

Carmel/Clay Board of Parks and Recreation
Tuesday, April 9, 2024, 7:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

Agenda

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Staff Reports**
- 5. Finance Committee**
- 6. Minutes – Secretary**
 - a. March 12, 2024 Park Board Meeting
- 7. Financial Reports – Treasurer**
 - a. Consolidated Financial Report for February 2024
 - b. CCPR P&L Statements for March 2024
- 8. Claims – Treasurer**
 - a. Claim Sheet April 9, 2024
 - b. Clay Township Claim Sheet April 9, 2024
 - c. CCPR Payroll for March 8, 2024 and March 22, 2024
- 9. Monetary Gifts, Grants, Partnerships, and Sponsorships for March 2024 – Eric Mehl**
- 10. New Business**
 - a. 2024-2029 Zone Improvement Plan (ZIP) Presentation – Michael Klitzing
 - b. Conflict of Interest Disclosure for Kroger, Gardis & Regis, LLC – Michael Klitzing
- 11. Old Business**
- 12. Attorney’s Report**
- 13. Director’s Report**
- 14. Information Items**
- 15. Park Board Comments / Discussion**
- 16. Adjournment**

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> No Action Required
<small>ITEM/SUBJECT</small> Staff Reports	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> April 9, 2024

Selected news articles:

- Barrier-Free Theatre returns to Monon Community Center
By Mark Ambrogi
Current in Carmel, March 8, 2024
- White River Greenway north extension project soon underway
The Hamilton County Reporter, March 9, 2024
- Proposal would put Carmel City Council in control of park impact fees
By Daniel Bradley
Indianapolis Business Journal (IBJ), March 15, 2024

Standard monthly reports for February 2024:

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for March 2024:

- Monon Community Center Pass Report
 - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
 - Extended School Enrichment
 - Recreation & Facilities
 - Administration & Planning
 - Marketing & Communications
 - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

Standard quarterly report:

- Active Contract Summary Log

CURRENT

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YOU ARE AT: [Home](#) » [Carmel](#) » [Carmel Community](#) » Barrier-Free Theatre returns to Monon Community Center



Kelly Kaser, left, and director Sarah Fenster go over the script. Kaser is a member of the cast and is this year's guest director. (Photo courtesy of Carmel Clay Parks & Recreation)

Barrier-Free Theatre returns to Monon Community Center



BY MARK AMBROGI ON MARCH 8, 2024

CARMEL COMMUNITY

Carmel Clay Parks & Recreation Barrier-Free Theatre has become a popular fixture.

"We are so fortunate to have a community who loves this program and helps it thrive," said Sarah Fenster, CCPR Barrier-Free Theatre director.

"We've also developed new ways to involve folks who are interested in the program, from stage crew to set painting to ushering and even directing

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CCPR will present its sixth annual Barrier-Free Theatre performance in honor of Developmental Disabilities Awareness Month in March. This year's performance, "Mystery at the Rider Mansion," will be at the Monon Community Center at 6 p.m. March 16 and at 2 p.m. March 17. An American Sign Language interpreter will be provided for the March 16 performance.

Barrier-Free Theatre is a form of drama therapy that empowers individuals with and without disabilities to create and perform original stories together. The entire creative process takes about eight months to complete.

"The participants love the social aspects of rehearsals as much as they love the performance aspect," Fenster said. "They enjoy collaborating to build a story, dreaming up characters that inspire and challenge them and feeling their hard work pay off when they perform in front of family, friends and community members. We also have a lot of fun bonding as a cast, playing theater games and celebrating our hard work."

There are two directors, 20 participants and five volunteers. The plot of "The Mystery at the Rider Mansion" revolves around deep-seated jealousy and family conflict.

Fenster has been involved in the CCPR Barrier-Free program since 2019.

"The directors lead the cast through brainstorming, improvisation and voting that helps us select themes and ideas for the show," Fenster said. "As a cast we build the performance one element at a time, with the participants sharing ideas and shaping the performance while the directors are there to help them narrow down ideas and put the pieces together. The script is written by the directors with the participants' ideas and voices in mind, each role is built for the individual actor playing it."

Tickets are \$12 and are available for purchase online or in person at the Monon Community Center.

For more, visit bit.ly/4a1DVIC.



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THE LATEST **APRIL 3, 2024** | REBIRTH OF SPRING

[HOME](#)[NEWS](#)


FRI	SAT	SUN	MON	TUE	WED	THU
64	67	59	70	54	52	58
51	42	53	46	35	38	

www.PaulPoteet.com
Twitter @PaulPoteet for updates

White River Greenway north extension project soon underway

[THE REPORTER ON FACEBOOK](#)



Rendering provided by Carmel Clay Parks & Recreation

POSTED BY: THE REPORTER MARCH 9, 2024

On or after Monday, March 11, work will begin on the White River Greenway north extension project in Carmel. During construction, the greenway will remain open; however, trail users should be mindful of construction work and any posted signage.

The project includes extending the greenway north to 146th Street as well as the construction of a river overlook, parking lot and year-round restrooms. Once complete, the White River Greenway will span over five miles in Carmel. The project is in partnership with Conner Prairie and is part of a regional effort to expand the greenway and turn attention toward the area's most significant natural resource: the White River.

Improvements are funded by a \$4 million Regional Economic Acceleration and Development Initiative (READI) grant as well as by the Park Board with over \$1 million in park and recreation impact fees. The READI grant, provided by the Indiana Economic Development Corporation through the Central Indiana Regional Development Authority, was awarded in 2022 to support expanding the greenway.

Trails and connectivity contribute to ecological, economic and health benefits in the community. The trail extension supports Carmel Clay Parks & Recreation's goal to embrace the White River as outlined in the 2020-2024 Comprehensive Park and Recreation Master Plan.



The Hamilton County Reporter
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ON "WHITE RIVER GREENWAY NORTH EXTENSION PROJECT SOON UNDERWAY"

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Proposal would put Carmel City Council in control of park impact fees

March 15, 2024 | Daniel Bradley

KEYWORDS [CARMEL](#) / [CITY GOVERNMENT](#) / [DEVELOPMENT/REDEVELOPMENT](#) / [HAMILTON COUNTY](#) / [NORTH OF 96TH](#) / [PARKS](#) / [REGIONAL NEWS](#)

Carmel's Midtown was the place to be recently on an unseasonably warm late-winter afternoon.

Walkers, runners and bikers took to the Monon Greenway, while ping-pong players and loungers headed to Monon Plaza.

The city's downtown parks over the past decade have become some of its most notable and popular features. They're among some 700 acres of land in Carmel dedicated to parks, large and small.

But a funding stream Carmel uses to develop parks has become a source of tension among officials and even the subject of a recently dismissed lawsuit. Now, the Carmel City Council is considering stepping in to oversee how those funds are spent.

Park impact fees are charged to developers and used to support park construction.

But the city has routinely waived the park impact fee, allowing developers to instead pay a credit to the Carmel Redevelopment Commission, which has spent the funds developing plazas and green space in the city's urban core.

Carmel charges developers \$4,882 per dwelling unit in park impact fees, the most in Hamilton County; a 250-unit apartment building would result in more than \$1.2 million for park construction and maintenance. By comparison, Fishers charges developers \$3,513 per single-family dwelling and \$2,108 per multifamily unit.

"The goal [of park impact fees] is to ensure that, as we expand and grow and as we have more people, that we've got the amenities necessary for them to live in the best place they can," Carmel City Council member Ryan Locke said.

The Legislature established park impact fees in 1996 as an alternative funding mechanism to pay for park improvements in fast-growing areas.

Since 1996, Carmel has increased in physical size through 56 annexations and in population from around 30,000 residents to more than 100,000. Downtown has experienced rapid redevelopment, and farm fields formerly in Clay Township have been transformed into Carmel neighborhoods.



Ryan Locke



Midtown Plaza and Monon Boulevard are both small urban parks in Midtown, a mixed-use development between the Arts & Design District and City Center. (IBJ photo/Eric Learned)



Source of tension

Park impact fee credits are sometimes used as a negotiating chip by the Carmel Redevelopment Commission when it works with developers on major downtown public-private projects.

That practice, however, has created tension between the CRC and Carmel Clay Parks & Recreation, which wants park spending more evenly distributed citywide. The parks department in December filed a lawsuit against the city, and the Carmel City Council is now looking to step in and be the arbiter of how park impact fees are used and whether developers should be granted the credit.

“I am very disappointed that two government entities—who have been partners for over 30 years—that one felt the need to sue the other,” Carmel City Council member Jeff Worrell said.

Parks department officials argued in the lawsuit that the city inappropriately diverted millions of dollars through park impact fee credits to the CRC to be used in small spaces in the urban core to the detriment of larger, traditional parks throughout the city.



Jeff Worrell

IBJ counted at least nine instances last November and December when a credit was granted to a developer.

Before 2010, Carmel Clay Parks & Recreation was the only entity that could grant impact fee credits. The Carmel City Council that year expanded the right to the Carmel Board of Public Works, an entity composed of the mayor and two people appointed by the mayor.

Over the past decade, the Board of Public Works granted more than \$25 million in park impact fee credits. Approximately \$6.2 million of that was granted for three projects late last year during former Mayor Jim Brainard’s final weeks in office. Another six projects also received credits, but those amounts have yet to be defined because the number of units in the buildings has not been set.

Brainard told IBJ in December before he left office that the Carmel Redevelopment Commission has spent \$50 million on downtown parks, and a fraction of that has come from park impact fees. He argued that money coming from downtown development and public-private partnerships should be spent where it is generated and not in suburban areas of Carmel.

The city's downtown parks include Midtown Plaza, Carter Green, Monon Boulevard and Monon Greenway, the Kawachinagano Japanese Garden and Freedom Circle Veterans Memorial.

CRC Director Henry Mestetsky has said publicly that waiving park impact fees is a negotiating tool that helps seal major public-private deals.

He told IBJ that green space is sometimes the centerpiece of a project, such as at a \$700 million development at East 111th Street and North Pennsylvania Avenue by Carmel-based Pedcor Community Development Corp. that is slated to include 912 multifamily units, 58 for-sale town houses, 430,000 square feet of retail and office space, two public parking garages, and a public park/plaza.



Henry Mestetsky

"The central core needs as much parks infrastructure as in the suburbs," Mestetsky said. "It's just a different kind of parks infrastructure."

But Carmel Clay Parks & Recreation officials said in the lawsuit that the practice has resulted in construction delays because of a lack of funds, particularly at the future Bear Creek Park near West 146th Street and Shelbourne Road. Bear Creek Park is one of three projects on which Parks & Recreation is spending park impact fee funds. The others are West Park and an acquisition and development along the White River corridor.

Carmel Clay Parks & Recreation also receives some funding from the city, but it is a separate entity created in 1991 by an interlocal agreement between the city and Clay Township, and it does not answer to the Mayor's Office.

On Tuesday, the Carmel Clay Board of Parks & Recreation voted to call off the lawsuit because it said in a statement that Finkam and the City Council are committed to enhancing "transparency regarding the issuance of impact fee credits."



Michael Klitzing

"This is an issue we are happy to move beyond," Carmel Clay Parks & Recreation Director Michael Klitzing said in written remarks.

By the numbers

22 parks managed by Carmel Clay Parks & Recreation

700 total approximate park acres

159 acres in Carmel's largest park (Central Park)

1994 year first park managed by Carmel Clay Parks & Recreation opened (Flowing Well Park)

\$4,882 park impact fee per residential unit

\$25M park impact fee credits granted to developers over past decade

Sources: Carmel Clay Parks & Recreation, city of Carmel

City Council action

Should the City Council approve a proposed change to the process, the Board of Works would no longer have the authority to grant credits. Instead, the credit would first be heard by the plan commission and ultimately approved by the City Council.

The City Council would also oversee all park impact fee spending. If Carmel Clay Parks & Recreation or the Carmel Redevelopment Commission wants to use park impact fees to fund a project, the directors would be required to first meet to discuss their needs and then approach the City Council for approval.

“The first question we would ask to either of them would be, ‘Have you talked to the other one?’ to really spur collaboration,” Carmel City Council member Matthew Snyder said.



Matthew Snyder

Worrell said the current system of using the Carmel Board of Public Works worked for a time, but “things change.”

“I think getting the City Council [involved], which is a body that’s elected by the people and has to answer to the voters, I think that is ultimately a good thing,” Worrell said. “So, to me, this is more of an evolution than righting a wrong.”

Mestetsky said the move would ensure transparency and more cooperation between parks and redevelopment.

“At the same time, it recognizes that you need all the tools and arrows in the quiver,” he said. “You need all the tools in the tool chest to be able to put together public-private partnerships.”

Klitzing agreed.

“The important component of what’s being proposed is that it increases significantly the transparency for everything that has to do with impact fees, which in my perspective, is a good thing,” he said. “I think that’s something that we can all rally around.”

The Carmel Plan Commission is reviewing language for the proposed amendment to the city’s unified development ordinance. The commission will likely hold a public hearing in April and vote on a recommendation. The amendment would next go to the City Council for approval.

Locke said he believes there is consensus among City Council members that the change is necessary and would give the City Council the authority to be a fiduciary check and balance.

“The goal is to open the process to create transparency to help foster collaboration,” he said. “I think this issue just has become one of those things that needs one more step in it.”

Editor’s note: Please note our [comment policy](#) that will govern how comments are moderated.

FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 02/29/24



FUND 109 - MONON COMMUNITY CENTER

12-MONTH TRAILING FINANCIALS - 02/29/2024

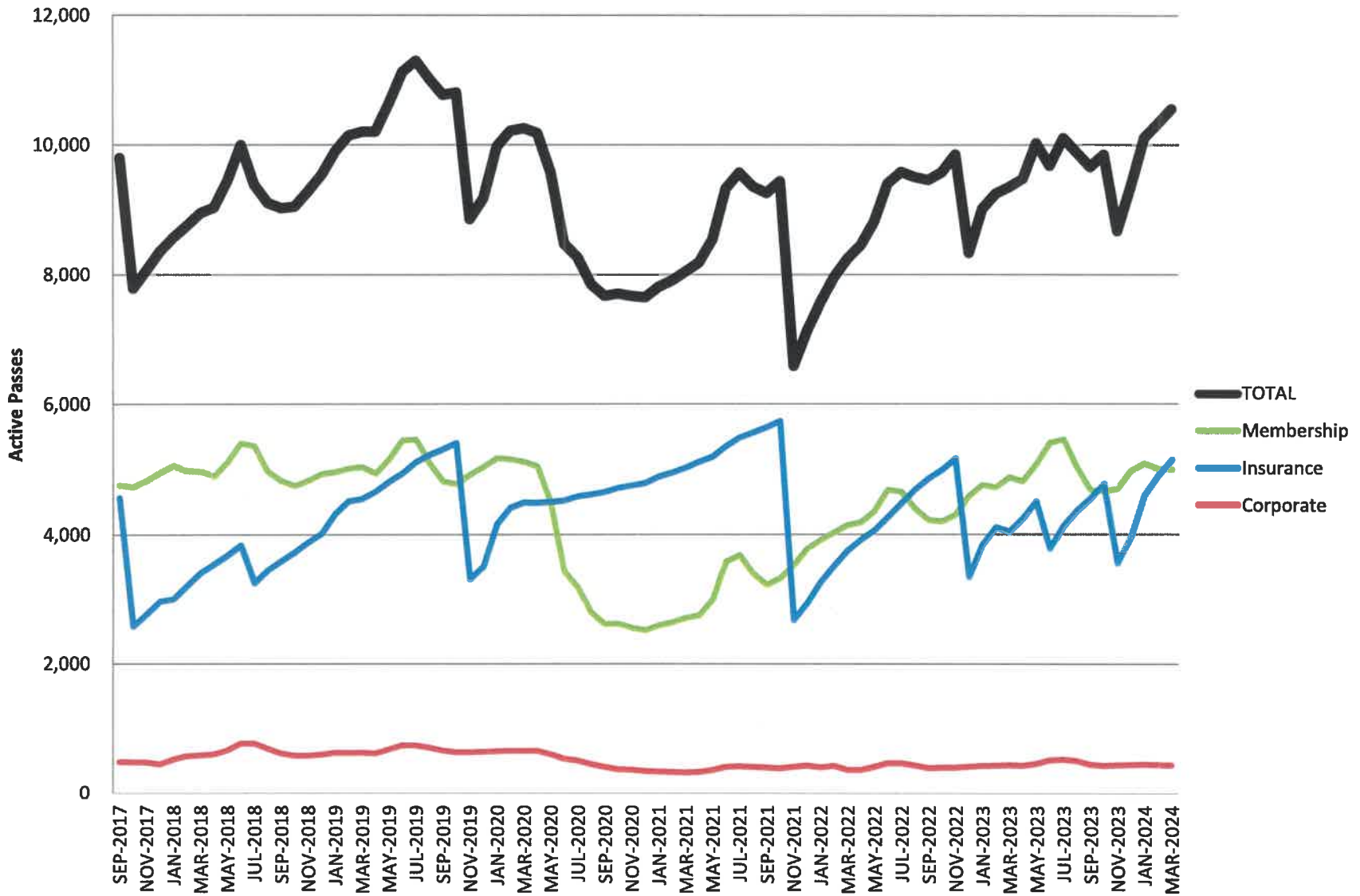


MONON COMMUNITY CENTER PASS REPORT

MARCH 2024

					- NET CHANGE -		
	ANNUAL	MONTHLY	OTHER	TOTAL	% ¹	PREV. MONTH	PREV. YEAR
<u>MCC MEMBERSHIP PASSES</u>							
Youth	5	353		358		8	29
Adult	39	2,918		2,957		(43)	20
Senior	13	353		366		4	13
Senior (Legacy Pricing)	9	69		78		(1)	(21)
Military	0	21		21		(3)	(9)
Household	11	1,194		1,205		29	81
MCC Passes	77	4,908		4,985		(6)	113
Add'l HH Members				4,511		114	292
MCC Members				9,496	61%	108	405
<u>CORPORATE MEMBERSHIP PASSES</u>							
Youth	0	7		7		0	1
Adult	5	284		289		0	11
Senior	0	21		21		(1)	(3)
Senior (Legacy Pricing)	0	0		0		0	0
Household	5	117		122		(3)	(8)
Corporate Passes	10	429		439		(4)	1
Add'l HH Members				441		(10)	(33)
Corporate Members				880	6%	(14)	(32)
<u>INSURANCE-PAID MEMBERSHIP PASSES</u>							
Prime			1,282	1,282		66	192
SilverSneakers			1,120	1,120		39	208
Active&Fit			1,105	1,105		62	344
Silver&Fit			263	263		9	87
Optum-Renew Active			1,361	1,361		65	260
Insurance Passes/Members			5,131	5,131	33%	241	1,091
TOTAL PASSES	87	5,337	5,131	10,555		231	1,205
Percent of Total Passes	1%	51%	49%				
TOTAL MEMBERS				15,507		335	1,464
						¹ Percent of Total Members	
<u>CARMEL CLAY TRACK PASSES</u>							
Track Passes				1,566		(37)	233
Carmel Clay Track Passes				1,566		(37)	233

MONON COMMUNITY CENTER ANNUAL, MONTHLY & INSURANCE PASSES AS OF 4/01/2024



EMPLOYMENT REPORT | MARCH 2024

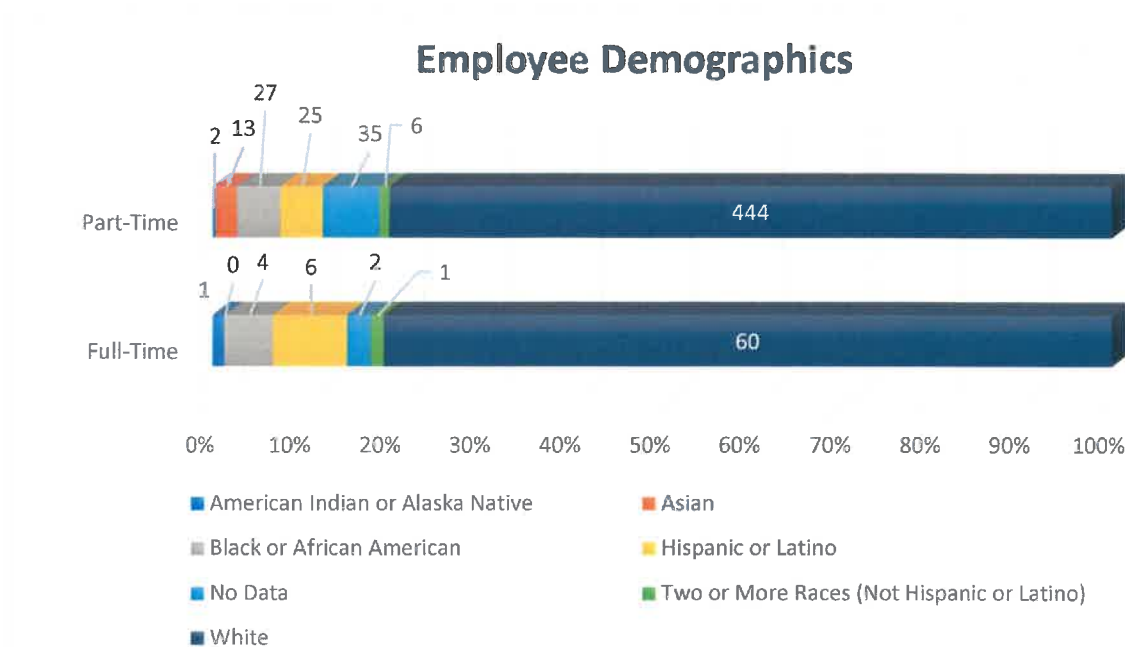
Employee by Status	Full-Time	Part-Time	Subtotal
All Employees ⁱ	74	632	706
Leaves of Absence ⁱⁱ	0	80	80
Period Ending Totals	74	552	626

ⁱ Includes employees in "Active" and "Leave" status.

