

Carmel/Clay Board of Parks and Recreation
Tuesday, March 8, 2022, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

Tentative Agenda

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Staff Reports**
- 5. Finance Committee**
- 6. Minutes – Linus Rude**
 - a. February 8, 2022 Park Board Regular Meeting
 - b. February 26, 2022 Park Board Executive Session
 - c. February 26, 2022 Park Board Special Meeting
- 7. Financial Reports – Lin Zheng**
 - a. Consolidated Financial Report for January 2022
 - b. CCPR P&L Statements for February 2022
- 8. Claims – Lin Zheng**
 - a. Claim Sheet March 8, 2022
 - b. Clay Township Claim Sheet March 8, 2022
 - c. CCPR Payroll for February 11, 2022 and February 25, 2022
- 9. Monetary Gifts, Grants, Partnerships, and Sponsorships for February 2022 – Jonathan Blake**
- 10. New Business**
 - a. Consideration of Quote to Purchase Noise Deterrent Screening at Meadowlark and Inlow Parks – Kurtis Baumgartner
- 11. Old Business**
 - a. Bear Creek Park Master Plan Update – Michael Klitzing
 - b. Clay Township Impact Program Updates – Michael Klitzing
 - i. Consideration of Third Amendment of the SmithGroup, Inc. Design Agreement with Clay Township – Michael Klitzing
- 12. Attorney's Report**
- 13. Director's Report**
- 14. Information Items**
- 15. Park Board Comments / Discussion**
- 16. Adjournment**

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Kurtis Baumgartner, Parks and Recreation Assistant Director/COO	<small>ACTION REQUESTED</small> No Action Required
<small>ITEM/SUBJECT</small> Staff Reports	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> March 8, 2022

Enclosed for your review are the following:

News articles:

- Carmel Clay Parks & Recreation seeking feedback on 3 plans proposed for Bear Creek Park
By Ann Marie Shambaugh
Current in Carmel, February 3, 2022
- 18 awesome snow sledding hills around Indianapolis, Carmel, Fishers and beyond
Indy Star, February 5, 2022
- Carmel Dads Club proud to officially open sports complex
By John Geiger
Hamilton County Reporter, February 17, 2022
- Snapshot: Carmel Dads' Club celebrates opening of sports complex
Current in Carmel, February 20, 2022
- Are you ready for Spring Break? Being proactive with swim lessons, will help create a fun and safe time in the water
Good Day Carmel, February 22, 2022
- A workout ... outside! New way to burn calories ... (*outdoor fitness equipment at Carey Grove Park*)
Good Day Carmel, February 24, 2022
- CCPR hosts annual barrier-free theater performance (*Developmental Disability Awareness Month*)
The Lebanon Reporter, March 1, 2022

Standard monthly reports for January 2022:

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for February 2022:

- Monon Community Center Pass Report
 - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
 - ESE
 - Monon Community Center
 - Administration & Planning
 - Marketing
 - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

CURRENT

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YOU ARE AT: [Home](#) » [Current in Carmel](#) » [Carmel Community](#) » Carmel Clay Parks & Recreation seeking feedback on 3 plans proposed for Bear Creek Park

Carmel Clay Parks & Recreation seeking feedback on 3 plans proposed for Bear Creek Park

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BY ANN MARIE SHAMBAUGH ON FEBRUARY 3, 2022

CARMEL COMMUNITY

Ditch your epic fail internet.
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Carmel Clay Parks & Recreation is seeking feedback on three proposals for the development of Bear Creek Park on 27 acres at the southwest corner of 146th Street and Shelborne Road.

Park designers with consultant SmithGroup presented the proposals and gathered public input at a community meeting held Jan. 25 at West Park. CCPR and SmithGroup will continue accepting feedback on the proposals online at carmelclayparks.com/parks/bear-creek-park. A video of the presentation is available on the website as well.

CCPR will use the feedback gathered to develop a master plan, which will be presented to the parks board for input and final approval. The final plan may include elements from more than one proposal.

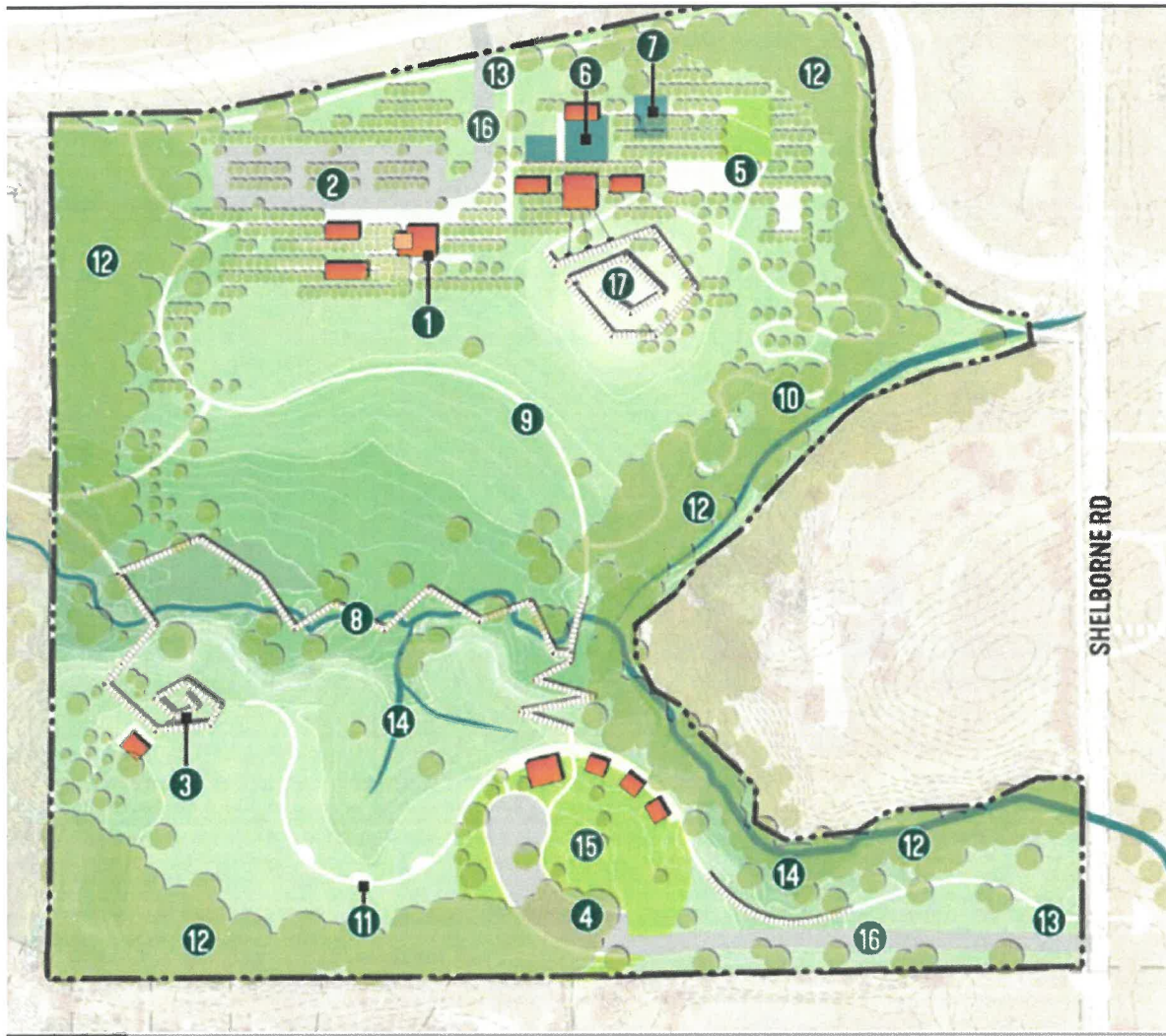
Each proposed plan features development in approximately 20 percent of the park with the rest remaining ecological areas.

The following is a summary of the proposals:



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Bear Creek Master Plan

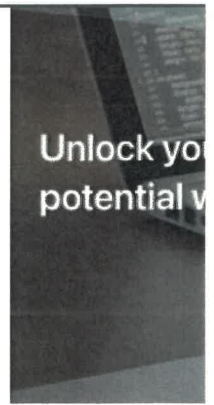
Bear Towers

The Bear Towers proposal features two towers that would rise above the tree canopy. Accessible by ramps rather than stairs, the towers are inspired by historic fire towers in state and national parks and provide a bird's eye view of the park.

"How you see the site when you're above the site is very different than when you're in the site," said Jacob Blue, a landscape architect at SmithGroup, adding that the towers could include flags or flashing mirrors for park guests to use to communicate between them.

The Bear Towers plan includes a single large building with heating and air conditioning near the north end of the site. It also includes a play and spray area and could include zip lines or a high ropes course. A picnic area is proposed on the south end of the site.

The creek that winds through the park would be largely unaltered in this proposal.

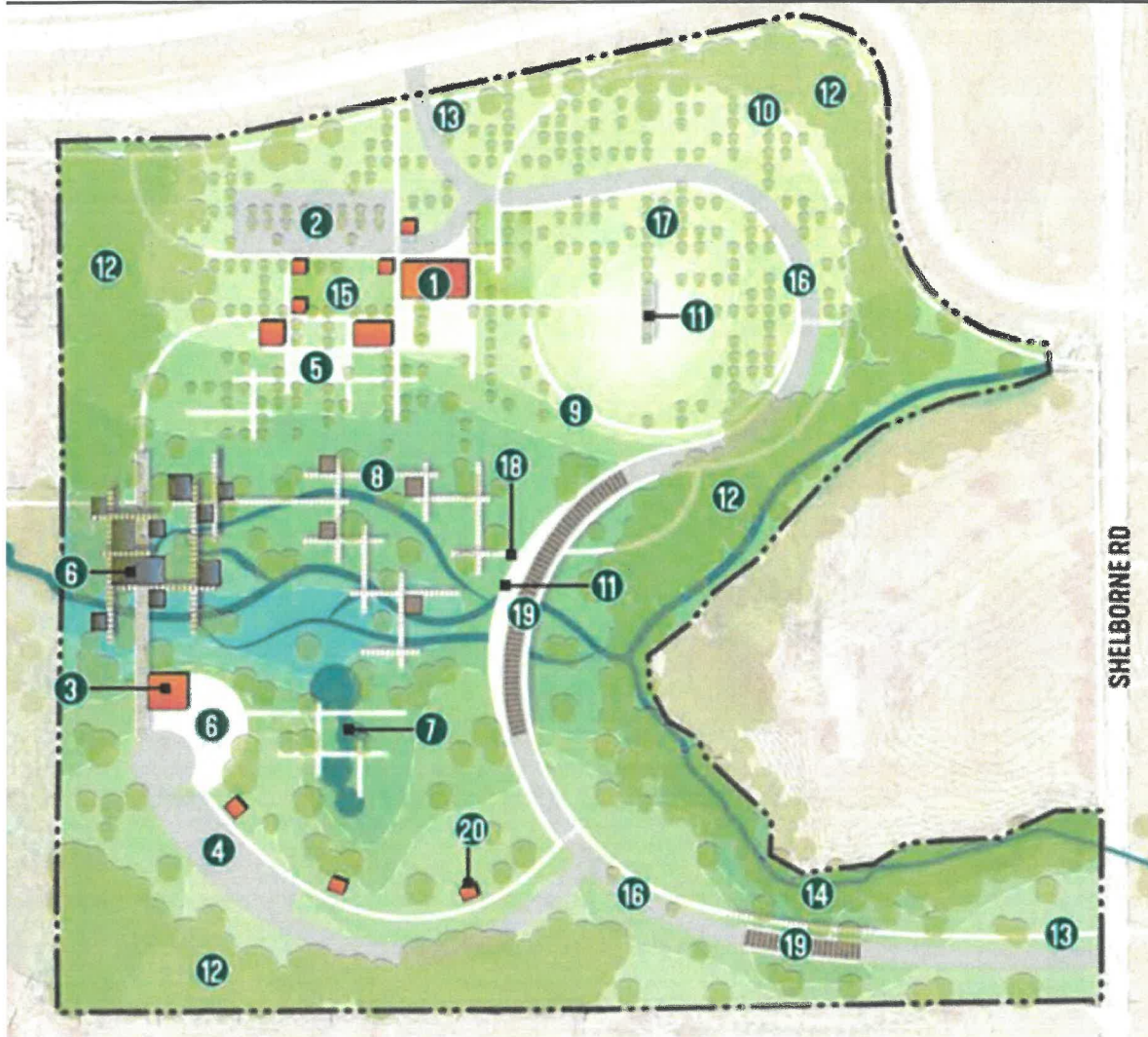


A TASTE OF

Three FREE weekly c
Spirituality, Value

All are welcome
March 1, 8, &





Braided Bear

The Braided Bear plan features a “squirrel’s eye” view according to Gregg Calpino, SmithGroup principal, with elevated pathways winding through the tree canopy. It could include slides or zip lines between levels.

It also includes the creation of braids and wetlands off of the creek which could be explored by an expansive boardwalk system that allows guests to get near the water. Certain areas would be designated for creek stomping.

The plan proposes several moderate- to small-sized conditioned buildings, creating a mini-campus rather than a single large facility.

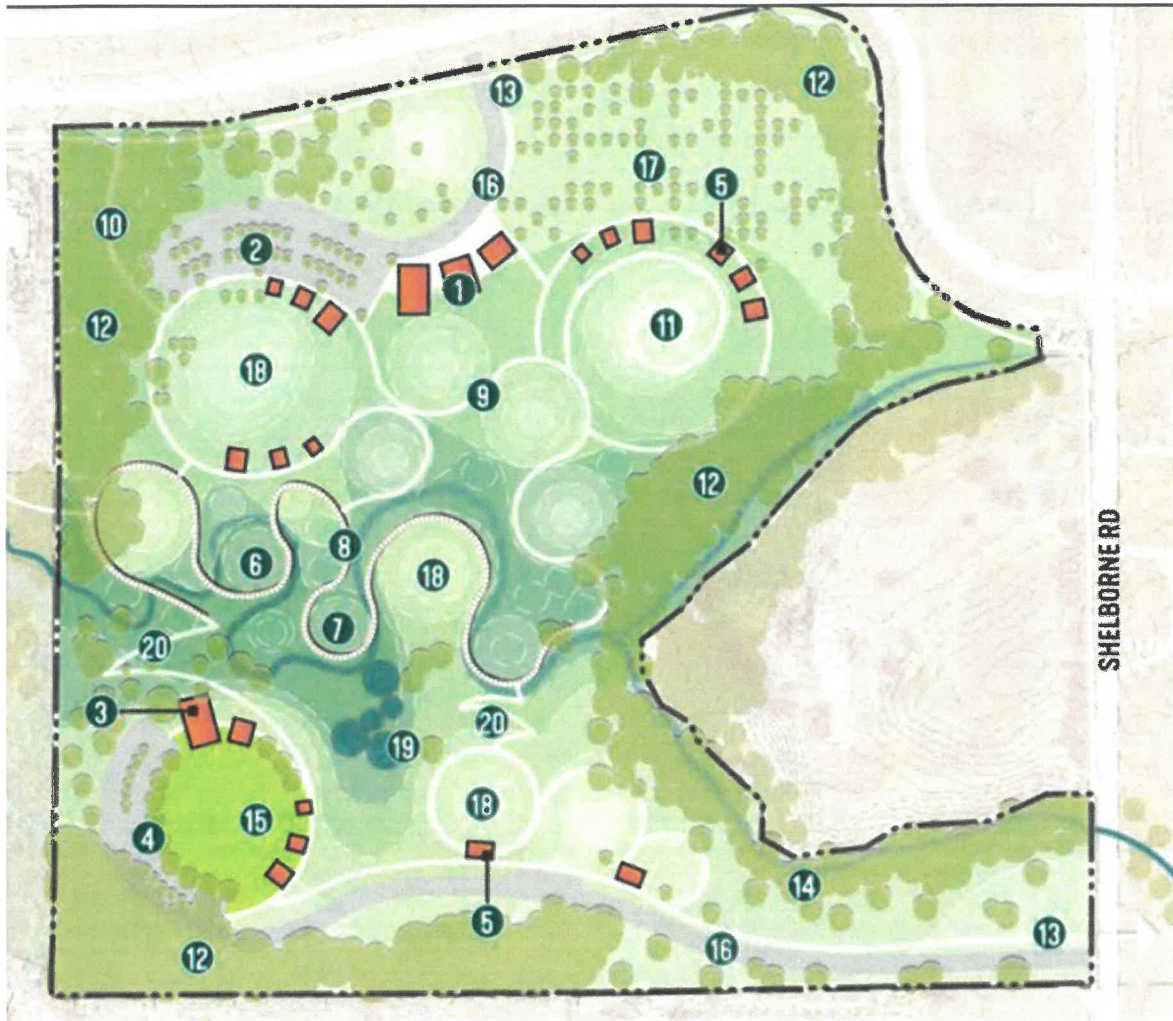
Centier
BANK

All the
features
without the



Relationships

CURRENT



Wandering Bear

The Wandering Bear proposal includes altering the creek to make it longer, which would lead to a more winding trail option compared to the other plans. Play areas, which could include hillside slides and natural climbing structures, could be placed in oxbows of the creek. Guests would be encouraged to venture into the creek to explore.

Bathrooms are proposed on the north and south ends of the site, with the remaining facilities being open-air structures. It would not include a roadway connection through the park. A picnic grove is proposed on the southern portion of the site.

MORE HEADLINES

THINGS TO DO

18 awesome snow sledding hills around Indianapolis, Carmel, Fishers and beyond

Indianapolis Star

Published 11:20 a.m. ET Dec. 6, 2017 | Updated 2:30 p.m. ET Feb. 5, 2022

This was supposed to be a list of secret snow sledding hills. Well as it turns out, no one wants to spill the spots! Plus we don't want to get anyone in trouble sending them to a restricted area or putting them in a dangerous situation.

So, alas, here is a list of nearby parks that have awesome, safe (see our tips below) sledding hills.

Carmel, Noblesville, Fishers, Westfield and Indianapolis' north side sledding hills

Flat Fork Creek Park, 16141 E. 101st St., Fishers

Forest Park, 701 Cicero Road, Noblesville

Heritage Park at White River, 10595 Eller Road, Fishers

Simon Moon Park, 3044 E. 171st St., Westfield

West Park, 2700 W. 116th St., Carmel

Koteewi Park, 12302 E. Strawtown Ave., Noblesville (A sledding and tubing hill is planned for winter 2018)

Where to sled on Indianapolis' east side

Lawrence Community Park, 5301 N. Franklin Road, Indianapolis

Fort Harrison State Park, 6000 N. Post Road, Indianapolis (\$5 per vehicle)

Brookside Park, 3500 Brookside Parkway South Drive, Indianapolis

Christian Park, 4200 English Ave., Indianapolis

Ellenberger Park, 5301 East St. Clair St., Indianapolis

Paul Ruster Park, 11300 E. Prospect St., Indianapolis

Riley Park, 1002 E. 2nd St., Greenfield

South

Freedom Park, 850 W. Stop 18 Road, Greenwood

Garfield Park, 2450 S. Shelby St., Indianapolis

Glenns Valley Park, 8015 Bluff Road, Indianapolis

Southeastway Park, 5621 S. Carroll Rd., New Palestine

Where to sled on Indianapolis' west side

Rhodus Park, 1001 S. Belmont St., Indianapolis

Hummel Park, 1500 S Center St, Plainfield

Safety tips

Sledding is fun, but it can be dangerous. Cara Fast, manager at the Riley Safety Store, has some recommendations for keeping safe on the snow.

Always sit facing forward to decrease the risk of a serious head injury. Consider a winter sports helmet.

Ensure the sled is in good working condition.

Dress properly for cold weather. Avoid scarves or other clothing that may get caught.

Use a hill that is not too steep and has a long flat area at the bottom to glide to a stop.

Don't use hills that end near a street, parking lot, pond or trees.

HAMILTON COUNTY REPORTER

HAMILTON COUNTY'S HOMETOWN
NEWSPAPER



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THE LATEST FEBRUARY 27, 2022 | WESTFIELD FIRE USING NEW APP TO SAVE TIME



HOME

NEWS

Carmel Dads Club proud to officially open sports complex



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Reporter photo by John Geiger

POSTED BY: JOHN GEIGER FEBRUARY 17, 2022

On Wednesday afternoon, the ribbon was officially cut on the new Carmel Dads Club fieldhouse, called the CDC Sports Complex, located at 5459 E. Main St. The project was financed by the Clay Township administration as part of its 19-part Community Impact program. The 120,000 square-foot fieldhouse, located in Badger Memorial Park, will permit year-round athletic practice and competition. The new facility houses four full-size basketball courts, three batting cages, an indoor turf field and a track area around the turf field. Carmel High School, Carmel Dads Club and Carmel Parks and Recreation will all use this facility for their programming needs.



Hamilton County

8,223 likes



Hamilton County Re

10 hours ago

Millers run to second state title

She had just played 32 minute super-intense basketball on Ir Also, Ashlynn Shade got an a holding up a big trophy, the or girls basketball team won Satu Gainbridge Fieldhouse in dow After the fifth-ranked Millers' c over No. 2 Franklin Communit c... [See more](#)



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YOU ARE AT: Home » Current in Carmel » Carmel Community » Snapshot: Carmel Dads' Club celebrates opening of sports complex



From left, Carmel Clay Parks & Recreation Director Michael Klitzing, Carmel Mayor Jim Brainard, Clay Township Board Member Mary Eckard, CDC President Jack Beery, Clay Township Board President Matt Snyder, Carmel City Council President Kevin "Woody" Rider, Carmel High School Athletic Director Jim Inskeep and CDC Chairman of the Board Kasey Clevenger cut the ribbon to celebrate the opening of the CDC Sports Complex.

Snapshot: Carmel Dads' Club celebrates opening of sports complex

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BY CURRENT PUBLISHING ON FEBRUARY 20, 2022

CARMEL COMMUNITY

Ditch your epic fail internet.
Switch to extra-strength internet. **200Mb Internet** \$49⁹⁵ **SWITCH** **METRONET**

The Carmel Dads' Club held a ribbon-cutting ceremony Feb. 16 to celebrate the opening of the CDC Sports Complex at 5459 Main St. The building contains four basketball courts, a full-size synthetic field, batting cages for baseball and softball and equipment to practice or play several other sports. The \$11 million project was funded through the Clay Township Impact Program. (Photos by Ann Marie Shambaugh)

MORE HEADLINES

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Indy
ONEAMERICA

Subject: Rock legend Sting to perform at the Palladium ...

Date: Tuesday, February 22, 2022 at 6:14:29 AM Eastern Standard Time

From: Good Day Carmel

To: Riches, Jylian

Enjoy a fiesta! The ultimate Taco 'Twosday' ...



Every Breath You Take...

*Rock legend Sting comes to the Palladium
May 8 as part of world tour*

**BRINGING YOU
A SMILE WITH
OUR DAILY
DOSE OF GOOD
NEWS!**

Click below to



The Palladium, Carmel's world class concert hall, continues to attract major musical talent as 17-time Grammy Award winner Sting has announced his first appearance at the Center for the Performing Arts on May 8, where fans can expect solo hits and classics from The Police.

Sting's **My Songs** concert tour is an exuberant and dynamic show featuring his most beloved songs, written throughout his illustrious career. Hailed as a "masterful performance from start to finish," the concert takes fans on a musical journey through time with hits like *Fields of Gold*, *Shape of My Heart*, *Roxanne* and *Demolition Man* punctuating an unforgettable show.

Tickets starting at \$100 will go on sale at 10 a.m. Friday, Feb. 25, at the Palladium's Fifth Third Bank Box Office, online at TheCenterPresents.org and by phone at (317) 843-3800. The 7:30 p.m. event is part of the 2021-22 Center Presents Season sponsored by Allied Solutions.

