

**Carmel/Clay Board of Parks and Recreation**  
**Tuesday, September 12, 2023, 6:00 p.m.**  
**John W. Hensel Government Center**  
**10701 North College Avenue**  
**Carmel, Indiana 46280**

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

**Agenda**

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Staff Reports**
- 5. Finance Committee**
- 6. Minutes – Linus Rude**
  - a. August 8, 2023 Park Board Meeting
- 7. Financial Reports – Lin Zheng**
  - a. Consolidated Financial Report for July 2023
  - b. CCPR P&L Statements for August 2023
- 8. Claims – Lin Zheng**
  - a. Claim Sheet September 12, 2023
  - b. Clay Township Claim Sheet September 12, 2023
  - c. CCPR Payroll for August 11, 2023 and August 25, 2023
- 9. Monetary Gifts, Grants, Partnerships, and Sponsorships for August 2023 – Eric Mehl**
- 10. New Business**
  - a. Consideration of 2024 Operating Budgets – Kurtis Baumgartner
    - i. Resolution B-2023-002 – Adopting the Proposed 2024 General Fund (101) and Park Capital Fund (103) Budgets
    - ii. Resolution B-2023-003 – Adopting the 2024 Non-Reverting Operating Budgets and User Fees
  - b. Consideration of Resolution B-2023-004 Amending Salaries and Wages for 2023 – Kurtis Baumgartner
  - c. Consideration of Resolution B-2023-005 Establishing Salaries and Wages for 2024 – Kurtis Baumgartner
  - d. Consideration of 2024 Fleet Lease Vehicles – Kurtis Baumgartner
- 11. Old Business**
- 12. Attorney’s Report**
- 13. Director’s Report**
- 14. Information Items**
- 15. Park Board Comments / Discussion**
- 16. Adjournment**

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<b>PRESENTER</b> <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	<b>ACTION REQUESTED</b> <b>No Action Required</b>
<b>ITEM/SUBJECT</b> <b>Staff Reports</b>	
<b>DOLLAR AMOUNT/FUND</b> <b>N/A</b>	<b>MEETING DATE</b> <b>September 12, 2023</b>

**Selected news articles:**

- Vital Voices – Carmel Clay Parks and Recreation Offers Community Survey for Five-Year Master Plan  
By Natalie Gargiulo  
*Carmel Magazine*, August 2023
- Bucket List: Waterpark visit a first for seniors in Indy  
*WSBT*, August 4, 2023
- Portion of West Park named Jim Engledow Commons  
By Edward Redd  
*Current in Carmel*, August 18, 2023
- Carmel projects nominated for Indy Chamber’s Monumental Awards  
*City of Carmel News Release*, August 30, 2023

**Standard monthly reports for July 2023:**

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

**Standard monthly reports for August 2023:**

- Monon Community Center Pass Report
  - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
  - ESE
  - Monon Community Center
  - Administration & Planning
  - Marketing
  - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

A TOWNE POST NETWORK PUBLICATION

# CARMEL

AUGUST 2023

MAGAZINE

WIN \$10,000 WINDOW PROJECT



UGLY WINDOW CONTEST




## VITAL VOICES

CARMEL CLAY PARKS AND RECREATION OFFERS COMMUNITY SURVEY FOR FIVE-YEAR MASTER PLAN

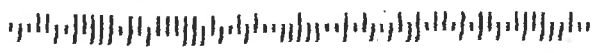


### CULTURAL GEM

*The Carmel Clay History Museum Breaks Ground*

### THE NEXT WAVE

*Carmel Swim Academy Opens New Facility*



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CARMEL IN 46032-4421

1235 CENTRAL PARK DR E

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# VITAL VOICES

## CARMEL CLAY PARKS AND RECREATION OFFERS COMMUNITY SURVEY FOR FIVE-YEAR MASTER PLAN

Writer / Natalie Gargiulo  
Photography Provided



In the heart of Carmel's bustling community lies a cherished network of parks, serving as an oasis of tranquility and recreation for residents and visitors alike.

As the Carmel Clay Parks and Recreation (CCPR) 2024 five-year master plan comes to fruition, the department invites the public to participate in an online survey to determine the community's vision for the plan. The survey will remain open through August 23.

The five-year master plan is a document that the CCPR does every five years to help guide the development and management of

the parks system.

"What makes the five-year plan so powerful is that it is grounded on feedback that we receive from the public and from key members of the community," says CCPR Director Michael W. Klitzing. "We do as much as we can to really make sure we understand what the residents want and expect from the parks system."

As stewards of CCPR's green spaces, Klitzing says the primary goal is to ensure that the park system aligns with the desires and expectations of the community.

"To achieve this, we have undertaken a significant step forward by conducting a statistically valid community survey," Klitzing says.

Through collaborating with a professional survey company, CCPR embarked with extensive effort to gather input from the community's diverse population. This inclusive approach aims to represent the voices of both avid park-goers, who frequent these green havens day in and day out, as well as those who have not yet explored the parks but envision a system that meets their needs.

"The parks are a shared asset, and it's



crucial for us to provide a park system that truly reflects what the community wants," Klitzing says. "We take our role as stewards seriously and strive to utilize our resources effectively to meet the community's expectations."

The survey's scope encompassed a broad range of topics including desired park amenities, suggestions for improvements and feedback on current offerings. With a 95% confidence level, the survey results provide an accurate representation of the community's sentiments.

"Our partnership with the survey company

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was vital in making this effort successful," Klitzing says. "Their expertise in survey administration and analysis allows us to gain valuable insights, ensuring we make informed decisions for the park system's future."

One of the survey's most powerful aspects is its focus on public engagement. The community is encouraged to actively participate and voice their thoughts.

"We want every member of the community to have a chance to influence the park system's direction," Klitzing says. "By reaching out to various demographics and neighborhoods, we ensured a comprehensive understanding of our community's needs."

As the survey results are analyzed and interpreted, CCPR remains committed to transparency. The park administration eagerly awaits further feedback, believing that ongoing dialogue with the community is fundamental to creating a thriving park system.

"Our journey towards an exemplary park system is a continuous one," Klitzing says. "The community's input will continue to guide our decisions, fostering a park system that we can all take pride in."

The statistically valid community survey has set a strong foundation for the future of CCPR's park system. By listening to the community's voices and incorporating their aspirations, the survey helps in create parks that remain vibrant, inclusive and cherished for generations to come.

"We're very fortunate to be in a community that loves its parks, and appreciates and understands the impact the parks have on quality of life," Klitzing says.

Visit the survey link at [carmelclaysurvey.org](https://carmelclaysurvey.org).



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## Bucket List: Waterpark visit a first for seniors in Indy

by WSBT 22

Fri, August 4th 2023, 11:01 AM EDT



8

VIEW ALL PHOTOS

*A special request to the staff turned into a bucket list item for a group of seniors in Indianapolis. Marie Uzzi (center) and her friends at Lake Meadows Assisted Living fulfilled their lifelong dream of going to a water park earlier this week. (Lake Meadows Assisted Living/WSBT 22)*

INDIANAPOLIS, Ind. (WSBT) — A special request to the staff at [Lake Meadows Assisted Living](#) turned into a bucket list item for a group of seniors in Indianapolis.

Acco  
ñuifill

ter station in Indianapolis, Marie Uz:  
g dream of going to a water park ear

76°

83°

87°

ty

For some of the residents, the trip to Carmel Clay Waterpark was their first time wearing a swimsuit.

“No matter how old you are. You don’t stop living,” said Nadine Graham, the Life Enrichment Director at the assisted living facility.

Before going to the waterpark, the residents got to go kayaking. They plan to try ziplining as their next adventure.

“You never know what tomorrow will promise so we want to make dreams happen,” said Graham.

The residents will be hosting a summer bash in Fishers to fund future excursions.



# CURRENT

CARMEL · FISHERS · LAWRENCE/GEIST · NOBLESVILLE · WESTFIELD · ZIONSVILLE

YOU ARE AT: Home » Carmel » Carmel Community » Portion of West Park renamed Jim Engledow Commons



Elaine Engledow, the widow of Jim Engledow, cuts the ribbon to celebrate renovations at West Park, including the newly named Jim Engledow Commons. (Photo by Edward Redd)

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## Portion of West Park renamed Jim Engledow Commons



BY EDWARD REDD ON AUGUST 18, 2023

CARMEL COMMUNITY

Carmel Clay Parks & Recreation recently dedicated the central portion of a newly reimagined park to the late Jim Engledow.

On Aug. 14 CCPR celebrated upgrades to West Park, 2700 W. 116 St., with a ribbon cutting ceremony. The area now known as Jim Engledow Commons features a playground, a splash pad and picnic tables.

Engledow served as president of the parks board for eight years and was a member of the board for 20 years. He died at age 66 in Aug. 2022.

"We wanted to find a way to commemorate his incredible contributions to the park system and community," CCPR Director Michael Klitzing said. "It was one of his favorite parks, and he would frequently bring his grandkids out here."

During the ceremony, Engledow's son, Eric, said his father's work with CCPR is continuing to have an impact on the community. He compared it to a skipping rock – which can be seen frequently in Carmel parks.

"It skips on the water, and it gets bigger and bigger as it goes. When it finally does sink, it continues to influence the direction of the creek," Eric Engledow said. "That's my dad."

**Young, Sandra**

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**From:** City of Carmel <CityofCarmel@public.govdelivery.com>  
**Sent:** Wednesday, August 30, 2023 4:44 PM  
**To:** Young, Sandra  
**Subject:** News Release: Carmel projects nominated for Indy Chamber's Monumental Awards

[View as a webpage / Share](#)



**Carmel Indiana**  
*A city to experience*

*NEWS RELEASE*

Date: August 30, 2023  
Contact: Nancy Heck  
(317)571-2474 or [media@carmel.in.gov](mailto:media@carmel.in.gov)  
Release: Immediate

## **Carmel projects nominated for Indy Chamber's Monumental Awards**

**CARMEL, IN** – Four unique construction projects in Carmel have been nominated for prestigious Monumental Awards, to be presented by the Indy Chamber on Friday, October 4. The public can vote for The People's Choice Award on each project listed below by visiting this [Facebook page](#).

This year marks the 46th anniversary of the Monumental Awards, highlighting the built environment in the nine-county Indianapolis region. A vibrant, built environment not only improves the overall quality of life but attracts talented individuals to call the Indianapolis region home.

The Monumental Awards are one of the ways in which the Indy Chamber showcases the economic development growth of the Indy region. This annual evening of recognition acknowledges individuals and businesses that contribute to excellence in architecture, construction, engineering, innovative reuse, interior design, landscape architecture, neighborhood revitalization, public art and real estate development throughout the nine-county Indianapolis region.

The projects nominated include:



Republic Airways Corporate Training Center – nominated for a Construction award

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Meadowlark Park renovation – nominated for a Landscape Architecture award

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Marmon Wasp roundabout sculpture – nominated for a Public Art award



Proscenium mixed-use development – nominated for a Real Estate Development award

## City of Carmel, Indiana

City Hall, One Civic Square, Carmel, IN 46032

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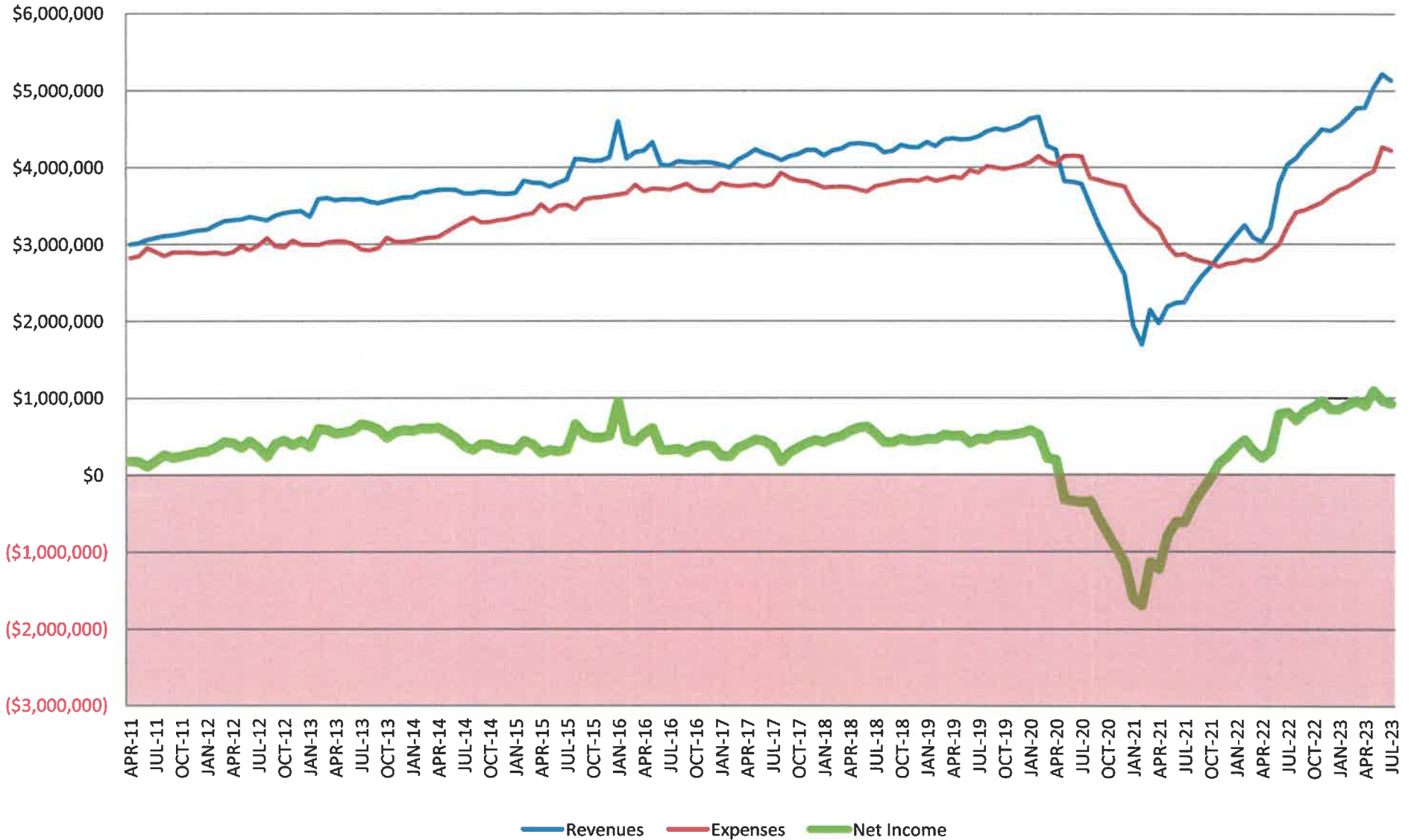
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This email was sent to syoung@carmelclayparks.com using GovDelivery Communications Cloud, on behalf of: City of Carmel, Indiana  
One Civic Square · Carmel, IN 46032



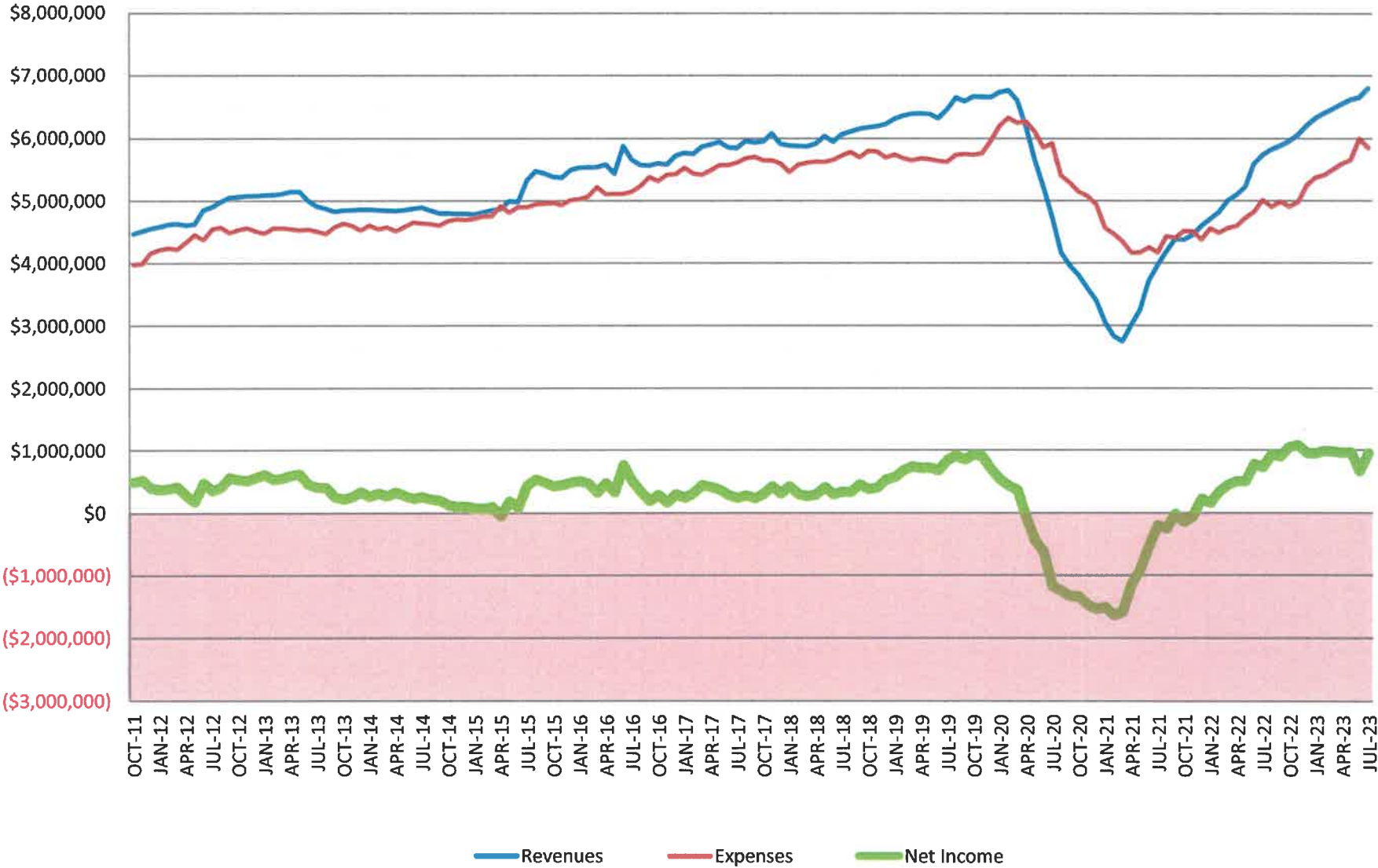
## FUND 108 - EXTENDED SCHOOL ENRICHMENT

### 12-MONTH TRAILING FINANCIALS - 07/31/23



# FUND 109 - MONON COMMUNITY CENTER

## 12-MONTH TRAILING FINANCIALS - 07/31/2023



**MONON COMMUNITY CENTER PASS REPORT**

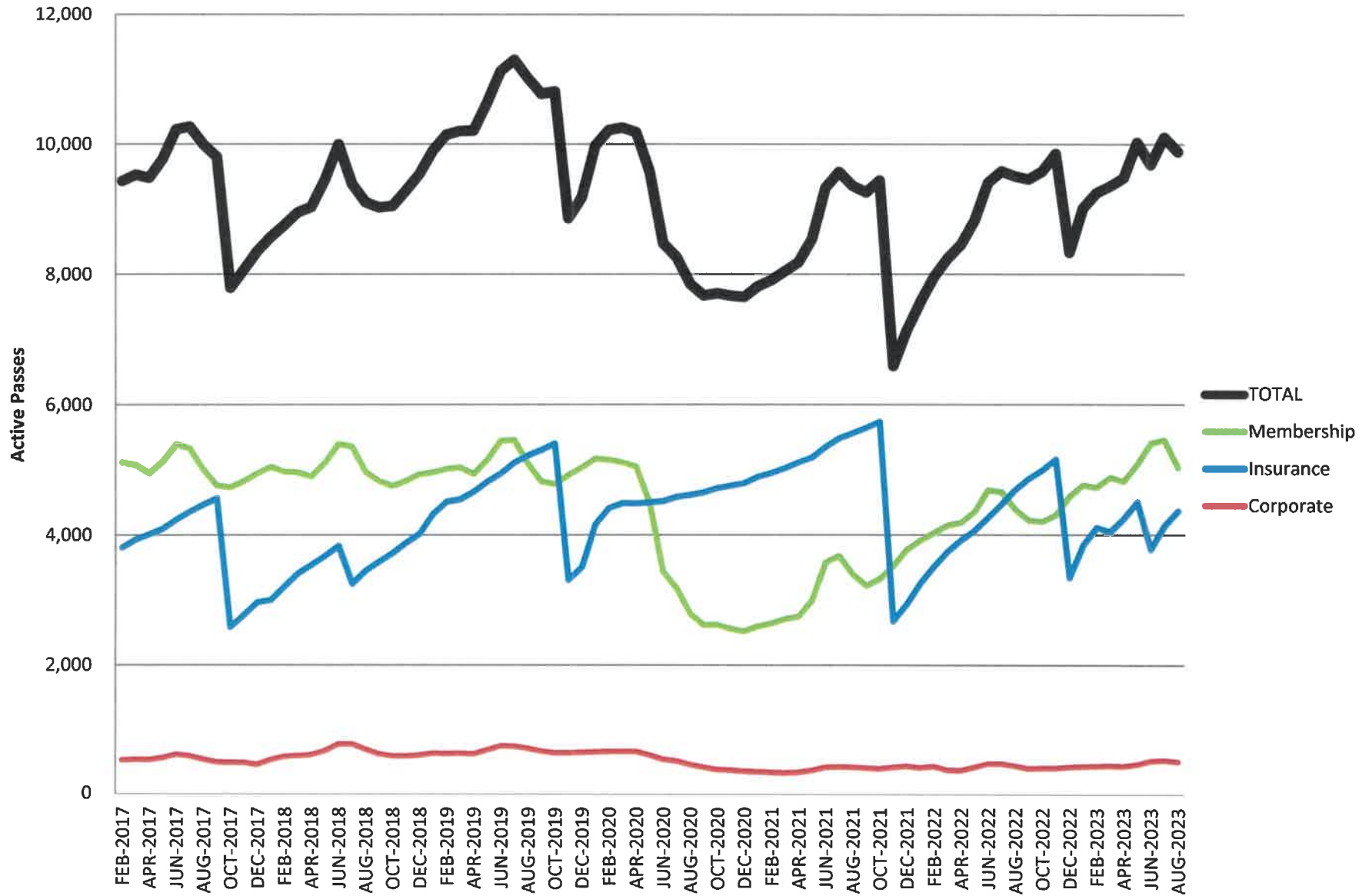
**AUGUST 2023**

	ANNUAL	MONTHLY	OTHER	TOTAL	% <sup>1</sup>	- NET CHANGE -	
						PREV. MONTH	PREV. YEAR
<b><u>MCC MEMBERSHIP PASSES</u></b>							
Youth	8	330		338		(72)	(6)
Adult	39	2,905		2,944		(184)	414
Senior	11	351		362		2	39
Senior (Legacy Pricing)	10	83		93		0	(12)
Military	0	33		33		(1)	13
Household	11	1,240		1,251		(175)	186
<b>MCC Passes</b>	<b>79</b>	<b>4,942</b>		<b>5,021</b>		<b>(430)</b>	<b>634</b>
Add'l HH Members				4,664		(695)	609
<b>MCC Members</b>				<b>9,685</b>	64%	<b>(1,125)</b>	<b>1,243</b>
<b><u>CORPORATE MEMBERSHIP PASSES</u></b>							
Youth	0	9		9		(1)	(7)
Adult	11	312		323		(8)	59
Senior	0	28		28		1	4
Senior (Legacy Pricing)	0	0		0		0	0
Household	5	138		143		(15)	14
<b>Corporate Passes</b>	<b>16</b>	<b>487</b>		<b>503</b>		<b>(23)</b>	<b>70</b>
Add'l HH Members				515		(64)	37
<b>Corporate Members</b>				<b>1,018</b>	7%	<b>(87)</b>	<b>107</b>
<b><u>INSURANCE-PAID MEMBERSHIP PASSES</u></b>							
Prime			1,165	1,165		72	(357)
SilverSneakers			945	945		50	(179)
Active&Fit			887	887		53	191
Silver&Fit			208	208		10	63
Optum-Renew Active			1,155	1,155		47	(41)
<b>Insurance Passes/Members</b>			<b>4,360</b>	<b>4,360</b>	29%	<b>232</b>	<b>(323)</b>
<b>TOTAL PASSES</b>	<b>95</b>	<b>5,429</b>	<b>4,360</b>	<b>9,884</b>		<b>(221)</b>	<b>381</b>
Percent of Total Passes	1%	55%	44%				
<b>TOTAL MEMBERS</b>				<b>15,063</b>		<b>(980)</b>	<b>1,027</b>
						<sup>1</sup> Percent of Total Members	
<b><u>CARMEL CLAY TRACK PASSES</u></b>							
Track Passes				1,389		40	278
<b>Carmel Clay Track Passes</b>				<b>1,389</b>		<b>40</b>	<b>278</b>
<b><u>SEASONAL WATERPARK PASSES (expired 8/6/23)</u></b>							
Youth				87			
Adult				84			
Senior				6			
Household				56			
<b>TOTAL SEASONAL WP PASSES</b>				<b>233</b>			
Add'l HH Members				223			
<b>TOTAL SEASONAL WP MEMBERS</b>				<b>456</b>			



# MONON COMMUNITY CENTER

## ANNUAL, MONTHLY & INSURANCE PASSES AS OF 8/31/2023



# Carmel • Clay Parks & Recreation

## Employment Report For Period: August 2023

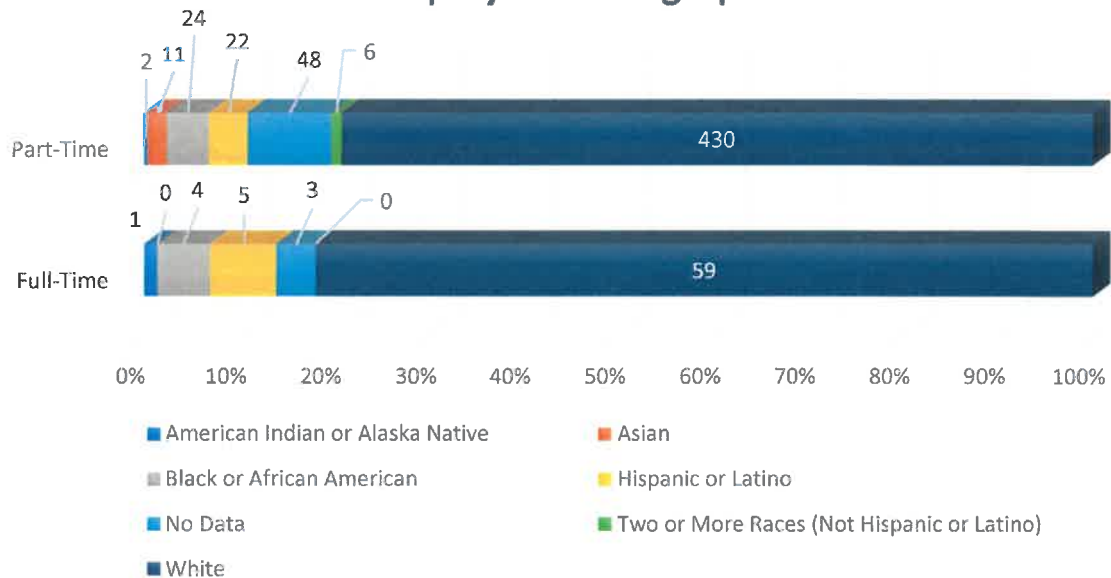
Employees by Status	Full-Time	Part-Time	Subtotal
All Employees <sup>1</sup>	72	581	653
Leaves of Absence <sup>2</sup>	0	38	38
<b>Period Ending Totals</b>	<b>72</b>	<b>543</b>	<b>615</b>

1 - Includes employees in 'Active' and 'Leave' status.

2 - 'Leaves of Absence' count includes seasonal employees.

Employment by Division	Full-Time	Part-Time	Subtotal
Executive	3	0	3
Administration + Planning	9	4	13
Extended School Enrichment/SCS	22	182	204
Marketing + Communications	4	0	4
Parks + Natural Resources	17	14	31
Recreation + Facilities	17	343	360
<b>Period Ending Totals</b>	<b>72</b>	<b>543</b>	<b>615</b>

### Employee Demographics





# Extended School Enrichment

## Monthly Division Report August 2023

### After School Program

#### Participation Rates

Total Registered Students (as of 8/30/23):	1803
Comparison from Aug 2022 to Aug 2023:	+69 (Aug 2022: 1734)
Average Daily Attendance per School in Aug:	97 participants (Aug 2022: 87)

#### Scholarships Awards (Fee Waivers)

Total Students Receiving Scholarships Awards/Fee Waivers:	47
Value of Scholarships Awards/Fee Waivers for Aug 2022:	\$10,849.30

#### Employee Discounts (Fee Waivers)

Total Number of Employees Receiving ESE Discounted Rate:	122
▪ CCPR Employees:	3
▪ City of Carmel Employees:	9
▪ Carmel Clay Schools Employees:	110
Total Value of Employee Discount Fee Waivers for Aug 2022:	\$19,872
▪ CCPR/City of Carmel Employees:	\$1,253.50
▪ Carmel Clay Schools Employees:	\$18,618.50

#### Program Highlights

With the start of the 2023-24 school year, ESE kicked off our 18<sup>th</sup> school year as the exclusive provider of afterschool programs for Carmel Clay Schools!



*Extended School Enrichment is founded on the belief that each and every student is capable of being successful. We are committed to setting high expectations and assuring the development of a strong foundation in basic life skills.*



**Monthly Division Report – August 2023**

**Monon Community Center:**

- The Waterpark closed for the season on 8/6/23.
  - We had 104,180 visitors to the Waterpark in 2023 vs. 106,917 in 2022.
  - The Waterpark was open 66 days in 2023 vs. 67 in 2022.

**Total Participation for August:**

**Annual/Monthly Memberships Sold/Rejoined: 497**  
**Day/Punch Passes Visits: 7,970**  
**Total Member Visits: 44,251**  
**Group Fitness Classes Participation: 10,552**

**Corporate Wellness Package**

	<b>Total</b>
Participating Companies	16
Passholders	1,018

**Recreation Program Highlights**

- We offered 58 recreation programs and served 1,287 participants.

**Scholarships**

<b>Pass Scholarships</b>		<b>Program Scholarships</b>	
<b>Customers Served</b>	<b>Subsidy Value</b>	<b>Customers Served</b>	<b>Subsidy Value</b>
13	\$765.00	0	\$0.00
<b>Served YTD</b>	<b>Value YTD</b>	<b>Served YTD</b>	<b>Value YTD</b>
19	\$6,005.00	0	\$0.00

**Administration & Planning Division  
Gift Fund 853 Report  
August 2023**

<b>Designated For</b>	<b>Beginning Cash Balance</b>	<b>Current Month Revenues</b>	<b>Current Month Expenses</b>	<b>Ending Cash Balance</b>
Bear Creek Park	\$ 68,815.11	\$ -	\$ -	\$ 68,815.11
Interpretive Signage	\$ 13,309.71	\$ -	\$ -	\$ 13,309.71
Invasive Species Mgmt/Restoration	\$ 5,480.22	\$ -	\$ 5,480.22	\$ -
Central Park North Woods	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Pedal & Park	\$ 5,917.92	\$ -	\$ -	\$ 5,917.92
Staff Appreciation	\$ 1,343.65	\$ 100.00	\$ 678.00	\$ 765.65
Volunteer Program	\$ 90.52	\$ -	\$ -	\$ 90.52
West Park	\$ 2,160.00	\$ -	\$ -	\$ 2,160.00
James Engledow Memorial	\$ 820.00	\$ -	\$ -	\$ 820.00
Meadowlark Park Shade Structures	\$ 5,081.00	\$ -	\$ -	\$ 5,081.00
116th St. Tunnel Mural	\$ 254.37	\$ -	\$ -	\$ 254.37
Undesignated (General)	\$ 11,806.60	\$ -	\$ 5,568.93	\$ 6,237.67

**Month End Cash Balance**

**\$ 105,451.95**

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*

DocuSigned by:

*Eric Mehl*

4069FD7CDB9F041C...  
Administration & Planning Director

CARMEL /CLAY BOARD OF PARKS & RECREATION  
PURCHASE ORDERS  
OVER \$50K  
September 12, 2023

NAME	AMOUNT	ACCOUNT	PO NUMBER	MEMO
Rundell Ernstberger & Associates	\$55,000.00	1125101	4340400	8/3/23 Design Services for Monon Spray Pad Modifications

## MARKETING REPORT | August 2023

### CCPR RECRUITMENT | FALL 2023

In August, we continued our fall hiring advertising campaign for after-school counselors and year-round lifeguards. Tactics for the fall recruitment campaign included advertisements with Cumulus, *Current in Carmel*, Carmel High School parent newsletter, as well as paid and organic social media posts.

### MEMBERSHIP | FALL 2023

We kicked off our 2023 fall advertising campaign for Monon Community Center membership in August. Tactics for the membership campaign included advertisements with Cumulus, theCityMoms, *Current in Carmel*, and Google, as well as paid and organic social media posts.

### KEY PERFORMANCE INDICATORS



**1,848**

Social Media  
Engagement



**19,186**

Views of MCC Page on  
Website



**20,100,600**

Google Location  
Views



**728**

Conversions: New  
Memberships

### GOOGLE ADS SUMMARY



**2**

Total Ads



**\$313.31**

Total Spent



**4,556**

Clicks



**8,700**

Impressions

# SOCIAL MEDIA

## SUMMARY OF SOCIAL MEDIA PLATFORMS



### FACEBOOK

Posts on Facebook are directed toward local parents and families as well as visitors.



### INSTAGRAM

Posts are passionate and informational for women ages 25-44 located in Indianapolis and Carmel.



### TWITTER

Messages are directed toward business, news outlets, and community organizations.



### LINKEDIN

Messages are directed toward CCPR staff, potential staff, and industry professionals.

