing in 2020 and welcoming fewer users when it reopened, officials knew they needed to adjust to "new financial realities," according to Jyllian Riches, CCPR marketing and communications director.

"CCPR was forced to eliminate four full-time positions that helped manage and support our program offerings," Riches said. "With this in mind, we began developing a new recreation program plan, dubbed Reimagining Recreation, to develop a strategic and financially sustainable approach to programming."

This means that CCPR will focus its program offerings on its core service areas of aquatics, fitness/wellness, inclusion and nature. As a result, most programs outside of those areas – many of which were run by contractors – are on hold indefinitely.

"We looked at which programs were easily found elsewhere in the community, like dance classes, gymnastics, karate, soccer, etc.," Riches said. "Since the community still has plenty of resources to choose from locally, we felt it is less necessary for CCPR to also offer those programs and instead focus on the programs we have resources already dedicated to and/or are less offered throughout the community."

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The change was difficult news for Tatyana Komarova, founder of the International Talent Academy, which had offered a variety of programs for children at the Monon Community Center since the center opened in 2007. She said she had enjoyed working with dedicated CCPR staff members to fine tune her programs over the years.

"The contractors lost a great facility to provide the programs, and people lost the ability to take their children to a safe, convenient, centralized location as well as to find out about these programs," Komarova said, adding that it will be difficult for small businesses and nonprofits to reach the same size audience that learned about their programs through the MCC's marketing efforts.

Unlike some of the other contractors, ITA does not have its own facility. Komarova said she's been able to use space once a week in the building of another former CCPR contractor, Dance Class Studio, but she's concerned about the long-term implications of not being able to present her programs in the Monon Community Center. She said most of her business came from families who discovered ITA in CCPR's recreation magazine.

Riches said as demand for programs increases, CCPR plans to reach out to contractors who ran many of the programs that are on hold to gauge their interest in returning.

Komarova said she is hopeful that ITA will be able to partner with CCPR again in the future.

"The Monon Center has always been a great part of our community, not only for its fitness center and water park, but for its amazing and unique kids programs that were offered to our community families," Komarova said. "We sincerely hope the Carmel community can get together and help our community center to get the children's programs back."

Supporting the contractors

In a blog post announcing changes to its recreation programming, Carmel Clay Parks & Recreation urged those looking for discontinued programming to consider using its former contractors. They include:

- The National Basketball Academy
- Indy Fencing Club
- Adamson's Karate
- Rhythmic Gymnastics of Indiana
- Hamilton County Community Tennis Association
- Off the Wall Sports
- Dance Class Studio Carmel
- International Talent Academy
- Lift Up Tumbling and Nutrition
- Let's Go Sports
- Amazing Athletes

Read the blog post at carmelclayparks.com/recreation-program-resources.

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Comprehensive Parks and Recreation Master Plan

Strategic Plan – 2021
Implementation Status Report

February 8, 2022

Carmel • Clay
Parks & Recreation
NATIONAL GOLD MEDAL WINNER
AND ACCREDITED AGENCY



STRATEGIC ACTION PLAN — IMPLEMENTATION STATUS REPORT

Based on community feedback, stakeholder input, technical analysis, and the priority rankings outlined within this Master Plan, the following key recommendations were developed to enhance the park and recreation system and position it to best serve the current and future needs of the community.

1.1 KEY RECOMMENDATIONS

1.1.1 ENHANCE PARK AND RECREATION OPPORTUNITIES WITHIN THE COMMUNITY:

- Expand trails, river access, and environmental education along the White River Regional Corridor
 - Complete a regional river corridor site plan
 - 2020 — Continued participation by Executive Director in White River Vision Plan, which will include expansion of White River Greenway.
 - 2021 — The White River Regional Opportunity Initiative (WR-ROI) Partnership was created to prepare a Regional Development Plan to submit for a Regional Economic Acceleration + Development Initiative (READI) grant through the Indiana Economic Development Commission (IEDC). The WR-ROI is inspired by the White River Vision Plan, which details a cohesive regional vision, goals, projects, and programs related to economic development within the White River Region.
 - Ensure cohesion with the White River Vision Plan/Identify partners on both sides of the River
 - 2020 — Continued discussions with Conner Prairie for expansion of the White River Greenway from current northern terminus of trail to 146th Street.
 - 2020 — Entered into an agreement with Clay Township for development of a pedestrian bridge across the White River Greenway as part of the Clay Township Impact Program. This project will ultimately connect the Carmel and Fishers trail networks in involves collaboration between CCPR, Clay Township, City of Carmel, Conner Prairie, Hamilton County Parks & Recreation, and the City of Fishers.
 - 2021 — The WR-ROI Partnership, Central Indiana Regional Development Authority within the IndyMPO, consists of three counties: Hamilton, Madison, and Marion; and eight communities: Anderson, Carmel, Fishers, Indianapolis, McCordsville, Noblesville, Westfield, and Zionsville.
 - Develop a dedicated funding strategy for development of the corridor
 - 2021 — The Hamilton County South River District/Conner Prairie Westside Expansion was selected as one of the signature projects for WR-ROI. This potentially positions the White River Education and Ecology Center to receive up to \$7.3 million if WR-ROI is successful in securing READI grant. Hamilton County also committed up to \$1 million for the ecology center if the project receives funds through READI grant.
 - 2021 — Submitted Next Level Trails grant application to the Indiana Department of Natural Resources in hopes of securing state funding for the development of the north extension of the trailhead.
 - Develop view sheds along trails for users to enjoy the White River and include picnic areas
 - 2020 — At end of 2019, CCPR secured approximately 13.55 acres of property along Hazel Dell Parkway which will serve as a future trailhead along the White River Corridor; homestead on the property was demolished in 2020 and has been restored to a natural state.
 - 2020 — Focus of River Heritage Park development will be accessible trails and view sheds along the White River.
 - 2021 — Approved professional services agreement with SJCA for the White River Greenway North Extension design development plans. Began working on design concepts for trail overlooks and the anticipated trailhead on CCPR property
 - 2021 — Wellheads at Thomas Marcuccilli Nature Park will receive improvements (funded by Carmel Utilities), which will allow them to serve as Overlooks

- 2021 — Completed an invasive species assessment of CCPR and Conner Prairie property from the current terminus of the White River Greenway to the proposed location of the White River Education and Ecology Center. This data will help identify the best route for the White River Greenway extension.
 - Elevate the brand of all trails throughout the City through enhanced marketing strategies
 - 2020 — As new parks and upgrades to existing parks are being made, CCPR diligently works to educate public on amenities available and how changes positively impact the community via website and social media platforms.
 - 2021 — Improved CCPR website to ensure public can easily navigate park projects and obtain critical information.
 - Work with the City of Carmel to make trail connectivity a priority (10-minute walk to a park)
 - 2020 — Flowing Well Park added two additional access points for foot traffic into park, one from 116th St. and one from Gray Road
 - 2020 — Added restrooms to Carey Grove and Flowing Well Parks which will significantly increase the amount of time a patron can spend in the park, also increasing the viability of visitors to walk to the park (don't have to drive in case someone has to use the restroom)
 - 2020 — Township approved new pedestrian bridge over White River which will connect City of Carmel and Fishers
 - 2021 — CCPR met with representatives to review design concepts of future White River pedestrian bridge that will be funded/constructed using the Clay Township Impact Program.
 - 2021 — Kite Realty Group, Buckingham Properties, and the Carmel Redevelopment Commission development "The Corner" requests an easement for a trail connection between an apartment building being constructed as part of the project and the Interurban Trail.
 - Develop loop trails to tie into existing neighborhood parks
 - 2021 — CCPR engaged in discussions with Albany Village, the new subdivision to be constructed on the east side of Shelborne Road across from Bear Creek Park regarding the potential donation of approximately 9 acres with a developed multipurpose trail and native prairie installed by the developer that could serve as part of a larger Bear Creek Greenway.
 - Explore opportunities for trail amenities (watercraft access, off-trail fitness, overlook areas, etc.)
 - 2020 — Focus of River Heritage Park development will be accessible trails, view sheds and overlook areas along the White River.
 - 2020 — Added shuffleboards, spray plaza, table tennis, bocce ball, seating and shade areas along the Monon Greenway from Elm Street to Walnut Street.
 - 2021 — Completed improvements at Carey Grove Park which included fitness equipment around the perimeter of the playground.
 - 2021 — Approved professional services agreement with SJCA for the White River Greenway North Extension design development plans. Began working on design concepts for trail overlooks and the anticipated trailhead on CCPR property.
- Facilitate implementation of a West Regional Corridor centered on West Park
 - Complete evaluation of the need for additional indoor recreation space at West Park
 - Design/construct amenities to make West Park a Regional Destination Park
 - 2020 — Construction started and anticipated to finish in the Fall of 2021.
 - 2021 — Work continued in 2021, good progress made on connector road and culvert/bridge between the Core and the Groves, parking lot expansion, and splash pad. While park was originally planned to be complete in the Fall of 2021, a bevy of issues resulted in CCPR delaying the anticipated re-opening to Spring of 2022.
 - Establish a west-side steering committee to assist with partnership opportunities for land acquisition

- 2020 — Purchased approximately 26.91 acres, now known as Bear Creek Park, at 14330 Shelborne Road, Carmel, Indiana, fulfilling the goal of acquiring much needed new parkland in northwest Carmel as established in both the 2020-2024 Comprehensive Parks and Recreation Master Plan and 2020-2025 Zone Improvement Plan.
 - Explore partnership opportunities that can assist with completing park development
 - Acquire and develop a community or neighborhood park in the northwest corner of Carmel
 - 2020 — Purchased approximately 26.91 acres, now known as Bear Creek Park, at 14330 Shelborne Road, Carmel, Indiana, fulfilling the goal of acquiring much needed new parkland in northwest Carmel as established in both the 2020-2024 Comprehensive Parks and Recreation Master Plan and 2020-2025 Zone Improvement Plan.
 - 2020 — CCPR anticipates issuing requests for proposals in early-2021 to select a consultant to facilitate the preparation of a park master plan, which will guide the future development of the new park.
 - 2021 — Demolition of existing homestead and structures at Bear Creek Park completed.
 - 2021 — Engaged with SmithGroup to begin Master Plan process for Bear Creek Park.
 - 2021 — Hosted focus group and community input meetings as part of Master Planning process for Bear Creek Park.
 - 2021 — Bear Creek Park opened to public on weekends for limited pre-development use to help residents experience the park firsthand as part of the Master Plan process.
- Develop a signature environmental education facility
 - Develop a feasibility study and business plan for a nature center
 - 2021 — The Hamilton County South River District/Conner Prairie Westside Expansion was selected as one of the signature projects for WR-ROI. This potentially positions the White River Education and Ecology Center to receive up to \$7.3 million if WR-ROI is successful in securing READI grant. Hamilton County also committed up to \$1 million for the ecology center if the project receives funds through READI grant.
 - Seek partnerships to help develop and manage the program site if applicable
- Establish a neighborhood park strategy, recognizing the role of HOAs
 - Coordinate with developers on new neighborhood park development per re-defined park classifications
 - 2021 — CCPR engaged in discussions with Albany Village, the new subdivision to be constructed on the east side of Shelborne Road across from Bear Creek Park regarding the potential donation of approximately 9 acres with a developed multipurpose trail and native prairie installed by the developer that could serve as part of a larger Bear Creek Greenway.
 - Sign neighborhood parks accordingly
 - Identify HOA properties and recreational amenities available
 - 2020 — Work nearing completion on GIS capture of HOA properties which will help CCPR better understand community amenities available and its impact on future needs
 - 2021 — Amenity report completed and is comprehensive beyond HOAs, including churches, schools, and multi-family complexes. Utilized breakdown of amenities within 1 mile radius of Bear Creek Park to highlight level of service within community during the Master Plan process.
- Seek innovative solutions to serve identified underserved or unserved populations
 - Identify underserved or unserved populations in Carmel, Indiana and Clay Township
 - 2021 — New culture-based programs added to in hopes to educate community and better support growth of community
 - Evaluate the programs that are currently being provided to underserved or unserved populations by CCPR
 - 2021 - Reimagining Recreation Plan evaluated the current resources CCPR has at its disposal post-COVID. Due to a reduction in staffing, four core program categories were identified that are

- underserved in the community. CCPR is now focused on growing these core program categories rather than trying to be many things for many people.
- Evaluate and map the programs that are currently being provided for underserved or unserved populations by other local organizations
 - Develop individualized goals for CCPR programming staff to encourage the research, identification, planning, and execution of innovative programs geared towards the identified underserved or unserved populations
 - 2021 — Community Outreach was a goal for our volunteer program to identify new groups for engagement. This included many new outlets and those listed in the next objective illustrate the underserved growth.
 - 2021 — New Inclusion Supervisor hired in September with a broader background in inclusion and diversity. Goals established for creating programs geared around promoting diversity
 - 2021 — Creative Arts category has been retitled Arts & Culture with the goal of creating more culture-based programs with an emphasis on cultural experiences and education
 - Utilize compiled data to formulate program offerings to meet the unmet needs of these populations throughout our Program Areas and Categories
 - 2021 — Volunteer program partnership with Stratford Senior Living engaged our award-winning pollinator partnership program involving seed sorting from seeds collected by volunteers. Seed was transported to the retirement community to make the volunteer project easy for participation and in support of our CCPR mission and values.
 - 2021 — Volunteer program engagement with Midwest Academy for a workday at Flowing Well Park where 39 volunteers gave 2.5 hours removing invasive burning bush, Japanese knotweed, trash, and dismantling 4 visitor created rock dams in Cool Creek. Midwest Academy is an intentional educational community serving students in grades 3-12 with ADD/ADHD, language-based learning differences, high functioning autism, and processing challenges. The school is designed to develop academic achievement, self-acceptance, and personal accountability.
 - 2021 — Engaged in discussions with Janus Developmental Services, Inc. regarding workplace trainings and shadowing opportunities for individuals with disabilities.
 - Expand upon current successful partnerships to reach underserved or unserved populations
 - 2020 — Continued partnership with Carmel Marathon which allows Adaptive participants the ability to compete/participate in the annual Carmel 5K; Continued partnership with Carmel Health & Living Community to implement educational programs for seniors
 - 2021 — Department donated pieces of the former Meadowlark Park play structures to the Lake Lemon Conservancy District (LLCD), helping the equipment find new life and avoid ending up in a landfill. By recycling it for LLCD's use the department also fulfilled a playground need for an underserved population.
 - 2021 — Partnership with Carmel Clay Public Library expanded due to CCPL being under construction and assist with COVID-19 resources.
 - Create new partnerships with identified local organizations to fill current and future gaps in service for underserved or unserved populations
 - 2020 — Texas Roadhouse: providing healthy dinners for Adaptive Participants, a priority for many individuals with developmental disabilities; Gordon Holmes/Tom Blessing/Mary Wallace: Educational programs for participants and their families ranging from financial planning to nutrition
 - 2021 — Extended School Enrichment identified a local citizen to begin process of translating key documents in order to provide better customer service to the growing number of participants whose primary language is Spanish; long-term plan is to continue expanding to other languages

- 2021 — Implementation of UserWay accessibility widget to CCPR webpage to assist with visual impairments and language barriers.
 - 2021 — Partnership with AAPR offering free tax preparation services to low-income households.
 - 2021 — Partnership with Hamilton County Health Department, Hamilton County Emergency Management, and Carmel Fire Department to offer COVID-19 vaccination site to the community.
 - Continue to develop and evaluate internal reporting of populations served through CCPR programs and partnerships
 - 2020 — Updated program survey which will allow for better capture of data from participants and better position CCPR to develop new programs and seek out additional partners
 - 2021 — Volunteer program includes program evaluations by participants and records of each projects accomplishments
- Explore opportunities to provide community gardens as part of land-use strategies
 - 2021 — Native food forest planted as part of a grant award that allowed for the planting of 100 native fruit and nut trees at Founders Park. Once the trees mature this stand of trees will provide a diverse range of native food sources for the community to pick and utilize in a sustainable fashion.

1.1.2 PROVIDE EXCEPTIONAL CUSTOMER EXPERIENCES:

- Reimagine existing parks through effective planning and appropriate updates
 - Update existing park master plans (Hazel Landing, Inlow, Carey Grove, Cherry Tree, Flowing Well, Meadowlark, and River Heritage)
 - 2020 — The Clay Township Impact Program (CTIP) provided CCPR with funds to enhance and update Carey Grove, Flowing Well, West, Meadowlark, Inlow, and River Heritage Parks. Improvements will be made to the following amenities, which varies by park: playgrounds, splashpads, restrooms, bank stabilization, bridges, trails, parking lots, shelters, fishing piers, pickleball courts (new addition)
 - Incorporate consistent design principles for all new parks and the update of existing parks
 - Develop a mini business plan for parks and facilities to ensure site will achieve outcomes desired
 - Continue to upgrade playgrounds in existing parks
 - 2020 — CTIP funds provided to CCPR will allow for playground/splashpad updates at Carey Grove, West, Meadowlark, River Heritage and Inlow Parks
 - 2021 — Playground updates and park improvements completed at Carey Grove Park. West, Meadowlark, River Heritage and Inlow Park improvements underway and expected be completed in the Spring of 2022.
 - Analyze community demographics to ensure park design meets needs of those it intends to serve
 - 2020 — Community input meetings were held to obtain feedback on park improvements at Carey Grove, Flowing Well, and West Parks; Feedback incorporated into final park design
- Create nature preserve experiences throughout the park system
 - Seek a partnership with a not-for-profit to help preserve natural areas along the trails with resource plans
 - 2021 — Adopt A Park program grew from 4 participants to 13 different participant groups ranging from private individuals, corporate businesses, local civic groups, and non-profits to help support long term preservation standards along trails and within park properties
 - Develop an interpretive plan for natural areas in the parks through updated interpretive signage
 - 2020 — Interpretive signage added to Founders Park in Spring 2020 utilizing Rain on Main funds
 - 2020 — Flowing Well interpretive signs are in final stages of production and will be installed in 2021 utilizing CTIP funds
 - 2021 — Flowing Well signs were updated and installed as part of the CTIP project
 - 2020 — Prairie Meadow signage will be implemented in 2021 utilizing Rain on Main funds

- 2021 — Prairie Meadow sign content is developed and awaiting final designs and production
 - 2020 — Meadowlark Park interpretive signage was received as an add-alternate in bids received, evaluating to determine if CTIP funds will be sufficient to cover expense
 - 2021 — Meadowlark Park interpretive signs content is developed and awaiting final designs and production
- Develop educational content that helps locate and identify key natural resources in CCPR specific parks
 - 2020 — Park Conversations magazine, created in 2019, continues to provide the community with educational content pertinent to CCPR parks and natural resources
 - 2020 — Volunteer Stewardship projects focused on targeted education on fostering sustainable habitats within CCPR properties
 - 2020 — My Park Series which highlights key natural resources and history of CCPR specific parks was created in 2019. Plans to expand upon the program were delayed in 2020 due to the Covid-19 pandemic but will be re-initiated in 2021
 - 2020 — Wildflower Walks will be expanded upon in 2021
 - 2020 — Stewardship focused web presence in development with PNR/Marketing planned for Spring 2021 rollout (educational components are a key focus of each stewardship park activity)
 - 2021 — Stewardship web pages were developed with formatting and added content for 1st qtr 2022 live rollout.
 - 2021 — Participant Learning Outcomes (PLO's) were documented as part of each stewardship engagement program and utilized as a baseline standard of information for participants to gain knowledge and understanding of the projects they are participating in and how they contribute to the larger mission, vision, and values of CCPR.
- Seek National Audubon recognition for habitat and native plant preservation and integration of the park system
- Develop resource management plans for those parks that are preservation designated
 - 2020 — Converted approximately 8 acres of turf/grass to native prairie at Steckley Property
 - 2021 — Year 2 of strategic invasive species mitigation efforts with contracted support from Park Foundation dollars to focus on Vera Hinshaw Preserve sustainable habitat restoration efforts
 - 2021 — 2nd Annual World Habitat Day native tree and shrub planting project at Vera Hinshaw Preserve continuing phased approach to long term restoration efforts
 - 2021 — Woodland Gardens native planting restoration project for Earth Day
- Provide a diverse selection of facilities and amenities to accommodate indoor and outdoor recreational pursuits
 - Consider developing more health-related amenities in parks (loop trails, art, cultural, outdoor fitness equipment)
 - 2020 — Outdoor cardio equipment was incorporated into park design at Carey Grove Park
 - 2021 — Completed City Center mural project in partnership with Carmel High School (CHS) and the City of Carmel; designed by Caroline Hammonds, a student at CHS
 - 2021 — Clay Township and the City of Carmel began improvements to the existing Japanese Garden honoring Carmel's sister city of Kawachinagano, Osaka, Japan. CCPR will assume maintenance responsibilities for the expanded park upon completion
 - 2021 — 6 pickleball courts were incorporated into construction plans for 2 park sites — Meadowlark and Lawrence Inlow Parks — to be completed in 2022.
 - 2021 — Acquired 63-acre parcel, Thomas Marcuccilli "Nature Park" in Northeast Carmel
 - 2021 — Began preliminary conversations with Sports Methodist Medicine regarding an Outdoor Fitness trail loop; Sports Methodist would construct with input from CCPR; CCPR would enter management agreement once complete (trail open for community use)
 - Consider adding additional assets consistent with park master plans in underserved areas

- Develop age segment, facility and program experiences matrix for each park to determine who is being served and who is not
- Balance and expand program and volunteer opportunities throughout the community
 - Create continuous coordination between Recreation, ESE, and Parks divisions to better utilize existing resources and collaborate between divisions to ensure a balance of program offerings is being maintained throughout the Department
 - 2021 — Nature programming gained a new format revolving around 4 core areas that help define areas of focus and responsibility for each division.
 - 2021 — Intra-Division quarterly team building initiatives were achieved to promote communication and awareness of the teams strengths and serve an intent of fostering positive culture across divisions.
 - 2021 — Unique circumstances created opportunities for staff to support other divisions including subbing in during extreme staffing shortages and staff even permanently transitioned full time employment from one division to another taking advantage of various professional growth opportunities.
 - Identify populations/demographics in Carmel, Indiana and Clay Township by geographical area
 - Construct targeted surveys to determine needs/wants by geographical area
 - Ensure that under-utilized parks are represented in program proposal each season
 - 2021 — Nature programs expanded into various CCPR park properties exploring different ecosystems in different areas of the Carmel/Clay community
 - Utilize compiled data to formulate program offerings based on the needs/wants of each geographical community
 - Ensure a balance of Summer Camp Series opportunities by offering diverse programs at multiple locations throughout the Carmel/Clay community
 - 2021 — SCS offered 12 different camp types, ranging from traditional to specialty offerings, at 6 different facilities spanning the Carmel/Clay community
 - 2021 — SCS added 3 new camp types, EnRoute (world travel theme), STEAM team (Science, Technology, Engineering, Arts, Mathematics), and Camp Wayback (exploration of historical time periods)
 - Collaborate with CCPR Marketing team to create specialized marketing plans to reach new participants and promote programming at locations outside of the Monon Community Center and Central Park
 - 2020 — Annual recreation survey sent towards latter end of 2020 aimed to begin initial information gathering of data that will be used to assist CCPR in reaching new participants
 - Evaluate current local and nation-wide trends, challenges, and critical health and wellness issues
 - 2021 — Survey data used to help determine fitness trend direction and interest to ensure planned investments support the public's current fitness needs.
 - 2021 — Constant evaluation of COVID-19 climate and impact on daily lives. Continuous change in policies and procedures to help support a safe and healthy place to provide fitness and recreational needs.
 - Develop targeted surveys to Monon Community Center members that will help identify wants/needs regarding new and current fitness and wellness offerings
 - 2020 Survey Results:
 - Member Satisfaction — 86% of members surveyed responded with a 4 or 5 star rating
 - Highest Rated Amenities — 1. Fitness Equipment Provided, 2. Group Fitness Offerings, 3. Value of Facility for the Money, 4. Investments made to Equipment and Facility
 - 2021 Survey Results:
 - Member Satisfaction — 84.1% of members surveyed responded with a 4 or 5 star rating

- Highest Rated Amenities — 1. Fitness Center, 2. Indoor Track, 3. Group Fitness, 4. The Waterpark
 - 2021 — Developed first Waterpark survey sent out to general public.
 - General Satisfaction — 83.4% surveyed responded with a 4 or 5 star rating
 - Highest Rated Reason for Visiting The Waterpark — 1. Location, 2. Amenities, 3. Cleanliness
- Utilize compiled data to develop innovated and effective fitness and wellness program offerings for all age groups focusing specifically on at-risk populations
 - 2021 — Survey data used to help determine fitness trend direction and interest to ensure planned investments support the public's current fitness needs.
- Ensure fitness and wellness components are integrated into the Extended School Enrichment programs through supplemental enrichment offerings focuses on the needs and current trends surrounding youth demographics
 - 2021 — Daily opportunities for all students to engage in a minimum of 1 hour of physical activity incorporated into ESE programming at all 11 elementary locations
 - 2021 — Addition of ESE staff training in Mindfulness and Mindfulness breaks for all students, led by staff, incorporated into daily schedule at all ESE sites
- Continue to develop volunteers in all aspects of the system through recruitment, training and replacement
 - 2020 — 46 volunteer programs; 1,288 hours (programs/hours impacted by Covid-19 pandemic)
 - 2021 — 52 volunteer programs; 3,494 hours; 878 timesheets (individual participant records)
 - 2021 — participant learning outcomes (PLO's) were developed to deliver added value to our participants experiences with our department
 - 2021 — Survey Results:
 - Participant Satisfaction — 95% of volunteers surveyed responded with a 4 or 5 start rating
- Teach and train staff on how to work with volunteers to maximize their performance
 - 2021 — Staff and Board engaged with volunteer program in several respects including training and awareness
 - PNR staff received education and training to engage as project leaders and serve in multiple support roles throughout the year for various projects
 - A comprehensive effort was launched to evaluate and restructure the volunteer program based on the principles of Experience Design. Through this process the recruitment, onboarding, training, evaluation, and retention of volunteers received an overhaul. The exact steps taken, and outcomes of this process, were presented to CCPR staff Additional training for staff including a presentation at CCPR All Staff Meeting conducted by Volunteer Coordinator included a thorough synopsis on the Volunteer Experience Design
 - CCPR Board was educated at September board meeting on progress and growth of volunteer program and natural resource engagement programs
- Develop a strong recognition program for volunteers in the system
 - 2020 — Event held in January at Monon Community Center, recognized the accumulative annual contributions from 2019; CCPR recognized its top 20 contributors with an awards banquet and door prizes for all in attendance
 - 2021 - The implementation of NEON CRM at the beginning of the year allowed us to strategically implement and document solicitation of in-kind donations as well as apply for several grants. We raised over \$3,000 in in-kind donations and grant awards brought in over \$10,000. The in-kind contributions were largely utilized as direct deliverables to recognize volunteers with gift certificates, food on projects, and other handouts that focused on a theme of fostering sustainability.
 - 2021 — volunteer spotlights were developed and highlighted through social media, our web page, and through program newsletters

- Continue reinvestments in revenue facilities by adding or replacing amenities
 - Add an additional waterslide to The Waterpark
 - 2021 — Engaged Williams Architects to explore options that expand opportunities for water play that do not increase the need for staffing. Targeted areas include the location of the existing lap pool and kiddie pool area. Also exploring the feasibility of adding additional cabanas
 - Continue to evaluate need to update fitness equipment on a five-year cycle
 - 2020 — Cybex/Strength Circuit was replaced in first quarter of year, which concluded CCPRs previous five-year replacement cycle; 2021 will resume assessment of needs and implementation of new five-year plan
 - 2021 — New dumbbells ordered at end of 2021. No other capital improvements made to fitness due to COVID-19 impact on budgets.
 - 2022 — Treadmill demo occurred in January to collect member feedback and identify potential replacement options.
 - Identify additional revenue generating opportunities at the Monon Community Center
 - 2021 — Continued discussions with Williams Architects on preparation of plans for a new indoor playground in Multipurpose Room-West and improvements to the adjacent Kidzone. Williams is continuing to work with playground manufacturers to explore equipment options
 - 2021 — Engaged in discussions exploring the potential for becoming an Indiana Medicaid Waiver provider facility. Goals for formal cost analysis and proposal to be developed in 2022.
 - Develop an equipment lifecycle replacement program
 - 2021 — Solicited RFPQ's to vendors specializing in Guaranteed Energy Savings Contracts to evaluate mechanical equipment at Monon Community Center/Waterpark and provide possible solutions for consideration
 - 2021 — R&F Capital Replacement Plan created and proposed in Fall 2021 including outline of full Fitness Center replacement schedule.
- Use Key Performance Indicators (KPIs) to drive data-driven decisions regarding services and operations
 - Identify maintenance standards for each park maintained by CCPR
 - 2021 — Recurring work orders automatically populate for weekly/monthly/quarterly preventative maintenance items; 2022 priority is updating maintenance management plans
 - Standards were reduced in 2021 to prioritize custodial roles due to lack of part-time staffing
 - Continuously evaluate staff, equipment, and resources needed to achieve community expectations
 - 2020 — Approved 2021 budget begins to ramp up field staff and key management position with PNR, while additional supervisory and technical staff will be requested in subsequent years to effectively manage CCPR resources
 - 2021 — New FT staff hired to fulfill increasing level of service expansion throughout community including Monon corridor
 - Equipment replacement items were tabled to conserve funding due to pandemic; anticipate replacing UTVs in 2022 with thousands of miles reaching maximum lifecycle due to quality preventative maintenance but anticipating an end to that optimism — utilizing equipment replacement plan standards; other heavy equipment is also qualified at end of life
 - Operations budget increases to meet demands of high use facilities and increasing overall sum of restroom facilities to deliver quality levels of service with new assets
 - Continuously manage to maintenance standards and track the unit of cost to achieve the standard
 - 2021 — Preventative maintenance inspections gained additional recurrence with higher level reviews

- Working out measurables to identify rough figures for total operation costs per property with new assets that were completed in 2021 and those that will be completed in 2022 as well as existing assets
 - Evaluate annually the amenities that need to be update in existing parks
 - 2020 — CTIP assisted CCPR in expediting replacement of playgrounds, parking lots, and other infrastructure that had reached end of life.
 - 2020 — CCPR utilizes regular re-occurring park inspections to address operating and capital replacements as needed
 - 2021 — Utilization of quarterly field staff inspections in addition to annual inspections by higher level staff to determine large priorities for capital maintenance updates and improvements
 - Inspections identified need for a large re-investment at Founders Park playground to meet standards as surfacing is completing life cycle on schedule. Parking lot will likely be a large reinvestment as well. Drinking fountain is due for a replacement and fiber expansion has created opportunities for improving security on site.
 - Inspections identified Monon trailhead locations for further updates after receiving several site improvements through kiosk sign project. Next targets will include at a minimum replacing RR doors and adding site security with adequate network connectivity.

