

Carmel/Clay Board of Parks and Recreation
Tuesday, February 14, 2023, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

Tentative Agenda

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Staff Reports**
- 5. Finance Committee**
- 6. Minutes – Linus Rude**
 - a. January 10, 2023 Park Board Meeting
 - b. January 17, 2023 Park Board Workshop
- 7. Financial Reports – Lin Zheng**
 - a. Consolidated Financial Report for December 2022
 - b. CCPR P&L Statements for January 2023
- 8. Claims – Lin Zheng**
 - a. Claim Sheet February 14, 2023
 - b. Clay Township Claim Sheet February 14, 2023
 - c. CCPR Payroll for January 13, 2022 and January 27, 2023
- 9. Monetary Gifts, Grants, Partnerships, and Sponsorships for January 2023 – Eric Mehl**
- 10. New Business**
 - a. Consideration of Quotes to Purchase Fitness Equipment – Kurtis Baumgartner
 - b. Consideration to Purchase Shelters for West Park – Kurtis Baumgartner
 - c. Consideration of Bids for The Waterpark Cabana Additions – Kurtis Baumgartner
- 11. Old Business**
 - a. Clay Township Impact Program Updates – Michael Klitzing
 - i. Consideration of Resolution G-2023-001 Adopting the Schematic Design Drawings for the White River 106th Street Pedestrian Bridge and Related Improvements
- 12. Attorney’s Report**
- 13. Director’s Report**
- 14. Information Items**
- 15. Park Board Comments / Discussion**
- 16. Adjournment**

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	ACTION REQUESTED No Action Required
ITEM/SUBJECT Staff Reports	
DOLLAR AMOUNT/FUND N/A	MEETING DATE February 14, 2023

Public Information Outreach

- Reimagining Parks Update / Master Plan – looking forward to 2024-2028
Carmel Utilities Insert, TBD

Selected news articles:

- Experience Carmel in Winter
Good Day Carmel, January 13, 2023
- Growing a happy trail – Carmel set to expand White River Greenway
By Daniel Bradley
Indianapolis Business Journal, January 13, 2023
- There's A Sci Fi-Themed Playground And Splashpad In Indiana Called Westermeier Commons
By Tori Jane
Only In Your State, January 26, 2023
- More Moms Choose the Monon Community Center
Indy's Child, January 30, 2023
- Carmel Clay Parks & Recreation names two new directors
Hamilton County Reporter, February 2, 2023

Parks and Recreation Master Plan:

- Strategic Plan – 2022 Implementation Status Report

Standard monthly reports for December 2022:

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for January 2023:

- Monon Community Center Pass Report
 - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
 - ESE
 - Monon Community Center
 - Administration & Planning
 - Marketing
 - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

Carmel • Clay Parks & Recreation

Reimagining Parks Update

In 2019, Carmel Clay Parks & Recreation (CCPR) received \$20 million from the Clay Township Impact Program (CTIP). With this investment, CCPR launched its Reimagining Parks initiative which included the renovation of six existing parks throughout Carmel and Clay Township. In the fall of 2022, CCPR reopened the final reimagined park for the public to enjoy.



CAREY GROVE PARK

Updated playground, year-round restrooms, improved parking, loop trail, and basketball court.



FLOWING WELL PARK

Cool Creek bank stabilization, year-round restrooms, improved parking, trails, interpretive signage, and park access from Gray Road.



LAWRENCE W. INLOW PARK

Updated splash pad, pickleball courts, picnic shelters, year-round restrooms, and improved parking.



MEADOWLARK PARK

Updated playground, year-round restrooms, two shelters, improved parking, pickleball courts, a wheelchair-accessible fishing pier, an accessible boardwalk, and interpretive signage.



RIVER HERITAGE PARK

New playgrounds with a focus on accessible play, accessible trails, White River overlooks, and updated shelter.



WEST PARK

Updated playground, splash pad, year-round restrooms, shelters, improved parking, and connectivity to the Jill Perelman Pavilion.

Master Plan — looking forward to 2024-2028:

CCPR's first priority is determining how to best serve an ever-changing and growing community. Every five years the department develops a new parks and recreation master plan, which is a comprehensive look at the future of CCPR.

Each master plan incorporates input from elected officials, community leaders, stakeholders, community organizations, the public and more. Constituents provide feedback which allows CCPR to create a snapshot in time of the wants and needs of the community.

Be part of CCPR's next chapter! There will be several opportunities for the community to give feedback throughout the master planning process. Stay tuned to carmelclayparks.com for more information!



CLAY TOWNSHIP
IMPACT PROGRAM

For more information about our parks and greenways, visit carmelclayparks.com/parks-greenways.

Young, Sandra

From: Good Day Carmel <newsletter@gooddaycarmel.com>
Sent: Friday, January 13, 2023 6:14 AM
To: Young, Sandra
Subject: Your weekend BIG LIST is here ...

It's going to be a brew-tiful weekend...



**BRINGING YOU A
SMILE WITH OUR
DAILY DOSE OF
GOOD NEWS!**

**Share with a friend and
tell them to click below
to subscribe to Good
Day Carmel!**

Meet Me on Main!

Presented by **Allied Solutions**

FOOD ART MUSIC CARMEL ARTS & DESIGN DISTRICT

JANUARY 14, 5-9 P.M.

SECOND SATURDAY GALLERY WALK
New exhibits and features in district galleries

EXPERIENCE LIVE ENTERTAINMENT
Live music throughout the district featuring:

Bella Pike: Sub Zero (111 W. Main St. #130)
Adam Shuntich: Chocolate Café (43 W. Main St.)
Chris Rutkowski: Indiana Artisan (22 N. Range Line Rd.)

COMMUNITY ART ACTIVITIES
Holiday mini snow globe by Art Lab Indy and caricatures by Custom Eyes Design located in Kuaba Gallery (404 W Main St.)

BINGO!
Head over to Indiana Artisan Gifts & Gallery (22 N. Range Line Rd.) to pick up an Arts & Design District BINGO card. Visit participating galleries and businesses to cover three squares in a vertical, horizontal or diagonal row then return your BINGO card to the gallery by 7 p.m. for your chance to win a gift basket. Winners will be drawn at Indiana Artisan at 7:30 p.m. Must be present to win.

Carmel Caffeine Trail
CARMEL INDIANA
Warm up this winter at select Caffeine Trail locations from 5-9 p.m.
Learn more @CarmelCaffeineTrail on Facebook and Instagram.





INDIANA CULTURAL DISTRICT

Main & Range Line. For more info, call 317.571.ARTS
CarmelArtsAndDesign.com

INDIANA

@CarmelArtsAndDesignDistrict @CarmelArtsDesign

CARMEL INDIANA



DAILY DAD JOKES

What's a barista's favorite exercise?
The French *press*.

CARMEL MONTHLY



COVER REVEAL

Carmel resident co-produces new *Mandela* musical. Infused with the rhythms of South Africa, this soaring new musical tells the story of the young activist, Nelson Mandela and the sacrifices he made.

Experience Carmel in Winter

MLK event this Monday

Don't forget to mark your calendars for Monday's MLK annual celebration

THE CITY OF CARMEL
DR. MARTIN LUTHER KING, JR.
DAY COMMEMORATION



- MONDAY -
JANUARY 16, 2023 | 6:30 P.M.
TARKINGTON THEATER

3 Carter Green Carmel, IN 46032



Presented by the City of Carmel
in coordination with the Mayor's
Advisory Commission on Human
Relations to benefit UNCF

carmel.in.gov

Join the City of Carmel Monday, January 16, at 6:30 p.m. to commemorate the life and legacy of Dr. Martin Luther King, Jr. This annual commemoration of Dr. Martin Luther King, Jr.'s work will feature music, dance, performances and spoken word highlighting the theme "On Being a Good Neighbor." This event is free and open to the public.



Don't fret, it's still okay to go out and enjoy Carmel even on Friday the 13th just take extra steps to ensure you are being safe. Even though there is a chance for snow this weekend, bundle up and enjoy a day out walking or biking through Carmel's 700+ park acres including 20 parks and greenways. Did you know, our park system is the first in the state of Indiana to be certified as [wildlife and habitat-friendly?](#)

[Carmel Parks and Recreation](#) also has a [Winter/Spring program guide](#) out now to help you decide which one of their recreational programs you want to enjoy! From nature, aquatics, arts and culture, sports and wellness, there are programs for all abilities and ages.

Words of the Day:

Pet project



VetCheck looks to franchise 250 urgent care clinics nationwide

By Daniel Bradley | dbradley@ibj.com

Early in his career, Dr. Siva Nalabotu saw the need for a place where pets could get veterinary care for sudden illnesses or injuries without going to an emergency hospital.

After all, pet owners can't predict when their furry companions might require medical care, but traditional vet offices can't always see animals without an appointment.

Now Nalabotu is working to fill the gap with VetCheck Pet Urgent Care Centers—a local practice with enormous aspirations.

Nalabotu opened his first VetCheck clinic in 2018 in Fishers (14069 Mundy Drive) and his second in Carmel (1374 S. Rangeline



Dr. Siva Nalabotu, top, in the Fishers VetCheck, takes walk-in patients like Summit, who visited the clinic with an injured tail. (IBJ photos/Eric Learned)

Road) in 2021. The company is now using a franchise model in an effort to go nationwide.

In 2023, VetCheck franchisees plan to open single locations in Bloomington (4863 W. Richland Plaza); suburban Dallas; and York, Pennsylvania. Multiple locations are scheduled to open this year in the Atlanta, Nashville and Pittsburgh metropolitan areas.

Another 30 VetCheck franchises are in early-stage development. And the company is working to raise \$100 million in from investors to fund the opening of what it hopes will be 250 urgent care centers

See **VETCHECK** page 29A

Proposal could ax tax for thousands

But legislation would reduce local revenue

By Peter Blanchard
pblanchard@ibj.com

A House lawmaker is reviving an effort to make changes to the business personal property tax that would offer a bit of a windfall to small-business owners while reducing local government revenue.

Rep. Peggy Mayfield, R-Martinsville, is filing legislation that would raise the exemption that determines which companies must pay the business personal property tax. Her bill would exempt all

“

It would be one less thing that a small businessman has to worry about.

Rep. Peggy Mayfield

”

companies that own machinery, equipment and other tangible goods that cost them, in total, less than \$250,000. The current threshold is \$80,000.

The proposed change could essentially eliminate as many as 48,000 tax returns, according to past legislative estimates.

Mayfield's bill is the latest in a series of efforts over decades to reduce the personal property tax on businesses and simplify its administrative accounting headaches. The concept has the support of House Speaker Todd Huston. But its chances of passage are less clear in the Senate, where leading Republicans are

See **TAXES** page 28A



31A | Colts' Ballard is in the hot seat
Schultz questions who's really in charge after team's terrible season.

3A | Carmel plans trail expansion
City will spend \$4 million to add to White River Greenway.

1062037 5/26/2023 80-339 P-1 P24
MICHAEL KLITZING
CARMEL CLAY PARKS & RECREATION
1411 E 116TH ST
CARMEL, IN 46032-3435

Global-health group aims for new med school

Tumaini Foundation begins pursuit of Indiana vision

By John Russell
jrussell@ibj.com

It has no employees, no higher-education accreditation and only about \$40,000 in the bank.

But a group of physicians and business leaders, many with ties to DePauw University in Greencastle, is quietly drawing up plans to establish a medical school

in Indiana with a focus on global health.

The not-for-profit Tumaini Foundation for Global Health and Humanitarianism says it wants to train medical students with a special concern for the health of needy individuals and populations worldwide. That includes rural and inner-city areas in Indiana as well as impoverished, developing nations.

"Indiana needs more physicians, particularly physicians that would be inclined to practice in low-resource settings," said Dr. Thomas Mote, a semi-retired anesthesiologist who is president of the Tumaini board.

The Indianapolis-based group has not made an official announcement about

where it plans to set up a school or how it plans to raise tens of millions of dollars.

But in several discussions with IBJ in recent weeks, the organization's leaders say the need is huge, and they hope they can persuade a wealthy individual or foundation to make a sizable donation to get the ball rolling. The group has yet to approach a large foundation or wealthy person to land a major donation.

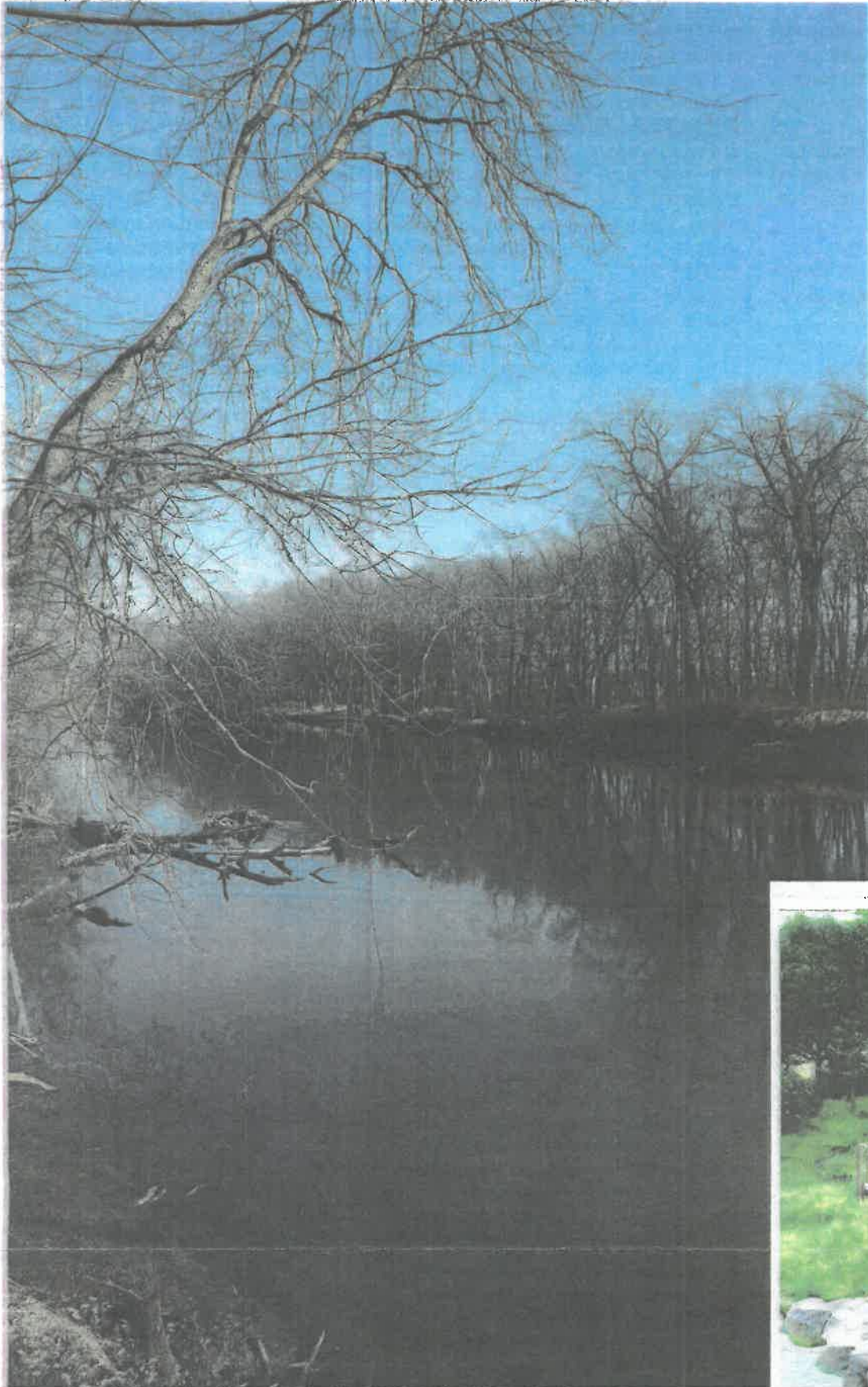


Mote

"It's not a goal that we just think of as being in the clouds," said Kathleen Jagger, president of Newman University, a private, Catholic college in Wichita, Kansas, and a Tumaini board member. "...The big challenge right now is selling the idea, helping people understand [that] the way we traditionally think about medicine in the U.S. has some limitations."

The group's twofold mission is to make health care accessible to all and to help alleviate disparities, often in low-income communities, that lead to lower life expectancy and higher rates of disease.

See **MED SCHOOL** page 26A



Growing a happy trail

Carmel set to expand White River Greenway

By Daniel Bradley | dbradley@ibj.com

Carmel will begin work this summer or fall to extend a trail network along the White River as part of a \$4 million project city officials say is more than 30 years in the making.

The White River Greenway will wind and curve near the river for 5.4 miles from East 116th Street to East 146th Street once it is completed next year.

That will make the trail about a half-mile longer than the Monon Greenway, which runs from East 96th Street to East 146th Street and is Carmel's section of the 27-mile Monon Trail.

"What's exciting about the White River Greenway is that it's going to be more nature-focused and provide that place for people to breathe fresh air and experience the trees and the wildlife that you'll see along the trail," Carmel Clay Parks & Recreation Director Michael Klitzing told IBJ.

The most extensive work will take place from Tall Timber Run, where the current 2-1/2-mile trail now ends, north to East 146th Street. A trailhead is planned near the intersection of River Road

See **TRAIL** page 25A



Just north of this stretch of the White River along Carmel's eastern border is the site where Carmel officials plan to build a trailhead that ends in an overlook. (IBJ photo/Eric Learned; rendering courtesy of Carmel Clay Parks & Recreation)



TRAIL

Continued from page 3A

and Haverton Way. It will include an overlook, a bike repair station, parking, restrooms and benches.

“We’re envisioning something that’s somewhat artistic,” Klitzing said. “We’re looking at something that is really kind of scenic, and envision [it] as a space where people will not only come to see the river but [also as] a popular spot for senior photos and wedding photos and family photos.”

The trailhead will have Wi-Fi service, and Klitzing expects people to use it as a place to get internet work done outside.



Klitzing

Much of the northern section of the White River Greenway will be on property owned by Conner Prairie, which will grant an easement to Carmel Clay Parks & Recreation to construct the trail extension.

Klitzing said the parks department is working closely with Conner Prairie.

“We’ll be doing all the construction, but it will also take into account [Conner Prairie’s] future plans for expansion of their campus onto the west side of the White River into Carmel,” Klitzing said.

Last August, Conner Prairie announced plans for \$24 million in capital projects that include a 260-acre expansion across the river.

A new section of the White River Greenway on its southern end will connect it to an existing perimeter trail at River Heritage Park near East 122nd Street. Carmel opened a trail network at the park last year.

“Having that trail along the river is a neat thing,” Mayor Jim Brainard said. “It’ll be good for property values. It’ll be good for the quality of life of the people who live in Carmel. And it’ll be good for tourism.”



Brainard

Long time coming

The city has looked at ways to build out the White River Greenway since 1991, the year Carmel Clay Parks & Recreation was established.

One of the top five original goals of the parks department was to embrace the White River, which hugs Carmel’s eastern border with Fishers. Creating a trail network along or near the river was always planned as a key way to accomplish that, Klitzing said.

It’s only been in the past couple of years, however, that work began in earnest to make the trail a reality as the parks department coordinated with Conner Prairie.

Klitzing said the timing was right as Conner Prairie’s leaders began crafting plans for the museum’s westward expansion across the river. The parks department and the museum also plan to collaborate on creating a facility near the trail called the White River Ecology Center that will focus on telling the river’s story.

The White River Greenway is “something that we’ve been striving to do for over 30 years,” Klitzing said. “Obviously,

the attention for the current [trail] has been a little bit more focused over the last couple of years in conjunction with the White River Vision Plan that was developed with Hamilton County and Marion [County], Indianapolis and the communities within the respective counties.”

Unveiled in June 2019, the White River Vision Plan aims to make better use of the 58-mile stretch of the White River that runs through Hamilton and Marion counties. Trail expansion and enhanced connectivity have been recommended for the Allisonville Road stretch of the plan, which includes the White River Greenway.

Brainard pointed to the river as one of central Indiana’s few natural amenities. He said one of his goals as mayor has been to preserve as much green space along the river as possible.

The region’s flat terrain lends itself to biking, which is a major draw on Carmel’s 245 miles of trails.

“That’s an asset Indianapolis and the region, I think, have done very well leveraging,” Brainard said. “We don’t have mountains or oceans, but what do we have? Flat land for bike trails. A lot of people have moved to Carmel, they’ve told me, from other parts of the region because they like to bike, and everything’s pretty much connected at this point.”

Both Brainard and Klitzing said Carmel saw a rapid increase in usage of its parks and trails when the pandemic began in 2020, as people looked to get outside.

“It’s part of our civic wealth to have these places where everybody feels some ownership, where they can meet people who have different life experiences than they do, and that’s an often-overlooked part of why parks are important,” Brainard said.

Regional spirit

Carmel Clay Parks & Recreation will use \$4 million in funding the city received through the Regional Economic Acceleration and Development Initiative, a grant program aimed at helping communities generate growth and attract business.

In December 2021, the Indiana Economic Development Corp. board and Gov. Eric Holcomb used \$500 million to provide READI funding to 17 regions around Indiana.

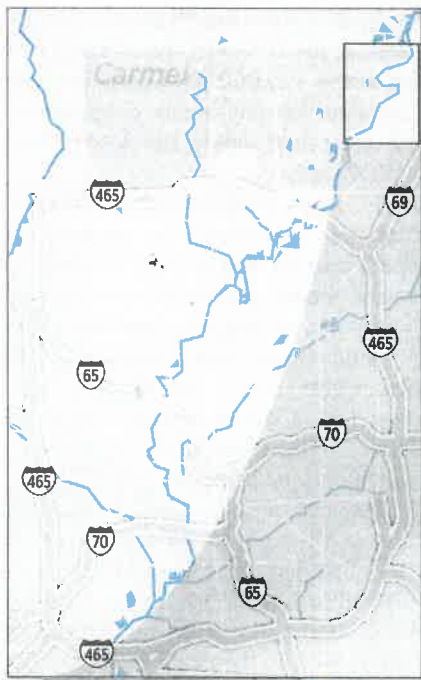
The White River region—consisting of Marion, Hamilton and Madison counties—was one of three central Indiana regions to receive a \$20 million grant.

“Part of the goal for this trail, obviously, is enhancing quality of life, which is one of the goals of the READI program, and also to help spark the development that Conner Prairie envisions for the west-side expansion,” Klitzing said.

The regional spirit of the READI program could also play a role in expanding the White River Greenway into Fishers and Noblesville.

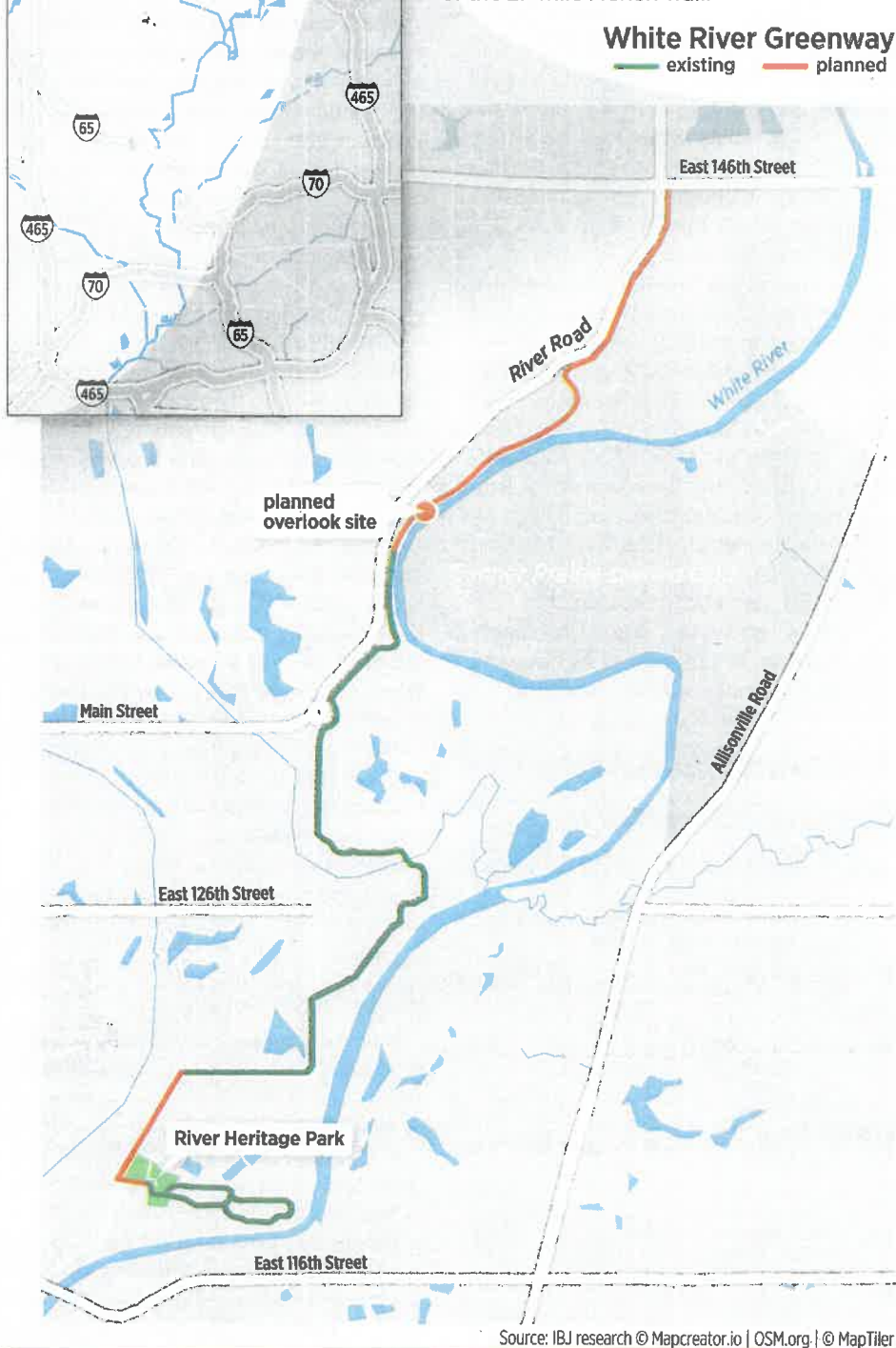
While no concrete plans or funding are currently in place for that further expansion, such a project is just what regional leaders had in mind when they formed the Central Indiana Redevelopment Authority.

Anderson, Beech Grove, Carmel, Fishers, Indianapolis, Lawrence, McCordsville, Noblesville, Speedway and Zionsville constitute the RDA. Westfield’s city council last fall declined to vote on an ordinance to join the alliance, over concerns about potential future



Trail expansion

Carmel is preparing to begin work this year on extending the White River Greenway to a total of 5.4 miles. That will make the trail almost a half-mile longer than the Monon Greenway, which runs from East 96th Street to East 146th Street and is Carmel’s section of the 27-mile Monon Trail.



Source: IBJ research © Mapcreator.io | OSM.org | © MapTiler

costs. Westfield Mayor Andy Cook told IBJ he does not think the council will approve the city’s entry into the RDA.

Klitzing said the Central Indiana RDA was largely inspired by the White River Vision Plan, which means the river will be a major focus for grant recipients.

Those projects in many cases will involve quality-of-life amenities, such as the White River Greenway, that make the region more attractive to people and businesses looking to move here, he added.

“Ultimately, we envision a White River Greenway either close to or adjacent to the river that goes through all of our respective communities to some degree, so hopefully it will be connecting into the trail networks in Noblesville and through perimeter trails that already exist along 146th Street,” Klitzing said. “It’ll provide connectivity across the 146th Street bridge, which the county is improving to enter Fishers, Noblesville—that direction as well.”

A plan suggested three years ago to extend the greenway across the river at East 126th Street into Fishers was determined

to be cost-prohibitive due to topographical challenges on the Fishers side of the river.

However, Klitzing said Carmel is working with Fishers, Delaware Township, Clay Township and Conner Prairie to find other locations for trail connectivity across the river between Carmel and Fishers.

“We don’t have definitive plans for that,” Klitzing said, “but that’s still a goal of ours that we hope to accomplish sooner than later.”

The collection of city parks in Hamilton County, along with Conner Prairie, and the potential for increased connectivity through a trail network “creates a variety of different amenities and recreational experiences or educational experiences that almost has the feel of a state park,” he added.

Brainard pointed to the possibility of a future pedestrian bridge along East 106th Street that could connect to trails at Carmel’s Hazel Landing Park and Fishers’ Heritage Park.

“It’d be the perfect place to make a connection,” he said. “There are parks on both sides of the river.”



Posted in [Indiana](#) | [Attractions](#), [Fun Adventures](#) January 26, 2023 by [Tori Jane](#)

There's A Sci Fi-Themed Playground And Splashpad In Indiana Called Westermeier Commons

Adventurers, ahoy! Nestled inside the [friendliest town in Indiana](#) is a wonder-filled space perfect for bringing the little ones to enjoy (and to burn off some of that ridiculous excess energy). It's a science-fiction-themed playground in Indiana that's sure to bring all the boys (and girls) to the (play) yard, and it's also got its very own splash pad to boot (which makes the warmer days even more delightful, if you ask us). Come out to Carmel and check out Westermeier Commons at Central Park; it's sure to thrill the entire family!

Let the kids take one look at the ridiculously wonderful playground at Westermeier Commons and then watch as they disappear into it immediately, off to have the time of their lives.



Westermeier Commons Playground/Google Local

It's so much more than *just* a playground, and the futuristic, modern look isn't the only thing that draws kids and adults alike into it. It's an all-encompassing fun center smack-dab in the middle of Indiana's friendliest little town, and neither you nor the rest of the fam will be able to get over it.

...at least, not any time soon.



Hsin Wei Huang/Google Local

There are an enormous number of amenities and fun stuff all stuffed into this one versatile place. It encompasses more than 25,000 square feet, and to say it's "big" is a bit of an understatement.



It's a huge place to play for kids and their grown-ups, with a little something for just about everyone.



Westmeier Commons Playground/Google Local

Encounter all sorts of bridges, walkways, and slides, and if you're brave enough, climb the two 32-foot-tall enclosed towers like the video game hero you are. Out of the way, kids, *I'm* the ruler of these towers.

There are two zones for age-specific children; one is for kids aged two to five and the other is for kids aged five to 12. The rest is open to all.



Westermeier Commons Playground/Google Local

If you're not too keen on exploring the playground yourself, no worries: there are more than three miles of amazing trails that lead through some truly gorgeous landscapes like prairie and wetlands to enjoy, so you could simply drop the kids off and then go enjoy some me-time instead.

There is also a splash pad, an electronic game (don't worry, it's screen-free), various tunnels and coves, hills, dots, and so much more.



Jeffrey Grieshop/Google Local

This is probably the largest and most complex playground we've ever taken a look at, and we can't get enough of it. From the unique theme to the ridiculous number of things to do and everything in between, it's an experience for the entire family.

The park is open year-round, though the splashpad only operates from Memorial Day weekend until late September. It does get a little cold in the winter, after all.



Heather Kennedy/Google Local

For more information about Westermeier Commons Playground & Splashpad, be sure to check out the official [Visit Hamilton County](#) website. Which playgrounds in Indiana are your family's favorites? Let us know!

Address: Westermeier Commons Playground & Splashpad, 920 Central Park Dr W, Carmel, IN 46032, USA

OnlyInYourState may earn compensation through affiliate links in this article.

 **INDIANA IN YOUR INBOX**

Love Indiana? Get more stories delivered right to your email.

SIGN UP

Share

Pin it

Home > Articles

Articles | Health | Sponsored Content

More Moms Choose the Monon Community Center

INDY'S CHILD ♦ JANUARY 30, 2023

Looking for a fitness facility that never goes out of style? Skip the expensive contracts and fees. Connect with a family-centric community and enjoy unlimited access to amenities designed with your wants and needs in mind. More moms choose the Monon Community Center (MCC) for their family where it's always One Price. One Place. All Access.

Located in the heart of Carmel's Central Park, the MCC offers memberships for both individuals and families to enjoy. The facility includes a fitness center, gymnasium, group fitness classes, indoor lap and activity pool, The Waterpark (seasonal), saunas and so much more.



Mom-approved Member Experience

It's never been easier to support your mental, physical and emotional health — all in one place! With an MCC membership, you can create a fitness routine that works for you. Do the kids have practice? Make that your designated gym time. Have 30 minutes over lunch? Try an express group fitness class. The possibilities are endless!

“My family of six has a household membership at the MCC. We all have something we love to do!” – Adiam A., MCC member.

“When I first joined the MCC, I started by walking a few laps around the track. From there I tried a few group fitness classes and was so impressed with the instructors’ knowledge. My kids immediately loved KidZone (and still ask to go), so it was always easy for me to visit and try new things.” – Amanda N., MCC member.

“Our MCC household membership has brought our family closer together. We’ve been able to connect through swimming and being healthy. This is an awesome center. What a win!” –Estee P., MCC member.



Amenity Highlight: KidZone + Mamava

Enjoy a hassle-free workout knowing your kiddo(s) are only moments away at KidZone, the MCC’s indoor playground and free childcare service. Take advantage of this money-saving (and stress-reducing) amenity for up to two hours per day. Children ages 2-12 are welcome.

Say hello to Mamava, a lactation suite that offers a private, sanitary place to pump/nurse your newest addition. While breastfeeding is welcome anywhere in the facility, this self-contained unit features comfortable benches, a fold-down table, an electrical outlet for a breast pump, and a door that can be locked for privacy. The pod is meant for individual use, but it can fit more than one person, including mothers with babies and other children in tow.

Does the MCC sound like the right fitness fit for you and your family? Give it a try! Adult memberships are just \$48/month and household memberships are \$106/month – with no join fees or contracts, ever. Learn more and register at carmelclayparks.com/membership.

HOME

NEWS

SPORTS

OPINION

LETTERS

OBITUARIES

EVENTS

ARCHIVE

SUBSCRIBE

CONTACT THE REPORTER

THE LATEST

FEBRUARY 3, 2023 | BLACK HERITAGE CELEBRATION RETURNS TO FISHERS

SEARCH ...

HOME

NEWS

Carmel Clay Parks & Recreation names two new directors



THE REPORTER ON FACEBOOK

Carmel • Clay Parks & Recreation

POSTED BY: THE REPORTER FEBRUARY 2, 2023

Carmel Clay Parks & Recreation (CCPR) has named Eric Mehl as the department's administration & planning director and Michael Normand as recreation & facilities director.

“Both Eric and Michael have worked with CCPR for over a decade,” said Kurtis Baumgartner, CCPR Assistant Director of Parks and Recreation. “During their tenure, they have shown tremendous growth and demonstrated strong leadership capabilities. Their comprehensive experience with our parks, programs, and facilities will be an asset to our team and our community.”

Eric Mehl
Administration & Planning Director

Mehl has worked with the department for 13 years and most recently served as recreation & facilities director.

As administration & planning director, Mehl oversees CCPR’s business services and human resources teams. He is responsible for coordinating department-wide planning efforts, maintaining department records, and managing administrative planning functions and policies.

Mehl has extensive park and recreation experience. He managed a \$6 million budget for the **Monon Community Center (MCC)** and **The Waterpark**, oversaw facility operations during the COVID-19 pandemic, led 17 full-time staff and over 400 part-time staff seasonally, and managed capital projects.

“I have learned so much during my tenure with Carmel Clay Parks and I look forward to what this new chapter holds,” Mehl said. “It is a privilege to continue serving our community and the Carmel Clay Parks team in this new capacity.”

Mehl studied fine arts and design at Ohio State University. He is a Certified Park and Recreation Professional and holds Aquatics Facility Operations and Aquatics Facility Operations Instructor certifications. He graduated from



Mehl



Three generations of Heig students write a book together



Noblesville's 'Star' yearbook staff earn state recognition



ADLER
attorneys
www.noblesvilleattorney.com

Family Law • Real Estate Law • Estate Planning
 Probate • Business • Personal Injury
 Litigation • Guardianship • Adoption
 Expungements • Elder Law • Appeals

136 South Ninth Street, Noblesville, IN 46060
 alli@noblesvilleattorney.com
 (317) 773-1974

the National Recreation and Park Association's Director School in 2019.

Michael Normand
Recreation & Facilities Director

Normand has worked with the department for 14 years and most recently served as recreation & facilities assistant director.

As recreation & facilities director, Normand oversees operations and staff of the MCC and The Waterpark as well as recreation programming.



Normand

Normand first worked with the department as an intern in 2008, later joining the team full-time as a member services supervisor. Over the years he has risen through the ranks garnering experience in customer service, recreation programming, project management, and operations.

“Carmel Clay Parks has offered me incredible opportunities to grow and learn in the field of parks and recreation,” Normand said. “I look forward to serving the team and community in this new role.”

Normand has a degree in tourism, hospitality, and event management from Indiana University. He is a Certified Park and Recreation Professional.

HC HAMILTON COUNTY **TELEVISION**
Web Television **TELEVISION** **HCAV1**
www.HamiltonCountyTV.com

 **On your Amazon Fire TV or Device**
Search for Hamilton County TV

 **www.HCTV1.com**

You Tube **www.HCTV2.com**
Be Sure to Subscribe and Click the Bell to receive notifications of new videos

 **On your Roku TV or Roku Device**
Search for HCTV1

Everyone deserves a better bank - and a better bank account.

