

**Carmel/Clay Board of Parks and Recreation**  
**Tuesday, March 14, 2023, 6:00 p.m.**  
**John W. Hensel Government Center**  
**10701 North College Avenue**  
**Carmel, Indiana 46280**

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

**Tentative Agenda**

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Recognition of Service to the Carmel/Clay Board of Parks and Recreation**
- 4. Public Comments**
- 5. Staff Reports**
- 6. Finance Committee**
- 7. Minutes – Linus Rude**
  - a. February 14, 2023 Park Board Executive Session
  - b. February 14, 2023 Park Board Meeting
- 8. Financial Reports – Lin Zheng**
  - a. Consolidated Financial Report for January 2023
  - b. CCPR P&L Statements for February 2023
- 9. Claims – Lin Zheng**
  - a. Claim Sheet March 14, 2023
  - b. Clay Township Claim Sheet March 14, 2023
  - c. CCPR Payroll for February 10, 2023 and February 24, 2023
- 10. Monetary Gifts, Grants, Partnerships, and Sponsorships for February 2023 – Eric Mehl**
- 11. New Business**
- 12.**
  - a. Consideration of Resolution G-2023-002 Naming the Jim Engledow Commons in West Park – Michael Klitzing
  - c. Consideration of Bids to Construct Shelters at West Park – Kurtis Baumgartner
  - d. Consideration of Monon Community Center Multipurpose Room West/KidZone Improvements – Kurtis Baumgartner
  - e. Consideration of Resolution B-2023-001 Requesting Establishment of a New Cash Account within Parks and Recreation Non-Reverting Capital Fund 103 – Michael Klitzing
- 13. Old Business**
  - a. Consideration of Resolution G-2023-003 Adopting the Thomas Marcuccilli Nature Park Master Plan – Michael Klitzing
- 14. Attorney’s Report**
- 15. Director’s Report**
- 16. Information Items**
- 17. Park Board Comments / Discussion**
- 18. Adjournment**

## Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER <b>Kurtis Baumgartner, Assistant Director/COO</b>	ACTION REQUESTED <b>No Action Required</b>
ITEM/SUBJECT <b>Staff Reports</b>	
DOLLAR AMOUNT/FUND <b>N/A</b>	MEETING DATE <b>March 14, 2023</b>

**Press release:**

- CCPR Hosts Annual Barrier-Free Theatre Performance  
March 9, 2023

**\*Selected news articles:**

- Happy 100<sup>th</sup> birthday to Carmel gardener, volunteer  
Commentary by Sally Rushmore  
*Current in Carmel*, February 21, 2023
- Chinese garden proposed between Carmel Elementary, public library garage  
By Ann Marie Shambaugh  
*Current in Carmel*, February 21, 2023
- Indianapolis Summer time Camps Your Children Will Love  
By Jan Patterson  
*Indianapolis Breaking News*, February 22, 2023
- Rotary Club of Carmel linking with local students through Leadership Connection program  
*Hamilton County Reporter*, February 22, 2023
- Carmel to extend White River Greenway. What you need to know.  
By Brittany Carloni  
*Indy Star*, February 23, 2023
- CCPR's Michael Klitzing named to Eppley Institute National Advisory Board  
*Hamilton County Reporter*, February 24, 2023
- The Bridges of Hamilton County are on the move in plans to get people across White River  
By John Tuophy  
*Indianapolis Star*, March 3, 2023
- Carmel Clay Parks & Rec suspends plans for dog park on city's east side  
*Hamilton County Reporter*, March 4, 2023
- Carmel Clay Parks & Purdue seek public input on proposed Chinese Garden  
*Hamilton County Reporter*, March 4, 2023

\**Good Day Carmel* featured many CCPR stories throughout February; these articles are not included in the Park Board packet.

**Standard monthly reports for January 2023:**

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

**Standard monthly reports for February 2023:**

- Monon Community Center Pass Report
  - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
  - ESE
  - Monon Community Center
  - Administration & Planning
  - Marketing
  - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

**Young, Sandra**

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**From:** Carmel Clay Parks & Recreation <marketing@carmelclayparks.com>  
**Sent:** Thursday, March 9, 2023 3:30 PM  
**To:** Young, Sandra  
**Subject:** CCPR Hosts Annual Barrier-Free Theater Performance

**Carmel • Clay**  
Parks&Recreation



### **CCPR Hosts Annual Barrier-Free Theatre Performance**

**Carmel, Ind. (March 9, 2023)** – Carmel Clay Parks & Recreation (CCPR) will hold its annual Barrier-Free Theatre performance in honor of National Disability Awareness Month. This year’s performance, titled *Find Your True Love*, will be held at the Monon Community Center on March 18 at 6 p.m. and March 19 at 2 p.m. An American Sign Language interpreter will be provided for the Saturday show.

Barrier-Free Theatre is a form of drama therapy that empowers individuals with intellectual or developmental disabilities to create and perform original stories together. The entire creative process takes around eight months to complete.

“Our program has grown dramatically this year! We have an inclusive cast, crew, and directing team,” said Sarah Fenster, CCPR Barrier-Free Theatre Director. “Over the last several months, cast members played with different topics, characters, and scenes that resonated with them. The final performance will be a product of the many hours they spent collaborating, rehearsing, and memorizing.”

*Find Your True Love* is a romantic comedy with a dash of drama. Join us for romance, love triangles, suspense, twists and so much more.

“The hope is that our community can learn more about the actors, hear their true voices, and walk away with a new understanding of their experiences,” shared Fenster. “They’ve put a lot of pride and joy into this show. I’m sure the final performances will be sure to surprise and impress.”

Tickets are \$12 each and are available for purchase online or in person at the Monon Community Center. Availability is limited.

For more information about Barrier-Free Theatre or adaptive programming, contact CCPR Inclusion Program Supervisor Kelvin Solares at [ksolares@carmelclayparks.com](mailto:ksolares@carmelclayparks.com).

[Buy a Ticket](#)



**JYLIAN RICHES**  
**MARKETING &**  
**COMMUNICATIONS DIRECTOR**  
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317.573.5243

# CURRENT

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YOU ARE AT: Home » Current in Carmel » Carmel Community » Happy 100th birthday to Carmel gardener, volunteer

## Happy 100th birthday to Carmel gardener, volunteer



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BY CURRENT PUBLISHING ON FEBRUARY 21, 2023

CARMEL COMMUNITY



### Commentary by Sally Rushmore

Marilyn Thomas is known in Carmel for her flowers, which can be seen from the library. Many people stop in to see them closer or ask about an especially showy bloom or tree.

Marilyn, my mother, has always had a green thumb. She joined with a few others to start Citizens for Green Space, a group that promoted the planting of trees in Carmel, helped launch the Carmel parks department, planted flowers in the various parks and taught elementary students about the importance of trees and learning to grow all types of plants.

"My mother always told me to have something to keep my hands busy, and I've tried to do that," Marilyn said.

Marilyn, who will turn 100 on Feb. 21, has lived in Carmel since 1953. She designed and oversaw the building of her house in 1957-58. She dedicated her house to the glory of God and had at least one Bible study meet there every week until the pandemic.

Carmel was a rural town with one elementary school and a junior-senior high school when Marilyn moved there. When the first junior high school was built, she formed the "Gray Ladies," a group of mothers who took special training to staff the nurse's office when the nurse, who served three buildings by then, was in another location.

Marilyn was a founding member of the Carmel Education Foundation and worked with that group for several years. She was also a founding member of the Carmel Clay Historical Society. She volunteered at Conner Prairie when the many crafts programs were just beginning. She enjoyed learning the various pioneer crafts and demonstrating them to classes of children and other groups.

She returned to college in 1969 to earn her bachelor's degree in education before being tapped to teach third grade at the brand-new Mohawk Trails Elementary School. As she was earning her master's degree, she moved to Carmel Elementary, where her children had attended. She remembers taking her second-grade classes to her front yard for a science/nature lesson and ice cream bars.

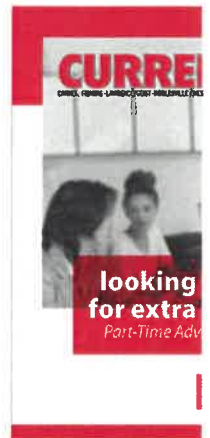
Although Marilyn has to have some help with her outdoor gardens, she still cares for many houseplants. She still has a computer and does a few things on it, including participating in a Bible study on Zoom and watching livestreamed church services. She is an avid reader, often reading six or seven books in a week! She likes to play games, especially Hand and Foot. She also still enjoys crafts, with rug hooking and basket-making being her favorites.

"I've been faithful to God, and he has blessed me with a great family and good friends," Marilyn said.

*Sally Rushmore is a Carmel resident, author and daughter of Marilyn Thomas.*



Thomas



### MORE HEADLINES

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YOU ARE AT: Home » Current in Carmel » Carmel Community » Chinese garden proposed between Carmel Elementary, public library garage



A Chinese garden is proposed on .4 acres between the Carmel Clay Public Library parking garage and Carmel Elementary. (Map courtesy of CCPR)

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## Chinese garden proposed between Carmel Elementary, public library garage

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BY ANN MARIE SHAMBAUGH ON FEBRUARY 21, 2023

CARMEL COMMUNITY

Carmel Clay Parks & Recreation is moving forward with initial plans to develop a Chinese garden on land owned by Carmel Clay Schools.

The site is on .4 acres between the newly constructed parking garage for the Carmel Clay Public Library and Carmel Elementary School. It is bisected by a driveway leading to the school.

CCPR Director Michael Klitzing presented a proposal for the garden, which would celebrate the local Chinese community and commemorate Carmel's sister city relationship with Ziangyang, China, to the school board last month. Since then, he has received the green light from the district to move forward with investigating the feasibility of the project.

CCPR is working with Dr. Yiwei Huang and students in the landscape architecture program at Purdue University, including a Carmel High School graduate, to develop a concept plan for the garden.

"Dr. Huang and the students will facilitate a public input meeting, which we anticipate occurring in March, and there will also be an online survey available for the public," Klitzing said.

A donor has offered to pay for a portion of the garden, Klitzing said. CCPR is working to identify other funds for the project.



TRAIN FOR THE MIN

Previously, CCPR planned to expand and rework the Japanese garden south of Carmel City Hall into a space honoring all of Carmel's sister cities, including Ziangyang. Officials, however, decided to maintain it as a garden celebrating only the sister city relationship with Kawachinagano, Japan, and began to look elsewhere to locate the Chinese garden.

Klitzing said he likes the site north of Carmel Elementary for the Chinese garden because of its proximity to the Monon Greenway and Arts & Design District, making it an easy destination for pedestrians.

Roger McMichael, CCS associate superintendent, said the plan calls for CCS to provide the land and for CCPR to develop it. He said CCS could reclaim the land if needed.

"We would not take that lightly, of course," McMichael said. "In fact, we'd try to assist them if they need to relocate."

#### MORE HEADLINES



Happy 100th birthday to Carmel gardener,



Carmel in brief — February 21, 2023



Protect, serve - and mentor: School resource



Safety in Mind: City of Noblesville awarded

Zionsville one step closer to nature

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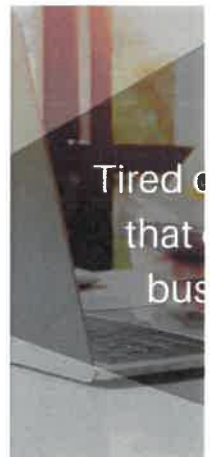
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# Indianapolis Summer time Camps Your Children Will Love

by Jan Patterson | Feb 22, 2023 | Business | 0 comments

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**Digital Camp Honest Web page:** [Enrichment Camps at Wright's Gymnastics & NinjaZone](#)

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## **Carmel Clay Parks & Recreation: Summer Camp Series**

Carmel Clay Parks & Recreation's Summer time Camp Collection gives one thing for each curiosity and talent, with 12 camp choices for ages 5-15 years starting from arts to science to nature. A enjoyable, secure summer time is our high precedence.

**Cellphone:** (317) 843-3865

**Deal with:** 1235 Central Park Drive East Carmel, IN 46032

**Camp Dates:** Might thirtieth – July twenty eighth

**Digital Camp Honest Web page:** [Carmel Clay Parks & Recreation/Summer Camp Series](#)

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## **Camp Cathedral**

Camp Cathedral is devoted to offering each camper with a secure surroundings to be taught, uncover, and have a lot of enjoyable! We provide greater than 50 enrichment camps, together with theatre, music, artwork, and neighborhood service. As well as, our ever-popular sports activities camps present a chance to be coached

by state championship-winning coaches!

**Cellphone:** (317) 968-7352

**Deal with:** Areas range by camp.

**Camp Dates:** June 5 by means of July 28, with no camps July 3-7

**Digital Camp Honest Web page:** [Camp Cathedral](#)

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# Rotary Club of Carmel linking with local students through Leadership Connection program

THE REPORTER ON FACEBOOK



(Above left, from left) Former Leadership Connection Chairman Dr. Rick Markoff, Monon Civic Project Tri-Chairs Caitlin May, Carmel Fire Department's John Moriarity, and Natalie O'Hara proudly display the sponsors from last October's event. (Above right) Carmel Rotarian Tim Paramore works on native seed sorting at last year's biggest event. (Photos provided by Rotary Club of Carmel)

POSTED BY: THE REPORTER FEBRUARY 22, 2023

Rotarians see a world where people unite and take action to create lasting change – across the globe, in local communities, and in oneself. This is the vision of Rotary International, as well as The Rotary Club of Carmel.

The Rotary Club of Carmel has been striving to meet this vision for over 50 years. They do this by contributing to local community projects and non-profits, as well as being involved in service projects around the globe.

One of the programs the Rotary Club of Carmel is most proud of is the Leadership Connection.

The mission of the Leadership Connection is to connect today's leaders to ignite future leaders in building a stronger community. Who are these future leaders? Students in local communities.

The Rotary Club of Carmel recognizes how important it is to engage local youth and get them involved in community projects. It is imperative that young students witness excellent examples of leadership that will help them become pillars of their community and strong leaders as adults.

Leadership Connection is a branded event of the Rotary Club of Carmel. The objective of this program is to provide a forum to allow local students to engage with local leaders from both the private and public sector.

The program sets up events that allow local leaders to have the opportunity to grow professional and personal leadership skills while having a positive impact on the next generation. The program educates a diverse community of high school students on the value of civic engagement, human centered community service and business leadership.

The last event was hosted this past October as over 100 students headed to Carmel Clay Parks for various activities. The Leadership Connection effort was the



largest volunteer event supervised by Carmel Clay Parks and Recreation in 2022.

Six groups of Rotarians, Carmel Firefighters, and students and chaperones from various schools took part in Citizen Science Data Collection, native seed sorting, honeysuckle removal, and litter clean-up in three Central Park locations in Carmel.

Schools represented included Carmel High School, Christel House Watanabe Manual High School (Indianapolis), and the ProAct Indy Program.

Derrin Slack, Founder and CEO of ProAct Indy, brings years of positive results with his participation in the Leadership Connection. He founded ProAct Indy to promote the power of giving back to others. Under his leadership, ProAct Indy has engaged over 25,000 students, community leaders, and business professionals to value intentional community engagement and appreciate diversity and equity as an integral part of their lives.

Under the vision and past leadership of Richard Markoff, this program has enhanced and mentored many students in our communities. Tim Flint serves as the new Chairman of Leadership Connection. He, along with Vice Chairman, Louise Jackson, and other Rotary members are excited as they look to 2023.

The Rotary Club of Carmel also created Leadership Connection Scholarships. These scholarships are intended for students who participated in last year's event.

The Leadership Connection Scholarships include a laptop and \$1,000 that can be used for tuition at a college, university, community college, or trade school.

These scholarships are awarded with equal emphasis on merit and need. Application deadline is March 15, 2023. Recipients will be honored at a Rotary luncheon in the spring of 2023.



**Tony Oilar on The 1957 Noblesville Millers: “That Championship Season”**

February 23, 2023

Really great article. Very well written and accurate. During the 2010-11 basketball season we honored both Harper and Nevitt at...

**ben bender on Noblesville & Conner Prairie partner for critical step in preserving historic bridge**

February 22, 2023

The bridge is junk and needs to go to Lusco. Whos paying for the dismantling, refurbish, and reassembling ? Read...

The Rotary Club's Leadership Connection is always looking for business leaders interested in participating in these events including being a sponsor, sending representatives from a business to mentor participating students, and a variety of other roles. Anyone interested can visit [CarmelRotary.com](http://CarmelRotary.com) for more information.



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Sandy on Two bills at Statehouse could protect rights of parents & children  
February 22, 2023

We also live in a country that practices genital mutilation on most males right after they are born without their...

Ralph Baker on Briggs: Transgender athletes should have their own teams, leagues  
February 21, 2023

Yes, Transgender's need their own teams. It's only fair.

Sara on Shinneman family to run in Boston Marathon  
February 20, 2023

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CARMEL

## Carmel to extend White River Greenway. What you need to know.



**Brittany Carloni**

Indianapolis Star

Published 7:15 a.m. ET Feb. 23, 2023

Pedestrians and cyclists can already enjoy the trail along the western edge of the White River in Carmel, but a new project with construction slated to start in late summer will extend the White River Greenway north and double its length.

Carmel Clay Parks and Recreation received \$4 million through a grant from the state's Regional Economic Acceleration and Development Initiative (READI). The department will construct the extension north from where the existing trail ends just north of Tall Timber Run and build a trailhead and river overlook. In the end, the White River Greenway will be 5.4 miles.

**Previously:** White River coalition gets \$20M of \$50M requested. Now it must decide what projects to cut

"I'm so excited to get this one. I've walked the route, I don't know how many times and I know the public is going to enjoy it," said Michael Klitzing, the director of Carmel Clay Parks and Recreation. "It truly is one of the prettiest sections of the river in the metro area."

IndyStar interviewed Klitzing about the project. Here's what you need to know:

### **Where is the existing White River Greenway?**

The current White River Greenway is about 2.5 miles of trail along the White River in northeast Carmel. It is jointly managed by Carmel Clay Parks and Recreation and Hamilton County.

The southern part of the trail starts near Hamilton County's River Road Park at the intersection of 126th Street and River Road. The northern end of the existing trail hits just

south of Prairie Trace Elementary School on River Road.

## **What is planned at the White River Greenway?**

Carmel Clay Parks and Recreation will build an additional 1.4 miles of trail north through property owned by Conner Prairie up to 146th Street. The new path will head north from the existing trail along the White River, eventually turning from the river to connect to River Road at 146th.

The parks department also plans to build a trailhead with a small parking lot, bike racks and a restroom. The area will include an overlook to view the White River.

Carmel Clay Parks also plans to link the White River Greenway with trails at River Heritage Park to the south. The parks department revamped that park and added trails along the river in 2022.

**Major plans:** Conner Prairie plans 260-acre expansion in Carmel along White River. Not everyone is on board

## **What's it cost?**

Carmel Clay Parks received \$4 million from the state, which will be used to build the northern trail extension, the trailhead and the overlook.

The parks department is looking for other sources of funding for the southern connection that links the Greenway to River Heritage Park. Carmel Clay Parks is accepting bids from companies to complete this part of the trail, which will determine its cost.

The path will extend north from Heritage Park along the east side of River Road, connecting to an existing pathway at Northwood Drive.

**More:** White River advocates ask for \$50M for 7 projects. Here's what they want to fund.

**READI Grant:** White River coalition gets \$20M of \$50M requested. Now it must decide what projects to cut

## **When is construction?**

The parks department is in the design phase of planning the trail.

Carmel Clay Parks hopes to start construction of both the northern extension of the White River Greenway and the southern connector to River Heritage Park this summer.

Although both projects will start around the same time, they will see different completion dates. The northern extension of the White River Greenway would likely open by the end of 2024. The southern connector should open by the end of 2023.

## **What about the pedestrian bridge over the White River?**

At first, the parks department hoped to build a pedestrian bridge to align with 126th Street connecting from River Road Park to Conner Prairie on the east side of the White River.

**More:** Pedestrian bridge near Conner Prairie will be 1st to link Carmel and Fishers trail systems

Those plans were scrapped because it looked like it would be too expensive to build due to the uneven land on the east side of the river.

Instead, the Carmel parks board approved plans for a pedestrian from Hazel Landing Park near 106th Street over the White River to paved paths in Fishers.

Construction on the bridge project, paid for through a Clay Township board bond, could start by this fall and be complete in fall 2024.

*Contact IndyStar's Carmel and Westfield reporter Brittany Carloni at [brittany.carloni@indystar.com](mailto:brittany.carloni@indystar.com) or 317-779-4468. Follow her on Twitter @CarloniBrittany.*



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# CCPR's Michael Klitzing named to Eppley Institute National Advisory Board

THE REPORTER ON FACEBOOK

## Carmel • Clay Parks & Recreation

POSTED BY: THE REPORTER FEBRUARY 24, 2023

**Carmel Clay Parks & Recreation (CCPR) Director Michael Klitzing** has been appointed to a three-year term on the Eppley Institute for Parks & Public Land's National Advisory Board (NAB).

Founded in 1993 by Indiana University, the Eppley Institute provides parks and public land agencies with training, planning, and research. Using the vast knowledge and experience of its members, NAB advises the Eppley Institute on strategic planning and long-term decisions.

“It’s an honor to join Eppley Institute’s National Advisory Board,” Klitzing said. “I look forward to sharing my experience in the park and recreation field and working alongside my fellow board members to advance the Eppley Institute’s mission, services, and programs.”



Klitzing

Klitzing has more than 20 years of experience in parks and recreation. Under his leadership, CCPR has become recognized as one of the best and most innovative park and recreation agencies throughout the nation, receiving the National Gold Medal for Excellence in Park and Recreation Management in 2014 and 2020, the highest honor for a municipal park and recreation agency.

CCPR is nationally accredited, employs more than 500 people, and serves 17 million visitors annually. CCPR has also received national, regional, and state awards for the design of its parks and facilities, outstanding programs, excellence in providing services to people with disabilities, and commitment to environmental stewardship.

Klitzing is an active member of the National Recreation and Park Association and served as the Conference Program Committee Chair and Local Host Committee Co-Chair for the association’s 2018 conference hosted in Indianapolis. That same year, Klitzing received the National Distinguished Professional Award, presented to



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an individual who has made outstanding contributions to the parks and recreation field through leadership, research, advocacy, community outreach and program development.

In 2021, Klitzing was elected to the Board of Directors for the American Academy for Park and Recreation Administration. He has also served as a Commissioner on the Commission for Accreditation of Park and Recreation Agencies, which is responsible for establishing national standards and best practices for park and recreation agencies.

For more information about the Eppley Institute for Parks and Public Land, please visit [eppley.org](http://eppley.org).



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ON "CCPR'S MICHAEL KLITZING NAMED TO EPPLEY INSTITUTE NATIONAL ADVISORY BOARD"

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The bridge is junk and needs to go to Lusco. Whos paying for the dismantling, refurbish, and reassembling ?  
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## HAMILTON COUNTY

# The Bridges of Hamilton County are on the move in plans to get people across White River



**John Tuohy**

Indianapolis Star

Published 9:19 a.m. ET March 3, 2023

As officials in the quickly growing northern suburbs plan how to increase traffic and pedestrian crossings over the meandering White River, the bridges of Hamilton County have undergone a bit of shuffling lately.

The latest movement is the dismantling of an abandoned railroad bridge across the river in Noblesville, where Pleasant Street is being rebuilt and extended. As part of the \$113 million project a new bridge will be built.

The iron truss Midland Bridge has been closed since 1982 and will be stored at Conner Prairie in case a city wants to use it in the future.

Brad Davis, director of the county's highway department, said the bridge, built in 1893, is in good shape.

"It will take a lot of effort, sandblasting and painting, but it can definitely be used," said Davis, whose department is responsible for building bridges for the cities.

The question now is, who wants it?

## **Bridge for Conner Prairie?**

Carmel Clay Parks and Recreation Director Michael Klitzing said Conner Prairie could resurrect the bridge to connect to a new expansion it plans on the west side of the river.

The natural history site plans to develop 260 acres of vacant property into an education center, learning farm, conference center, farm-to-table restaurant, boutique hotel and cabins, cafes and other commercial businesses connected by paths and walking trails.

Conner Prairie officials declined to comment on whether the Midland Bridge was being considered for the link. “Plans for the final destination of the refurbished, reassembled Midland Bridge are still being developed,” Conner Prairie Chief Operating Officer Norman Burns said in an email to IndyStar. “In the meantime, the bridge will be stored at Conner Prairie for safekeeping.”

The Midland Bridge was used by the Midland Railway and later, the Central Indiana Railway Company, and was built by the Union Bridge Company of Buffalo, New York and Athens, Pennsylvania.

There had been some consideration of leaving the Midland over the river and using it as a pedestrian and bike trail. But state environmental officials determined two bridges next to each would be too disruptive to the river flow.

## **Bridge shuffling in Hamilton County**

If a new use is found for it, the Midland won't be the only bridge to relocate in the county. Fishers is erecting the Bell Ford Bridge on the planned Geist Greenway at 109<sup>th</sup> Street and Florida Road.

The bridge collapsed into the White River near Seymour 15 years ago during a storm. Workers in Jackson County fished out the broken parts and stored them away, before giving them to Hamilton County officials three years ago.

The bridge will have transparent fiberglass panels on the side and be lighted inside. It is expected to be completed in 2024.

Meanwhile, Carmel Parks has canceled plans to build a footbridge south of Conner Prairie that would connect Carmel to Fishers at 126th Street.