ⁱⁱ "Leaves of Absence" count includes seasonal employees.

Employment by Division	Full-Time	Part-Time	Subtotal
Executive	3	0	3
Administration + Planning	9	3	12
Extended School Enrichment/SCS	23	207	230
Marketing + Communications	5	0	5
Parks + Natural Resources	17	12	29
Recreation + Facilities	17	330	347
Period Ending Totals	74	552	626

Employee Demographics



Employee Demographics	Full-Time	Part-Time
American Indian or Alaska Native	1	2
Asian	0	13
Black or African American	4	27
Hispanic or Latino	6	20
No Data	2	25
Two or More Races (Not Hispanic or Latino)	1	6
White	60	444
Total:	74	552

EXTENDED SCHOOL ENRICHMENT | March 2024

ESE is founded on the belief that each and every student is capable of being successful. We are committed to setting high expectations and assuring the development of a strong foundation in basic life skills.

After School Program

Participation Rates	
Total Registered Students (as of 4/2/24)	1,640
Comparison from Mar 2023 to Mar 2024	-247 (Mar 2023: 1,887)
Average Daily Attendance per School in Mar	84 participants (Mar 2023: 82)

Carmel Clay Schools (CCS) Employee Discounts (Fee Waivers)	
Total Number of CCS Employees Receiving ESE Discounted Rates	126
Total Value of CCS Employee Discount Fee Waivers for Mar 2024	\$21,174.20

ESE March 2024 Staff Star	
Carmel	Callen Lanphear
Cherry Tree	Lucas Moore
Clay Center	Bob Wittig
College Wood	Emily Switzer
Forest Dale	Eli Barton
Mohawk Trails	Yasmine Smith
Prairie Trace	Ivy Holmes
Smoky Row	Yash Kukreja
Towne Meadow	Keith Murrell
West Clay	Addison Caughey
Woodbrook	Ashton Runnels

Program Highlights

Students at ESE are getting excited for the solar eclipse on Monday, April 8. We've been doing crafts and other activities to learn more about the upcoming eclipse!



RECREATION & FACILITIES REPORT | March 2024

MONON COMMUNITY CENTER / THE WATERPARK

Annual/Monthly Memberships Sold/Rejoined

MAR 2024	Previous Month	Previous Year
499	548	610

Day/Punch Pass Visits

MAR 2024	Previous Month	Previous Year
2,569	2,008	2,699

Total Member Visits

MAR 2024	Previous Month	Previous Year
50,907	51,360	52,479

Group Fitness Class Participation

MAR 2024	Previous Month	Previous Year
12,566	12,069	11,542

Corporate Wellness Package

Total	
Participating Companies	15
Passholders	880

RECREATION PROGRAMMING

- We offered 90 general recreation programs and served 1,489 participants.
- Total served including Group Fitness classes was 14,055 participants.

**Administration & Planning Division
Gift Fund 853 Report
March 2024**

Designated For	Beginning Cash Balance	Current Month Revenues	Current Month Expenses	Ending Cash Balance
Bear Creek Park	\$ 68,015.11	\$ -	\$ -	\$ 68,015.11
Interpretive Signage	\$ 13,309.71	\$ -	\$ -	\$ 13,309.71
Invasive Species Mgmt/Restoration	\$ -	\$ -	\$ -	\$ -
Central Park North Woods	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Pedal & Park	\$ 5,917.92	\$ -	\$ -	\$ 5,917.92
Staff Appreciation	\$ 1,249.24	\$ -	\$ -	\$ 1,249.24
Staff Professional Development	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Volunteer Program	\$ 90.52	\$ -	\$ -	\$ 90.52
West Park	\$ 2,160.00	\$ -	\$ -	\$ 2,160.00
James Engledow Memorial	\$ 2,750.00	\$ -	\$ -	\$ 2,750.00
Monon Greenway Dog Pots	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Recreation Programming	\$ 1,250.00	\$ -	\$ -	\$ 1,250.00
Undesignated (General)	\$ 13,335.73	\$ -	\$ 481.07	\$ 12,854.66

Month End Cash Balance

\$ 120,597.16

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*

DocuSigned by:

Eric Mehl

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Administration & Planning Director

CARMEL /CLAY BOARD OF PARKS & RECREATION
PURCHASE ORDERS
OVER \$50K
April 9, 2024

NAME	AMOUNT	ACCOUNT		PO NUMBER	MEMO
Crossroads Engineers	\$56,000.00	1031103	4462000	59268	3/7/24 - Central Park Boardwalk Replacement Project Design

MARKETING & COMMUNICATIONS REPORT | March 2024

TEAM HIGHLIGHTS

- Our Graphic Designer, Heston Godby, transitioned from part-time to full-time in March.

SOCIAL MEDIA *This month, these were our top posts across all platforms.*



Top Facebook Post
White River Expansion
62 Engagements
11,176 Impressions



Top Instagram Post
White River Expansion
117 Engagements
2,838 Impressions



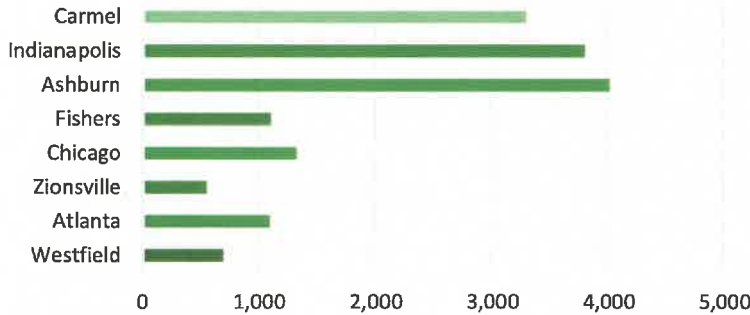
Top LinkedIn Post
CCPR Employee Appreciation
18 Engagements
680 Impressions



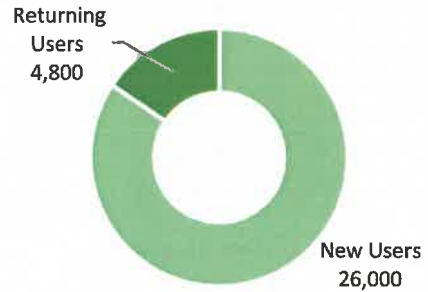
Top X Post
Parks Foundation
9 Engagements
281 Impressions

WEBSITE *This month, the website had the following page views from the user demographics listed below.*

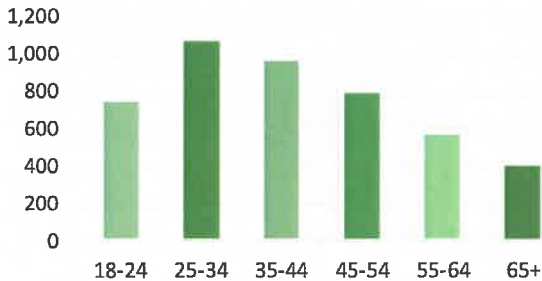
LOCATION



NEW VS. RETURNING USERS



AGE



TOTAL PAGE VIEWS TOP WEB PAGES

Web Page	Page Views	% of Total
MCC	13,707	14.54%
Home Page	5,926	6.28%
Active-Home	7,788	8.26%
Group Fitness	3,294	3.49%
Active-Membership	3,829	4.06%

EARNED MEDIA

- Hamilton County Reporter | [CCPR Director Michael Klitzing receives Lawson Award](#)
- Hamilton County Reporter | [Construction updates in Fishers](#)
- Fishers Digest | [Heritage Park Bridge Trail Closure](#)
- Indy's Child | [Spring Break Fun for All Abilities](#)
- Current Publishing | [Barrier-Free Theatre returns to Monon Community Center](#)
- Hamilton County Reporter | [White River Greenway north extension project soon underway](#)
- Centier Bank | [Centier Bank Donates \\$1000 to Carmel Clay Parks & Recreation](#)
- Kids Out and About | [Barrier-Free Theatre: Mystery at the Rider Mansion](#)
- Wish TV | [White River Greenway north extension project underway](#)
- Current Publishing | [Carmel Clay Parks & Recreation drops park impact fee lawsuit](#)
- BNN Breaking | [Carmel, Indiana: New Real Estate Haven for Wealthy Home Buyers Fleeing Major Cities](#)
- Hamilton County Reporter | [Carmel Park Board votes to dismiss lawsuit against city](#)
- 13 WTHR | [DNR stocking 10 Indiana lakes, ponds with catchable-size catfish](#)
- Fort Wayne Fox 55 | [DNR announces lakes stocked with channel catfish](#)
- 14 News | [Over 2k channel catfish stocked in Indiana urban lakes](#)
- WLFI | [Channel catfish stocked in Indiana lakes](#)
- Indianapolis Business Journal | [Carmel Clay Board of Parks & Recreation calls off lawsuit against city](#)
- Indianapolis Business Journal | [Proposal would put Carmel City Council in control of park impact fees](#)
- Current Publishing | [Carmel community events – April 2024](#)
- Wish TV | [Pedestrian bridge will connect two parks in Hamilton County](#)
- Hamilton County Reporter | [Pedestrian bridge will connect two parks in Hamilton County](#)
- Good Day Carmel | [Carmel Clay Parks Releases Summer Program Guide](#)
- Good Day Carmel | [Carmel Clay Parks Releases Summer Program Guide](#)
- Good Day Carmel | [Mystery @ the Monon](#)
- Good Day Carmel | [NE Carmel Trail Expanding](#)
- City of Carmel Newsletter | [White River Greenway North Extension Project](#)

PARKS & NATURAL RESOURCES REPORT | March 2024

NATURE PROGRAM PARTICIPATION

DATE	PROGRAM	ATTENDANCE/REGISTERED
3/1	Knee High Naturalist – 4 classes	8/8
3/5	Citizen Science Native Plants	2/2
3/5	ESE Nature Class – 4 Classes – Prairie Trace	8/8
3/6	ESE Nature Class – 4 Classes – Towne Meadow	13/13
3/9	Sappy Sunday	50/50
3/14	Indiana Master Naturalist – 3 Classes	25/25
3/19	Citizen Science Invasive Species	4/4
3/23	Brownies – Hikers Badge	15/20
3/23	Junior Scouts – Campers Badge	3/5
3/26	Citizen Science Frog Watch	4/4
March	Total Registrations	132/139

VOLUNTEER SERVICE PARTICIPATION

PROGRAM CATEGORY	HOURS	TIME SHEETS
Adaptive	27.50	8
MCC Programs	2.00	1
ESE / Summer Camp Series	0	0
Adopt-A-Park	105.9	12
Park Stewardship (<i>Independent Service, Group Projects, Public Volunteer Projects</i>)	330	2
Citizen Science	47.9	16
TOTALS	513.3	39

PARK OPERATIONS

- CCPR teamed up with City of Carmel to support large honeysuckle removal project in Central Park.
- University High School volunteers supported CCPR with playground mulch resurfacing at the playground behind the Jill Perelman Pavilion of West Park by placing 60 yards of mulch.
- All disc golf baskets removed from Hazel Landing to support closure project and mitigate trespassing.
- Staff attended multiple training sessions throughout March with various topics including a land management seminar focused around invasive species; electrical wiring; active listener training; emotional support training, and equipment operation training.
- Replaced failing surface/deck drains around waterpark concrete areas.
- Removed additional invasive species around waterpark grounds.
- Targeted very aggressive invasive lesser celandine at Flowing Well Park and Central Park.
- Replaced broken "See-Saw" equipment at Meadowlark playground.

Financial Assistance
January - March 2024

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	9	575.00	0	0.00	51	11,395.70
February	9	572.00	0	0.00	51	12,814.20
March	9	572.00	0	0.00	51	13,907.10
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total		\$ 1,719.00		\$ -		\$ 38,117.00

MCC Passes	\$ 1,719.00
MCC Programs	\$ -
ESE & Summer Camps	\$ 38,117.00
Total Financial Assistance	\$ 39,836.00