## PRIMARY CROSS-CHANNEL METRICS

This month, Marketing saw the following numbers across all five social media platforms:

KEY PERFORMANCE INDICATOR	RESULTS
Total Posts	56
Total Engagement (number of interactions on posts)	1,848
Total Audience (number of followers across all platforms)	35,491
Net New Audience (number of new followers across all platforms)	217
Total Reach (total number of people who saw content)	59,423

## TOP POSTS



Top Facebook Post  
**Jim Engledow**  
**Dedication**  
 892 Engagements  
 3,081 Impressions



Top Instagram Post  
**Free Fitness**  
 118 Engagements  
 2,609 Impressions



Top LinkedIn Post  
**Jim Engledow**  
**Dedication**  
 41 Engagements  
 381 Impressions



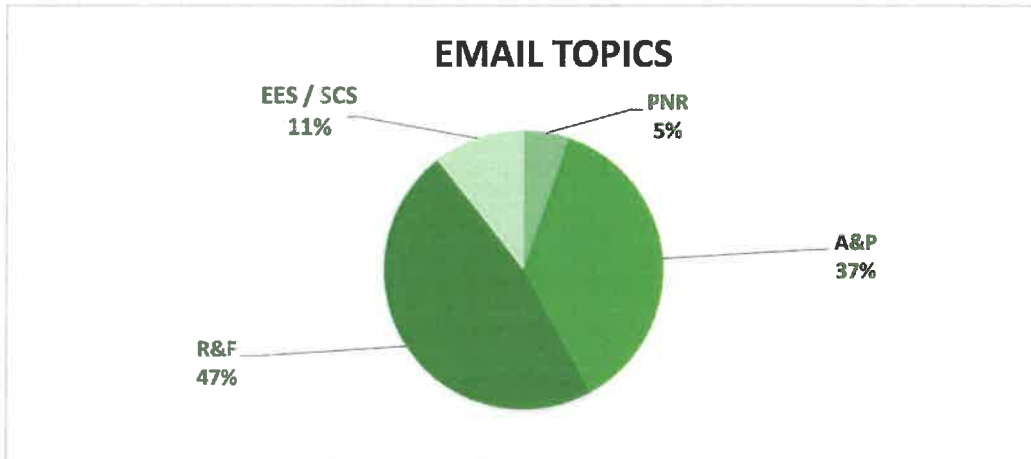
Top X Post  
 (Previously Twitter)  
**More than a Gym**  
 18 Engagements  
 722 Impressions



# ENEWSLETTERS

This month, Marketing saw the following numbers across all scheduled email communications:

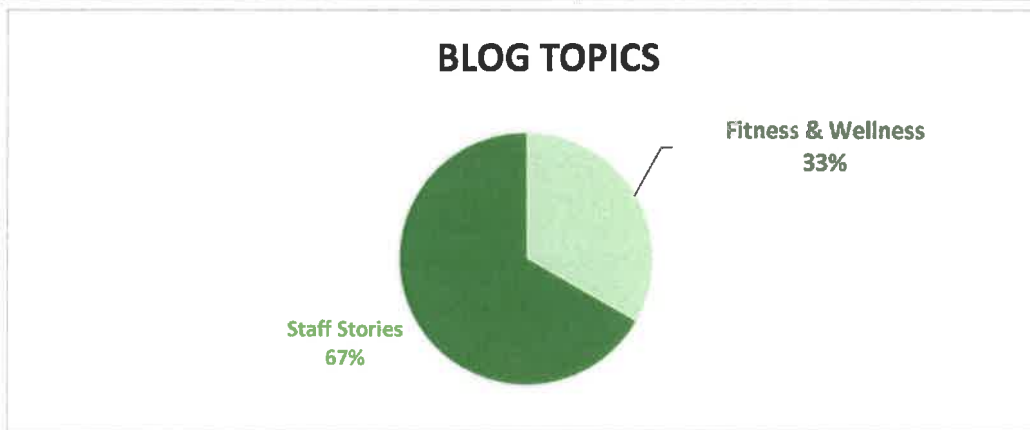
KEY PERFORMANCE INDICATOR	RESULTS
Total Newsletters Sent	28
Total Sends	63,401
Average Open Rate	64.1%
Average Click Rate	4.8%



# BLOGS

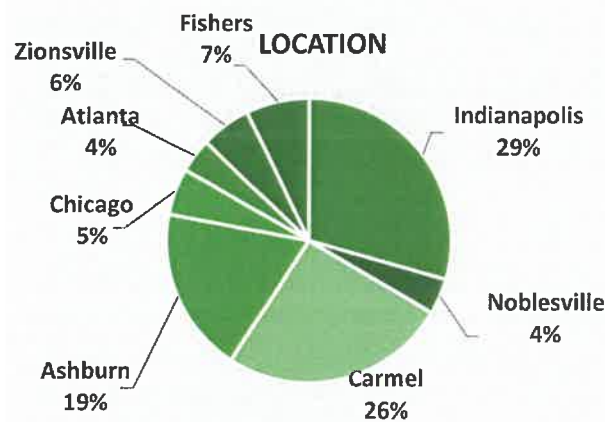
This month, Marketing saw the following numbers across all blogs:

KEY PERFORMANCE INDICATOR	RESULTS
Total Blogs Posted	3
Total Page Views on Website	241

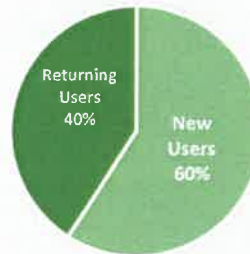


# WEBSITE

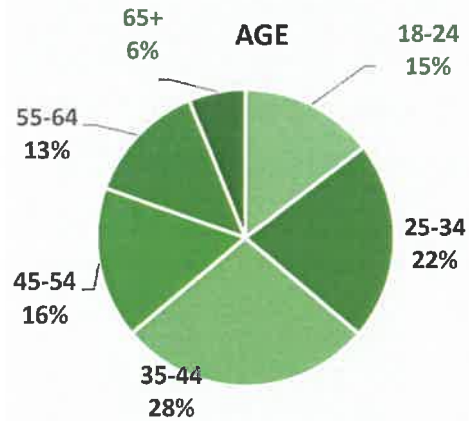
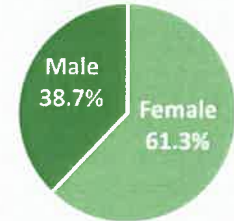
This month, the website had the following page views from the user demographics listed below.



## NEW VS. RETURNING USERS



## GENDER



## TOTAL PAGE VIEWS TOP WEB PAGES

**147,335**

**PAGE VIEWS**

**% OF TOTAL**

The Waterpark	22,225	15.08%
MCC	19,186	13.02%
Home Page	11,324	7.69%
Active-Home	4,607	3.13%
Group Fitness	4,492	3.05%

# EARNED MEDIA

- [Indy Star | Indy, suburbs invest in pickleball](#)
- [Current in Carmel | Indiana Women’s Half-Marathon set for Carmel debut](#)
- [Current in Carmel | Portion of West Park renamed Jim Engledow Commons](#)
- [Axios | Indiana’s School Calendar Brings Early End to Summer](#)
- [Hamilton County Reporter | Carmel’s reimaged West Park to include dedication of Jim Engledow Commons](#)
- [Hamilton County Reporter | Rain on Main barrels returning to Carmel Arts & Design District](#)
- [Hamilton County Reporter | Carmel Clay Parks & Rec invites preschoolers to Splash Bash](#)
- [WSBT-22 | Bucket List: Waterpark visit a first for seniors in Indy](#)
- [Fox 59 | 99-year-old woman fulfills lifelong dream of going to water park for first time](#)
- [WISH-TV 8 | Places to play pickleball in central Indiana](#)
- [City of Carmel | Master Plan Survey](#)
- [City of Carmel | Master Plan Survey Pt. 2](#)

- City of Carmel | **Master Plan Survey Pt. 3**
- Good Day Carmel | **Carmel projects nominated for Indy Chamber’s Monumental Awards including parks and art**
- Good Day Carmel | **Monon Mixer**

## SEARCH ENGINES

This month, Marketing saw the following numbers across all locations on Google:

KEY PERFORMANCE INDICATOR	RESULTS
Total Views of All Locations	20,100,600
Total Views of Carmel Clay Parks & Recreation	78,620
Total Views of Monon Community Center	93,875
Total Views of The Waterpark	5,520,082



“ One of the best public playgrounds and splash pads we've ever visited! ”

- Chris P., Google Review of Westermeier Commons Playground & Splash Pad



“ Soft ground and lots of different types of equipment. The musical instruments were a huge hit.

Nice facility! Love the workout equipment for adults. ”

- Valeri B., Google Review of Carey Grove Park

# Carmel • Clay Parks & Recreation

## PARKS & NATURAL RESOURCES DIVISION MONTHLY REPORT

**AUGUST 2023**

### Nature Program Participation

Date	Program	Attendance / Registered
8/3-8/31	IN Master Naturalist	8/8
8/4-8/25	Knee High Naturalist	7/7
8/16	Hoosier Riverwatch – Flowing Well	4/4
8/19	Hoosier Riverwatch – Carmel Creek	3/3
8/22	Wild Edibles	3/4
<b>August</b>	<b>Total Registrations</b>	<b>25</b>

### Volunteer Service Participation

Program Category	Hours	Participants
MCC Programs	6	4
Adopt-a-Park	76	11
Park Stewardship (Independent, Private Groups, Open to Public)	21	7
Citizen Science	62.25	27
<b>Totals</b>	<b>165.25</b>	<b>49</b>

### Park Operations

- Contracted tree removals at Hinshaw Preserve, West Park & Monon South Trailhead.
- Sanding, painting, and caulking on Monon Greenway at the Carmel Drive bridge to comply with city structure report.
- Repairs made to rubber trail surface at River Heritage Park woodland trail.
- West Park Prairie Maze trail surface converted to crushed limestone gravel.
- Staff pesticide license holders completed continuing education classes off site.
- 3 new F150s initiated service through fleet lease program via trade-in of existing fleet.
- Fall aeration and overseed completed at Founders and Dog Park, and small turf repairs.
- Invasive species management:
  - Monon Greenway South Trailhead – bush honeysuckle and white mulberry
  - West Park – bush honeysuckle, callery pear, and cattails

Carmel • Clay  
Parks & Recreation

Financial Assistance  
January - August 2023

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	15	793.50	0	0.00	50	11,008.50
February	14	740.50	0	0.00	50	11,108.25
March	13	687.50	0	0.00	48	12,926.00
April	13	687.50	0	0.00	50	10,113.00
May	14	801.00	0	0.00	53	12,230.04
June	14	844.50	0	0.00	4	450.00
July	12	685.50	0	0.00	0	0.00
August	13	765.00	0	0.00	47	10,849.30
September						
October						
November						
December						
<b>Total</b>		<b>\$ 6,005.00</b>		<b>\$ -</b>		<b>\$ 68,685.09</b>

MCC Passes	\$ 6,005.00
MCC Programs	\$ -
ESE & Summer Camps	\$ 68,685.09
<b>Total Financial Assistance</b>	<b>\$ 74,690.09</b>

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Linus Rude, Secretary</b>	<small>ACTION REQUESTED</small> <b>Approval</b>
<small>ITEM/SUBJECT</small> <b>August 8, 2023 Park Board Meeting Minutes</b>	
<small>DOLLAR AMOUNT / FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>September 12, 2023</b>

**SUMMARY:**

A draft of the minutes for the August 8, 2023 Park Board Meeting is provided for comment, corrections, additions, or deletions.

**STAFF RECOMMENDATION:**

“I move to approve the minutes of the Park Board Meeting on August 8, 2023.”

**Carmel/Clay Board of Parks and Recreation  
Tuesday, August 11, 2023, 6:00 p.m.  
John W. Hensel Government Center  
10701 North College Avenue  
Carmel, Indiana 46280**

**Member(s) Present:** James Garretson (*arrived about 6:30 p.m.*), Joshua Kirsh, Jenn Kristunas, Linus Rude, Rich Taylor, Mark Westermeier, Lin Zheng

**Member(s) Absent:** Carrie Holle, Kristin Kouka

**Others Present:** Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Eric Mehl, Administration & Planning Director; Brian Bosma, Park Board Legal Counsel

**Roll Call; Call to Order & Pledge of Allegiance**

Board President Taylor welcomed everyone to the meeting and asked Mr. Rude to call the role. Mr. Rude announced there was a quorum. Board President Taylor called the meeting to order at 6:13 p.m. followed by the Pledge of Allegiance.

**Public Comments**

There were no public comments.

**Staff Reports**

Assistant Director Baumgartner stated Staff Reports were included in the Park Board packet.

Assistant Director Baumgartner thanked Board President Taylor, Mr. Westermeier, and Ms. Kristunas for attending the Director's Committee meeting to discuss the future of staff reports. The Board will see recommended improvements in September or October.

**Finance Committee**

Ms. Zheng stated that the Finance Committee met last week. The administrative team presented the proposed 2024 budget, changes to membership passes and fees, and the proposed 2024 salary resolution. The Finance Committee had a favorable recommendation for the 2024 budget package conditional on the City's review, which was after the Finance Committee meeting. The budget will be presented for the Board's discussion and approval next month.

**Minutes**

**July 11, 2023 Park Board Meeting**

Mr. Rude made a motion to approve the minutes of the Park Board Meeting dated July 11, 2023, seconded by Ms. Kristunas, and unanimously passed 6 – 0.

**Financial Reports**

**Consolidated Financial Report for June 2023; CCPR P&L Statements for July 2023**

Ms. Zheng made a motion to acknowledge receipt of the Consolidated Financial Report for June 2023 and to acknowledge receipt of the P&L Statements for July 2023, seconded by Ms. Kristunas, and unanimously passed 6 – 0.

**Claims**

**Claim Sheet August 8, 2023; Clay Township Claim Sheet August 8, 2023; CCPR Payroll for July 14, 2023 and July 28, 2023**

Ms. Zheng made a motion to approve the Claim Sheet dated August 8, 2023; and to approve the Clay Township Claim Sheet dated August 8, 2023; and to approve the Payroll Wages and Liabilities for payroll dates July 14, 2023 and July 28, 2023, seconded by Ms. Kristunas, and unanimously passed 6 – 0.

**Monetary Gifts, Grants, Partnerships, and Sponsorships for July 2023**

Mr. Mehl reported one donation was received in July: \$100 from an anonymous donor for Employee Appreciation. Mr. Kirsh made a motion to accept the donation as presented, seconded by Ms. Kristunas, and unanimously passed 6 – 0.

**New Business**

**Consideration of Resolution G-2023-005 Authorizing Contract for Benefits (Carmel Clay Parks Foundation, Inc.)**

Director Klitzing stated that if approved, this resolution would ensure employees working collaboratively with the Carmel Clay Parks Foundation are not in violation of state laws, thus, prohibiting ghost employment. Staff worked with legal counsel and determined it would be in the Department's best interest to pass such a resolution acknowledging the close relationship between the Foundation and the Department. The Foundation's sole purpose is to support Carmel Clay Parks & Recreation. It should also be noted that the Resource Development Coordinator, which is half funded this year by the Foundation, will provide support to the Foundation ultimately benefiting CCPR and allows the Director and other staff to provide assistance up to ten percent of their time. Additional time may be allowed with the approval of the Director or Assistant Director.

Mr. Kirsh made a motion to approve Resolution G-2023-005 as presented, seconded by Ms. Kristunas, and unanimously passed 6 – 0.

**Consideration of Resolution P-2023-003 Authorizing Advance Payments**

Director Klitzing stated that if approved, this resolution would allow the Department to follow the recently passed state statute (*Senate Enrolled Act 317*) which permits units of government to make advance payments for good and services before the goods are delivered or services are completed. It has become increasingly difficult for the Department to purchase goods or services as many vendors require a deposit. The resolution is modeled off similar resolutions adopted by the Redevelopment Commission, as well as an ordinance approved by City Council.

Mr. Kirsh made a motion to approve Resolution P-2023-003 as presented, seconded by Ms. Kristunas. After a brief discussion, the motion was unanimously passed 6 – 0.

**Old Business**

There was no Old Business.



**Attorney's Report**

Mr. Bosma said he works with many municipal clients; however, it is a delight to work with CCPR staff who are well organized, maintain regular scheduled communication, and do not call about every nitnoid. He enjoys working with the Department and the Board.

Over the past month, KGR has worked on several policy resolutions and will soon undertake a review of (*human resources*) policy manuals and employment issues.

(*Mr. Garretson arrived.*)

KGR has completed three design contracts: 1) agreement with Luckey Climber to design and create a climbing sculpture for the indoor playground at the Monon Community Center; 2) professional services agreement with Williams Creek for the River Heritage (*Park*) remediation; and 3) professional services agreement with REA (*Rundell, Ernstberger and Associates*) for reconfiguration of the Monon Spray Plaza (*at Midtown*).

**Director's Report**

Director Klitzing said his Director's Report was included in the Park Board packet. He continued with his third quarter update (*PowerPoint*) that he had presented earlier (*August 7, 2023*) to the City Council.

Director Klitzing presented highlights of the preliminary results from the statically valid survey which will be used for the new master plan. Additional input will be gleaned from public input received from the online survey through August 23<sup>rd</sup>. More information will be provided to the Park Board at its upcoming workshop.

After discussion among the Board members, it was decided to move forward with the Park Board Workshop on August 22<sup>nd</sup>.

Mr. Garretson asked about the mechanics of the statistically valid survey. Director Klitzing responded that the statistically valid survey was professionally administered, and all respondents were Carmel Clay Township residents. Discussion followed regarding The Waterpark and pickleball courts.

Director Klitzing advised that staff is obtaining quotes to replace the rubber safety surface at Westermeier Commons in Central Park. The surface is eight years old and has received extremely heavy usage.

Director Klitzing also advised that this year, CCS (*Carmel Clay Schools*) has asked that the Department return to scholarship guidelines as in the past for Extended School Enrichment. Staff will closely monitor the scholarships and the impact on the program. The Department will address this with CCS if there are problems with these changes.

Director Klitzing stated that the slide within the splashpad at Inlow Park is now open. Modifications were made to allow only one person to go down the slide at a time.

Director Klitzing reminded the Board about the West Park ribbon cutting ceremony and the dedication of the Jim Engledow Commons on Monday, August 14<sup>th</sup> at 5 p.m. A representative from the Engledow family will be present to make remarks.

Mr. Kirsh followed with comments about color selection for the new safety surface at Westermeier Commons and voiced his perspective about corporate fundraisers. He suggested the Park Board discuss this at a future retreat. He continued with suggestions on having conversations with school superintendents about employment issues. Mr. Kirsh mentioned he would like to see more camps and give consideration to overnight camps with extended adventures.

Mr. Westermeier asked Director Klitzing if he had any surveys, national or otherwise, that show increased appreciation of parks between 2018 and the present. And, if so, was this increase due to Covid.

Director Klitzing replied that there are several factors driving the importance of parks and recreation. He said a significant contributor was Covid and the fact that people discovered or rediscovered the outdoors and the importance and awareness of open spaces. Director Klitzing added that the types of parks, amenities, and quality services are major factors. Mr. Westermeier questioned if people indicated any interest regarding WIFI in parks. Director Klitzing said he did not see any public comments about internet connectivity, which is very different from the responses for the West Park master plan.

#### **Information Items**

##### **Plan Commission**

Mr. Kirsh reported on the expansion of Conner Prairie, westside of the White River.

##### **School Board**

There was no report.

##### **Parks Foundation**

Director Klitzing announced that the next meeting is August 30<sup>th</sup>.

#### **Park Board Comments / Discussion**

Board President Taylor mentioned that a friend of his serves on the HOA of Overbrook Farms, which is west of Bear Creek Park. The HOA is very interested in moving forward with the Bear Creek Greenway. Board President Taylor and Director Klitzing met with the HOA president and are working to move this forward.

Board President Taylor said he visited the splashpad at Inlow Park and witnessed firsthand parents moving barriers to the slide. The slide that was clearly closed for construction. It is apparent that no matter what you do, these types of problems cannot be solved.

Ms. Kristunas thanked Director Klitzing for involving her in the Director's Committee. She enjoyed listening to staff present their ideas about reimagining their staff reports.

**Adjournment**

Mr. Rude made a motion to adjourn the meeting, seconded by Ms. Kristunas. As there were no objections, Board President Taylor adjourned the meeting at 7:19 p.m.

**Approved,**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Lin Zheng, Treasurer</b>	<small>ACTION REQUESTED</small> <b>Acknowledgement</b>
<small>ITEM/SUBJECT</small> <b>Consolidated Financial Report for July 2023</b>	
<small>DOLLAR AMOUNT / FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>September 12, 2023</b>

**SUMMARY:**

Provided is the Consolidated Financial Report for July 2023.

**STAFF RECOMMENDATION:**

“I move to acknowledge receipt of the Consolidated Financial Report for July 2023.”

**CARMEL CLAY PARKS & RECREATION  
2023 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT**

Month: July 2023

	(101) General	(103-CITY) Capital	(103-LIT) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
<b>REVENUES</b>										
City of Carmel	\$5,308,408.00	\$519,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,827,408.00
Clay Township	\$0.00	\$0.00	\$2,515,155.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,515,155.51
Impact Fees	\$0.00	\$0.00	\$0.00	\$1,319,718.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,319,718.00
User Fees, Interest & Other Earned Income	\$0.00	\$20,548.52	\$37,017.81	\$107,450.54	\$3,372,166.95	\$4,547,961.95	\$149,827.94	\$81,327.19	\$50,999.49	\$8,367,300.39
<b>Total Revenues (a)</b>	<b>\$5,308,408.00</b>	<b>\$539,548.52</b>		<b>\$1,427,168.54</b>	<b>\$3,372,166.95</b>	<b>\$4,547,961.95</b>	<b>\$149,827.94</b>	<b>\$81,327.19</b>	<b>\$50,999.49</b>	<b>\$18,029,581.90</b>
<b>OTHER FINANCING SOURCES</b>										
Cash Reserves as of 12/31/2022	\$0.00	\$465,940.28	\$0.00	\$2,800,154.68	\$2,560,555.27	\$3,803,786.67	\$234,474.17	\$129,598.85	\$5,475,194.04	\$15,469,703.96
Previous Year Encumbrances	\$468,383.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468,383.34
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Other Financing Sources</b>	<b>\$468,383.34</b>	<b>\$465,940.28</b>	<b>\$0.00</b>	<b>\$2,800,154.68</b>	<b>\$2,560,555.27</b>	<b>\$3,803,786.67</b>	<b>\$234,474.17</b>	<b>\$129,598.85</b>	<b>\$5,475,194.04</b>	<b>\$15,938,087.30</b>
<b>Total Revenues &amp; Other Financing Sources (b)</b>	<b>\$5,776,791.34</b>	<b>\$1,005,488.80</b>	<b>\$2,552,173.32</b>	<b>\$4,227,323.22</b>	<b>\$5,932,722.22</b>	<b>\$8,351,748.62</b>	<b>\$384,302.11</b>	<b>\$210,926.04</b>	<b>\$5,526,193.53</b>	<b>\$33,967,669.20</b>
<b>OPERATING EXPENSES</b>										
Transfer Out	\$519,000.00									
Personal Services	\$1,890,979.96	\$0.00	\$0.00	\$0.00	\$1,935,084.79	\$1,933,142.32	\$0.00	\$0.00	\$0.00	\$5,759,207.07
Supplies	\$109,631.20	\$0.00	\$0.00	\$0.00	\$193,573.06	\$389,532.90	\$17,561.94	\$0.00	\$0.00	\$710,299.10
Other Services & Charges	\$1,019,054.56	\$0.00	\$0.00	\$0.00	\$603,095.57	\$1,479,743.01	\$115,788.99	\$0.00	\$0.00	\$3,217,682.13
Capital Outlay	\$4,483.37	\$0.00	\$0.00	\$0.00	\$2,638.68	\$19,401.20	\$0.00	\$0.00	\$0.00	\$26,523.25
<b>Total Operating Expenses (c)</b>	<b>\$3,024,149.09</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,734,392.10</b>	<b>\$3,821,819.43</b>	<b>\$133,350.93</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,713,711.55</b>
<b>DEVELOPMENT &amp; OTHER EXPENSES</b>										
Capital Development & Maintenance	\$0.00	\$385,248.86	\$33,772.50	\$72,398.75	\$0.00	\$0.00	\$0.00	\$93,846.94	\$1,987,229.60	\$2,572,496.65
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,400.00	\$0.00	\$0.00	\$0.00	\$15,400.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,494.00	\$0.00	\$0.00	\$0.00	\$2,494.00
<b>Total Development &amp; Other Expenses</b>	<b>\$0.00</b>	<b>\$385,248.86</b>	<b>\$33,772.50</b>	<b>\$72,398.75</b>	<b>\$0.00</b>	<b>\$17,894.00</b>	<b>\$0.00</b>	<b>\$93,846.94</b>	<b>\$1,987,229.60</b>	<b>\$2,590,390.65</b>
<b>Total Expenses (d)</b>	<b>\$3,024,149.09</b>	<b>\$385,248.86</b>	<b>\$33,772.50</b>	<b>\$72,398.75</b>	<b>\$2,734,392.10</b>	<b>\$3,839,713.43</b>	<b>\$133,350.93</b>	<b>\$93,846.94</b>	<b>\$1,987,229.60</b>	<b>\$12,304,102.20</b>
<b>ENCUMBRANCES &amp; RESERVES</b>										
Encumbrances & Dedicated Funds	\$400,634.61	\$620,239.94	\$2,518,400.82	\$4,154,924.47	\$0.00	\$0.00	\$0.00	\$0.00	\$2,038,963.93	\$9,733,163.77
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105,172.50	\$0.00	\$105,172.50
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$2,098,330.12	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$3,098,330.12
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,962,035.19	\$225,951.18	\$0.00	\$1,500,000.00	\$3,687,986.37
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100,000.00	\$1,550,000.00	\$25,000.00	\$0.00	\$0.00	\$2,675,000.00
<b>Total Encumbrances &amp; Reserves</b>	<b>\$400,634.61</b>	<b>\$620,239.94</b>	<b>\$2,518,400.82</b>	<b>\$4,154,924.47</b>	<b>\$3,198,330.12</b>	<b>\$4,512,035.19</b>	<b>\$250,951.18</b>	<b>\$105,172.50</b>	<b>\$3,538,963.93</b>	<b>\$19,299,652.76</b>
<b>Total Expenses, Encumbrances &amp; Reserves (e)</b>	<b>\$3,424,783.70</b>	<b>\$1,005,488.80</b>	<b>\$2,552,173.32</b>	<b>\$4,227,323.22</b>	<b>\$5,932,722.22</b>	<b>\$8,351,748.62</b>	<b>\$384,302.11</b>	<b>\$199,019.44</b>	<b>\$5,526,193.53</b>	<b>\$31,603,754.96</b>
<b>Net Income (a - c)</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>\$637,774.85</b>	<b>\$726,142.52</b>	<b>\$16,477.01</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
Cost Recovery (a + c)					123%	119%	112%			
Current Cash Balance & Investments (b - d)	n/a	\$620,239.94	\$2,518,400.82	\$4,154,924.47	\$3,198,330.12	\$4,512,035.19	\$250,951.18	\$117,079.10	\$3,538,963.93	\$18,910,924.75
Unencumbered or Undedicated Funds (b - e)	\$2,352,007.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,906.60	\$0.00	\$2,363,914.24

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	ACTION REQUESTED <b>Acknowledgement</b>
ITEM/SUBJECT <b>CCPR P&amp;L Statements for August 2023</b>	
DOLLAR AMOUNT/FUND <b>N/A</b>	MEETING DATE <b>September 12, 2023</b>

**SUMMARY:**

Provided for your review are August 2023 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Controller.

**RECOMMENDED MOTION:**

"I move to acknowledge receipt of the P&L Statements for August 2023."

## Extended School Enrichment - Carmel Clay Parks &amp; Recreation

## 108 ESE Profit &amp; Loss Prev Year Comparison

January through August 2023

09/05/23

Accrual Basis

	Jan - Aug 23	Jan - Aug 22	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0300000 · REVENUES			
0345040 · Park Department Fees	3,689,330.22	3,081,093.18	608,237.04
0361030 · Interest on Sweep	97,015.98	12,237.95	84,778.03
0367000 · Contributions & Gifts	0.00	202.95	-202.95
<b>Total 0300000 · REVENUES</b>	<b>3,786,346.20</b>	<b>3,093,534.08</b>	<b>692,812.12</b>
<b>Total Income</b>	<b>3,786,346.20</b>	<b>3,093,534.08</b>	<b>692,812.12</b>
<b>Gross Profit</b>	<b>3,786,346.20</b>	<b>3,093,534.08</b>	<b>692,812.12</b>
<b>Expense</b>			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	685,757.70	508,011.67	177,746.03
4111000 · Part Time	1,037,920.58	924,121.99	113,798.59
4112000 · Overtime	22,481.44	12,331.40	10,150.04
4120000 · Deferred Compensation	23,191.44	24,084.20	-892.76
4121000 · Employer's Share of FICA	104,357.64	86,376.02	17,981.62
4122000 · Employer's Share of H-Ins	238,160.76	195,718.20	42,442.56
4122100 · Disability Insurance	1,353.22	1,042.64	310.58
4122200 · Life Insurance	606.80	481.00	125.80
4123002 · Civilian PERF	97,781.83	73,648.64	24,133.19
4124000 · Employer's Share of Medicare	24,406.17	20,207.81	4,198.36
<b>Total 4100000 · PERSONAL SERVICES</b>	<b>2,236,017.58</b>	<b>1,846,023.57</b>	<b>389,994.01</b>
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	2,997.50	350.00	2,647.50
4230200 · Office Supplies	3,612.68	4,076.93	-464.25
4239012 · Safety Supplies	339.74	321.60	18.14
4239039 · General Program Supplies	107,947.36	63,556.13	44,391.23
4239040 · Food & Beverages	65,203.13	0.00	65,203.13
4239099 · Other Miscellaneous	30,170.96	26,629.23	3,541.73
<b>Total 4200000 · SUPPLIES</b>	<b>210,271.37</b>	<b>94,933.89</b>	<b>115,337.48</b>
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Expense	2,631.75	399.00	2,232.75
4340700 · Medical Fees (Drug Tests)	108.00	4,945.00	-4,837.00
4340800 · Program Contractors	11,628.65	1,765.00	9,863.65
4341955 · Info Sys Maint/Contracts	44,081.21	33,488.65	10,592.56
4341990 · Criminal Background Checks	2,188.00	2,516.00	-328.00
4341991 · Marketing & Promotions	23,511.76	11,264.50	12,247.26
4341999 · Other Professional Fees	130,730.70	280,241.03	-149,510.33
4343000 · Travel Fees & Expenses	4,040.38	2,315.32	1,725.06
4343006 · Bus Trips	166,715.18	167,155.00	-439.82
4343007 · Field Trips	152,381.89	31,554.10	120,827.79
4344100 · Cellular Phone Fees	13,162.49	12,826.00	336.49
4345000 · Printing (Not Office Supplies)	995.33	3,580.03	-2,584.70
4346000 · Classified Advertising	6,910.15	3,682.68	3,227.47
4350000 · Equipment Repairs & Maint.	9,882.96	5,279.62	4,603.34
4350900 · Other Cont. Services	2,469.32	26,993.84	-24,524.52
4353004 · Copier	2,393.58	2,487.07	-93.49
4355200 · Subscriptions	2,135.84	1,430.04	705.80
4355300 · Organization & Membership Dues	3,739.00	2,730.00	1,009.00
4356004 · Staff Clothing	44,822.20	6,417.85	38,404.35
4356005 · Participant Clothing	415.00	6,788.75	-6,373.75
4357003 · Internal Instruction Fees	2,323.50	2,835.00	-511.50
4357004 · External Instructional Fees	12,344.77	10,219.55	2,125.22
4358300 · Other fees and licenses	0.00	800.00	-800.00

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Extended School Enrichment - Carmel Clay Parks & Recreation

09/05/23

108 ESE Profit & Loss Prev Year Comparison

Accrual Basis

January through August 2023

	Jan - Aug 23	Jan - Aug 22	\$ Change
4358400 · Refunds, Awards & Indemnities	9,045.40	8,514.50	530.90
4359000 · Special Projects	375.08	10,381.01	-10,005.93
<b>Total 4300000 · OTHER SERVICES &amp; CHARGES</b>	<b>649,032.14</b>	<b>640,609.54</b>	<b>8,422.60</b>
<b>Total Expense</b>	<b>3,095,321.09</b>	<b>2,581,567.00</b>	<b>513,754.09</b>
<b>Net Ordinary Income</b>	<b>691,025.11</b>	<b>511,967.08</b>	<b>179,058.03</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
4460000 · CAPITAL OUTLAY			
4463200 · Computer Equipment	324.42	5,838.75	-5,514.33
4463202 · Software	2,638.68	2,638.68	0.00
<b>Total 4460000 · CAPITAL OUTLAY</b>	<b>2,963.10</b>	<b>8,477.43</b>	<b>-5,514.33</b>
<b>Total Other Expense</b>	<b>2,963.10</b>	<b>8,477.43</b>	<b>-5,514.33</b>
<b>Net Other Income</b>	<b>-2,963.10</b>	<b>-8,477.43</b>	<b>5,514.33</b>
<b>Net Income</b>	<b>688,062.01</b>	<b>503,489.65</b>	<b>184,572.36</b>



Monon Community Center - Carmel Clay Parks & Recreation

109 MCC Profit & Loss Prev Year Comparison

January through August 2023

09/05/23

Accrual Basis

	Jan - Aug 23	Jan - Aug 22	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0300000 · REVENUES			
313000 · Sales Tax Collected	20,543.44	16,570.27	3,973.17
345040 · Park Department Fees	114,388.75	108,721.40	5,667.35
346020 · Facility Rentals	10,420.45	72,425.23	-62,004.78
346025 · Shelter Rentals	139,755.77	88,804.81	50,950.96
346030 · Food Services Revenue	187,808.51	183,466.17	4,342.34
346040 · Aquatics Programs	122,586.74	121,310.50	1,276.24
346050 · Fitness Programs	163,972.00	128,662.00	35,310.00
346110 · Therapeutic Rec Programs	58,801.00	40,889.85	17,911.15
346115 · Annual Passes	28,014.00	30,425.58	-2,411.58
346116 · GS Corp Annual Passes	8,509.00	13,708.00	-5,199.00
346120 · Season Passes	36,724.00	43,545.00	-6,821.00
346125 · Monthly Passes	2,785,478.83	2,230,317.86	555,160.97
346130 · GS Corp Monthly Passes	144,700.20	124,108.11	20,592.09
346135 · Value Passes	36,873.30	34,270.33	2,602.97
346140 · Daily Passes	1,302,863.00	1,315,406.00	-12,543.00
346145 · Contractor Commissions	8,267.96	6,828.35	1,439.61
346150 · Merchandise Sales	10,497.00	9,696.00	801.00
360010 · Miscellaneous Revenues	7,739.45	7,793.55	-54.10
361030 · Interest on Sweep	120,566.01	17,893.38	102,672.63
367000 · Contributions & Gifts	13,166.48	0.00	13,166.48
<b>Total 0300000 · REVENUES</b>	<b>5,321,675.89</b>	<b>4,594,842.39</b>	<b>726,833.50</b>
<b>Total Income</b>	<b>5,321,675.89</b>	<b>4,594,842.39</b>	<b>726,833.50</b>
<b>Gross Profit</b>	<b>5,321,675.89</b>	<b>4,594,842.39</b>	<b>726,833.50</b>
<b>Expense</b>			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	569,585.89	471,651.08	97,934.81
4111000 · Part Time	1,242,729.91	968,590.07	274,139.84
4112000 · Overtime	7,489.24	11,630.80	-4,141.56
4120000 · Deferred Compensation	37,471.22	31,061.11	6,410.11
4121000 · Employer's Share of FICA	110,331.07	87,638.19	22,692.88
4122000 · Employer's Share of H-Ins	159,517.77	149,843.46	9,674.31
4122100 · Disability Insurance	1,147.04	930.98	216.06
4122200 · Life Insurance	473.60	403.30	70.30
4123002 · Civilian PERF	78,523.05	67,445.02	11,078.03
4124000 · Employer's Share of Medicare	8,923.83	20,496.79	-11,572.96
<b>Total 4100000 · PERSONAL SERVICES</b>	<b>2,216,192.62</b>	<b>1,809,690.80</b>	<b>406,501.82</b>
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	575.00	658.00	-83.00
4230200 · Office Supplies	7,917.70	4,615.88	3,301.82
4235000 · Building Materials	2,829.41	942.23	1,887.18
4237000 · Repair Parts	15,171.78	2,439.14	12,732.64
4238000 · Small Tools & Minor Equipment	3,444.33	7,971.16	-4,526.83
4238900 · Cleaning & Maint. Supplies	251,186.44	181,680.25	69,506.19
4239012 · Safety Supplies	9,323.02	7,800.62	1,522.40
4239039 · General Program Supplies	48,720.56	37,564.66	11,155.90
4239040 · Food & Beverages	98,727.57	90,763.99	7,963.58
4239045 · Retail Goods	6,527.20	7,397.63	-870.43
4239099 · Other Miscellaneous	11,618.12	5,944.43	5,673.69
<b>Total 4200000 · SUPPLIES</b>	<b>456,041.13</b>	<b>347,777.99</b>	<b>108,263.14</b>