The bridge would have allowed users to walk from a planned trail extension on the Carmel side to the Allisonville Road Trail on the Fishers side. But Klitzing said it was ditched as too expensive when planners determine they would also need to build a series of boardwalks on the Fishers side to navigate the rugged land.

“The distance over that terrain would have made it extremely costly,” Klitzing said

Instead, the Carmel parks department plans a bridge at 106th Street, a couple of miles south, linking the cities. The bridge will connect Heritage House in Fishers to Hazel Landing Park in Carmel.

That span would give users from Carmel easy access to the planned Riverfront Park in Fishers at 96th Street near Allisonville. Fishers intends to build a trail from the park to Heritage House.

Officials from Carmel, Noblesville and Fishers agree that a new bridge for traffic will be needed as the population continues to grow. The most likely crossings are at 106<sup>th</sup> and 126<sup>th</sup> streets.

*Call IndyStar reporter John Tuohy at 317-444-6418. Email at [john.tuohy@indystar.com](mailto:john.tuohy@indystar.com) and follow on Twitter and Facebook.*

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THE LATEST MARCH 6, 2023 | REP. SPARTZ MEETS VOTERS IN SHERIDAN

SEARCH ...

HOME NEWS

# Carmel Clay Parks & Rec suspends plans for dog park on city's east side



THE REPORTER ON FACEBOOK

## Carmel • Clay Parks & Recreation

POSTED BY: THE REPORTER MARCH 4, 2023

**Carmel Clay Parks & Recreation (CCPR)** will stop current planning efforts for a dog park on the east side of Carmel at River Road and Main Street on Carmel Clay Schools (CCS) property.

“We have informed Carmel Clay Schools about this decision and appreciate the opportunity for continued partnerships with CCS to collaborate for the benefit of the Carmel Clay community,” CCPR Director Michael Klitzing said.



Klitzing

CCPR presented a proposal and preliminary concept to the Carmel Clay School Board in January seeking consent to explore developing a dog park, community garden, and trails on school property located at the southwest corner of Main Street and River Road.

Due to a significant portion of the CCS property being located within a floodway, infrastructure placement was very limited. Public input received by CCPR, as well as constituent feedback relayed by multiple City Councilors, identified some concerns regarding the proposed placement of a dog park close to River Road.

Considering both site limitations and initial community input, CCPR has decided to consider additional locations for a future dog park.

In 2023, CCPR is developing its Comprehensive Parks and Recreation Master Plan for 2024-2028. As part of the master planning process, CCPR will gather community input regarding park and recreation needs and preferences to guide future planning efforts. Stay tuned for opportunities to provide feedback as part of the master plan process.

Learn more at [CarmelClayParks.com](https://CarmelClayParks.com).





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THE LATEST MARCH 6, 2023 | STEPHEN M. "MICKEY" HUBER

SEARCH ...

HOME NEWS



THE REPORTER ON FACEBOOK

# Carmel Clay Parks & Purdue University seek public input on proposed Chinese Garden

## Carmel • Clay Parks & Recreation

POSTED BY: THE REPORTER MARCH 4, 2023

Carmel Clay Parks & Recreation (CCPR) in partnership with Purdue University Professor of Landscape Architecture **Dr. Huang** invites the public to provide feedback regarding a future Chinese Garden.

The Chinese Garden honors the **Carmel-Xiangyang Sister City initiative**, which was created in 2012 to promote educational and cultural exchange between the city of Carmel and the city of Xiangyang, China. CCPR has partnered with Dr. Huang and Purdue University students in the landscape architecture program, including a Carmel High School graduate, to develop plans for a Chinese Garden. CCPR is working in collaboration with Carmel Clay Schools on the possible location of the proposed Chinese Garden.

- **Online:** Participate in an online survey to provide feedback on plants, garden styles, and other landscape elements for the Chinese Garden. The online survey is available now and will remain open through Sunday, March 26. [Click here](#) to view the survey.
- **In person:** A community workshop will be hosted from 1 to 4 p.m. on Sunday, March 5 at Carmel High School Freshman Cafeteria, 520 E. Main St. Dr. Huang and Purdue University students will be in attendance to answer questions.
- **Stay up-to-date with the project:** [Click here](#) to sign up to receive emails about the project or follow the project on [Facebook](#).

“As we develop plans for a new public garden, we are excited to continue our tradition of engaging with the community,” CCPR Board President Rich Taylor said. “We are grateful to Dr. Huang and the Purdue University students for their help in facilitating public input opportunities.”



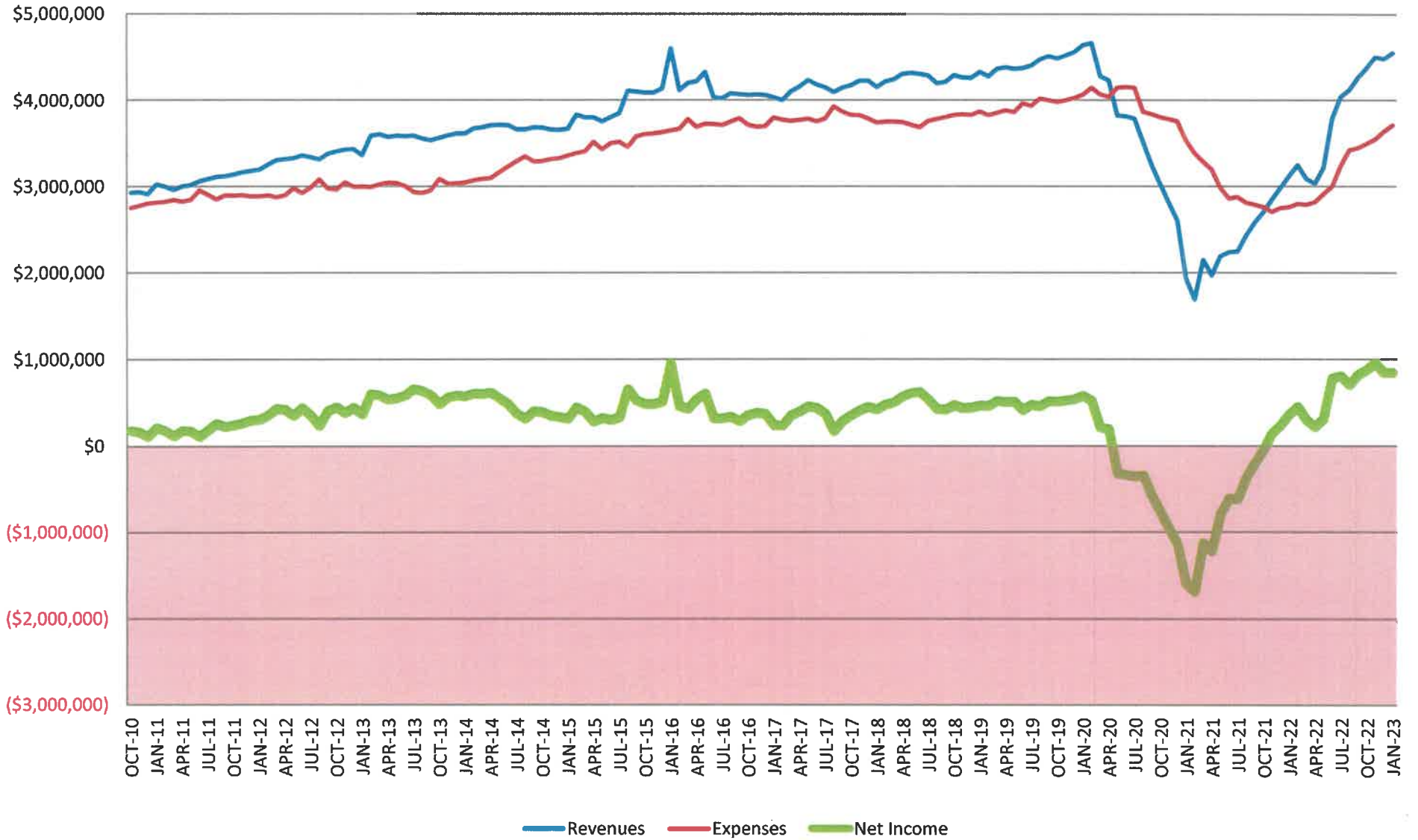
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 TWEET
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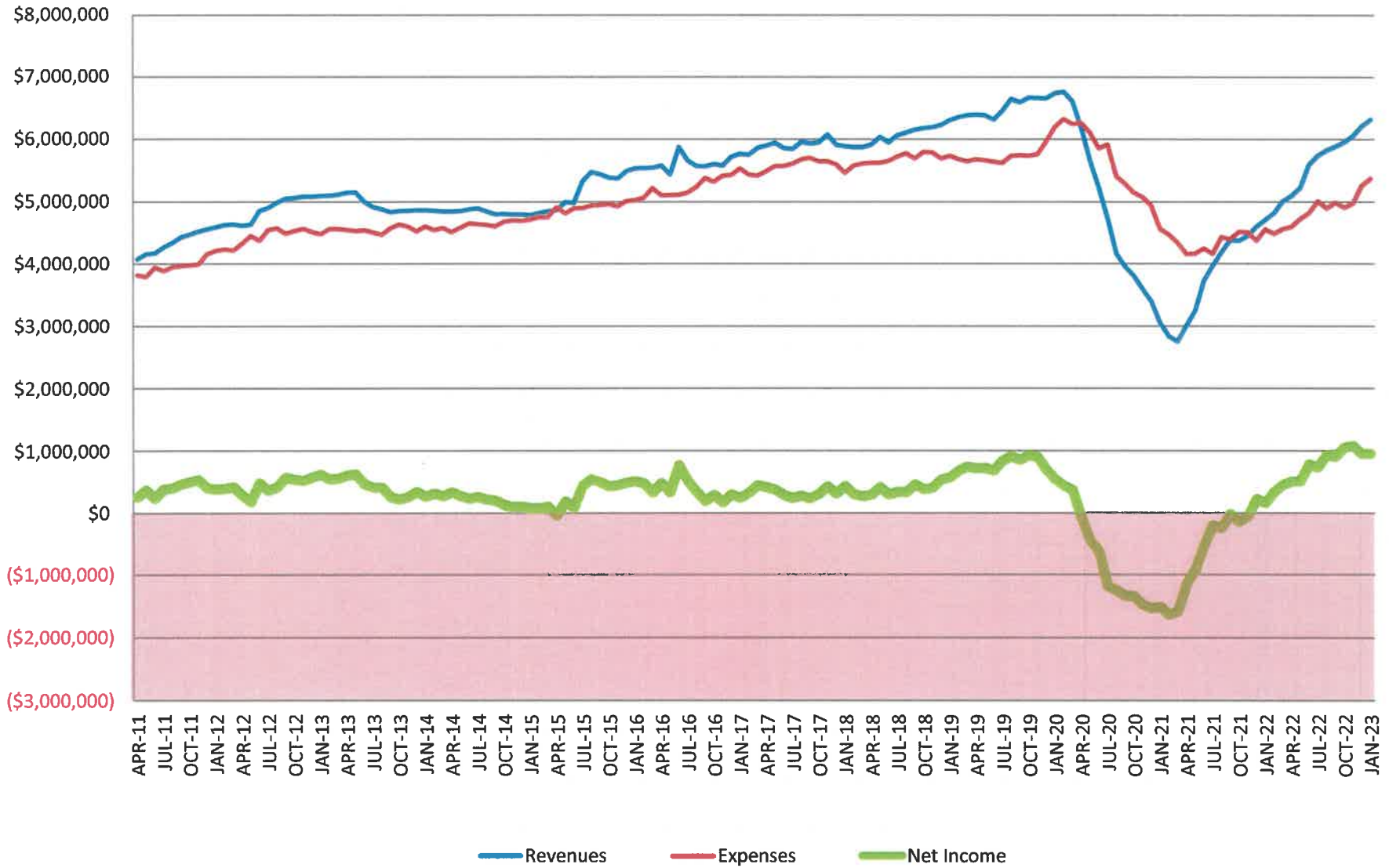


## FUND 108 - EXTENDED SCHOOL ENRICHMENT

### 12-MONTH TRAILING FINANCIALS - 01/31/23



## FUND 109 - MONON COMMUNITY CENTER 12-MONTH TRAILING FINANCIALS - 01/31/2023



**MONON COMMUNITY CENTER PASS REPORT**

**FEBRUARY 2023**

- NET CHANGE -

	ANNUAL	MONTHLY	OTHER	TOTAL	% <sup>1</sup>	PREV. MONTH	PREV. YEAR
<b><u>MCC MEMBERSHIP PASSES</u></b>							
Youth	8	312		320		2	3
Adult	34	2,798		2,832		(37)	448
Senior	11	337		348		(1)	53
Senior (Legacy Pricing)	11	89		100		(1)	(11)
Military	0	32		32		(2)	17
Household	10	1,073		1,083		0	182
<b>MCC Passes</b>	<b>74</b>	<b>4,641</b>		<b>4,715</b>		<b>(39)</b>	<b>692</b>

Add'l HH Members				4,043		(13)	519
<b>MCC Members</b>				<b>8,758</b>	64%	<b>(52)</b>	<b>1,211</b>

**CORPORATE MEMBERSHIP PASSES**

Youth	0	5		5		(1)	(5)
Adult	12	259		271		(1)	(22)
Senior	0	23		23		1	3
Senior (Legacy Pricing)	0	0		0		0	0
Household	4	127		131		4	26
<b>Corporate Passes</b>	<b>16</b>	<b>414</b>		<b>430</b>		<b>3</b>	<b>2</b>

Add'l HH Members				474		10	95
<b>Corporate Members</b>				<b>904</b>	7%	<b>13</b>	<b>97</b>

**INSURANCE-PAID MEMBERSHIP PASSES**

Prime			1,139	1,139		58	(25)
SilverSneakers			931	931		62	59
Active&Fit			759	759		84	299
Silver&Fit			172	172		14	73
Optum-Renew Active			1,102	1,102		54	190
<b>Insurance Passes/Members</b>			<b>4,103</b>	<b>4,103</b>	30%	<b>272</b>	<b>596</b>

<b>TOTAL PASSES</b>	<b>90</b>	<b>5,055</b>	<b>4,103</b>	<b>9,248</b>		<b>236</b>	<b>1,290</b>
---------------------	-----------	--------------	--------------	--------------	--	------------	--------------

Percent of Total Passes                      1%                      55%                      44%

<b>TOTAL MEMBERS</b>				<b>13,765</b>		<b>233</b>	<b>1,904</b>
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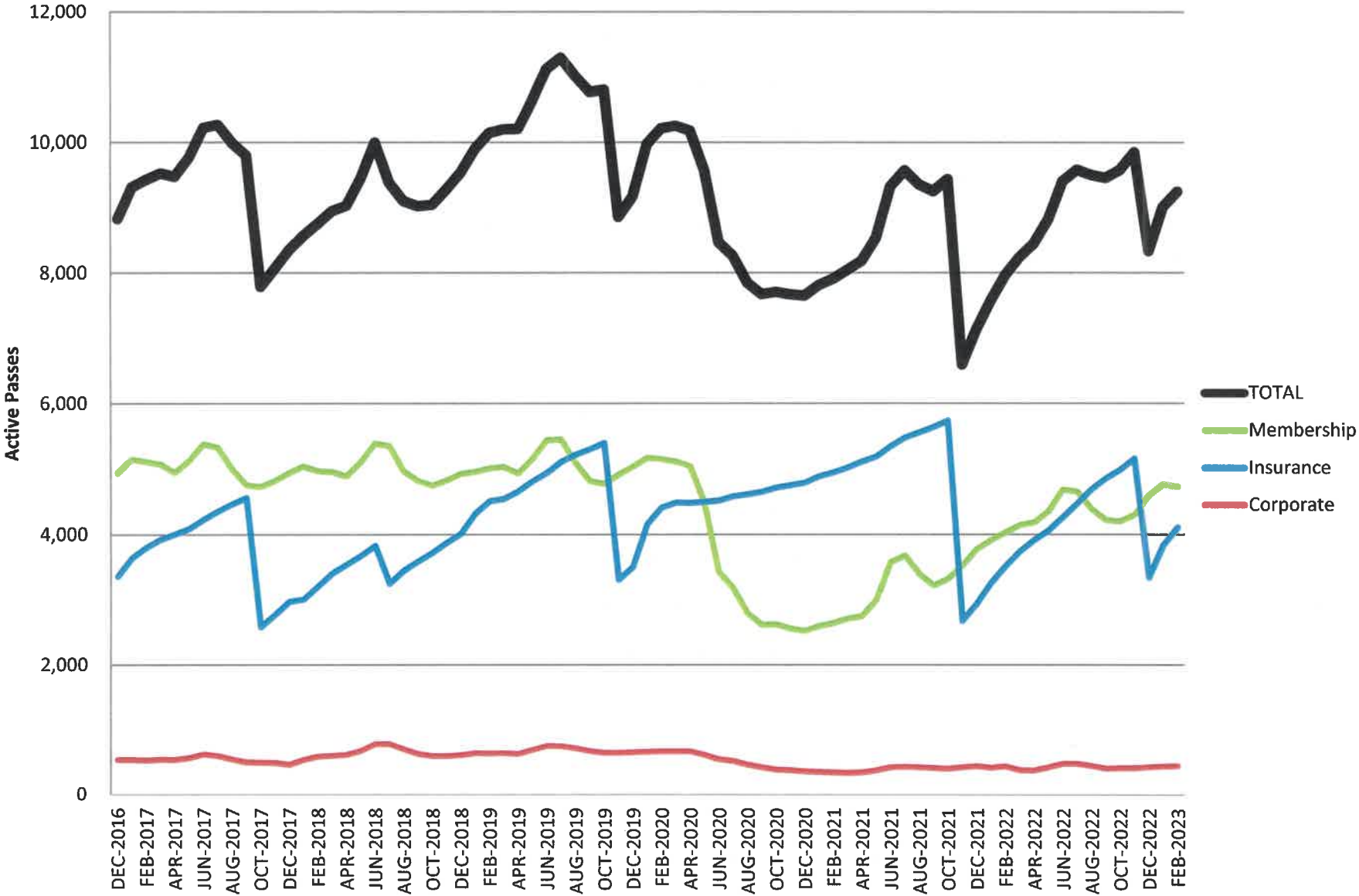
<sup>1</sup> Percent of Total Members

**CARMEL CLAY TRACK PASSES**

Track Passes				1,314		(63)	421
<b>Carmel Clay Track Passes</b>				<b>1,314</b>		<b>(63)</b>	<b>421</b>

# MONON COMMUNITY CENTER

## ANNUAL, MONTHLY & INSURANCE PASSES AS OF 2/28/2023



# Carmel • Clay Parks & Recreation

## Employment Report For Period: February 2023

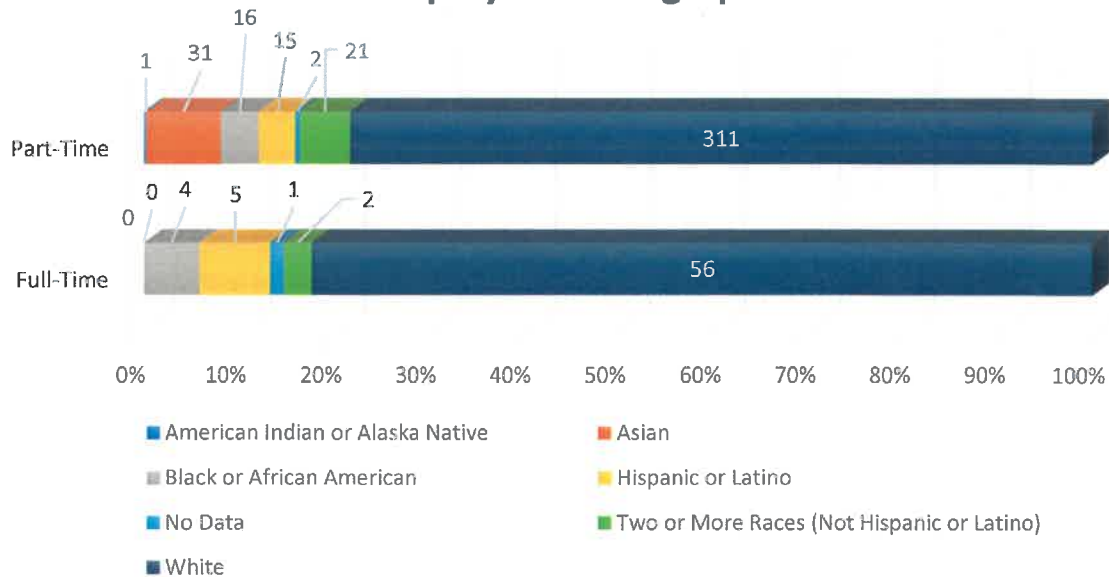
Employees by Status	Full-Time	Part-Time	Subtotal
All Employees <sup>1</sup>	68	539	607
Leaves of Absence <sup>2</sup>	0	142	142
<b>Period Ending Totals</b>	<b>68</b>	<b>397</b>	<b>465</b>

1 - Includes employees in 'Active' and 'Leave' status.

2 - 'Leaves of Absence' count includes seasonal employees.

Employment by Division	Full-Time	Part-Time	Subtotal
Executive	3	0	3
Administration + Planning	7	1	8
Extended School Enrichment/SCS	21	130	151
Marketing + Communications	3	1	4
Parks + Natural Resources	18	12	30
Recreation + Facilities	16	253	269
<b>Period Ending Totals</b>	<b>68</b>	<b>397</b>	<b>465</b>

### Employee Demographics





# Extended School Enrichment

## Monthly Division Report February 2023

### Before & After School Program

#### Participation Rates

Total Registered Students (as of 2/28/23): 1888\*  
Comparison from Feb 2022 to Feb 2023: -50 (Feb 2022: 1938)

\*NOTE: ESE paused accepting new enrollments for the 22/23 school year on Oct 20, 2022

Average Daily Attendance per School in Feb:

- Before School: 27 (Jan 2023: 26)
- After School: 82 (Jan 2023: 83)

#### Scholarships Awards (Fee Waivers)

Total Students Receiving Scholarships Awards/Fee Waivers: 50  
Value of Scholarships Awards/Fee Waivers for Feb 2023: \$11,108.25

#### Employee Discounts (Fee Waivers)

Total Number of Employees Receiving ESE Discounted Rate: 172

- CCPR Employees: 3
- City of Carmel Employees: 9
- Carmel Clay Schools Employees: 160

Total Value of Employee Discount Fee Waivers for Feb 2023: \$21,296.60

- CCPR/City of Carmel Employees: \$988.50
- Carmel Clay Schools Employees: \$20,308.10

#### Program Highlights

We love to throw a party at ESE! Forest Dale ESE students celebrated Valentine's Day with friends, fun, and treats.







**Monthly Division Report – February 2023**

**Monon Community Center Highlights:**

- MCC memberships are 92% recovered from pre-Covid levels (February 2020)
- Reservations are still required for KidZone and Group Fitness Classes to control capacity
- Staff conducted 109 guest facility tours in February with 28% signing up same day

**Total Participation for January:**

**Annual/Monthly Memberships Sold/Rejoined: 514**  
**Day/Punch Passes Visits: 2,161**  
**Total Member Visits: 47,523**  
**Group Fitness Classes Participation: 10,376**

**Corporate Wellness Package**

	<b>Total</b>
Participating Companies	16
Passholders	904

**Recreation Program Highlights**

- We offered 74 general recreation programs with 980 participants in February

**Rentals**

<b>Amenity</b>	<b># of Rentals</b>
Shelters	0
Pavilion Rentals	2
Room Rentals	0
Birthday Parties	7
Aquatics	0
Cabanas	0

**Scholarships**

<b>Pass Scholarships</b>		<b>Program Scholarships</b>	
<b>Customers Served</b>	<b>Subsidy Value</b>	<b>Customers Served</b>	<b>Subsidy Value</b>
14	\$740.50	0	\$0.00
<b>Served YTD</b>	<b>Value YTD</b>	<b>Served YTD</b>	<b>Value YTD</b>
29	\$1,534.00	0	\$0.00

**Work Orders**

	<b>Total Work Orders Filed</b>	<b>Total Hours</b>	<b>Total Service Calls</b>
February 2023	69	28.5	0
<b>YTD Total</b>	<b>138</b>	<b>60.5</b>	<b>2</b>

**Administration & Planning Division  
Gift Fund 853 Report  
February 2023**

<b>Designated For</b>	<b>Beginning Cash Balance</b>	<b>Current Month Revenues</b>	<b>Current Month Expenses</b>	<b>Ending Cash Balance</b>
Bear Creek Park	\$ 67,500.00	\$ -	\$ -	\$ 67,500.00
Interpretive Signage	\$ 13,309.71	\$ -	\$ -	\$ 13,309.71
Invasive Species Mgmt/Restoration	\$ 11,431.22	\$ -	\$ -	\$ 11,431.22
Central Park North Woods	\$ -	\$ -	\$ -	\$ -
Pedal & Park	\$ 5,917.92	\$ -	\$ -	\$ 5,917.92
Staff Appreciation	\$ 554.13	\$ -	\$ 149.48	\$ 404.65
Volunteer Program	\$ 90.52	\$ -	\$ -	\$ 90.52
West Park	\$ 2,160.00	\$ -	\$ -	\$ 2,160.00
James Engledow Memorial	\$ 820.00	\$ -	\$ -	\$ 820.00
Meadowlark Park Shade Structures	\$ 5,081.00	\$ -	\$ -	\$ 5,081.00
Undesignated (General)	\$ 12,049.35	\$ 547.08		\$ 12,596.43

**Month End Cash Balance**

**\$ 119,311.45**

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*

  
 \_\_\_\_\_  
 Administration & Planning Director

## MARKETING REPORT | February 2023

### MEMBERSHIP | WINTER 2023

We continued our membership advertising campaign in February. This month's tactics for this campaign included advertisements with Cumulus, Indy's Child, WFYI, WTTS, OneZone, Facebook, Instagram, and Google.

