

**Carmel/Clay Board of Parks and Recreation
Annual and Regular Park Board Meeting
Tuesday, January 23, 2024, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280**

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

Agenda

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Election of Park Board Officers for 2024 – Nominating Committee**
- 5. Presentation: Comprehensive Parks and Recreation Master Plan Update – PROS Consulting**
- 6. Staff Reports**
- 7. Committees**
 - a. Finance Committee
 - b. Nominating Committee
- 8. Minutes – Secretary**
 - a. December 12, 2023 Park Board Meeting
- 9. Financial Reports – Treasurer**
 - a. Consolidated Financial Report for November 2023
 - b. CCPR P&L Statements for December 2023
- 10. Claims – Treasurer**
 - a. Claim Sheet January 23, 2024
 - b. Clay Township Claim Sheet January 23, 2024
 - c. CCPR Payroll for December 1, 2023, December 15, 2023, and December 29, 2023
- 11. Monetary Gifts, Grants, Partnerships, and Sponsorships for December 2023 – Eric Mehl**
- 12. New Business**
 - a. Park Board Finance Committee Appointments – President
 - b. Carmel Plan Commission Appointment – President
 - c. Carmel Climate Action Advisory Committee Appointment – President
 - d. Carmel Clay Parks Foundation Liaison Appointment – President
 - e. Ratification of 2023 General Fund End of Year Budget Line Transfers – Kurtis Baumgartner
 - f. Consideration of Bids for Westermeier Commons Safety Surfacing – Kurtis Baumgartner
- 13. Old Business**
 - a. White River Greenway North Extension – Michael Klitzing
 - b. Albany Village – Michael Klitzing
- 14. Attorney’s Report**
- 15. Director’s Report**
- 16. Information Items**
- 17. Park Board Comments / Discussion**
- 18. Adjournment**

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> No Action Required
<small>ITEM/SUBJECT</small> Staff Reports	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> January 23, 2024

Selected news articles:

- White River pedestrian bridge to connect Carmel, Fishers fully funded
Current in Carmel, December 14, 2023
- Letter (*to the Editor*): Diversion of CCPR funds disheartening
Bre Sweeney, Carmel
Current in Carmel, December 14, 2023
- Carmel Parks tells court city improperly funneled \$12M to downtown plazas
By John Tuohy
Indy Star, December 19, 2023
- Christmas is over, recycle your tree
Hamilton County Reporter, December 28, 2023

Standard monthly reports for November 2023:

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for December 2023:

- Monon Community Center Pass Report
 - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
 - Extended School Enrichment
 - Recreation & Facilities
 - Administration & Planning
 - Marketing & Communications
 - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

Standard quarterly report:

- Active Contract Summary Log

Standard annual report:

- Inclusive Vendors 2023

CURRENT

CARMEL · FISHERS · LAWRENCE/GEIST · NOBLESVILLE · WESTFIELD · ZIONSVILLE



CARMEL ▾

FISHERS ▾

LAWRENCE/GEIST ▾

NOBLESVILLE ▾

WESTFIELD ▾

ZIONSVILLE ▾

NIGHT & DAY ▾

M

YOU ARE AT: Home » Carmel » Carmel Community » White River pedestrian bridge to connect Carmel, Fishers fully funded



Full funding has been committed for a pedestrian bridge over the White River to connect Carmel and Fishers. (Image courtesy of CCPR)

White River pedestrian bridge to connect Carmel, Fishers fully funded



BY ANN MARIE SHAMBAUGH ON DECEMBER 14, 2023

CARMEL COMMUNITY, FISHERS COMMUNITY

The Carmel Clay Parks & Recreation board held its monthly meeting Dec. 12 to hear an update on a pedestrian bridge, discuss a land purchase and more.

What happened: CCPR Director Michael Klitzing presented an update on plans to construct a bridge over the White River to connect Carmel's Hazel Landing Park to Fishers' Heritage Park.

FOLLOW US ON SOCIAL



Join Us for
Your trip
OneAmerica 5

3.6
FEB 10 MAR 9 A

America
of Free
www.americanbankoffre

Fullfilling all you
14611 N. 1
Westfield
(463)62

What it means: Klitzing said that the Hamilton County Council recently approved \$1.6 million for the project, meaning the \$11 million project now has enough funding to move forward. Fishers is contributing \$400,000, Delaware Township \$1.3 million and Clay Township \$4.5 million, CCPR \$3 million.

What's next: CCPR is expected to vote in January on a funding agreement. Klitzing said he expects work on the bridge to begin in early 2024 and be complete in 12 to 18 months.

What happened: The board approved a resolution stating CCPR's interest in purchasing .71 acres on the northeast corner of River Road and 116th Street.

What it means: A goal in CCPR's master plan is to acquire property along the White River to allow for extension of the White River Greenway trail system. Other, adjacent properties would still need to be acquired by CCPR to connect the greenway to 116th Street. Part of the property may be used for a roundabout, Klitzing said.

What's next: CCPR will have the property appraised and make an offer to the owner, who is open to selling the property.

What happened: The board formed a nominating committee to begin the process of filling an upcoming vacancy.

What it means: CCPR board president Rich Taylor was elected to the Carmel City Council in November. He will step down from the parks board when his city council term begins Jan. 1, 2024. Several other board members thanked Taylor, who has served on the board for 12 years, for his efforts to improve the community's park system. Board members Mark Westermeier, Linus Rude and Jim Garretson comprise the nominating committee.

What's next: The board plans to officially honor Taylor for his service at a meeting in 2024.

MORE HEADLINES

SHARE.



Stay CURRENT with our daily newsletter (M-F) and breaking news alerts delivered to your inbox for free!

Email (required) *

First Name

Phone Number

CURRENT

CARMEL · FISHERS · LAWRENCE/GEIST · NOBLESVILLE · WESTFIELD · ZIONSVILLE

CARMEL ▾

FISHERS ▾

LAWRENCE/GEIST ▾

NOBLESVILLE ▾

WESTFIELD ▾

ZIONSVILLE ▾

NIGHT & DAY ▾

MOF

YOU ARE AT: Home » Views » [Letters to the Editor](#) » Letter: Diversion of CCPR funds disheartening

| Letter: Diversion of CCPR funds disheartening

0

FOLLOW US ON SOCIAL

BY CURRENT PUBLISHING ON DECEMBER 14, 2023

LETTERS TO THE EDITOR



Editor,

Thank you for your recent highlight on the lack of transparency and funding toward Carmel Clay Parks & Recreation from local developers.

Doesn't our mayor pride himself on being a part of green initiatives, even at a federal level? Yet, his excuse to override – without communication to CCPR – developers' millions (and millions) of dollars rightly due to CCPR is disheartening.

Like many Carmel residents, I am a parent to a little one. We love the access to our clean, updated parks and playgrounds. Every New Year's Day, we go for a long walk in the woods and play at the park. Knowing there is no offset to the woodland areas we are destroying for the sake of assumed unaffordable housing with parks and recreation care makes me wonder what kind of legacy our council is cultivating and our mayor is leaving.

Bre Sweeney, Carmel



America of Freedom
www.americanbankoffre

Fullfilling all you
14611 N. 0
Westfield
(463)62

CURI
SIGN-UP HERE

MORE HEADLINES



Letter: Concerned about lot coverage approved at 111th, Pennsylvania streets



Carmel city councilor, neighbors question city's process for approving



White River pedestrian bridge to connect Carmel, Fishers fully funded

CARMEL

Carmel Parks tells court city improperly funneled \$12M to downtown plazas



[John Tuohy](#)

Indianapolis Star

Published 5:32 a.m. ET Dec. 19, 2023 | Updated 5:32 a.m. ET Dec. 19, 2023

An urban versus suburban tussle has taken hold in Central Indiana — but this one is within the same city, the suburb of Carmel.

The city and the parks department that serve it are at odds at where to invest dollars for recreation — in the spacious outlying parks near subdivisions or the urban core, where apartment and office buildings reign.

Carmel Clay Parks and Recreation officials said the city is improperly siphoning about \$12 million from traditional parks and spending it instead on pocket parks, plazas and greenspace in downtown and Midtown.

Mayor Jim Brainard said there is nothing illegal about the practice, and needs to be done to provide urban core residents with recreational space. He said the parks department wouldn't adequately fund them otherwise.

“These are the parks that get the most use and though they are small they are needed most right now,” said Brainard, who characterized the the two types of parks as urban and suburban.

The source of the disputed funds are impact fees charged to developers that help support parks construction. The fees are intended to offset the financial burden on the city by residential construction and population growth.

City and state code requires impact fees to go to the parks board, which decides where to spend the money. But the city has been using a workaround that takes the allocation away from the parks board so the money is invested downtown.

'Amenities for the entire city'

The dust-up has landed in Hamilton County Circuit Court, where the parks department asked a judge to stop the city from depriving it of the impact fees. Superior Court Judge David Najjar on Dec. 6 denied the parks a temporary restraining order but the parks are still seeking a permanent injunction to halt the transfers.

“I think it is important that the fees be used for parks throughout the entire city, not exclusively in downtown,” Carmel Clay Parks and Recreation CEO Michael Klitzing said. “We view our parks, no matter where, as amenities for the entire city.”

Klitzing acknowledged the crowded downtown needs park space but said several traditional parks projects — which the long-term master plan identified as priorities years ago — also need the cash to get started or continue.

“There was nothing identified within the central core ... in part because the city was already investing heavily in this area,” he said of the master plan. The mayor could have worked with the parks to get them included at any time, Klitzing said.

Additionally, Klitzing said the city can require developers to include open spaces in their site plans, which it does frequently.

Waived fees and redirected money

The city charges developers \$4,800 per residential unit of construction, which is deposited into the coffers of the parks board. But recently the Board of Public Works has waived the fees for several projects and instructed developers instead to pay an equal amount to the Carmel Redevelopment Commission so it can build the greenspaces near the downtown developments.

The Board of Public Works was given the authority to waive the fees in 2010. But lawyers for the parks said the change didn't give the Board of Public Works the power to redirect the money to the Redevelopment Commission.

Brainard said because all the apartments being built downtown are generating most of the impact fees, the money deserves to be used for improvements for those residents.

“The money ought to follow who is doing the building,” he said. “We should not take from downtown and put it into the suburban area.”

The parks are sorely needed downtown as public gathering spaces and have been proven popular, Brainard said. Midtown Plaza, with its ping-pong table and large screen TV and the Carter Green, with a skating rink, are two of the most-used venues in the city, he said.

"These are places you can bring your children near your home and enjoy the outdoors," Brainard said. "Otherwise we could have something that looks like army barracks."

Call IndyStar reporter John Tuohy at 317-444-6418 or email him at john.tuohy@indystar.com. Follow him on Facebook and X/Twitter.

[HOME](#) | [NEWS](#) | [SPORTS](#) | [OPINION](#) | [LETTERS](#) | [OBITUARIES](#) | [EVENTS](#) | [ARCHIVE](#)
[SUBSCRIBE](#) | [CONTACT THE REPORTER](#)

THE LATEST **DECEMBER 31, 2023 | GIRLS WRESTLING: ROYALS WIN FIRST REGIONAL**

[HOME](#) [NEWS](#)



FRI	SAT	SUN	MON	TUE	WED	THU
49	50	56	56	56	47	34
41	44	46	48	47	44	

www.PaulPoteet.com
 Twitter @PaulPoteet for updates

Christmas is over, recycle your tree



Photo provided

POSTED BY: [THE REPORTER](#) DECEMBER 28, 2023

Disposal options for suburbanite Hamilton County residents

Carmel

THE REPORTER ON FACEBOOK

According to the [City of Carmel Utilities website](#), the city's residential trash program includes pickup of one live Christmas tree per home. Republic Services will collect the tree on the regular service day during the first two weeks of January.

- Trees must be cut in sections four feet or less. If the tree section is longer than four feet, it will not fit into the cage at the top of the truck.
- Remove all tree bags, ornaments, tinsel and stands.
- Artificial trees will not be accepted.

Additionally, according to the [Visit Hamilton County website](#), a free Holiday Tree Recycling Day will take place from 1 to 4 p.m. on Friday, Jan. 1, 2024, in the Central Park Westermeier Commons parking lot, 920 Central Park Drive West. This event is presented by Carmel Clay Parks & Recreation (CCPR).

Come by the to drop off your decoration-free tree and enjoy a warming beverage on CCPR. Your tree will be recycled into mulch and put to good use in the community. Volunteers under 16 years old must be accompanied by a parent or guardian.

Fishers

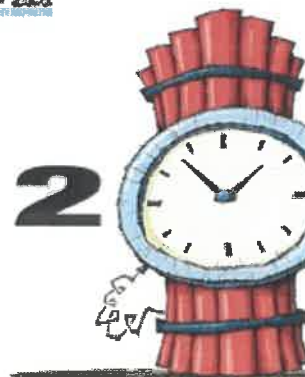
According to the [This Is Fishers website](#) and the [city's website](#), the city's free Christmas Tree Recycling program will run dawn to dusk now through Feb. 1, 2024. Live Christmas trees will be accepted for recycling at the following locations:

- Brooks School Park (parking lot, gated area)
- Cumberland Park (first parking lot)
- Roy G. Holland Memorial Park (parking lot, gated area)

Recycling is for bare, live trees only. Please ensure that all lights, decorations, and tinsel are removed, and do not place the tree inside a plastic bag.



The Hamilton Cou
11,456 followers



HAPPY PRESIDENTIAL E



The Hamilton County
Newspaper
5 hours ago

Happy presidential election year

THE HAMILTON COUNTY
REPORTER
Anyway you want it,
that's the way you need it
Online for \$18/year. Print for \$36/year.
BOTH for \$33!
Subscribe online at
ReadTheReporter.com



Noblesville

While the City of Noblesville website has no information about Christmas tree collection or recycling this year, details about next year are available. If you'd like to plan that far ahead, Christmas tree collection will begin on Dec. 26, 2024, and run through Jan. 10, 2025.

That information can be found online at [this link](#) and in PDF format at [this link](#).

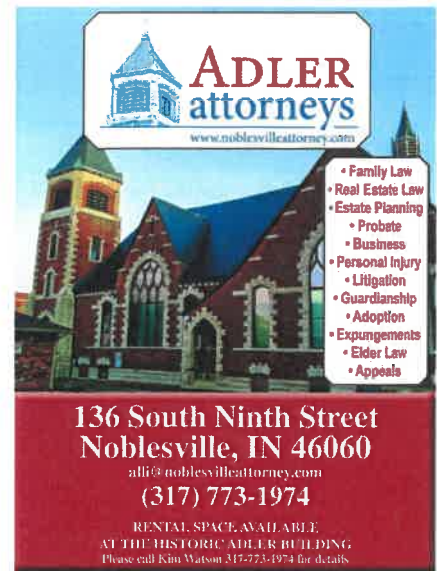
Regarding this year, according to Noblesville Press Secretary Robert Herrington, Republic Services will collect Christmas trees from Tuesday, Dec. 26 until Friday, Jan. 10. Trees will be collected on the same day and in the same location as residents' trash/recycle collection. Please note that trees must be cut into sections of no more than four feet per section and placed inside the trash cart so that the automated arm of the trucks will be able to place them in the truck. Trees lying on the ground besides trash containers will not be collected.

The Noblesville Street Department will pick up whatever does not get picked up by Republic. Call (317) 776-6348 with any questions.

Westfield

According to the Guest Services FAQ PDF available at [this link](#), city resident can dispose of their Christmas trees in the following manner:

- Ray's will pick up one Christmas tree per household at no additional charge to the customer. This service is available through Friday, Jan. 12. Trees must be cut down into four sections in order to be accepted.
- Whenever a holiday falls on a regular schedule collection day, the collection schedule for that day as well as the rest of the week will be delayed one day. Under this circumstance, Saturday collection is acceptable.



ADLER
attorneys
www.noblesvilleattorney.com

- Family Law
- Real Estate Law
- Estate Planning
- Probate
- Business
- Personal Injury
- Litigation
- Guardianship
- Adoption
- Expungements
- Elder Law
- Appeals

136 South Ninth Street
Noblesville, IN 46060
all@noblesvilleattorney.com
(317) 773-1974

RENTAL SPACE AVAILABLE
AT THE HISTORIC ADLER BUILDING
Please call Kim Watson 317-773-1974 for details

COMPUTER REPAIR

NOBLE  PC

317-560-0579

Steve Holtzleiter on
Emergency
Management hires
new planning section
chief

December 30, 2023

Outstanding hire! Proven
leader and team support
professional.
Congratulations on your
selection Sir.

Carol Smith on
Cannabis advocates
not letting legislature
snuff out their efforts

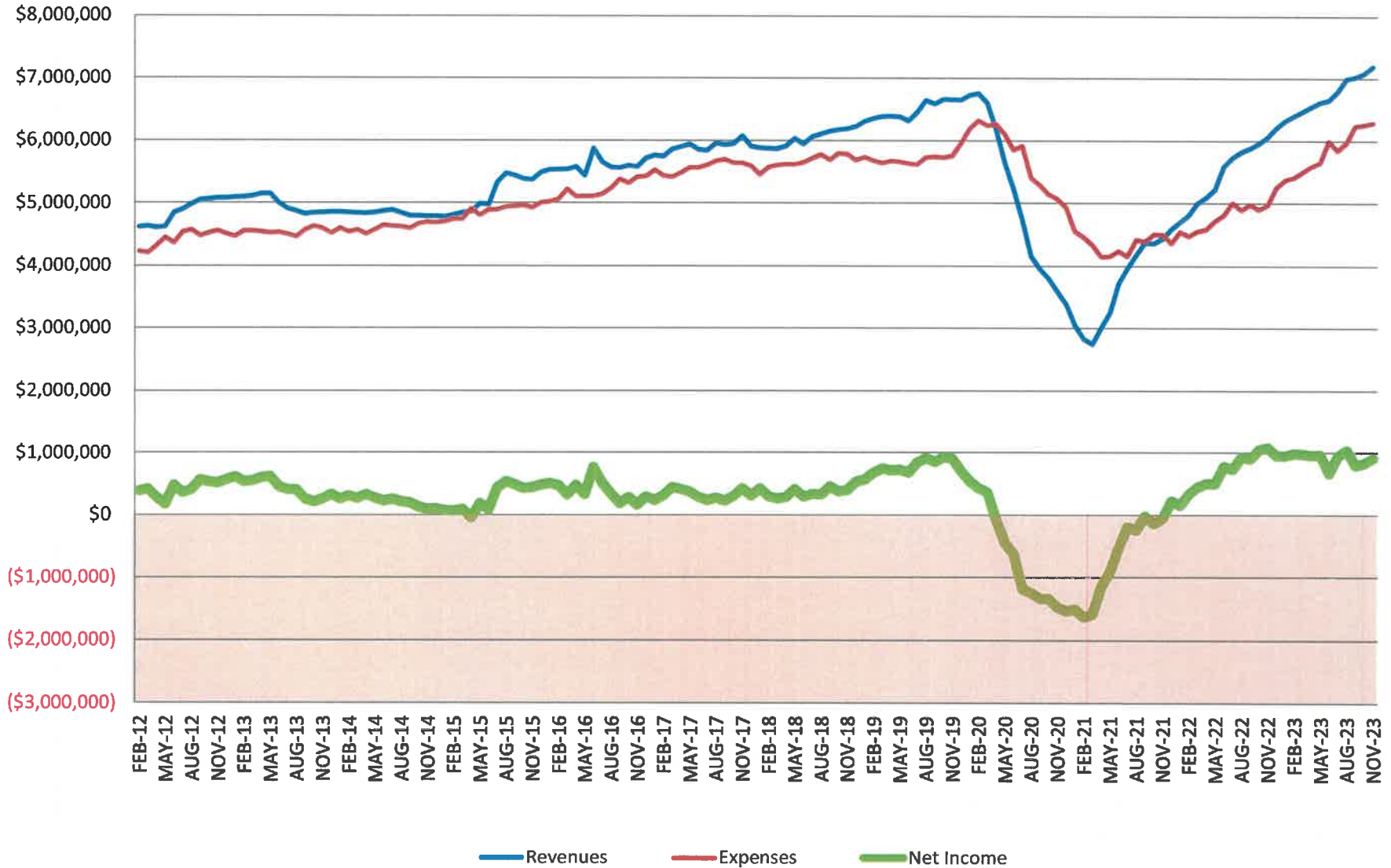
December 29, 2023

FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 11/30/23



FUND 109 - MONON COMMUNITY CENTER 12-MONTH TRAILING FINANCIALS - 11/30/2023



MONON COMMUNITY CENTER PASS REPORT

DECEMBER 2023

- NET CHANGE -

	ANNUAL	MONTHLY	OTHER	TOTAL	% ¹	PREV. MONTH	PREV. YEAR
<u>MCC MEMBERSHIP PASSES</u>							
Youth	6	328		334		16	29
Adult	46	2,977		3,023		212	234
Senior	10	339		349		(3)	2
Senior (<i>Legacy Pricing</i>)	10	75		85		(2)	(20)
Military	0	27		27		1	(6)
Household	11	1,137		1,148		53	146
MCC Passes	83	4,883		4,966		277	385
Add'l HH Members				4,293		208	496
MCC Members				9,259	66%	485	881

CORPORATE MEMBERSHIP PASSES

Youth	0	8		8		2	1
Adult	6	278		284		(4)	20
Senior	0	25		25		(1)	2
Senior (<i>Legacy Pricing</i>)	0	0		0		0	0
Household	4	119		123		4	1
Corporate Passes	10	430		440		1	24
Add'l HH Members				440		17	(5)
Corporate Members				880	6%	18	19

INSURANCE-PAID MEMBERSHIP PASSES

Prime			982	982		139	36
SilverSneakers			897	897		81	127
Active&Fit			814	814		88	239
Silver&Fit			200	200		14	70
Optum-Renew Active			1,063	1,063		90	148
Insurance Passes/Members			3,956	3,956	28%	412	620

TOTAL PASSES	93	5,313	3,956	9,362		690	1,029
Percent of Total Passes	1%	57%	42%				

TOTAL MEMBERS				14,095		915	1,520
----------------------	--	--	--	---------------	--	------------	--------------

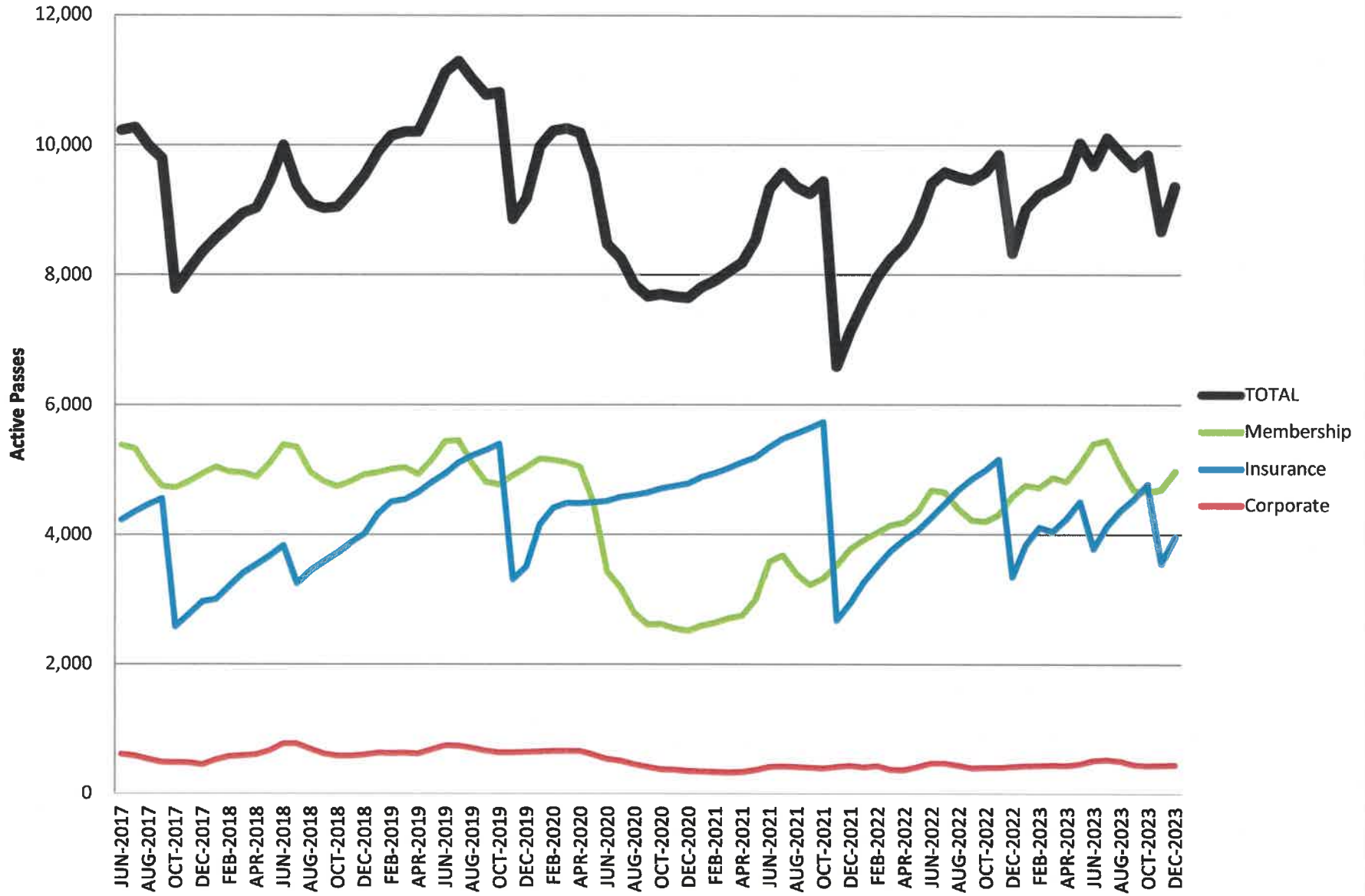
¹ Percent of Total Members

CARMEL CLAY TRACK PASSES

Track Passes				1,338		(11)	60
Carmel Clay Track Passes				1,338		(11)	60

MONON COMMUNITY CENTER

ANNUAL, MONTHLY & INSURANCE PASSES AS OF 12/31/2023



EMPLOYMENT REPORT | DECEMBER 2023

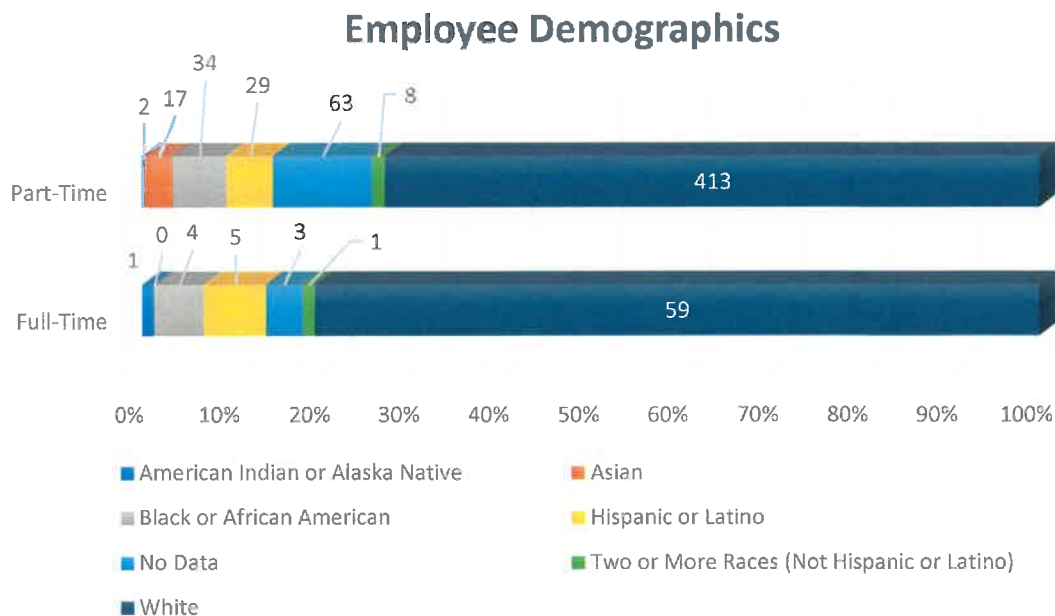
Employee by Status	Full-Time	Part-Time	Subtotal
All Employees ⁱ	73	603	676
Leaves of Absence ⁱⁱ	0	37	37
Period Ending Totals	73	566	639

ⁱ Includes employees in "Active" and "Leave" status.

ⁱⁱ "Leaves of Absence" count includes seasonal employees.