## Monon Community Center - Carmel Clay Parks &amp; Recreation

09/05/23

## 109 MCC Profit &amp; Loss Prev Year Comparison

Accrual Basis

January through August 2023

	Jan - Aug 23	Jan - Aug 22	\$ Change
<b>4300000 · OTHER SERVICES &amp; CHARGES</b>			
4340000 · Legal Fees	19,655.50	4,130.00	15,525.50
4340700 · Medical Fees (Drug Tests)	247.00	4,150.00	-3,903.00
4340800 · Program Contractors	21,835.00	24,003.00	-2,168.00
4341955 · Info Sys Maint/Contracts	46,410.24	16,605.55	29,804.69
4341990 · Criminal Background Checks	3,163.50	3,219.00	-55.50
4341991 · Marketing & Promotions	89,699.01	94,211.86	-4,512.85
4341992 · Security Services	15,675.00	10,620.00	5,055.00
4341993 · Catering Services	0.00	106.68	-106.68
4341999 · Other Professional Fees	232,976.48	199,880.45	33,096.03
4343000 · Travel Fees & Expenses	3,407.72	6,957.70	-3,549.98
4344000 · Telephone Line Charges	11,176.69	6,683.48	4,493.21
4344100 · Cellular Phone Fees	1,560.32	1,935.32	-375.00
4345000 · Printing (Not Office Supplies)	12,068.12	6,482.00	5,586.12
4346000 · Classified Advertising	6,994.24	4,045.94	2,948.30
4347500 · General Insurance	148,437.57	141,697.49	6,740.08
4348000 · Electricity	339,822.18	353,025.31	-13,203.13
4348500 · Water & Sewer	86,803.53	64,555.71	22,247.82
4349000 · Gas	79,705.14	92,883.41	-13,178.27
4349500 · Cable Service	2,038.59	2,020.42	18.17
4350000 · Equipment Repairs & Maint.	76,417.56	72,411.47	4,006.09
4350100 · Building Repairs & Maint.	73,405.81	53,259.61	20,146.20
4350101 · Trash Collection	8,795.12	8,020.37	774.75
4350400 · Grounds Maintenance	20,968.50	19,157.60	1,810.90
4350600 · Cleaning Services	234,583.20	237,671.00	-3,087.80
4350900 · Other Cont. Services	30,543.57	35,383.28	-4,839.71
4351000 · Auto Repairs & Maintenance	0.00	34.46	-34.46
4353004 · Copier	3,584.55	2,454.15	1,130.40
4353099 · Other Rental & Leases	8,764.00	6,429.14	2,334.86
4355200 · Subscriptions	25,316.50	29,410.46	-4,093.96
4355300 · Organization & Membership Dues	850.00	919.00	-69.00
4356004 · Staff Clothing	17,681.22	10,083.52	7,597.70
4357004 · External Instructional Fees	19,981.92	3,300.80	16,681.12
4358300 · Other Fees & Licenses	9,416.00	10,552.87	-1,136.87
4358400 · Refunds, Awards & Indemnities	2,232.00	7,206.00	-4,974.00
4359000 · Special Projects	1,413.85	12,463.98	-11,050.13
<b>Total 4300000 · OTHER SERVICES &amp; CHARGES</b>	<b>1,655,629.63</b>	<b>1,545,971.03</b>	<b>109,658.60</b>
<b>Total Expense</b>	<b>4,327,863.38</b>	<b>3,703,439.82</b>	<b>624,423.56</b>
<b>Net Ordinary Income</b>	<b>993,812.51</b>	<b>891,402.57</b>	<b>102,409.94</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>4460000 · CAPITAL OUTLAY</b>			
4462000 · Parks MC Admin,Structure Impmnt	227,284.06	0.00	227,284.06
4463000 · Furniture & Fixtures	0.00	14,088.00	-14,088.00
4463200 · Computer Equipment	9,767.23	3,376.26	6,390.97
4463202 · Software	5,155.63	3,239.52	1,916.11
4463600 · Parks Equipment	3,160.00	0.00	3,160.00
4460000 · CAPITAL OUTLAY - Other	0.00	0.00	0.00
<b>Total 4460000 · CAPITAL OUTLAY</b>	<b>245,366.92</b>	<b>20,703.78</b>	<b>224,663.14</b>
<b>Total Other Expense</b>	<b>245,366.92</b>	<b>20,703.78</b>	<b>224,663.14</b>
<b>Net Other Income</b>	<b>-245,366.92</b>	<b>-20,703.78</b>	<b>-224,663.14</b>
<b>Net Income</b>	<b>748,445.59</b>	<b>870,698.79</b>	<b>-122,253.20</b>

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09/05/23

Accrual Basis

**110 Parks & Rec Facilities - Carmel Clay Parks & Recreation**  
**110 Parks & Rec Facilities Fund Profit & Loss to Prev Year**  
**January through August 2023**

	Jan - Aug 23	Jan - Aug 22	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
345040 · Park Department Fees	69,763.00	61,257.00	8,506.00
346020 · Facility Rentals	65,237.00	91,885.00	-26,648.00
360010 · Miscellaneous Revenues	31,580.94	449.00	31,131.94
361030 · Interest	6,909.48	1,028.46	5,881.02
<b>Total Income</b>	<b>173,490.42</b>	<b>154,619.46</b>	<b>18,870.96</b>
<b>Expense</b>			
4200000 · SUPPLIES			
4237000 · Repair Parts	73.72	550.70	-476.98
4238900 · Other Maintenance Supplies	5,202.22	1,243.28	3,958.94
4239099 · Other Miscellaneous	13,468.12	12,746.71	721.41
<b>Total 4200000 · SUPPLIES</b>	<b>18,744.06</b>	<b>14,540.69</b>	<b>4,203.37</b>
4300000 · OTHER SERVICES & CHARGES			
4341999 · Other Professional Fees	7,572.96	6,574.73	998.23
4344000 · Telephone Line Charges	8,322.14	5,686.98	2,635.16
4347500 · General Insurance	19,091.00	6,158.51	12,932.49
4348000 · Electricity	16,296.64	16,100.32	196.32
4348500 · Water & Sewer	3,612.96	3,352.34	260.62
4349000 · Gas	5,276.61	3,893.22	1,383.39
4350000 · Equipment Repairs & Maint.	0.00	1,543.50	-1,543.50
4350100 · Building Repairs & Maint.	17,546.56	18,638.54	-1,091.98
4350101 · Trash Collection	2,343.55	1,557.22	786.33
4350400 · Grounds Maintenance	3,855.59	20,397.80	-16,542.21
4350600 · Cleaning Services	18,630.00	18,630.00	0.00
4350900 · Other Cont. Services	34,506.94	2,070.00	32,436.94
4358400 · Refunds, Awards & Indemnities	153.57	0.00	153.57
<b>Total 4300000 · OTHER SERVICES &amp; CHARGES</b>	<b>137,208.52</b>	<b>104,603.16</b>	<b>32,605.36</b>
<b>Total Expense</b>	<b>155,952.58</b>	<b>119,143.85</b>	<b>36,808.73</b>
<b>Net Ordinary Income</b>	<b>17,537.84</b>	<b>35,475.61</b>	<b>-17,937.77</b>
<b>Net Income</b>	<b>17,537.84</b>	<b>35,475.61</b>	<b>-17,937.77</b>

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Lin Zheng, Treasurer</b>	ACTION REQUESTED <b>Approval</b>
ITEM/SUBJECT <b>Claim Sheet September 12, 2023</b>	
DOLLAR AMOUNT / FUND <b>N/A</b>	MEETING DATE <b>September 12, 2023</b>

**SUMMARY:**

Claim Sheet September 12, 2023 is included for comment, corrections, additions, or deletions.

**STAFF RECOMMENDATION:**

“I move to approve the Claim Sheet dated September 12, 2023.”

Carmel/Clay Board of Parks Recreation  
 Claim Sheet Fund 101 - General Fund  
 September 12, 2023

Name	Amount	Account	Num	Memo
Aug 2 - Sep 4, 23				
Ace - Pak Products Inc.	\$ 1,117.12	4238900 - Other Maintenance Supplies	A-11575	8/8/23 Park Cleaning Supplies 8/7/23
Ace - Pak Products Inc.	\$ 44.90	4238900 - Other Maintenance Supplies	A-11583	8/14/23 Park Cleaning Supplies 8/7/23
Ace - Pak Products Inc.	\$ 1,076.36	4238900 - Other Maintenance Supplies	A-11622	8/22/23 Park Cleaning Supplies
Ace Handyman Services	\$ 429.48	4350100 - Building Repairs & Maint.	4957	8/1/23 Service - Administrative Office Door Repairs & Locks
Ace Handyman Services	\$ 925.00	4350100 - Building Repairs & Maint.	5045	8/23/23 Service - Electrical Repairs Administrative Office
AES Indiana	\$ 55.21	4348000 - Electricity	116789 Jul'23	7/26/23 Flowing Well Park
AES Indiana	\$ 62.30	4348000 - Electricity	1095795 Jul'23	7/31/23 Monon Greenway South Trailhead
AES Indiana	\$ 16.92	4348000 - Electricity	925743 Jul'23	7/28/23 Monon Greenway Nora Traffic Signal
AES Indiana	\$ 89.56	4348000 - Electricity	925743 Jul'23	7/28/23 West Park
AES Indiana	\$ 172.03	4348000 - Electricity	1905309 Jul'23	7/31/23 Flowing Well Park Restroom
AES Indiana	\$ 55.47	4348000 - Electricity	116789 Aug'23	8/28/23 Flowing Well Park
AES Indiana	\$ 16.92	4348000 - Electricity	925743 Aug'23	8/30/23 Monon Greenway Nora Traffic Signal
AES Indiana	\$ 96.03	4348000 - Electricity	925743 Aug'23	8/30/23 West Park
AES Indiana	\$ 62.06	4348000 - Electricity	1095795 Aug'23	8/31/23 Monon Greenway South Trailhead
AES Indiana	\$ 166.67	4348000 - Electricity	1905309 Aug'23	8/31/23 Flowing Well Park
Amazon	\$ 61.54	4239039 - General Program Supplies	UFB Visa	8/21/23 Safety Supplies for Parks & Natural Resources Staff
Amazon	\$ 104.95	4238900 - Other Maintenance Supplies	UFB Visa	8/16/23 Midtown Plaza Game Supply Restock
Amazon	\$ 28.49	4230200 - Office Supplies	UFB Visa	7/28/23 Marketing Equipment Supplies
Amazon Web Services	\$ 183.42	4341955 - Info Sys Maint/Contracts	UFB Visa	8/2/23 Cloud Backup Server Services
American Eagle Equipment	\$ 2,688.60	4353099 - Other Rental & Leases	12428	8/1/23 Strobe Lights for Leased Fleet Vehicles #2235, 2236 & 2237
Aquatic Control	\$ 456.83	4350400 - Grounds Maintenance	231831	8/2/23 2023 Pond Maintenance - Central Park
Aquatic Control	\$ 308.17	4350400 - Grounds Maintenance	231830	8/2/23 2023 Pond Maintenance - West Park
Aquatic Control	\$ 308.33	4350400 - Grounds Maintenance	231829	8/2/23 2023 Pond Maintenance - Meadowlark Park
AT&T	\$ 639.73	4344000 - Telephone Line Charges	UFB Visa	8/17/23 Analog Telephone Administrative Offices
Berger, Karl	\$ 11.53	4343000 - Travel Fees & Expenses	Reimb	7/28/23 Mileage Reimbursement 7/18/23-7/28/23
Brainstorm Print	\$ 495.00	4239031 - Street Signs	141880	7/31/23 Signs for Park Restrooms
Brainstorm Print	\$ 80.00	4346000 - Classified Advertising	141970	7/31/23 Hiring Promotion Banner
Carmel Clay Schools	\$ 2,821.77	4231400 - Gasoline	2023-PD08	8/2/23 Gasoline
Carmel Clay Schools	\$ 670.43	4231300 - Diesel Fuel	2023-PD08	8/2/23 Diesel
Carmel Clay Schools	\$ 14.00	4230200 - Office Supplies	2023-PD08	8/2/23 Fuel Cards
Carmel Utilities	\$ 529.77	4348500 - Water & Sewer	5843000000 Jul'23	8/9/23 Inlow Park
Carmel Utilities	\$ 71.94	4348500 - Water & Sewer	2623000000 Jul'23	8/9/23 Flowing Well Park
Carmel Utilities	\$ 451.86	4348500 - Water & Sewer	2623000000 Jul'23	8/9/23 Founders Park
Carmel Utilities	\$ 20.06	4348500 - Water & Sewer	2623000000 Jul'23	8/9/23 Flowing Well Park
Carmel Utilities	\$ 69.42	4348500 - Water & Sewer	2623000000 Jul'23	8/9/23 River Heritage Park
Carmel Utilities	\$ 45.96	4348500 - Water & Sewer	2623000000 Jul'23	8/9/23 Hazel Landing Park
Carmel Utilities	\$ 86.84	4348500 - Water & Sewer	8362300000 Jul'23	8/9/23 White River Greenway
Carmel Utilities	\$ 6.21	4348500 - Water & Sewer	2396200000 Jul'23	8/9/23 Cherry Tree Park
Carmel Utilities	\$ 266.73	4348500 - Water & Sewer	5324100000 Jul'23	8/14/23 Monon Greenway North Trailhead
Carmel Utilities	\$ 173.01	4348500 - Water & Sewer	7051300000 Jul'23	8/14/23 Administrative Offices
Carmel Utilities	\$ 21.34	4348500 - Water & Sewer	7051300000 Jul'23	8/14/23 Parks & Natural Resources Offices
Carmel Utilities	\$ 117.07	4348500 - Water & Sewer	3832000000 Jul'23	8/14/23 Monon Greenway South Trailhead
Carmel Utilities	\$ 301.53	4348500 - Water & Sewer	2224200000 Jul'23	8/14/23 Meadowlark Park
Carmel Utilities	\$ 24.36	4348500 - Water & Sewer	6548100000 Jul'23	8/14/23 Monon Boulevard - Special Events
Carmel Utilities	\$ 206.98	4348500 - Water & Sewer	2214200000 Jul'23	8/14/23 City Center Restroom
Carmel Utilities	\$ 2,138.26	4348500 - Water & Sewer	2214200000 Jul'23	8/14/23 Monon Boulevard
Carmel Utilities	\$ 21.14	4348500 - Water & Sewer	2768100000 Jul'23	8/14/23 Midtown Plaza
Carmel Utilities	\$ 244.00	4348500 - Water & Sewer	1313100000 Jul'23	8/17/23 Carey Grove Park
Carmel Utilities	\$ 10,622.52	4348500 - Water & Sewer	5200000000 Jul'23	8/17/23 West Park
Carmel Utilities	\$ 8.34	4348500 - Water & Sewer	5200000000 Jul'23	8/17/23 Bear Creek Park
Carmel Utilities	\$ 8,427.28	4348500 - Water & Sewer	7316000000 Jul'23	8/14/23 Central Park Westermeler Commons
Carmel Utilities	\$ 9,033.30	4348500 - Water & Sewer	5200000000 Aug'23	8/25/23 West Park
Carmel Utilities	\$ 8.34	4348500 - Water & Sewer	5200000000 Aug'23	8/25/23 Bear Creek Park
Carmel Utilities	\$ 346.39	4348500 - Water & Sewer	5843000000 Aug'23	8/30/23 Inlow Park
Carmel Utilities	\$ 56.82	4348500 - Water & Sewer	2623000000 Aug'23	8/31/23 Flowing Well Park

Carmel/Clay Board of Parks Recreation  
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Name	Amount	Account	Num	Memo
Carmel Utilities	\$ 386.58	4348500 · Water & Sewer	2623000000 Aug'23	8/31/23 Founders Park
Carmel Utilities	\$ 20.06	4348500 · Water & Sewer	2623000000 Aug'23	8/31/23 Flowing Well Park
Carmel Utilities	\$ 69.42	4348500 · Water & Sewer	2623000000 Aug'23	8/31/23 River Heritage Park
Carmel Utilities	\$ 45.96	4348500 · Water & Sewer	2623000000 Aug'23	8/31/23 Hazel Landing Park
Carmel Utilities	\$ (10.99)	4348500 · Water & Sewer	2623000000 Aug'23	8/31/23 Credit on Overpayment on Previous Invoice
Carmel Utilities	\$ 86.84	4348500 · Water & Sewer	836230000 Aug'23	8/30/23 White River Greenway
Carmel Utilities	\$ 6.21	4348500 · Water & Sewer	2396200000 Aug'23	8/30/23 Cherry Tree Park
CenterPoint Energy	\$ 21.00	4349000 · Gas	52318900 Jul'23	8/5/23 Parks & Natural Resources Offices
CenterPoint Energy	\$ 19.23	4349000 · Gas	50099721 Jul'23	8/15/23 Administrative Offices
Cintas Corporation	\$ 526.00	4238900 · Other Maintenance Supplies	9235814191	8/16/23 Park Cleaning Supplies
Cintas Corporation	\$ 693.50	4238900 · Other Maintenance Supplies	9235814200	8/16/23 Park Cleaning Supplies
Cintas Corporation	\$ 709.27	4238900 · Other Maintenance Supplies	9232367427	7/20/23 Park Cleaning Supplies
CleanTelligent Software	\$ 498.96	4341955 · Info Sys Maint/Contracts	INV-763261	8/1/23 Monthly Work Order Software User Fee - Aug'23
Compliance Signs	\$ 14.00	4239031 · Street Signs	1845853 A	7/6/23 River Heritage Restroom Signs - Freight
Constellation NewEnergy Gas Division, LLC	\$ 4.61	4349000 · Gas	3830891	8/24/23 Administrative Office Jul'23
Constellation NewEnergy Gas Division, LLC	\$ 5.48	4349000 · Gas	3830891	8/24/23 Parks & Natural Resources Office Jul'23
Corvus Janitorial Systems	\$ 2,765.00	4350600 · Cleaning Services	307191004-112	7/1/23 2023 Janitorial Services - Westermeler Commons
Corvus Janitorial Systems	\$ 365.00	4350600 · Cleaning Services	308191005-109	8/1/23 2023 Janitorial Services - Administrative Offices
Corvus Janitorial Systems	\$ 235.00	4350600 · Cleaning Services	308191017-113	8/1/23 2023 Janitorial Services - Parks & Natural Resources Offices
Corvus Janitorial Systems	\$ 365.00	4350600 · Cleaning Services	309191005-112	9/1/23 2023 Janitorial Services - Administrative Office
Corvus Janitorial Systems	\$ 235.00	4350600 · Cleaning Services	309191017-116	9/1/23 2023 Janitorial Services - Parks & Natural Resources Offices
Crew Carwash	\$ 850.00	4232100 · Garage & Motor Supplies	UFB Visa	7/26/23 Fleet Car Wash Passes
CRG Residential	\$ 48.21	4237000 · Repair Parts	3118	8/8/23 Founders Park - Soccer Goal Repair Parts
Duke Energy	\$ 47.17	4348000 · Electricity	910122730076 Jul'23	7/31/23 Monon Greenway Tunnel Lights
Duke Energy	\$ 71.76	4348000 · Electricity	910122730109 Jul'23	7/31/23 Founders Park
Duke Energy	\$ 15.01	4348000 · Electricity	910122730050 Jul'23	7/31/23 River Heritage Park
Duke Energy	\$ 165.33	4348000 · Electricity	910123202576 Jul'23	7/31/23 Central Park Lagoon Aeration Pumps
Duke Energy	\$ 121.89	4348000 · Electricity	910119806907 Jul'23	7/31/23 Central Park 111th Street Roundabout Entrance Lights
Duke Energy	\$ 40.42	4348000 · Electricity	910121498312 Jul'23	7/28/23 Carey Grove Park
Duke Energy	\$ 93.85	4348000 · Electricity	910121799437 Jul'23	8/3/23 City Center Restrooms
Duke Energy	\$ 38.98	4348000 · Electricity	910120366341 Jul'23	8/3/23 Meadowlark Park
Duke Energy	\$ 473.10	4348000 · Electricity	910121498403 Jul'23	8/9/23 Inlow Park
Duke Energy	\$ 15.45	4348000 · Electricity	91012198495 Jul'23	8/9/23 Bear Creek Park
Duke Energy	\$ 21.26	4348000 · Electricity	910121498453 Aug'23	8/17/23 Monon Pedestrian Bridge
Duke Energy	\$ 23.19	4348000 · Electricity	910122730034 Aug'23	8/17/23 Monon Greenway North Trailhead
Duke Energy	\$ 10.69	4348000 · Electricity	910120618144 Aug'23	8/16/23 Carey Grove Park
Duke Energy	\$ 141.79	4348000 · Electricity	910121498213 Jul'23	8/10/23 Central Park Westermeler Commons
Duke Energy	\$ 50.05	4348000 · Electricity	910123160581 Jul'23	7/31/23 Central Park 111th ST Roundabout Entrance Lights
Duke Energy	\$ 54.69	4348000 · Electricity	910122730076 Aug'23	8/31/23 Monon Greenway Tunnel Lights
Duke Energy	\$ 170.18	4348000 · Electricity	910122730109 Aug'23	8/31/23 Founders Park
Duke Energy	\$ 15.73	4348000 · Electricity	910122730050 Aug'23	8/31/23 River Heritage Park
Duke Energy	\$ 186.59	4348000 · Electricity	910123202576 Aug'23	8/31/23 Central Park Lagoon
Duke Energy	\$ 59.10	4348000 · Electricity	910123160581 Aug'23	8/31/23 Central Park 111th Street Roundabout Lights
Duke Energy	\$ 121.89	4348000 · Electricity	910119806907 Aug'23	8/30/23 Monon Greenway Crossing Flashers
Duke Energy	\$ 43.00	4348000 · Electricity	910121498312 Aug'23	8/30/23 Carey Grove Park
Duke Energy	\$ 69.77	4348000 · Electricity	910123198147 Aug'23	8/29/23 Central Park Shelter
Duke Energy	\$ 21.75	4348000 · Electricity	910123164626 Aug'23	8/29/23 Central Park Street Lights
Duke Energy	\$ 254.23	4348000 · Electricity	910121498362 Aug'23	8/29/23 Parks & Natural Resources Office
Duke Energy	\$ 468.80	4348000 · Electricity	910121498263 Aug'23	8/29/23 Administrative Offices
Eco Logic LLC	\$ 7,565.00	4350400 · Grounds Maintenance	5381	8/3/23 Central Park Invasive Species Mltigation 2023
Eco Logic LLC	\$ 2,132.00	4350400 · Grounds Maintenance	5380	8/3/23 Meadowlark Park Wetland Invasive Management
Ellis Mechanical & Electrical	\$ 535.31	4350100 · Building Repairs & Maint.	231037	8/15/23 Services - HVAC Unit at Parks & Natural Resources Office West
Ellis Mechanical & Electrical	\$ 145.00	4350100 · Building Repairs & Maint.	23162	8/22/23 2023 West Park Mechanical Room HVAC Preventative Maintenance 3rd QTR
Enterprise Fleet Management	\$ 420.00	4353099 · Other Rental & Leases	FBN4802156	8/3/23 Lease Vehicle Licensing & Dealer Fees #2236, 2237, 2238
Enterprise Fleet Management	\$ 6,419.96	4353099 · Other Rental & Leases	FBN4802156	8/3/23 Fleet Lease Rentals Aug'23
Environmental Laboratories, Inc.	\$ 30.00	4238900 · Other Maintenance Supplies	20382399	8/3/23 Weekly Water Testing 7/26/23 Midtown Plaza

Carmel/Clay Board of Parks Recreation  
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Name	Amount	Account	Num	Memo
Environmental Laboratories, Inc.	\$ 30.00	4238900 - Other Maintenance Supplies	20382399	8/3/23 Weekly Water Testing 7/26/23 Inlow Park
Environmental Laboratories, Inc.	\$ 30.00	4238900 - Other Maintenance Supplies	20383420	8/12/23 Weekly Water Testing - Midtown 8/2/23
Environmental Laboratories, Inc.	\$ 30.00	4238900 - Other Maintenance Supplies	20383420	8/12/23 Weekly Water Testing - Inlow 8/2/23
Environmental Laboratories, Inc.	\$ 30.00	4238900 - Other Maintenance Supplies	20383150	8/12/23 Weekly Water Testing - Midtown 8/9/23
Environmental Laboratories, Inc.	\$ 30.00	4238900 - Other Maintenance Supplies	20383150	8/12/23 Weekly Water Testing - Inlow 8/9/23
Environmental Laboratories, Inc.	\$ 13.88	4350900 - Other Cont. Services	20383167	8/12/23 Monthly Water Testing for Flowing Well Park
Environmental Laboratories, Inc.	\$ 30.00	4238900 - Other Maintenance Supplies	20386969	8/22/23 Weekly Water Testing - Inlow Park 8/16/23
Environmental Laboratories, Inc.	\$ 30.00	4238900 - Other Maintenance Supplies	20386969	8/22/23 Weekly Water Testing - Midtown Plaza 8/16/23
Environmental Laboratories, Inc.	\$ 30.00	4238900 - Other Maintenance Supplies	20384600	8/28/23 Weekly Water Testing - Inlow Splash Pad
Environmental Laboratories, Inc.	\$ 30.00	4238900 - Other Maintenance Supplies	20384600	8/28/23 Weekly Water Testing - Midtown Splash Pad
Grainger	\$ 44.60	4350100 - Building Repairs & Maint.	9805588077	8/16/23 Midtown Plaza - Tent Repair Supplies
Graybar	\$ 370.89	4350100 - Building Repairs & Maint.	9333218670	7/28/23 City Center Restroom Lighting Supplies
Green Touch Services, Inc.	\$ 309.50	4350400 - Grounds Maintenance	140346	7/31/23 Landscape Maintenance Administrative Offices
Green Touch Services, Inc.	\$ 338.00	4350400 - Grounds Maintenance	140339	7/31/23 Landscape Maintenance Carey Grove Park
Green Touch Services, Inc.	\$ 139.00	4350400 - Grounds Maintenance	140283	7/31/23 Landscape Maintenance Central Dog Park
Green Touch Services, Inc.	\$ 2,637.00	4350400 - Grounds Maintenance	140348	7/31/23 Landscape Maintenance Central Park West
Green Touch Services, Inc.	\$ 235.00	4350400 - Grounds Maintenance	140347	7/31/23 Landscape Maintenance Central Park East
Green Touch Services, Inc.	\$ 366.00	4350400 - Grounds Maintenance	140404	7/31/23 Landscape Maintenance Central Park Westermeler Commons
Green Touch Services, Inc.	\$ 206.00	4350400 - Grounds Maintenance	140340	7/31/23 Landscape Maintenance Flowing Well Park
Green Touch Services, Inc.	\$ 510.00	4350400 - Grounds Maintenance	140341	7/31/23 Landscape Maintenance Founders Park
Green Touch Services, Inc.	\$ 53.50	4350400 - Grounds Maintenance	140397	7/31/23 Landscape Maintenance Hagan-Burke Greenway
Green Touch Services, Inc.	\$ 124.00	4350400 - Grounds Maintenance	140342	7/31/23 Landscape Maintenance Hazel Landing Park
Green Touch Services, Inc.	\$ 450.00	4350400 - Grounds Maintenance	140349	7/31/23 Landscape Maintenance Inlow Park
Green Touch Services, Inc.	\$ 369.00	4350400 - Grounds Maintenance	140280	7/31/23 Landscape Maintenance Lenape Trace Park
Green Touch Services, Inc.	\$ 326.50	4350400 - Grounds Maintenance	140281	7/31/23 Landscape Maintenance Meadowlark Park
Green Touch Services, Inc.	\$ 4,830.00	4350400 - Grounds Maintenance	140394	7/31/23 Landscape Maintenance Monon Boulevard
Green Touch Services, Inc.	\$ 142.00	4350400 - Grounds Maintenance	140343	7/31/23 Landscape Maintenance Monon Central Trailhead
Green Touch Services, Inc.	\$ 110.00	4350400 - Grounds Maintenance	140279	7/31/23 Landscape Maintenance Monon North Trailhead
Green Touch Services, Inc.	\$ 110.00	4350400 - Grounds Maintenance	140278	7/31/23 Landscape Maintenance Monon South Trailhead
Green Touch Services, Inc.	\$ 166.00	4350400 - Grounds Maintenance	140282	7/31/23 Landscape Maintenance Monon Rotary Plaza
Green Touch Services, Inc.	\$ 94.00	4350400 - Grounds Maintenance	140345	7/31/23 Landscape Maintenance Monon Indot Bridge
Green Touch Services, Inc.	\$ 44.00	4350400 - Grounds Maintenance	140402	7/31/23 Landscape Maintenance Monon Carmel Drive Bridge
Green Touch Services, Inc.	\$ 326.00	4350400 - Grounds Maintenance	140344	7/31/23 Landscape Maintenance River Heritage Park
Green Touch Services, Inc.	\$ 815.00	4350400 - Grounds Maintenance	140277	7/31/23 Landscape Maintenance Perelman Pavilion
Green Touch Services, Inc.	\$ 120.00	4350400 - Grounds Maintenance	140687	7/31/23 Landscape Maintenance West Park
Hall Signs, Inc.	\$ 71.18	4239031 - Street Signs	65081	6/13/23 Inlow Disc Golf Signage
Hall Signs, Inc.	\$ 268.76	4239031 - Street Signs	68368	7/26/23 Flowing Well Signage
Hamilton Disc Golf Union	\$ 2,166.66	4350400 - Grounds Maintenance	22	8/7/23 2023 Annual Maintenance Disc Golf Course - Hazel Landing Park
Hamilton Disc Golf Union	\$ 1,083.33	4350400 - Grounds Maintenance	22	8/7/23 2023 Annual Maintenance Disc Golf Course - Inlow Park
Hillyard	\$ 362.13	4238900 - Other Maintenance Supplies	605195918	8/2/23 Park Cleaning Supplies
Hillyard	\$ 791.79	4238900 - Other Maintenance Supplies	605195917	8/2/23 Park Cleaning Supplies
Hillyard	\$ 494.00	4238900 - Other Maintenance Supplies	5200204	8/7/23 Park Cleaning Supplies
Hillyard	\$ 160.95	4238900 - Other Maintenance Supplies	605200203	8/7/23 Park Cleaning Supplies
Intuit Inc.	\$ 302.57	4341955 - Info Sys Maint/Contracts	UFB Visa	8/26/23 QuickBooks Software & Cloud Hosting Subscription
Jeffries, Elizabeth	\$ 47.89	4343000 - Travel Fees & Expenses	Reimb	8/11/23 Meal at INSHRM Conference
Klitzing, Michael	\$ 30.00	4231400 - Gasoline	Reimb	8/3/23 Gasoline
Klitzing, Michael	\$ 50.00	4344100 - Cellular Phone Fees	Reimb	8/3/23 Cell Phone Fees - Jul'23
Klitzing, Michael	\$ 465.96	4343000 - Travel Fees & Expenses	Reimb	8/3/23 Airfare for NRPA Conference 2023
Konica Minolta Business Solutions	\$ 396.82	4353004 - Copier	9009497387	8/17/23 Copier Charges AO 5/18/23-8/17/23
Kroger	\$ 79.98	4359000 - Special Projects	60527	8/9/23 Engledow Commons Ribbon Cutting Refreshments 8/14/23
Kroger	\$ 903.63	4350900 - Other Cont. Services	69635	8/2/23 Food & Drinks for Staff Waterpark Night 2023
Kroger	\$ 375.91	4359000 - Special Projects	104002	7/28/23 Food & Drinks for Staff Waterpark Night 2023
Kroger Gardis & Regas, LLP	\$ 5,876.50	4340000 - Legal Fees	80	8/4/23 Legal Services Jul'23
Ledwith, Nicole	\$ 31.16	4343000 - Travel Fees & Expenses	Reimb	8/16/23 Meal at SHRM Conference
Ledwith, Nicole	\$ 99.56	4343000 - Travel Fees & Expenses	Reimb	8/16/23 Mileage Reimbursement 7/13/23 - 8/10/23
Lowe's	\$ 259.20	4238000 - Small Tools & Minor Equipment	988170	7/7/23 Replacement Tool & Supply for Parks