Open Your Account

HARVEST REWARDS CHECKING

EARN UP TO

3.50% APY*

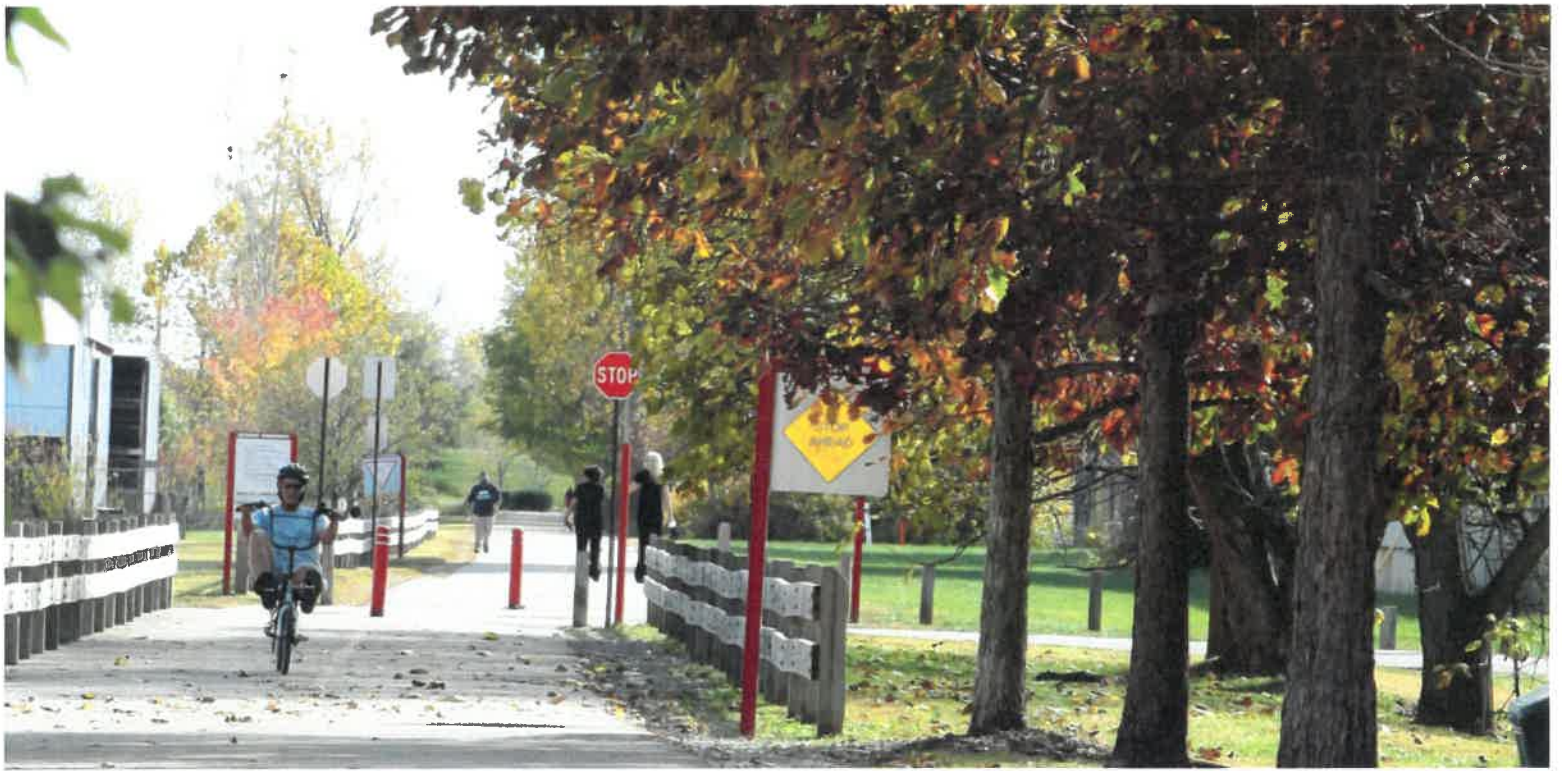
myharvestrewards.com

FIRST FARMERS BANK & TRUST

*Annual Percentage Yield is of 1/1/2023 and subject to change without notice. Fees may reduce earnings. Must sign up for online banking and receive eStatements, and complete at least fifteen (15) points of sale (POS) transactions which post and settle during the statement cycle to earn advertised APY. If customer stops receiving eStatements, customer will be charged a \$5 member statement fee. Limit one account per ID reporting name. Interest less 49¢ as follows: 3.44% interest rate and 3.50% APY applying to daily balances up to \$4,999.99; 0.25% interest rate and APY ranging from 3.50% to 2.39% applying to the portion of the daily balance between \$15,000 and \$24,999.99; 0.20% interest rate and APY ranging from 2.39% to 3.46% for all balances in excess of \$24,999.99. This example assumes a maximum total balance of \$40,000. Other terms and conditions may apply. Ask for details. Member FDIC.

 SHARE  TWEET  PIN  SHARE

[◀ Previous post](#) [Next post ▶](#)



Comprehensive Parks and Recreation Master Plan

Strategic Plan – 2022
Implementation Status Report
February 14, 2023

Carmel • Clay
Parks & Recreation
NATIONAL GOLD MEDAL WINNER
AND ACCREDITED AGENCY



STRATEGIC ACTION PLAN – IMPLEMENTATION STATUS REPORT

Based on community feedback, stakeholder input, technical analysis, and the priority rankings outlined within this Master Plan, the following key recommendations were developed to enhance the park and recreation system and position it to best serve the current and future needs of the community.

1.1 KEY RECOMMENDATIONS

1.1.1 ENHANCE PARK AND RECREATION OPPORTUNITIES WITHIN THE COMMUNITY:

- **Expand trails, river access, and environmental education along the White River Regional Corridor**
 - **Complete a regional river corridor site plan**
 - 2020 – Continued participation by Executive Director in White River Vision Plan, which will include expansion of White River Greenway.
 - 2021 – The White River Regional Opportunity Initiative (WR-ROI) Partnership was created to prepare a Regional Development Plan to submit for a Regional Economic Acceleration + Development Initiative (READI) grant through the Indiana Economic Development Commission (IEDC). The WR-ROI is inspired by the White River Vision Plan, which details a cohesive regional vision, goals, projects, and programs related to economic development within the White River Region.
 - **Ensure cohesion with the White River Vision Plan/Identify partners on both sides of the River**
 - 2020 – Continued discussions with Conner Prairie for expansion of the White River Greenway from current northern terminus of trail to 146th Street.
 - 2020 – Entered into an agreement with Clay Township for development of a pedestrian bridge across the White River Greenway as part of the Clay Township Impact Program. This project will ultimately connect the Carmel and Fishers trail networks in involves collaboration between CCPR, Clay Township, City of Carmel, Conner Prairie, Hamilton County Parks & Recreation, and the City of Fishers.
 - 2021 – The WR-ROI Partnership, Central Indiana Regional Development Authority within the IndyMPO, consists of three counties: Hamilton, Madison, and Marion; and eight communities: Anderson, Carmel, Fishers, Indianapolis, McCordsville, Noblesville, Westfield, and Zionsville.
 - **Develop a dedicated funding strategy for development of the corridor**
 - 2021 – The Hamilton County South River District/Conner Prairie Westside Expansion was selected as one of the signature projects for WR-ROI. This potentially positions the White River Education and Ecology Center to receive up to \$7.3 million if WR-ROI is successful in securing READI grant. Hamilton County also committed up to \$1 million for the ecology center if the project receives funds through READI grant.
 - 2021 – Submitted Next Level Trails grant application to the Indiana Department of Natural Resources in hopes of securing state funding for the development of the north extension of the trailhead.
 - 2022 – Department awarded \$4 million READI grant from WR-ROI; Funding to be used for development of the north extension of the White River Greenway, including new trailhead and river outlook on Matilda Haverstick property.
 - 2023 – Department awarded \$1 million from Hamilton County, Indiana for improvements along the White River Corridor, specifically the Hamilton County South River District.
 - **Develop view sheds along trails for users to enjoy the White River and include picnic areas**
 - 2020 – At end of 2019, CCPR secured approximately 13.55 acres of property along Hazel Dell Parkway which will serve as a future trailhead along the White River Corridor; homestead on the property was demolished in 2020 and has been restored to a natural state.
 - 2020 – Focus of River Heritage Park development will be accessible trails and view sheds along the White River.

- 2021 — Approved professional services agreement with SJCA for the White River Greenway North Extension design development plans. Began working on design concepts for trail overlooks and the anticipated trailhead on CCPR property.
 - 2021 — Wellheads at Thomas Marcuccilli Nature Park will receive improvements (funded by Carmel Utilities), which will allow them to serve as Overlooks
 - 2021 — Completed an invasive species assessment of CCPR and Conner Prairie property from the current terminus of the White River Greenway to the proposed location of the White River Education and Ecology Center. This data will help identify the best route for the White River Greenway extension.
 - 2022 — Completed improvements at River Heritage Park which include two new river overlooks with seating for the public.
- **Elevate the brand of all trails throughout the City through enhanced marketing strategies**
 - 2020 — As new parks and upgrades to existing parks are being made, CCPR diligently works to educate public on amenities available and how changes positively impact the community via website and social media platforms.
 - 2021 — Improved CCPR website to ensure public can easily navigate park projects and obtain critical information.
- **Work with the City of Carmel to make trail connectivity a priority (10-minute walk to a park)**
 - 2020 — Flowing Well Park added two additional access points for foot traffic into park, one from 116th St. and one from Gray Road
 - 2020 — Added restrooms to Carey Grove and Flowing Well Parks which will significantly increases the amount of time a patron can spend in the park, also increasing the viability of visitors to walk to the park (don't have to drive in case someone has to use the restroom)
 - 2020 — Township approved new pedestrian bridge over White River which will connect City of Carmel and Fishers
 - 2021 — CCPR met with representatives to review design concepts of future White River pedestrian bridge that will be funded/constructed using the Clay Township Impact Program.
 - 2021 — Kite Realty Group, Buckingham Properties, and the Carmel Redevelopment Commission development “The Corner” requests an easement for a trail connection between an apartment building being constructed as part of the project and the Interurban Trail.
- **Develop loop trails to tie into existing neighborhood parks**
 - 2021 — CCPR engaged in discussions with Albany Village, the new subdivision to be constructed on the east side of Shelborne Road across from Bear Creek Park regarding the potential donation of approximately 9 acres with a developed multipurpose trail and native prairie installed by the developer that could serve as part of a larger Bear Creek Greenway.
 - 2022 — Initial planning for White River Greenway northern extension. Connectivity with TMNP, Conner Prairie, and 146th Street are priorities for the expansion.
 - 2022 — New wayfinding signs installed to illustrate Monon Greenway connectivity with Meadowlark Park and City CAB trail system
 - 2022 — Initial planning for western expansion of 116th pathway at West Park
- **Explore opportunities for trail amenities (watercraft access, off-trail fitness, overlook areas, etc.)**
 - 2020 — Focus of River Heritage Park development will be accessible trails, view sheds and overlook areas along the White River.
 - 2020 — Added shuffleboards, spray plaza, table tennis, bocce ball, seating and shade areas along the Monon Greenway from Elm Street to Walnut Street.
 - 2021 — Completed improvements at Carey Grove Park which included fitness equipment around the perimeter of the playground.

- 2021 — Approved professional services agreement with SJCA for the White River Greenway North Extension design development plans. Began working on design concepts for trail overlooks and the anticipated trailhead on CCPR property.
 - 2022 — Completed improvements at River Heritage Park which include two new river overlooks with seating for the public.
- **Facilitate implementation of a West Regional Corridor centered on West Park**
 - **Complete evaluation of the need for additional indoor recreation space at West Park**
 - **Design/construct amenities to make West Park a Regional Destination Park**
 - 2020 — Construction started and anticipated to finish in the Fall of 2021.
 - 2021 — Work continued in 2021, good progress made on connector road and culvert/bridge between the Core and the Groves, parking lot expansion, and splash pad. While park was originally planned to be complete in the Fall of 2021, a bevy of issues resulted in CCPR delaying the anticipated re-opening to Spring of 2022.
 - 2022 — Park re-opened to the general public in the fall; several items are still outstanding and will be remedied in 2023 including pedestrian bridge rails, safety fencing, and startup of splashpad.
 - **Establish a west-side steering committee to assist with partnership opportunities for land acquisition**
 - 2020 — Purchased approximately 26.91 acres, now known as Bear Creek Park, at 14330 Shelborne Road, Carmel, Indiana, fulfilling the goal of acquiring much needed new parkland in northwest Carmel as established in both the 2020-2024 Comprehensive Parks and Recreation Master Plan and 2020-2025 Zone Improvement Plan.
 - **Explore partnership opportunities that can assist with completing park development**
 - **Acquire and develop a community or neighborhood park in the northwest corner of Carmel**
 - 2020 — Purchased approximately 26.91 acres, now known as Bear Creek Park, at 14330 Shelborne Road, Carmel, Indiana, fulfilling the goal of acquiring much needed new parkland in northwest Carmel as established in both the 2020-2024 Comprehensive Parks and Recreation Master Plan and 2020-2025 Zone Improvement Plan.
 - 2020 — CCPR anticipates issuing requests for proposals in early-2021 to select a consultant to facilitate the preparation of a park master plan, which will guide the future development of the new park.
 - 2021 — Demolition of existing homestead and structures at Bear Creek Park completed.
 - 2021 — Engaged with SmithGroup to begin Master Plan process for Bear Creek Park.
 - 2021 — Hosted focus group and community input meetings as part of Master Planning process for Bear Creek Park.
 - 2021 — Bear Creek Park opened to public on weekends for limited pre-development use to help residents experience the park firsthand as part of the Master Plan process.
 - 2022 — Bear Creek Park Master Plan adopted by the Carmel/Clay Board of Parks and Recreation on June 14th, 2022 via resolution G-2022-002.
- **Develop a signature environmental education facility**
 - **Develop a feasibility study and business plan for a nature center**
 - 2021 — The Hamilton County South River District/Conner Prairie Westside Expansion was selected as one of the signature projects for WR-ROI. This potentially positions the White River Education and Ecology Center to receive up to \$7.3 million if WR-ROI is successful in securing READI grant. Hamilton County also committed up to \$1 million for the ecology center if the project receives funds through READI grant.
 - **Seek partnerships to help develop and manage the program site if applicable**
- **Establish a neighborhood park strategy, recognizing the role of HOAs**
 - **Coordinate with developers on new neighborhood park development per re-defined park classifications**

- 2021 — CCPR engaged in discussions with Albany Village, the new subdivision to be constructed on the east side of Shelborne Road across from Bear Creek Park regarding the potential donation of approximately 9 acres with a developed multipurpose trail and native prairie installed by the developer that could serve as part of a larger Bear Creek Greenway.
- Sign neighborhood parks accordingly
- Identify HOA properties and recreational amenities available
 - 2020 — Work nearing completion on GIS capture of HOA properties which will help CCPR better understand community amenities available and its impact on future needs
 - 2021 — Amenity report completed and is comprehensive beyond HOAs, including churches, schools, and multi-family complexes. Utilized breakdown of amenities within 1 mile radius of Bear Creek Park to highlight level of service within community during the Master Plan process.
- Seek innovative solutions to serve identified underserved or unserved populations
 - Identify underserved or unserved populations in Carmel, Indiana and Clay Township
 - 2021 — New culture-based program category added (replaced Creative Arts with Arts & Culture) to in hopes to educate community and better support growth of community
 - Evaluate the programs that are currently being provided to underserved or unserved populations by CCPR
 - 2021 - Reimagining Recreation Plan evaluated the current resources CCPR has at its disposal post-COVID. Due to a reduction in staffing, four core program categories were identified that are underserved in the community. CCPR is now focused on growing these core program categories rather than trying to be many things for many people.
 - Evaluate and map the programs that are currently being provided for underserved or unserved populations by other local organizations
 - Develop individualized goals for CCPR programming staff to encourage the research, identification, planning, and execution of innovative programs geared towards the identified underserved or unserved populations
 - 2021 — Community Outreach was a goal for our volunteer program to identify new groups for engagement. This included many new outlets and those listed in the next objective illustrate the underserved growth.
 - 2021 — New Inclusion Supervisor hired in September with a broader background in inclusion and diversity. Goals established for creating programs geared around promoting diversity
 - 2021 — Creative Arts category has been retitled Arts & Culture with the goal of creating more culture-based programs with an emphasis on cultural experiences and education
 - Utilize compiled data to formulate program offerings to meet the unmet needs of these populations throughout our Program Areas and Categories
 - 2021 — Volunteer program partnership with Stratford Senior Living engaged our award-winning pollinator partnership program involving seed sorting from seeds collected by volunteers. Seed was transported to the retirement community to make the volunteer project easy for participation and in support of our CCPR mission and values.
 - 2021 — Volunteer program engagement with Midwest Academy for a workday at Flowing Well Park where 39 volunteers gave 2.5 hours removing invasive burning bush, Japanese knotweed, trash, and dismantling 4 visitor created rock dams in Cool Creek. Midwest Academy is an intentional educational community serving students in grades 3-12 with ADD/ADHD, language-based learning differences, high functioning autism, and processing challenges. The school is designed to develop academic achievement, self-acceptance, and personal accountability.
 - 2021 — Engaged in discussions with Janus Developmental Services, Inc. regarding workplace trainings and shadowing opportunities for individuals with disabilities.
 - Expand upon current successful partnerships to reach underserved or unserved populations

- 2020 – Continued partnership with Carmel Marathon which allows Adaptive participants the ability to compete/participate in the annual Carmel 5K; Continued partnership with Carmel Health & Living Community to implement educational programs for seniors
 - 2021 – Department donated pieces of the former Meadowlark Park play structures to the Lake Lemon Conservancy District (LLCD), helping the equipment find new life and avoid ending up in a landfill. By recycling it for LLCD's use the department also fulfilled a playground need for an underserved population.
 - 2021 – Partnership with Carmel Clay Public Library (CCPL) expanded due to construction at their main facility, and assisted with COVID-19 resources; Continued literacy development program partnership (Story Time Express and Story Walks)
 - Create new partnerships with identified local organizations to fill current and future gaps in service for underserved or unserved populations
 - 2020 – Texas Roadhouse: providing healthy dinners for Adaptive Participants, a priority for many individuals with developmental disabilities; Gordon Holmes/Tom Blessing/Mary Wallace: Educational programs for participants and their families ranging from financial planning to nutrition
 - 2021 – Extended School Enrichment identified a local citizen to begin process of translating key documents in order to provide better customer service to the growing number of participants whose primary language is Spanish; long-term plan is to continue expanding to other languages
 - 2021 – Implementation of UserWay accessibility widget to CCPR webpage to assist with visual impairments and language barriers.
 - 2021 – Partnership with AAPR offering free tax preparation services to low-income households.
 - 2021 – Partnership with Hamilton County Health Department, Hamilton County Emergency Management, and Carmel Fire Department to offer COVID-19 vaccination site to the community.
 - 2022 – Partnership with Carmel Dad's Club, utilizing Fieldhouse for summer camp programs, able to expand camp type to additional participants.
 - Continue to develop and evaluate internal reporting of populations served through CCPR programs and partnerships
 - 2020 – Updated program survey which will allow for better capture of data from participants and better position CCPR to develop new programs and seek out additional partners
 - 2021 – Volunteer program includes program evaluations by participants and records of each projects accomplishments
- Explore opportunities to provide community gardens as part of land-use strategies
 - 2021 – Native food forest planted as part of a grant award that allowed for the planting of 100 native fruit and nut trees at Founders Park. Once the trees mature this stand of trees will provide a diverse range of native food sources for the community to pick and utilize in a sustainable fashion.

1.1.2 PROVIDE EXCEPTIONAL CUSTOMER EXPERIENCES:

- Reimagine existing parks through effective planning and appropriate updates
 - Update existing park master plans (Hazel Landing, Inlow, Carey Grove, Cherry Tree, Flowing Well, Meadowlark, and River Heritage)
 - 2020 – The Clay Township Impact Program (CTIP) provided CCPR with funds to enhance and update Carey Grove, Flowing Well, West, Meadowlark, Inlow, and River Heritage Parks. Improvements will be made to the following amenities, which varies by park: playgrounds, splashpads, restrooms, bank stabilization, bridges, trails, parking lots, shelters, fishing piers, pickleball courts (new addition)
 - Incorporate consistent design principles for all new parks and the update of existing parks
 - Develop a mini business plan for parks and facilities to ensure site will achieve outcomes desired

- Continue to upgrade playgrounds in existing parks
 - 2020 – CTIP funds provided to CCPR will allow for playground/splashpad updates at Carey Grove, West, Meadowlark, River Heritage and Inlow Parks
 - 2021 – Playground updates and park improvements completed at Carey Grove Park. West, Meadowlark, River Heritage and Inlow Park improvements underway and expected to be completed in the Spring of 2022.
- Analyze community demographics to ensure park design meets needs of those it intends to serve
 - 2020 – Community input meetings were held to obtain feedback on park improvements at Carey Grove, Flowing Well, and West Parks; Feedback incorporated into final park design
- Create nature preserve experiences throughout the park system
 - Seek a partnership with a not-for-profit to help preserve natural areas along the trails with resource plans
 - 2021 – Adopt A Park program grew from 4 participants to 13 different participant groups ranging from private individuals, corporate businesses, local civic groups, and non-profits to help support long term preservation standards along trails and within park properties.
 - 2022 – The Hamilton Invasives Partnership has grown into a significant resource for education and action to support preservation of natural areas throughout our properties and as well as serving all of Hamilton County. CCPR is a large contributor to multiple initiatives with this partnership including GIS mapping, Weed Wrangles, and volunteer training.
 - 2022 – Pollinator Partnership group continues to be a huge resource in support of preservation of natural areas through the Project Wingspan initiative. CCPR supported the partnership with 9 total seed collection or seed sorting events to procure usable native wildflower seed for redistribution through the partnership.
 - Develop an interpretive plan for natural areas in the parks through updated interpretive signage
 - 2020 – Interpretive signage added to Founders Park in Spring 2020 utilizing Rain on Main funds
 - 2020 – Flowing Well interpretive signs are in final stages of production and will be installed in 2021 utilizing CTIP funds
 - 2021 – Flowing Well signs were updated and installed as part of the CTIP project
 - 2020 – Prairie Meadow signage will be implemented in 2021 utilizing Rain on Main funds
 - 2021 – Prairie Meadow sign content is developed and awaiting final designs and production
 - 2020 – Meadowlark Park interpretive signage was received as an add-alternate in bids received, evaluating to determine if CTIP funds will be sufficient to cover expense
 - 2021 – Meadowlark Park interpretive signs content is developed and awaiting final designs and production
 - 2022 – Meadowlark Park interpretive signs were installed all throughout the trail system of the park
 - 2022 – Interactive interpretive signs at River Heritage are in design phase
 - Develop educational content that helps locate and identify key natural resources in CCPR specific parks
 - 2020 – Park Conversations magazine, created in 2019, continues to provide the community with educational content pertinent to CCPR parks and natural resources
 - 2020 – Volunteer Stewardship projects focused on targeted education on fostering sustainable habitats within CCPR properties
 - 2020 – My Park Series which highlights key natural resources and history of CCPR specific parks was created in 2019. Plans to expand upon the program were delayed in 2020 due to the Covid-19 pandemic but will be re-initiated in 2021
 - 2020 – Wildflower Walks will be expanded upon in 2021
 - 2020 – Stewardship focused web presence in development with PNR/Marketing planned for Spring 2021 rollout (educational components are a key focus of each stewardship park activity)

- 2021 — Stewardship web pages were developed with formatting and added content for 1st qtr 2022 live rollout.
 - 2021 — Participant Learning Outcomes (PLO's) were documented as part of each stewardship engagement program and utilized as a baseline standard of information for participants to gain knowledge and understanding of the projects they are participating in and how they contribute to the larger mission, vision, and values of CCPR.
 - 2022 — PNR division took responsibility for CCPR Nature offerings to include fee-based programs. The control over curriculum development will provide greater connections with educational experiences that can focus on examples of park restoration projects or other internal stewardship activities.
 - 2022 — Nature Keepers program concepts for youth summer programs in 2023 has been a key focus for reinventing the CCPR summer nature program outline.
 - 2022 — PNR hired 1st part-time naturalist position to add another facilitator to our ranks to increase program delivery in 2023.
 - 2022 — PNR staff were invited to be guest presenters with Blatchley Nature Study Club — presenting on the Pollinator Partnership
 - 2022 — 14 free nature programs were delivered as stewardship program delivery continues to be a key component of the PNR Division.
 - **Seek National Audubon recognition for habitat and native plant preservation and integration of the park system**
 - **Develop resource management plans for those parks that are preservation designated**
 - 2020 — Converted approximately 8 acres of turf/grass to native prairie at Steckley Property
 - 2021 — Year 2 of strategic invasive species mitigation efforts with contracted support from Park Foundation dollars to focus on Vera Hinshaw Preserve sustainable habitat restoration efforts
 - 2021 — 2nd Annual World Habitat Day native tree and shrub planting project at Vera Hinshaw Preserve continuing phased approach to long term restoration efforts
 - 2021 — Woodland Gardens native planting restoration project for Earth Day
 - 2022 — Natural Resource Management Plan was updated to reflect changes in departmental strategies and priorities from the original 2011 version. Preserve property specific plans will be added in 2023.
 - 2022 — 3rd Annual World Habitat Day native tree and shrub planting project at Vera Hinshaw Preserve continued phased approach to long term restoration efforts.
 - 2022 — 94.7% survival rate for woody trees and shrubs with Flowing Well restoration and enhancement to support mitigation of disturbed areas from bank stabilization project
- **Provide a diverse selection of facilities and amenities to accommodate indoor and outdoor recreational pursuits**
 - **Consider developing more health-related amenities in parks (loop trails, art, cultural, outdoor fitness equipment)**
 - 2020 — Outdoor cardio equipment was incorporated into park design at Carey Grove Park
 - 2021 — Completed City Center mural project in partnership with Carmel High School (CHS) and the City of Carmel; designed by Caroline Hammonds, a student at CHS
 - 2021 — Clay Township and the City of Carmel began improvements to the existing Japanese Garden honoring Carmel's sister city of Kawachinagano, Osaka, Japan. CCPR will assume maintenance responsibilities for the expanded park upon completion
 - 2021 — 6 pickleball courts were incorporated into construction plans for 2 park sites — Meadowlark and Lawrence Inlow Parks — to be completed in 2022.
 - 2021 — Acquired 63-acre parcel, Thomas Marcuccilli "Nature Park" in Northeast Carmel
 - 2021 — Began preliminary conversations with Sports Methodist Medicine regarding an Outdoor Fitness trail loop; Sports Methodist would construct with input from CCPR; CCPR would enter management agreement once complete (trail open for community use)

- Consider adding additional assets consistent with park master plans in underserved areas
- Develop age segment, facility and program experiences matrix for each park to determine who is being served and who is not
- Balance and expand program and volunteer opportunities throughout the community
 - Create continuous coordination between Recreation, ESE, and Parks divisions to better utilize existing resources and collaborate between divisions to ensure a balance of program offerings is being maintained throughout the Department
 - 2021 – Nature programming gained a new format revolving around 4 core areas that help define areas of focus and responsibility for each division.
 - 2021 – Intra-Division quarterly team building initiatives were achieved to promote communication and awareness of the teams strengths and serve an intent of fostering positive culture across divisions.
 - 2021 – Unique circumstances created opportunities for staff to support other divisions including subbing in during extreme staffing shortages and staff even permanently transitioned full time employment from one division to another taking advantage of various professional growth opportunities.
 - 2022 – Quarterly team building initiatives continued as a priority for divisions to engage and learn from each other.
 - 2022 – PNR lead several departmental All Staff meeting agendas to educate the other divisions about PNR responsibilities and park stewardship in general
 - 2022 – PNR took responsibility for planning nature programs which includes working closely with R&F staff for program registrations and delivery of content
 - Identify populations/demographics in Carmel, Indiana and Clay Township by geographical area
 - Construct targeted surveys to determine needs/wants by geographical area
 - Ensure that under-utilized parks are represented in program proposal each season
 - 2021 – Nature programs expanded into various CCPR park properties exploring different ecosystems in different areas of the Carmel/Clay community.
 - 2022 – A family is registered in our Adopt A Park program to support 4.5 acre Prairie Meadow Park.
 - 2022 – Invasive species management targeting Monon South Trailhead and Lenape Trace was prioritized to begin systematically moving north along the recreational and biological corridor of the Monon Greenway, specifically targeting bush honeysuckle.
 - 2022 – Volunteer efforts prioritized Cherry Tree Park to target bush honeysuckle and white mulberry.
 - Utilize compiled data to formulate program offerings based on the needs/wants of each geographical community
 - Ensure a balance of Summer Camp Series opportunities by offering diverse programs at multiple locations throughout the Carmel/Clay community
 - 2021 – SCS offered 12 different camp types, ranging from traditional to specialty offerings, at 6 different facilities spanning the Carmel/Clay community
 - 2021 – SCS added 3 new camp types, EnRoute (world travel theme), STEAM team (Science, Technology, Engineering, Arts, Mathematics), and Camp Wayback (exploration of historical time periods)
 - 2022 – SCS held 81 weekly camper spots in 3 popular day camps for campers attending with fee-waivers.
 - Collaborate with CCPR Marketing team to create specialized marketing plans to reach new participants and promote programming at locations outside of the Monon Community Center and Central Park
 - 2020 – Annual recreation survey sent towards latter end of 2020 aimed to begin initial information gathering of data that will be used to assist CCPR in reaching new participants
 - Evaluate current local and nation-wide trends, challenges, and critical health and wellness issues

- 2021 — Survey data used to help determine fitness trend direction and interest to ensure planned investments support the public's current fitness needs.
 - 2021 — Constant evaluation of COVID-19 climate and impact on daily lives. Continuous change in policies and procedures to help support a safe and healthy place to provide fitness and recreational needs.
 - 2022 — Added an additional summer camp focused on active play.
 - 2022 — Implemented “Leave No Trace” educational component to all summer camps.
 - 2022 — Daily mindfulness techniques incorporated into summer camp activities to promote mental health and wellness.
- **Develop targeted surveys to Monon Community Center members that will help identify wants/needs regarding new and current fitness and wellness offerings**
 - **2020 Survey Results:**
 - Member Satisfaction — 86% of members surveyed responded with a 4 or 5 star rating
 - Highest Rated Amenities — 1. Fitness Equipment Provided, 2. Group Fitness Offerings, 3. Value of Facility for the Money, 4. Investments made to Equipment and Facility
 - **2021 Survey Results:**
 - Member Satisfaction — 84.1% of members surveyed responded with a 4 or 5 star rating
 - Highest Rated Amenities — 1. Fitness Center, 2. Indoor Track, 3. Group Fitness, 4. The Waterpark
 - **2021 — Developed first Waterpark survey sent out to general public.**
 - General Satisfaction — 83.4% surveyed responded with a 4 or 5 star rating
 - Highest Rated Reason for Visiting The Waterpark — 1. Location, 2. Amenities, 3. Cleanliness
- **Utilize compiled data to develop innovated and effective fitness and wellness program offerings for all age groups focusing specifically on at-risk populations**
 - 2021 — Survey data used to help determine fitness trend direction and interest to ensure planned investments support the public's current fitness needs.
- **Ensure fitness and wellness components are integrated into the Extended School Enrichment programs through supplemental enrichment offerings focuses on the needs and current trends surrounding youth demographics**
 - 2021 — Daily opportunities for all students to engage in a minimum of 1 hour of physical activity incorporated into ESE programming at all 11 elementary locations
 - 2021 — Addition of ESE staff training in Mindfulness and Mindfulness breaks for all students, led by staff, incorporated into daily schedule at all ESE sites
- **Continue to develop volunteers in all aspects of the system through recruitment, training and replacement**
 - 2020 — 46 volunteer programs; 1,288 hours (programs/hours impacted by Covid-19 pandemic)
 - 2021 — 52 volunteer programs; 3,494 hours; 878 timesheets (individual participant records)
 - 2021 — participant learning outcomes (PLO's) were developed to deliver added value to our participants experiences with our department
 - 2021 — Survey Results:
 - Participant Satisfaction — 95% of volunteers surveyed responded with a 4 or 5 start rating
 - 2022 — 43 volunteer programs; 3,357 hours; 967 timesheets (individual participant records)
 - 2022 — Survey Results:
 - Participant Satisfaction — 100% of volunteers surveyed responded with a 4 or 5 start rating
- **Teach and train staff on how to work with volunteers to maximize their performance**
 - 2021 — Staff and Board engaged with volunteer program in several respects including training and awareness

- PNR staff received education and training to engage as project leaders and serve in multiple support roles throughout the year for various projects
 - A comprehensive effort was launched to evaluate and restructure the volunteer program based on the principles of Experience Design. Through this process the recruitment, onboarding, training, evaluation, and retention of volunteers received an overhaul. The exact steps taken, and outcomes of this process, were presented to CCPR staff. Additional training for staff including a presentation at CCPR All Staff Meeting conducted by Volunteer Coordinator included a thorough synopsis on the Volunteer Experience Design
 - 2021 – CCPR Board was educated at September board meeting on progress and growth of volunteer program and natural resource engagement programs
 - 2022 – PNR staff supported volunteer projects as part of their annual performance criteria to ensure a logistical support role is a foundational element of the PNR division program support structure. Staff were trained to serve support roles.
- **Develop a strong recognition program for volunteers in the system**
 - 2020 – Event held in January at Monon Community Center, recognized the accumulative annual contributions from 2019; CCPR recognized its top 20 contributors with an awards banquet and door prizes for all in attendance
 - 2021 - The implementation of NEON CRM at the beginning of the year allowed us to strategically implement and document solicitation of in-kind donations as well as apply for several grants. We raised over \$3,000 in in-kind donations and grant awards brought in over \$10,000. The in-kind contributions were largely utilized as direct deliverables to recognize volunteers with gift certificates, food on projects, and other handouts that focused on a theme of fostering sustainability.
 - 2021 – Volunteer spotlights were developed and highlighted through social media, our web page, and through program newsletters.
 - 2022 – Annual Volunteer Appreciation Event held in February at Monon Community Center, recognized the accumulative annual contributions from 2021; CCPR recognized its top contributors with an awards banquet and door prizes for attendees.
 - 2022 – Volunteer spotlights were developed and highlighted through social media, our web page, and through program newsletters
- **Continue reinvestments in revenue facilities by adding or replacing amenities**
 - **Add an additional waterslide to The Waterpark**
 - 2021 – Engaged Williams Architects to explore options that expand opportunities for water play that do not increase the need for staffing. Targeted areas include the location of the existing lap pool and kiddie pool area. Also exploring the feasibility of adding additional cabanas
 - **Continue to evaluate need to update fitness equipment on a five-year cycle**
 - 2020 – Cybex/Strength Circuit was replaced in first quarter of year, which concluded CCPRs previous five-year replacement cycle; 2021 will resume assessment of needs and implementation of new five-year plan
 - 2021 – New dumbbells ordered at end of 2021. No other capital improvements made to fitness due to COVID-19 impact on budgets.
 - 2022 – Treadmill demo occurred in January to collect member feedback and identify potential replacement options.
 - **Identify additional revenue generating opportunities at the Monon Community Center**
 - 2021 – Continued discussions with Williams Architects on preparation of plans for a new indoor playground in Multipurpose Room-West and improvements to the adjacent Kidzone. Williams is continuing to work with playground manufacturers to explore equipment options

- 2021 — Engaged in discussions exploring the potential for becoming an Indiana Medicaid Waiver provider facility. Goals for formal cost analysis and proposal to be developed in 2022.
- **Develop an equipment lifecycle replacement program**
 - 2021 — Solicited RFPQ's to vendors specializing in Guaranteed Energy Savings Contracts to evaluate mechanical equipment at Monon Community Center/Waterpark and provide possible solutions for consideration
 - 2021 — R&F Capital Replacement Plan created and proposed in Fall 2021 including outline of full Fitness Center replacement schedule.
- **Use Key Performance Indicators (KPIs) to drive data-driven decisions regarding services and operations**
 - **Identify maintenance standards for each park maintained by CCPR**
 - 2021 — Recurring work orders automatically populate for weekly/monthly/quarterly preventative maintenance items; 2022 priority is updating maintenance management plans
 - Standards were reduced in 2021 to prioritize custodial roles due to lack of part-time staffing
 - 2022 — Maintenance standards were updated and documented during a review and update to the Maintenance Management Plan
 - **Continuously evaluate staff, equipment, and resources needed to achieve community expectations**
 - 2020 — Approved 2021 budget begins to ramp up field staff and key management position with PNR, while additional supervisory and technical staff will be requested in subsequent years to effectively manage CCPR resources
 - 2021 — New FT staff hired to fulfill increasing level of service expansion throughout community including Monon corridor
 - Equipment replacement items were tabled to conserve funding due to pandemic; anticipate replacing UTVs in 2022 with thousands of miles reaching maximum lifecycle due to quality preventative maintenance but anticipating an end to that optimism — utilizing equipment replacement plan standards; other heavy equipment is also qualified at end of life
 - Operations budget increases to meet demands of high use facilities and increasing overall sum of restroom facilities to deliver quality levels of service with new assets.
 - 2022 — 2 new FT custodial maintenance technicians were added to the PNR roster. The positions were set up by reducing total number of part-time positions and repurposing those dollars to attract FT applicants and create a more sustainable staff position in an area of essential responsibilities.
 - 2022 - Operations budget increases to meet demands of high use facilities and increasing overall sum of restroom facilities to deliver quality levels of service with new assets
 - 2022 — Conversion of our fleet began by initiating a lease program to reduce overall capital expenses of new vehicle purchases and shift expenses to operating budget.
 - 2022 — Multiple staff transitions occurred for various reasons, but included internal promotions and external hiring to fill various areas of need within the PNR division.
 - **Continuously manage to maintenance standards and track the unit of cost to achieve the standard**
 - 2021 — Preventative maintenance inspections gained additional recurrence with higher level reviews
 - Working out measurables to identify rough figures for total operation costs per property with new assets that were completed in 2021 and those that will be completed in 2022 as well as existing assets
 - 2022 — Updates to the Maintenance Management Plan provided a revised list of standards and establishes criteria for tracking unit costs
 - **Evaluate annually the amenities that need to be update in existing parks**
 - 2020 — CTIP assisted CCPR in expediting replacement of playgrounds, parking lots, and other infrastructure that had reached end of life.