On tour, Sting will be accompanied by an electric rock ensemble. Joe Sumner, his son, will appear as special guest. For complete tour, ticket and fan club information, visit www.Sting.com.

Sensory Skate Day postponed ...

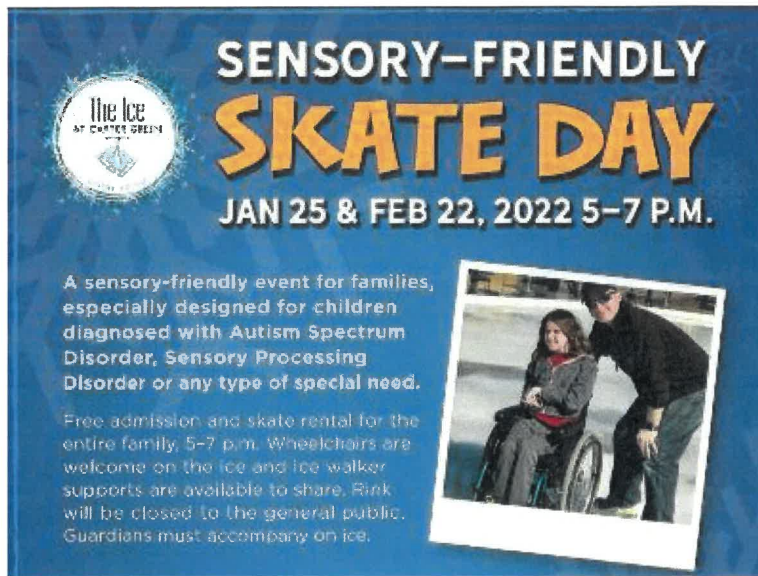
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Good Day Carmel!**



**GOOD
MORNING!**




Today is Tuesday, February 22, **Taco Tuesday and National Margarita Day**, so rim a glass with salt and serve up a beverage that tastes like the summer sun. Margaritas can be served on the rocks (shaken with ice), frozen (blended with ice), or straight up (without ice). The margarita was made popular by the 1953 issue of Esquire magazine, the margarita cocktail was the "Drink of the Month." It was further popularized with the 1977



**SENSORY-FRIENDLY
SKATE DAY**
JAN 25 & FEB 22, 2022 5-7 P.M.

A sensory-friendly event for families, especially designed for children diagnosed with Autism Spectrum Disorder, Sensory Processing Disorder or any type of special need.

Free admission and skate rental for the entire family, 5-7 p.m. Wheelchairs are welcome on the ice and ice walker supports are available to share. Rink will be closed to the general public. Guardians must accompany on ice.



Extremely warm temperatures combined with heavy rain forecast overnight and today, has prompted the City of Carmel to cancel tonight's Sensory Skate Day at the Ice at Carter Green. This annual event, however, will be moved to this Sunday, Feb. 27 at 5:30 p.m. It is free and open to families with kids on the Autism Spectrum. Keep up with changes to this final week of ice skating by following the [Ice at Carter Green on Facebook](#).

Want to be a Rising Star?

Do you know any artistic kids ready to join a regional competition this March?



INTERNATIONAL TALENT ACADEMY PRESENTS
Carmel Arts Regional Competition
Rising Star

release of Jimmy Buffett's song "Margaritaville." [Click here to give it a listen.](#)



WEATHER

Grab your umbrella for a 100 percent chance of rain today with a high 59, and steep drop tonight toward more wintry temperatures.

CARMEL MONTHLY



[40 Years of Award-Winning Journalism featuring stories including the infamous "Deflategate" story!](#)

Carmel Monthly is proud to feature one of the most

March 5th MASTERCLASSES 4:45-5:45pm

<p>REBECCA SORLEY</p> <ul style="list-style-type: none"> • Professor of Music • University of Indianapolis 		<p>KIRSTEN GUNLOGSON</p> <ul style="list-style-type: none"> • Adjunct Voice Professor • Butler University 	
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<p>Music & Piano</p> <p>"Bringing Mozart to Life!"</p> <ul style="list-style-type: none"> • Mozart & his Greatest Hits • Basics of music composition • Composition activities • Music Improvisation • Creative Performance 	<p>Voice & Theater Arts</p> <p>"Let your voice SOAR!"</p> <ul style="list-style-type: none"> • Breathing techniques • Posture/alignment • Singing • Movement games • Theater improvisation
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More info: [InternationalTalentAcademy.org/events](https://www.internationaltalentacademy.org/events)

All artistic kids ages 6-15 are invited to participate in the Performing Arts Master Classes presented by the International Talent Academy and led by the top piano and voice experts on March 5, 4:45-5:45pm. The Carmel Arts Rising Star competition is happy to introduce the Masterclasses' instructors:

- Grammy-nominated Mezzo-Soprano, Kirsten Gunlogson, a World-renowned performer, an Adjunct Professor of Music at Butler University.
- Professor of Music at the University of Indianapolis, Dr. Rebecca Sorley, a music expert, piano performer, and a masterclass clinician at National and International conferences.

Please, register by February 26 to reserve your spot! Scholarships are available.

[Click here for more information!](#)

influential sports journalists in modern history, Bob Kravitz. Kravitz, a Carmel resident, is an award-winning columnist who currently writes for The Athletic.

Let's Get Wild



Those who think everything on the planet has already been discovered might just not be looking close enough. The world's smallest reptile was first reported in 2021. A tiny chameleon discovered in northern Madagascar and measuring just 28.9 millimeters is believed to be the smallest reptile on Earth. The itty bitty chameleon was reported in the January 2021 issue of Scientific Reports. Extreme miniaturization is relatively common in Madagascar, home to some of



Carmel Clay Historical Society is growing!

You may be hearing about the many changes happening at CCHS. They have moved their offices and archival items from the Depot to Orchard Park Elementary School.

Their temporary address at Orchard Park is 10404 Orchard Park Drive South, which is the first street off of Westfield Boulevard south of 106th Street. The doors to this building are set to lock automatically, but you are welcome to make an appointment by phoning 317-979-4236 or emailing them with at least a day's notice but ask that you give them a few weeks to get settled first.

The new mailing address for the Carmel Clay Historical Society is PO Box 4777 Carmel, IN 46082.

While change brings some challenges, the staff and volunteers have worked incredibly hard to make this move go as smooth as possible.

The depot is completely empty except for a few items that will move with it to a temporary location while construction takes place on the new Carmel Clay History Museum. This decision was made to protect the Depot from machines and materials needed for construction. There is not a set timeline for the move at this point, but they will post an

the smallest primates, frogs, and chameleons.

TODAY IN HISTORY



On this day in history in 1997, the first cloned animal was announced. Scientists in Scotland revealed the existence of Dolly the sheep, the first animal successfully cloned from an adult somatic cell. Created from a mammary cell, she was named after Dolly Parton. When Dolly was cloned in 1996 from a cell taken from a six-year-old ewe, she became the center of much controversy that still exists today. Dolly spent her life at The Roslin Institute and, apart from the occasional media appearance, led a normal life with the other sheep at the Institute. Over the years Dolly had a total of six lambs with a Welsh Mountain ram called David.

update once plans are finalized. CCHS will be thrilled when this new facility is close to completion and the Depot is returned to its spot along the Monon Greenway, where it will house an important exhibit for the museum!

Are you ready for Spring Break?

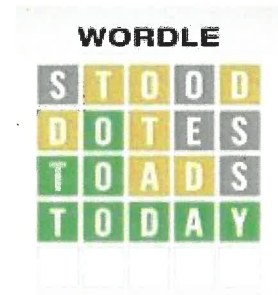
Being proactive with swim lessons, will help create a fun and safe time in the water



Trips to the beach, grandma's house, or any hotel often include a pool and lots of swimming. Your kids have new swimsuits, goggles, and mermaid tails ... but do they know how to swim?

Many kids haven't been in the pool since last summer and they may need a refresh. As you prepare your family for vacation, don't forget about swim safety! [Click here](#) to read Carmel Clay Parks and Recreation's new blog on the many benefits of swim lessons at the Monon Community Center.

Word of the Day



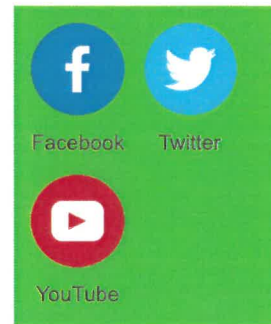
OTHER: Such a simple word, however it was highlighted in the new Wordle game. The word *other* comes from an Old English word with connections to an Indo-European base meaning "the other of two." It's interesting, then, how the use of the word stretches over two vastly different perspectives. You have other, as in where's my other glove, my other sock, my other shoe? Who took the other set of keys? In these examples, other is describing a very similar (or identical) thing as part of a pair.

But in the other sense, we use *other* to emphasize difference. Think of the other party or the other language (which is naturally inferior to ours, right?) People have even turned it into a verb to mark differences:

Giving kids the knowledge and swim skills they need to be successful and safe in the pool, at the beach, or on a boat is the top priority. Water emergencies can happen anywhere and at any time. Take the extra steps to make sure your whole family is ready for all types of water fun!

[Click here to enroll your kids in one of the many swim programs today.](#)

othering is a means of dismissing a different cultural perspective. Such a simple term with a range of complex meanings.



This email was sent to jriches@carmelclayparks.com
[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)
Good Day Carmel · 12550 scottish bend · Carmel, IN 46033 · USA

Subject: Sun King introduces 2 new brews this weekend ...

Date: Thursday, February 24, 2022 at 6:14:21 AM Eastern Standard Time

From: Good Day Carmel

To: Riches, Jylian

Toast to a delicious breakfast and an even better...



2 new brews ...

Sun King Carmel at Midtown introduces some new flavors this weekend

**BRINGING YOU
A SMILE WITH
OUR DAILY
DOSE OF GOOD
NEWS!**

Click below to



Sun King has some exciting new flavors to introduce this weekend, starting Friday at the Carmel distillery at Midtown Plaza.

Sun King's newest seasonal IPA, "Technicolor Dreamcat" is a new Hazy IPA, brewed with an experimental hops base that has been accentuated with infused blood orange. Technicolor Dreamcat available in 4-packs or draft.

Also this weekend, Bourbon Barrel-Aged Chocolate Vanilla Porter will be released. According to Sun King's Facebook post, the name says it all: Bourbon Barrel-Aged, Chocolate, Vanilla and Porter!

Make this one of your stops this weekend along the [Carmel Brews & Barrels Trail!](#)

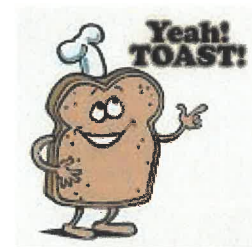
Auditions are still open!

WORKING the musical is seeking actors for roles in the upcoming musical this Spring

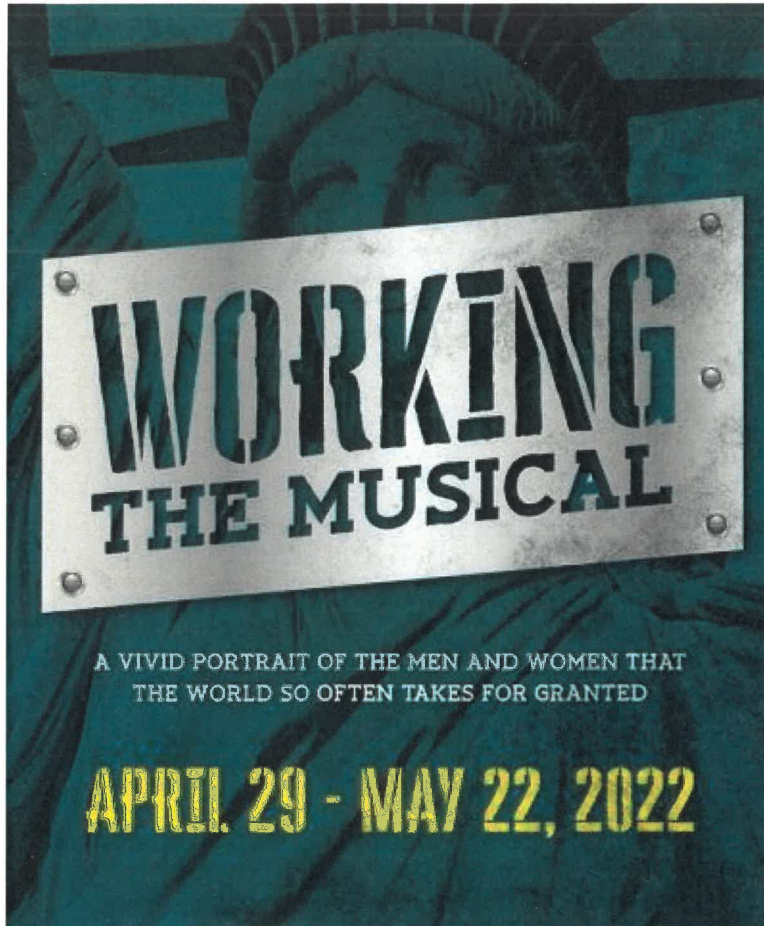
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GOOD
MORNING!



Today is Thursday, February 24, **National Toast Day!** This day celebrates something simple, but so very versatile. It carries a multitude of jams, jellies, marmalades and fruit compotes. We don't stop there. Toast transports proteins and veggies, sprouts and soaks up sauces and drippings. The word "toast" comes from the Latin *tostare* meaning "to toast." French toast, while delicious, is not true toast because



Actors Theatre of Indiana is seeking equity and non-equity actors for roles in *WORKING - THE MUSICAL*. Indiana based actors are encouraged to submit a monologue. All artists must be fully vaccinated.

Here are the roles, which are subject to change:

Man 1 – Hedge Fund Manager/Interstate

Trucker/Fireman/UPS Man

Man 2 – Tech Support/Fast Food Worker/Elder Care Worker/Stone Mason

Man 3 – Retiree / Ironworker

Woman 1 – Flight Attendant / Receptionist / Millworker

Woman 2 – Prostitute / Housewife / Cleaning Lady

Qualifications include the submission of one monologue and song in the style of the show. No longer than two minutes in length. The deadline to submit is March 1. Send them to Kevin Casey, Production Stage Manager, kepsm@mac.com

it's the eggy coating that is browned, not the bread itself. Moreover it is typically prepared in a pan and therefore fried, not toasted.

Here's a flashback funny for Q-95 fans ... [Click here to listen to the best song about toast, "Yeah Toast" featured on the Bob and Tom show!](#)

WEATHER

Enjoy the winter flurries with an 80 percent chance of snow, and a high of 34, low 25.

CARMEL MONTHLY



[40 Years of Award-Winning Journalism featuring stories including the infamous "Deflategate" story!](#)

Carmel Monthly is proud to feature one of the most influential sports journalists in modern history, Bob Kravitz. Kravitz, a Carmel resident, is an award-winning columnist who

currently writes for
The Athletic.

Let's Get Wild



Spring is just around the corner, which means fresh floral blooms, warmer days and ... bees! Bees are notorious for their stings, but humans aren't the only ones who experience this pain in the neck (or the arm, or the leg). In protecting their hives from outsiders, some "guard bees" will stay by the entrance and sniff the bees that come in. If there's a rogue bee from another hive trying to steal some nectar, the guard bee will bite and even sting the intruder.

TODAY IN HISTORY



A workout ... outside!



New way to burn calories ...

Did you know Carmel Clay Parks and Recreation has outdoor fitness equipment at their reimagined Carey Grove Park? As the temperatures start to warm up, give these outdoor stations a try to mix up your workout routine! Learn more about Carey Grove Park here: <https://www.carmelclayparks.com/parks/carey-grove-park/>

When life gives you lemons...

Indy Now is checking out the roundabouts (donut ones) at Needler's in Carmel



When life gives you lemons, you make lemonade. But for Michael Needler, he went bigger and made a whole "lemon café." FOX-59's Indy Now visited the Carmel location to showcase what Needler's Fresh Market has to offer! With amazing homemade donuts, cookies, hand pies, pastries, cold brew **on tap** and more, this place gives the old fashioned grocery store experience where you know the manager and where the products come from.

Needler's owner, Michael Needler calls their donut making machine "The Mayor" due to it's ability to crank out "Roundabouts" aka donuts! Along with a nod to Carmel's amazing roundabouts, they also help support local businesses by partnering with local vendors, such as Rosie's!

[Click here to watch the full video and see what Needler's Fresh Market has to offer!](#)

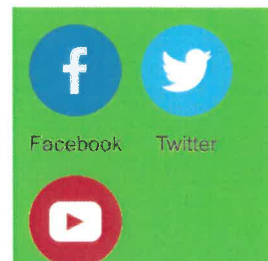
On this day in history in 1868, the first U.S. parade with floats took place during the Mardi Gras celebration in Mobile, Alabama. Like so much of our culture, Mardi Gras originated with the Romans. Their Lupercalia festival of merriment became "Fat Tuesday," but originated as *Carnival*, beginning after January 6 and seen as the last chance to indulge before the austerity of Lent. Parade floats were first introduced in the Middle Ages. Churches used pageant wagons as movable scenery for passion plays, and craftsmen with artisan guilds built pageant wagons for their specified craft. The wagons were pulled throughout the town, most notably during Corpus Christi in which up to 48 wagons were used, one for each play in the Corpus Christi cycle.

Word of the Day



Gruen Transfer:

You might have noticed how casinos are designed to deliberately disorient visitors, causing them to lose track of time and stay longer at the location. But did you know that there's a similar strategy behind the design of shopping malls as well? Officially known as the *Gruen Transfer*. This phenomenon was named after Austrian architect Victor Gruen, who identified how an intentionally confusing layout could lead to consumers spending more time and money in a shopping venue. The iconic complex of stores teeming with fountains, food courts and tons of customers, all designed to allure the shopper into impulsive purchases, dazed with the store's environment.



YouTube

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https://www.reporter.net/news/lifestyles/ccpr-hosts-annual-barrier-free-theater-performance/article_addae59a-999c-11ec-bf6e-ab3722eb3d00.html

CCPR hosts annual barrier-free theater performance

Mar 1, 2022



Carmel Clay Parks & Recreation (CCPR) will hold its annual Barrier-Free Theater performance in honor of Developmental Disability Awareness Month.

This year's performance, titled "World Gone Rocked," is 6 p.m. March 12 and 2 p.m. March 13 at the Monon Community Center.

Barrier-Free Theater is a form of drama therapy that empowers individuals with intellectual or developmental disabilities to create and perform original stories together. The entire creative process takes around eight months to complete.

"We started brainstorming topics months ago," said Sarah Fenster, CCPR Barrier-Free Theater director. "The cast members played with different topics, characters, and scenes that resonated with them – many relating to the pandemic. The final performance will be a product of the many hours they spent collaborating, rehearsing, and memorizing."

"World Gone Rocked" recaps the emotions and shared experiences many of us have endured over the past two years. The production explores ways in which we cope and rely on one another to see the light at the end of the tunnel.

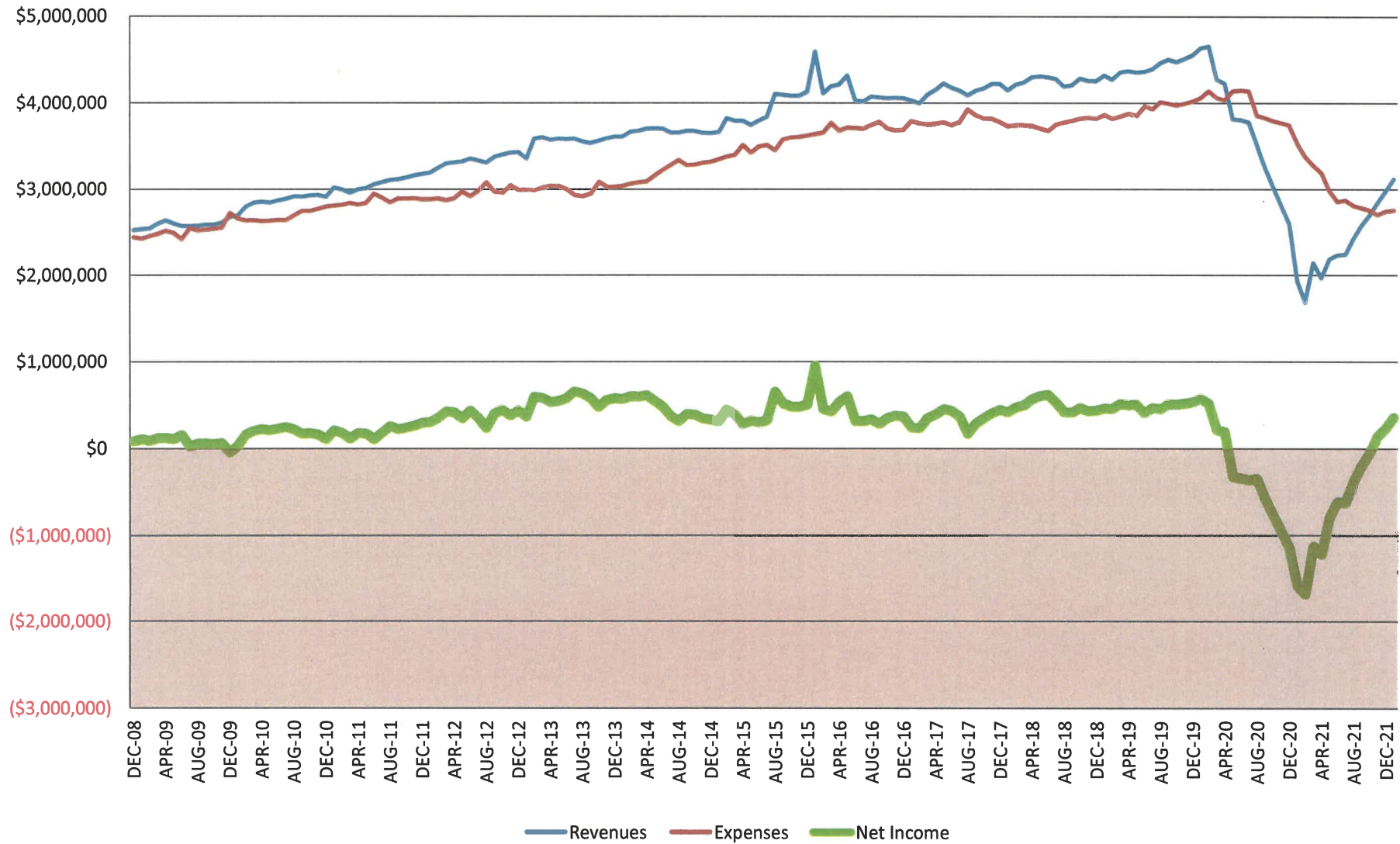
"The hope is that our community can learn more about the actors, hear their true voices, and walk away with a new understanding of their experiences," Fenster said. "They've put a lot of pride and joy into this show. I'm sure the final performances will be sure to surprise and impress."

Pre-registration is required to attend the show. Tickets are \$10 each and are available for purchase online now through March 10. Attendees will be seated with their own party, physically distanced from other parties within the auditorium. Masks are optional.

For more information about Barrier-Free Theater or adaptive programming, contact CCPR Inclusion Program Supervisor Kelvin Solares at ksolares@carmelclayparks.com.