### CCPR RECRUITMENT | WINTER 2023 + SUMMER 2023

We wrapped up the winter recruitment campaign in February and kicked off the summer recruitment campaign. Tactics for the summer recruitment campaign included advertisements with Cumulus, Facebook, Instagram, TikTok, *Current in Carmel*, and the Carmel High School Newsletter, as well as organic social media posts.

### KEY PERFORMANCE INDICATORS



**1,058**

Social Media  
Engagement



**18,022**

Views of MCC Page on  
Website



**6,911,066**

Google Location  
Views



**825**

Conversions: New  
Memberships

### GOOGLE ADS SUMMARY



**2**

Total Ads



**\$304**

Total Spent



**5,152**

Clicks



**9,087**

Impressions

# SOCIAL MEDIA

## SUMMARY OF SOCIAL MEDIA PLATFORMS



### FACEBOOK

Posts on Facebook are directed toward local parents and families as well as visitors.



### INSTAGRAM

Posts are passionate and informational for women ages 25-44 located in Indianapolis and Carmel.



### TWITTER

Messages are directed toward business, news outlets, and community organizations.



### LINKEDIN

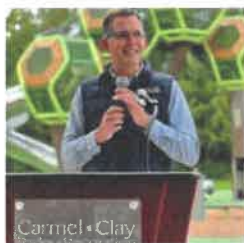
Messages are directed toward CCPR staff, potential staff, and industry professionals.

## PRIMARY CROSS-CHANNEL METRICS

This month, Marketing saw the following numbers across all five social media platforms:

KEY PERFORMANCE INDICATOR	RESULTS
Total Posts	56
Total Engagement (number of interactions on posts)	1,058
Total Audience (number of followers across all platforms)	34,045
Net New Audience (number of new followers across all platforms)	93
Total Reach (total number of people who saw content)	48,224

## TOP POSTS



Top Facebook Post  
[Michael Board Appointment](#)  
 229 Engagements  
 7,746 Impressions



Top Instagram Post  
[Michael Board Appointment](#)  
 50 Engagements  
 956 Impressions



Top LinkedIn Post  
[Michael Board Appointment](#)  
 96 Engagements  
 423 Impressions

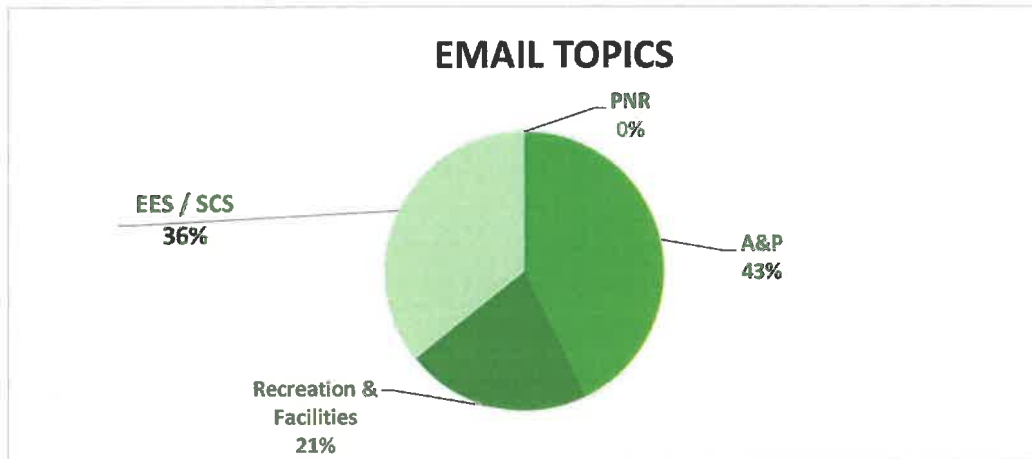


Top Twitter Post  
[Winter Games](#)  
 18 Engagements  
 1,099 Impressions

# ENEWSLETTERS

This month, Marketing saw the following numbers across all scheduled email communications:

KEY PERFORMANCE INDICATOR	RESULTS
Total Newsletters Sent	14
Total Sends	27,038
Average Open Rate	68.1%
Average Click Rate	7.9%



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# BLOGS

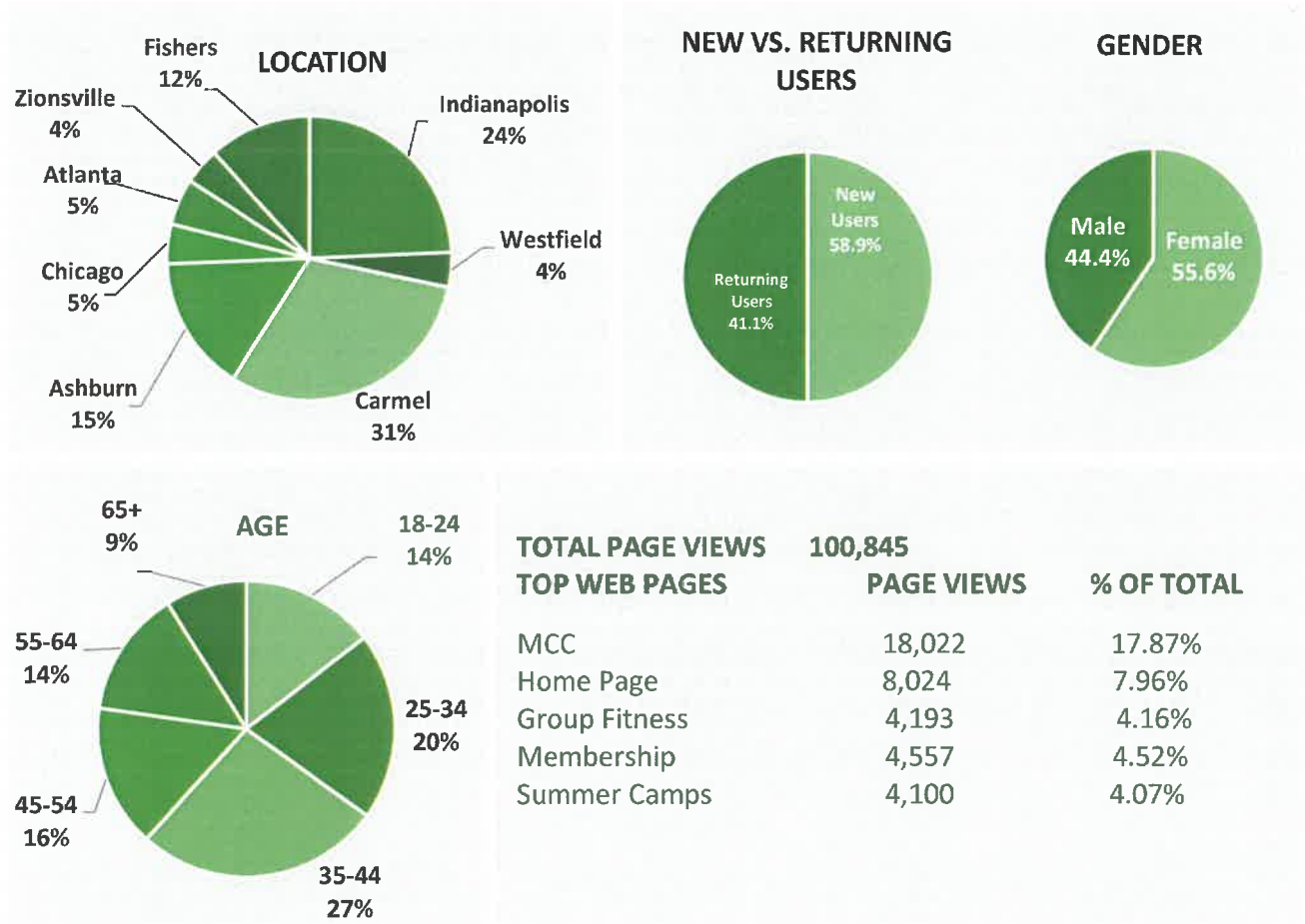
This month, Marketing saw the following numbers across all blogs:

KEY PERFORMANCE INDICATOR	RESULTS
Total Blogs Posted	4
Total Page Views on Website	268



# WEBSITE

This month, the website had the following page views from the user demographics listed below.



## EARNED MEDIA

- Hamilton County Reporter | [CCPR's Michael Klitzing named to Eppley Institute National Advisory Board](#)
- IndyStar | [White River Greenway in Carmel walking to expansion](#)
- IndyStar | [Carmel to extend White River Greenway. What you need to know.](#)
- Indianapolis Breaking News | [Indianapolis Summer time Camps Your Children Will Love](#)
- Hamilton County Reporter | [Rotary Club of Carmel linking with local students through Leadership Connection program](#)
- Current in Carmel | [Happy 100th birthday to Carmel gardener, volunteer](#)
- Current in Carmel | [Chinese garden proposed between Carmel Elementary, public library garage](#)
- Current in Carmel | [Carmel Clay Schools hits pause on plan to rework Orchard Park site](#)
- Hamilton County Reporter | [Carmel Winter Games takes over The Ice at Carter Green](#)

- Current in Carmel | [PrimeLife Enrichment asks Clay Township for financial support as grants decline](#)
- Allevents.in | [Sappy Saturday](#)
- Current in Carmel | [Carmel community events – February 2023](#)
- Hamilton County Reporter | [Carmel Clay Parks & Recreation names two new directors](#)
- Good Day Carmel | [New directors, bright future](#)
- Good Day Carmel | [Carmel Winter Games](#)
- Good Day Carmel | [Sappy Saturday](#)
- Good Day Carmel | [Summer Camp](#)
- Good Day Carmel | [Carmel Parks Director appointed to Eppley Institute Advisory Board](#)

## SEARCH ENGINES

This month, Marketing saw the following numbers across all locations on Google:

KEY PERFORMANCE INDICATOR	RESULTS
Total Views of All Locations	6,911,066
Total Views of Carmel Clay Parks & Recreation	53,002
Total Views of Monon Community Center	60,881
Total Views of The Waterpark	1,932,612



“ Took our 16-month-old, and she did great climbing around and playing on the swings. Really clean and it’s nice to have the rubberized surface throughout. Love that it’s somewhat spread out through the woods, so it never feels too crowded at the zone you’re in. Also love the accessibility in the front playground (w/c accessible swing and merry-go-round) ”

- Katie S., Google Review of River Heritage Park



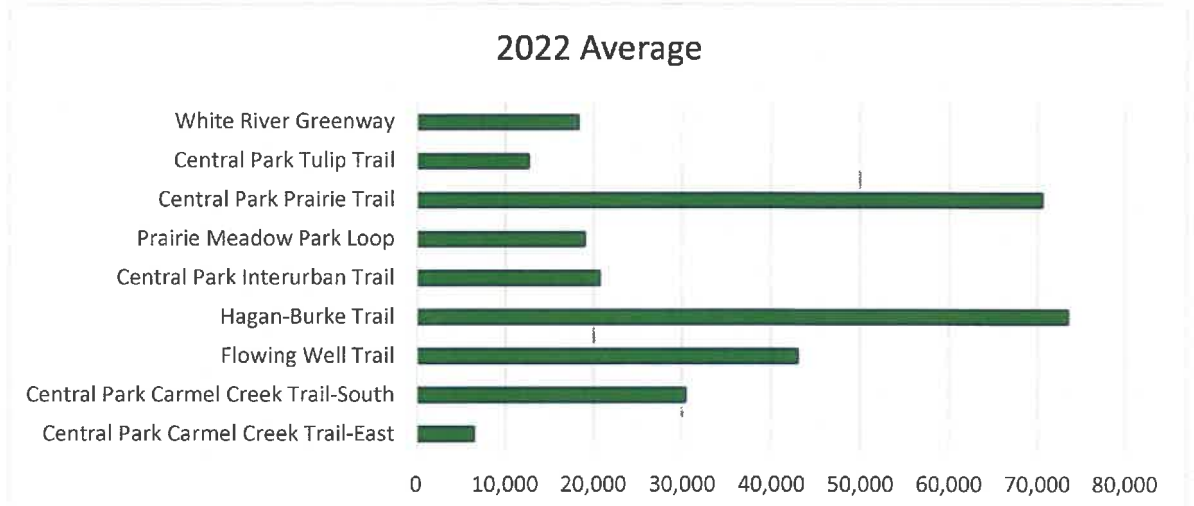
“ I really like taking family to this park. Great playground with different sized play structures, nice paved trails, courts for basketball and tennis, and shaded pavilions for snacks/lunch. ”

- Lindsay S., Google Review of Meadowlark Park

FEBRUARY 2023

### General, Administrative, and Contractor Support

#### Trail counter summary comparison of 2022 totals



Welcome Jonathan Schepers as a new part time Park Maintenance Technician.

Congratulations to Brenda Walker on winning our *Pursuit of Excellence* award and Cody McCollum on winning our *Most Valuable Co-Worker* award at our first annual PNR division staff awards!





### Natural Resource Management, Stewardship, & Advocacy

#### Citizen Science

##### Bird Monitoring Highlights

- While the month of February can still be considered winter to many, for some birds it signals the early signs of spring. The Red-Winged Blackbird is one of the avian harbingers of spring. The males with their showy shoulder feathers of red and yellow arrive a few weeks before the females to scope out their territory for the nesting season. Red-Winged Blackbirds nest and roost in wet, marshy, or brushy habitats. Our birding volunteers observed 209 individual Red-Winged Blackbirds in February at Central Park, Founders Park, River Heritage, and West Park.



Adult Male Red-Winged Blackbird at Central Park  
(Photo: John Troth)



##### Hoosier Riverwatch Stream Monitoring Highlights from 2022:

Test	Cool Creek 2/15 Test Result	Typical Range
Dissolved Oxygen (mg/l)	12	1.2 - 22.3
Biological Oxygen Demand (mg/l)	1.33	0.4 - 33
Water Temp Change 1mile upstream (C)	1	< 2.5
pH	8.16	7.2 - 8.8
Orthophosphate (mg/l)	0	0 - 0.85
Nitrate (mg/l)	0	0 - 36.08

# Carmel • Clay Parks & Recreation

## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

### Nature Programs

Date	Program	Attendance/Registered
2/7	Citizen Science Pre-Requisite: Birding	6/7
2/9	Winter Botany	7/13
2/16	Citizen Science Pre-Requisite: Frog Watch	6/7
2/10 & 2/24	Knee High Naturalist	6/20
2/20	Citizen Science Pre-Requisite: Bluebirds	7/7



Jim Bancroft helps program participant assemble nest box



Audrey Cooper helps program participant assemble nest box

# Carmel • Clay Parks & Recreation

## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

### Natural Resource Management

Invasive species contracted management targets for 2023:

<b>Founders Park</b> <ul style="list-style-type: none"> <li>• Cattail</li> <li>• Phragmites</li> <li>• Honeysuckle</li> <li>• Autumn Olive</li> <li>• Pear</li> <li>• Siberian Elm</li> </ul>	<b>Vera J. Hinshaw Preserve</b> <ul style="list-style-type: none"> <li>• Honeysuckle</li> <li>• Wintercreeper</li> </ul>	<b>West Park</b> <ul style="list-style-type: none"> <li>• Cattails</li> <li>• Autumn Olive</li> <li>• Honeysuckle</li> <li>• Pear</li> </ul>	<b>Central Park</b> <ul style="list-style-type: none"> <li>• Phragmites</li> <li>• Honeysuckle</li> <li>• Pear</li> <li>• Cattails</li> <li>• Purple Loosestrife</li> <li>• Mulberry</li> </ul>
<b>Thomas Marcuccilli Nature Park</b> <ul style="list-style-type: none"> <li>• Poison Hemlock</li> <li>• Thistle</li> <li>• Sweet Clover</li> <li>• Other Herbaceous Annuals &amp; Biennials</li> </ul>	<b>Meadowlark Park</b> <ul style="list-style-type: none"> <li>• Cattails</li> <li>• Purple Loosestrife</li> <li>• Honeysuckle</li> <li>• Multiflora Rose</li> <li>• Autumn Olive</li> </ul>	<b>Flowing Well</b> <ul style="list-style-type: none"> <li>• Honeysuckle</li> <li>• Lesser Celandine</li> <li>• Wintercreeper</li> </ul>	<b>River Heritage</b> <ul style="list-style-type: none"> <li>• Wintercreeper</li> <li>• Honeysuckle</li> <li>• Mulberry</li> <li>• Osage Orange</li> </ul>

### Volunteer Program Outreach and Engagement Summary

Program Category	Hours	Time sheets
Adaptive	28.00	8
MCC Programs	5.50	3
Adopt-a-Park	30.50	6
Park Stewardship (Independent, Private Groups, or Public Projects)	100.00	7
Citizen Science	72.00	27
<b>Totals</b>	<b>236.00</b>	<b>51</b>

# Carmel • Clay Parks&Recreation

## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

### Adopt-A-Park (total 30.5 hours)

- Blue Horseshoe – spent **2 hours** working on the Monon Greenway.
- Nicole Sipe – spent **1 hour** cleaning up Monon Greenway between 106<sup>th</sup> and 111<sup>th</sup> street.
- Sewa International – spent **25 man-hours** working in Founders Park.
- Biddle Family – spent **2.5 hours** removing invasive species in Inlow Park.

### Volunteer Stewardship Projects

- **Love Your Trails! Cleanup Project (2/13/23)**  
6 volunteers helped with litter pickup on the Monon Greenway and in Central Park. As a thank you for their work, they received birdseed cakes made by the VC.



Volunteers at our Love Your Trails Cleanup Project

- **Midwest Academy Workdays (2/14-2/16/23)** - 50 volunteers total (25/day) from Midwest Academy worked to remove invasive pear and honeysuckle from Meadowlark Park. Volunteers at the school also worked to color prop items for the Volunteer Appreciation Banquet photo booth.



Banquet attendees received certificates for their service.

### Volunteer Appreciation Banquet Recap

- 30 guests attended (20 volunteers, 10 guests)
- \$2,404 worth of in-kind donations from local organizations served as appreciation door prizes for volunteers.
- Attendees received dinner from Fazoli's, as well as soft drinks and desserts.
- Guest speaker for the evening was Louise Jackson, Vice President of the Carmel Clay School Board.

# Carmel • Clay Parks & Recreation

## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

### Park Maintenance Services

#### Custodial Operations

Month	Total Trash Bags	Total Recycling Bags	Total Dog Waste Bags	Total Hours Cleaning Restrooms	Total Hours Cleaning Parks
December	481	121	283	121	428
January	316	90	279	119	400
February	301	91	228	109	315
March	796	282	337	146	415
April	650	186	358	133	418
May	956	423	403	182	491
June	1785	840	520	232	746
July	2133	989	521	263	790
August	1891	784	593	213	702
September	2176	1084	709	179	618
October	1807	860	742	223	656
November	1292	511	629	214	509
December	880	227	372	250	514
January	664	136	448	238	568
February	679	121	386	222	551

#### Technician Services

Type of Work Order	# of Work Orders	% of Work Orders	# of Hours	% of Hours
Administrative	2	0.8%	6	0.9%
Custodial	0	0.0%	0	0.0%
Equipment	9	3.4%	14.5	2.3%
Facilities	34	12.9%	77	12.2%
Grounds	154	58.6%	377.25	59.6%
Playgrounds	39	14.8%	43.25	6.8%
Trails	17	6.5%	20	3.2%
Vehicle	2	0.8%	3.5	0.6%
Invasive Species	3	1.1%	87	13.8%
Tree Work	3	1.1%	4	0.6%
<b>Totals</b>	<b>263</b>	<b>100%</b>	<b>632.5</b>	<b>100%</b>



## Financial Assistance January - February 2023

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	15	793.50	0	0.00	50	11,008.50
February	14	740.50	0	0.00	50	11,108.25
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
<b>Total</b>		<b>\$ 1,534.00</b>		<b>\$ -</b>		<b>\$ 22,116.75</b>

MCC Passes	\$ 1,534.00
MCC Programs	\$ -
ESE & Summer Camps	<u>\$ 22,116.75</u>
<b>Total Financial Assistance</b>	<u><u>\$ 23,650.75</u></u>

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Linus Rude, Secretary</b>	ACTION REQUESTED <b>Approval</b>
ITEM/SUBJECT <b>February 14, 2023 Park Board Executive Session Minutes</b>	
DOLLAR AMOUNT / FUND <b>N/A</b>	MEETING DATE <b>March 14, 2023</b>

**SUMMARY:**

A draft of the minutes for the February 14, 2023 Park Board Executive Session is provided for comment, corrections, additions, or deletions.

**STAFF RECOMMENDATION:**

“I move to approve the minutes of the Park Board Executive Session on February 14, 2023.”

**Minutes of the Executive Session called by the  
Carmel/Clay Board of Parks and Recreation  
Tuesday, February 14, 2023, 5:00 p.m.  
John W. Hensel Government Center  
10701 North College Avenue  
Carmel, Indiana 46280**

**Member(s) Present:** Carrie Holle, Joshua Kirsh, Kristin Kouka, Jenn Kristunas, Linus Rude, Rich Taylor, Mark Westermeier, Lin Zheng

**Member(s) Absent:** James Garretson

**Others Present:** Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Eric Mehl, Administration & Planning Director; Doug Kowalski, Park Board Legal Counsel

An Executive Session was held by the Carmel/Clay Board of Parks and Recreation, pursuant to notice, on Tuesday, March 14, 2023, in the Community Room at the John W. Hensel Government Center, located at 10701 North College Avenue, Carmel, Indiana 46280. Board President Taylor called the meeting to order at 5:00 p.m.

The meeting was held pursuant to Indiana Code § 5-14-1.5-6.1(b)(2)(D)(i): For discussion of strategy with respect to the purchase of real property by the governing body prior to the time a contract or option is executed by the parties.

No subject matter was discussed other than the subject matter specified in the public notice regarding IC § 5-14-1.5-6.1(b)(2)(D)(i).

Board President Taylor adjourned the meeting at 5:45 p.m.

**Approved,**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Linus Rude, Secretary</b>	ACTION REQUESTED <b>Approval</b>
ITEM/SUBJECT <b>February 14, 2023 Park Board Meeting Minutes</b>	
DOLLAR AMOUNT / FUND <b>N/A</b>	MEETING DATE <b>March 14, 2023</b>

**SUMMARY:**

A draft of the minutes for the February 14, 2023 Park Board Meeting is provided for comment, corrections, additions, or deletions.

**STAFF RECOMMENDATION:**

“I move to approve the minutes of the Park Board Meeting on February 14, 2023.”

**Carmel/Clay Board of Parks and Recreation**  
**Tuesday, February 14, 2023, 6:00 p.m.**  
**John W. Hensel Government Center**  
**10701 North College Avenue**  
**Carmel, Indiana 46280**

**Member(s) Present:** James Garretson, Carrie Holle, Joshua Kirsh, Kristin Kouka, Jenn Kristunas, Linus Rude, Rich Taylor, Mark Westermeier, Lin Zheng

**Member(s) Absent:** None

**Others Present:** Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Eric Mehl, Administration & Planning Director; Doug Kowalski, Park Board Legal Counsel

**Roll Call; Call to Order & Pledge of Allegiance**

Board President Taylor welcomed everyone to the meeting and asked Mr. Rude to call the role. Mr. Rude announced there was a quorum. Board President Taylor called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

**Public Comments**

There were no public comments.

**Staff Reports**

Assistant Director Baumgartner stated Staff Reports were included in the Park Board packet.

Assistant Director Baumgartner added that CCPR partnered with the Carmel Engineering Department on the Carmel utility insert (*copy in packet*) which focused on the Clay Township Impact Program projects. Also included were news articles on the White River Greenway North Extension and Westermeier Commons. Assistant Director Baumgartner asked the Board to peruse the 2022 Strategic Plan Implementation Status Report as it highlights the Department's accomplishments with regard to the goals outlined within the Parks and Recreation Master Plan.

Assistant Director Baumgartner introduced Mike Normand, who was in the audience. Mr. Normand is the new Recreation & Facilities Director. He started as an intern and has held many different positions during his 14 year tenure. He has a wealth of knowledge and is a Certified Park and Recreation Professional.

Assistant Director Baumgartner turned his focus to Mr. Mehl who is now the Director of Administration & Planning. Mr. Mehl has been with the Department for almost 13 years, starting as the aquatics program supervisor. His operational experience will prove extremely beneficial to the Administration & Planning Division. He, too, is a Certified Park and Recreation Professional.

*(Applause)*

Board President Taylor congratulated Mr. Mehl and Mr. Normand.

**Finance Committee**

Ms. Zheng stated the Finance Committee did not have a meeting last month (*January*).

### Minutes

#### **January 10, 2023 Annual and Regular Park Board Meeting**

Mr. Rude made a motion to approve the minutes of the Annual and Regular Park Board Meeting dated January 10, 2023, seconded by Ms. Kristunas, and unanimously passed 9 – 0.

#### **January 17, 2023 Park Board Workshop**

Mr. Rude made a motion to approve the minutes of the Park Board Workshop dated January 17, 2023, seconded by Ms. Kristunas.

Mr. Rude commented that there was good discussion during the workshop. Board President Taylor said he enjoyed it, too.

Board President Taylor called for the vote, and the motion was unanimously passed 9 – 0.

### Financial Reports

#### **Consolidated Financial Report for December 2022; CCPR P&L Statements for January 2023**

Ms. Zheng made a motion to acknowledge receipt of the Consolidated Financial Report for December 2022 and acknowledge receipt of the CCPR P&L Statements for January 2023, seconded by Mr. Kirsh.