Employment by Division	Full-Time	Part-Time	Subtotal
Executive	3	0	3
Administration + Planning	9	3	12
Extended School Enrichment/SCS	24	191	209
Marketing + Communications	3	1	5
Parks + Natural Resources	18	15	33
Recreation + Facilities	16	356	372
Period Ending Totals	73	566	639

Employee Demographics



Employee Demographics	Full-Time	Part-Time
American Indian or Alaska Native	1	2
Asian	0	17
Black or African American	4	34
Hispanic or Latino	5	29
No Data	3	63
Two or More Races (Not Hispanic or Latino)	1	8
White	59	413
Total:	73	566

EXTENDED SCHOOL ENRICHMENT | December 2023

ESE is founded on the belief that each and every student is capable of being successful. We are committed to setting high expectations and assuring the development of a strong foundation in basic life skills.

After School Program

Participation Rates	
Total Registered Students (as of 12/21/23)	1,668
Comparison from Dec 2022 to Dec 2023	-231 (Dec 2022: 1,899)
Average Daily Attendance per School in Dec	88 participants (Dec 2022: 82)

Carmel Clay Schools (CCS) Employee Discounts (Fee Waivers)	
Total Number of CCS Employees Receiving ESE Discounted Rates	124
Total Value of CCS Employee Discount Fee Waivers for Dec 2023	\$16,327.50

ESE December 2023 Staff Star	
Carmel	Sage Lowe
Cherry Tree	Rex Fallis
Clay Center	Jacob Moon
College Wood	Emily Switzer
Forest Dale	Adam Buczkowski
Mohawk Trails	Kory Lamb
Prairie Trace	Sutton Arnold
Smoky Row	Maren Fitschen
Towne Meadow	Keith Murrell
West Clay	Addison Caughey
Woodbrook	Violet Niemiec

Program Highlights

On December 6, all 11 ESE sites participated in our 2nd Awareness Day project for the school year. For this project, we partnered with Seeds of Caring to make holiday cards and ornaments/door hangers for seniors living in senior living communities here in Carmel. We collected near 900 projects to donate!



RECREATION & FACILITIES REPORT | December 2023

MONON COMMUNITY CENTER / THE WATERPARK

Annual/Monthly Memberships Sold/Rejoined

DEC 2023	Previous Month	Previous Year
726	499	709

Day/Punch Pass Visits

DEC 2023	Previous Month	Previous Year
2,463	1,804	2,782

Total Member Visits

DEC 2023	Previous Month	Previous Year
47,535	43,482	42,422

Group Fitness Class Participation

DEC 2023	Previous Month	Previous Year
9,647	10,099	7,539

Corporate Wellness Package

Total	
Participating Companies	16
Passholders	880

RECREATION PROGRAMMING

- We offered 44 general recreation programs and served 301 participants
- Total served including Group Fitness classes was 9,948 participants

**Administration & Planning Division
Gift Fund 853 Report
December 2023**

Designated For	Beginning Cash Balance	Current Month Revenues	Current Month Expenses	Ending Cash Balance
Bear Creek Park	\$ 68,815.11	\$ -	\$ -	\$ 68,815.11
Interpretive Signage	\$ 13,309.71	\$ -	\$ -	\$ 13,309.71
Invasive Species Mgmt/Restoration	\$ -	\$ -	\$ -	\$ -
Central Park North Woods	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Pedal & Park	\$ 5,917.92	\$ -	\$ -	\$ 5,917.92
Staff Appreciation	\$ 1,131.95	\$ 100.00	\$ -	\$ 1,231.95
Staff Professional Development	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Volunteer Program	\$ 90.52	\$ -	\$ -	\$ 90.52
West Park	\$ 2,160.00	\$ -	\$ -	\$ 2,160.00
James Engledow Memorial	\$ 820.00	\$ 1,930.00	\$ -	\$ 2,750.00
Meadowlark Park Shade Structures	\$ 5,081.00	\$ -	\$ -	\$ 5,081.00
Monon Greenway Dog Pots	\$ 500.00	\$ -	\$ -	\$ 500.00
116th St. Tunnel Mural	\$ 254.37	\$ -	\$ -	\$ 254.37
Undesignated (General)	\$ 6,232.36	\$ -	\$ -	\$ 6,232.36

Month End Cash Balance **\$ 118,342.94**

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*

DocuSigned by:

Eric Mehl

A8D9F87C86F841C...

Administration & Planning Director

MARKETING & COMMUNICATIONS REPORT | December 2023

TEAM HIGHLIGHTS

- Partnered with local influencer Keeping Up in Carmel to promote MCC memberships with an annual household membership giveaway. The giveaway resulted in 714 new Instagram followers within just one week.
- Worked closely with the summer camp team to design the 2024 Summer Camp Guide, which launched Jan. 1.

SOCIAL MEDIA *This month, these were our top posts on Facebook, Instagram, X, and LinkedIn.*



Top Facebook Post
Staff EOY Party
31 Engagements
3,612 Impressions



Top Instagram Post
Holiday Tree Recycle
70 Engagements
3,237 Impressions



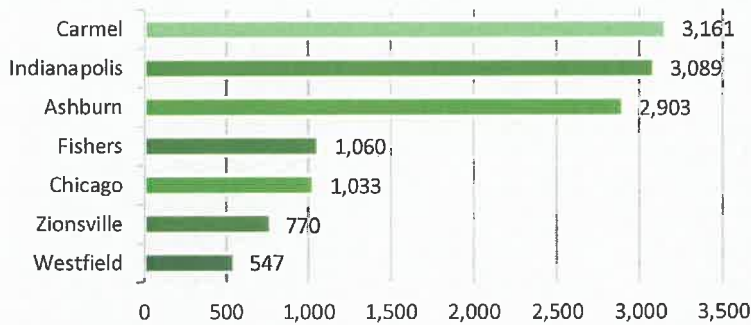
Top X Post
Holiday Tree Recycle
2 Engagements
312 Impressions



Top LinkedIn Post
H.I.V.E Value Awards
99 Engagements
1,034 Impressions

WEBSITE *This month, the website had the following page views from the user demographics listed below.*

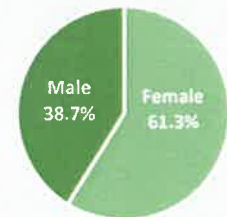
LOCATION



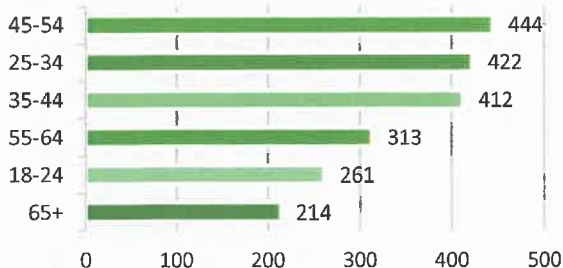
NEW VS. RETURNING USERS



GENDER



AGE



TOTAL PAGE VIEWS TOP WEB PAGES

TOP WEB PAGES	PAGE VIEWS	% OF TOTAL
Active Home Page	8,095	8.5%
MCC	19,801	20.9%
Home Page	6,802	7.2%
Membership Search	5,481	5.8%
Group Fitness	4,795	5.1%
TOTAL	94,769	

EARNED MEDIA

- **Indy Star | Carmel Parks tells court city improperly funneled \$12M to downtown plazas**
- **Indianapolis Business Journal | Carmel parks board says city is improperly diverting funds**
- **FOX59 | Carmel Board of Parks suing city board of public works over allegedly misappropriated funds**
- **Current in Carmel | Carmel parks board seeks restraining order to stop BPW park impact fee waivers, mayor suggests parks board be disbanded**
- **Current in Carmel | Carmel BPW approves sending more than \$12M in park impact fees to CRC projects after judge denies temporary restraining order**
- **Current in Carmel | Carmel High School students aim to educate community on health, impact of White River**
- **Current in Carmel | White River pedestrian bridge to connect Carmel, Fishers fully funded**
- **Current in Carmel | Year of change: Carmel residents can expect new city leadership, continued construction in 2024**
- **Current in Carmel | Letter: Diversion of CCPR funds disheartening**
- **Current in Carmel | Carmel in Brief (Holiday Tree Recycling)**
- **Current in Carmel | Carmel Community Events – January 2023**
- **Hamilton County Reporter | Give blood ahead of busy holiday weeks**
- **Hamilton County Reporter | Christmas is over, recycle your tree**
- **Indy's Child | Places to Play in the Winter**
- **Town Planner | More About My Park Series: Carey Grove Park**

PARKS & NATURAL RESOURCES REPORT | December 2023

NATURE PROGRAM PARTICIPATION

DATE	PROGRAM	ATTENDANCE/REGISTERED
12/1	Knee High Naturalist	5/5
12/1	Owl Calling at West Park	6/6
12/8	Knee High Naturalist	5/5
12/8	Owl Calling at West Park	7/7
12/15	Knee High Naturalist	2/2
December	Total Registrations	25/25

VOLUNTEER SERVICE PARTICIPATION

PROGRAM CATEGORY	HOURS	TIME SHEETS
Adaptive	35.75	15
MCC Programs	2.00	2
ESE / Summer Camp Series	0	0
Adopt-A-Park	29.75	9
Park Stewardship (<i>Independent Service, Group Projects, Public Volunteer Projects</i>)	0	0
Citizen Science	19.00	9
TOTALS	86.50	35

PARK OPERATIONS

- Megan Denny-Oswald, Mike Edwards, and Matt Leavitt all completed OSHA 10 hour training certification.
- Ping pong table surfaces at Midtown Plaza were re-wrapped with new vinyl graphics.
- Invasive species continue to be targeted around the pond and natural areas of Meadowlark Park.
- Cody McCollum re-certified with CPSI (playground safety inspection) through the NRPA.
- New fencing project at Westermeier Commons to separate the playground from the parking lot is underway.
- Pickleball fence at Inlow park is receiving additional reinforcement to help with sound barrier weight.
- Flowing Well Park well pump went down just before Christmas and was repaired within a few days.
- Partial failure of light duty retaining wall at Thomas Marcuccilli Nature Park is being assessed for replacement.
- Received year 1 mitigation monitoring report for Monon Trail culvert replacement. Site meets success criteria.
- Received year 2 mitigation monitoring report for Flowing Well stabilization project. Site meets success criteria except for an area that was seeded. High amount of confidence that year 3 will yield additional results and meet success criteria without the need for additional seed application.

Financial Assistance
January - December 2023

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	15	793.50	0	0.00	50	11,008.50
February	14	740.50	0	0.00	50	11,108.25
March	13	687.50	0	0.00	48	12,926.00
April	13	687.50	0	0.00	50	10,113.00
May	14	801.00	0	0.00	53	12,230.04
June	14	844.50	0	0.00	4	450.00
July	12	685.50	0	0.00	0	0.00
August	13	765.00	0	0.00	47	10,849.30
September	13	777.00	0	0.00	45	12,471.05
October	10	591.50	0	0.00	46	11,592.85
November	10	591.50	0	0.00	48	11,041.40
December	10	591.50	0	0.00	50	11,243.70
Total		\$ 8,556.50		\$ -		\$ 115,034.09

MCC Passes	\$ 8,556.50
MCC Programs	\$ -
ESE & Summer Camps	\$ 115,034.09
Total Financial Assistance	\$ 123,590.59

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)									
AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
ISO Midtown Carmel, LLC	License for Access to Midtown Garage for Monon Blvd Use	8-1-19	8-1-19	7-31-24	Auto renewals w/successive one year terms (30 day notice)	\$2,000 NTE One Time Setup Annual \$3,000		N/A	N/A
Absorb Software	Learning Management Software Implementation and Onboarding	3-23-22	3-23-22	3-23-25	Initial Term - 36 Months 3-23-22 - 3-22-25 Auto Renewals 12 months (30 day notice)	Annual License \$18,954.00, Absorb Create \$4,505.00, and Onboarding Fees \$4,230.00 Amdmnt 1 - Additional Annual Licensing \$4,505.00		N/A	N/A
Active Network, LLC	Hosted Software	6-18-14	6-18-14	5-1-22	Initial Term three years from Go-Live date of 5-2015 with auto one year renewal terms	\$55,000 - Initial Implementation	Amdmt 1 - Release of ESE Program from Exclusivity	N/A	6-11-14
Alderson Commercial Group	West Park - The Core (Part B CCPR)	12-10-19	9-18-20	N/A	N/A	Part B \$2,225,000.00	CO #5 - Increase \$21,268.52 CO #6 - Increase \$55,267.14	N/A	N/A
American Clean & Seal	Pool Painting (Waterpark) for Phased 3-Year Project (2023-2025)	9-13-22	9-23-22	Approximately 5-31-2025	Three year phased project 2023-2025	2023 - \$33,994 2024 - \$21,998 2025 - \$43,785		9-1-24	9-20-22
American Specialty Health Fitness Inc.	Fitness Facility Services Agreement	1-25-17	2-1-17	12-31-24	Auto renewals w/successive one year terms (120 day notice)	None	Amdmnt - Attachment L (Program Compensation)	N/A	N/A
Ameresco	Guaranteed Energy Savings - Monon Center	7-13-21	12-20-21	N/A	N/A	Project Development - No Charge	Project Implementation Amendment - \$32,640 Change Order #1 - \$122,631 Air Flow Measuring Stations	N/A	N/A
Ameresco	Professional Services - Capital Planning Assessment, Consulting, Implementation, Software License, Hosting and Software Support	1-1-23	1-1-23	12-31-24	Initial Term - 12 Months 1-1-23 - 12-31-23 Auto Renewals 12 months up to 4yrs (60 day notice)	\$29,520 one-time fee \$29,389 for yr one software with auto renewals for 4 yrs plus 3% annual increases		N/A	N/A
ASI Masters Architectural Graphics	Carme Monon Trail Sign Design	6-20-23	6-20-23	N/A	N/A	\$7,500.00		6-12-24	6-13-23
Atlas License Company & Data Services	FCC License - Call Sign WQTT503 (Radios)	None Required	4-8-14	4-8-24	90 days prior to renewal	2024 Renewal \$140 plus \$80 future notice renewal		N/A	N/A
Atlas License Company & Data Services	FCC License - Call Sign WQIA462 (Repeaters)	None Required	1-11-12	12-7-28	90 days prior to renewal	\$80.00		N/A	N/A
Automated Logic	Engagement of Services - Service Solutions Agreement of the Automated Logic WebCTRL System	11-28-23	12-1-23	11-30-26	12-1-23 - 11-30-26	2023-2024 - \$7,645.00 2024-2025 - \$8,409.50 2025-2026 - \$9,250.45		4-1-24	11-20-23
Ball State University	Agreement for Services - Tribal Consultation Services - Thomas Marcuccilli Nature Park	5-25-22	5-27-22	N/A	N/A	\$24,149.00		N/A	N/A
Bose Public Affairs Group	Legal Services	4-13-20	4-13-20	N/A	N/A	\$225 per hour		N/A	N/A
Carmel Clay Schools	Before and After School program	2-12-13	2-12-13	First day of 2022-2023 school year	One year unlimited auto renewals (60 day notice) (Notify by Dec. 1st)	None		3-14-20	N/A
Carmel Drive Self Storage	Monthly Storage Rental Unit for MCC	5-16-17	5-16-24	N/A	Monthly (30 day notice reqd)	\$239 (Rate Increase 8/1/22&3/1/23 \$273)		N/A	N/A
Carmel Drive Self Storage	Monthly Storage Rental Unit for ESE	6-26-19	6-25-24	N/A	Monthly (30 day notice reqd)	\$239 (Rate Increase 8/1/22&3/1/23 \$273)		N/A	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Carmel Drive Self Storage	Monthly Climate Controlled Storage Rental for MCC (Dream Tree)	11-14-19	11-14-24	N/A	Monthly (30 day notice reqd)	\$239 (Rate Increase 8/1/22&3/1/23 \$257)		N/A	N/A
Carrier Commercial Service	HVAC Service Agreement on Carrier Chillers	3-22-17	2-1-17	1-31-24	Initial term one year 2-1-17 - 1-31-18 w/auto renewals (90 day notice)	\$1,888/quarterly (2023)		4-1-24	3-22-17
Central States Consulting	Engagment Letter - Meadowlark Boundary Line Retracement Survey	7-18-23	7-18-23	N/A	N/A	\$4,600.00		5-4-24	7-17-23
Cintas	MCC - Facility services textile rental	1-1-23	1-1-23	12-31-28	5 year 1-23 - 12-31-28 w/auto renewals (60 day notice)	Varies according to need		7-1-24	9-3-19
City of Carmel	Management Agreement - Hagan-Burke Trail	3-8-11	8-22-03	7-31-43	N/A	None		N/A	N/A
City of Carmel Redevelopment Commision	Management Agreement - Carmichael Restrooms	3-8-23	1-17-23	1-1-25	Intial term one year 1-17-23 - 1-1-24 w/succssive one year auto renewals (45 day notice)	None		N/A	N/A
Clay Township of Hamilton County/Carmel Dad's Club	Carmel Dad's Club Facility Usage - Summer Camp Programs	2-1-22	2-1-22	1-31-26	Intial term five years 2-1-22 - 1-31-26 (after first five years, term shall be renegotiated)	\$12,000 per month first 3 months of each year		N/A	N/A
Constellation NewEnergy-Gas Division, LLC	Natural Gas Supply	10-24-18	11-1-19	10-31-24	One year w/auto renewals (90 day notice)	See Contract		N/A	5-15-19
Corvus Janitorial	Janitorial Services Administration, PNR, Monon Center, Waterpark, CP Westermeier Commons, Perelman and Wilfong Pavilions	12-31-21	1-1-22	12-31-24	Twelve months beginning first day of each calendar year w/auto one year renewals (45 day notice)	\$365 AO Monthly PNR Monthly \$23,570 MCC Day & Evening Monthly \$4,860 Waterpark Monthly \$2,765 CP Westermeier Commons \$1,295 Perelman Pavilion Monthly \$775 Wilfong Monthly 1st Amndmnt - add 2nd Porter Waterpark \$4,860 Monthly	2024 - 5% Increase to all areas	1-1-24	12-21-21
CTI Construction	Professional Services Agrmnt - White River Greenway North Extension Project	7-7-21	7-7-21	N/A	N/A	NTE \$195,035.00		N/A	N/A
Cummins Inc.	Planned Equipment Maint Agreement - Generator	6-19-17	6-12-17	6-11-26	Initial Terms three years 6-12-17 - 6-11-19 w/auto renewals (30 day notice)	\$1,037.02 Yr One with Battery Replace \$1,085.46 Yr Two & Three		8-1-24	6-19-17
Direct Fitness Solutions	Fitness Equipment Preventative Maintenance	5-10-19	5-1-19	4-30-24	One Year	\$778 Monthly		1-16-20	5-14-19
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Admin & Park Maintenance	12-2-19	1-1-20	12-31-24	One year w/auto renewals (30 day notice)	\$703.54/bi-annual (\$1,407.08 yr)		12-1-24	11-12-19

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)									
AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Ellis Mechanical & Electrical	Preventive Maintenance Program - CP Westermeier Commons	12-2-19	1-1-20	12-31-24	One year w/auto renewals (30 day notice)	\$151.94/quarterly (\$607.96 yr)		12-1-24	11-12-19
Ellis Mechanical & Electrical	HVAC Preventative Maintenance -MCC	12-2-19	1-1-20	12-31-26	Two year 1-1-24-12-31-26 w/auto renewal options (30 day notice)	\$4,125.00/quarterly (\$16,500.00 yr)		12-1-24	11-12-19
Ellis Mechanical & Electrical	Preventative Maintenance MCC - Carrier RTUs and Split Systems Units	12-2-19	1-1-20	12-31-24	One year w/auto renewals (30 day notice)	\$4,024.55/quarterly (\$16,098.20 yr)		12-1-24	11-12-19
Ellis Mechanical & Electrical	Preventative Maintenance MCC - Pools Boilers and MEG Testing	1-10-20	1-1-20	12-31-24	One year w/auto renewals (30 day notice)	\$13,869.84/annually		12-1-24	11-12-20
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Perelman Pavilion	6-12-19	6-1-19	12-31-24	One year w/auto renewals (30 day notice)	\$1,701.71/quarterly (\$6,806.84 yr)		12-1-24	7-31-19
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Wilfong Pavilion	12-2-19	1-1-20	12-31-24	One year w/auto renewals (30 day notice)	\$467.96/quarterly (\$1,871.84 yr)		12-1-24	11-12-19
Ellis Mechanical & Electrical	HVAC Preventive Maintenance - West Park Mechanical Room		1-1-23	12-31-24	One year w/auto renewals (30 day notice)	\$152.55/quarterly (\$609.00 yr)		12-1-24	11-12-20
Ferguson Construction	Waterpark Cabana Additions	2-14-23	2-24-23	N/A	N/A	\$388,700		1-1-25	N/A
Green Touch Services	Landscape Maintenance Services	2-9-16	1-29-18	2-28-24	Initial one year 3-1-16 - 2-28-17 w/unlimited successive one year auto renewals (30 day notice)	WaterPark - \$18,491 Park Grounds - \$107,884	1st Amdmnt-Changed to increase service fee by \$6,955 (2-14-17) 2nd Amdmnt-Changed to increase service fee by \$2,195 (1-29-18) 3rd Amdmnt-Changed to increase service fee by \$12,407 (1-25-19) 4th Amdmnt-Changed to add AO Back Yard for \$3,002 (3-4-19) 5th Amdmnt-Changed to add Monon Blvd and Native Cutback to Central Park for \$23,120 (2-25-20) 6th Amdmnt-Changed to add/remove services for Carey Grove, JPP, Monon Blvd Phase1/Phase 2, and CP West increase fee by \$78,132 (3-9-21) 7th Amdmnt - add, change, and removed - Flowing Well, Monon Central Trailhead, West Park, Inlow Park and Meadowlark decrease fee by \$5,579.00 8th Amdmnt - add - Inlow Changes increase fee by \$3,810 9th Amdmnt - add - Inlow, Meadowlark, River Heritage, West Park Changes increase by \$9,311	5-1-21	2-8-16

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)									
AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Green Touch Services	Snow Removal and Salting Services - Central Park East & West	11-23-15	11-1-15	10-31-24	Initial one year 11-1-15 - 10-31-16 w/unlimited successive one year renewals (60 day notice)	CPE - Snow Event \$400per, Salt \$450 CPW - Snow Event \$775per, Salt \$750 (Removed 11-4-19) Perelman - Snow per Hour (\$207.50max) per CCPR request, Salt \$575 per CCPR request Wilfong - Snow per Hour (\$207.50max) per CCPR request, Salt \$750 per CCPR request	1st Amdmnt - Change Scope of Work (11-15-16) CPKE - \$850 per event CPKW - \$1,625 per event CPKWComm-\$400 per event 2nd Amdmnt - Add Scope of Work (10-1/18) Dog Park \$625 per event 3rd Amdmnt - Remove Westermeier Commons and Add Scope of Work (11-4-19) hourly per request for Perelman and Wilfong Pavilions	5-1-19	11-17-15
GT Soft, Inc. (EZChildTrack)	ESE Software Services	5-17-18	5-18-18	6-30-24	Initial one year 7-1-18 -6-30-19 w/unlimited successive one year renewals (90 day notice)	Annual License \$23,500 plus Parent PIN Based per Site (\$100)		N/A	5-18-18
Hamilton Disc Golf Union, Ltd.	Hazel Landing Disc & Inlow Park Golf Course Maintenance Services	4-5-21	4-1-21	3-30-24	Initial one year 4-1-21 - 3-30-22 w/successive one year auto renewals (no notice reqd)	NTE \$6,500 paid in six installments		5-1-24	4-2-21
Healthways (Tivity) - Prime	Fitness Services - Prime Program	12-8-14	12-12-14	12-31-24	Auto renewals w/successive one year terms (120 day notice)	None		12-9-14	N/A
Healthways (Tivity) - SilverSneakers	Fitness Services - SilverSneakers Program	12-8-14	12-12-14	12-31-24	Auto renewals w/successive one year terms (120 day notice)	None		12-9-14	N/A
Heart Reach Medical	AED Service - 11 ESE units	1-12-23	1-12-23	1-11-25	Two year (no notice)	\$4,387.68 per year		N/A	N/A
Heart Reach Medical	AED Service - Admin & PNR	1-12-23	1-12-23	1-11-25	Two year (no notice)	\$1,747.20 for 2yrs		N/A	N/A
Iron Mountain	HR Off-Site File Storage	6-25-18	7-1-19	6-30-24	Initial one year 7-1-18 - 6-30-19 w/unlimited successive one year renewals (30 day written notice)	\$89 per month 7-1-19 (increase to \$99 per month) 7-1-20 (increase to \$109 per month) 7-1-21 (increase to \$119 per month) 7-1-22 (increase to \$139 per month) 7-1-23 (increase to \$169 per month)		N/A	N/A
JP Morgan	Financing - Guaranteed Energy Savings-MCC (Ameresco)	7-12-22	9-1-22	9-1-32	Lease	\$189,884.06 annually		N/A	N/A
Kantola	Training Solutions License Agreement	12-14-23	1-23-24	1-22-25	One year (Licensor will offer terms for renewal)	\$2,326.60		N/A	N/A
Konica Minolta	Admin bizhub C558 (copy machine) Maintenance	7-5-17	8-17-17	8-17-24	60 Month	Quarterly - color copies \$.046 each b&w copies \$.00680		N/A	N/A
Konica Minolta	MCC East bizhub C558 (copy machine) Maintenance	1-13-17	1-27-17	1-27-24	60 Month	Quarterly - color copies \$.046 each b&w copies \$.00680		N/A	N/A
Konica Minolta	MCC West bizhub C552 (copy machine) Maintenance	10-2-17	10-2-17	10-1-24	12 Month	Quarterly - b&w copies \$.01256		N/A	N/A
Konica Minolta	ESE bizhub C360i (copy machine) Maintenance	2-19-20	2-19-20	2-18-25	60 Month	Quarterly - color copies \$.0505 each b&w copies \$.00760		N/A	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)									
AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Kuaba Gallery (Jayne During)	Purchase of American Bison and Calf Sculpture	7-12-22	8-16-22	8/16/2022 (Still in progress 1-24)	N/A	\$55,000 + (Shipping TBD) Transportation Costs added \$8,042.20		N/A	N/A
Lochmueller Group	Engagement Letter - Meadowlark Park Structural Design	2-21-22	2-21-22	N/A	N/A	\$18,920.00		12-1-24	2-22-22
Lochmueller Group	Professional Services Agrmnt - Project Administration and Inspection Services - The Corner	10-19-21	11-4-21	N/A	N/A	\$32,000.00 (Reimbursed by CRC)		12-1-24	N/A
Magers Bookkeeping Svcs	CCPR Bookkeeping services/Asset Mgmt	1-22-16	1-22-16	12-31-24	Initial one year 1-22-16 - 12-31-16 w/successive one year terms (30 day notice)	\$450/month - ESE \$435/mo - MCC \$120/mo - General Fund \$175/mo Fac Fund \$30/hr-Asset		N/A	N/A
Marcel A. Lazdins	ESE Form Translation	11-18-21	11-18-21	N/A	N/A	\$50 per document under 250 and \$.20 per word over 250		N/A	N/A
Matthew Kirk Luttrell	Engagment Letter - Program Guide Design Services	9-20-21	9-20-21	N/A	N/A	\$60 per page Winter/Spring 2022 and \$50 per page for subsequent Program Guides		N/A	N/A
Mainscape	Snow and Ice Removal at Midtown Plaza	1-3-24	1-3-24	N/A	N/A	See Contract		10-1-24	1-4-24
Mobile Mini	Aquatic Storage Rental	9-3-19	9-3-19	5-31-24	Annual renewal	\$795 delivery/pickup fees, (2) 40' units \$306.44 x 9 month		N/A	N/A
Mr. B's Lawn Maintenance	Engagement Letter - Mowing Services	4-22-14	4-1-14	3-31-24	Initial term one year 4-1-14 - 3-30-15 w/successive one year auto renewals	NTE \$169,000-2014 NTE \$170,000-2015&2016 NTE \$175,000-2017 NTE \$178,000-2018 NTE \$178,000-2019 NTE \$180,000-2020 \$203,000-2021 \$217,997-2022 \$217,757-2023	1st Amdmnt (added 146th/Rohrer Road.Monon Greenway NTE \$170,000) 2nd Amdmnt (added Bark Park NTE \$170,000) 3rd Amdmnt (added CPK West Commons NTE \$175,000) 4th Amdmnt (compensation change NTE \$178,000) 5th Amdmnt (added Inlow Pk, Perleman Pavilion, and White River Greenway NTE \$180,000) 6th Amdmnt (added Monon Blvd NTE \$180,000) 7th Amdmnt (service changes NTE \$203,000) 8th Amdmnt (service changes NTE \$217,997) 9th Amdmnt (service changes NTE \$217,757)	9-28-24	9-29-15