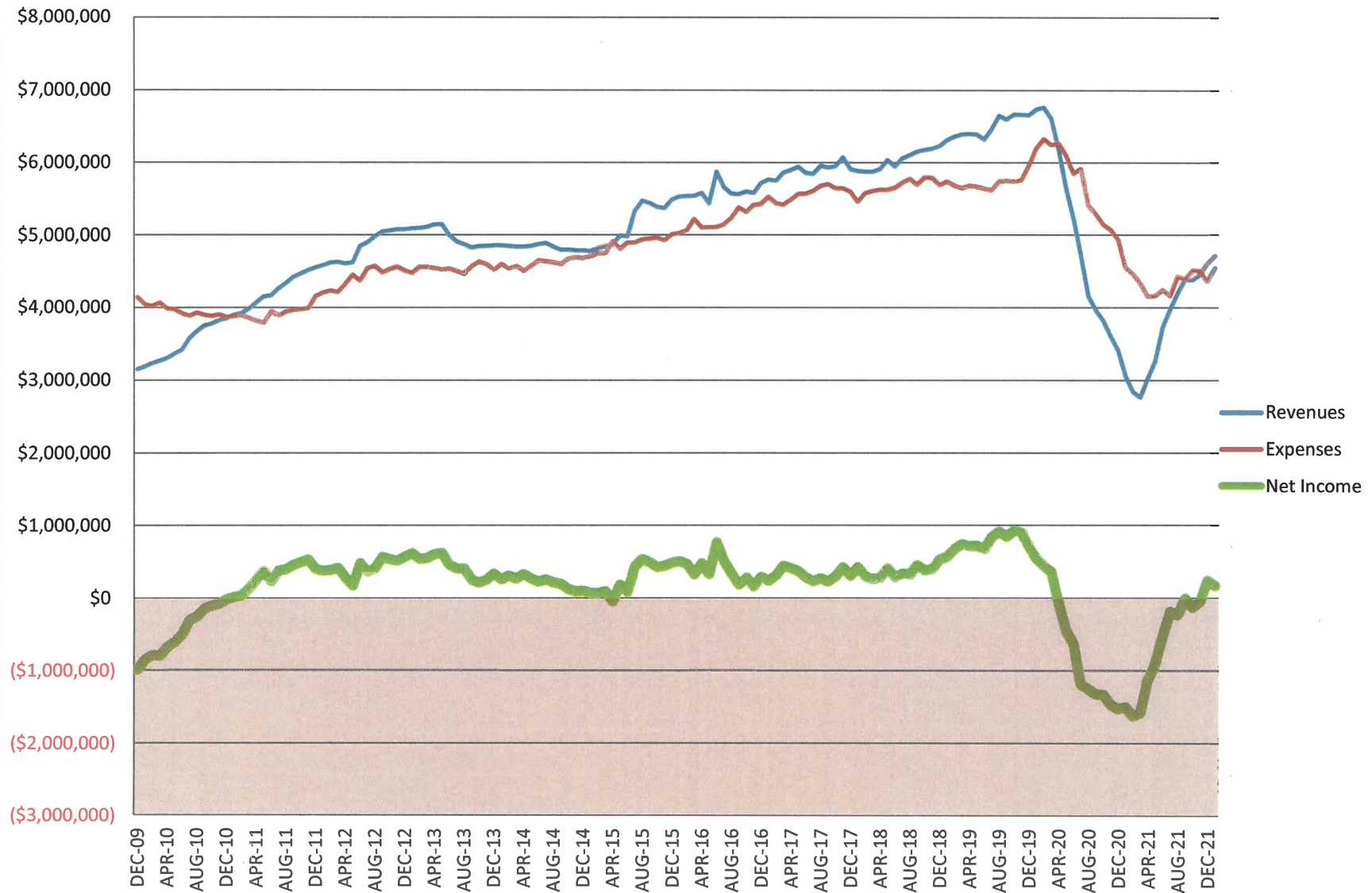
FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 01/31/2022



FUND 109 - MONON COMMUNITY CENTER

12-MONTH TRAILING FINANCIALS - 01/31/2022



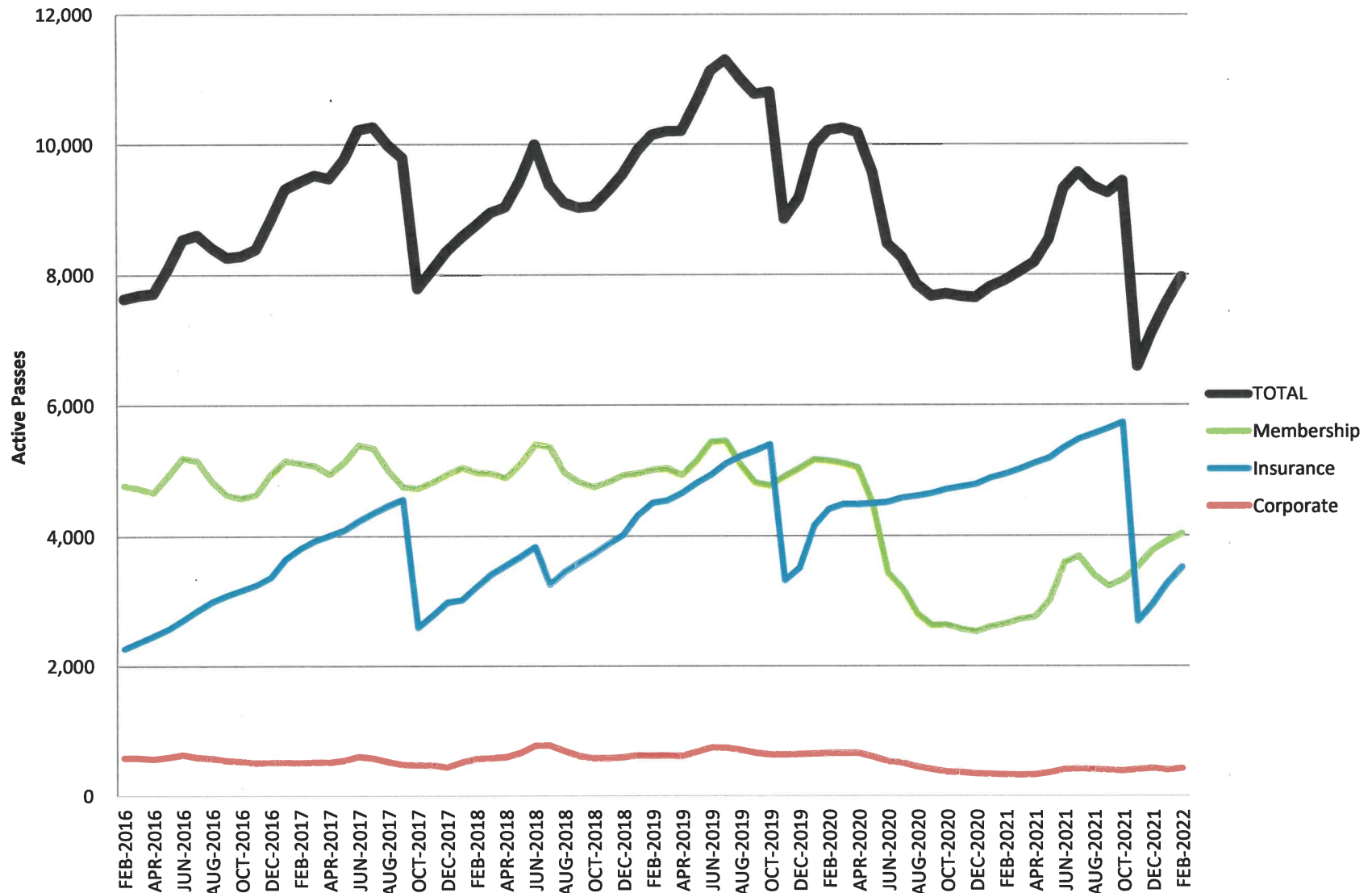
MONON COMMUNITY CENTER PASS REPORT

FEBRUARY 2022

	ANNUAL	MONTHLY	OTHER	TOTAL	% ¹	- NET CHANGE -	
						PREV. MONTH	PREV. YEAR
<u>MCC MEMBERSHIP PASSES</u>							
Youth	5	312		317		48	164
Adult	33	2,351		2,384		34	839
Senior	7	288		295		0	94
Senior (<i>Legacy Pricing</i>)	11	100		111		1	(2)
Military	0	15		15		(2)	6
Household	14	887		901		33	286
MCC Passes	70	3,953		4,023		114	1,387
Add'l HH Members				3,524		113	1,044
MCC Members				7,547	64%	227	2,431
<u>CORPORATE MEMBERSHIP PASSES</u>							
Youth	1	9		10		3	9
Adult	79	214		293		26	80
Senior	1	19		20		(2)	4
Senior (<i>Legacy Pricing</i>)	0	0		0		0	0
Household	2	103		105		(3)	2
Corporate Passes	83	345		428		24	95
Add'l HH Members				379		(16)	(19)
Corporate Members				807	7%	8	76
<u>INSURANCE-PAID MEMBERSHIP PASSES</u>							
Prime			1,164	1,164		74	(797)
SilverSneakers			872	872		49	(477)
Active&Fit			460	460		57	(76)
Silver&Fit			99	99		7	5
Optum-Renew Active			912	912		61	(90)
Insurance Passes/Members			3,507	3,507	30%	248	(1,435)
TOTAL PASSES	153	4,298	3,507	7,958		386	47
Percent of Total Passes	2%	54%	44%				
TOTAL MEMBERS				11,861		483	1,072
¹ Percent of Total Members							
<u>CARMEL CLAY TRACK PASSES</u>							
Track Passes				893		189	778
Carmel Clay Track Passes				893		189	778

MONON COMMUNITY CENTER

ANNUAL, MONTHLY & INSURANCE PASSES AS OF 2/28/2022



Carmel • Clay Parks & Recreation

Employment Report

For Period: February 2022

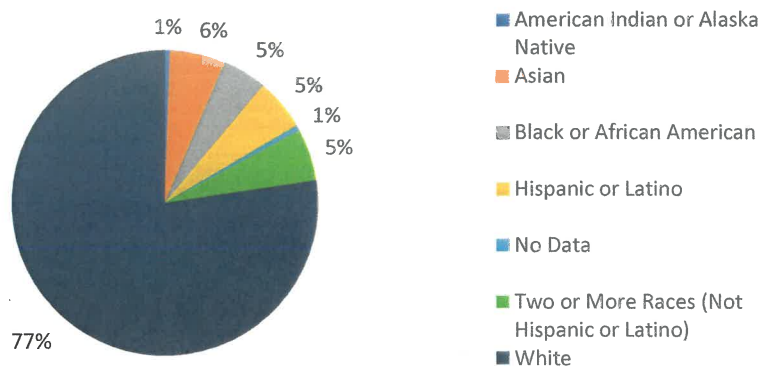
Employment by Type	Full-Time	Part-Time	Total
Period Beginning	57	266	323
New Hires	0	18	18
Re-Hires	0	16	16
Transfers/Promotions ¹	1	8	9
Leaves of Absence	0	7	7
Separations ²	1	5	6
Period Ending Totals	57	288	345

1 - Transfers/Promotions within the same Employment Status (FT or PT) will not impact period end totals.

2 - Separations of employment may be voluntary or involuntary.

Employment by Division	Full-Time	Part-Time	Total
Administration	3	0	3
Administration + Planning	8	1	9
Extended School Enrichment/SCS	16	101	117
Marketing + Communications	2	1	3
Parks + Natural Resources	12	7	19
Recreation + Facilities	16	178	194
Period Ending Totals	57	288	345

Employee Demographics



Notes:

1) None.



Extended School Enrichment

Monthly Division Report February 2022

Before & After School Program

Participation Rates

Total Registered Students (as of 2/28): 1938
Comparison from Feb 2021 to Feb 2022: +805 (Feb 2021: 1133)

Average Daily Attendance per School in Feb:

- Before School: 28 (Jan 2022: 24)
- After School: 82 (Jan 2022: 71)

Scholarships Awards (Fee Waivers)

Total Students Receiving Scholarships Awards/Fee Waivers: 48
Value of Scholarships Awards/Fee Waivers for Feb 2022: \$9075.75

Employee Discounts (Fee Waivers)

Total Number of Employees Receiving ESE Discounted Rate: 161

- CCPR Employees: 5
- City of Carmel Employees: 14
- Carmel Clay Schools Employees: 142

Total Value of Employee Discount Fee Waivers for Feb 2022: \$13,950

- CCPR/City of Carmel Employees: \$1350
- Carmel Clay Schools Employees: \$12,600

Program Highlights

On Feb 17, all ESE sites celebrated Random Acts of Kindness Day by passing positive notes to friends and family!





Monthly Division Report – February, 2022

Participation Rates/Total Passholders

For the month of February, the Recreation & Facilities team remained in normal operations. The Indoor Activity Pool, KidZone and East Building remain open during key traffic periods, and not fully back to pre-pandemic operating hours. Appointments were still required for KidZone and Group Fitness Classes. Fitness equipment update: Treadmill demo occurred in February for members to help give feedback on potential new treadmills for capital replacement. Upright bikes originally purchased in 2007 were replaced with new models.

Total Member Participation for February:

Annual/Monthly Memberships Sold/Rejoined: 596

Day/Punch Passes Visits: 1,375

Total Member Visits: 37,373

Group Fitness Classes Participation: 6,441

Corporate Wellness Package

	Total
Participating Companies	19
Passholders	807

Program Highlights

We have continued to keep most of our safety protocols for COVID within our programs, including mask wearing to follow ESE and school regulations for the majority of the month. Masks requirements were lifted for programs starting February 22nd. February continued our Reimagining Recreation structure for our modified program offerings. **We had 372 participants in the 70 program sessions we were able to offer in various categories.**

Rentals

Amenity	# of Rentals
Shelters	0
Pavilion Rentals	7
Room Rentals	12
Birthday Parties	8
Aquatics	0
Cabanas	0

Scholarships

Pass Scholarships		Program Scholarships	
Customers Served	Subsidy Value	Customers Served	Subsidy Value
14	\$819.50	0	\$0.00
Served YTD	Value YTD	Served YTD	Value YTD
14	\$1,621.50	0	\$0.00

Work Orders

	Total Work Orders Filed	Total Hours	Total Service Calls
February, 2022	88	53	5
YTD Total	165	95	10

**Administration & Planning Division
Gift Fund 853 Report
February 2022**

Designated For	Beginning Cash Balance	Current Month Revenues	Current Month Expenses	Ending Cash Balance
Bear Creek Park	\$ 67,500.00	\$ -	\$ -	\$ 67,500.00
Interpretive Signage	\$ 13,309.71	\$ -	\$ -	\$ 13,309.71
Invasive Species Mgmt/Restoration	\$ 2,881.30	\$ -	\$ -	\$ 2,881.30
Central Park North Woods	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
Pedal & Park	\$ 5,917.92	\$ -	\$ -	\$ 5,917.92
Staff Appreciation	\$ 1,334.05	\$ 100.00	\$ -	\$ 1,434.05
Volunteer Program	\$ 127.00	\$ -	\$ -	\$ 127.00
West Park	\$ 2,160.00	\$ -	\$ -	\$ 2,160.00
Undesignated (General)	\$ 13,871.71	\$ -	\$ -	\$ 13,871.71

Month End Cash Balance \$ 127,201.69

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*



Administration & Planning Director

**February interest not yet posted.*

MARKETING REPORT | February 2022

CAMPAIGNS + INITIATIVES

MONON COMMUNITY CENTER MEMBERSHIP | ALL ACCESS

We continued our Monon Community Center spring membership campaign throughout the month of February. This month's marketing tactics included advertisements with Emmis, Cumulus, WFYI, WTTS, theCityMoms, Indy's Child, and paid social and Google ads.

RECRUITMENT | SUMMER HIRING

We kickstarted our summer recruitment campaign in the month of February. This month's marketing tactics included advertisements with Cumulus, Current in Carmel, and paid social ads.

KEY PERFORMANCE INDICATORS



3,055

Social Media
Engagement



17,578

Views of MCC Pages
On Website



1,705,873

Google Location
Views



864

Conversions: New
Memberships

GOOGLE ADS SUMMARY



1

Total Ads



\$210

Total Spent



3,220

Clicks



7,680

Impressions

SOCIAL MEDIA

SUMMARY OF SOCIAL MEDIA PLATFORMS



FACEBOOK

Posts on Facebook are directed toward local parents and families as well as visitors.



INSTAGRAM

Posts are passionate and informational for women ages 25-44 located in Indianapolis and Carmel.



TWITTER

Messages are directed toward business, news outlets, and community organizations.



LINKEDIN

Messages are directed toward CCPR staff, potential staff, and industry professionals.

PRIMARY CROSS-CHANNEL METRICS

This month, Marketing saw the following numbers across all five social media platforms:

KEY PERFORMANCE INDICATOR	RESULTS
Total Posts	49
Total Engagement <i>(number of interactions on posts)</i>	3,055
Total Audience <i>(number of followers across all platforms)</i>	30,468
Net New Audience <i>(number of new followers across all platforms)</i>	108
Total Reach <i>(total number of people who saw content)</i>	78,041

MAJOR HIGHLIGHTS + TOP POSTS



Top Instagram Post
Outdoor Fitness
127 Engagements
1,900 Impressions



Top Facebook Post
Swim Lessons Blog
36 Engagements
12,100 Impressions



Top LinkedIn Post
Green Employee Spotlight
20 Engagements
662 Impressions



Top Twitter Post
Bear Creek Survey
32 Engagements
342 Impressions

ENEWSLETTERS

This month, Marketing saw the following numbers across all scheduled email communications:

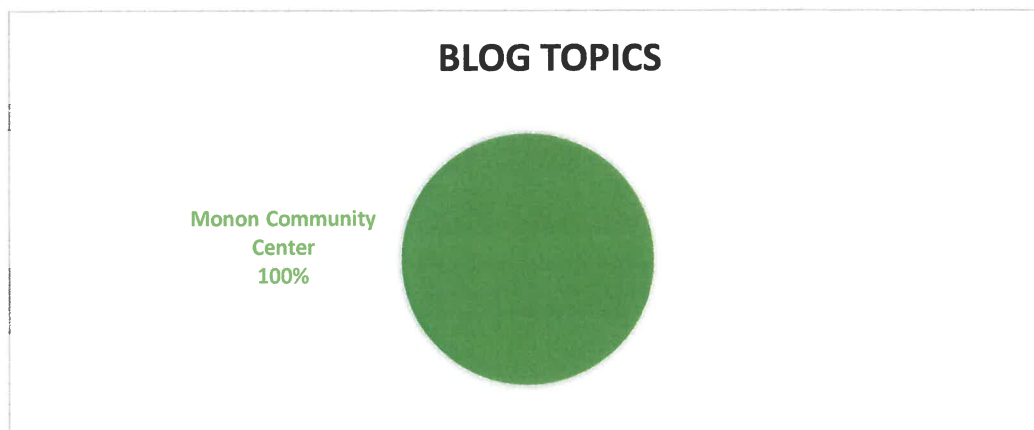
KEY PERFORMANCE INDICATOR	RESULTS
Total Newsletters Sent	10
Total Sends	19,421
Average Open Rate	57.4%
Average Click Rate	8.5%



BLOGS

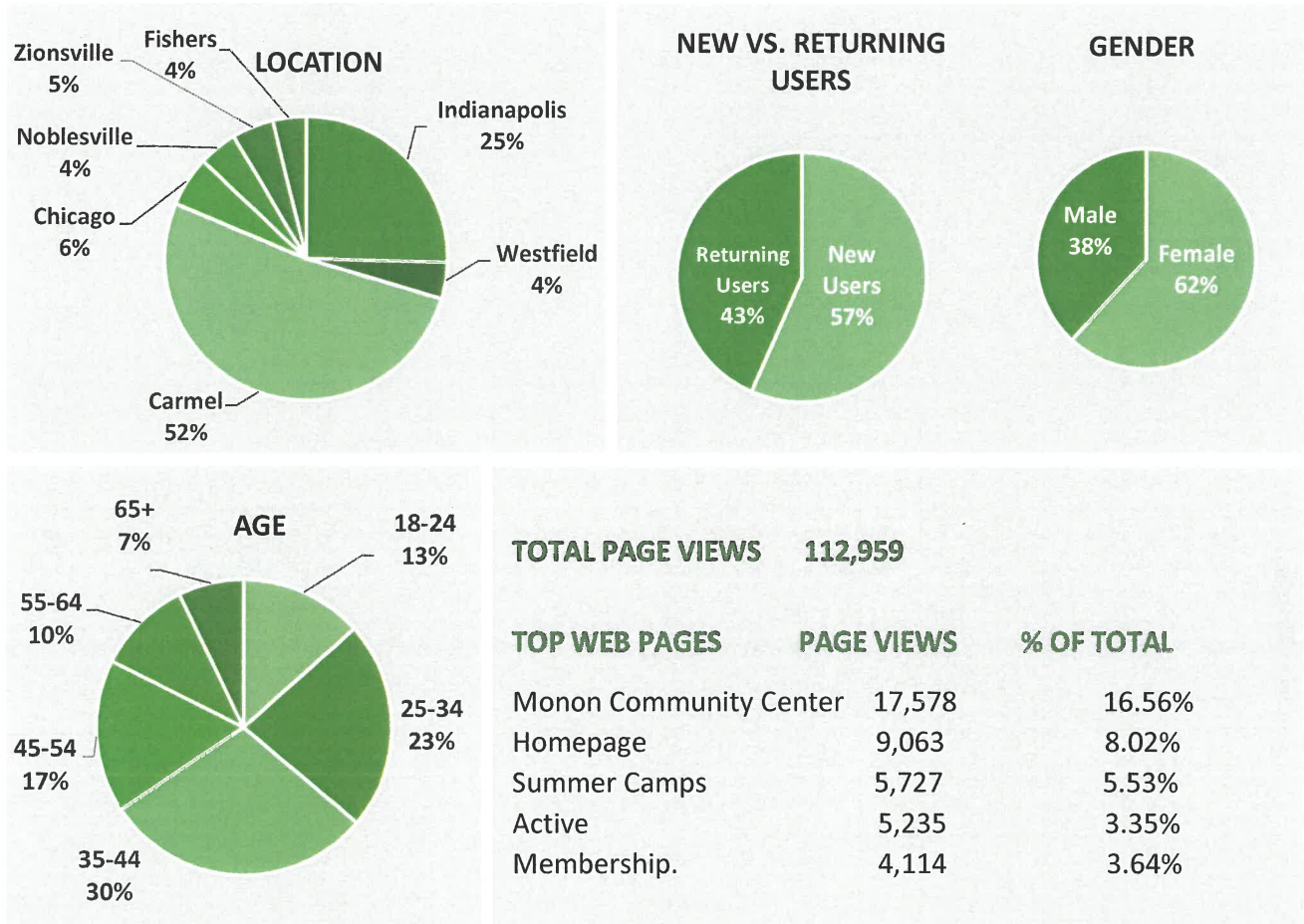
This month, Marketing saw the following numbers across all blogs:

KEY PERFORMANCE INDICATOR	RESULTS
Total Blogs Posted	2
Total Page Views on Website	155



WEBSITE

This month, the website had the following page views from the user demographics listed below.



EARNED MEDIA

- Current in Carmel | [Carmel Clay Parks & Recreation seeking feedback on 3 plans proposed for Bear Creek Park](#)
- IndyStar | [18 awesome snow sledding hills around Indianapolis, Carmel, Fishers and beyond](#)
- CBS4Indy | [Some Hamilton County residents brave the elements during snowy conditions](#)
- Fox59 | [Despite harsh conditions, some Hamilton County residents make the most of snow](#)
- Fox59 | [Indy with Kids: indoor pools and water parks for winter](#)

- Hamilton County Reporter | [Carmel Dads Club proud to officially open sports complex](#)
- Current in Carmel | [Snapshot: Carmel Dads' Club celebrates opening of sports complex](#)
- Good Day Carmel [eNewsletter] | New way to burn calories (Carey Grove Park exercise equipment)
- Good Day Carmel [eNewsletter] | Are you ready for spring break? Being proactive with swim lessons will help create a fun and safe time in the water

SEARCH ENGINES

This month, Marketing saw the following numbers across all locations on Google:

KEY PERFORMANCE INDICATOR	RESULTS
Total Views of All Locations	1,705,873
Total Views of Carmel Clay Parks & Recreation	44,570
Total Views of Monon Community Center	43,090
Total Views of The Waterpark	586,000



“Cute space! Great venue for small dinners or other events. Lots of windows overlooking nature and feels set off the road – not like you’re in Carmel or the Indy area at all!”