1.1.3 ENSURE THE LONG-TERM SUSTAINABILITY OF THE PARK AND RECREATION SYSTEM:

- Develop long-term funding plan and implement Lifecycle Asset Management Plan
 - Maintain and update the Asset Management Plan as new assets are incorporated to the system and items are updated
 - 2021 - Asset management plan updated with new asset infrastructure included unit cost data
 - Track capital costs to ensure the dollars allocated in the Asset Management Plan are consistent
 - Update amenities as they reach their end of life
 - 2020 — CTIP assisted CCPR in expediting replacement of playgrounds, parking lots, and other infrastructure that had reached end of life.
 - Establish a dedicated funding source for capital improvements in all parks
 - 2021 — Meeting with Mayor Brainard, City Councilors, Township Board Members, and Park Board met in April to begin identifying viable solutions to address. Based on initial discussions, all parties supported investigating the feasibility of a Special Taxing District Bond issued through the Township. CCPR is working with the Township's accountant to conduct assessment.
- Continue and expand conservation management practices throughout park system
 - Demonstrate the cost benefit of urban conservation management with elected officials
 - 2021 — September Park Board meeting presentation with PNR staff to illustrate community engagement strategy, growth, and value of hands on stewardship
- Partner with public, private, and non-profit sectors to satisfy community needs for facilities with high construction and/or operating costs
 - Continue to partner with local agencies on joint development of properties
 - Develop feasibility studies and business plans for all new recreation facilities being considered
 - 2021 — PROS Consulting prepared feasibility study for former Orchard Park Elementary School site. Study confirmed that the site could be a viable location for expanding summer and out-of-school camps. Information passed along to Carmel Clay Schools in order to facilitate further conversation on renovations needed in order to move partnership forward
- Expand environmental education and park stewardship programming to increase appreciation for natural resources

- Develop program offerings and opportunities designed around the intent for the Department to gain tangible benefits as a result of the skills obtained by participants
 - 2020 — Continued implementation of Citizen Science and Adopt a Park programs involving water quality assessments, bird monitoring, native and invasive plant monitoring, and park stewardship projects such as planting native trees and shrubs at sites that had invasive species (honeysuckle, etc.) removed
 - 2021 — Adopt A Park programming grew from 4 participants to 13
 - 2021 — Citizen Science programming grew participation to reach a threshold that is now capping participation in certain categories, while also planning for expansion in 2022 with mycology
 - Additional PNR staffing is required to sustain additional growth
- Develop program offerings and opportunity coordination between divisions to create a reciprocal feed of participants between skill-based instruction (fee-based) and application-based instruction (park system benefit)
 - 2020 — Junior Ranger program developed in 2020 but due to Covid-19 pandemic will not be rolled out until 2021.
 - 2021 — Nature programming growth in active participation through Citizen Science and volunteer stewardship has created a need for developing pre-requisite content that participants can enroll in as a fee-based initial skill based learning opportunity and then apply for stewardship enrollment with built in training to CCPR standards
- Strengthen the infrastructure for informal/unstructured, yet educational, opportunities throughout the CCPR park system
 - 2020 — Added tangible educational resources to field staff vehicles for impromptu opportunities to engage visitors when available
 - 2020 — Interpretive signage added to Founders Park in Spring 2020 utilizing Rain on Main funds
 - 2020 — Flowing Well interpretive signs are in final stages of production and will be installed in 2021 utilizing CTIP funds
 - 2020 — Utilized social platforms to assist with community education on random environmental related topics and nature specific events including native trees, plants, winter solstice, migratory birds, clean water act, world soils day, America Recycles day, etc.
 - 2021 — Nature-based programming incorporated into both ESE and SCS programs, including creek stomping, fishing, nature walks, flora/fauna identification, etc.
 - 2021 — Celebration of Earth Day at all ESE locations with educational and environmental awareness curriculum share with all participants
 - 2021 — Staff attempted to gain additional engagement with park visitors through informal interactions in the parks and allowed for impromptu conversations and general awareness of certain stewardship principles and general management priorities such as adverse effects of stacking rocks in Cool Creek and benefits of shoreline stabilization as well as native species benefits
- Achieve 100% cost recovery for Recreation & Facilities Division and Extended School Enrichment Division
 - Tracking of true costs of service needs to continue to be updated annually
 - Continue to seek outside funding of taxes and user fees
- Examine internal and external communication efforts regarding financial operations of system
 - Update the Marketing Plan to educate new residents on available parks and programs provided by CCPR
 - Develop a cost benefit assessment of the use of advertising for programs and the ROI
 - Ensure employees understand the cost-recovery goals and the reasoning
 - Complete a long-term financial plan for the system and share with all employees
- Update or develop business plans for revenue facilities and programs
 - Update business plans to evaluate all aspects of the site to maximize revenues and keep costs in check

- Continue to market the Monon Community Center as a premiere signature facility in the Midwest
- Identify and pursue opportunities to expand earned-income and other funding sources
 - Establish a new dedicated funding source
 - Continue to seek new earned income opportunities
 - Explore a park bond issue or other financing resources
 - Consider a new position to develop earned income opportunities
 - Seek additional opportunities through grants and sponsorships
 - 2021 — The Hamilton County South River District/Conner Prairie Westside Expansion was selected as one of the signature projects for WR-ROI. This potentially positions the White River Education and Ecology Center to receive up to \$7.3 million if WR-ROI is successful in securing READI grant. Hamilton County also committed up to \$1 million for the ecology center if the project receives funds through READI grant.
 - 2021 — Submitted Next Level Trails grant application to the Indiana Department of Natural Resources in hopes of securing state funding for the development of the north extension of the trailhead.
 - Track unit costs and pricing alternatives for achieving cost-recovery goals
 - Seek to develop a corporate partner to provide funding mechanism for fee waivers offered by the department

1.2 “FOURWARD” FOCUS

While CCPR should strive to achieve all recommendations outlined within this Master Plan, the following represent the top priorities for the next five years. Achievement of these will require the sustained effort and support of the community, elected officials, Park Board members, and CCPR to accomplish. Successfully implementing these objectives will ensure CCPR remains responsive to the identified needs of the community and positions itself to remain one of the best managed park and recreation systems in the country.

The following outlines the key recommendations:

- **Carmel White River Regional Corridor**
 - River multiuse trail and working with partners to establish a regional system
- **West Regional Corridor**
 - West Park development and working with partners (e.g., Dads Club, Schools, County, etc.)
 - Northwest side park
- **Reimagine Existing Parks**
 - Develop new master plans for Carey Grove, Cherry Tree, Flowing Well, Hazel Landing, Meadowlark, and River Heritage Parks
 - Make a significant improvement within each existing park
- **Celebrate Nature**
 - White River Corridor
 - West Park redevelopment
 - Flowing Well
 - Environmental education and park stewardship programming

Carmel • Clay
Parks&Recreation

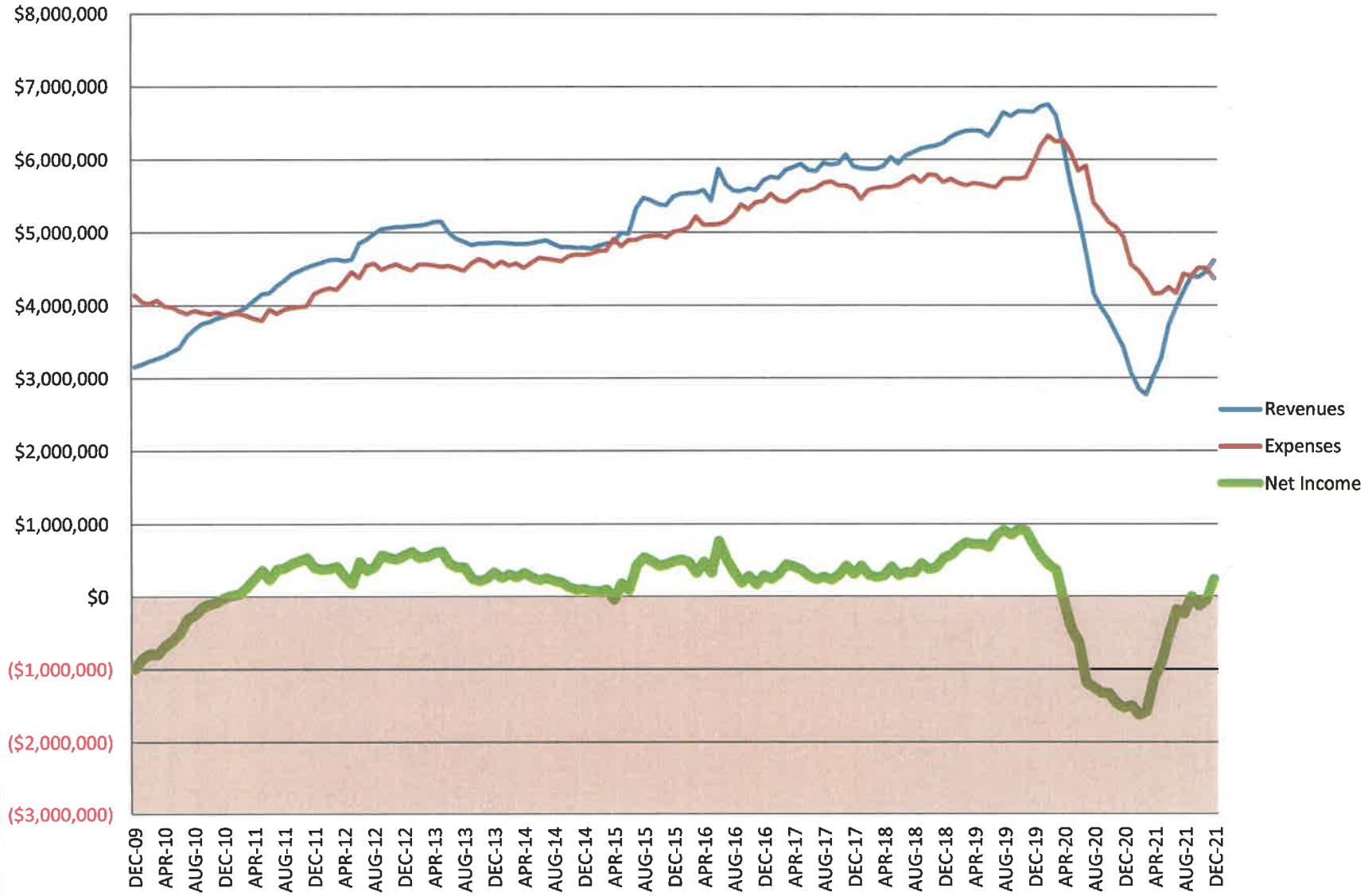
FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 12/31/2021



FUND 109 - MONON COMMUNITY CENTER

12-MONTH TRAILING FINANCIALS - 12/31/2021



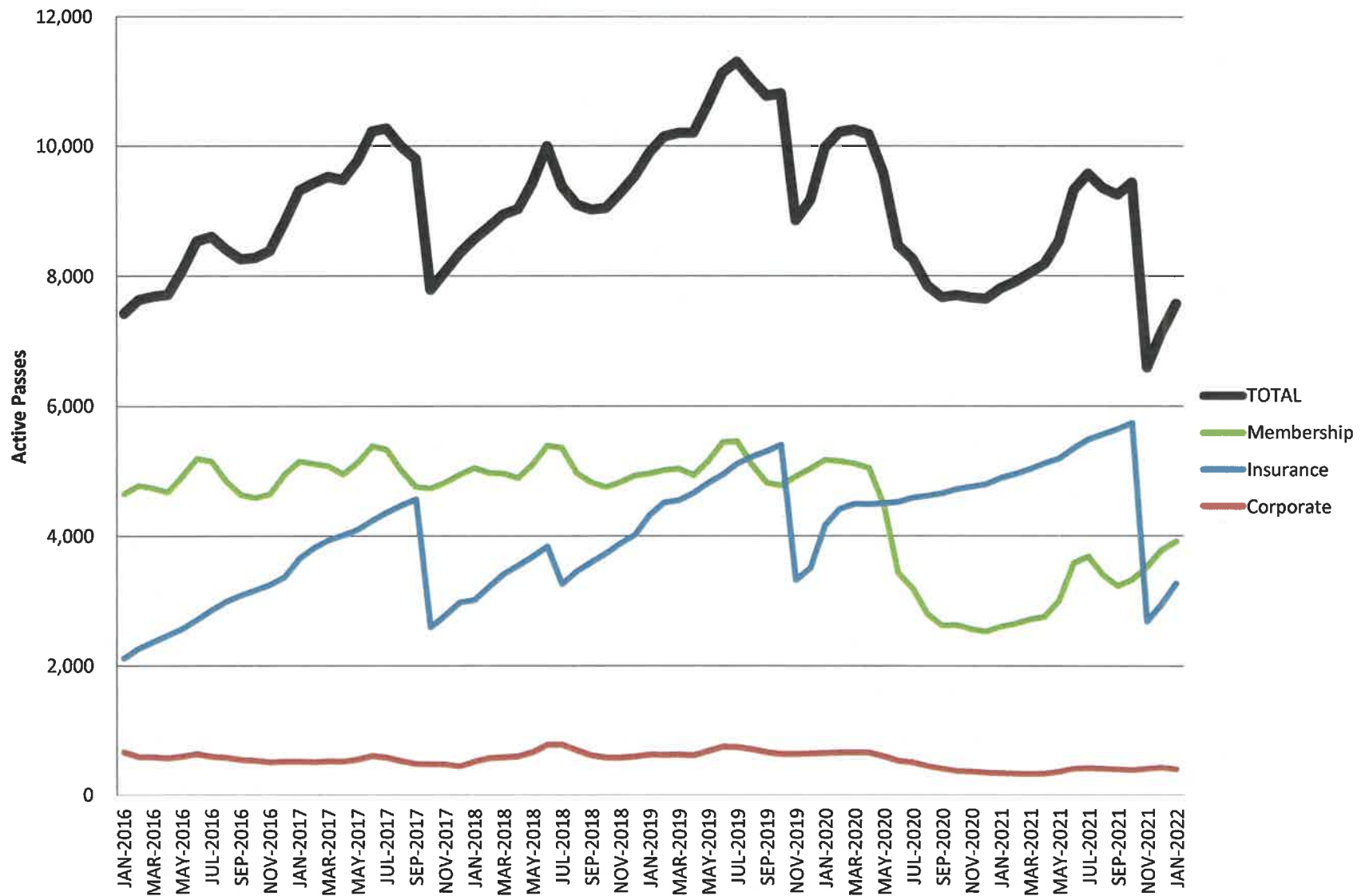
MONON COMMUNITY CENTER PASS REPORT

JANUARY 2022

| | ANNUAL | MONTHLY | OTHER | TOTAL | % ¹ | - NET CHANGE - | |
|--|------------|--------------|--------------|---------------|----------------|----------------|----------------|
| | | | | | | PREV. MONTH | PREV. YEAR |
| <u>MCC MEMBERSHIP PASSES</u> | | | | | | | |
| Youth | 5 | 264 | | 269 | | 25 | 129 |
| Adult | 30 | 2,320 | | 2,350 | | 60 | 826 |
| Senior | 7 | 288 | | 295 | | (11) | 92 |
| Senior (Legacy Pricing) | 11 | 99 | | 110 | | (5) | (5) |
| Military | 0 | 17 | | 17 | | 2 | 5 |
| Household | 14 | 854 | | 868 | | 69 | 270 |
| MCC Passes | 67 | 3,842 | | 3,909 | | 140 | 1,317 |
| Add'l HH Members | | | | 3,411 | | 187 | 1,000 |
| MCC Members | | | | 7,320 | 64% | 327 | 2,317 |
| <u>CORPORATE MEMBERSHIP PASSES</u> | | | | | | | |
| Youth | 1 | 6 | | 7 | | 1 | 5 |
| Adult | 53 | 214 | | 267 | | (27) | 48 |
| Senior | 1 | 21 | | 22 | | 0 | 6 |
| Senior (Legacy Pricing) | 0 | 0 | | 0 | | 0 | 0 |
| Household | 3 | 105 | | 108 | | 0 | 7 |
| Corporate Passes | 58 | 346 | | 404 | | (26) | 66 |
| Add'l HH Members | | | | 395 | | 2 | 11 |
| Corporate Members | | | | 799 | 7% | (24) | 77 |
| <u>INSURANCE-PAID MEMBERSHIP PASSES</u> | | | | | | | |
| Prime | | | 1,090 | 1,090 | | 80 | (870) |
| SilverSneakers | | | 823 | 823 | | 75 | (502) |
| Active&Fit | | | 403 | 403 | | 51 | (117) |
| Silver&Fit | | | 92 | 92 | | 12 | 1 |
| Optum-Renew Active | | | 851 | 851 | | 110 | (136) |
| Insurance Passes/Members | | | 3,259 | 3,259 | 29% | 328 | (1,624) |
| TOTAL PASSES | 125 | 4,188 | 3,259 | 7,572 | | 442 | (241) |
| Percent of Total Passes | 2% | 55% | 43% | | | | |
| TOTAL MEMBERS | | | | 11,378 | | 631 | 770 |
| ¹ Percent of Total Members | | | | | | | |
| <u>CARMEL CLAY TRACK PASSES</u> | | | | | | | |
| Track Passes | | | | 704 | | 241 | 199 |
| Carmel Clay Track Passes | | | | 704 | | 241 | 199 |

MONON COMMUNITY CENTER

ANNUAL, MONTHLY & INSURANCE PASSES AS OF 1/31/2022



Carmel • Clay Parks & Recreation

Employment Report

For Period: January 2022

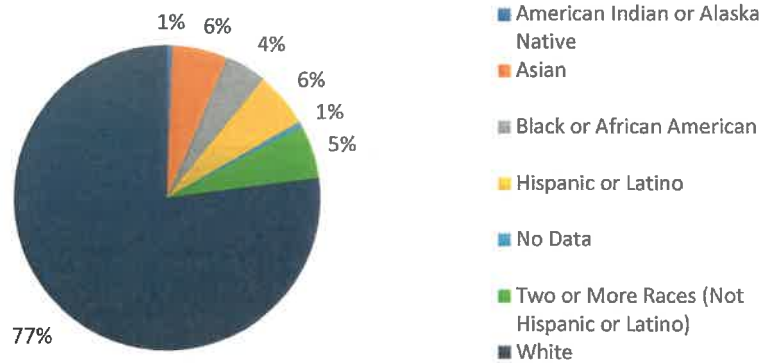
| Employment by Type | Full-Time | Part-Time | Total |
|-----------------------------------|-----------|------------|------------|
| Period Beginning | 55 | 263 | 318 |
| New Hires | 2 | 15 | 17 |
| Re-Hires | 0 | 3 | 3 |
| Transfers/Promotions ¹ | 1 | 0 | 1 |
| Leaves of Absence | 0 | 5 | 5 |
| Separations ² | 0 | 10 | 10 |
| Period Ending Totals | 57 | 266 | 323 |

1 - Transfers/Promotions within the same Employment Status (FT or PT) will not impact period end totals.

2 - Separations of employment may be voluntary or involuntary.

| Employment by Division | Full-Time | Part-Time | Total |
|--------------------------------|-----------|------------|------------|
| Administration | 3 | 0 | 3 |
| Administration + Planning | 8 | 1 | 9 |
| Extended School Enrichment/SCS | 15 | 81 | 96 |
| Marketing + Communications | 2 | 1 | 3 |
| Parks + Natural Resources | 13 | 6 | 19 |
| Recreation + Facilities | 16 | 177 | 193 |
| Period Ending Totals | 57 | 266 | 323 |

Employee Demographics



Notes:

1) None.



Extended School Enrichment

Monthly Division Report January 2022

Before & After School Program

Participation Rates

Total Registered Students (as of 1/31): 1858
Comparison from Jan 2021 to Jan 2022: +763 (Jan 2021: 1095)

Average Daily Attendance per School in Jan:

- Before School: 24 (Dec 2021: 26)
- After School: 71 (Dec 2021: 73)

Scholarships Awards (Fee Waivers)

Total Students Receiving Scholarships Awards/Fee Waivers: 42
Value of Scholarships Awards/Fee Waivers for Jan 2022: \$8434.75

Employee Discounts (Fee Waivers)

Total Number of Employees Receiving ESE Discounted Rate: 160

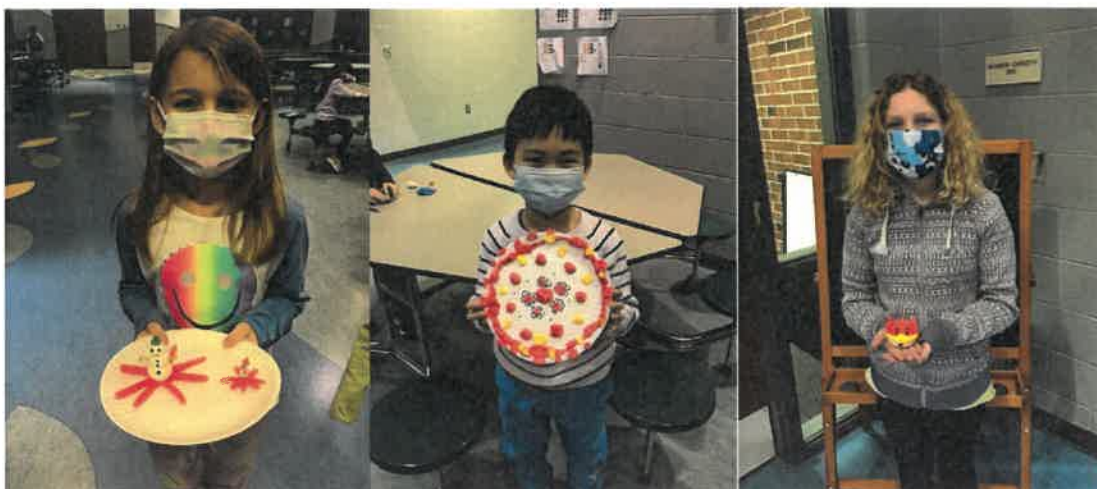
- CCPR Employees: 5
- City of Carmel Employees: 13
- Carmel Clay Schools Employees: 142

Total Value of Employee Discount Fee Waivers for Jan 2022: \$13,547

- CCPR/City of Carmel Employees: \$1125
- Carmel Clay Schools Employees: \$12,422

Program Highlights

Fun times at ESE in January 2022! Check out the Model Magic Fun club creations from Forest Dale ESE students!





Monthly Division Report – January, 2022

Participation Rates/Total Passholders

For the month of January, the Recreation & Facilities team remained in normal operations. The Indoor Activity Pool, KidZone and East Building remain open during key traffic periods, and not fully back to normal operating hours. Appointments were still required for KidZone and Group Fitness Classes. Fitness equipment update: Treadmill demo occurring in January and February for members to help give feedback on potential new treadmills for capital replacement.

Total Member Participation for January:

Annual/Monthly Memberships Sold/Rejoined: 661

Day/Punch Passes Visits: 1,189

Total Member Visits: 40,691

Group Fitness Classes Participation: 7,659

Corporate Wellness Package

| | Total |
|-------------------------|-------|
| Participating Companies | 19 |
| Passholders | 799 |

Program Highlights

We have continued to keep most of our safety protocols for COVID within our programs, including mask wearing to follow ESE and school regulations. January started out Reimagining Recreation structure for our modified program offerings. **We had 723 participants in the 55 program sessions we were able to offer in various categories.**

Rentals

| Amenity | # of Rentals |
|------------------|--------------|
| Shelters | 0 |
| Pavilion Rentals | 8 |
| Room Rentals | 1 |
| Birthday Parties | 5 |
| Aquatics | 0 |
| Cabanas | 0 |

Scholarships

| Pass Scholarships | | Program Scholarships | |
|-------------------|---------------|----------------------|---------------|
| Customers Served | Subsidy Value | Customers Served | Subsidy Value |
| 14 | \$802.00 | 0 | \$0.00 |

Work Orders


| | Total Work Orders Filed | Total Hours | Total Service Calls |
|------------------|-------------------------|-------------|---------------------|
| January, 2022 | 77 | 42 | 5 |
| YTD Total | 77 | 42 | 5 |

**Administration & Planning Division
Gift Fund 853 Report
January 2022**

| Designated For | Beginning Cash Balance | Current Month Revenues | Current Month Expenses | Ending Cash Balance |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| Bear Creek Park | \$ 67,500.00 | \$ - | \$ - | \$ 67,500.00 |
| Interpretive Signage | \$ 13,309.71 | \$ - | \$ - | \$ 13,309.71 |
| Invasive Species Mgmt/Restoration | \$ 2,881.30 | \$ - | \$ - | \$ 2,881.30 |
| Central Park North Woods | \$ - | \$ 20,000.00 | \$ - | \$ 20,000.00 |
| Pedal & Park | \$ 5,917.92 | \$ - | \$ - | \$ 5,917.92 |
| Staff Appreciation | \$ 1,165.00 | \$ 200.00 | \$ 30.95 | \$ 1,334.05 |
| Volunteer Program | \$ 127.00 | \$ - | \$ - | \$ 127.00 |
| West Park | \$ 2,160.00 | \$ - | \$ - | \$ 2,160.00 |
| Undesignated (General) | \$ 13,824.93 | \$ 51.87 | \$ 45.47 | \$ 13,831.33 |

| | |
|-------------------------------|----------------------|
| Month End Cash Balance | \$ 127,061.31 |
|-------------------------------|----------------------|

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*


Administration & Planning Director

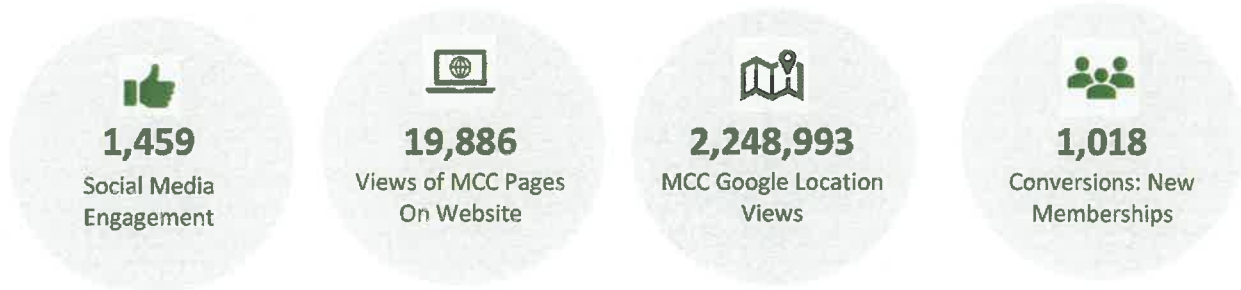
MARKETING REPORT | January 2022

CAMPAIGNS + INITIATIVES

MONON COMMUNITY CENTER MEMBERSHIP | ALL ACCESS

We continued our Monon Community Center membership campaign throughout the month of January. This month's marketing tactics for this campaign included advertisements with Emmis, Cumulus, theCityMoms, and Indy's Child.

KEY PERFORMANCE INDICATORS



SOCIAL MEDIA

SUMMARY OF SOCIAL MEDIA PLATFORMS



FACEBOOK

Posts on Facebook are directed toward local parents and families as well as visitors.



INSTAGRAM

Posts are passionate and informational for women ages 25-44 located in Indianapolis and Carmel.



TWITTER

Messages are directed toward business, news outlets, and community organizations.



YOUTUBE

Video platform where followers are mainly females ages 55 and older.



LINKEDIN

Messages are directed toward CCPR staff, potential staff, and industry professionals.