Assistant Director Baumgartner stated that 108, 109, and 110 funds had a phenomenal year. The directors and management team did a great job keeping expenses down and reaping the benefits of people returning and spending their discretionary time and money with the Department.

Board President Taylor called for the vote, and the motion was unanimously passed 9 – 0.

### Claims

#### **Claim Sheet February 14, 2023; Clay Township Claim Sheet February 14, 2023; CCPR Payroll for January 13, 2023 and January 27, 2023**

Ms. Zheng made a motion to to approve the Claim Sheet dated February 14, 2023; to approve the Clay Township Claim Sheet dated February 14, 2023; and to approve the Payroll and Liabilities for the Payroll dates January 13 and January 27, 2023, seconded by Mr. Kirsh, and unanimously passed 9 – 0.

### Monetary Gifts, Grants, Partnerships, and Sponsorships for January 2023

Mr. Mehl reported the Department received a grant of \$1,000,000 from Hamilton County designated for the Hamilton County South River District Infrastructure.

Mr. Kirsh made a motion to accept the item as presented, seconded by Ms. Kristunas.

Mr. Kirsh asked staff to give more information on the grant. Director Klitzing provided a detailed overview followed by discussion.

Board President Taylor called for the vote, and the motion was unanimously passed 9 – 0.

**New Business**

**Consideration of Quotes to Purchase Fitness Equipment**

Assistant Director Baumgartner requested approval to purchase fitness equipment. He explained that the current fitness equipment was no longer under warranty and had reached its end of life. He provided specifics related to the equipment and added that having new shiny equipment is a big part of why people choose the Monon Community Center.

Ms. Kristunas inquired about the updated technology. Mr. Normand confirmed that the equipment is compatible with Bluetooth, etc. Ms. Kristunas asked if the replacements were one for one. Mr. Normand replied yes, except for the ellipticals. With the fitness center transition, 10 ellipticals will replace 12 to open more space for strength training equipment.

Ms. Kristunas made a motion to accept the quote from Direct Fitness Solutions and authorize the Assistant Director to execute a purchase order in the amount of \$127,204.22 to purchase the identified Precor and Freemotion fitness equipment, seconded by Ms. Zheng, and unanimously passed 9 – 0.

**Consideration to Purchase Shelters for West Park**

Assistant Director Baumgartner prefaced the request for new shelters by describing the recent renovations in West Park. The main shelter, which was a popular rental destination, now serves as a non-reservable community shelter. The addition of these three shelters will be a huge benefit to the park and provide some additional revenue for the Department. More information followed. The Park Board can approve the direct purchase as authorized by Indiana Code Section 5-22-10-5.

Mr. Garretson asked about the possibility of naming rights as a revenue source. Director Klitzing said thanks to the 2023 budget approved by the Park Board and a matching grant from the Carmel Clay Parks Foundation, the Department is bringing on a Resource Development Coordinator this year. This individual will report to Mr. Mehl, and one of the tasks will be to help identify and secure sponsors for amenities very much like these shelters. Discussion followed.

Ms. Kristunas made a motion to authorize the purchase of three shelters at West Park from RCP Shelters, Inc. in the amount of \$117,688.50 using special purchasing provisions as authorized by Indiana Code Section 5-22-10-5, seconded by Mr. Rude.

Board President Taylor asked about the shelter roof. Director Klitzing replied that the rendering of the shelter does not reflect the steel roof, which is substantially similar to other shelters. Mr. Rude inquired about the additional storage room affixed to the larger shelter. Discussion followed.

Board President Taylor called for the vote, and the motion was unanimously passed 9 – 0.

**Consideration of Bids for The Waterpark Cabana Additions**

Assistant Director Baumgartner presented an overview of the cabanas in The Waterpark and the request for the additional 10 cabanas. Not only will the cabanas be well received by the public, but they will also provide an additional source of revenue. Staff recommended the Board approve the bid from Ferguson Construction, which was deemed the lowest responsive and responsible bidder by Weihe Engineers.

If approved, construction and installation should be completed prior to Memorial Day. Discussion followed including description, maintenance, and furniture of the cabanas and a refresher on the purchase of cabanas that was approved in December 2022. Mr. Rude asked if they were made in the United States. Assistant Director Baumgartner said he would find out.

Mr. Kirsh brought up his previous request for consideration of cabana hosts. He feels strongly that cabana hosts could check in with guests and offer concessions for purchase to generate a little bit more income. Ms. Holle added that when she served on the board at The Bridgewater Club, they implemented that type of service at the pool, and it dramatically increased revenue.

Ms. Kristunas made a motion to authorize the bid from and award a contract to Ferguson Construction in the amount of \$388,700 for site work and installation of cabanas at The Waterpark, and authorize the Director, the Assistant Director, and the Park Board Legal Counsel to take all actions necessary to complete the contracting process, seconded by Mr. Kirsh.

Board President Taylor asked about the site plan in regards to the easement. Director Klitzing replied that an adjustment was made so the fence would not be within the easement.

Board President Taylor called for the vote, and the motion was unanimously passed 9 – 0.

Ms. Kristunas made a motion to delegate to the Director and Assistant Director the authority to determine, in conjunction with the Engineer, whether it is in the best interest of the Board and the Department to add or change an item or items in the contract with Ferguson Construction and to approve each change order in an amount not to exceed his purchasing authority and in accordance with applicable Indiana Law regarding change orders with a report to and ratification by the Park Board at a subsequent meeting, seconded by Mr. Kirsh.

Board President Taylor explained the need for the staff to be able to approve change orders to keep the project on schedule. Mr. Rude asked where Ferguson Construction was located. Assistant Director Baumgartner said he would find out and get back with him.

Board President Taylor called for the vote, and the motion was unanimously passed 9 – 0.

### **Old Business**

#### **Clay Township Impact Program Updates**

#### **Consideration of Resolution G-2023-001 Adopting the Schematic Design Drawings for the White River 106<sup>th</sup> Street Pedestrian Bridge and Related Improvements**

Director Klitzing presented a lengthy, detailed overview of the White River 106<sup>th</sup> Street Pedestrian Bridge, approved within the Clay Township Impact Program and part of the agreement between the Park Board and the Township. Discussion followed. Ms. Kouka added that she liked the design of the minimal disruption to the natural environment. When she was there recently, she saw five bucks crossing the road. It truly is a special park area for the community and should be preserved.

Ms. Kristunas made a motion to approve Resolution G-2023-001, seconded by Mr. Rude.

Board President Taylor said he was ecstatic about this project. It has been a lot of hard work by a lot of people, in particular Matthew Snyder in Clay Township. We had a lot of roadblocks, but we kept coming up with new solutions. He thanked Director Klitzing for the presentation.

Board President Taylor called for the vote, and the motion was unanimously passed 9 – 0.

#### **Attorney's Report**

Mr. Kowalski stated he is working with Assistant Director Baumgartner on procurement to save the Department as much money as possible within the law.

Mr. Kowalski announced good news as the agreement for 'The Corner' has been executed.

Lastly, legal counsel is working through some insurance issues on the 116<sup>th</sup> Street mural.

#### **Director's Report**

Director Klitzing shared his quarterly report that he presented to the City Council a week ago Monday (*February 6, 2023*) providing everyone with the same information. Within his presentation he highlighted four reimagined parks, thanks to the Clay Township Impact Program and a big thank you to Matthew Snyder for his role in helping the (*Clay*) Township see the vision and the potential to fund the redevelopment of Inlow, Meadowlark, River Heritage, and West Parks. (*The following 2022 highlights were included in Director Klitzing's presentation.*)

#### **Reimagined Parks Opened**

Lawrence W. Inlow Park  
Meadowlark Park  
River Heritage Park  
West Park

#### **Customers Served**

579,077: Visitors to MCC & The Waterpark  
107,446: Program participants  
6,992: Camp participants  
2,055: Before/after-school participants  
3,357: Volunteer hours

#### **Information Items**

##### **Plan Commission**

Mr. Kirsh mentioned that BJ's Wholesale wants to put in a gas station between Lowe's Way and Little Cool Creek. He said he is confident in the City's Engineering Department to address any environmental concerns.

Mr. Kirsh announced that he was moved from the Residential Committee to the Commercial Committee of which he was made Chair at the last meeting.

**School Board**

Ms. Kouka said she had nothing to report.

**Parks Foundation**

There was no report.

**Park Board Comments / Discussion**

Mr. Rude said his wife requested he mention that this meeting (*February 14, 2023*) was interfering with Valentine's Day celebrations.

Assistant Director Baumgartner responded to questions by Mr. Rude.

- Ferguson Construction is located in Greenfield, Indiana.
- The cabanas (*for The Waterpark*) are manufactured in the United States.
- The RCP shelters (*for West Park*) are manufactured in the United States.

Mr. Rude said that was wonderful.

**Adjournment**

Mr. Rude made a motion to adjourn the meeting, seconded by Ms. Kristunas. Board President Taylor adjourned the meeting at 7:14 p.m.

**Approved,**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Lin Zheng, Treasurer</b>	<small>ACTION REQUESTED</small> <b>Acknowledgement</b>
<small>ITEM/SUBJECT</small> <b>Consolidated Financial Report for January 2023</b>	
<small>DOLLAR AMOUNT / FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>March 14, 2023</b>

**SUMMARY:**

Provided is the Consolidated Financial Report for January 2023.

**STAFF RECOMMENDATION:**

“I move to acknowledge receipt of the Consolidated Financial Report for January 2023.”



**CARMEL CLAY PARKS & RECREATION  
2023 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT**

Month: January 2023

	(101) General	(103A) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
<b>REVENUES</b>									
City of Carmel	\$5,308,408.00	\$519,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,827,408.00
Clay Township	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Impact Fees	\$0.00	\$0.00	\$19,528.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,528.00
User Fees, Interest & Other Earned Income	\$0.00	\$2,136.27	\$12,946.53	\$321,717.24	\$435,298.04	\$11,439.83	\$547.08	\$1,514.15	\$785,599.14
<b>Total Revenues (a)</b>	<b>\$5,308,408.00</b>	<b>\$521,136.27</b>	<b>\$32,474.53</b>	<b>\$321,717.24</b>	<b>\$435,298.04</b>	<b>\$11,439.83</b>	<b>\$547.08</b>	<b>\$1,514.15</b>	<b>\$6,632,535.14</b>
<b>OTHER FINANCING SOURCES</b>									
Cash Reserves as of 12/31/2022	\$0.00	\$465,940.28	\$2,800,154.68	\$2,560,555.27	\$3,803,786.67	\$234,474.17	\$129,598.85	\$5,475,194.04	\$15,469,703.96
Previous Year Encumbrances	\$468,383.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468,383.34
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Other Financing Sources</b>	<b>\$468,383.34</b>	<b>\$465,940.28</b>	<b>\$2,800,154.68</b>	<b>\$2,560,555.27</b>	<b>\$3,803,786.67</b>	<b>\$234,474.17</b>	<b>\$129,598.85</b>	<b>\$5,475,194.04</b>	<b>\$15,938,087.30</b>
<b>Total Revenues &amp; Other Financing Sources (b)</b>	<b>\$5,776,791.34</b>	<b>\$987,076.55</b>	<b>\$2,832,629.21</b>	<b>\$2,882,272.51</b>	<b>\$4,239,084.71</b>	<b>\$245,914.00</b>	<b>\$130,145.93</b>	<b>\$5,476,708.19</b>	<b>\$22,570,622.44</b>
<b>OPERATING EXPENSES</b>									
Transfer Out	\$519,000.00								
Personal Services	\$242,512.26	\$0.00	\$0.00	\$179,244.70	\$195,266.98	\$0.00	\$0.00	\$0.00	\$617,023.94
Supplies	\$11,707.33	\$0.00	\$0.00	\$23,550.43	\$25,116.84	\$629.95	\$0.00	\$0.00	\$61,004.55
Other Services & Charges	\$187,127.22	\$0.00	\$0.00	\$32,281.44	\$340,419.53	\$28,707.87	\$0.00	\$0.00	\$588,536.06
Capital Outlay	\$1,000.49	\$0.00	\$0.00	\$0.00	\$457.68	\$0.00	\$0.00	\$0.00	\$1,458.17
<b>Total Operating Expenses (c)</b>	<b>\$442,347.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$235,076.57</b>	<b>\$561,261.03</b>	<b>\$29,337.82</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,268,022.72</b>
<b>DEVELOPMENT &amp; OTHER EXPENSES</b>									
Capital Development & Maintenance	\$0.00	\$1,600.00	\$5,623.75	\$0.00	\$0.00	\$0.00	\$10,685.00	\$85,652.05	\$103,560.80
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$605.00	\$0.00	\$0.00	\$0.00	\$605.00
<b>Total Development &amp; Other Expenses</b>	<b>\$0.00</b>	<b>\$1,600.00</b>	<b>\$5,623.75</b>	<b>\$0.00</b>	<b>\$605.00</b>	<b>\$0.00</b>	<b>\$10,685.00</b>	<b>\$85,652.05</b>	<b>\$104,165.80</b>
<b>Total Expenses (d)</b>	<b>\$442,347.30</b>	<b>\$1,600.00</b>	<b>\$5,623.75</b>	<b>\$235,076.57</b>	<b>\$561,866.03</b>	<b>\$29,337.82</b>	<b>\$10,685.00</b>	<b>\$85,652.05</b>	<b>\$1,372,188.52</b>
<b>ENCUMBRANCES &amp; RESERVES</b>									
Encumbrances & Dedicated Funds	\$400,634.61	\$985,476.55	\$2,827,005.46	\$0.00	\$0.00	\$0.00	\$0.00	\$3,891,056.14	\$8,104,172.76
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$108,459.50	\$0.00	\$108,459.50
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$1,547,195.94	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$2,547,195.94
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$1,127,218.68	\$191,576.18	\$0.00	\$1,500,000.00	\$2,818,794.86
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$1,100,000.00	\$1,550,000.00	\$25,000.00	\$0.00	\$0.00	\$2,675,000.00
<b>Total Encumbrances &amp; Reserves</b>	<b>\$400,634.61</b>	<b>\$985,476.55</b>	<b>\$2,827,005.46</b>	<b>\$2,647,195.94</b>	<b>\$3,677,218.68</b>	<b>\$216,576.18</b>	<b>\$108,459.50</b>	<b>\$5,391,056.14</b>	<b>\$16,253,623.06</b>
<b>Total Expenses, Encumbrances &amp; Reserves (e)</b>	<b>\$842,981.91</b>	<b>\$987,076.55</b>	<b>\$2,832,629.21</b>	<b>\$2,882,272.51</b>	<b>\$4,239,084.71</b>	<b>\$245,914.00</b>	<b>\$119,144.50</b>	<b>\$5,476,708.19</b>	<b>\$17,625,811.58</b>
<b>Net Income (f - e)</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>\$86,640.67</b>	<b>(\$125,962.99)</b>	<b>(\$17,897.99)</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
Cost Recovery (a + c)				137%	78%	39%			
Current Cash Balance & Investments (b - d)	n/a	\$985,476.55	\$2,827,005.46	\$2,647,195.94	\$3,677,218.68	\$216,576.18	\$119,460.93	\$5,391,056.14	\$15,863,989.88
Unencumbered or Undedicated Funds (b - e)	\$4,933,809.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,001.43	\$0.00	\$4,944,810.86

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Kurtis Baumgartner, Assistant Director/COO</b>	ACTION REQUESTED <b>Acknowledgement</b>
ITEM/SUBJECT <b>CCPR P&amp;L Statements for February 2023</b>	
DOLLAR AMOUNT/FUND <b>N/A</b>	MEETING DATE <b>March 14, 2023</b>

**SUMMARY:**

Provided for your review are February 2023 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Controller.

**RECOMMENDED MOTION:**

"I move to acknowledge receipt of the P&L Statements for February 2023."

## Extended School Enrichment - Carmel Clay Parks &amp; Recreation

03/07/23

## 108 ESE Profit &amp; Loss Prev Year Comparison

Accrual Basis

January through February 2023

	Jan - Feb 23	Jan - Feb 22	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0300000 · REVENUES			
0345040 · Park Department Fees	659,611.04	515,677.00	143,934.04
0361030 · Interest on Sweep	12,123.08	889.11	11,233.97
<b>Total 0300000 · REVENUES</b>	<b>671,734.12</b>	<b>516,566.11</b>	<b>155,168.01</b>
<b>Total Income</b>	<b>671,734.12</b>	<b>516,566.11</b>	<b>155,168.01</b>
<b>Gross Profit</b>	<b>671,734.12</b>	<b>516,566.11</b>	<b>155,168.01</b>
<b>Expense</b>			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	144,969.73	109,461.08	35,508.65
4111000 · Part Time	115,096.77	82,526.74	32,570.03
4112000 · Overtime	440.96	47.61	393.35
4120000 · Deferred Compensation	6,559.18	5,453.77	1,105.41
4121000 · Employer's Share of FICA	15,384.49	11,158.22	4,226.27
4122000 · Employer's Share of H-Ins	53,849.65	43,403.61	10,446.04
4122100 · Disability Insurance	298.70	243.74	54.96
4122200 · Life Insurance	140.60	111.00	29.60
4123002 · Civilian PERF	20,355.21	15,630.33	4,724.88
4124000 · Employer's Share of Medicare	3,597.97	2,616.53	981.44
<b>Total 4100000 · PERSONAL SERVICES</b>	<b>360,693.26</b>	<b>270,652.63</b>	<b>90,040.63</b>
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	0.00	140.00	-140.00
4230200 · Office Supplies	807.26	385.31	421.95
4239039 · General Program Supplies	15,437.72	7,317.20	8,120.52
4239040 · Food & Beverages	18,315.21	0.00	18,315.21
4239099 · Other Miscellaneous	4,679.56	1,971.90	2,707.66
<b>Total 4200000 · SUPPLIES</b>	<b>39,239.75</b>	<b>9,814.41</b>	<b>29,425.34</b>
4300000 · OTHER SERVICES & CHARGES			
4340700 · Medical Fees (Drug Tests)	108.00	1,215.00	-1,107.00
4340800 · Program Contractors	1,050.00	0.00	1,050.00
4341955 · Info Sys Maint/Contracts	692.98	1,340.98	-648.00
4341990 · Criminal Background Checks	166.50	92.50	74.00
4341991 · Marketing & Promotions	4,379.50	600.00	3,779.50
4341999 · Other Professional Fees	20,112.29	22,082.56	-1,970.27
4343000 · Travel Fees & Expenses	1,000.06	301.54	698.52
4343006 · Bus Trips	812.33	0.00	812.33
4343007 · Field Trips	2,844.99	0.00	2,844.99
4344100 · Cellular Phone Fees	3,108.28	2,858.89	249.39
4345000 · Printing (Not Office Supplies)	408.00	0.00	408.00
4346000 · Classified Advertising	504.60	475.51	29.09
4350000 · Equipment Repairs & Maint.	8,878.11	202.91	8,675.20
4350900 · Other Cont. Services	336.99	286.72	50.27
4353004 · Copier	791.61	710.60	81.01
4355200 · Subscriptions	354.40	0.00	354.40
4355300 · Organization & Membership Dues	300.00	0.00	300.00
4356004 · Staff Clothing	1,749.60	478.00	1,271.60
4357003 · Internal Instruction Fees	0.00	140.00	-140.00
4357004 · External Instructional Fees	1,908.88	585.00	1,323.88
4358400 · Refunds, Awards & Indemnities	1,295.30	1,976.00	-680.70
<b>Total 4300000 · OTHER SERVICES &amp; CHARGES</b>	<b>50,802.42</b>	<b>33,346.21</b>	<b>17,456.21</b>
<b>Total Expense</b>	<b>450,735.43</b>	<b>313,813.25</b>	<b>136,922.18</b>
<b>Net Ordinary Income</b>	<b>220,998.69</b>	<b>202,752.86</b>	<b>18,245.83</b>
<b>Net Income</b>	<b>220,998.69</b>	<b>202,752.86</b>	<b>18,245.83</b>

Monon Community Center - Carmel Clay Parks & Recreation

109 MCC Profit & Loss Prev Year Comparison

January through February 2023

	Jan - Feb 23	Jan - Feb 22	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>0300000 · REVENUES</b>			
313000 · Sales Tax Collected	630.77	748.13	-117.36
345040 · Park Department Fees	10,084.00	16,456.50	-6,372.50
346020 · Facility Rentals	4,875.00	13,210.00	-8,335.00
346025 · Shelter Rentals	728.98	0.00	728.98
346040 · Aquatics Programs	19,501.00	24,307.00	-4,806.00
346050 · Fitness Programs	41,331.00	32,092.00	9,239.00
346110 · Therapeutic Rec Programs	6,285.00	1,483.00	4,802.00
346115 · Annual Passes	7,446.00	11,782.07	-4,336.07
346116 · GS Corp Annual Passes	3,545.00	3,628.00	-83.00
346125 · Monthly Passes	654,671.01	495,216.30	159,454.71
346130 · GS Corp Monthly Passes	34,156.00	28,060.50	6,095.50
346135 · Value Passes	7,411.98	6,249.31	1,162.67
346140 · Daily Passes	66,829.00	66,044.00	785.00
346145 · Contractor Commissions	2,989.88	2,170.51	819.37
346150 · Merchandise Sales	60.00	3.00	57.00
360010 · Miscellaneous Revenues	1,500.16	1,322.86	177.30
361030 · Interest on Sweep	16,840.16	1,332.04	15,508.12
367000 · Contributions & Gifts	46.90	0.00	46.90
<b>Total 0300000 · REVENUES</b>	<b>878,931.84</b>	<b>704,105.22</b>	<b>174,826.62</b>
<b>Total Income</b>	<b>878,931.84</b>	<b>704,105.22</b>	<b>174,826.62</b>
<b>Gross Profit</b>	<b>878,931.84</b>	<b>704,105.22</b>	<b>174,826.62</b>
<b>Expense</b>			
<b>4100000 · PERSONAL SERVICES</b>			
4110000 · Full Time Regular	129,941.02	104,716.93	25,224.09
4111000 · Part Time	173,873.78	114,474.52	59,399.26
4112000 · Overtime	320.53	225.77	94.76
4120000 · Deferred Compensation	8,238.80	6,094.17	2,144.63
4121000 · Employer's Share of FICA	18,241.70	13,087.04	5,154.66
4122000 · Employer's Share of H-Ins	39,072.64	34,451.26	4,621.38
4122100 · Disability Insurance	261.85	206.18	55.67
4122200 · Life Insurance	114.70	92.50	22.20
4123002 · Civilian PERF	18,308.41	14,897.87	3,410.54
4124000 · Employer's Share of Medicare	4,266.20	3,061.42	1,204.78
<b>Total 4100000 · PERSONAL SERVICES</b>	<b>392,639.63</b>	<b>291,307.66</b>	<b>101,331.97</b>
<b>4200000 · SUPPLIES</b>			
4230100 · Stationary & Printing Materials	180.00	35.00	145.00
4230200 · Office Supplies	2,420.53	675.38	1,745.15
4235000 · Building Materials	1,633.74	0.00	1,633.74
4237000 · Repair Parts	2,778.99	855.65	1,923.34
4238000 · Small Tools & Minor Equipment	13.98	129.07	-115.09
4238900 · Cleaning & Maint. Supplies	25,561.43	14,389.15	11,172.28
4239012 · Safety Supplies	355.78	438.48	-82.70
4239039 · General Program Supplies	12,112.10	4,553.70	7,558.40
4239045 · Retail Goods	718.00	0.00	718.00
4239099 · Other Miscellaneous	5,554.23	456.93	5,097.30
<b>Total 4200000 · SUPPLIES</b>	<b>51,328.78</b>	<b>21,533.36</b>	<b>29,795.42</b>

**Monon Community Center - Carmel Clay Parks & Recreation**

**109 MCC Profit & Loss Prev Year Comparison**

January through February 2023

	Jan - Feb 23	Jan - Feb 22	\$ Change
<b>4300000 · OTHER SERVICES &amp; CHARGES</b>			
4340000 · Legal Fees	203.50	1,424.50	-1,221.00
4340700 · Medical Fees (Drug Tests)	108.00	1,670.00	-1,562.00
4340800 · Program Contractors	6,025.00	10,716.00	-4,691.00
4341955 · Info Sys Maint/Contracts	1,600.18	2,222.98	-622.80
4341990 · Criminal Background Checks	277.50	55.50	222.00
4341991 · Marketing & Promotions	28,765.67	28,028.33	737.34
4341999 · Other Professional Fees	42,044.46	31,003.13	11,041.33
4343000 · Travel Fees & Expenses	109.21	6,770.00	-6,660.79
4344000 · Telephone Line Charges	2,467.64	377.60	2,090.04
4344100 · Cellular Phone Fees	440.08	390.08	50.00
4345000 · Printing (Not Office Supplies)	2,830.00	0.00	2,830.00
4346000 · Classified Advertising	414.86	389.83	25.03
4347500 · General Insurance	148,437.57	141,697.49	6,740.08
4348000 · Electricity	74,647.68	68,568.11	6,079.57
4348500 · Water & Sewer	7,570.85	10,156.08	-2,585.23
4349000 · Gas	37,350.77	18,045.25	19,305.52
4349500 · Cable Service	515.98	508.23	7.75
4350000 · Equipment Repairs & Maint.	23,404.90	9,299.68	14,105.22
4350100 · Building Repairs & Maint.	18,512.46	6,758.13	11,754.33
4350101 · Trash Collection	2,194.98	1,184.94	1,010.04
4350400 · Grounds Maintenance	5,130.00	0.00	5,130.00
4350600 · Cleaning Services	47,140.00	47,140.00	0.00
4350900 · Other Cont. Services	1,479.07	9,012.94	-7,533.87
4353004 · Copier	234.51	288.73	-54.22
4353099 · Other Rental & Leases	1,338.16	612.88	725.28
4355200 · Subscriptions	7,830.34	485.92	7,344.42
4355300 · Organization & Membership Dues	0.00	90.00	-90.00
4356004 · Staff Clothing	517.66	590.45	-72.79
4357004 · External Instructional Fees	3,538.88	0.00	3,538.88
4358300 · Other Fees & Licenses	4,952.00	4,875.00	77.00
4358400 · Refunds, Awards & Indemnities	183.00	1,742.00	-1,559.00
4359000 · Special Projects	1,290.00	83.63	1,206.37
<b>Total 4300000 · OTHER SERVICES &amp; CHARGES</b>	<b>471,554.91</b>	<b>404,187.41</b>	<b>67,367.50</b>
<b>Total Expense</b>	<b>915,523.32</b>	<b>717,028.43</b>	<b>198,494.89</b>
<b>Net Ordinary Income</b>	<b>-36,591.48</b>	<b>-12,923.21</b>	<b>-23,668.27</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>4460000 · CAPITAL OUTLAY</b>			
4463200 · Computer Equipment	7,147.90	0.00	7,147.90
4463600 · Parks Equipment	3,160.00	0.00	3,160.00
<b>Total 4460000 · CAPITAL OUTLAY</b>	<b>10,307.90</b>	<b>0.00</b>	<b>10,307.90</b>
<b>Total Other Expense</b>	<b>10,307.90</b>	<b>0.00</b>	<b>10,307.90</b>
<b>Net Other Income</b>	<b>-10,307.90</b>	<b>0.00</b>	<b>-10,307.90</b>
<b>Net Income</b>	<b>-46,899.38</b>	<b>-12,923.21</b>	<b>-33,976.17</b>