- Samantha Miller, Google Review of Wilfong Pavilion



“This lovely path is perfect for walking in any season, beautiful in fall and winter and perfect for fishing or nature watching.”

- Olivia Gentilcore, Google Review of Central Park Boardwalk

Carmel • Clay Parks&Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

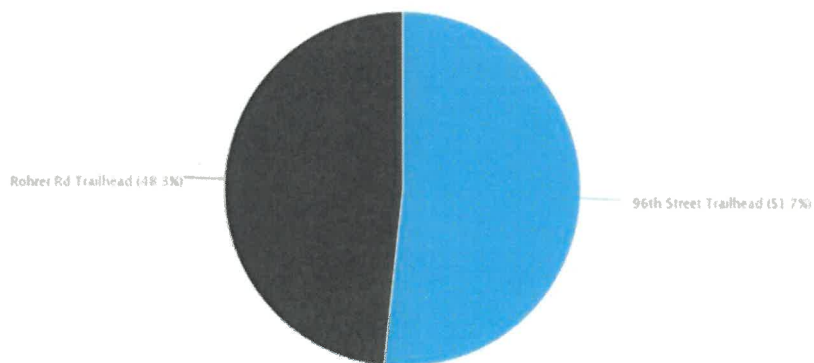
February 2022

General, Administrative, and Contractor Support

- The Annual Volunteer Appreciation Banquet celebrated our participants with 38 volunteers and guests in attendance, support from many staff across divisions, and led by Lana Ramer, our most recent volunteer coordinator. We wish Lana the best with her new opportunity.
- Monon Central Trailhead & West Commons – RR buildings are locking at 6:30pm, no vandalism reported since change in locking time occurred – open later as daylight increases
- The Ice at Carter Green has closed for the season. The restroom along the Monon central core has now closed to the public to support construction improvements for new access as the greenway remains closed north at City Center Drive tunnel and south at Gradle Drive.
- 1-year warranty walk completed at Monon central core restroom. A couple items to note before the warranty expires on March 8th – flooring and lighting specifically.
- PNR office renovation progress continues to support expanded maintenance team
- Vacancies for Full Time Maintenance Tech – Custodial are accepting applications
- Year round and seasonal Outdoor Parks Worker positions are accepting applications
- Snow and ice management conducted for multiple events in February
 - 77.75 recorded hours
 - 166 individual site checklists recorded in February in response to snow/ice
- Congrats to Joanna Scott, Natural Resources Coordinator for 3 years with CCPR!

Compare Sites

2020-01-02 to 2022-01-13



Site Name	Daily Average
96th Street Trailhead	\$64.2 (51.7%)
Rohrer Rd Trailhead	\$26.5 (48.3%)

Comparison of pedestrian traffic at the Rohrer Rd (North) Trailhead and 96th Street (South) Trailhead of the Monon from January 2020 through January 2022.

Carmel • Clay Parks & Recreation

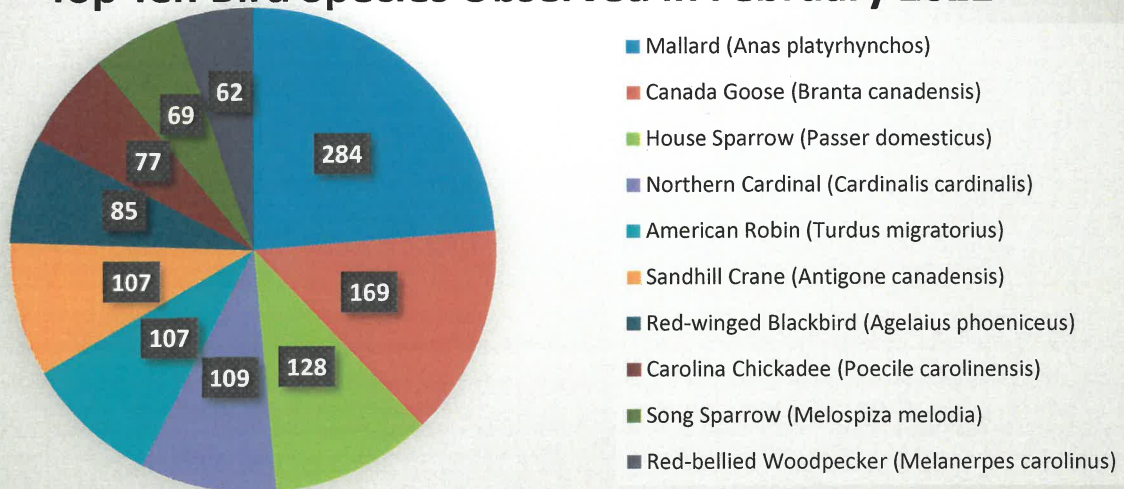
PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Natural Resource Management, Stewardship & Advocacy

Citizen Science

Monitor Category	Active Volunteers	Hours	Species Observations
Bird Monitor	7	41.10	1,797
Nestbox Monitor	Not yet in season	0	n/a
Water Quality Monitor	2	6	n/a
Invasive Plant Monitor	1	1	n/a
Native Plant Monitor	0	0	n/a
Mycology	6	18	n/a
Totals	16	66.10	1,797

Top Ten Bird Species Observed in February 2022



Carmel • Clay Parks&Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Bird Monitoring: 41.10 total hours

- Patty Steffen- 10 hours
- Scott Whitmer- 7.5 hours
- Judy Miller- 3.30 hours
- Diane Pessagno- 7.5 hours
- Melinda Gadberry- 3 hours
- Chuck Anderson-8 hours
- John Troth- 1.80 hours



Sandhill Cranes Flying Overhead, Photo by John Troth

Hoosier Riverwatch Stream Monitoring: 6 total hours monitoring Carmel Creek on February 1.

- Jim Bancroft- 3.5 hours
- Brandon Roberts- 2.5 hours

We have 2 upcoming dates scheduled for water testing in at Cool Creek and Carmel Creek in February and March.

- 3/5 Carmel Creek 1-3pm
- 3/15 Cool Creek 1-3pm

Carmel • Clay Parks & Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Bluebird Monitoring

Although bluebird monitoring has not officially started for the season, our volunteer Charlie Murray (neighbor to Central Park West) contributed time to making 12 new bluebird boxes for CCPR. This is the second year that Charlie has made bluebird boxes for the parks and we are so appreciative for his time and talent! \$530.00 worth of material was purchased for the build with materials for building the boxes including wood and deck screws. Within a few days of getting the material to Charlie, he had all 12 boxes built and delivered back to CCPR!

The remainder of the material included sheet metal screws, EMT conduit, and rebar that were purchased to aid in the completion of installing the boxes. The rebar goes into the ground with conduit over the top as the post. The bluebird box gets attached to the conduit using metal brackets that hold it in place.

As spring approaches, we'll assess new locations within the parks to install more boxes. Bear Creek Park as well as the Steckley Property are 2 proposed locations.

Staff visiting West Park for the capital improvement project already noted a male/female pair of bluebirds perching in a nearby oak tree high up on Jill's Hill, undoubtedly looking to nest.



Charlie Murray and 12 the new bluebird boxes to be installed in our parks!

Carmel • Clay Parks & Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Invasive Plant Monitoring: 1 total hour

- Betty Wills spent 1 hour in Central Park East mapping bush honeysuckle, cattail, and wintercreeper as shown in Fig. A



Fig. A. Brown polygon marks cattail, green polygon marks bush honeysuckle, furthest right highlighted polygon marks wintercreeper.

Mycology: 18 total hours

- The second Mycology meeting was held on February 21 from 6-7:30 pm. The meeting was led by the Hoosier Mushroom Society president- Steve Russell.

Natural Resource Programs

Date	Program Title	Proceed or Cancelled	Attendance/Registered
February 2	World Wetlands Day Hibernation Hunt	Cancelled- weather	0/12

Carmel • Clay Parks & Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Volunteer Program Outreach and Engagement Summary

Program Category	Hours	Time sheets
Inclusion Programs	21	4
Park Stewardship (Adopters, Individual Service, Group Projects)	105	10
Citizen Science	66.10	26
Totals	192.10	40

Donations of Goods & Services (total value \$425)

- Starbucks donated a Tea Party for the Volunteer Banquet (value \$50)
- Indiana Artisan donated 10 tickets to the Marketplace for the Volunteer Banquet (value \$100)
- Conner Prairie donated a gift basket for the Volunteer Banquet (value \$225)
- BIBIBOP donated gift cards for the Volunteer Banquet (value \$50)

Volunteer Group Stewardship Project

- Midwest Academy Workday at Bear Creek Park
 - 2.5 hour event with 20 volunteers (students with teachers and parents)
 - Participants enjoyed a hike led by our Natural Resources Coordinator. They also were guided through Bear Creek Park concepts and provided feedback. The crew was also helpful in removing invasive honeysuckle along the creek.



Students from Midwest Academy discussing Bear Creek Park concepts (left), and removing honeysuckle from Bear Creek (right).

Carmel • Clay Parks & Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Park Maintenance Services

Custodial Operations

Month	Total Trash Bags	Total Recycling Bags	Total Dog waste station Bags	Total Hours Cleaning Restrooms	Total Hours Cleaning Parks
November	460	158	238	82.5	354.3
December	339	88	159	58	314.5
January	254	65	129	57.3	277
February	206	64	64	50.8	235
March	725	254	190	83.67	319
April	682	245	172	71	300
May	795	306	204	53.5	282
June	1274	512	330	140.25	616.5
July	1018	339	268	181.5	475.25
August	896	286	348	309	544
September	997	383	321	140	515
October	1035	332	493	128	529
November	567	165	368	100	461
December	481	121	283	121	428
January	316	90	279	119	400
February	301	91	228	109	315

Technician Services

Work Order	Total Work Orders	% of Work Orders	Total Hours	% of Hours
Administrative Duties	2	1%	2.25	1%
Custodial Operations	2	1%	1.5	1%
Equipment Service	4	2%	11	3%
Facility Service & Repair	18	11%	40	11%
Grounds Maintenance	106	60%	241	68%
Invasive Species	0	0%	0	0%
Playground Service	28	16%	29.5	8%
Trail Maintenance	13	8%	24.75	7%
Tree Care	0	0%	0	0%
Fleet Service	2	1%	4.75	1%
Total	175	100%	354.75	100%

Financial Assistance
January - February 2022

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	14	802.00	0	0.00	42	8,434.75
February	14	819.50	0	0.00	48	9,075.75
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total	28	\$ 1,621.50	0	\$ -	90	\$ 17,510.50

MCC Passes	\$ 1,621.50
MCC Programs	\$ -
ESE & Summer Camps	\$ 17,510.50
Total Financial Assistance	\$ 19,132.00

MCC Pass Recipients	28
MCC Program Recipients	0
ESE & Summer Camp Recipients	90
Total Recipients	118

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Linus Rude, Secretary	ACTION REQUESTED Approval
ITEM/SUBJECT February 8, 2022 Park Board Meeting Minutes	
DOLLAR AMOUNT / FUND N/A	MEETING DATE March 8, 2022

SUMMARY:

A draft of the minutes for the February 8, 2022 Park Board Meeting is provided for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Park Board Meeting on February 8, 2022.”

**Carmel/Clay Board of Parks and Recreation
Tuesday, February 8, 2022, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280**

Member(s) Present: Jessica Beer, James Garretson, Louise Jackson (*arrived at 6:10 p.m.*), Joshua Kirsh, Jenn Kristunas, Linus Rude, Rich Taylor, Mark Westermeier, Lin Zheng

Member(s) Absent: None

Others Present: Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Jonathan Blake, Administration & Planning Director; Doug Kowalski, Kroger, Gardis & Regas, LLP

Roll Call; Call to Order & Pledge of Allegiance

Board President Taylor welcomed everyone to the meeting and asked Mr. Rude to call the role. Mr. Rude announced that there was a quorum. Board President Taylor called the meeting to order at 6:03 p.m. and asked everyone to rise for the Pledge of Allegiance.

Public Comments

There were no public comments.

Staff Reports

Assistant Director Baumgartner said that staff reports were included in the Park Board packet. He mentioned that the Strategic Plan Implementation Status Report was included. This report outlines key recommendations of the Master Plan and the Department's progress in meeting those recommendations. For the second consecutive year amidst a pandemic, which had a tremendous impact on the Department, CCPR accomplished much. At this time, Assistant Director Baumgartner provided some details within the Strategic Plan Implementation Status Report.

Assistant Director Baumgartner announced that the Department received a \$20,000 donation from Stephen Furry, in remembrance of his late wife, Amy, who passed away in March 2021 after losing her battle with cancer. Assistant Director Baumgartner first met with Mr. Furry last August to discuss different opportunities to honor Mrs. Furry. Mr. Furry decided to donate \$20,000 toward the future dog park expansion to include an off-leash dog trail into the north woods.

Board President Taylor said he thought the (Monon Community Center) passes looked good. Assistant Director Baumgartner added that the year is off to a good start. Discussion followed regarding Silver Sneakers and keeping information updated on a quarterly basis.

Mr. Kirsh questioned why the graphs for Fund 109 and Fund 108 cover different dates. Assistant Director Baumgartner said manipulation of the data was difficult due to transitioning to new software and the challenges it brings.

Committees

Finance Committee

Ms. Zheng stated the Finance Committee did not meet last month so there was nothing to report.

Minutes

January 11, 2022 Annual and Regular Meeting

Mr. Rude made a motion to approve the minutes as submitted. The motion was seconded by Mr. Kirsh.

Mr. Garretson questioned the minutes as they did not reflect an answer to his question about achieving cost recovery in 2021 due to staffing levels. Director Klitzing said the minutes are not prepared in the same manner as a court reporter. When there is any discussion, the minutes will reflect that within the minutes.

Board President Taylor said that at any time a Park Board Member can make a motion to amend the minutes. Mr. Garretson declined. Director Klitzing added that the primary means of tracking discussions is via the video. Director Klitzing, Board President Taylor, Mr. Westermeier, Ms. Jackson, and Ms. Kristunas provided additional background and personal observations regarding meeting minutes. Mr. Nolting stated there is no legal requirement to have verbatim minutes. The current practice of using the video is above and beyond what is considered public transparency.

Board President Taylor called for the vote, and the motion was unanimously passed 9 – 0.

Financial Reports

Consolidated Financial Report for December 2021; CCPR P&L Statements for January 2022

Ms. Zheng made a motion to acknowledge receipt of the Consolidated Financial Report for December 2021 and to acknowledge receipt of the P&L Statements for January 2022. The motion was seconded by Ms. Kristunas.

Assistant Director Baumgartner stated that the Department did finish the year with each non reverting fund at 100 percent cost recovery. He commended staff in managing their respective budgets. Ms. Kristunas asked if he could add to the January reports.

Assistant Director Baumgartner said he and Director Klitzing have spoken about ESE and both feel the program is trending in the right direction with attendance continuing to increase. Fund 109 looks good as well, even with general insurance and cleaning expenses which skews the January numbers. All in all, the Department is right on track this year so far.

Board President Taylor called for the vote, and the motion was unanimously passed 9 – 0.

Claims

Claim Sheet February 8, 2022; Clay Township Claim Sheet February 8, 2022; CCPR Payroll for January 14, 2022 and January 28, 2022

Ms. Zheng made a motion to approve the claim sheet February 8, 2022; to approve the Clay Township Claim Sheet dated February 8, 2022; and to approve Payroll Wages and Liabilities for Payroll Dates January 14, 2022 and January 28, 2022. The motion was seconded by Ms. Kristunas.

Mr. Rude asked about the claim for Ellis Mechanical for repair of The Waterpark leak. Assistant Director Baumgartner confirmed the repair work was completed, and we are ready for the 2022 season.

Mr. Rude asked about payment to the Spear Corporation. Assistant Director Baumgartner replied that this was for a purchase of a pool vacuum.

Board President Taylor called the vote, and the motion was unanimously passed 9 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for January 2022

Mr. Blake reported receipt of \$20,200.00 for the month of January: \$200 from an anonymous donor for Employee Appreciation and \$20,000 from Stephen Furry, which was discussed earlier in the meeting and will go toward the dog park expansion into the north woods.

Mr. Kirsh made a motion to accept the items as presented, seconded by Ms. Kristunas. On behalf of the Park Board, Board President Taylor offered condolences to Mr. Furry.

Board President Taylor called the vote, and the motion was unanimously passed 9 – 0.

New Business

Consideration to Purchase Replacement FlowRider Surface at The Waterpark

Assistant Director Baumgartner spoke about the need to replace the FlowRider surface at The Waterpark (*photo included in packet*). Staff has cleaned the surface thoroughly every year, but the vinyl is starting to show its age. Surfaces tend to typically last eight to 10 years, and we are in year 10 of this amenity.

Hydrotech, the manufacturer and sole provider of this surface, provided a quote, and if approved by the Park Board, it will be installed and ready to go prior to opening of The Waterpark.

Mr. Kirsh made a motion to accept the quote from Hydrotech Systems and authorize the Assistant Director of Parks and Recreation to execute a purchase order in the amount of \$41,060.62 in order to purchase new ride surface and safety padding. The motion was seconded by Mr. Rude.

Mr. Kirsh said as a user of the FlowRider, he had noticed the divider was looking a bit tired, and the Velcro appears to be worn out. Assistant Director Baumgartner said this request was for the main ride surface and the pad that comes up over the front. He will seek staff's recommendation on the divider, and if necessary, obtain a cost for the divider.

Board President Taylor asked about obtaining only one quote. Mr. Nolting advised that this would be considered a sole-source purchase and did not require a bid process.

Board President Taylor called for the vote, and the motion was unanimously passed 9 – 0.

Consideration to Purchase Cabana Furniture at The Waterpark

Assistant Director Baumgartner shared that the cabanas in The Waterpark have been extremely popular. The original furniture is worn out and needs to be replaced (*photos included in packet*). Additionally, the original furniture provided limited seating for four to six people, while the cabana itself could comfortably hold eight to 10 individuals. Staff recommended moving away fabric cushions and purchase furniture that is easier to clean and maintain. The furniture is commercial quality and is made of wicker material with a pad built in under the bottom side. Also, staff provided a layout to display the proposed seating with the new furniture (*photos of proposed furniture and layout included in packet*). Anacara Company was selected due to several factors including the only manufacturer that could guarantee availability prior to The Waterpark season.

Mr. Kirsh made a motion to accept the quote from Anacara Company to purchase cabana furniture in the amount of \$60,390.00. The motion was seconded by Ms. Kristunas.

Mr. Kirsh asked if staff had a ballpark estimate of revenue generated from the cabanas. Assistant Director Baumgartner said it fluctuates each year. He said last year, revenue was about \$75,000 so the cabanas have definitely been a big success.

Mr. Garretson asked for clarification on the cushion on the new furniture. Assistant Director Baumgartner reiterated that there is a cushion on the bottom side of the wicker. But there is no fabric cushion. Mr. Garretson asked about disposal of the old furniture. Staff assured him that if discarded, the asset disposal procedures would be followed.

Board President Taylor called for the vote, and the motion was unanimously passed 9 – 0.

Old Business

Bear Creek Park Master Plan Update

Director Klitzing said he was pleased to report that SmithGroup was in town on January 24th and 25th for two days of public input for Bear Creek. This was the third round of public input. Director Klitzing provided additional information regarding the Bear Creek Park Master Plan process. He encouraged the Park Board Members to visit CCPR's website to view the recorded meeting, slides, and detailed information about the proposed plans. A lengthy discussion followed.

Clay Township Impact Program Updates

Director Klitzing stated construction is proceeding on all projects (*see Director's Report*). Director Klitzing provided photos of West Park.

Director Klitzing said that the Department has been working with Clay Township and Connor Prairie on the exact location of the pedestrian bridge that is being funded by Clay Township. It appears that the bridge will be close to the river ecology center as opposed to River Road. Also, looking to potentially partner with Delaware Township on the trail connection on Fishers' side, as well as cooperation between the city engineers for Carmel and Fishers.

Attorney's Report

In Mr. Bosma's absence, Mr. Kowalski presented the Attorney's Report.

Working through two property donations. Sunrise on the Monon – waiting on a survey of the property. Albany Village (*mentioned in the Director's Report*) – working with the developer to obtain a signed agreement.

There are no significant updates on litigation matters.

Received a contract for review from Assistant Director Baumgartner for Absorb, a learning management system software.

Continuing to work with staff and engineers on the relocation of utilities for Monon Structure #12.

Mr. Westermeier asked about representation on the HOA Board for Sunrise on the Monon. Specifically, a seat on the board with veto power. Director Klitzing responded in the affirmative stating that this was still non-negotiable and a part of the agreement prior to accepting the park, which is formally named the Vera J. Hinshaw Park.

Director's Report

Director Klitzing said his written Director's Report was included in the Park Board packet.

Director Klitzing stated that in the future, staff will use the same format for resolutions that has been adopted and is now being used by Clay Township. Instead of everyone signing the resolution, responses will be recorded and then one of the officers will attest to the record. This process was discussed with the Park Board President and the Park Board Attorney.

Director Klitzing added that the Department continues to struggle attracting part-time staff, which is the same problem throughout the country. He continued with statistical information and cited open positions.

Director Klitzing elaborated on one of the biggest challenges which is keeping lifeguards through the post season. Historically, the Department has tried to keep The Waterpark open until Labor Day, which has been a tradition in and throughout the Midwest, but more and more park systems, including Indianapolis, have started closing their pools when the kids go back to school. The Department is finally at that situation where we can no longer safely operate The Waterpark once the kids return to school resulting in the last day of operations to be Sunday, August 7th. Director Klitzing expanded on this challenge.

Board President Taylor said he had provided to Assistant Director Baumgartner the name of a company that might be able to provide the necessary staffing. He added that staff should reach out to this company prior to making a final decision on the end of the waterpark season, especially since August seems to have the warmest weather and a lot of people, including himself, enjoy The Waterpark on Saturdays and Sundays throughout the month. Assistant Director Baumgartner said that staff had difficulty making connection with the company and asked for assistance. Discussion followed.

Mr. Garretson asked about the status of Orchard Park and if Bob Sweeney had been involved in any of the discussions with the schools. Director Klitzing said Mr. Sweeney had not been involved. Mr. Garretson stated that the present expansion of the library facility will be its last, but that did not mean expansion will be over and that future expansions would probably be through branches as opposed to the main library. He added that the southern part of the Township needed service and perhaps both the parks and the library could go in together to utilize the Orchard Park facility. Director Klitzing said he would be happy to suggest such to the school, however, ultimately, the school has the final say since it is their property.

Information Items

School Board

Ms. Jackson said she had nothing to report.

Plan Commission

Mr. Kirsh stated he would be happy to answer any questions from the Park Board. Due to the recent snow, the comp plan meeting was postponed.

Parks Foundation

Mr. Garretson had no update.

Park Board Comments / Discussion

Ms. Zheng asked about the agenda for the upcoming Park Board workshop. Director Klitzing said items include an overview of the Interlocal, review of Board responsibilities, and strategic funding.

Mr. Garretson asked if the Department ever had any conversation with the Carmel Swim Club. Director Klitzing responded that the Club does not use CCPR's facilities, but staff have continual dialogue with them.

Adjournment

Mr. Rude made a motion to adjourn the meeting, seconded by Ms. Kristunas, and unanimously passed 9 – 0. Board President Taylor adjourned the meeting at 7:27 p.m.

Approved,

Signature

Date

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Linus Rude, Secretary	ACTION REQUESTED Approval
ITEM/SUBJECT February 26, 2022 Park Board Executive Session	
DOLLAR AMOUNT / FUND N/A	MEETING DATE March 8, 2022

SUMMARY:

A draft of the minutes for the February 26, 2022 Park Board Executive Session is provided for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Park Board Executive Session on February 26, 2022.”