PRIMARY CROSS-CHANNEL METRICS

This month, Marketing saw the following numbers across all five social media platforms:

| KEY PERFORMANCE INDICATOR | RESULTS |
|--|---------|
| Total Posts | 39 |
| Total Engagement <i>(number of interactions on posts)</i> | 1,459 |
| Total Audience <i>(number of followers across all platforms)</i> | 29,280 |
| Net New Audience <i>(number of new followers across all platforms)</i> | 67 |
| Total Reach <i>(total number of people who saw content)</i> | 55,154 |

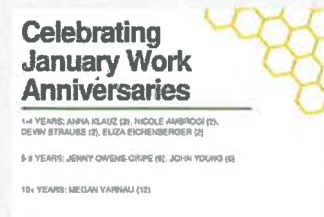
MAJOR HIGHLIGHTS + TOP POSTS



Top Facebook Post
Holiday Tree Recycling
133 Engagements
3,300 Impressions



Top Instagram Post
Reimagining Parks Update
72 Engagements
1,706 Impressions



Top LinkedIn Post
January Work Anniversaries
9 Reactions
234 Impressions

ENEWSLETTERS

This month, Marketing saw the following numbers across all scheduled email communications:

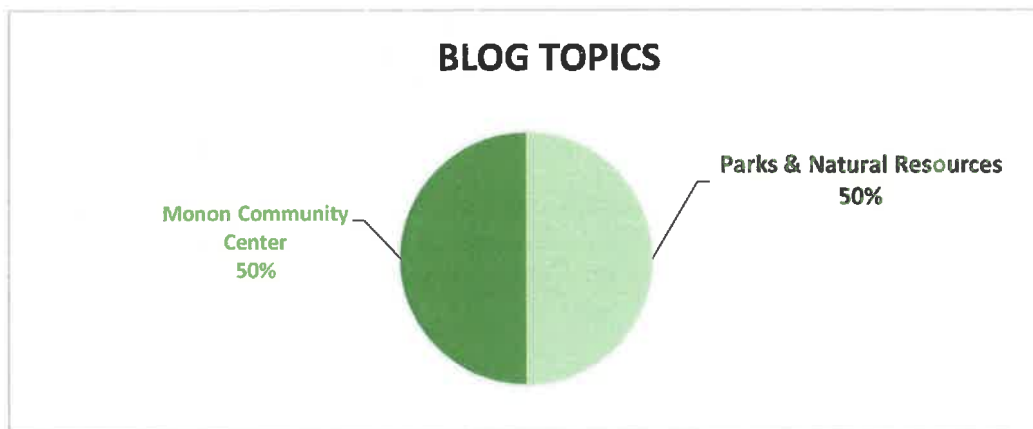
| KEY PERFORMANCE INDICATOR | RESULTS |
|---------------------------|---------|
| Total Newsletters Sent | 11 |
| Total Sends | 15,831 |
| Average Open Rate | 58.1% |
| Average Click Rate | 5.1% |



BLOGS

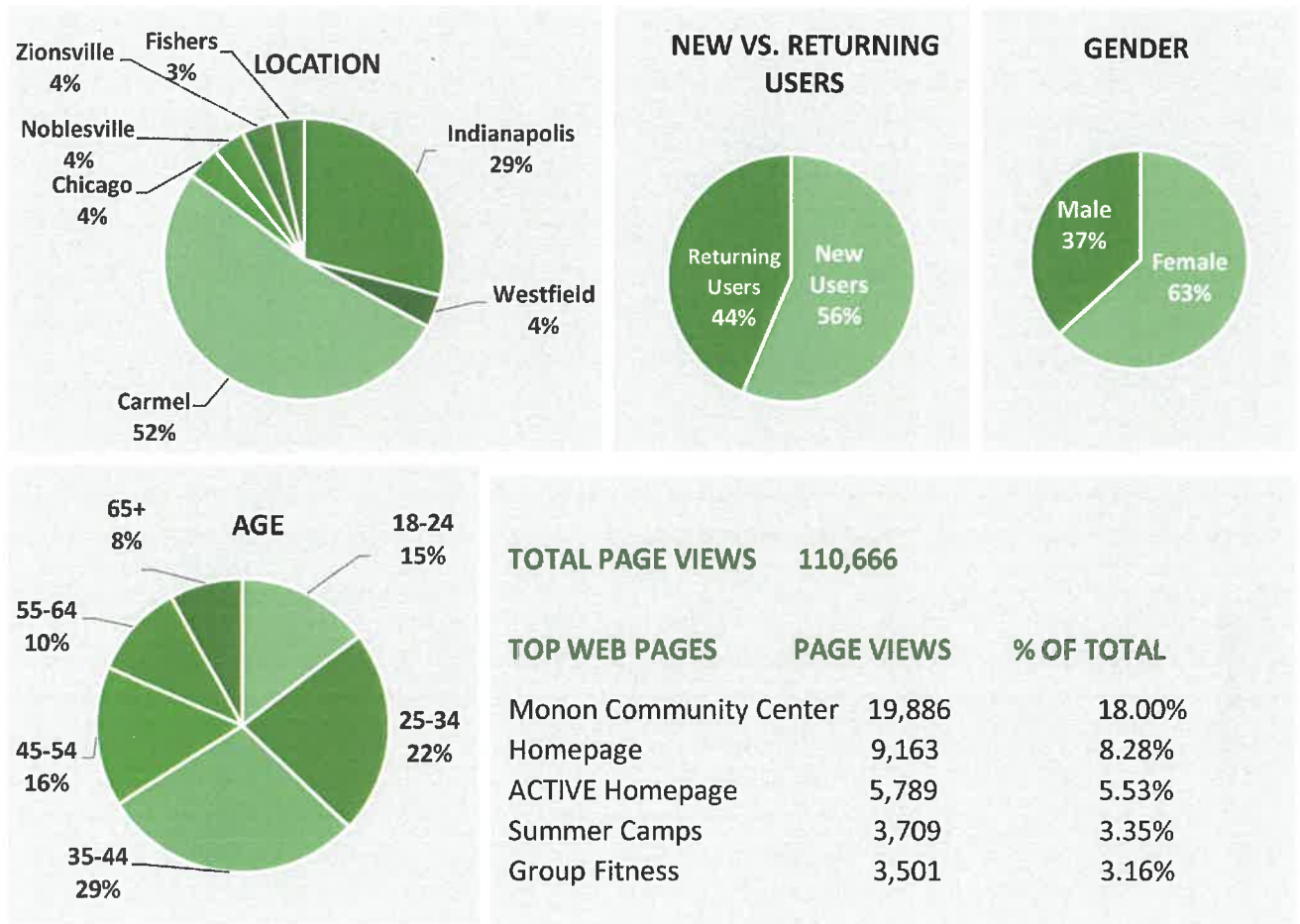
This month, Marketing saw the following numbers across all blogs:

| KEY PERFORMANCE INDICATOR | RESULTS |
|-----------------------------|---------|
| Total Blogs Posted | 2 |
| Total Page Views on Website | 264 |



WEBSITE

This month, the website had the following page views from the user demographics listed below.



EARNED MEDIA

- Current in Carmel | [City of Carmel using its ARPA funds for premium pay, street paving](#)
- Hamilton County Reporter | [Carmel Parks invites community to Jan 25 Bear Creek Park Meeting](#)
- Current in Carmel | [More park impact fees in 2020, 2021 support Carmel Redevelopment Commission than Carmel Clay Parks & Recreation projects](#)
- 93.1FM WIBC | [Mobile COVID testing and vaccination clinic coming to Carmel](#)
- Wish TV | [Indiana to put mobile clinic in Carmel for COVID-19 testing, vaccinations](#)
- Current in Carmel | [Mobile COVID-19 testing, vaccine clinic coming to Carmel Jan. 19 to 22](#)

- FOX59 | [Entire state now in red advisory level; expert says this could be peak in COVID wave](#)
- Current in Carmel | [CCPR to present initial park concepts for Bear Creek Park at Jan. 25 community meeting](#)
- Current in Carmel | [CCPR reduces program offerings in response to “new financial realities” caused by pandemic](#)
- Hamilton County Reporter | [Mobile COVID clinic, vaccine clinic in Carmel thru Saturday](#)
- City of Carmel Newsletter | [CCPR to present Bear Creek Park concepts at public meeting](#)
- Good Day Carmel Jan. 25 | Bear Creek Park Public Input Meeting
- Good Day Carmel Jan. 12 | Bear Creek Park Public Input Meeting

SEARCH ENGINES

This month, Marketing saw the following numbers across all locations on Google:

| KEY PERFORMANCE INDICATOR | RESULTS |
|---|-----------|
| Total Views of All Locations | 2,248,993 |
| Total Views of Carmel Clay Parks & Recreation | 46,813 |
| Total Views of Monon Community Center | 59,965 |
| Total Views of The Waterpark | 796,955 |



“ An outstanding revamp of this park in the last year has made this an unbelievable experience. Owls, Cardinals, and Blue Jays make this place home, not to mention the abundance of squirrels, & occasional deer. This is an oasis in Hamilton County. ”

- Ry, Google Review of Flowing Well Park



“ Great outdoor facility...walking, riding your bike, or just a good chill spot. ”

- Pam Kinslow, Google Review of Founders Park

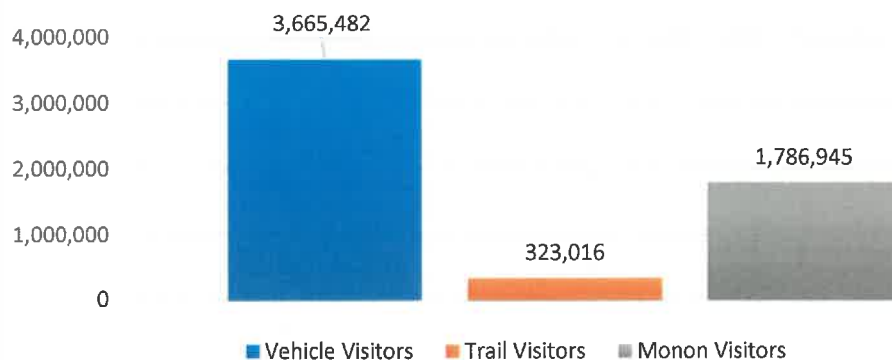
PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

January 2022

General, Administrative, and Contractor Support

- Central Trailhead & West Commons – RR buildings are locking at 6:30pm, no vandalism reported since change in locking time occurred – will open later again when daylight increases
- The Ice at Carter Green remains open along with the restroom open for public use. The greenway remains closed north at City Center Drive tunnel and south at Gradle Drive.
 - Central core restroom cleaning decreased from 49 hrs in December to 32 hrs in January
- Snow and ice management throughout the month in response to winter weather events
- Joanna Scott participated in the virtual Stewardship Network Conference
- Various interpretive signs in Central Park are being replaced due to wear and tear or damage
- Staff continue support of Hamilton County Invasives Partnership to assist with county wide program to collectively map invasive species
- Staff continue support in Bear Creek Master Planning meetings
- Lana Ramer published a blog post promoting the Citizen Science Mycology Track
<https://www.carmelclayparks.com/welcome-to-the-citizen-science-mycology-track/>
- PNR office renovations in progress improving capacity to support expanded maintenance team
- Mike Edwards transitions to daytime Maintenance Technician in early February
 - Interviews are underway to fill the position Edwards vacated
- Brenda Walker returned to work after short-term leave
- Megan Denny-Oswald started as a new tech with the department
- Training new staff throughout PNR division and initiated LMS training for new employees

2021 Total Visitors to CCPR Parks and Trails



This graph compares the total number of visitors by vehicle to our parks (with a multiplier of 2.5 to account for average occupancy of vehicles), total number of Monon Greenway visitors, and the total visitors to all other trails and greenways within CCPR.

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Natural Resources Management, Stewardship & Advocacy

Citizen Science

| Monitor Category | # Active Volunteers | Hours | Species Observations |
|------------------------|---------------------|--------------|----------------------|
| Bird Monitor | 6 | 23.4 | 1,797 total birds |
| Nestbox Monitor | Out of season | 0 | n/a |
| Water Quality Monitor | 4 | 15.5 | n/a |
| Invasive Plant Monitor | 1 | 4.25 | n/a |
| Native Plant Monitor | 0 | 0 | n/a |
| Mycology | 8 | 24 | n/a |
| Totals | 19 | 67.15 | 1,797 |

John Troth, photographer and Citizen Science Bird Monitoring volunteer will be receiving the Presidential Service Award Bronze medal for his dedication with 165 hours devoted to Citizen Science in 2021. John is currently involved in Bird Monitoring and his favorite site location is Hazel Landing Park. John first became acquainted with CCPR during a Cisma conference in 2020 where he inquired about Hazel Landing Park and the land management being done there. John then became engaged as a Citizen Science volunteer and has continued to provide valuable input on the management of Hazel Landing. We are thrilled to have John's expertise as well as beautiful bird photos to showcase.

Chuck Anderson, Citizen Science Bluebird Monitoring and Bird Monitoring volunteer, will be receiving the Presidential Service Award Bronze medal for his dedication with 116 hours devoted to Citizen Science in 2021. Chuck is the President of the Amos Butler Audubon Society and very knowledgeable in the field of conservation and bird biology. We are lucky to have Chuck on our Citizen Science team as a dedicated and passionate volunteer.

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT



American Robin in Hazel Dell Landing Park. Photo by John Troth

Hoosier Riverwatch Stream Monitoring – 15.5 total hours monitoring Bear Creek on January 12 and Cool Creek in Flowing Well on January 13.

We have 3 upcoming dates scheduled for water testing in at Cool Creek and Carmel Creek in February and March.

- 2/1 Carmel Creek 1-3pm
- 2/24 Cool Creek 1-3pm
- 3/5 Carmel Creek 1-3pm

Jim Bancroft will be receiving the Presidential Service Award Silver medal for his dedication with 297 hours devoted to Citizen Science in 2021. Jim is currently involved in Bluebird Monitoring as well as Hoosier Riverwatch Stream Monitoring. Jim is an outstanding asset to our Citizen Science team, taking the lead as a facilitator for both programs. Jim is a humble individual with a knack for connecting to others and is an outstanding educator.

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

On January 31, Lana Ramer facilitated the first meeting of Citizen Science Mycology Track – the inaugural Mushroom Monday. It was a huge success with 8 volunteer attendees who are excited and ready to dive into the world of Mycology. Two of them are brand new to CCPR. The recording can be found here <https://youtu.be/TYdYWjiDnHc>

- First meeting attendees: Caitlin May, Nancy Drew, Brooke Tetrault, Kate Sexton, Chuck Anderson, Adrienne Kelley, Andrew Jackson, Brandon Roberts



Screenshot from the inaugural Citizen Science-Mycology meeting, led by Lana Ramer

Natural Resources Programs and Outreach

| Date | Program Title | Proceed or Cancelled | Attendance/Registered |
|-----------|------------------------|----------------------|-----------------------|
| January 6 | Winter Wildflower Hike | Proceed | 6/6 |

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Invasive Species Management and Monitoring

Volunteer Invasive Plant Monitoring- 4.25 total hours

- Betty Wills gave 4.25 hours in Central Park East mapping Border Privet (red), Japanese Honeysuckle (light blue), and Cattail (pink) (Fig. A).



(Fig. A) Areas mapped by Betty Wills in Central Park

| Date | Location | Species | Area Treated | Chemical/Amount | Number of Staff | Hours |
|------------|-------------------|--------------|--------------|-----------------------------|-----------------|-------|
| January 20 | JPP- West pasture | Callery Pear | 1 tree | Stump treatment-Tordon | 2 | 2 |
| January 20 | Founders | Callery Pear | 4 acres | Ranger Pro Glyphosate/12 oz | 2 | 4.5 |

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

A large invasive Callery pear tree was removed from the pasture west of JPP (Fig A.) The pear was well established and was a parent tree producing a ton of seeds in the growing months, so cutting this down was a win. Cut stump herbicide application was used for treatment. Our goal for this pasture area is to allow the new seedlings planted in spring 2021 to establish themselves and to continue to maintain pasture area and free of any invasives that intrude. Bushhogging will not need to be done every year, but rather every 2-3 years.

Callery pear trees were also cut down and cut stump treated in Founders Park, south of the parking lot (polygons marked with red x's). These polygons had been previously mapped by our Citizen Science Invasive Species monitors and they have now been treated.



(Fig. A) Large Callery pear cut down in pasture west of JPP in Founders Park



(Fig. B) Callery pears cut down (red x's)

Volunteer Program Outreach and Engagement Summary

| Program Category | Hours | Time sheets |
|--|---------------|-------------|
| Adaptive | 42 | 11 |
| MCC programs | 0 | 0 |
| ESE | 0 | 0 |
| Park Stewardship (Adopters, Independent Service, Group Projects) | 42 | 12 |
| Citizen Science | 67.15 | 31 |
| Totals | 151.15 | 54 |

- 14 new volunteers were added to the database in January!

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Donations of Goods & Services (total value \$5,436.97)

- Sundown Gardens installed landscaping and a new wooden bench at the Monon Greenway North Trailhead (value \$4,767.97)
- AllStar Driving School donated a complete teen driver's ed package to VAB (value \$419)
- Starbucks 116th & Springmill donated 8 gifts cards to VAB (value \$40) and donated coffee and tea at the Holiday Tree Recycling event (value \$30)
- Indianapolis Zoo donated 4 tickets and 2 parking passes (value \$150)
- Eiteljorg Museum donated 2 general admission tickets (value \$30)
- Secured 10% discount and free delivery from BIBIBOP for the volunteer banquet

Adopt-A-Park (20 hours)

- National Charity League – gave **10 hours** cleaning up West Park
- Judah Doupe – gave **4 hours** cleaning up and removing invasives at Central Park East
- RE317 – gave **5 hours** cleaning up Monon Greenway at North Trailhead
- Nicole Sipe – spent **1 hour** cleaning up Monon Greenway between 106th and 111th street

Individual Service Projects (42 hours)

- Andrea Wright, Madison Borger, Merissa Ross, and Rebecca Martell are Therapeutic Recreation students at Indiana University, who gave **42 hours** assisting with Adaptive programming in preparation for Barrier Free Performance.

Volunteer Stewardship Projects

- Inaugural CCPR Holiday Tree recycling Event
 - 4-hour event with 8 volunteers
 - Collected over 130 live holiday trees. Featured in Good Day Carmel
https://1drv.ms/v/s!AstOALr_2vkAgvMEKj61nY3rshHc7w?e=wmpCUa



PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

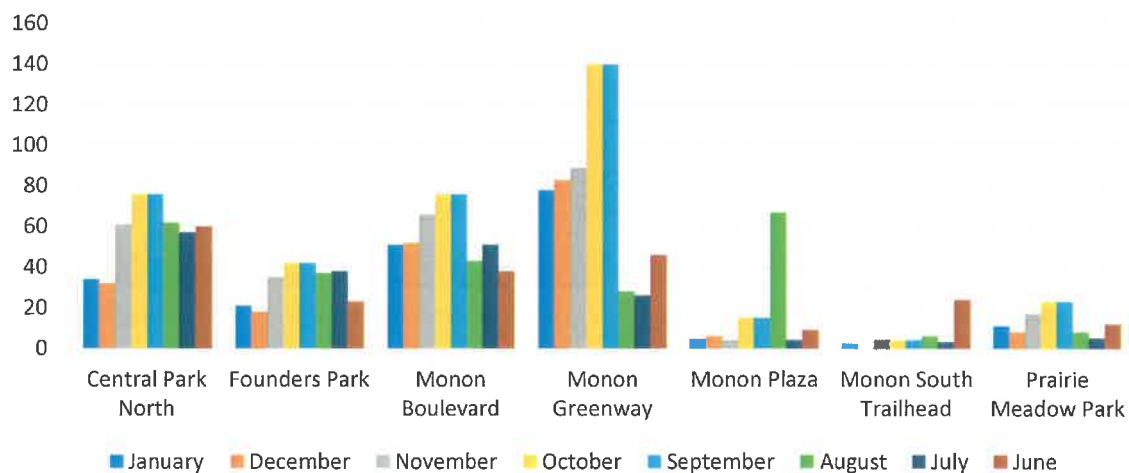
Park Operations Summary

Routine and support maintenance

| Month | Total Trash Bags | Total Recycling Bags | Total Dog waste station Bags | Total Hours Cleaning Restrooms | Total Hours Cleaning Parks |
|-----------|------------------|----------------------|------------------------------|--------------------------------|----------------------------|
| November | 460 | 158 | 238 | 82.5 | 354.3 |
| December | 339 | 88 | 159 | 58 | 314.5 |
| January | 254 | 65 | 129 | 57.3 | 277 |
| February | 206 | 64 | 64 | 50.8 | 235 |
| March | 725 | 254 | 190 | 83.67 | 319 |
| April | 682 | 245 | 172 | 71 | 300 |
| May | 795 | 306 | 204 | 53.5 | 282 |
| June | 1274 | 512 | 330 | 140.25 | 616.5 |
| July | 1018 | 339 | 268 | 181.5 | 475.25 |
| August | 896 | 286 | 348 | 309 | 544 |
| September | 997 | 383 | 321 | 140 | 515 |
| October | 1035 | 332 | 493 | 128 | 529 |
| November | 567 | 165 | 368 | 100 | 461 |
| December | 481 | 121 | 283 | 121 | 428 |
| January | 316 | 90 | 279 | 119 | 400 |

Below is a look at the usage of dog pots by park or trail, interestingly at most locations the highest usage is in the fall months of September and October likely when weather is milder between Summer and Winter extremes.

Highest Dog Pot Use by Park & Month





Financial Assistance January 2022

| Month | MCC Passes | | MCC Programs | | ESE & Summer Camps | |
|--------------|------------------|------------------|------------------|-------------|--------------------|--------------------|
| | Customers Served | Value | Customers Served | Value | Number of Students | Value |
| January | 14 | 802.00 | 0 | 0.00 | 42 | 8,434.75 |
| February | | | 0 | 0.00 | | |
| March | | | 0 | 0.00 | | |
| April | | | 0 | 0.00 | | |
| May | | | 0 | 0.00 | | |
| June | | | 0 | 0.00 | | |
| July | | | 0 | 0.00 | | |
| August | | | 0 | 0.00 | | |
| September | | | 0 | 0.00 | | |
| October | | | 0 | 0.00 | | |
| November | | | 0 | 0.00 | | |
| December | | | 0 | 0.00 | | |
| Total | 14 | \$ 802.00 | 0 | \$ - | 42 | \$ 8,434.75 |

| | |
|-----------------------------------|--------------------|
| MCC Passes | \$ 802.00 |
| MCC Programs | \$ - |
| ESE & Summer Camps | \$ 8,434.75 |
| Total Financial Assistance | \$ 9,236.75 |

| | |
|------------------------------|-----------|
| MCC Pass Recipients | 14 |
| MCC Program Recipients | 0 |
| ESE & Summer Camp Recipients | 42 |
| Total Recipients | 56 |

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

| | |
|--|--|
| <small>PRESENTER</small> Linus Rude, Secretary | <small>ACTION REQUESTED</small> Approval |
| <small>ITEM/SUBJECT</small> January 11, 2022 Park Board Annual and Regular Meeting Minutes | |
| <small>DOLLAR AMOUNT / FUND</small> N/A | <small>MEETING DATE</small> February 8, 2022 |

SUMMARY:

A draft of the minutes for the January 11, 2022 Park Board Annual and Regular Meeting is provided for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Park Board Annual and Regular Meeting on January 11, 2022.”

**Carmel/Clay Board of Parks and Recreation
Annual and Regular Park Board Meeting
Tuesday, January 11, 2022, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280**

Member(s) Present: Jessica Beer, James Garretson, Joshua Kirsh, Jenn Kristunas, Linus Rude, Rich Taylor, Mark Westermeier

Member(s) Absent: Louise Jackson, Lin Zheng

Others Present: Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Jonathan Blake, Administration & Planning Director; Brian Bosma, Park Board Attorney

Roll Call; Call to Order & Pledge of Allegiance

Board President Taylor welcomed everyone to the meeting and asked Mr. Rude to call the role. Mr. Rude stated that there was a quorum. Board President Taylor called the meeting to order at 6:03 p.m. and asked everyone to stand for the Pledge of Allegiance.

Public Comments

There were no public comments.

Staff Reports

Assistant Director Baumgartner said that staff reports were included in the Park Board packet. He added that the quarterly contract log was also included for review by Board Members to ensure no one has a conflict of interest.

Board President Taylor stated he heard that our region was awarded \$20 million of the READI grant. Director Klitzing confirmed and said there was a meeting scheduled with the Indiana Economic Development Corporation on Friday to receive more guidance on how the money can be spent. Board President Taylor added that the funds must be spent in accordance with the ARP (American Recovery Program) dollars.

Committees

Finance Committee

In Ms. Zheng's absence, Board President Taylor stated the Finance Committee has not met; therefore, there was nothing to report.

Nominating Committee

In Ms. Zheng's absence, Dr. Beer presented the report from the Nominating Committee. Dr. Beer stated that the Nominating Committee met on January 4th. Chair Ms. Zheng, Mr. Rude, and Dr. Beer recommended keeping the same slate of officers: Mr. Taylor as President, Ms. Kristunas as Vice President, Ms. Zheng as Treasurer, and Mr. Rude as Secretary.

Dr. Beer stated she enjoyed serving on the Committee. She added that the Committee Members had some really great discussions, especially about the big rocks this year, and the Committee Members were certain that Board President Taylor should continue as President, especially with upcoming situations like long-term funding as he was very well suited for making that happen and finding some good solutions.

Minutes

December 14, 2021 Executive Session

Mr. Rude made a motion to approve the minutes as submitted, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

December 14, 2021 Park Board Meeting

Mr. Rude made a motion to approve the minutes as submitted, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

Financial Reports

Consolidated Financial Report for November 2021

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report as presented, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

CCPR P&L Statements for December 2021

Ms. Kristunas made a motion to acknowledge receipt of the P&L Statements as presented, seconded by Mr. Kirsh.

Mr. Garretson asked about cost recovery for the Monon Community Center. Assistant Director Baumgartner replied that the 108, 109, and 110 funds will each end 2021 at 100% cost recovery. Mr. Kirsh and Board President Taylor commended the staff. Assistant Director Baumgartner said staff have been diligent in managing their expenses and have done a phenomenal job.

Mr. Garretson asked if one of the reasons for achieving cost recovery was due to the staffing levels as some employees were let go during the (Covid) crisis. Discussion followed.

Board President Taylor called for the vote, and the motion was unanimously passed 7 – 0.

Claims

Claim Sheet January 11, 2022; Clay Township Claim Sheet January 11, 2022

Ms. Kristunas made a motion to approve the Claim Sheet dated January 11, 2022, and the Clay Township Claim Sheet dated January 11, 2022. The motion was seconded by Mr. Kirsh and unanimously passed 7 – 0.

CCPR Payroll for December 3, 2021, December 17, 2021, and December 31, 2021

Ms. Kristunas made a motion to approve CCPR Payroll for December 3, 2021, December 17, 2021, and December 31, 2021. The motion was seconded by Mr. Rude and unanimously passed 7 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for December 2021

Mr. Blake announced that three donations were received in December 2021. The first donation came from the Hamilton County Soil and Water Conservation District in the amount of \$7,014.42 for interpretive signage; the proceeds came from the Rain on Main event. Also received was \$165.00 for employee appreciation donations: one from an anonymous donor and one from the Park Board. Mr. Kirsh made a motion to accept the donations as presented, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

New Business

Election of Park Board Officers for 2022

Dr. Beer stated that the Nominating Committee met on January 4th and nominated Mr. Taylor as President, Ms. Kristunas as Vice President, Ms. Zheng as Treasurer, and Mr. Rude as Secretary. The motion was seconded by Mr. Kirsh.

Mr. Rude said he wanted it known that the discussion among the three Members of the Nominating Committee was quite fruitful, and it was a really good experience. Board President Taylor said it was an honor to serve. He thanked the Committee Members for their vote of confidence and for serving on the Nominating Committee.

Board President Taylor called for the vote, and the motion was unanimously passed 7 – 0.

Park Board Finance Committee Appointments

Board President Taylor said as Park Board President, he had the opportunity to make appointments to the Finance Committee, which is the one and only standing committee according to the bylaws. According to the bylaws, the position of Treasurer, who is Ms. Zheng, serves as chair of the Finance Committee. Board President Taylor asked Dr. Beer and Mr. Westermeyer to serve on the Finance Committee. Both Board Members agreed to serve on the Finance Committee for 2022.

Carmel Plan Commission Appointment; Carmel Clay Parks Foundation Liaison Appointment

Board President Taylor appointed Mr. Kirsh to the Plan Commission and requested Mr. Garretson to serve another year as Liaison to the Carmel Clay Parks Foundation.

Ratification of 2021 General Fund End of Year Budget Line Transfers

Assistant Director Baumgartner said this was an annual housekeeping item as it is a requirement of state law and mandated by the State Board of Accounts that all general fund lines finish at zero or in the net positive. To accomplish this mandate, the Department must transfer funds between line items. A summary of the transfers was included the Park Board packet. Because the transfers are within the same budget classification, they are within the Park Board's authority to ratify. The overall budget does not change, but some of the individual line items have been modified slightly. Assistant Director Baumgartner stated he was pleased to announce that the Department was, once again, under budget and returned approximately \$234,301.13 to its fiscal body. Since 2003 when the city (Carmel) became the fiscal agent for Carmel Clay Parks and Recreation, the Department has returned approximately \$2,425,597.45 for a 19-year average of \$127,663.02. Discussion followed.

Mr. Kirsh made a motion to ratify the 2021 end of year budget line transfers as presented, seconded by Dr. Beer.

Mr. Rude asked if returning monies impacted the Department's rainy-day funds. Director Klitzing said the dollars go back to the city as stipulated in the Interlocal Agreement. The Department's rainy-day funds are from the net income generated from the Monon Community Center, Extended School Enrichment, Dog Park, and other operations in 110 (*fund*), adding that it is a healthy fund. Discussion followed regarding the Department's funding, past and present.

Board President Taylor called for the vote, and the motion was unanimously passed 7 – 0.

Consideration of Re-Bid for Replacement of Monon Greenway Structure #12

Assistant Director Baumgartner provided a brief description and overview of the project. The Department received one bid from White Construction, LLC. American Structurepoint, the project engineer, and the Department's legal counsel reviewed the bid documentation and confirmed White Construction to be the lowest responsive and responsible bidder. Discussion followed including, but not limited to, a recent county project with tree removal, mitigation, locations, etc.

Mr. Kirsh made a motion to accept the bid from and award a contract to White Construction, LLC in the amount of \$571,000 for the Replacement of Monon Greenway Structure #12 and authorize the Engineer, the Director, the Assistant Director, and the Park Board Attorney to take all action necessary to complete the contracting process and authorize the Director or Assistant Director to sign a contract with the Bidder upon completion of the Park Board Attorney's review. The motion was seconded by Ms. Kristunas and unanimously passed 7 – 0.

Mr. Kirsh made a motion to delegate to the Director and the Assistant Director the authority to determine, in conjunction with the Engineer, whether it is in the best interest of the Board and the Department to add or change an item or items in the contract with White Construction, LLC and to approve each such change order up to an amount not to exceed his purchasing authority and in accordance with applicable Indiana law regarding change orders with a report to and ratification by the Park Board at a subsequent Park Board meeting. The motion was seconded by Ms. Kristunas. Discussion followed regarding additional costs incurred for the 103 Fund. Assistant Director Baumgartner said there would be no problems.

Board President Taylor called for the vote, and the motion was unanimously passed 7 – 0.

Consideration of Estimate for Reimbursable Utility (Fiber)

Assistant Director Baumgartner explained the necessity of the Board's approval for one reimbursable utility required for the Structure #12 project. MCI/Verizon has an existing fiber line under the western half of the Monon Greenway pavement, which must be relocated. Verizon received an estimate from JDH Contracting to relocate the fiber line for \$79,000.