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Lowe's	\$ 127.78	4238000 · Small Tools & Minor Equipment	63198644	8/16/23 Parks & Natural Resources Equipment Cleaning Attachment
Lowe's	\$ 170.05	4238000 · Small Tools & Minor Equipment	63939254	7/21/23 Replacement Battery for Parks & Natural Resources Dewalt Tool
Magers Bookkeeping Services LLC	\$ 120.00	4341999 · Other Professional Fees	1122	7/27/23 2023 Bookkeeping Services
Magers Bookkeeping Services LLC	\$ 120.00	4341999 · Other Professional Fees	1127	8/28/23 2023 Bookkeeping Services - Aug'23
Mehl, Eric	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	8/7/23 Cell Phone Fees - Jul'23
Mehl, Eric	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	8/30/23 Cell Phone Fees Aug'23
Menards	\$ 128.81	4238000 · Small Tools & Minor Equipment	308319423088692	7/13/23 Miscellaneous Tools & Supplies for Parks
Menards	\$ 41.94	4237000 · Repair Parts	308319423088692	7/13/23 Miscellaneous Tools & Supplies for Parks
Menards	\$ 6.97	4230200 · Office Supplies	308319423088692	7/13/23 Miscellaneous Tools & Supplies for Parks
Menards	\$ 23.94	4237000 · Repair Parts	308319423088692	7/13/23 Miscellaneous Tools & Supplies for Parks
Menards	\$ 68.87	4237000 · Repair Parts	308319223077225	7/11/23 Miscellaneous Supplies for Parks
Menards	\$ 11.84	4237000 · Repair Parts	308319223077225	7/11/23 Miscellaneous Supplies for Parks
Menards	\$ 58.53	4350100 · Building Repairs & Maint.	308318623024768	7/5/23 Miscellaneous Maintenance Supplies for Hammock Installs at West Park
Menards	\$ 219.98	4237000 · Repair Parts	308317223058041	6/21/23 Replacement Office Lights for PNR Director at Administrative Offices
Menards	\$ 22.47	4235000 · Building Materials	308317423070481	6/23/23 PNR Miscellaneous Maintenance Supplies
Menards	\$ 161.66	4238000 · Small Tools & Minor Equipment	308317423070481	6/23/23 PNR Miscellaneous Maintenance Supplies
Menards	\$ 40.96	4237000 · Repair Parts	308317423070481	6/23/23 PNR Miscellaneous Maintenance Supplies
Menards	\$ 15.18	4237000 · Repair Parts	308317423070481	6/23/23 PNR Miscellaneous Maintenance Supplies
Menards	\$ 209.95	4239039 · General Program Supplies	308318723087228	7/6/23 Parks & Natural Resources Naturalist Programming Supplies
Menards	\$ 654.77	4239032 · Posts & Hardware	359817123702387	6/20/23 Supplies for West Park Hammock Installation
Menards	\$ 83.88	4237000 · Repair Parts	359819923778130	7/18/23 Parks & Natural Resources Project Supplies
Menards	\$ 302.17	4237000 · Repair Parts	359819923778130	7/18/23 Parks & Natural Resources Project Supplies
Menards	\$ 27.82	4237000 · Repair Parts	308320223018634	7/21/23 Miscellaneous Supplies for Park Repairs
Menards	\$ 40.97	4238000 · Small Tools & Minor Equipment	308320223018634	7/21/23 Miscellaneous Supplies for Park Repairs
Menards	\$ 115.57	4238900 · Other Maintenance Supplies	308320223018634	7/21/23 Miscellaneous Supplies for Park Repairs
Menards	\$ 186.99	4238000 · Small Tools & Minor Equipment	308322823040164	8/16/23 Cleaning Supplies - Monon Greenway & Midtown
Menards	\$ 77.50	4238000 · Small Tools & Minor Equipment	308322823010815	8/16/23 General Park Maintenance Supplies
Mid-State Truck Equipment	\$ 3,600.00	4353099 · Other Rental & Leases	124835	8/4/23 Hitch Package w/Installation for New Leased Fleet Trucks
Mid-State Truck Equipment	\$ 1,850.00	4353099 · Other Rental & Leases	124840	8/7/23 Fleet Truck Equipment #2235 & #2236
Mountain Glacier, LLC	\$ 221.23	4350900 · Other Cont. Services	101558763	7/18/23 Drinking Water PNR/Administrative Office
Mountain Glacier, LLC	\$ 11.98	4350900 · Other Cont. Services	900464635	8/16/23 Drinking Water Parks & Natural Resources/Administrative Offices
Mr. B's Lawn Maintenance, Inc.	\$ 735.00	4350400 · Grounds Maintenance	9931	8/11/23 Parks Turf Spring Clean Up Jul'23
Mr. B's Lawn Maintenance, Inc.	\$ 346.50	4350400 · Grounds Maintenance	9911	8/11/23 Turf Maintenance Bear Creek Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,456.40	4350400 · Grounds Maintenance	9912	8/11/23 Turf Maintenance Carey Grove Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,019.70	4350400 · Grounds Maintenance	9910	8/11/23 Turf Maintenance Central Bark Park
Mr. B's Lawn Maintenance, Inc.	\$ 2,481.60	4350400 · Grounds Maintenance	9913	8/11/23 Turf Maintenance Central Park
Mr. B's Lawn Maintenance, Inc.	\$ 792.00	4350400 · Grounds Maintenance	9914	8/11/23 Turf Maintenance Central Waterpark
Mr. B's Lawn Maintenance, Inc.	\$ 2,537.92	4350400 · Grounds Maintenance	915	8/11/23 Turf Maintenance Cherry Tree Park
Mr. B's Lawn Maintenance, Inc.	\$ 730.40	4350400 · Grounds Maintenance	9916	8/11/23 Turf Maintenance Flowing Well Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,834.58	4350400 · Grounds Maintenance	9917	8/11/23 Turf Maintenance Founders Park
Mr. B's Lawn Maintenance, Inc.	\$ 781.77	4350400 · Grounds Maintenance	9918	8/11/23 Turf Maintenance Hazel Landing Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,626.90	4350400 · Grounds Maintenance	9919	8/11/23 Turf Maintenance Inlow Park
Mr. B's Lawn Maintenance, Inc.	\$ 975.15	4350400 · Grounds Maintenance	9920	8/11/23 Turf Maintenance Lenape Trace Park
Mr. B's Lawn Maintenance, Inc.	\$ 924.00	4350400 · Grounds Maintenance	9928	8/11/23 Turf Maintenance Thomas Marcuccilli Nature Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,437.08	4350400 · Grounds Maintenance	9921	8/11/23 Turf Maintenance Meadowlark Park
Mr. B's Lawn Maintenance, Inc.	\$ 2,101.00	4350400 · Grounds Maintenance	9922	8/11/23 Turf Maintenance Monon Greenway
Mr. B's Lawn Maintenance, Inc.	\$ 742.50	4350400 · Grounds Maintenance	9922	8/11/23 Turf Maintenance Monon Boulevard
Mr. B's Lawn Maintenance, Inc.	\$ 924.00	4350400 · Grounds Maintenance	9923	8/11/23 Turf Maintenance Perelman Pavilion
Mr. B's Lawn Maintenance, Inc.	\$ 548.37	4350400 · Grounds Maintenance	9924	8/11/23 Turf Maintenance Prairie Meadow Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,655.28	4350400 · Grounds Maintenance	9925	8/11/23 Turf Maintenance River Heritage Park
Mr. B's Lawn Maintenance, Inc.	\$ 625.42	4350400 · Grounds Maintenance	9927	8/11/23 Turf Maintenance Steckly at Hazel Landing Park
Mr. B's Lawn Maintenance, Inc.	\$ 4,263.60	4350400 · Grounds Maintenance	9930	8/11/23 Turf Maintenance West Park
Mr. B's Lawn Maintenance, Inc.	\$ 611.82	4350400 · Grounds Maintenance	9929	8/11/23 Turf Maintenance Central Park Westermeier Commons
Mr. B's Lawn Maintenance, Inc.	\$ 1,330.91	4350400 · Grounds Maintenance	9926	8/11/23 Turf Maintenance White River Greenway
Mr. B's Lawn Maintenance, Inc.	\$ 395.71	4350400 · Grounds Maintenance	9932	8/11/23 Turf Chemical Maintenance Central Bark Park
Mr. B's Lawn Maintenance, Inc.	\$ 797.27	4350400 · Grounds Maintenance	9934	8/11/23 Turf Chemical Maintenance Founders Park



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Name	Amount	Account	Num	Memo
Mr. B's Lawn Maintenance, Inc.	\$ 314.15	4350400 - Grounds Maintenance	9935	8/11/23 Turf Chemical Maintenance Monon Boulevard
Mr. B's Lawn Maintenance, Inc.	\$ 190.55	4350400 - Grounds Maintenance	9936	8/11/23 Turf Chemical Maintenance Perelman Pavillion
Mr. B's Lawn Maintenance, Inc.	\$ 389.00	4350400 - Grounds Maintenance	9933	8/11/23 Turf Chemical Maintenance Central Park Westermeier Commons
Napa	\$ 24.39	4351000 - Auto Repair & maintenance	4329-1481739	8/9/23 Maintenance Supplies for Fleet Trucks & Skid Steer
Napa	\$ 12.96	4238000 - Small Tools & Minor Equipment	4329-181402	8/7/23 Repair Parts for Parks & Natural Resources Trailer
Napa	\$ 150.61	4232100 - Garage & Motor Supplies	4329-182343	8/14/23 Vehicle Maintenance Supply for Fleet #3193
NCSI National Center Safety Initiatives	\$ 37.00	4341990 - Criminal Background Checks	35904	8/1/23 New Hire Background Checks
NCSI National Center Safety Initiatives	\$ 203.50	4341990 - Criminal Background Checks	35905	8/1/23 Adult Volunteer Background Checks
Northern Safety Co., Inc.	\$ 197.90	4239012 - Safety Supplies	905627547	7/28/23 Personal Protective Equipment & Safety Supplies for PNR
NRPA	\$ 70.00	4357004 - External Instructional Fees	UFB Visa	8/15/23 Administration & Planning Director CPRP Renewal
Oberers Flowers	\$ 87.90	4359000 - Special Projects	UFB Visa	7/31/23 Bereavement Flowers
Patriot Engineering & Environmental Inc.	\$ 1,600.00	4358000 - Assessment Fees	134365	8/11/23 Albany Village Parks Donation
Pitney Bowes	\$ 124.14	4353003 - Postage Meter	3317751271	7/11/23 Postage Meter Lease QTR 2
Purdue University	\$ 225.00	4357004 - External Instructional Fees	400146151	7/10/23 Invasive Species Training Program 2023 Registrations PNR
Ray Marketing powered by Proforma	\$ 525.00	4239039 - General Program Supplies	BR71003905A	7/30/23 CCPR Program Event Tent
Republic Services	\$ 622.78	4350101 - Trash Collection	0761-006128258	8/25/23 Trash & Recycling Services Central Park Westermeier Commons
Republic Services	\$ 366.75	4350101 - Trash Collection	0761-006132315	8/25/23 Trash & Recycling Services Administrative/Parks & Natural Resources Offices
S & S Worldwide	\$ 423.00	4238900 - Other Maintenance Supplies	IN101236682	7/26/23 Midtown Plaza Game Supply Restock
Scat Pest Control	\$ 150.00	4350100 - Building Repairs & Maint.	335427	8/10/23 Administrative Office 2023 Pest Control Services
Sherwin Williams	\$ 82.12	4239000 - Miscellaneous Supplies	2155-6	7/26/23 Paint Supplies for Parks
SHRM	\$ 1,755.00	4357004 - External Instructional Fees	UFB Visa	8/21/23 Online Course for Talent Acquisition Manager
Spear Corporation	\$ 2,350.22	4238900 - Other Maintenance Supplies	323316	7/26/23 Midtown Splash Pad Chemicals
Spectrum Business	\$ 119.98	4349500 - Cable Service	UFB Visa	8/25/23 Cable Service
Stantec Consulting Services Inc.	\$ 6,166.50	4350400 - Grounds Maintenance	2115063	8/1/23 Founders Park Invasive Species Management 2023
Stantec Consulting Services Inc.	\$ 3,500.00	4350400 - Grounds Maintenance	2115052	8/1/23 Turf to Prairie Conversion at Administrative Offices
Staples	\$ 171.66	4230200 - Office Supplies	3543866235	7/31/23 Administrative Office Supplies
Staples	\$ 95.64	4230200 - Office Supplies	3545478078	8/21/23 Administrative Office Supplies
Sutton, Claudine	\$ 50.00	4344100 - Cellular Phone Fees	Reimb	7/31/23 Cell Phone Fees Jul'23
Sysco	\$ 233.24	4239039 - General Program Supplies	338653366	8/22/23 Beverages for Parks & Natural Resources Staff
T.A.R. Concepts	\$ 9,994.42	4237000 - Repair Parts	119	7/23/23 Midtown Splash Pad Pump Motor Replacement
Tree Pro	\$ 405.00	4239039 - General Program Supplies	478094	8/1/23 Tree Protector Supplies for World Habitat Day 10/2/23
TriCo Regional Sewer Utility	\$ 73.45	4348500 - Water & Sewer	1001301 Jul'23	8/1/23 Monon Greenway South Trailhead
TriCo Regional Sewer Utility	\$ 96.82	4348500 - Water & Sewer	1005876 Jul'23	8/1/23 West Park
TriCo Regional Sewer Utility	\$ 20.12	4348500 - Water & Sewer	1013738 Jul'23	8/1/23 Administrative Office
TriCo Regional Sewer Utility	\$ 35.18	4348500 - Water & Sewer	1033605 Jul'23	8/1/23 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 2,124.82	4348500 - Water & Sewer	1041839 Jul'23	8/1/23 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 9,239.46	4348500 - Water & Sewer	2000677 Jul'23	8/1/23 West Park #C
UKG Inc.	\$ 33.78	4341999 - Other Professional Fees	ARINV0284981	8/15/23 Payroll Check Printing Jul'23
Verizon Wireless	\$ 1,467.60	4344100 - Cellular Phone Fees	9940435518	7/23/23 Cell Phones & iPads - Parks & Natural Resources Office
Verizon Wireless	\$ 1,467.86	4344100 - Cellular Phone Fees	9942827771	8/23/23 Parks & Natural Resources Cell Phones
Walmart	\$ 86.32	4359000 - Special Projects	453227473061056	8/15/23 PNR & Marketing Interdepartmental Social Activity Supplies 8/25/23
Wenich, Allison	\$ 521.00	4128000 - Tuition Reimbursement	Reimb	8/15/23 Tuition Reimbursement for Summer 2023
White's Ace Hardware	\$ 33.97	4238000 - Small Tools & Minor Equipment	29649933	7/11/23 Parks & Natural Resources Tool Accessories
White's Ace Hardware	\$ 32.97	4237000 - Repair Parts	29649957	7/12/23 Hardware Supplies
White's Ace Hardware	\$ 6.99	4238900 - Other Maintenance Supplies	29652089	7/17/23 Monon Boulevard Water Bollard Repair Parts
White's Ace Hardware	\$ 34.95	4237000 - Repair Parts	29652089	7/17/23 Monon Boulevard Water Bollard Repair Parts
White's Ace Hardware	\$ 15.15	4350100 - Building Repairs & Maint.	29653827	7/21/23 Miscellaneous Supplies for Meadowlark Park
White's Ace Hardware	\$ 87.00	4350100 - Building Repairs & Maint.	29653785	7/21/23 Miscellaneous Supplies for Meadowlark Park
WM - Waste Management	\$ 217.03	4350101 - Trash Collection	8463925-1710-4	8/2/23 Trash & Recycling Services Meadowlark Park
WM - Waste Management	\$ 690.54	4350101 - Trash Collection	8463925-1710-4	8/2/23 Trash & Recycling Services Midtown Plaza
Zoom	\$ 199.90	4355200 - Subscriptions	UFB Visa	8/20/23 Video Conferencing Service
<b>Aug 2 - Sep 4, 23</b>	<b>\$ 190,018.43</b>			

**Carmel/Clay Board of Parks Recreation**  
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Name	Amount	Account	Num	Memo
<b>Aug 2 - Sep 4, 23</b>				
Amazon	\$ (288.07)	4239099 - Other Miscellaneous	UFB Visa	7/28/23 Storage Cabinets for ESE Administrative Office
Amazon	\$ 660.00	4239099 - Other Miscellaneous	UFB Visa	7/27/23 ESE Staff Star Awards
Amazon	\$ 97.25	4239039 - General Program Supplies	UFB Visa	7/28/23 Outdoor Explorers Summer Camp Supplies
Amazon	\$ 100.74	4239039 - General Program Supplies	UFB Visa	8/15/23 College Wood ESE Program Supplies
Amazon	\$ 26.98	4239039 - General Program Supplies	UFB Visa	8/17/23 Prairie Trace ESE Program Supplies
Amazon	\$ 132.68	4239039 - General Program Supplies	UFB Visa	8/6/23 West Clay ESE Program Supplies
Amazon	\$ 118.75	4239039 - General Program Supplies	UFB Visa	7/27/23 Summer Experience Camp First Aid Storage Supplies
B & H Photo	\$ 324.42	4463200 - Computer Equipment	215296392	7/27/23 Replacement Computer Equipment for ESE Director
B & H Photo	\$ 214.92	4239039 - General Program Supplies	215625362	8/9/23 Mohawk Trails ESE Program Supply
BluePay Processing, LLC	\$ 60.75	4341999 - Other Professional Fees	1005662456410720	7/31/23 ESE ACH Processing Jul'23
BluePay Processing, LLC	\$ 5,692.18	4341999 - Other Professional Fees	INV014612	8/15/23 ESE Credit Card Processing Jul'23
Brainstorm Print	\$ 140.00	4230100 - Stationary & Printing Materials	141955	7/31/23 Business Cards for ESE
Buckingham, Tiffany	\$ 69.50	4343000 - Travel Fees & Expenses	Reimb	8/14/23 Mileage Reimbursement 5/26/23-7/14/23
Carmel Drive Self-Storage	\$ 273.00	4350900 - Other Cont. Services	661	8/5/23 Annual Storage Rental ESE Jul'23
Crisis Prevention Institute, Inc.	\$ 2,224.58	4357003 - Internal Instruction Fees	NAIN-018550	8/17/23 ESE Training Workbooks
Cumulus Media	\$ 750.00	4346000 - Classified Advertising	883778837	7/31/23 Digital Staff Recruitment Ads - Jul'23
Cumulus Media	\$ 900.00	4346000 - Classified Advertising	883775470	7/30/23 Digital Staff Recruitment Ads Jul'23
Current Publishing	\$ 190.00	4341991 - Marketing & Promotions	72219	7/31/23 Staff Recruitment Ads Jul'23
Current Publishing	\$ 190.00	4341991 - Marketing & Promotions	71877	6/30/23 Recruitment Ads Jun'23
Discount School Supply	\$ 77.04	4239039 - General Program Supplies	W05490580101	8/10/23 West Clay ESE Program Sport Supplies
Discount School Supply	\$ 57.95	4239039 - General Program Supplies	W05712960101	8/18/23 Woodbrook ESE Club Supplies
Einstein Noah Restaurant Group Inc.	\$ 112.41	4239039 - General Program Supplies	4751628	8/2/23 West Clay ESE Staff Training Lunch 8/2/23
Einstein Noah Restaurant Group Inc.	\$ 178.95	4239039 - General Program Supplies	4757327	8/10/23 West Clay ESE Breakfast for Teachers 8/10/23
Ellis, Max	\$ 29.02	4343000 - Travel Fees & Expenses	Reimb	8/23/23 Mileage Reimbursement 7/12/23-8/1/23
Fitness Finders	\$ 372.37	4239039 - General Program Supplies	INV13125	7/25/23 ESE Club Supplies for School Year 2023-24 Site Plan 1
Fun Express	\$ 302.08	4239039 - General Program Supplies	72582195701	8/9/23 Prairie Trace ESE Club Supplies
Fun Express	\$ 129.95	4239039 - General Program Supplies	72596460401	8/17/23 Woodbrook ESE Program & Club Supplies
Fun Express	\$ 99.99	4239039 - General Program Supplies	72596460402	8/18/23 Woodbrook ESE Program & Club Supplies
Fun with Frannie	\$ 360.00	4340800 - Program Contractors	72823	4/9/23 ESE Summer Camp Program Contractor - Airbrush Artist
Greatimes Family Fun Park	\$ 2,000.00	4343007 - Field Trips	45134	7/27/23 Under the Sun Summer Camp Field Trip 7/26/23
Greek's Pizzeria	\$ 537.30	4343007 - Field Trips	7202023	8/9/23 Science of Summer Camp Field Trip 7/20/23
Haddock, Monica	\$ 315.22	4343000 - Travel Fees & Expenses	Reimb	8/25/23 Mileage Reimbursement 1/5/23 - 5/26/23
Haddock, Monica	\$ 113.97	4343000 - Travel Fees & Expenses	Reimb	8/25/23 Mileage Reimbursement 5/30/23 - 7/24/23
Hall, Christina	\$ 71.00	4358400 - Refunds, Awards & Indemnities	CK Request	8/9/23 Parent Request Refund
Hammons, Jennifer	\$ 71.88	4343000 - Travel Fees & Expenses	Reimb	8/10/23 Mileage Reimbursement 5/25/23 - 7/28/23
Hammons, Jennifer	\$ 173.88	4343000 - Travel Fees & Expenses	Reimb	8/10/23 Mileage Reimbursement 1/10/23 - 5/22/23
Harris, Amanda	\$ 438.00	4358400 - Refunds, Awards & Indemnities	CK Request	8/10/23 Parent Request Refund
Hickey's Shaved Ice/Kona Ice	\$ 1,395.90	4340800 - Program Contractors	2789	8/8/23 ESE Summer Camp Program Contractor - Kona Ice
Hobby Lobby	\$ 247.96	4239039 - General Program Supplies	123201080	7/7/23 Success on Stage Summer Camp Costume Supplies for 2nd Play
Hobby Lobby	\$ 53.91	4239039 - General Program Supplies	123385178	7/18/23 Success on Stage Summer Camp Costume Supplies for 2nd Play
Hobby Lobby	\$ 102.38	4239099 - Other Miscellaneous	123379276	7/17/23 IMPACT Summer Camp Retreat Supplies
Hobby Lobby	\$ 636.27	4239039 - General Program Supplies	123494503	7/24/23 EnRoute Summer Camp Program Supplies 2023
Hobby Lobby	\$ 969.41	4239039 - General Program Supplies	123550191	7/27/23 EnRoute Summer Camp Program Supplies 2023
Holderman, Amy	\$ 20.31	4343000 - Travel Fees & Expenses	Reimb	8/25/23 Mileage Reimbursement 6/9/23 - 6/30/23
Holsten, Alyssa	\$ 36.16	4343000 - Travel Fees & Expenses	Reimb	8/8/23 Mileage Reimbursement 5/18/23 - 5/25/23 - ESE
Holsten, Alyssa	\$ 164.01	4343000 - Travel Fees & Expenses	Reimb	8/8/23 Mileage Reimbursement 5/22/23 - 7/28/23 - SCS
Indeed, Inc.	\$ 470.18	4346000 - Classified Advertising	UFB Visa	8/1/23 Sponsored Job Advertising Jul'23
Indiana Department of Natural Resources	\$ 104.00	4343007 - Field Trips	45134	7/27/23 Outdoor Explorers Summer Camp Field Trip 7/6/23
Indianapolis Zoological Society, Inc.	\$ 1,049.25	4343007 - Field Trips	909635	8/2/23 Chillville Summer Camp Field Trip 6/14/23
Indianapolis Zoological Society, Inc.	\$ 2,445.75	4343007 - Field Trips	906664	8/2/23 EnRoute Summer Camp Field Trip 7/28/23
Indianapolis Zoological Society, Inc.	\$ 1,698.50	4343007 - Field Trips	906661	8/2/23 Summer Experience Summer Camp Field Trip 7/21/23
Intuit	\$ 302.56	4341955 - Info Sys Maint/Contracts	UFB Visa	8/26/23 QuickBooks Software & Cloud Hosting Subscription
Iron Mountain	\$ 84.50	4341999 - Other Professional Fees	HSKCS14	7/31/23 Off Site File Storage
Iron Mountain	\$ 84.50	4341999 - Other Professional Fees	HTVN927	8/31/23 Off Site File Storage Sept'23

**Carmel/Clay Board of Parks Recreation**  
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Name	Amount	Account	Num	Memo
J & K Communications, Inc.	\$ 36.25	4350000 · Equipment Repairs & Maint.	123695	7/25/23 Radio Repair for Prairie Trace Elementary
J & K Communications, Inc.	\$ 36.25	4350000 · Equipment Repairs & Maint.	123762	7/28/23 Repair for West Clay Two-Way Radio
J & K Communications, Inc.	\$ 163.04	4350000 · Equipment Repairs & Maint.	123831	7/31/23 Radio Repair for Clay Center Elementary
Jesudian, Rohit	\$ 71.00	4358400 · Refunds, Awards & Indemnities	CK Request	8/14/23 Parent Request Refund
Konica Minolta Business Solutions	\$ 1,018.70	4353004 · Copier	288339298	7/27/23 Copier Charges ESE 4/28/23 - 7/27/23
Kroger	\$ 12.53	4239039 · General Program Supplies	95585	7/28/23 Outdoor Explorers Summer Camp Supplies
Kroger	\$ 127.32	4239099 · Other Miscellaneous	95633	7/28/23 ESE All Staff Training Beverages & Snacks 7/31/23
Kroger	\$ 245.23	4239039 · General Program Supplies	77805	8/3/23 Forest Dale ESE Staff Training Supplies
Kroger	\$ 111.80	4239039 · General Program Supplies	95627	7/28/23 STEAM Team Summer Camp Celebration Supplies
Kroger	\$ 170.61	4239039 · General Program Supplies	49112	7/25/23 EnRoute Summer Camp - Festival & Staff Training Lunch
Kroger	\$ 71.67	4239039 · General Program Supplies	52320	7/26/23 EnRoute Summer Camp Festival & Staff Training Lunch
Kroger	\$ 178.47	4239039 · General Program Supplies	28960	7/25/23 EnRoute Summer Camp Program Supplies
Kroger	\$ 24.14	4239039 · General Program Supplies	52416	7/26/23 Outdoor Explorers Summer Camp Supplies
Kroger	\$ 58.91	4239039 · General Program Supplies	98397	7/21/23 Kids at Play/In the Zone Summer Camp School Supply Winner Lunch
Kroger	\$ 40.86	4239099 · Other Miscellaneous	27479	7/18/23 ESE Summer Camp Site Supervisor Retreat Lunch Supplies
Kroger	\$ 248.79	4239039 · General Program Supplies	26258	7/18/23 Science of Summer Camp Supplies
Kroger	\$ 114.95	4239099 · Other Miscellaneous	37346	7/18/23 IMPACT Summer Camp Snacks for Retreat Day
Kroger Gardis & Regas, LLP	\$ 120.00	4340000 · Legal Expense	80	8/4/23 Legal Fees Jul'23
Lazdins, Marcel A	\$ 54.40	4239099 · Other Miscellaneous	11	7/11/23 ESE Spanish Document Translation Service
Lazdins, Marcel A	\$ 144.40	4239099 · Other Miscellaneous	12	7/18/23 ESE Spanish Document Translation Services
Lucero, Jennifer	\$ 83.19	4343000 · Travel Fees & Expenses	Reimb	8/4/23 Mileage Reimbursement 5/16/23 - 7/27/23
Magers Bookkeeping Services LLC	\$ 450.00	4341999 · Other Professional Fees	1122	7/27/23 2023 Bookkeeping Services Jul'23
Magers Bookkeeping Services LLC	\$ 450.00	4341999 · Other Professional Fees	1127	8/28/23 2023 Bookkeeping Services Aug'23
Mail Chimp	\$ 254.50	4355200 · Subscriptions	UFB Visa	8/14/23 Email Marketing Annual Subscription Renewal
Massey, Sue	\$ 71.00	4358400 · Refunds, Awards & Indemnities	CK Request	8/7/23 Parent Request Refund
Moe's Southwest Grill	\$ 319.00	4239099 · Other Miscellaneous	1575069	7/31/23 ESE Full Time Staff Training Lunch 7/31/23
Mountain Glacier, LLC	\$ 61.92	4350900 · Other Cont. Services	900464612	8/16/23 Drinking Water ESE
NCSI - National Center Safety Initiatives	\$ 148.00	4341990 · Criminal Background Checks	35904	8/1/23 New Hire Background Checks
Newland, Jessie	\$ 122.00	4358400 · Refunds, Awards & Indemnities	CK Request	8/14/23 Parent Request Refund
Odle, Brian	\$ 142.00	4358400 · Refunds, Awards & Indemnities	CK Request	8/7/23 Parent Request Refund
Odle, Brian	\$ 20.00	4358400 · Refunds, Awards & Indemnities	CK Request	8/14/23 Parent Request Refund
Panera Bread	\$ 66.31	4359000 · Special Projects	60107922515289	8/22/23 Beverages for Aug'23 - All Staff Meeting
Panera Bread	\$ 629.05	4239040 · Food & Beverages	60107322612465	8/28/23 Cherry Tree ESE School Staff Meeting Lunch 8/28/23
Pottery By You	\$ 1,020.00	4343007 · Field Trips	170	7/29/23 STEAM Team Summer Camp Field Trip 7/25/23
Pottery By You	\$ 1,500.00	4343007 · Field Trips	166	7/19/23 Under the Sun Summer Camp Field Trip 7/19/23
Ramirez, Caitlyn	\$ 325.00	4358400 · Refunds, Awards & Indemnities	CK Request	8/7/23 Parent Request Refund
Ramirez, Faritze	\$ 650.00	4358400 · Refunds, Awards & Indemnities	CK Request	8/9/23 Parent Request Refund
Ray Marketing powered by Proforma	\$ 952.50	4230100 · Stationary & Printing Materials	BR71003914A	7/30/23 ESE Form "RICHER RIGHT UP" Re-Stock
Ray Marketing powered by Proforma	\$ 1,360.20	4356004 · Staff Clothing	BR71003913A	8/6/23 ESE Part Time Staff Uniform Jackets
Regal Entertainment Group	\$ (59.22)	4343007 · Field Trips	UFB Visa	7/27/23 Summer Experience Camp Field Trip 7/14/23
Rich, Aimee	\$ 204.43	4343000 · Travel Fees & Expenses	Reimb	8/3/23 Mileage Reimbursement 5/3/23 - 7/11/23
S & S Worldwide	\$ 303.51	4239039 · General Program Supplies	IN101238376	7/28/23 Summer Experience Camp Program Supplies
S & S Worldwide	\$ 549.41	4239039 · General Program Supplies	IN101235009	7/24/23 Summer Experience Summer Camp Program Supplies
S & S Worldwide	\$ 188.00	4239039 · General Program Supplies	IN101245654	8/9/23 College Wood ESE Program Supplies
S & S Worldwide	\$ 536.48	4239039 · General Program Supplies	IN101236637	7/25/23 ESE Forest Dale 2023-2024 School Year Supplies
S & S Worldwide	\$ 441.49	4239039 · General Program Supplies	IN101238610	7/28/23 STEAM Team Summer Camp Replacement Supplies
S & S Worldwide	\$ 181.42	4239039 · General Program Supplies	IN101238150	7/27/23 EnRoute Summer Camp Program Supplies
S & S Worldwide	\$ 160.87	4239039 · General Program Supplies	IN101240207	7/31/23 Science of Summer Camp Supplies
S & S Worldwide	\$ 821.05	4239039 · General Program Supplies	IN101240374	8/1/23 West Clay Elementary ESE Fall 2023 Supplies
S & S Worldwide	\$ 625.50	4239039 · General Program Supplies	IN101238481	7/28/23 Outdoor Explorers Summer Camp Program Supplies
S & S Worldwide	\$ 14.39	4239039 · General Program Supplies	IN101241777	8/2/23 Outdoor Explorers Summer Camp Program Supplies
S & S Worldwide	\$ 415.17	4239039 · General Program Supplies	IN101242716	8/3/23 Carmel Elementary ESE Craft Supplies
S & S Worldwide	\$ 73.29	4239039 · General Program Supplies	IN101243159	8/4/23 West Clay ESE End of Year Supplies
S & S Worldwide	\$ 127.95	4239039 · General Program Supplies	IN101245635	8/9/23 Clay Center ESE Program Supplies
S & S Worldwide	\$ 186.13	4239039 · General Program Supplies	IN101250991	8/17/23 ESE Display Case Supply

Carmel/Clay Board of Parks Recreation  
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Name	Amount	Account	Num	Memo
S & S Worldwide	\$ 533.85	4239039 - General Program Supplies	1N101251826	8/18/23 Woodbrook Elementary Club & Sport Supplies
Schuster, Victoria	\$ 70.00	4343000 - Travel Fees & Expenses	Reimb	7/28/23 Mileage Reimbursement 6/9/23 - 7/27/23
Shockley, Gina	\$ 44.00	4358400 - Refunds, Awards & Indemnities	CK Request	8/11/23 Parent Request Refund
Staples	\$ 1,167.34	4239039 - General Program Supplies	3543224201	7/24/23 Towne Meadow ESE Office & Program Supplies
Staples	\$ 171.60	4239039 - General Program Supplies	3543224202	7/24/23 Towne Meadow ESE Office/Program Supplies
Staples	\$ 44.99	4239039 - General Program Supplies	3543866237	7/31/23 ESE Forest Dale Office Supplies
Staples	\$ 477.15	4239039 - General Program Supplies	3543866242	7/31/23 STEAM Team Summer Camp Program Supplies
Staples	\$ 228.40	4230200 - Office Supplies	3543866250	7/31/23 ESE Administrative Office Supplies
Staples	\$ 237.20	4239039 - General Program Supplies	3544557157	8/7/23 Forest Dale ESE Office Supplies
Staples	\$ 145.31	4230200 - Office Supplies	3545478085	8/21/23 ESE Office Supplies
Staples	\$ 242.98	4230200 - Office Supplies	3545478089	8/21/23 Woodbrook ESE - Office Supplies
Staples	\$ 11.02	4230200 - Office Supplies	3545478084	8/21/23 Woodbrook ESE Office Supplies
Staples	\$ 116.99	4230200 - Office Supplies	3545478081	8/21/23 Carmel Elementary ESE Office & Club Supplies
Staples	\$ 149.99	4230200 - Office Supplies	3545478080	8/21/23 Carmel Elementary ESE Office Furniture
Staples	\$ 300.19	4230200 - Office Supplies	3545478086	8/21/23 ESE Office Supplies
Staples	\$ 560.39	4239039 - General Program Supplies	3546142463	8/28/23 Prairie Trace ESE - Library Equipment
Staples	\$ 32.59	4230200 - Office Supplies	3546142464	8/28/23 Woodbrook ESE Office Supplies
SubZero Nitrogen Ice Cream	\$ 294.00	4239039 - General Program Supplies	45132	7/25/23 Success on Stage Summer Camp Ice Cream 7/25/23
Terryberry	\$ 67.89	4350900 - Other Cont. Services	P26421	8/10/23 Employee Recognition Gift - ESE
Terryberry	\$ 185.23	4350900 - Other Cont. Services	P33939	8/29/23 Employee Recognition Gift
Terryberry	\$ 178.07	4350900 - Other Cont. Services	P33461	8/29/23 Employee Recognition Gift
Vance, Gerri	\$ 301.50	4358400 - Refunds, Awards & Indemnities	CK Request	8/10/23 Parent Request Refund
Verizon Wireless	\$ 498.16	4344100 - Cellular Phone Fees	9940420788	7/23/23 Cell Phone Fees ESE - Jul'23
Verizon Wireless	\$ 1,385.85	4344100 - Cellular Phone Fees	9940677635	7/27/23 iPad Usage ESE Jul'23
Verizon Wireless	\$ 498.22	4344100 - Cellular Phone Fees	9942812971	8/23/23 Cell Phone Charges ESE
Verizon Wireless	\$ 584.87	4239099 - Other Miscellaneous	9942812971	8/23/23 ESE New Site Cell Phone Cases
Verizon Wireless	\$ 389.87	4239099 - Other Miscellaneous	9942812971	8/23/23 ESE Cell Phone Replacements
Wald, Marla	\$ 30.50	4358400 - Refunds, Awards & Indemnities	CK Request	8/8/23 Parent Request Refund
Walmart	\$ 159.52	4239039 - General Program Supplies	783205839733415	7/24/23 Under the Sun Summer Camp End of Camp Supplies
Walmart	\$ 55.85	4239039 - General Program Supplies	623177592722377	6/26/23 Under the Sun Summer Camp Staff Training Supplies
Walmart	\$ 94.23	4239039 - General Program Supplies	233179563561112	6/28/23 Under the Sun Summer Camp Restock Supplies
Walmart	\$ 242.28	4239039 - General Program Supplies	813180701196179	6/29/23 Summer Experience Summer Camp Supplies
Walmart	\$ 211.50	4239039 - General Program Supplies	603179592075744	6/28/23 STEAM Team Summer Camp Supplies
Walmart	\$ 133.93	4239039 - General Program Supplies	193188635533575	7/7/23 Outdoor Explorers Summer Camp Supplies
Walmart	\$ 88.00	4239039 - General Program Supplies	233186527061426	7/5/23 In The Zone/Kids at Play Camp Cleaning Equipment
Walmart	\$ 99.48	4239039 - General Program Supplies	33187564105129	7/6/23 Under the Sun Summer Camp Week Supplies
Walmart	\$ 89.55	4239099 - Other Miscellaneous	183199610603997	7/18/23 ESE Summer Camp Storage Supplies
Walmart	\$ 216.56	4239039 - General Program Supplies	843199652806848	7/18/23 Camp Wayback Summer Camp Program Supplies
Walmart	\$ 60.94	4239039 - General Program Supplies	943202568392064	7/21/23 Adventures in Art Summer Camp Supplies
Walmart	\$ 37.68	4239039 - General Program Supplies	923205649731252	7/24/23 Success on Stage Play Props for Dinner Scene 7/27/23
Walmart	\$ 18.57	4239039 - General Program Supplies	933195615516169	7/14/23 Success on Stage Production Supplies for 2nd Play
Walmart	\$ 133.25	4239039 - General Program Supplies	63188522860715	7/7/23 Success on Stage Production Supplies for 2nd Play
Walmart	\$ 383.27	4239039 - General Program Supplies	233178607421367	6/27/23 EnRoute Summer Camp Program Supplies 2023
Walmart	\$ 375.02	4239039 - General Program Supplies	653178484142647	6/27/23 EnRoute Summer Camp Program Supplies 2023
Walmart	\$ 96.82	4239039 - General Program Supplies	93180628966690	6/29/23 EnRoute Summer Camp Program Supplies 2023
Walmart	\$ 163.64	4239039 - General Program Supplies	43192843270114	7/11/23 EnRoute Summer Camp Program Supplies 2023
Walmart	\$ 244.09	4239039 - General Program Supplies	193192742653979	7/11/23 Summer Experience Summer Camp Supplies
Walmart	\$ 323.75	4239039 - General Program Supplies	183198595393548	7/17/23 Outdoor Explorers Summer Camp Supplies
Walmart	\$ (16.44)	4239039 - General Program Supplies	183198595393548	7/17/23 Outdoor Explorers Summer Camp Supplies
Walmart	\$ 36.36	4239039 - General Program Supplies	263202567697659	7/21/23 Adventures in Art Summer Camp Birthday Celebration Supplies
Walmart	\$ 108.92	4239039 - General Program Supplies	433236507587359	8/24/23 Towne Meadow ESE Program Supplies Aug'23
Walmart	\$ 107.74	4239039 - General Program Supplies	703235596306949	8/23/23 Towne Meadow ESE Program Supplies Aug'23
Walmart	\$ 457.25	4239039 - General Program Supplies	903228533312277	8/16/23 Towne Meadow ESE Program Supplies Aug'23
Walmart	\$ 125.05	4239039 - General Program Supplies	923207583401292	7/26/23 Outdoor Explorers Summer Camp Program Supplies
Walmart	\$ 76.42	4239039 - General Program Supplies	693207546940931	7/26/23 Summer Experience Summer Camp Staff Appreciation Supplies