**Minutes of the Executive Session called by the
Carmel/Clay Board of Parks and Recreation
Saturday, February 26, 2022, 9:00 a.m.
CCPR Administrative Offices
1411 East 116th Street
Carmel, Indiana 46032**

Member(s) Present: Richard F. Taylor, Jenn Kristunas, Lin Zheng, Linus Rude, Dr. Jessica Beer, James D. Garretson, Louise Jackson, Mark Westermeier

Member(s) Absent: Joshua A. Kirsh

Others Present: Michael Klitzing, Director; Kurtis Baumgartner, Assistant Director

An Executive Session was held by the Carmel/Clay Board of Parks and Recreation, pursuant to notice, on Saturday, February 26, 2022, in the Conference Room at the CCPR Administrative Offices, located at 1411 East 116th Street, Carmel, Indiana 46032. Board President Taylor called the meeting to order at approximately 9:00 a.m.

The meeting was held pursuant to Indiana Code § 5-14-1.5-6.1(b)(2)(D)(i): For discussion of strategy with respect to the purchase of real property by the governing body prior to the time a contract or option is executed by the parties.

No subject matter was discussed other than the subject matter specified in the public notice regarding IC § 5-14-1.5-6.1(b)(2)(D)(i).

Board President Taylor adjourned the meeting at approximately 9:45 a.m.

Approved,

Signature

Date

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Linus Rude, Secretary	ACTION REQUESTED Approval
ITEM/SUBJECT February 26, 2022 Park Board Special Meeting	
DOLLAR AMOUNT / FUND N/A	MEETING DATE March 8, 2022

SUMMARY:

A draft of the minutes for the February 26, 2022 Park Board Special Meeting is provided for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Park Board Special Meeting on February 26, 2022.”

**Minutes of the Special Meeting called by the
Carmel/Clay Board of Parks and Recreation
Saturday, February 26, 2022, 9:15 a.m.
CCPR Administrative Offices
1411 East 116th Street
Carmel, Indiana 46032**

Member(s) Present Remotely: Richard F. Taylor, Jenn Kristunas, Lin Zheng, Linus Rude, Dr. Jessica Beer, James D. Garretson, Louise Jackson, Mark Westermeier, Joshua Kirsh

Member(s) Absent: None

Others Present: Michael Klitzing, Director; Kurtis Baumgartner, Assistant Director

Roll Call and Call to Order

Board President Taylor welcomed everyone to the Park Board Meeting and asked Mr. Rude to call the roll. After Mr. Rude stated there was a quorum, Board President Taylor called the meeting to order at 9:45 a.m.

New Business

Consideration of Resolution G-2022-001 regarding an Interest in the Purchase of Real Estate – Michael Klitzing

Director Klitzing provided an overview of Resolution G-2022-001 regarding an interest in the purchase of a one-acre parcel of property available for purchase located at 12085 Rover Road in Carmel, Indiana. Mr. Garretson made a motion to waive the reading of Resolution of G-2022-001 and enter it into action. The motion was seconded by Ms. Kristunas and unanimously passed 9 – 0.

Mr. Kirsh made a motion to approve Resolution G-2022-001. The motion was seconded by Mr. Rude and unanimously passed 9 – 0.

Adjournment

There being no further business, a motion was made by Mr. Kirsh, seconded by Mr. Garretson, to adjourn the meeting at 9:50 a.m.

Approved,

Signature

Date

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Lin Zheng, Treasurer	ACTION REQUESTED Acknowledgement
ITEM/SUBJECT Consolidated Financial Report for January 2022	
DOLLAR AMOUNT / FUND N/A	MEETING DATE March 8, 2022

SUMMARY:

Provided is the Consolidated Financial Report for January 2022.

STAFF RECOMMENDATION:

“I move to acknowledge receipt of the Consolidated Financial Report for January 2022.”

**CARMEL CLAY PARKS & RECREATION
2022 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT**

Month: **January 2022**

	(101) General	(103) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
REVENUES									
City of Carmel	\$4,641,884.00	\$280,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,921,884.00
Clay Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,220.08	\$250,220.08
Impact Fees	\$0.00	\$0.00	\$69,624.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$69,624.00
User Fees, Interest & Other Earned Income	\$0.00	\$174.76	\$731.34	\$251,307.70	\$321,190.44	\$9,669.08	\$20,240.38	\$7,560.37	\$610,874.07
Total Revenues (a)	\$4,641,884.00	\$280,174.76	\$70,355.34	\$251,307.70	\$321,190.44	\$9,669.08	\$20,240.38	\$257,780.45	\$5,852,602.15
OTHER FINANCING SOURCES									
Cash Reserves as of 12/31/2021	\$0.00	\$553,320.60	\$2,264,499.02	\$1,716,861.35	\$2,859,858.64	\$193,078.66	\$106,937.73	\$5,628,395.99	\$13,322,951.99
Previous Year Encumbrances	\$137,678.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$137,678.98
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources	\$137,678.98	\$553,320.60	\$2,264,499.02	\$1,716,861.35	\$2,859,858.64	\$193,078.66	\$106,937.73	\$5,628,395.99	\$13,460,630.97
Total Revenues & Other Financing Sources (b)	\$4,779,562.98	\$833,495.36	\$2,334,854.36	\$1,968,169.05	\$3,181,049.08	\$202,747.74	\$127,178.11	\$5,886,176.44	\$19,313,233.12
OPERATING EXPENSES									
Transfer Out	\$280,000.00								
Personal Services	\$200,837.18	\$0.00	\$0.00	\$141,890.77	\$152,572.03	\$0.00	\$0.00	\$0.00	\$495,299.98
Supplies	\$15,128.28	\$0.00	\$0.00	\$5,968.09	\$9,878.29	\$0.00	\$0.00	\$0.00	\$30,974.66
Other Services & Charges	\$90,816.99	\$0.00	\$0.00	\$16,950.46	\$281,927.93	\$16,789.23	\$0.00	\$0.00	\$406,484.61
Capital Outlay	\$1,211.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,211.65
Total Operating Expenses (c)	\$587,994.10	\$0.00	\$0.00	\$164,809.32	\$444,378.25	\$16,789.23	\$0.00	\$0.00	\$933,970.90
DEVELOPMENT & OTHER EXPENSES									
Capital Development & Maintenance	\$0.00	\$3,380.00	\$32,763.75	\$0.00	\$0.00	\$0.00	\$76.42	\$272,663.32	\$308,883.49
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$126.00	\$0.00	\$0.00	\$0.00	\$126.00
Total Development & Other Expenses	\$0.00	\$3,380.00	\$32,763.75	\$0.00	\$126.00	\$0.00	\$76.42	\$272,663.32	\$309,009.49
Total Expenses (d)	\$587,994.10	\$3,380.00	\$32,763.75	\$164,809.32	\$444,504.25	\$16,789.23	\$76.42	\$272,663.32	\$1,242,980.39
ENCUMBRANCES & RESERVES									
Encumbrances & Dedicated Funds	\$0.00	\$830,115.36	\$2,302,090.61	\$0.00	\$0.00	\$0.00	\$0.00	\$4,113,513.12	\$7,245,719.09
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$113,229.98	\$0.00	\$113,229.98
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$728,359.73	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,728,359.73
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$136,544.83	\$160,958.51	\$0.00	\$1,500,000.00	\$1,797,503.34
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$1,075,000.00	\$1,600,000.00	\$25,000.00	\$0.00	\$0.00	\$2,700,000.00
Total Encumbrances & Reserves	\$0.00	\$830,115.36	\$2,302,090.61	\$1,803,359.73	\$2,736,544.83	\$185,958.51	\$113,229.98	\$5,613,513.12	\$13,584,812.14
Total Expenses, Encumbrances & Reserves (e)	\$587,994.10	\$833,495.36	\$2,334,854.36	\$1,968,169.05	\$3,181,049.08	\$202,747.74	\$113,306.40	\$5,886,176.44	\$14,827,792.53
Net Income (a - e)	n/a	n/a	n/a	\$86,498.38	(\$123,187.81)	(\$7,120.15)	n/a	n/a	n/a
Cost Recovery (a ÷ c)				152%	72%	58%			
Current Cash Balance & Investments (b - d)	n/a	\$830,115.36	\$2,302,090.61	\$1,803,359.73	\$2,736,544.83	\$185,958.51	\$127,101.69	\$5,613,513.12	\$13,598,683.85
Unencumbered or Undedicated Funds (b - e)	\$4,191,568.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,871.71	\$0.00	\$4,205,440.59

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	ACTION REQUESTED None
ITEM/SUBJECT CCPR P&L Statements for February 2022	
DOLLAR AMOUNT/FUND N/A	MEETING DATE March 8, 2022

SUMMARY:

Due to extenuating circumstances, the February 2022 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) are not available. These reports will be included in the April Park Board packet.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Lin Zheng, Treasurer	ACTION REQUESTED Approval
ITEM/SUBJECT Claim Sheet March 8, 2022	
DOLLAR AMOUNT / FUND N/A	MEETING DATE March 8, 2022

SUMMARY:

Claim Sheet March 8, 2022 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the Claim Sheet dated March 8, 2022.”

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 101 - General Fund
March 8, 2022

Name	Amount	Account	Num	Memo
Feb 1 -28, 22				
Ace - Pak Products Inc.	\$ 211.33	4238900 · Other Maintenance Supplies	A-10001	1/24/22 Park Cleaning Supplies
Ace - Pak Products Inc.	\$ 236.73	4238900 · Other Maintenance Supplies	A-10054	2/16/22 Park Cleaning Supplies
ADP, LLC	\$ 316.79	4341999 · Other Professional Fees	598845171	2/4/22 Payroll Processing Fees for Periods Ending 12/31/22, 1/7/22, 1/21/22
ADP, LLC	\$ 478.66	4341999 · Other Professional Fees	599442153	2/16/22 Year End Processing 2021/Q4
AES Indiana	\$ 57.95	4348000 · Electricity	116789 Jan'22	1/26/22 Flowing Well Park
AES Indiana	\$ 17.09	4348000 · Electricity	925743 Jan'22	1/28/22 Nora Traffic Signal
AES Indiana	\$ 405.40	4348000 · Electricity	1095795 Jan'22	1/31/22 Monon South Trailhead
AES Indiana	\$ 688.10	4348000 · Electricity	1905309 Jan'22	1/31/22 Flowing Well Restroom
AES Indiana	\$ 534.70	4348000 · Electricity	925743 Jan'22	1/28/22 West Park
Arab Termite & Pest Control	\$ 56.00	4350100 · Building Repairs & Maint.	324005	2/16/22 AO Pest Control
Baumgartner, Kurtis	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	1/14/22 Cell Phone Fees Jan'22
Best One of Indy	\$ 50.00	4351000 · Auto Repair & maintenance	1040011212	2/14/22 Mount Tires on UTV
Blake, Jonathan	\$ 150.00	4344100 · Cellular Phone Fees	Reimb	2/15/22 Cell Phone Fees for Nov'21, Dec'21 and Jan'22
Brainstorm Print	\$ 245.00	4230100 · Stationary & Printing Materials	129858	2/8/22 PNR Business Cards
Carmel Clay Schools	\$ 1,838.52	4231400 · Gasoline	2022-PD2	2/4/22 Gasoline
Carmel Clay Schools	\$ 166.58	4231300 · Diesel Fuel	2022-PD2	2/4/22 Diesel
Carmel Utilities	\$ 96.16	4348500 · Water & Sewer	0141932300 Jan'22	1/31/22 Inlow Park
Carmel Utilities	\$ 66.37	4348500 · Water & Sewer	0391262001 Jan'22	1/31/22 River Heritage Park
Carmel Utilities	\$ 353.23	4348500 · Water & Sewer	0391262001 Jan'22	1/31/22 Founders Park
Carmel Utilities	\$ 19.49	4348500 · Water & Sewer	0391262001 Jan'22	1/31/22 Flowing Well Park
Carmel Utilities	\$ 44.64	4348500 · Water & Sewer	0391262001 Jan'22	1/31/22 Hazel Landing Park
Carmel Utilities	\$ 35.68	4348500 · Water & Sewer	0391262001 Jan'22	1/31/22 Flowing Well Park - Restroom
Carmel Utilities	\$ 84.35	4348500 · Water & Sewer	0164612500 Jan'22	1/31/22 White River Greenway
Carmel Utilities	\$ 6.03	4348500 · Water & Sewer	0095674100 Jan'22	1/31/22 Cherry Tree Park
Carmel Utilities	\$ 199.58	4348500 · Water & Sewer	0512156500 Jan'22	2/7/22 Monon North Trailhead
Carmel Utilities	\$ 21.02	4348500 · Water & Sewer	692331800 Jan'22	2/10/22 PNR Office
Carmel Utilities	\$ 168.34	4348500 · Water & Sewer	692331800 Jan'22	2/10/22 AO Office
Carmel Utilities	\$ 114.64	4348500 · Water & Sewer	6002047001 Jan'22	2/10/22 Monon South Trailhead
Carmel Utilities	\$ 91.84	4348500 · Water & Sewer	0613518601 Jan'22	2/10/22 Meadowlark Park
Carmel Utilities	\$ 197.61	4348500 · Water & Sewer	0658685000 Jan'22	2/10/22 City Center Restroom
Carmel Utilities	\$ 83.64	4348500 · Water & Sewer	0658685000 Jan'22	2/10/22 Monon Blvd
Carmel Utilities	\$ 25.85	4348500 · Water & Sewer	0658685100 Jan'22	2/10/22 Midtown Plaza
Carmel Utilities	\$ 23.85	4348500 · Water & Sewer	0665602000 Jan'22	2/10/22 Monon Blvd
CenterPoint Energy	\$ 132.74	4349000 · Gas	52318900 Jan'22	2/9/22 PNR Office
CenterPoint Energy	\$ 181.58	4349000 · Gas	50099721 Jan'22	2/9/22 AO Office
CleanTelligent Software	\$ 441.00	4341955 · Info Sys Maint/Contracts	INV-758086	2/1/22 Monthly Work Order Software User Fees
Constellation NewEnergy Gas Division, LLC	\$ 296.20	4349000 · Gas	3396599 Dec'21	2/2/22 AO Office
Constellation NewEnergy Gas Division, LLC	\$ 194.30	4349000 · Gas	3396599 Dec'21	2/2/22 PNR Office
Duke Energy	\$ 61.03	4348000 · Electricity	28103743011 Jan'22	1/28/22 Central Park Shelter
Duke Energy	\$ 25.36	4348000 · Electricity	18103743016 Jan'22	1/28/22 Central Park Lights
Duke Energy	\$ 174.61	4348000 · Electricity	52603287010 Jan'22	1/28/22 PNR Office
Duke Energy	\$ 1,654.87	4348000 · Electricity	42603287015 Jan'22	1/28/22 AO Office
Duke Energy	\$ 290.90	4348000 · Electricity	51803967028 Jan'22	1/31/22 Carey Grove Park
Duke Energy	\$ 122.81	4348000 · Electricity	06003600018 Jan'22	2/1/22 Monon Tunnel Lights
Duke Energy	\$ 762.58	4348000 · Electricity	09903736019 Jan'22	2/1/22 Founders Park
Duke Energy	\$ 12.22	4348000 · Electricity	38903290029 Jan'22	2/1/22 River Heritage Park
Duke Energy	\$ 192.49	4348000 · Electricity	16603622018 Jan'22	2/1/22 Central Park Lagoon
Duke Energy	\$ 132.72	4348000 · Electricity	16503050017 Jan'22	2/1/22 Monon Crossing Flashers
Duke Energy	\$ 885.59	4348000 · Electricity	65303980010 Jan'22	2/3/22 City Center Restroom

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 101 - General Fund
March 8, 2022

Name	Amount	Account	Num	Memo
Duke Energy	\$ 508.55	4348000 · Electricity	14804008013 Jan'22	2/3/22 Meadowlark Park
Duke Energy	\$ 38.18	4348000 · Electricity	57103301019 Jan'22	2/9/22 Inlow Park
Duke Energy	\$ 16.88	4348000 · Electricity	81403997013 Jan'22	2/9/22 Bear Creek Park
Duke Energy	\$ 1,108.01	4348000 · Electricity	32203858018	2/10/22 Central Park Westermeier Commons
Environmental Laboratories, Inc.	\$ 10.50	4350900 · Other Cont. Services	20348752	2/4/22 Flowing Well Water Testing
Gordon Plumbing, Inc.	\$ 393.49	4350100 · Building Repairs & Maint.	272131	2/4/22 Emergency Service - Toilet Leak - PNR Office
Gordon Plumbing, Inc.	\$ 305.00	4350100 · Building Repairs & Maint.	269163	10/26/21 City Center Restroom Drain Scope
Grainger	\$ 11.24	4238900 · Other Maintenance Supplies	9186911435	1/21/22 Replacement Ballasts for AO Garage Light
Grainger	\$ 200.57	4237000 · Repair Parts	9207067043	2/9/22 Replacement Bollard & Flashers
Green Touch Services, Inc.	\$ 945.00	4350400 · Grounds Maintenance	129919	1/31/22 Central Park East Snow and Ice Management 1/28/22
Green Touch Services, Inc.	\$ 2,025.00	4350400 · Grounds Maintenance	129920	1/31/22 Central Park West Snow and Ice Management 1/28/22
Green Touch Services, Inc.	\$ 900.00	4350400 · Grounds Maintenance	130098	2/14/22 Central Park East Snow & Ice Management 2/12-2/13/22
Green Touch Services, Inc.	\$ 1,650.00	4350400 · Grounds Maintenance	130099	2/14/22 Central Park West Snow & Ice Management 2/12-2/13/22
Green Touch Services, Inc.	\$ 4,020.00	4350400 · Grounds Maintenance	130035	2/11/22 Central Park West Snow & Ice Management 2/2-2/5/22
Green Touch Services, Inc.	\$ 2,100.00	4350400 · Grounds Maintenance	130034	2/11/22 Central Park East Snow & Ice Management 2/2-2/5/22
Indiana Dept Environmental Mgmt	\$ 100.00	4358300 · Other Fees & Licenses	331035	1/12/22 2022 Annual Renewal - Safe Drinking Water Act
Indiana Eppley	\$ 1,925.00	4357004 · External Instructional Fees	90068157	2/2/22 PNR Staff Training - Playground Maintenance Technician
Klitzing, Michael	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	2/9/22 Cell Phone Fees Dec'21
Klitzing, Michael	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	2/9/22 Cell Phone Fees Jan'22
Magers Bookkeeping Services LLC	\$ 120.00	4341999 · Other Professional Fees	1031	1/28/22 Bookkeeping Services Jan'22
Magers Bookkeeping Services LLC	\$ 100.00	4341999 · Other Professional Fees	1035	2/2/22 2022 Annual Budget Setups
Mellow Mushroom Pizza Bakers	\$ 130.90	4359000 · Special Projects	20822	2/8/22 Lunch for PNR Staff Meeting 2/9/22
Mid-State Truck Equipment	\$ 476.58	4237000 · Repair Parts	118238	2/1/22 UTV Snow Plow Parts for PNR
Mid-State Truck Equipment	\$ 476.58	4237000 · Repair Parts	118238	2/1/22 UTV Snow Plow Parts for PNR
Mid-State Truck Equipment	\$ 89.54	4232100 · Garage & Motor Supplies	118674	2/10/22 Snow Plow Repair Parts for PNR
Mountain Glacier, LLC	\$ 94.40	4350900 · Other Cont. Services	900162974	12/7/21 Drinking Water PNR/AO
Mountain Glacier, LLC	\$ 89.44	4350900 · Other Cont. Services	900176331	1/10/22 Drinking Water PNR/AO
Napa	\$ 69.48	4232100 · Garage & Motor Supplies	4329-00-109593	2/4/22 Fleet Truck Window Wipers
Neon One, LLC	\$ 50.00	4355200 · Subscriptions	INV176953	1/27/22 Volunteer Software Subscription Renewal 2022
NRPA	\$ 500.00	4355300 · Organization & Membership Dues	20159488	1/27/22 2022 Annual CAPRA Fee
PFM Car & Truck Care Center	\$ 1,858.84	4351000 · Auto Repair & maintenance	5100120	2/10/22 2017 Ford F-250 #3174
Proshred Security	\$ 47.70	4341999 · Other Professional Fees	410041820	2/8/22 Shredding Services for AO
Ray Marketing powered by Proforma	\$ 349.97	4356004 · Staff Clothing	BR71003322A	2/5/22 PNR New Hire Uniforms
Republic Services	\$ 143.00	4350101 · Trash Collection	0761-005468220 Feb'2	1/25/22 Central Park Westermeier Commons
Republic Services	\$ 231.25	4350101 · Trash Collection	0761-005471759Feb'22	1/25/22 PNR/AO Offices
S & S Worldwide	\$ 145.70	4238900 · Other Maintenance Supplies	IN100934940	1/31/22 Midtown Plaza Game Supplies
S & S Worldwide	\$ 145.70	4238900 · Other Maintenance Supplies	IN100942241	2/14/22 Midtown Plaza Game Supplies
Staples	\$ 61.10	4230200 · Office Supplies	3498139874	1/18/22 Admin Office/Kitchen Supplies
Staples	\$ 134.98	4230200 · Office Supplies	3498139873	1/18/22 Admin Office/Kitchen Supplies
Staples	\$ 51.90	4230200 · Office Supplies	3499625453	2/2/22 AO Office/Kitchen Supplies
Staples	\$ 175.00	4230200 · Office Supplies	3499625455	1/31/22 PNR Office Supplies
Staples	\$ 455.99	4230200 · Office Supplies	3500111967	1/31/22 PNR Office Supplies
Staples	\$ 30.99	4230200 · Office Supplies	3499625456	1/31/22 PNR Office Supplies
Sutton, Claudine	\$ 156.00	4355300 · Organization & Membership Dues	Reimb	1/28/22 Membership Dues - International Public Management Assoc. HR
Sutton, Claudine	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	2/9/22 Cell Phone Fees Jan'22
Taylor, Jake	\$ 13.46	4343000 · Travel Fees & Expenses	Reimb	2/15/22 Mileage Reimbursement
TriCo Regional Sewer Utility	\$ 19.17	4348500 · Water & Sewer	1013738 Jan'22	2/1/22 AO Office
TriCo Regional Sewer Utility	\$ 33.51	4348500 · Water & Sewer	1033605 Jan'22	2/1/22 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 187.28	4348500 · Water & Sewer	1041839 Jan'22	2/1/22 Central Park Westermeier Commons H & I
TriCo Regional Sewer Utility	\$ 61.39	4348500 · Water & Sewer	1001301 Jan'22	2/1/22 Monon South Trailhead

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 101 - General Fund
March 8, 2022

Name	Amount	Account	Num	Memo
TriCo Regional Sewer Utility	\$ 92.21	4348500 · Water & Sewer	1005876 Jan'22	2/1/22 West Park
Verizon Wireless	\$ 989.31	4344100 · Cellular Phone Fees	9898080376 Jan'22	1/23/22 Cell Phone Charges PNR
Verizon Wireless	\$ 77.16	4344100 · Cellular Phone Fees	9898080376 Jan'22	1/23/22 Extra Phones for COVID19
Walmart	\$ 13.04	4239099 · Other Miscellaneous	1639891558	1/24/22 Finance Charge
White's Ace Hardware	\$ 71.83	4238900 · Other Maintenance Supplies	29394629	1/11/22 Park Cleaning Supplies
White's Ace Hardware	\$ 159.98	4237000 · Repair Parts	29397333	1/18/22 Restroom Lock Parts
White's Ace Hardware	\$ 10.99	4232100 · Garage & Motor Supplies	29399540	1/31/22 Vehicle, Office, and Safety Supplies
White's Ace Hardware	\$ 32.98	4239012 · Safety Supplies	29399540	1/31/22 Vehicle, Office, and Safety Supplies
White's Ace Hardware	\$ 24.99	4230200 · Office Supplies	29399540	1/31/22 Vehicle, Office, and Safety Supplies
Feb 1 -28, 22	\$ 37,075.93			

