

**Carmel/Clay Board of Parks and Recreation
Tuesday, May 9, 2023, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280**

Member(s) Present: James Garretson, Carrie Holle, Joshua Kirsh, Kristin Kouka, Jenn Kristunas, Linus Rude, Rich Taylor, Mark Westermeier

Member(s) Absent: Lin Zheng

Others Present: Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Eric Mehl, Administration & Planning Director; Brian Bosma, Park Board Legal Counsel

Roll Call; Call to Order & Pledge of Allegiance

Board President Taylor welcomed everyone to the meeting and asked Mr. Rude to call the role. Mr. Rude announced there was a quorum. Board President Taylor called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

Recognition: 2023 Chaucie's Champion, Extended School Enrichment – Jennifer Brown, Director

Ms. Brown announced that at the Rise Up for Kids breakfast on April 27th, the Indiana Center for Prevention of Youth Abuse & Suicide, formerly known as Chaucie's Place, presented ESE (*Extended School Enrichment*) with the 2023 Chaucie's Champion award. Ms. Brown described in detail ESE's commitment to the community and its youth through the ESE program and summer camps. Board President Taylor congratulated Ms. Brown (*followed by applause*) and provided background about the namesake of this award.

Public Comments

There were no public comments.

Staff Reports

Assistant Director Baumgartner stated Staff Reports were included in the Park Board packet.

Finance Committee

Mr. Baumgartner stated the Finance Committee will meet on July 18, 2023 at 6 p.m. (*Administrative Offices*) to review the Department's (*2024*) budgets.

Minutes

April 11, 2023 Park Board Meeting

Mr. Rude made a motion to approve the minutes of the Park Board Meeting dated April 11, 2023, seconded by Mr. Garretson, and unanimously passed 8 – 0.

Financial Reports

Consolidated Financial Report for March 2023; CCPR P&L Statements for April 2023

Vice President Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for March 2023 and to acknowledge receipt of the P&L Statements for April 2023, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Carmel/Clay Board of Parks and Recreation
Tuesday, May 9, 2023
John W. Hensel Government Center

Claims

Claim Sheet May 9, 2023; Clay Township Claim Sheet May 9, 2023; CCPR Payroll for April 7, 2023 and April 21, 2023

Vice President Kristunas made a motion to approve the Claim Sheet dated May 9, 2023; and to approve the Clay Township Claim Sheet dated May 9, 2023; and to approve the Payroll and Liabilities for payroll dates April 7, 2023 and April 21, 2023. Mr. Mehl stated that an amended CCPR Payroll report was provided at the start of the meeting. The motion was seconded by Mr. Kirsh and unanimously passed 8 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for April 2023

Mr. Mehl reported \$100 was received in April for Employee Appreciation. Mr. Kirsh made a motion to accept the donation as presented, seconded by Vice President Kristunas, and unanimously passed 8 – 0.

New Business

There was no New Business.

Old Business

Chinese Garden Update

Although discussed in previous meetings, Director Klitzing provided an update with detailed information regarding the proposed Chinese Garden and how CCPR is working closely with Purdue University, specifically Dr. (Yiwei) Huang, Assistant Professor of Landscape Architecture, and six of her students. Meetings have been held with key community groups including the Carmel Clay Public Library.

Mr. Westermeier expressed concern that the plan illustrates the Chinese Garden at its fruition rather than the immediate future. Director Klitzing outlined using some of the existing infrastructure for aesthetics. Mr. Westermeier also wanted to ensure that all materials withstand Indiana weather. Mr. Rude asked if any of the plants would be invasive. Director Klitzing replied that only items native to both countries would be used. Discussion followed.

Attorney's Report

Mr. Bosma gave an overview of the working relationship between CCPR and key staff of KGR (*Kroger, Gardis & Regis, LLP*)

Mr. Bosma stated that the contract with Williams Architects for the (*Monon Community Center*) indoor playground has been executed. Other business matters currently being addressed include the settlement for the (*116th Street Monon*) tunnel project; easement issues; construction documents for the north greenway trail; and wayward tax bills.

Director's Report

Director Klitzing said his Director's Report was emailed last night (*May 10, 2023*) to Park Board members with hard copies provided at the meeting.

Director Klitzing said that Assistant Director Baumgartner will be taking the lead with staff and Park Board members of the Director's Committee to address the division monthly reports.

Carmel/Clay Board of Parks and Recreation
Tuesday, May 9, 2023
John W. Hensel Government Center

Information Items

Plan Commission

Mr. Kirsh stated the Plan Commission had a contentious meeting regarding Lot 1 (*first plotted lot in Carmel*). Brief discussion followed.

School Board

Ms. Kouka advised that the School Board will be approving the preliminary plans for the Chinese Garden.

Ms. Kouka said that the operating referendum on the November ballot would continue the current referendum.

Parks Foundation

Director Klitzing stated that the Parks Foundation will meet with the newly appointed Resource Development Coordinator to start working on coordination efforts. They are researching insurance to ensure the Foundation is properly insured. Also, the Foundation is making the necessary changes to their funding to ensure sufficient funds are allocated for the 50% funding toward the Resource Development Coordinator position.

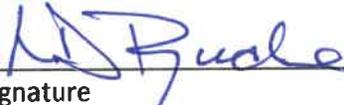
Park Board Comments / Discussion

There was no further discussion.

Adjournment

Mr. Kirsh made a motion to adjourn the meeting, seconded by Mr. Rude. As there were no objections, Board President Taylor adjourned the meeting at 6:42 p.m.

Approved,



Signature

06-13-2023

Date

DocuSigned by:


A75E8A9CBBC64C2...

6/15/2023

Signature

Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.

~~~~~ THIS PAGE INTENTIONALLY LEFT BLANK ~~~~~