Mr. Kirsh made a motion to accept the estimate provided by MCI/Verizon from JDH Contracting, Inc. to relocate the existing fiber line under the Monon Greenway and approve reimbursing MCI/Verizon the utility relocation expenses for an amount not to exceed \$79,000. The motion was seconded by Ms. Kristunas. After a lengthy discussion, Board President Taylor called for the vote, and the motion was unanimously passed 7 – 0.

Mr. Kirsh made a motion to authorize the Director, the Assistant Director, and the Park Board Attorney to take all action necessary to complete the reimbursement process and authorize the Director or Assistant Director to sign a reimbursement agreement with MCI/Verizon upon completion of the Park Board Attorney's review. The motion was seconded by Ms. Kristunas and unanimously passed 7 – 0.

Ratification of Hydro-Vac Services for Lazy River Leak Detection

Assistant Director Baumgartner spoke about the process to detect and repair the leak in the Lazy River located within The Waterpark. Staff requested the Board to ratify payment to SSI Excavating Services, Inc. in the amount of \$27,965.80.

Ms. Kristunas made a motion to ratify the actions of Director Michael Klitzing and Assistant Director Kurtis Baumgartner and compensate SSI Excavating Services, LCC in the amount of \$27,965.80 for hydro-vac services provided at The Waterpark in order to repair the Lazy River leak. The motion was seconded by Dr. Beer. Numerous questions followed with discussion surrounding the possible scouring and integrity of the Lazy River, the Department Capital Asset Management Plan, and long-term funding.

Ms. Kristunas stated she needed amended her motion to SSI Excavating Services, LLC (*not LCC*). Dr. Beer seconded the amended motion. Board President Taylor called for the vote, and the motion was unanimously passed 7 – 0.

Old Business

Bear Creek Park Master Plan Update

Director Klitzing announced that SmithGroup has developed concept plans that will be shared at the third public input meeting on Tuesday, January 25th, at 6 p.m. at the Jill Perlman Pavilion. Director Klitzing encouraged all Park Board Members to attend. These same concept plans will be presented to several focus groups. SmithGroup will use the feedback to ultimately develop the master plan.

Clay Township Impact Program Updates

Director Klitzing stated construction is proceeding on all projects (*see Director's Report*).

Attorney's Report

Mr. Bosma stated he continues to work diligently with staff on a variety of items including three donation agreements in various stages of progress; funding solutions for the future; and current funding solutions including impact fees. Mr. Bosma will be joining Director Klitzing at the Council's Finance Committee Meeting on January 12th to discuss impact fees.

Director's Report

Director Klitzing said his written Director's Report was included in the Park Board packet.

Director Klitzing spoke about the upcoming public meeting for the Bear Creek Park Master Plan. He shared the backstory on the Bear Creek Park sticker that was developed by the marketing team after meeting with students in focus groups.

Director Klitzing stated he was working with a developer in the Legacy area about another possible parkland donation. (*Director Klitzing provided details using graphics of the area.*) The land is about 14.71 acres which has been effectively developed as a park providing a natural experience. Director Klitzing continued with descriptions of possible funding opportunities and connections to Conner Prairie and the Thomas Marcuccilli Nature Park.

Director Klitzing said he had been asked to attend a meeting of the City Council's Finance Committee on January 12th at 6 p.m. at City Hall regarding park impact fees. (*At this time, Director Klitzing presented his Overview of the Park Impact Fee.*)

Information Items

Plan Commission

Mr. Kirsh said he was under the impression that they have gone back to the drawing board on Altum's Gardens on Michigan Road. He did not think it would turn out favorable.

Parks Foundation

There was no update.

School Board

There was no report.

Park Board Comments / Discussion

Mr. Kirsh spoke about the upcoming closure of the Monon Trail between City Center and Gradle through October or November. Discussion followed regarding detours, etc.

Board President Taylor said the date for the first workshop has been set. Assistant Director Baumgartner announced that by consensus of the Board, the workshop would be held on February 26th. Director Klitzing said the workshop would be hosted at the Administrative Offices from 9 a.m. to noon. A meeting invite would be sent out.

Adjournment

Mr. Rude made a motion to adjourn the meeting, seconded by Ms. Kristunas, and unanimously passed 7 – 0. Board President Taylor adjourned the meeting at 8:32 p.m.

Approved,

Signature

Date

Signature

Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

| | |
|---|---|
| <small>PRESENTER</small> Lin Zheng, Treasurer | <small>ACTION REQUESTED</small> Acknowledgement |
| <small>ITEM/SUBJECT</small> Consolidated Financial Report for December 2021 | |
| <small>DOLLAR AMOUNT / FUND</small> N/A | <small>MEETING DATE</small> February 8, 2022 |

SUMMARY:

Provided is the Consolidated Financial Report for December 2021.

STAFF RECOMMENDATION:

“I move to acknowledge receipt of the Consolidated Financial Report for December 2021.”

CARMEL CLAY PARKS & RECREATION
2021 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT

Month: **December 2021**

| | (101) General | (103) Capital | (106) Impact Fee | (108) ESE | (109) MCC | (110) Rec Facilities | (853) Gift | (Twp 1215) LIT Capital | CONSOLIDATED TOTAL |
|---|-----------------------|---------------------|-----------------------|-----------------------|-----------------------|-------------------------|---------------------|---------------------------|------------------------|
| REVENUES | | | | | | | | | |
| City of Carmel | \$4,345,344.91 | \$222,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$4,567,844.91 |
| Clay Township | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,832,357.58 | \$3,832,357.58 |
| Impact Fees | \$0.00 | \$0.00 | \$1,351,368.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,351,368.00 |
| User Fees, Interest & Other Earned Income | \$0.00 | \$2,319.82 | \$7,145.44 | \$2,979,177.45 | \$4,607,880.54 | \$162,042.76 | \$118,748.70 | \$1,247.24 | \$7,878,561.95 |
| Total Revenues (a) | \$4,345,344.91 | \$224,819.82 | \$1,358,513.44 | \$2,979,177.45 | \$4,607,880.54 | \$162,042.76 | \$118,748.70 | \$3,833,604.82 | \$17,630,132.44 |
| OTHER FINANCING SOURCES | | | | | | | | | |
| Cash Reserves as of 12/31/2020 | \$0.00 | \$481,435.89 | \$1,109,243.77 | \$1,483,030.81 | \$2,638,160.48 | \$151,784.39 | \$37,585.55 | \$3,295,442.13 | \$9,196,683.02 |
| Previous Year Encumbrances | \$120,938.37 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$120,938.37 |
| Reimbursements | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Transfers from Cash Change Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Gift Card Sales & Customer Overpayments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Other Financing Sources | \$120,938.37 | \$481,435.89 | \$1,109,243.77 | \$1,483,030.81 | \$2,638,160.48 | \$151,784.39 | \$37,585.55 | \$3,295,442.13 | \$9,317,621.39 |
| Total Revenues & Other Financing Sources (b) | \$4,466,283.28 | \$706,255.71 | \$2,467,757.21 | \$4,462,208.26 | \$7,246,041.02 | \$313,827.15 | \$156,334.25 | \$7,129,046.95 | \$26,947,753.83 |
| OPERATING EXPENSES | | | | | | | | | |
| Transfer Out | \$222,500.00 | | | | | | | | |
| Personal Services | \$2,687,944.26 | \$0.00 | \$0.00 | \$2,014,657.07 | \$2,019,107.83 | \$0.00 | \$0.00 | \$0.00 | \$6,721,709.16 |
| Supplies | \$108,038.84 | \$0.00 | \$0.00 | \$96,498.39 | \$361,380.75 | \$10,306.15 | \$0.00 | \$0.00 | \$576,224.13 |
| Other Services & Charges | \$1,063,472.84 | \$0.00 | \$0.00 | \$631,552.77 | \$1,967,858.31 | \$110,442.34 | \$0.00 | \$0.00 | \$3,773,326.26 |
| Capital Outlay | \$5,788.81 | \$0.00 | \$0.00 | \$2,638.68 | \$20,133.74 | \$0.00 | \$0.00 | \$0.00 | \$28,561.23 |
| Total Operating Expenses (c) | \$4,087,744.75 | \$0.00 | \$0.00 | \$2,745,346.91 | \$4,368,480.63 | \$120,748.49 | \$0.00 | \$0.00 | \$11,099,820.78 |
| DEVELOPMENT & OTHER EXPENSES | | | | | | | | | |
| Capital Development & Maintenance | \$0.00 | \$152,935.11 | \$203,258.19 | \$0.00 | \$0.00 | \$0.00 | \$49,396.52 | \$1,500,650.96 | \$1,906,240.78 |
| Transfers to Cash Change Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$15,400.00 | \$0.00 | \$0.00 | \$0.00 | \$15,400.00 |
| Gift Card & Customer Credit Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,301.75 | \$0.00 | \$0.00 | \$0.00 | \$2,301.75 |
| Total Development & Other Expenses | \$0.00 | \$152,935.11 | \$203,258.19 | \$0.00 | \$17,701.75 | \$0.00 | \$49,396.52 | \$1,500,650.96 | \$1,923,942.53 |
| Total Expenses (d) | \$4,087,744.75 | \$152,935.11 | \$203,258.19 | \$2,745,346.91 | \$4,386,182.38 | \$120,748.49 | \$49,396.52 | \$1,500,650.96 | \$13,023,763.31 |
| ENCUMBRANCES & RESERVES | | | | | | | | | |
| Encumbrances & Dedicated Funds | \$137,678.98 | \$553,320.60 | \$2,264,499.02 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$4,128,395.99 | \$7,083,894.59 |
| Designated Gifts | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$93,060.93 | \$0.00 | \$93,060.93 |
| Outstanding Liabilities | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Non-Reverting Operations Reserve | \$0.00 | \$0.00 | \$0.00 | \$641,861.35 | \$1,000,000.00 | \$0.00 | \$0.00 | \$0.00 | \$1,641,861.35 |
| Capital Maintenance Reserve | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$259,858.64 | \$168,078.66 | \$0.00 | \$1,500,000.00 | \$1,927,937.30 |
| Cash Flow Reserve | \$0.00 | \$0.00 | \$0.00 | \$1,075,000.00 | \$1,600,000.00 | \$25,000.00 | \$0.00 | \$0.00 | \$2,700,000.00 |
| Total Encumbrances & Reserves | \$137,678.98 | \$553,320.60 | \$2,264,499.02 | \$1,716,861.35 | \$2,859,858.64 | \$193,078.66 | \$93,060.93 | \$5,628,395.99 | \$13,446,754.17 |
| Total Expenses, Encumbrances & Reserves (e) | \$4,225,423.73 | \$706,255.71 | \$2,467,757.21 | \$4,462,208.26 | \$7,246,041.02 | \$313,827.15 | \$142,457.45 | \$7,129,046.95 | \$26,470,517.48 |
| Net Income (a - c) | n/a | n/a | n/a | \$233,830.54 | \$239,399.91 | \$41,294.27 | n/a | n/a | n/a |
| <i>Cost Recovery (a ÷ c)</i> | | | | 109% | 105% | 134% | | | |
| Current Cash Balance & Investments (b - d) | n/a | \$553,320.60 | \$2,264,499.02 | \$1,716,861.35 | \$2,859,858.64 | \$193,078.66 | \$106,937.73 | \$5,628,395.99 | \$13,322,951.99 |
| Unencumbered or Undedicated Funds (b - e) | \$240,859.55 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$13,876.80 | \$0.00 | \$254,736.35 |

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

| | |
|---|---|
| <small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO | <small>ACTION REQUESTED</small> Acknowledgement |
| <small>ITEM/SUBJECT</small> CCPR P&L Statements for January 2022 | |
| <small>DOLLAR AMOUNT/FUND</small> N/A | <small>MEETING DATE</small> February 8, 2022 |

SUMMARY:

Provided for your review are January 2022 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Clerk-Treasurer.

RECOMMENDED MOTION:

"I move to acknowledge receipt of the P&L Statements for January 2022."

3:20 PM

Extended School Enrichment - Carmel Clay Parks & Recreation

108 ESE Profit & Loss Prev Year Comparison

02/01/22

January 2022

Accrual Basis

| | Jan 22 | Jan 21 | \$ Change |
|---|------------|------------|------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 0300000 · REVENUES | | | |
| 0345040 · Park Department Fees | 242,122.05 | 112,307.25 | 129,814.80 |
| 0361030 · Interest on Sweep | 0.00 | 341.43 | -341.43 |
| Total 0300000 · REVENUES | 242,122.05 | 112,648.68 | 129,473.37 |
| Total Income | 242,122.05 | 112,648.68 | 129,473.37 |
| Gross Profit | 242,122.05 | 112,648.68 | 129,473.37 |
| Expense | | | |
| 4100000 · PERSONAL SERVICES | | | |
| 4110000 · Full Time Regular | 54,779.62 | 67,891.20 | -13,111.58 |
| 4111000 · Part Time | 45,489.54 | 24,913.81 | 20,575.73 |
| 4112000 · Overtime | 1,013.63 | 23.03 | 990.60 |
| 4120000 · Deferred Compensation | 2,730.49 | 2,721.14 | 9.35 |
| 4121000 · Employer's Share of FICA | 5,923.39 | 5,400.99 | 522.40 |
| 4122000 · Employer's Share of H-Ins | 22,530.66 | 19,215.24 | 3,315.42 |
| 4122100 · Disability Insurance | 121.87 | 118.27 | 3.60 |
| 4122200 · Life Insurance | 55.50 | 55.50 | 0.00 |
| 4123002 · Civilian PERF | 7,860.76 | 9,569.08 | -1,708.32 |
| 4124000 · Employer's Share of Medicare | 1,385.31 | 1,272.96 | 112.35 |
| Total 4100000 · PERSONAL SERVICES | 141,890.77 | 131,181.22 | 10,709.55 |
| 4200000 · SUPPLIES | | | |
| 4230100 · Stationary & Printing Materials | 0.00 | 349.86 | -349.86 |
| 4230200 · Office Supplies | 0.00 | 81.81 | -81.81 |
| 4239039 · General Program Supplies | 5,043.62 | 720.66 | 4,322.96 |
| 4239040 · Food & Beverages | 0.00 | 3,311.05 | -3,311.05 |
| 4239099 · Other Miscellaneous | 1,678.91 | 39.94 | 1,638.97 |
| Total 4200000 · SUPPLIES | 6,722.53 | 4,503.32 | 2,219.21 |
| 4300000 · OTHER SERVICES & CHARGES | | | |
| 4340700 · Medical Fees (Drug Tests) | 1,215.00 | 1,890.00 | -675.00 |
| 4341955 · Info Sys Maint/Contracts | 1,290.98 | 4,368.55 | -3,077.57 |
| 4341990 · Criminal Background Checks | 92.50 | 111.00 | -18.50 |
| 4341991 · Marketing & Promotions | 600.00 | 1,309.90 | -709.90 |
| 4341999 · Other Professional Fees | 8,652.52 | 7,408.94 | 1,243.58 |
| 4343000 · Travel Fees & Expenses | 301.54 | 0.00 | 301.54 |
| 4344100 · Cellular Phone Fees | 1,428.51 | 1,430.90 | -2.39 |
| 4346000 · Classified Advertising | 475.51 | 0.00 | 475.51 |
| 4350000 · Equipment Repairs & Maint. | 145.41 | 63.25 | 82.16 |
| 4350900 · Other Cont. Services | 0.00 | 245.95 | -245.95 |
| 4353004 · Copier | 0.00 | 321.16 | -321.16 |
| 4357003 · Internal Instruction Fees | 140.00 | 0.00 | 140.00 |
| 4357004 · External Instructional Fees | 390.00 | 0.00 | 390.00 |
| 4358400 · Refunds, Awards & Indemnities | 1,432.00 | 1,034.50 | 397.50 |
| Total 4300000 · OTHER SERVICES & CHARGES | 16,163.97 | 18,184.15 | -2,020.18 |
| Total Expense | 164,777.27 | 153,868.69 | 10,908.58 |
| Net Ordinary Income | 77,344.78 | -41,220.01 | 118,564.79 |
| Net Income | 77,344.78 | -41,220.01 | 118,564.79 |

3:21 PM
02/01/22
Accrual Basis

Extended School Enrichment - Carmel Clay Park
Profit & Loss
January 2019

FOR REFERENCE ONLY

| | Jan 19 |
|--|------------|
| Ordinary Income/Expense | |
| Income | |
| 0300000 · REVENUES | |
| 0345040 · Park Department Fees | 701,891.51 |
| Total 0300000 · REVENUES | 701,891.51 |
| Total Income | 701,891.51 |
| Gross Profit | 701,891.51 |
| Expense | |
| 4100000 · PERSONAL SERVICES | |
| 4110000 · Full Time Regular | 82,620.49 |
| 4111000 · Part Time | 51,614.52 |
| 4112000 · Overtime | 2,638.35 |
| 4120000 · Deferred Compensation | 3,122.78 |
| 4121000 · Employer's Share of FICA | 8,083.42 |
| 4122000 · Employer's Share of H-Ins | 25,594.50 |
| 4122100 · Disability Insurance | 181.50 |
| 4122200 · Life Insurance | 96.20 |
| 4123002 · Civilian PERF | 12,106.79 |
| 4124000 · Employer's Share of Medicare | 1,890.48 |
| Total 4100000 · PERSONAL SERVICES | 187,949.03 |
| 4200000 · SUPPLIES | |
| 4230200 · Office Supplies | 229.12 |
| 4239012 · Safety Supplies | 280.00 |
| 4239039 · General Program Supplies | 4,797.89 |
| 4239040 · Food & Beverages | 25,527.56 |
| Total 4200000 · SUPPLIES | 30,834.57 |
| 4300000 · OTHER SERVICES & CHARGES | |
| 4340000 · Legal Expense | 2,334.80 |
| 4340700 · Medical Fees (Drug Tests) | 282.00 |
| 4341955 · Info Sys Maint/Contracts | 2,830.84 |
| 4341990 · Criminal Background Checks | 166.50 |
| 4341991 · Marketing & Promotions | 4,336.50 |
| 4341999 · Other Professional Fees | 27,581.01 |
| 4343000 · Travel Fees & Expenses | 767.30 |
| 4343007 · Field Trips | 2,699.40 |
| 4344100 · Cellular Phone Fees | 1,603.30 |
| 4346000 · Classified Advertising | 1,125.00 |
| 4350000 · Equipment Repairs & Maint. | 110.00 |
| 4350900 · Other Cont. Services | 39,717.50 |
| 4357003 · Internal Instruction Fees | 247.45 |
| 4357004 · External Instructional Fees | 7,695.00 |
| 4358300 · Other fees and licenses | 265.00 |
| 4358400 · Refunds, Awards & Indemnities | 1,336.11 |
| Total 4300000 · OTHER SERVICES & CHARGES | 93,097.71 |
| Total Expense | 311,881.31 |
| Net Ordinary Income | 390,010.20 |
| Other Income/Expense | |
| Other Expense | |
| 4460000 · CAPITAL OUTLAY | |
| 4463200 · Computer Equipment | 26.30 |
| Total 4460000 · CAPITAL OUTLAY | 26.30 |
| Total Other Expense | 26.30 |
| Net Other Income | -26.30 |
| Net Income | 389,983.90 |

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02/01/22

Accrual Basis

Monon Community Center - Carmel Clay Parks & Recreation
109 MCC Profit & Loss Prev Year Comparison
January 2022

| | Jan 22 | Jan 21 | \$ Change |
|---|-------------------|-------------------|-------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 0300000 · REVENUES | | | |
| 313000 · Sales Tax Collected | 345.85 | 100.77 | 245.08 |
| 345040 · Park Department Fees | 9,295.00 | 13,734.00 | -4,439.00 |
| 346020 · Facility Rentals | 5,320.00 | 3,625.00 | 1,695.00 |
| 346040 · Aquatics Programs | 13,176.00 | 6,024.00 | 7,152.00 |
| 346050 · Fitness Programs | 18,271.00 | 9,605.00 | 8,666.00 |
| 346085 · KidZone Fees | 0.00 | 5.00 | -5.00 |
| 346110 · Therapeutic Rec Programs | 213.00 | 1,846.00 | -1,633.00 |
| 346115 · Annual Passes | 7,292.07 | 2,968.39 | 4,323.68 |
| 346125 · Monthly Passes | 229,182.97 | 151,570.66 | 77,612.31 |
| 346130 · GS Corp Monthly Passes | 13,253.75 | 13,095.00 | 158.75 |
| 346135 · Value Passes | 3,538.58 | 2,161.84 | 1,376.74 |
| 346140 · Daily Passes | 31,391.00 | 22,499.00 | 8,892.00 |
| 360010 · Miscellaneous Revenues | 436.97 | 669.79 | -232.82 |
| 361030 · Interest on Sweep | 0.00 | 611.07 | -611.07 |
| 367000 · Contributions & Gifts | 0.00 | 75.00 | -75.00 |
| Total 0300000 · REVENUES | 331,716.19 | 228,590.52 | 103,125.67 |
| Total Income | 331,716.19 | 228,590.52 | 103,125.67 |
| Gross Profit | 331,716.19 | 228,590.52 | 103,125.67 |
| Expense | | | |
| 4100000 · PERSONAL SERVICES | | | |
| 4110000 · Full Time Regular | 53,488.04 | 50,973.09 | 2,514.95 |
| 4111000 · Part Time | 61,502.39 | 49,942.83 | 11,559.56 |
| 4112000 · Overtime | 535.86 | 61.01 | 474.85 |
| 4120000 · Deferred Compensation | 3,188.16 | 2,643.14 | 545.02 |
| 4121000 · Employer's Share of FICA | 6,891.64 | 5,982.68 | 908.96 |
| 4122000 · Employer's Share of H-Ins | 17,606.06 | 16,084.34 | 1,521.72 |
| 4122100 · Disability Insurance | 92.83 | 111.04 | -18.21 |
| 4122200 · Life Insurance | 40.70 | 48.10 | -7.40 |
| 4123002 · Civilian PERF | 7,614.60 | 7,246.81 | 367.79 |
| 4124000 · Employer's Share of Medicare | 1,611.75 | 1,408.16 | 203.59 |
| Total 4100000 · PERSONAL SERVICES | 152,572.03 | 134,501.20 | 18,070.83 |
| 4200000 · SUPPLIES | | | |
| 4230100 · Stationary & Printing Materials | 35.00 | 149.94 | -114.94 |
| 4230200 · Office Supplies | 472.06 | 261.67 | 210.39 |
| 4237000 · Repair Parts | 855.65 | 700.00 | 155.65 |
| 4238000 · Small Tools & Minor Equipment | 43.32 | 0.00 | 43.32 |
| 4238900 · Cleaning & Maint. Supplies | 6,652.53 | 10,258.16 | -3,605.63 |
| 4239012 · Safety Supplies | 266.05 | 275.56 | -9.51 |
| 4239039 · General Program Supplies | 2,318.21 | 1,243.97 | 1,074.24 |
| 4239099 · Other Miscellaneous | 262.93 | 3,150.00 | -2,887.07 |
| Total 4200000 · SUPPLIES | 10,905.75 | 16,039.30 | -5,133.55 |
| 4300000 · OTHER SERVICES & CHARGES | | | |
| 4340000 · Legal Fees | 1,424.50 | 0.00 | 1,424.50 |
| 4340700 · Medical Fees (Drug Tests) | 1,670.00 | 4,725.00 | -3,055.00 |
| 4340800 · Program Contractors | 8,336.00 | 6,655.00 | 1,681.00 |
| 4341955 · Info Sys Maint/Contracts | 1,731.98 | 4,809.56 | -3,077.58 |
| 4341990 · Criminal Background Checks | 55.50 | 166.50 | -111.00 |
| 4341991 · Marketing & Promotions | 17,353.33 | 11,412.85 | 5,940.48 |
| 4341999 · Other Professional Fees | 14,645.90 | 11,864.75 | 2,781.15 |
| 4343000 · Travel Fees & Expenses | 6,720.00 | 0.00 | 6,720.00 |
| 4344000 · Telephone Line Charges | 377.60 | 1,036.91 | -659.31 |
| 4344100 · Cellular Phone Fees | 220.04 | 220.04 | 0.00 |
| 4346000 · Classified Advertising | 389.83 | 0.00 | 389.83 |
| 4347500 · General Insurance | 141,697.49 | 0.00 | 141,697.49 |
| 4348000 · Electricity | 31,617.88 | 29,364.52 | 2,253.36 |
| 4348500 · Water & Sewer | 5,468.08 | 4,551.74 | 916.34 |
| 4349000 · Gas | 1,749.39 | 12,130.68 | -10,381.29 |

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02/01/22

Accrual Basis

Monon Community Center - Carmel Clay Parks & Recreation

109 MCC Profit & Loss Prev Year Comparison

January 2022

| | Jan 22 | Jan 21 | \$ Change |
|--|-------------|------------|------------|
| 4349500 · Cable Service | 257.24 | 242.99 | 14.25 |
| 4350000 · Equipment Repairs & Maint. | 9,134.68 | 4,821.11 | 4,313.57 |
| 4350100 · Building Repairs & Maint. | 5,610.46 | 6,315.67 | -705.21 |
| 4350101 · Trash Collection | 592.47 | 893.22 | -300.75 |
| 4350400 · Grounds Maintenance | 0.00 | 10,700.00 | -10,700.00 |
| 4350600 · Cleaning Services | 47,140.00 | 18,085.00 | 29,055.00 |
| 4350900 · Other Cont. Services | 233.89 | 973.76 | -739.87 |
| 4353099 · Other Rental & Leases | 612.88 | 612.88 | 0.00 |
| 4355200 · Subscriptions | 485.92 | 46.92 | 439.00 |
| 4355300 · Organization & Membership Dues | 0.00 | 325.00 | -325.00 |
| 4356004 · Staff Clothing | 43.00 | 0.00 | 43.00 |
| 4358300 · Other Fees & Licenses | 4,455.00 | 3,333.00 | 1,122.00 |
| 4358400 · Refunds, Awards & Indemnities | 1,708.00 | 531.00 | 1,177.00 |
| 4359000 · Special Projects | 83.63 | 0.00 | 83.63 |
| 4359200 · Sales Tax Paid | 0.00 | 113.77 | -113.77 |
| Total 4300000 · OTHER SERVICES & CHARGES | 303,814.69 | 133,931.87 | 169,882.82 |
| Total Expense | 467,292.47 | 284,472.37 | 182,820.10 |
| Net Ordinary Income | -135,576.28 | -55,881.85 | -79,694.43 |
| Net Income | -135,576.28 | -55,881.85 | -79,694.43 |

Profit & Loss

January 2019

| | Jan 19 |
|--|------------|
| Ordinary Income/Expense | |
| Income | |
| 0300000 · REVENUES | |
| 313000 · Sales Tax Collected | 236.16 |
| 345040 · Park Department Fees | 44,281.24 |
| 346020 · Facility Rentals | 1,066.22 |
| 346025 · Shelter Rentals | 435.51 |
| 346040 · Aquatics Programs | 23,460.50 |
| 346050 · Fitness Programs | 17,201.00 |
| 346085 · KidZone Fees | 88.00 |
| 346110 · Therapeutic Rec Programs | 5,549.00 |
| 346115 · Annual Passes | 8,412.00 |
| 346116 · GS Corp Annual Passes | 1,148.00 |
| 346125 · Monthly Passes | 281,662.00 |
| 346130 · GS Corp Monthly Passes | 23,874.41 |
| 346135 · Value Passes | 4,412.00 |
| 346140 · Daily Passes | 30,443.00 |
| 346145 · Contractor Commissions | 3,159.96 |
| 346150 · Merchandise Sales | 9.00 |
| 360010 · Miscellaneous Revenues | 1,947.51 |
| Total 0300000 · REVENUES | 447,385.51 |
| Total Income | 447,385.51 |
| Gross Profit | 447,385.51 |
| Expense | |
| 4100000 · PERSONAL SERVICES | |
| 4110000 · Full Time Regular | 52,916.25 |
| 4111000 · Part Time | 79,263.09 |
| 4112000 · Overtime | 250.51 |
| 4120000 · Deferred Compensation | 2,235.30 |
| 4121000 · Employer's Share of FICA | 7,863.88 |
| 4122000 · Employer's Share of H-Ins | 20,385.56 |
| 4122100 · Disability Insurance | 112.40 |
| 4122200 · Life Insurance | 55.50 |
| 4123002 · Civilian PERF | 7,534.48 |
| 4124000 · Employer's Share of Medicare | 1,839.15 |
| Total 4100000 · PERSONAL SERVICES | 172,456.12 |
| 4200000 · SUPPLIES | |
| 4230200 · Office Supplies | 865.77 |
| 4235000 · Building Materials | 1,472.00 |
| 4237000 · Repair Parts | 476.00 |
| 4238000 · Small Tools & Minor Equipment | 459.68 |
| 4238900 · Cleaning & Maint. Supplies | 12,032.87 |
| 4239012 · Safety Supplies | 563.00 |
| 4239039 · General Program Supplies | 2,068.34 |
| 4239099 · Other Miscellaneous | 2,235.51 |
| Total 4200000 · SUPPLIES | 20,173.17 |
| 4300000 · OTHER SERVICES & CHARGES | |
| 4340000 · Legal Fees | 560.30 |
| 4340400 · Consulting Fees | 7,219.82 |
| 4340800 · Program Contractors | 5,383.00 |
| 4341955 · Info Sys Maint/Contracts | 3,560.34 |
| 4341990 · Criminal Background Checks | 55.50 |
| 4341991 · Marketing & Promotions | 11,071.85 |
| 4341999 · Other Professional Fees | 17,764.66 |
| 4344000 · Telephone Line Charges | 478.34 |
| 4344100 · Cellular Phone Fees | 210.02 |
| 4345000 · Printing (Not Office Supplies) | 1,931.19 |
| 4346000 · Classified Advertising | 24.18 |
| 4347500 · General Insurance | 66,089.00 |
| 4348000 · Electricity | 64,417.04 |

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02/01/22

Accrual Basis

Monon Center - Carmel Clay Parks & Re

Profit & Loss

January 2019

FOR REFERENCE ONLY

| | Jan 19 |
|--|------------|
| 4348500 · Water & Sewer | 5,350.75 |
| 4349000 · Gas | 2,188.06 |
| 4349500 · Cable Service | 134.98 |
| 4350000 · Equipment Repairs & Maint. | 534.53 |
| 4350100 · Building Repairs & Maint. | 7,628.07 |
| 4350101 · Trash Collection | 446.61 |
| 4350400 · Grounds Maintenance | 7,950.00 |
| 4350600 · Cleaning Services | 19,361.00 |
| 4350900 · Other Cont. Services | 4,532.64 |
| 4351000 · Auto Repairs & Maintenance | 19.98 |
| 4353099 · Other Rental & Leases | 828.56 |
| 4355200 · Subscriptions | 3,488.00 |
| 4355300 · Organization & Membership Dues | 325.00 |
| 4357004 · External Instructional Fees | 99.95 |
| 4358300 · Other Fees & Licenses | 3,219.00 |
| 4358400 · Refunds, Awards & Indemnities | 603.23 |
| 4359200 · Sales Tax Paid | 219.24 |
| Total 4300000 · OTHER SERVICES & CHARGES | 235,694.84 |
| Total Expense | 428,324.13 |
| Net Ordinary Income | 19,061.38 |
| Net Income | 19,061.38 |

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02/01/22

Accrual Basis

110 Parks & Rec Facilities - Carmel Clay Parks & Recreation
110 Parks & Rec Facilities Fund Profit & Loss to Prev Year
January 2022

| | Jan 22 | Jan 21 | \$ Change |
|--|------------|-----------|-----------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 345040 · Park Department Fees | 6,104.00 | 6,035.00 | 69.00 |
| 346020 · Facility Rentals | 4,450.00 | 0.00 | 4,450.00 |
| 360010 · Miscellaneous Revenues | 439.00 | 0.00 | 439.00 |
| 361030 · Interest | 0.00 | 35.03 | -35.03 |
| Total Income | 10,993.00 | 6,070.03 | 4,922.97 |
| Expense | | | |
| 4200000 · SUPPLIES | | | |
| 4238900 · Other Maintenance Supplies | 46.80 | 0.00 | 46.80 |
| Total 4200000 · SUPPLIES | 46.80 | 0.00 | 46.80 |
| 4300000 · OTHER SERVICES & CHARGES | | | |
| 4341999 · Other Professional Fees | 596.06 | 472.72 | 123.34 |
| 4344000 · Telephone Line Charges | 560.63 | 474.28 | 86.35 |
| 4347500 · General Insurance | 6,158.51 | 0.00 | 6,158.51 |
| 4348000 · Electricity | 2,152.25 | 3,155.33 | -1,003.08 |
| 4348500 · Water & Sewer | 374.22 | 440.63 | -66.41 |
| 4349000 · Gas | 773.33 | 383.50 | 389.83 |
| 4350100 · Building Repairs & Maint. | 3,644.71 | 3,023.94 | 620.77 |
| 4350101 · Trash Collection | 147.41 | 300.00 | -152.59 |
| 4350400 · Grounds Maintenance | 3,275.00 | 1,500.00 | 1,775.00 |
| 4350600 · Cleaning Services | 4,140.00 | 1,552.00 | 2,588.00 |
| 4350900 · Other Cont. Services | 450.00 | 426.50 | 23.50 |
| Total 4300000 · OTHER SERVICES & CHARGES | 22,272.12 | 11,728.90 | 10,543.22 |
| Total Expense | 22,318.92 | 11,728.90 | 10,590.02 |
| Net Ordinary Income | -11,325.92 | -5,658.87 | -5,667.05 |
| Net Income | -11,325.92 | -5,658.87 | -5,667.05 |

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

| | |
|--|--|
| <small>PRESENTER</small> Lin Zheng, Treasurer | <small>ACTION REQUESTED</small> Approval |
| <small>ITEM/SUBJECT</small> Claim Sheet February 8, 2022 | |
| <small>DOLLAR AMOUNT / FUND</small> N/A | <small>MEETING DATE</small> February 8, 2022 |

SUMMARY:

Claim Sheet February 8, 2022 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the Claim Sheet dated February 8, 2022.”

**Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 101 - General Fund
February 8, 2022**

| Name | Amount | Account | Num | Memo |
|-----------------------------|-------------|---|-------------------|---|
| Jan 4 - 31, 22 | | | | |
| Ace - Pak Products Inc. | \$ 394.90 | 4238900 - Other Maintenance Supplies | A-9935 | 12/28/21 Park Cleaning Supplies |
| Ace - Pak Products Inc. | \$ 29.58 | 4238900 - Other Maintenance Supplies | A-782 | 10/21/21 Park Cleaning Supplies |
| Ace - Pak Products Inc. | \$ 62.48 | 4238900 - Other Maintenance Supplies | A-9985 | 1/17/22 Janitorial Supplies for AO |
| ADP, LLC | \$ 256.64 | 4341999 - Other Professional Fees | 596177300 | 1/7/22 Payroll Processing Fees for Periods Ending 12/10/21 & 12/24/21 |
| AES Indiana | \$ 55.59 | 4348000 - Electricity | 116789 Dec'21 | 12/27/21 Flowing Well Park |
| AES Indiana | \$ 544.61 | 4348000 - Electricity | 1905309 Dec'21 | 12/30/21 Flowing Well Park |
| AES Indiana | \$ 503.43 | 4348000 - Electricity | 925743 Dec'21 | 12/29/21 Nora Traffic Signal |
| AES Indiana | \$ 305.89 | 4348000 - Electricity | 1095795 Dec'21 | 12/30/21 Monon South Trailhead |
| Allen, Michael | \$ 50.00 | 4344100 - Cellular Phone Fees | Reimb | 8/16/21 Cell Phone Fees Aug'21 |
| Allen, Michael | \$ 50.00 | 4344100 - Cellular Phone Fees | Reimb | 9/16/21 Cell Phone Fees Sep'21 |
| Allen, Michael | \$ 50.00 | 4344100 - Cellular Phone Fees | Reimb | 108/16/21 Cell Phone Fees Oct'21 |
| Allen, Michael | \$ 50.00 | 4344000 - Telephone Line Charges | Reimb | 11/16/21 Cell Phone Fees Nov'21 |
| Allen, Michael | \$ 52.02 | 4343000 - Travel Fees & Expenses | Reimb | 12/27/21 Mileage Reimbursement Oct.29 - Dec. 3 |
| Allen, Michael | \$ 18.42 | 4343000 - Travel Fees & Expenses | Reimb | 12/27/21 Mileage Reimbursement Dec. 8 - Dec.27 |
| Amazon | \$ 42.59 | 4230200 - Office Supplies | UFB Visa | 12/3/21 Office Equipment for Talent Acquisition Manager |
| Amazon | \$ 42.59 | 4230200 - Office Supplies | UFB Visa | 12/21/21 Office Equipment for HR Assistant |
| Amazon | \$ 21.98 | 4238900 - Other Maintenance Supplies | UFB Visa | 12/22/21 Game Supplies for Midtown Plaza |
| Amazon Web Services | \$ 143.26 | 4341955 - Info Sys Maint/Contracts | UFB Visa | 12/2/21 Cloud Back Server Service - Monthly - Nov'21 |
| Arab Termite & Pest Control | \$ 56.00 | 4350100 - Building Repairs & Maint. | 322855 | 1/13/22 AO Monthly Pest Control |
| AT&T | \$ 156.34 | 4344000 - Telephone Line Charges | UFB Visa | 12/2/21 AO Analog Telephone Charges |
| AT&T | \$ 156.34 | 4344000 - Telephone Line Charges | UFB Visa | 12/22/21 AO Analog Telephone Charges |
| Best One of Indy | \$ 720.00 | 4351000 - Auto Repair & maintenance | 1040010697 | 1/20/22 Replacement Tires for 2018 Toyota Tacoma #1182 |
| Bill Estes Automotive | \$ 364.33 | 4351000 - Auto Repair & maintenance | 8671451 | 12/23/21 Service - Toyota Tacoma Repairs #1182 |
| Blake, Jonathan | \$ 609.00 | 4355300 - Organization & Membership Dues | Reimb | 1/10/22 APA/AICP Membership Dues for 2022 |
| Blake, Jonathan | \$ 27.33 | 4359000 - Special Projects | Reimb | 1/10/22 Snack + Facts Employee Benefits Presentation |
| Blake, Jonathan | \$ 120.00 | 4359000 - Special Projects | Reimb | 1/10/22 The Buzz Trivia Rewards GC |
| Blake, Jonathan | \$ 36.43 | 4359000 - Special Projects | Reimb | 1/25/22 Bear Creek Park Steering Committee |
| Brainstorm Print | \$ 35.00 | 4230100 - Stationary & Printing Materials | 129594 | 1/6/22 Bear Creek Promotions |
| Brainstorm Print | \$ 70.00 | 4239039 - General Program Supplies | 129594 | 1/6/22 Bear Creek Promotions |
| Brainstorm Print | \$ 220.00 | 4230100 - Stationary & Printing Materials | 129667 | 1/18/22 Bear Creek Promotional Signage |
| Carmel Clay Schools | \$ 1,579.63 | 4231400 - Gasoline | 2022 | 1/21/22 Gasoline |
| Carmel Clay Schools | \$ 273.35 | 4231300 - Diesel Fuel | 2022 | 1/21/22 Diesel |
| Carmel Utilities | \$ 96.16 | 4348500 - Water & Sewer | 0141932300 Dec'21 | 1/3/22 Inlow Park |
| Carmel Utilities | \$ 66.37 | 4348500 - Water & Sewer | 0391262001 Dec'21 | 1/3/22 River Heritage |
| Carmel Utilities | \$ 357.98 | 4348500 - Water & Sewer | 0391262001 Dec'21 | 1/3/22 Founders Park |
| Carmel Utilities | \$ 19.49 | 4348500 - Water & Sewer | 0391262001 Dec'21 | 1/3/22 Flowing Well |
| Carmel Utilities | \$ 44.64 | 4348500 - Water & Sewer | 0391262001 Dec'21 | 1/3/22 Hazel Landing |
| Carmel Utilities | \$ 35.68 | 4348500 - Water & Sewer | 0391262001 Dec'21 | 1/3/22 Flowing Well |
| Carmel Utilities | \$ 84.35 | 4348500 - Water & Sewer | 0164612500 Dec'21 | 1/3/22 White River Greenway |
| Carmel Utilities | \$ 6.03 | 4348500 - Water & Sewer | 0095674100 Dec'21 | 1/3/22 Cherry Tree Park |
| Carmel Utilities | \$ 199.61 | 4348500 - Water & Sewer | 0512156500 Dec'21 | 1/12/22 Monon North Trailhead |
| Carmel Utilities | \$ 167.73 | 4348500 - Water & Sewer | 0692331800 Dec'21 | 1/12/22 AO Office |
| Carmel Utilities | \$ 20.41 | 4348500 - Water & Sewer | 0692331800 Dec'21 | 1/12/21 PNR Office |
| Carmel Utilities | \$ 112.65 | 4348500 - Water & Sewer | 6002047001 Dec'21 | 1/12/22 Monon South Trailhead |
| Carmel Utilities | \$ 91.84 | 4348500 - Water & Sewer | 0613518601 Dec'21 | 1/12/22 Meadowlark Park |
| Carmel Utilities | \$ 289.32 | 4348500 - Water & Sewer | 0658685000 Dec'21 | 1/12/22 City Center Restroom |
| Carmel Utilities | \$ 81.19 | 4348500 - Water & Sewer | 0658685000 Dec'21 | 1/12/22 Monon BLVD |
| Carmel Utilities | \$ 18.88 | 4348500 - Water & Sewer | 0658685100 Dec'21 | 1/12/22 Monon BLVD |
| Carmel Utilities | \$ 23.15 | 4348500 - Water & Sewer | 0665602000 Dec'21 | 1/12/22 Monon BLVD |

**Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 101 - General Fund
February 8, 2022**

| Name | Amount | Account | Num | Memo |
|---|--------------|--|----------------------|---|
| Carmel Utilities | \$ 213.41 | 4348500 - Water & Sewer | 0859585401 Dec'21 | 1/12/22 Carey Grove Park |
| Carmel Utilities | \$ 754.20 | 4348500 - Water & Sewer | 1341235001 Dec'21 | 1/21/22 West Park |
| Carmel Welding | \$ 34.95 | 4239012 - Safety Supplies | 446403 | 1/17/22 PNR Staff Safety Supplies |
| CenterPoint Energy | \$ 209.70 | 4349000 - Gas | 026201722005009972D | 1/11/22 AO Office |
| CenterPoint Energy | \$ 148.86 | 4349000 - Gas | 0262017220052318900D | 1/11/22 PNR Office |
| CenterPoint Energy | \$ 85.22 | 4349000 - Gas | 026201722042318900 | 12/9/21 PNR Office |
| CenterPoint Energy | \$ 120.71 | 4349000 - Gas | 026201722005009972D | 12/9/21 AO Office |
| CleanTelligent Software | \$ 441.00 | 4341955 - Info Sys Maint/Contracts | INV-757759 | 1/1/22 Monthly Work Order Software |
| Constellation NewEnergy Gas Division, LLC | \$ 122.42 | 4349000 - Gas | 3369185 | 1/3/22 Administration Office |
| Constellation NewEnergy Gas Division, LLC | \$ 56.91 | 4349000 - Gas | 3369185 | 1/3/22 PNR Office |
| Corvus Janitorial Systems | \$ 235.00 | 4350600 - Cleaning Services | 201191017-319 | 1/1/22 PNR Office Cleaning |
| Corvus Janitorial Systems | \$ 365.00 | 4350600 - Cleaning Services | 201191005-130 | 1/1/22 AO Office Cleaning |
| Corvus Janitorial Systems | \$ 235.00 | 4350600 - Cleaning Services | 202191017-133 | 2/1/22 2022 Janitorial Services Feb'22- PNR |
| Corvus Janitorial Systems | \$ 365.00 | 4350600 - Cleaning Services | 202191005-129 | 2/1/22 2022 Janitorial Services for AO |
| Duke Energy | \$ 102.22 | 4348000 - Electricity | 06003660018Dec'21 | 1/3/22 Monon Tunnel Lights |
| Duke Energy | \$ 555.51 | 4348000 - Electricity | 09903736019Dec'21 | 12/30/21 Founders Park |
| Duke Energy | \$ 174.08 | 4348000 - Electricity | 52603287010Dec'21 | 12/28/21 PNR Office |
| Duke Energy | \$ 12.19 | 4348000 - Electricity | 38903290029Dec'21 | 12/30/21 River Heritage |
| Duke Energy | \$ 1,514.58 | 4348000 - Electricity | 42603287015Dec'21 | 12/28/21 AO Office |
| Duke Energy | \$ 130.80 | 4348000 - Electricity | 16603622018Dec'21 | 12/30/21 Central Park Lagoon |
| Duke Energy | \$ 126.56 | 4348000 - Electricity | 16503050017Dec'21 | 12/30/21 Monon Flashing Lights |
| Duke Energy | \$ 64.08 | 4348000 - Electricity | 28103743011Dec'21 | 12/28/21 Central Park Shelter |
| Duke Energy | \$ 25.98 | 4348000 - Electricity | 18103743016Dec'21 | 12/28/21 Central Park Street Lights |
| Duke Energy | \$ 273.50 | 4348000 - Electricity | 51803967028Dec'21 | 12/29/21 Carey Grove Park |
| Duke Energy | \$ 680.08 | 4348000 - Electricity | 65303980010 Dec'21 | 1/5/22 City Center Restroom |
| Duke Energy | \$ 16.71 | 4348000 - Electricity | 57103301019 Dec'21 | 1/11/22 Inlow Park |
| Duke Energy | \$ 18.71 | 4348000 - Electricity | 81403997013 Dec'21 | 1/11/22 Bear Creek Park |
| Duke Energy | \$ 403.65 | 4348000 - Electricity | 1480-4008-01-3Dec'21 | 1/5/22 Meadowlark Park Restroom |
| Duke Energy | \$ 1,019.21 | 4348000 - Electricity | 3220-3858-01-8Dec'21 | 1/12/22 Central Park Westmeier Commons |
| Duke Energy | \$ 504.67 | 4348000 - Electricity | 1310-3278-01-0Dec'2 | 1/20/22 Monon North Trailhead |
| Duke Energy | \$ 11.32 | 4348000 - Electricity | 3190-3277-01-0Dec'21 | 1/20/22 Carey Grove Park |
| Duke Energy | \$ 21.57 | 4348000 - Electricity | 7280-3771-01-5D'21 | 1/20/22 Monon Pedestrian Bridge |
| Enterprise Fleet Management | \$ 775.00 | 4353099 - Other Rental & Leases | FBN4376856 | 1/5/22 Aftermarket Supplies for A01 |
| Environmental Laboratories, Inc. | \$ 10.50 | 4350900 - Other Cont. Services | 20347812 | 1/13/22 Flowing Well Water Testing 1/10/22 |
| Facebook, Inc. | \$ 54.61 | 4346000 - Classified Advertising | UFB Visa | 11/30/21 PNR Recruitment Ads |
| Fun Express, LLC | \$ 145.98 | 4239039 - General Program Supplies | 714572847-01 | 1/17/22 Midtown Plaza Game Supplies |
| Grainger | \$ 24.88 | 4238900 - Other Maintenance Supplies | 9160960788 | 12/27/21 Replacement Restroom Signs for Central Park East Latrine |
| Grainger | \$ 98.29 | 4238900 - Other Maintenance Supplies | 9179006276 | 1/14/22 Batteries for Parks Equipment |
| Grainger | \$ 226.77 | 4238900 - Other Maintenance Supplies | 9183732008 | 1/19/22 Park Cleaning Supplies & Plumbing Repair Parts |
| Green Touch Services, Inc. | \$ 125.00 | 4350400 - Grounds Maintenance | 129816 | 1/25/22 Central Park West - Ice Melt Services |
| Hillyard | \$ 210.52 | 4238900 - Other Maintenance Supplies | 604587815 | 1/3/22 Park Cleaning Supplies 12/27/21 |
| Hillyard | \$ 321.92 | 4238900 - Other Maintenance Supplies | 604583099 | 12/28/21 Park Cleaning Supplies 12/27/21 |
| Hylant Group | \$ 50,000.00 | 4347500 - General Insurance | 320912 | 1/15/22 2022 Annual Insurance Premiums |
| Indeed, Inc. | \$ 104.38 | 4346000 - Classified Advertising | UFB Visa | 11/30/21 PNR Recruitment - Sponsored Nov'21 |
| Indiana Park & Recreation Association | \$ 453.00 | 4355300 - Organization & Membership Dues | 34711 | 1/12/22 2022 Agency Membership Dues |
| Intuit Inc. | \$ 245.32 | 4341955 - Info Sys Maint/Contracts | UFB Visa | 12/26/21 Quickbooks Software & Cloud Hosting Subscription |
| Kantola Training Solutions | \$ 495.65 | 4341955 - Info Sys Maint/Contracts | 256731 | 1/14/22 HR Compliance Online Training |
| Kantola Training Solutions | \$ 500.00 | 4341955 - Info Sys Maint/Contracts | 256732 | 1/14/22 HR Compliance Online Training |
| Kroger | \$ 49.72 | 4239039 - General Program Supplies | 119622 | 12/22/21 Supplies for Volunteer Event 1/2/22 |
| Kroger Gardis & Regas, LLP | \$ 9,519.70 | 4340000 - Legal Fees | 60 | 1/6/22 Legal Fees Dec'21 |

**Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 101 - General Fund
February 8, 2022**

| Name | Amount | Account | Num | Memo |
|---|---------------------|---|------------------|---|
| Lowe's | \$ 989.88 | 4238000 - Small Tools & Minor Equipment | 993990-HXNSQA | 11/12/21 Tool Setup for New PNR Foreman |
| Magers Bookkeeping Services LLC | \$ 120.00 | 4341999 - Other Professional Fees | 1025 | 12/27/21 Bookkeeping Services Dec'21 |
| Menards | \$ 12.08 | 4239099 - Other Miscellaneous | 1639323744 | 11/19/21 Finance Charge |
| Menards | \$ 2.20 | 4239099 - Other Miscellaneous | 1639323744 | 12/19/21 Finance Charge |
| Menards | \$ 211.32 | 4235000 - Building Materials | 308335621014267 | 12/22/21 PNR O Lumber and Miscellaneous Supplies |
| Napa | \$ 37.25 | 4232100 - Garage & Motor Supplies | 4329-00-100563 | 11/17/21 Kubota Electrical Repair Parts |
| Napa | \$ 164.45 | 4232100 - Garage & Motor Supplies | 4329-00-100152 | 11/15/21 Battery for Fleet #2181 |
| NCSI National Center Safety Initiatives | \$ 37.00 | 4341990 - Criminal Background Checks | 17068 | 1/1/22 Adult Volunteer Background Checks |
| NCSI National Center Safety Initiatives | \$ 37.00 | 4341990 - Criminal Background Checks | 14149 | 10/1/21 Adult Volunteer Background Checks |
| NCSI National Center Safety Initiatives | \$ 55.50 | 4341990 - Criminal Background Checks | 17067 | 1/1/22 New Hire Background Checks |
| Neon One, LLC | \$ 149.00 | 4355200 - Subscriptions | INV163034 | 11/27/21 Volunteer Software Agreement Renewal 2022 |
| Neon One, LLC | \$ 1,639.00 | 4355200 - Subscriptions | INV168191 | 12/17/21 Volunteer Software Agreement Renewal 2022 |
| Northern Safety Co., Inc. | \$ 82.37 | 4239012 - Safety Supplies | 904662125 | 1/6/22 PNR Staff Safety Supplies |
| Oak Security Group, LLC | \$ 161.10 | 4235000 - Building Materials | 66555 | 1/5/22 Additional Building Keys for PNR |
| Oak Security Group, LLC | \$ 84.76 | 4238000 - Small Tools & Minor Equipment | 66555 | 1/5/22 Additional Building Keys for PNR |
| Occupational Health Centers of the SW | \$ 50.00 | 4340700 - Medical Fees (Drug Tests) | 1013651563 | 12/21/21 New Hire Drug Test for Full-Time |
| Occupational Health Centers of the SW | \$ 50.00 | 4340700 - Medical Fees (Drug Tests) | 1013673387 | 1/4/22 New Hire Drug Screen - PNR Full-Time Staff |
| Oscar Hofmann LLC | \$ 1,200.00 | 4341991 - Marketing & Promotions | 38 | 12/19/21 Photography Services 6/2021 - 12/2021 |
| Otto's Parking Marking Company | \$ 100.00 | 4235000 - Building Materials | 0486692-IN | 1/10/22 Replacement Parking Bumpers for Central Park East Lot |
| S & S Worldwide | \$ 163.56 | 4238900 - Other Maintenance Supplies | IN100928404 | 1/17/22 Midtown Plaza Game Supplies |
| Soros Clinical Solutions LLC | \$ 135.00 | 4340700 - Medical Fees (Drug Tests) | 1396 | 9/27/21 Part-Time Staff COVID19 Testing |
| Soros Clinical Solutions LLC | \$ 135.00 | 4340700 - Medical Fees (Drug Tests) | 1015 | 2/2/21 Part-Time Staff COVID19 Testing |
| Soros Clinical Solutions LLC | \$ 135.00 | 4340700 - Medical Fees (Drug Tests) | 1126 | 3/30/21 Part-Time Staff COVID19 Testing |
| Soros Clinical Solutions LLC | \$ 135.00 | 4340700 - Medical Fees (Drug Tests) | 1563 | 1/4/22 Part-Time Staff COVID19 Testing |
| Soros Clinical Solutions LLC | \$ 135.00 | 4340700 - Medical Fees (Drug Tests) | 1563 | 1/4/22 Part-Time Staff COVID19 Testing |
| Spectrum Business | \$ 114.98 | 4349500 - Cable Service | UFB Visa | 12/2/21 Internet Services AO |
| Staples | \$ 132.71 | 4230200 - Office Supplies | 3495943677 | 12/21/21 Office Small Equipment AO Office |
| Staples | \$ 99.14 | 4230200 - Office Supplies | 349178456 | 10/26/21 PNR Office Supplies |
| Staples | \$ 196.54 | 4230200 - Office Supplies | 3497171331 | 1/6/22 Storage & Printer Supplies - AO |
| Staples | \$ 36.69 | 4230200 - Office Supplies | 3497171330 | 1/3/22 AO Office/Kitchen Supplies |
| Staples | \$ 39.15 | 4230200 - Office Supplies | 3497171333 | 1/6/22 PNR Office Supplies |
| Sutton, Claudine | \$ 50.00 | 4344100 - Cellular Phone Fees | Reimb | 1/10/22 Cell Phone Fees Dec'21 |
| TRAFx Research Ltd. | \$ 500.00 | 4355200 - Subscriptions | 211205DC | 1/5/22 Vehicle & Trail Counter Renewal Subscription |
| TriCo Regional Sewer Utility | \$ 13.45 | 4348500 - Water & Sewer | 1013738 Dec 2021 | 1/4/22 AO Office |
| TriCo Regional Sewer Utility | \$ 33.51 | 4348500 - Water & Sewer | 1033605 Dec'21 | 1/4/22 Central Park Westermeyer Commons |
| TriCo Regional Sewer Utility | \$ 221.74 | 4348500 - Water & Sewer | 1041839 Dec'21 | 1/4/22 Central Park Westermeyer Commons #H & I |
| TriCo Regional Sewer Utility | \$ 58.53 | 4348500 - Water & Sewer | 1001301 Dec'21 | 1/4/22 Monon South Trailhead |
| TriCo Regional Sewer Utility | \$ 92.21 | 4348500 - Water & Sewer | 1005876 Dec'21 | 1/4/22 West Park |
| Verizon Wireless | \$ 989.40 | 4344100 - Cellular Phone Fees | 9895842361Dec'21 | 12/23/21 Cell Phone Charges PNR |
| Verizon Wireless | \$ 77.16 | 4344100 - Cellular Phone Fees | 9895842361Dec'21 | 12/23/21 Extra Phones for COVID19 |
| Zoom | \$ 199.90 | 4355200 - Subscriptions | UFB Visa | 12/20/21 Video Conferencing Subscription |
| Jan 4 - 31, 22 | \$ 90,093.83 | | | |