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)									
AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Mr. B's Lawn Maintenance	Engagement Letter - Turf Chemical Treatments	3-27-15	3-1-15	2-28-24	Initial term one year 3-1-15 - 2-28-16 w/successive one year auto renewals	NTE \$7,917-2015 NTE \$12,075-2016 NTE \$11,227-2017 NTE \$13,378-2018 NTE \$19,210.17-2019 \$19,240.17-2020 \$19,325.17-2021 \$20,243.92-2022 \$21,906.82-2023	1st Amdmnt (added Bark Park NTE \$10,142/\$1,933 Grub in necessary) 2nd Amdmnt (added CPK West Commons NTE \$11,227) 3rd Amdmnt (compensation change NTE \$13,378) 2019 - No Amdmnt (miss calc. +\$30.34) 4th Amdmnt (added West Park Road Frontage, Inlow Park, CP North, Monon Blvd, and Perelman Pavilion NTE \$19,210.17) 5th Amdmnt (added Monon Blvd Elm & Walnut NTE \$19,240.17) 6th Amdmnt (price increase) NTE \$19,325.17 7th Amdmnt (price increase) NTE \$20,243.92 8th Amdmnt (price increase) NTE \$21,906.82	9-28-24	9-29-15
Neon One	Volunteer Software Subscription	11-20-20	11-20-20	11-30-24	N/A	\$1,848.00		9-30-21	11-20-20
New Era	Monon Center Fire Alarm Monitoring Services	2-7-23	2-7-23	1-6-25	Initial term one year 2 7-23 - 1-6-24 w/succssive one year auto renewals (30 day notice)	\$495.00		8-28-24	N/A
New Era	Monon Center Fire Inspection Service Agreement	2-10-23	2-10-23	2-9-26	Initial term three year 2- 10-23 - 2-9-26 w/successive one year renewals (30 day notice)	\$5,500.00		8-28-24	N/A
New Era	Perelman Pavilion Fire Alarm Monitoring Services	2-7-23	2-7-23	1-6-25	Initial term one year 2 7-23 - 1-6-24 w/succssive one year auto renewals (30 day notice)	\$495.00		8-28-24	N/A
New Era	Perelman Pavilion Fire Inspection Service Agreement	2-10-23	2-10-23	2-9-26	Initial term three year 2- 10-23 - 2-9-26 w/successive one year renewals (30 day notice)	\$1,850.00		8-28-24	N/A
New Era	Wilfong Pavilion Fire Alarm Monitoring Services	2-7-23	2-7-23	1-2-25	Initial term one year 2 7-23 - 1-6-24 w/succssive one year auto renewals (30 day notice)	\$495.00		8-28-24	N/A
New Era	Wilfong Pavilion Fire Inspection Service Agreement	2-10-23	2-10-23	2-9-26	Initial term three year 2- 10-23 - 2-9-26 w/successive one year renewals (30 day notice)	\$700.00		8-28-24	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)									
AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Oracle Elevator	Elevator Full Maintenance Agreement	6-25-21	6-25-21	6-24-24	Initial term two year 6-25-21 - 6-24-23 renews w/auto one year renewal (90 day notice)	\$316 monthly (annual increase NTE 4% and Labor Rate Reg \$245/hr and OT Rate \$367.50)		7-1-20	8-8-18
Oscar Orencio Hofmann	Freelance Photographer Services	8-10-18	7-30-18	12-31-24	Initial term 8-10-18 - 12-31-18 w/successive one year auto renewals (30 day notice)	Vendor \$800 full day rate; \$400 half day rate; \$200 quarter day rate Vendor's Assistant \$600 full day rate; \$300 half day rate; \$150 quarter day rate		N/A	8-10-18
Paperless Business Systems (eRequester/Fraxion)	Hosted Requisition/Purchasing Software	3-28-13	3-28-13	5-28-24	Terminate (30 day notice)	\$14,539 - Intial Implementation 1st Amndmt - Provide two additional months changing renewals to May 28		N/A	N/A
PDF Mechanical	Preventative Maintenance Service Agreement - Dectron Units (MCC)	4-17-23	4-17-23	4-16-25	Initial term two year 4-17-23 - 4-16-25 renews w/auto one year renewal (30 day notice)	\$1,464.00 Quarterly		6-21-23	4-13-23
Pepsi Americas	MCC Beverages	5-1-12	5-1-12	4-30-24	Initial term one year 5-1-12 - 4-30-13 w/unlimited one year auto renewals (60 day notice)	Varies according to need	Amdmt - Sections 3&4 removed from Exhibit B on original contract	1-1-24	N/A
Perry Weather Consulting	Weather Software Subscription & Outdoor Warning System Bundle	12-7-22	1-1-23	12-31-26	Initial term three year 1-1-23 - 12-31-26 Must Cancel prior to renewal date (30 day notice)	\$7,250.00		N/A	N/A
Pickett & Associates	Public Relations	9-11-18	9-11-18	N/A	Terminates upon (30 day written notice) by either party	\$95 per hour		N/A	9-7-18
Pitney Bowes	CCPR Postage machine lease	10-4-19	2-9-20	2-8-25	Initial Term 60 month 2-9-20 - 2-8-25 w/end of lease options (new lease, purchse or return), or successive twelve month annual ext (120 day notice)	\$124.14/quarter		N/A	N/A
Placer Labs	Venue Analytics Platform	6-13-23	6-13-23	6-12-25	Initial Term 24 month 6-13-23 - 6-12-25 w/successive one year renewals (30 day notice)	\$13,000/yr		N/A	N/A
PROS Consulting	Development of the Comprehensive Master Plan 2023	1-10-23	2-8-23	N/A	N/A	\$269,420.00		3-1-23	N/A
Ray's Trash Service	Trash Services for Monon Blvd Garage	4-20-21	5-1-21	4-30-24	Initial term 12 months 5-1-21 - 4-30-22 w/successive one year renewals (60 day notice)	\$429 April 15th - November 15th \$238 November 16th - April 14th		N/A	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)									
AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Ray's Trash Service	Trash Services for Meadowlark Park	5-27-22	5-27-22	5-26-24	Initial term 12 months 5-27-22 - 5-26-23 w/successive one year renewals (60 day notice)	\$136		N/A	N/A
Republic Trash	Trash Services for CP West Commons	7-1-21	7-1-21	6-30-24	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	\$143.00		N/A	N/A
Republic Trash	Trash Services for Monon & Maint	7-1-21	7-1-21	6-30-24	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	\$592.47		N/A	N/A
Republic Trash	Trash Services for Wilfong Pavilion	7-1-21	7-1-21	6-30-24	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	\$75.00		N/A	N/A
Republic Trash	Trash Services for PNR	7-1-21	7-1-21	6-30-24	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	\$231.25		N/A	N/A
Republic Trash	Trash Services for Perelman Pavilion	7-1-21	7-1-21	6-30-24	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	\$75.00		N/A	N/A
Rieth-Riley Construction	Monon Center Roundabout and Entrance	7-9-20	6-15-20	11/30/2020 (Still in progress 1-24)	N/A	\$918,942.67		10-1-22	6-3-20
Rundell Ernstberger Associates	Monon Blvd Spary Plaza Modification	7-31-23	7-31-23	N/A	N/A	\$55,000.00		1-1-24	N/A
Safe Passage	ESE summer camp transportation services	5-14-19	5-15-19	5-14-24	Initial one year 5-15-19 - 5-14-20 w/unlimited successive one year renewals (30 day written notice)	\$167,500	1st Amdmnt - Schedule Change	8-17-24	4-26-19
SJCA	Professional Services - White River Greenway North Extentions Design Development Plans	2-9-21	4-1-21	N/A	N/A	\$181,909 1st Amndmnt \$26,000		N/A	N/A
SJCA	Professional Services - White River Greenway North Extentions Construction (READI)	11-9-22	11-9-22	N/A	N/A	\$249,700 (READI Grant)		N/A	N/A
SmithGroup	Amendmnt to AIA Document B101-2017 Design Services for Clay Township	N/A	N/A	N/A	N/A	1st Amndmnt \$275,000 2nd Amndmnt - No cost to CCPR 3rd Amndmnt - \$9,920.30 4th Amndmnt - \$14,125		N/A	N/A
SmithGroup	Engmt of Services - West Park Trail Extension Services - Phase 1	5-12-21	5-12-21	N/A	N/A	\$12,740 (reimbursables NTE \$800)		5-15-24	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)									
AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
SmithGroup	Engmt of Services - West Park Trail Extension Services - Phase 2	9-14-21	9-14-21	N/A	N/A	\$24,160 (reimbursables \$700)		5-15-24	5-12-21
SmithGroup	Engmt of Services - Martin Marietta S&G Pit Reclamation Preliminary Planning Study - Phase 3	3-28-22	3-28-22	N/A	N/A	\$11,200 (reimbursables included)		5-15-24	3-28-22
SmithGroup	Professional Services Agrmnt - The Corner - Design Services	10-19-21	8-31-22	N/A	N/A	\$44,500.00 (\$1,175 reimbursables) NTE - Reimbursed by CRC		5-15-24	N/A
Spear Corporation	Swimming Pool Mechanical Systems Service Contract	1-21-22	1-21-22	1-20-25	Initial term 12 months 1-21-22 - 1-20-23 w/auto renewals (no notice)	\$2,575 (bi-annual visits)		1-30-23	1-25-22
Sysco Indianapolis, LLC	Concessions Food Supplier	3-27-18	3-26-18	3-26-24	Initial term 12 months 3-27-18 - 3-26-19 w/auto one year renewals (180 day notice)	Pricing per margin schedule		N/A	N/A
Terryberry	Staff Recognition Program	3-1-22	3-1-22	2-28-24	Initial term 12 months 3-1-22 - 2-28-23 w/auto one year renewals (90 day notice)	See Contract		N/A	N/A
United Construction Services	West Park Shelters Project	3-14-23	2-27-23	9-30-23	N/A	\$360,071.00 inclusive of allowances		3-1-24	2-17-23
United Construction Services	West Park Spoil Pile Removal	9-29-23	9-29-23	N/A	N/A	\$21,000.00		3-1-24	2-24-23
UKG	Master Services Agreement - Human Resources Information System	10-11-22	10-12-22	9-11-28	Initial term 60 months from billing start date 9-12-23 - 9-11-28 w/auto one year renewals (5 business days notice)	First 36 months \$23.50 per employee and thereafter through remainder of the initial term \$36.40 per employee	1/5/24 - UKG Pro Texting Services @ \$0.15 per employee	N/A	N/A
Vanco	Refrigeration PM - MCC & AO	3-21-23	3-21-23	3-21-24	Initial term 12 months 3-21-23 - 3-20-24 w/auto one year renewals (30 day notice)	\$1,266.00		4-1-23	3-20-23
Vine & Branch	MCC Basketball Goal and Curtain Preventative Maintenance 2023	11-16-23	11-16-23	11-30-24	One Year (no notice)	\$6,180.00		10-18-24	11-16-23
Weihe Engineers, Inc.	Engagement of Services for River Heritage Park Survey	10-22-20	10-22-20	N/A	N/A	\$4,950.00		4-1-24	10-22-20
Weihe Engineers, Inc.	Engagement of Services for Central Park Water Park Cabana Additions Design Documents	8-9-22	8-17-22	N/A	N/A	\$40,800 (no reimbursables)		4-1-24	1-24-22

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)									
AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Weihe Engineers, Inc.	Engagement ent of Services for Main St & River Road Park Planning Documents	11-9-22	11-17-22	N/A	N/A	\$59,800 (includes reimbursables)		4-1-24	1-24-22
Weihe Engineers, Inc.	Engagement of Services for River Heritage Perimeter Trail Project Design Documents	11-9-22	11-17-22	N/A	N/A	\$48,800 (includes reimbursables)		4-1-24	1-24-22
Weihe Engineers, Inc.	Engagement of Services for West Park Playground Access Project	12-19-22	12-19-22	N/A	N/A	\$24,700.00 (includes reimbursables)	Additional Services (Staking) \$2,670	4-1-24	1-24-22
Weihe Engineers, Inc.	Engagement of Services for Founders Park Playground Project	1-13-23	1-13-23	N/A	N/A	\$10,000.00 (NTE)		4-1-24	1-12-23
Weihe Engineers, Inc.	Engagement of Services for Orchard Park School Concepts Project	1-13-23	1-13-23	N/A	N/A	\$10,000.00 (NTE)		4-1-24	1-12-23
Weihe Engineers, Inc.	Engagement of Services for River Heritage Park Forest Mitigation Project	3-20-23	3-20-23	N/A	N/A	\$18,200.00 (NTE)		4-1-24	1-12-23
Weihe Engineers, Inc.	Engagement of Services for West Park Boardwalk Investigation	4-19-23	4-19-23	N/A	N/A	\$5,000.00 (NTE)	Amendment #1 - Permitting of Shelters \$20,175 Amendment #2 - Construction Inspection \$1,100.00	4-1-24	1-12-23
Weihe Engineers, Inc.	Engagement of Service for Central Park Waterpark Splash Pad Planning Documents	5-31-23	5-31-23	N/A	N/A	\$47,380 (NTE)		4-1-24	1-12-23
Weihe Engineers, Inc.	Engagement of Services for Westermeier Commons Playground Surfacing Project	9-1-23	9-1-23	N/A	N/A	\$24,100.00		4-1-24	1-12-23
Weihe Engineers, Inc.	Engagement of Services for Central Park (Interurban Trail) Suveying	9-28-23	9-28-23	N/A	N/A	\$16,000.00		4-1-24	1-12-23
White Construction	Construction Agreement - Monon Greenway Trailhead Kiosk Project	6-8-21	7-1-21	N/A	N/A	\$146,845.00		9-15-24	12-31-21

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)									
AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Williams Architects	Monon Community Center Multipurpose Room West/Kidzone Improvements	3-14-23	5-10-23	N/A	N/A	\$232,000 plus \$8,000 Reimburables (NTE)		N/A	N/A
Williams Creek Management	River Heritage Park Forest Mitigation	7-11-23	8-14-23	12/1/2023 (Still in progress 1-24)	N/A	\$195,779.00		4-1-24	6-12-23
Willow Marketing Management, Inc.	Engmt of Services Website Hosting	7-17-23	7-1-23	6-30-24	Initial term 12 months 7-1-23 - 6-30-23 w/auto one year renewals (30 day notice)	\$150 Website Hosting monthly			7-17-23
Willow Marketing Management, Inc.	Supplemental Services to Engmt of Services for Website Hosting	10-24-19	10-24-19	1-31-25	Initial term 12 months 10-24-19 - 1-31-20 w/auto one year renewals (30 day notice)	\$150 per hour		4-9-24	N/A
W-T Group LLC, The	Engmt for Access and Inclusion Consulting Services for ESE	8-30-18	8-30-18	8-30-2021 (Still in progress 1-24)	Initial term 12 months 8-30-18 - 8-30-19 (Either Party may terminate with a 30 day written notice) Unless earlier terminated will auto renew w/one year renewals same term and conditions	NTE \$10,000 Annually		N/A	8-30-18

INCLUSIVE VENDORS REPORTING 2023

Class	Company Name	Certified	Date of Expenditure	Expenditure Cost	Annual Expenditure
MBE/VBE	Bondry Consulting	Yes	Mar-23	\$15,000.00	\$15,000.00
IVBE	Buddenbaum & Moore	Yes	May-23	\$16,780.00	\$51,419.22
			Jun-23	\$1,219.00	
			Aug-23	\$49.50	
			Sep-23	\$4,325.00	
			Sep-23	\$6,000.00	
			Sep-23	\$4,160.00	
			Oct-23	\$1,101.60	
			Nov-23	\$6,789.12	
			Nov-23	\$7,440.00	
			Nov-23	\$3,555.00	
WBE	Commercial Office Environment	Yes	Apr-23	\$11,798.34	\$11,891.10
			Oct-23	\$92.76	
WBE	Good Time DJ		May-23	\$460.00	\$460.00
WBE	Heart Reach Medical	Yes	Jan-23	\$2,758.60	\$8,173.60
			Dec-23	\$5,415.00	
WBW	Indy Anna's	Yes	Mar-23	\$209.25	\$6,171.00
			Apr-23	\$2,333.75	
			Nov-23	\$3,418.75	
			Nov-23	\$209.25	
WBE	Miles Printing	Yes	Mar-23	\$1,328.12	\$2,790.05
			Apr-23	\$511.25	
			Nov-23	\$950.68	
WBE	PKS Construction	Yes	Apr-23	\$7,300.00	\$7,300.00

INCLUSIVE VENDORS REPORTING 2023

Class	Company Name	Certified	Date of Expenditure	Expenditure Cost	Annual Expenditure
WBE	Play Design Scapes		Nov-23	\$920.00	\$920.00
WBE	Selective Systems	Yes	Apr-23	\$362.00	\$362.00
MBE	SJCA, Inc.	Yes	Jun-23	\$249,700.00	\$249,700.00
WBE	T & T Sales and Promotions		Jul-23	\$200.00	\$200.00
Total Annual Expenditure					\$354,386.97

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Linus Rude, Secretary	ACTION REQUESTED Approval
ITEM/SUBJECT December 12, 2023 Park Board Meeting Minutes	
DOLLAR AMOUNT / FUND N/A	MEETING DATE January 23, 2024

SUMMARY:

A draft of the minutes for the December 12, 2023 Park Board Meeting is provided for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Park Board Meeting on December 12, 2023.”

Carmel/Clay Board of Parks and Recreation
Tuesday, December 12, 2023, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280

Member(s) Present: James Garretson, Carrie Holle, Joshua Kirsh, Kristin Kouka, Jenn Kristunas, Linus Rude, Rich Taylor, Mark Westermeier, Lin Zheng

Member(s) Absent: None

Others Present: Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Eric Mehl, Administration & Planning Director/CAO; Doug Kowalski, Park Board Legal Counsel

Roll Call; Call to Order & Pledge of Allegiance

Board President Taylor welcomed everyone to the meeting and asked Mr. Rude to call the role. Mr. Rude announced there was a quorum. Board President Taylor called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Staff Reports

Assistant Director Baumgartner advised that staff reports were included in the Board packet.

Assistant Director Baumgartner introduced Kelvin Solares, Inclusion Program Supervisor. The Department recently received the Inclusion Program of Excellence Award at the annual Indiana Park and Recreation Association (*IPRA*) conference. Mr. Solares shared highlights of the winning program, Adaptive Murder Mystery Socials. Assistant Director Baumgartner advised Board members to check out the article in the Board packet from the *Hamilton County Reporter*.

Ms. Kristunas stated she enjoys the new format of the staff reports. The condensed information provides a clear value of each division.

Mr. Westermeier asked if there were any changes to the insurance paid (*MCC*) memberships. Assistant Director Baumgartner said the basic program has not changed; however, every couple of months, the memberships are purged to eliminate those with no activity. After further discussion, Mr. Westermeier said that he, too, likes the new format of the staff reports as they are easier to read.

Committees

Finance Committee

Ms. Zheng stated that the Finance Committee did not meet last month.

Nominating Committee

In his role as Park Board President, Board President Taylor named Mr. Westermeier, Mr. Rude, and Mr. Garretson to the Nominating Committee.

Minutes

November 14, 2023 Park Board Meeting

Mr. Rude made a motion to approve the minutes of the Park Board Meeting dated November 14, 2023, seconded by Mr. Garretson, and unanimously passed 9 – 0.

December 5, 2023 Park Board Executive Session

Mr. Rude made a motion to approve the minutes of the Park Board Executive Session dated December 5, 2023, seconded by Mr. Garretson, and unanimously passed 9 – 0.

December 5, 2023 Park Board Special Meeting

Mr. Rude made a motion to approve the minutes of the Park Board Special Meeting dated December 5, 2023, seconded by Mr. Garretson, and unanimously passed 9 – 0.

Financial Reports

Consolidated Financial Report for October 2023; CCPR P&L Statements for November 2023

Ms. Zheng made a motion to acknowledge receipt of the Consolidated Financial Report for October 2023 and to acknowledge receipt of the P&L Statements for November 2023, seconded by Mr. Kirsh, and unanimously passed 9 – 0.

Claims

Claim Sheet December 12, 2023; Clay Township Claim Sheet December 12, 2023; CCPR Payroll for November 3, 2023 and November 17, 2023

Ms. Zheng made a motion to approve the Claim Sheet dated December 12, 2023; and to approve the Clay Township Claim Sheet dated December 12, 2023; and to approve payroll wages and liabilities for payroll dates November 3, 2023 and November 14, 2023, seconded by Mr. Kirsh, and unanimously passed 9 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for November 2023

Mr. Mehl reported one donation was received in November: \$100 from an anonymous donor for employee appreciation. Mr. Kirsh made a motion to accept the donation as presented, seconded by Ms. Kristunas, and unanimously passed 9 – 0.

New Business

Consideration of Resolution B-2023-006 Amending 2023 Salaries and Wages Resolution to Provide Sick Leave Payment

Mr. Mehl described in detail the need to amend the current resolution to allow CCPR employees to receive a one-time payout of remaining sick leave grandfathered from a legacy policy. Mr. Kirsh made a motion to approve Resolution B-2023-006, seconded by Mr. Rude, and unanimously passed 9 – 0.

Consideration of Resolution G-2023-007 Regarding the Interest in and Authorizing the Purchase of Real Estate

Director Klitzing said he was informed yesterday (*December 11, 2023*) of an opportunity to purchase 0.71 acres along River Road, immediately north of 116th Street. As previously discussed and addressed in the current Comprehensive Parks and Recreation Master Plan, and will likewise be supported in the new Comprehensive Master Plan, is acquisition of property along the White River for the ultimate extension of the White River Greenway. Director Klitzing addressed questions during discussion after his PowerPoint presentation.

Mr. Kirsh made a motion to adopt Resolution G-2023-007 as presented, seconded by Ms. Zheng, and unanimously passed 9 – 0.

Old Business

There was none.

Attorney's Report

Mr. Kowalski advised he could not discuss any litigation, but he did provide a brief update regarding the claim filed against the City regarding Park and Recreation Impact Fees. A lengthy discussion followed.

Ms. Kristunas asked about the possible need to have an alternate Park Board member assigned to the Nominating Committee. After brief dialogue, Board President Taylor appointed Ms. Kouka to serve as an alternate on the Nominating Committee should the need arise.

Director's Report

Director Klitzing reminded the Board that the next meeting would be January 23, 2024.

Secondly, there is good news with regards to the 106th Street pedestrian bridge that will connect Hazel Landing Park to Heritage Park in Fishers. Details followed.

Director Klitzing provided a snapshot of the funding provided to Carmel Clay Parks & Recreation over the past 20 years. He concluded by saying thank you to Clay Township for their tremendous support of the park system.

Lastly, Director Klitzing shared a thank you note from Sue Dillon. The Department sent flowers with our condolences to the family upon the passing of Doc Dillon. He had been a member of the Clay Township Board and was instrumental in the development and adoption of the original Interlocal Agreement between the City and the Township forming the park system in 1991.

Information Items

School Board

There was no report.

Plan Commission

Mr. Kirsh advised that individuals from Harvest Church, adjacent to Thomas Marcuccilli Nature Park, attended the recent Commercial Committee regarding some changes to a parcel of land. Mr. Kirsh said he orchestrated a connection with DCS (*Department of Community Services*) staff and Parks administration.

Parks Foundation

Director Klitzing stated that the Foundation is accepting donations on behalf of Dr. Jim (*Doc*) Dillon who recently passed away. Checks should be made payable to the Parks Foundation with a written note directing funds to the Jim Dillon Memorial.

Park Board Comments / Discussion

Mr. Kirsh stated that Board President Taylor had become a good friend and confidant over the years. He thanked Board President Taylor for his leadership and friendship and wished him good luck on the City Council.

Mr. Garretson announced that he attended the last Township Board meeting to thank Matthew Snyder for his 13 years of service and his tremendous support of the Department. Mr. Garretson commended Sue Dillon and Judy Hagen calling them the birth mothers of the park system. Furthermore, he added Jim Engledow to the three individuals who had done such a tremendous job for the parks department. Mr. Garretson said he has been impressed with Board President Taylor’s knowledge of every aspect in the Park Board meetings and thanked him for his service to the park system as he continues to advocate for the Department on the City Council.

Board President Taylor said he was wondering how he would feel (*as this was his last Park Board meeting*). He had thought about it all day. The Department did something audacious, and many communities try to replicate our 150,000 square foot community center with the goal of making it operationally self-sufficient. Not very many communities have ever accomplished this.

Board President Taylor said he was able to learn from many people including Mr. Westermeier, Director Klitzing, and other amazing founders of the park system – Judy Hagen, former Trustee; Sue Dillon; and his dear friend Jim Engledow. He said he was humbled to be associated with Director Klitzing, Assistant Director Baumgartner, Mr. Mehl, and the rest of the CCPR staff. He hoped that he played a part in the Department’s success – being a national model and creating a two-time Gold Medal winning park system.

Board President Taylor said he was humbled and honored to serve on the Park Board, and he will miss everyone. He will always be committed to supporting and advocating for Carmel Clay Parks & Recreation and green space. Hopefully in his new role (*City Council Member*), he will be able to do even more for parks.

(*applause*)

Adjournment

Mr. Rude made a motion to adjourn the meeting, seconded by Ms. Kristunas. With no objections, Board President Taylor adjourned the meeting at 7:18 p.m.

Approved,

Signature

Date

Signature

Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Lin Zheng, Treasurer	ACTION REQUESTED Acknowledgement
ITEM/SUBJECT Consolidated Financial Report for November 2023	
DOLLAR AMOUNT / FUND N/A	MEETING DATE January 23, 2024

SUMMARY:

Provided is the Consolidated Financial Report for November 2023.

STAFF RECOMMENDATION:

“I move to acknowledge receipt of the Consolidated Financial Report for November 2023.”