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
ISO Midtown Carmel, LLC	License for Access to Midtown Garage for Monon Blvd Use	8-1-19	8-1-19	7-31-24	Auto renewals w/successive one year terms (30 day notice)	\$2,000 NTE One Time Setup \$3,000 Annual		N/A	N/A
Absorb Software	Learning Management Software Implementation and Onboarding	3-23-22	3-23-22	3-23-25	Initial Term - 36 Months 3 23-22 - 3-22-25 Auto Renewals 12 months (30 day notice)	Annual License \$18,954.00, Absorb Create \$4,505.00, and Onboarding Fees \$4,230.00 Amdmnt 1 - Additional Annual Licensing \$4,505.00		N/A	N/A
Active Network, LLC	Hosted Software	6-18-14	6-18-14	5-1-22	Initial Term three years from Go-Live date of 5-2015 with auto one year renewal terms	\$55,000 - Initial Implementation	Amdmt 1 - Release of ESE Program from Exclusivity	N/A	6-11-14
Alderson Commercial Group	West Park - The Core (Part B CCPR)	12-10-19	9-18-20	N/A	N/A	Part B \$2,225,000.00	CO #5 - Increase \$21,268.52 CO #6 - Increase \$55,267.14	N/A	N/A
American Clean & Seal	Pool Painting (Waterpark) for Phased 3-Year Project (2023-2025)	9-13-22	9-23-22	Approximately 31-2025	5- Three year phased project 2023-2025	2023 - \$33,994 2024 - \$21,998 2025 - \$43,785		9-1-24	9-20-22
American Specialty Health Fitness Inc.	Fitness Facility Services Agreement	1-25-17	2-1-17	12-31-24	Auto renewals w/successive one year terms (120 day notice)	None	Amdmnt - Attachment L (Program Compensation)	N/A	N/A
Ameresco	Guaranteed Energy Savings - Monon Center	7-13-21	12-20-21	N/A	N/A	Project Development - No Charge	Project Implementation Amendment - \$32,640 Change Order #1 - \$122,631 Air Flow Measuring Stations	N/A	N/A
Ameresco	Professional Services - Capital Planning Assessment, Consulting, Implementation, Software License, Hosting and Software Support	1-1-23	1-1-23	12-31-24	Initial Term - 12 Months 1 1-23 - 12-31-23 Auto Renewals 12 months up to 4yrs (60 day notice)	\$29,520 one-time fee \$29,389 for yr one software with auto renewals for 4 yrs plus 3% annual increases		N/A	N/A
Aquatic Control	Engagement of Services - 2024 Pond Maint at Meadowlark, West, Bear Creek and Central Parks	1-25-24	1-25-24	9-30-24	N/A	\$2,017 - Meadowlark Park \$2,015 - West Park \$2,988 - Central Park \$2,045 - Bear Creek		6-17-24	1-25-24
ASI Masters Architectural Graphics	Carmel Monon Trail Sign Design	6-20-23	6-20-23	N/A	N/A	\$7,500.00		6-12-24	6-13-23
Atlas License Company & Data Services	FCC License - Call Sign WQTT503 (Radios)	None Required	4-8-14	4-8-25	90 days prior to renewal	2024 Renewal \$140 plus \$80 future notice renewal		N/A	N/A
Atlas License Company & Data Services	FCC License - Call Sign WQIA462 (Repeaters)	None Required	1-11-12	12-7-28	90 days prior to renewal	\$80.00		N/A	N/A
Automated Logic	Engagement of Services - Service Solutions Agreement of the Automated Logic WebCTRL System	11-28-23	12-1-23	11-30-26	12-1-23 - 11-30-26	2023-2024 - \$7,645.00 2024-2025 - \$8,409.50 2025-2026 - \$9,250.45		4-1-25	11-20-23
Ball State University	Agreement for Services - Tribal Consultation Services - Thomas Marcuccilli Nature Park	5-25-22	5-27-22	N/A	N/A	\$24,149.00		N/A	N/A
Bloomerang	Fundraising Donations/Volunteer Mgmt Subscription	2-5-24	2-5-24	2-4-26	Initial term two year 2 5-24 - 2-4-26 (45 day notice reqd)	\$7,929.90		N/A	N/A
Bose Public Affairs Group	Legal Services	4-13-20	4-13-20	N/A	N/A	\$225 per hour		N/A	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Carmel Clay Schools	Before and After School program	2-12-13	2-12-13	First day of 2022-2023 school year	One year unlimited auto renewals (60 day notice) (Notify by Dec. 1st)	None		3-14-20	N/A
Carmel Drive Self Storage	Monthly Storage Rental Unit for MCC	5-16-17	5-16-24	N/A	Monthly (30 day notice reqd)	\$239 (Rate Increase 8/1/22&3/1/23 \$273)		N/A	N/A
Carmel Drive Self Storage	Monthly Storage Rental Unit for ESE	6-26-19	6-25-24	N/A	Monthly (30 day notice reqd)	\$239 (Rate Increase 8/1/22&3/1/23 \$273)		N/A	N/A
Carmel Drive Self Storage	Monthly Climate Controlled Storage Rental for MCC (Dream Tree)	11-14-19	11-14-24	N/A	Monthly (30 day notice reqd)	\$239 (Rate Increase 8/1/22&3/1/23 \$257)		N/A	N/A
Carrier Commercial Service	HVAC Service Agreement on Carrier Chillers	3-22-17	2-1-17	1-31-25	Initial term one year 2-1-17 - 1-31-18 w/auto renewals (90 day notice)	\$1,888/quarterly (2023)		4-1-24	3-22-17
Central States Consulting	Engagment Letter - Meadowlark Boundary Line Retracement Survey	7-18-23	7-18-23	N/A	N/A	\$4,600.00		5-4-24	7-17-23
Cintas	MCC - Facility services textile rental	1-1-23	1-1-23	12-31-28	5 year 1-23 - 12-31-28 w/auto renewals (60 day notice)	Varies according to need		7-1-24	9-3-19
City of Carmel	Management Agreement - Hagan-Burke Trail	3-8-11	8-22-03	7-31-43	N/A	None		N/A	N/A
City of Carmel Redevelopment Commision	Management Agreement - Carmichael Restrooms	3-8-23	1-17-23	1-1-25	Intial term one year 1-17-23 - 1-1-24 w/succssive one year auto renewals (45 day notice)	None		N/A	N/A
Clay Township of Hamilton County/Carmel Dad's Club	Carmel Dad's Club Facility Usage - Summer Camp Programs	2-1-22	2-1-22	1-31-26	Intial term five years 2-1-22 - 1-31-26 (after first five years, term shall be renegotiated)	\$12,000 per month first 3 months of each year		N/A	N/A
Constellation NewEnergy-Gas Division, LLC	Natural Gas Supply	10-24-18	11-1-19	10-31-24	One year w/auto renewals (90 day notice)	See Contract		N/A	5-15-19
Corvus Janitorial	Janitorial Services Administration, PNR, Monon Center, Waterpark, CP Westermeyer Commons, Perelman and Wilfong Pavilions	12-31-21	1-1-22	12-31-24	Twelve months beginning first day of each calendar year w/auto one year renewals (45 day notice)	\$365 AO Monthly \$235 PNR Monthly \$23,570 MCC Day & Evening Monthly \$4,860 Waterpark Monthly \$2,765 CP Westermeyer Commons \$1,295 Perelman Pavilion Monthly \$775 Wilfong Monthly 1st Amndmnt - add 2nd Porter Waterpark \$4,860 Monthly	2024 - 5% Increase to all areas	1-1-24	12-21-21
Crossroad Engineers	Engagment of Services - Central Park Boardwalk Rplcement Project Design	3-7-24	3-7-24	N/A	N/A	\$56,000.00		10-25-24	3-6-24
CTI Construction	Professional Services Agrmnt - White River Greenway North Extension Project	7-7-21	7-7-21	N/A	N/A	NTE \$195,035.00 Amndmnt 1 - Add \$327,000 (Inspection Services)		N/A	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Cummins Inc.	Planned Equipment Maint Agreement - Generator	6-19-17	6-12-17	6-11-26	Initial Terms three years 6-12-17 - 6-11-19 w/auto renewals (30 day notice)	\$1,037.02 Yr One with Battery Replace \$1,085.46 Yr Two & Three		8-1-24	6-19-17
Direct Fitness Solutions	Fitness Equipment Preventative Maintenance	5-10-19	5-1-19	4-30-24	One Year	\$778 Monthly		1-16-20	5-14-19
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Admin & Park Maintenance	12-2-19	1-1-20	12-31-24	One year w/auto renewals (30 day notice)	\$703.54/bi-annual (\$1,407.08 yr)		12-1-24	11-12-19
Ellis Mechanical & Electrical	Preventive Maintenance Program - CP Westermeier Commons	12-2-19	1-1-20	12-31-24	One year w/auto renewals (30 day notice)	\$151.94/quarterly (\$607.96 yr)		12-1-24	11-12-19
Ellis Mechanical & Electrical	HVAC Preventative Maintenance -MCC	12-2-19	1-1-20	12-31-26	Two year 1-1-24-12-31-26 w/auto renewal options (30 day notice)	\$4,125.00/quarterly (\$16,500.00 yr)		12-1-24	11-12-19
Ellis Mechanical & Electrical	Preventative Maintenance MCC - Carrier RTUs and Split Systems Units	12-2-19	1-1-20	12-31-24	One year w/auto renewals (30 day notice)	\$4,024.55/quarterly (\$16,098.20 yr)		12-1-24	11-12-19
Ellis Mechanical & Electrical	Preventative Maintenance MCC - Pools Boilers and MEG Testing	1-10-20	1-1-20	12-31-24	One year w/auto renewals (30 day notice)	\$13,869.84/annually		12-1-24	11-12-20
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Perelman Pavilion	6-12-19	6-1-19	12-31-24	One year w/auto renewals (30 day notice)	\$1,701.71/quarterly (\$6,806.84 yr)		12-1-24	7-31-19
Ellis Mechanical & Electrical	HVAC Preventative Maintenance - Wilfong Pavilion	12-2-19	1-1-20	12-31-24	One year w/auto renewals (30 day notice)	\$467.96/quarterly (\$1,871.84 yr)		12-1-24	11-12-19
Ellis Mechanical & Electrical	HVAC Preventive Maintenance - West Park Mechanical Room		1-1-23	12-31-24	One year w/auto renewals (30 day notice)	\$152.55/quarterly (\$609.00 yr)		12-1-24	11-12-20
Ferguson Construction	Watpark Cabana Additions	2-14-23	2-24-23	N/A	N/A	\$388,700		1-1-25	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Green Touch Services	Landscape Maintenance Services	2-9-16	1-29-18	2-28-25	Initial one year 3-1-16 - 2-28-17 w/unlimited successive one year auto renewals (30 day notice)	WaterPark - \$18,491 Park Grounds - \$107,884	1st Amdmnt- Changed to increase service fee by \$6,955 (2-14-17) 2nd Amdmnt- Changed to increase service fee by \$2,195 (1-29-18) 3rd Amdmnt- Changed to increase service fee by \$12,407 (1-25-19) 4th Amdmnt- Changed to add AO Back Yard for \$3,002 (3-4-19) 5th Amdmnt- Changed to add Monon Blvd and Native Cutback to Central Park for \$23,120 (2-25-20) 6th Amdmnt- Changed to add/remove services for Carey Grove, JPP, Monon Blvd Phase1/Phase 2, and CP West increase fee by \$78,132 (3-9-21) 7th Amdmnt - add, change, and removed - Flowing Well, Monon Central Trailhead, West Park, Inlow Park and Meadowlark decrease fee by \$5,579.00 8th Amdmnt - add - Inlow Changes increase fee by \$3,810 9th Amdmnt - add - Inlow, Meadowlark, River Heritage, West Park Changes increase by \$9,311 10th Amdmnet - add Bear Creek Greenway, Monon Core, and change to West Park and	5-1-21	2-8-16
Green Touch Services	Snow Removal and Salting Services - Central Park East & West	11-23-15	11-1-15	10-31-24	Initial one year 11-1-15 - 10-31-16 w/unlimited successive one year renewals (60 day notice)	CPE - Snow Event \$400per, Salt \$450 CPW - Snow Event \$775per, Salt \$750 (Removed 11-4-19) Perelman - Snow per Hour (\$207.50max) per CCPR request, Salt \$575 per CCPR request Wilfong - Snow per Hour (\$207.50max) per CCPR request, Salt \$750 per CCPR request	1st Amdmnt - Change Scope of Work (11-15-16) CPKE - \$850 per event CPKW - \$1,625 per event CPKWComm-\$400 per event 2nd Amdmnt - Add Scope of Work (10-1/18) Dog Park \$625 per event 3rd Amdmnt - Remove Westemeier Commons and Add Scope of Work (11-4-19) hourly per request for Perelman and Wilfong Pavilions	5-1-19	11-17-15
GT Soft, Inc. (EZChildTrack)	ESE Software Services	5-17-18	5-18-18	6-30-24	Initial one year 7-1-18 - 6-30-19 w/unlimited successive one year renewals (90 day notice)	Annual License \$23,500 plus Parent PIN Based per Site (\$100)		N/A	5-18-18
Hamilton Disc Golf Union, Ltd.	Hazel Landing Disc & Inlow Park Golf Course Maintenance Services	4-5-21	4-1-21	3-30-25	Initial one year 4-1-24 - 3-30-25 w/successive one year auto renewals (no notice reqd)	NTE \$6,500 paid in six installments		5-1-24	4-2-21
Healthways (Tivity) - Prime	Fitness Services - Prime Program	12-8-14	12-12-14	12-31-24	Auto renewals w/successive one year terms (120 day notice)	None		12-9-14	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Healthways (Tivity) - SilverSneakers	Fitness Services - SilverSneakers Program	12-8-14	12-12-14	12-31-24	Auto renewals w/successive one year terms (120 day notice)	None		12-9-14	N/A
Heart Reach Medical	AED Service - 11 ESE units	1-12-23	1-12-23	1-11-25	Two year (no notice)	\$4,387.68 per year		N/A	N/A
Heart Reach Medical	AED Service - Admin & PNR	1-12-23	1-12-23	1-11-25	Two year (no notice)	\$1,747.20 for 2yrs		N/A	N/A
Indy Business Promotions	Engagement Letter - Video Services	2-26-24	2-26-24	N/A	N/A	\$11,000.00		4-28-24	2-24-24
InvigorateHR	Employee 2024 Training and Learning Management E-Courses	1-16-24	1-16-24	N/A	N/A	\$16,600 training \$7,500 learning management e-courses		4-1-25	1-12-24
Iron Mountain	HR Off-Site File Storage	6-25-18	7-1-19	6-30-24	Initial one year 7-1-18 - 6-30-19 w/unlimited successive one year renewals (30 day written notice)	\$89 per month 7-1-19 (increase to \$99 per month) 7-1-20 (increase to \$109 per month) 7-1-21 (increase to \$119 per month) 7-1-22 (increase to \$139 per month) 7-1-23 (increase to \$169 per month)		N/A	N/A
JP Morgan	Financing - Guaranteed Energy Savings-MCC (Ameresco)	7-12-22	9-1-22	9-1-32	Lease	\$189,884.06 annually		N/A	N/A
Kantola	Training Solutions License Agreement	12-14-23	1-23-24	1-22-25	One year (Licensor will offer terms for renewal)	\$2,326.60		N/A	N/A
KDE Motivates	Training for CCPR Supervisory Staff	2-21-24	2-21-24	3-23-24	N/A	\$9,000.00			2-20-24
Konica Minolta	Admin bizhub C558 (copy machine) Maintenance	7-5-17	8-17-17	8-17-24	60 Month	Quarterly - color copies \$.046 each b&w copies \$.00680		N/A	N/A
Konica Minolta	MCC East bizhub C558 (copy machine) Maintenance	1-13-17	1-27-17	1-27-24	60 Month	Quarterly - color copies \$.046 each b&w copies \$.00680		N/A	N/A
Konica Minolta	MCC West bizhub C552 (copy machine) Maintenance	10-2-17	10-2-17	10-1-24	12 Month	Quarterly - b&w copies \$.01256		N/A	N/A
Konica Minolta	ESE bizhub C360i (copy machine) Maintenance	2-19-20	2-19-20	2-18-25	60 Month	Quarterly - color copies \$.0505 each b&w copies \$.00760		N/A	N/A
Kuaba Gallery (Jayne During)	Purchase of American Bison and Calf Sculpture	7-12-22	8-16-22	8/16/2022 (Still in progress 4-24)	N/A	\$55,000 + (Shipping TBD) Transportation Costs added \$8,042.20		N/A	N/A
Lochmueller Group	Engagement Letter - Meadowlark Park Structural Design	2-21-22	2-21-22	N/A	N/A	\$18,920.00		12-1-24	2-22-22
Lochmueller Group	Professional Services Agrmnt - Project Administration and Inspection Services - The Corner	10-19-21	11-4-21	N/A	N/A	\$32,000.00 (Reimbursed by CRC)		12-1-24	N/A
Magers Bookkeeping Svcs	CCPR Bookkeeping services/Asset Mgmt	1-22-16	1-22-16	12-31-24	Initial one year 1-22-16 - 12-31-16 w/successive one year terms (30 day notice)	\$450/month - ESE \$435/mo - MCC \$120/mo - General Fund \$175/mo-Fac Fund \$30/hr-Asset		N/A	N/A
Marcel A. Lazdins	ESE Form Translation	11-18-21	11-18-21	N/A	N/A	\$50 per document under 250 and \$.20 per word over 250		N/A	N/A
Matthew Kirk Luttrell	Engagment Letter - Program Guide Design Services	9-20-21	9-20-21	N/A	N/A	\$60 per page Winter/Spring 2022 and \$50 per page for subsequent Program Guides		N/A	N/A
Mainscape	Snow and Ice Removal at Midtown Plaza	1-3-24	1-3-24	N/A	N/A	See Contract		10-1-24	1-4-24
Metro Fibernet	Internet Services - Carey Grove Park	3-7-24	3-7-24	3-6-28	60 Month	\$750 setup and \$99.95 monthly		N/A	N/A
Metro Fibernet	Internet Services - North Trailhead (Rohr Rd)	3-7-24	3-7-24	3-6-28	60 Month	\$750 setup and \$99.95 monthly		N/A	N/A
Mobile Mini	Aquatic Storage Rental	9-3-19	9-3-19	5-31-24	Annual renewal	\$795 delivery/pickup fees, (2) 40' units \$306.44 x 9 month		N/A	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Morphey Construction	White River Greenway North Construction Services	2-13-24	3-1-24	N/A	N/A	\$1,160,000 (Paid by CCPR) \$4,000,000 (Paid by READI Grant Dispersements)		5-7-24	1-22-24
Mr. B's Lawn Maintenance	Engagement Letter - Mowing Services	4-22-14	4-1-14	3-31-25	Initial term one year 4-1-14 - 3-30-15 w/successive one year auto renewals	NTE \$169,000-2014 NTE \$170,000-2015&2016 NTE \$175,000-2017 NTE \$178,000-2018 NTE \$178,000-2019 NTE \$180,000-2020 \$203,000-2021 \$217,997-2022 \$217,757-2023 \$220,023-2024	1st Amdmnt (added 146th/Rohrer Road. Monon Greenway NTE \$170,000) 2nd Amdmnt (added Bark Park NTE \$170,000) 3rd Amdmnt (added CPK West Commons NTE \$175,000) 4th Amdmnt (compensation change NTE \$178,000) 5th Amdmnt (added Inlow Pk, Perleman Pavillion, and White River Greenway NTE \$180,000) 6th Amdmnt (added Monon Blvd NTE \$180,000) 7th Amdmnt (service changes NTE \$203,000) 8th Amdmnt (service changes NTE \$217,997) 9th Amdmnt (service changes NTE \$217,757) 10th Amdmnt (service changes NTE \$220,023)	9-28-24	9-29-15
Mr. B's Lawn Maintenance	Engagement Letter - Turf Chemical Treatments	3-27-15	3-1-15	2-28-25	Initial term one year 3-1-15 - 2-28-16 w/successive one year auto renewals	NTE \$7,917-2015 NTE \$12,075-2016 NTE \$11,227-2017 NTE \$13,378-2018 NTE \$19,210.17-2019 NTE \$19,240.17-2020 \$19,325.17-2021 \$20,243.92-2022 \$21,906.82-2023 \$22,910.12-2024	1st Amdmnt (added Bark Park NTE \$10,142/\$1,933 Grub in necessary) 2nd Amdmnt (added CPK West Commons NTE \$11,227) 3rd Amdmnt (compensation change NTE \$13,378) 2019 - No Amdmnt (miss calc. +\$30.34) 4th Amdmnt (added West Park Road Frontage, Inlow Park, CP North, Monon Blvd, and Perelman Pavillion NTE \$19,210.17) 5th Amdmnt (added Monon Blvd Elm & Walnut NTE \$19,240.17) 6th Amdmnt (price increase) NTE \$19,325.17 7th Amdmnt (price increase) NTE \$20,243.92 8th Amdmnt (price increase) NTE \$21,906.82 9th Amdmnt (price increase) NTE \$22,910.12	9-28-24	9-29-15
Neon One	Volunteer Software Subscription	11-20-20	11-20-20	11-30-24	N/A	\$1,848.00		9-30-21	11-20-20
New Era	Monon Center Fire Alarm Monitoring Services	2-7-23	2-7-23	1-6-25	Initial term one year 7-23 - 1-6-24 w/succssive one year auto renewals (30 day notice)	\$495.00		8-28-24	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

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New Era	Monon Center Fire Inspection Service Agreement	2-10-23	2-10-23	2-9-26	Initial term three year 2-10-23 - 2-9-26 w/successive one year renewals (30 day notice)	\$5,500.00		8-28-24	N/A
New Era	Perelman Pavilion Fire Alarm Monitoring Services	2-7-23	2-7-23	1-6-25	Initial term one year 2-7-23 - 1-6-24 w/successive one year auto renewals (30 day notice)	\$495.00		8-28-24	N/A
New Era	Perelman Pavilion Fire Inspection Service Agreement	2-10-23	2-10-23	2-9-26	Initial term three year 2-10-23 - 2-9-26 w/successive one year renewals (30 day notice)	\$1,850.00		8-28-24	N/A
New Era	Wilfong Pavilion Fire Alarm Monitoring Services	2-7-23	2-7-23	1-2-25	Initial term one year 2-7-23 - 1-6-24 w/successive one year auto renewals (30 day notice)	\$495.00		8-28-24	N/A
New Era	Wilfong Pavilion Fire Inspection Service Agreement	2-10-23	2-10-23	2-9-26	Initial term three year 2-10-23 - 2-9-26 w/successive one year renewals (30 day notice)	\$700.00		8-28-24	N/A
Oracle Elevator	Elevator Full Maintenance Agreement	6-25-21	6-25-21	6-24-24	Initial term two year 25-21 - 6-24-23 renews w/auto one year renewal (90 day notice)	\$316 monthly (annual increase NTE 4% and Labor Rate Reg \$245/hr and OT Rate \$367.50)		7-1-20	8-8-18
Oscar Orencio Hofmann	Freelance Photographer Services	8-10-18	7-30-18	12-31-24	Initial term 8-10-18 - 12-31-18 w/successive one year auto renewals (30 day notice)	Vendor \$800 full day rate; \$400 half day rate; \$200 quarter day rate Vendor's Assistant \$600 full day rate; \$300 half day rate; \$150 quarter day rate		N/A	8-10-18
Paperless Business Systems (eRequester/Fraxion)	Hosted Requisition/Purchasing Software	3-28-13	3-28-13	5-28-25	Terminate (30 day notice)	\$14,539 - Initial Implementation 1st Amndmt - Provide two additional months changing renewals to May 28		N/A	N/A
PDF Mechanical	Preventative Maintenance Service Agreement - Dectron Units (MCC)	4-17-23	4-17-23	4-16-25	Initial term two year 4-17-23 - 4-16-25 renews w/auto one year renewal (30 day notice)	\$1,464.00 Quarterly		6-21-23	4-13-23
Pepsi Americas	MCC Beverages	5-1-12	5-1-12	4-30-24	Initial term one year 5-1-12 - 4-30-13 w/unlimited one year auto renewals (60 day notice)	Varies according to need	Amdmt - Sections 3&4 removed from Exhibit B on original contract	1-1-24	N/A
Perry Weather Consulting	Weather Software Subscription & Outdoor Warning System Bundle	12-7-22	1-1-23	12-31-26	Initial term three year 1-1-23 - 12-31-26 Must Cancel prior to renewal date (30 day notice)	\$7,250.00		N/A	N/A
Peters Franklin LTD	Engagment of Services - Capital Projects Funding Plan Assistance	3-12-24	3-12-24	N/A	N/A	NTE \$10,000.00		N/A	3-4-24
Pickett & Associates	Public Relations	9-11-18	9-11-18	N/A	Terminates upon (30 day written notice) by either party	\$95 per hour		N/A	9-7-18