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 108 - Extended School Enrichment
February 8, 2022

| Name | Amount | Account | Num | Memo |
|-------------------------|---------------|---|--------------------|---|
| Jan 4 - 31, 22 | | | | |
| Ace-Pak Products Inc. | \$ 103.96 | 4239039 - General Program Supplies | A-9980 | 1/14/22 Cleaning Supplies for ESE School Sites |
| ADP, LLC | \$ 802.00 | 4341999 - Other Professional Fees | 596177300 | 1/7/22 Payroll Processing Fees for Periods Ending 12/10/21 & 12/24/21 |
| Amazon | \$ 51.87 | 4239039 - General Program Supplies | UFB Visa | 11/30/21 Cherry Tree ESE Parent's Night Out Supplies 12/3/21 |
| Amazon | \$ 45.43 | 4239039 - General Program Supplies | UFB Visa | 12/3/21 Clay Center ESE Site Plan Supplies |
| Amazon | \$ 8.99 | 4239039 - General Program Supplies | UFB Visa | 12/7/21 West Clay Site Plan 3 Supplies |
| Amazon | \$ 7.99 | 4239039 - General Program Supplies | UFB Visa | 12/7/21 West Clay Site Plan 3 Supplies |
| Amazon | \$ 550.00 | 4239039 - General Program Supplies | UFB Visa | 12/9/21 ESE Staff Star Appreciation Cards |
| Amazon | \$ 191.20 | 4239039 - General Program Supplies | UFB Visa | 12/7/21 West Clay ESE Site Plan 3 Supplies |
| Amazon | \$ 134.36 | 4239039 - General Program Supplies | UFB Visa | 12/7/21 College Wood ESE Site Plan 3 Supplies |
| Amazon | \$ 18.47 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 Prairie Trace ESE Site Plan 3 Supplies |
| Amazon | \$ 32.97 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 Prairie Trace ESE Site Plan 3 Supplies |
| Amazon | \$ 25.33 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 Prairie Trace ESE Site Plan 3 Supplies |
| Amazon | \$ 10.71 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 2021-22 ESE Site Plan 4 Supplies |
| Amazon | \$ 3.35 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 2021-22 ESE Site Plan 4 Supplies |
| Amazon | \$ 4.02 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 2021-22 ESE Site Plan 4 Supplies |
| Amazon | \$ 8.70 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 2021-22 ESE Site Plan 4 Supplies |
| Amazon | \$ 1.34 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 2021-22 ESE Site Plan 4 Supplies |
| Amazon | \$ 7.36 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 2021-22 ESE Site Plan 4 Supplies |
| Amazon | \$ 1.34 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 2021-22 ESE Site Plan 4 Supplies |
| Amazon | \$ 19.42 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 2021-22 ESE Site Plan 4 Supplies |
| Amazon | \$ 8.70 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 2021-22 ESE Site Plan 4 Supplies |
| Amazon | \$ 2.01 | 4239039 - General Program Supplies | UFB Visa | 12/22/21 2021-22 ESE Site Plan 4 Supplies |
| Amazon | \$ 154.79 | 4239039 - General Program Supplies | UFB Visa | 12/17/21 Mohawk Trails ESE Dec'21 |
| Amazon | \$ 99.98 | 4239039 - General Program Supplies | UFB Visa | 12/17/21 Mohawk Trails ESE Dec'21 |
| American Red Cross | \$ 140.00 | 4357003 - Internal Instruction Fees | 2239859 | 1/19/22 Safety Certification for ESE Staff |
| Banks, Brian | \$ 245.00 | 4358400 - Refunds, Awards & Indemnities | CK Request | 1/14/22 Parent Request Refund |
| BluePay Processing, LLC | \$ 6,558.65 | 4341999 - Other Professional Fees | INV013241 | 1/7/22 ESE Credit Card Processing Dec'21 |
| BluePay Processing, LLC | \$ 96.00 | 4341999 - Other Professional Fees | 1005662456411220 | 1/4/22 ESE ACH Processing Dec'21 |
| Canada, Cyndi | \$ 108.68 | 4343000 - Travel Fees & Expenses | Reimb | 12/23/21 Mileage Reimbursement 8/2/21 - 12/23/21 |
| Discount School Supply | \$ 26.53 | 4239039 - General Program Supplies | W76598920101 | 12/20/21 2021-22 Site Plan 4 Supplies |
| Discount School Supply | \$ 25.20 | 4239039 - General Program Supplies | W76598920101 | 12/20/21 2021-22 Site Plan 4 Supplies |
| Discount School Supply | \$ 26.53 | 4239039 - General Program Supplies | W76598920101 | 12/20/21 2021-22 Site Plan 4 Supplies |
| Discount School Supply | \$ 26.53 | 4239039 - General Program Supplies | W76598920101 | 12/20/21 2021-22 Site Plan 4 Supplies |
| Discount School Supply | \$ 1.32 | 4239039 - General Program Supplies | W76598920101 | 12/20/21 2021-22 Site Plan 4 Supplies |
| Discount School Supply | \$ 26.53 | 4239039 - General Program Supplies | W76598920101 | 12/20/21 2021-22 Site Plan 4 Supplies |
| Displays2Go | \$ 1,172.18 | 4239099 - Other Miscellaneous | PSI1920780 | 1/10/22 Sign Stands for ESE Camp Sites |
| Engen, Jill | \$ 40.00 | 4358400 - Refunds, Awards & Indemnities | 2003018 | 12/22/21 Parent Refund Request |
| Facebook, Inc. | \$ 52.71 | 4346000 - Classified Advertising | UFB Visa | 11/30/21 ESE Counselor Recruitment Ads |
| Fischer, Valerie | \$ 40.00 | 4358400 - Refunds, Awards & Indemnities | 2003032 | 1/7/22 Parent Request Refund |
| Fun Express | \$ 32.89 | 4239039 - General Program Supplies | 714208447-01 | 12/16/21 Craft Supplies for School's Out Camp Winter Break 2021 |
| Fun Express | \$ 124.95 | 4239039 - General Program Supplies | 714305551-02 | 12/27/21 Cherry Tree ESE RICHER & Puzzle Supplies |
| Fun Express | \$ 25.58 | 4239039 - General Program Supplies | 714305551-01 | 12/28/21 Cherry Tree ESE - RICHER & Puzzle Supplies |
| Fun Express | \$ 19.31 | 4239039 - General Program Supplies | 714374139-01 | 1/5/22 ESE Puzzle Club Supplies |
| Fun Express | \$ 142.36 | 4239039 - General Program Supplies | 714476012-01 | 1/11/22 Carmel Elementary ESE Supplies |
| Fun Express | \$ 58.99 | 4239039 - General Program Supplies | 714476012-02 | 1/11/22 Carmel Elementary ESE Supplies |
| Fun Express | \$ 19.30 | 4239039 - General Program Supplies | 714374139-01 | 1/5/22 ESE Puzzle Club Supplies |
| Fun Express | \$ 19.30 | 4239039 - General Program Supplies | 714374139-01 | 1/5/22 ESE Puzzle Club Supplies |
| Fun Express | \$ 138.11 | 4239039 - General Program Supplies | 714572292-01 | 1/17/22 Forest Dale ESE Valentines Site Celebration Supplies |
| Fun Express | \$ 82.52 | 4239039 - General Program Supplies | 714571516-01 | 1/17/22 Cherry Tree ESE Birthday Supplies |
| Gallup Strengths Center | \$ 19.99 | 4239099 - Other Miscellaneous | UFB Visa | 12/13/21 ESE Staff Training Registration |
| Goodman, Jared | \$ 220.00 | 4358400 - Refunds, Awards & Indemnities | 2003022 | 12/29/21 Parent Refund Request |
| Hammons, Jennifer | \$ 137.42 | 4343000 - Travel Fees & Expenses | Reimb | 1/26/22 Mileage Reimbursement 6/16/21 - 12/18/21 |
| Hobby Lobby | \$ 163.79 | 4239039 - General Program Supplies | 182006086731213000 | 12/13/21 Forest Dale ESE Break 2021 Supplies |

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 108 - Extended School Enrichment
February 8, 2022

| Name | Amount | Account | Num | Memo |
|---|-----------|---|-------------|--|
| Indeed, Inc. | \$ 232.29 | 4346000 - Classified Advertising | UFB Visa | 11/30/21 ESE Sponsored Job Advertising |
| Indeed, Inc. | \$ 190.51 | 4346000 - Classified Advertising | UFB Visa | 12/25/21 Sponsored Ad ESE Counselor |
| Indiana Center for Prevention | \$ 390.00 | 4357004 - External Instructional Fees | CM519 | 1/23/22 ESE Staff Training Winter 2022 |
| Intuit | \$ 245.33 | 4341955 - Info Sys Maint/Contracts | UFB Visa | 12/26/21 Quickbooks Software & Cloud Hosting Subscription |
| Iron Mountain | \$ 59.50 | 4341999 - Other Professional Fees | GDLY548 | 12/31/21 Off Site Storage for HR Dec'21 |
| J & K Communications, Inc. | \$ 28.75 | 4350000 - Equipment Repairs & Maint. | 113564 | 12/28/21 Smokey Row Radio Repair |
| J & K Communications, Inc. | \$ 100.76 | 4350000 - Equipment Repairs & Maint. | 113563 | 12/28/22 Cherry Tree Radio Repair ESE |
| Kantola Training Solutions | \$ 500.00 | 4341955 - Info Sys Maint/Contracts | 256732 | 1/14/22 HR Compliance Online Training |
| Kantola Training Solutions | \$ 495.65 | 4341955 - Info Sys Maint/Contracts | 256731 | 1/14/22 HR Compliance Online Training |
| Kroger | \$ 23.96 | 4239099 - Other Miscellaneous | 91742 | 11/10/21 ESE/A&P Team Building Meeting 11/12/21 |
| Kroger | \$ 49.98 | 4239039 - General Program Supplies | 68630 | 11/17/21 Pralrie Trace ESE Staff Meeting 11/17/21 |
| Kroger | \$ 79.28 | 4239039 - General Program Supplies | 111415 | 12/9/21 Forest Dale ESE Parent's Night Out 12/10/21 |
| Kroger | \$ 33.31 | 4239039 - General Program Supplies | 153485 | 12/10/21 Woodbrook ESE Parent's Night Out |
| Kroger | \$ 78.55 | 4239039 - General Program Supplies | 131099 | 12/16/21 Woodbrook ESE Team Building & Site Celebration 12/16/21 |
| Kroger | \$ 169.09 | 4239039 - General Program Supplies | 32307 | 12/27/21 School's Out Camp Activity Supplies |
| Lazdins, Marcel A | \$ 458.60 | 4239099 - Other Miscellaneous | 3 | 1/13/22 Service - ESE Spanish Document Translation |
| Liu, Degang | \$ 122.00 | 4358400 - Refunds, Awards & Indemnities | CK Request | 1/14/22 Parent Request Refund |
| Magers Bookkeeping Services LLC | \$ 450.00 | 4341999 - Other Professional Fees | 1025 | 12/27/21 Bookkeeping Services Dec'21 |
| Magers Bookkeeping Services LLC | \$ 450.00 | 4341999 - Other Professional Fees | 1019 | 11/30/21 Bookkeeping Services Nov'21 |
| Mainali, Urmila | \$ 100.00 | 4358400 - Refunds, Awards & Indemnities | 2003034006 | 1/14/22 Parent Request Refund |
| McCorkle, Jodi | \$ 80.00 | 4358400 - Refunds, Awards & Indemnities | 2003021 | 12/29/21 Parent Refund Request |
| Moran, Alison | \$ 200.00 | 4358400 - Refunds, Awards & Indemnities | 2003028 | 1/3/22 Parent Refund Request |
| NCSI - National Center Safety Initiatives | \$ 92.50 | 4341990 - Criminal Background Checks | 17067 | 1/1/22 New Hire Background Checks |
| Oscar Hofmann LLC | \$ 600.00 | 4341991 - Marketing & Promotions | 38 | 12/19/21 Photography Services - 6/21 - 12/21 |
| Priller, Mandy | \$ 245.00 | 4358400 - Refunds, Awards & Indemnities | CK Request | 1/5/21 Prent Refund Request |
| S & S Worldwide | \$ 109.94 | 4239039 - General Program Supplies | IN100915719 | 12/21/21 2021-22 ESE Site Plan 4 |
| S & S Worldwide | \$ 73.29 | 4239039 - General Program Supplies | IN100915719 | 12/21/21 2021-22 ESE Site Plan 4 |
| S & S Worldwide | \$ 29.32 | 4239039 - General Program Supplies | IN100915719 | 12/21/21 2021-22 ESE Site Plan 4 |
| S & S Worldwide | \$ 80.62 | 4239039 - General Program Supplies | IN100915719 | 12/21/21 2021-22 ESE Site Plan 4 |
| S & S Worldwide | \$ 161.24 | 4239039 - General Program Supplies | IN100915719 | 12/21/21 2021-22 ESE Site Plan 4 |
| S & S Worldwide | \$ 95.28 | 4239039 - General Program Supplies | IN100915719 | 12/21/21 2021-22 ESE Site Plan 4 |
| S & S Worldwide | \$ 29.32 | 4239039 - General Program Supplies | IN100915719 | 12/21/21 2021-22 ESE Site Plan 4 |
| S & S Worldwide | \$ 51.30 | 4239039 - General Program Supplies | IN100915719 | 12/21/21 2021-22 ESE Site Plan 4 |
| S & S Worldwide | \$ 102.60 | 4239039 - General Program Supplies | IN100915719 | 12/21/21 2021-22 ESE Site Plan 4 |
| S & S Worldwide | \$ 53.39 | 4239039 - General Program Supplies | IN100915936 | 12/20/21 Mohawk Trails ESE Dec'21 Budget |
| S & S Worldwide | \$ 99.63 | 4239039 - General Program Supplies | IN100915094 | 12/17/21 School's Out Camp Winter Break |
| S & S Worldwide | \$ 111.90 | 4239039 - General Program Supplies | IN100915162 | 12/17/21 Clay Center ESE Site Plan |
| S & S Worldwide | \$ 101.87 | 4239039 - General Program Supplies | IN100906983 | 12/6/21 Clay Center ESE Site Plan Supplies |
| S & S Worldwide | \$ 34.20 | 4239039 - General Program Supplies | IN10019019 | 12/28/21 Mohawk Trails ESE Dec'21 |
| S & S Worldwide | \$ 80.34 | 4239039 - General Program Supplies | IN100928400 | 1/17/22 Forest Dale ESE Club Activity Supplies |
| S & S Worldwide | \$ 54.05 | 4239039 - General Program Supplies | IN100921795 | 1/4/22 Woodbrook ESE - Sculptures Club Supplies |
| Smith, Stephanie | \$ 80.00 | 4358400 - Refunds, Awards & Indemnities | 2003033006 | 1/14/22 Parent Request Refund |
| Soros Clinical Solutions LLC | \$ 270.00 | 4340700 - Medical Fees (Drug Tests) | 1548 | 12/28/21 Part-time COVID19 Testing ESE |
| Soros Clinical Solutions LLC | \$ 270.00 | 4340700 - Medical Fees (Drug Tests) | 1563 | 1/4/22 Part-time Staff COVID19 Testing |
| Soros Clinical Solutions LLC | \$ 270.00 | 4340700 - Medical Fees (Drug Tests) | 1275 | 6/28/21 Part-Time Staff COVID19 Testing |
| Soros Clinical Solutions LLC | \$ 270.00 | 4340700 - Medical Fees (Drug Tests) | 1060 | 2/23/21 Part-Time Staff COVID19 Testing |
| Soros Clinical Solutions LLC | \$ 135.00 | 4340700 - Medical Fees (Drug Tests) | 1015 | 2/2/21 Part-Time Staff COVID19 Testing |
| Staples | \$ 72.78 | 4239039 - General Program Supplies | 3496721356 | 12/27/21 Cherry Tree ESE Office/Printer Supplies |
| Staples | \$ 4.18 | 4239099 - Other Miscellaneous | 3491748450 | 9/7/21 ESE Admin Office Supplies |
| USPS | \$ 7.95 | 4350000 - Equipment Repairs & Maint. | UFB Visa | 12/13/21 ESE Radio Repair Shipping |

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 108 - Extended School Enrichment
February 8, 2022

| Name | Amount | Account | Num | Memo |
|-----------------------------------|---------------------|--------------------------------------|-----------------|--|
| USPS | \$ 7.95 | 4350000 · Equipment Repairs & Maint. | UFB Visa | 12/21/21 ESE Radio Repair Shipping |
| Verizon Wireless | \$ 498.24 | 4344100 · Cellular Phone Fees | 9895827299 | 12/23/21 Cell Phone Charges ESE |
| Verizon Wireless | \$ 930.27 | 4344100 · Cellular Phone Fees | 9896062238 | 12/27/21 iPad Usage ESE |
| Walmart | \$ 67.48 | 4239039 · General Program Supplies | 458439535304141 | 12/3/21 Towne Meadow ESE Nov'21 |
| Walmart | \$ 28.52 | 4239039 · General Program Supplies | 518884686893787 | 12/3/21 Towne Meadow ESE Nov'21 |
| Walmart | \$ 72.69 | 4239039 · General Program Supplies | 970777628199935 | 12/8/21 Clay Center ESE Parent's Night Out |
| Walmart | \$ 209.20 | 4239039 · General Program Supplies | 727757365875195 | 12/8/21 Towne Meadow ESE Dec'21 |
| Walmart | \$ 75.08 | 4239039 · General Program Supplies | 838318526220062 | 12/9/21 Prairie Trace ESE Parent's Night Out |
| Walmart | \$ 7.76 | 4239039 · General Program Supplies | 608045082766638 | 12/10/21 Towne Meadow ESE Dec'21 |
| Walmart | \$ 65.13 | 4239039 · General Program Supplies | 912770648799985 | 12/14/21 Forest Dale ESE Holiday Prize Box |
| Walmart | \$ 28.30 | 4239039 · General Program Supplies | 714659466733556 | 12/22/21 2021-22 Site Plan 4 Supplies |
| Walmart | \$ 75.47 | 4239039 · General Program Supplies | 714659466733556 | 12/22/21 2021-22 Site Plan 4 Supplies |
| Walmart | \$ 25.16 | 4239039 · General Program Supplies | 714659466733556 | 12/22/21 2021-22 Site Plan 4 Supplies |
| Walmart | \$ 34.59 | 4239039 · General Program Supplies | 714659466733556 | 12/22/21 2021-22 Site Plan 4 Supplies |
| Walmart | \$ 116.34 | 4239039 · General Program Supplies | 714659466733556 | 12/22/21 2021-22 Site Plan 4 Supplies |
| Walmart | \$ 28.30 | 4239039 · General Program Supplies | 714659466733556 | 12/22/21 2021-22 Site Plan 4 Supplies |
| Walmart | \$ 6.29 | 4239039 · General Program Supplies | 714659466733556 | 12/22/21 2021-22 Site Plan 4 Supplies |
| Werich, Allison | \$ 55.44 | 4343000 · Travel Fees & Expenses | Reimb | 12/20/21 Mileage Reimbursement 10/26/21 - 12/20/21 |
| Willow Marketing Management, Inc. | \$ 50.00 | 4341955 · Info Sys Maint/Contracts | 22173 | 12/31/21 CCPR Website Hosting Dec'21 |
| Jan 4 - 31, 22 | <u>\$ 22,590.13</u> | | | |

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 109 - Monon Community Center
Febrary 8, 2022

| Name | Amount | Account | Num | Memo |
|----------------------------------|--------------|---|----------------------|---|
| Jan 4 - 31, 22 | | | | |
| Ace - Pak Products Inc. | \$ 698.86 | 4238900 · Cleaning & Maint. Supplies | A-9950 | 1/6/22 MCC Janitorial Supplies |
| Ace - Pak Products Inc. | \$ 180.00 | 4239039 · General Program Supplies | A-9986 | 1/18/22 Masks for MCC Guests |
| Ace - Pak Products Inc. | \$ 444.18 | 4238900 · Cleaning & Maint. Supplies | A-9998 | 1/21/22 Janitorial Supplies for MCC 1/21/22 |
| Active Network, LLC | \$ 1,708.00 | 4358400 · Refunds, Awards & Indemnities | CB2021Q1_0146 | 10/1/2021 Credit Card Charge Back Fees |
| ADP, LLC | \$ 1,134.83 | 4341999 · Other Professional Fees | 596177300 | 1/7/22 Payroll Processing Fees for Periods Ending 12/10/21 & 12/24/21 |
| Amazon | \$ 17.81 | 4239039 · General Program Supplies | UFB Visa | 12/3/21 Internal Program Supplies |
| Amazon | \$ 33.98 | 4238000 · Small Tools & Minor Equipment | UFB Visa | 12/7/21 Gym Hall Replacement LED Lights |
| Amazon | \$ 221.20 | 4239012 · Safety Supplies | UFB Visa | 12/10/21 Respirators for Aquatics |
| Amazon | \$ 238.60 | 4350000 · Equipment Repairs & Maint. | UFB Visa | 12/10/21 Replacement Front Tires for MCC Gator |
| Amazon | \$ 83.37 | 4230200 · Office Supplies | UFB Visa | 12/14/21 West Desk USB Cameras |
| Amazon | \$ 39.56 | 4239039 · General Program Supplies | UFB Visa | 12/20/21 Swim Instructor PPE Equipment |
| Amazon | \$ 9.34 | 4238000 · Small Tools & Minor Equipment | UFB Visa | 12/27/21 Indoor Aquatics Temperature Monitor |
| American Red Cross | \$ 832.00 | 4358300 · Other Fees & Licenses | 22395586 | 12/22/21 Adult and Pediatric First Aid/CPR/AED 2021 Nov'21 & Dec'21 |
| American Red Cross | \$ 82.00 | 4358300 · Other Fees & Licenses | 22398359 | 1/19/22 Lifeguard Review 1/2/22 & Lifeguard Certification 1/16/22 |
| Arab Termite & Pest Control | \$ 78.00 | 4350100 · Building Repairs & Maint. | 322204 | 12/28/21 MCC Pest Control |
| Arab Termite & Pest Control | \$ 78.00 | 4350100 · Building Repairs & Maint. | 322917 | 1/11/22 MCC Pest Control |
| ASCAP | \$ 936.00 | 4358300 · Other Fees & Licenses | 100005810037 | 12/20/21 2022 Music License Fee |
| AT&T | \$ 0.68 | 4344000 · Telephone Line Charges | UFB Visa | 12/2/21 MCC Analog Telephone Alarms & Elevators |
| AT&T | \$ 376.92 | 4344000 · Telephone Line Charges | UFB Visa | 12/22/21 MCC Analog Telephone Alarms & Elevators |
| Brainstorm Print | \$ 35.00 | 4230100 · Stationary & Printing Materials | 129634 | 1/13/22 MCC Business Cards |
| Broadcast Music Inc. | \$ 936.00 | 4358300 · Other Fees & Licenses | 41794852 | 1/2/22 2022 Music License Renewal |
| Carmel Utilities | \$ 3,399.02 | 4348500 · Water & Sewer | 0691302002Dec'21 | 1/12/22 MCC |
| CenterPoint Energy | \$ 1,610.83 | 4349000 · Gas | 02627522357844597Dec | 1/6/22 MCC |
| CenterPoint Energy | \$ 38.56 | 4349000 · Gas | 0262017220057904133D | 1/11/22 MCC Entry |
| CenterPoint Energy | \$ 100.00 | 4349000 · Gas | 0262017220057844902D | 1/11/22 MCC Filter |
| Chardon Laboratories, Inc. | \$ 275.00 | 4350100 · Building Repairs & Maint. | 10263282 | 1/16/22 2022 Hot Water Testing of MCC Boiler |
| Cintas Corporation | \$ 526.21 | 4238900 · Cleaning & Maint. Supplies | 4106459291 | 1/3/22 MCC Cleaning Supplies |
| Cintas Corporation | \$ 236.25 | 4238900 · Cleaning & Maint. Supplies | 9159152338 | 12/24/21 MCC Extra Janitorial Supplies |
| Cintas Corporation | \$ 746.71 | 4238900 · Cleaning & Maint. Supplies | 4105778114 | 12/27/21 MCC Cleaning Supplies |
| Cintas Corporation | \$ 549.31 | 4238900 · Cleaning & Maint. Supplies | 4105110396 | 12/20/21 MCC Cleaning Supplies |
| Cintas Corporation | \$ 501.53 | 4238900 · Cleaning & Maint. Supplies | 4107148272 | 1/10/22 MCC Cleaning Supplies 1/10/22 |
| Cintas Corporation | \$ 523.53 | 4238900 · Cleaning & Maint. Supplies | 4107830635 | 1/17/22 MCC Cleaning Supplies 1/17/22 |
| CleanTelligent Software | \$ 441.00 | 4341955 · Info Sys Maint/Contracts | INV-757759 | 1/1/22 Monthly Work Order Software |
| Corvus Janitorial Systems | \$ 9,995.00 | 4350600 · Cleaning Services | 201191002-128 | 1/1/21 MCC Cleaning Services |
| Corvus Janitorial Systems | \$ 13,575.00 | 4350600 · Cleaning Services | 201191001-129 | 1/1/22 MCC Cleaning Services - Day |
| Corvus Janitorial Systems | \$ 13,575.00 | 4350600 · Cleaning Services | 202191001-128 | 2/1/22 2022 Janitorial Services - MCC |
| Corvus Janitorial Systems | \$ 9,995.00 | 4350600 · Cleaning Services | 202191002-127 | 2/1/22 2022 Janitorial Services - MCC |
| Cumulus | \$ 3,000.00 | 4341991 · Marketing & Promotions | BB3135816 | 12/26/21 Person Based Marketing Ad Campaign Fall 2021 |
| Direct Fitness Solutions, LLC | \$ 696.00 | 4350000 · Equipment Repairs & Maint. | 0547093-IN | 12/27/21 Fitness Equipment Preventative Maintenance |
| Direct Fitness Solutions, LLC | \$ 1,989.99 | 4350000 · Equipment Repairs & Maint. | 1227292-IN | 11/9/21 Fitness Equipment Repairs |
| Direct Fitness Solutions, LLC | \$ 696.00 | 4350000 · Equipment Repairs & Maint. | 0547110-IN | 1/11/22 Fitness Equipment Preventative Maintenance |
| DirecTV | \$ 257.24 | 4349500 · Cable Service | 038575356X220105 | 1/12/22 MCC - Cable Service |
| Duke Energy | \$ 26,615.23 | 4348000 · Electricity | 50103608012Dec'21 | 12/30/21 MCC West |
| Duke Energy | \$ 5,002.65 | 4348000 · Electricity | 60103608018Dec'21 | 12/30/21 MCC East |
| Ellis Mechanical & Electrical | \$ 3,741.15 | 4350000 · Equipment Repairs & Maint. | 21214 | 12/29/21 Waterpark Annual Pump Inspections 2021 |
| Ellis Mechanical & Electrical | \$ 475.00 | 4350100 · Building Repairs & Maint. | 211439 | 1/12/22 Service Call - MCC Roof Condensation Leak |
| Ellis Mechanical & Electrical | \$ 2,349.81 | 4350100 · Building Repairs & Maint. | 211352 | 12/29/21 Service Call - Dectron Unit #5 |
| Ellis Mechanical & Electrical | \$ 583.50 | 4350100 · Building Repairs & Maint. | 211372 | 12/29/21 Service Call - MCC Lap Pool Water Heater Pump |
| Environmental Laboratories, Inc. | \$ 50.00 | 4350900 · Other Cont. Services | 20347725 | 1/10/22 Pool Water Testing 1/5/22 |

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 109 - Monon Community Center
Februaury 8, 2022

| Name | Amount | Account | Num | Memo |
|--|---------------|--------------------------------------|-----------------|---|
| Environmental Laboratories, Inc. | \$ 40.00 | 4350900 - Other Cont. Services | 2034718 | 12/28/21 2021 Pool Water Testing 12/21/21 |
| Environmental Laboratories, Inc. | \$ 50.00 | 4350900 - Other Cont. Services | 20347347 | 1/5/22 2021 Pool Water Testing 12/28/21 |
| Environmental Laboratories, Inc. | \$ 50.00 | 4350900 - Other Cont. Services | 20348312 | 1/24/22 Indoor Pool Water Testing 1/19/22 |
| Facebook, Inc. | \$ 56.94 | 4341991 - Marketing & Promotions | UFB Visa | 11/30/21 Facebook & Instagram Ads |
| Facebook, Inc. | \$ 407.99 | 4341991 - Marketing & Promotions | UFB Visa | 11/30/21 Facebook & Instagram MCC Membership Ads |
| Facebook, Inc. | \$ 78.85 | 4346000 - Classified Advertising | UFB Visa | 11/30/21 Recruitment Ads Lifeguards & Member Services |
| Futsal Indy | \$ 1,122.00 | 4340800 - Program Contractors | 104 Futsal | 12/22/21 Contracted Program - Futsal |
| Google | \$ 314.05 | 4341991 - Marketing & Promotions | UFB Visa | 11/29/21 MCC Membership Campaign Ad Sep/Oct'21 |
| Grainger | \$ 77.04 | 4350000 - Equipment Repairs & Maint. | 9161204236 | 12/27/21 Replacement Shower Parts for MCC |
| Grainger | \$ 27.66 | 4350000 - Equipment Repairs & Maint. | 9160960796 | 12/27/21 Replacement Shower Parts for MCC |
| Grainger | \$ 44.85 | 4239012 - Safety Supplies | 9173327629 | 1/10/22 Face Shields for Inclusion Programming |
| Hylant Group | \$ 141,697.49 | 4347500 - General Insurance | 320912 | 1/5/22 2022 Annual Insurance Premiums |
| Indeed, Inc. | \$ 230.12 | 4346000 - Classified Advertising | UFB Visa | 12/25/21 Sponsored Job Inclusion Instructor |
| Indeed, Inc. | \$ 80.86 | 4346000 - Classified Advertising | UFB Visa | 12/25/21 Sponsored Job Lifeguard |
| Indiana Department of Homeland Security | \$ 262.93 | 4239099 - Other Miscellaneous | UFB Visa | 12/10/21 MCC Annual Elevator Permit Renewal 2022 |
| Indianapolis Fencing Club | \$ 3,040.00 | 4340800 - Program Contractors | 84 | 1/6/22 Contracted Programming - Fencing |
| Indianapolis Radio | \$ 8,000.00 | 4341991 - Marketing & Promotions | IN-12201182823 | 1/19/22 Fall Membership 2021 Advertising |
| Intuit QuickBooks | \$ 245.33 | 4341955 - Info Sys Maint/Contracts | UFB Visa | 12/26/21 Quickbooks Software & Cloud Hosting Subscription |
| Iron Mountain | \$ 59.50 | 4341999 - Other Professional Fees | GDLV548 | 12/31/21 Off Site Storage for HR Dec'21 |
| Kantola Training Solutions | \$ 500.00 | 4341955 - Info Sys Maint/Contracts | 256732 | 1/14/22 HR Compliance Online Training |
| Kantola Training Solutions | \$ 495.65 | 4341955 - Info Sys Maint/Contracts | 256731 | 1/14/22 HR Compliance Online Training |
| Kroger | \$ 24.73 | 4239039 - General Program Supplies | 40707 | 11/8/21 Inclusion General Program Supplies |
| Kroger | \$ 20.79 | 4239039 - General Program Supplies | 22551 | 11/15/21 Inclusion General Program Supplies |
| Kroger | \$ 102.45 | 4239039 - General Program Supplies | 119110 | 11/18/21 Bingo Bonanza Supplies |
| Kroger | \$ 22.42 | 4239039 - General Program Supplies | 25218 | 11/29/21 Inclusion Program Supplies |
| Kroger | \$ 83.63 | 4359000 - Special Projects | 117653 | 12/2/21 Lunch Supplies for PNR/Rec & Facilities Team Building 12/3/21 |
| Kroger | \$ 22.87 | 4239039 - General Program Supplies | 30809 | 12/6/21 Inclusion General Program Supplies |
| Kroger | \$ 57.25 | 4239039 - General Program Supplies | 129698 | 12/6/21 Adaptive Program Supplies - Holiday Mystery Kitchen |
| Kroger | \$ 20.00 | 4239039 - General Program Supplies | 24697 | 12/13/21 Inclusion General Program Supplies |
| Kroger | \$ 31.62 | 4239039 - General Program Supplies | 24953 | 12/13/21 Barrier Free Holiday Party |
| Kroger | \$ 34.10 | 4239039 - General Program Supplies | 207363 | 12/17/21 Hot Chocolate Social 12/17/21 |
| Kroger Gardis & Regas, LLP | \$ 1,424.50 | 4340000 - Legal Fees | 60 | 1/6/22 Legal Fees Dec'21 |
| Kully Supply | \$ 855.65 | 4237000 - Repair Parts | 567082 | 1/11/22 MCC Replacement Acorn Shower Parts |
| Lee Supply Corp | \$ 283.15 | 4350100 - Building Repairs & Maint. | S100822741.001 | 12/28/21 Replacement Faucets - MCC |
| Lee Supply Corp | \$ 540.00 | 4350100 - Building Repairs & Maint. | S100822311.001 | 12/15/21 Auto Finish Sensors for MCC |
| Lowe, Zachariah | \$ 576.00 | 4340800 - Program Contractors | Oct'21 Programs | 12/23/21 Contracted Programs - Art |
| Lowe, Zachariah | \$ 880.00 | 4340800 - Program Contractors | Nov'21 Programs | 12/23/21 Contracted Programs - Art |
| Lowe, Zachariah | \$ 144.00 | 4340800 - Program Contractors | Dec'21 Programs | 12/23/21 Contracted Programs - Art |
| Magers Bookkeeping Services LLC | \$ 435.00 | 4341999 - Other Professional Fees | 1025 | 12/27/21 Bookkeeping Services Dec'21 |
| Mail Chimp | \$ 439.00 | 4355200 - Subscriptions | UFB Visa | 12/14/21 Email Marketing Subscription |
| Mehl, Eric | \$ 50.00 | 4344100 - Cellular Phone Fees | Reimb | 1/10/22 Cell Phone Reimbursement Jan'21 |
| Mobile Mini, Inc. | \$ 153.22 | 4353099 - Other Rental & Leases | 9012559391 | 12/22/21 Waterpark Furniture Storage |
| Mobile Mini, Inc. | \$ 153.22 | 4353099 - Other Rental & Leases | 9012559392 | 12/22/21 Waterpark Furniture Storage |
| Mobile Mini, Inc. | \$ 153.22 | 4353099 - Other Rental & Leases | 9012818483 | 1/19/22 Waterpark Furniture Storage |
| Mobile Mini, Inc. | \$ 153.22 | 4353099 - Other Rental & Leases | 9012818484 | 1/19/22 Waterpark Furniture Storage |
| NCI - National Center Safety Initiatives | \$ 55.50 | 4341990 - Criminal Background Checks | 17067 | 1/1/22 New Hire Background Checks |
| New Era Technology | \$ 335.00 | 4350000 - Equipment Repairs & Maint. | 122396-IN | 1/13/22 Service Call - MCC East Multi Room Sound System |
| Normand, Mike | \$ 50.00 | 4344100 - Cellular Phone Fees | Reimb | 1/12/22 Cell Phone Reimbursement Dec'21 |
| Occupational Health Centers | \$ 50.00 | 4340700 - Medical Fees (Drug Tests) | 1013651563 | 12/21/21 New Hire Full-Time Drug Test |
| Oracle Elevator Company | \$ 948.00 | 4350100 - Building Repairs & Maint. | SIN098073 | 1/1/22 MCC Elevator Quarterly Maintenance |