**CARMEL CLAY PARKS & RECREATION
2023 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT**

Month: November 2023

	(101) General	(103-CITY) Capital	(103-LIT) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
REVENUES										
City of Carmel	\$5,308,408.00	\$519,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,827,408.00
Clay Township	\$0.00	\$0.00	\$4,786,604.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,786,604.58
Impact Fees	\$0.00	\$0.00	\$0.00	\$1,785,137.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,785,137.80
User Fees, Interest & Other Earned Income	\$0.00	\$24,219.99	\$101,360.57	\$195,672.16	\$5,167,288.89	\$6,700,597.70	\$271,619.03	\$94,735.28	\$81,498.59	\$12,636,992.21
Total Revenues (a)	\$5,308,408.00	\$543,219.99		\$1,980,809.96	\$5,167,288.89	\$6,700,597.70	\$271,619.03	\$94,735.28	\$81,498.59	\$25,036,142.59
OTHER FINANCING SOURCES										
Cash Reserves as of 12/31/2022	\$0.00	\$465,940.28	\$0.00	\$2,800,154.68	\$2,560,555.27	\$3,803,786.67	\$234,474.17	\$129,598.85	\$5,475,194.04	\$15,469,703.96
Previous Year Encumbrances	\$468,383.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468,383.34
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources	\$468,383.34	\$465,940.28	\$0.00	\$2,800,154.68	\$2,560,555.27	\$3,803,786.67	\$234,474.17	\$129,598.85	\$5,475,194.04	\$15,938,087.30
Total Revenues & Other Financing Sources (b)	\$5,776,791.34	\$1,009,160.27	\$4,887,965.15	\$4,780,964.64	\$7,727,844.16	\$10,504,384.37	\$506,093.20	\$224,334.13	\$5,556,692.63	\$40,974,229.89
OPERATING EXPENSES										
Transfer Out	\$519,000.00									
Personal Services	\$2,937,590.65	\$0.00	\$0.00	\$0.00	\$2,867,575.66	\$2,921,198.40	\$0.00	\$0.00	\$0.00	\$8,726,364.71
Supplies	\$162,035.82	\$0.00	\$0.00	\$0.00	\$292,627.20	\$516,151.59	\$25,847.36	\$0.00	\$0.00	\$996,661.97
Other Services & Charges	\$1,650,599.07	\$0.00	\$0.00	\$0.00	\$903,829.11	\$2,172,254.34	\$167,557.65	\$0.00	\$0.00	\$4,894,240.17
Capital Outlay	\$4,766.65	\$0.00	\$0.00	\$0.00	\$5,904.10	\$268,426.80	\$146.12	\$0.00	\$0.00	\$279,243.67
Total Operating Expenses (c)	\$4,754,992.19	\$0.00	\$0.00	\$0.00	\$4,069,936.07	\$5,878,031.13	\$193,551.13	\$0.00	\$0.00	\$14,896,510.52
DEVELOPMENT & OTHER EXPENSES										
Capital Development & Maintenance	\$0.00	\$892,129.68	\$155,353.50	\$596,320.13	\$0.00	\$0.00	\$0.00	\$108,021.19	\$2,935,987.17	\$4,687,811.67
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,400.00	\$0.00	\$0.00	\$0.00	\$15,400.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,356.00	\$0.00	\$0.00	\$0.00	\$3,356.00
Total Development & Other Expenses	\$0.00	\$892,129.68	\$155,353.50	\$596,320.13	\$0.00	\$18,756.00	\$0.00	\$108,021.19	\$2,935,987.17	\$4,706,567.67
Total Expenses (d)	\$4,754,992.19	\$892,129.68	\$155,353.50	\$596,320.13	\$4,069,936.07	\$5,896,787.13	\$193,551.13	\$108,021.19	\$2,935,987.17	\$19,603,078.19
ENCUMBRANCES & RESERVES										
Encumbrances & Dedicated Funds	\$400,634.61	\$117,030.59	\$4,732,611.65	\$4,184,644.51	\$0.00	\$0.00	\$0.00	\$0.00	\$1,120,705.46	\$10,555,626.82
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,980.58	\$0.00	\$109,980.58
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$2,557,908.09	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$3,557,908.09
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,057,597.24	\$287,542.07	\$0.00	\$1,500,000.00	\$3,845,139.31
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100,000.00	\$1,550,000.00	\$25,000.00	\$0.00	\$0.00	\$2,675,000.00
Total Encumbrances & Reserves	\$400,634.61	\$117,030.59	\$4,732,611.65	\$4,184,644.51	\$3,657,908.09	\$4,607,597.24	\$312,542.07	\$109,980.58	\$2,620,705.46	\$20,743,654.80
Total Expenses, Encumbrances & Reserves (e)	\$5,155,626.80	\$1,009,160.27	\$4,887,965.15	\$4,780,964.64	\$7,727,844.16	\$10,504,384.37	\$506,093.20	\$218,001.77	\$5,556,692.63	\$40,346,732.99
Net Income (a - c)	n/a	n/a	n/a	n/a	\$1,097,352.82	\$822,566.57	\$78,067.90	n/a	n/a	n/a
<i>Cost Recovery (a + c)</i>					127%	114%	140%			
Current Cash Balance & Investments (b - d)	n/a	\$117,030.59	\$4,732,611.65	\$4,184,644.51	\$3,657,908.09	\$4,607,597.24	\$312,542.07	\$116,312.94	\$2,620,705.46	\$20,349,352.55
Unencumbered or Undedicated Funds (b - e)	\$621,164.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,332.36	\$0.00	\$627,496.90

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> CCPR P&L Statements for December 2023	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> January 23, 2024

SUMMARY:

Provided for your review are December 2023 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Controller.

RECOMMENDED MOTION:

"I move to acknowledge receipt of the P&L Statements for December 2023."

11:50 AM
01/04/24
Accrual Basis

Extended School Enrichment - Carmel Clay Parks & Recreation
108 ESE Profit & Loss Prev Year Comparison
January through December 2023

	Jan - Dec 23	Jan - Dec 22	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
0345040 · Park Department Fees	5,293,909.52	4,401,419.54	892,489.98
0361030 · Interest on Sweep	168,970.41	57,328.47	111,641.94
0367000 · Contributions & Gifts	32,766.50	202.95	32,563.55
Total 0300000 · REVENUES	5,495,646.43	4,458,950.96	1,036,695.47
Total Income	5,495,646.43	4,458,950.96	1,036,695.47
Gross Profit	5,495,646.43	4,458,950.96	1,036,695.47
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	1,082,457.98	827,919.91	254,538.07
4111000 · Part Time	1,315,321.47	1,198,871.99	116,449.48
4112000 · Overtime	24,083.35	13,019.00	11,064.35
4120000 · Deferred Compensation	36,487.23	38,135.38	-1,648.15
4121000 · Employer's Share of FICA	143,830.28	121,450.06	22,380.22
4122000 · Employer's Share of H-Ins	365,079.83	303,428.62	61,651.21
4122100 · Disability Insurance	2,177.68	1,640.04	537.64
4122200 · Life Insurance	1,013.80	762.20	251.60
4123002 · Civilian PERF	152,643.19	119,173.50	33,469.69
4124000 · Employer's Share of Medicare	33,988.01	28,410.60	5,577.41
Total 4100000 · PERSONAL SERVICES	3,157,082.82	2,652,811.30	504,271.52
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	3,050.00	385.00	2,665.00
4230200 · Office Supplies	8,032.47	6,242.26	1,790.21
4239012 · Safety Supplies	339.74	382.60	-42.86
4239039 · General Program Supplies	150,267.53	88,008.79	62,258.74
4239040 · Food & Beverages	116,555.84	49,144.86	67,410.98
4239099 · Other Miscellaneous	37,219.54	30,891.64	6,327.90
Total 4200000 · SUPPLIES	315,465.12	175,055.15	140,409.97
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Expense	3,111.75	1,149.00	1,962.75
4340700 · Medical Fees (Drug Tests)	270.00	5,115.00	-4,845.00
4340800 · Program Contractors	24,492.65	3,075.00	21,417.65
4341955 · Info Sys Maint/Contracts	45,591.45	53,638.41	-8,046.96
4341990 · Criminal Background Checks	2,687.50	2,923.00	-235.50
4341991 · Marketing & Promotions	24,621.76	17,959.50	6,662.26
4341999 · Other Professional Fees	210,012.82	334,570.57	-124,557.75
4343000 · Travel Fees & Expenses	5,818.29	4,539.08	1,279.21
4343006 · Bus Trips	166,715.18	167,155.00	-439.82
4343007 · Field Trips	155,945.07	47,285.10	108,659.97
4344100 · Cellular Phone Fees	19,382.49	19,014.97	367.52
4345000 · Printing (Not Office Supplies)	1,470.67	3,580.03	-2,109.36
4346000 · Classified Advertising	15,334.27	7,357.75	7,976.52
4350000 · Equipment Repairs & Maint.	13,235.35	6,083.34	7,152.01
4350900 · Other Cont. Services	137,760.91	28,711.60	109,049.31
4353004 · Copier	3,536.28	3,836.67	-300.39
4355200 · Subscriptions	5,372.95	10,666.23	-5,293.28
4355300 · Organization & Membership Dues	3,739.00	2,730.00	1,009.00
4356004 · Staff Clothing	48,384.13	10,733.25	37,650.88
4356005 · Participant Clothing	415.00	6,788.75	-6,373.75
4357003 · Internal Instruction Fees	5,298.08	2,835.00	2,463.08
4357004 · External Instructional Fees	13,665.77	16,308.17	-2,642.40
4358300 · Other fees and licenses	0.00	800.00	-800.00

Extended School Enrichment - Carmel Clay Parks & Recreation
108 ESE Profit & Loss Prev Year Comparison
January through December 2023

	Jan - Dec 23	Jan - Dec 22	\$ Change
4358400 · Refunds, Awards & Indemnities	9,775.40	15,172.60	-5,397.20
4359000 · Special Projects	1,563.47	11,225.65	-9,662.18
Total 4300000 · OTHER SERVICES & CHARGES	918,200.24	783,253.67	134,946.57
Total Expense	4,390,748.18	3,611,120.12	779,628.06
Net Ordinary Income	1,104,898.25	847,830.84	257,067.41
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4463200 · Computer Equipment	969.82	8,658.96	-7,689.14
4463202 · Software	2,638.68	2,638.68	0.00
Total 4460000 · CAPITAL OUTLAY	3,608.50	11,297.64	-7,689.14
Total Other Expense	3,608.50	11,297.64	-7,689.14
Net Other Income	-3,608.50	-11,297.64	7,689.14
Net Income	1,101,289.75	836,533.20	264,756.55

Monon Community Center - Carmel Clay Parks & Recreation

109 MCC Profit & Loss Prev Year Comparison

January through December 2023

01/04/24

Accrual Basis

	Jan - Dec 23	Jan - Dec 22	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
313000 · Sales Tax Collected	21,200.34	17,672.87	3,527.47
345040 · Park Department Fees	133,700.75	129,297.40	4,403.35
346020 · Facility Rentals	37,970.45	80,055.23	-42,084.78
346025 · Shelter Rentals	139,867.92	89,113.22	50,754.70
346030 · Food Services Revenue	188,833.51	195,444.37	-6,610.86
346040 · Aquatics Programs	161,340.99	158,879.50	2,461.49
346050 · Fitness Programs	242,633.00	210,928.00	31,705.00
346110 · Therapeutic Rec Programs	81,986.00	60,767.35	21,218.65
346115 · Annual Passes	40,398.00	40,436.33	-38.33
346116 · GS Corp Annual Passes	9,676.00	16,924.00	-7,248.00
346120 · Season Passes	36,724.00	43,545.00	-6,821.00
346125 · Monthly Passes	4,119,928.30	3,354,265.74	765,662.56
346130 · GS Corp Monthly Passes	211,280.97	185,208.36	26,072.61
346135 · Value Passes	46,889.30	47,541.21	-651.91
346140 · Daily Passes	1,385,204.00	1,406,062.00	-20,858.00
346145 · Contractor Commissions	10,623.80	8,948.94	1,674.86
346150 · Merchandise Sales	10,514.00	9,768.00	746.00
360010 · Miscellaneous Revenues	13,134.19	16,176.41	-3,042.22
361030 · Interest on Sweep	216,521.46	84,010.25	132,511.21
367000 · Contributions & Gifts	13,166.48	12,000.00	1,166.48
Total 0300000 · REVENUES	7,121,593.46	6,167,044.18	954,549.28
Total Income	7,121,593.46	6,167,044.18	954,549.28
Gross Profit	7,121,593.46	6,167,044.18	954,549.28
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	853,669.45	758,682.10	94,987.35
4111000 · Part Time	1,623,344.76	1,307,285.03	316,059.73
4112000 · Overtime	8,246.99	12,532.34	-4,285.35
4120000 · Deferred Compensation	54,064.09	50,183.02	3,881.07
4121000 · Employer's Share of FICA	150,462.61	125,160.15	25,302.46
4122000 · Employer's Share of H-Ins	237,560.94	231,522.93	6,038.01
4122100 · Disability Insurance	1,918.35	1,448.84	469.51
4122200 · Life Insurance	788.10	625.30	162.80
4123002 · Civilian PERF	117,350.59	108,309.10	9,041.49
4124000 · Employer's Share of Medicare	18,309.52	29,272.07	-10,962.55
Total 4100000 · PERSONAL SERVICES	3,065,715.40	2,625,020.88	440,694.52
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	662.50	898.00	-235.50
4230200 · Office Supplies	10,211.81	5,536.17	4,675.64
4235000 · Building Materials	7,859.37	1,324.97	6,534.40
4237000 · Repair Parts	25,656.22	3,273.06	22,383.16
4238000 · Small Tools & Minor Equipment	5,348.94	8,174.65	-2,825.71
4238900 · Cleaning & Maint. Supplies	290,809.04	217,943.11	72,865.93
4239012 · Safety Supplies	10,581.84	15,029.38	-4,447.54
4239039 · General Program Supplies	57,725.29	44,091.02	13,634.27
4239040 · Food & Beverages	103,823.01	94,942.06	8,880.95
4239045 · Retail Goods	6,527.20	7,397.63	-870.43
4239099 · Other Miscellaneous	16,142.70	13,739.08	2,403.62
Total 4200000 · SUPPLIES	535,347.92	412,349.13	122,998.79

Monon Community Center - Carmel Clay Parks & Recreation

01/04/24

109 MCC Profit & Loss Prev Year Comparison

Accrual Basis

January through December 2023

	Jan - Dec 23	Jan - Dec 22	\$ Change
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Fees	22,242.00	22,930.00	-688.00
4340400 · Consulting Fees	0.00	1,278.39	-1,278.39
4340700 · Medical Fees (Drug Tests)	526.00	4,325.50	-3,799.50
4340800 · Program Contractors	21,951.00	29,361.00	-7,410.00
4341955 · Info Sys Maint/Contracts	57,222.38	40,069.47	17,152.91
4341990 · Criminal Background Checks	4,033.00	3,811.00	222.00
4341991 · Marketing & Promotions	117,834.44	131,129.10	-13,294.66
4341992 · Security Services	15,675.00	10,620.00	5,055.00
4341993 · Catering Services	0.00	106.68	-106.68
4341999 · Other Professional Fees	345,341.01	266,511.36	78,829.65
4343000 · Travel Fees & Expenses	7,166.24	12,762.47	-5,596.23
4344000 · Telephone Line Charges	15,952.83	10,974.63	4,978.20
4344100 · Cellular Phone Fees	2,290.48	2,890.48	-600.00
4345000 · Printing (Not Office Supplies)	17,783.46	11,836.50	5,946.96
4346000 · Classified Advertising	13,076.26	7,314.93	5,761.33
4347500 · General Insurance	148,437.57	141,697.49	6,740.08
4348000 · Electricity	488,269.63	557,029.05	-68,759.42
4348500 · Water & Sewer	126,218.65	96,533.58	29,685.07
4349000 · Gas	91,461.46	133,204.89	-41,743.43
4349500 · Cable Service	3,018.55	3,024.38	-5.83
4350000 · Equipment Repairs & Maint.	113,219.83	93,643.05	19,576.78
4350100 · Building Repairs & Maint.	167,530.26	72,819.48	94,710.78
4350101 · Trash Collection	13,836.25	10,694.22	3,142.03
4350400 · Grounds Maintenance	59,521.16	26,045.20	33,475.96
4350600 · Cleaning Services	307,334.40	308,381.00	-1,046.60
4350900 · Other Cont. Services	52,146.76	60,531.82	-8,385.06
4351000 · Auto Repairs & Maintenance	0.00	124.28	-124.28
4353004 · Copier	4,512.38	3,504.05	1,008.33
4353099 · Other Rental & Leases	12,724.66	9,105.46	3,619.20
4355200 · Subscriptions	35,341.30	39,242.33	-3,901.03
4355300 · Organization & Membership Dues	1,270.00	1,738.00	-468.00
4356004 · Staff Clothing	19,999.54	12,292.82	7,706.72
4357003 · Internal Instruction Fees	750.00	219.89	530.11
4357004 · External Instructional Fees	20,651.92	9,852.46	10,799.46
4358300 · Other Fees & Licenses	10,151.17	11,538.87	-1,387.70
4358400 · Refunds, Awards & Indemnities	4,623.50	8,132.00	-3,508.50
4359000 · Special Projects	2,629.67	12,838.98	-10,209.31
Total 4300000 · OTHER SERVICES & CHARGES	2,324,742.76	2,168,114.81	156,627.95
Total Expense	5,925,806.08	5,205,484.82	720,321.26
Net Ordinary Income	1,195,787.38	961,559.36	234,228.02
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4462000 · Parks MC Admin,Structure Impmnt	264,684.06	0.00	264,684.06
4463000 · Furniture & Fixtures	0.00	14,088.00	-14,088.00
4463200 · Computer Equipment	22,725.63	6,578.46	16,147.17
4463202 · Software	7,945.03	3,239.52	4,705.51
4463600 · Parks Equipment	3,160.00	0.00	3,160.00
4460000 · CAPITAL OUTLAY - Other	0.00	0.00	0.00
Total 4460000 · CAPITAL OUTLAY	298,514.72	23,905.98	274,608.74
Total Other Expense	298,514.72	23,905.98	274,608.74
Net Other Income	-298,514.72	-23,905.98	-274,608.74
Net Income	897,272.66	937,653.38	-40,380.72

110 Parks & Rec Facilities - Carmel Clay Parks & Recreation
110 Parks & Rec Facilities Fund Profit & Loss to Prev Year
January through December 2023

	Jan - Dec 23	Jan - Dec 22	\$ Change
Ordinary Income/Expense			
Income			
345040 · Park Department Fees	108,188.00	89,853.00	18,335.00
346020 · Facility Rentals	120,959.50	98,220.00	22,739.50
360010 · Miscellaneous Revenues	36,899.26	-404.48	37,303.74
361030 · Interest	13,087.52	5,139.94	7,947.58
Total Income	279,134.28	192,808.46	86,325.82
Expense			
4200000 · SUPPLIES			
4237000 · Repair Parts	623.72	757.02	-133.30
4238000 · Small Tools & Minor Equipment	1,002.00	0.00	1,002.00
4238900 · Other Maintenance Supplies	7,722.22	2,587.28	5,134.94
4239000 · Miscellaneous Supplies	0.00	672.00	-672.00
4239099 · Other Miscellaneous	17,519.32	13,551.71	3,967.61
Total 4200000 · SUPPLIES	26,867.26	17,568.01	9,299.25
4300000 · OTHER SERVICES & CHARGES			
4341999 · Other Professional Fees	10,655.85	8,744.22	1,911.63
4344000 · Telephone Line Charges	9,436.22	8,792.21	644.01
4347500 · General Insurance	19,091.00	6,158.51	12,932.49
4348000 · Electricity	22,632.97	22,777.47	-144.50
4348500 · Water & Sewer	5,185.59	4,981.85	203.74
4349000 · Gas	6,564.67	5,672.86	891.81
4350000 · Equipment Repairs & Maint.	0.00	1,543.50	-1,543.50
4350100 · Building Repairs & Maint.	23,344.70	19,042.54	4,302.16
4350101 · Trash Collection	3,706.29	2,184.37	1,521.92
4350400 · Grounds Maintenance	10,205.17	26,323.36	-16,118.19
4350600 · Cleaning Services	24,840.00	24,840.00	0.00
4350900 · Other Cont. Services	38,571.32	2,520.00	36,051.32
4358400 · Refunds, Awards & Indemnities	2,776.86	0.00	2,776.86
Total 4300000 · OTHER SERVICES & CHARGES	177,010.64	133,580.89	43,429.75
Total Expense	203,877.90	151,148.90	52,729.00
Net Ordinary Income	75,256.38	41,659.56	33,596.82
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4463000 · Furniture & Fixtures	146.12	0.00	146.12
Total 4460000 · CAPITAL OUTLAY	146.12	0.00	146.12
Total Other Expense	146.12	0.00	146.12
Net Other Income	-146.12	0.00	-146.12
Net Income	75,110.26	41,659.56	33,450.70

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Lin Zheng, Treasurer	ACTION REQUESTED Approval
ITEM/SUBJECT Claim Sheet January 23, 2024	
DOLLAR AMOUNT / FUND N/A	MEETING DATE January 23, 2024

SUMMARY:

Claim Sheet January 23, 2024 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the Claim Sheet dated January 23, 2024.”

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 101 - General Fund
 January 23, 2024

Name	Amount	Account	Num	Memo
Dec 5, '23 - Jan 15, 24				
Ace - Pak Products Inc.	\$ 612.54	4238900 · Other Maintenance Supplies	A-11950	11/30/23 Park Cleaning Supplies 12/1/23
AES Indiana	\$ 207.18	4348000 · Electricity	200000004288 Nov'23	12/4/23 Monon Greenway South Trailhead
AES Indiana	\$ 105.60	4348000 · Electricity	200000649786 Nov'23	12/1/23 Monon Greenway Nora Traffic Signal
AES Indiana	\$ 510.10	4348000 · Electricity	200000649786 Nov'23	12/1/23 West Park
AES Indiana	\$ 598.45	4348000 · Electricity	200000323015 Nov'23	12/4/23 Flowing Well Restroom
AES Indiana	\$ 219.30	4348000 · Electricity	200000004288 Dec'23	1/3/24 Monon Greenway South Trailhead
AES Indiana	\$ 52.80	4348000 · Electricity	200000649786 Dec'23	1/2/24 Monon Greenway Nora Traffic Signal
AES Indiana	\$ 433.65	4348000 · Electricity	200000649786 Dec'23	1/2/24 West Park
AES Indiana	\$ 623.54	4348000 · Electricity	200000323015 Dec'23	1/3/24 Flowing Well Park Restroom
Allen, Michael	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	12/7/23 Cell Phone Fees Nov'23
Amazon	\$ 63.99	4232100 · Garage & Motor Supplies	1PDG-HHXR-RM66	12/14/23 Fleet Truck #2295 - 2023 Ford F-150 Repair Part
Amazon Web Services	\$ 214.83	4341955 · Info Sys Maint/Contracts	UFB Visa	12/2/23 Cloud Backup Server Services
B & H Photo	\$ 748.22	4463200 · Computer Equipment	219139914	12/4/23 Small Computer Equipment for Assistant Director and Admin. & Planning Director
B & H Photo	\$ 318.38	4463200 · Computer Equipment	219434000	12/12/23 Small Computer Equipment for Administration & Planning Director
B & H Photo	\$ 109.44	4463200 · Computer Equipment	219754058	12/21/23 Small Computer Equipment for Revenue Coordinator
Ballinger, Helen	\$ 28.49	4343000 · Travel Fees & Expenses	Reimb	12/21/23 Mileage Reimbursement 8/17/23-12/21/23
Brainstorm Print	\$ 70.00	4230200 · Office Supplies	143134	12/2/23 CCPR Director Business Cards
Carmel Clay Schools	\$ 1,609.82	4231400 · Gasoline	2024-PD1	1/8/24 Gasoline
Carmel Clay Schools	\$ 488.09	4231300 · Diesel Fuel	2024-PD1	1/8/24 Diesel
Carmel Utilities	\$ 47.07	4348500 · Water & Sewer	2623000000 Nov'23	12/8/23 Flowing Well Park
Carmel Utilities	\$ 371.46	4348500 · Water & Sewer	2623000000 Nov'23	12/8/23 Founders Park
Carmel Utilities	\$ 20.06	4348500 · Water & Sewer	2623000000 Nov'23	12/8/23 Flowing Well Park
Carmel Utilities	\$ 69.42	4348500 · Water & Sewer	2623000000 Nov'23	12/8/23 River Heritage Park
Carmel Utilities	\$ 45.96	4348500 · Water & Sewer	2623000000 Nov'23	12/8/23 Hazel Landing Park
Carmel Utilities	\$ 173.01	4348500 · Water & Sewer	7051300000 Nov'23	12/15/23 Administrative Offices
Carmel Utilities	\$ 21.34	4348500 · Water & Sewer	7051300000 Nov'23	12/15/23 Parks & Natural Resources Offices
Carmel Utilities	\$ 117.07	4348500 · Water & Sewer	3832000000 Nov'23	12/15/23 Monon Greenway South Trailhead
Carmel Utilities	\$ 301.53	4348500 · Water & Sewer	2224200000 Nov'23	12/15/23 Meadowlark Park
Carmel Utilities	\$ 24.36	4348500 · Water & Sewer	6548100000 Nov'23	12/15/23 Monon Boulevard Special Events
Carmel Utilities	\$ 227.02	4348500 · Water & Sewer	7316000000 Nov'23	12/15/23 Central Park Westermeyer Commons
Carmel Utilities	\$ 356.15	4348500 · Water & Sewer	2214200000 Nov'23	12/15/23 City Center Restroom
Carmel Utilities	\$ 152.58	4348500 · Water & Sewer	2214200000 Nov'23	12/15/23 Monon Boulevard
Carmel Utilities	\$ 21.14	4348500 · Water & Sewer	2768100000 Nov'23	12/15/23 Midtown Plaza
Carmel Utilities	\$ 233.92	4348500 · Water & Sewer	1313100000 Nov'23	12/15/23 Carey Grove Park
Carmel Utilities	\$ 293.96	4348500 · Water & Sewer	5843000000 Dec'23	1/2/24 Inlow Park
Carmel Utilities	\$ 86.84	4348500 · Water & Sewer	8362300000 Dec'23	1/2/24 White River Greenway
Carmel Utilities	\$ 6.21	4348500 · Water & Sewer	2396200000 Dec'23	1/2/24 Cherry Tree Park
Carmel Utilities	\$ 770.91	4348500 · Water & Sewer	5200000000 Nov'23	1/2/24 West Park
Carmel Utilities	\$ 8.34	4348500 · Water & Sewer	5200000000 Nov'23	1/2/24 Bear Creek
Carmel Utilities	\$ 40.57	4348500 · Water & Sewer	2623000000 Dec'23	1/12/24 Flowing Well Park Restroom
Carmel Utilities	\$ 361.38	4348500 · Water & Sewer	2623000000 Dec'23	1/12/24 Founders Park
Carmel Utilities	\$ 20.06	4348500 · Water & Sewer	2623000000 Dec'23	1/12/24 Flowing Well Park
Carmel Utilities	\$ 69.42	4348500 · Water & Sewer	2623000000 Dec'23	1/12/24 River Heritage Park
Carmel Utilities	\$ 45.96	4348500 · Water & Sewer	2623000000 Dec'23	1/12/24 Hazel Landing Park
Carmel Utilities	\$ 205.69	4348500 · Water & Sewer	5324100000 Dec'23	1/12/24 Monon Greenway North Trailhead
CenterPoint Energy	\$ 95.30	4349000 · Gas	52318900 Nov'23	12/13/23 Parks & Natural Resources Offices
CenterPoint Energy	\$ 133.14	4349000 · Gas	50099721 Nov'23	12/13/23 Administrative Offices
Cintas Corporation	\$ 730.27	4238900 · Other Maintenance Supplies	9252455361	12/18/23 Park Cleaning Supplies
Cintas Corporation	\$ 210.00	4238900 · Other Maintenance Supplies	9252455363	11/27/23 Park Cleaning Inventory Supplies
City Tech USA, Inc.	\$ 350.00	4355200 · Subscriptions	4297	12/1/23 Public Salary Annual Membership 2024
Constellation NewEnergy Gas Division, LLC	\$ 80.96	4349000 · Gas	3925162	12/27/23 Administrative Offices
Constellation NewEnergy Gas Division, LLC	\$ 38.10	4349000 · Gas	3925162	12/27/23 Parks & Natural Resources Office
Corvus Janitorial Systems	\$ 235.00	4350600 · Cleaning Services	401191017-116	1/1/24 2024 Janitorial Services - Parks & Natural Resources
Corvus Janitorial Systems	\$ 365.00	4350600 · Cleaning Services	401191005-113	1/1/24 2024 Janitorial Services - Administrative Offices