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Pitney Bowes	CCPR Postage machine lease	10-4-19	2-9-20	2-8-25	Initial Term 60 month 2-9-20 - 2-8-25 w/end of lease options (new lease, purchase or return), or successive twelve month annual ext (120 day notice)	\$124.14/quarter		N/A	N/A
Placer Labs	Venue Analytics Platform	6-13-23	6-13-23	6-12-25	Initial Term 24 month 6-13-23 - 6-12-25 w/successive one year renewals (30 day notice)	\$13,000/yr		N/A	N/A
PROS Consulting	Development of the Comprehensive Master Plan 2023	1-10-23	2-8-23	N/A	N/A	\$269,420.00		3-1-23	N/A
Republic Trash	Trash Services for CP West Commons	7-1-21	7-1-21	6-30-24	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	Per Billing		N/A	N/A
Republic Trash	Trash Services for Monon & Maint	7-1-21	7-1-21	6-30-24	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	Per Billing		N/A	N/A
Republic Trash	Trash Services for Wilfong Pavilion	7-1-21	7-1-21	6-30-24	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	Per Billing		N/A	N/A
Republic Trash	Trash Services for PNR	7-1-21	7-1-21	6-30-24	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	Per Billing		N/A	N/A
Republic Trash	Trash Services for Perelman Pavilion	7-1-21	7-1-21	6-30-24	Initial term 36 months 7-1-21 - 6-30-24 w/successive three year renewals (60 day notice)	\$75.00		N/A	N/A
Rieth-Riley Construction	Monon Center Roundabout and Entrance	7-9-20	6-15-20	11/30/2020 (Still in progress 4-24)	N/A	\$918,942.67		10-1-22	6-3-20
Rundell Ernstberger Associates	Monon Blvd Spary Plaza Modification	7-31-23	7-31-23	N/A	N/A	\$55,000.00 Amdmnt #1 - \$7,480 (additional design)		1-1-24	N/A
Safe Passage	ESE summer camp transportation services	5-14-19	5-15-19	5-14-24	Initial one year 5-15-19 - 5-14-20 w/unlimited successive one year renewals (30 day written notice)	\$167,500	1st Amdmnt - Schedule Change	8-17-24	4-26-19
SHVR, LLC (dba Rogers Marketing Communications)	Media Buying Services	2-2-24	2-2-24	12-31-24	N/A	NTE \$10,000 Annually		N/A	1-31-24
SICA	Professional Services - White River Greenway North Extensions Design Development Plans	2-9-21	4-1-21	N/A	N/A	\$181,909 1st Amdmnt \$26,000		N/A	N/A
SICA	Professional Services - White River Greenway North Extensions Construction Design (READi)	11-9-22	11-9-22	N/A	N/A	\$249,700 (READi Grant) 1st Amdmnt \$23,430		N/A	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
SmithGroup	Amendment to AIA Document B101-2017 Design Services for Clay Township	N/A	N/A	N/A	N/A	1st Amndmnt \$275,000 2nd Amndmnt - No cost to CCPR 3rd Amndmnt - \$9,920.30 4th Amndmnt - \$14,125		N/A	N/A
SmithGroup	Engmt of Services - Martin Marietta S&G Pit Reclamation Preliminary Planning Study - Phase 3	3-28-22	3-28-22	N/A	N/A	\$11,200 (reimbursables included)		5-15-24	3-28-22
SmithGroup	Professional Services Agrmnt - The Corner - Design Services	10-19-21	8-31-22	N/A	N/A	\$44,500.00 (\$1,175 reimbursables) NTE - Reimbursed by CRC		5-15-24	N/A
Spears Corporation	Swimming Pool Mechanical Systems Service Contract	1-21-22	1-21-22	1-20-25	Initial term 12 months 1-21-22 - 1-20-23 w/auto renewals (no notice)	\$2,575 (bi-annual visits)		1-30-23	1-25-22
Sysco Indianapolis, LLC	Concessions Food Supplier	3-27-18	3-26-18	3-26-25	Initial term 12 months 3-27-18 - 3-26-19 w/auto one year renewals (30 day notice)	Pricing per margin schedule		N/A	N/A
Terryberry	Staff Recognition Program	3-1-22	3-1-22	2-28-25	Initial term 12 months 3-1-22 - 2-28-23 w/auto one year renewals (90 day notice)	See Contract		N/A	N/A
United Construction Services	West Park Shelters Project	3-14-23	2-27-23	9-30-23	N/A	\$360,071.00 inclusive of allowances		3-1-24	2-17-23
United Construction Services	West Park Spoil Pile Removal	9-29-23	9-29-23	N/A	N/A	\$21,000.00		3-1-24	2-24-23
UKG	Master Services Agreement - Human Resources Information System	10-11-22	10-12-22	9-11-28	Initial term 60 months from billing start date 9-12-23 - 9-11-28 w/auto one year renewals (5 business days notice)	First 36 months \$23.50 per employee and thereafter through remainder of the initial term \$36.40 per employee	1/5/24 - UKG Pro Texting Services @ \$0.15 per employee	N/A	N/A
Vanco	Refrigeration PM - MCC & AO	3-21-23	3-21-23	3-21-25	Initial term 12 months 3-21-23 - 3-20-24 w/auto one year renewals (30 day notice)	\$1,266.00		4-1-23	3-20-23
Vine & Branch	MCC Basketball Goal and Curtain Preventative Maintenance 2023	11-16-23	11-16-23	11-30-24	One Year (no notice)	\$6,180.00		10-18-24	11-16-23
Waste Management	Midtown Plaza Trash Services	2-27-24	2-27-24	2-26-27	Initial term 36 months 2-27-24 - 2-26-27 w/successive one year renewals (90 day notice)	\$458.41/monthly		N/A	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Waste Management	Meadowlark Park Trash Services	2-27-24	2-24-24	2-26-27	Initial term 36 months 2-27-24 - 2-26-27 w/successive one year renewals (90 day notice)	\$249.59/monthly		N/A	N/A
Weihe Engineers, Inc.	Engagement of Services for River Heritage Park Survey	10-22-20	10-22-20	N/A	N/A	\$4,950.00		4-1-24	10-22-20
Weihe Engineers, Inc.	Engagement ent of Services for Main St & River Road Park Planning Documents	11-9-22	11-17-22	N/A	N/A	\$59,800 (includes reimbursables)		4-1-24	1-24-22
Weihe Engineers, Inc.	Engagement of Services for River Heritage Perimeter Trail Project Design Documents	11-9-22	11-17-22	N/A	N/A	\$48,800 (includes reimbursables)		4-1-24	1-24-22
Weihe Engineers, Inc.	Engagement of Services for West Park Playground Access Project	12-19-22	12-19-22	N/A	N/A	\$24,700.00 (includes reimbursables)	Additional Services (Staking) \$2,670	4-1-24	1-24-22
Weihe Engineers, Inc.	Engagement of Services for Founders Park Playground Project	1-13-23	1-13-23	N/A	N/A	\$10,000.00 (NTE)		4-1-24	1-12-23
Weihe Engineers, Inc.	Engagement of Services for River Heritage Park Forest Mitigation Project	3-20-23	3-20-23	N/A	N/A	\$18,200.00 (NTE)		4-1-24	1-12-23
Weihe Engineers, Inc.	Engagement of Service for Central Park Waterpark Splash Pad Planning Documents	5-31-23	5-31-23	N/A	N/A	\$47,380 (NTE)		4-1-24	1-12-23
Weihe Engineers, Inc.	Engagement of Services for Westermeier Commons Playground Surfacing Project	9-1-23	9-1-23	N/A	N/A	\$24,100.00		4-1-24	1-12-23
Weihe Engineers, Inc.	Engagement of Services for Central Park (Interurban Trail) Surveying	9-28-23	9-28-23	N/A	N/A	\$16,000.00		4-1-24	1-12-23
Williams Architects	Monon Community Center Multipurpose Room West/Kidzone Improvements	3-14-23	5-10-23	N/A	N/A	\$232,000 plus \$8,000 Reimburables (NTE)		N/A	N/A

ACTIVE CONTRACT SUMMARY LOG (Other than Program Independent Contractors)

AGREEMENT WITH	FOR	PARK BOARD OR MGMT APPROVAL DATE	CONTRACT EFFECTIVE DATE	CURRENT TERM ENDING DATE	TERMS	AMOUNT	AMENDMENTS / CHG ORDERS	INSURANCE EXPIRES	E-VERIFY DATE
Williams Creek Management	River Heritage Park Forest Mitigation	7-11-23	8-14-23	12/1/2023 (Still in progress 4-24)	N/A	\$195,779.00		4-1-24	6-12-23
Willow Marketing Management, Inc.	Engmt of Services Website Hosting	7-17-23	7-1-23	6-30-24	Initial term 12 months 7-1-23 - 6-30-23 w/auto one year renewals (30 day notice)	\$150 Website Hosting monthly			7-17-23
Willow Marketing Management, Inc.	Supplemental Services to Engmt of Services for Website Hosting	10-24-19	10-24-19	1-31-25	Initial term 12 months 10-24-19 - 1-31-20 w/auto one year renewals (30 day notice)	\$150 per hour		4-9-24	N/A
Willow Marketing Management, Inc.	Engmt of Services - Follow Up 2019 Internal Culture Research	1-26-24	1-26-24	N/A	N/A	\$24,750.00		4-9-24	1-26-24
W-T Group LLC, The	Engmt for Access and Inclusion Consulting Services for ESE	8-30-18	8-30-18	8-30-2021 (Still in progress 4-24)	Initial term 12 months 8-30-18 - 8-30-19 (Either Party may terminate with a 30 day written notice) Unless earlier terminated will auto renew w/one year renewals same term and conditions	NTE \$10,000 Annually		N/A	8-30-18

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Linus Rude, Secretary	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> March 12, 2024 Park Board Meeting Minutes	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> April 9, 2024

SUMMARY:

A draft of the minutes for the March 12, 2024 Park Board Meeting is provided for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Annual and Regular Park Board Meeting on March 12, 2024.”

Carmel/Clay Board of Parks and Recreation
Tuesday, March 12, 2024, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280

Member(s) Present: Katie Browning, James Garretson, Joshua Kirsh (*virtual*), Jenn Kristunas, Linus Rude, Mark Westermeier, Lin Zheng

Member(s) Absent: Jonathan Blake, Judith Hagan

Others Present: Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Brian Bosma, Park Board Attorney

Roll Call; Call to Order & Pledge of Allegiance

Board Vice President Kristunas welcomed everyone to the meeting and asked Mr. Rude to call the roll. Mr. Rude announced there was a quorum. Board Vice President Kristunas called the meeting to order at 6:05 p.m. followed by the Pledge of Allegiance.

Mr. Garretson made a motion to add an agenda item to Old Business regarding the Board of Parks and Recreation's lawsuit against the City of Carmel. The motion was seconded by Ms. Zheng. Mr. Rude took a roll-call vote due to the virtual attendee. (*Note: A roll-call vote was used for action items during the meeting due to the virtual attendee.*)

- Browning – Yea
- Garretson – Yea
- Kirsh – Yea
- Kristunas – Yea
- Rude – Yea
- Westermeier – Yea
- Zheng – Yea

The motion passed unanimously 7 – 0, and the above referenced subject was added under Old Business.

Public Comments

There were no public comments.

Staff Reports

Assistant Director Baumgartner noted to the Board that Staff Reports were included in the Park Board packet. He also pointed out CCPR recently had two staff members recognized for excellence in parks and recreation. First, Karen LaMere, one of the Department's naturalists, was recognized by the Hamilton County Soil and Water Conservation District in February as an Outstanding Natural Resources Educator. She received this award for over 10 years of service teaching the Indiana Master Naturalist courses.

Secondly, the Department Director, Michael Klitzing, was recognized by the Great Lakes Park Training Institute and received the Richard Lawson Award, presented to individuals who exemplify continued and significant contribution to the park and recreation profession within the Great Lakes region.

Board Vice President Kristunas congratulated both individuals on behalf of the Board.

Finance Committee

Ms. Zheng stated that the Finance Committee did not meet last month. Board Vice President Kristunas asked if there was an upcoming scheduled committee meeting. Assistant Director Baumgartner answered that a meeting would be scheduled closer to the budget season. Director Klitzing added that there may be an opportunity to discuss some of the more detailed financial items within the Comprehensive Master Plan.

Minutes

February 13, 2024 Park Board Meeting

Mr. Rude made a motion to approve the minutes of the Park Board Meeting dated February 13, 2024, seconded by Mr. Garretson. Mr. Rude took a roll-call vote.

- Browning – Yea
- Garretson – Yea
- Kirsh – Yea
- Kristunas – Yea
- Rude – Yea
- Westermeier – Yea
- Zheng – Yea

The motion passed unanimously 7 – 0.

Financial Reports

Consolidated Financial Report for January 2024; CCPR P&L Statements for February 2024

Ms. Zheng made a motion to acknowledge receipt of the Consolidated Financial Report for January 2024 and to acknowledge receipt of the P&L Statements for February 2024, seconded by Ms. Browning. Mr. Rude took a roll-call vote.

- Browning – Yea
- Garretson – Yea
- Kirsh – Yea
- Kristunas – Yea
- Rude – Yea
- Westermeier – Yea
- Zheng – Yea

The motion passed unanimously 7 – 0.

Claims

Claim Sheet March 12, 2024; Clay Township Claim Sheet March 12, 2024; CCPR Payroll for February 9, 2024 and February 23, 2024

Ms. Zheng made a motion to approve the Claim Sheet dated March 12, 2024; and to approve the Clay Township Claim Sheet dated March 12, 2024; and to approve payroll wages and liabilities for payroll dates February 9, 2024 and February 23, 2024, seconded by Ms. Browning. Mr. Rude took a roll-call vote.

- Browning – Yea
- Garretson – Yea
- Kirsh – Yea

- Kristunas – Yea
- Rude – Yea
- Westermeier – Yea
- Zheng – Yea

The motion passed unanimously 7 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for February 2024

Assistant Director Baumgartner reported two contributions were received in February totaling \$1,100: two sponsorships from Centier Bank for \$500 each, and one (\$100) donation was made anonymously for staff appreciation. Mr. Kirsh made a motion to accept the items as presented, seconded by Mr. Rude. Mr. Rude took a roll-call vote.

- Browning – Yea
- Garretson – Yea
- Kirsh – Yea
- Kristunas – Yea
- Rude – Yea
- Westermeier – Yea
- Zheng – Yea

The motion passed unanimously 7 – 0.

New Business

Consideration of Entering into a Transportation Services Agreement with Avant Garde Transportation

Assistant Director Baumgartner gave a brief overview of the need for transportation services for our summer camp program field trips. He further explained our previous vendor, SafePassage, has become unresponsive and thus a need to seek out a new transportation vendor. He explained the added amenities provided by Avant Garde's fleet as well as the additional safety items they have in place.

Mr. Garretson asked what type of busses the company uses, to which Assistant Director Baumgartner replied that they use the typical school bus style.

Mr. Rude asked if the busses adhere to the State Police Inspection Protocols, to which Assistant Director Baumgartner replied that he does not know for certain but would assume so. Staff will follow up on that information.

Mr. Garretson made a motion that the Park Board accept the proposal from Avant Garde Transportation for 2024 summer camp transportation and authorize the CCPR Director or Assistant Director to sign a Transportation Services Agreement in an amount not to exceed \$181,545.00, and that the Board delegate to the Director and the Assistant Director the authority to execute any amendment to this agreement up to an amount not to exceed his purchasing authority. Adding that we ensure they conform to the State Police Inspection Protocols mentioned earlier. Motion was seconded by Mr. Browning. Mr. Rude took a roll-call vote.

- Browning – Yea
- Garretson – Yea
- Kirsh – Yea
- Kristunas – Yea
- Rude – Yea

- Westermeier – Yea
- Zheng – Yea

The motion was passed unanimously 7 – 0.

Director Klitzing added that the Avant Garde website currently shows all transportation vehicles meet the State Police Inspection guidelines. Staff will validate.

Old Business

White River Greenway North Extension – Consideration of Amendment to Construction Manager Agreement with CTI Construction, LLC for Inspection Services

Director Klitzing provided a summary of the need to amend the current agreement with CTI Construction to add Inspection Services on this project. CTI has provided inspection services and construction management through multiple park projects including the CTIP (*Clay Township Impact Program*) projects.

Ms. Browning made a motion that the Park Board authorize the Director of Parks and Recreation, in coordination with legal counsel, to execute an amendment to the existing Construction Manager Agreement with CTI Construction, LLC in the amount of \$327,000, seconded by Mr. Rude. Mr. Rude took a roll-call vote.

- Browning – Yea
- Garretson – Yea
- Kirsh – Yea
- Kristunas – Yea
- Rude – Yea
- Westermeier – Yea
- Zheng – Yea

The motion was passed unanimously 7 – 0.

Board of Parks and Recreation Lawsuit against the City of Carmel

Board Vice President Kristunas requested guidance from legal council on whether the Board should hear an update from legal first or allow Mr. Garretson to start with why he requested the agenda item to be added.

Mr. Bosma decided to start with providing an update on the lawsuit for everyone to consider throughout their discussion. This update included the history and current status of the lawsuit.

Mr. Westermeier asked for further explanation on the extensions granted to the City to help hold off further legal fees, to which Mr. Bosma explained the extensions have been more in the hopes that policy makers would come together to negotiate and come to mutual terms without formal mediation.

Mr. Westermeier expressed that to his knowledge no such meetings or discussions have occurred, to which Mr. Bosma explained the current status of the ordinance drafted and in progress by the Common Council to help address the issues of where and how the Impact Fee program is managed moving forward.

Mr. Garretson expressed his feelings toward trusting in the recently elected Common Council members who are known supporters of the Parks Department. Adding his concerns over securing a solution to the upcoming end of the Interlocal Agreement between the City and Clay Township.

Mr. Garretson made a motion to dismiss the lawsuit in a manner that allows one to be filed again in the future if necessary.

Board Vice President Kristunas requested Director Klitzing to further clarify the effects of the potential ending of the Interlocal Agreement and to provide his opinions on the lawsuit from the perspective of the Director.

Director Klitzing gave an overview on the history of the amendments made to the Interlocal Agreement over the year. He further explained that the moment the Central Park bonds are paid off (*January 15, 2025*), the Interlocal agreement reverts back to the original baseline agreement which would turn the Board back into an 11-member board with one appointee from the School Board and the remaining 10 from the Mayor's Office since they would be providing all funding for the general fund operations. In order to fully dissolve the agreement, either the City or Township would have to initiate that change by June of the year prior to making it effective in January.

Director Klitzing proceeded to give an overview of his position on the lawsuit and the challenges he is facing having conversations and making arrangements while this lawsuit persists. He is also looking favorably towards the actions already taken by Common Council which shows promise. Agreeing with Mr. Westermeier's points that it is not a complete "win."

Ms. Zheng asked if this lawsuit is dismissed, can it be brought back up again in the future, to which Mr. Bosma explained that it is all dependent on the nature of dismissal (*with or without prejudice*).

Board Vice President Kristunas recognized Mr. Kirsh being virtual and gave him an opportunity to speak on his opinions. Mr. Kirsh expressed his support for moving forward with the dismissal.

Ms. Browning noted that the original motion mentioned "dismissal" versus Director Klitzing who mentioned "defer" and wanted to clarify between the two. Mr. Bosma stepped in to explain the two possible actions to be taken.

1. Dismissal with the preference of no designation and leaving that negotiation to the President and Executive Director to finalize.
2. Continue (*defer*) and issue another continuance to allow for more discussion between parties.

The original motion was reiterated and added that Mr. Garretson was not asking for the dismissal to be identified as with or without prejudice at this time. The motion was seconded by Mr. Rude.

It was recommended that Board Vice President Kristunas ask for any additional comments or questions prior to the vote.

Mr. Westermeier wanted to state that the current Mayor was also a member of the previous Council that voted to approve BPW's (*Board of Public Works*) ability to take these funds away from Parks.

Mr. Rude took a roll-call vote.

- Browning – Abstain
- Garretson – Yea
- Kirsh – Yea

- Kristunas – Yea
- Rude – Yea
- Westermeier – Nay
- Zheng - Yea

The motion passed with 5 votes in favor, 1 against (*Mark Westermeier*), and 1 abstention (*Ms. Browning*).

Attorney's Report

Mr. Bosma gave a brief update on projects:

- Completed the donation agreement between the Parks Department and Clay Township for funding of the 106th Pedestrian Bridge Project.
- Finalizing the contracts for the WR North Extension and Westermeier Commons playground renovation projects.
- Finalizing the Conner Prairie easement agreement.
- Drafted a Master Management Agreement between CCPR and City of Carmel
- Finalized the Albany Village closing.
- Finalized the CTI amendment agreement.

Director's Report

Director Klitzing provided an update on current projects including the closure of Hazel Landing Park for the construction of the 106th Pedestrian Bridge.

2024 budget update – City is only releasing \$519k of the original \$2m requested within the Parks Capital Fund (103) which will allow us to start projects other than the planned first phase of the Chinese Garden.

Continuing to make progress on the Comprehensive Park and Recreation Master Plan.

Working with Bakertilly and PROS Consulting to draft the Zone Improvement Plan. This includes recommendations for changes to Impact Fee amounts.

Provided update on the Department's plans for the Eclipse on April 8th.

Director Klitzing had a positive conversation with Harvest Church, which neighbors Thomas Marcuccilli Nature Park (TMNP), and has submitted plans for their expansion which includes additional parking to the south. They have purposefully left space within that plan available for additional partnership conversations with CCPR related to accessing TMNP.

The White River North Extension is getting underway. Conner Prairie needs to change the trail layout slightly due to some potential archaeological significance in the site area. This benefits parks by pushing the trail closer to the river for an additional portion as well as pulling the trail further away from River Road on the northern most section.

Mr. Westermeier asked if we have an expected number of visitors on the Eclipse Day. Assistant Director Baumgartner gave an overview of planning efforts to prepare for the event. Assistant Director Baumgartner and Ms. Browning indicated that ticket sales around the area should increase if the predictions are good once the 10-day forecast is available.

Information Items

Plan Commission

There was no report. Mr. Garretson asked Mr. Kirsh if he had any feelings on how the Plan Commission may be thinking about the proposed resolution on Impact fees.

Mr. Kirsh responded that he feels they will listen to his recommendations. He plans to draft a message based on conversations with Board Members.

School Board

Ms. Browning noted the spring break dates for the school district.

Parks Foundation

Director Klitzing noted that the Foundation has not had a meeting since the last update.

Climate Action Plan Advisory Committee

Director Klitzing noted that Mr. Mehl is the appointed member and has not attended a meeting since the last Board meeting. He will provide an update in the future.

Park Board Comments / Discussion

Mr. Kirsh asked about the City's volunteer event in coordination with CCPR which involved invasive species removal. Assistant Director Baumgartner noted there was a good turnout and staff enjoyed themselves.

Adjournment

Ms. Zheng made a motion to adjourn the meeting, seconded by Ms. Browning, and passed unanimously 6 – 0 via roll-call vote. Board Vice President Kristunas adjourned the meeting at 7:24 p.m.

Approved,

Signature

Date

Signature

Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Lin Zheng, Treasurer	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> Consolidated Financial Report for February 2024	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> April 9, 2024

SUMMARY:

Provided is the Consolidated Financial Report for February 2024.

STAFF RECOMMENDATION:

“I move to acknowledge receipt of the Consolidated Financial Report for February 2024.”