- 2020 — CCPR utilizes regular re-occurring park inspections to address operating and capital replacements as needed
- 2021 — Utilization of quarterly field staff inspections in addition to annual inspections by higher level staff to determine large priorities for capital maintenance updates and improvements
 - Inspections identified need for a large re-investment at Founders Park playground to meet standards as surfacing is completing life cycle on schedule. Parking lot will likely be a large reinvestment as well. Drinking fountain is due for a replacement and fiber expansion has created opportunities for improving security on site.
 - Inspections identified Monon trailhead locations for further updates after receiving several site improvements through kiosk sign project. Next targets will include at a minimum replacing RR doors and adding site security with adequate network connectivity.
- 2022 — Quarterly field staff inspections continue to document and plan regular and capital maintenance improvements.
- 2022 — Annual park inspections include condition assessments for tracking amenities that need maintenance as well as asset life cycle expectations.

1.1.3 ENSURE THE LONG-TERM SUSTAINABILITY OF THE PARK AND RECREATION SYSTEM:

- **Develop long-term funding plan and implement Lifecycle Asset Management Plan**
 - **Maintain and update the Asset Management Plan as new assets are incorporated to the system and items are updated**
 - 2021 - Asset management plan updated with new asset infrastructure included unit cost data
 - **Track capital costs to ensure the dollars allocated in the Asset Management Plan are consistent**
 - **Update amenities as they reach their end of life**
 - 2020 — CTIP assisted CCPR in expediting replacement of playgrounds, parking lots, and other infrastructure that had reached end of life.
 - **Establish a dedicated funding source for capital improvements in all parks**
 - 2021 — Meeting with Mayor Brainard, City Councilors, Township Board Members, and Park Board met in April to begin identifying viable solutions to address. Based on initial discussions, all parties supported investigating the feasibility of a Special Taxing District Bond issued through the Township. CCPR is working with the Township’s accountant to conduct assessment.
- **Continue and expand conservation management practices throughout park system**
 - **Demonstrate the cost benefit of urban conservation management with elected officials**
 - 2021 — September Park Board meeting presentation with PNR staff to illustrate community engagement strategy, growth, and value of hands on stewardship
- **Partner with public, private, and non-profit sectors to satisfy community needs for facilities with high construction and/or operating costs**
 - **Continue to partner with local agencies on joint development of properties**
 - **Develop feasibility studies and business plans for all new recreation facilities being considered**
 - 2021 — PROS Consulting prepared feasibility study for former Orchard Park Elementary School site. Study confirmed that the site could be a viable location for expanding summer and out-of-school camps. Information passed along to Carmel Clay Schools in order to facilitate further conversation on renovations needed in order to move partnership forward
- **Expand environmental education and park stewardship programming to increase appreciation for natural resources**
 - **Develop program offerings and opportunities designed around the intent for the Department to gain tangible benefits as a result of the skills obtained by participants**

- 2020 — Continued implementation of Citizen Science and Adopt a Park programs involving water quality assessments, bird monitoring, native and invasive plant monitoring, and park stewardship projects such as planting native trees and shrubs at sites that had invasive species (honeysuckle, etc.) removed
 - 2021 — Adopt A Park programming grew from 4 participants to 13
 - 2021 — Citizen Science programming grew participation to reach a threshold that is now capping participation in certain categories, while also planning for expansion in 2022 with mycology
 - Additional PNR staffing is required to sustain additional growth
 - 2022 — Adopt A Park programming added 2 new participant groups and expanded 1 existing participant group to engage a 2nd area.
 - 2022 — Citizen Science programming grew participation hours in multiple categories including: 16% increase in birding; 11% increase in bluebird nest box monitoring; 81% increase in Hoosier Riverwatch; 140% increase in Pollinator Partnership.
 - Develop program offerings and opportunity coordination between divisions to create a reciprocal feed of participants between skill-based instruction (fee-based) and application-based instruction (park system benefit)
 - 2020 — Junior Ranger program developed in 2020 but due to Covid-19 pandemic will not be rolled out until 2021.
 - 2021 — Nature programming growth in active participation through Citizen Science and volunteer stewardship has created a need for developing pre-requisite content that participants can enroll in as a fee-based initial skill based learning opportunity and then apply for stewardship enrollment with built in training to CCPR standards.
 - 2022 — Hoosier Riverwatch pre-requisite was developed and used during Master Naturalist fee-based learning opportunity. Additional pre-requisites are scheduled for 2023.
 - 2022 — Anticipated Jr Ranger program — changed to Nature Keepers program and under PNR development for 2023 program delivery.
 - Strengthen the infrastructure for informal/unstructured, yet educational, opportunities throughout the CCPR park system
 - 2020 — Added tangible educational resources to field staff vehicles for impromptu opportunities to engage visitors when available
 - 2020 — Interpretive signage added to Founders Park in Spring 2020 utilizing Rain on Main funds
 - 2020 — Flowing Well interpretive signs are in final stages of production and will be installed in 2021 utilizing CTIP funds
 - 2020 — Utilized social platforms to assist with community education on random environmental related topics and nature specific events including native trees, plants, winter solstice, migratory birds, clean water act, world soils day, America Recycles day, etc.
 - 2021 — Nature-based programming incorporated into both ESE and SCS programs, including creek stumping, fishing, nature walks, flora/fauna identification, etc.
 - 2021 — Celebration of Earth Day at all ESE locations with educational and environmental awareness curriculum share with all participants
 - 2021 — Staff attempted to gain additional engagement with park visitors through informal interactions in the parks and allowed for impromptu conversations and general awareness of certain stewardship principles and general management priorities such as adverse effects of stacking rocks in Cool Creek and benefits of shoreline stabilization as well as native species benefits.
 - 2022 — Continued to build on prior initiatives mentioned above.
- Achieve 100% cost recovery for Recreation & Facilities Division and Extended School Enrichment Division
 - Tracking of true costs of service needs to continue to be updated annually

- Continue to seek outside funding of taxes and user fees
- Examine internal and external communication efforts regarding financial operations of system
 - Update the Marketing Plan to educate new residents on available parks and programs provided by CCPR
 - Develop a cost benefit assessment of the use of advertising for programs and the ROI
 - Ensure employees understand the cost-recovery goals and the reasoning
 - Complete a long-term financial plan for the system and share with all employees
- Update or develop business plans for revenue facilities and programs
 - Update business plans to evaluate all aspects of the site to maximize revenues and keep costs in check
 - Continue to market the Monon Community Center as a premiere signature facility in the Midwest
- Identify and pursue opportunities to expand earned-income and other funding sources
 - Establish a new dedicated funding source
 - Continue to seek new earned income opportunities
 - Explore a park bond issue or other financing resources
 - Consider a new position to develop earned income opportunities
 - Seek additional opportunities through grants and sponsorships
 - 2021 – The Hamilton County South River District/Conner Prairie Westside Expansion was selected as one of the signature projects for WR-ROI. This potentially positions the White River Education and Ecology Center to receive up to \$7.3 million if WR-ROI is successful in securing READI grant. Hamilton County also committed up to \$1 million for the ecology center if the project receives funds through READI grant.
 - 2021 – Submitted Next Level Trails grant application to the Indiana Department of Natural Resources in hopes of securing state funding for the development of the north extension of the trailhead.
 - Track unit costs and pricing alternatives for achieving cost-recovery goals
 - Seek to develop a corporate partner to provide funding mechanism for fee waivers offered by the department

1.2 “FOURWARD” FOCUS

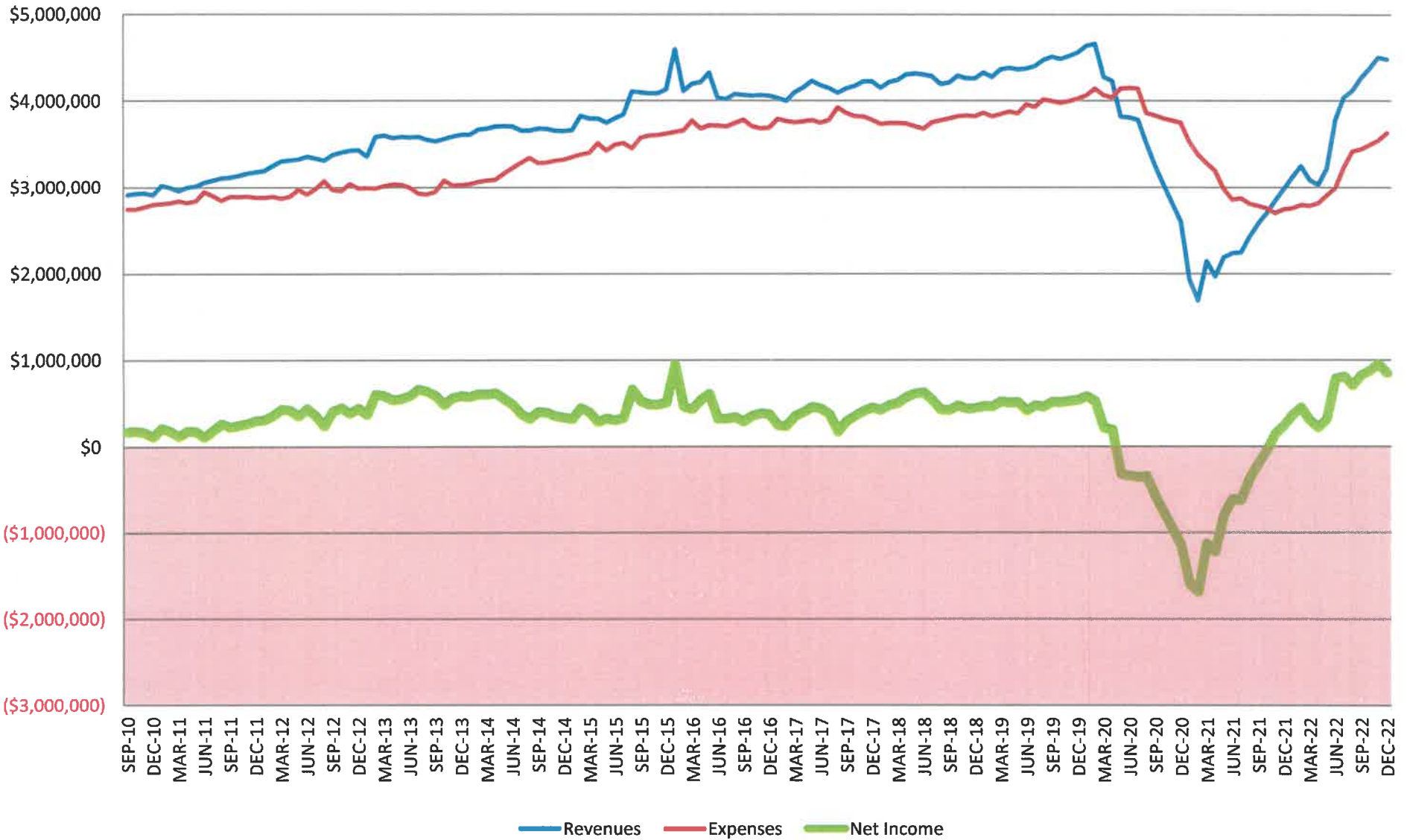
While CCPR should strive to achieve all recommendations outlined within this Master Plan, the following represent the top priorities for the next five years. Achievement of these will require the sustained effort and support of the community, elected officials, Park Board members, and CCPR to accomplish. Successfully implementing these objectives will ensure CCPR remains responsive to the identified needs of the community and positions itself to remain one of the best managed park and recreation systems in the country. The following outlines the key recommendations:

- **Carmel White River Regional Corridor**
 - River multiuse trail and working with partners to establish a regional system
- **West Regional Corridor**
 - West Park development and working with partners (e.g., Dads Club, Schools, County, etc.)
 - Northwest side park
- **Reimagine Existing Parks**
 - Develop new master plans for Carey Grove, Cherry Tree, Flowing Well, Hazel Landing, Meadowlark, and River Heritage Parks
 - Make a significant improvement within each existing park
- **Celebrate Nature**
 - White River Corridor
 - West Park redevelopment
 - Flowing Well
 - Environmental education and park stewardship programming

Carmel • Clay
Parks & Recreation

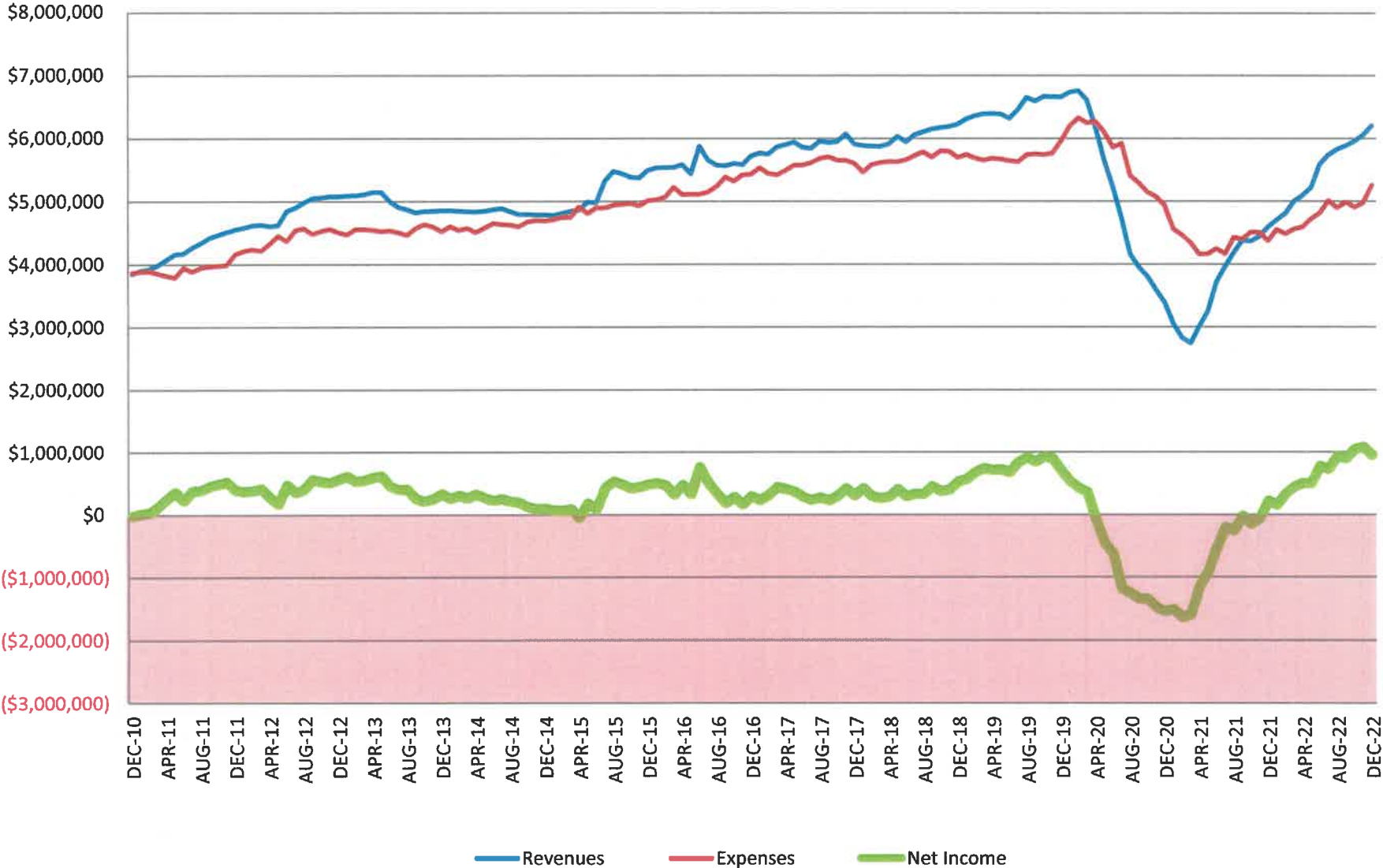
FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 12/31/2022



FUND 109 - MONON COMMUNITY CENTER

12-MONTH TRAILING FINANCIALS - 12/31/2022



MONON COMMUNITY CENTER PASS REPORT

JANUARY 2023

- NET CHANGE -

	ANNUAL	MONTHLY	OTHER	TOTAL	% ¹	PREV. MONTH	PREV. YEAR
<u>MCC MEMBERSHIP PASSES</u>							
Youth	8	310		318		13	49
Adult	31	2,838		2,869		80	519
Senior	11	338		349		2	54
Senior (<i>Legacy Pricing</i>)	11	90		101		(4)	(9)
Military	0	34		34		1	17
Household	9	1,074		1,083		81	215
MCC Passes	70	4,684		4,754		173	845

Add'l HH Members				4,056		259	645
MCC Members				8,810	65%	432	1,490

<u>CORPORATE MEMBERSHIP PASSES</u>							
Youth	0	6		6		(1)	(1)
Adult	14	258		272		8	5
Senior	0	22		22		(1)	0
Senior (<i>Legacy Pricing</i>)	0	0		0		0	0
Household	3	124		127		5	19
Corporate Passes	17	410		427		11	23

Add'l HH Members				464		19	69
Corporate Members				891	7%	30	92

<u>INSURANCE-PAID MEMBERSHIP PASSES</u>							
Prime			1,081	1,081		135	(9)
SilverSneakers			869	869		99	46
Active&Fit			675	675		100	272
Silver&Fit			158	158		28	66
Optum-Renew Active			1,048	1,048		133	197
Insurance Passes/Members			3,831	3,831	28%	495	572

TOTAL PASSES	87	5,094	3,831	9,012		679	1,440
---------------------	-----------	--------------	--------------	--------------	--	------------	--------------

Percent of Total Passes 1% 57% 43%

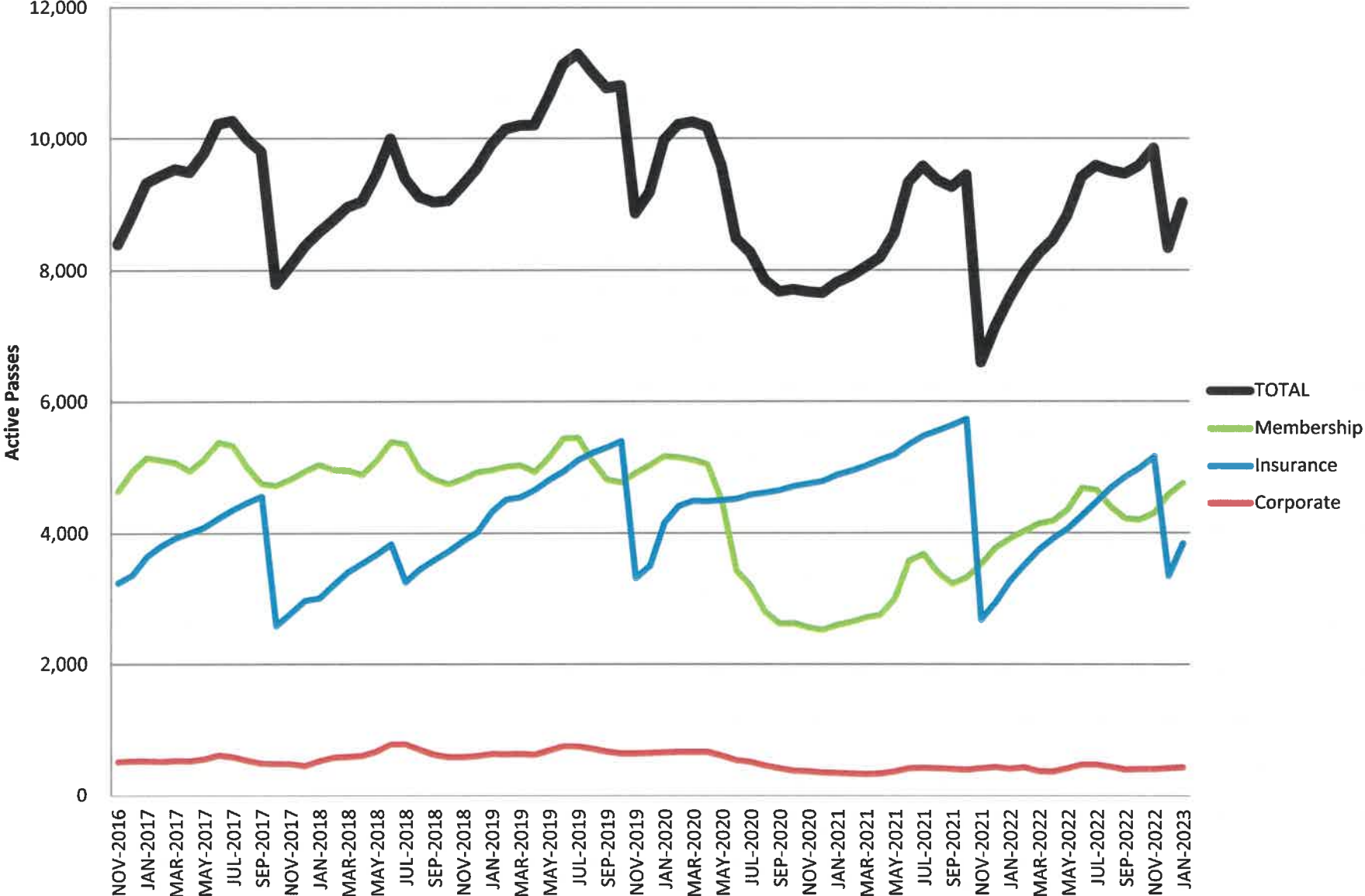
TOTAL MEMBERS				13,532		957	2,154
----------------------	--	--	--	---------------	--	------------	--------------

¹ Percent of Total Members

<u>CARMEL CLAY TRACK PASSES</u>							
Track Passes				1,377		99	673
Carmel Clay Track Passes				1,377		99	673

MONON COMMUNITY CENTER

ANNUAL, MONTHLY & INSURANCE PASSES AS OF 1/31/2023



Carmel • Clay Parks & Recreation

Employment Report

For Period: January 2023

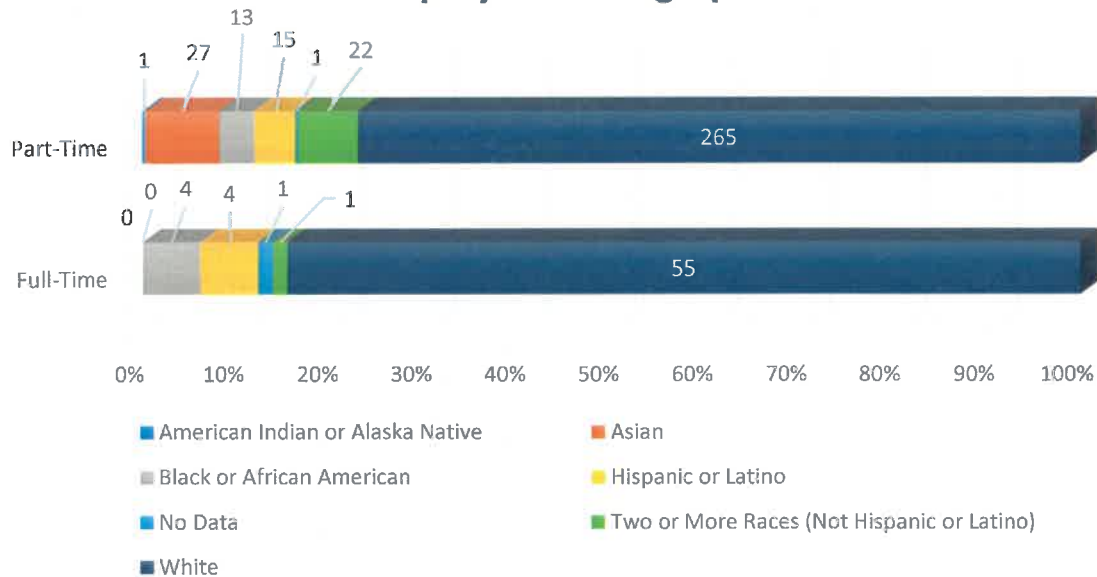
Employees by Status	Full-Time	Part-Time	Subtotal
All Employees ¹	65	526	591
Leaves of Absence ²	0	182	182
Period Ending Totals	65	344	409

1 - Includes employees in 'Active' and 'Leave' status.

2 - 'Leaves of Absence' count includes seasonal employees.

Employment by Division	Full-Time	Part-Time	Subtotal
Executive	3	0	3
Administration + Planning	8	1	9
Extended School Enrichment/SCS	19	95	114
Marketing + Communications	3	1	4
Parks + Natural Resources	16	9	25
Recreation + Facilities	16	238	254
Period Ending Totals	65	344	409

Employee Demographics





Extended School Enrichment

Monthly Division Report January 2023

Before & After School Program

Participation Rates

Total Registered Students (as of 1/31/23): 1895*
Comparison from Jan 2022 to Jan 2023: +37 (Jan 2022: 1858)
*NOTE: ESE paused accepting new enrollments for the 22/23 school year on Oct 20, 2022

Average Daily Attendance per School in Jan:

- Before School: 26 (Dec 2022: N/A**)
- After School: 83 (Dec 2022: 82)

**NOTE: Zero late start before school programs offered in Dec 2022

Scholarships Awards (Fee Waivers)

Total Students Receiving Scholarships Awards/Fee Waivers: 50
Value of Scholarships Awards/Fee Waivers for Jan 2023: \$11,008.50

Employee Discounts (Fee Waivers)

Total Number of Employees Receiving ESE Discounted Rate: 171

- CCPR Employees: 3
- City of Carmel Employees: 9
- Carmel Clay Schools Employees: 159

Total Value of Employee Discount Fee Waivers for Jan 2023: \$19,545.50

- CCPR/City of Carmel Employees: \$728.50
- Carmel Clay Schools Employees: \$18,817

Program Highlights

Fun times at ESE in January 2023! Forest Dale ESE students took full advantage of the snowy weather!





Monthly Division Report – January 2023

Monon Community Center Highlights:

- MCC memberships are 96% recovered from pre-Covid levels
- Reservations are still required for KidZone and Group Fitness Classes to control capacity
- Staff conducted 220 guest facility tours in January with 37% signing up same day

Total Participation for January:

Annual/Monthly Memberships Sold/Rejoined: 788
Day/Punch Passes Visits: 3,124
Total Member Visits: 55,800
Group Fitness Classes Participation: 11,223

Corporate Wellness Package

	Total
Participating Companies	16
Passholders	891

Recreation Program Highlights

- We offered 73 general recreation programs with 952 participants in January

Rentals

Amenity	# of Rentals
Shelters	0
Pavilion Rentals	4
Room Rentals	4
Birthday Parties	6
Aquatics	0
Cabanas	0

Scholarships

Pass Scholarships		Program Scholarships	
Customers Served	Subsidy Value	Customers Served	Subsidy Value
15	\$793.50	0	\$0.00
Served YTD	Value YTD	Served YTD	Value YTD
15	\$793.50	0	\$0.00

Work Orders

	Total Work Orders Filed	Total Hours	Total Service Calls
January, 2023	69	32	2
YTD Total	69	32	2

**Administration & Planning Division
Gift Fund 853 Report
January 2023**

Designated For	Beginning Cash Balance	Current Month Revenues	Current Month Expenses	Ending Cash Balance
Bear Creek Park	\$ 67,500.00	\$ -	\$ -	\$ 67,500.00
Interpretive Signage	\$ 13,309.71	\$ -	\$ -	\$ 13,309.71
Invasive Species Mgmt/Restoration	\$ 22,116.22	\$ -	\$ 10,685.00	\$ 11,431.22
Central Park North Woods	\$ -	\$ -	\$ -	\$ -
Pedal & Park	\$ 5,917.92	\$ -	\$ -	\$ 5,917.92
Staff Appreciation	\$ 554.13	\$ -	\$ -	\$ 554.13
Volunteer Program	\$ 90.52	\$ -	\$ -	\$ 90.52
West Park	\$ 2,160.00	\$ -	\$ -	\$ 2,160.00
James Engledow Memorial	\$ 820.00	\$ -	\$ -	\$ 820.00
Meadowlark Park Shade Structures	\$ 5,081.00	\$ -	\$ -	\$ 5,081.00
Undesignated (General)	\$ 11,104.36	\$ 944.99		\$ 12,049.35

Month End Cash Balance

\$ 118,913.85

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*


Administration & Planning Director

Carmel/Clay Board of Parks and Recreation
Purchase Orders
Over \$50K
February 14, 2023

Name	Amount	Account		PO Number	Memo
Ellis Mechanical	\$ 58,250.00	1215	4AG Waterpark	57545	1/11/23 Lazy River Pool Heater Replacements
Ameresco	\$ 58,909.00	1125/1091	4341955 Info Sys Maint/Contract	57588	1/23/23 Capital Planning Assessment (Consulting, implementation, software licensing and support)

MARKETING REPORT | January 2023

MEMBERSHIP | WINTER 2022

We continued our membership advertising campaign in January. This month's tactics for this campaign included advertisements with Cumulus, *Current in Carmel*, theCityMoms, Indy's Child, WFYI, WTTS, OneZone, Facebook, Instagram, and Google.

CCPR RECRUITMENT | WINTER 2022

We continued our recruitment campaign in January. This month's tactics for this campaign included advertisements with Cumulus, Facebook, Instagram, and the Carmel High School Newsletter, as well as organic social media posts. Additional digital advertising tactics specifically for lifeguards and after-school counselors included TikTok ads, geofencing, video, and programmatic audio.

KEY PERFORMANCE INDICATORS



1,012

Social Media
Engagement



26,065

Views of MCC Page on
Website



4,262,491

Google Location
Views



1,289

Conversions: New
Memberships

GOOGLE ADS SUMMARY



1

Total Ads



\$304

Total Spent



6,694

Clicks



11,736

Impressions

SOCIAL MEDIA

SUMMARY OF SOCIAL MEDIA PLATFORMS



FACEBOOK

Posts on Facebook are directed toward local parents and families as well as visitors.



INSTAGRAM

Posts are passionate and informational for women ages 25-44 located in Indianapolis and Carmel.



TWITTER

Messages are directed toward business, news outlets, and community organizations.



LINKEDIN

Messages are directed toward CCPR staff, potential staff, and industry professionals.

PRIMARY CROSS-CHANNEL METRICS

This month, Marketing saw the following numbers across all five social media platforms:

KEY PERFORMANCE INDICATOR	RESULTS
Total Posts	72
Total Engagement (number of interactions on posts)	1,012
Total Audience (number of followers across all platforms)	33,952
Net New Audience (number of new followers across all platforms)	164
Total Reach (total number of people who saw content)	46,356

TOP POSTS



Top Instagram Post
Paddleboard Yoga
IndyNow
 39 Engagements
 1,005 Impressions



Top Facebook Post
Staff Shoutout During
Snow Event
 190 Engagements
 9,305 Impressions



Top LinkedIn Post
Holiday Tree Recycle
 96 Engagements
 423 Impressions

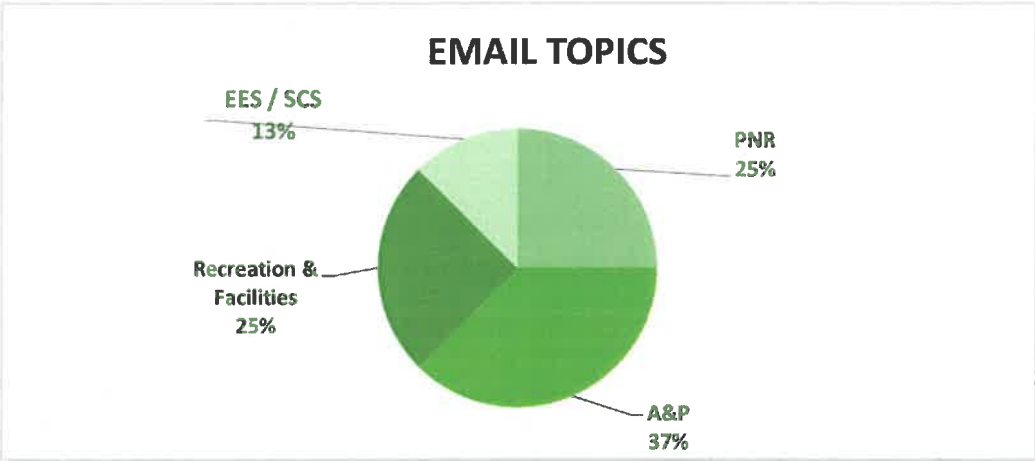


Top Twitter Post
Happy New Year
 5 Engagements
 481 Impressions

ENEWSLETTERS

This month, Marketing saw the following numbers across all scheduled email communications:

KEY PERFORMANCE INDICATOR	RESULTS
Total Newsletters Sent	8
Total Sends	16,502
Average Open Rate	68.2%
Average Click Rate	8.7%



BLOGS

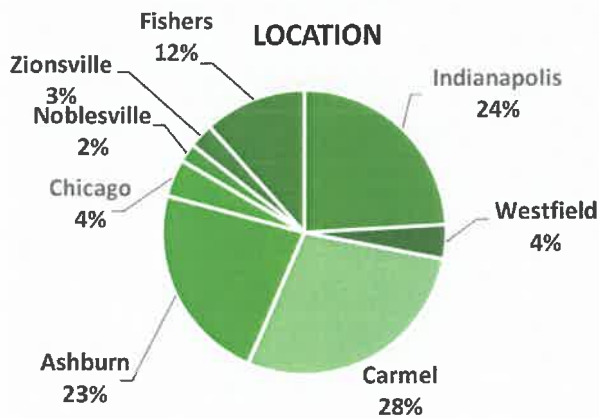
This month, Marketing saw the following numbers across all blogs:

KEY PERFORMANCE INDICATOR	RESULTS
Total Blogs Posted	1
Total Page Views on Website	19

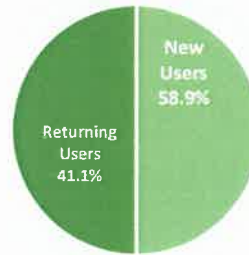


WEBSITE

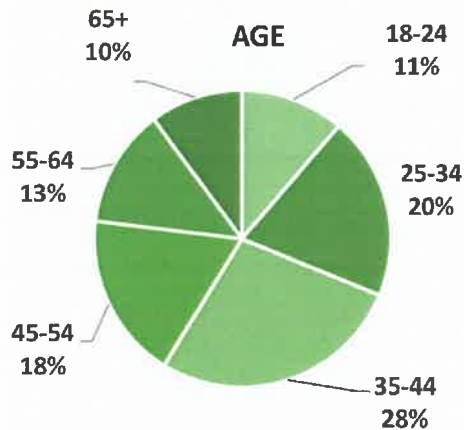
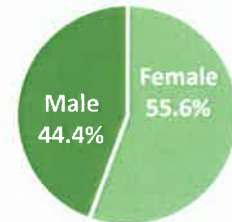
This month, the website had the following page views from the user demographics listed below.



NEW VS. RETURNING USERS



GENDER



TOTAL PAGE VIEWS 122,801

TOP WEB PAGES

TOP WEB PAGES	PAGE VIEWS	% OF TOTAL
MCC	26,056	21.23%
Home Page	10,663	8.68%
Group Fitness	6,082	4.95%
Membership	3,718	3.03%
Active	4,346	3.54%

EARNED MEDIA

- Indy's Child | [More Moms Choose the Monon Community Center](#)
- Current in Carmel | [Carmel Winter Games return to Ice at Carter Green Feb. 10-11](#)
- Only In Your State | [There's A Sci Fi-Themed Playground And Splashpad In Indiana Called Westermeier Commons](#)
- Indy's Child | [Carmel Clay Parks & Recreation/Summer Camp Series](#)
- Indiana Business Journal | [Carmel set to expand White River Greenway](#)
- Indy Star | [Carmel Clay Schools was sued over closed school. A judge ruled it did not violate the law](#)
- Do 317 | [Squirrely Saturday](#)
- Current in Carmel | [CCPR eyes dog park site in east Carmel on land owned by school district](#)
- Good Day Carmel | [Exercise Regularly](#)
- Indy Now (video) | [PureSoul Paddle Board Yoga & Carmel Clay Parks](#)

SEARCH ENGINES

This month, Marketing saw the following numbers across all locations on Google:

KEY PERFORMANCE INDICATOR	RESULTS
Total Views of All Locations	4,262,491
Total Views of Carmel Clay Parks & Recreation	57,881
Total Views of Monon Community Center	83,649
Total Views of The Waterpark	1,116,092



“ My nephews had such a blast at this new park. Not only does it have a larger structure for the older kiddos to explore but I was grateful for the smaller play area for the little ones to play as well. Watching the reactions on their faces was priceless because this was the best park they had ever visited. ”

- Carissa B., Google Review of Meadowlark Park

JANUARY 2023

General, Administrative, and Contractor Support

CCPR Natural Resources Coordinator, Audrey Cooper, visited Carmel High School to join the International Baccalaureate (IB) program students for their sustainability projects. She shared with over 100 students how CCPR promotes sustainability.