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
January 23, 2024

Name	Amount	Account	Num	Memo
Duke Energy	\$ 402.04	4348000 - Electricity	910121799437 Nov'23	12/4/23 City Center Restroom
Duke Energy	\$ 190.55	4348000 - Electricity	910120366341 Nov'23	12/4/23 Meadowlark Park
Duke Energy	\$ 658.54	4348000 - Electricity	910121498213 Nov'23	12/11/23 Central Park Westermeler Commons
Duke Energy	\$ 16.97	4348000 - Electricity	910121498495 Nov'23	12/8/23 Bear Creek Park
Duke Energy	\$ 405.12	4348000 - Electricity	910121498403 Nov'23	12/8/23 Inlow Park
Duke Energy	\$ 321.65	4348000 - Electricity	910122730034 Nov'23	12/18/23 Monon Greenway North Trailhead
Duke Energy	\$ 10.96	4348000 - Electricity	910120618144 Nov'23	12/15/23 Carey Grove Park
Duke Energy	\$ 21.26	4348000 - Electricity	910121498453 Nov'23	12/18/23 Monon Greenway Pedestrian Bridge
Duke Energy	\$ 91.06	4348000 - Electricity	910122730076 Dec'23	1/2/24 Monon Greenway Tunnel Lights
Duke Energy	\$ 866.49	4348000 - Electricity	910122730092 Dec'23	1/2/24 Wilfong Pavilion
Duke Energy	\$ 506.68	4348000 - Electricity	910122730109 Dec'23	1/2/24 Founders Park
Duke Energy	\$ 14.05	4348000 - Electricity	910122730050 Dec'23	1/2/24 River Heritage Park
Duke Energy	\$ 169.03	4348000 - Electricity	910123202576 Dec'23	1/2/24 Central Park Lagoon
Duke Energy	\$ 73.70	4348000 - Electricity	910123160581 Dec'23	1/2/24 Central Park 111th Street Roundabout Lights
Duke Energy	\$ 127.55	4348000 - Electricity	910119806907 Dec'23	12/29/23 Monon Greenway Crossing Lights
Duke Energy	\$ 275.88	4348000 - Electricity	910121498312 Dec'23	12/29/23 Carey Grove Park
Duke Energy	\$ 52.27	4348000 - Electricity	910123198147 Dec'23	12/28/23 Central Park Shelter
Duke Energy	\$ 18.83	4348000 - Electricity	910123164626 Dec'23	12/28/23 Central Park Street Lighting
Duke Energy	\$ 126.65	4348000 - Electricity	910121498362 Dec'23	12/28/23 Parks & Natural Resources Office
Duke Energy	\$ 663.02	4348000 - Electricity	910121498263 Dec'23	12/28/23 Administrative Offices
Duke Energy	\$ 402.04	4348000 - Electricity	910121799437 Dec'23	1/7/24 City Center Restroom
Duke Energy	\$ 190.55	4348000 - Electricity	910120366341 Dec'23	1/7/24 Meadowlark Park
Enterprise Fleet Management	\$ 7,001.97	4353099 - Other Rental & Leases	FBN4903358	12/6/23 Fleet Lease Vehicles
Enterprise Fleet Management	\$ 30.00	4353099 - Other Rental & Leases	FBN4903358	12/6/23 Lease Vehicle #1232 Repair
Enterprise Fleet Management	\$ 90.00	4353099 - Other Rental & Leases	FBN4926042	1/5/24 Lease Vehicle Repairs Dec'23
Environmental Laboratories, Inc.	\$ 13.88	4350900 - Other Cont. Services	20390531	12/5/23 2023 Monthly Water Testing - Flowing Well
Environmental Laboratories, Inc.	\$ 163.88	4350900 - Other Cont. Services	20391494	12/26/23 Water Testing - Flowing Well - Emergency Pump Repair
Environmental Laboratories, Inc.	\$ 163.88	4350900 - Other Cont. Services	20391509	12/26/23 Water Testing - Flowing Well - Emergency Pump Repair
Environmental Laboratories, Inc.	\$ 13.88	4350900 - Other Cont. Services	20391800	1/3/24 Monthly Water Testing - Flowing Well 1/2/24
Gordon Plumbing, Inc.	\$ 197.00	4350100 - Building Repairs & Maint.	294951	12/8/23 Service - Administrative Office Toilet Repair
Grainger	\$ 171.00	4238900 - Other Maintenance Supplies	54869278	1/8/24 Central Park Latrine Cleaning Supplies
Grainger	\$ 1,551.83	4239012 - Safety Supplies	9955553574	1/8/24 Parks Cleaning Supplies & Staff Safety Supplies
Green Touch Services, Inc.	\$ 800.00	4350400 - Grounds Maintenance	142962	11/30/23 Landscape Maintenance Administrative Offices
Green Touch Services, Inc.	\$ 64.00	4350400 - Grounds Maintenance	143011	11/30/23 Landscape Maintenance Central Dog Park
Green Touch Services, Inc.	\$ 480.00	4350400 - Grounds Maintenance	143012	11/30/23 Landscape Maintenance Central Park East
Green Touch Services, Inc.	\$ 275.00	4350400 - Grounds Maintenance	143014	11/30/23 Landscape Maintenance Central Park Westermeler Commons
Green Touch Services, Inc.	\$ 120.00	4350400 - Grounds Maintenance	143009	11/30/23 Landscape Maintenance Lenape Trace Park
Green Touch Services, Inc.	\$ 1,600.00	4350400 - Grounds Maintenance	142961	11/30/23 Landscape Maintenance Monon Boulevard
Green Touch Services, Inc.	\$ 80.00	4350400 - Grounds Maintenance	143006	11/30/23 Landscape Maintenance Monon Greenway North Trailhead
Green Touch Services, Inc.	\$ 90.00	4350400 - Grounds Maintenance	143404	11/30/23 Landscape Maintenance Monon Greenway South Trailhead
Green Touch Services, Inc.	\$ 240.00	4350400 - Grounds Maintenance	143010	11/30/23 Landscape Maintenance Monon Greenway Rotary Plaza
Green Touch Services, Inc.	\$ 600.00	4350400 - Grounds Maintenance	144102	12/11/23 Administrative Office Fall/Winter Leaf Removal
Green Touch Services, Inc.	\$ 1,350.00	4350400 - Grounds Maintenance	144490	1/8/24 Central Park East Snow & Ice Management
Green Touch Services, Inc.	\$ 2,475.00	4350400 - Grounds Maintenance	144491	1/8/24 Central Park West Snow & Ice Management
Hall Signs, Inc.	\$ 168.95	4239031 - Street Signs	80772	12/8/23 Adopt-A-Park Signage
Hoosier Portable Restrooms	\$ 120.00	4353099 - Other Rental & Leases	68066	12/13/23 Portable Restroom for Bear Creek Park
Hoosier Portable Restrooms	\$ 280.00	4353099 - Other Rental & Leases	67977	10/31/23 Portable Restroom for River Heritage Park
Hylant Group	\$ 47,598.73	4347500 - General Insurance	413724	1/8/24 2024 Annual Insurance Premiums
Indiana Park & Recreation Association	\$ 675.00	4355300 - Organization & Membership Dues	36316	1/1/24 2024 Agency Membership Dues
Indiana University	\$ 270.00	4357004 - External Instructional Fees	470694	12/5/23 Conference Registration for Parks & Natural Resources Staff
Indiana University	\$ 270.00	4357004 - External Instructional Fees	470695	12/5/23 Conference Registration for Parks & Natural Resources Staff
Indiana University	\$ 270.00	4357004 - External Instructional Fees	470696	12/5/23 Conference Registration for Parks & Natural Resources Staff
Intuit Inc.	\$ 302.56	4341955 - Info Sys Maint/Contracts	UFB Visa	11/26/23 QuickBooks Software & Cloud Hosting Subscription
Kantola Training Solutions	\$ 775.54	4341955 - Info Sys Maint/Contracts	273723	1/9/24 HR Compliance Online Training License Renewal 2024
Kroger	\$ 11.98	4230200 - Office Supplies	174703	12/15/23 Water for Administrative Office Meetings

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
January 23, 2024

Name	Amount	Account	Num	Memo
Kroger Gardis & Regas, LLP	\$ 26,431.05	4340000 · Legal Fees	84	12/7/23 Legal Services Nov'23
Leadwith, Nicole	\$ 24.89	4343000 · Travel Fees & Expenses	Reimb	12/13/23 Mileage Reimbursement 8/22/23-12/1/23
MacAllister Machinery Co., Inc.	\$ 12.14	4232100 · Garage & Motor Supplies	R64559905301	12/14/23 Kubota Repair Parts
Magers Bookkeeping Services LLC	\$ 120.00	4341999 · Other Professional Fees	1146	12/27/23 2023 Bookkeeping Services
Mehl, Eric	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	1/2/24 Cell Phone Fees Dec'23
Menards	\$ 52.15	4350100 · Building Repairs & Maint.	359833923702584	12/5/23 Lighting Fixture for Administration & Planning Director's Office
Mountain Glacier, LLC	\$ 152.91	4350900 · Other Cont. Services	0101592946	12/15/23 Drinking Water Parks & Natural Resources/Administrative Offices
Napa	\$ 9.18	4232100 · Garage & Motor Supplies	4329-201435	1/9/24 Fleet Lease #1234 Strobe Light Repair Part
NCSI National Center Safety Initiatives	\$ 129.50	4341990 · Criminal Background Checks	39961	12/1/23 Adult Volunteer Background Checks
NCSI National Center Safety Initiatives	\$ 18.50	4341990 · Criminal Background Checks	40884	1/1/24 Adult Volunteer Background Check
NRPA	\$ 95.00	4355300 · Organization & Membership Dues	UFB Visa	12/5/23 NRPA Membership Dues
NRPA	\$ 3,000.00	4357004 · External Instructional Fees	20191840	1/8/24 Director School Registration
Otuvy	\$ 498.96	4341955 · Info Sys Maint/Contracts	INV-764343	12/1/23 Monthly Work Order Software User Fee
PFM Car & Truck Care Center	\$ 531.54	4351000 · Auto Repair & maintenance	400130379	12/29/23 Electrical Repairs - Fleet #3193
Proshred Security	\$ 49.61	4341999 · Other Professional Fees	410058550	1/9/24 Shredding Services for Human Resources
Ray Marketing powered by Proforma	\$ 185.42	4356004 · Staff Clothing	BR71004019A	12/10/23 Uniform Inventory
Ray Marketing powered by Proforma	\$ 917.82	4356004 · Staff Clothing	BR71004014A	12/10/23 Outdoor Uniform for Parks & Natural Resources Staff
Recreation InSites, LLC	\$ 109.60	4239000 · Miscellaneous Supplies	1027	11/17/23 West Park Zip Line Playground Repair Parts
Republic Services	\$ 397.78	4350101 · Trash Collection	0761-006273615	12/25/23 Trash & Recycling Central Park Westermeier Commos
Republic Services	\$ 366.75	4350101 · Trash Collection	0761-006277715	12/25/23 Trash & Recycling Administrative Offices
Reynolds Farm Equipment	\$ 1,142.32	4350000 · Equipment Repairs & Maint.	W65706	12/20/23 Service - PNR Equipment - John Deere Skid Steer
Reynolds Farm Equipment	\$ 312.76	4350000 · Equipment Repairs & Maint.	W65707	12/20/23 Service - PNR Equipment - John Deere Rotary Cutter
S & S Worldwide	\$ 394.80	4238900 · Other Maintenance Supplies	IN01325339	1/5/24 Midtown Plaza Game Supply Restock
Staples	\$ 38.99	4230200 · Office Supplies	3555456166	12/25/23 Administrative Offices Office Supplies
Staples	\$ 53.09	4230200 · Office Supplies	3556178277	1/1/24 Administrative Office Supplies
Sutton, Claudine	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	12/29/23 Cell Phone Fees Dec'23
TriCo Regional Sewer Utility	\$ 35.18	4348500 · Water & Sewer	1033605 Nov'23	12/1/23 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 70.45	4348500 · Water & Sewer	1001301 Nov'23	12/1/23 Monon Greenway South Trailhead
TriCo Regional Sewer Utility	\$ 96.82	4348500 · Water & Sewer	1005876 Nov'23	12/1/23 West Park
TriCo Regional Sewer Utility	\$ 17.12	4348500 · Water & Sewer	1013738 Nov'23	12/1/23 Administrative Offices
TriCo Regional Sewer Utility	\$ 293.46	4348500 · Water & Sewer	2000677 Nov'23	12/1/23 West Park
TriCo Regional Sewer Utility	\$ 108.82	4348500 · Water & Sewer	1041839 Nov'23	12/1/23 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 64.45	4348500 · Water & Sewer	1001301 Dec'23	1/1/24 Monon Greenway South Trailhead
TriCo Regional Sewer Utility	\$ 20.12	4348500 · Water & Sewer	1013738 Dec'23	1/1/24 Administrative Offices
TriCo Regional Sewer Utility	\$ 35.18	4348500 · Water & Sewer	1033605 Dec'23	1/1/24 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 211.64	4348500 · Water & Sewer	1041839 Dec'23	1/1/24 Central Park Westermeier Commons
TriCo Regional Sewer Utility	\$ 290.46	4348500 · Water & Sewer	2000677 Dec'23	1/1/24 West Park
UKG Inc.	\$ 4,761.35	4341999 · Other Professional Fees	PRINV0433455	12/15/23 Payroll Processing Fees QTR 4
Verizon Wireless	\$ 1,469.15	4344100 · Cellular Phone Fees	9950109286	11/23/23 Cell Phone Charges Parks & Natural Resources
Verizon Wireless	\$ 1,469.15	4344100 · Cellular Phone Fees	9952578503	12/23/23 Cell Phone Charges & iPads for PNR Staff
Walmart	\$ 29.63	4239039 · General Program Supplies	45284	12/24/23 Finance Charge
White's Ace Hardware	\$ 21.16	4235000 · Building Materials	29701711	11/09/23 Miscellaneous Repair Supplies for Skatepark
White's Ace Hardware	\$ 21.99	4238000 · Small Tools & Minor Equipment	29705588	11/16/23 Repair Supply Paver Replacement at Midtown Plaza
White's Ace Hardware	\$ 13.99	4350100 · Building Repairs & Maint.	29712318	11/30/23 Supplies for 116th Street Tunnel
WM - Waste Management	\$ 265.03	4350101 · Trash Collection	8478409-1710-2	1/2/24 Trash & Recycling Services - Meadowlark Park
WM - Waste Management	\$ 738.54	4350101 · Trash Collection	8478409-1710-2	1/2/24 Trash & Recycling Services - Midtown Plaza
Zoom	\$ 219.89	4355200 · Subscriptions	UFB Visa	12/20/23 Video Conferencing
Dec 5, '23 - Jan 15, 24	\$ 132,650.93			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 108 - Extended School Enrichment
 January 23, 2024

Name	Amount	Account	Num	Memo
Dec 5, '23 - Jan 15, 24				
Amazon	\$ 112.00	4239039 - General Program Supplies	1XLR-4PJV-RTGL	12/14/23 College Wood ESE Program Supplies
Amazon	\$ 220.89	4239039 - General Program Supplies	1JDJ-MW3P-RFD9	12/14/23 ESE Winter Break West 2024 - Themed Craft Supplies
Amazon	\$ 206.81	4239039 - General Program Supplies	1CWK-LWVF-QY4V	12/14/23 College Wood ESE Program Supplies
Amazon	\$ 257.86	4239039 - General Program Supplies	14DQ-Q1VV-T97J	12/14/23 Mohawk Trails ESE - Junior Counselor Site Celebration Supplies
Amazon	\$ 660.00	4239039 - General Program Supplies	UFB Visa	12/4/23 ESE Staff Star Awards
American Red Cross	\$ 172.00	4357004 - External Instructional Fees	22648451	12/13/23 ESE Staff CPR/First Aid Training - Nov'23
BluePay Processing, LLC	\$ 1.75	4341999 - Other Professional Fees	1005662456411123	11/30/23 ESE ACH Processing Nov'23
BluePay Processing, LLC	\$ 13,277.91	4341999 - Other Professional Fees	INV014880	12/18/23 ESE Credit Card Processing Nov'23
BluePay Processing, LLC	\$ 133.25	4341999 - Other Professional Fees	1005662456411123	12/31/23 ESE ACH Processing Dec'23
Carmel Clay Schools Food & Nutrition	\$ 11,454.80	4239040 - Food & Beverages	45231	12/4/23 ESE Student Afterschool Snacks Nov'23
Carmel Clay Schools Food & Nutrition	\$ 9,545.37	4239040 - Food & Beverages	45261	1/5/24 ESE Student Afterschool Snacks Dec'23
Carmel Drive Self-Storage	\$ 289.00	4350900 - Other Cont. Services	928	12/5/23 Annual Storage Rental for ESE
Carmel Drive Self-Storage	\$ 289.00	4350900 - Other Cont. Services	1001	1/5/24 Annual Storage Rental for ESE
Cumulus Media	\$ 900.00	4346000 - Classified Advertising	883904883	11/26/23 Digital Staff Recruitment Advertising
Cumulus Media	\$ 2,500.00	4346000 - Classified Advertising	883949542	12/31/23 Digital Advertising for Recruitment
Current Publishing	\$ 190.00	4341991 - Marketing & Promotions	74010	11/29/23 Staff Recruitment Advertising
Current Publishing	\$ 190.00	4341991 - Marketing & Promotions	74449	12/28/23 Staff Recruitment Advertising
Designs by Vonda	\$ 150.00	4239099 - Other Miscellaneous	UFB Visa	12/1/23 Culture Committee - End of Year Party 2023 Event Supplies
Facebook, Inc.	\$ 321.33	4346000 - Classified Advertising	UFB Visa	11/30/23 Recruitment Social Media Ads Fall 2023 ESE
Fazolli's Restaurant	\$ 181.86	4239039 - General Program Supplies	AAAZTLWR9QAT	12/1/23 College Wood ESE Parent's Night Out 12/1/23
Fazolli's Restaurant	\$ 233.82	4239039 - General Program Supplies	AAAZTLWR9QAU	12/1/23 Woodbrook ESE Parent's Night Out 12/1/23
Fazolli's Restaurant	\$ 155.88	4239039 - General Program Supplies	AAAZTLWESQAV	12/1/23 West Clay ESE Parent's Night Out 12/1/23
Fazolli's Restaurant	\$ 259.80	4239039 - General Program Supplies	AAAZTLW79QAT	12/8/23 Forest Dale ESE - Parent's Night Out Dinner 12/8/23
Fazolli's Restaurant	\$ 259.80	4239039 - General Program Supplies	AAAZTLXX9QAU	12/20/23 Smoky Row ESE - Parent's Night Out Dinner 12/20/23
Fun Express	\$ 251.77	4239039 - General Program Supplies	72880667701	12/7/23 Cherry Tree ESE - Winter "RICHER" Store Supplies
Fun Express	\$ 105.78	4239039 - General Program Supplies	72860748101	12/2/23 ESE Winter Break West 2023-2024 Craft Supplies
Fun Express	\$ 155.64	4239039 - General Program Supplies	72860801701	12/2/23 Mohawk Trails ESE - Junior Counselor Site Celebration Supplies
Fun Express	\$ 180.37	4239039 - General Program Supplies	72893377501	12/13/23 ESE Winter Break Camp East Supplies 2023
Fun Express	\$ 421.60	4239039 - General Program Supplies	72896070301	12/18/23 West Clay ESE Site Plan 3 2024 Craft Supplies
Fun Express	\$ 52.34	4239039 - General Program Supplies	72915357001	1/3/24 School's Out Camp East - MLK Jr. Day & President's Day 2024 Supplies
Fun Express	\$ 32.99	4239039 - General Program Supplies	72915513602	1/4/24 ESE Common Club Supplies for Site Plan 3
Fun Express	\$ 723.78	4239039 - General Program Supplies	72915513601	1/4/24 ESE Common Club Supplies for Site Plan 3
Fun Express	\$ 314.63	4239039 - General Program Supplies	72921306701	1/9/24 Woodbrook ESE - Site Plan 3 (2024) Craft Kit Supplies
Fun with Frannie	\$ 240.00	4340800 - Program Contractors	120123	9/14/23 ESE Program Contractor - Airbrush
Hernandez, Isaiah	\$ 111.74	4343000 - Travel Fees & Expenses	Reimb	12/8/23 Mileage Reimbursement 10/18/23-12/06/23
Hobby Lobby	\$ 14.95	4239039 - General Program Supplies	125831339	11/22/23 ESE "RICHER" Bingo Event Decoration Supplies
Indeed, Inc.	\$ 295.15	4346000 - Classified Advertising	UFB Visa	12/1/23 Sponsored Job Advertising
Indiana Center for Prevention	\$ 930.00	4357004 - External Instructional Fees	CM588	1/5/24 ESE Staff Trainings Aug-Dec'23
Intuit	\$ 302.57	4341955 - Info Sys Maint/Contracts	UFB Visa	11/26/23 QuickBooks Software & Cloud Hosting Subscription
Iron Mountain	\$ 84.50	4341999 - Other Professional Fees	JBRC246	12/31/23 Off Site File Storage
J & K Communications, Inc.	\$ 551.30	4230200 - Office Supplies	126408	12/12/23 Two-Way Icom Radio Repair Parts for ESE
J & K Communications, Inc.	\$ 36.25	4350000 - Equipment Repairs & Maint.	126628	12/21/23 Forest Dale Radio Repair
J E S & Sons 2-Way LLC	\$ 1,250.00	4239039 - General Program Supplies	92023	1/5/24 Two-Way Radio for ESE
Kantola Training Solutions	\$ 775.53	4341955 - Info Sys Maint/Contracts	273723	1/9/24 Human Resources Compliance Online Training License Renewal 2024
Kroger	\$ 70.67	4239039 - General Program Supplies	117936	11/9/23 Towne Meadow ESE - Staff Training Dinner 11/9/23
Kroger	\$ 82.84	4239039 - General Program Supplies	120518	11/9/23 Towne Meadow ESE Staff Training Dinner 11/9/23
Kroger	\$ 70.93	4239039 - General Program Supplies	008653	11/13/23 Carmel Elementary ESE Monthly Meeting Supplies
Kroger	\$ 55.45	4239099 - Other Miscellaneous	101958	11/16/23 ESE Staff Event Supplies 11/16/23
Kroger	\$ 153.94	4239039 - General Program Supplies	122141	11/16/23 ESE Friendsgiving Event Dinner 11/16/23
Kroger	\$ 48.05	4239099 - Other Miscellaneous	112513	11/29/23 Culture Committee End of Year Party Supplies
Kroger	\$ 45.63	4239099 - Other Miscellaneous	236701	12/2/23 Culture Committee End of Year Party 2023 Supplies
Kroger	\$ (2.98)	4239099 - Other Miscellaneous	236701	12/2/23 Culture Committee End of Year Party 2023 Supplies - Sales Tax Refund
Kroger	\$ 108.95	4239099 - Other Miscellaneous	237520	12/2/23 Culture Committee End of Year Party 2023 Desserts
Kroger	\$ 44.49	4239039 - General Program Supplies	105719	12/6/23 Woodbrook ESE Site Celebration Supplies

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 108 - Extended School Enrichment
January 23, 2024

Name	Amount	Account	Num	Memo
Kroger	\$ 24.96	4239039 - General Program Supplies	083714	12/6/23 Forest Dale ESE - Parent's Night Out 12/12/23
Kroger	\$ 118.55	4239039 - General Program Supplies	105816	12/6/23 Woodbrook ESE Site Specific Training Supplies
Kroger	\$ 87.66	4239099 - Other Miscellaneous	169281	12/15/23 ESE "RICHER" Bingo Event Snack & Beverage Supplies
Kroger	\$ 26.77	4239099 - Other Miscellaneous	156399	12/14/23 Culture Committee Secret Santa Holiday Party Beverages
Kroger	\$ 173.67	4239039 - General Program Supplies	103997	12/20/23 Smoky Row ESE Parent's Night Supplies
Kroger	\$ 126.06	4239039 - General Program Supplies	141777	12/21/23 Forest Dale ESE Celebration Supplies
Kroger	\$ 112.26	4239039 - General Program Supplies	007278	12/4/23 Forest Dale ESE - Parent's Night Out Supplies 12/8/23
Lazdins, Jackie	\$ 109.97	4343000 - Travel Fees & Expenses	Reimb	12/20/23 Mileage Reimbursement 8/16/23-12/19/23
Lucero, Jennifer	\$ 71.46	4343000 - Travel Fees & Expenses	Reimb	1/8/24 Mileage Reimbursement 11/16/23-12/27/23
MacDesigns, Inc.	\$ 920.00	4356004 - Staff Clothing	23412	12/9/23 ESE - Part Time Staff Uniforms
Magers Bookkeeping Services LLC	\$ 450.00	4341999 - Other Professional Fees	1146	12/27/23 2023 Bookkeeping Services
Mail Chimp	\$ 249.50	4355200 - Subscriptions	UFB Visa	12/14/23 Email Marketing Annual Subscription Renewal
McAlister's Deli	\$ 82.41	4239039 - General Program Supplies	2013820	11/15/23 College Wood ESE Staff Training Dinner 11/15/23
McAlister's Deli	\$ 108.89	4239039 - General Program Supplies	2049442	12/7/23 Clay Center ESE - Staff Training Dinner 12/7/23
McAlister's Deli	\$ 173.43	4239039 - General Program Supplies	2077104	12/19/23 Cherry Tree ESE Staff Training Dinner 12/19/23
McAlister's Deli	\$ 113.83	4239039 - General Program Supplies	2077121	12/19/23 West Clay ESE Staff Training Dinner 12/19/23
McAlister's Deli	\$ 154.36	4239039 - General Program Supplies	2058703	12/19/23 Forest Dale ESE Monthly Staff Meeting Dinner 12/19/23
Mellow Mushroom Pizza Bakers	\$ 52.96	4239039 - General Program Supplies	13643	12/4/23 Carmel Elementary - December Staff Meeting Dinner 12/4/23
Mellow Mushroom Pizza Bakers	\$ 362.25	4239039 - General Program Supplies	58873	12/8/23 Prairie Trace Parent's Night Out Dinner 12/8/23
Mellow Mushroom Pizza Bakers	\$ 155.89	4239039 - General Program Supplies	58948	12/15/23 Culture Committee Secret Santa Holiday Party 12/15/23
Mellow Mushroom Pizza Bakers	\$ 297.79	4239039 - General Program Supplies	58889	12/8/23 Towne Meadow ESE - Parent's Night Out 12/8/23
Mellow Mushroom Pizza Bakers	\$ 179.87	4239039 - General Program Supplies	13673	12/28/23 ESE School's Out Camp Lunch 12/28/23
Mountain Glacier, LLC	\$ 8.29	4350900 - Other Cont. Services	0900513489	12/14/23 Drinking Water ESE
Mr. B's Lawn Maintenance Inc.	\$ 3,892.00	4350000 - Equipment Repairs & Maint.	10143	12/11/23 Waterpark Area Turf Conversion
NCSI - National Center Safety Initiatives	\$ 166.50	4341990 - Criminal Background Checks	39950	12/1/23 New Hire Background Checks ESE
NCSI - National Center Safety Initiatives	\$ 166.50	4341990 - Criminal Background Checks	40883	1/1/24 New Hire Background Checks
Nelson, Katie	\$ 52.40	4343000 - Travel Fees & Expenses	Reimb	12/7/23 Mileage Reimbursement 11/13/23 - 11/30/23
Nelson, Katie	\$ 56.00	4343000 - Travel Fees & Expenses	Reimb	1/3/24 Mileage Reimbursement 12/1/23 - 12/28/23
Oscar Hofmann LLC	\$ 225.00	4239099 - Other Miscellaneous	47	12/27/23 Culture Committee End of Year Party 2023 Photo & Video Services
Ray Marketing powered by Proforma	\$ 185.43	4356004 - Staff Clothing	BR71004019A	12/10/23 Uniform Inventory
Regal Entertainment Group	\$ 833.00	4343007 - Field Trips	UFB Visa	12/4/23 ESE School's Out Camp West Field Trip 12/29/23
Rich, Aimee	\$ 85.81	4343000 - Travel Fees & Expenses	Reimb	12/18/23 Mileage Reimbursement 9/21/23-12/15/23
Riches, Jyllian	\$ 83.68	4239099 - Other Miscellaneous	Reimb	12/11/23 Tablecloths for End of Year Party
Riches, Jyllian	\$ 57.50	4239099 - Other Miscellaneous	Reimb	12/11/23 Culture Committee Lunch During End of Year Party Setup
Royal Pin Woodland	\$ 331.50	4343007 - Field Trips	45289	12/29/23 ESE - School's Out Camp Winter Break East Field Trip
S & S Worldwide	\$ 56.22	4239039 - General Program Supplies	IN101310028	12/1/23 ESE School's Out Camp Winter Break Craft Supplies
S & S Worldwide	\$ 206.30	4239039 - General Program Supplies	IN101305315	11/27/23 Prairie Trace ESE - Parent's Night Out Craft Supplies
S & S Worldwide	\$ 56.39	4239039 - General Program Supplies	IN101305313	11/27/23 West Clay ESE Club Supplies
S & S Worldwide	\$ 65.96	4239039 - General Program Supplies	IN101310165	12/4/23 College Wood ESE Parent's Night Out Supplies
S & S Worldwide	\$ 11.27	4239039 - General Program Supplies	IN101311559	12/5/23 College Wood ESE - Parent's Night Out Supplies
S & S Worldwide	\$ 132.04	4239039 - General Program Supplies	IN101316957	12/13/23 Clay Center ESE - Site Plan 3 2024 Supplies
S & S Worldwide	\$ 178.69	4239039 - General Program Supplies	IN101316191	12/12/23 ESE Winter Break Schools Out Camp East Program Supplies
S & S Worldwide	\$ 259.39	4239039 - General Program Supplies	IN101316391	12/13/23 Carmel Elementary ESE - Site Plan 3 Craft Supplies
S & S Worldwide	\$ 196.31	4239039 - General Program Supplies	IN101316386	12/13/23 ESE Winter Break Camp East 2023 Program Supplies
S & S Worldwide	\$ 18.79	4239039 - General Program Supplies	IN101315693	12/12/23 Clay Center ESE - Site Plan 3 Supplies
S & S Worldwide	\$ 185.84	4239039 - General Program Supplies	IN101317721	12/14/23 Prairie Trace ESE Valentine's Day Site Celebration Supplies
S & S Worldwide	\$ 109.65	4239039 - General Program Supplies	IN101319806	12/20/23 West Clay ESE Site Plan #3 Gym Club Supplies
S & S Worldwide	\$ 226.19	4239039 - General Program Supplies	IN101326299	1/8/24 Prairie Trace ESE - Site Plan 3 (2024) Club Supplies
S & S Worldwide	\$ 53.08	4239039 - General Program Supplies	IN101321217	12/26/23 ESE School's Out Camp East - MLK Jr. Day & President's 2024 Supplies
S & S Worldwide	\$ 344.37	4239039 - General Program Supplies	IN101324867	1/4/24 ESE - Winter Break East Replenishment Supplies
S & S Worldwide	\$ 709.15	4239039 - General Program Supplies	IN101326436	1/8/24 Woodbrook ESE - Site Plan 3 (2024) Craft Supplies
Schuster, Victoria	\$ 59.80	4343000 - Travel Fees & Expenses	Reimb	12/28/23 Mileage Reimbursement 11/3/23 - 12/28/23
Staples	\$ 124.70	4230200 - Office Supplies	3554110289	12/4/23 ESE Administrative Office Supplies
Staples	\$ 10.38	4230200 - Office Supplies	3555060385	12/18/23 ESE Winter Break Camp East 2023 Office Supplies
Staples	\$ 127.08	4230200 - Office Supplies	3555060383	12/18/23 ESE Winter Break Camp East 2023 Office Supplies