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 109 - Monon Community Center
Februaury 8, 2022

| Name | Amount | Account | Num | Memo |
|-----------------------------------|----------------------|--------------------------------------|----------------|--|
| Oracle Elevator Company | \$ 1,286.25 | 4350000 · Equipment Repairs & Maint. | SIN097270 | 12/31/21 Service Call - MCC West Elevator |
| Oscar Hofmann LLC | \$ 1,800.00 | 4341991 · Marketing & Promotions | 38 | 12/19/21 Photography Services 6/21 - 12/21 |
| Pickett & Associates | \$ 1,024.60 | 4341991 · Marketing & Promotions | 2366 | 12/29/21 PR Marketing Services Dec'21 |
| Power Systems | \$ 189.62 | 4239039 · General Program Supplies | 8758597 | 12/28/21 Small Fitness Equipment |
| Ray Marketing powered by Proforma | \$ 43.00 | 4356004 · Staff Clothing | BR71003275A | 12/30/21 Uniforms for Aquatics Full-Time New Hire |
| Ray Marketing powered by Proforma | \$ 1,540.00 | 4239039 · General Program Supplies | BR71003305A | 1/6/22 Membership/Track Pass Wrist Coils |
| Republic Services | \$ 592.47 | 4350101 · Trash Collection | 0761-005433315 | 12/25/21 MCC Trash & Recycling |
| Reynolds Farm Equipment | \$ 46.99 | 4350000 · Equipment Repairs & Maint. | P30924 | 1/5/22 MCC Battery Replacement Gator |
| Rhythmic Gymnastics of Indiana | \$ 1,954.00 | 4340800 · Program Contractors | Oct21 - Dec21 | 1/21/22 Contracted Program - Gymnastics |
| Ritchie, Ingrid M, PhD | \$ 620.00 | 4340800 · Program Contractors | 1096 | 12/28/21 Contracted Program - Tai Chi |
| SESAC | \$ 1,669.00 | 4358300 · Other Fees & Licenses | 81536 2022 | 1/1/22 Music Performer License 2022 |
| Smith, Katherine | \$ 3,888.00 | 4343000 · Travel Fees & Expenses | 6 | 1/10/21 Contracted Service Work Hours - Programming |
| Smith, Katherine | \$ 2,832.00 | 4343000 · Travel Fees & Expenses | 5 | 1/11/22 Contracted Service Work Hours - Programming |
| Soros Clinical Solutions LLC | \$ 405.00 | 4340700 · Medical Fees (Drug Tests) | 1563 | 1/4/22 Part-Time Staff COVID19 Testing |
| Soros Clinical Solutions LLC | \$ 135.00 | 4340700 · Medical Fees (Drug Tests) | 1548 | 12/28/21 Part-Time COVID19 Testing |
| Soros Clinical Solutions LLC | \$ 270.00 | 4340700 · Medical Fees (Drug Tests) | 1396 | 9/27/21 Part-Time Staff COVID Testing |
| Soros Clinical Solutions LLC | \$ 405.00 | 4340700 · Medical Fees (Drug Tests) | 1015 | 2/2/21 Part-Time Staff COVID19 Testing |
| Soros Clinical Solutions LLC | \$ 270.00 | 4340700 · Medical Fees (Drug Tests) | 1126 | 3/30/21 Part-Time Staff COVID19 Testing |
| Soros Clinical Solutions LLC | \$ 135.00 | 4340700 · Medical Fees (Drug Tests) | 1275 | 6/28/21 Part-Time Staff COVID19 Testing |
| Staples | \$ 107.55 | 4230200 · Office Supplies | 3495568893 | 12/17/21 MCC Office Supplies |
| Staples | \$ 4.31 | 4230200 · Office Supplies | 3495568895 | 12/17/21 MCC Office Supplies |
| Staples | \$ 16.49 | 4230200 · Office Supplies | 3495943679 | 12/17/21 MCC Office Supplies |
| Staples | \$ (3.18) | 4230200 · Office Supplies | 3496721355 | 12/30/21 MCC Office Supplies |
| Staples | \$ 85.92 | 4230200 · Office Supplies | 3491748455 | 10/28/21 MCC Office Supplies |
| Staples | \$ 65.38 | 4230200 · Office Supplies | 3491748452 | 10/21/21 MCC Office Supplies/Member Services Training |
| Staples | \$ 8.99 | 4230200 · Office Supplies | 3491748454 | 10/21/21 MCC Office Supplies/Member Services Training |
| Staples | \$ 103.23 | 4230200 · Office Supplies | 3497171332 | 1/6/22 MCC Office Supplies |
| Stericycle, Inc. | \$ 43.89 | 4350900 · Other Cont. Services | 4010678856 | 1/10/22 Medical Waste Removal |
| SuperSaas BV | \$ 46.00 | 4355200 · Subscriptions | UFB Visa | 12/4/21 MCC Reservation Booking Subscription |
| SuperSaas BV | \$ 0.92 | 4355200 · Subscriptions | UFB Visa | 12/4/21 Foreign Transaction Fee |
| theCityMoms | \$ 2,749.75 | 4341991 · Marketing & Promotions | 1283 | 1/20/22 Influencer Ads - Spring Membership Campaign 2022 |
| TriCo Regional Sewer Utility | \$ 692.81 | 4348500 · Water & Sewer | 1001164 Dec'21 | 1/4/22 MCC |
| TriCo Regional Sewer Utility | \$ 1,376.25 | 4348500 · Water & Sewer | 1020958 Dec'21 | 1/4/22 MCC |
| Verizon Wireless | \$ 120.04 | 4344100 · Cellular Phone Fees | 9895827299 | 12/23/21 Jet Packs at MCC |
| White's Ace Hardware | \$ 11.58 | 4238900 · Cleaning & Maint. Supplies | 29379912 | 12/3/21 Maintenance Supplies for MCC |
| White's Ace Hardware | \$ 29.27 | 4238900 · Cleaning & Maint. Supplies | 29387287 | 12/20/21 MCC Maintenance Supplies |
| White's Ace Hardware | \$ 14.45 | 4238900 · Cleaning & Maint. Supplies | 29390852 | 12/30/21 Sauna Repair Parts & Cleaning Supplies |
| Willow Marketing Management, Inc. | \$ 50.00 | 4341955 · Info Sys Maint/Contracts | 22173 | 12/31/21 CCPR Website Hosting Dec'21 |
| Zogics, LLC | \$ 2,370.65 | 4238900 · Cleaning & Maint. Supplies | 248498 | 1/14/22 Gym Wipes |
| Zoom Video Communications Inc | \$ 14.99 | 4239039 · General Program Supplies | UFB Visa | 12/11/21 Video Conferencing Subscription |
| Jan 4 - 31, 22 | \$ 301,703.87 | | | |

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 110 - Parks and Recreation Facilities
February 8, 2022

| Name | Amount | Account | Num | Memo |
|---------------------------------|---------------------|--------------------------------------|----------------------|--|
| Jan 4 - 31, 22 | | | | |
| AES Indiana | \$ 810.81 | 4348000 · Electricity | 985559 Dec'21 | 12/29/21 Perelman Pavilion |
| Arab Termite & Pest Control | \$ 75.00 | 4350100 · Building Repairs & Maint. | 322862 | 1/11/22 Perelman Pavilion Pest Control 2022 |
| AT&T | \$ 0.09 | 4344000 · Telephone Line Charges | UFB Visa | 12/2/21 Wilfong Analog Telephone Charges |
| AT&T | \$ 241.75 | 4344000 · Telephone Line Charges | UFB Visa | 12/2/21 Perelman Pavilion Telephone Charges |
| AT&T | \$ 77.04 | 4344000 · Telephone Line Charges | UFB Visa | 12/22/21 Wilfong Pavilion Analog Telephone Charges |
| AT&T | \$ 241.75 | 4344000 · Telephone Line Charges | UFB Visa | 12/22/21 Perelman Pavilion Analog Telephone Charges |
| Carmel Utilities | \$ 182.35 | 4348500 · Water & Sewer | 0391262001 Dec'21 | 1/3/22 Wilfong Pavilion |
| Carmel Utilities | \$ 14.27 | 4348500 · Water & Sewer | 0692331800 Dec'21 | 1/12/22 Central Park Dog Park |
| Carmel Utilities | \$ 76.81 | 4348500 · Water & Sewer | 1341235001 Dec'21 | 1/21/22 Perelman Pavilion |
| CenterPoint Energy | \$ 374.01 | 4349000 · Gas | 0262017220055889065D | 1/7/22 Perelman Pavilion |
| CenterPoint Energy | \$ 399.32 | 4349000 · Gas | 026201722005588906O | 12/7/21 Perelman Pavilion |
| Chardon Laboratories | \$ 450.00 | 4350900 · Other Cont. Services | 10263410 | 1/16/22 2022 Boiler Services for Perelman Pavilion |
| Corvus Janitorial Systems | \$ 775.00 | 4350600 · Cleaning Services | 201191003-131 | 1/1/22 Wilfong Cleaning Services |
| Corvus Janitorial Systems | \$ 1,295.00 | 4350600 · Cleaning Services | 201191010-132 | 1/1/22 Perelman Pavilion |
| Corvus Janitorial Systems | \$ 1,295.00 | 4350600 · Cleaning Services | 202191010-131 | 2/1/22 2022 Janitorial Services Perelman Pavilion |
| Corvus Janitorial Systems | \$ 775.00 | 4350600 · Cleaning Services | 202191003-130 | 2/1/22 2022 Janitorial Services - Wilfong |
| Duke Energy | \$ 1,036.54 | 4348000 · Electricity | 87403794021Dec'21 | 12/30/21 Founders Wilfong Pavilion |
| Duke Energy | \$ 304.90 | 4348000 · Electricity | 15503287029Dec'21 | 12/28/21 Central Park Dog Park |
| Ellis Mechanical & Electrical | \$ 778.25 | 4350100 · Building Repairs & Maint. | 21198 | 12/20/21 Service - Perelman Heating Boiler Repair |
| Ellis Mechanical & Electrical | \$ 424.46 | 4350100 · Building Repairs & Maint. | 21207 | 12/20/21 2021 Wilfong HVAC Preventative Maintenance Contract |
| Ellis Mechanical & Electrical | \$ 1,470.00 | 4350100 · Building Repairs & Maint. | 21216 | 12/29/21 2021 Perelman HVAC Preventative Maintenance |
| Ellis Mechanical & Electrical | \$ 211.00 | 4350100 · Building Repairs & Maint. | 211283 | 12/20/21 Service - Perelman Heat Pump |
| Ellis Mechanical & Electrical | \$ 686.00 | 4350100 · Building Repairs & Maint. | 211139 | 12/29/21 Service Call - Perelman Building Boiler |
| Graybar | \$ 46.80 | 4238900 · Other Maintenance Supplies | 9325196923 | 1/19/22 Lightbulbs for Wilfong Building Foyer |
| Green Touch Services, Inc. | \$ 300.00 | 4350400 · Grounds Maintenance | 129660 | 1/4/22 Dog Park Snow/Ice Management |
| Green Touch Services, Inc. | \$ 300.00 | 4350400 · Grounds Maintenance | 129682 | 1/10/22 Dog Park Snow/Ice Management |
| Green Touch Services, Inc. | \$ 300.00 | 4350400 · Grounds Maintenance | 129818 | 1/25/22 Dog Park - Ice Melt Service |
| Green Touch Services, Inc. | \$ 300.00 | 4350400 · Grounds Maintenance | 129780 | 1/24/22 Dog Park - Ice Melt Service |
| Green Touch Services, Inc. | \$ 575.00 | 4350400 · Grounds Maintenance | 129737 | 1/17/22 Perelman Pavilion - Ice Melt Services |
| Green Touch Services, Inc. | \$ 750.00 | 4350400 · Grounds Maintenance | 129738 | 1/17/22 Founders Park - Ice Melt Services |
| Green Touch Services, Inc. | \$ 750.00 | 4350400 · Grounds Maintenance | 129703 | 1/10/22 Founders Park - Ice Melt Services |
| Hylant Group | \$ 2,218.71 | 4347500 · General Insurance | 320912 | 1/15/22 2022 Annual Insurance Premiums |
| Hylant Group | \$ 793.86 | 4347500 · General Insurance | 320912 | 1/15/22 2022 Annual Insurance Premiums |
| Hylant Group | \$ 3,145.94 | 4347500 · General Insurance | 320912 | 1/15/22 2022 Annual Insurance Premiums |
| Magers Bookkeeping Services LLC | \$ 175.00 | 4341999 · Other Professional Fees | 1025 | 12/27/21 Bookkeeping Services Dec'21 |
| Republic Services | \$ 75.00 | 4350101 · Trash Collection | 0761-005433805 | 12/25/21 Wilfong Trash & Recycling |
| Republic Services | \$ 72.41 | 4350101 · Trash Collection | 0761-005435147 | 12/25/21 Perelman Pavilion Trash & Recycling |
| TriCo Regional Sewer Utility | \$ 100.79 | 4348500 · Water & Sewer | 1039051 Dec'21 | 1/4/22 Perelman Pavilion |
| Jan 4 - 31, 22 | \$ 21,897.86 | | | |

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Fund 103 Capital Fund
Fund 106 Park Impact Fees
Fund 853 Gift Fund
Fund 101 Reserve
CCPR Internal Transfer
February 8, 2022

| Name | Amount | Class | Account | Number | Memo |
|--|------------------|---------|--|------------|---|
| Fund 103 - Capital Fund | | | | | |
| American Structurepoint Inc. | 8,796.15 | 103 | 4460703 · Monon Greenway | 146542 | 1/18/22 Professional Services - Monon Trail Structure #12 PO#54595 |
| Carmel Glass & Mirror | 3,362.10 | 103 | 4463000 · Furniture & Fixtures | 0122-40 | 1/21/22 Service - Replace Glass Panels for Midtown Fireplace PO#56101 |
| Total Fund 103 | 12,158.25 | | | | |
| Fund 106 - Park Impact Fee | | | | | |
| SJCA Inc. | 12,838.75 | 106 | 4460715 · White River Corridor | 15602 | 12/31/21 Professional Services for White River Greenway North PO#555 |
| Total Fund 106 | 12,838.75 | | | | |
| Fund 853 - Gift Fund | | | | | |
| Ace-Pak Products Inc. | 45.47 | 853 | 5023990 · Other Expenses | A-9691 | 9/2/21 Carmel Leadership Day Supplies PO#XX-10871 |
| Blake, Jonathan | 30.95 | 853 | 5023990 · Other Expenses | Reimb | 1/10/22 Staff Appreciation GC for Emilie Sondhelm |
| Total Fund 853 | 76.42 | | | | |
| Fund 101 - General Fund Reserve Encumbrance | | | | | |
| Amazon | \$ 176.95 | 1125422 | { R } 4238900 · Other Maintenance Sup | UFB Visa | 12/3/21 Midtown Plaza Game Supplies |
| Amazon | \$ 647.57 | 1125401 | { R } 4239039 · General Program Suppl | UFB Visa | 12/9/21 PNR Programming Supplies |
| Amazon | \$ 9.98 | 1125102 | { R } 4230200 · Office Supplies | UFB Visa | 12/20/21 Computer Connector for Assistant Director |
| Ellis Mechanical | \$ 131.25 | 1125404 | { R } 4350100 · Building Repairs | 21233 | 12/29/21 2021 HVAC Preventative Maintenance Westermeier Commons |
| Enterprise FM Trust | \$ 769.02 | 1125401 | { R } 4353099 · Other Rentals | FBN4376856 | 1/5/22Fleet Lease Rental for A01 |
| Green Touch Services, Inc. | \$ 60.00 | 1125416 | { R } 4350400 · Grounds Maintenance | 128377 | 11/30/21 Monon South Trailhead |
| Green Touch Services, Inc. | \$ 450.00 | 1125404 | { R } 4350400 · Grounds Maintenance | 129721 | 1/17/21 Central Park East Snow/Ice Management |
| Green Touch Services, Inc. | \$ 825.00 | 1125404 | { R } 4350400 · Grounds Maintenance | 129722 | 1/17/21 Central Park West Snow/Ice Management |
| Green Touch Services, Inc. | \$ 450.00 | 1125404 | { R } 4350400 · Grounds Maintenance | 129679 | 1/10/21 Central Park East Snow/Ice Management |
| Green Touch Services, Inc. | \$ 825.00 | 1125404 | { R } 4350400 · Grounds Maintenance | 129680 | 1/10/21 Central Park West Snow/Ice Management |
| Green Touch Services, Inc. | \$ 450.00 | 1125404 | { R } 4350400 · Grounds Maintenance | 129658 | 1/4/22 Central Park East Snow/Ice Management |
| Green Touch Services, Inc. | \$ 825.00 | 1125404 | { R } 4350400 · Grounds Maintenance | 129659 | 1/4/22 Central Park West Snow/Ice Management |
| Green Touch Services, Inc. | \$ 450.00 | 1125404 | { R } 4350400 · Grounds Maintenance | 129777 | 1/22/22Central Park East Snow/Ice Management |
| Green Touch Services, Inc. | \$ 825.00 | 1125404 | { R } 4350400 · Grounds Maintenance | 129778 | 1/22/22 Central Park West Snow/Ice Management |
| Green Touch Services, Inc. | \$ 450.00 | 1125404 | { R } 4350400 · Grounds Maintenance | 129815 | 1/24/22 Central Park East Snow/Ice Management |
| Green Touch Services, Inc. | \$ 700.00 | 1125404 | { R } 4350400 · Grounds Maintenance | 129816 | 1/24/22 Central Park West Snow/Ice Management |
| Hoosier Portables | \$ 496.00 | 1125401 | { R } 4353099 · Other Rentals | 64591 | 12/21/21 Porable Restroom for Bear Creek |
| Hoosier Portables | \$ 130.00 | 1125401 | { R } 4353099 · Other Rentals | 64497 | 12/13/21 Porable Restroom for Flowing Well |
| Kolache Factory | \$ 66.69 | 1125401 | { R } 4239000 · Miscellaneous Supplies | UFB Visa | 12/15/21 AO End of Year Appreciation Breakfast |
| Menards | \$ 314.90 | 1125101 | { R } 4463000 · Furniture & Fixtures | 33332791 | 12/7/21 PNR Office Cabinets |

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Fund 103 Capital Fund
Fund 106 Park Impact Fees
Fund 853 Gift Fund
Fund 101 Reserve
CCPR Internal Transfer
February 8, 2022

| | | | | | | | |
|-----------------------------------|----|----------|---------|-------|----------------------------------|----------------|--|
| Menards | \$ | 519.32 | 1125401 | (R) | 4237000 · Repair Parts | 33436935 | 12/13/21 PNR Traffic Control Supplies |
| Northern Safety Co., Inc. | \$ | 1,460.70 | 1125401 | (R) | 4238000 · Small Tools & Minor Eq | 904660440 | 11/3/21 Fencing Materials for Turf Closures |
| OTR Wheel Engineering | \$ | 1,086.58 | 1125401 | (R) | 4239000 · Miscellaneous Supplies | UFB Visa | 12/6/21 Tires for Kubota RTV-X1100 |
| Pitney Bowes | \$ | 124.14 | 1125101 | (R) | 4353003 · Postage Meter | 3315039075 | 1/6/22 Postage Meter Lease |
| Ray Marketing powered by Proforma | \$ | 19.50 | 1125401 | (R) | 4356004 · Staff Clothing | BR710028008 | 12/30/21 Uniforms for PNR New Hire |
| Ray's Trash Services | \$ | 215.00 | 1125422 | (R) | 4350900 · Other Contracted | 0007672518 | 1/1/22 Monon Blvd. Trash Jan'22 |
| Republic Services | \$ | 143.00 | 1125401 | (R) | 4350101 · Trash Collection | 0761-005434718 | 12/25/21 Westermeier Commons Trash & Recycling |
| Republic Services | \$ | 231.25 | 1125402 | (R) | 4350101 · Trash Collection | 0761-005438254 | 12/25/21 AO & PNR Trash & Recycling |
| Staples | \$ | 249.98 | 1125101 | (R) | 4463000 · Furniture & Fixtures | 3495943676 | 12/6/21 AO Office/Kitchen Supplies & Equipment |
| Staples | \$ | 251.99 | 1125101 | (R) | 4463000 · Furniture & Fixtures | 3496721357 | 12/6/21 AO Office/Kitchen Supplies & Equipment |
| Staples | \$ | 394.78 | 1125101 | (R) | 4463000 · Furniture & Fixtures | 3497700452 | 12/7/21 PNR Office Equipment |
| White's Ace Hardware | \$ | 159.98 | 1125404 | (R) | 4237000 · Repair Parts | 29382070 | 12/8/21 Restroom Lock Parts |

| | | |
|---|--|-------------------------|
| TOTAL - General Fund Reserve Encumbrance | | <u><u>13,908.58</u></u> |
|---|--|-------------------------|

CCPR Internal Transfers

| | | |
|--|--|--------------------|
| TOTAL - CCPR Internal Transfers | | <u><u>0.00</u></u> |
|--|--|--------------------|

Refund Report

Feb 1, 2022
4:36 PM

Receipt Date/Time: From Jan 1, 2022 12:00 AM through Jan 31, 2022 11:59 PM

| Receipt # | Date | Time | Payer | Payment Type | Refund Details / | Amount Paid | Receipt Total |
|-------------|--------------|----------|----------------------|---------------------|------------------------|-------------|---------------|
| 2001732.004 | Jan 3, 2022 | 9:55 AM | Shepherd, Betty | Credit Card Account | No: * Exp: 01/2026 | -\$ 222.00 | |
| | | | | | Guest Request | | -\$ 222.00 |
| 2001733.004 | Jan 3, 2022 | 11:56 AM | Evans, Carleton | Credit Card Account | No: * Exp: 12/2025 | -\$ 55.00 | |
| | | | | | Guest Request | | -\$ 55.00 |
| 2001734.004 | Jan 6, 2022 | 2:25 PM | Krueger, Carolyn | Credit Card Account | No: * Exp: 02/2022 | -\$ 918.00 | |
| | | | | | Staff Error | | -\$ 918.00 |
| 2001735.004 | Jan 7, 2022 | 1:01 PM | Clifford, Karen | Credit Card Account | No: * Exp: 02/2026 | -\$ 12.00 | |
| | | | | | | | -\$ 12.00 |
| 2001736.004 | Jan 7, 2022 | 6:39 PM | Meyer, Lynda | Credit Card Account | No: * Exp: 07/2026 | -\$ 58.00 | |
| | | | | | | | -\$ 58.00 |
| 2001737.004 | Jan 8, 2022 | 4:11 PM | Hopson, Jack Anthony | Credit Card Account | No: * Exp: 11/2024 | -\$ 44.00 | |
| | | | | | Guest Request | | -\$ 44.00 |
| 2001738.004 | Jan 13, 2022 | 2:14 PM | Fleming, Michael | Credit Card Account | No: * Exp: 08/24 | -\$ 42.00 | |
| | | | | | Staff Error | | -\$ 42.00 |
| 2001739.004 | Jan 17, 2022 | 8:34 AM | Hall, Norwin | Credit Card Account | No: * Exp: 11/2023 | -\$ 30.00 | |
| | | | | | Guest Request | | -\$ 30.00 |
| 2001740.004 | Jan 17, 2022 | 10:54 AM | Johantgen, Walter | Credit Card Account | No: * Exp: 04/2023 | -\$ 42.00 | |
| | | | | | Guest Request | | -\$ 42.00 |
| 2001741.004 | Jan 19, 2022 | 5:03 AM | Mock, Judith | Credit Card Account | No: * Exp: 08/2026 | -\$ 134.00 | |
| | | | | | Staff Error | | -\$ 134.00 |
| 2001742.004 | Jan 20, 2022 | 11:29 AM | Bicanic, Laura | Credit Card Account | No: * Exp: 07/2022 | -\$ 68.00 | |
| | | | | | Class modification. MN | | -\$ 68.00 |
| 2001743.004 | Jan 20, 2022 | 11:30 AM | Nasir, Kim | Credit Card Account | No: * Exp: 12/2024 | -\$ 68.00 | |
| | | | | | Class modification. MN | | -\$ 68.00 |

Refund Report

Feb 1, 2022
4:36 PM

Receipt Date/Time: From Jan 1, 2022 12:00 AM through Jan 31, 2022 11:59 PM

| Receipt # | Date | Time | Payer | Payment Type | Refund Details / | Amount Paid | Receipt Total |
|-------------|--------------|----------|--------------------|---------------------|--|-------------|---------------|
| 2001744.004 | Jan 20, 2022 | 11:30 AM | Von Ah, Nicole | Credit Card Account | No: * Exp: 12/2025 | -\$ 68.00 | |
| | | | | | Class modification. MN | | -\$ 68.00 |
| 2001745.004 | Jan 20, 2022 | 11:33 AM | Fillip, Mary | Credit Card Account | No: * Exp: 06/2024 | -\$ 17.00 | |
| | | | | | Class modification. First week cancelled. MN | | -\$ 17.00 |
| 2001746.004 | Jan 24, 2022 | 10:26 AM | Clifford, Karen | Credit Card Account | No: * Exp: 02/2026 | -\$ 12.00 | |
| | | | | | | | -\$ 12.00 |
| 2001747.004 | Jan 24, 2022 | 7:44 PM | Jordan, Erick | Credit Card Account | No: * Exp: 04/2023 | -\$ 51.93 | |
| | | | | | Guest Request | | -\$ 51.93 |
| 2001748.004 | Jan 29, 2022 | 11:36 AM | Parry, Elizabeth | Credit Card Account | No: * Exp: 02/2022 | -\$ 44.00 | |
| | | | | | Guest Request | | -\$ 44.00 |
| 2001749.004 | Jan 31, 2022 | 9:39 AM | Fillip, Mary | Credit Card Account | No: * Exp: 06/2024 | -\$ 68.00 | |
| | | | | | Guest Request | | -\$ 68.00 |
| 2003029.006 | Jan 3, 2022 | 11:12 AM | Beck, Julie | Credit Card Account | No: * Exp: 12/2023 | -\$ 34.00 | |
| | | | | | Guest Request | | -\$ 34.00 |
| 2003030.006 | Jan 3, 2022 | 3:27 PM | Rivelli, Melinda | Credit Card Account | No: * Exp: 11/2024 | -\$ 34.00 | |
| | | | | | Parent Request | | -\$ 34.00 |
| 2003031.006 | Jan 5, 2022 | 3:23 PM | Crane, Ellie | Credit Card Account | No: * Exp: 11/2023 | -\$ 124.00 | |
| | | | | | Guest Request | | -\$ 124.00 |
| 2008632.003 | Jan 10, 2022 | 6:39 PM | Goodrich, John | Credit Card Account | No: * Exp: 12/2025 | -\$ 50.00 | |
| | | | | | Guest Request | | -\$ 50.00 |
| 2008633.003 | Jan 13, 2022 | 12:08 PM | Srivastava, Manish | Credit Card Account | No: * Exp: 12/2023 | -\$ 150.00 | |
| | | | | | | | -\$ 150.00 |
| 2008635.003 | Jan 14, 2022 | 11:03 AM | McDonald, Elise | Credit Card Account | No: * Exp: 05/2027 | -\$ 16.00 | |
| | | | | | | | -\$ 16.00 |

Refund Report

Feb 1, 2022
4:36 PM

Receipt Date/Time: From Jan 1, 2022 12:00 AM through Jan 31, 2022 11:59 PM

| Receipt # | Date | Time | Payer | Payment Type | Refund Details / | Amount Paid | Receipt Total |
|----------------|--------------|----------|---|------------------------|--------------------|--------------|---------------|
| 2008636.003 | Jan 17, 2022 | 10:16 AM | Akkammanavar Umapathi, Veerabhadrappe | Credit Card Account | No: * Exp: 08/2024 | -\$ 76.00 | |
| | | | | | Guest Request | | -\$ 76.00 |
| 2008637.003 | Jan 17, 2022 | 10:21 AM | Akkammanavar Umapathi, Veerabhadrappe | Credit Card Account | No: * Exp: 08/2024 | -\$ 18.00 | |
| | | | | | | | -\$ 18.00 |
| 2008638.003 | Jan 17, 2022 | 10:37 AM | Zheng, Kailun | Credit Card Account | No: * Exp: 02/2024 | -\$ 62.00 | |
| | | | | | Guest Request | | -\$ 62.00 |
| 2008639.003 | Jan 17, 2022 | 5:44 PM | Fowle, Jessica | Credit Card Account | No: * Exp: 05/2025 | -\$ 16.00 | |
| | | | | | | | -\$ 16.00 |
| 2008640.003 | Jan 19, 2022 | 10:25 AM | Dowell, Shannon | Credit Card Account | No: * Exp: 07/2025 | -\$ 76.00 | |
| | | | | | Guest Request | | -\$ 76.00 |
| 2008641.003 | Jan 19, 2022 | 10:26 AM | Dowell, Shannon | Credit Card Account | No: * Exp: 07/2025 | -\$ 76.00 | |
| | | | | | Guest Request | | -\$ 76.00 |
| 2008642.003 | Jan 19, 2022 | 11:10 AM | Jones, Sarah | Credit Card Account | No: * Exp: 03/2025 | -\$ 160.50 | |
| | | | | | | | -\$ 160.50 |
| 2008643.003 | Jan 19, 2022 | 12:40 PM | Dowell, Shannon | Credit Card Account | No: * Exp: 07/2025 | -\$ 76.00 | |
| | | | | | Guest Request | | -\$ 76.00 |
| 2008644.003 | Jan 19, 2022 | 12:42 PM | Dowell, Shannon | Credit Card Account | No: * Exp: 07/2025 | -\$ 76.00 | |
| | | | | | Guest Request | | -\$ 76.00 |
| 2008645.003 | Jan 28, 2022 | 10:45 AM | vashisht, shashi | Credit Card Account | No: * Exp: 03/2026 | -\$ 18.00 | |
| | | | | | | | -\$ 18.00 |
| Totals: | | | | | | | |
| | | | Mail Check: | | | \$ 0.00 | |
| | | | Credit Card Refund: | | | -\$ 3,016.43 | |
| | | | To Account: | | | \$ 0.00 | |
| | | | In Cash: | | | \$ 0.00 | |
| | | | Debit Card: | | | \$ 0.00 | |
| | | | Gift Card: | | | \$ 0.00 | |

Grand Total: -\$ 3,016.43

EZChildTrack Credit Card Refund Report
Program: Extended School Enrichment (ESE)
Transaction Detail: 1/1/22 - 1/31/22

| Primary Account Name | Posted On | Amount Refunded |
|----------------------|-----------|-----------------|
| Arora, Shikha | 1/12/2022 | \$ 22.00 |

Carmel/Clay Board of Parks and Recreation
Claim Sheet
February 8, 2022

| Fund | | Amount |
|---|--------------------|--------------------------|
| TOTAL PARKS GENERAL FUND 101 | | 90,093.83 |
| TOTAL PARKS GENERAL FUND 101 RESERVE | | 13,908.58 |
| TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108 | | 22,590.13 |
| TOTAL MONON COMMUNITY CENTER FUND 109 | | 301,703.87 |
| TOTAL PARKS FACILITIES FUND 110 | | 21,897.86 |
| TOTAL PARKS CAPITAL FUND 103 | | 12,158.25 |
| TOTAL PARK IMPACT FEE FUND 106 | | 12,838.75 |
| TOTAL PARKS GIFT FUND 853 | | 76.42 |
| CCPR Internal Transfers | | 0.00 |
| Active Software Fees | 12/27/21 - 1/23/22 | 13,674.00 |
| Active Software Credit Card Refunds | January 2022 | 3,016.43 |
| EZChildTrack Software Credit Card Refunds | January 2022 | 22.00 |
| TOTAL CLAIM SHEET | | <u><u>491,980.12</u></u> |

Signature

Date

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

| | |
|--|--|
| <small>PRESENTER</small> Lin Zheng, Treasurer | <small>ACTION REQUESTED</small> Approval |
| <small>ITEM/SUBJECT</small> Clay Township Claim Sheet February 8, 2022 | |
| <small>DOLLAR AMOUNT / FUND</small> N/A | <small>MEETING DATE</small> February 8, 2022 |

SUMMARY:

The Clay Township Claim Sheet dated February 8, 2022 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the Clay Township Claim Sheet dated February 8, 2022.”