**Carmel/Clay Board of Parks Recreation**  
**Claim Sheet Fund 108 - Extended School Enrichment**  
**September 12, 2023**

<u>Name</u>	<u>Amount</u>	<u>Account</u>	<u>Num</u>	<u>Memo</u>
Walmart	\$ 29.94	4239039 - General Program Supplies	373206501660543	7/25/23 Success on Stage Camp Play Props for Dinner Scene 7/27/23
Walmart	\$ 23.52	4239039 - General Program Supplies	373208620010891	7/27/23 Under the Sun Summer Camp - End of Camp Supplies
Walmart	\$ 218.13	4239039 - General Program Supplies	113208646983126	7/27/23 EnRoute Summer Camp Program Supplies
Walmart	\$ 162.83	4239039 - General Program Supplies	113234585231782	8/22/23 Carmel Elementary ESE Program Supplies
Walmart	\$ 16.60	4239039 - General Program Supplies	873235539694782	8/23/23 Carmel Elementary ESE Program Supplies
Walmart.com	\$ 99.96	4239039 - General Program Supplies	UFB Visa	8/17/23 College Wood ESE Program Supplies
Walmart.com	\$ 59.00	4239039 - General Program Supplies	UFB Visa	8/15/23 College Wood ESE Program Supplies
Walmart.com	\$ 89.09	4239039 - General Program Supplies	UFB Visa	8/8/23 College Wood ESE Program Supplies
Walmart.com	\$ 616.40	4239039 - General Program Supplies	UFB Visa	8/16/23 Carmel Elementary ESE Program Supplies
Walmart.com	\$ 185.96	4239039 - General Program Supplies	UFB Visa	8/16/23 Prairie Trace ESE Library Supplies
Walmart.com	\$ 669.63	4239039 - General Program Supplies	UFB Visa	7/27/23 Summer Experience Summer Camp Supplies
Willow Marketing Management, Inc.	\$ 50.00	4341955 - Info Sys Maint/Contracts	3752	7/31/23 CCPR Website Hosting Jul'23
Willow Marketing Management, Inc. Aug 2 - Sep 4, 23	\$ 50.00	4341955 - Info Sys Maint/Contracts	23860	7/31/23 CCPR Website Hosting - Jul'23 Remainder of Payment for July
	<u>\$ 58,970.54</u>			

Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 109 - Monon Community Center  
September 12, 2023

Name	Amount	Account	Num	Memo
<b>Aug 2 - Sep 4, 23</b>				
Ace - Pak Products Inc.	\$ 158.94	4238900 · Cleaning & Maint. Supplies	A-11525	7/25/23 Waterpark Trash Bags
Ace - Pak Products Inc.	\$ 158.94	4238900 · Cleaning & Maint. Supplies	A-11557	8/2/23 Waterpark Trash Bags
Ace - Pak Products Inc.	\$ 692.15	4238900 · Cleaning & Maint. Supplies	A-11574	8/8/23 MCC Janitorial Supplies
Ace - Pak Products Inc.	\$ 158.94	4238900 · Cleaning & Maint. Supplies	A-11570	8/8/23 Waterpark Trash Bags
Ace - Pak Products Inc.	\$ 441.29	4238900 · Cleaning & Maint. Supplies	A-11615	8/17/23 Monon Community Center Janitorial Supplies 8/18/23
Active Network, LLC	\$ 96.00	4358400 · Refunds, Awards & Indemnities	CBJUNE2023_0082	6/23/23 Credit Card Charge Back Fees
Active Network, LLC	\$ 261.00	4358400 · Refunds, Awards & Indemnities	CB2023Jul_0010	7/31/23 Credit Card Chargeback Fees
Amazon	\$ 25.98	4239039 · General Program Supplies	UFB Visa	7/28/23 Aquatic Programming Supplies
AT&T	\$ 1,584.34	4344000 · Telephone Line Charges	UFB Visa	8/17/23 MCC Alarms & Elevators
AT&T	\$ 9.88	4344000 · Telephone Line Charges	UFB Visa	8/24/23 MCC Elevator Phone Emergency Line Testing
AT&T Long Distance	\$ 9.88	4344000 · Telephone Line Charges	853894409	7/19/23 MCC Elevator Emergency Line Charges
B & H Photo	\$ 129.34	4463200 · Computer Equipment	215324598	7/28/23 Small Computer Equipment for Facilities Maintenance Coordinator
B & H Photo	\$ 14.99	4239039 · General Program Supplies	215671186	8/10/23 Swim Meet Equipment
Bessler, Anne Marie	\$ 16.38	4343000 · Travel Fees & Expenses	Reimb	8/25/23 Mileage Reimbursement 7/28/23-8/25/23
BGI Fitness	\$ 1,760.00	4237000 · Repair Parts	40192	8/27/23 Replacement Pads for Fitness Center Equipment
Boardmaker	\$ 99.00	4239039 · General Program Supplies	UFB Visa	8/3/23 MCC - Inclusion Program Internal Training Subscription
Brainstorm Print	\$ 715.00	4345000 · Printing (Not Office Supplies)	142202	8/23/23 MCC new Member Welcome Series Print Restock
Carmel Drive Self-Storage	\$ 264.00	4350900 · Other Cont. Services	661	8/5/23 Annual Storage Rental MCC (D001)
Carmel Drive Self-Storage	\$ 257.00	4350900 · Other Cont. Services	661	8/5/23 Annual Climate Controlled Storage Rental MCC (J128)
Carmel Utilities	\$ 10,479.44	4348500 · Water & Sewer	7316000000 Jul'23	8/14/23 Monon Community Center
Carmel Utilities	\$ 1,405.06	4238000 · Small Tools & Minor Equipment	1977	7/20/23 Water Meter/Usage for Pool Filling
Carrier Corporation	\$ 1,643.65	4350100 · Building Repairs & Maint.	90297219	7/28/23 Replace Monon Community Center Condenser Motors on Chiller #2
Carrier Corporation	\$ 1,888.00	4350100 · Building Repairs & Maint.	90298962	8/1/23 2023 Chiller Service Agreement Renewal
CenterPoint Energy	\$ 29.48	4349000 · Gas	57904133 Jul'23	8/15/23 Monon Community Center Aquatic Entry
CenterPoint Energy	\$ 1,125.79	4349000 · Gas	57844597 Jul'23	8/7/23 Monon Community Center
CenterPoint Energy	\$ 599.65	4349000 · Gas	57844902 Jul'23	8/15/23 Monon Community Center Aquatic Filter Building
Cintas Corporation	\$ 614.85	4238900 · Cleaning & Maint. Supplies	162493827	7/24/23 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 599.14	4238900 · Cleaning & Maint. Supplies	4163189988	7/31/23 Monon Community Center Cleaning Supplies 8/3/23
Cintas Corporation	\$ 489.85	4238900 · Cleaning & Maint. Supplies	4163831947	8/7/23 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 488.85	4238900 · Cleaning & Maint. Supplies	4164529599	8/14/23 Monon Community Center Cleaning Supplies
CleanTelligent Software	\$ 453.60	4341955 · Info Sys Maint/Contracts	INV-763761	8/1/23 Monthly Work Order Software User Fee
Constellation NewEnergy	\$ 2,181.77	4349000 · Gas	3830891	8/24/23 Monon Community Center
Constellation NewEnergy	\$ 45.28	4349000 · Gas	3830891	8/24/23 Monon Community Center Aquatic Entry
Constellation NewEnergy	\$ 2,458.58	4349000 · Gas	3830891	8/24/23 Monon Community Center Filter Building
Contreras Flores, Francisco J	\$ 945.00	4341992 · Security Services	CK Request	7/31/23 Waterpark Security Services 7/29/23 & 7/30/23
Contreras Flores, Francisco J	\$ 480.00	4341992 · Security Services	CK Request	8/8/23 Waterpark Security Services 8/5/23
Corvus Janitorial Systems	\$ 10,546.20	4350600 · Cleaning Services	307191001-XW18	7/31/23 2023 Janitorial Services - Waterpark
Corvus Janitorial Systems	\$ 13,575.00	4350600 · Cleaning Services	308191001-108	8/1/23 2023 Janitorial Services - Monon Community Center - Day Service
Corvus Janitorial Systems	\$ 9,995.00	4350600 · Cleaning Services	308191002-107	8/1/23 2023 Janitorial Services - Monon Community Center
Corvus Janitorial Systems	\$ 13,575.00	4350600 · Cleaning Services	309191001-111	9/1/23 2023 Janitorial Service - Monon Community Center - Day Service
Corvus Janitorial Systems	\$ 9,995.00	4350600 · Cleaning Services	309191002-110	9/1/23 2023 Janitorial Service - Monon Community Center
Corvus Janitorial Systems	\$ 2,041.20	4350600 · Cleaning Services	308191001-XW20	8/31/23 2023 Janitorial Services - The Waterpark
Cumulus	\$ 2,000.00	4341991 · Marketing & Promotions	BB3775471	7/30/23 Waterpark Advertising - Radio 2023
Cumulus	\$ 900.00	4346000 · Classified Advertising	BB3775470	7/30/23 Digital Staff Recruitment Ads - July 2023
Cumulus	\$ 750.00	4346000 · Classified Advertising	BB3778837	7/31/23 Digital Staff Recruitment Ads - Jul'23
Current Publishing	\$ 285.00	4341991 · Marketing & Promotions	72219	7/31/23 Staff Recruitment & Monon Community Center Membership
Current Publishing	\$ 285.00	4341991 · Marketing & Promotions	71877	6/30/23 Recruitment & MCC Membership Ads Jun'23
Direct Fitness Solutions, LLC	\$ 778.00	4350000 · Equipment Repairs & Maint.	0582012-IN	8/7/23 Fitness Equipment Preventative Maintenance Jul'23
Direct Fitness Solutions, LLC	\$ 159.00	4350000 · Equipment Repairs & Maint.	0582012-IN	8/7/23 Small Equipment for Fitness Center
DirectTV	\$ 244.99	4349500 · Cable Service	038575356X230805	8/5/23 Dish Service - Monon Community Center
Duke Energy	\$ 12,534.63	4348000 · Electricity	910123160391 Jul'23	7/31/23 Monon Community Center East
Duke Energy	\$ 39,752.48	4348000 · Electricity	910123195102 Jul'23	8/1/23 Monon Community Center West
Duke Energy	\$ 8,195.65	4348000 · Electricity	910123160391 Aug'23	8/31/23 Monon Community Center East
Duke Energy	\$ 41,624.39	4348000 · Electricity	910123195102 Aug'23	9/1/23 Monon Community Center West
Ellis Mechanical & Electrical	\$ 323.00	4350000 · Equipment Repairs & Maint.	230476	8/1/23 Service Call - MCC Indoor Lap Pool Leak

Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 109 - Monon Community Center  
September 12, 2023

Name	Amount	Account	Num	Memo
Ellis Mechanical & Electrical	\$ 2,832.90	4350900 · Other Cont. Services	23160	8/22/23 2023 Monon Community Center RTU's & Split System Preventative Maintenance QTR 3
Ellis Mechanical & Electrical	\$ 2,015.69	4350100 · Building Repairs & Maint.	231074	8/22/23 Service Call - Indoor Activity Pool Boiler Pump
Environmental Laboratories, Inc.	\$ 240.00	4350900 · Other Cont. Services	20382399	8/3/23 Weekly Water Testing - MCC Indoor/Outdoor 7/26/23
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20383150	8/12/23 Weekly Water Testing - MCC Indoor/Outdoor 8/9/23
Environmental Laboratories, Inc.	\$ 210.00	4350900 · Other Cont. Services	20383420	8/12/23 Weekly Water Testing - MCC Indoor/Outdoor 8/2/23
Environmental Laboratories, Inc.	\$ 75.00	4238900 · Cleaning & Maint. Supplies	20382959	8/11/23 MCC Indoor Pool Analysis - Weekend Fee - 8/10/23
Environmental Laboratories, Inc.	\$ 30.00	4350900 · Other Cont. Services	20382959	8/11/23 Weekly Water Testing - Indoor 8/10/23
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20383969	8/22/23 Weekly Water Testing - MCC Indoor 8/16/23
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20384600	8/28/23 Weekly Water Testing - MCC Indoor 8/23/23
Environmental Laboratories, Inc.	\$ 30.00	4350900 · Other Cont. Services	20383725	8/16/23 Weekly Water Testing - MCC Indoor 8/11/23
Environmental Laboratories, Inc.	\$ 75.00	4238900 · Cleaning & Maint. Supplies	20383725	8/16/23 Weekly Water Testing - MCC Indoor 8/11/23 - Weekend Fee
Extractor Corporation	\$ 1,499.00	4235000 · Building Materials	23-1518	8/26/23 Refurbished Equipment for Men's Fitness Locker Room
Facebook, Inc.	\$ 1.79	4341991 · Marketing & Promotions	UFB Visa	7/31/23 MCC Membership Social Media Advertising
Fed Ex	\$ 59.10	4237000 · Repair Parts	8-225-43873	8/16/23 Shipping Charges to Return Diglocks for Credit
Fuller Engineering Company, LLC	\$ 550.00	4350000 · Equipment Repairs & Maint.	346360	8/16/23 Service - Outdoor Pool Drop Slide Pump
Google	\$ 106.15	4341991 · Marketing & Promotions	UFB Visa	8/1/23 MCC Membership Campaign & Waterpark Advertising
Grainger	\$ 556.00	4239045 · Retail Goods	9788142561	7/31/23 Additional Combination Locks for Waterpark 2023
Grainger	\$ 81.36	4239039 · General Program Supplies	798405529	8/9/23 MCC Group Fitness Supplies
Graybar	\$ 117.05	4235000 · Building Materials	9333588740	8/22/23 MCC Replacement Light Bulbs
Green Touch Services, Inc.	\$ 1,045.50	4350400 · Grounds Maintenance	140403	7/31/23 Landscape Maintenance the Waterpark
Hoard, Neal	\$ 360.00	4341992 · Security Services	CK Request	7/31/23 Waterpark Security Services 7/28/23
Hoard, Neal	\$ 1,080.00	4341992 · Security Services	CK Request	7/27/23 Waterpark Security Services 7/21/23 & 7/23/23
Hoard, Neal	\$ 1,140.00	4341992 · Security Services	CK Request	8/8/23 Waterpark Security Services 8/4/23 & 8/6/23
Indianapolis Monthly	\$ 500.00	4341991 · Marketing & Promotions	2023-153621	7/31/23 Banner Ad Advertising - The Waterpark 2023
Intuit QuickBooks	\$ 302.56	4341955 · Info Sys Maint/Contracts	UFB Visa	8/26/23 QuickBooks Software & Cloud Hosting Subscription
Iron Mountain	\$ 84.50	4341999 · Other Professional Fees	HSKCS14	7/31/23 Off Site File Storage
Iron Mountain	\$ 84.50	4341999 · Other Professional Fees	HTVN927	8/31/23 Off Site File Storage Sept'23
iSolved	\$ 140.00	4340700 · Medical Fees (Drug Tests)	1130575581	8/15/23 Services for Part Time Staff Insurance
J.P. Morgan Equipment Finance	\$ 189,884.06	4462000 · Parks MC Admin,Structure Impmnt	100014906150230901	8/1/23 Financing Lease Equipment for Guaranteed Saving Management
Jordan, Christopher	\$ 240.00	4358400 · Refunds, Awards & Indemnities	2002205	6/30/23 Guest Request Refund
Kems, Jeffery Allen	\$ 480.00	4341992 · Security Services	CK Request	7/25/23 Waterpark Security Services 7/22/23
Konica Minolta Business Solutions	\$ 907.00	4353004 · Copier	288318721	7/26/23 Copier Charges Monon Community Center East 4/27/23 - 7/26/23
Konica Minolta Business Solutions	\$ 351.26	4353004 · Copier	9009497275	8/17/23 Copier Charges MCC West 5/18/23-8/17/23
Kroger	\$ 68.90	4239040 · Food & Beverages	10579	7/31/23 Waterpark Concessions Supplies 7/31/23
Kroger	\$ 33.42	4239040 · Food & Beverages	2326	7/31/23 Waterpark Concessions Supplies 7/31/23
Kroger	\$ 5.79	4239039 · General Program Supplies	104144	7/28/23 Supplies for MCC Lunch & Learn Programming
Kroger Gardis & Regas, LLP	\$ 747.00	4340000 · Legal Fees	80	8/4/23 Legal Services Jul'23
Lee Supply Corp	\$ 433.33	4237000 · Repair Parts	S101329066.001	7/28/23 Monon Community Center Restroom Repair Parts
Lee Supply Corp	\$ 155.20	4237000 · Repair Parts	S101320861.001	8/8/23 Monon Community Center Waterpark Shower Repair Parts
Lifeguard Store, Inc., The	\$ 218.00	4239012 · Safety Supplies	INV001343536	7/31/23 Aquatic Lifeguard Supplies Fall 2023
Lowe's	\$ 157.57	4238900 · Cleaning & Maint. Supplies	334117944	8/15/23 Maintenance Supplies for Monon Community Center
Lowe, Zachariah	\$ 1,100.00	4340800 · Program Contractors	May 2023 - Aug 2023	8/7/23 Contracted Program - Adaptive Art May-Aug'23
Lowe, Zachariah	\$ 1,950.00	4340800 · Program Contractors	Jan 2023 - Mar 2023	8/7/23 Contracted Program - Adaptive Art Jan-Mar'23
Luckey, LLC	\$ 20,000.00	4462000 · Parks MC Admin,Structure Impmnt	1	8/8/23 Professional Services - Monon Center Kidzone Project
Magers Bookkeeping Services LLC	\$ 435.00	4341999 · Other Professional Fees	1122	7/27/23 2023 Bookkeeping Services Jul'23
Magers Bookkeeping Services LLC	\$ 435.00	4341999 · Other Professional Fees	1127	8/28/23 2023 Bookkeeping Services
Mail Chimp	\$ 254.50	4355200 · Subscriptions	UFB Visa	8/14/23 Email Marketing Annual Subscription Renewal
Menards	\$ 30.96	4238900 · Cleaning & Maint. Supplies	308319623028803	7/15/23 Maintenance Supplies for MCC
Milliken, Tim	\$ 75.00	4344100 · Cellular Phone Fees	Reimb	6/12/23 Cell Phone Reimbursement Apr'23, May'23, Jun'23
Mobile Mini, Inc.	\$ 1,147.26	4353099 · Other Rental & Leases	9018588135	8/17/23 Waterpark Furniture Storage
Mobile Mini, Inc.	\$ 1,147.26	4353099 · Other Rental & Leases	9018604560	8/18/23 Waterpark Furniture Storage
Mountain Glacier, LLC	\$ 65.41	4350900 · Other Cont. Services	900464613	8/16/23 Drinking Water MCC East
Mountain Glacier, LLC	\$ 56.98	4350900 · Other Cont. Services	900464614	8/16/23 Drinking Water MCC West
Mountain Glacier, LLC	\$ 56.98	4350900 · Other Cont. Services	900464614	8/16/23 Drinking Water MCC West
NCSI - National Center Safety Initiatives	\$ 148.00	4341990 · Criminal Background Checks	35904	8/1/23 New Hire Background Checks
New Era Technology	\$ 438.75	4350100 · Building Repairs & Maint.	252189-IN	8/14/23 Service - Program Monon Community Center Alarm Message Changes

Carmel/Clay Board of Parks Recreation  
Calm Sheet Fund 109 - Monon Community Center  
September 12, 2023

Name	Amount	Account	Num	Memo
Normand, Mike	\$ 100.00	4344100 · Cellular Phone Fees	Reimb	8/25/23 Cell Phone Fees Jul'23 & Aug'23
Normand, Mike	\$ 83.25	4343000 · Travel Fees & Expenses	Reimb	8/25/23 Travel Meals for NRPA Director's School
Northern Safety Co., Inc.	\$ 203.40	4239012 · Safety Supplies	905665022	8/16/23 Aquatics Safety Equipment 2023
Northern Safety Co., Inc.	\$ 58.50	4239012 · Safety Supplies	905621347	7/26/23 Replacement Personal Protective Equipment Supplies for Aquatics
NRPA	\$ 95.00	4357004 · External Instructional Fees	UFB Visa	8/11/23 CPRE Renewal for Assistant Director
Oak Security Group, LLC	\$ 30.40	4238900 · Cleaning & Maint. Supplies	72655	7/26/23 Monon Community Center Core Key Replacement
Occupational Health Centers	\$ 54.00	4340700 · Medical Fees (Drug Tests)	1014932071	8/8/23 New Hire Drug Screen - Full Time Staff - MCC
OneZone	\$ 90.00	4355300 · Organization & Membership Dues	74583	8/16/23 Carmel/Fishers Chambers of Commerce Luncheon Jul'23
Paluxy Media	\$ 599.00	4341991 · Marketing & Promotions	165	7/31/23 Membership Ads 2023-24
Panera Bread Company	\$ 66.31	4359000 · Special Projects	107322515289	8/22/23 Beverages for Aug'23 - All Staff Meeting
Park n Pool Corp	\$ 4,359.40	4350000 · Equipment Repairs & Maint.	393013	7/20/23 Waterpark Lounge Chair Replacement Fabric
PDF Mechanical LLC	\$ 870.83	4350100 · Building Repairs & Maint.	8839	7/28/23 Service Call - MCC Dectron #5
Pickett & Associates	\$ 1,495.00	4341991 · Marketing & Promotions	2769	7/31/23 PR/Marketing Services - Jul'23
Pure Soul	\$ 165.00	4340800 · Program Contractors	118	7/24/23 Contracted Program - Paddle Board
Ray Marketing powered by Proforma	\$ 405.50	4356004 · Staff Clothing	BR71003906A	7/30/23 Lifeguard Uniform Supplies for 2023 Season
Ray Marketing powered by Proforma	\$ 2,217.50	4356004 · Staff Clothing	BR71003900A	7/23/23 Aquatics Lifeguard Rain Jackets for Employee Purchases
Republic Services	\$ 1,160.21	4350101 · Trash Collection	0761-006127088	8/25/23 Trash & Recycling Services - Monon Community Center
Scat Pest Control	\$ 650.00	4350100 · Building Repairs & Maint.	335866	8/18/23 Monon Community Center 2023 Pest Control Services
Spear Corporation	\$ 16,952.29	4238900 · Cleaning & Maint. Supplies	323315	7/26/23 Waterpark & Indoor Pool Chemicals
Spear Corporation	\$ 2,317.23	4238900 · Cleaning & Maint. Supplies	323767	8/18/23 Chemicals for Midtown Splash Pad
Spear Corporation	\$ 14,704.41	4238900 · Cleaning & Maint. Supplies	323765	8/18/23 MCC Indoor Pool Chemicals
Spear Corporation	\$ 2,074.50	4238900 · Cleaning & Maint. Supplies	323766	8/18/23 Chemicals for Inlow Splash Pad
Spear Corporation	\$ 703.00	4350000 · Equipment Repairs & Maint.	323453	7/31/23 Service - Waterpark Lazy River & Laptivity Pulsar Units
Spear Corporation	\$ 711.78	4350000 · Equipment Repairs & Maint.	323459	7/31/23 Service - Pool Pulsars & Auto Fills
Staples	\$ 0.01	4230200 · Office Supplies	3543866246	7/31/23 Monon Community Center Office Supplies
Staples	\$ 43.12	4230200 · Office Supplies	3544557159	8/7/23 Monon Community Center Office Supplies
Staples	\$ 34.33	4239039 · General Program Supplies	3544557159	8/7/23 MCC Internal Programming Office Supplies
Staples	\$ 219.82	4239039 · General Program Supplies	3544557159	8/7/23 MCC Member Services Office Supplies
Staples	\$ 45.79	4230200 · Office Supplies	3546142465	8/28/23 Supplies for Revenue Coordinator
Stericycle, inc.	\$ 43.89	4350900 · Other Cont. Services	4011989714	8/14/23 Medical Waste Removal
SuperSaas BV	\$ 46.00	4355200 · Subscriptions	UFB Visa	8/4/23 MCC Reservation Booking Subscription
Sysco	\$ 5,617.62	4239040 · Food & Beverages	338627445	8/1/23 Concessions Food Order 8/1/23
Sysco	\$ 2,685.51	4239040 · Food & Beverages	338631176	8/4/23 Concessions Food Order 8/4/23
Sysco	\$ 546.10	4239040 · Food & Beverages	338623512	7/29/23 Concessions Will Call Pickup 7/29/23
Sysco	\$ 4,144.16	4239040 · Food & Beverages	338620777	7/28/23 Concessions Food Order 7/28/23
T.A.R. Concepts	\$ 1,575.25	4350000 · Equipment Repairs & Maint.	122	7/30/23 Service Call - Waterpark FlowRider Circulation Pump
T.A.R. Concepts	\$ 15,293.19	4350000 · Equipment Repairs & Maint.	128	8/30/23 MCC Activity Plunge Pool Filtration Spare Pump
Terryberry	\$ 37.83	4350900 · Other Cont. Services	P03478	6/20/23 Employee Recognition Gift - MCC
Terryberry	\$ 32.15	4350900 · Other Cont. Services	P22519	7/31/23 Employee Recognition Gift - MCC
Terryberry	\$ 110.63	4350900 · Other Cont. Services	P26684	8/14/23 Employee Recognition Gifts - MCC
Terryberry	\$ 52.45	4350900 · Other Cont. Services	P33125	8/28/23 Employee Recognition Gift
TriCo Regional Sewer Utility	\$ 699.82	4348500 · Water & Sewer	1001164 Jul'23	8/1/23 Monon Community Center
TriCo Regional Sewer Utility	\$ 4,354.10	4348500 · Water & Sewer	1020958 Jul'23	8/1/23 Monon Community Center
Verizon Wireless	\$ 120.04	4344100 · Cellular Phone Fees	9940420788	7/23/23 Jet Packs at Monon Community Center
Verizon Wireless	\$ 120.04	4344100 · Cellular Phone Fees	9942812971	8/23/23 Jet Packs at Monon Community Center
Webstaurant Store	\$ 744.02	4235000 · Building Materials	UFB Visa	7/28/23 Replacement Shower Curtains for MCC
White's Ace Hardware	\$ 2.99	4238900 · Cleaning & Maint. Supplies	29644437	7/1/23 Maintenance Supplies for Monon Community Center
White's Ace Hardware	\$ 58.74	4238900 · Cleaning & Maint. Supplies	29644435	7/1/23 Maintenance Supplies for Monon Community Center
Williams Associates Architects	\$ 12,180.00	4462000 · Parks MC Admin,Structure Impmnt	21939	8/17/23 MCC Multipurpose Room West/Kidzone Improvements
Willow Marketing Management, Inc.	\$ 99.00	4341991 · Marketing & Promotions	23882	7/31/23 Website Enhancements - SEO Plug In Renewal
Willow Marketing Management, Inc.	\$ 750.00	4463202 · Software	23881	7/31/23 CCPR Websites Enhancements
Willow Marketing Management, Inc.	\$ 50.00	4341955 · Info Sys Maint/Contracts	23752	7/31/23 CCPR Website Hosting Jul'23
Willow Marketing Management, Inc.	\$ 25.00	4341955 · Info Sys Maint/Contracts	23860	7/31/23 CCPR Website Hosting - Jul'23 Remainder of July's Payment
Zogics, LLC	\$ 2,370.65	4238900 · Cleaning & Maint. Supplies	319941	8/14/23 Gym Wipes Aug'23
<b>Aug 2 - Sep 4, 23</b>	<b>\$ 537,028.07</b>			



Carmel/Clay Board of Parks Recreation  
Claim Sheet Fund 110 - Parks and Recreation Facilities  
September 12, 2023

Name	Amount	Account	Num	Memo
<b>Aug 2 - Sep 4, 23</b>				
AES Indiana	\$ 1,377.09	4348000 - Electricity	985559 Jul'23	7/28/23 Perelman Pavilion
AES Indiana	\$ 1,244.58	4348000 - Electricity	985559 Aug'23	8/30/23 Perelman Pavilion
AT&T	\$ 340.56	4344000 - Telephone Line Charges	UFB Visa	8/17/23 Analog Telephone Wilfong Pavilion
AT&T	\$ 774.16	4344000 - Telephone Line Charges	UFB Visa	8/17/23 Analog Telephone Perelman Pavilion
Carmel Utilities	\$ 232.18	4348500 - Water & Sewer	2623000000 Jul'23	8/9/23 Wilfong Pavilion
Carmel Utilities	\$ 17.80	4348500 - Water & Sewer	7051300000 Jul'23	8/14/23 Central Dog Park
Carmel Utilities	\$ 167.75	4348500 - Water & Sewer	5200000000 Jul'23	8/17/23 Perelman Pavilion
Carmel Utilities	\$ 128.96	4348500 - Water & Sewer	5200000000 Aug'23	8/25/23 Perelman Pavilion
Carmel Utilities	\$ 206.98	4348500 - Water & Sewer	2623000000 Aug'23	8/31/23 Perelman Pavilion
CenterPoint Energy	\$ 17.98	4349000 - Gas	55889065 Jul'23	8/8/23 Perelman Pavilion
Corvus Janitorial Systems	\$ 1,295.00	4350600 - Cleaning Services	308191010-112	8/1/23 2023 Janitorial Services - Perelman Pavilion
Corvus Janitorial Systems	\$ 775.00	4350600 - Cleaning Services	308191003-110	8/1/23 2023 Janitorial Services - Wilfong Pavilion
Corvus Janitorial Systems	\$ 1,295.00	4350600 - Cleaning Services	309191010-115	9/1/23 2023 Janitorial Services - Perelman Pavilion
Corvus Janitorial Systems	\$ 775.00	4350600 - Cleaning Services	309191003-113	9/1/23 2023 Janitorial Services - Wilfong Pavilion
Duke Energy	\$ 731.32	4348000 - Electricity	910122730092 Jul'23	7/31/23 Wilfong Pavilion
Duke Energy	\$ 672.88	4348000 - Electricity	910122730092 Aug'23	8/31/23 Wilfong Pavilion
Duke Energy	\$ 80.04	4348000 - Electricity	910121498172 Aug'23	8/29/23 Central Dog Park
Ellis Mechanical & Electrical	\$ 467.96	4350100 - Building Repairs & Maint.	23175	8/22/23 2023 Wilfong Pavilion HVAC Preventative Maintenance 3rd QTR
Ellis Mechanical & Electrical	\$ 1,620.68	4350100 - Building Repairs & Maint.	23161	8/22/23 2023 Perelman Pavilion HVAC Preventative Maintenance 3rd QTR
Gordon Plumbing, Inc.	\$ 5,004.75	4350100 - Building Repairs & Maint.	291176	8/22/23 Wilfong Pavilion Replacement Building Equipment
Grainger	\$ 54.69	4238900 - Other Maintenance Supplies	9794337841	8/4/23 Replacement Emergency Light Batteries Wilfong
Magers Bookkeeping Services LLC	\$ 175.00	4341999 - Other Professional Fees	1122	7/27/23 2023 Bookkeeping Services
Magers Bookkeeping Services LLC	\$ 175.00	4341999 - Other Professional Fees	1127	8/28/23 2023 Bookkeeping Services - Aug'23
New Era Technology	\$ 487.50	4350100 - Building Repairs & Maint.	252199-IN	8/14/23 Service - Perelman Pavilion Smoke Detector HP#7
Republic Services	\$ 217.12	4350101 - Trash Collection	0761-006127513	8/25/23 Trash & Recycling Services Wilfong Pavilion
Republic Services	\$ 121.87	4350101 - Trash Collection	0761-006128587	8/25/23 Trash & Recycling Services Perelman Pavilion
Scat Pest Control	\$ 100.00	4350100 - Building Repairs & Maint.	335693	8/7/23 Wilfong Pavilion 2023 Pest Control Services
Scat Pest Control	\$ 165.00	4350100 - Building Repairs & Maint.	335851	8/18/23 Perelman Pavilion 2023 Pest Control
Sherwin Williams	\$ 107.53	4238900 - Other Maintenance Supplies	3732-3	8/17/23 Paint & Supplies for Wilfong Pavilion Wall Repairs
SmithGroup	\$ 1,125.00	4350900 - Other Cont. Services	172514	7/25/23 Engagement of Services - The Corner Project
SmithGroup	\$ 1,125.00	4350900 - Other Cont. Services	172969	8/17/23 Engagement of Services - The Corner Project
TriCo Regional Sewer Utility	\$ 168.82	4348500 - Water & Sewer	1039051 Jul'23	8/1/23 Perelman Pavilion
White's Ace Hardware	\$ 840.00	4238900 - Other Maintenance Supplies	29652591	7/18/23 Dog Pot Litter Bags
<b>Aug 2 - Sep 4, 23</b>	<b>\$ 22,088.20</b>			