New overnight automated locks were added to West Park and Monon South Trailhead restroom facilities. West Park received new security cameras surveilling the playground, splash pad, and restroom building.

Central Park 111th St. entrance recorded 80,649 vehicles in January 2023 while only recording 59,330 vehicles in January of 2022. This is a 36% increase from last year.

Interior restroom painting continues across multiple restroom facilities.

Upcoming classes in February include Birding, Bluebird boxes, and Frog Watch (new in 2023).

Welcome Katie Bushman as our new part time Administrative Assistant.

Natural Resource Management, Stewardship, & Advocacy

Citizen Science

Bird Monitoring Highlights

- We are approaching owl roosting and nesting season. Owls start nesting earlier in the year than many birds to give their offspring more time in summer and fall to practice hunting before the harsh Midwest winters set in. One of our birding volunteers, John, has captured photos of native owls active in our parks! While many monitoring groups take a break in the winter, our birders have been busy in January. They logged 37.25 hours and identified 45 different species.

Great Horned Owl at
Flowing Well Park
(Photo John Troth)



Eastern Screech-Owl
at Central Park
(Photo: John Troth)

Carmel • Clay Parks & Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Hoosier Riverwatch Stream Monitoring Highlights from 2022:

	2021 Volunteer Visits	2022 Volunteer Visits
Carmel Creek	7	12
Cool Creek	5	10
Bear Creek	1	7

Habitat (CQHEI)

- Habitat (CQHEI) values stands for Citizens Qualitative Habitat Evaluation Index. While it is a qualitative assessment given by volunteers, this evaluation is compiled with six variables to measure the stream habitat and general riparian health. This valuation can be used to compare a site over time or between two sites. Scores above 60 indicate generally conducive environments for warmwater fauna.
- In 2022 – CQHEI values averaged 84.10 at Cool Creek (Flowing Well Park) and 74.08 at Carmel Creek (Central Park). These values are above the average for the Upper White River Watershed, 73.88. Bear Creek’s average CQHEI value was 55.67, which falls below the watershed average. This value is not surprising considering the intermittent nature of the stream, only peaking after high precipitation events, and the dense invasive shrubs lining the stream bank.

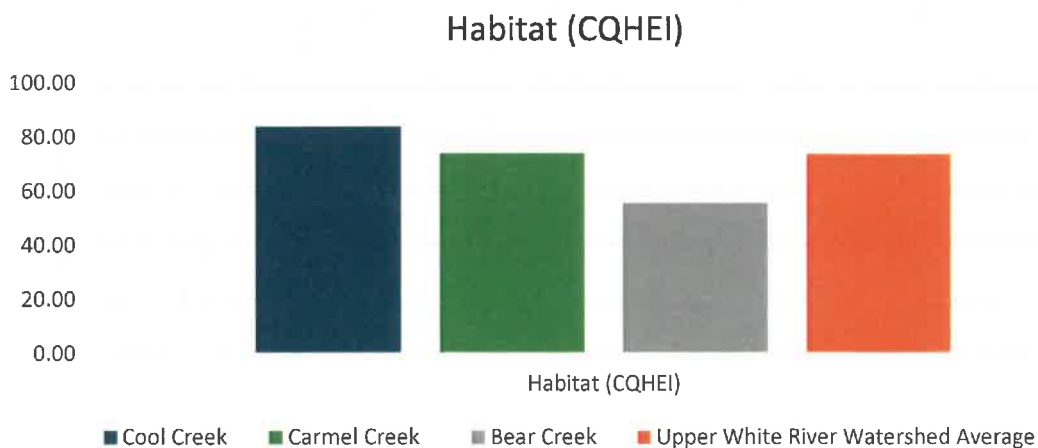


Figure 1. 2022 average Citizens Qualitative Habitat Evaluation Index (CQHEI) across creeks in Carmel Parks and Upper White River Watershed Average.

Carmel • Clay Parks & Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Volunteer Program Outreach and Engagement Summary

Program Category	Hours	Time sheets
Adaptive	17.00	6
Adopt-a-Park	5.00	4
Park Stewardship (Independent Service, Group Projects, Public Volunteer Projects)	86.25	9
Citizen Science	51.76	29
Totals	160.01	48

Adopt-A-Park (total 5 hours)

- National Charity League – spent **2 hours** supporting West Park
- Nicole Sipe – spent **1.5 hours** cleaning up Monon Greenway between 106th and 111th street
- Biddle Family – spent **1.5 hours** removing invasive species in Inlow Park.

Volunteer Stewardship Project

- **Holiday Tree Recycling** – 27 volunteers helped with the 2023 tree recycling event. Volunteers unloaded trees from cars, loaded chopped trees into dump trailers, distributed warm beverages, and directed traffic.



Volunteers at the Holiday Tree Recycling event



Volunteers carried trees from cars to the chainsaw cutting station



Volunteers distributed donated hot drinks to attendees at the event

Carmel • Clay Parks & Recreation

PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

Park Maintenance Services

Custodial Operations

Month	Total Trash Bags	Total Recycling Bags	Total Dog Waste Bags	Total Hours Cleaning Restrooms	Total Hours Cleaning Parks
November	567	165	368	100	461
December	481	121	283	121	428
January	316	90	279	119	400
February	301	91	228	109	315
March	796	282	337	146	415
April	650	186	358	133	418
May	956	423	403	182	491
June	1785	840	520	232	746
July	2133	989	521	263	790
August	1891	784	593	213	702
September	2176	1084	709	179	618
October	1807	860	742	223	656
November	1292	511	629	214	509
December	880	227	372	250	514
January	664	136	448	238	568

Technician Services

Type of Work Order	# of Work Orders	% of Work Orders	# of Hours	% of Hours
Administrative	1	0.5%	2	0.2%
Custodial	0	0.0%	0	0.0%
Equipment	11	5.0%	17.75	2.2%
Facilities	33	15.0%	391.5	48.6%
Grounds	126	57.3%	313.75	39.0%
Playgrounds	36	16.4%	35.5	4.4%
Trails	6	2.7%	16.25	2.0%
Vehicle	3	1.4%	13	1.6%
Invasive Species	1	0.5%	1	0.1%
Tree Work	3	1.4%	14	1.7%
Totals	220	100%	804.75	100%

**Carmel • Clay
Parks & Recreation**

**Financial Assistance
January 2023**

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	15	793.50	0	0.00	50	11,008.50
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total		\$ 793.50		\$ -		\$ 11,008.50

MCC Passes	\$ 793.50
MCC Programs	\$ -
ESE & Summer Camps	\$ 11,008.50
Total Financial Assistance	\$ 11,802.00

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Linus Rude, Secretary	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> January 10, 2023 Annual and Regular Park Board Meeting Minutes	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> February 14, 2023

SUMMARY:

A draft of the minutes for the January 10, 2023 Annual and Regular Park Board Meeting is provided for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Annual and Regular Park Board Meeting on January 10, 2023.”

**Carmel/Clay Board of Parks and Recreation
Annual and Regular Park Board Meeting
Tuesday, January 10, 2023, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280**

Member(s) Present: James Garretson, Carrie Holle, Joshua Kirsh, Kristin Kouka, Jenn Kristunas, Linus Rude, Rich Taylor, Mark Westermeier

Member(s) Absent: Lin Zheng

Others Present: Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Brian Bosma, Park Board Attorney

Roll Call; Call to Order & Pledge of Allegiance

Board President Taylor welcomed everyone to the meeting and asked Mr. Rude to call the role. Mr. Rude announced there was a quorum. Board President Taylor called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

Board President Taylor welcomed and introduced two new Park Board members. Kristin Kouka, newly elected to the Carmel Clay School Board, was appointed to a one-year term on the Park Board. Carrie Holle, appointed by the Mayor (*Brainard*), will serve a four-year term.

Public Comments

There were no public comments.

Staff Reports

Assistant Director Baumgartner welcomed Ms. Kouka and Ms. Holle to the Park Board.

Assistant Director Baumgartner said Staff Reports were included in the Park Board packet. He asked members to review the quarterly contract log, that was included in the packet, and advise staff of any possible conflicts of interest. Board President Taylor addressed the two new Board members and stressed the importance to insure there are no conflicts of interest.

Mr. Westermeier asked about Constellation (*Constellation NewEnergy-Gas Division, LLC*). Assistant Director Baumgartner said he was pleased with this program, and the Department has saved money over the years. He informed the Board that Constellation is a natural gas provider, which allows the Department to receive natural gas at a reduced cost. Additional information followed.

Board President Taylor said it appears that the 108 Fund (*Extended School Enrichment*) and the 109 Fund (*Monon Community Center*) had record net income for 2022. Assistant Director Baumgartner confirmed. He said that he is very proud of the staff who did a phenomenal job of managing their budgets and deserve all the credit.

Board President Taylor spoke briefly about the mandate that requires the Monon Community Center to generate enough revenue to cover its operating expenses. Director Klitzing said it took a while for membership to grow, but it has bounced almost all the way back to pre-pandemic.

Committees

Finance Committee

In Ms. Zheng's absence, Board President Taylor advised that the Finance Committee had not met so there was no report.

Nominating Committee

Mr. Garretson apologized for being late to the meeting, but he agreed with the two other members who decided to recommend the Park Board retain the same officers as last year (2022). Mr. Kirsh made a motion to accept the proposed slate of officers, seconded by Mr. Westermeier.

Mr. Bosma advised that the names be said out loud for the record. Board President Taylor assisted Mr. Garretson with the names, which were as follows: Mr. Taylor, President; Ms. Kristunas, Vice President; Secretary, Mr. Rude, and Ms. Zheng, Treasurer.

Ms. Kristunas asked Mr. Bosma for clarification as Board President Taylor is running for an elected position (*City Council Member At-Large*). Mr. Bosma responded that he would check the necessary documents and advise later in the meeting.

Board President Taylor called for the vote, and the motion was unanimously passed 8 – 0.

Minutes

December 13, 2022 Park Board Meeting

Mr. Rude made a motion to approve the minutes of the Park Board Meeting dated December 13, 2022, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Financial Reports

Consolidated Financial Report for November 2022; CCPR P&L Statements for December 2022

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for November 2022 and to acknowledge receipt of the P&L Statements for December 2022, seconded by Mr. Garretson.

Board President Taylor said it was awesome to see 118% cost recovery for 109 (*Monon Community Center*) and ESE (*Extended School Enrichment*) at 129%. Assistant Director Baumgartner stated that the quoted percentages were from the Consolidated Financial Statement through November, so the final numbers have not been finalized.

Mr. Kirsh and Board President Taylor commended the staff on this amazing job. He asked Director Klitzing and Assistant Director Baumgartner to relay this to Eric (*Mr. Mehl*) and the rest of the team.

Board President Taylor called for the vote, and the motion was unanimously passed 8 – 0.

Claims

Claim Sheet January 10, 2023; Clay Township Claim Sheet January 10, 2023; CCPR Payroll for December 2, 2022, December 16, 2022, and December 30, 2022

Ms. Kristunas made a motion to approve the Claim Sheet dated January 10, 2023; and to approve the Clay Township Claim Sheet dated January 10, 2023; and to approve Payroll Wages and Liabilities for Payroll dates December 2, 2022, December 16, 2022, and December 30, 2022, seconded by Mr. Garretson

At this time, Mr. Bosma responded to the earlier question regarding Park Board officers and members. He announced that 2.2 of the *Interlocal* details appointment of members, and 2.2.e. states, "An elected official of the City or Township shall not be eligible to serve as a member of the Joint Board."

Board President Taylor called for the vote, and the motion was unanimously passed 8 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for December 2022

Assistant Director Baumgartner reported three contributions were received in December for the Gift Fund totaling \$199.75: two donations (\$100 & \$65) were anonymous, and one (\$34.75) was a refund from ADT.

Mr. Kirsh made a motion to accept the items as presented, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

New Business

Election of Park Board Officers for 2023

(Agenda item addressed earlier in meeting.)

Park Board Finance Committee Appointments

Board President Taylor stated that according to the Bylaws, the Treasurer (*Ms. Zheng*) serves as the Chair of the Finance Committee. The other two appointed members are Mr. Westermeier and Ms. Holle.

Carmel Plan Commission Appointment

Board President Taylor announced that Mr. Kirsh would continue to serve on the Plan Commission as he has gained a tremendous amount of experience over the years.

Carmel Clay Parks Foundation Liaison Appointment

Board President Taylor said that after discussions with Director Klitzing, he decided to appoint Director Klitzing as the Liaison to the Foundation as he frequently engages in communications with them. Board members may contact Director Klitzing for information related to the Parks Foundation.

Mr. Garretson said that in his very limited experience, he has found that the Foundation members have tremendous respect for Director Klitzing, but they are not convinced that the Board is informed. Director Klitzing said he would make sure the Board is informed and that the Foundation is aware of the Board's preferences.

Ratification of 2022 General Fund End of Year Budget Line Transfers

Assistant Director Baumgartner said that state law and the State Board of Accounts mandate that all general fund budget lines be at zero or finish in the positive. A summary of the line transfers was included in the Board packet. Since these transfers are within the same budget classification, the Park Board has the authority to approve. Assistant Director Baumgartner pointed out that in December (2022), the City Council approved a major item transfer of \$200,000.91; these funds were encumbered to help cover additional expenses related to the Monon Structure 12 project. He stated he was pleased to report that once again the Department finished under budget and returned approximately \$181,700.46 to the respective fiscal bodies. Since 2003 when the City became the fiscal agent for the Department, approximately \$2,623,603.95, a 20-year average of \$131,180.20, has been returned.

Board President Taylor explained the reverting fund process. For a number of years, the City has funded 100% of the 101 Fund, which is our main operating budget. Mr. Westermeier commended Director Klitzing and Assistant Director Baumgartner for their hard work. He has personal experience and knows the complexity of accomplishing this task. Mr. Kirsh added that staff has done a great job in developing a successful budgeting process.

Board President Taylor called for the vote, and the motion was unanimously passed 8 – 0.

Consideration of Professional Services Agreement with PROS Consulting, Inc. for Development of the Comprehensive Master Plan

Director Klitzing provided detailed background information related to the current Master Plan and the need to develop a new one to address transformative changes on operations in part due to the Covid-19 pandemic. He recommended that the Park Board approve a new professional services agreement with PROS Consulting for development of the new five year Comprehensive Parks and Recreation Master Plan.

The master plan is basically the most significant planning tool and guides the management and development of the park system. Moving forward with a new master plan puts the department one year ahead of our schedule as the current master plan covers 2020 through 2024. Director Klitzing delivered remarks about the current master plan and the need to expedite a new one at this time. Director Klitzing conveyed the costs, similarities, differences, and components of the current and proposed new master plan.

Mr. Kirsh made a motion to authorize the Director or Assistant Director, upon the review and consent of the Park Board Attorney, to execute a professional services agreement with PROS Consulting, Inc. in an amount not to exceed \$269,420 for development of the comprehensive master plan.

Mr. Garretson asked for clarification. Director Klitzing said he did not want to wait two years for a new plan. The current plan has effectively been implemented and some circumstances that were the basis for the current master plan are no longer applicable. Board President Taylor added that the Department's master plan is embraced by the Department. Mr. Rude said he applauds the decision to move forward with a new master plan. Discussion followed.

Board President Taylor called for the vote, and the motion was unanimously passed 8 – 0.

Old Business

Clay Township Impact Program Updates

Director Klitzing said that all of the Clay Township Impact Program parks are open. There are some punch list items in various parks, but nothing that precludes the public from safely enjoying the parks.

Director Klitzing added that there are ongoing discussions with the Township regarding a pedestrian bridge over White River, as well as planning for the Japanese Garden expansion south of City Hall. These projects are spearheaded through the Township. Discussion followed.

Mr. Garretson asked about the playground safety surface issues. Director Klitzing responded at length followed by discussion.

Attorney's Report

Mr. Bosma welcomed the two new Board members and provided an overview of his position relative to the Park Board and Clay Township.

Mr. Bosma is working on the project agreement for SJCA, architects and designers for the White River Trail (*Greenway*) project.

Work continues on agreements for 'The Corner' and the Carmel Redevelopment Commission, who is paying for the architect and inspector fees for design and development of the connector from Central Park to 'The Corner.' After six months, the Park Building Corp has agreed to the easement. Nick Kestner, Chair of the Park Building Corp, has relayed that he concurs with decisions made by Director Klitzing.

Work continues on the tuition benefit program for part-time employees.

Director's Report

Park Board Workshop; 6 p.m., **Tuesday, January 17, 2023**; Jill Perelman Pavilion

Director Klitzing reminded the Board of the upcoming Workshop on Tuesday, January 17, at West Park. The Workshop will focus on the roles and responsibilities of the Park Board, communication protocols within the Park Board, and between the Park Board and the Department, as well as discussion on the type of information Board members want to see in the Board packets. The Department has hired Austin Hochstetler of Zec Eight Insights to facilitate the Workshop. Discussion followed.

Director Klitzing said the Director's Report was included in the Board packet.

Director Klitzing said he would be attending the (*Carmel Clay*) School Board workshop on January 30th to present an overview of requests to consider using two different school properties: southwest corner of Main Street and River Road for a potential dog park; and property immediately south of the parking structure for the (*Carmel Clay*) Public Library, north of Carmel Elementary School for a potential Chinese garden.

**Carmel/Clay Board of Parks and Recreation
Annual and Regular Park Board Meeting
Tuesday, January 10, 2023
John W. Hensel Government Center**

Director Klitzing announced that last Friday (*January 6th*), he was very pleased to hear that we will be receiving a \$1,000,000 grant from Hamilton County towards wetland restorations or projects related to the White River Greenway North extension. When pursuing the READI grants, the County said they would provide \$1,000,000 each to Fishers, Carmel, and Noblesville if each were selected. The Department's White River Greenway North Extension and Fisher's White River Park were approved for the READI grants.

Mr. Garretson asked about the Department's usage of the sports building at Badger Park. Director Klitzing reflected on the successful summer camp, Move to Improve, that was hosted at the Fieldhouse.

Mr. Westermeier inquired about flushing the valves at the Monon Community Center. When he read about this project in the Director's Report, he was reminded of the problem with pinhole leaks in the copper tubing. Assistant Director Baumgartner responded that there have been no additional issues since the upgrades in the West Den a few years ago.

Mr. Westermeier asked if anymore leaks were discovered in the Lazy River at the end of The Waterpark season. Assistant Director Baumgartner said there was nothing alarming, but issues may arise in the spring when everything is turned back on.

Information Items

Board President Taylor briefly explained to the new Park Board members the intent of the Information Items as related to the School Board, Plan Commission, and Parks Foundation.

School Board

There was no report.

Plan Commission

Mr. Kirsh said he had nothing specific to report, but would be happy to address any questions.

Parks Foundation

Director Klitzing said he has been in correspondence with Dan Dutcher, Parks Foundation President. The Foundation is committed to providing a matching grant towards the Resource Development Coordinator position that has been approved for this calendar year. This new position will help with sponsorships, as well as pursuing grants for the benefit of the Carmel Clay parks system. The position will report to the Administration and Planning Director. The Foundation is very excited to help contribute towards this position which will be one of our critical elements in addressing capital funding needs of the park system for years to come.

Park Board Comments / Discussion

Mr. Kirsh stated he would answer any question regarding the upcoming construction season. He spoke about the lack of cement and how it has impacted projects as many contractors do not stockpile.

Adjournment

Mr. Rude made a motion to adjourn the meeting, seconded by Ms. Kristunas. Board President Taylor adjourned the meeting at 7:14 p.m.

Approved,

Signature

Date

Signature

Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Linus Rude, Secretary	ACTION REQUESTED Approval
ITEM/SUBJECT January 17, 2023 Park Board Workshop Minutes	
DOLLAR AMOUNT / FUND N/A	MEETING DATE February 14, 2023

SUMMARY:

A draft of the minutes for the January 17, 2023 Park Board Workshop is provided for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Park Board Workshop on January 17, 2023.”

**Minutes of the Workshop called by the
Carmel/Clay Board of Parks and Recreation
Tuesday, January 17, 2023, 6:00 p.m.
Jill Perelman Pavilion, West Park
3000 West 116th Street
Carmel, Indiana 46032**

Member(s) Present: Richard F. Taylor, Jenn Kristunas, Lin Zheng, James D. Garretson, Mark Westermeier, Joshua A. Kirsh, Linus Rude, Carrie Holle, Kristin Kouka

Member(s) Absent: N/A

Others Present: Michael Klitzing, Director; Austin Hochstetler, Zec Eight Insights

A Workshop was held by the Carmel/Clay Board of Parks and Recreation, pursuant to notice, on Tuesday, January 17, 2023, in the Jill Perelman Pavilion at West Park, located at 3000 West 116th Street, Carmel, Indiana 46032. Board President Taylor called the meeting to order at approximately 6:00 p.m.

The meeting was held pursuant to notice to discuss park business. No subject matter was discussed other than park business.

Board President Taylor adjourned the meeting at approximately 7:30 p.m.

Approved,

Signature

Date

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Lin Zheng, Treasurer	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> Consolidated Financial Report for December 2022	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> February 14, 2023

SUMMARY:

Provided is the Consolidated Financial Report for December 2022.

STAFF RECOMMENDATION:

“I move to acknowledge receipt of the Consolidated Financial Report for December 2022.”

CARMEL CLAY PARKS & RECREATION
2022 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT

Month: December 2022

	(101) General	(103) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
REVENUES									
City of Carmel	\$4,641,884.00	\$280,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,921,884.00
Clay Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,557,501.96	\$3,557,501.96
Impact Fees	\$0.00	\$0.00	\$783,664.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$783,664.81
User Fees, Interest & Other Earned Income	\$0.00	\$12,667.89	\$62,319.59	\$4,475,477.66	\$6,221,602.84	\$193,291.42	\$70,617.37	\$15,151.27	\$11,051,128.04
Total Revenues (a)	\$4,641,884.00	\$292,667.89	\$845,984.40	\$4,475,477.66	\$6,221,602.84	\$193,291.42	\$70,617.37	\$3,572,653.23	\$20,314,178.81
OTHER FINANCING SOURCES									
Cash Reserves as of 12/31/2021	\$0.00	\$553,320.60	\$2,264,499.02	\$1,716,861.35	\$2,859,858.64	\$193,078.66	\$106,937.73	\$5,628,395.99	\$13,322,951.99
Previous Year Encumbrances	\$137,678.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$137,678.98
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources	\$137,678.98	\$553,320.60	\$2,264,499.02	\$1,716,861.35	\$2,859,858.64	\$193,078.66	\$106,937.73	\$5,628,395.99	\$13,460,630.97
Total Revenues & Other Financing Sources (b)	\$4,779,562.98	\$845,988.49	\$3,110,483.42	\$6,192,339.01	\$9,081,461.48	\$386,370.08	\$177,555.10	\$9,201,049.22	\$33,774,809.78
OPERATING EXPENSES									
Transfer Out	\$280,000.00								
Personal Services	\$2,847,076.49	\$0.00	\$0.00	\$2,676,382.71	\$2,641,137.97	\$0.00	\$0.00	\$0.00	\$8,164,597.17
Supplies	\$160,757.42	\$0.00	\$0.00	\$172,201.66	\$414,705.84	\$17,568.01	\$0.00	\$0.00	\$765,232.93
Other Services & Charges	\$1,101,662.91	\$0.00	\$0.00	\$771,901.73	\$2,177,015.52	\$134,327.90	\$0.00	\$0.00	\$4,184,908.06
Capital Outlay	\$3,676.32	\$0.00	\$0.00	\$11,297.64	\$23,905.98	\$0.00	\$0.00	\$0.00	\$38,879.94
Total Operating Expenses (c)	\$4,113,173.14	\$0.00	\$0.00	\$3,631,783.74	\$5,256,765.31	\$151,895.91	\$0.00	\$0.00	\$13,153,618.10
DEVELOPMENT & OTHER EXPENSES									
Capital Development & Maintenance	\$0.00	\$380,048.21	\$310,328.74	\$0.00	\$0.00	\$0.00	\$47,956.25	\$3,725,855.18	\$4,464,188.38
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$15,400.00	\$0.00	\$0.00	\$0.00	\$15,400.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$5,509.50	\$0.00	\$0.00	\$0.00	\$5,509.50
Total Development & Other Expenses	\$0.00	\$380,048.21	\$310,328.74	\$0.00	\$20,909.50	\$0.00	\$47,956.25	\$3,725,855.18	\$4,485,097.88
Total Expenses (d)	\$4,113,173.14	\$380,048.21	\$310,328.74	\$3,631,783.74	\$5,277,674.81	\$151,895.91	\$47,956.25	\$3,725,855.18	\$17,638,715.98
ENCUMBRANCES & RESERVES									
Encumbrances & Dedicated Funds	\$468,383.34	\$465,940.28	\$2,800,154.68	\$0.00	\$0.00	\$0.00	\$0.00	\$3,975,194.04	\$7,709,672.34
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$119,144.50	\$0.00	\$119,144.50
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$1,560,555.27	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$2,560,555.27
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$1,303,786.67	\$209,474.17	\$0.00	\$1,500,000.00	\$3,013,260.84
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$1,500,000.00	\$25,000.00	\$0.00	\$0.00	\$2,525,000.00
Total Encumbrances & Reserves	\$468,383.34	\$465,940.28	\$2,800,154.68	\$2,560,555.27	\$3,803,786.67	\$234,474.17	\$119,144.50	\$5,475,194.04	\$15,927,632.95
Total Expenses, Encumbrances & Reserves (e)	\$4,581,556.48	\$845,988.49	\$3,110,483.42	\$6,192,339.01	\$9,081,461.48	\$386,370.08	\$167,100.75	\$9,201,049.22	\$33,566,348.93
Net Income (a - c)	n/a	n/a	n/a	\$843,693.92	\$964,837.53	\$41,395.51	n/a	n/a	n/a
Cost Recovery (a + c)				123%	118%	127%			
Current Cash Balance & Investments (b - d)	n/a	\$465,940.28	\$2,800,154.68	\$2,560,555.27	\$3,803,786.67	\$234,474.17	\$129,598.85	\$5,475,194.04	\$15,469,703.96
Unencumbered or Undedicated Funds (b - e)	\$198,006.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,454.35	\$0.00	\$208,460.85

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director/COO of Parks and Recreation	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> CCPR P&L Statements for January 2023	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> February 14, 2023

SUMMARY:

Provided for your review are January 2023 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Controller.

RECOMMENDED MOTION:

"I move to acknowledge receipt of the P&L Statements for January 2023."

Extended School Enrichment - Carmel Clay Parks & Recreation

02/06/23

108 ESE Profit & Loss Prev Year Comparison

Accrual Basis

January 2023

	Jan 23	Jan 22	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
0345040 · Park Department Fees	311,013.16	256,687.30	54,325.86
0361030 · Interest on Sweep	0.00	572.90	-572.90
Total 0300000 · REVENUES	311,013.16	257,260.20	53,752.96
Total Income	311,013.16	257,260.20	53,752.96
Gross Profit	311,013.16	257,260.20	53,752.96
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	72,272.59	54,779.62	17,492.97
4111000 · Part Time	57,094.17	46,489.54	10,604.63
4112000 · Overtime	50.34	13.63	36.71
4120000 · Deferred Compensation	3,238.96	2,730.49	508.47
4121000 · Employer's Share of FICA	7,593.46	5,923.39	1,670.07
4122000 · Employer's Share of H-Ins	26,729.72	22,530.66	4,199.06
4122100 · Disability Insurance	149.35	121.87	27.48
4122200 · Life Insurance	70.30	55.50	14.80
4123002 · Civilian PERF	10,269.92	7,860.76	2,409.16
4124000 · Employer's Share of Medicare	1,775.89	1,385.31	390.58
Total 4100000 · PERSONAL SERVICES	179,244.70	141,890.77	37,353.93
4200000 · SUPPLIES			
4230200 · Office Supplies	524.57	0.00	524.57
4239039 · General Program Supplies	12,049.33	5,043.62	7,005.71
4239040 · Food & Beverages	7,302.39	0.00	7,302.39
4239099 · Other Miscellaneous	60.32	1,678.91	-1,618.59
Total 4200000 · SUPPLIES	19,936.61	6,722.53	13,214.08
4300000 · OTHER SERVICES & CHARGES			
4340700 · Medical Fees (Drug Tests)	0.00	1,215.00	-1,215.00
4340800 · Program Contractors	1,050.00	0.00	1,050.00
4341955 · Info Sys Maint/Contracts	692.98	1,290.98	-598.00
4341990 · Criminal Background Checks	74.00	92.50	-18.50
4341991 · Marketing & Promotions	2,445.00	600.00	1,845.00
4341999 · Other Professional Fees	8,124.22	8,652.52	-528.30
4343000 · Travel Fees & Expenses	750.45	301.54	448.91
4343006 · Bus Trips	812.33	0.00	812.33
4343007 · Field Trips	2,844.99	0.00	2,844.99
4344100 · Cellular Phone Fees	1,554.01	1,428.51	125.50
4346000 · Classified Advertising	47.75	475.51	-427.76
4350000 · Equipment Repairs & Maint.	102.75	145.41	-42.66
4350900 · Other Cont. Services	18.85	0.00	18.85
4355200 · Subscriptions	232.00	0.00	232.00
4356004 · Staff Clothing	1,749.60	0.00	1,749.60
4357003 · Internal Instruction Fees	0.00	140.00	-140.00
4357004 · External Instructional Fees	0.00	390.00	-390.00
4358400 · Refunds, Awards & Indemnities	275.30	1,432.00	-1,156.70
Total 4300000 · OTHER SERVICES & CHARGES	20,774.23	16,163.97	4,610.26
Total Expense	219,955.54	164,777.27	55,178.27
Net Ordinary Income	91,057.62	92,482.93	-1,425.31
Net Income	91,057.62	92,482.93	-1,425.31

Monon Community Center - Carmel Clay Parks & Recreation
109 MCC Profit & Loss Prev Year Comparison
January 2023

02/06/23

Accrual Basis

	Jan 23	Jan 22	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
313000 · Sales Tax Collected	332.68	345.85	-13.17
345040 · Park Department Fees	4,736.00	9,301.00	-4,565.00
346020 · Facility Rentals	3,000.00	5,320.00	-2,320.00
346025 · Shelter Rentals	616.83	0.00	616.83
346040 · Aquatics Programs	13,658.00	14,135.00	-477.00
346050 · Fitness Programs	24,274.00	18,271.00	6,003.00
346110 · Therapeutic Rec Programs	3,867.00	213.00	3,654.00
346115 · Annual Passes	3,552.00	9,260.07	-5,708.07
346116 · GS Corp Annual Passes	350.00	0.00	350.00
346125 · Monthly Passes	323,480.77	242,502.97	80,977.80
346130 · GS Corp Monthly Passes	16,917.00	13,253.75	3,663.25
346135 · Value Passes	4,007.24	3,618.58	388.66
346140 · Daily Passes	39,300.00	31,692.00	7,608.00
346145 · Contractor Commissions	2,989.88	0.00	2,989.88
346150 · Merchandise Sales	60.00	0.00	60.00
360010 · Miscellaneous Revenues	420.00	442.97	-22.97
361030 · Interest on Sweep	0.00	869.36	-869.36
367000 · Contributions & Gifts	56.90	0.00	56.90
Total 0300000 · REVENUES	441,618.30	349,225.55	92,392.75
Total Income	441,618.30	349,225.55	92,392.75
Gross Profit	441,618.30	349,225.55	92,392.75
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	67,456.49	53,488.04	13,968.45
4111000 · Part Time	82,191.57	61,902.39	20,289.18
4112000 · Overtime	205.75	135.86	69.89
4120000 · Deferred Compensation	3,950.34	3,188.16	762.18
4121000 · Employer's Share of FICA	8,964.39	6,891.64	2,072.75
4122000 · Employer's Share of H-Ins	20,615.62	17,606.06	3,009.56
4122100 · Disability Insurance	137.95	92.83	45.12
4122200 · Life Insurance	59.20	40.70	18.50
4123002 · Civilian PERF	9,589.15	7,614.60	1,974.55
4124000 · Employer's Share of Medicare	2,096.52	1,611.75	484.77
Total 4100000 · PERSONAL SERVICES	195,266.98	152,572.03	42,694.95
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	0.00	35.00	-35.00
4230200 · Office Supplies	773.31	472.06	301.25
4237000 · Repair Parts	49.99	855.65	-805.66
4238000 · Small Tools & Minor Equipment	13.98	43.32	-29.34
4238900 · Cleaning & Maint. Supplies	9,499.46	6,652.53	2,846.93
4239012 · Safety Supplies	355.78	266.05	89.73
4239039 · General Program Supplies	8,996.01	2,318.21	6,677.80
4239045 · Retail Goods	718.00	0.00	718.00
4239099 · Other Miscellaneous	4,842.24	388.93	4,453.31
Total 4200000 · SUPPLIES	25,248.77	11,031.75	14,217.02

Monon Community Center - Carmel Clay Parks & Recreation
109 MCC Profit & Loss Prev Year Comparison
January 2023

02/06/23

Accrual Basis

	Jan 23	Jan 22	\$ Change
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Fees	0.00	1,424.50	-1,424.50
4340700 · Medical Fees (Drug Tests)	0.00	1,670.00	-1,670.00
4340800 · Program Contractors	5,530.00	8,336.00	-2,806.00
4341955 · Info Sys Maint/Contracts	1,146.58	1,731.98	-585.40
4341990 · Criminal Background Checks	129.50	55.50	74.00
4341991 · Marketing & Promotions	19,029.78	17,353.33	1,676.45
4341999 · Other Professional Fees	23,042.35	17,701.50	5,340.85
4343000 · Travel Fees & Expenses	0.00	6,720.00	-6,720.00
4344000 · Telephone Line Charges	1,265.98	377.60	888.38
4344100 · Cellular Phone Fees	220.04	220.04	0.00
4345000 · Printing (Not Office Supplies)	2,830.00	0.00	2,830.00
4346000 · Classified Advertising	47.75	389.83	-342.08
4347500 · General Insurance	148,437.57	141,697.49	6,740.08
4348000 · Electricity	37,719.92	31,617.88	6,102.04
4348500 · Water & Sewer	5,510.93	5,468.08	42.85
4349000 · Gas	8,666.29	8,912.98	-246.69
4349500 · Cable Service	250.99	257.24	-6.25
4350000 · Equipment Repairs & Maint.	17,059.41	9,134.68	7,924.73
4350100 · Building Repairs & Maint.	4,131.12	5,610.46	-1,479.34
4350101 · Trash Collection	2,194.98	592.47	1,602.51
4350400 · Grounds Maintenance	5,130.00	0.00	5,130.00
4350600 · Cleaning Services	47,140.00	47,140.00	0.00
4350900 · Other Cont. Services	550.89	233.89	317.00
4353099 · Other Rental & Leases	669.08	612.88	56.20
4355200 · Subscriptions	278.92	485.92	-207.00
4356004 · Staff Clothing	517.66	43.00	474.66
4358300 · Other Fees & Licenses	4,388.00	4,455.00	-67.00
4358400 · Refunds, Awards & Indemnities	61.00	1,708.00	-1,647.00
4359000 · Special Projects	0.00	83.63	-83.63
Total 4300000 · OTHER SERVICES & CHARGES	335,948.74	314,033.88	21,914.86
Total Expense	556,464.49	477,637.66	78,826.83
Net Ordinary Income	-114,846.19	-128,412.11	13,565.92
Net Income	-114,846.19	-128,412.11	13,565.92

110 Parks & Rec Facilities - Carmel Clay Parks & Recreation
110 Parks & Rec Facilities Fund Profit & Loss to Prev Year
January 2023

	Jan 23	Jan 22	\$ Change
Ordinary Income/Expense			
Income			
345040 · Park Department Fees	7,389.00	6,104.00	1,285.00
346020 · Facility Rentals	3,300.00	4,450.00	-1,150.00
360010 · Miscellaneous Revenues	0.00	439.00	-439.00
361030 · Interest	0.00	59.08	-59.08
Total Income	10,689.00	11,052.08	-363.08
Expense			
4200000 · SUPPLIES			
4238900 · Other Maintenance Supplies	0.00	46.80	-46.80
4239099 · Other Miscellaneous	809.85	0.00	809.85
Total 4200000 · SUPPLIES	809.85	46.80	763.05
4300000 · OTHER SERVICES & CHARGES			
4341999 · Other Professional Fees	729.85	682.55	47.30
4344000 · Telephone Line Charges	926.20	560.63	365.57
4347500 · General Insurance	19,091.00	6,158.51	12,932.49
4348000 · Electricity	2,607.18	2,152.25	454.93
4348500 · Water & Sewer	402.29	374.22	28.07
4349000 · Gas	1,460.04	773.33	686.71
4350100 · Building Repairs & Maint.	254.00	3,220.25	-2,966.25
4350101 · Trash Collection	531.13	147.41	383.72
4350400 · Grounds Maintenance	1,239.90	3,275.00	-2,035.10
4350600 · Cleaning Services	4,140.00	4,140.00	0.00
4350900 · Other Cont. Services	480.00	450.00	30.00
Total 4300000 · OTHER SERVICES & CHARGES	31,861.59	21,934.15	9,927.44
Total Expense	32,671.44	21,980.95	10,690.49
Net Ordinary Income	-21,982.44	-10,928.87	-11,053.57
Net Income	-21,982.44	-10,928.87	-11,053.57

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Lin Zheng, Treasurer	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> Claim Sheet February 14, 2023	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> February 14, 2023

SUMMARY:

Claim Sheet February 14, 2023 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the Claim Sheet dated February 14, 2023.”