**CARMEL CLAY PARKS & RECREATION
2024 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT**

Month: February 2024

	(101) General	(103-CITY) Capital	(103-LIT) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
REVENUES										
City of Carmel	\$8,047,425.92	\$519,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,566,425.92
Clay Township	\$0.00	\$0.00	\$561,054.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$561,054.84
Impact Fees	\$0.00	\$0.00	\$0.00	\$136,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$136,380.00
User Fees, Interest & Other Earned Income	\$0.00	\$2,053.00	\$35,116.91	\$29,632.89	\$809,509.19	\$979,695.34	\$29,568.08	\$2,780.16	\$13,063.31	\$1,901,418.88
Total Revenues (a)	\$8,047,425.92	\$521,053.00		\$166,012.89	\$809,509.19	\$979,695.34	\$29,568.08	\$2,780.16	\$13,063.31	\$11,165,279.64
OTHER FINANCING SOURCES										
Cash Reserves as of 12/31/2022	\$0.00	\$116,300.13	\$4,710,609.86	\$4,262,667.44	\$3,690,718.01	\$4,650,483.52	\$315,021.17	\$119,280.78	\$1,549,047.34	\$19,414,128.25
Previous Year Encumbrances	\$181,018.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181,018.18
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources	\$181,018.18	\$116,300.13	\$4,710,609.86	\$4,262,667.44	\$3,690,718.01	\$4,650,483.52	\$315,021.17	\$119,280.78	\$1,549,047.34	\$19,595,146.43
Total Revenues & Other Financing Sources (b)	\$8,228,444.10	\$637,353.13	\$5,306,781.61	\$4,428,680.33	\$4,500,227.20	\$5,630,178.86	\$344,589.25	\$122,060.94	\$1,562,110.65	\$30,760,426.07
OPERATING EXPENSES										
Transfer Out	\$519,000.00									
Personal Services	\$549,320.44	\$0.00	\$0.00	\$0.00	\$433,292.09	\$438,822.52	\$0.00	\$0.00	\$0.00	\$1,421,435.05
Supplies	\$30,914.30	\$0.00	\$0.00	\$0.00	\$44,190.73	\$49,927.89	\$2,117.91	\$0.00	\$0.00	\$127,150.83
Other Services & Charges	\$264,135.92	\$0.00	\$0.00	\$0.00	\$82,288.88	\$512,856.62	\$49,895.91	\$0.00	\$0.00	\$909,177.33
Capital Outlay	\$1,182.24	\$0.00	\$0.00	\$0.00	\$0.00	\$2,947.87	\$0.00	\$0.00	\$0.00	\$4,130.11
Total Operating Expenses (c)	\$1,364,552.90	\$0.00	\$0.00	\$0.00	\$559,771.70	\$1,004,554.90	\$52,013.82	\$0.00	\$0.00	\$2,461,893.32
DEVELOPMENT & OTHER EXPENSES										
Capital Development & Maintenance	\$0.00	\$1,731.00	\$20,040.00	\$64,469.78	\$0.00	\$54,800.00	\$0.00	\$982.71	\$223,218.82	\$365,242.31
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$475.00	\$0.00	\$0.00	\$0.00	\$475.00
Total Development & Other Expenses	\$0.00	\$1,731.00	\$20,040.00	\$64,469.78	\$0.00	\$55,275.00	\$0.00	\$982.71	\$223,218.82	\$365,717.31
Total Expenses (d)	\$1,364,552.90	\$1,731.00	\$20,040.00	\$64,469.78	\$559,771.70	\$1,059,829.90	\$52,013.82	\$982.71	\$223,218.82	\$2,827,610.63
ENCUMBRANCES & RESERVES										
Encumbrances & Dedicated Funds	\$0.00	\$635,622.13	\$5,286,741.61	\$4,364,210.55	\$0.00	\$0.00	\$0.00	\$0.00	\$1,338,891.83	\$11,625,466.12
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107,742.50	\$0.00	\$107,742.50
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$2,640,455.50	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$3,640,455.50
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,920,348.96	\$242,575.43	\$0.00	\$0.00	\$2,162,924.39
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300,000.00	\$1,650,000.00	\$50,000.00	\$0.00	\$0.00	\$3,000,000.00
Total Encumbrances & Reserves	\$0.00	\$635,622.13	\$5,286,741.61	\$4,364,210.55	\$3,940,455.50	\$4,570,348.96	\$292,575.43	\$107,742.50	\$1,338,891.83	\$20,536,588.51
Total Expenses, Encumbrances & Reserves (e)	\$1,364,552.90	\$637,353.13	\$5,306,781.61	\$4,428,680.33	\$4,500,227.20	\$5,630,178.86	\$344,589.25	\$108,725.21	\$1,562,110.65	\$23,364,199.14
Net Income (a - c)	n/a	n/a	n/a	n/a	\$249,737.49	(\$24,859.56)	(\$22,445.74)	n/a	n/a	n/a
Cost Recovery (a ÷ c)					145%	98%	57%			
Current Cash Balance & Investments (b - d)	n/a	\$635,622.13	\$5,286,741.61	\$4,364,210.55	\$3,940,455.50	\$4,570,348.96	\$292,575.43	\$121,078.23	\$1,338,891.83	\$20,549,924.24
Unencumbered or Undedicated Funds (b - e)	\$6,863,891.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,335.73	\$0.00	\$6,877,226.93

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> CCPR P&L Statements for March 2024	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> April 9, 2024

SUMMARY:

Provided for your review are March 2024 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Controller.

RECOMMENDED MOTION:

"I move to acknowledge receipt of the P&L Statements for March 2024."

12:28 PM

Extended School Enrichment - Carmel Clay Parks & Recreation
108 ESE Profit & Loss Prev Year Comparison
January through March 2024

04/03/24

Accrual Basis

	Jan - Mar 24	Jan - Mar 23	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
0345040 · Park Department Fees	1,515,665.15	1,312,108.36	203,556.79
0361030 · Interest on Sweep	26,187.99	35,614.00	-9,426.01
Total 0300000 · REVENUES	1,541,853.14	1,347,722.36	194,130.78
Total Income	1,541,853.14	1,347,722.36	194,130.78
Gross Profit	1,541,853.14	1,347,722.36	194,130.78
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	289,834.25	228,584.26	61,249.99
4111000 · Part Time	188,351.90	176,698.03	11,653.87
4112000 · Overtime	1,214.94	3,359.48	-2,144.54
4120000 · Deferred Compensation	6,689.89	9,554.79	-2,864.90
4121000 · Employer's Share of FICA	28,047.83	24,010.45	4,037.38
4122000 · Employer's Share of H-Ins	100,094.71	82,061.40	18,033.31
4122100 · Disability Insurance	611.46	448.05	163.41
4122200 · Life Insurance	277.50	210.90	66.60
4123002 · Civilian PERF	38,686.60	31,512.21	7,174.39
4124000 · Employer's Share of Medicare	6,559.57	5,615.35	944.22
Total 4100000 · PERSONAL SERVICES	660,368.65	562,054.92	98,313.73
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	977.50	0.00	977.50
4230200 · Office Supplies	1,523.19	1,712.81	-189.62
4239012 · Safety Supplies	5,565.00	0.00	5,565.00
4239039 · General Program Supplies	30,072.15	30,910.74	-838.59
4239040 · Food & Beverages	32,671.32	30,729.09	1,942.23
4239099 · Other Miscellaneous	3,734.01	6,647.31	-2,913.30
Total 4200000 · SUPPLIES	74,543.17	69,999.95	4,543.22
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Expense	0.00	2,070.00	-2,070.00
4340700 · Medical Fees (Drug Tests)	0.00	108.00	-108.00
4340800 · Program Contractors	489.92	1,656.25	-1,166.33
4341955 · Info Sys Maint/Contracts	2,210.80	1,584.96	625.84
4341990 · Criminal Background Checks	610.50	351.50	259.00
4341991 · Marketing & Promotions	2,477.67	6,955.13	-4,477.46
4341999 · Other Professional Fees	38,195.03	32,704.18	5,490.85
4343000 · Travel Fees & Expenses	1,576.76	1,416.27	160.49
4343006 · Bus Trips	0.00	812.33	-812.33
4343007 · Field Trips	6,084.49	4,376.04	1,708.45
4344100 · Cellular Phone Fees	5,736.87	4,662.55	1,074.32
4345000 · Printing (Not Office Supplies)	0.00	408.00	-408.00
4346000 · Classified Advertising	8,640.34	3,838.15	4,802.19
4350000 · Equipment Repairs & Maint.	4,899.42	9,084.36	-4,184.94
4350900 · Other Cont. Services	4,339.98	785.46	3,554.52
4353004 · Copier	658.17	791.61	-133.44
4355200 · Subscriptions	1,156.40	863.40	293.00
4355300 · Organization & Membership Dues	300.00	900.00	-600.00
4356004 · Staff Clothing	673.40	1,961.25	-1,287.85
4357003 · Internal Instruction Fees	3,524.25	99.00	3,425.25
4357004 · External Instructional Fees	9,680.22	4,286.88	5,393.34
4358400 · Refunds, Awards & Indemnities	1,706.00	2,352.80	-646.80
4359000 · Special Projects	76.58	0.00	76.58
Total 4300000 · OTHER SERVICES & CHARGES	93,036.80	82,068.12	10,968.68
Total Expense	827,948.62	714,122.99	113,825.63
Net Ordinary Income	713,904.52	633,599.37	80,305.15

12:28 PM
04/03/24
Accrual Basis

Extended School Enrichment - Carmel Clay Parks & Recreation
108 ESE Profit & Loss Prev Year Comparison
January through March 2024

	<u>Jan - Mar 24</u>	<u>Jan - Mar 23</u>	<u>\$ Change</u>
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4463202 · Software	0.00	2,638.68	-2,638.68
Total 4460000 · CAPITAL OUTLAY	<u>0.00</u>	<u>2,638.68</u>	<u>-2,638.68</u>
Total Other Expense	<u>0.00</u>	<u>2,638.68</u>	<u>-2,638.68</u>
Net Other Income	<u>0.00</u>	<u>-2,638.68</u>	<u>2,638.68</u>
Net Income	<u>713,904.52</u>	<u>630,960.69</u>	<u>82,943.83</u>

Monon Community Center - Carmel Clay Parks & Recreation
109 MCC Profit & Loss Prev Year Comparison
January through March 2024

04/03/24

Accrual Basis

	Jan - Mar 24	Jan - Mar 23	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
313000 · Sales Tax Collected	749.16	1,136.48	-387.32
345040 · Park Department Fees	15,407.50	14,123.00	1,284.50
346020 · Facility Rentals	2,050.00	6,975.00	-4,925.00
346025 · Shelter Rentals	2,747.62	1,163.56	1,584.06
346040 · Aquatics Programs	23,857.00	23,016.00	841.00
346050 · Fitness Programs	69,392.00	62,387.00	7,005.00
346110 · Therapeutic Rec Programs	10,486.50	10,008.00	478.50
346115 · Annual Passes	12,659.84	12,198.00	461.84
346116 · GS Corp Annual Passes	4,841.00	4,457.00	384.00
346120 · Season Passes	465.00	96.00	369.00
346125 · Monthly Passes	1,079,775.67	996,184.92	83,590.75
346130 · GS Corp Monthly Passes	51,437.25	51,506.75	-69.50
346135 · Value Passes	10,216.00	10,768.14	-552.14
346140 · Daily Passes	101,266.00	100,517.00	749.00
346145 · Contractor Commissions	3,582.00	2,989.88	592.12
346150 · Merchandise Sales	13.00	73.00	-60.00
360010 · Miscellaneous Revenues	2,194.57	2,223.46	-28.89
361030 · Interest on Sweep	31,221.06	46,472.50	-15,251.44
367000 · Contributions & Gifts	45.14	46.90	-1.76
Total 0300000 · REVENUES	1,422,406.31	1,346,342.59	76,063.72
Total Income	1,422,406.31	1,346,342.59	76,063.72
Gross Profit	1,422,406.31	1,346,342.59	76,063.72
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	208,410.39	183,532.36	24,878.03
4111000 · Part Time	323,194.81	272,670.56	50,524.25
4112000 · Overtime	369.58	401.87	-32.29
4120000 · Deferred Compensation	14,471.23	12,561.36	1,909.87
4121000 · Employer's Share of FICA	32,025.08	27,425.30	4,599.78
4122000 · Employer's Share of H-Ins	63,263.12	55,560.51	7,702.61
4122100 · Disability Insurance	428.01	363.85	64.16
4122200 · Life Insurance	170.20	159.10	11.10
4123002 · Civilian PERF	29,133.99	25,599.09	3,534.90
4124000 · Employer's Share of Medicare	7,489.67	6,413.99	1,075.68
Total 4100000 · PERSONAL SERVICES	678,956.08	584,687.99	94,268.09
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	130.00	275.00	-145.00
4230200 · Office Supplies	929.04	3,288.37	-2,359.33
4235000 · Building Materials	26,385.29	1,734.35	24,650.94
4237000 · Repair Parts	23,214.00	5,918.87	17,295.13
4238000 · Small Tools & Minor Equipment	3,029.20	13.98	3,015.22
4238900 · Cleaning & Maint. Supplies	29,428.70	41,358.85	-11,930.15
4239012 · Safety Supplies	2,702.35	4,349.01	-1,646.66
4239039 · General Program Supplies	17,108.57	34,397.69	-17,289.12
4239045 · Retail Goods	0.00	718.00	-718.00
4239099 · Other Miscellaneous	2,781.05	6,060.11	-3,279.06
Total 4200000 · SUPPLIES	105,708.20	98,114.23	7,593.97

12:26 PM

Monon Community Center - Carmel Clay Parks & Recreation
109 MCC Profit & Loss Prev Year Comparison
January through March 2024

04/03/24

Accrual Basis

	Jan - Mar 24	Jan - Mar 23	\$ Change
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Fees	0.00	4,048.00	-4,048.00
4340700 · Medical Fees (Drug Tests)	579.00	193.00	386.00
4340800 · Program Contractors	30,835.00	6,025.00	24,810.00
4341955 · Info Sys Maint/Contracts	5,154.26	3,125.76	2,028.50
4341990 · Criminal Background Checks	721.50	499.50	222.00
4341991 · Marketing & Promotions	48,901.80	48,675.92	225.88
4341999 · Other Professional Fees	56,339.83	62,686.43	-6,346.60
4343000 · Travel Fees & Expenses	212.59	109.21	103.38
4344000 · Telephone Line Charges	674.85	4,870.16	-4,195.31
4344100 · Cellular Phone Fees	685.12	610.12	75.00
4345000 · Printing (Not Office Supplies)	5,990.00	2,830.00	3,160.00
4346000 · Classified Advertising	7,827.09	3,624.28	4,202.81
4347500 · General Insurance	182,054.00	148,437.57	33,616.43
4348000 · Electricity	83,282.06	115,234.27	-31,952.21
4348500 · Water & Sewer	13,516.89	16,418.51	-2,901.62
4349000 · Gas	27,838.29	45,259.93	-17,421.64
4349500 · Cable Service	741.22	780.97	-39.75
4350000 · Equipment Repairs & Maint.	25,256.96	24,237.90	1,019.06
4350100 · Building Repairs & Maint.	40,804.30	32,699.44	8,104.86
4350101 · Trash Collection	5,459.05	4,342.31	1,116.74
4350400 · Grounds Maintenance	396.00	16,931.75	-16,535.75
4350600 · Cleaning Services	99,072.85	94,280.00	4,792.85
4350900 · Other Cont. Services	15,939.87	10,911.09	5,028.78
4351000 · Auto Repairs & Maintenance	1,497.25	0.00	1,497.25
4353004 · Copier	720.11	841.41	-121.30
4353099 · Other Rental & Leases	2,532.06	2,676.32	-144.26
4355200 · Subscriptions	1,221.68	8,433.18	-7,211.50
4355300 · Organization & Membership Dues	1,280.00	760.00	520.00
4356004 · Staff Clothing	2,055.45	928.31	1,127.14
4357004 · External Instructional Fees	9,483.22	6,619.88	2,863.34
4358300 · Other Fees & Licenses	4,538.00	5,576.00	-1,038.00
4358400 · Refunds, Awards & Indemnities	3,346.48	683.00	2,663.48
4359000 · Special Projects	158.40	1,290.00	-1,131.60
Total 4300000 · OTHER SERVICES & CHARGES	679,115.18	674,639.22	4,475.96
Total Expense	1,463,779.46	1,357,441.44	106,338.02
Net Ordinary Income	-41,373.15	-11,098.85	-30,274.30
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4462000 · Parks MC Admin,Structure Impmnt	87,000.00	0.00	87,000.00
4463200 · Computer Equipment	3,800.00	8,871.01	-5,071.01
4463202 · Software	5,747.87	4,405.63	1,342.24
4463600 · Parks Equipment	0.00	3,160.00	-3,160.00
Total 4460000 · CAPITAL OUTLAY	96,547.87	16,436.64	80,111.23
Total Other Expense	96,547.87	16,436.64	80,111.23
Net Other Income	-96,547.87	-16,436.64	-80,111.23
Net Income	-137,921.02	-27,535.49	-110,385.53

110 Parks & Rec Facilities - Carmel Clay Parks & Recreation
110 Parks & Rec Facilities Fund Profit & Loss to Prev Year
January through March 2024

	Jan - Mar 24	Jan - Mar 23	\$ Change
Ordinary Income/Expense			
Income			
345040 · Park Department Fees	23,553.00	22,635.00	918.00
346020 · Facility Rentals	15,025.00	7,850.00	7,175.00
360010 · Miscellaneous Revenues	1,886.06	0.00	1,886.06
361030 · Interest	2,000.02	2,658.93	-658.91
Total Income	42,464.08	33,143.93	9,320.15
Expense			
4200000 · SUPPLIES			
4237000 · Repair Parts	831.17	73.72	757.45
4238900 · Other Maintenance Supplies	5,159.74	1,680.00	3,479.74
4239099 · Other Miscellaneous	0.00	2,743.12	-2,743.12
Total 4200000 · SUPPLIES	5,990.91	4,496.84	1,494.07
4300000 · OTHER SERVICES & CHARGES			
4341999 · Other Professional Fees	2,272.95	2,261.29	11.66
4344000 · Telephone Line Charges	1,030.23	3,513.08	-2,482.85
4347500 · General Insurance	25,045.00	19,091.00	5,954.00
4348000 · Electricity	6,150.39	8,332.43	-2,182.04
4348500 · Water & Sewer	1,432.98	1,213.41	219.57
4349000 · Gas	1,823.18	3,780.13	-1,956.95
4350100 · Building Repairs & Maint.	2,278.79	4,596.82	-2,318.03
4350101 · Trash Collection	1,725.91	1,054.81	671.10
4350400 · Grounds Maintenance	6,734.85	3,289.10	3,445.75
4350600 · Cleaning Services	8,688.00	8,280.00	408.00
4350900 · Other Cont. Services	925.00	480.00	445.00
Total 4300000 · OTHER SERVICES & CHARGES	58,107.28	55,892.07	2,215.21
Total Expense	64,098.19	60,388.91	3,709.28
Net Ordinary Income	-21,634.11	-27,244.98	5,610.87
Net Income	-21,634.11	-27,244.98	5,610.87

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Lin Zheng, Treasurer	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> Claim Sheet April 9, 2024	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> April 9, 2024

SUMMARY:

Claim Sheet April 9, 2024 is included for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the Claim Sheet dated April 9, 2024.”