Carmel/Clay Board of Parks and Recreation  
 Claim Sheet for  
 Fund 103 Capital Fund  
 Fund 106 Park Impact Fees  
 Fund 853 Gift Fund  
 Fund 101 Reserve  
 CCPR Internal Transfer  
 September 12, 2023

Name	Amount	Class	Account	Number	Memo
<b>Fund 103 - Capital Fund</b>					
Sherwin Williams Co.	\$ 163.14	103	4460703 - Monon Greenway	3226-4	8/22/23 Paint Supplies for Carmel Drive Bridge Repair PO#58581
SJCA Inc.	\$ 9,119.40	103	4460715 - White River Greenway	20023	7/31/23 White River Greenway Extension Construction (READI Grant) PO#5826
United Construction	\$ 230,387.40	103	4460708- West Park	Pay App 2	8/18/23/23 West Park Perimeter Trail Construction PO#58064
<b>Total Fund 103</b>	<b>\$ 239,669.94</b>				
<b>Fund 106 - Park Impact Fee</b>					
Ball State University	\$ 7,896.70	106	4460717 - Thomas Marcuccilli Nature Park	AAL23-07	8/3/23 Tribal Consultation for Thomas Marcuccilli Nature Park PO#57100
Hall Signs	\$ 527.38	106	4460708 - West Park	65081	6/13/23 Pedestrian Sign for Beacon Flashing Signs at West Park PO#58281
Kroger, Gardis, & Regas	\$ 256.00	106	4460715 - White River Greenway	80	8/4/23 Legal Services Jul'23
RCP Shelters, Inc.	\$ 117,688.50	106	4460708 - West Park	12820	8/7/23 Shelters for West Park PO#57720
<b>Total Fund 106</b>	<b>\$ 126,368.58</b>				
<b>Fund 853 - Gift Fund</b>					
Pinmart	\$ 119.60	853	5023990 - Other Expenses	UFB Visa	8/17/23 Employee Service Recognition PO#58574
Stantec Consulting Services Inc.	\$ 6,050.00	853	5023990 - Other Expenses	2115060	8/1/23 Hinshaw Invasive Species Management 2023 PO#57859
Stantec Consulting Services Inc.	\$ 4,999.15	853	5023990 - Other Expenses	2110631	7/27/23 West Park Preserve Restoration PO#56494
<b>Total Fund 853</b>	<b>\$ 11,168.75</b>				
<b>Fund 101 - General Fund Reserve Encumbrance</b>					
Enterprise FM Trust	\$ 3,248.72	1125410	{ R } 4353099 - Other Rentals & Leases	FBN4802156	8/3/2023 Fleet Lease Jul'23 PO#57469
Kroger	\$ 59.46	1125101	{ R } 4359000 - Special Projects	060481	8/9/23 Employee Recognition Supplies PO#56782
Neon One, LLC	\$ 199.00	1125101	{ R } 4355200 - Subscriptions	INV310639	7/27/23 Volunteer Software Agreement Aug'23 PO#569223
Neon One, LLC	\$ 199.00	1125101	{ R } 4355200 - Subscriptions	INV317214	8/27/23 Volunteer Software Agreement Sept'23 PO#569223
Stantec Consulting Services Inc.	\$ 7,500.00	1125401	{ R } 4350400 - Grounds Maintenance	2115044	8/1/23 Turf to Prairie Conversions at Founders Park PO#57452
White Construction	\$ 34,212.32	1125101	{ R } 4350900 - Other Cont. Services	Pay Ap #5	7/20/23 Monon Structure #12 Replacement Project PO#57441
<b>Encumbrance</b>	<b>\$ 34,212.32</b>				
<b>CCPR Internal Transfers</b>					
Monon Community Center	\$ 9,216.00	1082-99	4343007 - Field Trips		Internal Transfer 7/13/23 ESE Summer Camp Week 8
Monon Community Center	\$ 9,054.00	1082-99	4343007 - Field Trips		Internal Transfer 8/8/23 ESE Summer Camp Week 9
<b>TOTAL - CCPR Internal Transfers</b>	<b>\$ 18,270.00</b>				

## Refund Report

Sep 6, 2023  
9:22 AM

Receipt Date/Time: From Aug 1, 2023 12:00 AM through Aug 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2000293.005	Aug 1, 2023	3:27 PM	Perkins, Timothy	Credit Card Account	No: *9010 Exp: 06/2027	-\$ 90.00	
							<b>-\$ 90.00</b>
2000294.005	Aug 4, 2023	12:01 PM	Fuquay, Laura	Credit Card Account	No: *4678 Exp: 08/2023	-\$ 180.00	
							<b>-\$ 180.00</b>
2000295.005	Aug 6, 2023	11:37 AM	Wacker, Allison	Credit Card Account	No: *5037 Exp: 08/2024 Allison Wacker: Called and cancelled with Holly	-\$ 240.00	
							<b>-\$ 240.00</b>
2000296.005	Aug 6, 2023	11:39 AM	Revlett, Stanley	Credit Card Account	No: *3002 Exp: 08/2027 Stanley Revlett: called and cancelled with Holly	-\$ 90.00	
							<b>-\$ 90.00</b>
2000297.005	Aug 6, 2023	12:30 PM	Stilger, Nancy	Credit Card Account	No: *1765 Exp: 02/2025	-\$ 120.00	
							<b>-\$ 120.00</b>
2000298.005	Aug 6, 2023	3:27 PM	Johnson-Yates, Rachel	Credit Card Account	No: *0899 Exp: 03/2024	-\$ 120.00	
							<b>-\$ 120.00</b>
2002298.004	Aug 1, 2023	3:10 PM	Shaffer, Jenna	Credit Card Account	No: *6528 Exp: 01/2025 Guest Request	-\$ 96.00	
							<b>-\$ 96.00</b>
2002299.004	Aug 2, 2023	11:31 AM	Hitzfield, Blaine	Credit Card Account	No: *0611 Exp: 03/2026	-\$ 90.00	
							<b>-\$ 90.00</b>
2002300.004	Aug 4, 2023	12:51 PM	Musall, Laura	Credit Card Account	No: *0716 Exp: 04/2026 Staff Error	-\$ 288.00	
							<b>-\$ 288.00</b>
2002301.004	Aug 4, 2023	5:55 PM	Lynch, Jamar	Credit Card Account	No: *8516 Exp: 01/2028	-\$ 90.00	
							<b>-\$ 90.00</b>
2002302.004	Aug 5, 2023	11:18 AM	Coleman, Danielle	Credit Card Account	No: *8702 Exp: 01/2025	-\$ 370.00	
							<b>-\$ 370.00</b>
2002303.004	Aug 5, 2023	11:20 AM	Phillips, Beth	Credit Card Account	No: *9131 Exp: 06/2028	-\$ 120.00	
							<b>-\$ 120.00</b>
2002304.004	Aug 5, 2023	11:24 AM	Blanden, Raykisha	Credit Card Account	No: *4488 Exp: 12/2027	-\$ 240.00	
							<b>-\$ 240.00</b>

## Refund Report

Sep 6, 2023  
9:22 AM

Receipt Date/Time: From Aug 1, 2023 12:00 AM through Aug 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2002305.004	Aug 7, 2023	4:31 PM	Customer, Drop-In	Credit Card Account	No: *4979 Exp:	-\$ 104.00	
							<b>-\$ 104.00</b>
2002306.004	Aug 9, 2023	3:10 PM	Commons, Allie	Credit Card Account	No: *3016 Exp: 03/2028	-\$ 58.00	
					Staff Error		<b>-\$ 58.00</b>
2002307.004	Aug 9, 2023	6:35 PM	Muse, Ingrid	Credit Card Account	No: *5026 Exp: 06/2026	-\$ 96.00	
					Guest Request		<b>-\$ 96.00</b>
2002308.004	Aug 9, 2023	6:40 PM	Muse, Ingrid	Credit Card Account	No: *5026 Exp: 06/2026	-\$ 64.00	
					Guest Request		<b>-\$ 64.00</b>
2002309.004	Aug 11, 2023	1:05 PM	Daily, Todd	Credit Card Account	No: *1004 Exp: 07/2027	-\$ 106.00	
					Membership transfer		<b>-\$ 106.00</b>
2002310.004	Aug 11, 2023	2:46 PM	Rogers, Joshua	Credit Card Account	No: *6620 Exp: 02/2024	-\$ 32.00	
					Staff Error		<b>-\$ 32.00</b>
2002311.004	Aug 14, 2023	2:22 PM	McHenry, Kerry	Credit Card Account	No: *0507 Exp: 09/2023	-\$ 96.00	
					Kerry Henry: Staff Error		
					Staff Error		<b>-\$ 96.00</b>
2002312.004	Aug 15, 2023	12:34 PM	Barros, Rullian	Credit Card Account	No: *0521 Exp: 03/2027	-\$ 48.00	
					Staff Error		<b>-\$ 48.00</b>
2002313.004	Aug 16, 2023	11:35 AM	Kohan, Kristen	Credit Card Account	No: *0863 Exp: 12/2027	-\$ 32.00	
					Staff Error		<b>-\$ 32.00</b>
2002314.004	Aug 16, 2023	11:36 AM	Kohan, Kristen	Credit Card Account	No: *0863 Exp: 12/2027	-\$ 32.00	
					Staff Error		<b>-\$ 32.00</b>
2002315.004	Aug 19, 2023	1:31 PM	Wang, Peng	Credit Card Account	No: *7551 Exp: 09/2023	-\$ 106.00	
					Guest Request		<b>-\$ 106.00</b>

## Refund Report

Receipt Date/Time: From Aug 1, 2023 12:00 AM through Aug 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2002316.004	Aug 21, 2023	4:58 PM	Pizarro, Liz	Credit Card Account	No: *6974 Exp: 10/2027	-\$ 106.00	
					Guest Filled out wrong form initially		-\$ 106.00
2002317.004	Aug 25, 2023	6:31 AM	Riethman, Melissa	Credit Card Account	No: *3785 Exp: 07/2028	-\$ 32.00	
					Bought membership to play basketball and was unaware of court closure.		-\$ 32.00
2002318.004	Aug 25, 2023	12:45 PM	Chern, Mang	Credit Card Account	No: *0746 Exp: 11/2026	-\$ 44.00	
					Staff Error		-\$ 44.00
2002319.004	Aug 30, 2023	5:43 PM	Francescon, Christlan	Credit Card Account	No: *1009 Exp: 06/2027	-\$ 48.00	
					Cancellation inquiry emailed to guest services on 8/14.		-\$ 48.00
2003087.006	Aug 13, 2023	4:39 PM	Lyons, Claire	Credit Card Account	No: *9340 Exp: 06/2027	-\$ 70.00	
					Low Enrollment		-\$ 70.00
2003088.006	Aug 13, 2023	4:41 PM	Pote, Linda	Credit Card Account	No: *5413 Exp: 11/2027	-\$ 70.00	
					Low Enrollment		-\$ 70.00
2003089.006	Aug 13, 2023	4:42 PM	Mathews, Tammi	Credit Card Account	No: *1001 Exp: 11/2025	-\$ 70.00	
					Low Enrollment		-\$ 70.00
2003090.006	Aug 14, 2023	2:51 PM	Larson, Robin	Credit Card Account	No: *7090 Exp: 10/2023	-\$ 5.00	
					Low Enrollment		-\$ 5.00
2003091.006	Aug 18, 2023	4:40 PM	Short, Tory	Credit Card Account	No: *1002 Exp: 12/2027	-\$ 15.00	
					low enrolled		-\$ 15.00
2003092.006	Aug 21, 2023	1:41 PM	Ahmann, Cheryl	Credit Card Account	No: *3483 Exp:	-\$ 87.00	
					Low Enrollment		-\$ 87.00
2003093.006	Aug 21, 2023	1:43 PM	konkoly, Kosia	Credit Card Account	No: *6959 Exp: 08/2028	-\$ 87.00	
					Low Enrollment		-\$ 87.00









## Refund Report

Receipt Date/Time: From Aug 1, 2023 12:00 AM through Aug 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2009877.003	Aug 11, 2023	12:49 PM	Panfil, Yuliya	Credit Card Account	No: *0649 Exp:	-\$ 16.00	
							-\$ 16.00
2009878.003	Aug 11, 2023	12:50 PM	Radcliff, Jamie	Credit Card Account	No: *8473 Exp: 01/2026	-\$ 16.00	
							-\$ 16.00
2009879.003	Aug 11, 2023	12:51 PM	Henry, Kelsey	Credit Card Account	No: *2260 Exp: 03/2027	-\$ 16.00	
							-\$ 16.00
2009880.003	Aug 11, 2023	12:52 PM	Henry, Kelsey	Credit Card Account	No: *2260 Exp: 03/2027	-\$ 16.00	
							-\$ 16.00
2009881.003	Aug 11, 2023	12:53 PM	Tian, Xueqi	Credit Card Account	No: *0185 Exp: 03/2026	-\$ 16.00	
							-\$ 16.00
2009882.003	Aug 11, 2023	12:54 PM	Pirro, Valentina	Credit Card Account	No: *2459 Exp: 11/2025	-\$ 16.00	
							-\$ 16.00
2009883.003	Aug 11, 2023	12:55 PM	Stephens, Gearl	Credit Card Account	No: *3711 Exp: 01/2026	-\$ 19.50	
							-\$ 19.50
2009884.003	Aug 11, 2023	12:55 PM	Kwon, Yoona	Credit Card Account	No: *2584 Exp: 04/2027	-\$ 19.50	
							-\$ 19.50
2009886.003	Aug 14, 2023	9:59 AM	Yemane-Ghaim, Debora	Credit Card Account	No: *8272 Exp: 07/2026	-\$ 80.00	
					Guest Request		-\$ 80.00
2009892.003	Aug 16, 2023	2:05 PM	Solari, Amy	Credit Card Account	No: *1005 Exp: 12/2027	-\$ 12.00	
							-\$ 12.00
2009893.003	Aug 16, 2023	2:06 PM	Solari, Amy	Credit Card Account	No: *1005 Exp: 12/2027	-\$ 16.00	
							-\$ 16.00
2009894.003	Aug 16, 2023	2:06 PM	Solari, Amy	Credit Card Account	No: *1005 Exp: 12/2027	-\$ 16.00	
							-\$ 16.00
2009895.003	Aug 17, 2023	10:35 AM	Wooten, Andrew	Credit Card Account	No: *9379 Exp: 02/2026	-\$ 16.00	
							-\$ 16.00
2009897.003	Aug 18, 2023	2:45 PM	Janssen, Afzia	Credit Card Account	No: *3058 Exp: 11/2027	-\$ 11.00	
					Ryan Janssen: Visit Refund		-\$ 11.00

## Refund Report

Sep 6, 2023  
9:22 AM

Receipt Date/Time: From Aug 1, 2023 12:00 AM through Aug 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2009898.003	Aug 18, 2023	2:45 PM	Buck, Christine	Credit Card Account	No: *1226 Exp: 03/2027 Ian Cantwell: Visit Refund	-\$ 11.00	-\$ 11.00
2009899.003	Aug 18, 2023	2:45 PM	Purciful, Ann	Credit Card Account	No: *8811 Exp: 11/2025 Ryan Purciful: Visit Refund	-\$ 11.00	-\$ 11.00
2009900.003	Aug 18, 2023	2:45 PM	DeMoe, Joshua	Credit Card Account	No: *7426 Exp: 06/2027 Josephine DeMoe: Visit Refund	-\$ 11.00	-\$ 11.00
2009901.003	Aug 18, 2023	2:45 PM	HUMPHREY, Blayke	Credit Card Account	No: *1366 Exp: 11/2027 Elliot HUMPHREY: Visit Refund	-\$ 11.00	-\$ 11.00
2009902.003	Aug 18, 2023	2:45 PM	Venugopalan, Rahul	Credit Card Account	No: *6850 Exp: 03/2028 Gayathri Rahul: Visit Refund	-\$ 11.00	-\$ 11.00
2009903.003	Aug 18, 2023	2:46 PM	Duann, Chi-Wei	Credit Card Account	No: *4989 Exp: 06/2026 Wei-Ning Wu: Visit Refund	-\$ 11.00	-\$ 11.00
2009904.003	Aug 18, 2023	2:46 PM	Morrissey, Adrian	Credit Card Account	No: *1020 Exp: 05/2026 Jasper Morrissey: Visit Refund	-\$ 11.00	-\$ 11.00
2009905.003	Aug 18, 2023	2:46 PM	Streff, Maribeth	Credit Card Account	No: *7803 Exp: 02/2028 Theodore Streff: Visit Refund	-\$ 11.00	-\$ 11.00
2009906.003	Aug 18, 2023	2:46 PM	Weigel, Chantel	Credit Card Account	No: *9373 Exp: 03/2027 Annika Weigel: Visit Refund	-\$ 11.00	-\$ 11.00
2009907.003	Aug 18, 2023	2:46 PM	Cooks, Alexis	Credit Card Account	No: *1007 Exp: 12/2027 Lane Cooks: Visit Refund	-\$ 11.00	-\$ 11.00
2009909.003	Aug 18, 2023	2:53 PM	Tomasik, Erica	Credit Card Account	No: *0427 Exp: 08/2027 Aubrey Tomasik: Visit Refund	-\$ 11.00	-\$ 11.00
2009910.003	Aug 18, 2023	2:53 PM	Saini, Navdeep	Credit Card Account	No: *0179 Exp: 11/2023 Myra Saini: Visit Refund	-\$ 11.00	-\$ 11.00
2009911.003	Aug 18, 2023	2:53 PM	Ruiz, Elizabeth	Credit Card Account	No: *1008 Exp: 05/2027 Lucas Koorsen: Visit Refund	-\$ 11.00	-\$ 11.00
2009912.003	Aug 18, 2023	2:53 PM	Aguiar, Melissa	Credit Card Account	No: *8818 Exp: 07/2028 Jeremiah Aguiar: Visit Refund	-\$ 11.00	-\$ 11.00

# Refund Report

Receipt Date/Time: From Aug 1, 2023 12:00 AM through Aug 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2009913.003	Aug 18, 2023	2:53 PM	Pietrykowski, John	Credit Card Account	No: *7456 Exp: 10/2025 Jack Pietrykowski: Visit Refund	-\$ 11.00	-\$ 11.00
2009914.003	Aug 18, 2023	2:53 PM	Purcifful, Ann	Credit Card Account	No: *8811 Exp: 11/2025 Ryan Purcifful: Visit Refund	-\$ 11.00	-\$ 11.00
2009916.003	Aug 18, 2023	2:53 PM	Staller, Marissa	Credit Card Account	No: *6306 Exp: 04/2027 Mischa Staller: Visit Refund	-\$ 11.00	-\$ 11.00
2009917.003	Aug 18, 2023	2:53 PM	Meeks, Sandy	Credit Card Account	No: *0881 Exp: 07/2024 Carolyn Meeks: Visit Refund	-\$ 11.00	-\$ 11.00
2009919.003	Aug 22, 2023	6:31 PM	Carrero, Vanessa	Credit Card Account	No: *9420 Exp: 04/2028 Guest Request	-\$ 135.00	-\$ 135.00
2009928.003	Aug 25, 2023	9:02 AM	Janssen, Afzia	Credit Card Account	No: *3058 Exp: 11/2027 Low Enrollment	-\$ 20.00	-\$ 20.00
2009931.003	Aug 29, 2023	10:19 AM	Gillie, Dana	Credit Card Account	No: *1082 Exp: 10/2026 Guest Request	-\$ 80.00	-\$ 80.00
2009932.003	Aug 29, 2023	10:19 AM	Gillie, Dana	Credit Card Account	No: *1082 Exp: 10/2026 Guest Request	-\$ 80.00	-\$ 80.00

<b>Totals:</b>	Mail Check:	\$ 0.00
	Credit Card Refund:	-\$ 5,470.00
	To Account:	\$ 0.00
	In Cash:	\$ 0.00
	Debit Card:	\$ 0.00
	Gift Card:	\$ 0.00

**Grand Total: -\$ 5,470.00**


**EZChildTrack Credit Card Refund Report****Program: Extended School Enrichment/Summer Camp Series**

Transaction Detail: 8/1/23 - 8/31/23

<b>Primary Account Name</b>	<b>Posted On</b>	<b>Amount Refunded</b>
Sarao, Harmeet	8/7/2023	\$ 71.00
Meats, Tracy	8/4/2023	\$ 325.00
Johnson, Amy Renee	8/3/2023	\$ 157.50
Johnson, Amy Renee	8/4/2023	\$ 167.50
Ogden, Gia	8/3/2023	\$ 150.00
Ogden, Gia	8/3/2023	\$ 142.00
Liu, Xia	8/7/2023	\$ 650.00
Emperor, Chris	8/3/2023	\$ 325.00
Cohen, David G	8/29/2023	\$ 33.50
<b>Total</b>		<b>\$ 2,021.50</b>

Carmel/Clay Board of Parks and Recreation  
 Claim Sheet  
 September 12, 2023

Fund	Amount
TOTAL PARKS GENERAL FUND 101	190,018.43
TOTAL PARKS GENERAL FUND 101 RESERVE	34,212.32
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	58,970.54
TOTAL MONON COMMUNITY CENTER FUND 109	537,028.07
TOTAL PARKS FACILITIES FUND 110	22,088.20
TOTAL PARKS CAPITAL FUND 103	239,669.94
TOTAL PARK IMPACT FEE FUND 106	126,368.58
TOTAL PARKS GIFT FUND 853	11,168.75
CCPR Internal Transfers	18,270.00
Active Software Fees	7/24/23 - 8/27/23 37,025.20
Active Software Credit Card Refunds	August 2023 5,470.00
EZChildTrack Software Credit Card Refunds	August 2023 2,021.50
<b>TOTAL CLAIM SHEET</b>	<b>1,282,311.53</b>

DocuSigned by:  
  
12F18FDB88A1482...  
 Signature \_\_\_\_\_ Date 9/6/2023

\*I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Lin Zheng, Treasurer</b>	<small>ACTION REQUESTED</small> <b>Approval</b>
<small>ITEM/SUBJECT</small> <b>Clay Township Claim Sheet September 12, 2023</b>	
<small>DOLLAR AMOUNT / FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>September 12, 2023</b>

**SUMMARY:**

The Clay Township Claim Sheet dated September 12, 2023 is included for comment, corrections, additions, or deletions.

**STAFF RECOMMENDATION:**

“I move to approve the Clay Township Claim Sheet dated September 12, 2023.”

Carmel/Clay Board of Parks and Recreation  
Claim Sheet for  
Clay Township of Hamilton County  
September 12, 2023

Name	Amount	Account	Number	Memo
Belson Outdoors, LLC	\$ 18,157.41	1215	4AA - Park System Capital Maintenance 347503	8/18/2023 West Park Shelters - Equipment PO#58510
Belson Outdoors, LLC	\$ 12,179.29	1215	4AA - Park System Capital Maintenance 345010	8/2/23 Animal Proof Trash Receptacles PO#58335
Crossroad Engineers, PC	\$ 7,000.00	1215	4AA - Park System Capital Maintenance 231564	9/1/23 Bear Creek Greenway Preliminary Investigations PO#58473
Eco Logic LLC	\$ 6,251.35	1215	4AA - Park System Capital Maintenance 5379	8/3/23 Meadowlark Park Invasive Plant Management PO#57221
Electro Painting and Refurbishing, Inc.	\$ 8,000.00	1215	4AF - Monon Community Center 5011-30	6/30/23 MCC Waterpark Trash Cans 2023 Repainting PO#58088
Ellis Mechanical, Inc.	\$ 2,400.00	1215	4AA - Park System Capital Maintenance 23143	7/24/23 Service - Electrical Installation for AED Stations PO#58338
Ellis Mechanical, Inc.	\$ 2,300.00	1215	4AA - Park System Capital Maintenance 23144	7/24/23 Service - Electrical Installation for AED Stations PO#58338
Ellis Mechanical, Inc.	\$ 2,400.00	1215	4AA - Park System Capital Maintenance 23146	7/24/23 Service - Electrical Installation for AED Stations PO#58338
Ellis Mechanical, Inc.	\$ 7,600.00	1215	4AA - Park System Capital Maintenance 23157	8/1/2023 Service - Electrical Installation for AED Stations PO#58338
Globe Asphalt Paving Co. Inc.	\$ 10,000.00	1215	4AL - Central Park C-23 1401	8/31/23 Additional Asphalt Repairs MCC East Parking PO#58595
Globe Asphalt Paving Co. Inc.	\$ 75,900.00	1215	4AL - Central Park C-23 1402	8/31/23 Asphalt Patching Central Park East Parking and West Paths PO#58156
Green Touch Services, Inc.	\$ 18,000.00	1215	4AA - Park System Capital Maintenance 140753	7/31/23 Landscape Service for Splash Pad Mountain at West Park PO#58059
Landscape Forms, Inc.	\$ 21,218.52	1215	4AA - Park System Capital Maintenance 0000178565	6/15/23 Benches for Inlow Park PO#58052
Landscape Structures Inc.	\$ 4,443.80	1215	4AL - Central Park INV-131068	7/11/23 Westermeier Commons Replacement Playground PO#58334
PlayPros	\$ 5,000.00	1215	4AF - Monon Community Center 4564	9/1/23 Indoor Playground Luckey Climber Design PO#56559
Pros Consulting INC	\$ 740.93	1215	4AB - Park System Capital Maintenance 2022 Enc. PROS 5829	8/24/23 Professional Services for Development of 2023 Comprehensive Master Plan PO#57672
Pros Consulting INC	\$ 18,024.07	1215	4AA - Park System Capital Maintenance PROS 5829	8/24/23 Professional Services for Development of 2023 Comprehensive Master Plan PO#57672
Stantec Consulting Services Inc.	\$ 3,772.50	1215	4AA - Park System Capital Maintenance 2115048	8/1/23 Tree Protector Install, DNR Construction Floodway & Monitoring PO#57862
Weihe Engineers	\$ 4,827.50	1215	4AA - Park System Capital Maintenance 85512	8/8/2023 Central Park Waterpark Splash Pad - Planning Documents PO#58214
Weihe Engineers	\$ 410.00	1215	4AA - Park System Capital Maintenance 85511	8/8/23 West Park Playground Access Project PO#57484
Weihe Engineers	\$ 13,337.00	1215	4C- 2022 White River Corridor Encumbered 85513	8/8/23 White River Greenway - South Extension Phase 1 PO#58323
Weihe Engineers	\$ 1,640.00	1215	4AG Waterpark 85686	9/1/23 Central Park Waterpark Splash Pad - Planning Documents PO#58214
Weihe Engineers	\$ 717.50	1215	4AA - Park System Capital Maintenance 85681	9/1/23 Founders Park Playground Project PO#57564
Weihe Engineers	\$ 102.50	1215	4AA - Park System Capital Maintenance 85682	9/1/23 River Heritage Park Forest Mitigation Project PO#57828
Weihe Engineers	\$ 2,562.50	1215	4AA - Park System Capital Maintenance 85684	9/1/23 West Park Boardwalk Investigation PO#57963

Carmel/Clay Board of Parks and Recreation  
Claim Sheet for  
Clay Township of Hamilton County  
September 12, 2023

Weihe Engineers	\$	922.50	1215	4AA - Park System Capital Maintenance	85680	9/1/23 West Park Playground Access Project PO#57484
Xanderbuilt Tree Care	\$	8,550.00	1215	4AA - Park System Capital Maintenance	10036	8/29/23 Heavy Storm Damage Tree Removal PO#58553
<b>TOTAL CLAIM SHEET</b>		<b><u>256,457.37</u></b>				

DocuSigned by:

*Lin Chung*

9/6/2023

Signature 13F10FDD88A1402...

Date

\*I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Signature

Date



**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	<small>ACTION REQUESTED</small> <b>Approval</b>
<small>ITEM/SUBJECT</small> <b>CCPR Payroll for August 11, 2023 and August 25, 2023</b>	
<small>DOLLAR AMOUNT/FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>September 12, 2023</b>

**SUMMARY:**

Provided for your approval are payroll wages and liabilities for payroll dates August 11, 2023 and August 25, 2023.

**RECOMMENDED MOTION:**

“I move to approve payroll wages and liabilities for payroll dates August 11, 2023 and August 25, 2023.”

### **Carmel/Clay Board of Parks and Recreation Payroll Claims Form**

Total Gross Wages for Regular Payroll dated 08/11/2023	<u><b>\$412,916.19</b></u>
Total Payroll Liabilities for Regular Payroll dated 08/11/2023	<u><b>\$104,544.92</b></u>
Total Gross Wages for Regular Payroll dated 08/25/2023	<u><b>\$290,255.82</b></u>
Total Payroll Liabilities for Regular Payroll dated 08/25/2023	<u><b>\$94,164.68</b></u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-9-2.

DocuSigned by:  
*Eric Mahl*  
\_\_\_\_\_  
Administration & Planning Director

8/31/2023  
\_\_\_\_\_  
Date

We have examined the foregoing payroll charges in the total amount of **\$901,881.61**, and such payroll is in compliance with Resolution No. 8-13-02-02.

\_\_\_\_\_  
Park Board President

\_\_\_\_\_  
Date

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

<small>PRESENTER</small> <b>Eric Mehl, Administration &amp; Planning Director</b>	<small>ACTION REQUESTED</small> <b>Acceptance</b>
<small>ITEM/SUBJECT</small> <b>Monetary Gifts, Grants, Partnerships, and Sponsorships for August 2023</b>	
<small>DOLLAR AMOUNT / FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>September 12, 2023</b>

<b>RECEIVED AS</b>	<b>DATE</b>	<b>AMOUNT</b>	<b>DONOR</b>	<b>DESIGNATION</b>	<b>GL/FUND</b>
Donation	8/21/23	\$100.00	Anonymous	Employee Appreciation	Gift Fund (853)

**TOTAL RECEIPTS:**                                          \$100.00

**STAFF RECOMMENDATION:**

Accept monies as received.

## Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	<small>ACTION REQUESTED</small> <b>Recommended Motions</b>
<small>ITEM/SUBJECT</small> <b>Consideration of 2024 Operating Budgets</b>	
<small>DOLLAR AMOUNT/FUND</small> <b>N/A</b>	<small>MEETING DATE</small> <b>September 12, 2023</b>

**SUMMARY:**

Attached for your consideration are the proposed 2024 operating budgets for Carmel Clay Parks & Recreation. The proposed 2024 pass and rental rates are also provided for approval. The Finance Committee reviewed the proposed budgets and user fees at its meeting on August 1, 2023 and recommends approval by the Park Board.

The operating budgets include the following:

General Fund - 101

*Purpose:* Funds general administration of the park and recreation system, including operations and routine maintenance of 20 parks and greenways. Funded by tax dollars received from the City of Carmel per terms of the Interlocal Cooperation Agreement.

*Proposed Budget:* \$6,045,264 (represents a \$736,856 or 14% increase from 2023)

*Notes:* \$296,504 of the proposed increase is associated with personnel expenses, including merit increases, not to exceed 4%, for full-time employees. Takes into consideration current enrollment in health insurance, 5% premium increase, and deferred compensation plans.

Total budget of all other line items (Supplies, Other Services & Charges, and Capital Outlay) resulted in a \$440,352 increase from 2023, largely attributed to a proposed contract with Carmel Police Department to provide two Park Resource Officers, continued transition of vehicles to fleet leasing program, training and professional development of CCPR staff, and increased landscaping services for new properties and amenities.

Park Capital Fund - 103

*Purpose:* Provides funding for capital improvement projects of the park and recreation system. Funded under the same terms as the General Fund (101) per the Interlocal Cooperation Agreement.

*Proposed Budget:* \$2,000,000

*Notes:* Planned improvements include phase 1 construction of the proposed Chinese Garden located adjacent to the Carmel Clay Public Library, rebranding of Monon Greenway signage (outside of Central Core), and equipment needed to maintain the Monon Greenway.

Extended School Enrichment Fund - 108

*Purpose:* Funds the before and after school program and full-day camps offered during the summer and most school breaks. User fees and other earned income are the sole source of revenue.

*Proposed Revenues:* \$5,156,750

*Proposed Expenses:* \$5,076,288 (represents 102% cost recovery)

*Notes:* No fee increase proposed for the 2023/24 school year of 2024 Summer Camp Series.

#### Monon Community Center Fund - 109

*Purpose:* Funds operations for the Monon Community Center, The Waterpark, and recreation programs (excluding ESE). User fees and other earned income are the sole source of revenue.

*Proposed Revenues:* \$6,674,820

*Proposed Expenses:* \$6,576,822 (represents 101% cost recovery)

*Notes:* Incorporates recommended increases for individual passes, including day passes, 10-visit passes, monthly passes, seasonal passes, and annual passes. Rates are being adjusted in response to inflationary factors to ensure the 109 fund can operate at 100% cost recovery. The last rate increase for any MCC pass was in 2023. Based on the projected expenses for 2024, the MCC will not be self-sufficient without adoption of the proposed rate adjustments. City of Carmel residents would be exempt from fee increases associated with monthly and annual passes.

#### Parks and Recreation Facilities Fund - 110

*Purpose:* Funds operations for the Central Bark Park, Wilfong and Perelman Pavilions, and park shelters. User fees and other earned income are the sole source of revenue.

*Proposed Revenues:* \$193,200

*Proposed Expenses:* \$151,160

*Notes:* Includes dog park memberships, rental fees for summer camps (Wilfong & Perelman Pavilions) by Extended School Enrichment and shelter reservations.

#### User Fees

A summary of all user fees requiring Park Board approval, along with the date of the last adjustment, is provided for your review. Fee increases for Monon Community Center (MCC) memberships are being proposed in 2024 for individual passes, including day passes, 10-visit passes, monthly passes, seasonal passes, and annual passes.

#### Budget Adoption Process

Adoption of the operating budgets will require approval of two separate resolutions provided for your review. Resolution B-2023-002 adopts the 2024 General Fund-101 and Park Capital Fund-103 Budgets and recommends approval by the City Council.

Resolution B-2023-003 approves the three non-reverting operating budgets (Extended School Enrichment Fund-108, Monon Community Center Fund-109, and Parks and Recreation Facilities Fund-110), along with the user fees associated with these budgets.

After approved by the Park Board, all operating budgets will be presented to the City Council on either September 21 or 22 with the exact date and time yet to be determined. Per state law, the City Council must adopt the Department's General Fund-101 and Park Capital Fund-103 Budgets by or before November 1. Since these two budgets are funded solely with tax dollars, they are the only operating budgets that will require approval of the City Council.