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 108 - Extended School Enrichment
 January 23, 2024

Name	Amount	Account	Num	Memo
Staples	\$ 99.72	4230200 - Office Supplies	3555456162	12/25/23 ESE Administrative Office Supplies
JKG Inc.	\$ 8,806.40	4341999 - Other Professional Fees	PRINV0433455	12/15/23 Payroll Processing Fees 4th QTR
USPS	\$ 17.10	4350000 - Equipment Repairs & Maint.	UFB Visa	12/6/23 Shipping for Towne Meadow & Forest Dale Radio Repairs
Verizon Wireless	\$ 499.59	4344100 - Cellular Phone Fees	9950094173	11/23/23 Cell Phone Charges ESE Nov'23
Verizon Wireless	\$ 1,055.85	4344100 - Cellular Phone Fees	9950359235	11/27/23 iPad Usage ESE Nov'23
Verizon Wireless	\$ 499.59	4344100 - Cellular Phone Fees	9952563331	12/23/23 Cell Phone Charges ESE Dec'23
Verizon Wireless	\$ 1,245.85	4344100 - Cellular Phone Fees	9952830152	12/27/23 iPad Usage ESE Dec'23
Walmart	\$ 38.11	4239039 - General Program Supplies	463324535682314	11/20/23 Towne Meadow ESE - Oct-Dec 2023 Site & Celebration Supplies
Walmart	\$ 346.00	4239039 - General Program Supplies	843298601663407	10/25/23 Towne Meadow ESE - Oct-Dec 2023 Site & Celebration Supplies
Walmart	\$ 41.31	4239039 - General Program Supplies	643299579973550	11/26/23 Towne Meadow ESE - Oct-Dec 2023 Site & Celebration Supplies
Walmart	\$ 188.17	4239039 - General Program Supplies	893307700585785	11/03/23 Towne Meadow ESE - Oct-Dec 2023 Site & Celebration Supplies
Walmart	\$ 210.33	4239039 - General Program Supplies	103319646995881	11/15/23 Towne Meadow ESE - Oct-Dec 2023 Site & Celebration Supplies
Walmart	\$ 90.91	4239039 - General Program Supplies	463326750182383	11/22/23 Woodbrook ESE Program Supplies
Walmart	\$ 109.96	4239039 - General Program Supplies	103326805545736	11/22/23 Woodbrook ESE Program Supplies
Walmart	\$ 167.02	4239039 - General Program Supplies	103317648405813	11/13/23 Cherry Tree ESE Program Supplies
Walmart	\$ 71.64	4239039 - General Program Supplies	463319545902392	11/15/23 ESE Friendsgiving Event Supplies
Walmart	\$ 258.61	4239039 - General Program Supplies	623725488	11/15/23 Clay Center ESE Parent's Night Out Supplies
Walmart	\$ 26.60	4239039 - General Program Supplies	893307653505997	11/3/23 ESE "RICHER" Bingo Event Supplies
Walmart	\$ 126.96	4239039 - General Program Supplies	621966293	10/31/23 College Wood ESE - Site Celebration Supplies
Walmart	\$ 84.16	4239039 - General Program Supplies	523305491860575	11/1/23 ESE School's Out Camp Treats 11/3/23
Walmart	\$ 215.54	4239039 - General Program Supplies	593298614303166	10/25/23 Cherry Tree ESE Celebration & Site Plan 2 Supplies
Walmart	\$ 117.13	4239039 - General Program Supplies	043353586180392	12/19/23 Clay Center ESE Site Plan Supplies
Walmart	\$ 97.15	4239039 - General Program Supplies	233352535585353	12/18/23 West Clay ESE - End Of Year Staff Training Supplies
Walmart	\$ 190.82	4239039 - General Program Supplies	603348555973820	12/14/23 West Clay ESE - End of Year Staff Training Supplies
Walmart	\$ 459.67	4239039 - General Program Supplies	093347620216345	12/13/23 Mohawk Trails ESE - Jr. Counselor Site Celebration Supplies
Walmart	\$ 129.70	4239039 - General Program Supplies	093346592706305	12/12/23 College Wood ESE Staff Appreciation Supplies
Walmart	\$ 58.04	4239039 - General Program Supplies	603342613299957	12/8/23 Prairie Trace ESE Parent's Night Out Supplies 12/8/23
Walmart	\$ 232.86	4239039 - General Program Supplies	433342648046536	12/8/23 Cherry Tree ESE - Parent's Night Out Supplies
Walmart	\$ 723.96	4239039 - General Program Supplies	603346645393831	12/12/23 Forest Dale ESE - Holiday Stores Supplies 2023
Walmart	\$ 940.71	4239039 - General Program Supplies	233346640695392	12/12/23 Forest Dale ESE - Holiday Store Supplies 2023
Walmart	\$ 158.46	4239039 - General Program Supplies	273342548625014	12/8/23 Towne Meadow Parent's Night Out & Program Supplies
Walmart	\$ 274.54	4239039 - General Program Supplies	993338668851634	12/4/23 Towne Meadow ESE Parent's Night Out & Program Supplies
Walmart	\$ 58.86	4239039 - General Program Supplies	893335551895842	12/1/23 West Clay ESE Parent's Night Out Supplies
Walmart	\$ 190.12	4239039 - General Program Supplies	713335615245881	12/1/23 College Wood ESE Parent's Night Out Supplies
Walmart	\$ 35.79	4239039 - General Program Supplies	493338625306504	12/4/23 Carmel Elementary ESE Staff Meeting Dinner Supplies
Walmart	\$ 236.72	4239039 - General Program Supplies	463335662432232	12/1/23 Woodbrook ESE Parent's Night Out & Site Celebration Supplies
Walmart	\$ 153.07	4239039 - General Program Supplies	463333614902373	11/29/23 Carmel Elementary ESE Program Supply Restock
Walmart.com	\$ 337.44	4239039 - General Program Supplies	UFB Visa	11/29/23 Towne Meadow - Parent's Night Out & Program Supplies
Walmart.com	\$ 175.60	4230200 - Office Supplies	UFB Visa	12/12/23 Carmel Elementary ESE Storage Supplies
Washington Township Parks	\$ 90.00	4357004 - External Instructional Fees	UFB Visa	12/15/23 2024 Camp Summit "All Things Camp" 2/7/24
Werich, Allison	\$ 127.73	4343000 - Travel Fees & Expenses	Reimb	1/11/24 Mileage Reimbursement 10/27/23-12/27/23
Willow Marketing Management, Inc.	\$ 75.00	4341955 - Info Sys Maint/Contracts	24076	11/30/23 CCPR Website Hosting - Nov'23
Dec 5, '23 - Jan 15, 24	\$ 81,962.53			

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
January 23, 2024

Name	Amount	Account	Num	Memo
Dec 5, '23 - Jan 15, 24				
Ace - Pak Products Inc.	\$ 540.20	4238900 - Cleaning & Maint. Supplies	A-11983	12/8/23 Monon Community Center Janitorial Supplies
Ace - Pak Products Inc.	\$ 78.98	4238900 - Cleaning & Maint. Supplies	A-12022	12/21/23 Monon Community Center Janitorial Supplies
Ace - Pak Products Inc.	\$ 995.55	4238900 - Cleaning & Maint. Supplies	A-12023	12/21/23 Monon Community Center Janitorial Supplies
Amazon	\$ 34.47	4239039 - General Program Supplies	1XRG-KFD1-R9CY	12/14/23 Program Supplies for Monon Community Center Bulletin Boards
Amazon	\$ 51.36	4239099 - Other Miscellaneous	1XLR-4PJV-RR47	12/14/23 Aquatics First Aid Supplies
Amazon	\$ 53.44	4239039 - General Program Supplies	1491-61KR-T4LN	12/14/23 Small A/V Equipment for Monon Community Center Rentals
Amazon	\$ 189.98	4235000 - Building Materials	UFB Visa	11/30/23 Replacement Supplies for Sauna at MCC
Amazon	\$ 84.95	4238900 - Cleaning & Maint. Supplies	UFB Visa	11/30/23 Replacement Light Bulbs for MCC
Amazon	\$ 23.98	4358400 - Refunds, Awards & Indemnities	UFB Visa	11/29/23 Sea Dragons Swim Team Ribbons
American Red Cross	\$ 180.00	4358300 - Other Fees & Licenses	22650484	12/20/23 Staff First Aid/CPR/AED Certifications
ASCAP	\$ 1,041.00	4358300 - Other Fees & Licenses	100006265708	12/20/23 2024 Music License Fee
Automated Logic	\$ 7,645.00	4350900 - Other Cont. Services	485866	12/8/23 Engagement of Services for Solutions Agreement for the WebCTRL System
Brainstorm Print	\$ 68.00	4239039 - General Program Supplies	143282	12/14/23 Monon Community Center Track Pass Reprint
Brainstorm Print	\$ 60.00	4230100 - Stationary & Printing Materials	143443	12/28/23 Recreation & Facilities Business Cards
Broadcast Music Inc.	\$ 1,041.00	4358300 - Other Fees & Licenses	51436579	1/1/24 2024 Music License Renewal
Buddenbaum & Moore LLC	\$ 6,000.00	4350000 - Equipment Repairs & Maint.	9122	12/2/23 Aquatics Indoor Pool Chlorinators
Buddenbaum & Moore LLC	\$ 4,160.00	4350000 - Equipment Repairs & Maint.	9117	12/1/23 Service - Waterpark Pressure Line Testing
Buddenbaum & Moore LLC	\$ 6,789.12	4238900 - Cleaning & Maint. Supplies	9115	12/1/23 Indoor Pool Chemicals
Buddenbaum & Moore LLC	\$ 1,101.60	4238900 - Cleaning & Maint. Supplies	9116	12/1/23 Indoor Pool Chemicals for New Chlorinators
Carmel Drive Self-Storage	\$ 281.00	4350900 - Other Cont. Services	928	12/5/23 Annual Storage Rental for Monon Community Center
Carmel Drive Self-Storage	\$ 272.00	4350900 - Other Cont. Services	928	12/5/23 Annual Climate Controlled Storage Rental for Monon Community Center (Dream Tree)
Carmel Drive Self-Storage	\$ 281.00	4350900 - Other Cont. Services	1001	1/5/24 Annual Storage Rental for Monon Community Center
Carmel Drive Self-Storage	\$ 272.00	4350900 - Other Cont. Services	1001	1/5/24 Annual Climate Controlled Storage Rental - Monon Community Center
Carmel Utilities	\$ 3,510.43	4348500 - Water & Sewer	7316000000 Nov'23	12/15/23 Monon Community Center
CenterPoint Energy	\$ 17.98	4349000 - Gas	57904133 Nov'23	12/14/23 Monon Community Center Entry
CenterPoint Energy	\$ 347.24	4349000 - Gas	57844597 Nov'23	12/6/23 Monon Community Center
CenterPoint Energy	\$ 98.53	4349000 - Gas	57844902 Nov'23	12/14/23 Monon Community Center Filter Building
Central Indiana Hardware	\$ 580.00	4350100 - Building Repairs & Maint.	7344338	12/6/23 Service - Aquatics Indoor Acid Room Door
Cintas Corporation	\$ 365.43	4238900 - Cleaning & Maint. Supplies	4175131429	11/27/23 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 428.93	4238900 - Cleaning & Maint. Supplies	4174473762	11/17/23 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 448.43	4238900 - Cleaning & Maint. Supplies	4175877629	12/4/23 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 489.93	4238900 - Cleaning & Maint. Supplies	4176586262	12/11/23 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 469.93	4238900 - Cleaning & Maint. Supplies	4177315456	12/18/23 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 365.43	4238900 - Cleaning & Maint. Supplies	4178733486	1/2/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 489.93	4238900 - Cleaning & Maint. Supplies	4178050267	12/26/23 Monon Community Center Cleaning Supplies
Constellation NewEnergy	\$ 3,248.22	4349000 - Gas	3925162	12/27/23 Monon Community Center
Constellation NewEnergy	\$ 1.90	4349000 - Gas	3925162	12/27/23 Monon Community Center Entry
Corvus Janitorial Systems	\$ 1,105.00	4350100 - Building Repairs & Maint.	311191002-XW10	11/1/23 Service - Deep Clean Monon Community Center Fitness Floors
Corvus Janitorial Systems	\$ 1,485.00	4350100 - Building Repairs & Maint.	311191002-XW11	11/1/23 Service - High Dusting for MCC Fitness Center
Corvus Janitorial Systems	\$ 13,575.00	4350600 - Cleaning Services	401191001-112	1/1/24 2024 Janitorial Services - Monon Community Center Day Service
Corvus Janitorial Systems	\$ 9,995.00	4350600 - Cleaning Services	401191002-111	1/1/24 2024 Janitorial Services - Monon Community Center
Crown Trophy	\$ 100.00	4239099 - Other Miscellaneous	46811	12/20/23 Culture Committee - End of Year Award Name Plaques
Culligan of Indianapolis	\$ 456.75	4238900 - Cleaning & Maint. Supplies	4091173	12/22/23 Water Softener Salt - Monon Community Center
Cumulus	\$ 3,475.16	4341991 - Marketing & Promotions	883918185	11/30/23 Digital Advertising for MCC Membership 2023-2024
Cumulus	\$ 900.00	4341991 - Marketing & Promotions	883904883	11/26/23 Digital Staff Recruitment Advertising
Cumulus	\$ 3,486.22	4341991 - Marketing & Promotions	883949543	12/31/23 Digital Advertising for Monon Community Center Membership
Cumulus	\$ 2,500.00	4346000 - Classified Advertising	883949542	12/31/23 Digital Advertising for Recruitment
Current Publishing	\$ 285.00	4341991 - Marketing & Promotions	74010	11/29/23 Staff Recruitment & MCC Membership Advertising
Current Publishing	\$ 285.00	4341991 - Marketing & Promotions	74449	12/28/23 Staff Recruitment & MCC Membership Ad
Designs by Vonda	\$ 150.00	4239099 - Other Miscellaneous	UFB Visa	12/1/23 Culture Committee - End of Year Party 2023 Event Supplies
Direct Fitness Solutions, LLC	\$ 778.00	4350000 - Equipment Repairs & Maint.	0582097-IN	11/7/23 Fitness Equipment Preventative Maintenance
Direct Fitness Solutions, LLC	\$ 210.80	4237000 - Repair Parts	0585510-IN	11/22/23 Small Equipment for Fitness Center Lag Extension Repair
Direct Fitness Solutions, LLC	\$ 1,899.46	4237000 - Repair Parts	0582107-IN	11/30/23 Small Repair Parts for Fitness Equipment
Direct Fitness Solutions, LLC	\$ 778.00	4350000 - Equipment Repairs & Maint.	0582114-IN	12/13/23 Fitness Equipment Preventative Maintenance Dec'23

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
January 23, 2024

Name	Amount	Account	Num	Memo
DirecTV	\$ 244.99	4349500 · Cable Service	038575356X231205	12/5/23 Dish Service - MCC
DirecTV	\$ 251.24	4349500 · Cable Service	038575356X240105	1/5/24 Dish Service - Monon Community Center
Duke Energy	\$ 3,449.96	4348000 · Electricity	910123160391 Dec'23	1/2/24 Monon Community Center East
Duke Energy	\$ 24,591.67	4348000 · Electricity	910123195102 Dec'23	1/2/24 Monon Community Center West
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20390445	11/30/23 Weekly Water Testing - MCC Indoor
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20390816	12/7/23 Weekly Water Testing - MCC Indoor
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20391166	12/14/23 Weekly Water Testing - MCC Indoor 12/13/23
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20391393	12/20/23 Weekly Water Testing - MCC Indoor
Environmental Laboratories, Inc.	\$ 60.00	4350900 · Other Cont. Services	20391681	12/28/23 Weekly Water Testing - MCC Indoor
Environmental Laboratories, Inc.	\$ 66.00	4350900 · Other Cont. Services	20391936	1/4/24 Weekly Water Testing - MCC Indoor 1/3/24
Facebook, Inc.	\$ 525.35	4346000 · Classified Advertising	UFB Visa	11/30/23 Recruitment Social Media Ads Fall 2023 MCC
Fuller Engineering Company, LLC	\$ 5,120.00	4350100 · Building Repairs & Maint.	23-2338	12/20/23 Monon Community Center AHU#8 Supply Fan Drive Replacement
Garrison, Greg	\$ 484.00	4358400 · Refunds, Awards & Indemnities	2002369	12/3/23 Guest Request Refund
Google	\$ 304.00	4341991 · Marketing & Promotions	UFB Visa	12/1/23 MCC Membership Campaign Advertising
Gralnger	\$ 284.68	4238900 · Cleaning & Maint. Supplies	9944528703	12/22/23 Monon Community Center Replacement Sauna Mats
Gralnger	\$ 954.75	4238000 · Small Tools & Minor Equipment	9948243028	1/2/24 Monon Community Center Maintenance Equipment
Gralnger	\$ 126.18	4238900 · Cleaning & Maint. Supplies	9954869260	1/8/24 Replacement Battery & Maintenance Supplies - MCC
Graybar	\$ 479.64	4237000 · Repair Parts	9335031044	12/1/23 Replacement LED Lights for Monon Community Center
Graybar	\$ 409.00	4237000 · Repair Parts	9335003825	11/30/23 Replacement LED Lights for Monon Community Center
Graybar	\$ 286.62	4237000 · Repair Parts	9335259146	12/18/23 Replacement Lights for Monon Community Center
Green Touch Services, Inc.	\$ 500.00	4350400 · Grounds Maintenance	143013	11/30/23 Landscape Maintenance The Waterpark
Hillyard	\$ 462.56	4238900 · Cleaning & Maint. Supplies	605326546	12/5/23 Cleaning Chemicals for Monon Community Center
Hobby Lobby	\$ (14.58)	4239099 · Other Miscellaneous	125821183	11/21/23 Culture Committee End of Year 2023 Event Supplies
Hobby Lobby	\$ 61.91	4239099 · Other Miscellaneous	125619628	11/15/23 Culture Committee End of Year Party 2023 Event Supplies
Hodges Badge Company, Inc.	\$ 440.69	4239039 · General Program Supplies	UFB Visa	12/19/23 Aquatics Program - Swim Team Ribbons
Hylant Group	\$ 182,054.00	4347500 · General Insurance	413724	1/8/24 2024 Annual Insurance Premiums
Indeed, Inc.	\$ 98.38	4346000 · Classified Advertising	UFB Visa	12/1/23 Sponsored Job Advertising
Indiana Department of Homeland Security	\$ 393.16	4239099 · Other Miscellaneous	UFB Visa	12/22/23 MCC Annual Elevator Permit Renewals 2024
Intuit QuickBooks	\$ 302.56	4341955 · Info Sys Maint/Contracts	UFB Visa	11/26/23 QuickBooks Software & Cloud Hosting Subscription
Iron Mountain	\$ 84.50	4341999 · Other Professional Fees	19RC246	12/31/23 Off Site File Storage
Kantola Training Solutions	\$ 775.53	4341955 · Info Sys Maint/Contracts	273723	1/9/24 Human Resources Compliance Online Training License Renewal 2024
Kroger	\$ 30.84	4239039 · General Program Supplies	128626	11/9/23 Program Supplies for Adaptive Movie Night Social 11/10/23
Kroger	\$ 63.68	4239039 · General Program Supplies	091911	11/15/23 Adaptive Program Supplies for Friendsgiving Potluck Social 11/17/23
Kroger	\$ 96.38	4239039 · General Program Supplies	092174	11/15/23 Adaptive Program Barn Dance Social Supplies 11/18/23
Kroger	\$ 12.85	4239039 · General Program Supplies	092305	11/15/23 Adaptive Program Supplies for Destination Worldwide Nov'23
Kroger	\$ 48.04	4239099 · Other Miscellaneous	112513	11/29/23 Culture Committee End of Year Party Supplies
Kroger	\$ 128.47	4239039 · General Program Supplies	051061	12/5/23 Holiday Snacks for Monon Community Center Desk Staff
Kroger	\$ 45.64	4239099 · Other Miscellaneous	236701	12/2/23 Culture Committee End of Year Party 2023 Supplies
Kroger	\$ (2.99)	4239099 · Other Miscellaneous	236701	12/2/23 Culture Committee End of Year Party 2023 Supplies - Sales Tax Refund
Kroger	\$ 108.95	4239099 · Other Miscellaneous	237520	12/2/23 Culture Committee End of Year 2023 Party Desserts
Kroger	\$ 26.78	4239099 · Other Miscellaneous	156399	12/14/23 Culture Committee Secret Santa Holiday Party Beverages
Kroger	\$ 78.08	4239039 · General Program Supplies	093922	12/13/23 Adaptive Program Supplies for Hot Chocolate Social 12/15/23
Kroger	\$ 9.58	4239039 · General Program Supplies	093691	12/13/23 Adaptive Program Supplies for Destination Worldwide Nov'23
Kroger	\$ 27.55	4239039 · General Program Supplies	132299	12/14/23 End of Year Staff Party 2023 Supplies Swim Instructors
Kroger Gardis & Regas, LLP	\$ 627.50	4340000 · Legal Fees	84	12/7/23 Legal Services Nov'23
Kully Supply	\$ 979.65	4237000 · Repair Parts	630202	12/12/23 Replacement Shower Parts for Monon Community Center
Lifeguard Store, Inc., The	\$ 218.00	4239012 · Safety Supplies	INV001372409	12/1/23 Aquatic Lifeguard Supplies Fall 2023
Lifeguard Store, Inc., The	\$ 99.75	4239039 · General Program Supplies	INV001376992	12/26/23 Aquatics Program Swim Lesson Equipment
Lowe's	\$ 340.22	4238000 · Small Tools & Minor Equipment	63963125	11/14/23 Small Maintenance Equipment for Monon Community Center
Lowe's	\$ 152.29	4235000 · Building Materials	552393558	11/10/23 Maintenance Supplies for Monon Community Center
Luckey, LLC	\$ 20,000.00	4462000 · Parks MC Admin, Structure Imprmnt	2	12/19/23 Professional Services - Monon Community Center Kidzone Project
Luttrell, Kirk	\$ 2,400.00	4345000 · Printing (Not Office Supplies)	2023-31	11/15/23 Winter/Spring 2024 Program Guide Design & Production Services
MacDesigns, Inc.	\$ 220.00	4239039 · General Program Supplies	23411	12/9/23 Monon Community Center Swim Team Coach Uniforms
MacDesigns, Inc.	\$ 450.00	4356004 · Staff Clothing	22660	6/1/23 Replacement for Lost Order - 2023 Lifeguard Staff Shirts
Magers Bookkeeping Services LLC	\$ 435.00	4341999 · Other Professional Fees	1146	12/27/23 2023 Bookkeeping Services Dec'23

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
January 23, 2024

Name	Amount	Account	Num	Memo
Mail Chimp	\$ 249.50	4355200 - Subscriptions	UFB Visa	12/14/23 Email Marketing Annual Subscription Renewal
Mattingly Concrete, Inc.	\$ 19,795.52	4350400 - Grounds Maintenance	31122	12/8/23 Waterpark Concrete Crack Treatment
Mellow Mushroom Piza Bakers	\$ 155.88	4239099 - Other Miscellaneous	58948	12/15/23 Culture Committee Secret Santa Holiday Party
Menards	\$ 60.70	4350000 - Equipment Repairs & Maint.	308333223022307	11/28/23 FlowRider Winterization Supplies
Menards	\$ 54.30	4238900 - Cleaning & Maint. Supplies	308333523041197	12/1/23 Maintenance Supplies for Monon Community Center
Menards	\$ 109.72	4238900 - Cleaning & Maint. Supplies	308334823025311	12/14/23 Maintenance Supplies for Monon Community Center
Menards	\$ 12.91	4238900 - Cleaning & Maint. Supplies	308334623024622	12/12/23 Monon Community Center Maintenance Supplies
Midwest Parenting Publications, LLC	\$ 695.00	4341991 - Marketing & Promotions	31031-R	12/15/23 Monon Community Center Membership Advertising (Indy's Child) 2024
Mobile Mini, Inc.	\$ 281.34	4353099 - Other Rental & Leases	9019624219	12/7/23 Waterpark Furniture Storage Dec'23
Mobile Mini, Inc.	\$ 281.34	4353099 - Other Rental & Leases	9019624218	12/7/23 Waterpark Furniture Storage Dec'23
Mobile Mini, Inc.	\$ 281.34	4353099 - Other Rental & Leases	9019637177	12/8/23 Waterpark Furniture Storage Dec'23
Moe's Southwest Grill	\$ 450.00	4359000 - Special Projects	1718060	12/7/23 Recreation & Facilities and ESE Interdepartmental Social Luncheon 12/7/23
Mountain Glacier, LLC	\$ 66.32	4350900 - Other Cont. Services	0900513490	12/14/23 Drinking Water Monon Community Center West
Mountain Glacier, LLC	\$ 66.32	4350900 - Other Cont. Services	0900513490	12/14/23 Drinking Water Monon Community Center West
Mountain Glacier, LLC	\$ 33.16	4350900 - Other Cont. Services	0101592398	12/14/23 Drinking Water Monon Community Center East
Mountain Glacier, LLC	\$ 50.93	4350900 - Other Cont. Services	0900513488	12/14/23 Drinking Water Monon Community Center East
Napa	\$ 36.63	4237000 - Repair Parts	197693	12/6/23 Replacement Plow Lights for Monon Community Center Equipment
Napa	\$ (2.40)	4237000 - Repair Parts	197699	12/6/23 Replacement Plow Lights for Monon Community Center - Sales Tax Refund
NCSI - National Center Safety Initiatives	\$ 92.50	4341990 - Criminal Background Checks	39960	12/1/23 New Hire Background Checks
NCSI - National Center Safety Initiatives	\$ 37.00	4341990 - Criminal Background Checks	40883	1/1/24 New Hire Background Checks
Nomand, Mike	\$ 50.00	4344100 - Cellular Phone Fees	Reimb	1/2/24 Cell Phone Reimbursement Dec'23
Northern Safety Co., Inc.	\$ 406.80	4239012 - Safety Supplies	905891960	12/1/23 Aquatics Safety Equipment 2023
NRPA	\$ 3,000.00	4357004 - External Instructional Fees	20191841	1/8/24 Director's School Registration (Year 2)
Oracle Elevator Company	\$ 948.00	4350100 - Building Repairs & Maint.	SIN244302	1/1/24 Monon Community Center Elevator Quarterly Maintenance 2nd QTR
Oscar Hofmann LLC	\$ 225.00	4239099 - Other Miscellaneous	47	12/27/23 Culture Committee - End of Year Party 2023 Photo & Video Services
Otivy	\$ 453.60	4341955 - Info Sys Maint/Contracts	INV-764343	12/1/23 Monthly Work Order Software User Fee
PDF Mechanical LLC	\$ 200.00	4350100 - Building Repairs & Maint.	9199	12/29/23 Service - Monon Community Center Electron #5 Repair
Perry Weather Consulting Inc.	\$ 6,192.00	4355200 - Subscriptions	5707	1/1/23 2024 Weather Software Subscription Renewal
PFM Car & Truck Care Center	\$ 132.22	4351000 - Auto Repairs & Maintenance	400130380	12/29/23 FLEET #3192 Vehicle Maintenance
Pickett & Associates	\$ 7,270.40	4341991 - Marketing & Promotions	2841	11/2/23 PR/Marketing Services Oct'23
Pickett & Associates	\$ 490.00	4341991 - Marketing & Promotions	2820	10/01/23 PR/Marketing Services Sep'23
Pickett & Associates	\$ 462.50	4341991 - Marketing & Promotions	2868	12/1/23 PR/Marketing Services - Nov'23
Pickett & Associates	\$ 250.00	4341991 - Marketing & Promotions	2893	12/29/23 PR Marketing Services Dec'23
Power Systems	\$ 3,259.01	4239039 - General Program Supplies	8885593	12/14/23 Equipment for Group Fitness Classes
Ray Marketing powered by Proforma	\$ 103.80	4356004 - Staff Clothing	BR710039518	12/9/23 Employee Uniforms for Inventory & New Hires
Ray Marketing powered by Proforma	\$ 654.00	4356004 - Staff Clothing	BR71004000A	12/9/23 Uniforms for Member Services Associate Staff
Republic Services	\$ 1,374.08	4350101 - Trash Collection	0761-006272499	12/25/23 Trash & Recycling Services - Monon Community Center
Reynolds Farm Equipment	\$ 349.97	4237000 - Repair Parts	P55127	12/12/23 Monon Community Center Gator Replacement Parts
Riches, Jylian	\$ 82.80	4239099 - Other Miscellaneous	REimb	12/11/23 Printing Large Signage for End of Year Party
Ritchie, Ingrid M, PhD	\$ 6,450.00	4340800 - Program Contractors	1123	9/28/23 Contracted Program - Tai Chi Jan - Apr 2023
Ritchie, Ingrid M, PhD	\$ 7,977.00	4340800 - Program Contractors	1125	11/30/23 Contracted Program - Tai Chi Dec'23
Ritchie, Ingrid M, PhD	\$ 6,578.00	4340800 - Program Contractors	1124	11/28/23 Contracted Program - Tai Chi May-Aug'23
SESAC	\$ 90.00	4358300 - Other Fees & Licenses	750409	1/1/24 Music Performer License 2024
Sherwin Williams	\$ 100.17	4235000 - Building Materials	7045-4	12/6/23 Paint Supplies for Monon Community Center Locker Doors
Spear Corporation	\$ 146.76	4238900 - Cleaning & Maint. Supplies	325036	12/4/23 Indoor Pool Chemical Testing Supplies
Spear Corporation	\$ 1,311.99	4350000 - Equipment Repairs & Maint.	325244	12/21/23 Service - Indoor Lap Pool Wheel Valve Repair
Staples	\$ 127.09	4230200 - Office Supplies	3554110288	12/4/23 MCC Office Supplies/Staff Offices Kitchen Appliances
Staples	\$ 29.95	4230200 - Office Supplies	3554110286	12/4/23 MCC Office Supplies/Staff Offices Kitchen Appliances
Staples	\$ 128.41	4230200 - Office Supplies	3554582311	12/11/23 Restock General Office Supplies
Staples	\$ 13.67	4230200 - Office Supplies	3555456169	12/25/23 Monon Community Center Office Supplies
Staples	\$ 94.99	4239039 - General Program Supplies	3555456169	12/25/23 Guest Services Kitchen Supplies
Staples	\$ 52.66	4230200 - Office Supplies	3556626565	1/8/24 Monon Community Center Office Supplies
Staples	\$ 109.44	4239039 - General Program Supplies	3556626565	1/8/24 Monon Community Center Inclusion Program Supplies
Stericycle, Inc.	\$ 43.89	4350900 - Other Cont. Services	8005581303	12/15/23 Medical Waste Removal
SuperSaas BV	\$ 46.00	4355200 - Subscriptions	UFB Visa	12/4/23 MCC Reservation Booking Subscription