**110 Parks & Rec Facilities - Carmel Clay Parks & Recreation**  
**110 Parks & Rec Facilities Fund Profit & Loss to Prev Year**  
**January through February 2023**

	Jan - Feb 23	Jan - Feb 22	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
345040 · Park Department Fees	14,706.00	12,045.00	2,661.00
346020 · Facility Rentals	4,600.00	6,875.00	-2,275.00
360010 · Miscellaneous Revenues	0.00	439.00	-439.00
361030 · Interest	991.83	89.13	902.70
<b>Total Income</b>	<b>20,297.83</b>	<b>19,448.13</b>	<b>849.70</b>
<b>Expense</b>			
<b>4200000 · SUPPLIES</b>			
4237000 · Repair Parts	73.72	0.00	73.72
4238900 · Other Maintenance Supplies	840.00	67.28	772.72
4239099 · Other Miscellaneous	809.85	0.00	809.85
<b>Total 4200000 · SUPPLIES</b>	<b>1,723.57</b>	<b>67.28</b>	<b>1,656.29</b>
<b>4300000 · OTHER SERVICES &amp; CHARGES</b>			
4341999 · Other Professional Fees	1,420.43	1,234.31	186.12
4344000 · Telephone Line Charges	1,788.48	560.63	1,227.85
4347500 · General Insurance	19,091.00	6,158.51	12,932.49
4348000 · Electricity	5,001.82	4,466.77	535.05
4348500 · Water & Sewer	711.27	669.20	42.07
4349000 · Gas	2,655.55	1,330.01	1,325.54
4350100 · Building Repairs & Maint.	4,128.86	3,272.25	856.61
4350101 · Trash Collection	531.13	297.41	233.72
4350400 · Grounds Maintenance	2,199.75	9,745.00	-7,545.25
4350600 · Cleaning Services	4,140.00	4,140.00	0.00
4350900 · Other Cont. Services	480.00	450.00	30.00
<b>Total 4300000 · OTHER SERVICES &amp; CHARGES</b>	<b>42,148.29</b>	<b>32,324.09</b>	<b>9,824.20</b>
<b>Total Expense</b>	<b>43,871.86</b>	<b>32,391.37</b>	<b>11,480.49</b>
<b>Net Ordinary Income</b>	<b>-23,574.03</b>	<b>-12,943.24</b>	<b>-10,630.79</b>
<b>Net Income</b>	<b>-23,574.03</b>	<b>-12,943.24</b>	<b>-10,630.79</b>

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Lin Zheng, Treasurer</b>	ACTION REQUESTED <b>Approval</b>
ITEM/SUBJECT <b>Claim Sheet March 14, 2023</b>	
DOLLAR AMOUNT / FUND <b>N/A</b>	MEETING DATE <b>March 14, 2023</b>

**SUMMARY:**

Claim Sheet March 14, 2023 is included for comment, corrections, additions, or deletions.

**STAFF RECOMMENDATION:**

“I move to approve the Claim Sheet dated March 14, 2023.”

Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 101 - General Fund  
March 14, 2023

Name	Amount	Account	Num	Memo
<b>Feb 7 - Mar 6, 23</b>				
Ace - Pak Products Inc.	\$ 331.75	4238900 · Other Maintenance Supplies	A-11055	2/16/23 Park Cleaning Supplies 2/17/23
ADP, LLC	\$ 311.50	4341999 · Other Professional Fees	625832688	2/3/23 Payroll Processing Fees for Periods Ending 12/31/22 & 1/6/23
ADP, LLC	\$ 201.00	4341999 · Other Professional Fees	625831765	2/3/23 Payroll Processing Fees for Periods Ending 1/20/23
ADP, LLC	\$ 300.15	4341999 · Other Professional Fees	626444649	2/15/23 Year End Processing 2022 QTR 4
AES Indiana	\$ 67.93	4348000 · Electricity	116789 Feb'23	2/23/23 Flowing Well Park
AES Indiana	\$ 307.69	4348000 · Electricity	1095795 Feb'23	2/28/23 Monon Greenway South Trailhead
AES Indiana	\$ 1,048.97	4348000 · Electricity	925743 Feb'23	2/27/23 West Park
AES Indiana	\$ 22.20	4348000 · Electricity	925743 Feb'23	2/27/23 Monon Greenway Nora Traffic Lights
AES Indiana	\$ 864.78	4348000 · Electricity	1905309 Feb'23	2/28/23 Flowing Well Restroom
Amazon	\$ 61.95	4230200 · Office Supplies	UFB Visa	2/17/23 Seat Cushion for Mamava Pod
Amazon	\$ 81.88	4239039 · General Program Supplies	UFB Visa	1/27/23 Nature Program & Invasive Removal Supplies
Amazon	\$ 67.34	4239039 · General Program Supplies	UFB Visa	2/6/23 Volunteer Appreciation Banquet Decoration
Amazon	\$ 229.88	4238900 · Other Maintenance Supplies	UFB Visa	2/17/23 PNR Custodial & Maintenance Supplies
Amazon	\$ 50.92	4239000 · Miscellaneous Supplies	UFB Visa	1/27/23 Nature Program & Invasive Removal Supplies
Amazon	\$ 100.00	4230200 · Office Supplies	UFB Visa	2/2/23 Parks & Natural Resources Annual Staff Awards
Amazon	\$ 37.40	4230200 · Office Supplies	UFB Visa	2/9/23 Administrative Computer Accessories for New Hires
Amazon	\$ 159.09	4230200 · Office Supplies	UFB Visa	2/10/23 Video Recording Equipment for Marketing
Amazon Web Services	\$ 138.10	4341955 · Info Sys Maint/Contracts	UFB Visa	2/2/23 Cloud Backup Server Services
Apple	\$ 1,503.00	4463200 · Computer Equipment	UFB Visa	1/26/23 Computer Equipment for Marketing & Communications Team
AT&T	\$ 486.04	4344000 · Telephone Line Charges	UFB Visa	2/21/23 Analog Telephone Administrative Office
Baumgartner, Kurtis	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	2/28/23 Cell Phone Fees Jan'23
Belmont Graphics LLC	\$ 225.00	4350400 · Grounds Maintenance	71142	2/13/23 Flowing Well Park and Meadowlark Park Interpretive Signage Updates
Best One of Indy	\$ 192.95	4350000 · Equipment Repairs & Maint.	1100057624	1/5/23 Service - Skidsteer Tire Repair
Best One of Indy	\$ 436.87	4351000 · Auto Repair & maintenance	1040019924	1/24/23 Service - Fleet #1182 Diagnostic Repair
Blood Hound, Inc.	\$ 515.00	4350400 · Grounds Maintenance	567125	2/8/23 Private Utility Locate Service
Brainstorm Print	\$ 60.00	4230100 · Stationary & Printing Materials	140257	2/7/23 Administrative & Planning Staff Business Cards
Brainstorm Print	\$ 105.00	4230100 · Stationary & Printing Materials	140472	2/21/23 Carmel Clay Parks & Recreation Recruitment Cards
Broad Ripple Lock Service, Inc.	\$ 640.00	4350400 · Grounds Maintenance	19501	1/31/23 Service - Central Park Westermeier Commons Door Locks
Carmel Clay Schools	\$ 2,301.74	4231400 · Gasoline	2023-PD02	2/6/23 Gasoline
Carmel Clay Schools	\$ 803.61	4231300 · Diesel Fuel	2023-PD02	2/6/23 Diesel
Carmel Clay Schools	\$ 1,912.81	4231400 · Gasoline	2023-PD03	3/1/23 Gasoline
Carmel Clay Schools	\$ 531.57	4231300 · Diesel Fuel	2023-PD03	3/1/23 Diesel
Carmel Utilities	\$ 1,032.14	4348500 · Water & Sewer	5843000000 Jan'23	2/9/23 Inlow Park
Carmel Utilities	\$ 86.84	4348500 · Water & Sewer	8362300000 Jan'23	2/9/23 White River Greenway
Carmel Utilities	\$ 6.21	4348500 · Water & Sewer	2396200000 Jan'23	2/9/23 Cherry Tree Park
Carmel Utilities	\$ 42.16	4348500 · Water & Sewer	2623000000 Jan'23	2/21/23 Flowing Well Park
Carmel Utilities	\$ 357.86	4348500 · Water & Sewer	2623000000 Jan'23	2/21/23 Founders Park
Carmel Utilities	\$ 20.06	4348500 · Water & Sewer	2623000000 Jan'23	2/21/23 Flowing Well Park
Carmel Utilities	\$ 67.40	4348500 · Water & Sewer	2623000000 Jan'23	2/21/23 River Heritage Park
Carmel Utilities	\$ 45.96	4348500 · Water & Sewer	2623000000 Jan'23	2/21/23 Hazel Landing Park
Carmel Utilities	\$ 173.01	4348500 · Water & Sewer	7051300000 Jan'23	3/3/23 Administrative Office
Carmel Utilities	\$ 21.34	4348500 · Water & Sewer	7051300000 Jan'23	3/3/23 Parks & Natural Resources Office
Carmel Utilities	\$ 117.07	4348500 · Water & Sewer	3832000000 Jan'23	3/3/23 Monon Greenway South Trailhead
Carmel Utilities	\$ 291.45	4348500 · Water & Sewer	2224200000 Jan'23	3/3/23 Meadowlark Park
Carmel Utilities	\$ 24.36	4348500 · Water & Sewer	6548100000 Jan'23	3/3/23 Monon Boulevard - Special Events
Carmel Utilities	\$ 227.02	4348500 · Water & Sewer	7316000000 Jan'23	3/3/23 Central Park Westermeier Commons
Carmel Utilities	\$ 152.58	4348500 · Water & Sewer	2214200000 Jan'23	3/3/23 Monon Boulevard
Carmel Utilities	\$ 206.98	4348500 · Water & Sewer	2214200000 Jan'23	3/3/23 City Center Restroom
Carmel Utilities	\$ 21.14	4348500 · Water & Sewer	2768100000 Jan'23	3/3/23 Midtown Plaza
Carmel Utilities	\$ 293.96	4348500 · Water & Sewer	5843000000 Feb'23	3/3/23 Inlow Park
Carmel Utilities	\$ 86.84	4348500 · Water & Sewer	8362300000 Feb'23	3/3/23 White River Greenway
Carmel Utilities	\$ 6.21	4348500 · Water & Sewer	2396200000 Feb'23	3/3/23 Cherry Tree Park
Carmel Utilities	\$ 228.88	4348500 · Water & Sewer	1313100000 Jan'23	3/3/23 Carey Grove Park
Carmel Utilities	\$ 770.91	4348500 · Water & Sewer	5200000000 Jan'23	3/3/23 West Park



Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 101 - General Fund  
March 14, 2023

Name	Amount	Account	Num	Memo
Carmel Utilities	\$ 8.34	4348500 · Water & Sewer	5200000000 Jan'23	3/3/23 Bear Creek Park
CenterPoint Energy	\$ 143.71	4349000 · Gas	52318900 Jan'23	2/9/23 Parks & Natural Resources Office
CenterPoint Energy	\$ 207.67	4349000 · Gas	50099721 Jan'23	2/9/23 Administrative Office
CleanTelligent Software	\$ 498.96	4341955 · Info Sys Maint/Contracts	INV-761578	2/1/23 Monthly Work Order User Fees Feb'23
Constellation NewEnergy Gas Division, LLC	\$ 373.73	4349000 · Gas	3692507	2/24/23 Administrative Office
Constellation NewEnergy Gas Division, LLC	\$ 232.52	4349000 · Gas	3692507	2/24/23 Parks & Natural Resources Office
Corvus Janitorial Systems	\$ 365.00	4350600 · Cleaning Services	303191005-113	3/1/23 2023 Janitorial Services - Administrative Office
Corvus Janitorial Systems	\$ 235.00	4350600 · Cleaning Services	303191017-117	3/1/23 2023 Janitorial Services - Parks & Natural Resources Office
Crown Trophy	\$ 485.00	4230200 · Office Supplies	44217	2/7/23 Parks & Natural Resources Annual Staff Awards
Crown Trophy	\$ 34.00	4230200 · Office Supplies	44231	2/8/23 Accessory for Picture (Exiting Park Board Members)
Displays2go	\$ 1,863.99	4239031 · Street Signs	PSI2134550	2/1/23 Outdoor Wind Signs for Parks
Duke Energy	\$ 411.43	4348000 · Electricity	910121498403 Jan'23	2/9/23 Inlow Park
Duke Energy	\$ 18.03	4348000 · Electricity	910121498495 Jan'23	2/9/23 Bear Creek Park
Duke Energy	\$ 1,009.04	4348000 · Electricity	910121498213 Jan'23	2/10/23 Central Park Westermeier Commons
Duke Energy	\$ 13.31	4348000 · Electricity	910120618144 Jan'23	2/16/23 Carey Grove Park
Duke Energy	\$ 446.33	4348000 · Electricity	910122730034 Jan'23	2/17/23 Monon Greenway North Trailhead
Duke Energy	\$ 21.26	4348000 · Electricity	910121498453 Jan'23	2/17/23 Monon Greenway Pedestrian Bridge
Duke Energy	\$ 129.21	4348000 · Electricity	910122730076 Feb'23	3/1/23 Monon Greenway Tunnel Lights
Duke Energy	\$ 887.69	4348000 · Electricity	910122730109 Feb'23	3/1/23 Founders Park
Duke Energy	\$ 14.98	4348000 · Electricity	910122730050 Feb'23	3/1/23 River Heritage Park
Duke Energy	\$ 214.40	4348000 · Electricity	910123202576 Feb'23	3/1/23 Central Park Lagoon
Duke Energy	\$ 86.67	4348000 · Electricity	910123160581 Feb'23	3/1/23 Central Park Roundabout 111th ST Entrance
Duke Energy	\$ 159.98	4348000 · Electricity	910119806907 Feb'23	2/28/23 Monon Greenway Flashing Lights
Duke Energy	\$ 323.27	4348000 · Electricity	91012149312 Feb'23	2/28/23 Carey Grove Park
Duke Energy	\$ 80.27	4348000 · Electricity	910123198147 Feb'23	2/27/23 Central Park Shelter
Duke Energy	\$ 24.84	4348000 · Electricity	10123164626 Feb'23	3/3/23 Central Park Street Lights
Duke Energy	\$ 173.19	4348000 · Electricity	910121498362 Feb'23	2/27/23 Parks & Natural Resources Office
Duke Energy	\$ 1,593.85	4348000 · Electricity	910121498263 Feb'23	2/27/23 Administrative Office
Ellis Mechanical & Electrical	\$ 145.00	4350100 · Building Repairs & Maint.	23023	2/6/23 2023 West Park Mechanical Room HVAC Preventative Maintenance
Enterprise Fleet Management	\$ 15.00	4353099 · Other Rental & Leases	FBN4661489	2/4/23 Lease Vehicle #1224 Licensing
Environmental Laboratories, Inc.	\$ 12.75	4350900 · Other Cont. Services	20371264	2/10/23 2023 Water Testing for Flowing Well Park
Fazoli's	\$ 308.79	4239039 · General Program Supplies	AAAZTLVY9QAT	2/17/23 Volunteer Appreciation Banquet Dinner 2/17/23
Grainger	\$ 136.59	4235000 · Building Materials	9593435291	2/1/23 Power Supplies for North & South Trailhead Restroom Doors
Grainger	\$ 55.24	4238900 · Other Maintenance Supplies	9607684314	2/14/23 Park Maintenance & Cleaning Supplies
Heart Reach Medical LLC	\$ 873.60	4350000 · Equipment Repairs & Maint.	1668	1/12/23 Admin. & Planning Office AED 2 YR Maintenance Renewal
Heart Reach Medical LLC	\$ 873.60	4350000 · Equipment Repairs & Maint.	1668	1/12/23 Parks & natural Resources Office AED 2 YR Maintenance Renewal
Hillyard	\$ 340.05	4238900 · Other Maintenance Supplies	605033684	2/21/23 Park Cleaning Supplies
Indeed, Inc.	\$ (1,500.00)	4346000 · Classified Advertising	UFB Visa	2/6/23 Refund on Job Ad Hiring Platform
Indiana Dept Environmental Mgmt	\$ 100.00	4358300 · Other Fees & Licenses	346563	1/11/23 2023 Annual Renewal - Safe Drinking Water Act
Intuit Inc.	\$ 280.66	4341955 · Info Sys Maint/Contracts	UFB Visa	1/26/23 QuickBooks Software & Cloud Hosting Subscription Jan'23
Intuit Inc.	\$ 280.66	4341955 · Info Sys Maint/Contracts	UFB Visa	2/26/23 QuickBooks Software & Cloud Hosting Subscription Feb'23
Konica Minolta Business Solutions	\$ 478.02	4353004 · Copier	9009154131	2/17/23 Copier Charges - Administrative Office 11/18/22 - 2/17/23
Kroger Gardis & Regas, LLP	\$ 6,378.40	4340000 · Legal Fees	72	12/6/22 Legal Fees Nov'22
Kroger Gardis & Regas, LLP	\$ 5,774.40	4340000 · Legal Fees	73	1/6/23 Legal Services Dec'22
MacAllister Machinery Co., Inc.	\$ 293.50	4232100 · Garage & Motor Supplies	R64505994901	2/14/23 Emergency Kubota Fluid Supplies
MacAllister Machinery Co., Inc.	\$ 75.66	4232100 · Garage & Motor Supplies	R64506390601	2/17/23 Kubota RTV Maintenance Parts
Magers Bookkeeping Services LLC	\$ 100.00	4341999 · Other Professional Fees	1091	1/30/23 2023 Budget Setups
Magers Bookkeeping Services LLC	\$ 120.00	4341999 · Other Professional Fees	1090	1/27/23 2023 Bookkeeping Services - Jan'23
Magers Bookkeeping Services LLC	\$ 120.00	4341999 · Other Professional Fees	1095	2/27/23 2023 Bookkeeping Services Feb'23
Mehl, Eric	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	3/2/23 Cell Phone Fees Feb'23
Menards	\$ 45.73	4238900 · Other Maintenance Supplies	308303823016134	2/7/23 Miscellaneous Maintenance Supplies for Parks & Natural Resources
Menards	\$ 26.32	4232100 · Garage & Motor Supplies	308304623031386	2/15/23 Parks & Natural Resources Maintenance Supplies
Menards	\$ 4.14	4238900 · Other Maintenance Supplies	308304623031386	2/15/23 Parks & Natural Resources Maintenance Supplies
Menards	\$ 55.98	4235000 · Building Materials	308304623031386	2/15/23 Parks & Natural Resources Maintenance Supplies
Menards	\$ 90.98	4235000 · Building Materials	308304623031386	2/15/23 Parks & Natural Resources Maintenance Supplies

Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 101 - General Fund  
March 14, 2023

Name	Amount	Account	Num	Memo
Mid-State Truck Equipment	\$ 481.87	4237000 · Repair Parts	123283	1/30/23 Snow Plow Repair Parts for PNR
Mountain Glacier, LLC	\$ 209.44	4350900 · Other Cont. Services	900342835	2/13/23 Drinking Water Parks & Natural Resources/Administrative Offices
Napa	\$ 202.32	4232100 · Garage & Motor Supplies	4329-157411	2/14/23 Kubota Maintenance Supplies
National Association for Interpretation	\$ 380.00	4357004 · External Instructional Fees	UFB Visa	1/31/23 Training Registration for PNR Volunteer Coordinator
NCSI National Center Safety Initiatives	\$ 18.50	4341990 · Criminal Background Checks	29739	2/1/23 Adult Volunteer Background Check
NCSI National Center Safety Initiatives	\$ 37.00	4341990 · Criminal Background Checks	29738	2/1/23 New Hire Background Checks
NRPA	\$ 500.00	4355300 · Organization & Membership Dues	20177299	2/6/23 2023 Annual CAPRA Fee
NRPA	\$ 70.00	4355300 · Organization & Membership Dues	UFB Visa	2/21/23 CPRP Renewal 2023 - Courtney Weintraut
Purple Ink LLC	\$ 3,650.00	4341955 · Info Sys Maint/Contracts	6157	2/21/23 Training Content for Learning Management System
Purple Ink LLC	\$ 1,738.88	4357004 · External Instructional Fees	6158	2/21/23 Engagement (Part 2) - Training Services for CCPR Staff
Recreation inSites, LLC	\$ 988.60	4239000 · Miscellaneous Supplies	831	1/21/23 West Park Playground Parts (Behind Perelman Pavilion)
Runyon Equipment Rental	\$ 740.00	4353099 · Other Rental & Leases	641812	2/24/23 Rental Equipment to Remove Invasive Piles Campus Wide
Scat Pest Control	\$ 150.00	4350100 · Building Repairs & Maint.	330256	2/9/23 Administrative Office 2023 Pest Control QTR 1
Sherwin Williams	\$ 56.43	4235000 · Building Materials	5424-3	2/1/23 Paint for Central Trailhead
SHRM	\$ 1,995.00	4357004 · External Instructional Fees	UFB Visa	1/26/23 2023 Annual Conference and Expo Registration - Nicole Ledwith
SHRM	\$ 1,995.00	4357004 · External Instructional Fees	UFB Visa	1/30/23 2023 Annual Conference and Expo Registration - Beth Jeffries
Sign A Rama	\$ 28.00	4230200 · Office Supplies	INV-10617	2/1/23 Name Plate for New Administration & Planning Director
Southwest Airlines	\$ 1,487.90	4343000 · Travel Fees & Expenses	UFB Visa	1/25/23 Airline Travel - HR Staff 2023 SHRM Conference
Spectrum Business	\$ 119.98	4349500 · Cable Service	UFB Visa	2/23/23 Cable Service
Staples	\$ 70.84	4230200 · Office Supplies	3530052414	1/30/23 Administrative Office - Kitchen & Office Supplies
Staples	\$ 95.16	4230200 · Office Supplies	3530536824	2/6/23 Administrative Office Supplies
Staples	\$ 59.99	4230200 · Office Supplies	3530536823	1/30/23 Administrative Office - Kitchen & Office Supplies
Staples	\$ 17.67	4230200 · Office Supplies	3531031893	2/20/23 Administrative Office Supplies
Staples	\$ (17.67)	4230200 · Office Supplies	3531031895	2/20/23 Administrative Office Supplies
Sutton, Claudine	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	2/6/23 Cell Phone Fees Jan'23
Sutton, Claudine	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	2/27/23 Cell Phone Fees Feb'23
Terryberry	\$ 37.22	4350900 · Other Cont. Services	M40131	2/6/23 Employee Recognition Gift - PNR
TriCo Regional Sewer Utility	\$ 61.45	4348500 · Water & Sewer	1001301 Feb'23	3/1/23 Monon Greenway South Trailhead
TriCo Regional Sewer Utility	\$ 96.82	4348500 · Water & Sewer	1005876 Feb'23	3/1/23 West Park
TriCo Regional Sewer Utility	\$ 20.12	4348500 · Water & Sewer	1013738 Feb'23	3/1/23 Administrative Office
TriCo Regional Sewer Utility	\$ 35.18	4348500 · Water & Sewer	1033605 Feb'	3/1/23 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 99.82	4348500 · Water & Sewer	1041839 Feb'23	3/1/23 Central Park Westermeier Commons 2
TriCo Regional Sewer Utility	\$ 308.46	4348500 · Water & Sewer	2000677 Feb'23	3/1/23 West Park
Walgreens	\$ 11.97	4230200 · Office Supplies	UFB Visa	2/23/23 Photo Printing
White's Ace Hardware	\$ 135.85	4235000 · Building Materials	29561101	1/3/23 Paint & Hardware Supplies for Monon South Trailhead Restroom
White's Ace Hardware	\$ 152.70	4238000 · Small Tools & Minor Equipment	29562992	1/9/23 Miscellaneous Parks & Natural Resources Supplies
White's Ace Hardware	\$ 120.73	4235000 · Building Materials	29563372	1/10/23 Miscellaneous Supplies for Monon South Trailhead Restroom
White's Ace Hardware	\$ 226.44	4350100 · Building Repairs & Maint.	29563976	1/13/23 Monon Greenway Maintenance Supplies
White's Ace Hardware	\$ 215.07	4235000 · Building Materials	29565255	1/16/23 Miscellaneous Supplies Monon North Trailhead Restroom
White's Ace Hardware	\$ 66.97	4350100 · Building Repairs & Maint.	29566322	1/19/23 Parks Maintenance Office Shower Repair Parts
White's Ace Hardware	\$ 168.00	4350100 · Building Repairs & Maint.	29566731	1/20/23 City Center Restroom Occupancy Replacement Panel
White's Ace Hardware	\$ 71.92	4350100 · Building Repairs & Maint.	29568605	1/26/23 Miscellaneous Supplies for Monon Greenway
White's Ace Hardware	\$ 1,004.50	4236500 · Salt & Calcium	29569958	1/30/23 Ice Melt for Midtown Plaza
White's Ace Hardware	\$ 17.96	4232100 · Garage & Motor Supplies	29570265	1/31/23 Parks & Natural Resources Maintenance Supplies & Keys
White's Ace Hardware	\$ 7.59	4235000 · Building Materials	29570265	1/31/23 Parks & Natural Resources Maintenance Supplies & Keys
White's Ace Hardware	\$ 3.99	4238000 · Small Tools & Minor Equipment	29570265	1/31/23 Parks & Natural Resources Maintenance Supplies & Keys
White's Ace Hardware	\$ 62.39	4238900 · Other Maintenance Supplies	29570265	1/31/23 Parks & Natural Resources Maintenance Supplies & Keys
Zionsville Parks	\$ 84.00	4357004 · External Instructional Fees	UFB Visa	2/17/23 Project WILD Environmental Educator Training for PNR Staff
Zoom	\$ 199.90	4355200 · Subscriptions	UFB Visa	2/23/23 Video Conferencing
<b>Feb 7 - Mar 6, 23</b>	<b>\$ 62,401.20</b>			

Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 108 - Extended School Enrichment  
March 14, 2023

Name	Amount	Account	Num	Memo
<b>Feb 7 - Mar 6, 23</b>				
Adobe	\$ 2,638.68	4463202 · Software	UFB Visa	2/2/23 Software Licenses for ESE
ADP, LLC	\$ 450.50	4341999 · Other Professional Fees	625832688	2/3/23 Payroll Processing Fees for Periods Ending 12/31/22 & 1/6/23
ADP, LLC	\$ 416.50	4341999 · Other Professional Fees	625831765	2/3/23 Payroll Processing Fees for Periods Ending 1/20/23
ADP, LLC	\$ 14.00	4341999 · Other Professional Fees	624128196	1/20/23 Payroll Processing Fees for Periods Ending 9/30/22
ADP, LLC	\$ 1,287.60	4341999 · Other Professional Fees	626444649	2/15/23 Year End Processing 2022 QTR 4
Amazon	\$ 58.13	4239039 · General Program Supplies	UFB Visa	2/21/23 Carmel Elementary ESE Site Plan 4 Craft Supplies
Amazon	\$ 254.46	4239039 · General Program Supplies	UFB Visa	2/22/23 College Wood ESE Program Supplies
Amazon	\$ 225.13	4239039 · General Program Supplies	UFB Visa	1/25/23 Forest Dale ESE - Prize Box Supplies
Amazon	\$ 177.98	4239039 · General Program Supplies	UFB Visa	2/1/23 Forest Dale ESE Club and First Aid Supplies - Site Plan 4
Amazon	\$ 258.10	4239039 · General Program Supplies	UFB Visa	2/6/23 Forest Dale ESE Organizational Supplies
Amazon	\$ 59.49	4239039 · General Program Supplies	UFB Visa	2/10/23 Forest Dale ESE Program Supplies
Amazon	\$ 281.64	4239039 · General Program Supplies	UFB Visa	2/15/23 Forest Dale ESE Program Signage Board
Amazon	\$ 290.53	4239039 · General Program Supplies	UFB Visa	1/25/23 West Clay ESE Site Plan 3 Supplies
Amazon	\$ 391.08	4239039 · General Program Supplies	UFB Visa	2/10/23 West Clay ESE General Program Supplies
Amazon	\$ 193.74	4239039 · General Program Supplies	UFB Visa	2/15/23 West Clay ESE Site Plan 4 Supplies
Amazon	\$ 112.50	4239039 · General Program Supplies	UFB Visa	1/27/23 School's Out Camp Program Supplies - President's Day
Amazon	\$ 135.84	4239039 · General Program Supplies	UFB Visa	1/25/23 Mohawk Trails ESE - Jan'23 Supplies
Amazon	\$ 226.27	4239099 · Other Miscellaneous	UFB Visa	2/6/23 Escape Room Supplies Feb'23
Amazon	\$ 822.76	4239099 · Other Miscellaneous	UFB Visa	2/16/23 New Work Stations for ESE Full Time Staff
Amazon	\$ 89.94	4239039 · General Program Supplies	UFB Visa	1/27/23 Clay Center ESE Site Celebration & Program Supplies
Amazon	\$ 138.93	4230200 · Office Supplies	UFB Visa	1/31/23 ESE Admin. Office Equipment Supplies
Amazon	\$ 210.95	4230200 · Office Supplies	UFB Visa	2/9/23 ESE Computer Accessories for New Hires
Amazon	\$ 31.61	4239039 · General Program Supplies	UFB Visa	2/10/23 Woodbrook ESE General Program Supplies
Amazon	\$ 128.13	4230200 · Office Supplies	UFB Visa	2/15/23 College Wood ESE Office Supplies
B & H Photo	\$ 422.85	4239099 · Other Miscellaneous	210631516	2/10/23 ESE Administrative Office Audio Visual Equipment
BluePay Processing, LLC	\$ 9,000.22	4341999 · Other Professional Fees	INV014298	2/6/23 ESE Credit Card Processing Jan'23
BluePay Processing, LLC	\$ 99.75	4341999 · Other Professional Fees	1005662456410120	1/31/23 ESE ACH Processing Jan'23
Bowen, Adam	\$ 90.00	4358400 · Refunds, Awards & Indemnities	CK Request	2/13/23 Parent Request Refund
Bowen, Adam	\$ 240.00	4358400 · Refunds, Awards & Indemnities	CK Request	2/13/23 Parent Request Refund
Brainstorm Print	\$ 408.00	4345000 · Printing (Not Office Supplies)	140240	2/1/23 ESE Program Booklet Reprint
Carmel Clay Schools Food & Nutrition	\$ 11,012.82	4239040 · Food & Beverages	Jan'23	2/2/23 ESE Student Breakfasts & Snacks Jan'23
Carmel Drive Self-Storage	\$ 273.00	4350900 · Other Cont. Services	93	2/3/23 Annual Storage Rental ESE Mar'23
Crisis Prevention Institute, Inc.	\$ 200.00	4355300 · Organization & Membership Due:	IUS0242816	1/9/23 Annual Membership Fee 4/6/23-4/6/24
Cumulus Media	\$ 550.00	4341991 · Marketing & Promotions	BB3569841	1/29/23 ESE Recruitment Ads
Current Publishing	\$ 190.00	4341991 · Marketing & Promotions	69515	12/27/23 Recruitment Ads
Current Publishing	\$ 190.00	4341991 · Marketing & Promotions	70267	2/27/23 Recruitment Ads - Feb'23
Fun Express	\$ 34.93	4239039 · General Program Supplies	722660062-01	1/30/23 Administrative ESE Event Supplies
Fun Express	\$ 102.48	4239039 · General Program Supplies	722607601-01	1/27/23 Prairie Trace ESE - 2/17/23 Site Celebration Craft Supplies
Fun Express	\$ 118.16	4239039 · General Program Supplies	722734099-01	2/3/23 Towne Meadow ESE Feb'23 Supplies
Fun Express	\$ 69.98	4239039 · General Program Supplies	722734099-02	2/3/23 Towne Meadow ES Feb'23 Supplies
Fun Express	\$ 75.99	4239039 · General Program Supplies	722766122-01	2/3/23 Forest Dale ESE Valentine's Day Dance Supplies
Fun Express	\$ 314.64	4239039 · General Program Supplies	722735179-01	2/3/23 Forest Dale ESE Valentine's Day Dance Supplies
Fun Express	\$ 94.02	4239039 · General Program Supplies	723062779-01	2/22/23 Carmel Elementary ESE - Site Plan 4 Club Supplies
Heart Reach Medical LLC	\$ 8,775.36	4350000 · Equipment Repairs & Maint.	1669	1/12/23 ESE - AED 2 YR Maintenance Agreement Renewal
Hernandez, Isaiah	\$ 89.47	4343000 · Travel Fees & Expenses	Reimb	2/8/23 Mileage Reimbursement 1/10/23-2/8/23
Indeed, Inc.	\$ 328.45	4346000 · Classified Advertising	UFB Visa	1/27/23 Sponsored Job Ads Feb'23
Indeed, Inc.	\$ 88.01	4346000 · Classified Advertising	UFB Visa	2/2/23 Sponsored Job Ads Feb'23
Indeed, Inc.	\$ 267.85	4346000 · Classified Advertising	UFB Visa	2/25/23 Sponsored Job Ads 2/16/23-3/16/23
Indiana Pacers	\$ 660.00	4343007 · Field Trips	UFB Visa	2/18/23 ESE RICHER Student Reward Outing 3/9/23

**Carmel/Clay Board of Parks Recreation**  
**Claim Sheet Fund 108 - Extended School Enrichment**  
**March 14, 2023**

<b>Name</b>	<b>Amount</b>	<b>Account</b>	<b>Num</b>	<b>Memo</b>
Insight Public Sector	\$ 4,077.62	4239099 · Other Miscellaneous	1101025372	2/10/23 Laptop Computers & Accessories for ESE New Hires
Intuit	\$ 280.66	4341955 · Info Sys Maint/Contracts	UFB Visa	1/26/23 QuickBooks Software & Cloud Hosting Subscription Jan'23
Intuit	\$ 280.66	4341955 · Info Sys Maint/Contracts	UFB Visa	2/26/23 QuickBooks Software & Cloud Hosting Subscription Feb'23
Iron Mountain	\$ 69.50	4341999 · Other Professional Fees	HHVL962	2/28/23 Off Site Storage for Human Resources
Lucero, Jennifer	\$ 90.32	4343000 · Travel Fees & Expenses	Reimb	2/8/23 Mileage Reimbursement1/2/23-2/8/23
Magers Bookkeeping Services LLC	\$ 200.00	4341999 · Other Professional Fees	1091	1/30/23 2023 Budget Setups
Magers Bookkeeping Services LLC	\$ 450.00	4341999 · Other Professional Fees	1090	1/27/23 2023 Bookkeeping Services - Jan'23
Magers Bookkeeping Services LLC	\$ 450.00	4341999 · Other Professional Fees	1095	2/27/23 2023 Bookkeeping Services Feb'23
Mail Chimp	\$ 254.50	4355200 · Subscriptions	UFB Visa	2/14/23 Email Marketing - Annual Subscription
McAlister's Deli	\$ 205.23	4239039 · General Program Supplies	1566436	1/30/23 Prairie Trace ESE Staff Training 1/20/23
McAlister's Deli	\$ 99.36	4239039 · General Program Supplies	1558391	1/26/23 Clay Center ESE Staff Training Dinner 1/26/23
McAlister's Deli	\$ 195.86	4239039 · General Program Supplies	1600898	2/21/23 Prairie Trace ESE Staff Training 2/21/23
Mountain Glacier, LLC	\$ 45.14	4350900 · Other Cont. Services	900342868	2/13/23 Drinking Water ESE
NCSI - National Center Safety Initiatives	\$ 92.50	4341990 · Criminal Background Checks	29738	2/1/23 New Hire Background Checks
Occupational Health Centers of Southwest	\$ 54.00	4340700 · Medical Fees (Drug Tests)	1014552016	2/14/23 New Hire Drug Screen - ESE
Occupational Health Centers of Southwest	\$ 54.00	4340700 · Medical Fees (Drug Tests)	1014536498	2/7/23 New Hire Drug Screen - Full Time Staff
Purple Ink LLC	\$ 1,728.88	4357004 · External Instructional Fees	6158	2/21/23 Engagement (Part 2) - Training Services for CCPR Staff
Robbins,Nathan	\$ 69.82	4343000 · Travel Fees & Expenses	Reimbursement	2/13/23 Mileage Reimbursement 1/5/23-2/10/23
S & S Worldwide	\$ 19.87	4239039 · General Program Supplies	IN101136136	1/26/23 College Wood ESE - Site Plan 3 Club Supplies
S & S Worldwide	\$ 56.88	4239039 · General Program Supplies	IN101144318	2/13/23 Woodbrook ESE Club Supplies
S & S Worldwide	\$ 122.20	4239039 · General Program Supplies	IN101144850	2/13/23 Woodbrook ESE - Club Supplies
Staples	\$ 87.64	4230200 · Office Supplies	30536828	2/7/23 ESE Main Office Supplies
Staples	\$ 182.12	4239039 · General Program Supplies	3530536826	2/10/23 Clay Center ESE Office Supplies
Staples	\$ 53.99	4230200 · Office Supplies	3531031896	2/20/23 ESE Main Office Supplies
Staples	\$ 86.24	4230200 · Office Supplies	3531031897	2/20/23 ESE Admin. Site Plan 4 Office Supplies
Staples	\$ 47.81	4239039 · General Program Supplies	3530536825	2/13/23 Carmel Elementary ESE - Office Supplies
SubZero Nitrogen Ice Cream	\$ 487.50	4239039 · General Program Supplies	CK Request	2/20/23 On Site Vendor for Parent's Night Out
Walmart.com	\$ 392.63	4239039 · General Program Supplies	UFB Visa	1/25/23 Carmel Elementary ESE Office, RICHER & Parent's Night Out Supplies
Walmart.com	\$ 69.21	4239039 · General Program Supplies	UFB Visa	2/16/23 Employee Appreciation Day Celebration Items
Walmart.com	\$ 179.18	4239039 · General Program Supplies	UFB Visa	2/1/23 Prairie Trace ESE Library Club Supplies
<b>Feb 7 - Mar 6, 23</b>	<b>\$ 53,073.79</b>			

**Carmel/Clay Board of Parks Recreation**  
**Claim Sheet Fund 109 - Monon Community Center**  
**March 14, 2023**

Name	Amount	Account	Num	Memo
<b>Feb 7 - Mar 6, 23</b>				
Ace - Pak Products Inc.	\$ 55.86	4239039 · General Program Supplies	A-11027	2/7/23 Guest Services PPE Supplies
Ace - Pak Products Inc.	\$ 579.75	4238900 · Cleaning & Maint. Supplies	A-11035	2/9/23 MCC Janitorial Supplies
Ace - Pak Products Inc.	\$ 501.27	4238900 · Cleaning & Maint. Supplies	A-11068	2/17/23 Monon Community Center Janitorial Supplies
Active Network, LLC	\$ 150.00	4358400 · Refunds, Awards & Indemnities	CB2022OCT_0079	2/1/23 Credit Card Charge Back Fees Oct'22
Active Network, LLC	\$ 104.00	4341955 · Info Sys Maint/Contracts	CB2023Jan_0068	2/1/23 Credit Card Charge Back Fees Jan'23
Active Network, LLC	\$ 76.00	4341955 · Info Sys Maint/Contracts	CB2022DEC_0074	2/1/23 Credit Card Charge Back Fees Dec'22
Adobe	\$ 3,419.52	4463202 · Software	UFB Visa	2/2/23 Software Licenses for Marketing Team
Adobe	\$ 986.11	4463202 · Software	UFB Visa	2/14/23 Additional Software Licenses for Marketing
ADP, LLC	\$ 773.50	4341999 · Other Professional Fees	625832688	2/3/23 Payroll Processing Fees for Periods Ending 12/31/22 & 1/6/23
ADP, LLC	\$ 777.75	4341999 · Other Professional Fees	625831765	2/3/23 Payroll Processing Fees for Periods Ending 1/20/23
ADP, LLC	\$ 1,596.45	4341999 · Other Professional Fees	6264446249	2/15/23 Year End Processing 2022 QTR 4
Allied Time USA, Inc.	\$ 205.00	4238900 · Cleaning & Maint. Supplies	6283	2/6/23 Replacement Additional Batteries for MCC Clocks
Amazon	\$ 74.90	4239039 · General Program Supplies	UFB Visa	1/30/23 Kidzone Supplies
Amazon	\$ 281.70	4239012 · Safety Supplies	UFB Visa	1/25/23 Aquatics Safety Supplies
American Red Cross	\$ 216.00	4358300 · Other Fees & Licenses	22544393	2/8/23 First Aid/CPR/AED Class 2/3/23
American Red Cross	\$ 336.00	4358300 · Other Fees & Licenses	22548478	2/22/23 Lifeguard Certification Class 2/20/23
AT&T	\$ 1,201.28	4344000 · Telephone Line Charges	UFB Visa	2/21/23 MCC Alarms & Elevator
Bessler, Anne Marie	\$ 16.70	4341991 · Marketing & Promotions	Reimb	2/16/23 Mileage Reimbursement Feb'23
BGI Fitness	\$ 550.00	4350000 · Equipment Repairs & Maint.	38496	2/21/23 Fitness Equipment Replacement Seats
Box, Alex	\$ 73.36	4343000 · Travel Fees & Expenses	Reimb	2/15/23 Mileage Reimbursement 2/9/23-2/10/23
Box, Alex	\$ 18.16	4343000 · Travel Fees & Expenses	Reimb	2/15/23 Reimbursement for Meals at c Conference
Brainstorm Print	\$ 180.00	4230100 · Stationary & Printing Materials	140257	2/7/23 Recreation & Facilities and Marketing Staff Business Cards
Brainstorm Print	\$ 95.00	4230100 · Stationary & Printing Materials	140427	2/17/23 Recreation & Facilities/Marketing Business Cards
Carmel Drive Self-Storage	\$ 264.00	4350900 · Other Cont. Services	93	2/3/23 Annual Storage Rental for MCC
Carmel Drive Self-Storage	\$ 257.00	4350900 · Other Cont. Services	93	2/3/23 Annual Climate Controlled Storage Rental for MCC
Carmel Utilities	\$ 3,455.07	4348500 · Water & Sewer	7316000000 Jan'23	3/3/23 Monon Community Center
Carrier Corporation	\$ 1,888.00	4350100 · Building Repairs & Maint.	90258112	2/9/23 2023 Chiller Service Agreement QTR 1
CenterPoint Energy	\$ 62.95	4349000 · Gas	57904133 Jan'23	2/9/23 Monon Community Center Aquatics Entry
CenterPoint Energy	\$ 98.53	4349000 · Gas	57844902 Jan'23	2/9/23 Monon Community Center Aquatics Filter Building
CenterPoint Energy	\$ 1,796.06	4349000 · Gas	57844597 Jan'23	2/6/23 Monon Community Center
Cintas Corporation	\$ 521.77	4238900 · Cleaning & Maint. Supplies	4144933847	1/30/23 MCC Cleaning Supplies
Cintas Corporation	\$ 521.77	4238900 · Cleaning & Maint. Supplies	4144217539	1/23/23 MCC Cleaning Supplies
Cintas Corporation	\$ 521.77	4238900 · Cleaning & Maint. Supplies	4145611045	2/6/23 MCC Cleaning Supplies
Cintas Corporation	\$ 627.65	4238900 · Cleaning & Maint. Supplies	4146315527	2/13/23 Monon Community Center Cleaning Supplies
CleanTelligent Software	\$ 453.60	4341955 · Info Sys Maint/Contracts	INV-761578	2/1/23 Monthly Work Order User Fees
Constellation NewEnergy	\$ 10,470.56	4349000 · Gas	3692507	2/24/23 Monon Community Center
Constellation NewEnergy	\$ 234.02	4349000 · Gas	3692507	2/24/23 Monon Community Center Aquatic Entry
Corvus Janitorial Systems	\$ 9,995.00	4350600 · Cleaning Services	303191002-111	3/1/23 2023 Janitorial Service - MCC Evening
Corvus Janitorial Systems	\$ 13,575.00	4350600 · Cleaning Services	303191001-112	3/1/23 2023 Janitorial Service - MCC Day service
Culligan of Indianapolis	\$ 456.75	4238900 · Cleaning & Maint. Supplies	3306839	1/25/23 Water Softener Salt - MCC
Cumulus	\$ 5,000.00	4341991 · Marketing & Promotions	BB3569842	1/29/23 Digital Advertising for MCC Membership Jan'23
Cumulus	\$ 550.00	4341991 · Marketing & Promotions	BB3569841	1/29/23 MCC Recruitment Ads Jan'23
Current Publishing	\$ 285.00	4341991 · Marketing & Promotions	69515	12/27/22 Recruitment & Membership Ads
Current Publishing	\$ 285.00	4341991 · Marketing & Promotions	70267	2/27/23 Recruitment Ads - Feb'23
Direct Fitness Solutions, LLC	\$ 778.00	4350000 · Equipment Repairs & Maint.	0577825-IN	2/20/23 Fitness Equipment Preventative Maintenance Feb'23
DirectTV	\$ 264.99	4349500 · Cable Service	038575356X230205	2/5/23 Dish Service Monon Community Center
Duke Energy	\$ 6,517.61	4348000 · Electricity	910123160391 Feb'23	3/1/23 Monon Community Center East
Duke Energy	\$ 34,068.98	4348000 · Electricity	910123195102 Feb'23	3/1/23 Monon Community Center West
Ellis Mechanical & Electrical	\$ 882.58	4350100 · Building Repairs & Maint.	221536	11/8/22 Indoor Aquatics Pump Room Repairs

**Carmel/Clay Board of Parks Recreation**  
**Claim Sheet Fund 109 - Monon Community Center**  
**March 14, 2023**

Name	Amount	Account	Num	Memo
Ellis Mechanical & Electrical	\$ 886.00	4350100 · Building Repairs & Maint.	221535	11/8/22 MCC Locker Room Sink Drain
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20371202	2/7/23 Weekly Water Testing - MCC Indoor
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20371476	2/13/23 Weekly Water Testing - MCC Indoor
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20371761	2/21/23 Weekly Water Testing - MCC Indoor
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20372110	2/27/23 Weekly Water Testing - MCC Indoor
Fuller Engineering Company, LLC	\$ 4,220.00	4350100 · Building Repairs & Maint.	63249	2/3/23 Replacement VFD on AHU-9 Blower Motor - MCC
Google	\$ 304.00	4341991 · Marketing & Promotions	UFB Visa	1/31/23 MCC Membership Campaign Ads
Grainger	\$ 81.36	4239039 · General Program Supplies	9590634292	1/30/23 Batteries for Group Fitness
Grainger	\$ 187.75	4238900 · Cleaning & Maint. Supplies	9618843446	2/23/23 Replacement Batteries for MCC Fitness Lockers
Graybar	\$ 494.15	4238900 · Cleaning & Maint. Supplies	9330764200	2/9/23 Replacement LED Lamps for MCC
Graybar	\$ (26.75)	4238900 · Cleaning & Maint. Supplies	9330839811	2/15/23 Credit for Freight Charge
Indeed, Inc.	\$ 173.81	4346000 · Classified Advertising	UFB Visa	1/27/23 Sponsored Job Ads Feb'23
Indeed, Inc.	\$ 88.47	4346000 · Classified Advertising	UFB Visa	2/2/23 Sponsored Job Ads Feb'23
Indeed, Inc.	\$ 238.82	4346000 · Classified Advertising	UFB Visa	2/25/23 Sponsored Job Ads 2/16/23-3/16/23
Indiana University	\$ 470.00	4357004 · External Instructional Fees	439006	1/23/23 2023 IU EDP Conference Registration - Mike Normand
Indiana University	\$ 470.00	4357004 · External Instructional Fees	439008	1/23/23 2023 IU EDP Conference Registration - Sean Robert
Indiana University	\$ 470.00	4357004 · External Instructional Fees	439009	1/23/23 2023 IU EDP Conference Registration - John Lampe
Insight Public Sector	\$ 1,723.11	4463200 · Computer Equipment	1101027054	2/16/23 Computer Equipment for Rec & Fac/Admin HR Staff
Intuit QuickBooks	\$ 280.66	4341955 · Info Sys Maint/Contracts	UFB Visa	1/26/23 QuickBooks Software & Cloud Hosting Subscription Jan'23
Intuit QuickBooks	\$ 280.66	4341955 · Info Sys Maint/Contracts	UFB Visa	2/26/23 QuickBooks Software & Cloud Hosting Subscription Feb'23
Iron Mountain	\$ 69.50	4341999 · Other Professional Fees	HHVL962	2/28/23 Off Site Storage for Human Resources
Konica Minolta Business Solutions	\$ 606.90	4353004 · Copier	9009154130	2/17/23 Copier Charges MCC West 11/18/22 - 2/17/23
Kroger Gardis & Regas, LLP	\$ 203.50	4340000 · Legal Fees	72	12/6/22 Legal Fees Nov'22
Lee Supply Corp	\$ 282.73	4238900 · Cleaning & Maint. Supplies	S101176911.001	2/1/23 Monon Community Center Restroom Repair Parts
Magers Bookkeeping Services LLC	\$ 435.00	4341999 · Other Professional Fees	1090	1/27/23 2023 Bookkeeping Services - Jan'23
Magers Bookkeeping Services LLC	\$ 170.00	4341999 · Other Professional Fees	1091	1/30/23 2023 Budget Setups
Magers Bookkeeping Services LLC	\$ 435.00	4341999 · Other Professional Fees	1095	2/27/23 2023 Bookkeeping Services
Mail Chimp	\$ 254.50	4355200 · Subscriptions	UFB Visa	2/14/23 Email Marketing Annual Subscription
Mayes Trailer Sales, Inc.	\$ 3,160.00	4463600 · Parks Equipment	Trailer	2/10/23 Utility Trailer for Parks & Natural Resources
Menards	\$ 73.85	4239039 · General Program Supplies	308303723015671	2/6/23 Nature Program Supplies
Mobile Mini, Inc.	\$ 334.54	4353099 · Other Rental & Leases	9016652844	1/26/23 Waterpark Furniture Storage
Mobile Mini, Inc.	\$ 334.54	4353099 · Other Rental & Leases	9016652845	1/26/23 Waterpark Furniture Storage
Mobile Mini, Inc.	\$ 334.54	4353099 · Other Rental & Leases	9016929854	2/23/23 Waterpark Furniture Storage Mar'23
Mobile Mini, Inc.	\$ 334.54	4353099 · Other Rental & Leases	9016929855	2/23/23 Waterpark Furniture Storage Mar'23
Motorola Solutions	\$ 7,147.90	4463200 · Computer Equipment	1810114171	1/16/23 Waterpark Radios for Direct Link to Carmel Police Department
Mountain Glacier, LLC	\$ 56.92	4350900 · Other Cont. Services	900342867	2/13/23 Drinking Water MCC East
Mountain Glacier, LLC	\$ 21.86	4350900 · Other Cont. Services	900342869	2/13/23 Drinking Water MCC West
Mountain Glacier, LLC	\$ 21.87	4350900 · Other Cont. Services	900342869	2/13/23 Drinking Water MCC West
NCSI - National Center Safety Initiatives	\$ 148.00	4341990 · Criminal Background Checks	29738	2/1/23 New Hire Background Checks
Normand, Mike	\$ 140.00	4357004 · External Instructional Fees	Reimb	2/23/23 CEU Online Learning Reimbursement
Normand, Mike	\$ 100.00	4344100 · Cellular Phone Fees	Reimb	2/23/23 Cell Phone Reimbursement Jan'23 & Feb'23
NRPA	\$ 70.00	4355300 · Organization & Membership Dues	UFB Visa	2/21/23 CPRP Renewal 2023 - Michael Normand
Occupational Health Centers	\$ 54.00	4340700 · Medical Fees (Drug Tests)	1014508152	1/24/23 New Hire Drug Screen - Full Time Staff
Occupational Health Centers	\$ 54.00	4340700 · Medical Fees (Drug Tests)	1014536498	2/7/23 New Hire Drug Screen - Full Time Staff
Perry Weather Consulting Inc.	\$ 7,250.00	4355200 · Subscriptions	4423	1/1/23 2023 Weather Software Subscription & Equipment
Pickett & Associates	\$ 168.00	4341991 · Marketing & Promotions	2619	1/28/23 PR/Marketing Services Jan'23
Purchase Power	\$ 1,008.50	4230200 · Office Supplies	80009090041656141'22	2/15/23 Additional Postage Funds for MCC Meter Reader
Purple Ink LLC	\$ 1,738.88	4357004 · External Instructional Fees	6158	2/21/23 Engagement (Part 2) - Training Services for CCPR Staff
Scat Pest Control	\$ 650.00	4350100 · Building Repairs & Maint.	330258	2/8/23 2023 MCC Pest Control QTR 1
Sherwin Williams	\$ 131.44	4235000 · Building Materials	5482-1	2/2/23 Painting Supplies for MCC

Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 109 - Monon Community Center  
March 14, 2023

Name	Amount	Account	Num	Memo
Son's Upholstery	\$ 1,520.00	4350000 · Equipment Repairs & Maint.	4513	11/22/22 Service Call - Upholstery Repairs for Fitness Center
Spear Corporation	\$ 3,237.92	4238900 · Cleaning & Maint. Supplies	319762	12/8/22 Pool Chemicals - Indoor
Spear Corporation	\$ 1,996.56	4350000 · Equipment Repairs & Maint.	320433	2/8/23 Service Call - Pool Vacuum
Spear Corporation	\$ 2,575.00	4350100 · Building Repairs & Maint.	320347	2/1/23 Pool UV Unit Maintenance 2023
Spear Corporation	\$ 5,157.58	4238900 · Cleaning & Maint. Supplies	320412	2/7/23 Pool Chemicals - Indoor MCC
Spear Corporation	\$ 1,500.93	4350000 · Equipment Repairs & Maint.	320500	2/13/23 UV Replacement Parts from Annual Pool Service
Staples	\$ 8.99	4230200 · Office Supplies	3530052416	2/1/23 MCC Office Supplies
Staples	\$ (52.46)	4230200 · Office Supplies	3530536827	2/9/23 Monon Community Center Office Supplies
Staples	\$ 193.27	4230200 · Office Supplies	3530052415	2/1/23 MCC Office Supplies
Staples	\$ 88.91	4230200 · Office Supplies	3531031899	2/16/23 Monon Community Center Office Supplies
Stericycle, Inc.	\$ 43.89	4350900 · Other Cont. Services	4011540161	1/31/23 Medical Waste Removal Jan'23
Stericycle, Inc.	\$ 43.89	4350900 · Other Cont. Services	4011609372	2/28/23 Medical Waste Removal
SuperSaas BV	\$ 46.00	4355200 · Subscriptions	UFB Visa	2/4/23 MCC Reservation Booking Subscription
Takeform	\$ 61.25	4230200 · Office Supplies	118729	2/6/23 Name Plate w/Stand for Marketing & Communications
Terryberry	\$ 45.36	4350900 · Other Cont. Services	M37052	1/31/23 Employee Recognition Gift - MCC
theCityMoms	\$ 2,750.00	4341991 · Marketing & Promotions	UFB Visa	2/9/23 Quarter 1 2023 Advertising
TriCo Regional Sewer Utility	\$ 822.82	4348500 · Water & Sewer	1001164 Feb'23	3/1/23 Monon Community Center
TriCo Regional Sewer Utility	\$ 1,057.10	4348500 · Water & Sewer	1020958 Feb'23	3/1/23 Monon Community Center
Walmart.com	\$ 69.20	4239039 · General Program Supplies	UFB Visa	2/16/23 Employee Appreciation Day Celebration Items
WFYI TV	\$ 500.00	4341991 · Marketing & Promotions	255-16318-0002	1/29/23 Radio & Print Membership Ads Dec'22
WFYI TV	\$ 1,450.00	4341991 · Marketing & Promotions	255-16318-0003	2/26/23 Radio & Print Membership Ads - Spring'23
White's Ace Hardware	\$ 7.52	4237000 · Repair Parts	29561559	1/4/23 MCC Miscellaneous Hardware
White's Ace Hardware	\$ 66.75	4238900 · Cleaning & Maint. Supplies	29561608	1/4/23 Maintenance Supplies for MCC
White's Ace Hardware	\$ 24.16	4237000 · Repair Parts	29567753	1/23/23 Lifeguard Stand Replacement Hardware
WTTS FM 92.3	\$ 1,500.00	4341991 · Marketing & Promotions	IN-12301110320	1/29/23 Radio Ads & Membership Fall'22/Spring'23
Zogics, LLC	\$ 751.15	4235000 · Building Materials	291809	1/13/23 Replacement Hand Dryer for MCC Fitness Restroom
Zogics, LLC	\$ 148.60	4239039 · General Program Supplies	294456	2/2/23 Fitness Center Small Equipment Gym Wipe Buckets
Zogics, LLC	\$ 751.15	4235000 · Building Materials	295148	2/8/23 Replacement Hand Dryer MCC Fitness Restroom
Zogics, LLC	\$ 2,789.00	4238900 · Cleaning & Maint. Supplies	295797	2/14/23 Gym Wipes Feb'23
<b>Feb 7 - Mar 6, 23</b>	<b>\$ 171,627.06</b>			

Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 110 - Parks and Recreation Facilities  
March 14, 2023

Name	Amount	Account	Num	Memo
<b>Feb 7 - Mar 6, 23</b>				
AES Indiana	\$ 730.77	4348000 · Electricity	985559 Feb'23	2/28/23 Perelman Pavilion
AT&T	\$ 256.34	4344000 · Telephone Line Charges	UFB Visa	2/21/23 Analog Telephone Wilfong Pavilion
AT&T	\$ 605.99	4344000 · Telephone Line Charges	UFB Visa	2/23/23 Analog Telephone Perelman Pavilion
Carmel Utilities	\$ 191.16	4348500 · Water & Sewer	2623000000 Jan'23	2/21/23 Wilfong Pavilion
Carmel Utilities	\$ 17.80	4348500 · Water & Sewer	7051300000 Jan'23	3/3/23 Central Dog Park
Carmel Utilities	\$ 80.35	4348500 · Water & Sewer	5200000000 Jan'23	3/3/23 Perelman Pavilion
CenterPoint Energy	\$ 1,195.51	4349000 · Gas	55889065 Jan'23	2/7/23 Perelman Pavilion
Corvus Janitorial Systems	\$ 1,295.00	4350600 · Cleaning Services	303191010-115	3/1/23 2023 Janitorial Services - Perelman Pavilion
Corvus Janitorial Systems	\$ 775.00	4350600 · Cleaning Services	303191003-114	3/1/23 2023 Janitorial Services - Wilfong Pavilion
Duke Energy	\$ 1,135.03	4348000 · Electricity	910122730092 Feb'23	3/1/23 Wilfong Pavilion
Duke Energy	\$ 350.88	4348000 · Electricity	910121498172 Feb'23	2/27/23 Central Dog Park
Ellis Mechanical & Electrical	\$ 445.68	4350100 · Building Repairs & Maint.	22213	11/8/22 2022 Wilfong HVAC Preventative Maintenance
Ellis Mechanical & Electrical	\$ 1,543.50	4350100 · Building Repairs & Maint.	22216	11/8/22 2022 Perelman HVAC Preventative Maintenance
Ellis Mechanical & Electrical	\$ 1,620.68	4350100 · Building Repairs & Maint.	23024	2/6/23 2023 Perelman Pavilion HVAC Preventative Maintenance
Grainger	\$ 73.72	4237000 · Repair Parts	9611615767	2/16/23 Hardware Supplies for Dog Park Fence
Green Touch Services, Inc.	\$ 750.00	4350400 · Grounds Maintenance	137237	1/23/23 Founders Park - Ice & Snow Management Services
Magers Bookkeeping Services LLC	\$ 150.00	4341999 · Other Professional Fees	1091	1/30/23 2023 Budget Setups
Magers Bookkeeping Services LLC	\$ 175.00	4341999 · Other Professional Fees	1090	1/27/23 2023 Bookkeeping Services - Jan'23
Magers Bookkeeping Services LLC	\$ 175.00	4341999 · Other Professional Fees	1095	2/27/23 2023 Bookkeeping Services Feb'23
Poo Prints	\$ 139.90	4350400 · Grounds Maintenance	19114	1/30/23 Dog Park Samples for DNA Testing
Poo Prints	\$ 69.95	4350400 · Grounds Maintenance	19103	1/27/23 Dog Park Samples for DNA Testing
Scat Pest Control	\$ 100.00	4350100 · Building Repairs & Maint.	330257	2/8/23 Wilfong Pavilion 2023 Pest Control QTR 1
Scat Pest Control	\$ 165.00	4350100 · Building Repairs & Maint.	330255	2/8/23 Perelman Pavilion 2023 Pest Control QTR 1
TriCo Regional Sewer Utility	\$ 111.82	4348500 · Water & Sewer	1039051 Feb'23	3/1/23 Perelman Pavilion
White's Ace Hardware	\$ 840.00	4238900 · Other Maintenance Supplies	29566311	1/19/23 Dog Litter Bags for Dog Park
<b>Feb 7 - Mar 6, 23</b>	<b><u>\$ 12,994.08</u></b>			



Carmel/Clay Board of Parks and Recreation  
 Claim Sheet for  
 Fund 103 Capital Fund  
 Fund 106 Park Impact Fees  
 Fund 853 Gift Fund  
 Fund 101 Reserve  
 CCPR Internal Transfer  
 March 14, 2023

Name	Amount	Class	Account	Number	Memo
<b>Fund 103 - Capital Fund</b>					
Landscape Forms, Inc	\$ 2,256.00	103	4463000 - Furniture & Fixtures	0000166014	12/5/23 Midtown Plaza Replacement Umbrella Parts PO#57361
<b>Total Fund 103</b>	<b>\$ 2,256.00</b>				
<b>Fund 106 - Park Impact Fee</b>					
Kroger Gardis & Regas, LLP	\$ 1,343.00	106	4460715 - White River Greenway	72	12/6/22 Legal Fees Nov'22
Kroger Gardis & Regas, LLP	\$ 1,540.50	106	4460715 - White River Greenway	73	1/6/23 Legal Fees Dec'22
SJCA Inc.	\$ 3,069.75	106	4460715 - White River Greenway	18755	1/31/23 White River Greenway North Extension Design PO#55548
SmithGroup, Inc.	\$ 612.50	106	4460708 - Monon Greenway	169153	2/20/23 Amendment to AIA Doc B101-2017 Design Services Clay Twp PO#5412
SmithGroup, Inc.	\$ 6,625.00	106	4460708 - Monon Greenway	169241	2/22/23 Amendment to AIA Doc B101-2017 Design Services Clay Twp PO#5412
<b>Total Fund 106</b>	<b>\$ 13,190.75</b>				
<b>Fund 101 - General Fund Reserve Encumbrance</b>					
Enterprise FM Trust	\$ 3,172.42	1125401	( R ) 4353099 · Other Rentals & Leases	FBN4661489	2/4/23 Fleet Lease Rentals Feb'22 PO#57469
Green Touch Services, Inc.	\$ 1,175.00	1125401	( R ) 4350400 · Grounds Maintenance	137431	1/31/23 Landscape Maintenance - Snow & Ice Service Central Park West PO#5
Green Touch Services, Inc.	\$ 600.00	1125401	( R ) 4350400 · Grounds Maintenance	137433	1/31/23 Landscape Maintenance - Snow & Ice Service Central Dog Park PO#55
Green Touch Services, Inc.	\$ 2,525.00	1125401	( R ) 4350400 · Grounds Maintenance	137354	1/30/23 Landscape Maintenance - Snow & Ice Service Central Park West PO#5
Green Touch Services, Inc.	\$ 625.00	1125401	( R ) 4350400 · Grounds Maintenance	137358	1/30/23 Landscape Maintenance - Snow & Ice Service Central Dog Park PO#55
Green Touch Services, Inc.	\$ 1,425.00	1125401	( R ) 4350400 · Grounds Maintenance	137353	1/30/23 Landscape Maintenance - Snow & Ice Service Central Park East PO#55
Green Touch Services, Inc.	\$ 450.00	1125411	( R ) 4350400 · Grounds Maintenance	137430	1/31/23 Landscape Maintenance - Snow & Ice Service Central Park East PO#56
Green Touch Services, Inc.	\$ 450.00	1125411	( R ) 4350400 · Grounds Maintenance	137266	1/26/23 Landscape Maintenance - Snow & Ice Service Central Park East PO#56
Green Touch Services, Inc.	\$ 825.00	1125411	( R ) 4350400 · Grounds Maintenance	137267	1/31/23 Landscape Maintenance - Snow & Ice Service Central Park West PO#5
Green Touch Services, Inc.	\$ 300.00	1125411	( R ) 4350400 · Grounds Maintenance	137269	1/26/23 Landscape Maintenance - Snow & Ice Service Central Dog Park PO#56
Green Touch Services, Inc.	\$ 300.00	1125411	( R ) 4350400 · Grounds Maintenance	136853	12/19/23 Landscape Maintenance - Snow & Ice Service Central Dog Park PO#5
Indiana University/Great Lakes Training	\$ 1,350.00	1125101	( R ) 4357004 · External Training	91600502	12/15/23 Parks & Natural Resources Training Conference PO#57458
Municipal Emergency Services	\$ 80.00	1125101	( R ) 4356004 · Staff Clothing	IN1826145	2/3/23 Staff Uniforms for Director & Assistant Director
Neon One, LLC	\$ 204.00	1125101	( R ) 4355200 · Subscriptions	INV249085	11/27/22 Volunteer Software Agreement Nov'22 PO#569223
Neon One, LLC	\$ 199.00	1125101	( R ) 4355200 · Subscriptions	INV256280	12/27/22 Volunteer Software Agreement Dec'22 PO#569223
Neon One, LLC	\$ 199.00	1125101	( R ) 4355200 · Subscriptions	INV264538	01/27/23 Volunteer Software Agreement Jan'23 PO#569223
Neon One, LLC	\$ 199.00	1125101	( R ) 4355200 · Subscriptions	INV271737	2/27/23 Volunteer Software Agreement Feb'23 PO#569223
<b>TOTAL - General Fund Reserve</b>	<b>\$ 14,078.42</b>				



# Refund Report

Receipt Date/Time: From Feb 1, 2023 12:00 AM through Feb 28, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2003079.006	Feb 22, 2023	12:06 PM	Beazley, Janine	Credit Card Account	No: *2307 Exp: 11/2026	-\$ 270.00	
							<b>-\$ 270.00</b>
2003080.006	Feb 22, 2023	1:02 PM	Florek, Cindy	Credit Card Account	No: *0203 Exp: 12/2025	-\$ 55.00	
					time/date conflict with other class.		
							<b>-\$ 55.00</b>
2003081.006	Feb 22, 2023	1:05 PM	Florek, Cindy	Credit Card Account	No: *0203 Exp: 12/2025	-\$ 55.00	
					Conflicts with other classes.		
							<b>-\$ 55.00</b>
2009598.003	Feb 3, 2023	11:41 AM	Clark, Constance	Credit Card Account	No: *9654 Exp: 11/2023	-\$ 20.00	
					Guest Request		
							<b>-\$ 20.00</b>
2009599.003	Feb 3, 2023	3:59 PM	Abercrombie, Ande	Credit Card Account	No: *6497 Exp: 07/2026	-\$ 68.00	
					Guest Request		
							<b>-\$ 68.00</b>
2009606.003	Feb 27, 2023	11:31 AM	Crane, Ellie	Credit Card Account	No: *2646 Exp: 07/2025	-\$ 45.00	
					Guest Request		
							<b>-\$ 45.00</b>

<b>Totals:</b>	Mail Check:	\$ 0.00
	Credit Card Refund:	-\$ 2,077.00
	To Account:	\$ 0.00
	In Cash:	\$ 0.00
	Debit Card:	\$ 0.00
	Gift Card:	\$ 0.00

<b>Grand Total: -\$ 2,077.00</b>
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**EZChildTrack Credit Card Refund Report****Program: Extended School Enrichment/Summer Camp Series****Transaction Detail: 2/1/23 - 2/28/23**

<b>Primary Account Name</b>	<b>Posted On</b>	<b>\$ Amount</b>
Butt, Saira	2/16/2023	\$ 126.23
Wetzel, Erik	2/13/2023	\$ 476.10
<b>Total</b>		<b><u>\$ 602.33</u></b>

Carmel/Clay Board of Parks and Recreation  
 Claim Sheet  
 March 14, 2023

Fund	Amount
TOTAL PARKS GENERAL FUND 101	62,401.20
TOTAL PARKS GENERAL FUND 101 RESERVE	14,078.42
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	53,073.79
TOTAL MONON COMMUNITY CENTER FUND 109	171,627.06
TOTAL PARKS FACILITIES FUND 110	12,994.08
TOTAL PARKS CAPITAL FUND 103	2,256.00
TOTAL PARK IMPACT FEE FUND 106	13,190.75
TOTAL PARKS GIFT FUND 853	0.00
CCPR Internal Transfers	0.00
Active Software Fees	1/30/23 - 2/26/23 15,545.49
Active Software Credit Card Refunds	February 2023 2,077.00
EZChildTrack Software Credit Card Refunds	February 2023 602.33
<b>TOTAL CLAIM SHEET</b>	<b><u>347,846.12</u></b>

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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Signature \_\_\_\_\_ Date \_\_\_\_\_

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Lin Zheng, Treasurer</b>	ACTION REQUESTED <b>Approval</b>
ITEM/SUBJECT <b>Clay Township Claim Sheet March 14, 2023</b>	
DOLLAR AMOUNT / FUND <b>N/A</b>	MEETING DATE <b>March 14, 2023</b>

**SUMMARY:**

The Clay Township Claim Sheet dated March 14, 2023 is included for comment, corrections, additions, or deletions.

**STAFF RECOMMENDATION:**

“I move to approve the Clay Township Claim Sheet dated March 14, 2023.”

**Carmel/Clay Board of Parks and Recreation  
Claim Sheet for  
Clay Township of Hamilton County  
Marchy 14, 2023**

Name	Amount	Account	Number	Memo
Anova	\$ 18,312.24	1215	4AB - 2022 Park System Capital Maintenance Encumbered 636050	1/27/23 Outdoor Tables for Inlow Park PO#57375
Anova	\$ 16,766.40	1215	4AB - 2022 Park System Capital Maintenance Encumbered 636446	2/28/23 Outdoor Tables for River Heritage PO#57201
Cardno, Inc. (Stantec)	\$ 6,021.25	1215	4AB - 2022 Park System Capital Maintenance Encumbered 2008654	11/22/22 Phase 1 Archeological Reconnaissance - Bear Creek Park PO#56581
Ellis Mechanical	\$ 5,800.00	1215	4AB - 2022 Park System Capital Maintenance Encumbered 23025	2/6/23 West Park Mop Sink PO#57507
Ellis Mechanical	\$ 21,650.00	1215	4AH - 2022 Monon Comm. Center Encumbered 23037	2/27/23 Replacement Indoor Lap Pool Heater PO#57438
ERS Wireless	\$ 24,971.51	1215	4AB - 2022 Park System Capital Maintenance Encumbered 0000451620	2/28/23 West Park Access Control/Camera System PO#57029
ERS Wireless	\$ 4,453.27	1215	4AB - 2022 Park System Capital Maintenance Encumbered 0000451621	2/28/23 West Park Access Control/Camera System PO#57029
Green Touch Services, Inc.	\$ 25,000.00	1215	4AB - 2022 Park System Capital Maintenance Encumbered 137517	2/15/2023 Dog Park Improvements PO#57222
Insight Public Sector	\$ 1,880.96	1215	4AB - 2022 Park System Capital Maintenance Encumbered 1101025372	2/10/23 Laptop Computers & Accessories for ESE New Hires PO#57664
Insight Public Sector	\$ 1,880.96	1215	4AB - 2022 Park System Capital Maintenance Encumbered 1101027054	2/16/23 Computer Equipment for Rec & Facilities and Admin HR Staff PO#57689
PlayPros	\$ 19,500.00	1215	4AB - 2022 Park System Capital Maintenance Encumbered 4243	2/15/23 Meadowlark Park Shade Structures PO#57070
PlayPros	\$ 40,250.00	1215	4AB - 2022 Park System Capital Maintenance Encumbered 4220	1/26/23 Meadowlark Park Shade Structures PO#57070
PlayPros	\$ 3,525.58	1215	4AB - 2022 Park System Capital Maintenance Encumbered 3953	7/18/22 Replacement Playground Parts for Founders Park PO#56890
Weihe Engineers	\$ 2,049.50	1215	4AB - 2022 Park System Capital Maintenance Encumbered 83880	1/18/23 Main St. and River Road Park - Planning Documents PO#57384
Weihe Engineers	\$ 3,819.00	1215	4AB - 2022 Park System Capital Maintenance Encumbered 84144	2/14/23 Orchard Park School Concepts Project PO#57565
Weihe Engineers	\$ 615.00	1215	4AB - 2022 Park System Capital Maintenance Encumbered 84143	2/14/23 Founders Park Playground Project PO#57564
Weihe Engineers	\$ 3,667.75	1215	4AB - 2022 Park System Capital Maintenance Encumbered 84140	2/14/23 River Heritage Park Perimeter Trail Project Design PO#57385
Weihe Engineers	\$ 9,027.50	1215	4AB - 2022 Park System Capital Maintenance Encumbered 84141	2/14/23 Main St. & River Road Park Planning Documents PO#57384
Weihe Engineers	\$ 3,954.19	1215	4AB - 2022 Park System Capital Maintenance Encumbered 84139	2/14/2023 Central Park Waterpark Cabana Additions Design PO#57095
Weihe Engineers	\$ 1,605.50	1215	4AB - 2022 Park System Capital Maintenance Encumbered 94142	2/14/23 West Park Playground Access PO#57484
Weihe Engineers	\$ 820.00	1215	4AB - 2022 Park System Capital Maintenance Encumbered 84249	3/6/23 Orchard Park School Concepts Project PO#57565
Weihe Engineers	\$ 1,025.00	1215	4AB - 2022 Park System Capital Maintenance Encumbered 84248	3/6/23 Founders Park Playground Project PO#57564
Weihe Engineers	\$ 4,061.50	1215	4AB - 2022 Park System Capital Maintenance Encumbered 84246	3/6/23 River Heritage Park Perimeter Trail Project Design PO#57385
Weihe Engineers	\$ 4,941.34	1215	4AB - 2022 Park System Capital Maintenance Encumbered 84247	3/6/23 Main St. & River Road Park Planning Documents PO#57384
Weihe Engineers	\$ 4,951.85	1215	4AB - 2022 Park System Capital Maintenance Encumbered 84284	3/6/2023 Central Park Waterpark Cabana Additions Design PO#57095

**Carmel/Clay Board of Parks and Recreation  
 Claim Sheet for  
 Clay Township of Hamilton County  
 Marchy 14, 2023**

Weihe Engineers	\$	1,609.50	1215	4AB - 2022 Park System Capital Maintenance Encumbered	84281	3/7/23 West Park Playground Access PO#57484
Weihe Engineers	\$	1,332.50	1215	4AB - 2022 Park System Capital Maintenance Encumbered	84138	2/14/23 Central Park Connector Trail Improvements PO#56606
<b>TOTAL CLAIM SHEET</b>		<b>233,492.30</b>				

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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Signature \_\_\_\_\_ Date \_\_\_\_\_



**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Kurtis Baumgartner, Assistant Director/COO</b>	<small>ACTION REQUESTED</small> <b>Approval</b>
<small>ITEM/SUBJECT</small> <b>CCPR Payroll for February 10, 2023 and February 24, 2023</b>	
<small>DOLLAR AMOUNT/FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>March 14, 2023</b>

**SUMMARY:**

Provided for your approval are payroll wages and liabilities for payroll dates February 10, 2023 and February 24, 2023.