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 101 - General Fund
February 14, 2023

Name	Amount	Account	Num	Memo
Jan 4 - Feb 6, 23				
AAPRA - American Academy for Park & Rec	\$ 320.00	4355300 · Organization & Membership Dues	2023 Membership	1/9/22 Membership Renewal for Director
Ace - Pak Products Inc.	\$ 940.79	4238900 · Other Maintenance Supplies	A-10931	1/4/23 Park Cleaning Supplies 1/4/23
Ace - Pak Products Inc.	\$ 655.54	4238900 · Other Maintenance Supplies	A-10982	1/18/23 Parks Cleaning Supplies 1/20/23
ADP, LLC	\$ 489.75	4341999 · Other Professional Fees	655996875	1/6/23 Payroll Processing Fees for Periods Ending 11/30/22, 12/9/22, 12/23/22, 12/31/22
AES Indiana	\$ 68.19	4348000 · Electricity	116789 Jan'23	1/26/23 Flowing Well Park
AES Indiana	\$ 22.15	4348000 · Electricity	925743 Jan'23	1/30/23 Monon Greenway Nora Intersection
AES Indiana	\$ 1,298.76	4348000 · Electricity	925743 Jan'23	1/30/23 West Park
AES Indiana	\$ 403.34	4348000 · Electricity	1095795 Jan'23	1/31/23 Monon South Trailhead
AES Indiana	\$ 1,002.54	4348000 · Electricity	1905309 Jan'23	1/31/23 Flowing Well Park Restroom
Amazon	\$ 1,000.49	4463200 · Computer Equipment	UFB Visa	12/13/22 Computer Equipment for Executive Assistant Director
Amazon	\$ 156.18	4238000 · Small Tools & Minor Equipment	UFB Visa	1/10/23 Safety Gear, Chainsaw Accessories, and Misc. Supplies
Amazon	\$ 775.10	4239012 · Safety Supplies	UFB Visa	1/10/23 Safety Gear, Chainsaw Accessories, and Misc. Supplies
Amazon	\$ 145.33	4238900 · Other Maintenance Supplies	UFB Visa	1/18/23 Midtown Plaza Game Supply Restock
Amazon Web Services	\$ 119.23	4341955 · Info Sys Maint/Contracts	UFB Visa	12/2/22 Cloud Backup Server Services
Amazon Web Services	\$ 128.22	4341955 · Info Sys Maint/Contracts	UFB Visa	1/3/23 Cloud Backup Server Services
Apple	\$ 133.00	4463200 · Computer Equipment	UFB Visa	1/17/23 Computer Equipment for Marketing & Communications Team
AT&T	\$ 527.22	4344000 · Telephone Line Charges	UFB Visa	12/21/22 Analog Telephone Administrative Office
AT&T	\$ 486.54	4344000 · Telephone Line Charges	UFB Visa	1/23/23 Analog Telephone Administrative Office
B & H Photo	\$ 322.71	4230200 · Office Supplies	210269815	1/30/23 Small Computer Accessories for Administration & Planning Staff
Baumgartner, Kurtis	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	1/6/22 Cell Phone Fees Dec'22
Best One of Indy	\$ 1,337.64	4351000 · Auto Repair & maintenance	1040018663	12/16/22 New Tires for Fleet Vehicles
Best One of Indy	\$ 885.96	4351000 · Auto Repair & maintenance	1040018976	12/16/22 New Tires for Fleet Vehicles
Best One of Indy	\$ 1,166.84	4351000 · Auto Repair & maintenance	1040018662	12/16/22 New Tires for Fleet Vehicles
Brainstorm Print	\$ 60.00	4230100 · Stationary & Printing Materials	140225	1/27/23 Business Cards for Administration & Planning Staff
Carmel Clay Schools	\$ 1,759.44	4231400 · Gasoline	2023-PD01	1/3/23 Gasoline
Carmel Clay Schools	\$ 833.07	4231300 · Diesel Fuel	2023-PD01	1/3/23 Diesel
Carmel Utilities	\$ 194.78	4348500 · Water & Sewer	0512156500 Dec'22	1/9/23 Monon Greenway North Trailhead
Carmel Utilities	\$ 17.28	4348500 · Water & Sewer	0692331800 Dec'22	1/9/23 Parks & Natural Resources Office
Carmel Utilities	\$ 168.95	4348500 · Water & Sewer	0692331800 Dec'22	1/9/23 Administrative Office
Carmel Utilities	\$ 115.05	4348500 · Water & Sewer	6002047001 Dec'22	1/9/23 Monon Greenway South Trailhead
Carmel Utilities	\$ 285.71	4348500 · Water & Sewer	0613518601 Dec'22	1/9/23 Meadowlark Park
Carmel Utilities	\$ 23.65	4348500 · Water & Sewer	0665602000 Dec'22	1/9/23 Monon Boulevard Special Events
Carmel Utilities	\$ 220.40	4348500 · Water & Sewer	0691302002 Dec'22	1/9/23 Central Park Westermeier Commons H & I
Carmel Utilities	\$ 148.12	4348500 · Water & Sewer	0658685000 Dec'22	1/9/23 Monon Boulevard
Carmel Utilities	\$ 329.24	4348500 · Water & Sewer	0658685000 Dec'22	1/9/23 City Center Restroom
Carmel Utilities	\$ 19.18	4348500 · Water & Sewer	0658685100 Dec'22	1/9/23 Midtown Plaza
Carmel Utilities	\$ 1,156.35	4348500 · Water & Sewer	1341235001 Dec'22	1/19/23 West Park
Carmel Utilities	\$ 8.34	4348500 · Water & Sewer	1341235001 Dec'22	1/19/23 Bear Creek Park
Carmel Utilities	\$ 228.03	4348500 · Water & Sewer	0859585401 Dec'22	1/19/23 Carey Grove Park
Carmel Welding	\$ 189.70	4238000 · Small Tools & Minor Equipment	456516	1/13/23 Chainsaw Maintenance Supplies
Carmel Welding	\$ 8.00	4239012 · Safety Supplies	456681	1/23/23 Chainsaw Safety Gear Return & Reorder
Carson, Natalie	\$ 1,012.83	4128000 · Tuition Reimbursement	Reimb	1/5/23 Tuition Reimbursement - Fall 2022
CenterPoint Energy	\$ 143.52	4349000 · Gas	52318900 Dec'22B	1/11/23 Parks & Natural Resources Office
CenterPoint Energy	\$ 213.59	4349000 · Gas	50099721 Dec'22B	1/11/23 Administrative Offices
Cintas Corporation	\$ 779.50	4238900 · Other Maintenance Supplies	9209126093	1/9/23 Park Cleaning Supplies 1/9/23
CleanTelligent Software	\$ 498.96	4341955 · Info Sys Maint/Contracts	INV-761310	1/1/23 Monthly Work Order Software User Fee
Constellation NewEnergy Gas Division, LLC	\$ 477.02	4349000 · Gas	3668259	1/30/23 Administrative Office Nov'22
Constellation NewEnergy Gas Division, LLC	\$ 289.07	4349000 · Gas	3668259	1/30/23 Parks & Natural Resources Office Nov'22
Cooper, Audrey	\$ 1,868.00	4128000 · Tuition Reimbursement	Reimb	12/21/22 Tuition Reimbursement Fall 2022
Corvus Janitorial Systems	\$ 365.00	4350600 · Cleaning Services	301191005-119	1/1/23 2023 Janitorial Service - Administrative Offices
Corvus Janitorial Systems	\$ 235.00	4350600 · Cleaning Services	301191017-123	1/1/23 2023 Janitorial Services Administrative Office
Corvus Janitorial Systems	\$ 235.00	4350600 · Cleaning Services	302191017-119	2/1/23 2023 Janitorial Services - Parks & Natural Resources Office
Corvus Janitorial Systems	\$ 365.00	4350600 · Cleaning Services	302191005-115	2/1/23 2023 Janitorial Services Administrative Office

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 101 - General Fund
February 14, 2023

Name	Amount	Account	Num	Memo
Current Publishing	\$ 248.28	4346000 · Classified Advertising	UFB Visa	12/20/22 Public Bid Notice Central Park Waterpark Cabana Addition
Current Publishing	\$ 231.40	4346000 · Classified Advertising	UFB Visa	1/5/23 Public Bid Notices
Dell Marketing LP	\$ 4,575.35	4341955 · Info Sys Maint/Contracts	10642004101	12/31/22 VPN Software License - Remote Access
Duke Energy	\$ 337.45	4348000 · Electricity	910120366341 Dec'22	1/5/23 Meadowlark Park
Duke Energy	\$ 419.28	4348000 · Electricity	910121498312 Dec'22	12/30/22 Carey Grove Park
Duke Energy	\$ 172.30	4348000 · Electricity	910119806907 Dec'22	12/30/22 Monon Greenway Flashers
Duke Energy	\$ 14.83	4348000 · Electricity	910122730050 Dec'22	1/3/23 River Heritage Park
Duke Energy	\$ 132.51	4348000 · Electricity	910122730076 Dec'22	1/3/23 Monon Greenway Tunnel
Duke Energy	\$ 834.50	4348000 · Electricity	910122730109	1/3/23 Founders Park
Duke Energy	\$ 95.35	4348000 · Electricity	910123160581 Dec'22	1/3/23 Central Park - 111th ST Roundabout Lights
Duke Energy	\$ 216.08	4348000 · Electricity	910123202576 Dec'22	1/3/23 Central Park Lagoon
Duke Energy	\$ 29.90	4348000 · Electricity	910123164626 Dec'22	12/29/22 Central Park Street Lights
Duke Energy	\$ 89.67	4348000 · Electricity	910123198147 Dec'22	12/29/22 Central Park Shelter
Duke Energy	\$ 2,095.72	4348000 · Electricity	910121498263 Dec'22	1/3/22 Administrative Office
Duke Energy	\$ 236.28	4348000 · Electricity	910121498362 Dec'22	12/29/22 Parks & Natural Resources Office
Duke Energy	\$ 1,104.70	4348000 · Electricity	910121498213 Dec'22	1/12/23 Central Park Westermeier Commons
Duke Energy	\$ 19.29	4348000 · Electricity	910121498495 Dec'22	1/11/23 Bear Creek Park
Duke Energy	\$ 450.67	4348000 · Electricity	910121498403 Dec'22	1/11/23 Inlow Park
Duke Energy	\$ 21.26	4348000 · Electricity	910121498453 Dec'22	1/19/23 Monon Pedestrian Bridge
Duke Energy	\$ 480.75	4348000 · Electricity	910122730034 Dec'22	1/19/23 Monon Greenway North Trailhead
Duke Energy	\$ 13.31	4348000 · Electricity	910120618144 Dec'22	1/18/23 Carey Grove Park
Duke Energy	\$ 201.39	4348000 · Electricity	910123202576 Jan'23	1/31/23 Central Park Lagoon
Duke Energy	\$ 26.45	4348000 · Electricity	910123164626 Jan'23	1/27/23 Central Park Street Lights
Duke Energy	\$ 83.64	4348000 · Electricity	910123198147 Jan'23	1/27/23 Central Park Shelter
Duke Energy	\$ 87.85	4348000 · Electricity	910123160581 Jan'23	1/31/23 Central Park - 111th Entrance Roundabout Lights
Duke Energy	\$ 820.50	4348000 · Electricity	910122730109 Jan'23	1/31/23 Founders Park
Duke Energy	\$ 121.61	4348000 · Electricity	910122730076 Jan'23	1/31/23 Monon Greenway 116th Street Tunnel Lights
Duke Energy	\$ 14.46	4348000 · Electricity	910122730050 Jan'23	1/31/23 River Heritage Park
Duke Energy	\$ 159.98	4348000 · Electricity	910119806907 Jan'23	1/30/23 Monon Greenway Flashers
Duke Energy	\$ 321.39	4348000 · Electricity	910121498312 Jan'23	1/30/23 Carey Grove Park 2
Duke Energy	\$ 186.91	4348000 · Electricity	910121498362 Jan'23	1/27/23 Parks & Natural Resources Office
Duke Energy	\$ 1,593.85	4348000 · Electricity	910121498263 Jan'23	1/27/23 Administrative Office
Duke Energy	\$ 363.27	4348000 · Electricity	910120366341 Jan'22	2/3/23 Meadowlark Park
Duke Energy	\$ 823.46	4348000 · Electricity	910121799437 Jan'23	2/3/23 City Center Restrooms
Eastern Engineering Supply	\$ 119.59	4230100 · Stationary & Printing Materials	1080922	1/24/23 West Park Perimeter Trail & Shelter Drawing Plans
Enterprise Fleet Management	\$ 2,620.90	4353099 · Other Rental & Leases	FBN4645231	1/5/23 Aftermarket Items for Fleet Vehicles
Enterprise Fleet Management	\$ 5,019.75	4353099 · Other Rental & Leases	FBN4645231	1/5/23 Fleet Down Payment on Unit 1224 - Ford Ranger
Environmental Laboratories, inc.	\$ 12.75	4350900 · Other Cont. Services	20370129	1/9/23 2023 Water Testing at Flowing Well Park
Environmental Laboratories, inc.	\$ 12.75	4350900 · Other Cont. Services	20366010	10/6/22 Monthly Water Testing for Flowing Well
Gallup	\$ 79.96	4357004 · External Instructional Fees	UFB Visa	1/13/23 PNR Staff Training Registrations
Grainger	\$ 308.42	4235000 · Building Materials	9566253069	1/9/23 Monon North & South Trailhead Restroom for Electrical & ADA
Grainger	\$ (157.44)	4235000 · Building Materials	9571167452	1/12/23 Monon North & South Trailhead Restroom for Electrical & ADA
Grainger	\$ 91.68	4235000 · Building Materials	9571167445	1/12/23 Monon North & South Trailhead Restroom for Electrical & ADA
Grainger	\$ 388.12	4235000 · Building Materials	9565325595	1/6/23 Monon South Trailhead Restroom Remodel Supplies
Grainger	\$ (271.12)	4235000 · Building Materials	9567962114	1/10/23 1/9/23 Monon South Trailhead Restroom Remodel Supplies
Grainger	\$ 130.92	4235000 · Building Materials	9567962106	1/10/23 Monon South Trailhead Restroom Remodel Supplies
Grainger	\$ 550.82	4238000 · Small Tools & Minor Equipment	9567445961	1/10/23 Miscellaneous PNR Maintenance & Storage Supplies
Grainger	\$ 52.32	4232100 · Garage & Motor Supplies	9567445961	1/10/23 Miscellaneous PNR Maintenance & Storage Supplies
Grainger	\$ 139.00	4239012 · Safety Supplies	9567445961	1/10/23 Miscellaneous PNR Maintenance & Storage Supplies
Grainger	\$ 185.46	4235000 · Building Materials	9566558418	1/9/23 Supplies for Monon North & South Trailhead Restroom Remodel Supplies
Grainger	\$ 1,127.96	4235000 · Building Materials	9564628361	1/6/23 Supplies for Monon North & South Trailhead Restroom Remodel
Grainger	\$ 177.99	4235000 · Building Materials	9572439157	1/13/23 Replacement Fan Motor & Electrical Supplies North Trailhead
Grainger	\$ (40.00)	4235000 · Building Materials	9579848038	1/20/23 Supplies for North & South Trailhead Remodel
Grainger	\$ 43.16	4232100 · Garage & Motor Supplies	9567962098	1/10/23 Miscellaneous PNR Maintenance & Storage Supplies
Grainger	\$ 41.76	4235000 · Building Materials	9583486015	1/24/23 Replacement Fan Motor & Electrical Supplies Monon North & South Trailhead

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 101 - General Fund
February 14, 2023

Name	Amount	Account	Num	Memo
Grainger	\$ 430.04	4238900 · Other Maintenance Supplies	9586273881	1/25/23 Parks Maintenance & Cleaning Supplies
Hoosier Portable Restrooms	\$ 195.00	4353099 · Other Rental & Leases	66413	12/27/22 Portable Restroom for Monon North Trailhead
Hoosier Portable Restrooms	\$ 400.00	4353099 · Other Rental & Leases	66424	1/4/23 Portable Restrooms for River Heritage Park
Hoosier Portable Restrooms	\$ 195.00	4353099 · Other Rental & Leases	66423	12/30/22 Portable Restroom Rental - Westermeier Commons & Dog Park
Hylant Group	\$ 46,956.00	4347500 · General Insurance	365857	1/6/23 2023 Annual Insurance Premiums
Indeed, Inc.	\$ 110.41	4346000 · Classified Advertising	UFB Visa	1/17/23 Sponsored Job Ads Jan'23
Indiana Native Plant Society Inc	\$ (45.00)	4239039 · General Program Supplies	UFB Visa	12/1/22 Membership Renewal for Natural Resource Coordinator
International Public Management Assoc.	\$ 200.00	4355300 · Organization & Membership Dues	UFB Visa	12/28/22 Human Resources Director Certification Renewal
International Public Management Assoc.	\$ 156.00	4355300 · Organization & Membership Dues	INV-70657-L7K7V2	8/1/22 2022-23 HR Director Membership Renewal
Intuit Inc.	\$ 280.66	4341955 · Info Sys Maint/Contracts	UFB Visa	12/26/22 Quickbooks Software and Cloud Hosting Subscription
Kantola Training Solutions	\$ 412.31	4341955 · Info Sys Maint/Contracts	265729	1/23/23 HR Compliance Online Training License
Klitzing, Michael	\$ 15.00	4231400 · Gasoline	Reimb	12/14/22 Fuel Reimbursement for Trip to Champaign Park District
Klitzing, Michael	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	12/12/22 Cell Phone Fees Dec'22
Kroger	\$ 95.14	4359000 · Special Projects	148510	12/15/22 End of Year 2022 Party Supplies
Kroger	\$ 61.13	4359000 · Special Projects	248091	1/16/23 Park Board Workshop & Uniform Open House Snacks
Lowe's	\$ 465.36	4235000 · Building Materials	991961-KHNTBW	1/6/23 Westermeier Commons Restroom Light Fixtures
MacAllister Machinery Co., Inc.	\$ 48.34	4232100 · Garage & Motor Supplies	R78498347701	12/21/22 Emergency Purchase - Repair Parts Kubota UTV
MacAllister Machinery Co., Inc.	\$ 22.74	4232100 · Garage & Motor Supplies	R78498969001	1/6/23 Emergency Purchase Repair Parts Kubota UTV
MacAllister Machinery Co., Inc.	\$ 9.00	4232100 · Garage & Motor Supplies	R78498905701	12/21/22 PNR Machinery Key Replacements
Magers Bookkeeping Services LLC	\$ 120.00	4341999 · Other Professional Fees	1087	12/28/22 2022 Bookkeeping Services
Mehl, Eric	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	2/1/23 Cell Phone Fees Jan'23
Menards	\$ 102.64	4238900 · Other Maintenance Supplies	308334222067788	12/8/22 PNR Maintenance Supplies
Menards	\$ 72.74	4238900 · Other Maintenance Supplies	31713422212024	12/8/22 PNR Maintenance Supplies
Menards	\$ (79.98)	4238900 · Other Maintenance Supplies	317134222235814	12/8/22 PNR Maintenance Supplies
Menards	\$ (4.76)	4238900 · Other Maintenance Supplies	317134222235821	12/8/22 PNR Maintenance Supplies
Menards	\$ 207.30	4235000 · Building Materials	308300423043943	1/4/23 Electrical & Painting Supplies for Monon Greenway South Trailhead
Mountain Glacier, LLC	\$ 232.94	4350900 · Other Cont. Services	900330291	1/12/23 Drinking Water PNR & AO
Napa	\$ 138.94	4238000 · Small Tools & Minor Equipment	4329-152908	1/6/23 PNR Tools & Supplies
NCSI National Center Safety Initiatives	\$ 74.00	4341990 · Criminal Background Checks	28842	1/1/23 New Hire Background Checks
NRPA	\$ 179.00	4357004 · External Instructional Fees	UFB Visa	1/5/23 Study Materials for NRPA Certification
PFM Car & Truck Care Center	\$ 86.79	4351000 · Auto Repair & maintenance	400125277	1/4/23 Vehicle Maintenance Fleet #4191
President's Volunteer Service Award, The	\$ 54.91	4359000 · Special Projects	UFB Visa	12/15/22 Presidential Volunteer Service Awards 2022
President's Volunteer Service Award, The	\$ 35.26	4359000 · Special Projects	UFB Visa	1/10/23 Additional Presidential Volunteer Awards 2022
Purdue University	\$ 110.00	4357004 · External Instructional Fees	579204	1/23/23 PNR Staff Pesticide Online Class & Materials
Ray's Trash Service, Inc.	\$ 215.00	4350101 · Trash Collection	8375408	1/14/23 Trash & Recycling Services Midtown Plaza
Ray's Trash Service, Inc.	\$ 194.00	4350101 · Trash Collection	8375408	1/14/23 Trash & Recycling Services Meadowlark Park
Ray Marketing powered by Proforma	\$ 203.96	4356004 · Staff Clothing	BR71003650A	12/26/22 Additional Parks & Natural Resources Outdoor Uniforms
Ray Marketing powered by Proforma	\$ 113.75	4356004 · Staff Clothing	BR71003702A	1/22/23 Uniform Inventory for Stock & PNR New Hire
Ray Marketing powered by Proforma	\$ 522.90	4356004 · Staff Clothing	BR71003689A	1/14/23 Parks & Natural Resources - New Hire Uniforms
Republic Services	\$ 305.95	4350101 · Trash Collection	0761-005851041	12/25/22 Trash & Recycling Services Central Park Westermeier Commons
Republic Services	\$ 282.12	4350101 · Trash Collection	0761-005854684	12/25/22 Trash & Recycling Services Admin/Parks & Natural Resources Offices
Republic Services	\$ 340.60	4350101 · Trash Collection	0761-005883947	1/25/23 Trash & Recycling Services - Central Park Westermeier Commons
Republic Services	\$ 282.12	4350101 · Trash Collection	0761-005887668	1/25/23 Trash & Recycling Services Admin/Parks & Natural Resources Office
Runyon Equipment Rental	\$ 1,247.12	4353099 · Other Rental & Leases	637238	12/21/22 Tractor Rental for PNR Use
S & S Worldwide	\$ 286.22	4238900 · Other Maintenance Supplies	IN101132873	1/19/23 Midtown Plaza Game Supply Restock
Sherwin Williams	\$ 185.60	4239000 · Miscellaneous Supplies	4488-9	1/5/22 Paint Supplies for Parks & Natural Resources
Sherwin Williams	\$ 61.88	4239000 · Miscellaneous Supplies	4482-2	1/5/22 Paint Supplies for Parks & Natural Resources
Sherwin Williams	\$ 219.92	4238900 · Other Maintenance Supplies	4804-3	1/3/22 Paint Supplies for Monon South Trailhead Restroom Remodel
Sherwin Williams	\$ 241.09	4235000 · Building Materials	615-7	1/9/23 Additional Paint Supplies for Monon North Trailhead Restroom
Sherwin Williams	\$ 247.47	4235000 · Building Materials	5047-8	1/13/23 Paint Supplies for Dog Park & Westermeier Commons
Sherwin Williams	\$ 112.86	4350100 · Building Repairs & Maint.	5030-8	1/20/23 Paint for Monon Central Trailhead
SHRM	\$ 337.88	4343000 · Travel Fees & Expenses	UFB Visa	1/25/23 Hote Accomodations for HR Annual SHRM Conference
Sign A Rama	\$ 56.00	4230200 · Office Supplies	INV-10523	1/9/23 Name Plates for New Park Board Members 2023
Spectrum Business	\$ 119.98	4349500 · Cable Service	UFB Visa	12/21/22 Cable Service
Spectrum Business	\$ 119.98	4349500 · Cable Service	UFB Visa	1/23/23 Cable Service - Administrative Office

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 101 - General Fund
February 14, 2023

Name	Amount	Account	Num	Memo
Staples	\$ 269.24	4230200 · Office Supplies	3527496239	1/6/23 Administrative Office Supplies
Staples	\$ 218.46	4230200 · Office Supplies	3528040144	1/13/23 Parks & Natural Resources Office Supplies
Staples	\$ 86.54	4230200 · Office Supplies	3528040139	1/13/23 Administrative Office Supplies
Sutton, Claudine	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	12/19/22 Cell Phone Fees for Dec'22
Sutton, Claudine	\$ 43.12	4343000 · Travel Fees & Expenses	Reimb	12/19/22 Mileage Reimbursement Jul-Dec'22
Times, The	\$ 102.66	4345500 · Publication of Legal Ads	TL19963	1/9/23 Public Notices - West Park Shelters
Times, The	\$ 103.69	4345500 · Publication of Legal Ads	TL19962	1/9/23 Public Notice - West Park Perimeter Trail
Train HR Learning	\$ 195.00	4357004 · External Instructional Fees	UFB Visa	1/18/23 HR External Training Webinar
TriCo Regional Sewer Utility	\$ 61.45	4348500 · Water & Sewer	1001301 Dec'22	1/2/23 Monon Greenway South Trailhead
TriCo Regional Sewer Utility	\$ 96.82	4348500 · Water & Sewer	1005876 Dec'22	1/2/23 West Park
TriCo Regional Sewer Utility	\$ 20.12	4348500 · Water & Sewer	1013738 Dec'22	1/2/23 Administrative Office
TriCo Regional Sewer Utility	\$ 35.18	4348500 · Water & Sewer	1033605 Dec'22	1/2/23 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 102.82	4348500 · Water & Sewer	1041839 Dec'22	1/2/23 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 296.46	4348500 · Water & Sewer	2000677 Dec'22	1/2/23 West Park
TriCo Regional Sewer Utility	\$ 58.45	4348500 · Water & Sewer	1001301 Jan'23	2/1/23 Monon Greenway South Trailhead
TriCo Regional Sewer Utility	\$ 96.82	4348500 · Water & Sewer	1005876 Jan'23	2/1/23 West Park
TriCo Regional Sewer Utility	\$ 17.12	4348500 · Water & Sewer	1013738 Jan'23	2/1/23 Administrative Office
TriCo Regional Sewer Utility	\$ 35.18	4348500 · Water & Sewer	1033605 Jan'23	2/1/23 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 96.82	4348500 · Water & Sewer	1041839 Jan'23	2/1/23 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 290.46	4348500 · Water & Sewer	2000677 Jan'23	2/1/23 West Park #B
Verizon Wireless	\$ 1,349.30	4344100 · Cellular Phone Fees	9923760689	12/23/22 Cell Phone Charges Parks & Natural Resources Office
Verizon Wireless	\$ 1,349.53	4344100 · Cellular Phone Fees	9926134924	1/23/23 Cell Phones and iPads for Parks & Natural Resources
Walmart	\$ 43.05	4239039 · General Program Supplies	Finanace	1/24/23 Finance Charge for January Late Payment
Walmart.com	\$ 43.88	4238900 · Other Maintenance Supplies	UFB Visa	1/18/23 Midtown Plaza Game Supply Restock
Webstaurant Store	\$ 599.98	4235000 · Building Materials	UFB Visa	1/4/23 Restroom Fixtures for Carey Grove Park
Weintraut, Courtney	\$ 18.00	4343000 · Travel Fees & Expenses	Reimb	1/12/23 Parking Garage Fees for IPRA Conference 11/15/22
ZEC Eight Insights, LLC	\$ 600.00	4357004 · External Instructional Fees	1139	1/18/23 Engagement of Services - Park Board Training
Zoom	\$ 199.90	4355200 · Subscriptions	UFB Visa	12/20/22 Video Conferencing
Zoom	\$ 199.90	4355200 · Subscriptions	UFB Visa	1/23/23 Video Conferencing
Jan 4 - Feb 6, 23	\$ 115,754.95			

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 108 - Extended School Enrichment
February 14, 2023

Name	Amount	Account	Num	Memo
Jan 4 - Feb 6, 23				
Ace-Pak Products Inc.	\$ 52.98	4230200 · Office Supplies	A-10713	10/10/22 ESE Admin Kitchen Supplies
Adamson's Karate Studios	\$ 200.00	4340800 · Program Contractors	1243	11/14/22 ESE Program Contractor Winter Break Camp
ADP, LLC	\$ 858.50	4341999 · Other Professional Fees	622996875	1/6/23 Payroll Processing Fees for Periods 11/30/22, 12/9/22, 12/23/22, 12/31/22
Amazon	\$ 11.50	4239039 · General Program Supplies	UFB Visa	12/6/22 Carmel Elementary ESE Site Plan 3 Supplies
Amazon	\$ 111.36	4239039 · General Program Supplies	UFB Visa	12/6/22 Carmel Elementary ESE Site Plan 3 Supplies
Amazon	\$ 61.24	4239039 · General Program Supplies	UFB Visa	12/6/22 Cherry Tree ESE Site Plan 2 Supplies
Amazon	\$ 228.45	4239039 · General Program Supplies	UFB Visa	12/2/22 College Wood ESE Program Supplies
Amazon	\$ 62.60	4239039 · General Program Supplies	UFB Visa	12/14/22 College Wood ESE Site Plan 3 Supplies
Amazon	\$ 48.78	4239039 · General Program Supplies	UFB Visa	12/6/22 Mohawk Trails ESE Site Plan 2 Supplies
Amazon	\$ 267.06	4239039 · General Program Supplies	UFB Visa	12/6/22 Mohawk Trails ESE STEM Supplies
Amazon	\$ 80.71	4239039 · General Program Supplies	UFB Visa	12/8/22 Prairie Trace ESE Site Plan 3 Supplies
Amazon	\$ 130.79	4239039 · General Program Supplies	UFB Visa	12/14/22 Smoky Row ESE Site Plan 3 Supplies
Amazon	\$ 265.41	4239039 · General Program Supplies	UFB Visa	12/7/22 West Clay ESE Site Plan 3 Supplies
Amazon	\$ 107.13	4239039 · General Program Supplies	UFB Visa	12/14/22 West Clay ESE Site Plan 3 Supplies
Amazon	\$ 87.75	4239039 · General Program Supplies	UFB Visa	12/6/22 Woodbrook ESE Active & Prize Supplies
Amazon	\$ 71.57	4239039 · General Program Supplies	UFB Visa	12/6/22 Clay Center Site Plan 3 Supplies
Amazon	\$ 90.52	4239039 · General Program Supplies	UFB Visa	12/21/22 Clay Center ESE Program Supplies
Amazon	\$ 58.63	4239039 · General Program Supplies	UFB Visa	12/9/22 School's Out Camp 2023 - MLK Day Supplies
Amazon	\$ 497.08	4239039 · General Program Supplies	UFB Visa	12/14/22 School's Out Camp 2023 - Winter Break Supplies
Amazon	\$ 218.61	4239039 · General Program Supplies	UFB Visa	12/20/22 School's Out Camp 2023 - Winter Break Supplies
Amazon	\$ 33.98	4239039 · General Program Supplies	UFB Visa	1/6/23 College Wood ESE Program Supplies
Amazon	\$ 147.86	4239039 · General Program Supplies	UFB Visa	1/18/23 College Wood ESE Program Supplies
Amazon	\$ (25.41)	4239039 · General Program Supplies	UFB Visa	1/6/23 Mohawk Trails ESE - STEM Supplies & Prizes
Amazon	\$ 118.77	4239099 · Other Miscellaneous	UFB Visa	1/18/23 ESE Office Equipment Replacement
American Camp Association, Inc.	\$ 100.00	4355300 · Organization & Membership Due:	UFB Visa	1/17/23 Annual American Cmap Association Membership Renewal
American Red Cross	\$ 180.00	4357004 · External Instructional Fees	22537018	1/18/23 ESE Staff First Aid Training
BluePay Processing, LLC	\$ 105.25	4341999 · Other Professional Fees	1005662456411220	1/4/23 ESE ACH Processing Fees Dec'22
BluePay Processing, LLC	\$ 6,640.97	4341999 · Other Professional Fees	INV014278	1/9/23 ESE Credit Card Processing Fees Dec'22
Buckingham, Tiffany	\$ 54.86	4343000 · Travel Fees & Expenses	Reimb	1/2/23 Mileage Reimbursement 11/8/22-12/27/22
Carmel Clay Schools	\$ 812.33	4343006 · Bus Trips	49	1/20/23 ESE School's Out Camp Bussing Field Trips
Carmel Clay Schools Food & Nutrition	\$ 7,302.39	4239040 · Food & Beverages	Dec'22	12/30/22 ESE Student After School Snacks Dec'22
Cumulus Media	\$ 750.00	4341991 · Marketing & Promotions	BB3540798	12/25/22 ESE Recruitment Ads
Cumulus Media	\$ 750.00	4341991 · Marketing & Promotions	BB3565937	1/22/23 ESE Recruitment Ads Jan'23
Current Publishing	\$ 190.00	4341991 · Marketing & Promotions	69920	1/30/23 Recruitment Ads Jan'23
Ellis, Max	\$ 77.94	4343000 · Travel Fees & Expenses	Reimb	1/9/22 Mileage Reimbursement 11/15/22-12/15/22
Facebook, Inc.	\$ 47.75	4346000 · Classified Advertising	UFB Visa	11/30/22 Recruitment Social Media Ads
Facebook, Inc.	\$ 203.49	4346000 · Classified Advertising	UFB Visa	12/31/22 Recruitment Social Media Ads
Fazolis Restaurant	\$ 150.98	4239039 · General Program Supplies	AAAZTK8EACAB	12/9/22 Carmel Elementary ESE Parent's Night Out Dinner 12/9/22
Fazolis Restaurant	\$ 181.86	4239039 · General Program Supplies	AAAZTK8F9QAT	12/9/22 Forest Dale ESE Parent's Night Out Dinner 12/9/22
Fazolis Restaurant	\$ 155.88	4239039 · General Program Supplies	AAAZTK8F9QAV	12/9/22 College Wood ESE Parent's Night Out Dinner 12/9/22
Fazolis Restaurant	\$ 259.80	4239039 · General Program Supplies	AAAZTK8F9QAW	12/9/22 Smoky Row ESE Parent's Night Out Dinner 12/9/22
Fun Express	\$ 145.12	4239039 · General Program Supplies	721731405-01	12/9/22 College Wood ESE Site Plan 3 Club Supplies
Fun Express	\$ 196.93	4239039 · General Program Supplies	721890072-01	12/14/22 Carmel Elementary ESE Site Plan 3 Craft Supplies
Fun Express	\$ 129.94	4239039 · General Program Supplies	722030009-01	12/20/22 School's Out Camp West Week 3 Supplies
Fun Express	\$ 93.64	4239039 · General Program Supplies	721933831-01	12/15/22 Woodbrook ESE Craft Kit Replacements for Site Plan 3
Fun Express	\$ 61.92	4239039 · General Program Supplies	721933942-01	12/15/22 Clay Center ESE Site Plan 3 Supplies
Fun Express	\$ 93.64	4239039 · General Program Supplies	721933689-01	12/15/22 Carmel Elementary ESE Site Plan 3
Fun Express	\$ 265.74	4239039 · General Program Supplies	721692120-01	12/8/22 Forest Dale ESE Craft Supplies for Site Plan 3
Fun Express	\$ 61.76	4239039 · General Program Supplies	721890241-01	12/14/22 College Wood ESE Site Plan 3 Club Supplies

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 108 - Extended School Enrichment
February 14, 2023