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
January 23, 2024

Name	Amount	Account	Num	Memo
Terryberry	\$ 32.05	4350900 - Other Cont. Services	P77754	11/30/23 Employee Recognition Gifts - MCC
Terryberry	\$ 149.95	4350900 - Other Cont. Services	P77755	11/30/23 Employee Recognition Gifts - MCC
Terryberry	\$ 45.34	4350900 - Other Cont. Services	P78826	12/4/23 Employee Recognition Gifts - MCC
Terryberry	\$ 85.94	4350900 - Other Cont. Services	P85217	12/10/23 Employee Recognition Gift - Monon Community Center
Terryberry	\$ 67.67	4350900 - Other Cont. Services	P86076	12/20/23 Employee Recognition Gifts - MCC
TriCo Regional Sewer Utility	\$ 1,000.10	4348500 - Water & Sewer	1020958 Nov'23	12/1/23 Monon Community Center
TriCo Regional Sewer Utility	\$ 768.82	4348500 - Water & Sewer	1001164 Nov'23	12/1/23 Monon Community Center
TriCo Regional Sewer Utility	\$ 861.82	4348500 - Water & Sewer	1101164 Dec'23	1/1/24 Monon Community Center
TriCo Regional Sewer Utility	\$ 961.10	4348500 - Water & Sewer	1020958 Dec'23	1/1/24 Monon Community Center
U Line	\$ 50.59	4237000 - Repair Parts	172075474	12/13/23 Replacement O'Rings for Pallet Jack
UKG Inc.	\$ 17,907.75	4341999 - Other Professional Fees	PRINV0433455	12/15/23 Payroll Processing QTR 4
UKG Inc.	\$ 25.82	4341999 - Other Professional Fees	ARINV0326828	12/18/23 Payroll Check Printing Nov'23
Verizon Wireless	\$ 120.04	4344100 - Cellular Phone Fees	9950094173	11/23/23 Jet Packs at Monon Community Center
Verizon Wireless	\$ 120.04	4344100 - Cellular Phone Fees	9952563331	12/23/23 Monon Community Center Jet Packs
WFYI TV	\$ 1,550.00	4341991 - Marketing & Promotions	255-16815-0001	12/31/23 Monon Community Center Membership - Radio & Print Advertising
WFYI TV	\$ 1,550.00	4341991 - Marketing & Promotions	255-16815-0000	11/26/23 Monon Community Center Membership - Radio & Print Advertising
White's Ace Hardware	\$ 47.35	4238900 - Cleaning & Maint. Supplies	29705227	11/15/23 Indoor Pool Slide Repair Supplies
White's Ace Hardware	\$ 31.36	4238900 - Cleaning & Maint. Supplies	29713272	12/2/23 Maintenance Supplies for the Monon Community Center
White's Ace Hardware	\$ 27.98	4350000 - Equipment Repairs & Maint.	29720481	12/20/23 Supplies for Activity Pool Feature Repair
Williams Associates Architects	\$ 6,960.00	4462000 - Parks MC Admin,Structure Impmnt	0022099	11/17/23 Monon Community Center Multipurpose Room West/Kidzone Improvements
Williams Associates Architects	\$ 10,440.00	4462000 - Parks MC Admin,Structure Impmnt	0022193	12/21/23 Monon Community Center Multipurpose Room West/Kidzone Improvements
Willow Marketing Management, Inc.	\$ 1,290.00	4463202 - Software	24074	11/30/23 CCPR Website - ADA Accessibility Widget Renewal
Willow Marketing Management, Inc.	\$ 75.00	4341955 - Info Sys Maint/Contracts	24076	11/30/23 CCPR Website Hosting - Nov'23
WISSCO Irrigation, Inc.	\$ 295.00	4350000 - Equipment Repairs & Maint.	TS215568	11/9/23 Winterize Waterpark Shower Tower 2023
WTHR	\$ 5,189.25	4341991 - Marketing & Promotions	2796031-1	12/31/23 Monon Community Center TV & Digital Advertising
WTTS FM 92.3	\$ 750.00	4341991 - Marketing & Promotions	IN-12311114015	11/26/23 Monon Community Center Membership - Radio Activity
WTTS FM 92.3	\$ 2,250.00	4341991 - Marketing & Promotions	IN-12312114503	12/31/23 Monon Community Center Membership - Radio Advertising
Zogics, LLC	\$ 2,510.10	4238900 - Cleaning & Maint. Supplies	335746	12/14/23 Gym Wipes Dec'23
Zogics, LLC	\$ 42.40	4239039 - General Program Supplies	334361	12/4/23 Gym Wipe Buckets
Dec 5, '23 - Jan 15, 24	<u>\$ 460,422.06</u>			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 110 - Parks and Recreation
 January 23, 2024

Name	Amount	Account	Num	Memo
Dec 5, '23 - Jan 15, 24				
AES Indiana	\$ 707.11	4348000 - Electricity	200000620568 Nov'23	11/30/23 Perelman Pavilion
AES Indiana	\$ 637.41	4348000 - Electricity	200000620568 Dec'23	12/29/23 Perelman Pavilion
Carmel Utilities	\$ 206.98	4348500 - Water & Sewer	2623000000 Nov'23	12/8/23 Wilfong Pavilion
Carmel Utilities	\$ 14.92	4348500 - Water & Sewer	7051300000 Nov'23	12/15/23 Central Dog Park
Carmel Utilities	\$ 83.60	4348500 - Water & Sewer	5200000000 Nov'23	1/2/24 Perelman Pavilion
Carmel Utilities	\$ 196.90	4348500 - Water & Sewer	2623000000 Dec'23	1/12/24 Wilfong Pavilion
CenterPoint Energy	\$ 812.61	4349000 - Gas	55889065 Nov'23	12/7/23 Perelman Pavilion
Central Indiana Hardware	\$ 1,327.29	4350100 - Building Repairs & Maint.	7345052	12/14/23 Replace Men's Restroom Door at Wilfong Pavilion
Chardon Laboratories	\$ 275.00	4350900 - Other Cont. Services	020386	12/1/23 Boiler Service - Perelman Pavilion QTR 1
Corvus Janitorial Systems	\$ 1,295.00	4350600 - Cleaning Services	401191010-115	1/1/24 2024 Janitorial Services - Perelman Pavilion
Corvus Janitorial Systems	\$ 775.00	4350600 - Cleaning Services	401191003-114	1/1/24 2024 Janitorial Services - Wilfong Pavilion
Duke Energy	\$ 192.57	4348000 - Electricity	910121498172 Dec'23	12/28/23 Central Park Dog Park
ERS Wireless	\$ 2,623.29	4358400 - Refunds, Awards & Indemnities	0000462903	12/14/23 Dog Park Entrance Key FOB Reader Replacement
Gaylor	\$ 650.00	4350100 - Building Repairs & Maint.	341726	12/12/23 Service - Perelman Pavilion Parking Lot Lights
Green Touch Services, Inc.	\$ 245.00	4350400 - Grounds Maintenance	142955	11/30/23 Landscape Maintenance Perelman Pavilion
Green Touch Services, Inc.	\$ 900.00	4350400 - Grounds Maintenance	144493	1/8/24 Dog Park Snow & Ice Removal 2024
Hylant Group	\$ 10,082.00	4347500 - General Insurance	413724	1/8/24 2024 Annual Insurance Premiums
Hylant Group	\$ 13,818.00	4347500 - General Insurance	413724	1/8/24 2024 Annual Insurance Premiums
Hylant Group	\$ 1,145.00	4347500 - General Insurance	413724	1/8/24 2024 Annual Insurance Premiums
Magers Bookkeeping Services LLC	\$ 175.00	4341999 - Other Professional Fees	1146	12/27/23 2023 Bookkeeping Services
Poo Prints	\$ 89.97	4350400 - Grounds Maintenance	21846	12/27/23 Dog Park Samples for DNA Testing
Poo Prints	\$ 159.94	4350400 - Grounds Maintenance	21850	12/29/23 Dog Park Samples for DNA Testing
Poo Prints	\$ 89.97	4350400 - Grounds Maintenance	21854	12/29/23 Dog Park Samples for DNA Testing
Republic Services	\$ 215.13	4350101 - Trash Collection	0761-006272905	12/25/23 Trash & Recycling Wilfong Pavilion
Republic Services	\$ 121.87	4350101 - Trash Collection	0761-006273927	12/25/23 Trash & Recycling Perelman Pavilion
Space Management Installations, Inc.	\$ 500.00	4350100 - Building Repairs & Maint.	5726	12/13/23 Service - Wilfong Pavilion Air Wall Repair
TriCo Regional Sewer Utility	\$ 111.82	4348500 - Water & Sewer	1039051 Nov'23	12/1/23 Perelman Pavilion
TriCo Regional Sewer Utility	\$ 105.82	4348500 - Water & Sewer	1039051 Dec'23	1/1/24 Perelman Pavilion
White's Ace Hardware	\$ 840.00	4238900 - Other Maintenance Supplies	29711195	11/28/23 Dog Pot Litter Bags
Dec 5, '23 - Jan 15, 24	\$ 38,387.20			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet for
 Fund 103 Capital Fund
 Fund 106 Park Impact Fees
 Fund 853 Gift Fund
 Fund 101 Reserve
 CCPR Internal Transfer
 January 23, 2024

Name	Amount	Class	Account	Number	Memo
Fund 103 - Capital Fund					
Officeworks	\$ 1,177.00	103	4463000 - Furniture & Fixtures	44276	12/14/23 Replacement Equipment for Midtown Plaza PO#58638
PIP Printing	\$ 1,731.00	103	4463000 - Furniture & Fixtures	89831	12/15/23 Midtown Plaza - Ping Pong Table Art Replacement PO#58925
SICA Inc.	\$ 29,271.00	103	4460715 - White River Greenway	20805	3/31/23 White River Greenway North Extension Construction (READI Grant) PO#58269
Total Fund 103	\$ 32,179.00				
Fund 106 - Park Impact Fee					
CTI Construction LLC	\$ 11,200.00	106	4460715 -White River Greenway	21-114-3	12/21/23 White River Greenway North Extension Project PO#55676
CTI Construction LLC	\$ 5,600.00	106	4460715 -White River Greenway	21-114-4	1/3/24 White River Greenway North Extension Project PO#55676
Kroger Gardis & Regas LLP	\$ 429.00	106	4460715 -White River Greenway	84	12/7/23 Legal Fees Nov'23
Total Fund 106	\$ 17,229.00				
Fund 853 - Gift Fund					
Walmart.com	\$ 120.00	853	5023990 - Other Expenses	UFB Visa	12/21/23 Gift Cards for HR Monthly Newsletter Trivia Winner PO#XX-13718
Total Fund 853	\$ 120.00				
Fund 101 - General Fund Reserve Encumbrance					
Ace-Pak Products Inc.	\$ 1,013.19	1125423	{ R } 4238900 - Other Maint. Supplies	A-11999	12/14/23 Park Cleaning Supplies PO#58957
Ace-Pak Products Inc.	\$ 1,013.19	1125423	{ R } 4238900 - Other Maint. Supplies	A-12038	1/4/24 Park Cleaning Supplies PO#58968
Amazon Capital Services	\$ 163.76	1125401	{ R } 4239039 - General Program Supplies	139N-CDHP-RQHL	12/14/23 Park Stewardship Project Supplies PO#58972
Cintas Corp.	\$ 519.77	1125423	{ R } 4238900 - Other Maint. Supplies	9252655101	8/21/23 Park Cleaning Supplies PO#58552
Cintas Corp.	\$ 503.00	1125423	{ R } 4238900 - Other Maint. Supplies	9252455376	10/9/23 Park Cleaning Supplies PO#58731
Cintas Corp.	\$ 525.00	1125423	{ R } 4238900 - Other Maint. Supplies	9252455371	10/16/23 Park Cleaning Supplies PO#58764
Cintas Corp.	\$ 483.50	1125423	{ R } 4238900 - Other Maint. Supplies	9252655105	12/4/23 Park Cleaning Supplies PO#58904
Cintas Corp.	\$ 442.00	1125423	{ R } 4238900 - Other Maint. Supplies	9252455369	11/6/23 Park Cleaning Supplies PO#58823
Eco Logic LLC	\$ 2,187.50	1125407	{ R } 4350900 - Other Cont. Services	5378	11/30/23 Stabilization Monitoring - Flowing Well Cool Creek PO#57453
Eco Logic LLC	\$ 2,066.00	1125407	{ R } 4350900 - Other Cont. Services	5556	12/31/23 Stabilization Monitoring - Flowing Well Cool Creek PO#57453
Enterprise FM Trust	\$ 2,886.86	1125401	{ R } 4353099 - Other Rentals & Leases	FBN4926042	1/5/24 Fleet Lease Rentals PO#58534
Enterprise FM Trust	\$ 4,115.11	1125401	{ R } 4353099 - Other Rentals & Leases	FBN4926042	1/5/24 Fleet Lease Rentals PO#58885
Fun Express	\$ 110.30	1125401	{ R } 4239039 - General Program Supplies	72896420901	12/14/23 Volunteer Appreciation Banquet Supplies PO#58971
Green Touch Services Inc.	\$ 360.00	1125403	{ R } 4350400 - Ground Maintenance	144031	12/31/23 Landscape Bed Maintenance Carey Grove Park PO#57737
Green Touch Services Inc.	\$ 1,050.00	1125404	{ R } 4350400 - Ground Maintenance	144041	12/31/23 Landscape Bed Maintenance Central Park West PO#57737
Green Touch Services Inc.	\$ 240.00	1125407	{ R } 4350400 - Ground Maintenance	144034	12/31/23 Landscape Bed Maintenance Flowing Well Park PO#57737
Green Touch Services Inc.	\$ 664.00	1125408	{ R } 4350400 - Ground Maintenance	144035	12/31/23 Landscape Bed Maintenance Founder Park PO#57737
Green Touch Services Inc.	\$ 47.00	1125409	{ R } 4350400 - Ground Maintenance	143007	12/31/23 Landscape Bed Maintenance Hagan-Burke Greenway PO#57737
Green Touch Services Inc.	\$ 120.00	1125410	{ R } 4350400 - Ground Maintenance	144036	12/31/23 Landscape Bed Maintenance Hazel Landing Park PO#57737
Green Touch Services Inc.	\$ 255.00	1125411	{ R } 4350400 - Ground Maintenance	144042	12/31/23 Landscape Bed Maintenance Inlow Park PO#57737
Green Touch Services Inc.	\$ 240.00	1125414	{ R } 4350400 - Ground Maintenance	144037	12/31/23 Landscape Bed Maintenance Meadowlark Park PO#57737
Green Touch Services Inc.	\$ 220.00	1125416	{ R } 4350400 - Ground Maintenance	144038	12/31/23 Landscape Bed Maintenance Monon Greenway Central Trailhead PO#57737
Green Touch Services Inc.	\$ 60.00	1125416	{ R } 4350400 - Ground Maintenance	144033	12/31/23 Landscape Bed Maintenance Monon Greenway South Trailhead PO#57737
Green Touch Services Inc.	\$ 58.00	1125416	{ R } 4350400 - Ground Maintenance	144040	12/31/23 Landscape Bed Maintenance Monon Greenway INDOT Bridge PO#57737

Carmel/Clay Board of Parks and Recreation
 Claim Sheet for
 Fund 103 Capital Fund
 Fund 106 Park Impact Fees
 Fund 853 Gift Fund
 Fund 101 Reserve
 CCPR Internal Transfer
 January 23, 2024

Green Touch Services Inc.	\$	240.00	1125418	(R) 4350400 · Ground Maintenance	144039	12/31/23 Landscape Bed Maintenance River Heritage Park PO#57737
Green Touch Services Inc.	\$	550.00	1125419	(R) 4350400 · Ground Maintenance	144032	12/31/23 Landscape Bed Maintenance Perelman/West Park PO#57737
Green Touch Services Inc.	\$	800.00	1125423	(R) 4350400 · Ground Maintenance	144419	1/3/24 Central Park West Snow & Ice Management 2024 PO#57239
Green Touch Services Inc.	\$	25.00	1125416	(R) 4350400 · Ground Maintenance	144419	1/3/24 Central Park West Snow & Ice Management 2024 PO#55905
Green Touch Services Inc.	\$	450.00	1125416	(R) 4350400 · Ground Maintenance	144418	1/3/24 Central Park East Snow & Ice Management 2024 PO#55905
Green Touch Services Inc.	\$	300.00	1125416	(R) 4350400 · Ground Maintenance	144420	1/3/24 Central Park Dog Park Snow & Ice Management 2024 PO#55905
Hal Espey	\$	1,050.00	1125101	(R) 4341999 · Other Professional Fees	4th Quarter	12/14/23 Park Board Video Tapings 2023 PO#57911
Hillyard	\$	581.72	1125423	(R) 4238900 · Other Maint. Supplies	605340500	12/19/23 Park Cleaning Supplies 12/18/23 PO#58959
Hoosier Portable Restrooms Inc.	\$	200.00	1125401	(R) 4353099 · Other Rentals & Leases	68066	12/13/23 Portable Restroom for Bear Creek Park PO#58592
HP Inc.	\$	1,072.80	1125101	(R) 4463200 · Computer Equipment	9018076527	12/12/23 Computer Equipment for PNR Director PO#58897
Kroger	\$	25.07	1125101	(R) 4359000 · Special Projects	174565	12/15/23 Employee Engagement PO#56782
Menards	\$	64.94	1125401	(R) 4232100 · Garage & Motor Supplies	308334723024927	12/13/23 Parks & Natural Resources Miscellaneous Supplies PO#58966
Menards	\$	60.86	1125401	(R) 4235000 · Building Materials	308334723024927	12/13/23 Parks & Natural Resources Miscellaneous Supplies PO#58966
Menards	\$	333.93	1125401	(R) 4238000 · Small Tools & Equipment	308334723024927	12/13/23 Parks & Natural Resources Miscellaneous Supplies PO#58966
Menards	\$	166.86	1125401	(R) 4239000 · Miscellaneous Supplies	308334723024927	12/13/23 Parks & Natural Resources Miscellaneous Supplies PO#58966
Mr. B's Lawn Maintenance Inc.	\$	2,335.48	1125422	(R) 4350400 · Ground Maintenance	10140	12/11/23 Grounds Maintenance on Monon Greenway at Engledow Business PO#58932
Mr. B's Lawn Maintenance Inc.	\$	550.00	1125404	(R) 4350400 · Ground Maintenance	10141	12/11/23 Parks Turf Repair & Overseeding PO# 58672
Mr. B's Lawn Maintenance Inc.	\$	4,500.00	1125422	(R) 4350400 · Ground Maintenance	10142	12/11/23 Monon Boulevard Trail Repair PO#58748
Municipal Emergency Services	\$	725.04	1125102	(R) 4356004 · Staff Clothing	IN1986177	1/3/24 Staff Uniforms for Director & Assistant Director PO#57248
NAPA	\$	258.07	1125401	(R) 4232100 · Garage & Motor Supplies	4329-199168	12/19/23 Maintenance & Repair Parts for Fleet Vehicles PO#58974
NAPA	\$	(16.88)	1125401	(R) 4232100 · Garage & Motor Supplies	4329-199348	12/20/23 Maintenance & Repair Parts for Fleet Vehicles PO#58974
Nature Watch	\$	116.63	1125401	(R) 4239000 · Miscellaneous Supplies	191397A	12/14/23 Parks & Natural Resources Nature Program Supplies PO#58976
Neon One, LLC	\$	219.00	1125101	(R) 4355200 · Subscriptions	INV350862	12/27/23 Volunteer Software Agreement Dec'23 PO#56223
Northern Safety Co., Inc.	\$	25.02	1125401	(R) 4239039 · General Program Supplies	905912384	12/12/23 Holiday Tree Recycling Volunteer Supplies PO#58956
Pitney Bowes	\$	124.14	1125401	(R) 4353003 · Postage Meter	3318487185	12/23/23 Postage Meter Lease QTR 4 PO#57908
Rundell Ernstberger Associates, Inc.	\$	19,922.25	1125101	(R) 4240400 · Consulting Fees	2023-1714-04	12/15/23 Professional Services Agreement - Monon BLVD Spray Plaza PO#58532
Staples	\$	916.55	1125102	(R) 4230200 · Office Supplies	3555060382	12/18/23 Administrative/Parks & Natural Resources Office Supplies PO#58952
Ty's Detail	\$	275.00	1125401	(R) 4351000 · Auto Repairs & Maint.	8081	12/15/23 Service - Parks Director Vehicle Detailing PO#58978
UKG Inc.	\$	1,000.00	1125101	(R) 4341955 · Info Sys Maint/Contracts	PRINV0434308	12/28/23 Software Integration - New Payroll/Learning Management Systems PO#57728
White's Ace Hardware	\$	383.78	1125401	(R) 4239012 · Safety Supplies	29719551	12/18/23 PNR Safety Personal Protection Equipment PO#58975
Encumbrance	\$	56,598.44				

Refund Report

Jan 16, 2024
2:12 PM

Receipt Date/Time: From Dec 1, 2023 12:00 AM through Dec 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2002366.004	Dec 1, 2023	12:44 PM	Utzig, Wendy	Credit Card Account	No: *1890 Exp: 02/2028	-\$ 48.00	
					Guest Request		-\$ 48.00
2002367.004	Dec 1, 2023	2:13 PM	Winay, John	Credit Card Account	No: *8206 Exp: 04/2027	-\$ 56.00	
					Guest Request		-\$ 56.00
2002368.004	Dec 1, 2023	2:14 PM	Winay, John	Credit Card Account	No: *8206 Exp: 04/2027	-\$ 56.00	
					Guest Request		-\$ 56.00
2002370.004	Dec 6, 2023	4:09 PM	Gastineau , Jeff	Credit Card Account	No: *8454 Exp: 04/2026	-\$ 106.00	
					Staff Error		-\$ 106.00
2002371.004	Dec 12, 2023	8:36 PM	Peng, Langu	Credit Card Account	No: *7687 Exp: 07/2027	-\$ 48.00	
					Guest Request		-\$ 48.00
2002372.004	Dec 18, 2023	2:42 PM	Satorius, Karl	Credit Card Account	No: *9730 Exp: 11/2026	-\$ 48.00	
					Guest Request		-\$ 48.00
2002373.004	Dec 19, 2023	10:41 AM	Burkheiser, Doris	Credit Card Account	No: *8601 Exp: 11/2024	-\$ 32.00	
					Guest Request		-\$ 32.00
2002374.004	Dec 23, 2023	3:54 PM	Berger, Garrett	Credit Card Account	No: *6948 Exp:	-\$ 32.00	
					switched to a household membership same time		-\$ 32.00
2002375.004	Dec 23, 2023	3:58 PM	Berger, Garrett	Credit Card Account	No: *6948 Exp:	-\$ 32.00	
					Guest Request		-\$ 32.00
2002376.004	Dec 27, 2023	2:36 PM	Devillier, Gabriel	Credit Card Account	No: *3942 Exp: 02/2028	-\$ 288.00	
							-\$ 288.00
2002377.004	Dec 28, 2023	6:40 PM	Gringauz, Boris	Credit Card Account	No: *3009 Exp: 10/2027	-\$ 36.00	
					Guest Request		-\$ 36.00

Refund Report

Jan 16, 2024
2:12 PM

Receipt Date/Time: From Dec 1, 2023 12:00 AM through Dec 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010012.003	Dec 7, 2023	12:58 PM	Mayhugh, Quentin	Credit Card Account	No: *3314 Exp: 03/2026	-\$ 215.00	
					Low Enrollment		-\$ 215.00
2010013.003	Dec 8, 2023	12:39 PM	Sultan, Marilyn	Credit Card Account	No: *1590 Exp: 09/2027	-\$ 98.00	
					Guest Request		-\$ 98.00
2010016.003	Dec 13, 2023	8:53 AM	Colby, Devin	Credit Card Account	No: *5255 Exp: 06/2027	-\$ 215.00	
					Guest Request		-\$ 215.00
2010017.003	Dec 13, 2023	3:03 PM	Nichols, Matthew	Credit Card Account	No: *5768 Exp: 10/2027	-\$ 30.00	
					Guest Request		-\$ 30.00
2010018.003	Dec 14, 2023	4:18 PM	Chang, Herbert	Credit Card Account	No: *3439 Exp: 11/2025	-\$ 70.00	
					Guest Request		-\$ 70.00
2010019.003	Dec 15, 2023	3:07 PM	Utzig, Wendy	Credit Card Account	No: *1890 Exp: 02/2028	-\$ 38.00	
					Guest Request		-\$ 38.00
2010020.003	Dec 15, 2023	3:37 PM	Weninger, Lauryn	Credit Card Account	No: *2304 Exp: 12/2027	-\$ 65.00	
					Guest Request		-\$ 65.00
2010021.003	Dec 27, 2023	3:21 PM	Martin, Denise	Credit Card Account	No: *5999 Exp: 01/2028	-\$ 20.00	
					Low Enrollment		-\$ 20.00
2010022.003	Dec 28, 2023	5:43 PM	Betzold, Amy	Credit Card Account	No: *2718 Exp: 09/2028	-\$ 65.00	
					Guest Request		-\$ 65.00
2010023.003	Dec 28, 2023	5:45 PM	Lilla, Josephine	Credit Card Account	No: *1240 Exp: 11/2026	-\$ 65.00	
					not eligible.		-\$ 65.00

Refund Report

Jan 16, 2024
2:12 PM

Receipt Date/Time: From Dec 1, 2023 12:00 AM through Dec 31, 2023 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
-----------	------	------	-------	--------------	------------------	-------------	---------------

Totals:	Mail Check:	\$ 0.00
	Credit Card Refund:	-\$ 1,663.00
	To Account:	\$ 0.00
	In Cash:	\$ 0.00
	Debit Card:	\$ 0.00
	Gift Card:	\$ 0.00

Grand Total: -\$ 1,663.00

RS 1

EZChildTrack Credit Card Refund Report

Program: Extended School Enrichment/Summer Camp Series

Transaction Detail: 12/1/23 - 12/31/23

Primary Account Name	Posted On	Amount Refunded
Meyer-Hall, Rochelle E	12/8/2023	\$ 420.00
Total		\$ 420.00

Carmel/Clay Board of Parks and Recreation
 Claim Sheet
 January 23, 2024

Fund	Amount
TOTAL PARKS GENERAL FUND 101	132,650.93
TOTAL PARKS GENERAL FUND 101 RESERVE	56,598.44
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	81,962.53
TOTAL MONON COMMUNITY CENTER FUND 109	460,422.06
TOTAL PARKS FACILITIES FUND 110	38,397.20
TOTAL PARKS CAPITAL FUND 103	32,179.00
TOTAL PARK IMPACT FEE FUND 106	17,229.00
TOTAL PARKS GIFT FUND 853	120.00
CCPR Internal Transfers	0.00
Active Software Fees	11/27/23-1/7/24 28,351.00
Active Software Credit Card Refunds	December 2023 1,663.00
EZChildTrack Software Credit Card Refunds	December 2023 420.00
TOTAL CLAIM SHEET	<u>849,993.16</u>

DocuSigned by:

 13F18E9D88A1402
 Signature* Date

*I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Signature Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Lin Zheng, Treasurer	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> Clay Township Claim Sheet January 23, 2024	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> January 23, 2024

SUMMARY:

The Clay Township Claim Sheet dated January 23, 2024 is included for comment, corrections, additions, or deletions.