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 101 - General Fund
 April 9, 2024

Name	Amount	Account	Num	Memo
Mar 5 - 29, 24				
Ace - Pak Products Inc.	\$ 624.41	4238900 - Other Maintenance Supplies	A-12254	3/4/24 Park Cleaning Supplies
Ace - Pak Products Inc.	\$ 668.35	4238900 - Other Maintenance Supplies	A-12285	3/12/24 Park Cleaning Supplies
Ace - Pak Products Inc.	\$ 1,054.26	4238900 - Other Maintenance Supplies	A-12314	3/22/24 Park Cleaning Supplies 3/22/24
AES Indiana	\$ 301.95	4348000 - Electricity	200000004288 Feb'24	3/4/24 Monon Greenway South Trailhead
AES Indiana	\$ 798.97	4348000 - Electricity	200000323015 Feb'23	3/4/24 Flowing Well Park
Amazon	\$ 31.79	4359000 - Special Projects	1DPW-DGP1-FHTH	3/15/24 2024 Staff Appreciation Event Supplies
Amazon	\$ 73.97	4230200 - Office Supplies	1FMF-X3DM-G1CT	3/15/24 Human Resources Office Supplies
Amazon Web Services	\$ 227.09	4341955 - Info Sys Maint/Contracts	UFB Visa	3/2/24 Cloud Backup Server Services
Ameresco	\$ 1,110.00	4341955 - Info Sys Maint/Contracts	52934	12/30/23 Professional Services & Software Subscription Agreement
American Eagle Equipment	\$ 1,587.40	4353099 - Other Rental & Leases	12905	3/27/24 Lights & Equipment for Fleet #3241
AT&T	\$ 137.54	4344000 - Telephone Line Charges	UFB Visa	3/14/24 Analog Telephone AO
Baumgartner, Kurtis	\$ 200.00	4344100 - Cellular Phone Fees	Reimb	3/7/24 Cell Phone Fees Nov'23-Feb'24
Berger, Kari	\$ 33.04	4343000 - Travel Fees & Expenses	Reimb	3/28/24 Reimbursement for Meetings and Mileage 3/8/24-3/28/24
Brainstorm Print	\$ 35.00	4230200 - Office Supplies	144029	2/26/24 Business Cards for Parks & Natural Resources Staff
Bullseye Fence Design, Inc.	\$ 150.00	4237000 - Repair Parts	7890463	3/3/24 Dog Park Replacement Gate Parts
Byrd Enterprises, Inc.	\$ 466.66	4359000 - Special Projects	E20185	12/7/24 Culture Committee End of Year Staff Party 2024 - Deposit
Carmel Clay Schools	\$ 2,088.09	4231400 - Gasoline	20243-PD3	3/5/24 Gasoline
Carmel Clay Schools	\$ 627.89	4231300 - Diesel Fuel	20243-PD3	3/5/24 Diesel
Carmel Utilities	\$ 280.44	4348500 - Water & Sewer	5324100000 Feb'24	3/15/24 Monon Greenway North Trailhead
Carmel Utilities	\$ 189.86	4348500 - Water & Sewer	7051300000 Feb'24	3/15/24 Administrative Office
Carmel Utilities	\$ 28.81	4348500 - Water & Sewer	7051300000 Feb'24	3/15/24 Parks & Natural Resources Office
Carmel Utilities	\$ 138.11	4348500 - Water & Sewer	3832000000 Feb'24	3/15/24 Monon Greenway South Trailhead
Carmel Utilities	\$ 358.88	4348500 - Water & Sewer	2224200000 Feb'24	3/15/24 Meadowlark Park
Carmel Utilities	\$ 31.37	4348500 - Water & Sewer	6548100000 Feb'24	3/15/24 Monon Boulevard - Special Events
Carmel Utilities	\$ 298.58	4348500 - Water & Sewer	7316000000 Feb'24	3/15/24 Central Park Westermeier Commons
Carmel Utilities	\$ 261.46	4348500 - Water & Sewer	2214200000 Feb'24	3/15/24 City Center Restroom
Carmel Utilities	\$ 196.95	4348500 - Water & Sewer	2214200000 Feb'24	3/15/24 Monon Boulevard
Carmel Utilities	\$ 26.68	4348500 - Water & Sewer	2768100000 Feb'24	3/15/24 Midtown Plaza
Carmel Utilities	\$ 335.23	4348500 - Water & Sewer	1313100000 Feb'24	3/15/24 Carey Grove Park
Carmel Utilities	\$ 897.64	4348500 - Water & Sewer	5200000000 Feb'24	3/22/24 West Park
Carmel Utilities	\$ 8.59	4348500 - Water & Sewer	5200000000 Feb'24	3/22/24 Bear Creek Park
Carmel Utilities	\$ 6.40	4348500 - Water & Sewer	2396200000 Mar'24	3/29/24 Cherry Tree Park
Carmel Utilities	\$ 89.47	4348500 - Water & Sewer	8362300000 Mar'24	3/29/24 White River Greenway
Carmel Utilities	\$ 333.95	4348500 - Water & Sewer	5843000000 Mar'24	3/28/24 Inlow Park
CenterPoint Energy	\$ 103.11	4349000 - Gas	52318900 Feb'24	3/14/24 Parks & Natural Resources Office
CenterPoint Energy	\$ 150.97	4349000 - Gas	50099721 Feb'24	3/14/24 Administrative Offices
Cintas Corporation	\$ 336.00	4238900 - Other Maintenance Supplies	9264789413	3/22/24 Park Cleaning Supplies
Constellation NewEnergy Gas Division, LLC	\$ 229.48	4349000 - Gas	3999094	3/27/24 Administrative Offices
Constellation NewEnergy Gas Division, LLC	\$ 165.79	4349000 - Gas	3999094	3/27/24 Parks & Natural Resources
Corvus Janitorial Systems	\$ 383.00	4350600 - Cleaning Services	404191005-108	4/1/24 2024 Janitorial Services - Administrative Offices
Corvus Janitorial Systems	\$ 246.00	4350600 - Cleaning Services	404191017-111	4/1/24 2024 Janitorial Services - Parks & Natural Resources Office
Crown Trophy	\$ 38.00	4230200 - Office Supplies	47323	2/28/24 Accessory for Picture (Exiting Park Board Member)
Duke Energy	\$ 285.58	4348000 - Electricity	910120366341 Feb'24	3/5/24 Meadowlark Park
Duke Energy	\$ 332.30	4348000 - Electricity	910121799437 Feb'24	3/7/24 City Center Restrooms
Duke Energy	\$ 463.08	4348000 - Electricity	910121498403 Feb'24	3/11/24 Inlow Park
Duke Energy	\$ 16.23	4348000 - Electricity	910121498495 Feb'24	3/11/24 Bear Creek Park
Duke Energy	\$ 713.10	4348000 - Electricity	910121498213 Feb'24	3/12/24 Central Park Westermeier Commons
Duke Energy	\$ 305.43	4348000 - Electricity	910122730034 Feb'24	3/19/24 Monon Greenway North Trailhead
Duke Energy	\$ 21.26	4348000 - Electricity	910121498453 Feb'24	3/19/24 Monon Greenway Pedestrian Bridge
Duke Energy	\$ 148.06	4348000 - Electricity	910121498362 Mar'24	3/27/24 Parks & Natural Resources Offices
Duke Energy	\$ 20.88	4348000 - Electricity	910123164626 Mar'24	3/27/24 Central Park Street Lights
Duke Energy	\$ 61.22	4348000 - Electricity	910123198147 Mar'24	3/27/24 Central Park Shelter
Duke Energy	\$ 606.51	4348000 - Electricity	910121498263 Mar'24	3/27/24 Administrative Offices
Duke Energy	\$ 126.02	4348000 - Electricity	910119806907 Mar'24	3/28/24 Monon Greenway Flashers

Carmel/Clay Board of Parks and Recreation
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Name	Amount	Account	Num	Memo
Duke Energy	\$ 151.81	4348000 - Electricity	910123205876 Mar'24	4/1/24 Central Park Lagoon Aeration Pumps
Duke Energy	\$ 523.72	4348000 - Electricity	910122730109 Mar'24	4/1/24 Founders Park
Duke Energy	\$ 78.52	4348000 - Electricity	910122730076 Mar'24	4/1/24 Monon Greenway Tunnel Lights
Duke Energy	\$ 14.63	4348000 - Electricity	910122730050 Mar'24	4/1/24 River Heritage Park
Ellis Mechanical & Electrical	\$ 151.94	4350100 - Building Repairs & Maint.	24056	3/22/24 2024 HVAC Preventative Maintenance - Westermeier Commons QTR 1
Ellis Mechanical & Electrical	\$ 96.00	4350100 - Building Repairs & Maint.	240311	3/22/24 Service - Administrative Office HVAC Capacitor Cap Replacement
Enterprise Fleet Management	\$ 41.52	4353099 - Other Rental & Leases	FBN4974016	3/5/24 Lease Vehicle Repairs Feb'24
Environmental Laboratories, Inc.	\$ 13.88	4350900 - Other Cont. Services	20394431	3/5/24 Monthly Water Testing - Flowing Well 3/4/24
Environmental Laboratories, Inc.	\$ 40.50	4350900 - Other Cont. Services	20395004	3/15/24 Annual Water Testing - Flowing Well - Nitrate Test
Espey, Hal	\$ 1,050.00	4341999 - Other Professional Fees	1st Quarter 2024	3/19/24 Park Board Video Tapings 2024 QTR 1
Flock Safety	\$ 5,700.00	4350900 - Other Cont. Services	INV-34702	2/28/24 Additional Camera's for Park's Occupancy Monitoring
Garage Doors of Indianapolis	\$ 1,034.35	4350100 - Building Repairs & Maint.	WO-246407	2/28/24 Service - Parks & Natural Resources Garage Door Repair
Gordon Plumbing, Inc.	\$ 377.00	4350100 - Building Repairs & Maint.	297594	2/28/24 Service - Administrative Office Toilet Repair
Graybar	\$ 58.10	4350100 - Building Repairs & Maint.	9336470657	3/20/24 Replacement UV Lights for HVAC for PNR Office & Administrative Office
Hillyard	\$ 521.50	4238900 - Other Maintenance Supplies	605431921	3/26/24 Parks Cleaning Supply Inventory
Hoosier Portable Restrooms	\$ 320.00	4353099 - Other Rental & Leases	68216	2/14/24 Portable Restroom for River Heritage Park
Hylant Group	\$ 2,565.00	4347500 - General Insurance	420495	3/1/24 White River Greenway North Expansion Project Insurance Coverage
Imprint Plus	\$ 1,745.40	4230200 - Office Supplies	PIN0704585	3/8/24 Staff Uniform Badge Supplies
Indiana University	\$ 100.00	4346000 - Classified Advertising	1250	2/28/24 Recruitment Job Fair Registration 3/27/24
Indiana University	\$ 200.00	4346000 - Classified Advertising	1253	2/28/24 Recruitment Job Fair Registration 4/2/24
IndyAnna's Catering	\$ 157.45	4359000 - Special Projects	75057	2/14/24 Long Term Funding Meeting Luncheon 2/14/24
IndyAnna's Catering	\$ 79.20	4359000 - Special Projects	75135	3/15/24 Human Resources Training Lunch 3/15/24
IndyAnna's Catering	\$ 79.20	4359000 - Special Projects	75145	3/22/24 Human Resources Training Lunch 3/22/24
Intuit Inc.	\$ 302.57	4341955 - Info Sys Maint/Contracts	UFB Visa	3/26/24 QuickBooks Software and Cloud Hosting Subscription
InvigorateHR	\$ 1,155.56	4357004 - External Instructional Fees	1571	3/8/24 Employee Training Service & Learning Management E-Learning
Jack's Donuts	\$ 44.84	4359000 - Special Projects	UFB Visa	3/8/24 Food for Employee Appreciation 3/8/24
KDE Motivates, LLC	\$ 3,000.00	4357004 - External Instructional Fees	265	3/27/24 Training for CCPR Supervisory Staff
Kroger	\$ 16.96	4359000 - Special Projects	25313	2/13/24 Uniform Open House Snacks 2/13/24
Kroger Gardis & Regas, LLP	\$ 14,564.35	4340000 - Legal Fees	87	3/5/24 Legal Fees Feb'24
Magers Bookkeeping Services LLC	\$ 120.00	4341999 - Other Professional Fees	1160	3/27/24 2024 Bookkeeping Services
Mainscape	\$ 2,182.00	4350400 - Grounds Maintenance	1298924	3/18/24 Snow Melt Services for Midtown Plaza/Carter Green
Menards	\$ 246.36	4350100 - Building Repairs & Maint.	308306724074201	3/7/24 Parks & Natural Resources Office Repair Supplies & Ground Maintenance Supplies
Menards	\$ 15.89	4237000 - Repair Parts	308305124026791	2/20/24 South Trailhead Maintenance Supplies
Menards	\$ 228.29	4238000 - Small Tools & Minor Equipment	308306624073879	3/6/24 Park Trail Cameras
Menards	\$ 79.96	4238900 - Other Maintenance Supplies	308307424029852	3/14/24 Cleaning Supplies for Splash Pads
Mid-State Truck Equipment	\$ 6,820.00	4353099 - Other Rental & Leases	127505	3/15/24 Liftgate & Plow Equipment for Fleet #3241
Mountain Glazier, LLC	\$ 151.84	4350900 - Other Cont. Services	101614901	3/14/24 Drinking Water Parks & Natural Resources/Administrative Office
Mr. B's Lawn Maintenance, Inc.	\$ 1,503.00	4350400 - Grounds Maintenance	10145	3/10/24 Service - Inlow Turf Repair From New Fence Construction
Napa	\$ 96.08	4232100 - Garage & Motor Supplies	4329-209457	3/11/24 Parks & Natural Resources Fleet Truck Repair Parts
NCSI National Center Safety Initiatives	\$ 18.50	4341990 - Criminal Background Checks	42776	3/1/24 Adult Volunteer Background Check
Neon One, LLC	\$ 219.00	4355200 - Subscriptions	INV375418	3/27/24 Volunteer Software Agreement Apr'24
Northern Safety Co., Inc.	\$ 47.25	4239012 - Safety Supplies	906071317	3/5/24 Parks & Natural Resources Safety & PPE Supplies
Northern Safety Co., Inc.	\$ 844.19	4239012 - Safety Supplies	906068583	3/5/24 Parks & Natural Resources Safety & PPE Supplies
Northside Trailer LLC	\$ 27.00	4237000 - Repair Parts	194467	3/13/24 Parks & Natural Resources Trailer Parts
NRPA	\$ 3,000.00	4358300 - Other Fees & Licenses	20194594	2/20/24 CAPRA Reaccreditation Review Fee
OTR Wheel Engineering	\$ 67.00	4239000 - Miscellaneous Supplies	UFB Visa	3/18/24 Replacement Tires for Kubota RTV-X1100 #3 Shipping
OTR Wheel Engineering	\$ 845.00	4232100 - Garage & Motor Supplies	UFB Visa	3/18/24 Replacement Tires for Kubota RTV-X1100 #3
Patriot Engineering & Environmental Inc.	\$ 1,350.00	4358000 - Assessment Fees	137600	3/5/24 Albany Village Parks Donation
Pitney Bowes	\$ 124.14	4353003 - Postage Meter	3318904131	3/21/24 Postage Meter Lease QTR 1
Precision Concrete Cutting	\$ 1,000.00	4350400 - Grounds Maintenance	240104	1/30/24 Emergency Service - Inlow Park Concrete Repairs
Republic Services	\$ 517.11	4350101 - Trash Collection	0761-006374763	3/25/24 Trash & Recycling Services - Central Park Westermeier Commons
Republic Services	\$ 476.77	4350101 - Trash Collection	0761-006378905	3/25/24 Trash & Recycling Services Parks & Natural Resources Offices
Rundell Ernstberger Associates, Inc.	\$ 420.00	4340400 - Consulting Fees	2023-1714-07	3/11/24 Professional Services Agreement - Monon Boulevard Spray Plaza
SHRM	\$ 2,745.00	4357004 - External Instructional Fees	INSH583716	3/6/24 Conference Registration 2024 for HR Staff
SHRM	\$ 2,745.00	4357004 - External Instructional Fees	INSH583717	3/6/24 Conference Registration 2024 for HR Staff

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Name	Amount	Account	Num	Memo
SHRM	\$ 725.54	4343000 - Travel Fees & Expenses	UFB Visa	3/6/24 Hotel Accommodations for HR Conference 2024 SHRM
Sign A Rama	\$ 84.00	4230200 - Office Supplies	INV-11931	2/23/24 Name Plates for New Park Board Members (2024)
Soulshine Cafe	\$ 33.33	4359000 - Special Projects	UFB Visa	3/8/24 Vegan Breakfast for Employee Appreciation 3/8/24
Staples	\$ 154.72	4230200 - Office Supplies	3561347590	3/4/24 Human Resources Office Supplies
Staples	\$ 67.78	4230200 - Office Supplies	3561347591	3/4/24 Office Supplies for Parks & Natural Resources
Staples	\$ 28.72	4230200 - Office Supplies	3561798649	3/11/24 Office Supplies for Parks & Natural Resources
Sutton, Claudine	\$ 50.00	4344100 - Cellular Phone Fees	Reimb	3/8/24 Cell Phone Fees Feb'24
Sutton, Claudine	\$ 35.95	4343000 - Travel Fees & Expenses	Reimb	3/8/24 Parking Fees for Women in Business Retreat
Sutton, Claudine	\$ 35.95	4343000 - Travel Fees & Expenses	Reimb	3/11/24 Parking Fees for Women in Business Retreat 3/8/24
Sutton, Claudine	\$ 10.78	4359000 - Special Projects	Reimb	3/11/24 Snacks for Training Session (ECPR)
Sutton, Claudine	\$ 107.27	4359000 - Special Projects	Reimb	3/28/24 Snacks for Training Sessions
Sutton, Claudine	\$ 109.88	4343000 - Travel Fees & Expenses	Reimb	3/28/24 Mileage Reimbursement 2/6/24-3/16/24
Sutton, Claudine	\$ 50.00	4344100 - Cellular Phone Fees	Reimb	3/28/24 Cell Phone Fees Mar'24
Terryberry	\$ 106.85	4350900 - Other Cont. Services	Q25004	3/22/24 Employee Recognition Gift - Administration & Planning
Traffic Sign, Inc. / The Streetscape Co.	\$ 788.00	4239031 - Street Signs	2017678	2/20/24 PNR - Sign Install Supplies
USPS	\$ 8.73	4353003 - Postage Meter	UFB Visa	3/15/24 Certified Letter Postage for Contract Cancellation
Verizon Wireless	\$ 1,469.16	4344100 - Cellular Phone Fees	9957507023	2/23/24 Cell Phone Charges - Parks & Natural Resources
Walmart	\$ 80.73	4239039 - General Program Supplies	504059730690457	2/28/24 Parks & Natural Resources Nature Programming Supplies
White's Ace Hardware	\$ 19.48	4350100 - Building Repairs & Maint.	29735614	2/5/24 Repair Part for Parks & Natural Resources Air Compressor
White's Ace Hardware	\$ 54.96	4350100 - Building Repairs & Maint.	29735921	2/6/24 Replacement Electrical Supplies for Parks & Natural Resources Barn
White's Ace Hardware	\$ 11.12	4237000 - Repair Parts	29737614	2/12/24 Parks & Natural Resources Bush Hog Mower Repair Parts
White's Ace Hardware	\$ 168.00	4237000 - Repair Parts	29737975	2/13/24 Monon Greenway South Trailhead Restroom Door Parts
White's Ace Hardware	\$ 21.99	4238000 - Small Tools & Minor Equipment	29739832	2/20/24 Parks & Natural Resources Barn Small Tool Supply
White's Ace Hardware	\$ 126.06	4350100 - Building Repairs & Maint.	29742193	2/29/24 Parks & Natural Resources Office Repair Supplies
Zoom	\$ 219.89	4355200 - Subscriptions	UFB Visa	12/20/24 Video Conferencing
Mar 5 - 29, 24	\$ 83,093.12			