---

**RECOMMENDED MOTIONS:**

Motion #1: "I move to approve Resolution B-2023-002."

Motion #2: "I move to approve Resolution B-2023-003."

**RESOLUTION B-2023-002**

**A RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION  
ADOPTING THE PROPOSED 2024 GENERAL FUND (101) AND PARK CAPITAL FUND (103) BUDGETS  
FOR CONSIDERATION BY ITS FISCAL BODIES**

**WHEREAS**, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

**WHEREAS**, the Park Board, pursuant to the Interlocal Cooperation Agreement, is required to prepare and submit an annual budget to the Common Council of the City of Carmel and Clay Township Board; and

**WHEREAS**, the Park Board’s Finance Committee has reviewed the proposed budget to ensure that it adequately meets the financial needs of Carmel Clay Parks & Recreation and recommends its approval.

**NOW, THEREFORE, BE IT RESOLVED** that the Carmel/Clay Board of Parks and Recreation hereby adopts the proposed 2024 General Fund (101) and the 2024 Park Capital Fund (103) Budgets as set forth in Exhibits A and B attached hereto and incorporated herein by this reference for consideration by the Common Council of the City of Carmel and the Clay Township Board pursuant to the terms of the Interlocal Cooperation Agreement and State law.

**APPROVED AND ADOPTED** by the Carmel/Clay Board of Parks and Recreation this 12<sup>th</sup> day of September 2023, by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

**CARMEL/CLAY BOARD OF PARKS AND RECREATION**

Richard F. Taylor III, President	_____	_____
	Aye	Nay
Jenn Kristunas, Vice-President	_____	_____
	Aye	Nay
Lin Zheng, Treasurer	_____	_____
	Aye	Nay
Linus Rude, Secretary	_____	_____
	Aye	Nay
James D. Garretson	_____	_____
	Aye	Nay
Carrie Holle	_____	_____
	Aye	Nay

Joshua A. Kirsh

\_\_\_\_\_  
Aye      Nay

Kristin Kouka

\_\_\_\_\_  
Aye      Nay

Mark Westermeier

\_\_\_\_\_  
Aye      Nay

**CERTIFICATION**

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on September 12, 2023.

\_\_\_\_\_  
Richard F. Taylor III, President



**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

**101: GENERAL FUND (1125-PARKS)**

ACCOUNT	TITLE	2022 ACTUAL	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET		JUSTIFICATION FOR INCREASE
<b>PERSONAL SERVICES</b>							
4110000	Full Time Regular	\$1,766,890.41	\$2,027,752.00	\$2,231,223.00	\$203,471.00	10%	Funds 33 FT positions; fully funds two FT positions added in 2023 (Parks Coordinator needed to oversee PAD program, GIS management & PNR administrative supportm and Resource Development Coordinator, which was partially funded in 2023 with a start-up grant from Parks Foundation); 4% allowance for merit pay increase
4111000	Part Time	\$149,014.00	\$341,824.00	\$372,220.00	\$30,396.00	9%	Based on current trends (fully staffed) and increased pay for PT staff in order to remain competitive
4112000	Overtime	\$13,158.17	\$8,560.00	\$15,530.00	\$6,970.00	81%	Budgeting closer to 2022 actuals and 2023 trends
4120000	Deferred Compensation	\$61,418.67	\$75,119.00	\$84,720.00	\$9,601.00	13%	Based on current participation, taking into consideration employer match based on years of service
4121000	Employer's Share of FICA	\$111,616.17	\$147,520.00	\$162,280.00	\$14,760.00	10%	6.2% of FT, PT & OT
4122000	Employer's Share of H-Ins	\$452,450.42	\$583,338.00	\$595,210.00	\$11,872.00	2%	Based on current enrollment (no change from 2023) with 5% premium increase per City HR
4122100	Disability Insurance	\$3,413.08	\$9,258.00	\$9,408.00	\$150.00	2%	Based on formula provided by City HR; assuming no rate increase from 2023
4122200	Life Insurance	\$1,258.00	\$2,880.00	\$2,970.00	\$90.00	3%	33 FT employees @ \$90 each; no rate increase from 2023
4123002	Civilian PERF	\$252,686.86	\$295,474.00	\$310,492.00	\$15,018.00	5%	14.2% of FT & OT (11.2% pension + 3% annuity); rate established by INPRS; no rate increase from 2023
4124000	Employer's Share of Medicare	\$26,318.16	\$34,838.00	\$39,014.00	\$4,176.00	12%	1.45% of FT, PT & OT
4128000	Tuition Reimbursement	\$8,852.55	\$25,000.00	\$25,000.00	\$0.00	0%	
<b>TOTAL PERSONAL SERVICES</b>		<b>\$2,847,076.49</b>	<b>\$3,551,563.00</b>	<b>\$3,848,067.00</b>	<b>\$296,504.00</b>	<b>8%</b>	
<b>SUPPLIES</b>							
4230100	Stationary & Printed Materials	\$2,353.09	\$1,000.00	\$2,000.00	\$1,000.00	100%	Budgeting closer to 2022 actuals and 2023 trends (Business cards, print materials); Increased number of FT staff
4230200	Office Supplies	\$6,262.88	\$10,875.00	\$10,875.00	\$0.00	0%	
4231300	Diesel Fuel	\$8,415.59	\$5,100.00	\$7,900.00	\$2,800.00	55%	Fuel for UTV's along Greenways/Trails; Increase cost of fuel
4231400	Gasoline	\$27,505.23	\$38,000.00	\$43,000.00	\$5,000.00	13%	Increase in cost of gasoline; addition of fleet vehicles
4232100	Garage & Motor Supplies	\$2,633.10	\$4,000.00	\$4,000.00	\$0.00	0%	
4235000	Building Materials	\$9,521.02	\$5,300.00	\$9,500.00	\$4,200.00	79%	Budgeting closer to 2022 actuals and 2023 trends; materials needed for building repairs at trailheads, restrooms, etc.
4236000	Gravel	\$506.93	\$3,000.00	\$3,000.00	\$0.00	0%	
4236500	Salt & Calcium	\$2,127.58	\$4,200.00	\$4,200.00	\$0.00	0%	
4237000	Repair Parts	\$8,844.73	\$11,045.00	\$12,045.00	\$1,000.00	9%	Budgeting closer to 2023 trends; increased number of restrooms (Carey Grove; Meadowlark; Inlow; West Park) being maintained by CCPR = more frequent minor repairs
4238000	Small Tools & Minor Equip.	\$13,978.79	\$15,600.00	\$23,400.00	\$7,800.00	50%	Budgeting closer to 2023 trends; increased number of amenities (restrooms, drinking fountains, public access defibrilators, etc.) being maintained by department

**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

ACCOUNT	TITLE	2022 ACTUAL	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET		JUSTIFICATION FOR INCREASE
4238900	Other Maintenance Supplies	\$42,394.28	\$51,525.00	\$63,525.00	\$12,000.00	23%	Budgeting closer to 2023 trends; increased number of restrooms (Carey Grove; Meadowlark; Inlow; West Park) being maintained by CCPR = more toiletry needs, i.e. toilet paper, hand soap, etc.
4239000	Landscape Supplies	\$13,049.06	\$12,300.00	\$12,300.00	\$0.00	0%	
4239012	Safety Supplies	\$424.29	\$3,975.00	\$3,975.00	\$0.00	0%	
4239031	Street Signs	\$4,701.31	\$5,000.00	\$5,000.00	\$0.00	0%	
4239032	Posts & Hardware	\$0.00	\$1,100.00	\$1,100.00	\$0.00	0%	
4239039	General Program Supplies	\$4,292.10	\$10,795.00	\$13,795.00	\$3,000.00	28%	Addresses demand for additional nature education programs from residents
4239099	Other Miscellaneous	\$27.32	\$0.00	\$0.00	\$0.00	#DIV/0!	
<b>TOTAL SUPPLIES</b>		<b>\$147,037.30</b>	<b>\$182,815.00</b>	<b>\$219,615.00</b>	<b>\$36,800.00</b>	<b>20%</b>	
<b>OTHER SERVICES &amp; CHARGES</b>							
4340000	Legal Fees	\$81,203.55	\$125,000.00	\$125,000.00	\$0.00	0%	
4340400	Consulting Fees	\$6,505.63	\$5,000.00	\$5,000.00	\$0.00	0%	
4340600	Recording Fees	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4340700	Medical Fees (Drug Tests)	\$2,431.00	\$2,000.00	\$2,000.00	\$0.00	0%	
4341954	Interpreter Fees	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4341955	Info Sys Maint/Contracts	\$51,317.30	\$80,000.00	\$80,000.00	\$0.00	0%	
4341980	Wellness Program	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4341990	Criminal Background Checks	\$1,646.50	\$2,070.00	\$2,070.00	\$0.00	0%	
4341991	Marketing & Promotions	\$3,050.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4341999	Other Professional Fees	\$8,030.39	\$12,000.00	\$12,000.00	\$0.00	0%	
4342100	Postage	\$37.50	\$500.00	\$500.00	\$0.00	0%	
4343000	Travel Fees & Expenses	\$17,897.90	\$14,000.00	\$24,000.00	\$10,000.00	71%	Budgeting closer to 2022 actuals and 2023 trends; Professional Conferences (NRPA, SHRM, etc.) to support professional/certified staff
4344000	Telephone Line Charges	\$4,479.68	\$4,000.00	\$4,000.00	\$0.00	0%	
4344100	Cellular Phone Fees	\$17,533.60	\$16,200.00	\$16,200.00	\$0.00	0%	
4345000	Printing (Not Office Supplies)	\$0.00	\$10,000.00	\$10,000.00	\$0.00	0%	
4345500	Publication of Legal Ads	\$0.00	\$500.00	\$500.00	\$0.00	0%	
4346000	Classified Advertising	\$3,721.37	\$8,000.00	\$8,000.00	\$0.00	0%	
4347000	Worker's Compensation	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4347500	General Insurance	\$50,000.00	\$75,000.00	\$75,000.00	\$0.00	0%	
4348000	Electricity	\$62,378.55	\$75,950.00	\$75,950.00	\$0.00	0%	
4348500	Water & Sewer	\$88,438.01	\$126,500.00	\$126,500.00	\$0.00	0%	
4349000	Gas	\$5,663.54	\$7,800.00	\$7,800.00	\$0.00	0%	
4349500	Cable Service	\$1,544.74	\$1,500.00	\$1,500.00	\$0.00	0%	
4350000	Equipment Repairs & Maint.	\$8,853.13	\$13,700.00	\$13,700.00	\$0.00	0%	
4350100	Building Repairs & Maint.	\$16,382.75	\$36,350.00	\$36,350.00	\$0.00	0%	
4350101	Trash Collection	\$4,957.67	\$11,200.00	\$11,200.00	\$0.00	0%	

**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

ACCOUNT	TITLE	2022 ACTUAL	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET		JUSTIFICATION FOR INCREASE
4350400	Grounds Maintenance	\$512,723.08	\$651,948.00	\$671,000.00	\$19,052.00	3%	Increased number of properties that require landscape services - Bear Creek and Bear Creek Greenway, White River Greenway Trailhead, The 106th/ped bridge Trailhead, plus expanded services at existing properties
4350600	Cleaning Services	\$21,898.52	\$25,000.00	\$25,000.00	\$0.00	0%	
4350900	Other Cont. Services	\$14,149.71	\$84,475.00	\$404,475.00	\$320,000.00	379%	Includes 2 Resource Officers (contractual) @ \$160,000 annually/officer; enhances safety at MCC, Waterpark & busy parks, especially during summer season
4351000	Auto Repair & Maintenance	\$11,330.46	\$10,225.00	\$10,225.00	\$0.00	0%	
4353003	Postage Meter	\$372.42	\$600.00	\$600.00	\$0.00	0%	
4353004	Copier	\$2,198.59	\$4,000.00	\$4,000.00	\$0.00	0%	
4353099	Other Rental & Leases	\$5,998.80	\$117,662.00	\$143,662.00	\$26,000.00	22%	Lease of 15 vehicles; transitioning 2 existing vehicles (1 heavy duty; 1 light duty) scheduled for replacement to leasing program
4355200	Subscriptions	\$10,269.35	\$15,300.00	\$15,300.00	\$0.00	0%	
4355300	Organization & Membership Dues	\$6,292.48	\$4,500.00	\$6,500.00	\$2,000.00	44%	Budgeting closer to 2022 actuals; increased number of professional level staff = increased fees for membership at local, state and national level
4356004	Staff Clothing	\$4,190.80	\$3,100.00	\$3,100.00	\$0.00	0%	
4356005	Participant Clothing	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4357003	Internal Instruction Fees	\$0.00	\$0.00	\$0.00	\$0.00	-	
4357004	External Instructional Fees	\$20,816.69	\$6,000.00	\$25,000.00	\$19,000.00	317%	External training needs (NRPA, SHRM, etc.)
4358000	Assessment Fees	\$625.64	\$5,000.00	\$5,000.00	\$0.00	0%	
4358300	Other Fees & Licenses	(\$190.72)	\$450.00	\$450.00	\$0.00	0%	
4358400	Refunds, Awards & Indemnities	\$0.00	\$0.00	\$0.00	\$0.00	-	
4359000	Special Projects	\$3,821.72	\$8,500.00	\$8,500.00	\$0.00	0%	
<b>TOTAL OTHERS SERVICES &amp; CHARGES</b>		<b>\$1,050,764.42</b>	<b>\$1,564,030.00</b>	<b>\$1,960,082.00</b>	<b>\$396,052.00</b>	<b>25%</b>	
<b>CAPITAL OUTLAY</b>							
4463000	Furniture & Fixtures	\$0.00	\$0.00	\$0.00	\$0.00	0%	
4463200	Computer Equipment	\$1,369.73	\$7,500.00	\$15,000.00	\$7,500.00	100%	Computer needs based on information provided by City ICS
4463202	Software	\$0.00	\$2,500.00	\$2,500.00	\$0.00	0%	
4463600	Parks Equipment	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4464000	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	-	
4465000	Motor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	100%	
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$1,369.73</b>	<b>\$10,000.00</b>	<b>\$17,500.00</b>	<b>\$7,500.00</b>	<b>75%</b>	
<b>TOTAL EXPENSES</b>		<b>\$4,046,247.94</b>	<b>\$5,308,408.00</b>	<b>\$6,045,264.00</b>	<b>\$736,856.00</b>	<b>14%</b>	

<sup>1</sup> Includes Year-End Encumbrances

**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

**103: Park Capital Fund**

ACCOUNT	TITLE	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET	NOTES
<b>CAPITAL OUTLAY</b>					
4460703	Monon Greenway	\$0.00	\$340,500.00	\$340,500.00	#DIV/0!
	a) Signage Improvements		\$100,000.00		
	b) Trail Maintenance Equipment (Weed sprayer, power equipment, UTV)		\$100,000.00		
	c) Monon Blvd. Construction Administration - Spray Pad		\$140,500.00		
4460708	West Park	\$500,000.00	\$0.00	(\$500,000.00)	-100%
4462000	Other Structure Improvements	\$0.00	\$1,640,500.00	\$1,640,500.00	#DIV/0!
	a) Chinese Garden	\$0.00	\$1,500,000.00		
	b) Construction Administration for Chinese Garden		\$140,500.00		
4463000	Furniture & Fixtures	\$19,000.00	\$19,000.00	\$0.00	0%
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$519,000.00</b>	<b>\$2,000,000.00</b>		
<b>TOTAL EXPENSES</b>		<b>\$519,000.00</b>	<b>\$2,000,000.00</b>	<b>\$1,481,000.00</b>	<b>285%</b>

**RESOLUTION B-2023-003**

**A RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION  
ADOPTING THE 2024 NON-REVERTING OPERATING BUDGETS AND USER FEES**

**WHEREAS**, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation (“the Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

**WHEREAS**, the Park Board, pursuant to the Interlocal Cooperation Agreement, is required to prepare and submit its annual budgets to the Common Council of the City of Carmel and Clay Township Board; and

**WHEREAS**, the Interlocal Cooperation Agreement and Indiana Code Section 36-10-3-11 grants the Park Board authority to engage in self-supporting activities; and

**WHEREAS**, the Indiana Code Section 36-10-3-22 grants the Park Board authority, when necessary, to charge a reasonable fee for the use of park and recreation facilities and programs; and

**WHEREAS**, the Park Board’s Revenue Policy, last amended by Resolution P-2014-003 on September 9, 2014, identifies User Fees requiring Park Board approval; and

**WHEREAS**, it is prudent and proper for the Park Board to review and establish User Fees as part of the annual budget process; and

**WHEREAS**, the Park Board’s Finance Committee has reviewed the Non-Reverting Operating Budgets and User Fees to ensure the financial needs of the Department are adequately met and recommends approval.

**NOW, THEREFORE, BE IT RESOLVED** that the foregoing recitals are hereby adopted and affirmed as if set forth herein; and

**FURTHER RESOLVED** that the Carmel/Clay Board of Parks and Recreation hereby adopts the 2024 Non-Reverting Operating Budgets for the Extended School Enrichment Fund (108), Monon Community Center Fund (109), and Parks and Recreation Facilities Fund (110) as set forth in Exhibits A through C attached hereto and incorporated herein by this reference; and

**FURTHER RESOLVED** that the Carmel/Clay Board of Parks and Recreation hereby approves the 2024 User Fees effective January 1, 2024, as set forth in Exhibit D attached hereto and incorporated herein by this reference.

**APPROVED AND ADOPTED** by the Carmel/Clay Board of Parks and Recreation this 12<sup>th</sup> day of September 2023 by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

**CARMEL/CLAY BOARD OF PARKS AND RECREATION**

Richard F. Taylor III, President	<u>        </u> Aye	<u>        </u> Nay
Jenn Kristunas, Vice-President	<u>        </u> Aye	<u>        </u> Nay
Lin Zheng, Treasurer	<u>        </u> Aye	<u>        </u> Nay
Linus Rude, Secretary	<u>        </u> Aye	<u>        </u> Nay
James D. Garretson	<u>        </u> Aye	<u>        </u> Nay
Carrie Holle	<u>        </u> Aye	<u>        </u> Nay
Joshua A. Kirsh	<u>        </u> Aye	<u>        </u> Nay
Kristin Kouka	<u>        </u> Aye	<u>        </u> Nay
Mark Westermeier	<u>        </u> Aye	<u>        </u> Nay

**CERTIFICATION**

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on September 12, 2023.

\_\_\_\_\_  
Richard F. Taylor III, President

**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

**108: EXTENDED SCHOOL ENRICHMENT**

ACCOUNT	TITLE	2022 ACTUAL	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET		NOTES
<b>OPERATING REVENUES</b>							
0345040	Park Department Fees	\$4,401,419.54	\$4,323,750.00	\$5,154,750.00	\$831,000.00	19%	
0360010	Miscellaneous Revenues	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0%	
0361020	Interest on Sweep Acct	\$57,328.47	\$0.00	\$0.00	\$0.00	#DIV/0!	
0367000	Contributions & Gifts	\$202.95	\$1,000.00	\$1,000.00	\$0.00	0%	
<b>TOTAL OPERATING REVENUES</b>		<b>\$4,458,950.96</b>	<b>\$4,325,750.00</b>	<b>\$5,156,750.00</b>	<b>\$831,000.00</b>	<b>19%</b>	
<b>FEE WAIVERS (not included in Total Revenues)</b>							
Before & After School Waivers		\$85,297.50	\$115,000.00	\$115,000.00	\$0.00	0%	
Summer Camp Waivers		\$270.00	\$10,000.00	\$10,000.00	\$0.00	0%	
<b>TOTAL FEE WAIVERS</b>		<b>\$85,567.50</b>	<b>\$125,000.00</b>	<b>\$125,000.00</b>	<b>\$0.00</b>	<b>0%</b>	
<b>TOTAL REVENUES</b>		<b>\$4,458,950.96</b>	<b>\$4,325,750.00</b>	<b>\$5,156,750.00</b>	<b>\$831,000.00</b>	<b>19%</b>	
<b>PERSONAL SERVICES</b>							
4110000	Full Time Regular	\$827,919.91	\$996,861.00	\$1,124,176.00	\$127,315.00	13%	22 FT positions; 4% allowance for merit increase
4111000	Part Time	\$1,198,871.99	\$1,210,200.00	\$1,621,941.00	\$411,741.00	34%	Based on current trends and increased pay for PT staff in order to remain competitive
4112000	Overtime	\$13,019.00	\$15,350.00	\$15,350.00	\$0.00	0%	
4120000	Deferred Compensation	\$38,135.38	\$30,933.00	\$30,706.00	(\$227.00)	-1%	Based on current participation, taking into consideration employer match based on years of service
4121000	Employer's Share of FICA	\$121,450.06	\$112,465.00	\$171,150.00	\$58,685.00	52%	6.2% of FT, PT & OT
4122000	Employer's Share of H-Ins	\$303,428.62	\$331,597.00	\$378,805.00	\$47,208.00	14%	Based on current enrollment (+4 from 2023) with 5% premium increase per City HR
4122100	Disability Insurance	\$1,640.04	\$4,150.00	\$4,683.00	\$533.00	13%	Based on formula provided by City HR; assuming no rate increase from 2023
4122200	Life Insurance	\$762.20	\$1,755.00	\$1,980.00	\$225.00	13%	22 FT employees @ \$90 each; no rate increase from 2023
4123002	Civilian PERF	\$119,173.50	\$141,506.00	\$159,654.00	\$18,148.00	13%	14.2% of FT & OT (11.2% pension + 3% annuity); rate established by INPRS; no rate increase from 2023
4124000	Employer's Share of Medicare	\$28,410.60	\$26,313.00	\$40,077.00	\$13,764.00	52%	1.45% of FT, PT & OT
4128000	Tuition Reimbursement			\$25,000.00	\$25,000.00	#DIV/0!	
<b>TOTAL PERSONAL SERVICES</b>		<b>\$2,652,811.30</b>	<b>\$2,871,130.00</b>	<b>\$3,573,522.00</b>	<b>\$702,392.00</b>	<b>24%</b>	

**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

ACCOUNT	TITLE	2022 ACTUAL	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET		NOTES
<b>SUPPLIES</b>							
4230100	Stationary & Printed Materials	\$385.00	\$1,500.00	\$1,500.00	\$0.00	0%	
4230200	Office Supplies	\$6,242.26	\$12,600.00	\$12,600.00	\$0.00	0%	
4239012	Safety Supplies	\$3,797.90	\$10,000.00	\$10,000.00	\$0.00	0%	
4239039	General Program Supplies	\$84,593.49	\$142,000.00	\$161,690.00	\$19,690.00	14%	Arts & crafts, participant awards, etc.; accounts for increased cost of supplies and services
4239040	Food & Beverages	\$49,144.86	\$185,000.00	\$185,000.00	\$0.00	0%	Before/after school snacks purchased from school district
4239099	Other Miscellaneous	\$30,891.64	\$7,100.00	\$7,100.00	\$0.00	0%	
<b>TOTAL SUPPLIES</b>		<b>\$175,055.15</b>	<b>\$358,200.00</b>	<b>\$377,890.00</b>	<b>\$19,690.00</b>	<b>5%</b>	
<b>OTHER SERVICES &amp; CHARGES</b>							
4340000	Legal Fees	\$1,149.00	\$11,000.00	\$11,000.00	\$0.00	0%	
4340700	Medical Fees (Drug Tests)	\$5,115.00	\$20,750.00	\$5,500.00	(\$15,250.00)	-73%	Budgeting closer to 2022 actuals and 2023 trends
4340800	Program Contractors	\$3,075.00	\$8,700.00	\$11,500.00	\$2,800.00	32%	Adding enrichment specials which will utilize contractors
4341955	Info Sys Maint/Contracts	\$53,638.41	\$25,000.00	\$55,000.00	\$30,000.00	120%	Budgeting closer to 2022 actuals and 2023 trends (HRIS - Payroll/timekeeping/recruitment - software; Purchasing Software)
4341990	Criminal Background Checks	\$2,923.00	\$4,575.00	\$4,575.00	\$0.00	0%	
4341991	Marketing & Promotions	\$17,959.50	\$20,400.00	\$20,400.00	\$0.00	0%	
4341999	Other Professional Fees	\$334,570.57	\$110,000.00	\$200,000.00	\$90,000.00	82%	Payment processing fees, payroll fees, bookkeeping services
4343000	Travel Fees & Expenses	\$4,539.08	\$47,118.00	\$27,958.00	(\$19,160.00)	-41%	
4343006	Bus Trips	\$167,155.00	\$287,591.00	\$287,591.00	\$0.00	0%	Based on bus contract; expect 2023 total expense to be close to amount budgeted
4343007	Field Trips	\$47,285.10	\$118,177.00	\$118,177.00	\$0.00	0%	Summer camp & school's out field trips, including admission fees for MCC/Waterpark
4344100	Cellular Phone Fees	\$19,014.97	\$10,500.00	\$20,000.00	\$9,500.00	90%	Tablet cell service for check-in/out of students
4345000	Printing (Not Office Supplies)	\$3,580.03	\$700.00	\$500.00	(\$200.00)	-29%	
4346000	Classified Advertising	\$7,357.75	\$36,350.00	\$40,000.00	\$3,650.00	10%	Increased recruitment efforts per Talent Acquisition Manager
4347500	General Insurance	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0%	
4350000	Equipment Repairs & Maint.	\$5,987.76	\$9,000.00	\$9,000.00	\$0.00	0%	
4350900	Other Contractual Services	\$28,711.60	\$196,000.00	\$196,000.00	\$0.00	0%	Facility rentals (Middle Schools, JPP, Wilfong, MCC)
4353004	Copier	\$3,836.67	\$2,500.00	\$4,000.00	\$1,500.00	60%	Budgeting closer to 2022 actuals and 2023 trends
4355200	Subscriptions	\$10,666.23	\$5,000.00	\$11,000.00	\$6,000.00	120%	ESE's share of timedclock, requisition & marketing software subscriptions
4355300	Organization & Membership Dues	\$2,730.00	\$3,180.00	\$3,180.00	\$0.00	0%	
4356004	Staff Clothing	\$10,733.25	\$9,675.00	\$9,675.00	\$0.00	0%	
4356005	Participant Clothing	\$6,788.75	\$6,500.00	\$16,000.00	\$9,500.00	146%	Summer camp participant t-shirts
4357003	Internal Instruction Fees	\$2,835.00	\$5,366.00	\$4,220.00	(\$1,146.00)	-21%	



**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

ACCOUNT	TITLE	2022 ACTUAL	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET		NOTES
4357004	External Instructional Fees	\$16,308.17	\$7,200.00	\$17,900.00	\$10,700.00	149%	Budgeting closer to 2022 actuals and 2023 trends (External training needs for staff; Indiana Center for Prevention; American Red Cross; Purple Ink)
4358300	Other Fees & Licenses	\$800.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4358400	Refunds, Awards & Indemnities	\$15,268.18	\$17,500.00	\$17,500.00	\$0.00	0%	
4359000	Special Projects	\$11,225.65	\$0.00	\$12,000.00	\$12,000.00	#DIV/0!	
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>		<b>\$783,253.67</b>	<b>\$963,782.00</b>	<b>\$1,103,676.00</b>	<b>\$139,894.00</b>	<b>15%</b>	Budgeting closer to 2022 actuals and 2023 trends (Employee appreciation, etc.)
<b>CAPITAL OUTLAY</b>							
4460708	West Park	\$0.00	\$0.00	\$0.00	\$0.00	-	
4463000	Furniture & Fixtures	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4463200	Computer Equipment	\$8,658.96	\$18,500.00	\$18,500.00	\$0.00	0%	
4463202	Software	\$2,638.68	\$0.00	\$2,700.00	\$2,700.00	-	Budgeting closer to 2022 actuals and 2023 trends
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$11,297.64</b>	<b>\$18,500.00</b>	<b>\$21,200.00</b>	<b>\$2,700.00</b>	<b>15%</b>	
<b>TOTAL EXPENSES</b>		<b>\$3,622,417.76</b>	<b>\$4,211,612.00</b>	<b>\$5,076,288.00</b>	<b>\$864,676.00</b>	<b>21%</b>	
<b>NET REVENUE/(LOSS)</b>		<b>\$836,533.20</b>	<b>\$114,138.00</b>	<b>\$80,462.00</b>	<b>(\$33,676.00)</b>	<b>-30%</b>	
<i>Cost Recovery</i>		<i>123%</i>	<i>103%</i>	<i>102%</i>			

**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

**109: MONON COMMUNITY CENTER**

ACCOUNT	TITLE	2022 ACTUAL	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET		NOTES
<b>OPERATING REVENUES</b>							
313000	Sales Tax Collected	\$17,672.87	\$27,790.00	\$25,000.00	(\$2,790.00)	-10%	7% sales tax collected on rentals, concessions & merchandise sales
345040	Park Department Fees	\$129,297.40	\$210,000.00	\$210,000.00	\$0.00	0%	Registration fees from recreation programs
346020	Facility Rentals	\$80,055.23	\$68,000.00	\$68,000.00	\$0.00	0%	
346025	Shelter Rentals	\$89,113.22	\$85,000.00	\$115,000.00	\$30,000.00	35%	Income from cabana rentals (added 10 Cabanas in 2023); WP Party Shelter
346030	Food Service Revenue	\$195,444.37	\$245,000.00	\$220,000.00	(\$25,000.00)	-10%	Consistent with multi-year trending
346040	Aquatics Programs	\$158,879.50	\$210,000.00	\$210,000.00	\$0.00	0%	
346050	Fitness Programs	\$210,928.00	\$185,000.00	\$225,570.00	\$40,570.00	22%	Personal training; wellness programs
346085	KidZone Fees	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
346100	Special Events	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
346105	Hosted Events	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
346110	Therapeutic Rec Programs	\$60,767.35	\$50,000.00	\$63,000.00	\$13,000.00	26%	Budgeting closer to 2023 trends
346115	Annual Passes	\$40,436.33	\$47,208.00	\$50,000.00	\$2,792.00	6%	Based on projected recovery estimates
346116	Corporate Annual Passes	\$16,924.00	\$10,572.00	\$10,000.00	(\$572.00)	-5%	Based on projected recovery estimates
346120	Season Passes	\$43,545.00	\$68,000.00	\$68,000.00	\$0.00	0%	
346125	Monthly Passes	\$3,354,265.74	\$3,137,280.00	\$3,500,000.00	\$362,720.00	12%	Based on projected recovery estimates
346130	Corporate Monthly Passes	\$185,208.36	\$273,360.00	\$275,000.00	\$1,640.00	1%	Based on projected recovery estimates
346135	Value Passes	\$47,541.21	\$58,080.00	\$60,000.00	\$1,920.00	3%	Based on projected recovery estimates
346140	Daily Passes	\$1,406,062.00	\$1,389,000.00	\$1,500,000.00	\$111,000.00	8%	Based on projected recovery estimates
346145	Contractor Commissions	\$8,948.94	\$8,750.00	\$8,750.00	\$0.00	0%	Includes vending machine; contractor commissions from WP
346150	Merchandise Sales	\$9,768.00	\$10,000.00	\$12,000.00	\$2,000.00	20%	Sunscreen, locks, etc. at Waterpark
360010	Miscellaneous Revenues	\$16,176.41	\$37,700.00	\$39,500.00	\$1,800.00	5%	Consistent with multi-year trending
361030	Interest on Sweep Account	\$84,010.25	\$0.00	\$0.00	\$0.00	#DIV/0!	
367000	Contributions, Gifts & Grants	\$12,000.00	\$15,000.00	\$15,000.00	\$0.00	0%	
<b>TOTAL OPERATING REVENUES</b>		<b>\$6,167,044.18</b>	<b>\$6,135,740.00</b>	<b>\$6,674,820.00</b>	<b>\$539,080.00</b>	<b>9%</b>	
<b>FEE WAIVERS (not included in Total Revenues)</b>							
	Pass Waivers Granted	\$11,614.00	\$75,000.00	\$75,000.00	\$75,000.00	100%	
	Program Waivers Granted	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	100%	
<b>TOTAL FEE WAIVERS</b>		<b>\$11,614.00</b>	<b>\$76,500.00</b>	<b>\$76,500.00</b>	<b>\$76,500.00</b>	<b>100%</b>	
<b>TOTAL REVENUES</b>		<b>\$6,167,044.18</b>	<b>\$6,135,740.00</b>	<b>\$6,674,820.00</b>	<b>\$539,080.00</b>	<b>9%</b>	

**PERSONAL SERVICES**

**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

ACCOUNT	TITLE	2022 ACTUAL	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET		NOTES
4110000	Full Time Regular	\$758,682.10	\$940,168.00	\$948,398.00	\$8,230.00	1%	Funds 17 FT positions (One Facility Technician funded by 1125); 4% allowance for merit pay increase
4111000	Part Time	\$1,307,285.03	\$1,405,060.00	\$1,757,728.00	\$352,668.00	25%	Based on current trends and increased pay for PT staff in order to remain competitive
4112000	Overtime	\$12,532.34	\$12,500.00	\$14,500.00	\$2,000.00	16%	Budgeting closer to 2023 trends
4120000	Deferred Compensation	\$50,183.02	\$46,822.00	\$58,814.00	\$11,992.00	26%	Based on current participation, taking into consideration employer match based on years of service
4121000	Employer's Share of FICA	\$125,160.15	\$148,198.00	\$171,140.00	\$22,942.00	15%	6.2% of FT, PT & OT
4122000	Employer's Share of H-Ins	\$231,522.93	\$372,742.00	\$293,277.00	(\$79,465.00)	-21%	Based on current enrollment (-1 from 2023) with 5% premium increase per City HR
4122100	Disability Insurance	\$1,448.84	\$3,913.00	\$3,979.00	\$66.00	2%	Based on formula provided by City HR; assuming no rate increase from 2023
4122200	Life Insurance	\$625.30	\$1,575.00	\$1,530.00	(\$45.00)	-3%	17 FT employees @ \$90 each; no rate increase from 2023
4123002	Civilian PERF	\$108,309.10	\$134,561.00	\$134,680.00	\$119.00	0%	14.2% of FT & OT (11.2% pension + 3% annuity); rate established by INPRS; no rate increase from 2023
4124000	Employer's Share of Medicare	\$29,272.07	\$32,889.00	\$39,438.00	\$6,549.00	20%	1.45% of FT, PT & OT
4128000	Tuition Reimbursement		\$25,000.00	\$25,000.00	\$0.00		
<b>TOTAL PERSONAL SERVICES</b>		<b>\$2,625,020.88</b>	<b>\$3,123,428.00</b>	<b>\$3,448,484.00</b>	<b>\$325,056.00</b>	<b>10%</b>	
<b>SUPPLIES</b>							
4230100	Stationary & Printed Materials	\$898.00	\$3,000.00	\$3,000.00	\$0.00	0%	
4230200	Office Supplies	\$5,536.17	\$10,000.00	\$10,000.00	\$0.00	0%	
4235000	Building Materials	\$1,324.97	\$10,000.00	\$10,000.00	\$0.00	0%	
4237000	Repair Parts	\$3,273.06	\$16,500.00	\$16,500.00	\$0.00	0%	
4238000	Small Tools & Minor Equip.	\$8,174.65	\$14,130.00	\$14,130.00	\$0.00	0%	
4238900	Cleaning & Maint. Supplies	\$217,943.11	\$206,000.00	\$291,000.00	\$85,000.00	41%	Budgeting closer to 2022 actuals and 2023 trends; increased cost of chlorine
4239001	Linens & Blankets	\$0.00	\$5,000.00	\$5,000.00	\$0.00	0%	
4239012	Safety Supplies	\$15,029.38	\$8,000.00	\$15,000.00	\$7,000.00	88%	Budgeting closer to 2022 actuals and 2023 trends
4239039	General Program Supplies	\$44,091.02	\$39,600.00	\$53,000.00	\$13,400.00	34%	Budgeting closer to 2022 actuals and 2023 trends
4239040	Food & Beverages	\$94,942.06	\$110,000.00	\$110,000.00	\$0.00	0%	
4239045	Retail Goods	\$7,397.63	\$5,000.00	\$7,500.00	\$2,500.00	50%	Budgeting closer to 2022 actuals and 2023 trends
4239099	Other	\$13,739.08	\$16,100.00	\$16,100.00	\$0.00	0%	
<b>TOTAL SUPPLIES</b>		<b>\$412,349.13</b>	<b>\$443,330.00</b>	<b>\$551,230.00</b>	<b>\$107,900.00</b>	<b>24%</b>	
<b>OTHER SERVICES &amp; CHARGES</b>							
4340000	Legal Fees	\$22,930.00	\$25,000.00	\$25,000.00	\$0.00	0%	
4340700	Medical Fees (Drug Tests)	\$4,325.50	\$500.00	\$500.00	\$0.00	0%	
4340800	Program Contractors	\$29,361.00	\$54,800.00	\$54,800.00	\$0.00	0%	
4341955	Info Sys Maint/Contracts	\$40,069.47	\$60,000.00	\$60,000.00	\$0.00	0%	