**RECOMMENDED MOTION:**

“I move to approve the payroll wages and liabilities for the payroll dates February 10, 2023 and February 24, 2023.”

**Carmel/Clay Board of Parks and Recreation  
Payroll Claims Form**

Total Gross Wages for Regular Payroll dated 02/10/2023	<u>\$225,401.33</u>
Total Payroll Liabilities for Regular Payroll dated 02/10/2023	<u>\$87,410.92</u>
Total Gross Wages for Regular Payroll dated 02/24/2023	<u>\$231,326.55</u>
Total Payroll Liabilities for Regular Payroll dated 02/24/2023	<u>\$88,219.54</u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-9-2.

  
\_\_\_\_\_  
Administration & Planning Director

3/2/23  
\_\_\_\_\_  
Date

We have examined the foregoing payroll charges in the total amount of \$ 632,358.34, and such payroll is in compliance with Resolution No. 8-13-02-02.

\_\_\_\_\_  
Park Board President

\_\_\_\_\_  
Date

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Eric Mehl, Administration &amp; Planning Director</b>	<small>ACTION REQUESTED</small> <b>Acceptance</b>
<small>ITEM/SUBJECT</small> <b>Monetary Gifts, Grants, Partnerships, and Sponsorships for February 2023</b>	
<small>DOLLAR AMOUNT / FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>March 14, 2023</b>

No monetary gifts were received during the month of February 2023

**STAFF RECOMMENDATION:**

No action necessary.

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Michael W. Klitzing, Director/CEO</b>	ACTION REQUESTED <b>Recommended Motion</b>
ITEM/SUBJECT <b>Consideration of Resolution G-2023-002 Naming the Jim Engledow Commons in West Park</b>	
DOLLAR AMOUNT/FUND <b>N/A</b>	MEETING DATE <b>March 14, 2023</b>

**SUMMARY:**

As discussed in previous Park Board meetings, it is the desire and intent of the Park Board and Department to commemorate Jim Engledow for his contributions to the Carmel Clay park system.

Jim, who passed away August 2, 2022, was a true champion of parks and the Carmel community. He served on the Park Board for 20 years from 2001-2020, including eight years as President. Jim was an incredible leader, a voice of reason and wisdom, and made such an incredible impact on our park system.

Since West Park was the park Jim most frequently visited with his grandchildren, it was the consensus of the Park Board to commemorate Jim at this popular park. With the recent renovation of West Park, staff recommends naming the area containing the destination playground, splash pad, picnic grove, and surrounding open space the Jim Engledow Commons. An aerial photo of the area is provided for your reference.

If approved, a standard park entrance sign will be installed in front of the parking lot along the new interior drive designating the area as Jim Engledow Commons. An interpretive sign will also be installed in a prominent location so visitors can learn about Jim and his contributions to the park system.

CCPR has one other location within the park system with a similar designation: Westermeier Commons. This area within Central Park was named in honor of Mark Westermeier upon his retirement as Director and includes the same type of amenities. This prominent area within Central Park is commonly referred to as Westermeier Commons by the public and designated as such within all of our marketing materials, on our website, and within our social media posts. Google Maps and other map services reference the location accordingly. CCPR will similarly begin referencing the central features in West Park as Jim Engledow Commons expecting it to ultimately have similar recognition within the community.

Elaine Engledow, Jim’s wife, and the Engledow family have been notified of and consent to CCPR’s desire to honor Jim with the naming of Jim Engledow Commons. We will work closely with the Engledow family to design the interpretive sign and publicly unveil the name (and hopefully signage) at the rededication ceremony for West Park to be scheduled in May,

**RECOMMENDED MOTION:**

“I move to approve Resolution G-2023-002.”



**Jim Engledow  
Commons**

**RESOLUTION G-2023-002**

**A RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION  
NAMING THE JIM ENGLEADOW COMMONS IN WEST PARK**

**WHEREAS**, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a unit of government created and authorized to administer the Carmel/Clay Department of Parks and Recreation (the “Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

**WHEREAS**, the Naming Policy for Parks, Facilities, and Components, approved by the Park Board through Resolution P-2016-002 on September 13, 2016, as amended from time to time, permits facilities to be named in honor of a deceased individual who has made significant contributions to the community; and

**WHEREAS**, Clay Township Trustee Judith F. Hagan first appointed Jim Engledow to the Park Board in 2001, a position he held for 20 years becoming the longest-serving member in the history of the Park Board; and

**WHEREAS**, Mr. Engledow was elected by his peers on the Park Board to serve as President for a total of eight years during his tenure, making him the longest serving Park Board President; and

**WHEREAS**, the Carmel Clay park system witnessed tremendous growth during Mr. Engledow’s time on the Park Board, greatly enhancing the quality of life for the residents of Carmel and Clay Township; and

**WHEREAS**, the Park Board wishes to publicly recognize and honor Mr. Engledow for his tremendous leadership and impact on the Carmel Clay park system.

**NOW, THEREFORE, BE IT RESOLVED** that the Carmel/Clay Board of Parks and Recreation hereby names the area of West Park (2700 West 116<sup>th</sup> Street, Carmel, IN) containing the destination playground, splash pad, and picnic grove the Jim Engledow Commons.

**APPROVED AND ADOPTED** by the Carmel/Clay Board of Parks and Recreation this 14<sup>th</sup> day of March 2023 by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

**CARMEL/CLAY BOARD OF PARKS AND RECREATION**

Richard F. Taylor III, President	_____	_____
	Aye	Nay
Jenn Kristunas, Vice-President	_____	_____
	Aye	Nay
Lin Zheng, Treasurer	_____	_____
	Aye	Nay

Linus Rude, Secretary

                            
Aye            Nay

James D. Garretson

                            
Aye            Nay

Carrie Holle

                            
Aye            Nay

Joshua A. Kirsh

                            
Aye            Nay

Kristin Kouka

                            
Aye            Nay

Mark Westermeier

                            
Aye            Nay

**CERTIFICATION**

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on March 14, 2023.

\_\_\_\_\_  
Richard F. Taylor III, President

## Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER <b>Kurtis Baumgartner, Assistant Director/COO</b>	ACTION REQUESTED <b>Recommended Motions</b>
ITEM/SUBJECT <b>Consideration of Bids to Construct Shelters at West Park</b>	
BUDGET APPROPRIATION <b>\$360,071 (106 Fund)</b>	MEETING DATE <b>March 14, 2023</b>

### SUMMARY:

West Park has become a fixture in the Carmel Clay community, as well as a regional destination for visitors. Carmel Clay Parks & Recreation (“CCPR”) recently completed renovations to the playground, splashpad, and existing shelter (added a family restroom). The main shelter now serves as a non-reservable community space for visitors to picnic, relax while their children play, or want a reprieve from the sun.

Prior to renovations, the main shelter was a popular rental spot for family gatherings, graduation celebrations, birthday parties, and other community events generating an average of \$12,000 in annual revenue. The shelter was rented most weekends throughout the spring, summer, and fall. CCPR believes that adding additional shelters will be well-received by the public and provide CCPR with additional revenue.

At the February 14, 2023, Park Board meeting, the direct purchase of shelters was approved due to long lead times to manufacture. It was communicated to the Board that bidding for the construction of the shelters would not occur until mid-February with consideration of bids transpiring at the March 2023 meeting.

Accordingly, CCPR solicited bids for the site work and installation and on Friday, February 17, 2023, bids were received and opened. Bids were received from the following contractors:

- **United Construction \$360,071.00**

Staff, with assistance from Park Board Legal Counsel, reviewed the bid documentation, confirmed United Construction to be the lowest responsive and responsible bidder and recommends acceptance of its bid in the total amount of \$360,071.

If approved, CCPR is hopeful that site work and construction can begin this summer and finish prior to Labor Day weekend.

### RECOMMENDED MOTIONS:

Motion #1: “I move to authorize the bid from and award a contract to United Construction in the amount of \$360,071 for site work and installation of shelters at West Park, and authorize the Director, the Assistant Director, and the Park Board Legal Counsel to take all actions necessary to complete the contracting process.

Motion #2: “I move that the Park Board delegate to the Director and Assistant Director the authority to determine whether it is in the best interest of the Board and the Department to add or change an item or items in the contract with United Construction and to approve each change order in an amount not to exceed his purchasing authority and in accordance with applicable Indiana Law regarding change orders with a report to and ratification by the Park Board at a subsequent meeting.”



**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Kurtis Baumgartner, Assistant Director/COO</b>	<small>ACTION REQUESTED</small> <b>Recommended Motions</b>
<small>ITEM/SUBJECT</small> <b>Consideration of Monon Community Center Multipurpose Room West/KidZone Improvements</b>	
<small>BUDGET APPROPRIATION</small> <b>\$283,500 (109 Fund)</b>	<small>MEETING DATE</small> <b>March 14, 2023</b>

**SUMMARY:**

The Monon Community Center (MCC) is a fixture in the Carmel-Clay community, experiencing approximately 580,000 visitors in 2022. With memberships at the facility nearly fully recovered from the Covid-19 pandemic, Carmel Clay Parks & Recreation (CCPR) re-engaged plans that began in January of 2020 to construct a new indoor playground envisioned for the Multipurpose Room West (and former location of the café) and KidZone.

Over the course of 2022, CCPR worked with Williams Architects, Luckey Climber, and PlayPros to develop plans for the MCC, building off the successful playground renovations in the reimagined parks. The indoor playground is intended to provide a year-round option for children and their families at the facility, further enhancing the value of memberships and day passes and cost recovery efforts. Concept illustrations (Attachment A) were shared with the Park Board by Director Klitzing at the November 9<sup>th</sup>, 2022, meeting.

Based on the preliminary drawings, construction is anticipated to cost around \$2,900,000. At this time the department has not established which fund would cover expenses related to construction. If funding is secured CCPR could be in a position to start construction in early 2024 with substantial completion by the end of the year.

To proceed, CCPR needs authorization from the Park Board to enter into a contract with Williams Architects to develop construction documents, oversee the bidding process, and assist with construction administration. The proposal provided by Williams Architects identifies compensation at eight percent (8%), or \$232,000 of the projected hard cost of construction, plus reimbursable expenses not to exceed \$8,000. Compensation would be adjusted if the hard cost of construction exceeds \$2,900,000. It is also customary for the Park Board to provide authorization to bid the project.

**RECOMMENDED MOTIONS:**

Motion #1: "I move that the Park Board approve the Professional Services Agreement with Williams Architects for the Monon Community Center Multipurpose Room West/KidZone Improvement Project for the sum of \$240,000 and authorize the Director or Assistant Director to execute the same."

Motion #2: “I move that the Park Board authorize the Director or Assistant Director to execute a change order with Williams Architects if bids received exceed \$2,900,000, in order to compensate Williams Architects at 8% of hard construction costs.”

Motion #3: “I move that the Park Board authorize Williams Architects, the Director, the Assistant Director, and the Park Board Legal Counsel to take all steps necessary and appropriate to bid the Monon Community Center Multipurpose Room West/KidZone Improvement Project.”

Attachment A

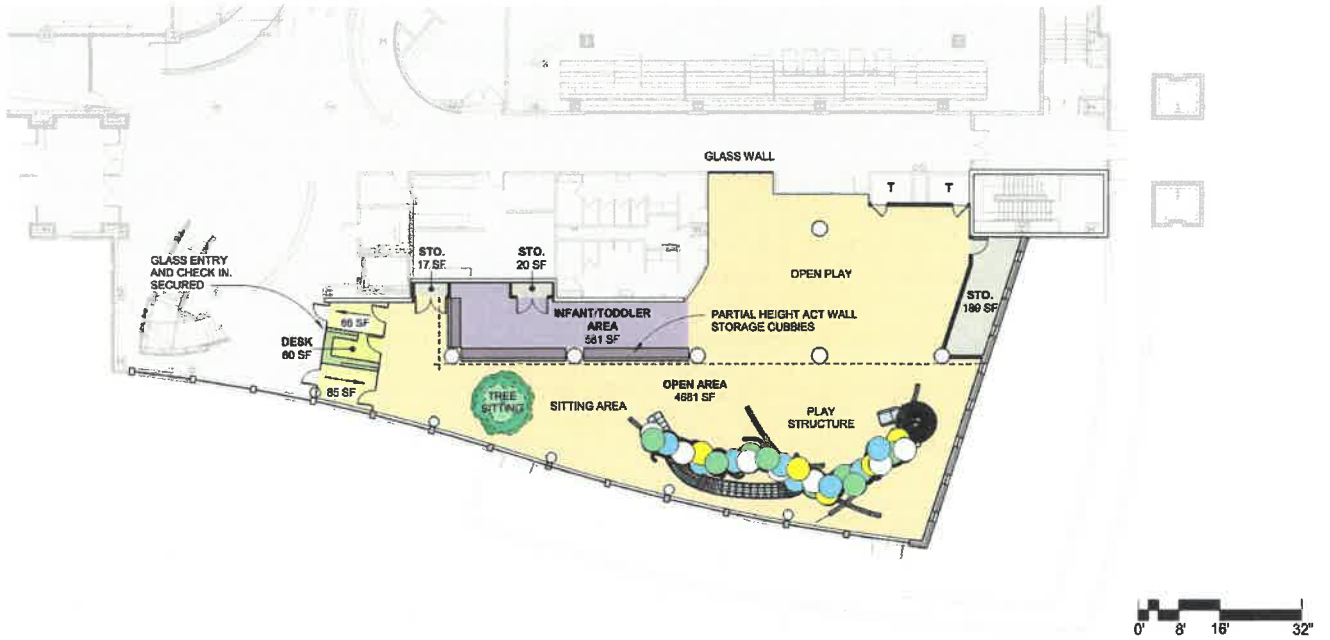
*KidZone Current Conditions:*



*Multipurpose Room West:*



*Proposed Concept Plan:*



*Playground Concept:*



## Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<b>PRESENTER</b> <b>Michael Klitzing, Director/CEO</b>	<b>ACTION REQUESTED</b> <b>Recommended Motion</b>
<b>ITEM/SUBJECT</b> <b>Consideration of Resolution B-2023-001 Requesting Establishment of a New Cash Account within Parks and Recreation Non-Reverting Capital Fund 103</b>	
<b>DOLLAR AMOUNT/FUND</b> <b>N/A</b>	<b>MEETING DATE</b> <b>March 6, 2023</b>

**SUMMARY:**

Under the Interlocal Cooperation Agreement between the City of Carmel and Clay Township establishing the park system, all Local Income Tax (LIT) received by the Township attributable to the Central Park Bond is to be provided for park capital expenditures as approved by the Park Board. Historically, all applicable LIT distributions have been deposited into the Township’s Park Capital Non-Reverting Fund 1215.

Due to a recent rule change, the State Board of Accounts (SBOA) notified Clay Township effective this year all LIT distributions must be deposited into and expended from the Township’s General Fund. While the SBOA informed the Township it will take no exception to past practices, moving forward depositing any new LIT into Fund 1215 will result in an audit citation, which could adversely impact the Township’s credit rating for future bonds. CCPR was informed of this rule change on 3/6/2023 in a meeting that included Clay Township Trustee Paul Hensel, Park Board President Rich Taylor, the Township’s accountants, and legal counsel for the Township and Park Board.

Based on discussions between the Township, its accountants, and the SBOA, we have two options regarding future receipt and expenditure of LIT for park purposes. Option 1 is to keep the Central Park-related LIT in the Township’s General Fund, processing payments for park capital projects from this fund. Both the Township and CCPR view this option as undesirable, as it makes it more difficult and less transparent to track and segregate the LIT due to Parks.

The second and preferred option is for CCPR to invoice the Township for the monthly LIT distributions, which would need to be deposited into a Park Board fund maintained by the City Controller. This option, in addition to being acceptable to the SBOA, ensures LIT funding received from the Township and all capital expenses to be paid from said funds can be properly segregated and tracked.

After consulting with the City Controller, it is recommended that the funds be deposited into the existing Parks Capital Fund 103, which is a non-reverting fund established under City Ordinance in accordance with the Interlocal Agreement. The Controller would set up a separate Cash Account within the fund to keep the LIT received from the Township segregated from funds provided by the City and appropriated as part of the annual budgeting process. Expenses would likewise be tracked separate based on the fund source in a manner consistent with what has historically occurred. Per City Code, both the City and Township must authorize budgeted expenditures from Fund 103, ensuring the Township retains some control over the LIT.

While no formal action by the Park Board is necessary to implement the recommended process of receiving and expending the LIT attributable Central Park Bond, the proposed resolution provides a formal mechanism to document the change in practices.

**RECOMMENDED MOTION:**

“I move to approve Resolution B-2023-001.”

**RESOLUTION NO. B-2023-001**

**RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION REQUESTING  
ESTABLISHMENT OF A NEW CASH ACCOUNT WITHIN PARKS AND RECREATION NON-REVERTING  
CAPITAL FUND 103**

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The Carmel/Clay Board of Parks and Recreation (the “Board”) met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place and purpose of the meeting received by all of the Board Members, and the following Resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

**WHEREAS**, the Board is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation (the “Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana (the “Township”) and City of Carmel, Indiana (the “City”) on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

**WHEREAS**, the Interlocal Cooperation Agreement Section 6.4 allows the Board to request the establishment of a special non-reverting capital fund for the purpose of acquiring land or making specific capital improvements; and

**WHEREAS**, the Parks and Recreation Non-Reverting Capital Fund has been duly established by the City within Carmel City Code Section 2-122; and

**WHEREAS**, the Township is obligated under the Interlocal Cooperation Agreement to make any distribution of Local Income Tax (“LIT”), previously referred to as County Option Income Tax (“COIT”), attributable to Carmel/Clay Central Park (the “Central Park LIT”) available for capital expenditures budgeted by the Park Board; and

**WHEREAS**, the Township has historically deposited the Central Park LIT within the Township’s Park Capital Non-Reverting Fund 1215 consistent with the terms of the Interlocal Cooperation Agreement; and

**WHEREAS**, the Indiana State Board of Accounts (the “SBOA”) notified the Township that effective in 2023 all Central Park Bond LIT may only be deposited within and expended from the Township’s General Fund, therefore making it more difficult to track the Central Park LIT to ensure compliance with the Interlocal Cooperation Agreement; and

**WHEREAS**, the Township has confirmed with the SBOA that the Central Park LIT may be paid to the Park Board and deposited within the City’s Parks and Recreation Non-Reverting Capital Fund 103 without violating SBOA Rules; and

**WHEREAS**, the City Controller has confirmed that a new Cash Account may be established within Fund 103 to clearly segregate and track all Central Park LIT funds received from the Township; and

**WHEREAS**, Carmel City Code Section 2-122(a)(3)(a) requires the written agreement of the City and Township to authorize expenditures from the Parks and Recreation Non-Reverting Capital Fund 103, ensuring the Township retains a level of control over the expenditure of the Central Park LIT.

**NOW, THEREFORE, BE IT RESOLVED** that the Carmel/Clay Board of Parks and Recreation requests the City Controller to establish a new Cash Account within the Parks and Recreation Non-Reverting Capital Fund 103 for the receipt of the Central Park LIT and titled as such.

Adopted and approved by the Carmel/Clay Board of Parks and Recreation this 14<sup>th</sup> day of March 2023.

**CARMEL/CLAY BOARD OF PARKS AND RECREATION**

Richard F. Taylor III, President	<u>        </u> Aye	<u>        </u> Nay
Jenn Kristunas, Vice-President	<u>        </u> Aye	<u>        </u> Nay
Lin Zheng, Treasurer	<u>        </u> Aye	<u>        </u> Nay
Linus Rude, Secretary	<u>        </u> Aye	<u>        </u> Nay
James D. Garretson	<u>        </u> Aye	<u>        </u> Nay
Carrie Holle	<u>        </u> Aye	<u>        </u> Nay
Joshua A. Kirsh	<u>        </u> Aye	<u>        </u> Nay
Kristin Kouka	<u>        </u> Aye	<u>        </u> Nay
Mark Westermeier	<u>        </u> Aye	<u>        </u> Nay

**CERTIFICATION**

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted by roll call vote as indicated above at a public meeting on March 14, 2023.

\_\_\_\_\_  
Richard F. Taylor III, President

## Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER <b>Michael Klitzing, Director/CEO</b>	ACTION REQUESTED <b>Recommended Motion</b>
ITEM/SUBJECT <b>Consideration of Resolution G-2023-003 Adopting the Thomas Marcuccilli Nature Park Master Plan</b>	
DOLLAR AMOUNT/FUND <b>N/A</b>	MEETING DATE <b>March 14, 2023</b>

**SUMMARY:**

Provided for your consideration is proposed Resolution G-2023-003 to formally adopt the Thomas Marcuccilli Nature Park Master Plan, as presented by Casey May with MKSK at the October 11, 2022 Park Board meeting. If adopted, the master plan will guide all future capital improvements within Thomas Marcuccilli Nature Park.

No changes have been made to the park design since Casey’s presentation. Unfortunately, it took MKSK significantly more time to complete the written report, resulting in the delay between the initial presentation of the master plan and its recommended adoption.

The final draft of the master plan is available for review at <https://www.carmelclayparks.com/parks/thomas-marcuccilli-nature-park/>.

**ALIGNED WITH 2020-2024 COMPREHENSIVE MASTER PLAN GOAL(S)?**  Yes  No

7.1.1: Enhance Park and Recreation Opportunities within the Community

- Expand trails, river access, and environmental education along the White River Corridor

7.1.2: Provide Exceptional Customer Experiences:

- Create nature preserve experiences throughout the park system
- Provide a diverse selection of facilities and amenities to accommodate indoor and outdoor recreational pursuits

7.1.3: Ensure the Long-Term Sustainability of the Park and Recreation System

- Continue and expand conservation management practices throughout the park system
- Expand environmental education and park steward programming to increase appreciation for natural resources

7.2: “Fourward” Focus

- Carmel White River Regional Corridor
  - River multiuse trail and working with partners to establish a regional system

**RECOMMENDED MOTION:**

“I move to approve Resolution G-2023-003.”



**RESOLUTION NO. G – 2023 – 003**

**RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION ADOPTING THE THOMAS MARCUCCILLI NATURE PARK MASTER PLAN**

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The Carmel/Clay Board of Parks and Recreation (the “Board”) met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place and purpose of the meeting received by all of the Board Members, and the following Resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

**WHEREAS**, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation (the “Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

**WHEREAS**, the Interlocal Cooperation Agreement and Indiana Code Section 36-10-3-11 grants the Park Board authority to prepare, publish, and distribute reports and other materials relating to park and recreation activities in the Carmel Clay community; and

**WHEREAS**, the Park Board is dedicated to serving the park and recreation needs of the Carmel Clay Community and recognizes the importance of sound planning to achieve this goal; and

**WHEREAS**, on November 9, 2021, the Park Board closed on the donation of 63.24 acres to create Thomas Marcuccilli Nature Park, fulfilling the goal of enhancing park and recreation opportunities within the White River Corridor as established in the Carmel Clay Parks & Recreation (“CCPR”) 2020-2024 Comprehensive Parks and Recreation Master Plan;

**WHEREAS**, consistent with national accreditation standards and CCPR policies, the next step in developing this new park is the creation of a site master plan;

**WHEREAS**, the Park Board, based on extensive input from key stakeholders, user groups, and the general public, has developed a master plan to guide future capital improvements in Thomas Marcuccilli Nature Park to best serve the park and recreation needs of the Carmel Clay community.

**NOW, THEREFORE, BE IT RESOLVED** that the Carmel/Clay Board of Parks and Recreation adopts the Thomas Marcuccilli Nature Park Master Plan as set forth in Exhibit “A” attached hereto and incorporated herein by this reference.

Adopted and approved by the Carmel/Clay Board of Parks and Recreation this 14<sup>th</sup> day of March 2023.

**CARMEL/CLAY BOARD OF PARKS AND RECREATION**

Richard F. Taylor III, President

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Aye

Nay

Jenn Kristunas, Vice-President	<u>        </u> Aye	<u>        </u> Nay
Lin Zheng, Treasurer	<u>        </u> Aye	<u>        </u> Nay
Linus Rude, Secretary	<u>        </u> Aye	<u>        </u> Nay
James D. Garretson	<u>        </u> Aye	<u>        </u> Nay
Carrie Holle	<u>        </u> Aye	<u>        </u> Nay
Joshua A. Kirsh	<u>        </u> Aye	<u>        </u> Nay
Kristin Kouka	<u>        </u> Aye	<u>        </u> Nay
Mark Westermeier	<u>        </u> Aye	<u>        </u> Nay

**CERTIFICATION**

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted by roll call vote as indicated above at a public meeting on March 14, 2023.

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Richard F. Taylor III, President

**EXHIBIT "A"**  
**Thomas Marcuccilli Nature Park Master Plan**