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Clay Township of Hamilton County
February 8, 2022

| Name | Amount | Account | | Number | Memo |
|---|--------------|-------------------|-------------------------------------|------------|---|
| Alderson Commercial Group | \$ 89,728.50 | 1215 | 4AA Park System Capital Maintenance | 14B 41489 | 12/31/21 West Park - The Core Reimagining Parks Project PO#55013 |
| Cardno, Inc. | \$ 3,999.00 | 1215 | 4AA Park System Capital Maintenance | 324875 | 1/6/22 West Park Construction Native Seeding PO#56045 |
| Eco Logic, LLC | \$ 2,500.00 | 1215 | 4B - White River Corridor | 4941 | 12/29/21 White River Greenway Invasive Plant Management - Forestry Cleanup PO#56092 |
| Eco Logic, LLC | \$ 3,850.00 | 1215 | 4AA Park System Capital Maintenance | 4957 | 1/20/22 Flowing Well Stream Vegetation Monitoring Agreement PO#55765 |
| Ellis Mechanical & Electrical | \$ 21,736.74 | 1215 | 4AG - Waterpark | 210981.01 | 12/30/21 Waterpark Leak Repair Work PO#56239 |
| Ellis Mechanical & Electrical | \$ 23,387.00 | 1215 | 4AF - Monon Community Center | 21239 | 12/29/21 Dectron AHU5 Circuit #2 Compressor Replacement PO#55988 |
| Kroger, Gardis, & Regas, LLP | \$ 228.00 | 1215 | 4AA Park System Capital Maintenance | 60 | 1/6/22 Legal Fees December 2021 |
| Mobile Mini Solutions | \$ 209.48 | 1215 | 4AA Park System Capital Maintenance | 9012731662 | 1/10/22 Storage Unit for West Park Capital Improvement Project Furniture PO#56017 |
| Patriot Engineering and Environmental, Inc. | \$ 2,000.00 | 1215 | 4AA Park System Capital Maintenance | 125473 | 1/4/22 Phase 1 Environmental Site Assessment - Sunrise on Monon Parcel PO#56217 |
| Spear Corporation | \$ 5,893.16 | 1215 | 4AF - Monon Community Center | 314899 | 12/31/21 Vacuum Replacement 2021 PO#56151 |
| V3 Companies, Ltd. | \$ 9,400.00 | 1215 | 4AA Park System Capital Maintenance | 1221005 | 12/20/21 Natural Resource Assessment, Tree Assessment Survey & Natural Resource Permitting PO#56148 |
| TOTAL CLAIM SHEET | | 162,929.88 | | | |

Signature _____ Date _____

Signature _____ Date _____

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

| | |
|--|---|
| PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO | ACTION REQUESTED Approval |
| ITEM/SUBJECT CCPR Payroll for January 14, 2022 and January 28, 2022 | |
| DOLLAR AMOUNT/FUND N/A | MEETING DATE February 8, 2022 |

SUMMARY:

Provided for your approval are payroll wages and liabilities for payroll dates January 14, 2022 and January 28, 2022.

RECOMMENDED MOTION:

“I move to approve the payroll wages and liabilities for the payroll dates January 14, 2022 and January 28, 2022.”

**Carmel/Clay Board of Parks and Recreation
Payroll Claims Form**

Total Gross Wages for Regular Payroll dated 01/14/2022 \$167,233.94

Total Payroll Liabilities for Regular Payroll dated 01/14/2022 \$71,192.12

Total Gross Wages for Regular Payroll dated 01/28/2022 \$184,790.52

Total Payroll Liabilities for Regular Payroll dated 01/28/2022 \$73,595.24

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-10-1.6.


Administration & Planning Director

2/2/2022
Date

We have examined the foregoing payroll charges in the total amount of \$496,811.82 and such payroll is in compliance with Resolution No. 8-13-02-02.

Park Board President

Date

Carmel/Clay Board of Parks and Recreation

Board Meeting Agenda Item

| | |
|---|--|
| <small>PRESENTER</small> Jonathan Blake, Administration & Planning Director | <small>ACTION REQUESTED</small> Acceptance |
| <small>ITEM/SUBJECT</small> Monetary Gifts, Grants, Partnerships, and Sponsorships for January 2022 | |
| <small>DOLLAR AMOUNT / FUND</small> N/A | <small>MEETING DATE</small> February 8, 2022 |

| RECEIVED AS | DATE | AMOUNT | DONOR | DESIGNATION | GL/FUND |
|----------------|-----------|-------------|---------------|------------------------------------|--------------------|
| Donation | 1/3/2022 | \$100.00 | Anonymous | Employee Appreciation | Gift Fund (853) |
| Donation | 1/26/2022 | \$20,000.00 | Stephen Furry | Central Park North Woods Trails | Gift Fund (853) |
| Donation | 1/28/2022 | \$100.00 | Anonymous | Employee Appreciation | Gift Fund (853) |

| | |
|------------------------|---------------------------|
| TOTAL RECEIPTS: | <u><u>\$20,200.00</u></u> |
|------------------------|---------------------------|

STAFF RECOMMENDATION:

Acceptance of monies received.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

| | |
|--|--|
| <small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO | <small>ACTION REQUESTED</small> Recommended Motion |
| <small>ITEM/SUBJECT</small> Consideration to Purchase Replacement FlowRider Surface at The Waterpark | |
| <small>DOLLAR AMOUNT/FUND</small> Fund 1215 - \$41,060.62 | <small>MEETING DATE</small> February 8, 2022 |

SUMMARY:

The Waterpark has become a fixture in the Carmel-Clay community as well as a regional destination for out-of-town visitors during the summer months. Families plan weekend trips to visit one of the finest facilities in the state. Upholding this status means continuing to invest and maintain equipment to the highest standards.

Carmel Clay Parks & Recreation (“CCPR”) installed the FlowRider at The Waterpark in 2012. The vinyl that makes up the ride surface and the surrounding padding has become worn and faded (see Attachment #1). The FlowRider has been maintained annually based on manufacturer’s recommendation. Despite this maintenance, the ride surface has deteriorated due to fading from the sun and water quality from chemicals. It is recommended to have a full replacement surface every 8-10 years. As we enter our 10th season with this amenity, we are the back end of this timeframe. Replacing the pads will bring new life to the FlowRider and make it look nearly brand new.

Hydrotech Systems Ltd. is the original manufacturer, therefore, a quote for replacement components was obtained solely from this vendor. Recommendations are to replace the ride surface and the safety padding area at the front of the ride. Lead time is currently 10-12 weeks, which gives enough time to install before the 2022 season.

RECOMMENDED MOTION:

“I move to accept the quote from Hydrotech Systems and authorize the Assistant Director of Parks and Recreation to execute a purchase order in the amount of \$41,060.62 in order to purchase new ride surface and safety padding.”

Attachment #1



**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

| | |
|---|--|
| <small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO | <small>ACTION REQUESTED</small> Recommended Motion |
| <small>ITEM/SUBJECT</small> Consideration to Purchase Replacement Cabana Furniture at The Waterpark | |
| <small>DOLLAR AMOUNT/FUND</small> Fund 1215 - \$60,360.00 | <small>MEETING DATE</small> February 8, 2022 |

SUMMARY:

The Waterpark has become a fixture in the Carmel-Clay community as well as a regional destination for out-of-town visitors during the summer months. Families plan weekend trips to visit one of the finest facilities in the state. Upholding this status means continuing to invest and maintain equipment to the highest standards.

Carmel Clay Parks & Recreation (“CCPR”) installed cabanas in The Waterpark in 2013. The addition of these amenities has been extremely popular and most days all cabanas are rented. The furniture, original to the construction of the cabanas, is worn out and needs replaced (see Attachment #1). Additionally, while each cabana can comfortably hold 8-10 individuals, the current furniture arrangement only allows 4-6 people adequate seating. Many of the visitors to the park are using cabanas to host parties or to have a centralized meeting spot while at The Waterpark, which was taken into consideration when selecting new furniture.

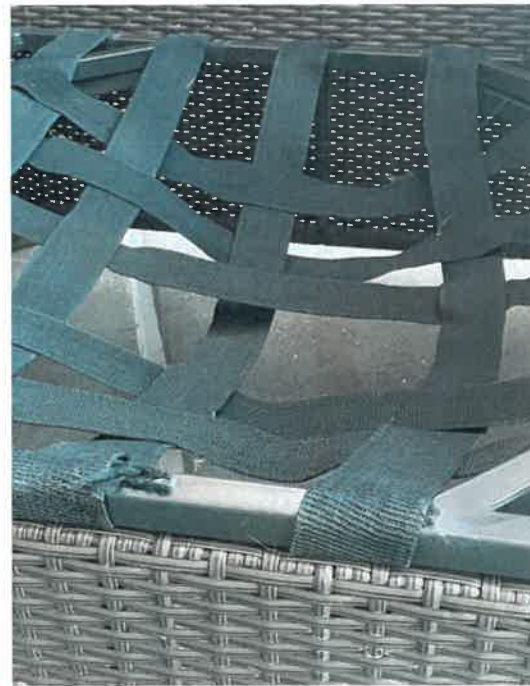
CCPR prides itself on providing a well-maintained, clean, and enjoyable experience for everyone who visits our facilities. Management recommends moving away from items that require fabric cushions and are easier to clean and maintain (see Attachment #2). Staff also recommends replacing this furniture with items that allow space for more seating. (see Attachment #3).

Based on conversations with different companies, Anacara Company had the best product availability with lead times that will allow furniture to arrive before the 2022 Waterpark season. If approved, furniture is expected to arrive in 10-12 weeks.

RECOMMENDED MOTION:

“I move that the Park Board accept the quote from Anacara Company to purchase cabana furniture in the amount of \$60,390.00.”

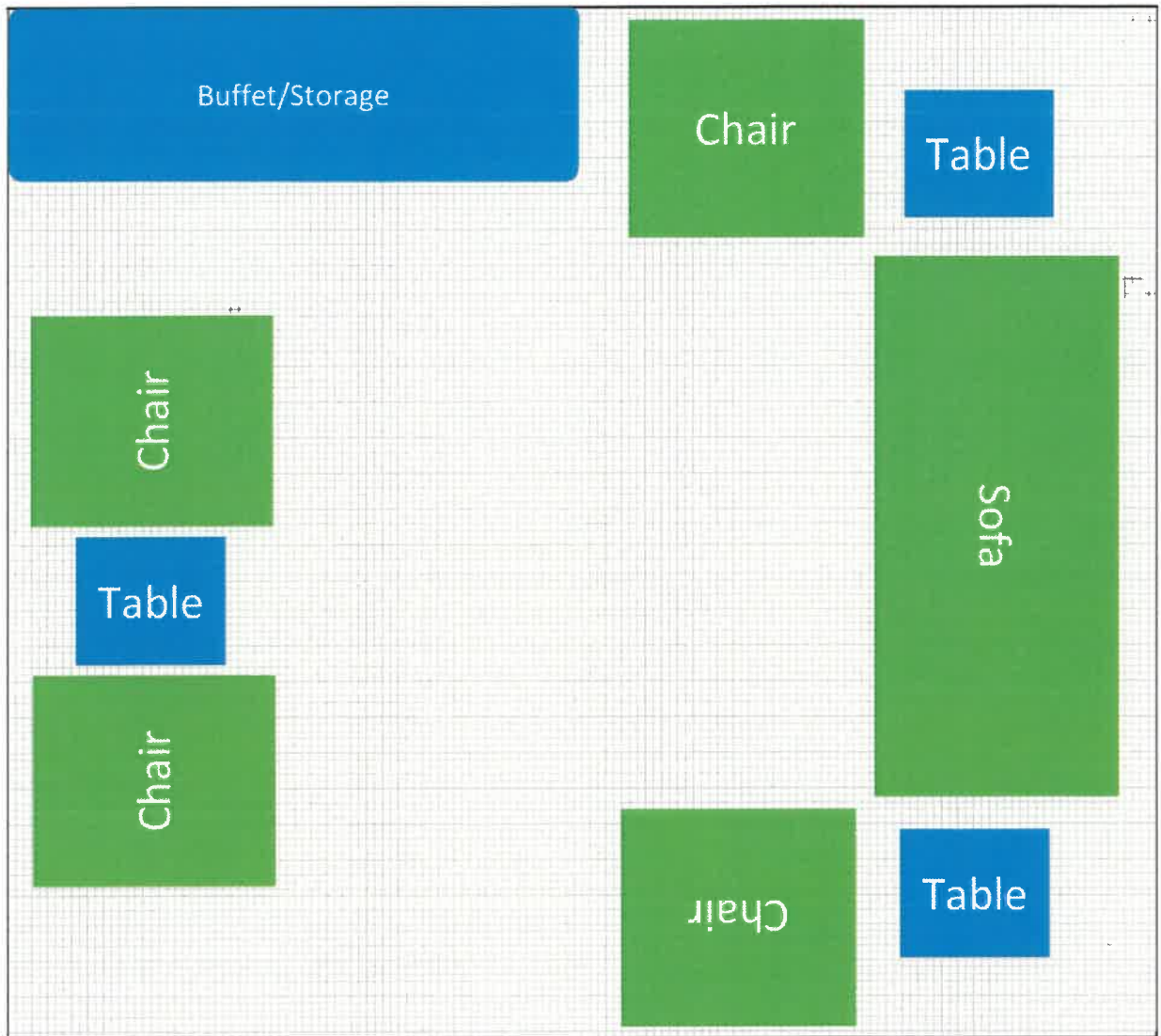
Attachment #1



Attachment #2



Attachment #3



Director's Report | February 8, 2022

Active Projects

Below is a list of CCPR's major projects categorized by status. Details, if relevant and not covered as an agenda item, follow within this report.

Planning Stage

- 1) Bear Creek Park Master Plan
- 2) Central Park Dog Park Trail Expansion
- 3) Central Park/Interurban Trail Connection & Trailhead Enhancements (funded by Kite Realty Group)
- 4) Interlocal Cooperation Agreement Amendments/Capital Funding Strategy
- 5) Monon Community Center Indoor Playground
- 6) Orchard Park Elementary School Reuse
- 7) Reimagining Recreation Plan
- 8) Thomas Marcuccilli Nature Park Master Plan
- 9) Thomas Marcuccilli Nature Park/Wellhead Overlooks (*funded by Carmel Utilities*)
- 10) Waterpark Improvements
- 11) West Park – The Core Shelters
- 12) West Park – The Groves Perimeter Trail
- 13) White River Pedestrian Bridge
- 14) White River Corridor/Hamilton County South River District (*in coordination with Hamilton County Tourism, Conner Prairie, and Hamilton County Parks & Recreation*)
- 15) White River Greenway North Extension

Procurement or Contracting Stage

- 16) Mary Louise Marcuccilli Park Donation (donation agreement)
- 17) Vera J. Hinshaw Park Donation (closing on property)

Construction Pending

- 18) Monon Greenway Structure #12
- 19) River Heritage Park Phase I Improvements

Construction/Project in Progress

- 20) Guaranteed Savings Assessment
- 21) Japanese Garden Expansion (*City/Township led project*)
- 22) Lawrence W. Inlow Phase II Improvements
- 23) Meadowlark Park Improvements
- 24) Monon Greenway Improvements from City Center Drive to Gradle Drive (*City/Township led project*)
- 25) Parks & Natural Resources Renovation Project
- 26) West Park – The Core Improvements

Substantially Complete with Punch List Items Remaining

- 27) Monon Greenway North Refresh (Main Street to 146th Street)

Final Completion Achieved (for projects identified as active last month)

- 28) Flowing Well Park Improvements

Park Closures at a Glance

The following parks are or soon will be closing. Projected reopening dates are provided.

| PARK | STATUS | PROJECT NOTES | PROJECTED REOPENING |
|---|------------------------|--|---------------------|
| Lawrence W. Inlow | Closed | Installing piping for spray pad features; continued interior work on restroom building | Spring 2022 |
| Meadowlark | Closed | Signature playground structure on target for delivery before end of February; exploring options to address confirmed poor soil conditions under bridge abutments | Spring 2022 |
| Monon Greenway (City Center to Gradle Drive) | Closed | Working on utilities below grade; temporary closure of public restrooms anticipated between March and May | Fall/Winter 2022 |
| West (Core Area Only) | Closed | Beginning to install playground equipment and new monument sign at main entrance; continued work on family changing room addition & restroom building enhancements | Spring 2022 |
| River Heritage | Closing in Spring 2022 | Still waiting on permit determinations from IDEM; identified locations within River Heritage, Central Park & West Park for mitigation sites, if required | Fall/Winter 2022 |

Bear Creek Park

Three concept plans were prepared by the consulting team with feedback solicited at Public Meeting #3 hosted on January 25th at Jill Perelman Pavilion. The plans were also reviewed with focus groups held on January 24th and 25th comprised of elementary, middle-school, and high-school students, neighbors, Al Salam Foundation, and neighbors. The concept plans and video of the public meeting are posted on the department's website (<https://www.carmelclayparks.com/parks/bear-creek-park/>) where the public is welcome to submit additional feedback.

Based on the input received in previous public meetings, focus groups, and surveys, the concept plans purposely provided three divergent approaches to developing the park to help facilitate discussions with the public. As typically occurs, there were elements of all three plans that received favorable comments, but no strong consensus around any one plan. The design team will consider the feedback we received and develop a draft master plan concept, which we anticipate having the consultants present to the Park Board at the April meeting.

Community Partnerships

The Indiana Department of Health and Hamilton County Health Department hosted a vaccination and testing clinic at Jill Perelman Pavilion January 19-22 and 26-29 with tremendous success. Over 2,500 tests and 350 vaccinations were administered during the eight days.

With the Carmel Clay Public Library currently under construction, the Monon Community Center will again this year host AARP's free tax preparation service traditionally offered at the main library. This service is available to AARP members and eligible individuals with economic challenges. Advance registration is required through AARP's website.

In advance of the pending winter storm predicted for February 2nd and 3rd, CCPR reaffirmed its commitment to serve as an emergency warming center at Wilfong Pavilion, Jill Perelman Pavilion, and the Monon Community Center. This service is provided, as needed, in coordination with the Carmel Fire Department.

CCPR continues to work with the City of Carmel to develop a public AED program along the Monon Greenway. This would provide AEDs and Stop-the-Bleed kits in kiosks at key locations along the Monon, currently targeting Monon and Main Street, Midtown Plaza, Carter Green, and Monon and Gradle Drive. Details and a timeframe for rollout are still being developed, but the City is modeling plans after a very robust program in San Diego. More details, including CCPR's specific role in the program, will be forthcoming as finalized.

Dog Park

CCPR received a \$20,000 donation from Stephen Furry in memory of Amy, his late wife. They were frequent users and enjoyed visiting the Central Park Dog Park. CCPR is using the donation to develop plans for expanding the dog park and creating a fenced-in, off-leash trail for dog park members within the woods between the existing dog park and Interurban Trail. This expansion will help CCPR further increase memberships to help address the waitlist which is holding consistently at around 400 dogs.

CCPR is assessing the residences of dog owners on the waitlist, as well as existing members, to help prioritize a location for a second (and eventually third) dog park. The department has begun scouting potential locations for a dog park on both the east and west sides of the community.

Employee Recruitment Challenges

CCPR is actively recruiting for 19 positions with 349 combined shift openings, of which 312 are for summer seasonal positions. The greatest needs are for ESE counselors, front desk attendants, lifeguards, park maintenance, and summer camp counselors. The department has implemented hiring, retention, and referral bonus programs to help with recruitment efforts and has made several pay adjustments for various part-time positions over the past 12 months. HR and Marketing are working closely together on efforts to promote vacant positions, including targeted use of social media. All open positions are posted on CCPR's website at <https://www.carmelclayparks.com/work/>.

While staffing challenges are not unique to CCPR, especially with a 0.7% December unemployment rate in Carmel and 2.7% unemployment rate for Indiana, it is creating a significant strain on department operations. The problem is further exacerbated due to COVID-related illnesses and quarantines. Together, these vacancies and absences impact the department's ability to provide services to the community. When feasible, the various divisions are helping each other to minimize the impact to our customers. Most notably, all divisions have assisted ESE to ensure coverage at after school sites that otherwise would have required closures.

Long-Term Capital Funding

The City Council's Finance, Utilities and Rules Committee met on Wednesday, January 12th to learn more about the Park and Recreation Impact Fee and how it has been leveraged for development of public infrastructure within the Central Core and throughout the city. No formal action was taken by the committee, although several Councilors expressed a desire for closer coordination between Community Redevelopment Commission (CRC) and CCPR for projects within the Central Core.

Following the meeting, Mayor Brainard made assurances to Park Board President Rich Taylor, Park Board Member Mark Westermeier, and Director Michael Klitzing that the City was fully committed to providing for and has incorporated within its fiscal plan the park system's capital funding needs. As previously stated, this need is being exacerbated by the pending loss of Local Income Taxes once the Central Park Bond is retired.

Continuing to work with legal counsel, as well as representatives from the Township, to identify the Township's existing and potential financial contributions to the park system. The goal is to document still this year identified financial commitments from both the City and Township in an amendment to the Interlocal Cooperation Agreement, which is necessary to prevent the elimination of Township representation on the Park Board in 2025.

Monon Community Center & The Waterpark

Staff continues to work with Williams Architects on plans for a new indoor playground and improvements to The Waterpark. To date, CCPR has been underwhelmed with playground layouts proposed by Landscape Structures, with none of the concepts having the desired "wow" factor associated with our playgrounds. Landscape Structures is now partnering with Luckey Climber, the manufacture of the signature piece in the Monon Boulevard playground south of Elm Street. A Luckey

Climber is also installed at the Children's Museum, which is extremely popular and provides a safe means to capture the height of the former café space in the MCC.

Based on feedback from management, Williams is identifying a phased approach for proposed future enhancements to The Waterpark and is currently preparing cost estimates. It is anticipated that there will be four phases, including the addition of more cabanas, new filtration systems, a reimagined kiddie zone to minimize staffing needs, and a reimagined and expanded leisure pool that appropriates the lap pool space. Some phases could be developed concurrently, depending on available funding. Concepts for both The Waterpark and indoor playground will be shared with the Park Board when ready.

Staff consulted with Williams Architects regarding concerns expressed at the January Park Board meeting resulting from recent and past water leaks. Williams confirmed that our exterior pools, including the lazy river, should have at minimum a 40-year life expectancy. Williams indicated it is common for pools to have leaks like we have experienced with the lazy river, regardless of the contractor that originally built them. The key to extending the life expectancy of any pool is to continue following our existing practices of closely monitoring for leaks or shifts in pool walls/surfaces, and taking appropriate actions to address issues as they are identified. Williams further advised against attempting to do a forensic study to prepare better as-builts or find issues, indicating associated costs would far outweigh any potential benefits.

Senior management provided a tour of the MCC to Mayor Fadness and a small contingency from Fishers on January 31st. Fishers is working with Williams Architects to design a new community center that will be constructed east of I-69. Based on the targeted location, this new facility is anticipated to have minimal to no impact on the MCC.

Staffing challenges previously reported will impact The Waterpark's 2022 summer season, with the last day of operations on August 7th, which is the last Sunday before classes resume at Carmel Clay Schools on August 10th. Each year it has been increasingly more difficult to retain sufficient lifeguards to operate The Waterpark once local school districts and colleges are back in session. Additionally, attendance drops significantly once schools are back in session as families adapt to new time commitments for school-related activities. Based on a survey of returning staff, even if we offer a \$10/hour pay bonus as in past years, we will be unable to maintain enough staff to meet state-mandated ratios for lifeguards. CCPR will be joining Indy Parks, which has been closing its pools for years once school resumes. Last year, in fact, Indy Parks was only able to open 7 of its 20 facilities in part due to challenges recruiting sufficient staff.

Orchard Park Elementary School Reuse

Met with school administration, including Dr. Beresford, most recently on January 10th to discuss reuse of Orchard Park. CCPR remains open to assuming management of the property, but does not have the need for or means to renovate the building. Summer camps have been identified as the only financially viable program CCPR could offer at Orchard Park and immediately achieve cost recovery, but this would require only the 8,000 square foot addition on the north side of the building built in 2006.

For CCPR to be in a position to assume responsibility for Orchard Park, the school district would need to fund demolition of the majority of the existing building, making necessary improvements to the remaining 2006 addition. Existing playground equipment would ideally be retained since it is still in sound condition. CCPR is willing to commit to developing a park master plan for the property, incorporating public input, and seeking necessary funding for future park improvements.

Parkland Donation

Currently working to finalize donations of the Vera J. Hinshaw Park in the Sunrise on the Monon subdivision and Mary Louise Marcuccilli Park in The Overlook at The Legacy subdivision. The later donation will require formal acceptance by the Park Board at a subsequent meeting. Closings are anticipated for both properties this year.

READI Grant | Hamilton County South River District

Attended a meeting with the Indiana Economic Development Corporation (IEDC) on January 14th regarding the \$20 million grant awarded to the White River Regional Opportunity Initiative Partnership (WR-ROI). Since READI Grants were funded with proceeds from the American Rescue Plan Act, only half of WR-ROI's 14 projects met federal eligibility requirements. Fortunately, the Hamilton County South River District, which includes the White River Education and Ecology Center, has preliminarily been identified as an eligible project. WR-ROI has tentatively scheduled a follow-up meeting for February 5th to identify the next steps for determining which projects in the region will receive funding and at what levels.

White River Greenway North Extension & Pedestrian Bridge

The consulting team has identified the proposed route for extending the White River Greenway from its current terminus north to 146th Street. North of Cherry Creek Boulevard, the trail will parallel River Road as previously discussed. Due to the drainage ditch and electric utilities, there is insufficient room within the existing road right-of-way for the ideal location of the trail, requiring an easement from Conner Prairie. Consultants are currently preparing information for Conner Prairie to identify the amount of easement CCPR would need to request to construct the trail as proposed. If Conner Prairie is not amenable to granting the easement, the trail can still be constructed, but at an estimated \$260,000 extra cost.

A meeting is schedule for February 2nd with representatives from Clay Township, Conner Prairie, Delaware Township, City of Carmel, City of Fishers, and Hamilton County to discuss a newly proposed location for the pedestrian bridge. Due to the cost of constructing a bridge near River Road Park as originally proposed, Clay Township is exploring placement of the bridge near the future White River Education and Ecology Center. Details were unknown at the time this report was prepared.