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 108 - Extended School Enrichment
March 8, 2022

Name	Amount	Account	Num	Memo
Feb 1 -28, 22				
ADP, LLC	\$ 738.79	4341999 · Other Professional Fees	598845171	2/4/22 Payroll Processing Fees For Periods Ending 12/31/21/ 1/7/22, 1/21/22
ADP, LLC	\$ 847.63	4341999 · Other Professional Fees	599442153	2/16/22 Year End Proccessing 2021/Q4
Beeker, Stephanie	\$ 40.00	4358400 · Refunds, Awards & Indemnities	2003037	1/31/22 Parent Refund Request
BluePay Processing, LLC	\$ 7,414.11	4341999 · Other Professional Fees	INV013326	2/7/22 ESE Credit Card Processing Jan'22
BluePay Processing, LLC	\$ 81.75	4341999 · Other Professional Fees	1005662456410120	2/5/22 ESE ACH Processing Jan'22
Brainstorm Print	\$ 478.00	4356004 · Staff Clothing	129709	1/27/22 PPE Face Mask Covering Uniform
Brainstorm Print	\$ 140.00	4230100 · Stationary & Printing Materials	129791	1/31/22 ESE Staff Business Cards
Carmel Drive Self-Storage	\$ 239.00	4350900 · Other Cont. Services	39439	1/26/22 Annual Climate Controlled Storage Rental - H001
Davis, Erin	\$ 245.00	4358400 · Refunds, Awards & Indemnities	CK Request	2/8/22 Parent Request Refund
Godar, Jennifer	\$ 179.00	4358400 · Refunds, Awards & Indemnities	CK Request	1/28/22 Parent Refund Request
Huljak, Abigail	\$ 80.00	4358400 · Refunds, Awards & Indemnities	2003038	2/1/22 Parent Request Refund
Indiana Center for Prevention	\$ 195.00	4357004 · External Instructional Fees	CM520	2/9/22 ESE Staff Training Winter/Spring 2022
Iron Mountain	\$ 59.50	4341999 · Other Professional Fees	GGYC863	1/31/22 Off Site Storage for HR
J & K Communications, Inc.	\$ 57.50	4350000 · Equipment Repairs & Maint.	114042	1/26/22 Prairie Trace ESE Radio Repair
Konica Minolta Business Solutions	\$ 710.60	4353004 · Copier	277852261	1/27/22 Copier CHarges ESE 10/28/21-1/27/22
Kroger	\$ 24.24	4239099 · Other Miscellaneous	4166	1/18/22 ESE Admin Office/Kitchen Supplies
Kroger	\$ 33.55	4239099 · Other Miscellaneous	80852	1/27/22 ESE Admin Office/Kitchen Supplies
Lazdins, Marcel A	\$ 235.20	4239099 · Other Miscellaneous	4	1/21/22 Service - ESE Spanish Document Translation
Magers Bookkeeping Services LLC	\$ 450.00	4341999 · Other Professional Fees	1031	1/28/22 Bookkeeping Services 2022
Magers Bookkeeping Services LLC	\$ 200.00	4341999 · Other Professional Fees	1035	2/2/22 2022 Annual Budget Setups
Mountain Glacier, LLC	\$ 20.86	4350900 · Other Cont. Services	900176305	1/10/22 Drinking Water ESE
Mountain Glacier, LLC	\$ 26.86	4350900 · Other Cont. Services	900162951	12/7/21 Drinking Water ESE
Ray Marketing powered by Proforma	\$ 1,303.00	4239039 · General Program Supplies	BR71003325A	2/5/22 ESE Swag Promotional Items
S & S Worldwide	\$ 116.93	4239039 · General Program Supplies	IN100925529	1/11/22 Carmel Elementary ESE Equipment & Supplies
S & S Worldwide	\$ 3.29	4239039 · General Program Supplies	IN100933936	1/27/22 Clay Center ESE Site Plan Supplies
S & S Worldwide	\$ 104.95	4239039 · General Program Supplies	IN100936142	2/2/22 Clay Center ESE Site Celebration Supplies
Staples	\$ 190.55	4230200 · Office Supplies	3498139875	1/17/22 ESE Admin Office Supplies
Staples	\$ 8.49	4230200 · Office Supplies	3498891235	1/17/22 ESE Admin Office Supplies
Staples	\$ 260.16	4239039 · General Program Supplies	3498891233	1/24/22 Woodbrook ESE Office Supplies
Staples	\$ 67.61	4239039 · General Program Supplies	3498891232	1/24/22 Mohawk Trails ESE - Jan'22 Office Supplies
Staples	\$ 186.27	4230200 · Office Supplies	3500111966	2/9/22 ESE Admin Office Supplies
Verizon Wireless	\$ 500.11	4344100 · Cellular Phone Fees	9898065347 Jan'22	1/23/22 Cell PHone Charges ESE
Verizon Wireless	\$ 930.27	4344100 · Cellular Phone Fees	9898301505	1/27/22 ESE iPads
Walmart	\$ 201.89	4239039 · General Program Supplies	932021619155881	1/21/22 Towne Meadow - ESE Supplies Jan'22
Walmart	\$ 26.00	4239039 · General Program Supplies	92014605575231	1/14/22 School's Out Camp Supplies Jan'22
Walmart	\$ 63.37	4239039 · General Program Supplies	892019617273454	1/19/22 Prairie Trace ESE Science Club Supplies
Walmart	\$ 126.38	4239039 · General Program Supplies	411362675426173	12/28/21 Clay Center ESE Site Plan Supplies
Willow Marketing Management, Inc.	\$ 50.00	4341955 · Info Sys Maint/Contracts	22267	1/31/22 CCPR Website Hosting Jan'22
Feb 1 -28, 22	\$ 16,635.86			

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 109 - Monon Community Center
March 8, 2022

Name	Amount	Account	Num	Memo
Feb 1 -28, 22				
Ace - Pak Products Inc.	\$ 481.21	4238900 · Cleaning & Maint. Supplies	A-10021	2/1/22 MCC Janitorial Supplies 1/30/22
Ace - Pak Products Inc.	\$ 86.22	4239012 · Safety Supplies	A-10041	2/11/22 Guest Services PPE Supplies
Ace - Pak Products Inc.	\$ 86.21	4239012 · Safety Supplies	A-10041	2/11/22 Aquatics PPE Supplies
ADP, LLC	\$ 1,190.97	4341999 · Other Professional Fees	598845171	2/4/22 Payroll Processing Fees for Periods Ending 12/31/21, 1/7/22, 1/21/22
ADP, LLC	\$ 1,849.99	4341999 · Other Professional Fees	599442153	2/16/22 Year End Processing 2021/Q4
American Red Cross	\$ 205.00	4358300 · Other Fees & Licenses	22403125	2/9/22 Lifeguard Certification Class 1/31/22
American Red Cross	\$ 140.00	4358300 · Other Fees & Licenses	22403125	2/9/22 Adult/Pediatric First Aid/CPR/AED 2/1/22 & 2/5/22
Arab Termite & Pest Control	\$ 78.00	4350100 · Building Repairs & Maint.	322995	1/25/22 MCC Pest Control
Carmel Drive Self-Storage	\$ 239.00	4350900 · Other Cont. Services	39439	1/26/22 Annual Climate Controlled Storage Rental - D001
Carmel Drive Self-Storage	\$ 237.00	4350900 · Other Cont. Services	39439	1/26/22 Annual Climate Controlled Storage Rental - J128
Carmel Utilities	\$ 3,142.32	4348500 · Water & Sewer	0691302002 Jan'22	2/10/22 MCC
CenterPoint Energy	\$ 100.00	4349000 · Gas	57844902 Jan'22	2/9/22 MCC Aquatics Filter
CenterPoint Energy	\$ 2,218.92	4349000 · Gas	57844597 Jan'22	2/7/22 MCC
CenterPoint Energy	\$ 19.34	4349000 · Gas	57904133 Feb'22	2/15/22 MCC Entry
Cintas Corporation	\$ 501.53	4238900 · Cleaning & Maint. Supplies	4108534506	1/24/22 MCC Cleaning Supplies
Cintas Corporation	\$ 43.69	4238900 · Cleaning & Maint. Supplies	4109184514	1/31/22 MCC Cleaning Supplies
Cintas Corporation	\$ 546.53	4238900 · Cleaning & Maint. Supplies	4109871285	2/7/22 MCC Cleaning Supplies
CleanTelligent Software	\$ 441.00	4341955 · Info Sys Maint/Contracts	INV-758086	2/1/22 Monthly Work Order Software User Fees
Constellation NewEnergy	\$ 48.95	4349000 · Gas	3232517 May'21	6/28/21 MCC - Missed Partial Payment
Constellation NewEnergy	\$ 6,646.72	4349000 · Gas	3396599 Dec'21	2/2/22 MCC
Constellation NewEnergy	\$ 98.34	4349000 · Gas	3396599 Dec'21	2/2/22 MCC Aquatic Entry
Cumulus	\$ 250.00	4341991 · Marketing & Promotions	BB3164617	1/23/22 Person Based Marketing & Radio Ads
Cumulus	\$ 1,870.00	4341991 · Marketing & Promotions	B3164618	1/23/22 Person Based Marketing & Radio Ads
DirecTv	\$ 250.99	4349500 · Cable Service	038575356X220205	2/5/22 MCC Dish Service
Duke Energy	\$ 7,275.02	4348000 · Electricity	60103608018 Jan'22	2/1/22 MCC East
Duke Energy	\$ 29,675.21	4348000 · Electricity	50103608012 Jan'22	2/1/22 MCC West
Ellis Mechanical & Electrical	\$ 29,656.00	4350000 · Equipment Repairs & Maint.	22005	1/31/22 Emergency Service - Oil Separator Replacement Dectron Units
Ellis Mechanical & Electrical	\$ 902.67	4350100 · Building Repairs & Maint.	220018	1/25/22 Service Call - Dectron Unit Flow Sensor
Ellis Mechanical & Electrical	\$ 167.00	4350100 · Building Repairs & Maint.	220135	2/11/22 Service Call - Troubleshoot AHU-10 Tripping on Freezestat
Ellis Mechanical & Electrical	\$ 3,650.38	4350900 · Other Cont. Services	22016	2/11/22 2022 MCC RTU's & Split System Preventative Maintenance
Ellis Mechanical & Electrical	\$ 4,278.75	4350900 · Other Cont. Services	22015	2/11/22 2021 MCC HVAC Preventative Maintenance
Environmental Laboratories, Inc.	\$ 50.00	4350900 · Other Cont. Services	20348089	1/18/22 Indoor Pool Water Testing
Environmental Laboratories, Inc.	\$ 75.00	4358300 · Other Fees & Licenses	20348089	1/18/22 Weekend Pool Water Testing
Environmental Laboratories, Inc.	\$ 50.00	4350900 · Other Cont. Services	20348893	2/5/22 2022 Pool Water Testing - Indoor
Environmental Laboratories, Inc.	\$ 40.00	4350900 · Other Cont. Services	20348590	2/1/22 2022 Pool Water Testing - Indoor
Environmental Laboratories, Inc.	\$ 40.00	4350900 · Other Cont. Services	20349185	2/14/22 Pool Water Testing - Indoor 2/9/22
Hobby Lobby	\$ 16.98	4239039 · General Program Supplies	109340331	1/14/22 Adaptive Program Supplies
Iron Mountain	\$ 59.50	4341999 · Other Professional Fees	GGYC863	1/31/22 Off Site Storage for HR Feb'22
Konica Minolta Business Solutions	\$ 288.73	4353004 · Copier	277824546	1/26/22 Copier Harges MCC East
Kroger	\$ 27.38	4239039 · General Program Supplies	21061	1/10/22 Adaptive Breakfast Club & Culinary Creations
Kroger	\$ 16.79	4239039 · General Program Supplies	136508	1/14/22 Adaptive Program Supplies for Cookies & Canvas
Kroger	\$ 26.57	4239039 · General Program Supplies	214062	1/17/22 Adaptive Breakfast Club & Culinary Creations
Kroger	\$ 22.77	4239039 · General Program Supplies	16402	1/24/22 Adaptive Breakfast Club & Culinary Creations
Let's Go Sports LLC	\$ 2,380.00	4340800 · Program Contractors	1024	2/8/22 Contracted Program - Basketball
Luttrell, Kirk	\$ 2,125.00	4239039 · General Program Supplies	2022-03	2/7/22 Active Program Guide Summer 2022
Magers Bookkeeping Services LLC	\$ 435.00	4341999 · Other Professional Fees	1031	1/28/22 Bookkeeping Services 2022
Magers Bookkeeping Services LLC	\$ 170.00	4341999 · Other Professional Fees	1035	2/2/22 2022 Annual Budget Setups
Mehl, Eric	\$ 50.00	4343000 · Travel Fees & Expenses	Reimb	1/31/22 Cell Phone Fees Feb'22
Midwest Parenting Publications, LLC	\$ 2,695.00	4341991 · Marketing & Promotions	3199-M	2/15/22 Indy's Child Ads/Spring Membership

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 109 - Monon Community Center
March 8, 2022

Name	Amount	Account	Num	Memo
Mountain Glacier, LLC	\$ 30.27	4350900 · Other Cont. Services	900162949	12/7/21 Drinking Water MCC West
Mountain Glacier, LLC	\$ 30.28	4350900 · Other Cont. Services	900162949	12/7/21 Drinking Water MCC West
Mountain Glacier, LLC	\$ 11.87	4350900 · Other Cont. Services	900176315	1/10/22 Drinking Water MCC West
Mountain Glacier, LLC	\$ 11.88	4350900 · Other Cont. Services	900176315	1/10/22 Drinking Water MCC West
Mountain Glacier, LLC	\$ 34.31	4350900 · Other Cont. Services	900162952	12/7/21 Drinking Water MCC East
Mountain Glacier, LLC	\$ 34.31	4350900 · Other Cont. Services	900176314	1/10/22 Drinking Water MCC East
Normand, Mike	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	2/1/22 Cell Phone Fees Jan'22
OneZone	\$ 90.00	4355300 · Organization & Membership Dues	62073	12/29/21 Carmel/Fishers Chamber of Commerce Luncheon Series
Oscar Hofmann LLC	\$ 800.00	4341991 · Marketing & Promotions	39	2/3/22 Membership Photoshoot for Spring 2022
Parsley, Retha	\$ 34.00	4358400 · Refunds, Awards & Indemnities	2008692003	2/15/22 Guest Request Refund
Pickett & Associates	\$ 5,060.00	4341991 · Marketing & Promotions	2385	1/27/22 PR/Marketing Services
Ray Marketing powered by Proforma	\$ 70.50	4356004 · Staff Clothing	BR710027868	2/5/22 Uniforms for Inventory and Member Services
Ray Marketing powered by Proforma	\$ 476.95	4356004 · Staff Clothing	BR71003322A	2/5/22 MCC New Hire Uniforms
Republic Services	\$ 592.47	4350101 · Trash Collection	0761-005466834Jan'22	1/25/22 MCC
Spear Corporation	\$ 6,040.19	4238900 · Cleaning & Maint. Supplies	315143	1/27/22 Pool Chemicals - Indoor
Staples	\$ 203.32	4230200 · Office Supplies	3500111964	2/9/22 MCC Office Supplies
Staples	\$ 625.00	4238900 · Cleaning & Maint. Supplies	3499625454	2/2/22 Ice Melt for MCC
Stericycle, Inc.	\$ 41.00	4350900 · Other Cont. Services	4010747038	2/7/22 Medical Waste Removal
Super Laundry Equipment Corp	\$ 165.00	4350000 · Equipment Repairs & Maint.	3062697	2/11/22 Service Call For Laundry Dryer 3/27/20
TriCo Regional Sewer Utility	\$ 526.93	4348500 · Water & Sewer	1001164 Jan'22	2/1/22 MCC
TriCo Regional Sewer Utility	\$ 1,018.75	4348500 · Water & Sewer	1020958 Jan'22	2/1/22 MCC
Verizon Wireless	\$ 120.04	4344100 · Cellular Phone Fees	9898065347 Jan'22	1/23/22 Jet Packs at MCC
White's Ace Hardware	\$ 47.65	4238000 · Small Tools & Minor Equipment	29395071	1/12/22 MCC Repair Parts
White's Ace Hardware	\$ 38.10	4238000 · Small Tools & Minor Equipment	29401799	1/31/22 Maintenance Supplies
Willow Marketing Management, Inc.	\$ 50.00	4341955 · Info Sys Maint/Contracts	22267	1/31/22 CCPR Website Hosting Jan'22
Feb 1 -28, 22	\$ 121,148.50			

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 110 - Parks and Recreation Facilities
March 8, 2022

Name	Amount	Account	Num	Memo
Feb 1 -28, 22				
AES Indiana	\$ 912.70	4348000 · Electricity	985559 Jan'22	1/31/22 Perelman Pavilion/West Park
Arab Termite & Pest Control	\$ 52.00	4350100 · Building Repairs & Maint.	322857	1/3/22 Wilfong Pest Control
Carmel Utilities	\$ 182.35	4348500 · Water & Sewer	0391262001 Jan'22	1/31/22 Wilfong Pavilion
Carmel Utilities	\$ 14.70	4348500 · Water & Sewer	692331800 Jan'22	2/10/22 Central Park Dog Park
CenterPoint Energy	\$ 556.68	4349000 · Gas	55889065 Jan'22	2/7/22 Perelman Pavilion/West Park
Duke Energy	\$ 385.90	4348000 · Electricity	15503287029 Jan'22	1/28/22 Central Park Dog Park
Duke Energy	\$ 1,015.92	4348000 · Electricity	87403794021 Jan'22	2/1/22 Founders - Wilfong
Grainger	\$ 20.48	4238900 · Other Maintenance Supplies	9191489260	1/26/22 Emergency Light Batteries for Wilfong
Green Touch Services, Inc.	\$ 750.00	4350400 · Grounds Maintenance	129803	1/24/21 Founders Park - Ice Melt Services
Green Touch Services, Inc.	\$ 575.00	4350400 · Grounds Maintenance	129802	1/24/22 Perelman Pavilion Ice Melt Services
Green Touch Services, Inc.	\$ 395.00	4350400 · Grounds Maintenance	129963	1/31/22 Perelman Pavilion Snow & Ice Management
Green Touch Services, Inc.	\$ 500.00	4350400 · Grounds Maintenance	129922	1/31/22 Dog Park Snow and Ice Management 1/28/22
Green Touch Services, Inc.	\$ 1,650.00	4350400 · Grounds Maintenance	130040	2/11/22 Dog Park Snow & Ice Management 2/2-2/5/22
Green Touch Services, Inc.	\$ 600.00	4350400 · Grounds Maintenance	130101	2/14/22 Dog Park Snow & Ice Management 2/12-2/13/22
Green Touch Services, Inc.	\$ 1,000.00	4350400 · Grounds Maintenance	130124	2/14/22 Perelman Pavilion Snow & Ice Management 2/12-2/13/22
Green Touch Services, Inc.	\$ 1,000.00	4350400 · Grounds Maintenance	130125	2/14/22 Wilfong Pavilion Snow & Ice Management 2/12-2/13/22
Magers Bookkeeping Services LLC	\$ 175.00	4341999 · Other Professional Fees	1031	1/28/22 Bookkeeping Services Jan'22
Magers Bookkeeping Services LLC	\$ 150.00	4341999 · Other Professional Fees	1035	2/2/22 2022 Annual Budget Setups
Republic Services	\$ 75.00	4350101 · Trash Collection	0761-005468640Feb'22	1/25/22 Perelman Pavilion
Republic Services	\$ 75.00	4350101 · Trash Collection	0761-005467318Feb'22	1/25/22 Wilfong Pavilion
TriCo Regional Sewer Utility	\$ 97.93	4348500 · Water & Sewer	1039051 Jan'22	2/1/22 Perelman Pavilion
Feb 1 -28, 22	\$ 10,183.66			

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Fund 103 Capital Fund
Fund 106 Park Impact Fees
Fund 853 Gift Fund
Fund 101 Reserve
CCPR Internal Transfer
March 8, 2022

Name	Amount	Class	Account	Number	Memo
Fund 103 - Capital Fund					
David Electric Service LLC	\$ 15,500.00	103	4460703 - Monon Greenway	7734	2/7/22 Monon Greenway 465 Tunnel Lights Replacements PO# 56147
Total Fund 103	<u>\$ 15,500.00</u>				
Fund 106 - Park Impact Fee					
SJCA Inc.	\$ 809.50	106	4460715 - White River Greenway	15821	1/31/22 White River Greenway North Extension PO#55548
SmithGroup, Inc.	\$ 2,450.00	106	4460708 - West Park	0160113	1/25/22 AIA Document B101-2017 Design Services for Clay Township PO#
SmithGroup, Inc.	\$ 11,250.00	106	4460716 - Bear Creek Park	0160272	1/27/22 Bear Creek Park Master Plan PO#55549
Total Fund 106	<u>\$ 14,509.50</u>				
Fund 101 - General Fund Reserve Encumbrance					
Cintas	\$ 765.10	1125401	(R) 4238900 - Other Maintenance Supplies	9163462101	1/26/22 Park Cleaning Supplies 12/13/20
Enterprise FM Trust	\$ 769.02	1125401	(R) 4353099 - Other Rentals & Leases	FBN4398005	2/3/22 Fleet Lease Rental A01
Hoosier Portable Restrooms Inc.	\$ 342.00	1125411	(R) 4353099 - Other Rentals & Leases	64635	1/5/2022 Portable Restroom @ Bear Creek
Ray's Trash Services	\$ 215.00	1125422	(R) 4350900 - Other Contracted	0007720029	2/1/22 Monon Blvd. Trash Feb'22
Staples	\$ 404.97	1125101	(R) 4463000 - Furniture & Fixtures	3498891237	12/7/21 PNR Office Furniture
White's Ace Hardware	\$ 504.00	1125401	(R) 4238900 - Other Maintenance Supplies	29396716	1/17/22 Dog Pot Litter Bags for Parks
White's Ace Hardware	\$ 504.00	1125401	(R) 4238900 - Other Maintenance Supplies	29396717	1/17/22 Dog Pot Litter Bags for Parks
TOTAL - General Fund Reserve Encumbrance	<u>\$ 3,504.09</u>				
CCPR Internal Transfers					
Monon Community Center	\$ 3,600.00	1081-99	4341999 - Other Professional Fees	Internal Transfer	2/1/22 Out of School Camps 12/20/21-1/3/22, 1/17/22 & 2/21/22
TOTAL - CCPR Internal Transfers	<u>\$ 3,600.00</u>				