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Name	Amount	Account	Num	Memo
Mar 5 - 29, 24				
Access Display Group, Inc.	\$ 322.97	4239099 - Other Miscellaneous	D457301	3/5/24 ESE Summer Camps Parent Table Message Board for Waterpark
Ace-Pak Products Inc.	\$ 29.49	4239039 - General Program Supplies	A-12074	1/15/24 Cherry Tree ESE Cleaning Supplies
Amazon	\$ 31.79	4239039 - General Program Supplies	1DPW-DGP1-FHTH	3/15/24 2024 Staff Appreciation Event Supplies
Amazon	\$ 174.23	4239039 - General Program Supplies	11LD-DWRT-GN3F	3/15/24 College Wood ESE Program Supplies
Amazon	\$ 213.91	4239039 - General Program Supplies	1H4G-WT9V-G14D	3/15/24 College Wood ESE Program Supplies
Amazon	\$ 510.56	4239039 - General Program Supplies	1LYD-DYJR-FKDC	3/15/24 Mohawk Trails ESE Parent's Night Out 3/8/24 Carnival Supplies
Amazon	\$ 21.99	4239039 - General Program Supplies	1JNL-MMRP-FDCC	3/15/24 West Clay ESE Site Plan 4 (2024) Supplies
Amazon	\$ 371.71	4239039 - General Program Supplies	1MJL-TYKV-FTTH	3/15/24 West Clay ESE General Supplies
Amazon	\$ [34.96]	4230200 - Office Supplies	1LMN-FRYL-FWVJ	3/15/24 ESE Administrative Storage Supplies
Amazon	\$ 41.96	4239039 - General Program Supplies	1JP4-KQW9-GHQQ	3/15/24 College Wood ESE Program Supplies
Amazon	\$ 39.99	4239039 - General Program Supplies	17G3-4T7H-FFTQ	3/15/24 Carmel Elementary ESE Site Plan 4 & Cash Store Supplies
American Red Cross	\$ 266.00	4357004 - External Instructional Fees	22666339	2/28/24 ESE Staff CPR/First Aid Training
B & H Photo	\$ 18.74	4239039 - General Program Supplies	221625875	2/23/24 Clay Center ESE Radio Accessories
BluePay Processing, LLC	\$ 147.50	4341999 - Other Professional Fees	1005662456410220	2/29/24 ESE ACH Processing Feb'24
BluePay Processing, LLC	\$ 13,986.54	4341999 - Other Professional Fees	INV015048	3/18/24 ESE Credit Card Processing Feb'24
Byrd Enterprises, Inc.	\$ 466.67	4239099 - Other Miscellaneous	E20185	12/7/24 Culture Committee End of Year Staff Party 2024 - Deposit
Carmel Clay Schools Food & Nutrition	\$ 12,720.60	4239040 - Food & Beverages	45323	3/4/24 ESE Student Afterschool Snacks - Feb'24
Carmel Drive Self-Storage	\$ 289.00	4350900 - Other Cont. Services	1159	3/5/24 Annual Storage Rental for ESE Apr'24
CPR Cell Phone Repair	\$ 170.99	4350000 - Equipment Repairs & Maint.	45364	3/13/24 ESE Mohawk Trails iPad Repair
Crisis Prevention Institute, Inc.	\$ 200.00	4355300 - Organization & Membership Dues	NAIN-050842	1/7/24 Annual Membership Fee 4/6/24-4/6/25
Cumulus Media	\$ 900.00	4346000 - Classified Advertising	BB3992991	2/25/24 Digital Staff Recruitment Advertising - Feb'24
Cumulus Media	\$ 1,195.00	4346000 - Classified Advertising	BB4002913	2/29/24 Digital Staff Recruitment Ad - Feb'24
Current Publishing	\$ 190.00	4341991 - Marketing & Promotions	75215	2/29/24 Staff Recruitment Advertising
Einstein Noah Restaurant Group Inc.	\$ 76.58	4359000 - Special Projects	4928181	3/7/24 Human Resource Training Breakfast 3/7/24
Fazoli's Restaurant	\$ 207.84	4239039 - General Program Supplies	AAAZTL4V9QAT	3/8/24 Mohawk Trails EE Parent's Night Out Dinner 3/8/24
Fazoli's Restaurant	\$ 293.99	4239099 - Other Miscellaneous	AAAZTL499QAT	3/14/24 Food ESE/Recreation & Facilities Quarterly Interdepartmental Luncheon Mar'24
Fazoli's Restaurant	\$ 129.90	4239039 - General Program Supplies	AAAZTL5R9QAT	3/22/24 Forest Dale ESE - Parent's Night Out Dinner 3/22/24
Fazoli's Restaurant	\$ 207.84	4239039 - General Program Supplies	AAAZTL5R9QAU	3/22/24 College Wood ESE - Parent's Night Out Dinner 3/22/24
Fazoli's Restaurant	\$ 152.00	4239039 - General Program Supplies	AAAZTL5P9QAT	3/21/24 Clay Center ESE - Staff Training Dinner 3/21/23
Fitness Finders	\$ 319.65	4239039 - General Program Supplies	INV14861	3/6/24 Prairie Trace ESE - Site Plan 4 (2024) Club Supplies
Fun Express	\$ 807.96	4239039 - General Program Supplies	73032908401	3/15/24 Prairie Trace ESE Site Plan 4 - 2024 Supplies
Fun Express	\$ 42.99	4239039 - General Program Supplies	73032908402	3/15/24 Prairie Trace ESE Site Plan 4 - 2024 Supplies
Fun Express	\$ 59.97	4239039 - General Program Supplies	73036497002	3/18/24 Cherry Tree ESE "RICHER" Store & Program Supplies
Fun Express	\$ 619.10	4239039 - General Program Supplies	73036497001	3/18/24 Cherry Tree ESE "RICHER" Store & Program Supplies
Garg, Indu	\$ 36.08	4343000 - Travel Fees & Expenses	Reimb	3/1/24 Travel Fees for ESE Event
Heart Reach Medical LLC	\$ 150.00	4239012 - Safety Supplies	1919	3/5/24 ESE Administrative Office - AED Storage Unit
Indeed, Inc.	\$ 471.34	4346000 - Classified Advertising	UFB Visa	3/19/24 Sponsored Job Advertising Mar'24
Indiana Afterschool Network	\$ 1,400.00	4357004 - External Instructional Fees	1239	3/14/24 ESE Staff Conference Registration 2024 Indiana Summit Out-of-School Learning
Intuit	\$ 302.56	4341955 - Info Sys Maint/Contracts	UFB Visa	3/26/24 QuickBooks Software and Cloud Hosting Subscription
InvigorateHR	\$ 1,155.55	4357004 - External Instructional Fees	1571	3/8/24 Employee Training Services & Learning Management E-Learning
J E S & Sons 2-Way LLC	\$ 55.00	4350000 - Equipment Repairs & Maint.	92118	3/4/24 Prairie Trace Radio Repair
Jack's Donuts	\$ 44.83	4239099 - Other Miscellaneous	UFB Visa	3/8/24 Food for Employee Appreciation 3/8/24
KDE Motivates, LLC	\$ 3,000.00	4357004 - External Instructional Fees	265	3/27/24 Training for CCPR Supervisory Staff
Kroger	\$ 30.45	4239099 - Other Miscellaneous	29316	2/6/24 QTR 1 2024 Interdepartmental Meeting Lunch ESE & MCC
Kroger	\$ 210.55	4239039 - General Program Supplies	3998	2/12/24 Prairie Trace ESE Site Plan 3 Club Supplies
Kroger	\$ 123.40	4239039 - General Program Supplies	54539	2/14/24 Forest Dale ESE - Valentine's Day 2024 Party Supplies
Kroger	\$ 36.05	4239039 - General Program Supplies	66996	2/22/24 ESE Summer Camp Job Fair Supplies
Kroger	\$ 84.39	4239039 - General Program Supplies	67053	2/22/24 Supplies for ESE Meetings & Events
Kroger	\$ 72.00	4239039 - General Program Supplies	29608	2/21/24 Prairie Trace ESE Staff Dinner 2/21/24
Kroger	\$ 78.87	4239099 - Other Miscellaneous	51272	2/22/24 Refreshments for ESE Parent Advisory Committee Meeting 2/22/24
Kroger	\$ 76.90	4239039 - General Program Supplies	5897	2/26/24 Towne Meadow ESE Staff Training Dinner 2/26/24
Kroger	\$ 123.40	4239039 - General Program Supplies	79515	2/29/24 Forest Dale ESE - End of Month (Feb) Birthday Celebration
Lowe's	\$ 12.97	4239039 - General Program Supplies	979694-MLLVRW	2/2/24 ESE Common Club "Astronaut Training" Activity Supplies
Lowe's	\$ (0.85)	4239039 - General Program Supplies	979694-MLLVRW	2/2/24 ESE Common Club "Astronaut Training" Activity Supplies - Credit for Sales Tax

Carmel/Clay Board of Parks and Recreation
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Name	Amount	Account	Num	Memo
Magers Bookkeeping Services LLC	\$ 450.00	4341999 - Other Professional Fees	1160	3/27/24 2024 Bookkeeping Services
Mail Chimp	\$ 269.50	4355200 - Subscriptions	UFB Visa	3/1/24 Email Marketing - Annual Subscription
McAlister's Deli	\$ 103.00	4239039 - General Program Supplies	2181430	2/20/24 Woodbrook ESE Staff Training Dinner
McAlister's Deli	\$ 152.17	4239039 - General Program Supplies	2194139	3/20/24 Forest Dale ESE - Monthly Staff Training Dinner 3/20/24
McAlister's Deli	\$ 189.40	4239099 - Other Miscellaneous	2225066	3/26/24 ESE Part Time Counselor Staff Meeting Dinner 3/26/24
Mountain Glacier, LLC	\$ 11.98	4350900 - Other Cont. Services	101614896	3/14/24 Drinking Water ESE
NCIS - National Center Safety Initiatives	\$ 259.00	4341990 - Criminal Background Checks	42775	3/1/24 New Hire Background Checks - ESE
Office Depot	\$ 188.39	4230200 - Office Supplies	354747402001	2/26/24 ESE Administrative Office File Storage
Ray Marketing powered by Proforma	\$ 977.50	4230100 - Stationary & Printing Materials	BR71004089A	3/3/24 ESE Form "RICHER RIGHT UP" Re-Stock
S & S Worldwide	\$ 181.31	4239039 - General Program Supplies	IN101349675	2/28/24 West Clay ESE General Program Supplies
S & S Worldwide	\$ 71.41	4239039 - General Program Supplies	IN101353472	3/7/24 Forest Dale ESE - Site Plan 4 (2024) Program Supplies
S & S Worldwide	\$ 37.58	4239039 - General Program Supplies	IN101347282	2/23/24 Forest Dale ESE - Site Plan 4 (2024) Program Supplies
S & S Worldwide	\$ 38.52	4239039 - General Program Supplies	IN101354047	3/7/24 Forest Dale ESE Program Club Supplies
S & S Worldwide	\$ 393.28	4239039 - General Program Supplies	IN101355512	3/11/24 Clay Center ESE - Site Plan #4 2024 Supplies
S & S Worldwide	\$ 266.80	4239039 - General Program Supplies	IN101356234	3/13/24 West Clay ESE Site Plan 4 Supplies
S & S Worldwide	\$ 202.88	4239039 - General Program Supplies	IN101356224	3/12/24 Prairie Trace ESE Site Plan 4 Supplies
S & S Worldwide	\$ 695.82	4239039 - General Program Supplies	IN101356755	3/13/24 ESE Site Plan #4 Common Club Supplies
S & S Worldwide	\$ 15.97	4239039 - General Program Supplies	IN101356709	3/13/24 Smoky Row ESE Site Plan 3 Supplies
S & S Worldwide	\$ 221.87	4239039 - General Program Supplies	IN101360224	3/20/24 Woodbrook ESE Site Plan 4 2024 Supplies
S & S Worldwide	\$ 6.57	4239039 - General Program Supplies	IN101362737	3/25/24 ESE Site Plan 4 - 2024 Common Club Supplies
S & S Worldwide	\$ 55.45	4239039 - General Program Supplies	IN101360114	3/20/24 Mohawk Trails ESE Site Plan 4 - 2024 Supplies
S & S Worldwide	\$ 226.86	4239039 - General Program Supplies	IN101356885	3/14/24 ESE School's Out Camp East - Spring Break 2024 Activity Supplies
Soulshine Vegan Cafe	\$ 33.34	4239099 - Other Miscellaneous	UFB Visa	3/8/24 Vegan Breakfast for Employee Appreciation 3/8/24
Staples	\$ 479.99	4239099 - Other Miscellaneous	3561347589	3/4/24 Additional Audiovisual Equipment for ESE Trainings
Staples	\$ 257.58	4230200 - Office Supplies	3562261188	3/18/24 ESE Administrative Office Supplies
Staples	\$ 93.97	4239039 - General Program Supplies	3561798648	3/11/24 College Wood Office Supplies
Staples	\$ 160.51	4239039 - General Program Supplies	6000822432	3/26/24 Mohawk Trails ESE Office Supplies
Top Golf	\$ 300.00	4343007 - Field Trips	UFB Visa	3/20/24 Chillville ESE Summer Camp Field Trip 5/29/24
Top Golf	\$ 275.00	4343007 - Field Trips	UFB Visa	3/20/24 In The Zone ESE Summer Camp Field Trip 6/7/24
Top Golf	\$ 440.00	4343007 - Field Trips	UFB Visa	3/20/24 STEAM Team ESE Summer Camp Field Trip 6/25/24
USPS	\$ 10.35	4350000 - Equipment Repairs & Maint.	UFB Visa	3/22/24 Forest Dale ESE Radio Repair Shipping
Verizon Wireless	\$ 500.14	4344100 - Cellular Phone Fees	9957491844	2/23/24 Cell Phone Charges - ESE
Verizon Wireless	\$ 1,815.85	4344100 - Cellular Phone Fees	9957756683	2/27/24 iPad Usage ESE
Walmart	\$ 143.06	4239039 - General Program Supplies	504068528270075	3/8/24 Cherry Tree ESE - Mario Site Celebration Supplies
Walmart	\$ 259.53	4239039 - General Program Supplies	694064614371635	3/4/24 Mohawk Trails ESE Parent's Night Out Dinner 3/8/24 Carnival Supplies
Walmart	\$ 164.18	4239039 - General Program Supplies	794075537024893	3/15/24 Towne Meadow ESE Site Plan 4 2024 Supplies
Walmart	\$ 69.16	4239039 - General Program Supplies	264081482572337	3/21/24 Towne Meadow ESE Site Plan 4 - 2024 Supplies
Walmart	\$ 323.48	4239039 - General Program Supplies	604080523293887	3/20/24 Towne Meadow ESE Site Plan 4 - 2024 Supplies
Walmart	\$ 32.88	4239039 - General Program Supplies	604080580643695	3/20/24 ESE Artist Alley Art Show Mailing Supplies
Walmart	\$ 110.80	4239039 - General Program Supplies	604080575903649	3/20/24 Cherry Tree ESE Reward Supplies
Walmart	\$ 81.27	4239039 - General Program Supplies	45369	3/18/24 Forest Dale ESE - Program Club Supplies
Walmart	\$ 84.75	4239039 - General Program Supplies	264079584312191	3/19/24 Carmel Elementary ESE Site Plan 4 - 2024 Program & Snack Supplies
Walmart.com	\$ 176.68	4239039 - General Program Supplies	UFB Visa	3/6/24 Carmel Elementary ESE Site Plan 4 2024 Supplies
Walmart.com	\$ 23.24	4239039 - General Program Supplies	UFB Visa	2/27/24 Prairie Trace ESE Movie Club Supplies
Walmart.com	\$ 159.42	4239039 - General Program Supplies	UFB Visa	3/8/24 Prairie Trace ESE Site Plan 4 2024 Supplies
Willow Marketing Management, Inc.	\$ 75.00	4341955 - Info Sys Maint/Contracts	24287	2/29/24 Website Hosting Feb'24
Zhang, Gaoming	\$ 556.00	4358400 - Refunds, Awards & Indemnities	CK Request	3/26/24 Parent Request Refund
Mar 5 - 29, 24	\$ 54,297.43			

Carmel/Clay Board of Parks and Recreation
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Name	Amount	Account	Num	Memo
Mar 5 - 29, 24				
Ace - Pak Products Inc.	\$ 426.83	4238900 - Cleaning & Maint. Supplies	A-12243	2/28/24 Monon Community Center Janitorial Supplies
Ace - Pak Products Inc.	\$ 119.90	4239012 - Safety Supplies	A-12010	12/15/23 Aquatics Safety Supplies Winter 2023
Ace - Pak Products Inc.	\$ 44.95	4238900 - Cleaning & Maint. Supplies	A-12244	3/1/24 Monon Community Center Janitorial Supplies
Ace - Pak Products Inc.	\$ 525.26	4238900 - Cleaning & Maint. Supplies	A-12282	3/11/24 Monon Community Center Janitorial Supplies
Ace - Pak Products Inc.	\$ 732.67	4238900 - Cleaning & Maint. Supplies	A-12331	3/25/24 Monon Community Center Janitorial Supplies
Amazon	\$ 32.99	4238900 - Cleaning & Maint. Supplies	1LMN-FRYL-G4W4	3/15/24 Router for East Staff Office Lutron System
Amazon	\$ 37.50	4237000 - Repair Parts	143W-TTCK-GG91	3/15/24 Roping Supplies for Flowrider
Amazon	\$ 215.19	4237000 - Repair Parts	190X-C6MR-FVRM	3/15/24 Monon Community Center Pressure Washer Parts
Amazon	\$ 31.80	4238000 - Small Tools & Minor Equipment	1DPW-DGP1-FHHT	3/15/24 2024 Staff Appreciation Event Supplies
Ameresco	\$ 1,110.00	4341955 - Info Sys Maint/Contracts	52934	12/30/23 Professional Services & Software Subscription Agreement
American Clean & Seal	\$ 6,735.00	4350100 - Building Repairs & Maint.	414	3/7/24 Flowrider Bench Painting
American Red Cross	\$ 414.00	4358300 - Other Fees & Licenses	22666339	2/28/24 Lifeguard Class 2/24/24
American Red Cross	\$ 368.00	4358300 - Other Fees & Licenses	22670911	3/13/24 Lifeguard Class 3/9/24
AT&T	\$ 284.37	4344000 - Telephone Line Charges	UFB Visa	3/14/24 MCC Alarms & Elevators
Bessler, Anne Marie	\$ 32.83	4343000 - Travel Fees & Expenses	Reimb	3/4/24 Mileage Reimbursement 2/5/24 - 3/1/24
Buddenbaum & Moore LLC	\$ 4,160.00	4350100 - Building Repairs & Maint.	9396	3/20/24 Service - Indoor Pool Gutter/Drains
Buddenbaum & Moore LLC	\$ 3,280.00	4350100 - Building Repairs & Maint.	398	3/20/24 Service - Indoor Pool Gutter/Drains
Byrd Enterprises, Inc.	\$ 466.67	4239099 - Other Miscellaneous	E20185	12/7/24 Culture Committee End of Year Staff Party 2024 - Deposit
Carel Parts	\$ 908.38	4350000 - Equipment Repairs & Maint.	UFB Visa	3/23/24 Replacement Dectron Display Board
Carmel Drive Self-Storage	\$ 281.00	4350900 - Other Cont. Services	1159	3/5/24 Annual Storage Rental for Monon Community Center
Carmel Drive Self-Storage	\$ 272.00	4350900 - Other Cont. Services	1159	3/5/24 Annual Climate Controlled Storage Rental for Monon Community Center
Carmel Utilities	\$ 4,329.72	4348500 - Water & Sewer	7316000000 Feb'24	3/15/24 Monon Community Center
CenterPoint Energy	\$ 45.44	4349000 - Gas	57904133 Feb'24	3/14/24 Monon Community Center Aquatic Entry
CenterPoint Energy	\$ 98.53	4349000 - Gas	57844902 Feb'24	3/14/24 Monon Community Center Aquatics Filter Building
CenterPoint Energy	\$ 1,493.61	4349000 - Gas	57844597 Feb'24	3/6/24 Monon Community Center
Cintas Corporation	\$ 527.13	4238900 - Cleaning & Maint. Supplies	4184485289	2/26/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 538.05	4238900 - Cleaning & Maint. Supplies	4185203878	3/4/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 511.93	4238900 - Cleaning & Maint. Supplies	4185942044	3/11/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 774.08	4238900 - Cleaning & Maint. Supplies	9263657575	3/14/24 2024 Bi-Annual (1st Six Month) Eye Wash Station Service
Cintas Corporation	\$ 527.13	4238900 - Cleaning & Maint. Supplies	4186664755	3/18/24 Monon Community Center Cleaning Supplies
Constellation NewEnergy	\$ 3,587.02	4349000 - Gas	3999094	3/27/24 Monon Community Center
Constellation NewEnergy	\$ 42.89	4349000 - Gas	3999094	3/27/24 Monon Community Center Aquatic Entry
Corvus Janitorial Systems	\$ 1,485.00	4350100 - Building Repairs & Maint.	402191002-XW14	2/29/24 Service - Deep Clean Fitness Center 2024
Corvus Janitorial Systems	\$ 1,105.00	4350100 - Building Repairs & Maint.	402191002-XW13	2/24/24 Service - Deep Clean Fitness Center 2024
Corvus Janitorial Systems	\$ 10,494.00	4350600 - Cleaning Services	404191002-106	4/1/24 2024 Janitorial Services - Monon Community Center
Corvus Janitorial Systems	\$ 14,253.00	4350600 - Cleaning Services	404191001-107	4/1/24 2024 Janitorial Services - Monon Community Center Day Services
Crown Trophy	\$ 161.25	4237000 - Repair Parts	47492	3/18/24 Monon Community Center Locker Signs
Cumulus	\$ 1,195.00	4346000 - Classified Advertising	884002913	2/29/24 Digital Staff Recruitment Ad Feb'24
Cumulus	\$ 900.00	4346000 - Classified Advertising	883992991	2/25/24 Digital Staff Recruitment Advertising - Feb'24
Cumulus	\$ 3,475.16	4341991 - Marketing & Promotions	884002915	2/29/24 Digital Advertising for MCC Membership Feb'24
Current Publishing	\$ 285.00	4341991 - Marketing & Promotions	75215	2/29/24 Staff Recruitment & MCC Membership Ad
Delfin, Freddy	\$ 25.00	4344100 - Cellular Phone Fees	Reimb	3/2/24 Cell Phone Fees Feb'24
Direct Fitness Solutions, LLC	\$ 322.75	4350000 - Equipment Repairs & Maint.	0588525-IN	3/15/24 Fitness Equipment "Schwinn Carbon Blue Cycle Bikes" Repair Parts
Direct Fitness Solutions, LLC	\$ 778.00	4350000 - Equipment Repairs & Maint.	0585702-IN	05/24 Fitness Equipment Preventative Maintenance Mar'24
DiracTV	\$ 244.99	4349500 - Cable Service	038575356X240305	3/5/24 Cable Service - MCC
Duke Energy	\$ 3,222.61	4348000 - Electricity	910123160391 Mar'24	4/1/24 Monon Community Center
Ellis Mechanical & Electrical	\$ 4,125.00	4350900 - Other Cont. Services	24069	3/22/24 2024 Monon Community Center HVAC Preventative Maintenance QTR 1
Ellis Mechanical & Electrical	\$ 971.90	4350100 - Building Repairs & Maint.	240342	3/22/24 Emergency Service Call - Indoor Activity Pool
Environmental Laboratories, Inc.	\$ 66.00	4350900 - Other Cont. Services	20394355	2/29/24 Weekly Water Testing - MCC Indoor 2/28/24
Environmental Laboratories, Inc.	\$ 66.00	4350900 - Other Cont. Services	20394642	3/6/24 Weekly Water Testing - MCC Indoor 3/6/24
Environmental Laboratories, Inc.	\$ 66.00	4350900 - Other Cont. Services	20394983	3/14/24 Weekly Water Testing - MCC Indoor 3/13/24
Environmental Laboratories, Inc.	\$ 66.00	4350900 - Other Cont. Services	20395253	3/21/24 Weekly Water Testing - MCC Indoor 3/19/24
Global Equipment Company	\$ 733.82	4238000 - Small Tools & Minor Equipment	121606757	2/29/24 Replacement Misting Fans for Waterpark
Google	\$ 304.00	4341991 - Marketing & Promotions	UFB Visa	3/1/24 MCC Membership Campaign Advertising