Name	Amount	Account	Num	Memo
Fun Express	\$ 69.67	4239039 · General Program Supplies	721890185-01	12/14/22 West Clay ESE Site Plan 3 Club Supplies
Fun Express	\$ 228.28	4239039 · General Program Supplies	721759288-01	12/9/22 Woodbrook ESE Craft Kits & Program Supplies
Fun Express	\$ 215.89	4239039 · General Program Supplies	721722997-01	12/9/22 Prairie Trace ESE Site Plan 3 Supplies
Fun Express	\$ 93.64	4239039 · General Program Supplies	722207276-01	1/9/23 Forest Dale ESE Replacement Craft Kits Site Plan 3
Fun with Frannie	\$ 240.00	4340800 · Program Contractors	122022	11/14/22 ESE Program Contractor Winter Break Camp
Gardner, Hopey	\$ 275.30	4358400 · Refunds, Awards & Indemnities	CK Request	1/10/23 Parent Request Refund
Haddock, Monica	\$ 271.25	4343000 · Travel Fees & Expenses	Reimb	1/4/23 Mileage Reimbursement 8/1/22 - 12/19/22
Hammons, Jennifer	\$ 197.25	4343000 · Travel Fees & Expenses	Reimb	12/26/22 Mileage Reimbursement 7/12/22-12/15/22
Hammons, Jennifer	\$ 10.00	4343000 · Travel Fees & Expenses	Reimb	12/26/22 Mileage Reimbursement 12/16/22 - 12/26/22
Hedgehog Hannah	\$ 290.00	4340800 · Program Contractors	221227-1	11/18/22 ESE Program Contractor Winter Break Camp
Hedgehog Hannah	\$ 320.00	4340800 · Program Contractors	221220-1	11/18/22 ESE Program Contractor Winter Break Camp
Hernandez, Isaiah	\$ 63.25	4343000 · Travel Fees & Expenses	Reimb	1/13/23 Mileage Reimbursement 12/6/22-12/21/22
Hernandez, Isaiah	\$ 23.71	4343000 · Travel Fees & Expenses	Reimb	1/13/23 Mileage Reimbursement 1/3/23-1/9/23
Hobby Lobby	\$ 94.37	4239039 · General Program Supplies	117317386	12/14/22 School's Out Camp Winter Break Supplies
Indeed, Inc.	\$ 253.36	4346000 · Classified Advertising	UFB Visa	1/17/23 Sponsored Job Ads Jan'23
Intuit	\$ 280.66	4341955 · Info Sys Maint/Contracts	UFB Visa	12/26/22 Quickbooks Software and Cloud Hosting Subscription
Iron Mountain	\$ 69.50	4341999 · Other Professional Fees	HCNT112	12/31/22 Off Site File Storage - HR
Iron Mountain	\$ 69.50	4341999 · Other Professional Fees	HGDD629	1/31/23 Off Site Storage for HR Feb'23
J & K Communications, Inc.	\$ 31.25	4350000 · Equipment Repairs & Maint.	120141	12/30/22 Radio Repair for Prairie Trace ESE
J & K Communications, Inc.	\$ 62.50	4350000 · Equipment Repairs & Maint.	120140	12/30/22 College Wood ESE Radio Repair
Kahoot	\$ 122.40	4355200 · Subscriptions	UFB Visa	1/10/23 ESE Virtual Event/Training App Subscription Renewal
Kantola Training Solutions	\$ 412.32	4341955 · Info Sys Maint/Contracts	265729	1/23/23 HR Compliance Online Training License
Konica Minolta Business Solutions	\$ 791.61	4353004 · Copier	284952093	1/27/23 Copier Charges ESE 10/28/22-1/27/23
Kroger	\$ 178.67	4239039 · General Program Supplies	108510	12/14/22 Woodbrook ESE Monthly Meeting & Site Celebration 12/16/22
Kroger	\$ (7.28)	4239039 · General Program Supplies	108510	12/14/22 Woodbrook ESE Monthly Meeting & Site Celebration 12/16/22
Kroger	\$ 60.32	4239099 · Other Miscellaneous	54127	12/13/22 ESE Office Kitchen Supplies
Kroger	\$ 11.46	4239039 · General Program Supplies	145216	12/15/22 Clay Center ESE Staff Training Supplies
Kroger	\$ 29.99	4239039 · General Program Supplies	176113	12/15/22 Clay Center ESE Staff Training Supplies
Kroger	\$ 183.62	4239039 · General Program Supplies	186060	12/9/22 Cherry Tree Parent's Night Out Supplies
Kroger	\$ 29.54	4239039 · General Program Supplies	157385	12/8/22 ESE Bingo Event 12/2/22 & Staff Event 12/8/22
Kroger	\$ 82.61	4239039 · General Program Supplies	112207	12/7/22 Smoky Row ESE Program & Parent's Night Out Supplies
Kroger	\$ 172.38	4239039 · General Program Supplies	78105	12/6/22 ESE Bingo Event 12/2/22 & Staff Event 12/8/22
Kroger	\$ 43.59	4239039 · General Program Supplies	144328	12/8/22 Clay Center ESE Parent's Night Out Dinner
Kroger	\$ 52.24	4239039 · General Program Supplies	400362	12/26/22 School's Out Camp Winter Break West Week 2
Kroger	\$ 11.07	4239039 · General Program Supplies	73465	1/11/23 Forest Dale ESE Miscellaneous Program Supplies
Lucero, Jennifer	\$ 52.19	4343000 · Travel Fees & Expenses	Reimb	1/2/23 Mileage Reimbursement 1/3/23
Magers Bookkeeping Services LLC	\$ 450.00	4341999 · Other Professional Fees	1087	12/28/22 2022 Bookkeeping Services
Mail Chimp	\$ 232.00	4355200 · Subscriptions	UFB Visa	10814/22 Email Marketing - Annual Subscription
Mail Chimp	\$ 254.50	4341991 · Marketing & Promotions	UFB Visa	1/14/23 Email Marketing - Annual Subscription
Mellow Mushroom Pizza Bakers	\$ 259.80	4239039 · General Program Supplies	57406	12/9/22 Towne Meadow ESE Parent's Night Out Dinner 12/9/22
Midwest Parenting Publications, LLC	\$ 1,695.00	4341991 · Marketing & Promotions	3719-M	1/15/23 Summer Camp Advertising 2023
Moe's Southwest Grill	\$ 157.40	4239039 · General Program Supplies	1267767	12/14/22 Mohawk Trails ESE Staff Training Dinner 12/14/22
Mountain Glacier, LLC	\$ (12.00)	4350900 · Other Cont. Services	900323560	12/27/22 Drinking Water ESE
Mountain Glacier, LLC	\$ (12.00)	4350900 · Other Cont. Services	900329205	1/10/23 Drinking Water ESE
Mountain Glacier, LLC	\$ 36.86	4350900 · Other Cont. Services	900330289	1/12/23 Drinking Water ESE
Mountain Glacier, LLC	\$ 5.99	4350900 · Other Cont. Services	900328487	1/9/23 Drinking Water ESE
NCSI - National Center Safety Initiatives	\$ 74.00	4341990 · Criminal Background Checks	28842	1/1/23 New Hire Background Checks
Patton, Kelly	\$ 690.00	4358400 · Refunds, Awards & Indemnities	CK Request	1/31/23 Parent Request Refund
Ray Marketing powered by Proforma	\$ 1,749.60	4356004 · Staff Clothing	BR71003679A	1/14/23 ESE School Camp Series Accreditation Shirts
Regal Entertainment Group	\$ 735.00	4343007 · Field Trips	UFB Visa	12/15/22 ESE School's Out Camp Winter Break Field Trip

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 108 - Extended School Enrichment
February 14, 2023

Name	Amount	Account	Num	Memo
Royal Pin Woodland	\$ 750.00	4343007 · Field Trips	12/29/22 Break	12/29/22 School's Out Camp Winter Break Week 2 West
Royal Pin Woodland	\$ 500.00	4343007 · Field Trips	1/3/23 Break	1/3/23 School's Out Camp Winter Break Week 3 East
S & S Worldwide	\$ 33.15	4239039 · General Program Supplies	IN101125150	1/2/23 Mohawk Trails ESE Site Plan 3 Supplies
S & S Worldwide	\$ 31.95	4239039 · General Program Supplies	IN101121080	12/19/22 School's Out Camp Winter Break Week 2 Supplies
S & S Worldwide	\$ 263.87	4239039 · General Program Supplies	IN101117662	12/13/22 Smoky Row ESE Site Plan 3 Supplies Clubs/Sports
S & S Worldwide	\$ 133.31	4239039 · General Program Supplies	IN101115484	12/9/22 College Wood ESE Site Plan 3 Supplies
S & S Worldwide	\$ 76.10	4239039 · General Program Supplies	IN101115460	12/9/22 West Clay ESE Site Plan 3 Supplies
S & S Worldwide	\$ 10.94	4239039 · General Program Supplies	IN101123855	12/29/22 Cherry Tree ESE Site Plan 3 Supplies
S & S Worldwide	\$ 183.86	4239039 · General Program Supplies	IN101116312	12/12/22 Cherry Tree ESE Site Plan 3 Supplies
S & S Worldwide	\$ 575.73	4239039 · General Program Supplies	IN101116333	12/12/22 Woodbrook ESE Craft & Active Club Supplies Site Plan 3
S & S Worldwide	\$ 6.86	4239039 · General Program Supplies	IN101123853	12/29/22 Woodbrook ESE Craft & Active Club Supplies Site Plan 3
S & S Worldwide	\$ 477.00	4239039 · General Program Supplies	IN101115511	12/9/22 Forest Dale ESE Activity & Craft Supplies Site Plan 3
S & S Worldwide	\$ 137.18	4239039 · General Program Supplies	IN101115473	12/9/22 Prairie Trace ESE Site Plan 3 Supplies
S & S Worldwide	\$ 479.65	4239039 · General Program Supplies	IN101110897	12/2/22 Carmel Elementary ESE Site Plan 3 Craft/Sport Supplies
S & S Worldwide	\$ 13.90	4239039 · General Program Supplies	IN101128500	1/11/23 West Clay ESE Site Plan 3 Club Supplies
S & S Worldwide	\$ 69.12	4239039 · General Program Supplies	IN101132118	1/18/23 Carmel Elementary ESE Site Plan 3 Craft/Sport Supplies
S & S Worldwide	\$ 55.95	4239039 · General Program Supplies	IN01136138	1/26/23 Forest Dale ESE Activity & Craft Supplies - Site Plan 3
S & S Worldwide	\$ 37.20	4239039 · General Program Supplies	IN101136106	1/26/23 Prairie Trace ESE Site Plan 3 Supplies
S & S Worldwide	\$ 33.77	4239039 · General Program Supplies	IN101136139	1/26/23 Smoky Row ESE - Site Plan 3 Club/Sports Supplies
Staples	\$ 69.68	4239039 · General Program Supplies	3526319051	12/21/22 Carmel Elementary ESE Program Supplies
Staples	\$ 198.57	4239039 · General Program Supplies	3526319048	12/21/22 Carmel Elementary ESE Program Supplies
Staples	\$ 14.99	4230200 · Office Supplies	3527035895	12/21/22 College Wood ESE Office Supplies
Staples	\$ 28.75	4230200 · Office Supplies	3526319052	12/21/22 College Wood ESE Office Supplies
Staples	\$ 57.08	4230200 · Office Supplies	3528040141	1/13/23 ESE Administrative Office Supplies
Staples	\$ 329.99	4230200 · Office Supplies	3528040140	1/13/23 Forest Dale ESE Office Equipment
Staples	\$ 24.99	4230200 · Office Supplies	3528513013	1/13/23 ESE Administrative Office Supplies
Staples	\$ 15.79	4230200 · Office Supplies	3528513011	1/13/23 ESE Administrative Office Supplies
Staples	\$ 108.90	4239039 · General Program Supplies	528513010	1/17/23 Cherry Tree ESE - Office & Program Supplies
Staples	\$ 5.96	4239039 · General Program Supplies	3529256945	1/17/23 Cherry Tree ESE - Office & Program Supplies
Urban Air	\$ 859.99	4343007 · Field Trips	AFD77920	12/29/22 School's Out Camp - Winter Break East
USPS	\$ 9.00	4350000 · Equipment Repairs & Maint.	UFB Visa	11/30/22 ESE radio Repair Shipping Charge
Verizon Wireless	\$ 1,055.85	4344100 · Cellular Phone Fees	9923999101	12/27/22 iPad Usage ESE
Verizon Wireless	\$ 498.16	4344100 · Cellular Phone Fees	9923745795	12/23/22 Cell Phone ESE
Verizon Wireless	\$ 498.42	4344100 · Cellular Phone Fees	9923120176	1/23/23 Cell Phone ESE
Verizon Wireless	\$ 1,055.85	4344100 · Cellular Phone Fees	9926372688	1/27/23 iPad Usage ESE
Walmart	\$ 1,084.46	4239039 · General Program Supplies	382335598071883	12/1/22 Forest Dale ESE Holiday Store Supplies
Walmart	\$ 228.58	4239039 · General Program Supplies	162335633635264	12/1/22 Woodbrook ESE Program Supplies
Walmart	\$ 120.59	4239039 · General Program Supplies	382335634941897	12/1/22 Carmel Elementary ESE Parent's Night Out & Staff Meeting Supplies
Walmart	\$ 67.45	4239039 · General Program Supplies	912339524520829	12/5/22 West Clay ESE Parent's Night Out Dinner 12/9/22
Walmart	\$ 50.17	4239039 · General Program Supplies	572339525923757	12/5/22 West Clay ESE Staff Training Supplies
Walmart	\$ 19.15	4239039 · General Program Supplies	572340672403598	12/6/22 ESE RICHER Bingo Event Supplies 12/2/22
Walmart	\$ 157.83	4239039 · General Program Supplies	662341565510227	12/7/22 Clay Center ESE Parent's Night Out Supplies
Walmart	\$ 219.89	4239039 · General Program Supplies	662341617730331	12/7/22 Mohawk Trails ESE Site Plan 3 Supplies
Walmart	\$ 623.43	4239039 · General Program Supplies	572342567803809	12/8/22 Towne Meadow ESE Parent's Night Out Dec'22
Walmart	\$ 90.10	4239039 · General Program Supplies	822343574046655	12/9/22 Forest Dale ESE Parent's Night Out Supplies
Walmart	\$ 30.94	4239039 · General Program Supplies	852343626113789	12/9/22 Prairie Trace ESE Parent's Night Out 12/9/22
Walmart	\$ 125.87	4239039 · General Program Supplies	822347627356619	12/13/22 Towne Meadow Parent's Night Out Supplies
Walmart	\$ 51.86	4239039 · General Program Supplies	852349494363716	12/15/22 School's Out Camp Winter Break Supplies
Walmart	\$ 54.82	4230200 · Office Supplies	783002748210392	1/2/23 ESE Office Supplies
Walmart	\$ 100.54	4239039 · General Program Supplies	733004683365964	1/4/23 Martin Luther King Jr. Day School's Out Camp West Supplies

Carmel/Clay Board of Parks Recreation
 Claim Sheet Fund 108 - Extended School Enrichment
 February 14, 2023

Name	Amount	Account	Num	Memo
Walmart	\$ 93.53	4239039 · General Program Supplies	943005544696743	1/5/23 Martin Luther King Jr. Day School's Out Camp West Supplies
Walmart	\$ 110.55	4239039 · General Program Supplies	83011594613461	1/11/23 Carmel Elementary ESE Site Celebration & Staff Supplies
Walmart	\$ 36.23	4239039 · General Program Supplies	3012671682290	1/12/23 Towne Meadow ESE Jan'23 Program Supplies
Walmart	\$ 411.16	4239039 · General Program Supplies	333019597051298	1/19/23 Towne Meadow ESE Jan'23 Program Supplies
Walmart	\$ 223.95	4239039 · General Program Supplies	393020583813028	1/20/23 Towne Meadow ESE Jan'23 Program Supplies
Walmart	\$ 82.37	4239039 · General Program Supplies	383024641981893	1/24/23 Cherry Tree ESE Club Supplies
Walmart.com	\$ 153.87	4239039 · General Program Supplies	UFB Visa	12/7/22 Carmel Elementary ESE RICHER & Program Supplies
Walmart.com	\$ 78.85	4239039 · General Program Supplies	UFB Visa	12/9/22 Prairie Trace ESE Movie Club Supplies
Washington Township Parks	\$ 60.00	4239039 · General Program Supplies	UFB Visa	1/13/23 Conference Registrations ESE
Jan 4 - Feb 6, 23	<u>\$ 47,478.02</u>			

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 109 - Monon Community Center
February 14, 2023

Name	Amount	Account	Num	Memo
Jan 4 - Feb 6, 23				
Ace - Pak Products Inc.	\$ 592.72	4238900 · Cleaning & Maint. Supplies	A-10947	1/9/23 MCC Janitorial Supplies 1/9/23
Active Network, LLC	\$ 122.00	4358400 · Refunds, Awards & Indemnities	CB2022NOV_0101	1/1/23 Credit Card Charge Back Fees
ADP, LLC	\$ 1,632.00	4341999 · Other Professional Fees	622996875	1/6/23 Payroll Processing Fees for Periods 11/30/22, 12/9/22, 12/23/22, 12/31/22
AlphaCard	\$ 1,504.04	4239039 · General Program Supplies	INV6983678	12/29/22 Front Desk & Track Key Fobs
Amazon	\$ 96.17	4341991 · Marketing & Promotions	UFB Visa	12/16/22 Waterpark Themed Giveaway Items for Recreation & Facilities
Amazon	\$ 581.22	4239039 · General Program Supplies	UFB Visa	11/30/22 Small Equipment for Pickleball Drop-In
Amazon	\$ 31.49	4238900 · Cleaning & Maint. Supplies	UFB Visa	12/9/22 Replacement Battery Pack for Revenue Office Door Key
Amazon	\$ 209.88	4238900 · Cleaning & Maint. Supplies	UFB Visa	12/15/22 Bottle Filler Replacement Filters for MCC
Amazon	\$ 957.64	4239039 · General Program Supplies	UFB Visa	12/13/22 MCC Membership Rewards Supplies
Amazon	\$ 27.64	4230200 · Office Supplies	UFB Visa	12/20/22 Aquatics Organization Supplies
Amazon	\$ 275.00	4239039 · General Program Supplies	UFB Visa	1/4/23 Small Supplies for Pickleball Drop-In
Amazon	\$ 1,955.14	4239039 · General Program Supplies	UFB Visa	1/12/23 Equipment for Group Fitness
Amazon	\$ 70.94	4239039 · General Program Supplies	UFB Visa	1/16/23 My Monon Rewards - Gym Bags Feb'23
Amazon	\$ 62.99	4239099 · Other Miscellaneous	UFB Visa	1/13/23 Aquatics Small Office Equipment
American Red Cross	\$ 41.00	4358300 · Other Fees & Licenses	22532564	12/31/22 Lifeguard Recertification 12/30/22
American Red Cross	\$ 533.00	4358300 · Other Fees & Licenses	22530414	12/28/22 Lifeguard Recertification Class 12/27/22
American Red Cross	\$ 180.00	4358300 · Other Fees & Licenses	22540330	1/25/23 First Aid/CPR/AED Class 1/12/23
American Red Cross	\$ 168.00	4358300 · Other Fees & Licenses	22540330	1/25/23 Lifeguard Class 1/23/23
Arab Termite & Pest Control	\$ 78.00	4350100 · Building Repairs & Maint.	335891	12/16/22 MCC Pest Control Dec'22
Arab Termite & Pest Control	\$ 78.00	4350100 · Building Repairs & Maint.	335914	12/30/22 MCC Pest Control Dec'22
Arab Termite & Pest Control	\$ 78.00	4350100 · Building Repairs & Maint.	336234	1/12/23 Monon Community Center Pest Control
Arab Termite & Pest Control	\$ 78.00	4350100 · Building Repairs & Maint.	336245	1/27/23 MCC Pest Control
ASCAP	\$ 1,008.00	4358300 · Other Fees & Licenses	100006019407	12/20/22 2022 Music License Fee
AT&T	\$ 1,265.98	4344000 · Telephone Line Charges	UFB Visa	12/21/22 MCC Alarms & Elevators
AT&T	\$ 1,201.66	4344000 · Telephone Line Charges	UFB Visa	1/23/23 MCC Alarms & Elevators
B & H Photo	\$ 457.68	4239039 · General Program Supplies	209291502	12/28/22 Computer Docking Station - MCC
Bear Paw Distribution	\$ 718.00	4239045 · Retail Goods	UFB Visa	12/20/22 Pickleball Equipment for Retail Sales
Bessler, Anne Marie	\$ 17.69	4343000 · Travel Fees & Expenses	Reimb	1/31/23 Mileage Reimbursement Jan'23
BGI Fitness	\$ 155.00	4350000 · Equipment Repairs & Maint.	38073	1/16/23 Service Call - Fitness Equipment 1/16/23 (Matrix Selectorize Circuit)
Brainstorm Print	\$ 1,520.40	4239039 · General Program Supplies	133248	1/16/23 Member Engagement Promotional Supplies
Brainstorm Print	\$ 705.00	4345000 · Printing (Not Office Supplies)	140089	1/20/23 MCC New Member Welcome Series Print
Broadcast Music Inc.	\$ 1,008.00	4358300 · Other Fees & Licenses	46067396	1/2/23 2023 Music License Renewal
Carmel Utilities	\$ 3,676.01	4348500 · Water & Sewer	0691302002 Dec'22	1/9/23 Monon Community Center
CenterPoint Energy	\$ 129.33	4349000 · Gas	57904133 Dec'22A	1/11/23 Monon Community Center Aquatics Entry
CenterPoint Energy	\$ 98.53	4349000 · Gas	57844902 Dec'22A	1/11/23 Monon Community Center Filter Building
CenterPoint Energy	\$ 1,769.33	4349000 · Gas	57844597 Dec'22A	1/9/23 Monon Community Center
Central Indiana Hardware	\$ 46.26	4238900 · Cleaning & Maint. Supplies	7318411	1/13/23 Key Copies for Monon Community Center
Central Indiana Hardware	\$ 721.50	4350100 · Building Repairs & Maint.	7319208	1/25/23 Service Repairs to Indoor Pump Room
Central Indiana Hardware	\$ 2,205.26	4350100 · Building Repairs & Maint.	7318851	1/20/23 Service - MCC Replacement Thresholds & Door Bottoms
Chardon Laboratories, Inc.	\$ 176.00	4350100 · Building Repairs & Maint.	10285786	12/19/22 Service Call - MCC Hot Water Loop Chemical
Chardon Laboratories, Inc.	\$ 275.00	4350100 · Building Repairs & Maint.	10286733	1/16/23 2023 Hot Water Testing of MCC Boiler QTR 1
CIH	\$ 72.48	4238900 · Cleaning & Maint. Supplies	7317166	12/27/22 Replacement Battery Pack
Cintas Corporation	\$ 578.29	4238900 · Cleaning & Maint. Supplies	4140047581	12/12/22 MCC Cleaning Supplies
Cintas Corporation	\$ 601.17	4238900 · Cleaning & Maint. Supplies	4140780623	12/19/22 MCC Cleaning Supplies
Cintas Corporation	\$ 578.29	4238900 · Cleaning & Maint. Supplies	4141533460	12/27/22 MCC Cleaning Supplies
Cintas Corporation	\$ 578.29	4238900 · Cleaning & Maint. Supplies	4142215781	1/3/23 MCC Cleaning Supplies 1/4/23
Cintas Corporation	\$ 521.77	4238900 · Cleaning & Maint. Supplies	414826123	1/9/23 MCC Cleaning Supplies 1/9/23
Cintas Corporation	\$ 544.65	4238900 · Cleaning & Maint. Supplies	4143516860	1/16/23 Monon Community Supplies
CleanTelligent Software	\$ 453.60	4341955 · Info Sys Maint/Contracts	INV-761310	1/1/23 Monthly Work Order Software User Fees

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 109 - Monon Community Center
February 14, 2023

Name	Amount	Account	Num	Memo
Constellation NewEnergy	\$ 14,099.81	4349000 · Gas	3668259	1/30/23 Monon Community Center
Constellation NewEnergy	\$ 153.22	4349000 · Gas	3668259	1/30/23 Monon Community Center Aquatic Entry
Corvus Janitorial Systems	\$ 13,575.00	4350600 · Cleaning Services	301191001-118	1/1/23 2023 Janitorial Services - MCC Day Service
Corvus Janitorial Systems	\$ 9,995.00	4350600 · Cleaning Services	301191002-117	1/1/23 2023 MCC Janitorial Services
Corvus Janitorial Systems	\$ 9,995.00	4350600 · Cleaning Services	302191002-113	2/1/23 2023 Janitorial Services - Monon Community Center
Corvus Janitorial Systems	\$ 13,575.00	4350600 · Cleaning Services	302191001-114	2/1/23 2023 Janitorial Services - Monon Community Center Day Service
Cummins Crosspoint	\$ 366.94	4350000 · Equipment Repairs & Maint.	N8-45298	12/17/22 Preventative Maintenance Contract Renewal
Cumulus	\$ 5,000.00	4341991 · Marketing & Promotions	BB3529761	12/11/22 Digital Ads for MCC Membership
Cumulus	\$ 750.00	4341991 · Marketing & Promotions	BB3540798	12/25/22 MCC Recruitment Ads
Cumulus	\$ 2,670.00	4341991 · Marketing & Promotions	BB3540797	12/25/22 Digital Ad for MCC Membership - Radio
Cumulus	\$ 1,330.00	4341991 · Marketing & Promotions	BB3560769	1/8/23 Digital Ads for MCC Membership
Cumulus	\$ 750.00	4341991 · Marketing & Promotions	BB3566937	1/22/23 MCC Recruitment Ads
Current Publishing	\$ 285.00	4341991 · Marketing & Promotions	69920	1/30/23 MCC Recruitment & Membership Ads
Digilock	\$ 2,697.32	4237000 · Repair Parts	UFB Visa	1/25/23 Replacement Fitness Center Locks for MCC
Direct Fitness Solutions, LLC	\$ 778.00	4350000 · Equipment Repairs & Maint.	0573555-IN	12/20/22 Fitness Equipment Monthly Preventative Maintenance
Direct Fitness Solutions, LLC	\$ 778.00	4350000 · Equipment Repairs & Maint.	0573564-IN	1/4/23 Fitness Equipment Monthly Preventative Maintenance-Jan'23
Direct Fitness Solutions, LLC	\$ 49.99	4237000 · Repair Parts	0573564-IN	1/4/23 Fitness Equipment Repair Parts
DirecTv	\$ 250.99	4349500 · Cable Service	038575356X230105	1/5/23 Dish Service - MCC
Duke Energy	\$ 7,544.61	4348000 · Electricity	910123160391 Dec'22	1/3/23 MCC East
Duke Energy	\$ 30,175.31	4348000 · Electricity	910123195102 Dec'22	1/3/23 MCC West
Duke Energy	\$ 30,635.07	4348000 · Electricity	910123195102 Jan'22	1/31/23 Monon Community Center - West
Duke Energy	\$ 6,292.69	4348000 · Electricity	910123160391 Jan'23	1/31/23 Monon Community Center - East
Ellis Mechanical & Electrical	\$ 706.58	4350000 · Equipment Repairs & Maint.	221784	12/28/22 Service - MCC Boiler Room Possible Gas Smell
Ellis Mechanical & Electrical	\$ 2,466.00	4350100 · Building Repairs & Maint.	221411	12/16/22 Service Call to Pull Refrigerant from Dectron #5
Ellis Mechanical & Electrical	\$ 985.12	4350100 · Building Repairs & Maint.	221627	12/28/22 Service Call - Activity Pool Heater
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20369846	1/3/22 2022 Pool Water Testing - Indoor MCC
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20369513	12/27/22 2022 Pool Water Testing - Indoor MCC
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20370077	1/9/23 2023 Weekly Water Testing - Indoor MCC
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20370411	1/16/23 Weekly Water Testing - MCC Indoor
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20370630	1/23/23 Weekly Water Testing - MCC Indoor
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20370896	1/30/23 Weekly Water Testing - MCC Indoor
Facebook, Inc.	\$ 94.58	4341991 · Marketing & Promotions	UFB Visa	11/30/22 Year Round Membership Promotion & Social Media Ads
Facebook, Inc.	\$ 47.75	4346000 · Classified Advertising	UFB Visa	11/30/22 Recruitment Social Media Ads
Facebook, Inc.	\$ 393.96	4341991 · Marketing & Promotions	UFB Visa	12/31/22 Year Round Membership Promotion & Social Media Ads
Facebook, Inc.	\$ 218.81	4346000 · Classified Advertising	UFB Visa	12/31/22 Recruitment Social Media Ads
Fazolis Restaurant	\$ 142.89	4239039 · General Program Supplies	AAAZTK8SACAB	12/15/22 Swim Team Pizza Party
Ferguson Facilities	\$ 1,988.41	4239039 · General Program Supplies	429290	11/18/22 Waterpark Cabana Safes
Google	\$ 304.00	4341991 · Marketing & Promotions	UFB Visa	12/1/22 MCC Membership Campaign Ad
Google	\$ 303.93	4341991 · Marketing & Promotions	UFB Visa	1/1/23 MCC Membership Campaign Ad
Grainger	\$ 40.68	4239039 · General Program Supplies	9537733504	12/7/22 Batteries for Group Fitness
Grainger	\$ 124.86	4238900 · Cleaning & Maint. Supplies	9585958789	1/25/23 MCC Maintenance Supplies
Green Touch Services, Inc.	\$ 5,130.00	4350400 · Grounds Maintenance	136627	12/15/22 Waterpark - Lazy River Woody Growth Clean Up
Green Touch Services, Inc.	\$ 240.00	4350000 · Equipment Repairs & Maint.	135891	11/30/22 Service Call - Winterize Flow Rider Building
Hobby Lobby	\$ 24.78	4239039 · General Program Supplies	117141640	12/12/22 Adaptive Program Holiday Cards & Gift Making
Hobby Lobby	\$ 11.60	4239039 · General Program Supplies	116737081	12/6/22 Adaptive Program Holiday Cards & Gift Making
Hylant Group	\$ 148,437.57	4347500 · General Insurance	365857	1/6/23 2023 Annual Insurance Premiums
Indeed, Inc.	\$ 148.30	4346000 · Classified Advertising	UFB Visa	1/17/23 Sponsored Job Ads Jan'23
Indiana Department of Homeland Security	\$ 262.24	4239099 · Other Miscellaneous	UFB Visa	12/20/22 MCC Annual Elevator Permit (2 of 3) 2023
Intuit QuickBooks	\$ 280.66	4341955 · Info Sys Maint/Contracts	UFB Visa	12/26/22 Quickbooks Software and Cloud Hosting Subscription
Iron Mountain	\$ 69.50	4341999 · Other Professional Fees	HCNT112	12/31/22 Off Site File Storage for Human Resources

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 109 - Monon Community Center
February 14, 2023

Name	Amount	Account	Num	Memo
Iron Mountain	\$ 69.50	4341999 · Other Professional Fees	HGDD629	1/31/23 Off Site Storage for HR Feb'23
Kantola Training Solutions	\$ 412.32	4341955 · Info Sys Maint/Contracts	265729	1/23/23 HR Compliance Online Training License
Konica Minolta Business Solutions	\$ 234.51	4353004 · Copier	284825777	1/26/23 Copier Charges MCC East
Kroger	\$ 14.45	4239039 · General Program Supplies	221522	12/16/22 Adaptive Program - Holiday Mystery Kitchen Night 12/16/22
Kroger	\$ 11.64	4239039 · General Program Supplies	19957	12/12/22 Adaptive Program - Culinary Creations & Breakfast Club Dec'22
Kroger	\$ 7.58	4239039 · General Program Supplies	93640	12/06/22 Adaptive Program - Culinary Creations & Breakfast Club Dec'22
Kroger	\$ 29.50	4239039 · General Program Supplies	70374	1/10/23 Adaptive Program - Breakfast Club & Culinary Creations Jan'23
Kroger	\$ 44.31	4239039 · General Program Supplies	19493	1/17/23 Adaptive Program - Breakfast Club & Culinary Creations Jan'23
Kroger	\$ 35.30	4239039 · General Program Supplies	56967	1/24/23 Adaptive Program - Breakfast Club & Culinary Creations Jan'23
Kroger	\$ 27.75	4239039 · General Program Supplies	165039	1/13/23 Adaptive Program - Movie Night Social Supplies 1/13/23
Lifeguard Store, Inc., The	\$ 130.50	4239012 · Safety Supplies	INV001272699	1/4/23 Lifeguard Supplies
Luttrell, Kirk	\$ 2,125.00	4345000 · Printing (Not Office Supplies)	2023-03	1/13/23 Summer 2023 Active Net Downloads
Magers Bookkeeping Services LLC	\$ 435.00	4341999 · Other Professional Fees	1087	12/28/22 2022 Bookkeeping Services
Mail Chimp	\$ 232.00	4355200 · Subscriptions	UFB Visa	12/14/22 Email Marketing - Annual Subscription
Mail Chimp	\$ 254.50	4355200 · Subscriptions	UFB Visa	1/14/23 Email Marketing - Annual Subscription
Mehl, Eric	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	1/6/22 Cell Phone Fees Dec'22
Metro Swim Shop	\$ 333.00	4239039 · General Program Supplies	82435	12/21/22 Sea Dragons Swim Caps
Midwest Parenting Publications, LLC	\$ 3,190.00	4341991 · Marketing & Promotions	3714-M	1/15/23 Fall/Winter Spring Membership Campaign Ad
Millikan, Tim	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	1/20/23 Cell Phone Fees - Nov'22 & Dec'22
Mobile Mini, Inc.	\$ 334.54	4353099 · Other Rental & Leases	9016372757	12/29/22 Waterpark Furniture Storage Jan'23
Mobile Mini, Inc.	\$ 334.54	4353099 · Other Rental & Leases	9016372756	12/29/22 Waterpark Furniture Storage Jan'23
Mountain Glacier, LLC	\$ 102.08	4350900 · Other Cont. Services	900330288	1/12/23 Drinking Water MCC East
Mountain Glacier, LLC	\$ 21.86	4350900 · Other Cont. Services	900330286	1/12/23 Drinking Water MCC West
Mountain Glacier, LLC	\$ 21.87	4350900 · Other Cont. Services	900330286	1/12/23 Drinking Water MCC West
Napa	\$ 27.98	4238900 · Cleaning & Maint. Supplies	4329-152681	1/4/23 Aquatics Equipment Cleaning Supplies
NCSI - National Center Safety Initiatives	\$ 129.50	4341990 · Criminal Background Checks	28842	1/1/23 New Hire Background Checks
New Era Technology	\$ 3,975.00	4239099 · Other Miscellaneous	193508-IN	12/21/22 MCC Fitness Studio Upgrade
New Era Technology	\$ 270.00	4350100 · Building Repairs & Maint.	199846-IN	1/21/23 Smoke Detector Service Call
Northern Safety Co., Inc.	\$ 116.80	4239012 · Safety Supplies	905134679	12/16/22 First Aid Supplies for Aquatics
Northern Safety Co., Inc.	\$ 108.48	4239012 · Safety Supplies	905206420	1/16/23 First Aid Supplies - Aquatics
NRPA	\$ 250.00	4357004 · External Instructional Fees	UFB Visa	1/24/23 2023 Director's School Year 1
Pickett & Associates	\$ 2,220.00	4341991 · Marketing & Promotions	2603	12/28/22 PR/Marketing Services Dec'22
Pure Soul	\$ 495.00	4340800 · Program Contractors	100	1/19/23 Contracted Program - Paddle Board Yoga
Ray Marketing powered by Proforma	\$ 97.50	4356004 · Staff Clothing	BR71003680A	12/27/22 Member Services Associate New Hire Uniforms
Ray Marketing powered by Proforma	\$ 1,400.00	4239039 · General Program Supplies	BR71003685A	1/14/23 MCC Membership Wrist Coils
Ray Marketing powered by Proforma	\$ 237.50	4356004 · Staff Clothing	BR71003688A	1/14/23 Member Services Associate Uniforms
Ray Marketing powered by Proforma	\$ 124.20	4356004 · Staff Clothing	BR71003707A	1/22/23 Uniforms for Fitness Staff
Republic Services	\$ 1,115.57	4350101 · Trash Collection	761-005849713	12/25/22 Trash & Recycling Services - MCC
Republic Services	\$ 1,079.41	4350101 · Trash Collection	0761-005882730	1/25/23 Trash & Recycling Services - Monon Community Center
Ritchie, Ingrid M, PhD	\$ 3,181.00	4340800 · Program Contractors	1100	12/27/22 Contracted Program - Tai Chi Fall'22
Ritchie, Ingrid M, PhD	\$ 2,349.00	4340800 · Program Contractors	1099	11/15/22 Contracted Program - Tai Chi Summer'22
SESAC	\$ 1,798.00	4358300 · Other Fees & Licenses	2023 Music	1/1/23 2023 Music Performer License
Sherwin Williams	\$ 117.35	4238900 · Cleaning & Maint. Supplies	4470-7	1/4/23 Aquatic Paint Supplies
Sherwin Williams	\$ 177.06	4238900 · Cleaning & Maint. Supplies	4785-8	1/13/23 Paint Supplies for MCC
Staples	\$ 108.99	4230200 · Office Supplies	3527496240	12/30/22 MCC Office Supplies & Computer Accessories
Staples	\$ 44.89	4230200 · Office Supplies	3527496241	12/30/22 MCC Office Supplies & Computer Accessories
Staples	\$ 189.38	4230200 · Office Supplies	3525382038	12/5/22 MCC Office Supplies
Staples	\$ 42.46	4230200 · Office Supplies	3525382038	12/5/22 MCC Guest Services Supplies
Staples	\$ (8.00)	4230200 · Office Supplies	3526319054	12/20/22 MCC Office Supplies
Staples	\$ 290.75	4230200 · Office Supplies	3526319056	12/19/22 MCC Office Supplies & Computer Accessories

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 109 - Monon Community Center
February 14, 2023