Refund Report

Mar 2, 2022
10:26 AM

Receipt Date/Time: From Feb 1, 2022 12:00 AM through Feb 28, 2022 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2001750.004	Feb 5, 2022	12:00 PM	Benmessaoud, Fawzi	Credit Card Account	No: * Exp: 09/2023	-\$ 46.00	
					Staff Error		-\$ 46.00
2001751.004	Feb 7, 2022	7:14 PM	Haskins, Stephen	Credit Card Account	No: * Exp: 06/2025	-\$ 134.00	
					Staff Error		-\$ 134.00
2001752.004	Feb 7, 2022	7:18 PM	Haskins, Stephen	Credit Card Account	No: * Exp: 06/2025	-\$ 134.00	
					Staff Error		-\$ 134.00
2001753.004	Feb 8, 2022	5:42 PM	Torrance, Martha	Credit Card Account	No: * Exp: 08/2024	-\$ 150.00	
					Guest Request		-\$ 150.00
2001754.004	Feb 9, 2022	11:30 AM	Stigter, Marvin	Credit Card Account	No: * Exp: 06/2025	-\$ 45.00	
					Guest Request		-\$ 45.00
2001755.004	Feb 9, 2022	11:51 AM	Johnson, Teresa	Credit Card Account	No: * Exp: 09/26	-\$ 46.00	
					Refund-Program Cancelled		-\$ 46.00
2001756.004	Feb 9, 2022	11:54 AM	Bond-Flournoy, Jabree	Credit Card Account	No: * Exp: 02/24	-\$ 46.00	
					Refund-Program Cancelled		-\$ 46.00
2001757.004	Feb 9, 2022	4:17 PM	Kwon, Margaret	Credit Card Account	No: * Exp: 12/2025	-\$ 28.00	
					Refund-Program Cancelled		-\$ 28.00
2001758.004	Feb 9, 2022	4:17 PM	Saavedra, Karen	Credit Card Account	No: * Exp: 09/2025	-\$ 28.00	
					Refund-Program Cancelled		-\$ 28.00
2001759.004	Feb 9, 2022	4:17 PM	Shopp, Laura	Credit Card Account	No: * Exp: 07/2024	-\$ 28.00	
					Refund-Program Cancelled		-\$ 28.00
2001760.004	Feb 9, 2022	4:17 PM	Harvey, Kevin	Credit Card Account	No: * Exp: 07/2023	-\$ 28.00	
					Refund-Program Cancelled		-\$ 28.00

Refund Report

Mar 2, 2022
10:26 AM

Receipt Date/Time: From Feb 1, 2022 12:00 AM through Feb 28, 2022 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2001761.004	Feb 9, 2022	4:17 PM	Jaworski, Christopher	Credit Card Account	No: * Exp: 01/2023 [REDACTED] Refund-Program Cancelled	-\$ 28.00	-\$ 28.00
2001762.004	Feb 9, 2022	4:17 PM	Devine, Elizabeth	Credit Card Account	No: * Exp: 08/2023 [REDACTED] Refund-Program Cancelled	-\$ 28.00	-\$ 28.00
2001763.004	Feb 14, 2022	11:03 AM	Frank, Cindy	Credit Card Account	No: * Exp: 03/2024 Guest Request	-\$ 15.00	-\$ 15.00
2001764.004	Feb 18, 2022	11:39 AM	Coveney, Colleen	Credit Card Account	No: * Exp: 06/2027 [REDACTED] Guest Request [REDACTED] [REDACTED]	-\$ 46.00	-\$ 46.00
2001765.004	Feb 22, 2022	8:55 AM	Kearney, Janie	Credit Card Account	No: * Exp: Guest Request	-\$ 42.00	-\$ 42.00
2001766.004	Feb 22, 2022	10:09 AM	Hurley, Teresa	Credit Card Account	No: * Exp: 08/2025 Guest Request	-\$ 46.00	-\$ 46.00
2001767.004	Feb 24, 2022	4:42 PM	Chandler, Jovan	Credit Card Account	No: * Exp: 05/2025 Guest Request	-\$ 50.00	-\$ 50.00
2003040.006	Feb 15, 2022	8:18 AM	Butt, Saira	Credit Card Account	No: * Exp: 10/2024	-\$ 100.00	-\$ 100.00
2003042.006	Feb 28, 2022	2:18 PM	Carter, Ashley	Credit Card Account	No: * Exp: 02/2025	-\$ 40.00	-\$ 40.00
2008646.003	Feb 1, 2022	9:23 AM	Zhao, Jing	Credit Card Account	No: * Exp: 06/2024 Guest Request	-\$ 76.00	-\$ 76.00
2008647.003	Feb 1, 2022	11:16 AM	Quan, Yingzhuo	Credit Card Account	No: * Exp: 05/2026 Advanced Request	-\$ 75.00	-\$ 75.00
2008648.003	Feb 3, 2022	10:51 AM	Carlson, Gayle	Credit Card Account	No: * Exp: 12/2024 [REDACTED]	-\$ 10.00	-\$ 10.00

Refund Report

Mar 2, 2022
10:26 AM

Receipt Date/Time: From Feb 1, 2022 12:00 AM through Feb 28, 2022 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2008649.003	Feb 3, 2022	10:53 AM	McCarley, Hillary	Credit Card Account	No: * Exp: 05/2026 [REDACTED] Severe Weather.	-\$ 10.00	
							-\$ 10.00
2008650.003	Feb 3, 2022	10:55 AM	Heimansohn, Donna	Credit Card Account	No: * Exp: 12/2024 [REDACTED] Severe Weather.	-\$ 10.00	
							-\$ 10.00
2008651.003	Feb 3, 2022	10:58 AM	Kaser, Karen	Credit Card Account	No: * Exp: 11/2025 [REDACTED] Severe Weather.	-\$ 10.00	
							-\$ 10.00
2008652.003	Feb 3, 2022	10:59 AM	Brereton, Dee	Credit Card Account	No: * Exp: 11/2022 [REDACTED] Severe Weather.	-\$ 10.00	
							-\$ 10.00
2008653.003	Feb 3, 2022	11:07 AM	Bernard, Ann	Credit Card Account	No: * Exp: 06/2024 [REDACTED] Severe Weather.	-\$ 10.00	
							-\$ 10.00
2008654.003	Feb 3, 2022	11:09 AM	Zachman, Deborah	Credit Card Account	No: * Exp: 03/2022 [REDACTED] Severe Weather.	-\$ 10.00	
							-\$ 10.00
2008655.003	Feb 4, 2022	10:24 AM	Livisay, Cheryl	Credit Card Account	No: * Exp: 05/2022 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008656.003	Feb 4, 2022	10:24 AM	Atkinson, Clayton	Credit Card Account	No: * Exp: 06/2023 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008657.003	Feb 4, 2022	10:24 AM	Atkinson, Clayton	Credit Card Account	No: * Exp: 06/2023 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008658.003	Feb 4, 2022	10:24 AM	Atkinson, Clayton	Credit Card Account	No: * Exp: 06/2023 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008659.003	Feb 4, 2022	10:24 AM	Selstad, Leif	Credit Card Account	No: * Exp: 04/2022 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008660.003	Feb 4, 2022	10:24 AM	selstad, Andrea	Credit Card Account	No: * Exp: 04/2022 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008661.003	Feb 4, 2022	10:24 AM	Snedeker, Ashley	Credit Card Account	No: * Exp: 10/2025 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75

Refund Report

Mar 2, 2022
10:26 AM

Receipt Date/Time: From Feb 1, 2022 12:00 AM through Feb 28, 2022 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2008662.003	Feb 4, 2022	10:24 AM	Snedeker, Ashley	Credit Card Account	No: * Exp: 10/2025 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008663.003	Feb 4, 2022	10:24 AM	Geiss, Liz	Credit Card Account	No: * Exp: 01/2024 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008664.003	Feb 4, 2022	10:24 AM	Geiss, Liz	Credit Card Account	No: * Exp: 01/2024 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008665.003	Feb 4, 2022	10:24 AM	Peabody, Diane	Credit Card Account	No: * Exp: 11/2025 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008666.003	Feb 4, 2022	10:24 AM	Peabody, Diane	Credit Card Account	No: * Exp: 11/2025 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008667.003	Feb 4, 2022	10:24 AM	ABERNATHY, STEPHEN	Credit Card Account	No: * Exp: 06/2025 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008668.003	Feb 4, 2022	10:24 AM	Nevers, Jane	Credit Card Account	No: * Exp: 08/2027 [REDACTED] Weather Closure	-\$ 13.75	
							-\$ 13.75
2008669.003	Feb 4, 2022	10:57 AM	Chen, Hannah	Credit Card Account	No: * Exp: 03/2025	-\$ 14.00	
							-\$ 14.00
2008670.003	Feb 5, 2022	7:13 PM	Noal, Creighton	Credit Card Account	No: * Exp: 11/2023 [REDACTED] Will be out of town. Notified in advance. Guest Request	-\$ 26.00	
							-\$ 26.00
2008671.003	Feb 7, 2022	3:22 PM	Crowl, Jason	Credit Card Account	No: * Exp: 08/2023	-\$ 18.00	
							-\$ 18.00
2008672.003	Feb 7, 2022	3:35 PM	Kelly, Ryan	Credit Card Account	No: * Exp: 03/2024 Guest Request	-\$ 62.00	
							-\$ 62.00

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2008673.003	Feb 8, 2022	5:26 PM	Stone, Karen	Credit Card Account	No: * Exp: 02/2023 [REDACTED] [REDACTED] [REDACTED] [REDACTED] Parent Request	-\$ 76.00	- \$ 76.00
2008674.003	Feb 9, 2022	7:39 AM	shen, wei	Credit Card Account	No: * Exp: 01/2024 Guest Request	-\$ 175.00	- \$ 175.00
2008675.003	Feb 9, 2022	7:40 AM	shen, wei	Credit Card Account	No: * Exp: 01/2024 Guest Request	-\$ 175.00	- \$ 175.00
2008676.003	Feb 10, 2022	9:35 AM	Doran, Patricia	Credit Card Account	No: * Exp: 06/2025 Guest Request	-\$ 245.00	- \$ 245.00
2008678.003	Feb 12, 2022	1:46 PM	Zachman, Deborah	Credit Card Account	No: * Exp: 03/2022 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	-\$ 8.50	- \$ 8.50
2008679.003	Feb 14, 2022	9:35 AM	Jaworski, Christopher	Credit Card Account	No: * Exp: 01/2023 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] Staff Error	-\$ 18.00	- \$ 18.00
2008680.003	Feb 14, 2022	10:15 AM	Villines, Abigail	Credit Card Account	No: * Exp: 05/2026 Parent Request	-\$ 50.00	- \$ 50.00
2008681.003	Feb 14, 2022	1:25 PM	Warren , Demetrius	Credit Card Account	No: * Exp: 10/2022 Guest Request	-\$ 76.00	- \$ 76.00
2008682.003	Feb 14, 2022	1:26 PM	Warren , Demetrius	Credit Card Account	No: * Exp: 10/2022 Guest Request	-\$ 62.00	- \$ 62.00

Refund Report

Mar 2, 2022
10:26 AM

Receipt Date/Time: From Feb 1, 2022 12:00 AM through Feb 28, 2022 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2008684.003	Feb 15, 2022	10:09 AM	Knickerbocker, Alissa	Credit Card Account	No: * Exp: 05/2026	-\$ 16.00	
					Guest Request		-\$ 16.00
2008685.003	Feb 15, 2022	10:12 AM	Meng, Fanhong	Credit Card Account	No: * Exp: 12/2025	-\$ 16.00	
					LIAN JIANG changed for 1 length session class, wrong name time for only 3 sessions		
					Staff Error		-\$ 16.00
2008686.003	Feb 15, 2022	10:15 AM	Barronton, Angie	Credit Card Account	No: * Exp: 07/2025	-\$ 16.00	
					Angie Barronton originally charged for 4 weeks but class only run for 3 weeks		
					Staff Error		-\$ 16.00
2008687.003	Feb 15, 2022	10:16 AM	Burns, Mary	Credit Card Account	No: * Exp: 04/2022	-\$ 16.00	
					Mary Burns changed for 3 session class, wrong name time for 3 weeks		
					Staff Error		-\$ 16.00
2008688.003	Feb 15, 2022	10:17 AM	Petes, Courtney	Credit Card Account	No: * Exp: 08/2025	-\$ 16.00	
					Courtney Petesch changed for 3 week class, wrong name time for 3 weeks		
					Staff Error		-\$ 16.00
2008689.003	Feb 15, 2022	10:22 AM	Von Ah, Nicole	Credit Card Account	No: * Exp: 12/2025	-\$ 18.00	
					Nicole Von Ah changed for 3 week class, wrong name time for 3 weeks		
					Staff Error		-\$ 18.00
2008690.003	Feb 15, 2022	5:19 PM	Goodrich, John	Credit Card Account	No: * Exp: 08/2025	-\$ 34.00	
					Low Enrollment		-\$ 34.00
2008691.003	Feb 15, 2022	5:25 PM	Mayhugh, Quentin	Credit Card Account	No: * Exp: 10/2025	-\$ 34.00	
					Quentin Mayhugh low Enrollment		-\$ 34.00

Refund Report

Mar 2, 2022
10:26 AM

Receipt Date/Time: From Feb 1, 2022 12:00 AM through Feb 28, 2022 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2008693.003	Feb 16, 2022	8:02 AM	Warren, Demetrius	Credit Card Account	No: * Exp: 10/2022 [REDACTED] [REDACTED] [REDACTED] Staff Error	-\$ 18.00	
							-\$ 18.00
2008694.003	Feb 16, 2022	8:03 AM	Kumar, Aditya	Credit Card Account	No: * Exp: [REDACTED] [REDACTED] [REDACTED] Staff Error	-\$ 18.00	
							-\$ 18.00
2008695.003	Feb 16, 2022	8:04 AM	Abraham, Susie	Credit Card Account	No: * Exp: 04/2025 [REDACTED] [REDACTED] [REDACTED] Staff Error	-\$ 18.00	
							-\$ 18.00
2008696.003	Feb 16, 2022	8:07 AM	Jones, Jarrett	Credit Card Account	No: * Exp: 04/2024 [REDACTED] [REDACTED] [REDACTED] Staff Error	-\$ 18.00	
							-\$ 18.00
2008697.003	Feb 16, 2022	8:07 AM	Akkammanavar Umapathi, Veerabhadrapa	Credit Card Account	No: * Exp: 08/2024 [REDACTED] [REDACTED] [REDACTED] Staff Error	-\$ 18.00	
							-\$ 18.00
2008698.003	Feb 16, 2022	8:33 AM	Kumar, Yogesh	Credit Card Account	No: * Exp: 04/2023 [REDACTED] [REDACTED] [REDACTED] Staff Error	-\$ 18.00	
							-\$ 18.00
2008699.003	Feb 17, 2022	11:04 AM	Sladek, Sarah	Credit Card Account	No: * Exp: 07/2024 [REDACTED] [REDACTED] [REDACTED] Staff Error	-\$ 18.00	
							-\$ 18.00
2008700.003	Feb 17, 2022	11:08 AM	Jagannathan, Ravi Venkatesh	Credit Card Account	No: * Exp: 07/2025 [REDACTED] [REDACTED] [REDACTED] Staff Error	-\$ 18.00	
							-\$ 18.00

Refund Report

Mar 2, 2022
10:26 AM

Receipt Date/Time: From Feb 1, 2022 12:00 AM through Feb 28, 2022 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2008701.003	Feb 17, 2022	11:10 AM	Jagannathan, Ravi Venkatesh	Credit Card Account	No: * Exp: 07/2025	-\$ 18.00	
							-\$ 18.00
2008702.003	Feb 17, 2022	11:24 AM	BROWN, DHAWANA	Credit Card Account	No: * Exp: 05/2022	-\$ 18.00	
							-\$ 18.00
2008703.003	Feb 17, 2022	11:25 AM	Galles, Maria	Credit Card Account	No: * Exp: 09/2026	-\$ 18.00	
							-\$ 18.00
2008704.003	Feb 17, 2022	11:26 AM	Sladek, Sarah	Credit Card Account	No: * Exp: 07/2024	-\$ 18.00	
							-\$ 18.00
2008705.003	Feb 17, 2022	11:27 AM	Sladek, Sarah	Credit Card Account	No: * Exp: 07/2024	-\$ 18.00	
							-\$ 18.00
2008706.003	Feb 17, 2022	11:28 AM	Chalhoub, Sara	Credit Card Account	No: * Exp: 01/2027	-\$ 18.00	
							-\$ 18.00
2008707.003	Feb 17, 2022	2:17 PM	Shaneck, Gwen	Credit Card Account	No: * Exp: 08/2026	-\$ 18.00	
							-\$ 18.00
2008708.003	Feb 17, 2022	2:19 PM	Scully, Kasey	Credit Card Account	No: * Exp: 02/2025	-\$ 18.00	
							-\$ 18.00
2008709.003	Feb 17, 2022	2:20 PM	Scully, Kasey	Credit Card Account	No: * Exp: 02/2025	-\$ 18.00	
							-\$ 18.00
2008710.003	Feb 17, 2022	2:21 PM	Nix, Brittany	Credit Card Account	No: * Exp: 11/2023	-\$ 18.00	
							-\$ 18.00
2008711.003	Feb 17, 2022	2:22 PM	Galles, Maria	Credit Card Account	No: * Exp: 09/2026	-\$ 18.00	
							-\$ 18.00
2008712.003	Feb 17, 2022	2:55 PM	Chen, Hannah	Credit Card Account	No: * Exp: 03/2025	-\$ 18.00	
							-\$ 18.00
2008713.003	Feb 17, 2022	2:56 PM	Wang, Hongjiang	Credit Card Account	No: * Exp: 10/2023	-\$ 18.00	
							-\$ 18.00
2008714.003	Feb 17, 2022	2:56 PM	Griswold, Jennie	Credit Card Account	No: * Exp: 08/2025	-\$ 18.00	
							-\$ 18.00

Refund Report

Mar 2, 2022
10:26 AM

Receipt Date/Time: From Feb 1, 2022 12:00 AM through Feb 28, 2022 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2008715.003	Feb 17, 2022	2:57 PM	Zhao, Jing	Credit Card Account	No: * Exp: 06/2024	-\$ 18.00	
							-\$ 18.00
2008716.003	Feb 17, 2022	2:58 PM	Chalhoub, Sara	Credit Card Account	No: * Exp: 01/2027	-\$ 18.00	
							-\$ 18.00
2008717.003	Feb 17, 2022	3:58 PM	Streff, Maribeth	Credit Card Account	No: * Exp: 02/2023	-\$ 46.00	
					Low Enrollment		-\$ 46.00
2008718.003	Feb 18, 2022	2:19 PM	NEWMAN, MARILEE	Credit Card Account	No: * Exp:	-\$ 77.00	
					Registration mistake		-\$ 77.00
2008719.003	Feb 21, 2022	2:13 PM	Miller, Becky	Credit Card Account	No: * Exp: 10/2025	-\$ 15.00	
							-\$ 15.00
2008720.003	Feb 21, 2022	2:14 PM	Miller, Becky	Credit Card Account	No: * Exp: 10/2025	-\$ 15.00	
							-\$ 15.00
2008721.003	Feb 21, 2022	4:11 PM	Brereton, Dee	Credit Card Account	No: * Exp: 11/2022	-\$ 323.50	
					Guest Request		-\$ 323.50
2008722.003	Feb 22, 2022	8:57 AM	Bates , Derek	Credit Card Account	No: * Exp: 01/2025	-\$ 70.00	
					Advanced Request		-\$ 70.00

Refund Report

Mar 2, 2022
10:26 AM

Receipt Date/Time: From Feb 1, 2022 12:00 AM through Feb 28, 2022 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2008724.003	Feb 25, 2022	9:05 AM	STEELE, AMY	Credit Card Account	No: * Exp: 02/2025	-\$ 4.00	
					Low Enrollment		-\$ 4.00
2008726.003	Feb 26, 2022	1:34 PM	Crane, Ellie	Credit Card Account	No: * Exp: 11/2023	-\$ 48.00	
					Parent Request		-\$ 48.00
2008727.003	Feb 28, 2022	12:00 PM	Fanter, Rebecca	Credit Card Account	No: * Exp: 05/2026	-\$ 55.00	
					Advanced Request		-\$ 55.00
2008728.003	Feb 28, 2022	12:30 PM	Malone, Amanda	Credit Card Account	No: * Exp: 06/2025	-\$ 345.00	
							-\$ 345.00
2008729.003	Feb 28, 2022	5:53 PM	Bernard, Ann	Credit Card Account	No: * Exp: 06/2024	-\$ 34.00	
					Low Enrollment		-\$ 34.00

Totals:

Mail Check:	\$ 0.00
Credit Card Refund:	-\$ 4,157.50
To Account:	\$ 0.00
In Cash:	\$ 0.00
Debit Card:	\$ 0.00
Gift Card:	\$ 0.00

Grand Total: -\$ 4,157.50

RS II

Financial Report**Program: Extended School Enrichment/Summer Camp Series****Transaction Detail: 2/1/22 - 2/28/22**

Primary Account Name	Posted On	Amount Refunded
Davis, Kathleen	2/28/2022	\$ 45.00
Total		<u><u>\$ 45.00</u></u>

Carmel/Clay Board of Parks and Recreation
Claim Sheet
March 8, 2022

Fund	Amount
TOTAL PARKS GENERAL FUND 101	37,075.93
TOTAL PARKS GENERAL FUND 101 RESERVE	3,504.09
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	16,635.86
TOTAL MONON COMMUNITY CENTER FUND 109	121,148.50
TOTAL PARKS FACILITIES FUND 110	10,183.66
TOTAL PARKS CAPITAL FUND 103	15,500.00
TOTAL PARK IMPACT FEE FUND 106	14,509.50
TOTAL PARKS GIFT FUND 853	0.00
CCPR Internal Transfers	3,600.00
Active Software Fees	1/24/22 - 2/20/22 12,983.28
Active Software Credit Card Refunds	February 2022 4,157.50
EZChildTrack Software Credit Card Refunds	February 2022 45.00
TOTAL CLAIM SHEET	239,343.32

Signature

Date

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Lin Zheng, Treasurer	ACTION REQUESTED Approval
ITEM/SUBJECT Clay Township Claim Sheet March 8, 2022	
DOLLAR AMOUNT / FUND N/A	MEETING DATE March 8, 2022

SUMMARY:

The Clay Township Claim Sheet dated March 8, 2022 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the Clay Township Claim Sheet dated March 8, 2022.”

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Clay Township of Hamilton County
March 8, 2022

Name	Amount	Account		Number	Memo
Alderson Commercial Group, Inc.	\$ 40,823.94	1215	4AC Park System Capital Maintenance	15B 41564	1/31/22 West Park - The Core Reimagining Parks Project PO#55013
Aquatic Development Group	\$ 19,030.31	1215	4AC Park System Capital Maintenance	YSF035A1	2/10/22 Replacement FlowRider Surface - Waterpark PO#56327
Kroger, Gradis, & Regas, LLP	\$ 12,631.00	1215	4AC Park System Capital Maintenance	61	2/10/2022 Legal Fees Jan'22
Mobile Mini Solutions	\$ 209.48	1215	4AC Park System Capital Maintenance	9013000466	2/7/22 Storage Unit for West Park Capital Improvement Project Furniture PO#56017
SmithGroup, Inc.	\$ 1,211.80	1215	4AC Park System Capital Maintenance	0160124	1/25/22 West Park Trail Extension - Phase 2 PO#55916
SmithGroup, Inc.	\$ 9,664.00	1215	4AC Park System Capital Maintenance	0160647	2/16/22 West Park Trail Extension - Phase 2 PO#55916
V3 Companies, Ltd.	\$ 1,680.00	1215	4AC Park System Capital Maintenance	122222	2/8/22 West Park Natural Resource Assessment, Tree Assessments & Natural Resource Permitting PO#56148
Williams Associates Architects, Ltd.	\$ 8,322.35	1215	4AC Park System Capital Maintenance	0020603	10/20/21 The Waterpark Lap Pool Renovation PO#55702
Williams Associates Architects, Ltd.	\$ 3,677.53	1215	4AH - Monon Community Center	0020765	1/27/22 Architectural Service - Kidzone & Program Room PO#55396
Williams Associates Architects, Ltd.	\$ 3,000.00	1215	4AC Park System Capital Maintenance	0020767	1/27/22 The Waterpark Lap Pool Renovation PO#55702
Williams Associates Architects, Ltd.	\$ 2,452.12	1215	4AC Park System Capital Maintenance	0020809	2/23/22 Engagement of Architectural Services - Kidzone PO#53996
TOTAL CLAIM SHEET	<u>102,702.53</u>				

Signature Date

Signature Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> CCPR Payroll for February 11, 2022 and February 25, 2022	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> March 8, 2022

SUMMARY:

Provided for your approval are payroll wages and liabilities for payroll dates February 11, 2022 and February 25, 2022.