**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

ACCOUNT	TITLE	2022 ACTUAL	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET		NOTES
4341990	Criminal Background Checks	\$3,811.00	\$4,000.00	\$4,000.00	\$0.00	0%	
4341991	Marketing & Promotions	\$131,129.10	\$210,000.00	\$210,000.00	\$0.00	0%	
4341992	Security Services	\$10,620.00	\$12,880.00	\$12,880.00	\$0.00	0%	
4341999	Other Professional Fees	\$266,511.36	\$225,000.00	\$225,000.00	\$0.00	0%	
4342100	Postage	\$0.00	\$10,000.00	\$10,000.00	\$0.00	0%	
4343000	Travel Fees & Expenses	\$12,762.47	\$10,500.00	\$10,500.00	\$0.00	0%	
4344000	Telephone Line Charges	\$10,974.63	\$4,000.00	\$4,000.00	\$0.00	0%	
4344100	Cellular Phone Fees	\$2,890.48	\$3,300.00	\$3,300.00	\$0.00	0%	
4345000	Printing (Not Office Supplies)	\$11,836.50	\$30,000.00	\$30,000.00	\$0.00	0%	
4346000	Classified Advertising	\$7,314.93	\$10,000.00	\$20,000.00	\$10,000.00	100%	Recruitment - adjusted to reflect projected spending
4347500	General Insurance	\$141,697.49	\$140,000.00	\$140,000.00	\$0.00	0%	
4348000	Electricity	\$557,029.05	\$475,000.00	\$475,000.00	\$0.00	0%	
4348500	Water & Sewer	\$96,533.58	\$140,000.00	\$140,000.00	\$0.00	0%	
4349000	Gas	\$133,204.89	\$120,000.00	\$120,000.00	\$0.00	0%	
4349500	Cable Service	\$3,024.38	\$2,900.00	\$2,900.00	\$0.00	0%	
4350000	Equipment Repairs & Maint.	\$93,643.05	\$142,000.00	\$142,000.00	\$0.00	0%	
4350100	Building Repairs & Maint.	\$72,819.48	\$205,000.00	\$205,000.00	\$0.00	0%	
4350101	Trash Collection	\$10,694.22	\$8,200.00	\$8,200.00	\$0.00	0%	
4350400	Grounds Maintenance	\$26,045.20	\$65,000.00	\$65,000.00	\$0.00	-	
4350600	Cleaning Services	\$308,381.00	\$310,000.00	\$342,000.00	\$32,000.00	10%	Increased cost of contractual cleaning services per revised agreement
4350900	Other Cont. Services	\$60,531.82	\$60,250.00	\$60,250.00	\$0.00	0%	
4351000	Auto Repairs & Maintenance	\$124.28	\$1,500.00	\$1,500.00	\$0.00	-	
4353004	Copier	\$3,504.05	\$2,000.00	\$2,000.00	\$0.00	0%	
4353099	Other Rental & Leases	\$9,105.46	\$3,650.00	\$12,650.00	\$9,000.00	247%	Addition of fleet vehicle (small truck; Ford Ranger or equivalent) for aquatics chemical transport and delivery (splash pads)
4355200	Subscriptions	\$39,242.33	\$50,250.00	\$50,250.00	\$0.00	0%	
4355300	Organization & Membership Dur	\$1,738.00	\$3,000.00	\$3,000.00	\$0.00	0%	
4356004	Staff Clothing	\$12,292.82	\$13,900.00	\$15,888.00	\$1,988.00	14%	Budgeting closer to 2023 trends
4357003	Internal Instruction Fees	\$219.89	\$2,700.00	\$2,700.00	\$0.00	0%	
4357004	External Instructional Fees	\$9,852.46	\$15,000.00	\$15,000.00	\$0.00	0%	
4358300	Other Fees & Licenses	\$11,538.87	\$16,300.00	\$16,300.00	\$0.00	0%	
4358400	Refunds, Awards & Indemnities	\$8,132.00	\$6,700.00	\$6,700.00	\$0.00	0%	
4359000	Special Projects	\$12,838.98	\$20,000.00	\$20,000.00	\$0.00	0%	
4359200	Sales Tax Paid	\$0.00	\$27,790.00	\$27,790.00	\$0.00	0%	
<b>TOTAL OTHERS SERVICES &amp; CHARGES</b>		<b>\$2,168,114.81</b>	<b>\$2,491,120.00</b>	<b>\$2,544,108.00</b>	<b>\$52,988.00</b>	<b>2%</b>	

**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

ACCOUNT	TITLE	2022 ACTUAL	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET	NOTES
<b>CAPITAL OUTLAY</b>						
4463000	Furniture & Fixtures	\$14,088.00	\$20,000.00	\$20,000.00	\$0.00	-
4463200	Computer Equipment	\$6,578.46	\$10,000.00	\$10,000.00	\$0.00	-
4463202	Software	\$3,239.52	\$3,000.00	\$3,000.00	\$0.00	
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$23,905.98</b>	<b>\$33,000.00</b>	<b>\$33,000.00</b>	<b>\$0.00</b>	-
<b>TOTAL EXPENSES</b>		<b>\$5,234,888.30</b>	<b>\$6,090,878.00</b>	<b>\$6,576,822.00</b>	<b>\$485,944.00</b>	<b>8%</b>
<b>NET REVENUE/(LOSS)</b>		<b>\$932,155.88</b>	<b>\$44,862.00</b>	<b>\$97,998.00</b>	<b>\$53,136.00</b>	<b>118%</b>
<i>Cost Recovery</i>		<i>118%</i>	<i>101%</i>	<i>101%</i>		

**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

**110: PARK & RECREATION FACILITIES FUND**

ACCOUNT	TITLE	2022 ACTUALS	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET	NOTES
<b>REVENUES</b>						
313000	Sales Tax Collected	\$0.00	\$700.00	\$700.00	\$0.00	
346010	Monon Center Revenue	\$0.00	\$0.00			
345040	Park Department Fees	\$89,853.00	\$90,000.00	\$90,000.00	\$0.00	Dog Park fees (700 total members)
346020	Facility Rentals	\$98,220.00	\$90,000.00	\$100,000.00	\$10,000.00	Additional rental revenue from West Park shelters
360010	Miscellaneous Revenues	(\$404.48)	\$500.00	\$500.00	\$0.00	
361030	Interest	\$5,139.94	\$1,000.00	\$1,000.00	\$0.00	
367000	Contributions, Gifts & Grants	\$0.00	\$1,000.00	\$1,000.00	\$0.00	
<b>TOTAL REVENUES</b>		<b>\$192,808.46</b>	<b>\$183,200.00</b>	<b>\$193,200.00</b>	<b>\$10,000.00</b>	
<b>PERSONAL SERVICES</b>						
4110000	Full Time Regular	\$0.00	\$0.00	\$0.00	\$0.00	
4111000	Part Time	\$0.00	\$18,000.00	\$18,000.00	\$0.00	
4112000	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	
4120000	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	
4121000	Employer's Share of FICA	\$0.00	\$1,116.00	\$1,116.00	\$0.00	
4122000	Employer's Share of H-Ins	\$0.00	\$0.00	\$0.00	\$0.00	
4122100	Disability Insurance	\$0.00	\$0.00	\$0.00	\$0.00	
4122200	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	
4123002	Civilian PERF	\$0.00	\$0.00	\$0.00	\$0.00	
4124000	Employer's Share of Medicare	\$0.00	\$262.00	\$262.00	\$0.00	
<b>TOTAL PERSONAL SERVICES</b>		<b>\$0.00</b>	<b>\$19,378.00</b>	<b>\$19,378.00</b>	<b>\$0.00</b>	
<b>SUPPLIES</b>						
4237000	Repair Parts	\$757.02	\$1,450.00	\$1,450.00	\$0.00	
4238000	Small Tools & Minor Equip.	\$2,587.28	\$0.00	\$0.00	\$0.00	
4238900	Other Maint. Supplies	\$672.00	\$2,500.00	\$2,500.00	\$0.00	
4239099	Other Miscellaneous	\$13,551.71	\$10,000.00	\$10,000.00	\$0.00	
<b>TOTAL SUPPLIES</b>		<b>\$17,568.01</b>	<b>\$13,950.00</b>	<b>\$13,950.00</b>	<b>\$0.00</b>	
<b>OTHER SERVICES &amp; CHARGES</b>						
4340000	Legal Fees	\$0.00	\$500.00	\$500.00	\$0.00	
4341991	Marketing & Promotions	\$0.00	\$400.00	\$400.00	\$0.00	
4341999	Other Professional Fees	\$8,744.22	\$6,000.00	\$6,000.00	\$0.00	
4344000	Telephone Line Charges	\$8,792.21	\$2,750.00	\$2,750.00	\$0.00	
4347500	General Insurance	\$6,158.51	\$0.00	\$0.00	\$0.00	

**CARMEL CLAY PARKS & RECREATION  
2024 BUDGET**

**110: PARK & RECREATION FACILITIES FUND**

ACCOUNT	TITLE	2022 ACTUALS	2023 BUDGET	2024 BUDGET	CHANGE FROM 2023 BUDGET	NOTES
4348000	Electricity	\$22,777.47	\$26,000.00	\$26,000.00	\$0.00	
4348500	Water & Sewer	\$4,981.85	\$5,450.00	\$5,450.00	\$0.00	
4349000	Gas	\$5,672.86	\$3,000.00	\$3,000.00	\$0.00	
4350100	Building Repairs & Maint.	\$20,586.04	\$11,000.00	\$11,000.00	\$0.00	
4350101	Trash Collection	\$2,184.37	\$2,150.00	\$2,150.00	\$0.00	
4350400	Grounds Maintenance	\$26,323.36	\$31,500.00	\$31,500.00	\$0.00	
4350600	Cleaning Services	\$24,840.00	\$26,082.00	\$26,082.00	\$0.00	
4350900	Other Cont. Services	\$2,520.00	\$2,400.00	\$2,400.00	\$0.00	
4358400	Refunds, Awards & Indemnities	\$0.00	\$600.00	\$600.00	\$0.00	
<b>TOTAL OTHERS SERVICES &amp; CHARGES</b>		<b>\$133,580.89</b>	<b>\$117,832.00</b>	<b>\$117,832.00</b>	<b>\$0.00</b>	
<b>TOTAL EXPENSES</b>		<b>\$151,148.90</b>	<b>\$151,160.00</b>	<b>\$151,160.00</b>	<b>\$0.00</b>	
<b>NET INCOME</b>		<b>\$41,659.56</b>	<b>\$32,040.00</b>	<b>\$42,040.00</b>	<b>\$10,000.00</b>	Net proceeds to be reserved for future capital repairs
<i>Cost Recovery</i>		<i>128%</i>	<i>121%</i>	<i>128%</i>		

## Exhibit D 2024 User Fees

### Section 1: Monon Community Center Pass Rates

#### Day Pass

A Day Pass provides access to The Waterpark (seasonal), Indoor Aquatics, Fitness Center, Track, and Gymnasium during designated hours of operation for one (1) calendar day. Use restrictions may vary by area.

	Rate
Youth	\$14
Adult	\$17
Senior	\$14

Carmel residents, upon proof of residency, will receive a \$3 discount off rates noted above.

In addition to the above standard Day Pass rates, the Director/CEO or Assistant Director/COO is authorized to establish a promotional rate for Day Passes during designated dates and/or hours of operation.

#### Punch Card Pass

A Punch Card Pass provides access to The Waterpark (seasonal), Indoor Aquatics, Fitness Center, Track, and Gymnasium during designated hours of operation for up to ten (10) calendar day visits. Use restrictions may vary by area. Punch Card Passes expire 15 months from the date of purchase.

	Rate
Youth	\$112
Adult	\$136
Senior	\$112

Carmel residents, upon proof of residency, will receive a \$24 discount off rates noted above.

#### Summer Season Pass

The Summer Season Pass provides seasonal access (valid the Saturday before Memorial Day through Labor Day) to The Waterpark, Indoor Aquatics, Fitness Center, Track, and Gymnasium during designated hours of operation.

	Rate
Youth	\$99
Adult	\$147
Senior	\$135
Household	\$321

Carmel residents, upon proof of residency, will receive a \$3 discount off rates noted above.



### Monthly and Annual Passes

Monthly and Annual Passes provides access to The Waterpark (seasonal), Indoor Aquatics, Fitness Center, Track, Gymnasium, and KidZone (childcare) during designated hours of operation. Use restrictions may vary by area. All Monthly and Annual Passes include unlimited participation in group fitness programs for eligible individuals. Registration fees may apply for specialty fitness or wellness classes.

Monthly Passes require automatic payment from a checking account, savings account, or credit card. The first month's payment is due at the time of purchase.

	Monthly Rate	Annual Rate
Youth	\$33	\$396
Adult	\$49	\$588
Senior	\$45	\$540
Household	\$107	\$1,284

Carmel residents, upon proof of residency, will receive a \$1/month (monthly rate) or \$12 (annual rate) discounts off rates noted above.

### Legacy Senior Monthly and Annual Passes purchased prior to 1/1/15

All individuals who purchased a Monthly or Annual Senior Pass prior to January 1, 2015 shall be charged the Youth Pass rate (see above) subject to the following conditions:

1. Annual Pass must be renewed prior to the expiration date to be eligible for renewal at Youth rate.
2. Pass is not eligible for temporary suspension at the request of the pass holder to continue receiving Youth rate.
3. Eligibility for Youth rate will expire upon cancellation of pass by the member, non-payment for any reason, or action of the Park Board.

### Corporate Pass Program

The Department is authorized to offer a Corporate Pass Program with discounts not to exceed 20 percent off the Monthly or Annual Pass rates (see above). Corporate Pass Program eligibility requirements, rates, and benefits must be approved by the Director/CEO or Assistant Director/COO.

### Definition of Pass Types

**Youth:** Age 3 to 15 years old; Children age 2 and under are admitted free when accompanied by an adult

**Adult:** Age 16 to 64 years old

**Senior:** Age 65 years old and above

**Two-Adult Household (Effective August 11, 2021):** Two adults and any children under age 19, or a full-time student (up to age 25), related to the adult and/or living in the same household\* (i.e., living at the same address).

\*A household consists of people who occupy a residential housing unit (e.g., house, apartment, condo unit, etc.) as their principal place of residence. Group homes, nursing homes, fraternities, sororities, non-related individuals living in an apartment for work-related purposes, or similar institutions or situations are not eligible for a household pass, however may be eligible for participation in the Corporate Pass Program.

## Section 2: Dog Park Rates

The Director/CEO or Assistant Director/COO is authorized to establish fees for use of the dog park(s).

## Section 3: Monon Community Center Rentals

### Rental Fees

ROOM	RENTAL FEE (per hour)
Multipurpose Room A (Sunday-Friday)	\$125
Multipurpose Room A (Saturday)	\$175
Multipurpose Room B (Sunday-Friday)	\$125
Multipurpose Room B (Saturday)	\$175
Multipurpose Room C (Sunday-Friday)	\$125
Multipurpose Room C (Saturday)	\$175
Program Room A	\$100
Program Room B	\$100
Program Room C	\$100
Gymnasium (per court)	\$150
Multipurpose Room West	\$150
Party Room A	\$75
Party Room B	\$75
Party Room C	\$75

All room rentals, excluding gymnasium, require a 2 hour minimum to rent.

### Sales Tax

All rental fees are subject to Indiana sales tax. Sales tax is **not** included in the prices listed above. Tax-exempt organizations must provide a copy of their General Sales Tax Exemption Certificate (Form ST-105) to have sales tax waived.

**Damage Deposit**

The Director/CEO or Assistant Director/COO is authorized to establish a damage deposit for each facility rental. Damage deposits shall be refundable, less the cost to repair any damages beyond normal wear and tear caused by the renter. Any refunds are subject to State Board of Accounts claim procedures and may take 3-6 weeks to process.

**Indoor Aquatics and The Waterpark**

The Director/CEO or Assistant Director/COO is authorized to establish rental fees for private use of the Indoor Aquatics and The Waterpark during hours the facility is not open to the public.

**Section 4: Park Shelter and Facility Rentals****Park Shelter Rental Fees**

SHELTER	RENTAL FEE (per day)
Central Park <ul style="list-style-type: none"> <li>▪ East Picnic Grove Shelter #1</li> <li>▪ East Picnic Grove Shelter #2</li> <li>▪ Westermeier Commons Shelter #1</li> <li>▪ Westermeier Commons Shelter #2</li> <li>▪ Westermeier Commons Shelter #3</li> <li>▪ Westermeier Commons Shelter #4</li> <li>▪ North Meadow Shelter</li> </ul>	\$175 \$175 \$250 \$250 \$200 \$200 \$175
Lawrence W. Inlow Park <ul style="list-style-type: none"> <li>▪ North Shelter #1</li> <li>▪ South Shelter #2</li> </ul>	\$250 \$250
River Heritage Park	\$175
West Park <ul style="list-style-type: none"> <li>▪ Silo #1</li> <li>▪ Silo #2</li> <li>▪ Silo #3</li> <li>▪ Future Shelters</li> </ul>	\$100 \$100 \$100 \$250
Carey Grove Park <ul style="list-style-type: none"> <li>▪ North Shelter</li> </ul>	\$200
Flowing Well Park	\$175
Meadowlark Park <ul style="list-style-type: none"> <li>▪ East Shelter</li> </ul>	\$250

Several parks have designated community shelters that are not available for rent and are only available on a shared, first come-first served basis. In 2024, shelters that will operate in this capacity are: Central Park Westermeier Commons Main Shelter, West Park Main Shelter, Founders Park Shelter, Carey Grove Park South Shelter, and Meadowlark Park West Shelter.

**Park Facility Rental Fees**

FACILITY	HOURLY RENTAL FEE	DAILY RENTAL FEE (1-8 PM)
West Park <ul style="list-style-type: none"> <li>• Perelman Pavilion (Sunday-Friday)</li> <li>• Perelman Pavilion (Saturday)</li> </ul>	\$150 \$225	\$1,000 \$1,500
Founders Park <ul style="list-style-type: none"> <li>• Wilfong Pavilion (Sunday-Friday)</li> <li>• Wilfong Pavilion (Saturday)</li> </ul>	\$150 \$225	\$1,000 \$1,500

**Sales Tax**

All rental fees are subject to Indiana sales tax. Sales tax is not included in the prices listed above. Tax-exempt organizations must provide a copy of their General Sales Tax Exemption Certificate (Form ST-105) to have sales tax waived.

**Damage Deposit**

The Director/CEO or Assistant Director/COO is authorized to establish a damage deposit for each facility rental. Damage deposits shall be refundable, less the cost to repair any damages beyond normal wear and tear caused by the renter. Any refunds are subject to State Board of Accounts claim procedures and may take 3-6 weeks to process.

**Carmel/Clay Board of Parks and Recreation  
Board Meeting Agenda Item**

PRESENTER <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	ACTION REQUESTED <b>Recommended Motion</b>
ITEM/SUBJECT <b>Consideration of Resolution B-2023-004 Amending Salaries and Wages for 2023</b>	
DOLLAR AMOUNT/FUND	MEETING DATE <b>September 12, 2023</b>

**SUMMARY:**

Provided for your review and consideration is a proposed amendment to the 2023 Salaries and Wages Resolution as last approved by the Park Board on August 9, 2022. The resolution updates two position titles of the Administration & Planning Director and Planning & Projects Coordinator to better support the department, which have minimal impact to the Department's 2023 Operating Budgets.

Under Indiana law, the Park Board must at least annually pass a resolution establishing the maximum compensation for all positions, but has the latitude to make amendments as needed. It is important to note that the proposed salaries and wages within this resolution represent the maximum an employee may be paid based on his/her position, not necessarily, what the employee is actually paid.

The Finance Committee reviewed the proposed maximum salaries and wages at its meeting on August 1, 2023 and recommends amending the 2023 Salaries and Wages Resolution by the Park Board.

**RECOMMENDED MOTION:**

“I move to approve Resolution B-2023-004.”



Carrie Holle

\_\_\_\_\_  
Aye      Nay

Joshua A. Kirsh

\_\_\_\_\_  
Aye      Nay

Kristin Kouka

\_\_\_\_\_  
Aye      Nay

Mark Westermeier

\_\_\_\_\_  
Aye      Nay

**CERTIFICATION**

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on September 12, 2023.

\_\_\_\_\_  
Richard F. Taylor III, President

**EXHIBIT "A"**

**CARMEL CLAY PARKS & RECREATION  
2023 MAXIMUM SALARIES AND WAGES**

**Section 1 – Maximum Bi-Weekly Salaries of Full-Time, Exempt Employees**

The maximum bi-weekly salaries of the Department’s full-time, exempt officers and employees are as follows:

<b>Title</b>	<b>FLSA Status</b>	<b>Maximum Bi-Weekly Salary</b>
Director of Parks and Recreation/CEO	Exempt	\$7,642.15
Assistant Director of Parks and Recreation/COO	Exempt	\$6,068.10
Administration and Planning Director/CAO	Exempt	\$4,922.42
Extended School Enrichment Director	Exempt	\$4,551.06
Recreation and Facilities Director	Exempt	\$4,551.06
Marketing & Communications Director	Exempt	\$3,944.59
Parks and Natural Resources Director	Exempt	\$3,944.59
Human Resources Director	Exempt	\$3,640.87
Extended School Enrichment Assistant Director	Exempt	\$3,413.43
Recreation and Facilities Assistant Director	Exempt	\$3,413.43
Recreation Services Manager	Exempt	\$3,072.14
Parks Operations Manager	Exempt	\$3,072.14
Talent Acquisition Manager	Exempt	\$2,957.63
Planning & Projects Manager	Exempt	\$2,957.63
Marketing & Communications Manager	Exempt	\$2,730.65
Recreation Services Assistant Manager	Exempt	\$2,730.65

**Section 2 – Maximum Hourly Wages of Full-Time, Non-Exempt Employees**

The maximum hourly wages of the Department’s full-time, non-exempt employees are as follows:

<b>Title</b>	<b>FLSA Status</b>	<b>Maximum Hourly Wage</b>
Resource Development Coordinator	Non-Exempt	\$36.98
Accounts Payable Coordinator	Non-Exempt	\$32.66
Executive Assistant	Non-Exempt	\$32.66
Graphic Designer	Non-Exempt	\$32.66
Human Resources Coordinator	Non-Exempt	\$32.66
Marketing Coordinator	Non-Exempt	\$32.66
Purchasing Administrator	Non-Exempt	\$32.66
Revenue Coordinator	Non-Exempt	\$32.66
Recreation and Facilities Maintenance Coordinator	Non-Exempt	\$31.87
Natural Resources Coordinator	Non-Exempt	\$31.87
Parks Coordinator	Non-Exempt	\$31.87
Volunteer Coordinator	Non-Exempt	\$31.87
Extended School Enrichment Coordinator	Non-Exempt	\$31.87
Inclusion & Engagement Supervisor	Non-Exempt	\$31.87



Title	FLSA Status	Maximum Hourly Wage
Aquatics Program Supervisor	Non-Exempt	\$30.73
Fitness Supervisor	Non-Exempt	\$30.73
Inclusion Supervisor	Non-Exempt	\$30.73
Member Services Supervisor	Non-Exempt	\$30.73
Recreation Program Supervisor	Non-Exempt	\$30.73
Site Supervisor	Non-Exempt	\$30.73
Park Maintenance Technician II	Non-Exempt	\$30.73
Assistant Site Supervisor	Non-Exempt	\$27.31
Assistant Inclusion Supervisor	Non-Exempt	\$27.31
Park Maintenance Technician	Non-Exempt	\$27.31
Administrative Assistant	Non-Exempt	\$24.58

### Section 3 – Maximum Hourly Wages of Variable-Hour, Non-Exempt Employees

The maximum wages of the Department's variable-hour (part-time or seasonal), non-exempt employees shall be established by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Maximum hourly rates are to be established by position but shall not exceed \$35.00 per hour. Maximum per session rates are to be established by position but shall not exceed \$35.00 per session.

### Section 4 – Holiday Pay

Each non-exempt employee required to work Thanksgiving Day or Christmas Day, whether on a scheduled or an unscheduled basis, shall receive \$10.00 per hour premium pay for each hour actually worked on the holiday. Such premium pay shall be calculated to the nearest quarter hour.

### Section 5 – Overtime Compensation

Overtime compensation for non-exempt employees shall be paid for all hours worked above 40 hours in a work week at one and a half times the hourly rate specified for their position in compliance with the federal Fair Labor Standards Act. Compensation shall be either in the form of additional pay or compensatory time off, as determined by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO.

### Section 6 – Performance Incentives

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**Section 9 – Professional Certification Incentives**

All full-time employees are eligible for professional certification incentives up to \$650.00 per year in addition to all other forms of compensation for achieving a professional certification related to their position. Incentive amounts awarded are determined at the discretion of the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO and pursuant to objective criteria established by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Professional certification incentives are subject to sufficient funding made available for the same by the Park Board and/or the City of Carmel.

**Section 10 – Position Authorization Procedures**

The Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO is authorized to fill the full-time positions listed within this Resolution or variable-hour positions consistent with the annual budgets approved by the Park Board and/or its Fiscal Bodies.

## Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b>	<small>ACTION REQUESTED</small> <b>Recommended Motion</b>
<small>ITEM/SUBJECT</small> <b>Consideration of Resolution B-2023-005 Establishing Salaries and Wages for 2024</b>	
<small>DOLLAR AMOUNT/FUND</small>	<small>MEETING DATE</small> <b>September 12, 2023</b>

**SUMMARY:**

Provided for your review and consideration is the 2024 Salaries and Wages Resolution. Under Indiana law, the Park Board must at least annually pass a resolution establishing the maximum compensation for all positions. It is important to note that the proposed salaries and wages within this resolution represent the maximum an employee may be paid based on his/her position, not necessarily what the employee is actually paid.

Identified compensation for each position is based on the 2022 Compensation Study presented to the Finance Committee and Park Board as part of the 2022 budget process with adjustments as noted below:

- The maximum compensation for each position was increased by 4%, which represents the difference of the May 2023 Consumer Price Index (CPI) for All Urban Consumers released by the U.S. Bureau of Labor Statistics. This adjustment will help ensure all full-time employees remain eligible for merit increases in 2024. The City of Carmel is recommending a similar cost of living adjustment (COLA) in maximum salaries for every full-time position in 2024. Unlike City employees, who will automatically receive the amount of the COLA in their annual compensation, CCPR employees will only receive a merit increase based on their annual performance evaluation.
- Updated two position titles, Administration & Planning Director TO Administration & Planning Director/CAO. This position has evolved over the last several years, and has oversight of two CCPR sub-divisions, Human Resources, and Business Services. Planning & Projects Coordinator TO Project & Planning Manager. This position serves as a project manager for many department-wide projects such as the Comprehensive Master Plan, serves as a liaison between contractors and staff, manages project timelines and contracts, and assigns CCPR staff deadlines and project tasks, while holding them accountable for meeting those deadlines.

The Finance Committee reviewed the proposed maximum salaries and wages at its meeting on August 1, 2023 and recommends approval of the 2024 Salaries and Wages Resolution by the Park Board.

**RECOMMENDED MOTION:**

“I move to approve Resolution B-2023-005.”



Carrie Holle

                          
Aye        Nay

Joshua A. Kirsh

                          
Aye        Nay

Kristin Kouka

                          
Aye        Nay

Mark Westermeier

                          
Aye        Nay

**CERTIFICATION**

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on September 12, 2023.

\_\_\_\_\_  
Richard F. Taylor III, President

**EXHIBIT "A"**

**CARMEL CLAY PARKS & RECREATION  
2024 MAXIMUM SALARIES AND WAGES**

**Section 1 – Maximum Bi-Weekly Salaries of Full-Time, Exempt Employees**

The maximum bi-weekly salaries of the Department’s full-time, exempt officers and employees are as follows:

<b>Title</b>	<b>FLSA Status</b>	<b>Maximum Bi-Weekly Salary</b>
Director of Parks and Recreation/CEO	Exempt	\$7,947.84
Assistant Director of Parks and Recreation/COO	Exempt	\$6,310.82
Administration and Planning Director/CAO	Exempt	\$5,119.32
Extended School Enrichment Director	Exempt	\$4,733.10
Recreation and Facilities Director	Exempt	\$4,733.10
Marketing & Communications Director	Exempt	\$4,102.37
Parks and Natural Resources Director	Exempt	\$4,102.37
Human Resources Director	Exempt	\$3,786.50
Extended School Enrichment Assistant Director	Exempt	\$3,549.97
Recreation and Facilities Assistant Director	Exempt	\$3,549.97
Recreation Services Manager	Exempt	\$3,195.03
Parks Operations Manager	Exempt	\$3,195.03
Talent Acquisition Manager	Exempt	\$3,075.94
Planning & Projects Manager	Exempt	\$3,075.94
Marketing & Communications Manager	Exempt	\$2,839.88
Recreation Services Assistant Manager	Exempt	\$2,839.88

**Section 2 – Maximum Hourly Wages of Full-Time, Non-Exempt Employees**

The maximum hourly wages of the Department’s full-time, non-exempt employees are as follows:

<b>Title</b>	<b>FLSA Status</b>	<b>Maximum Hourly Wage</b>
Resource Development Coordinator	Non-Exempt	\$38.46
Accounts Payable Coordinator	Non-Exempt	\$33.97
Executive Assistant	Non-Exempt	\$33.97
Graphic Designer	Non-Exempt	\$33.97
Human Resources Coordinator	Non-Exempt	\$33.97
Marketing Coordinator	Non-Exempt	\$33.97
Purchasing Administrator	Non-Exempt	\$33.97
Revenue Coordinator	Non-Exempt	\$33.97
Recreation and Facilities Maintenance Coordinator	Non-Exempt	\$33.14
Natural Resources Coordinator	Non-Exempt	\$33.14
Parks Coordinator	Non-Exempt	\$33.14
Volunteer Coordinator	Non-Exempt	\$33.14
Extended School Enrichment Coordinator	Non-Exempt	\$33.14
Inclusion & Engagement Supervisor	Non-Exempt	\$33.14

Title	FLSA Status	Maximum Hourly Wage
Aquatics Program Supervisor	Non-Exempt	\$31.96
Fitness Supervisor	Non-Exempt	\$31.96
Inclusion Supervisor	Non-Exempt	\$31.96
Member Services Supervisor	Non-Exempt	\$31.96
Recreation Program Supervisor	Non-Exempt	\$31.96
Site Supervisor	Non-Exempt	\$31.96
Park Maintenance Technician II	Non-Exempt	\$31.96
Assistant Site Supervisor	Non-Exempt	\$28.40
Assistant Inclusion Supervisor	Non-Exempt	\$28.40
Park Maintenance Technician	Non-Exempt	\$28.40
Administrative Assistant	Non-Exempt	\$25.56

### Section 3 – Maximum Hourly Wages of Variable-Hour, Non-Exempt Employees

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## Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<p>PRESENTER <b>Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</b></p>	<p>ACTION REQUESTED <b>Recommended Motions</b></p>
<p>ITEM/SUBJECT <b>Consideration of 2024 Fleet Lease Vehicles</b></p>	
<p>DOLLAR AMOUNT/FUND <b>Not to exceed \$2,000/month (General Fund – 101); Not to exceed \$750/month (MCC Fund – 109)</b></p>	<p>MEETING DATE <b>September 12, 2023</b></p>

**SUMMARY:**

As part of the 2024 budget appropriation requested from the City of Carmel, Carmel Clay Parks & Recreation (“CCPR”) is requesting funds to lease four (3) additional vehicles as part of the fleet leasing and management program with Enterprise, two (2) of which will have lease fees offset by trade-ins. In addition, staff are requesting funds to lease one (1) vehicle from the MCC Fund (109) which is managed solely by the Carmel/Clay Parks Board.

Staff have reviewed 2024 vehicular needs with Enterprise and are recommending approval of fleet leasing and management services for a fee not to exceed \$3,250 per month for the following vehicles:

**General Fund (101):**

- 1 Ford F-250/Chevy 2500 or equivalent
- 1 Ford Ranger/Chevy Colorado or equivalent

Staff have reviewed 2023 vehicular needs with Enterprise and are recommending approval of fleet leasing and management services for a fee not to exceed \$750 per month for the following vehicle:

**MCC Fund (109):**

- 1 Ford Ranger/Chevy Colorado or equivalent

CCPR also received a preliminary trade-in estimate of \$10,000/vehicle, which is based on the current market value of the vehicles being traded in (2019 Ford F-250, and a 2019 Ford Ranger). Enterprise will complete a full inspection of the vehicles and provide CCPR with a final trade-in value which will be used to offset the monthly fee.

**RECOMMENDED MOTIONS:**

Motion #1: “I move to authorize the Director and Assistant Director, and each of them individually, to lease two (2) additional vehicles from Enterprise for an amount not to exceed \$2,000 per month for lease and maintenance program payments as it pertains to the General Fund (101).”

Motion #2: “I move to authorize the Director and Assistant Director, and each of them individually, to lease one (1) additional vehicle from Enterprise for an amount not to exceed \$750 per month for lease and maintenance program payments as it pertains to the MCC Fund (109).”

Motion #3: “I move to approve the trade-in of the 2019 Ford F-250, and 2019 Ford Ranger on such terms as approved by the Director and Assistant Director, and each of them individually.”