Name	Amount	Account	Num	Memo
Staples	\$ 66.98	4230200 · Office Supplies	3528040142	1/12/23 MCC Office Supplies & Computer Accessories
Staples	\$ 10.22	4230200 · Office Supplies	3528040143	1/12/23 MCC Office Supplies & Computer Accessories
Staples	\$ 326.63	4230200 · Office Supplies	3529256946	1/23/23 MCC/Adaptive Program/Guest Services Office Supplies
Staples	\$ 12.13	4230200 · Office Supplies	3529256947	1/23/23 MCC/Adaptive Program/Guest Services Office Supplies
Stericycle, Inc.	\$ 43.89	4350900 · Other Cont. Services	4011470666	12/31/22 Medical Waste Removal Dec'22
SuperSaas BV	\$ 46.00	4355200 · Subscriptions	UFB Visa	12/4/22 MCC Reservation Booking Subscription
SuperSaas BV	\$ 46.00	4355200 · Subscriptions	UFB Visa	1/4/23 MCC Reservation Booking Subscription
Swim Outlet	\$ 58.46	4356004 · Staff Clothing	SO-21797233	12/15/22 Lifeguard Instructor Uniform
Terryberry	\$ 38.47	4350900 · Other Cont. Services	M16502	12/12/22 Employee Recognition Gift
TriCo Regional Sewer Utility	\$ 858.82	4348500 · Water & Sewer	1001164	1/2/23 Monon Community Center
TriCo Regional Sewer Utility	\$ 976.10	4348500 · Water & Sewer	1020958 Dec'22	1/2/23 Monon Community Center
TriCo Regional Sewer Utility	\$ 1,234.10	4348500 · Water & Sewer	1020958 Jan'23	2/1/23 Monon Community Center
TriCo Regional Sewer Utility	\$ 825.82	4348500 · Water & Sewer	1001164 Jan'23	2/1/23 Monon Community Center
Trove Brands (Blender Bottle)	\$ 392.33	4239039 · General Program Supplies	UFB Visa	1/5/23 MCC Member Engagement Program Merchandise
Vanco	\$ 14,034.89	4350000 · Equipment Repairs & Maint.	245342	1/3/23 Walk-In Freezer Repairs
Verizon Wireless	\$ 120.04	4344100 · Cellular Phone Fees	9923745795	12/23/22 Jet Packs for MCC
Verizon Wireless	\$ 120.04	4344100 · Cellular Phone Fees	9923120176	1/23/23 Monon Community Center Jet Packs
Walmart.com	\$ (74.97)	4341991 · Marketing & Promotions	UFB Visa	12/9/22 Waterpark Themed Giveaway Items for Recreation & Facilities
West, Kinsey	\$ 61.00	4358400 · Refunds, Awards & Indemnities	2002040	1/10/23 Guest Request Refund
WFYI TV	\$ 1,950.00	4341991 · Marketing & Promotions	255-16318-0001	12/25/22 Radio & Print Membership Ads Fall'22/Spring'23
White's Ace Hardware	\$ 19.99	4238900 · Cleaning & Maint. Supplies	29547581	12/1/22 Shop Vac Filters
White's Ace Hardware	\$ 13.98	4238000 · Small Tools & Minor Equipment	29547582	12/1/22 MCC Maintenance Equipment Repair Parts
White's Ace Hardware	\$ 43.59	4238900 · Cleaning & Maint. Supplies	29550147	12/6/22 MCC Maintenance Supplies
White's Ace Hardware	\$ 16.90	4238900 · Cleaning & Maint. Supplies	29552902	12/13/22 Aquatic Equipment Cleaning Supplies
Willow Marketing Management, Inc.	\$ 1,290.00	4359000 · Special Projects	23140	11/30/2022 Website Enhancements Update - ADA Widget
WTTS FM 92.3	\$ 1,500.00	4341991 · Marketing & Promotions	IN-12212109863	12/25/22 Radio Ads for Membership Fall'22/Spring'23
Zogics, LLC	\$ 2,370.65	4238900 · Cleaning & Maint. Supplies	288364	12/14/22 Gym Wipes Dec'22
Zogics, LLC	\$ 2,370.65	4238900 · Cleaning & Maint. Supplies	292363	1/17/23 Gym Wipes Jan'22
Jan 4 - Feb 6, 23	\$ 402,177.49			

Carmel/Clay Board of Parks Recreation
Claim Sheet Fund 110 - Parks and Recreation Facilities
February 14, 2023

Name	Amount	Account	Num	Memo
Jan 4 - Feb 6, 23				
AES Indiana	\$ 862.91	4348000 · Electricity	985559 Jan'23	2/1/23 Perelman Pavilion
Arab Termite & Pest Control	\$ 52.00	4350100 · Building Repairs & Maint.	335879	12/29/22 2022 Wilfong Pest Control
Arab Termite & Pest Control	\$ 75.00	4350100 · Building Repairs & Maint.	335895	12/29/22 2022 Pest Control Perelman Pavilion
Arab Termite & Pest Control	\$ 52.00	4350100 · Building Repairs & Maint.	336224	1/12/23 Pest Control Wilfong Pavilion
Arab Termite & Pest Control	\$ 75.00	4350100 · Building Repairs & Maint.	336237	1/12/23 Pest Control Perelman Pavilion
AT&T	\$ 271.04	4344000 · Telephone Line Charges	UFB Visa	12/21/22 Analog Telephone Wilfong
AT&T	\$ 655.16	4344000 · Telephone Line Charges	UFB Visa	12/21/22 Analog Telephone Perelman Pavilion
AT&T	\$ 256.33	4344000 · Telephone Line Charges	UFB Visa	1/23/23 Analog Telephone Wilfong
AT&T	\$ 605.95	4344000 · Telephone Line Charges	UFB Visa	1/23/23 Analog Telephone Perelman Pavilion
Carmel Utilities	\$ 14.49	4348500 · Water & Sewer	0692331800 Dec'22	1/9/23 Central Park Dog Park
Carmel Utilities	\$ 93.82	4348500 · Water & Sewer	1341235001 Dec'22	1/19/23 Perelman Pavilion
CenterPoint Energy	\$ 1,460.04	4349000 · Gas	5589065 Dec'22	1/9/23 Perelman Pavilion
Chardon Laboratories	\$ 480.00	4350900 · Other Cont. Services	10286859	1/16/23 Quarterly Boiler Service for Perelman Pavilion QTR 2
Corvus Janitorial Systems	\$ 1,295.00	4350600 · Cleaning Services	301191010-121	1/1/23 2023 Janitorial Services - Perelman Pavilion
Corvus Janitorial Systems	\$ 775.00	4350600 · Cleaning Services	301191003-120	1/1/23 2023 Janitorial Services Wilfong
Corvus Janitorial Systems	\$ 1,295.00	4350600 · Cleaning Services	302191010-117	2/1/23 2023 Janitorial Services Perelman Pavilion
Corvus Janitorial Systems	\$ 775.00	4350600 · Cleaning Services	302191003-116	2/1/23 2023 Janitorial Services Wilfong Pavilion
Duke Energy	\$ 431.88	4348000 · Electricity	910121498172 Dec'22	12/29/22 Central Park Dog Park
Duke Energy	\$ 1,198.93	4348000 · Electricity	910122730092 Dec'22	1/3/23 Founders Park - Wilfong Pavilion
Duke Energy	\$ 1,186.66	4348000 · Electricity	910122730092 Jan'23	1/31/23 Wilfong Pavilion
Duke Energy	\$ 345.07	4348000 · Electricity	910121498172 Jan'23	1/27/23 Central Dog Park
Green Touch Services, Inc.	\$ 425.00	4350400 · Grounds Maintenance	137013	12/31/22 Founders Park Snow/Ice Management 12/22/22
Green Touch Services, Inc.	\$ 675.00	4350400 · Grounds Maintenance	137012	12/31/22 Perelman Pavilion Snow/Ice Management 12/22/22-12/23/22
Hylant Group	\$ 7,970.00	4347500 · General Insurance	365857	1/6/23 2023 Annual Insurance Premiums
Hylant Group	\$ 978.00	4347500 · General Insurance	365857	1/6/23 2023 Annual Insurance Premiums
Hylant Group	\$ 10,143.00	4347500 · General Insurance	365857	1/6/23 2023 Annual Insurance Premiums
Magers Bookkeeping Services LLC	\$ 175.00	4341999 · Other Professional Fees	1087	12/28/22 2022 Bookkeeping Services
Poo Prints	\$ 629.95	4239099 · Other Miscellaneous	18945	1/12/23 Dog Park Waste Collection Kit
Poo Prints	\$ 69.95	4350400 · Grounds Maintenance	19064	1/24/23 Dog Park Sample for DNA Testing
Poo Prints	\$ 69.95	4350400 · Grounds Maintenance	19048	1/23/23 Dog Park Samples for DNA Testing
Poo Prints	\$ 179.90	4239099 · Other Miscellaneous	19026	1/20/23 Dog Park Samples for DNA Testing
Republic Services	\$ 174.65	4350101 · Trash Collection	0761-005850256	12/25/22 Trash & Recycling Services Wilfong Pavilion
Republic Services	\$ 93.75	4350101 · Trash Collection	0761-005851395	12/25/22 Trash & Recycling Services Perelman Pavilion
Republic Services	\$ 168.98	4350101 · Trash Collection	0761-005883171	1/25/23 Trash & Recycling Services - Wilfong Pavilion
Republic Services	\$ 93.75	4350101 · Trash Collection	061-0155480	1/25/23 Trash & Recycling Services Perelman Pavilion
TriCo Regional Sewer Utility	\$ 102.82	4348500 · Water & Sewer	1039051 Dec'22	1/2/23 Perelman Pavilion
TriCo Regional Sewer Utility	\$ 117.82	4348500 · Water & Sewer	1039051 Jan'23	2/1/23 Perelman Pavilion
Jan 4 - Feb 6, 23	\$ 34,323.80			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet for
 Fund 103 Capital Fund
 Fund 106 Park Impact Fees
 Fund 853 Gift Fund
 Fund 101 Reserve
 CCPR Internal Transfer
 February 14, 2023

Name	Amount	Class	Account	Number	Memo
Fund 103 - Capital Fund					
American Structurepoint Inc.	\$ 1,600.00	103	4462000 · Other Structure Improvements	157998	12/20/2022 Monon Trail Structure #12 PO#57464
American Structurepoint Inc.	\$ 1,200.00	103	4462000 · Other Structure Improvements	159058	1/23/2023 Monon Trail Structure #12 PO#57464
White Construction	\$ 92,242.26	103	4460703 · Monon Greenway	Pay Ap #3	12/31/22 Monon Structure #12 Replacement Project PO#56326
Total Fund 103	\$ 95,042.26				
Fund 106 - Park Impact Fee					
CTI Construction LLC	\$ 5,600.00	106	4460715 - White River Greenway	21-114-1	2/1/23 White River Greenway Extension Project PO#55676
MKSK	\$ 4,500.00	106	4460717 - Thomas Marcuccilli Nature Park	2221836	12/2/22 Thomas Marcuccilli Nature Park Master Plan PO#56181
SJCA Inc.	\$ 1,123.75	106	4460708 - West Park	18527	12/31/22 White River Greenway North Extension Design PO#55548
Total Fund 106	\$ 11,223.75				
Fund 853 - Gift Fund					
Cashstar Starbucks	\$ 10.00	853	5023990 · Other Expenses	UFB Visa	1/24/2023 Gift Cards for HR Monthly Newsletter PO#57584
Kroger	\$ 19.48	853	5023990 · Other Expenses	72151	1/11/23 Maintenance Day/2023 Culture PO#57561
Walmart	\$ 120.00	853	5023990 · Other Expenses	UFB Visa	1/9/2023 Gift Cards for HR Monthly Newsletter PO#57534
Total Fund 853	\$ 149.48				
Fund 101 - General Fund Reserve Encumbrance					
Arab Termite & Pest Control	\$ 56.00	1125402	(R) 4350100 · Equip. Repairs/Maint.	335874	12/29/22 Administrative Office Pest Control PO#56260
Arab Termite & Pest Control	\$ 56.00	1125402	(R) 4350100 · Equip. Repairs/Maint.	336221	1/12/23 Administrative Office Pest Control PO#56260
Enterprise FM Trust	\$ 3,533.93	1125401	(R) 4353099 · Other Rentals	FBN4645231	1/5/23 Fleet Lease Rentals PO#57469
Green Touch Services Inc.	\$ 2,925.00	1125404	(R) 4350400 · Grounds Maintenance	137022	12/31/22 Central Park West Snow/Ice Management PO#56322
Green Touch Services Inc.	\$ 1,550.00	1125404	(R) 4350400 · Grounds Maintenance	137023	12/31/22 Central Park East Snow/Ice Management PO#56322
Green Touch Services Inc.	\$ 825.00	1125404	(R) 4350400 · Grounds Maintenance	136851	12/19/22 Central Park West Snow/Ice Management PO#56322
Green Touch Services Inc.	\$ 450.00	1125404	(R) 4350400 · Grounds Maintenance	136852	12/19/22 Central Park East Snow/Ice Management PO#56322
Green Touch Services Inc.	\$ 13,880.00	1125422	(R) 4350400 · Grounds Maintenance	136074	12/8/22 Monon Boulevard Fall Plant Replacements PO#57367
Green Touch Services Inc.	\$ 64.00	1125404	(R) 4350400 · Grounds Maintenance	135932	12/31/22 Landscape Maintenance Central Dog Park PO#56386
Green Touch Services Inc.	\$ 600.00	1125402	(R) 4350400 · Grounds Maintenance	135933	12/31/22 Landscape Maintenance Administrative Office PO#56386
Green Touch Services Inc.	\$ 600.00	1125403	(R) 4350400 · Grounds Maintenance	135972	12/31/22 Landscape Maintenance Carey Grove Park PO#56386
Green Touch Services Inc.	\$ 570.00	1125404	(R) 4350400 · Grounds Maintenance	136876	12/31/22 Landscape Maintenance Central Park West PO#56386
Green Touch Services Inc.	\$ 150.00	1125404	(R) 4350400 · Grounds Maintenance	136877	12/31/22 Landscape Maintenance Central Park East PO#56386
Green Touch Services Inc.	\$ 395.00	1125404	(R) 4350400 · Grounds Maintenance	135931	12/31/22 Landscape Maintenance Central Park Westmeier PO#56386
Green Touch Services Inc.	\$ 560.00	1125407	(R) 4350400 · Grounds Maintenance	135974	12/31/22 Landscape Maintenance Flowing Well Park PO#56386
Green Touch Services Inc.	\$ 1,026.00	1125408	(R) 4350400 · Grounds Maintenance	135975	12/31/22 Landscape Maintenance Founders Park PO#56386
Green Touch Services Inc.	\$ 70.50	1125409	(R) 4350400 · Grounds Maintenance	135935	12/31/22 Landscape Maintenance Hagan Burke Greenway PO#56386
Green Touch Services Inc.	\$ 255.00	1125410	(R) 4350400 · Grounds Maintenance	135977	12/31/22 Landscape Maintenance Hazel Landing Park PO#56386
Green Touch Services Inc.	\$ 240.00	1125411	(R) 4350400 · Grounds Maintenance	136231	12/31/22 Landscape Maintenance Inlow Park PO#56386

Carmel/Clay Board of Parks and Recreation
 Claim Sheet for
 Fund 103 Capital Fund
 Fund 106 Park Impact Fees
 Fund 853 Gift Fund
 Fund 101 Reserve
 CCPR Internal Transfer
 February 14, 2023

Green Touch Services Inc.	\$ 40.00	1125412	{ R }	4350400 · Grounds Maintenance	136879	12/31/22 Landscape Maintenance Lenape Trace Park PO#56386
Green Touch Services Inc.	\$ 140.00	1125416	{ R }	4350400 · Grounds Maintenance	135934	12/31/22 Landscape Maintenance Monon North Trailhead PO#56386
Green Touch Services Inc.	\$ 60.00	1125416	{ R }	4350400 · Grounds Maintenance	136878	12/31/22 Landscape Maintenance Monon South Trailhead PO#56386
Green Touch Services Inc.	\$ 300.00	1125416	{ R }	4350400 · Grounds Maintenance	135936	12/31/22 Landscape Maintenance Monon Rotary Plaza PO#56386
Green Touch Services Inc.	\$ 58.00	1125416	{ R }	4350400 · Grounds Maintenance	135937	12/31/22 Landscape Maintenance Monon INDOT Bridge PO#56386
Green Touch Services Inc.	\$ 2,250.00	1125419	{ R }	4350400 · Grounds Maintenance	136228	12/31/22 Landscape Maintenance Perelman/West Park PO#56386
Green Touch Services Inc.	\$ 300.00	1125418	{ R }	4350400 · Grounds Maintenance	135979	12/31/22 Landscape Maintenance River Heritage Park PO#56386
Green Touch Services Inc.	\$ 1,565.00	1125418	{ R }	4350400 · Grounds Maintenance	137094	1/6/2023 River Heritage Park Landscape Bed PO# 57461
Green Touch Services Inc.	\$ 825.00	1125404	{ R }	4350400 · Grounds Maintenance	137213	1/23/23 Central Park West Snow & Ice Management PO# 55231
Green Touch Services Inc.	\$ 300.00	1125404	{ R }	4350400 · Grounds Maintenance	137215	1/23/23 Central Park Dog Park Snow & Ice Management PO# 55231
Green Touch Services Inc.	\$ 265.00	1125404	{ R }	4350400 · Grounds Maintenance	137024	12/31/22 Central Park Dog Park Snow & Ice Management PO# 56322
Green Touch Services Inc.	\$ 610.00	125404	{ R }	4350400 · Grounds Maintenance	137024	12/31/22 Central Park Dog Park Snow & Ice Management PO# 55231
Kroger	\$ 32.47	1125101	{ R }	4359000 · Special Projects	98259	1/26/23 Employee Engagement Supplies PO#56782
Mattingly Concrete Inc.	\$ 8,295.40	1125411	{ R }	4350400 · Grounds Maintenance	30502	12/29/22 Inlow Park - Concrete Drain Additional at Splash Pad PO#57391
Mattingly Concrete Inc.	\$ 8,848.08	1125404	{ R }	4350400 · Grounds Maintenance	30501	1/12/23 Central Park East Sidewalk Replacement PO#57399
Mr. B's Lawn Maintenance Inc.	\$ 11,000.00	1125401	{ R }	4350400 · Grounds Maintenance	9653	1/7/23 Parks Grounds Maintenance PO# 56407
Pitney Bowes	\$ 124.14	1125101	{ R }	43533003 · Postage Meter	3316884128	1/6/23 Postage Meter Lease 4th QTR PO#56531
Ray Marketing by Proforma	\$ 806.11	1125401	{ R }	456004 · Clothing	BR71003670	1/14/23 PNR New Hire Outdoor Uniforms & Inventory Supply PO#57432
Staples	\$ 612.88	1125102	{ R }	4230200 · Office Supplies	3525879302	12/14/22 Administrative Office Supplies PO#57460
Staples	\$ (151.69)	1125102	{ R }	4230200 · Office Supplies	3527496238	12/16/22 Administrative Office Supplies PO#57460
Staples	\$ 151.69	1125102	{ R }	4230200 · Office Supplies	3525879301	12/14/22 Administrative Office Supplies PO#57460
TOTAL - General Fund Reserve	\$ 64,238.51					

Refund Report

Receipt Date/Time: From Jan 1, 2023 12:00 AM through Jan 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2002043.004	Jan 19, 2023	12:52 PM	King, Michael	Credit Card Account	No: *9728 Exp: 08/2027 Staff Error	-\$ 92.00	-\$ 92.00
2002044.004	Jan 23, 2023	8:24 AM	Dhamecha, Anu	Credit Card Account	No: *2003 Exp: 08/2027 Staff Error	-\$ 106.00	-\$ 106.00
2002045.004	Jan 27, 2023	7:32 AM	Belli, Erica	Credit Card Account	No: *8518 Exp: 10/2025	-\$ 30.00	-\$ 30.00
2002046.004	Jan 30, 2023	10:45 AM	Kellog, Susan	Credit Card Account	No: *5135 Exp: 12/2023	-\$ 212.00	-\$ 212.00
2002047.004	Jan 30, 2023	2:04 PM	Wilkinson, Brian	Credit Card Account	No: *5758 Exp: 04/2027 Staff Error	-\$ 48.00	-\$ 48.00
2002048.004	Jan 30, 2023	2:04 PM	Wilkinson, Brian	Credit Card Account	No: *5758 Exp: 04/2027 Staff Error	-\$ 48.00	-\$ 48.00
2002049.004	Jan 30, 2023	3:04 PM	Wilkinson, Brian	Credit Card Account	No: *5758 Exp: 04/2027 Brian Wilkinson: Staff Error Maddie Wilkinson: Staff Error Maddie Wilkinson: Staff Error	-\$ 184.00	-\$ 184.00
2002050.004	Jan 31, 2023	3:08 PM	Dugan, Jordan	Credit Card Account	No: *2700 Exp: 05/2027 Advanced Request	-\$ 48.00	-\$ 48.00
2003074.006	Jan 20, 2023	10:48 AM	Estrada, Teresa	Credit Card Account	No: *6477 Exp: 08/2026 Teresa Estrada: Refunding for 1 class in the session due to mix up on start date. Staff Error	-\$ 15.00	-\$ 15.00
2003075.006	Jan 24, 2023	4:31 PM	Crane, Elnora	Credit Card Account	No: *2646 Exp: 07/2025 Guest is ill and can not make this class with her daughter	-\$ 42.00	-\$ 42.00
2003076.006	Jan 24, 2023	4:35 PM	Crane, Elnora	Credit Card Account	No: *2646 Exp: 07/2025 Client is ill and can not bring her and her daughter to class.	-\$ 42.00	-\$ 42.00

Refund Report

Feb 8, 2023

8:24 AM

Receipt Date/Time: From Jan 1, 2023 12:00 AM through Jan 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2009544.003	Jan 3, 2023	11:50 AM	Larkin, Yelena	Credit Card Account	No: *8104 Exp: 07/2025	-\$ 59.00	
					Guest Request		-\$ 59.00
2009545.003	Jan 3, 2023	11:51 AM	Larkin, Yelena	Credit Card Account	No: *8104 Exp: 07/2025	-\$ 78.00	
					Guest Request		-\$ 78.00
2009546.003	Jan 3, 2023	11:52 AM	Larkin, Yelena	Credit Card Account	No: *8104 Exp: 07/2025	-\$ 64.00	
					Guest Request		-\$ 64.00
2009547.003	Jan 3, 2023	11:52 AM	Larkin, Yelena	Credit Card Account	No: *8104 Exp: 07/2025	-\$ 64.00	
					Guest Request		-\$ 64.00
2009548.003	Jan 3, 2023	11:53 AM	Larkin, Yelena	Credit Card Account	No: *8104 Exp: 07/2025	-\$ 48.00	
					Guest Request		-\$ 48.00
2009549.003	Jan 4, 2023	9:42 AM	Garling, Renee	Credit Card Account	No: *7025 Exp: 11/2023	-\$ 75.00	
					Low Enrollment		-\$ 75.00
2009550.003	Jan 5, 2023	10:49 AM	Lee, Bogun	Credit Card Account	No: *1089 Exp: 04/2027	-\$ 68.00	
					Guest Request		-\$ 68.00
2009551.003	Jan 5, 2023	10:50 AM	Lee, Bogun	Credit Card Account	No: *1089 Exp: 04/2027	-\$ 68.00	
					Guest Request		-\$ 68.00
2009552.003	Jan 5, 2023	10:54 AM	Rea, Tracy	Credit Card Account	No: *4202 Exp: 10/2025	-\$ 85.00	
					Guest Request		-\$ 85.00
2009553.003	Jan 6, 2023	10:23 AM	Fillip, Mary	Credit Card Account	No: *6244 Exp: 02/2027	-\$ 75.00	
					Guest Request		-\$ 75.00
2009554.003	Jan 6, 2023	10:24 AM	Fillip, Mary	Credit Card Account	No: *6244 Exp: 02/2027	-\$ 75.00	
					Guest Request		-\$ 75.00

Refund Report

Feb 8, 2023
8:24 AM

Receipt Date/Time: From Jan 1, 2023 12:00 AM through Jan 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2009558.003	Jan 11, 2023	8:59 AM	Johnson, Debbie	Credit Card Account	No: *0964 Exp: 02/2024	-\$ 15.00	
					Guest Request		-\$ 15.00
2009559.003	Jan 11, 2023	11:01 AM	Suheski, Mark	Credit Card Account	No: *3712 Exp: 03/2027	-\$ 54.00	
					Guest Request		-\$ 54.00
2009560.003	Jan 14, 2023	9:09 AM	Muse, Debbie	Credit Card Account	No: *2091 Exp:	-\$ 15.00	
					Guest Request		-\$ 15.00
2009561.003	Jan 17, 2023	3:20 PM	Gorden, Renee	Credit Card Account	No: *3769 Exp: 02/2025	-\$ 49.00	
					Guest Request		-\$ 49.00
2009563.003	Jan 20, 2023	2:56 PM	Gossett, Hollie	Credit Card Account	No: *4171 Exp: 03/2025	-\$ 15.00	
					Guest Request		-\$ 15.00
2009564.003	Jan 23, 2023	4:49 PM	House, Angela	Credit Card Account	No: *1904 Exp: 07/2026	-\$ 68.00	
					Guest Request		-\$ 68.00
2009566.003	Jan 30, 2023	12:15 PM	Hazen, David	Credit Card Account	No: *4009 Exp: 10/2027	-\$ 54.00	
					Guest Request		-\$ 54.00
2009567.003	Jan 30, 2023	12:15 PM	Hazen, David	Credit Card Account	No: *4009 Exp: 10/2027	-\$ 54.00	
					Guest Request		-\$ 54.00
2009568.003	Jan 30, 2023	12:16 PM	Hazen, David	Credit Card Account	No: *4009 Exp: 10/2027	-\$ 48.00	
					Guest Request		-\$ 48.00
2009569.003	Jan 31, 2023	8:06 AM	Kim, Hae Eun	Credit Card Account	No: *0935 Exp: 03/2028	-\$ 49.00	
					Guest Request		-\$ 49.00
2009570.003	Jan 31, 2023	8:48 AM	Larkin, Jackie	Credit Card Account	No: *0063 Exp: 03/2024	-\$ 75.00	
					Guest Request		-\$ 75.00

Refund Report

Feb 8, 2023
8:24 AM

Receipt Date/Time: From Jan 1, 2023 12:00 AM through Jan 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2009571.003	Jan 31, 2023	11:18 AM	Pawlowski, Jennie	Credit Card Account	No: *3429 Exp: 08/2024	-\$ 59.00	
					Guest Request		-\$ 59.00
2009572.003	Jan 31, 2023	11:20 AM	Hitzeman, Curtis	Credit Card Account	No: *6389 Exp: 07/2027	-\$ 59.00	-\$ 59.00
2009573.003	Jan 31, 2023	11:20 AM	Gross, Natalie	Credit Card Account	No: *2606 Exp: 03/2026	-\$ 59.00	-\$ 59.00
2009574.003	Jan 31, 2023	11:21 AM	Gross, Natalie	Credit Card Account	No: *2606 Exp: 03/2026	-\$ 19.00	-\$ 19.00
2009575.003	Jan 31, 2023	11:21 AM	Simmons, Mallory	Credit Card Account	No: *1830 Exp: 11/2025	-\$ 19.00	-\$ 19.00
2009576.003	Jan 31, 2023	11:22 AM	Paugh, KIMBERLY	Credit Card Account	No: *0083 Exp: 08/2027	-\$ 19.00	-\$ 19.00
2009577.003	Jan 31, 2023	11:29 AM	Paul, Jessica	Credit Card Account	No: *2742 Exp: 10/2027	-\$ 12.00	-\$ 12.00
2009578.003	Jan 31, 2023	11:30 AM	Henry, Crystal	Credit Card Account	No: *1623 Exp: 12/2025	-\$ 12.00	-\$ 12.00
2009579.003	Jan 31, 2023	11:31 AM	Remmich, Zach	Credit Card Account	No: *0111 Exp: 08/2024	-\$ 12.00	-\$ 12.00
2009580.003	Jan 31, 2023	11:32 AM	Bohling, Megan	Credit Card Account	No: *3497 Exp: 10/2025	-\$ 12.00	-\$ 12.00
2009581.003	Jan 31, 2023	11:32 AM	Bohling, Megan	Credit Card Account	No: *3497 Exp: 10/2025	-\$ 12.00	-\$ 12.00
2009582.003	Jan 31, 2023	11:33 AM	Thayer, Anna	Credit Card Account	No: *1605 Exp: 09/2023	-\$ 12.00	-\$ 12.00
2009583.003	Jan 31, 2023	11:33 AM	Hilton, Justine	Credit Card Account	No: *5540 Exp: 11/2026	-\$ 12.00	-\$ 12.00
2009584.003	Jan 31, 2023	11:34 AM	Pinarski, Kimber	Credit Card Account	No: *7342 Exp: 07/2023	-\$ 12.00	-\$ 12.00

Refund Report

Receipt Date/Time: From Jan 1, 2023 12:00 AM through Jan 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2009585.003	Jan 31, 2023	11:34 AM	Smith, Sierra	Credit Card Account	No: *0219 Exp: 09/2026	-\$ 12.00	
							-\$ 12.00
2009586.003	Jan 31, 2023	11:35 AM	Mazari, Katerina	Credit Card Account	No: *8047 Exp: 11/2026	-\$ 12.00	
							-\$ 12.00
2009587.003	Jan 31, 2023	11:40 AM	Otto, Jennifer	Credit Card Account	No: *1016 Exp: 03/2026	-\$ 16.00	
							-\$ 16.00
2009588.003	Jan 31, 2023	11:41 AM	Davis, Jared	Credit Card Account	No: *6041 Exp: 12/2025	-\$ 16.00	
							-\$ 16.00
2009589.003	Jan 31, 2023	11:42 AM	Eldridge, April	Credit Card Account	No: *7007 Exp: 08/2027	-\$ 16.00	
							-\$ 16.00
2009590.003	Jan 31, 2023	11:42 AM	Gross, Natalie	Credit Card Account	No: *2606 Exp: 03/2026	-\$ 16.00	
							-\$ 16.00
2009591.003	Jan 31, 2023	11:43 AM	Abdelfatah, Nourhan	Credit Card Account	No: *1192 Exp:	-\$ 16.00	
							-\$ 16.00
2009592.003	Jan 31, 2023	12:28 PM	Myer, Kathy	Credit Card Account	No: *5021 Exp: 11/2026	-\$ 16.00	
							-\$ 16.00
2009593.003	Jan 31, 2023	12:28 PM	Myer, Kathy	Credit Card Account	No: *5021 Exp: 11/2026	-\$ 16.00	
							-\$ 16.00
2009594.003	Jan 31, 2023	12:29 PM	Clark, Heather	Credit Card Account	No: *7750 Exp: 11/2027	-\$ 16.00	
							-\$ 16.00
2009595.003	Jan 31, 2023	12:29 PM	Kelly, Ryan	Credit Card Account	No: *2127 Exp: 09/2027	-\$ 16.00	
							-\$ 16.00

Totals:	Mail Check:	\$ 0.00
	Credit Card Refund:	-\$ 3,472.75
	To Account:	\$ 0.00
	In Cash:	\$ 0.00
	Debit Card:	\$ 0.00
	Gift Card:	\$ 0.00

Grand Total: -\$ 3,472.75

EZChildTrack Credit Card Refund Report
Program: Extended School Enrichment/Summer Camp Series
Transaction Detail: 1/1/23 - 1/31/23

Primary Account Name	Posted On	Amount Refunded
Altamirano, Patricia	1/11/2023	\$ 275.30
Baum, Kristen M	1/9/2023	\$ 80.00
	Total	\$ 355.30

Carmel/Clay Board of Parks and Recreation
 Claim Sheet
 February 14, 2023

Fund	Amount
TOTAL PARKS GENERAL FUND 101	115,754.95
TOTAL PARKS GENERAL FUND 101 RESERVE	64,238.51
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	47,478.02
TOTAL MONON COMMUNITY CENTER FUND 109	402,177.49
TOTAL PARKS FACILITIES FUND 110	34,323.80
TOTAL PARKS CAPITAL FUND 103	95,042.26
TOTAL PARK IMPACT FEE FUND 106	11,223.75
TOTAL PARKS GIFT FUND 853	149.48
CCPR Internal Transfers	0.00
Active Software Fees	12/26/22 - 1/29/23 21,460.70
Active Software Credit Card Refunds	January 2023 3,472.75
EZChildTrack Software Credit Card Refunds	January 2023 355.30
TOTAL CLAIM SHEET	<u>795,677.01</u>

Signature _____ Date _____

Signature _____ Date _____

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Lin Zheng, Treasurer	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> Clay Township Claim Sheet February 14, 2023	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> February 14, 2023

SUMMARY:

The Clay Township Claim Sheet dated February 14, 2023 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the Clay Township Claim Sheet dated February 14, 2023.”

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Clay Township of Hamilton County
February 14, 2023

Name	Amount	Account	Number	Memo
ASI - Masters Architectural Graphics, Inc.	\$ 500.00	1215	4AA - Park System Capital Maintenance INDY 107146	12/29/22 Administrative Office Signs PO#57096
ASI - Masters Architectural Graphics, Inc.	\$ 8,410.00	1215	4AA - Park System Capital Maintenance INDY 107143	12/29/2022 Meadowlark Park Signs PO#57096
ASI - Masters Architectural Graphics, Inc.	\$ 16,820.00	1215	4AA - Park System Capital Maintenance INDY 107145	12/29/2022 Prairie Meadow Park Signs PO#56701
ASI - Masters Architectural Graphics, Inc.	\$ 990.00	1215	4AA - Park System Capital Maintenance INDY 107184	1/12/23 Prairie Meadow Park Signs PO#56701
ASI - Masters Architectural Graphics, Inc.	\$ 740.00	1215	4AA - Park System Capital Maintenance INDY 107185	1/12/23 Meadowlark Park Signs PO#57096
CIH - Central Indiana Hardware	\$ 16,457.14	1215	4AA - Park System Capital Maintenance 7317719	12/30/22 Service - Monon South Trailhead Restroom Door Replacement PO#57144
CIH - Central Indiana Hardware	\$ 22,102.67	1215	4AA - Park System Capital Maintenance 7316759	12/20/22 Service - Inlow Park Chemical Room Door Replacement PO#57069
David Electric Service LLC	\$ 5,500.00	1215	4AA - Park System Capital Maintenance 9400	12/15/22 Electrical Conduit Work for West Park Cameras PO#57477
Eco Logic LLC	\$ 12,374.32	1215	4AA - Park System Capital Maintenance 5221	12/20/22 Meadowlark Park Invasive Plant Management PO#57221
Eco Logic LLC	\$ 3,262.50	1215	4AA - Park System Capital Maintenance 5220	12/20/22 Flowing Well Stream Vegetation Monitoring Agreement PO#55765
Green Touch Services, Inc.	\$ 30,000.00	1215	4AA - Park System Capital Maintenance 135706	11/29/22 Dog Park Improvements PO#57222
Mattingly Concrete Inc.	\$ 8,333.00	1215	4AA - Park System Capital Maintenance 30369	1/19/23 Meadowlark Park Concrete Project - Bench Pads PO#57253
Paver Rescue	\$ 5,000.00	1215	4AA - Park System Capital Maintenance 212211918	1/13/23 Founders Park Playground Project PO#57564
RescueStat	\$ 17,120.00	1215	4AA - Park System Capital Maintenance 1533836	11/30/2022 Outdoor AED Cabinets for Parks PO#57335
RescueStat	\$ 9,840.00	1215	4AA - Park System Capital Maintenance 1547461	1/30/23 Outdoor AED Cabinets for Parks PO#57480
Savatree	\$ 850.00	1215	4AA - Park System Capital Maintenance 12592648	1/30/23 Service - Dog Park Tree Removal PO#57557
Savatree	\$ 24,250.00	1215	4AA - Park System Capital Maintenance 12567026	1/30/23 Service - Dog Park Tree Removal PO#57557
Sysco-Supplies on the Fly	\$ 8,905.26	1215	4AF - Monon Community Center Refrigerator	1/23/23 Concessions Equipment PO#57555
Weihe Engineers	\$ 3,836.25	1215	4AA - Park System Capital Maintenance 83879	1/18/23 River Heritage Park Perimeter Trail Project Design PO#57385
Weihe Engineers	\$ 7,989.50	1215	4AA - Park System Capital Maintenance 83878	1/18/23 Central Park Additional Cabana Design PO#57095
Xanderbuilt Tree Care	\$ 7,675.00	1215	4AA - Park System Capital Maintenance 8513	12/28/22 Storm Damage Tree Removal - Hagan-Burke Greenway PO#56993
Xanderbuilt Tree Care	\$ 7,525.00	1215	4AA - Park System Capital Maintenance 8517	12/29/22 Hazardous Tree Removal - Monon Greenway PO#57178
TOTAL CLAIM SHEET	218,480.64			

Signature Date

Signature Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> CCPR Payroll for January 13, 2023 and January 27, 2023	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> February 14, 2023

SUMMARY:

Provided for your approval are payroll wages and liabilities for payroll dates January 13, 2023 and January 27, 2023.

RECOMMENDED MOTION:

“I move to approve the payroll wages and liabilities for the payroll dates January 13, 2023 and January 27, 2023.”

**Carmel/Clay Board of Parks and Recreation
Payroll Claims Form**

Total Gross Wages for Regular Payroll dated 01/13/2023	<u>\$210,929.21</u>
Total Payroll Liabilities for Regular Payroll dated 01/13/2023	<u>\$85,598.78</u>
Total Gross Wages for Regular Payroll dated 01/27/2023	<u>\$229,563.95</u>
Total Payroll Liabilities for Regular Payroll dated 01/27/2023	<u>\$87,174.17</u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-9-2.



Administration & Planning Director

1/27/2023

Date

We have examined the foregoing payroll charges in the total amount of \$ 613,266.11, and such payroll is in compliance with Resolution No. 8-13-02-02.

Park Board President

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Eric Mehl, Administration & Planning Director	<small>ACTION REQUESTED</small> Acceptance
<small>ITEM/SUBJECT</small> Monetary Gifts, Grants, Partnerships, and Sponsorships for January 2023	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> February 14, 2023

RECEIVED AS	DATE	AMOUNT	DONOR	DESIGNATION	GL/FUND
Grant	01/20/23	\$1,000,000.00	Hamilton Co	Hamilton Co South River District Infrastructure	Grant Fund (900)

TOTAL RECEIPTS: \$1,000,000.00

STAFF RECOMMENDATION:

Accept monies as received.

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Quotes to Purchase Fitness Equipment	
<small>DOLLAR AMOUNT/FUND</small> \$127,204.22 (Fund 1215)	<small>MEETING DATE</small> February 14, 2023

SUMMARY:

Several different styles of fitness equipment at the Monon Community Center are approaching end of functional life. In order to continue to offer the highest quality experience for its members, Carmel Clay Parks & Recreation (“CCPR”) issued a Request for Quotes to replace 10 elliptical units, 2 smart spin bike units, and 2 stair climbers. The ellipticals (purchased in 2014), smart bikes (purchased in 2016), and stair climbers (one purchased in 2014, one in 2016) are no longer under warranty and have a 5-7 year life expectancy for commercial applications like the MCC. Ellipticals and stair climbers are some of the more popular pieces of cardio equipment in the fitness center.