RECOMMENDED MOTION:

“I move to approve the payroll wages and liabilities for the payroll dates February 11, 2022 and February 25, 2022.”

**Carmel/Clay Board of Parks and Recreation
Payroll Claims Form**

Total Gross Wages for Regular Payroll dated 02/11/2022 **\$176,523.07**

Total Payroll Liabilities for Regular Payroll dated 02/11/2022 **\$72,521.28**

Total Gross Wages for Regular Payroll dated 02/25/2022 **\$193,483.60**

Total Payroll Liabilities for Regular Payroll dated 02/25/2022 **\$74,925.00**

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-9-2.


Administration & Planning Director

3/2/2022
Date

We have examined the foregoing payroll charges in the total amount of **\$517,452.95** and such payroll is in compliance with Resolution No. 8-13-02-02.

Park Board President

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Jonathan Blake, Administration & Planning Director	ACTION REQUESTED Acceptance
ITEM/SUBJECT Monetary Gifts, Grants, Partnerships, and Sponsorships for February 2022	
DOLLAR AMOUNT / FUND N/A	MEETING DATE March 8, 2022

RECEIVED AS	DATE	AMOUNT	DONOR	DESIGNATION	GL/FUND
Donation	1/3/2022	\$100.00	Anonymous	Employee Appreciation	Gift Fund (853)

TOTAL RECEIPTS: \$100.00

STAFF RECOMMENDATION:

Acceptance of monies received.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Quote to Purchase Noise Deterrent Screening at Meadowlark and Inlow Parks	
<small>DOLLAR AMOUNT/FUND</small> \$42,179.01 (Fund 1215)	<small>MEETING DATE</small> March 8, 2022

SUMMARY:

Carmel Clay Parks & Recreation (CCPR) is working with contractors to finish park improvements at Lawrence W. Inlow and Meadowlark Parks made possible by the Clay Township Impact Program (CTIP). One of the many upgrades being made at both parks is the addition of pickleball courts.

As part of CCPR's due diligence, staff conducted research on industry best practices with regards to noise created from the pickleball paddles striking pickleballs. Staff concluded that when residential housing is within 500 feet of courts it is recommended to provide some type of noise mitigation. After exploring options and conferring with colleagues experienced in designing pickleball courts, staff determined the best solution would be to install a soundproof acoustic fence barrier, otherwise known as an acoustifence, along the perimeter of the courts that face residential housing. Acoustifence is a 1/8-inch thick, heavy mineral-filled viscoelastic acoustic barrier material.

CCPR requested quotes from authorized dealers that could provide this material and serve the Carmel area. The following quotes were received by the March 3, 2022 deadline:

- Acoustiblok: \$42,179.01
- Sport Surface: \$74,000.00

Staff recommends approval of the Acoustiblok quote in the amount of \$42,179.01. All quotes include a two-year warranty and shipping. Installation will be completed by CCPR staff. It is anticipated that the product will be received and available for installation prior to re-opening the parks.

RECOMMENDED MOTION:

"I move to accept the quote from Acoustiblok and authorize the Assistant Director of Parks and Recreation/COO to execute a purchase order in the amount of \$42,179.01 to purchase the identified acoustifence material."

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER Michael Klitzing, Director of Parks and Recreation/CEO	ACTION REQUESTED Recommended Motion
ITEM/SUBJECT Consideration of Third Amendment of the SmithGroup, Inc. Design Agreement with Clay Township	
BUDGET APPROPRIATION Township Park Capital Fund 1215	MEETING DATE March 8, 2022

SUMMARY:

Through Resolution G-2019-005 adopted on July 9, 2019, the Park Board approved the Agreement with Clay Township (the “Agreement”) to implement the Clay Township Impact Program, which included renovation of West Park and authorized SmithGroup as the architect for the project. On December 10, 2019, the Park Board authorized expansion of the West Park project by contributing an additional \$2.5 million to the project, including assumption of SmithGroup fees associated with the expanded scope of services.

Due to a variety of factors, including poor soil conditions and the impact of COVID-19, the project has taken longer than originally anticipated. To cover services for this extended period, SmithGroup has requested additional compensation totaling \$17,430, which has been reviewed and approved by the Township’s Owner’s Representative and Trustee Doug Callahan. The additional costs will be covered by both bond proceeds (\$7,507.70) and Park Board funds (\$9,920.30). Even with these additional expenses, the project is not anticipated to require additional funding from the Park Board above the \$2.5 million that has already been committed.

Pursuant to the Agreement and its Responsibility Chart, the Park Board must approve an Architect Agreement Amendment with the Township that affects the Board. Accordingly, the provided amendment is attached for your review.

RECOMMENDED MOTION:

“I move to approve and accept the Third Amendment between SmithGroup, Inc. and Clay Township as presented and authorize the Park Board President to sign the Amendment.”

**THIRD AMENDMENT TO AIA DOCUMENT B101-2017
STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ARCHITECT**

This Third Amendment to Agreement ("Third Amendment") amends the AIA Document B101-2017 Standard Form of Agreement between Owner and Architect dated June 5, 2019 (the "Agreement") by and between Clay Township of Hamilton County, Indiana as Owner ("Owner") and SmithGroup, Inc. as Architect ("Architect") (collectively the "Parties") as previously amended by the Parties on December 10, 2019 (the "First Amendment") and on June 5, 2020 (the "Second Amendment").

WHEREAS, the Parties entered into the Agreement for the design, construction and renovation of existing park facilities at West Park located at 2700 W. 116th Street, Carmel, Indiana to continue the development of the park's Master Plan (the "Original Project") through the original scope of work provided for in the Agreement (the "Original Scope"); and

WHEREAS, on August 8, 2019 Owner issued a notice letter to Architect (the "Notice") directing the Architect to consult the Director of the Carmel Clay Parks Department on all matters, approvals and notifications which are required to be presented to the Owner's Program Manager under the Agreement; and

WHEREAS, the Parties entered into the First Amendment in order to incorporate a Project Expansion and Expanded Scope as defined in the First Amendment to be paid from funds available to the Carmel/Clay Board of Parks & Recreation; and

WHEREAS, the Parties amended the Fixed Fee for the Original Scope and the budget for potential permitting efforts as defined in the Second Amended; and

WHEREAS, the period of construction has exceeded the allowed duration provided in §4.2.3 of the Agreement; and

WHEREAS, to complete the Architect's services within the total compensation established by the prior Amendments, the Parties have agreed to amend the Architect's scope of services and also to revise the budgets allocated to fixed fee and reimbursable expenses.

NOW THEREFORE, in exchange for good and valuable consideration, the receipt of which is hereby acknowledged, the Owner, the Architect and the Park Board agree as follows:

1. **Recitals**. The foregoing recitals are incorporated into this Agreement as if set forth in full.
2. **Scope of Services**. The Architect's Scope of Basic Services attached to the Agreement as Exhibit "B" (the "Original Scope") as revised by §2 of the First Amendment, is hereby updated and supplemented by the Scope of Services set forth in the December 13, 2021, letter from Architect attached hereto as Exhibit "A" (the Amended Scope").

3. **Original Scope Fee and Reimbursable Expense Limit.** Pursuant to §11.1.1 of the Agreement, §4 of the First Amendment, and §2 of the Second Amendment, the Owner and Architect hereby revise Architect's Fixed Fee to the amount of Three Hundred Eighty-Five Thousand Seven Hundred Twenty-Five and 70/100 Dollars (\$385,725.70) (the "Revised Fixed Fee") payable in accordance with the terms of the Agreement. The Parties may further revise the Revised Fixed Fee by written agreement. Pursuant to §11.8 of the Agreement, the Owner and Architect hereby revise the Compensation limit for reimbursable consultants and expenses for the Original Scope to the amount of Twenty-Two Thousand Four Hundred Ninety and 30/100 Dollars (\$22,490.30) (the "Revised Reimbursable Expenses") payable in accordance with the terms of the Agreement, after which revision the balance remaining as of Architect Invoice #0159703 dated January 4, 2022 is \$11,257.44.

4. **Expanded Scope Fee and Reimbursable Expense Limit.** Pursuant to §5.1 of the Second Amendment, the Owner and Architect hereby revise Architect's Fixed Fee for the Expanded Scope to the amount of Two Hundred Fifty-Four Thousand Nine Hundred Twenty and 30/100 Dollars (\$254,920.30) (the "Revised Expanded Scope Fixed Fee") payable in accordance with the terms of the Agreement. The Parties may further revise the Revised Expanded Scope Fixed Fee by written agreement. Pursuant to §5.3 of the Second Amendment, the Owner and Architect hereby revise the Compensation limit for reimbursable expenses for the Original Scope to the amount of Five Thousand Seventy-Nine and 70/100 Dollars (\$5,079.70) (the "Revised Expanded Scope Reimbursable Expenses") payable in accordance with the terms of the Agreement, after which revision the balance remaining as of Architect Invoice #0159203 dated December 15, 2021 is \$0.


5. **Confirmation and Ratification.** Except as specifically revised by this Third Amendment, the Parties hereby confirm and ratify the Agreement, as amended by the First and Second Amendments, in every way and incorporate all provisions therein into this Third Amendment. The Parties and the Park Board shall continue to have all rights and responsibilities provided under the Agreement and the Project Agreement as modified by the Notice and as further modified by the First Amendment, the Second Amendment and the Third Amendment. Except as otherwise specifically provided in this Third Amendment, the terms of this Third Amendment shall prevail over the Agreement, the First Amendment, the Second Amendment and the attachments to the Agreement and the First and Second Amendments.

Agreed to this 21st day of January, 2022.

**OWNER
CLAY TOWNSHIP**

**ARCHITECT
SMITHGROUP, INC.**

By: 
Douglas Callahan, Trustee

By: 
John Kretschman, Vice President

AGREED AND ACCEPTED ON BEHALF OF THE PARK BOARD:

By: _____
Richard F. Taylor, III, President
Carmel/Clay Board of Parks and Recreation

December 13, 2021

Lloyd Jeffers
Project Executive
CTI Construction, LLC
1016 3rd Ave SW, Suite #200
Carmel, IN 46032

Re Proposed Fee Extension for West Park Construction Administration Services

Dear Lloyd,

As requested in our early November coordination call, we have reviewed the outstanding West Park construction items, along with the most recent Alderson construction schedule provided on November 24, and propose the following amendment to our current professional services agreement. As we discussed, and based on additional input from Michael Klitzing and Kurtis Baumgartner at CCPR, we recommend a reduced construction administration role and focusing our remaining construction observation efforts on the following "unique" elements which CCPR believes are the most critical for SmithGroup and Williams Architects to review in person, as they pertain to design intent, operations and maintenance considerations, and health and safety of the public:

- GRFC wall installation and fence/wall interface
- Water wall plumbing before GRFC wall installation
- Hillside stone scramble and slide installation
- Playground – before PIP surfacing is placed, after curbs and equipment is substantially in place
- Water trough and pumps – after initial install but before all surrounding elements are placed
- Bridge and abutment guardrail interface
- Trench drains – after initial install but before surrounding elements are placed
- Stone Blocks at Building Entry and Limestone Benches along Walks
- Water Park splashpad features and operation
- Shelter and Toilet Building
- Landscape Staking Layout in Central Playground Area
- Punch list visit

As discussed, we are open to any opportunities to bundle the above items and/or combine their respective field review with another project's travel to Carmel. Our amended fee below assumes one such "bundled" visit, given that our other project schedules do not currently align well with Alderson's current schedule for completion of West Park. We are also in agreement that the final inspection to confirm completion of the punchlist should be delegated to the Lochmueller team. Finally, we are supportive of a reduced role in weekly progress meetings (although it would be helpful if minutes were distributed after the meeting to keep us informed) and delegating all change order paperwork to the Lochmueller/CTI team to offset some of the additional costs predicated by the extended construction schedule. We will continue to focus on review and processing of submittals and responding to RFIs as our primary administrative role.

It is still our objective to achieve our amended, remaining scope of work within the resources currently available through our existing agreements, by re-allocating unused reimbursable expenses as needed to address any funding gaps. To clarify why the referenced expense budget is available for re-allocation, it included a sizable allowance for permitting costs based on what we collectively learned in previous West

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Park phases that hasn't and isn't expected to materialize in this phase, as well as efficiencies during the design phase from combined travel with other Carmel projects. Based on our anticipated expenses for the remainder of our scope and the absence of these permitting expenses, we believe a significant portion of this allowance can be put back into the project to address other needs. In total between the original Township contract (SG project #11640) and Amendment #1 for the CCPR funded portion (SG project #12169), we estimate that we will only need to expend \$7,050 of the combined \$27,098 remaining reimbursable limit, resulting in an excess budget of \$20,050 that can be reallocated.

The numbers below have been adjusted based on the efforts expended in November for site visits (completed 1 visit by Williams Architects, 1 visit by SmithGroup, and 1 "drop in" visit by SmithGroup when in town for other projects) and submittal/RFIs reviews. Note, several submittals were rejected in November as not meeting the requirements of the Contract Documents (such as the plant material, rejected twice thus far) which requires additional review time.

Amended Scope of Services:

1. SmithGroup will provide 7 total progress site visits with a focus on the above items, with one of these visits leveraging other project travel to Carmel to reduce labor costs. Note, this only provides cost savings on travel for the one joint visit combined with other projects from the original scope. These site visits are anticipated to combine review of the following items listed above, based on Alderson's revised schedule:
 - Early January 2022: Water trough and pumps, water source blocks, bridge as set in place on 12/3, hillside scrambles, embankment slide, trench drains at plaza
 - Early February 2022: Robinia post install, curbs at playground, completed trench drains (prior to decorative concrete placement)
 - Early March 2022: Plumbing review prior to GRFC wall installation, building progress
 - Mid-March 2022: GRFC Rock Wall initial installation, Guardrail, Fence, Playground install near completion
 - Early April 2022: GRFC finish coating in progress, stone blocks at building entry, limestone benches, PIP play surface in progress Upper Playground
 - Early May 2022 (Williams): Splash pad start up and operation, Shelter and Toilet building
 - Early May 2022 (SmithGroup): GRFC wall finalization, PIP play surface in Lower Playground, landscaping, overall finishing of project work
2. SmithGroup will also attend one visit for a Substantial Completion walkthrough (anticipated mid to late May 2022) and will generate a punchlist for work to be corrected or completed. Please note, the reimbursable expense budget we are holding on the project also includes a substantial completion visit by CCPR's accessibility consultant (WT Group) which will need to occur in May 2022 in coordination with our visit. This amendment removes the final inspection site visit from SmithGroup's scope, assuming that Lochmueller and CCPR staff would be able to verify and accept the completion of punchlist items identified during SmithGroup's substantial completion walk through. Thus, in combination with the progress visits listed above, this approach eliminates one final visit plus travel time from one progress site visit from SmithGroup's original contract.
3. SmithGroup will be compensated for our increased, completed design work associated with Alderson's retaining wall-related construction deficiencies from Summer 2021.
4. SmithGroup will extend RFI and submittal review as well as review of progress meeting minutes through the end of May 2022 targeted substantial completion date and provide record document review anticipated in June 2022. This amendment removes change order review/processing and

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progress meeting attendance/participation from SmithGroup's scope, assuming that the Lochmueller/CTI team will be able to lead these efforts and provide minutes and direction for any items needing our attention.

Compensation:

As previously noted given the schedule overrun on the project, the hours we had originally budgeted for administration to facilitate RFI's, attend construction meetings, etc. have already been spent, and our remaining unbilled professional fee after November invoices were issued is \$17,040 (total of both the Township base contract SmithGroup project #11640 and the CCRP contract extension SmithGroup project #12169). The additional cost of the above Amended Scope of Services is \$17,430, for a total remaining contract value of \$34,470. We recommend that this amount necessary for the additional services be covered by converting \$17,430 of our total remaining team expense budgets listed above from our two project agreements, and holding the remaining \$2,620 in projected reimbursable cost savings for a rainy day fund for future unanticipated needs. Note, if this strategy is acceptable, we can discuss whether to leave the entire budget to cover our remaining expenses needed to complete the project (estimated at \$7,050) on either the Township or CCPR contract, or if you'd prefer to split the remaining expenses between the two contracts.

Please review and let me know if you have any questions regarding the above proposal. I look forward to your reply.

Regards,



Gregg Calpino
Office Director

cc. Michael Klitzing, CCPR
Kurtis Baumgartner, CCPR

Director's Report | March 8, 2022

Active Projects

Below is a list of CCPR's major projects categorized by status. Details, if relevant and not covered as an agenda item, follow within this report.

Planning Stage

- 1) Bear Creek Park Master Plan
- 2) Central Park Dog Park Trail Expansion
- 3) Central Park/Interurban Trail Connection & Trailhead Enhancements (funded by Kite Realty Group)
- 4) Interlocal Cooperation Agreement Amendments/Capital Funding Strategy
- 5) Monon Community Center Indoor Playground
- 6) Orchard Park Elementary School Reuse
- 7) Reimagining Recreation Plan
- 8) Thomas Marcuccilli Nature Park Master Plan
- 9) Thomas Marcuccilli Nature Park/Wellhead Overlooks (*funded by Carmel Utilities*)
- 10) Waterpark Improvements
- 11) West Park – The Core Shelters
- 12) West Park – The Groves Perimeter Trail
- 13) White River Pedestrian Bridge
- 14) White River Corridor/Hamilton County South River District (*in coordination with Hamilton County Tourism, Conner Prairie, and Hamilton County Parks & Recreation*)
- 15) White River Greenway North Extension

Procurement or Contracting Stage

- 16) Bear Creek Park/Albany Village Donation (closing on property)
- 17) Mary Louise Marcuccilli Park Donation (donation agreement)
- 18) Vera J. Hinshaw Park Donation (closing on property)

Construction Pending

- 19) Monon Greenway Structure #12
- 20) River Heritage Park Phase I Improvements

Construction/Project in Progress

- 21) Guaranteed Savings Assessment
- 22) Japanese Garden Expansion (*City/Township led project*)
- 23) Lawrence W. Inlow Phase II Improvements
- 24) Meadowlark Park Improvements
- 25) Monon Greenway Improvements from City Center Drive to Gradle Drive (*City/Township led project*)
- 26) Parks & Natural Resources Renovation Project
- 27) West Park – The Core Improvements

Substantially Complete with Punch List Items Remaining

- 28) Monon Greenway North Refresh (Main Street to 146th Street)

Final Completion Achieved (for projects identified as active last month)

None

Park Closures at a Glance

The following parks are or soon will be closing. Projected reopening dates are provided.

PARK	STATUS	PROJECT NOTES	PROJECTED REOPENING
Lawrence W. Inlow	Closed	Continuing installation of spray pad infrastructure and work on restroom building	Spring 2022
Meadowlark	Closed	Installation of signature playground structure began on 3/3/2022 and should be completed within a week; waiting on redesign and pricing for bridge abutments, which will require helical piles due to the poor soil conditions under the abutments.	Spring 2022
Monon Greenway (<i>City Center to Gradle Drive</i>)	Closed	Working on utilities below grade; temporary closure of public restrooms anticipated between March and May.	Fall/Winter 2022
West (<i>Core Area Only</i>)	Closed	Signature playground feature installed on top of new hill; currently installing lower playground equipment, setting limestone benches, and working on restroom building.	Spring 2022
River Heritage	Closing in Spring 2022	Last outstanding regulatory item is securing approval from IDNR for mitigation plan; previous plan submitted by Weihe Engineers did not comply with requirements for floodway mitigation.	Fall/Winter 2022

Bear Creek Park

SmithGroup is preparing a draft master plan for presentation to the Park Board at its regular April meeting. The consulting team is incorporating input received in previous public meetings, focus groups, and online feedback as it prepares the draft plan. After presentation to the Park Board, the plan will be posted on CCPR's website providing the opportunity for additional comment. Taking into consideration any feedback received, the final master plan is anticipated to be presented to the Park Board for adoption in either May or June 2022.

The Real Estate Donation and Parks and Recreation Impact Fee Credit was received from Lamb Property Developer, LLC on March 1, 2022 for the donation of the approximately 9.3 acres within the Albany Village subdivision. The developer is responsible for installing landscaping and the multipurpose trail, which will connect across Shelborne Road to the south east corner of Bear Creek Park. The trail is envisioned to be the beginning of a longer Bear Creek Greenway. CCPR will work with the developer and Park Board Attorney to close on the property.

Dog Park

Staff are meeting with Michael Krosschell with Weihe Engineers on March 7, 2022 to begin developing expansion plans for the Central Dog Park. Mr. Krosschell was the original designer of the dog park. This planning process is being funded to the generous \$20,000 donation from Stephen Furry in memory of Amy, his late wife. CCPR is looking to expand the dog park by creating a fenced-in, off-leash trail for dog park members within the woods between the existing dog park and Interurban Trail. This expansion will help CCPR further increase memberships to help address the waitlist which is holding consistently at around 400 dogs.

Public AED Program

CCPR continues to meet at least monthly with the City of Carmel to develop a public AED program along the Monon Greenway. This would provide AEDs and Stop-the-Bleed kits in kiosks at key locations along the Monon, currently targeting Monon and Main Street, Midtown Plaza, Carter Green, and Monon and Gradle Drive. Long term plans envision expanding the program in more locations along the Monon Greenway and within parks throughout the community. Details and a timeframe for rollout are still being developed, but the City is modeling plans after a very robust program in San Diego. More details, including CCPR's specific role in the program, will be forthcoming as plans are finalized.

READI Grant | Hamilton County South River District

Continuing dialogue with the Indiana Economic Development Corporation (IEDC) and representatives from the White River Regional Opportunity Initiative Partnership (WR-ROI) to determine distribution of the \$20 million grant awarded to region. The next meeting is scheduled for March 21, 2022. The Hamilton County South River District, which includes the White River Education and Ecology Center, remains in the running for potential funding, although no final decisions have been made. Projects eligible for funding significantly exceed the \$20 million grant, so some projects may need to be deferred for consideration in the anticipated next round of READI grants.

Vera J. Hinshaw Park

Old Town Design Group has engaged a surveyor to provide an updated survey for the approximately 1.98-acre parcel located within the Sunrise on the Monon development and along the Monon Greenway. This is the last outstanding item that is needed before closing on the property. A closing is anticipated this spring or early-summer.

White River Greenway

Met with Conner Prairie on March 1, 2022 and agreed upon in principle the preferred route for White River Greenway on Conner Prairie's property. This will allow SJCA to finalize the 60% design development plans and identify the specific location of necessary easements for the trails, which are subject to approval from Conner Prairie's governing boards. We will learn this month from IDNR if the White River Greenway North Extension is selected for a Next Level Trails grant, which would allow construction of the trail to begin this year.

Met with SJCA on March 3, 2022 to review preliminary findings of the Archeological Field Investigation, which is being completed as part of the design development plans. As anticipated, Native American relics have been found in several locations along the route of the proposed trail consistent with temporary settlements (i.e., weekend camp sites, hunting expeditions, etc.). These findings are requiring extra digs, which will likely increase the cost of the study, but none of the discoveries to date will impact the ability to construct the trail. The investigation is anticipated to be completed the week of March 7th and the final report received shortly thereafter. CCPR is dedicated to complying with all applicable laws and regulations if any items of significance are identified.

CCPR is in the process of securing the two appraisals for the approximately one-acre parcel located at 12085 River Road, Carmel, which would allow the extension of a perimeter trail connecting River Heritage Park to River Road Park. Upon receipt of the appraisals, the Director, Park Board President, and Park Board Attorney will prepare a formal offer to purchase the property in compliance with Indiana Law and the authority granted by the Park Board.