STAFF RECOMMENDATION:

“I move to approve the Clay Township Claim Sheet dated January 23, 2024.”

**Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Clay Township of Hamilton County
January 23, 2024**

Name	Amount	Account		Number	Memo
Capitol City Fence Co. Inc.	\$ 38,000.00	1215	4AA - Park System Capital Maintenance	23184	12/27/23 Inlow Park Pickleball Court Rehab for Reinforcement PO#58504
Eco Logic LLC	\$ 6,251.35	1215	4AA - Park System Capital Maintenance	5534	11/30/23 Meadowlark Park Invasive Plant Management PO#57221
Hall Signs	\$ 1,691.40	1215	4AA - Park System Capital Maintenance	76879	10/19/23 Habitat Restoration Signs PO#58791
MoFab Inc.	\$ 13,680.00	1215	4AA - Park System Capital Maintenance	31399	12/18/23 West Park Splash Pad & Playground Railing PO#57286
Morphey Construction	\$ 10,257.00	1215	4AA - Park System Capital Maintenance	4605	10/5/23 City Center Monon Greenway - Hotel Carmichael Landscaping PO#59013
Peerless Midwest	\$ 5,475.00	1215	4AA - Park System Capital Maintenance	76406	12/29/23 Emergency Service - Flowing Well Pump Replacement PO#59010
Pros Consulting Inc.	\$ 6,000.00	1215	4AA - Park System Capital Maintenance	PROS 5908	12/12/23 Development of the Comprehensive Master Plan 2023 PO#57672
Pros Consulting Inc.	\$ 7,000.00	1215	4AA - Park System Capital Maintenance	PROS 5907	12/12/23 Development of the Comprehensive Master Plan 2023 PO#57672
Pros Consulting Inc.	\$ 50,820.00	1215	4AA - Park System Capital Maintenance	5899	12/6/23 Development of the Comprehensive Master Plan 2023 PO#57672
Weihe Engineers	\$ 2,665.00	1215	4C- 2022 White River Corridor Encumbered	86632	1/4/24 Engagement of Services for River Heritage Park Forest Mitigation Project PO#57828
Weihe Engineers	\$ 874.50	1215	4AG Waterpark	86633	1/4/24 Engagement of Services for Central Park Waterpark Splash Pad - Planning PO#58214
Weihe Engineers	\$ 4,315.02	1215	4AL - Central Park	86636	1/4/24 Engagement of Services for Westermeier Commons Playground Surfacing Project PO#58629

TOTAL CLAIM SHEET 147,029.27

DocuSigned by:

 Signature* Date
 19F18FDD00A1492... 1/17/2024

*I hereby certify that the foregoing account is true and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Signature _____ Date _____

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<p><small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</p>	<p><small>ACTION REQUESTED</small> Approval</p>
<p><small>ITEM/SUBJECT</small> CCPR Payroll for December 1, 2023, December 15, 2023, and December 29, 2023</p>	
<p><small>DOLLAR AMOUNT/FUND</small> N/A</p>	<p><small>MEETING DATE</small> January 23, 2024</p>

SUMMARY:

Provided for your approval are payroll wages and liabilities for payroll dates December 1, 2023, December 15, 2023, and December 29, 2023.

RECOMMENDED MOTION:

“I move to approve payroll wages and liabilities for payroll dates December 1, 2023, December 15, 2023, and December 29, 2023.”

Carmel/Clay Board of Parks and Recreation Payroll Claims Form

Total Gross Wages for Regular Payroll dated 12/01/2023	<u>\$248,448.10</u>
Total Payroll Liabilities for Regular Payroll dated 12/01/2023	<u>\$93,868.59</u>
Total Gross Wages for Regular Payroll dated 12/15/2023	<u>\$261,738.45</u>
Total Payroll Liabilities for Regular Payroll dated 12/15/2023	<u>\$94,604.32</u>
Total Gross Wages for Regular Payroll dated 12/22/2023	<u>\$31,982.03</u>
Total Payroll Liabilities for Regular Payroll dated 12/22/2023	<u>\$848.38</u>
Total Gross Wages for Regular Payroll dated 12/29/2023	<u>\$290,927.39</u>
Total Payroll Liabilities for Regular Payroll dated 12/29/2023	<u>\$95,106.03</u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-9-2.

DocuSigned by:
Eric Mehl
ACB6F010D8F041C...

Administration & Planning Director

1/2/2024

Date

We have examined the foregoing payroll charges in the total amount of \$1,117,523.29, and such payroll is in compliance with Resolution No. 8-13-02-02.

Park Board President

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Eric Mehl, Administration & Planning Director	ACTION REQUESTED Acceptance
ITEM/SUBJECT Monetary Gifts, Grants, Partnerships, and Sponsorships for December 2023	
DOLLAR AMOUNT / FUND N/A	MEETING DATE January 23, 2024

RECEIVED AS	DATE	AMOUNT	DONOR	DESIGNATION	GL/FUND
Donation	12/6/2023	\$1,875.00	CCPF	Jim Engledow Memorial	Gift Fund (853)
Donation	12/18/2023	\$55.00	CCPR Parks Board	Jim Engledow Memorial	Gift Fund (853)
Donation	12/29/2023	\$100.00	Anonymous	Staff Appreciation	Gift Fund (853)

TOTAL RECEIPTS: \$2,030.00

STAFF RECOMMENDATION:

Accept monies as received.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	ACTION REQUESTED Recommended Motion
ITEM/SUBJECT Ratification of 2023 General Fund End of Year Budget Line Transfers	
DOLLAR AMOUNT/FUND \$0 Net Change (General Fund 101)	MEETING DATE January 23, 2024

SUMMARY:

Provided for your review is a summary of the end of year line transfers completed within the General Fund to ensure all budget lines were no less than a zero balance as required by the State Board of Accounts. Transfers between classifications require approval from the Carmel City Council. Transfers within the same classification are within the authority of the Park Board to ratify.

The 2023 General Fund budget was \$5,365,667.34 of which 96.69% was spent and/or encumbered during the year based on preliminary financials available from the Clerk-Treasurer's Office. The unused balance of \$177,481.31 reverts back to the Fiscal Bodies as dictated by the Interlocal Cooperation Agreement.

RECOMMENDED MOTION:

"I move to ratify the 2023 end of year budget line transfers as presented."

**CARMEL CLAY PARKS & RECREATION
2023 GENERAL FUND YEAR-END LINE TRANSFERS**

ACCOUNT	LINE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS TO	TRANSFERS FROM	AMENDED BUDGET	YEAR-END BALANCE	TO G/L	TITLE	AMOUNT	TO G/L	TITLE	AMOUNT
PERSONAL SERVICES												
4110000	Full Time	\$2,027,752.00	\$38,000.00	\$0.00	\$2,065,752.00	\$8,024.87						
4111000	Part Time	\$341,824.00	\$10,000.00	\$0.00	\$351,824.00	\$1,659.11						
4112000	Overtime	\$8,560.00	\$2,500.00	\$0.00	\$11,060.00	\$2,990.64						
4120000	Deferred Compensation	\$75,119.00	\$20,000.00	\$6,500.00	\$88,619.00	\$8,552.68	4112000	Overtime	\$2,500.00	4128000	Tuition Reimbursement	\$4,000.00
4121000	Employer's Share of FICA	\$147,520.00		\$4,000.00	\$143,520.00	\$4,469.33	4111000	Part Time	\$4,000.00			
4122000	Employer's Share of Health Insurance	\$583,338.00		\$37,000.00	\$546,338.00	\$4,386.70	4120000	Deferred Compensation	\$20,000.00	4124000	Employer's Share of Medicare	\$3,000.00
							4110000	Full Time	\$14,000.00			
4122100	Disability Insurance	\$9,258.00		\$0.00	\$9,258.00	\$5,372.86						
4122200	Life Insurance	\$2,880.00		\$0.00	\$2,880.00	\$1,544.30						
4123002	Employer's Share of PERF	\$295,474.00		\$6,000.00	\$289,474.00	\$4,209.85	4111000	Part Time	\$6,000.00			
4124000	Employer's Share of Medicare	\$34,838.00	\$3,000.00	\$0.00	\$37,838.00	\$5,060.95						
4128000	Tuition Reimbursement	\$25,000.00	\$4,000.00	\$24,000.00	\$5,000.00	\$721.17	4110000	Full Time	\$24,000.00			
TOTAL PERSONAL SERVICES		\$3,551,563.00	\$77,500.00	\$77,500.00	\$3,551,563.00	\$46,992.46						
SUPPLIES												
4230100	Stationary & Printed Materials	\$1,000.00		\$0.00	\$1,000.00	\$88.41						
4230200	Office Supplies	\$10,875.00		\$0.00	\$10,875.00	\$205.12						
4231300	Diesel Fuel	\$5,100.00	\$3,000.00	\$0.00	\$8,100.00	\$395.14						
4231400	Gasoline	\$38,000.00		\$9,200.00	\$28,800.00	\$415.98	4231300	Diesel Fuel	\$3,000.00	4235000	Building Materials	\$3,000.00
							4238900	Other Maintenance Supplies	\$3,200.00			
4232100	Garage & Motor Supplies	\$4,000.00	\$500.00	\$0.00	\$4,500.00	\$224.69						
4235000	Building Materials	\$5,300.00	\$3,000.00	\$0.00	\$8,300.00	\$264.25						
4236000	Gravel/Stone	\$3,000.00		\$0.00	\$3,000.00	\$956.53						
4236500	Salt & Calcium	\$4,200.00		\$200.00	\$4,000.00	\$369.20	4239031	Street Signs	\$200.00			
4237000	Repair Parts	\$11,045.00	\$7,500.00	\$0.00	\$18,545.00	\$136.18						
4238000	Small Tools & Minor Equipment	\$15,600.00		\$7,500.00	\$8,100.00	\$2,014.43	4237000	Repair Parts	\$4,000.00	4239000	Miscellaneous Supplies	\$2,500.00
							4238900	Other Maintenance Supplies	\$1,000.00			
4238900	Other Maintenance Supplies	\$51,525.00	\$4,200.00	\$0.00	\$55,725.00	\$2,715.82						
4239000	Miscellaneous Supplies	\$14,059.34	\$5,000.00	\$500.00	\$18,559.34	\$289.74	4232100	Garage & Motor	\$500.00			
4239012	Safety Supplies	\$3,975.00		\$750.00	\$3,225.00	\$176.97	4239031	Street Signs	\$750.00			
4239031	Street Signs	\$5,000.00	\$950.00	\$0.00	\$5,950.00	\$379.10						
4239032	Posts & Hardware	\$1,100.00		\$0.00	\$1,100.00	\$323.68						
4239039	General Program Supplies	\$10,795.00		\$6,000.00	\$4,795.00	\$191.01	4237000	Repair Parts	\$3,500.00	4239000	Miscellaneous Supplies	\$2,500.00
TOTAL SUPPLIES		\$184,574.34	\$24,150.00	\$24,150.00	\$184,574.34	\$9,146.25						
OTHER SERVICES & CHARGES												
4340000	Legal Fees	\$125,000.00		\$16,000.00	\$109,000.00	\$11,054.81	4348500	Water & Sewer	\$15,000.00	4341990	Criminal Background Checks	\$1,000.00
4340400	Consulting Fees	\$60,500.00		\$0.00	\$60,500.00	\$900.00						
4340700	Medical Fees	\$2,000.00		\$0.00	\$2,000.00	\$1,685.01						
4341955	Info Systems Maintenance/Contracts	\$80,000.00	\$10,000.00	\$0.00	\$90,000.00	\$4,821.67						
4341990	Criminal Background Checks	\$2,070.00	\$1,000.00	\$0.00	\$3,070.00	\$776.00						
4341999	Other Professional Fees	\$12,000.00	\$5,000.00	\$0.00	\$17,000.00	\$2,459.12						
4342100	Postage	\$500.00		\$0.00	\$500.00	\$487.79						
4343000	Travel Fees & Expenses	\$14,000.00	\$10,000.00	\$0.00	\$24,000.00	\$2,041.94						
4344000	Telephone Line Charges	\$4,000.00	\$3,000.00	\$0.00	\$7,000.00	\$446.41						
4344100	Cellular Phone	\$16,200.00	\$6,000.00	\$0.00	\$22,200.00	\$2,118.06						
4345000	Printing	\$10,000.00		\$7,000.00	\$3,000.00	\$2,488.75	4343000	Travel Fees & Expenses	\$7,000.00			
4345500	Legal Notices	\$500.00		\$0.00	\$500.00	\$293.65						
4346000	Classified Ads	\$8,000.00		\$6,000.00	\$2,000.00	\$1,514.25	4357004	External Instructor Fees	\$6,000.00			
4347500	General Insurance	\$75,000.00		\$27,000.00	\$48,000.00	\$1,044.00	4348500	Water & Sewer	\$24,000.00	4350600	Cleaning Service	\$3,000.00
4348000	Electricity	\$75,950.00		\$10,000.00	\$65,950.00	\$4,522.18	4348500	Water & Sewer	\$8,000.00	4355200	Subscriptions	\$2,000.00

**CARMEL CLAY PARKS & RECREATION
2023 GENERAL FUND YEAR-END LINE TRANSFERS**

ACCOUNT	LINE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS TO	TRANSFERS FROM	AMENDED BUDGET	YEAR-END BALANCE	TO G/L	TITLE	AMOUNT	TO G/L	TITLE	AMOUNT
4348500	Water & Sewer	\$126,500.00	\$47,000.00	\$0.00	\$173,500.00	\$7,988.49						
4349000	Natural Gas	\$7,800.00		\$0.00	\$7,800.00	\$3,056.43						
4349500	Cable Service	\$1,500.00	\$1,000.00	\$0.00	\$2,500.00	\$1,300.20						
4350000	Equipment Repairs & Maintenance	\$13,700.00		\$0.00	\$13,700.00	\$2,243.93						
4350100	Building Repairs & Maintenance	\$36,350.00		\$0.00	\$36,350.00	\$1,152.71						
4350101	Trash Collection	\$11,200.00	\$7,000.00	\$0.00	\$18,200.00	\$1,724.44						
4350400	Grounds Maintenance	\$651,948.00		\$6,000.00	\$645,948.00	\$29,711.01	4351000	Auto Repairs & Maintenance	\$1,000.00	4353003	Postage Meter	\$1,000.00
							4343000	Travel Fees & Expenses	\$3,000.00	4344100	Cellular Phone	\$1,000.00
4350600	Cleaning Service	\$25,000.00	\$6,000.00	\$0.00	\$31,000.00	\$4,211.44						
4350900	Other Contracted Services	\$84,475.00		\$38,000.00	\$46,475.00	\$12,566.79	4357004	External Instructor Fees	\$24,000.00	4341955	Info. Systems Maintenance/Contracts	\$10,000.00
							4356004	Staff Clothing	\$2,000.00	4350101	Trash Collection	\$2,000.00
4351000	Auto Repairs & Maintenance	\$10,225.00	\$1,000.00	\$0.00	\$11,225.00	\$1,143.61						
4353003	Postage Meter	\$600.00	\$1,000.00	\$0.00	\$1,600.00	\$1,048.33						
4353004	Copier	\$4,000.00		\$0.00	\$4,000.00	\$2,321.97						
4353099	Other Rentals & Leases	\$117,662.00		\$15,500.00	\$102,162.00	\$5,008.85	4341999	Other Professional Fees	\$5,000.00	4344000	Telephone Line Charges	\$3,000.00
							4344100	Cellular Phone	\$5,000.00	4358300	Other Fess & Licenses	\$2,500.00
4355200	Subscriptions	\$15,300.00	\$2,000.00	\$6,000.00	\$11,300.00	\$2,065.53	4350101	Trash Collection	\$5,000.00	4356004	Staff Clothing	\$1,000.00
4355300	Organization & Membership Dues	\$4,500.00		\$0.00	\$4,500.00	\$422.00						
4356004	Staff Clothing	\$3,100.00	\$3,000.00	\$0.00	\$6,100.00	\$1,349.40						
4357004	External Instructional Fees	\$6,000.00	\$30,000.00	\$0.00	\$36,000.00	\$1,945.64						
4358000	Assessment Fees	\$5,000.00		\$0.00	\$5,000.00	\$1,825.90						
4358300	Other Fees & Licenses	\$450.00	\$2,500.00	\$0.00	\$2,950.00	\$1,088.07						
4359000	Special Projects	\$8,500.00		\$4,000.00	\$4,500.00	\$1,917.13	4349500	Cable Service	\$1,000.00	4350600	Cleaning Service	\$3,000.00
TOTAL OTHER SERVICES & CHARGES		\$1,619,530.00	\$135,500.00	\$135,500.00	\$1,619,530.00	\$120,745.51						
CAPITAL OUTLAY												
4463200	Computer Equipment	\$7,500.00	\$2,000.00	\$0.00	\$9,500.00	\$97.09						
4463202	Computer Software	\$2,500.00		\$2,000.00	\$500.00	\$500.00	4463200	Computer Equipment	\$2,000.00			
TOTAL CAPITAL OUTLAY		\$10,000.00	\$2,000.00	\$2,000.00	\$10,000.00	\$597.09						
TOTAL GENERAL FUND		\$5,365,667.34	\$239,150.00	\$239,150.00	\$5,365,667.34	\$177,481.31						

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Recommended Motions
<small>ITEM/SUBJECT</small> Consideration of Bids for Westermeier Commons Safety Surfacing	
<small>DOLLAR AMOUNT/FUND</small> \$352,900 (103B – Parks Capital Fund: Clay Township); dependent upon appropriation	<small>MEETING DATE</small> January 23, 2024

SUMMARY:

Westermeier Commons in Central Park has become a fixture in the Carmel Clay community, as well as a regional destination for visitors. The playground, with its futuristic design, receives hundreds of thousands of users annually making it one of the most popular amenities in the inventory of Carmel Clay Parks & Recreation (“CCPR”).

Due to the heavy use, the pour in place safety surfacing has deteriorated and needs to be replaced (Attachment A). For this reason, CCPR solicited bids to remove and replace the top layer of the existing surface, including site work and installation. An add alternate was included to install a new artificial turf lawn area south of the existing community shelter and adjacent to the playground. This is an area where users frequently initiate non-playground associated activities, unfortunately, the grass in this space is unable to keep up with demand. A site plan of the safety surfacing and artificial turf area is included as a reference (Attachment B).

On Tuesday, December 19, 2023, at 10 a.m., bids were received and opened as follows:

	Base Bid	Add Alternate	Total
• Innovista Group (dba Softline Solutions)	\$216,580.00	\$136,320.00	\$352,900.00

It should be noted that one bid was received later in the afternoon on December 19, well after the bid deadline:

	Base Bid	Add Alternate	Total
• PlayPros	\$272,497.50	\$139,102.00	\$411,599.50

Staff, with the assistance from Weihe Engineers (Attachment C), reviewed the bid documentation, confirmed Innovista Group (dba Softline Solutions) to be the lowest responsive and responsible bidder, and recommends acceptance of the base bid and add alternate in the total amount of \$352,900.00.

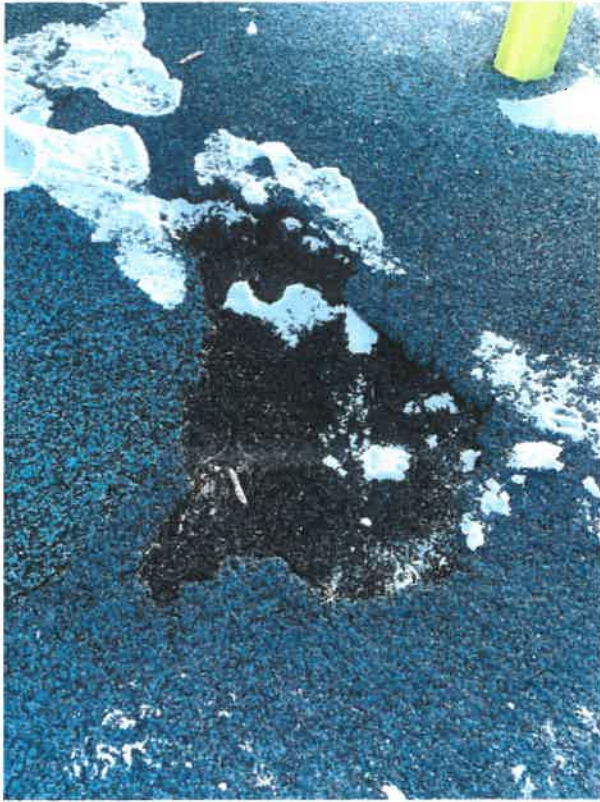
If approved, CCPR is hopeful that site work and construction can begin and finish in the spring of 2024.

RECOMMENDED MOTIONS:

Motion #1: “I move to authorize the bid from and award a contract to Innovista Group (dba Softline Solutions) in the amount of \$352,900 for site work and installation of safety surfacing and artificial turf at Westermeier Commons and authorize the Director, the Assistant Director, and the Park Board Legal Counsel to take all actions necessary to complete the contracting process.

Motion #2: “I move that the Park Board delegate to the Director and Assistant Director the authority to determine whether it is in the best interest of the Board and the Department to add or change an item or items in the contract with Innovista Group (dba Softline Solutions) and to approve each change order in an amount not to exceed his purchasing authority and in accordance with applicable Indiana Law regarding change orders with a report to and ratification by the Park Board at a subsequent meeting.”

Attachment A



Attachment C



LETTER OF RECOMMENDATION

Date: January 3, 2024
Project: Westermeier Commons Playground Surfacing Project
Weihe Job Number: W23-0577

To whom it may concern,

After reviewing the bids submitted for the project on December 19, 2023, we have determined Softline Solutions to be the lowest responsible and responsive bidder. We recommend that Carmel/Clay Board of Parks and Recreation award a contract to Softline Solutions for the amounts listed below.

\$216,580	Base Bid
\$136,320	Alternate #1
\$352,900	Total Cost

Please let me know if you have any questions or concerns.

Michael Krossschell, RLA
Senior Landscape Architect

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Michael Klitzing, Director of Parks and Recreation/CEO	<small>ACTION REQUESTED</small> No Action Required
<small>ITEM/SUBJECT</small> White River Greenway North Extension	
<small>DOLLAR AMOUNT/FUND</small> \$24,900/Park Impact Fee Fund 106	<small>MEETING DATE</small> January 23, 2024

SUMMARY:

On June 13, 2023, the Park Board authorized the Director of Parks and Recreation to negotiate and sign the Easement for Access, Construction, Maintenance, and Use of Multi-Use Path and Access Agreement with Conner Prairie Properties, LLC, with the prior consultation and consent of the Park Board President and legal counsel. This easement is necessary for construction of the White River Greenway North Extension, portions of which cross over property owned by Conner Prairie. (See attached illustration of trail route.)

Through initial negotiations with Conner Prairie to secure the easement, CCPR agreed to construct a fence along the easement from 146th Street to just north of the roundabout at Cherry Creek Boulevard to help discourage members of the public from entering the area of the future museum experience and agricultural demonstration/research plots. To avoid conflict with the trail construction, installation of the fence under CCPR would be one of the last features constructed as part of the White River Greenway project.

In recent discussions, Conner Prairie has expressed the desire to construct the fence on a more expedited basis than may occur if constructed as part of CCPR's project. As a result, they offered selling the required trail easement to the Park Board for the sum of \$24,900, giving Conner Prairie the resources to cover most of the cost of constructing the fence in the areas most critical to them at this time. Additionally, the fence will be located well off the easement, ensuring no conflict with trail construction. Finally, Conner Prairie would assume full financial responsibility for the perpetual maintenance of the fence, saving CCPR time and effort over the long run.

CCPR will still construct a small portion of a fence near Cherry Creek Boulevard roundabout, which would occur as part of the trail project. The fence will be located outside the easement and Conner Prairie will likewise resume maintenance responsibilities once constructed.

The proposed easement was prepared by Park Board legal counsel in consultation with Rich Taylor while he was still Park Board President. Conner Prairie is expected to execute the agreement at their February board meeting.

RECOMMENDED MOTION:

Informational item only. No motion required.

Model: 000 - Overall Site Plan
 4/17/2023 1:55:17 PM User: Personal

R:\projects\2023\11\eng\11_WHITE_RIVER_GREENWAY_NORTH_EXTENSION_SCA\CAD\DWG\2000_Overall_Site.dwg



<p>SJCA</p> <p>1125 North Holladay, Suite 100, Indianapolis, IN 46240 Phone: (317) 646-8227</p>	<p>811</p> <p>Call before you dig. Call 811 or visit 811.org For more information, visit 811.org</p>	DATE
		REVISION
SYN		
PRELIMINARY		
Project #: 21EN019	Field Survey: 07/30/2021	
	Drawn: 02/29/2023	
	Checked:	
	Scale:	
	Date: 02/29/2023	
<p>CAROL CLAY PARKS & RECREATION WHITE RIVER GREENWAY NORTH TRAIL EXTENSION HAMILTON COUNTY, INDIANA</p> <p>SJCA, Inc.</p>		
SHEET 10 OF 53 SHEETS		

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Michael Klitzing, Director of Parks and Recreation/CEO	ACTION REQUESTED No Action Required
ITEM/SUBJECT Albany Village	
DOLLAR AMOUNT/FUND N/A	MEETING DATE January 23, 2024

SUMMARY:

On October 19, 2021, the Park Board authorized a credit in lieu of park impact fee in the amount of \$75,560 for the donation of 9.05 acres and the financing, construction, and dedication of improvements to the Park Board. Improvements include an approximately 0.4-mile long paved, multipurpose trail (10-foot wide), two sitting areas along the trail with one overlooking a pond, and six bicycle racks. All furnishings conform to CCPR standards. Most of the remaining acreage is planted in native vegetation. This trail and property effectively serve as the eastern section of the Bear Creek Greenway, as envisioned by the 2022 Bear Creek Park Master Plan, providing off-road trail connectivity to the future park once developed.

As previously reported to the Park Board, CCPR staff completed a punch list walk through with the developer of Albany Village on August 23, 2023, identifying several issues that needed to be resolved. The largest issue identified was the condition of the asphalt trail, which contains a few low spots and rougher sections in the asphalt that generally do not conform to CCPR's greenway standards. While concerns in the punch list were addressed, the developer did not feel the asphalt issues warranted repairs, which best could be performed by milling the existing asphalt by up to 2-inches and resurfacing.

Despite some of the imperfections with the trail surface, the overall surface condition is consistent with the level of finish found on many City-owned perimeter pathways along the roadways and does not present any hazards for users. The value of the land and improvements exceeds the \$75,560 impact fee credit granted by the Park Board.

Upon completion, the subdivision will include 78 residential units generating \$305,236 in impact fees after deducting the amount of the credit granted by the Park Board. The developer also provided a \$60,000 cash donation to the Park Board for a utility easement through Bear Creek Park. Based on these factors, along with the benefit of having the Bear Creek Greenway and the additional natural habitat under public control, it was determined to be in CCPR's best interest to proceed with acceptance of the property donation. Closing is expected to occur in late-January or February 2024.

RECOMMENDED MOTION:

Informational item only. No motion required.



Albany Village donation for Bear Creek Greenway outlined in blue