The Precor ellipticals have continued to be a staple of our cardio equipment offerings. CCPR’s intention is to stay with the same manufacturer and model as the vast majority of feedback has been positive from members on these units. Additionally, we recognize the popularity, through tracking of mileage, of our stair climbers and smart spin bikes. Our intention is to invest in upgrades with updated technology in new stair climbers and smart spin bikes.

Request for Quotes were issued for the following equipment:

- Precor EFX 885 (with P82 console) Elliptical – 10 units
- Precor 835 Stair Climber (with P31 console) – 2 units
- Freemotion b22.7 Coach Bike – 2 units

Request for Quotes were provided to authorized dealers serving the Carmel area. Direct Fitness Solutions is the only authorized dealer for Precor and Freemotion equipment. The following quote was received:

- Direct Fitness Solutions: \$127,204.22

This quote includes trade-in and removal of existing equipment (\$3,800 credit), a 5-year parts and labor warranty, shipping, and installation. All equipment is anticipated to be delivered and set-up approximately 8-12 weeks from the date of order.

RECOMMENDED MOTION:

“I move to accept the quote from Direct Fitness Solutions and authorize the Assistant Director to execute a purchase order in the amount of \$127,204.22 to purchase the identified Precor and Freemotion fitness equipment.”



Precor EFX 885 (with P82 Console) Elliptical (10 units)



Precor 835 Stair Climber (2 units)



Freemotion b22.7 Coach Bike (2 units)

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration to Purchase Shelters for West Park	
<small>BUDGET APPROPRIATION</small> \$117,688.50 (106 Fund)	<small>MEETING DATE</small> February 14, 2023

SUMMARY:

West Park has become a fixture in the Carmel Clay community, as well as a regional destination for visitors. Carmel Clay Parks & Recreation (“CCPR”) recently completed renovations to the playground, splashpad, and existing shelter (added a family restroom). The main shelter now serves as a non-reservable community space for visitors to picnic, relax while their children play, or want a reprieve from the sun.

Prior to renovations, the main shelter was a popular rental spot for family gatherings, graduation celebrations, birthday parties, and other community events generating an average of \$12,000 in annual revenue. The shelter was rented most weekends throughout the spring, summer, and fall. CCPR believes that adding additional shelters will be well-received by the public and provide CCPR with additional revenue.

The department utilized SmithGroup to develop schematic drawings for three shelters (one large and two small) including the layout (Attachment A) and the design (Attachment B). Shelters were envisioned to be similar to the Central Park East Woods shelters, which were selected from a standard catalog with additional custom features designed to blend with the aesthetic character of the park. After researching structures available from different vendors, the Clerestory Gable Shelter from RCP Shelters, Inc. was selected.

The following quote was received from RCP Shelters, Inc. for 2 small (16’ x 30’) shelters and 1 large (30’ x 34’) shelter.

- **RCP Shelters, Inc.: \$117,688.50**

Indiana Code Section 5-22-10-5 grants a governmental body the authority to enter into the special purchases of goods when there exists a unique opportunity to obtain supplies at a substantial savings to the governmental body. RCP Shelters, Inc. extended Carmel Clay Parks & Recreation a 10% discount for the purchase of the shelters. The quoted price includes a 10-year warranty on defects and workmanship.

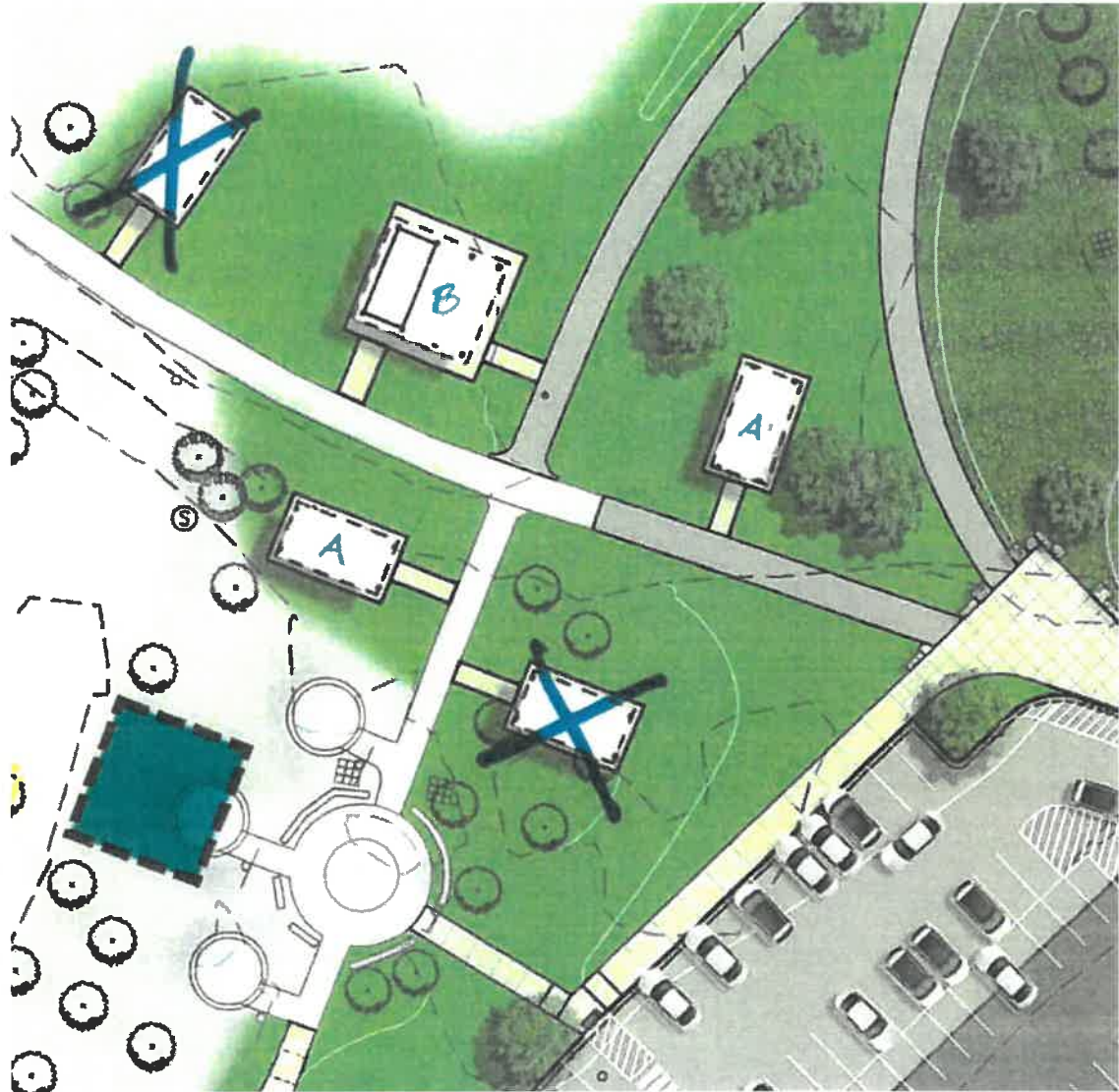
Lead times to manufacture shelters is approximately 14-16 weeks. In order to have the shelters on hand and available to construct during the 2023 season, it is important to order them at this time. Park staff are currently soliciting bids for site preparation, installation, and construction of the shelters including a storage room affixed to the larger of the three structures. It is anticipated that bids will be brought to the Park Board for approval at the March 14th meeting.

If approved, work will begin in the spring/summer of 2023 and hopefully finished by Labor Day weekend.

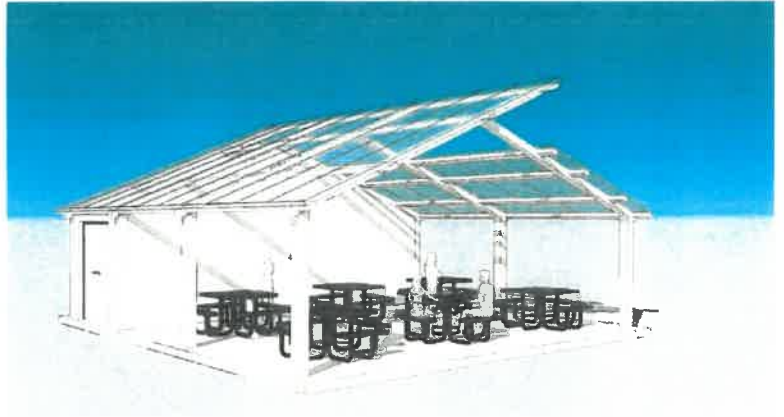
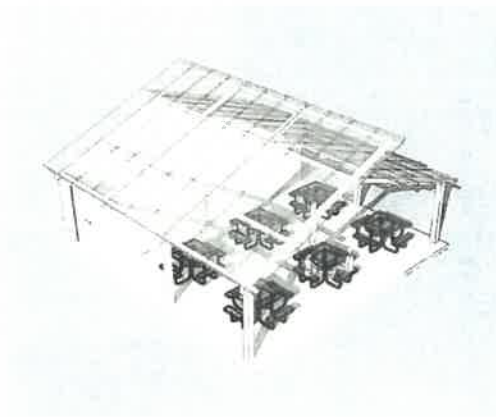
RECOMMENDED MOTION:

“I move to authorize the purchase of three shelters at West Park from RCP Shelters, Inc. in the amount of \$117,688.50 using special purchasing provisions as authorized by Indiana Code Section 5-22-10-5.”

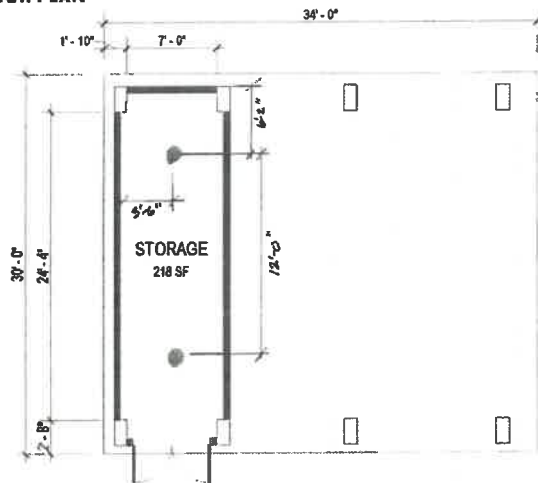
Attachment A



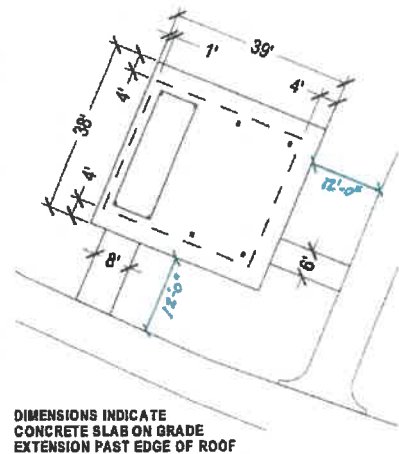
Attachment B



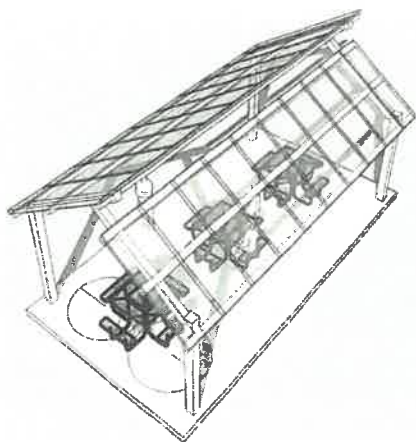
FLOOR PLAN



SITE PLAN



DIMENSIONS INDICATE
CONCRETE SLAB ON GRADE
EXTENSION PAST EDGE OF ROOF



Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Recommended Motions
<small>ITEM/SUBJECT</small> Consideration of Bids for The Waterpark Cabana Additions	
<small>BUDGET APPROPRIATION</small> \$388,700 (1215 Fund)	<small>MEETING DATE</small> February 14, 2023

SUMMARY:

The Waterpark has become a fixture in the Carmel Clay community as well as a regional destination for out-of-town visitors during the summer months. Families plan weekend trips to visit one of the finest facilities in the state. Carmel Clay Parks & Recreation (“CCPR”) installed 14 cabanas in The Waterpark in 2013. The addition of these amenities has been extremely popular and to date has generated \$488,219 in revenue. All of the cabanas are rented most days. CCPR believes that adding additional cabanas within the Kiddie Pool area (Attachment A) will be well received by the public and provide The Waterpark with additional revenue.

At the December 13, 2022 Park Board meeting, the direct purchase of cabanas was approved due to long lead times to manufacture. It was communicated to the Board that bidding for the construction of the cabanas would not occur until the end of January with consideration of bids transpiring at the February meeting.

Accordingly, CCPR solicited bids for the site work and installation and on Friday, January 31, 2023, bids were received and opened. Bids were received from the following contractors:

- Powers and Sons \$414,900
- Ferguson Construction \$388,700

Weihe Engineers (“Weihe”), the project engineer, reviewed the bid documentation, confirmed Ferguson Construction to be the lowest responsive and responsible bidder and recommends (Attachment B) acceptance of its bid in the total amount of \$388,700.

If approved, purchase and installation can occur prior to opening The Waterpark on Memorial Day weekend 2023.

RECOMMENDED MOTIONS:

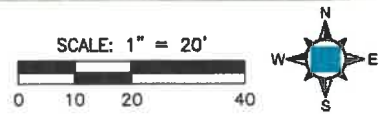
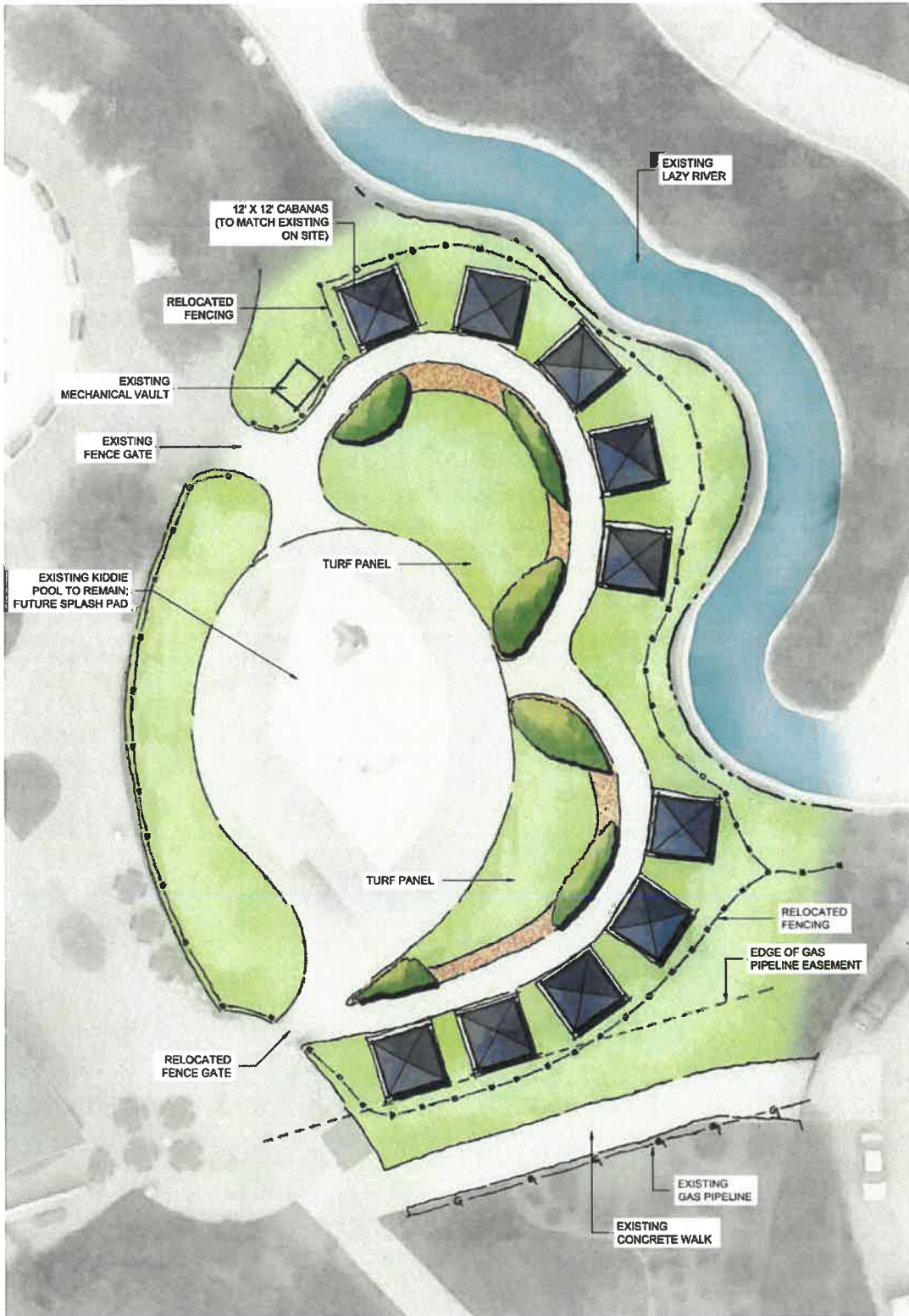
Motion #1

“I move to authorize the bid from and award a contract to Ferguson Construction in the amount of \$388,700 for site work and installation of cabanas at The Waterpark, and authorize the Director, the Assistant Director, and the Park Board Legal Counsel to take all actions necessary to complete the contracting process.

Motion #2

“I move that the Park Board delegate to the Director and Assistant Director the authority to determine, in conjunction with the Engineer, whether it is in the best interest of the Board and the Department to add or change an item or items in the contract with Ferguson Construction and to approve each change order in an amount not to exceed his purchasing authority and in accordance with applicable Indiana Law regarding change orders with a report to and ratification by the Park Board at a subsequent meeting.”

Attachment A



Attachment B



LETTER OF RECOMMENDATION

Date: February 7, 2023
Project: Central Park Waterpark Cabana Addition
Weihe Job Number: W22-0933

To whom it may concern,

After reviewing the bids submitted for the project on January 31, 2023, we have determined Ferguson Construction Company to be the lowest, responsible and responsive bidder. We recommend that Carmel/Clay Board of Parks and Recreation award a contract to Ferguson for the base bid amount listed below.

\$388,700 Base Bid

Please let me know if you have any questions or concerns.

A handwritten signature in black ink, appearing to read "Mike Krosschell", is written in a cursive style.

Michael Krosschell, RLA
Senior Landscape Architect

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<p><small>PRESENTER</small> Michael Klitzing, Director of Parks and Recreation/CEO</p>	<p><small>ACTION REQUESTED</small> Recommended Motion</p>
<p><small>ITEM/SUBJECT</small> Consideration of Resolution G-2023-001 Adopting the Schematic Design Drawings for the White River 106th Street Pedestrian Bridge and Related Improvements</p>	
<p><small>DOLLAR AMOUNT/FUND</small> N/A</p>	<p><small>MEETING DATE</small> February 14, 2023</p>

SUMMARY:

Provided for your consideration is Resolution G-2023-001 to adopt the Schematic Design Drawings for the White River 106th Street Pedestrian Bridge and Related Improvements, which are being funded through the Clay Township Impact Program (CTIP), along with other funding sources. Improvements identified within the Schematic Design Drawing include:

- A pedestrian bridge at approximately the 106th Street alignment connecting CCPR’s Hazel Landing Park to the City of Fishers’ Heritage Park.
- A scenic, multipurpose trail generally following along the south side of Blue Woods Creek connecting the bridge to the City’s existing perimeter path along Hazel Dell Parkway.
- A new parking lot off the park entrance drive with access to the new multipurpose trail.

On July 9, 2019, the Park Board entered into an agreement with Clay Township to finance and construct improvements in six parks, including River Heritage Park. As outlined in the agreement, the Schematic Plan Drawings for each project must be approved by the Park Board, which will be used by Clay Township and their contractors to finalize construction documents and guide improvements within the parks. Once the Schematic Design Drawings are approved by the Park Board, any design changes or change orders impacting CTIP funds that vary with the schematic designs must be approved by the Director of Parks and Recreation, as the Board Designee, with a report to the Park Board.

The location of the bridge and supporting infrastructure identified within the Schematic Design Drawings aligns with both the 2020-2024 Comprehensive Parks and Recreation Master Plan and 2019 White River Plan, as well as general feedback received by the Department from the public.

Based on current projections, CTIP funds will cover the majority of anticipated construction costs for the project. Clay Township is in ongoing discussions with the City of Fishers to secure additional funding for the necessary infrastructure on the east side of the river. It is possible the Park Board may also need to contribute funds if there is a shortfall, although this amount is anticipated not to exceed \$600,000. This project is eligible for use of Park Impact Fees since it is located with the White River Corridor, which is the likely recommended source for any Park Board contributions, if necessary.

The original vision was to construct a pedestrian bridge at approximately the 126th Street alignment, connecting into the existing White River Greenway within Hamilton County’s River Road Park. On the east side, the bridge would connect into property owned by Conner Prairie. A trail would generally follow the Shoemaker Ditch, connecting the bridge to an existing perimeter path along Allisonville Road. This location created a number of challenges, especially as it pertains to the topography. Projected costs far exceeded available funding, making the location unfeasible, requiring the exploration of other locations for the bridge.

A location farther north and close to the proposed White River Education and Ecology Center was also considered. The bridge and connecting trails would have to be located solely on Conner Prairie property, requiring significant portions of the trail to traverse through areas that are currently or envisioned to be part of Conner Prairie's fee-based visitor experience. Based on discussions between Clay Township, Conner Prairie, and other potential partners, this site was ruled out as an option.

The proposed location for the bridge at approximately the 106th Street alignment has been discussed and studied for over a decade. Studies were completed in 2011 by Rose-Hulman Institute of Technology and 2013 by USI Consultants to explore construction of a bridge at this general location. More recently the City engaged United Consulting around 2018 to prepare plans for the bridge at the currently proposed location. Since significant work has been completed for the 2018 plans, including a design that would not require the construction of a diversion channel and/or widening of the existing river as previously anticipated by the 2013 report, the Township reengaged United Consulting to continue the design work.

As part of this project, in anticipation of increased visitation within Hazel Landing Park, we explored the feasibility of paving the existing aggregate drive and expanding the existing parking lot located near the river and canoe/kayak launch. The gravel road is predominately above a major gas pipeline, which was identified to be extremely shallow. Due to an inability to raise the road for a variety of factors, this option was deemed unfeasible. Creating a new route for the road that could be paved would have required the removal of trees within the floodway, requiring mitigation that would not only increase project costs, but detract from the proposed trail connecting the bridge to Hazel Dell Parkway's perimeter path.

Based on the above challenges, instead of expanding the existing parking lot and disrupting the open space near the river, it was determined to place a new parking lot immediately off the entrance to Hazel Landing Park. This location will accommodate 27 parking spaces and 2 handicap accessible spaces, serving as an effective trailhead for the trail.

With the City-owned Blue Woods Creek and Northern Beach properties now under management agreement, this has expanded Hazel Landing Park to 95 acres, making it our third largest park behind Central Park (161 acres) and West Park (120 acres). The City will be installing a roundabout at the 106th Street and Hazel Dell Parkway intersection in fall 2023, which will also connect into the park entrance drive. As part of this project, a new entrance sign will be constructed and modeled based on our regional park standard at the Central Park and West Park entrances.

Presuming permits are secured in a timely manner, construction of the pedestrian bridge and associated infrastructure is anticipated to begin as soon as this fall and take approximately a year to complete. Periodic disruptions, including park closures, are anticipated due to the roundabout and bridge projects, as well as Carmel Utilities' planned expansion of the 106th Street lift station that is adjacent to the gravel entry drive.

RECOMMENDED MOTION:

“I move to approve Resolution G-2023-001.”

RESOLUTION G-2023-001

**A RESOLUTION ADOPTING THE SCHEMATIC DESIGN DRAWINGS
FOR THE WHITE RIVER 106TH STREET PEDESTRIAN BRIDGE AND RELATED IMPROVEMENTS**

WHEREAS, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation (the “Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana (the “Township”) and the City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

WHEREAS, the Park Board entered into an agreement with the Township through adoption of Resolution G-2019-005 authorizing the Township to finance, acquire and construct park and recreation improvements, including a new pedestrian bridge spanning the White River, which agreement has been amended from time to time with approval by the Park Board; and

WHEREAS, the Park Board is dedicated to serving the park and recreation needs of the Carmel Clay Community and recognizes the importance of sound planning to achieve this goal; and

WHEREAS, the originally envisioned location for the pedestrian bridge near 126th Street in Hamilton County was determined not to be feasible due to extensive topographical challenges and the projected construction costs; and

WHEREAS, a pedestrian bridge near 106th Street in Hamilton County (the “Bridge”) connecting the Park Board’s Hazel Landing Park with the City of Fisher’s Heritage Park has been discussed by community leaders for over a decade; and

WHEREAS, the Bridge is critical for providing pedestrian and bicycle connectivity between the Town of Zionsville, the City of Carmel, and the City of Fishers along a multipurpose trail running generally parallel to 106th Street within the respective communities (the “106 Trail”); and

WHEREAS, the Bridge and the 106 Trail will further provide an east-west route within Hamilton County connecting the Monon Greenway in Carmel to the Nickel Plate Trail in Fishers; and

WHEREAS, the Schematic Design Drawings for the White River 106th Street Pedestrian Bridge and Related Improvements align with recommendations within the 2020-2024 Comprehensive Parks and Recreation Master Plan, the 2019 White River Plan, and public feedback to ensure the proposed improvements are consistent with the wants and needs of the Carmel Clay Community.

NOW, THEREFORE, BE IT RESOLVED that the Carmel/Clay Board of Parks and Recreation adopts the White River 106th Street Pedestrian Bridge and Related Improvements Schematic Design Drawings as set forth in Exhibit “A” attached hereto and incorporated herein by this reference to guide park and recreation improvements.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 14th day of February 2023 by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Richard F. Taylor III, President	_____	_____
	Aye	Nay

Jenn Kristunas, Vice-President	_____	_____
	Aye	Nay

Lin Zheng, Treasurer	_____	_____
	Aye	Nay

Linus Rude, Secretary	_____	_____
	Aye	Nay

James D. Garretson	_____	_____
	Aye	Nay

Carrie Holle	_____	_____
	Aye	Nay

Joshua A. Kirsh	_____	_____
	Aye	Nay

Kristin Kouka	_____	_____
	Aye	Nay

Mark Westermeier	_____	_____
	Aye	Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on February 14, 2023.

Richard F. Taylor III, President

EXHIBIT "A"

**WHITE RIVER 106TH STREET PEDESTRIAN BRIDGE AND RELATED IMPROVEMENTS
SCHEMATIC DESIGN DRAWINGS**

{Copy of Schematic Design Drawings}



14411001214.dwg

				8440 Allison Pointe Boulevard, Suite 200 Indianapolis, IN 46250 Phone 317-895-2585 www.ucindy.com		<table border="1"> <tr> <td>RECOMMENDED FOR APPROVAL</td> <td>DESIGN ENGINEER</td> <td>DATE</td> </tr> <tr> <td>DESIGNED: ATW</td> <td>DRAWN: MAC</td> <td></td> </tr> <tr> <td>CHECKED: BJP</td> <td>CHECKED: BJP</td> <td></td> </tr> </table>	RECOMMENDED FOR APPROVAL	DESIGN ENGINEER	DATE	DESIGNED: ATW	DRAWN: MAC		CHECKED: BJP	CHECKED: BJP		<p style="text-align: center;">CLAY TOWNSHIP</p> <p style="text-align: center;">WHITE RIVER 106TH STREET PEDESTRIAN BRIDGE AND RELATED IMPROVEMENTS</p>	<table border="1"> <tr> <td>HORIZONTAL SCALE</td> <td>BRIDGE FILE</td> </tr> <tr> <td>1" = 20'</td> <td></td> </tr> <tr> <td>VERTICAL SCALE</td> <td>DESIGNATION</td> </tr> <tr> <td>N.A.</td> <td></td> </tr> <tr> <td>SURVEY BOOK</td> <td>SHEETS</td> </tr> <tr> <td></td> <td>8 of 30</td> </tr> <tr> <td>CONTRACT</td> <td>PROJECT</td> </tr> </table>	HORIZONTAL SCALE	BRIDGE FILE	1" = 20'		VERTICAL SCALE	DESIGNATION	N.A.		SURVEY BOOK	SHEETS		8 of 30	CONTRACT	PROJECT	
RECOMMENDED FOR APPROVAL	DESIGN ENGINEER	DATE																														
DESIGNED: ATW	DRAWN: MAC																															
CHECKED: BJP	CHECKED: BJP																															
HORIZONTAL SCALE	BRIDGE FILE																															
1" = 20'																																
VERTICAL SCALE	DESIGNATION																															
N.A.																																
SURVEY BOOK	SHEETS																															
	8 of 30																															
CONTRACT	PROJECT																															

Director's Report | February 14, 2023

Active Projects

Below is a list of CCPR's major projects categorized by status. Details, if relevant and not covered as an agenda item, follow within this report.

Planning Stage

- 1) Chinese Garden
- 2) Interlocal Cooperation Agreement Amendments/Capital Funding Strategy
- 3) Japanese Garden Expansion (*City/Township led project*)
- 4) Monon Community Center Indoor Playground
- 5) Thomas Marcuccilli Nature Park Master Plan
- 6) Thomas Marcuccilli Nature Park/Wellhead Overlooks (*funded by Carmel Utilities*)
- 7) The Waterpark's Next Splash Plan
- 8) White River Pedestrian Bridge
- 9) White River Corridor/Hamilton County South River District (*in coordination with Hamilton County Tourism, Conner Prairie, and Hamilton County Parks & Recreation*)
- 10) White River Greenway North Extension

Procurement or Contracting Stage

- 11) 2024-2028 Comprehensive Parks and Recreation Master Plan
- 12) Bear Creek Park/Albany Village Donation (*closing on property*)
- 13) Central Park/Interurban Trail Connection & Trailhead Enhancements (*funded by CRC*)
- 14) Waterpark Cabanas
- 15) West Park – The Core Shelters
- 16) West Park – The Groves Perimeter Trail
- 17) White River Greenway Central Extension – Phase 1

Construction Pending

- 18) Central Park Lagoon Trail

Construction/Project in Progress

- 19) Monon Community Center Guaranteed Savings Projects
- 20) Monon Greenway Structure #7

21) Monon Greenway Structure #12

Substantially Complete with Punch List Items Remaining

- 22) Central Park Dog Park Trail Expansion
- 23) Meadowlark Park Improvements
- 24) Monon Greenway Improvements from City Center Drive to Gradle Drive *(City/Township led project)*
- 25) River Heritage Park Phase I Improvements
- 26) West Park – The Core Improvements

Final Completion Achieved (for projects identified as active last month)

Not applicable

Park Closures at a Glance

Status of parks with projected reopening dates *(if applicable)*.

PARK	STATUS	PROJECT NOTES	REOPENING DATE
Monon Greenway <i>(Carmel Drive to 116th Street)</i>	Closed	AT&T fiber line relocated. Weather and water levels of creek have prevented installation of new culvert.	TBD
Monon Greenway <i>(Smoky Row to Hagan-Burke Trail)</i>	Closed	This is a City-led project to replace Structure #7 and improve stormwater north of Smoky Row in coordination with the North End subdivision development.	TBD

Central Park

Thanks to the keen observation of Neil Whitehead (one of our Park Operations Managers) who noticed a congregation of Duke Energy employees and contractors parked in the East Woods trailhead, we learned that Duke is planning to replace their poles for a high-voltage transmission line that traverses through the east side of Central Park along the path of the former Interurban Railroad. This power line starts at Duke’s substation located off 111th Street. It is largely contained within the residential property of our park neighbors south of Central Park Drive East and continues north within the park along the eastern side of the Interurban Trail before crossing 116th Street.

Duke has an easement for this transmission line dating back to 1939 and 1948, and therefore, has the right to replace the poles and clear vegetation within the easement that conflicts with access or the safety of the transmission line. The greatest impact to the park will be where the line crosses Central Park East Drive and along the Interurban Trail. While there is no scenario in which we can avoid closing the Interurban Trail while utility work is occurring, CCPR is stressing that Central Park Drive East must

remain open for park visitors. CCPR will confirm with legal counsel, but the easement appears to require Duke to repair at their cost any damages resulting from their project.

The Duke project, which is anticipated to take 6-12 months at minimum, will likely impact the timeline for the Interurban Trailhead enhancement, which is being funded and constructed by the CRC as part of the agreement for The Corner project. We were originally targeting the trailhead to be completed before fall 2023, but this will be dependent on Duke's progress.

The transmission line project may also impact the placement of the connecting trail between The Corner and the Interurban Trail, which is necessary for The Corner to meet egress requirements based on their building permits. Since this impacts a CRC project, Corporation Counsel has been assisting the CRC and the City in trying to mitigate any conflicts with the Duke transmission line and easements.

On a more positive note, CCPR had a kickoff meeting with Baumgartner Asphalt on 1/26/2023 for the trail project that will complete the Lagoon Trail Loop. This project will begin as soon as weather breaks and is anticipated to be completed in time for use this summer.

Chinese Garden

Attended School Board meeting on 1/30/2023 to present the idea of developing a Chinese Garden on Carmel Elementary School property south of the new Carmel Clay Public Library parking garage. Received consent from Carmel Clay Schools (CCS) to develop a concept plan for the proposed garden which will be presented to the School Board and Park Board at their meetings in March or April 2023. If the School Board consents to development of a Chinese Garden at this location after reviewing the concept plan, a management agreement will be prepared that will need to be approved by the respective boards.

CCPR has entered into an agreement with Purdue University to have Dr. Yiwie Huang and some of her students in landscape architecture to develop the concept plan for the proposed garden. Dr. Huang and her students will facilitate stakeholder meetings, focus groups, and a survey to solicit input to help inform their design.

Comprehensive Parks & Recreation Master Plan

The kickoff meeting for the new park system master plan will be on 2/21/2023. Staff will meet with representatives from PROS Consulting to review the scope, finalize timelines, and begin strategizing the critical public input process.

Dog Park

Also presented a proposal and preliminary concept plan to the School Board at their 1/30/2023 to seek consent to explore developing a dog park, community garden, and trails on school property located at the southwest corner of Main Street and River Road. Received notification from CCS on 2/8/2023 that we do not have support for the preliminary plan as proposed.

CCS expressed some openness to considering a plan if vehicular access and parking is off Main Street instead of River Road, as originally envisioned, and the dog park kept as far west as possible. Based on preliminary discussions with the City and Weihe Engineers, this adjustment in location may present

insurmountable challenges to secure the necessary permits. CCPR will continue investigating, but the inability to use the higher land off River Road for parking infrastructure and the dog park will likely rule this site out as a viable location for an east side dog park.

On 1/18/2023, staff visited an approximately 2-acre property adjacent to Carmel Creek near the southeast corner of 116th Street and Rangeline Road that was offered by a resident as a location for a dog park. The City Forester and a representative from the City's Engineering Department responsible for stormwater management and permitting within the floodway/floodplain also walked the site with CCPR staff. Proximity to our existing dog park, neighboring residences, and topography of the site all create impediments to developing this location as a dog park.

As an alternative to a dog park, we also evaluated the Carmel Creek site as a potential nature preserve with the potential for a future trail. The City Forester determined that the site has some good trees and its location within a riparian corridor contributes to the natural attributes. One challenge is that the eastern end of the property is bisected from the western portion by a decent size drainage swale, creating potential challenges for maintaining the eastern section, especially if any trees become hazardous and need to be removed in the future. It also adds to the cost of constructing a trail by adding the need for at least one bridge to create an effective loop trail most preferred by park visitors.

The Park Board has historically only accepted or acquired parkland that is at least 5 acres in size, unless it is contiguous with an existing park or greenway. While the property is close to Central Park, the lack of connectivity to the park or the ability to create a greenway system, along with the previously identified factors, makes this site of limited value for inclusion in the park system.

Orientations/Park Tours

Met with new Park Board members Carrie Hollie and Kristin Kouka on 2/2/2023 to provide a general orientation of CCPR funding and operations, as well as a tour of the park system. Also provided a tour of the park system to new City Councilor Teresa Ayers on 1/26/2023.

If any existing Park Board member would like to have a similar tour of the parks, please contact Sandi Young to arrange a date. Please allow 4 hours for the tour. A lot has changed over the past couple of years, so this is a great way to check out the reimagined parks and see firsthand the locations of the future improvements we have in store.

Staff Reports

Based on the feedback received from the Park Board at the 1/17/2023 workshop, I am working with the senior management team to identify how best to streamline staff reports and incorporate key metrics that are helpful for the Park Board. Once staff has prepared recommendations and sample reports, I will convene a committee comprised of senior management and several Park Board members to review. This meeting will likely occur in Q2.

Thomas Marcuccilli Nature Park

CCPR finally received a solid draft of the Thomas Marcuccilli Nature Park (TMNP) Master Plan from MKSK on 1/12/2023. After reviewing the draft, CCPR provided some edits and has been working closely with MKSK to wrap up the report. It is now anticipated the final draft will be complete in time to present to the Park Board at its March meeting.

West Park

Bids will be opened on 2/17/2023 for construction of three picnic shelters and installation of the 116th Street perimeter path from the entry drive to Jill Perelman Pavilion to near the park's western boundary. Presuming all goes well, we anticipate bringing a recommendation to the Park Board at the March meeting. Construction on both projects is anticipated to begin in the spring with the goal of having everything completed for use in summer 2023.