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Name	Amount	Account	Num	Memo
Grainger	\$ 54.28	4238900 - Cleaning & Maint. Supplies	9030974027	2/23/24 Waterpark Chemical Signage
Grainger	\$ 13.57	4238900 - Cleaning & Maint. Supplies	9032531130	2/26/24 Waterpark Chemical Signage
Grainger	\$ 141.58	4238900 - Cleaning & Maint. Supplies	9038670858	3/1/24 Monon Community Center Maintenance Supplies
Grainger	\$ 149.24	4350100 - Building Repairs & Maint.	9007697239	2/2/24 Replacement Programming Key for MCC Lockers
Grainger	\$ 40.71	4238900 - Cleaning & Maint. Supplies	9060373249	3/21/24 Waterpark Chemical Signage
Graybar	\$ 630.50	4238900 - Cleaning & Maint. Supplies	9336304067	3/7/24 Replacement LED Lamp Panels - MCC
Green Touch Services, Inc.	\$ 196.00	4350400 - Grounds Maintenance	145273	2/29/24 Landscaping Maintenance Waterpark
Indeed, Inc.	\$ 70.46	4346000 - Classified Advertising	UFB Visa	3/19/24 Sponsored Job Advertising Mar'24
IndyAnna's Catering	\$ 79.20	4359000 - Special Projects	75135	3/15/24 Human Resource Training Lunch 3/15/24
IndyAnna's Catering	\$ 79.20	4359000 - Special Projects	75145	3/22/24 Human Resource Training Lunch 3/22/24
Intuit QuickBooks	\$ 302.56	4341955 - Info Sys Maint/Contracts	UFB Visa	3/26/24 QuickBooks Software and Cloud Hosting Subscription
InvigorateHR	\$ 1,155.55	4357004 - External Instructional Fees	1571	3/8/24 Employee Training Services & Learning Management E-Learning
Jack's Donuts	\$ 44.83	4239099 - Other Miscellaneous	UFB Visa	3/8/24 Food for Employee Appreciation 3/8/24
KDE Motivates, LLC	\$ 3,000.00	4357004 - External Instructional Fees	265	3/27/24 Training for CCPR Supervisory Staff
Keeping Up In Carmel	\$ 525.00	4341991 - Marketing & Promotions	169	3/26/24 CCPR Social Media Promotions 2024 QTR 1
Keeping Up In Carmel	\$ 525.00	4341991 - Marketing & Promotions	168	1/9/24 CCPR Social Media Promotions 2023 QTR 4
Kroger	\$ 11.04	4239039 - General Program Supplies	50681	2/6/24 Adaptive Program Supplies for Breakfast Club & Culinary Creations Feb'24
Kroger	\$ 52.25	4239039 - General Program Supplies	13790	2/20/24 Adaptive Program Supplies for Breakfast Club & Culinary Creations Feb'24
Kroger	\$ 3.39	4239039 - General Program Supplies	50727	2/6/24 Adaptive Program Supplies for Breakfast Club & Culinary Creations Feb'24
Kroger	\$ 37.50	4239039 - General Program Supplies	29591	2/13/24 Adaptive Program Supplies for Breakfast Club & Culinary Creations Feb'24
Kroger	\$ 24.39	4239039 - General Program Supplies	34238	2/27/24 Adaptive Program Supplies for Breakfast Club & Culinary Creations Feb'24
Kroger	\$ 30.92	4239039 - General Program Supplies	92478	2/8/24 Adaptive Program Supplies for Breakfast Club & Culinary Creations Feb'24
Kroger	\$ 164.01	4239039 - General Program Supplies	91164	2/8/24 Adaptive Program Supplies for Breakfast Club & Culinary Creations Feb'24
Kully Supply	\$ 141.45	4237000 - Repair Parts	638229	3/8/24 Monon Community Center Drinking Fountain Replacement Parts
Kully Supply	\$ 247.87	4237000 - Repair Parts	638858	3/14/24 Replacement Parts for Waterpark Drinking Fountains
Lifeguard Store, Inc., The	\$ 1,312.80	4239012 - Safety Supplies	INV001389542	3/11/24 Aquatics Lifeguard Supplies Summer 2024
Lowe, Zachariah	\$ 9,454.00	4340800 - Program Contractors	Sept-Dec 2023	3/1/24 Contracted Program - Art Programs
Luttrell, Kirk	\$ 3,150.00	4345000 - Printing (Not Office Supplies)	2024-09	3/15/24 Summer 2024 Program Guide Design & Production Services
Magers Bookkeeping Services LLC	\$ 435.00	4341999 - Other Professional Fees	1160	3/27/24 2024 Bookkeeping Services
Mail Chimp	\$ 269.50	4355200 - Subscriptions	UFB Visa	3/14/24 Email Marketing Annual Subscription Renewal
McAlister's Deli	\$ 137.25	4239039 - General Program Supplies	2027224	3/14/24 Member Services Staff Training Lunch 3/14/24
McAlister's Deli	\$ 164.70	4239039 - General Program Supplies	2210378	3/19/24 Member Services Staff Training Lunch 3/19/24
Menards	\$ 81.32	4239099 - Other Miscellaneous	308307524716534	3/15/24 Aquatics Uniform Storage
Mobile Mini, Inc.	\$ 281.34	4353099 - Other Rental & Leases	9020319421	2/29/24 Waterpark Furniture Storage Mar'24
Mobile Mini, Inc.	\$ 281.34	4353099 - Other Rental & Leases	9020319422	2/29/24 Waterpark Furniture Storage Mar'24
Mobile Mini, Inc.	\$ 281.34	4353099 - Other Rental & Leases	9020332661	3/1/24 Waterpark Furniture Storage Mar'24
Mountain Glacier, LLC	\$ 5.99	4350900 - Other Cont. Services	900519867	12/31/23 Drinking Water Monon Community Center East
Mountain Glacier, LLC	\$ 3.00	4350900 - Other Cont. Services	900520147	12/31/23 Drinking Water Monon Community Center West
Mountain Glacier, LLC	\$ 2.99	4350900 - Other Cont. Services	900520147	12/31/23 Drinking Water Monon Community Center West
Mountain Glacier, LLC	\$ 2.99	4350900 - Other Cont. Services	101614894	3/14/24 Drinking Water Monon Community Center West
Mountain Glacier, LLC	\$ 3.00	4350900 - Other Cont. Services	101614894	3/14/24 Drinking Water Monon Community Center West
Mountain Glacier, LLC	\$ 5.99	4350900 - Other Cont. Services	101614895	3/14/24 Drinking Water Monon Community Center East
NCSI - National Center Safety Initiatives	\$ 518.00	4341990 - Criminal Background Checks	42775	3/1/24 New Hire Background Checks - MCC
Normand, Mike	\$ 85.00	4357004 - External Instructional Fees	Reimb	3/12/24 NRPA Director School Networking Events
Normand, Mike	\$ 179.76	4343000 - Travel Fees & Expenses	Reimb	3/12/24 Meals & Transportation During NRPA Director's School
Occupational Health Centers	\$ 57.00	4340700 - Medical Fees (Drug Tests)	1015387235	2/27/24 New Hire Drug Screen Full Time Staff - Marketing & Communications
OneZone	\$ 80.00	4355300 - Organization & Membership Dues	78761	2/26/24 Carmel/Fishers Chambers of Commerce Luncheon Series Mar'24
OneZone	\$ 1,200.00	4355300 - Organization & Membership Dues	78836	4/1/24 Annual Membership Renewal 4/1/24-3/31/25
Oracle Elevator Company	\$ 371.50	4350100 - Building Repairs & Maint.	SIN248464	1/16/24 Service - Monon Community Center West Elevator
Oracle Elevator Company	\$ 948.00	4350100 - Building Repairs & Maint.	SIN260011	4/1/24 Monon Community Center Elevator Quarterly Maintenance QTR 3
Oscar Hofmann LLC	\$ 1,400.00	4341991 - Marketing & Promotions	48	2/25/24 Photography Services - Jan'24 - Feb'24
Pickett & Associates	\$ 776.25	4341991 - Marketing & Promotions	2934	3/1/24 PR/Marketing Services - Feb'24
Pickleball Central	\$ 635.87	4239039 - General Program Supplies	976644	2/26/24 Equipment for Pickleball Programs
Pure Soul	\$ 117.00	4340800 - Program Contractors	137	3/1/24 Contracted Program - Intro to Paddle Board
Ray Marketing powered by Proforma	\$ 137.00	4356004 - Staff Clothing	BR71004081A	2/24/24 New Hire Uniforms for Member Services Staff

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Ray Marketing powered by Proforma	\$ 120.00	4356004 - Staff Clothing	BR71004095A	3/17/24 Uniforms for Inventory (MSA's)
Renner's Body Works	\$ 1,365.03	4351000 - Auto Repairs & Maintenance	41	2/20/24 Fleet #1225 Vehicle Body Damage Repairs
Republic Services	\$ 1,366.63	4350101 - Trash Collection	0761-006373678	3/25/24 Trash & Recycling Services Monon Community Center
RMS Safety, Inc.	\$ 650.00	4357004 - External Instructional Fees	20477	12/6/24 Aquatics External Training
Sherwin Williams	\$ 18.52	4350000 - Equipment Repairs & Maint.	2232-5	3/14/25 Aquatics Painting Supplies
Sherwin Williams	\$ 60.55	4238900 - Cleaning & Maint. Supplies	2057-6	3/11/24 Paint Supplies for Aquatics
Soulshine Vegan Cafe	\$ 33.33	4239099 - Other Miscellaneous	UFB Visa	3/8/24 Vegan Breakfast for Employee Appreciation 3/8/24
Spear Corporation	\$ 1,661.62	4350000 - Equipment Repairs & Maint.	325876	2/16/24 Service - FlowRider Auto Fill
Spear Corporation	\$ 4,000.00	4350100 - Building Repairs & Maint.	326041	2/29/24 Waterpark Strainer Basket Support Pads
Staples	\$ 92.52	4230200 - Office Supplies	3561347590	3/4/24 Monon Community Center Office Supplies
Staples	\$ 53.06	4239039 - General Program Supplies	3561347588	3/4/24 Monon Community Center Internal Programming Office Supplies
Staples	\$ 40.56	4239039 - General Program Supplies	3562261189	3/18/24 Monon Community Center Internal Programming Supplies
Staples	\$ 54.81	4230200 - Office Supplies	3562261189	3/18/24 Monon Community Center Office Supplies
Staples	\$ 57.43	4230200 - Office Supplies	3562261191	3/18/24 Monon Community Center Office Supplies
Staples	\$ 73.30	4230200 - Office Supplies	6000822436	3/26/24 Monon Community Center Office Supplies
Staples	\$ 18.48	4239039 - General Program Supplies	6000822436	3/26/24 MCC Kidzone Program Supplies
Stericycle, Inc.	\$ 43.89	4350900 - Other Cont. Services	8006455217	3/1/24 Medical Waste Removal Feb'24
Sunbelt Rentals, Inc.	\$ 303.21	4350100 - Building Repairs & Maint.	150652783-0001	2/21/24 Lift Rental for Monon Community Center
SuperSaas BV	\$ 46.00	4355200 - Subscriptions	UFB Visa	3/4/24 MCC Reservation Booking Subscription
Swim Outlet	\$ 806.00	4356004 - Staff Clothing	23486503	3/11/24 Aquatics Instructor Uniforms
Terryberry	\$ 42.80	4350900 - Other Cont. Services	Q1663	2/29/24 Employee Recognition Gift - Recreation & Facilities
Terryberry	\$ 42.60	4350900 - Other Cont. Services	Q19068	3/7/24 Employee Recognition Gift - MCC
Terryberry	\$ 88.88	4350900 - Other Cont. Services	Q19067	3/7/24 Employee Recognition Gift - MCC
Terryberry	\$ 48.99	4350900 - Other Cont. Services	Q19069	3/7/24 Employee Recognition Gift - MCC
Towne Post Network, Inc.	\$ 560.00	4341991 - Marketing & Promotions	64808	3/15/24 CCPR Advertising - Apr'24
TRC Recreation, LP	\$ 2,701.63	4239039 - General Program Supplies	5230197	2/26/24 Aquatic Lifejackets 2024
Trench Drain Systems	\$ 12,973.80	4237000 - Repair Parts	231910A-1	3/13/24 Waterpark Replacement Drain Grates
Trench Drain Systems	\$ 519.33	4237000 - Repair Parts	231910A	3/12/24 Waterpark Replacement Drain Grates
UKG Inc.	\$ 3,800.00	4463200 - Computer Equipment	12205664	2/23/24 Monon Community Center Employee Staff Clock-in Equipment
Verizon Wireless	\$ 120.04	4344100 - Cellular Phone Fees	9957491844	2/23/24 Jet Packs at Monon Community Center
White's Ace Hardware	\$ 64.31	4238900 - Cleaning & Maint. Supplies	29738337	2/14/24 Aquatics Maintenance Supplies
White's Ace Hardware	\$ 22.65	4238000 - Small Tools & Minor Equipment	29742343	2/29/24 Small Equipment for Monon Community Center Fitness Center
Williams Associates Architects	\$ 34,800.07	4462000 - Parks MC Admin,Structure Impmnt	22329	2/29/24 MCC Multipurpose Room West/Kidzone Improvements
Williams Associates Architects	\$ 17,399.93	4462000 - Parks MC Admin,Structure Impmnt	22364	3/21/24 MCC Multipurpose Room West/Kidzone Improvements
Willow Marketing Management, Inc.	\$ 75.00	4341955 - Info Sys Maint/Contracts	24287	2/29/24 Website Hosting - Feb'24
Willow Marketing Management, Inc.	\$ 300.00	4463202 - Software	24364	2/29/24 CCPR Website - 2024 Cookie Widget Subscription Renewal
Willow Marketing Management, Inc.	\$ 2,500.00	4463202 - Software	24365	2/29/24 CCPR Website Enhancements
WTTTS FM 92.3	\$ 2,250.00	4341991 - Marketing & Promotions	IN-12402115612	2/25/24 Monon Community Center Membership - Radio Advertising
WTTTS FM 92.3	\$ 1,500.00	4341991 - Marketing & Promotions	IN-12403116042	3/17/24 Monon Community Center Membership - Radio Advertising
ZEFR Boards	\$ 413.00	4239099 - Other Miscellaneous	UFB Visa	2/26/24 Aquatics FlowRider Surf Boards 2024
Zogics, LLC	\$ 801.31	4235000 - Building Materials	347815	3/11/24 Replacement Hand Dryers for Monon Community Center Locker Rooms
Zogics, LLC	\$ 2,160.10	4238900 - Cleaning & Maint. Supplies	348597	3/15/24 Gym Wipes- Mar'24
Mar 5 - 29, 24	\$ 201,448.16			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 110 - Parks and Recreation
 April 9, 2024

Name	Amount	Account	Num	Memo
Mar 5 - 29, 24				
AES Indiana	\$ 628.68	4348000 · Electricity	200000620568 Feb'24	2/29/24 Perelman Pavilion
AES Indiana	\$ 544.87	4348000 · Electricity	200000620568	3/28/24 Perelman Pavilion
Carmel Utilities	\$ 19.25	4348500 · Water & Sewer	7051300000 Feb'24	3/15/24 Central Park Dog Park
Carmel Utilities	\$ 116.22	4348500 · Water & Sewer	5200000000 Feb'24	3/22/24 Perelman Pavilion
CenterPoint Energy	\$ 373.71	4349000 · Gas	55889065 Feb'24	3/8/24 Perelman Pavilion
Corvus Janitorial Systems	\$ 813.00	4350600 · Cleaning Services	404191003-109	4/1/24 2024 Janitorial Services - Wilfong Pavilion
Corvus Janitorial Systems	\$ 1,359.00	4350600 · Cleaning Services	404191010-110	4/1/24 2024 Janitorial Services - Perelman Pavilion
Crowd Control Warehouse	\$ 2,403.00	4238900 · Other Maintenance Supplies	60689	2/22/24 Portable Crowd Control Barriers
Duke Energy	\$ 197.42	4348000 · Electricity	910121498172 Mar'24	3/27/24 Central Park Dog Park
Duke Energy	\$ 662.69	4348000 · Electricity	910122730092 Mar'24	4/1/24 Wilfong Pavilion
Magers Bookkeeping Services LLC	\$ 175.00	4341999 · Other Professional Fees	1160	3/27/24 2024 Bookkeeping Services
Poo Prints	\$ 94.97	4350400 · Grounds Maintenance	22356	3/1/24 DNA Samples for Dog Park
Republic Services	\$ 264.58	4350101 · Trash Collection	0761-006374073	3/25/24 Trash & Recycling Services - Founders Park
Republic Services	\$ 158.43	4350101 · Trash Collection	0761-006375065	3/25/24 Trash & Recycling Services Perelman Pavilion
White's Ace Hardware	\$ 630.00	4238900 · Other Maintenance Supplies	29739990	2/21/24 Dog Litter Bags for Dog Park
White's Ace Hardware	\$ 840.00	4238900 · Other Maintenance Supplies	29739991	2/21/24 Dog Litter Bags for Dog Park
Mar 5 - 29, 24	\$ 9,280.82			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet for
 Fund 103 Capital Fund
 Fund 106 Park Impact Fees
 Fund 853 Gift Fund
 Fund 101 Reserve
 CCPR Internal Transfer
 April 9, 2024

Name	Amount	Class	Account	Number	Memo
Fund 103 - Capital Fund					
Clay Township Trustee	\$ 1,500,000.00	103	4462000 - Parks MC Admin,Structure Impr	Ped Bridge	3/14/24 Donation for White River & 106th St. Pedestrian Bridge PO#59315
SJCA Inc.	\$ 930.00	103	4460715 - White River Greenway	21269	2/29/23 White River Greenway North Extension Construction (READi Grant) PO#58269
Total Fund 103	\$ 1,500,930.00				
Fund 106 - Park Impact Fee					
Clay Township Trustee	\$ 1,500,000.00	106	4460715 -White River Greenway	Ped Bridge	3/14/24 Donation for White River & 106th St. Pedestrian Bridge PO#59315
Conner Prairie	\$ 24,900.00	106	4460715 -White River Greenway	2012024	2/21/24 Easement Access PO#59204
Kroger Gardis & Regas LLP	\$ 4,262.25	106	4460715 -White River Greenway	87	3/5/24 Legal Fees Feb'24
Total Fund 106	\$ 1,529,162.25				
Fund 853 - Gift Fund					
Near North Title Group	\$ 800.00	853	5023990 - Other Expenses	IN2202210	2/14/24 Property Acquisition Closing (Albany Village)
Pinmart	\$ 179.40	853	5023990 - Other Expenses	UFB Visa	3/21/2024 Employee Service Recognition PO#XX-14075
Stantec Consulting Services, Inc.	\$ 481.07	853	5023990 - Other Expenses	2206932	3/8/24 West Park Restoration PO#56494
Total Fund 853	\$ 1,460.47				
Fund 101 - General Fund Reserve Encumbrance					
A+ Blinds LLC	\$ 486.00	1125402	(R) 4350100 - Building Repairs & Maintena	1080135542	12/9/24 Blinds for Administration & Planning Director's Office PO#58858
Enterprise FM Trust	\$ 8,692.39	1125401	(R) 4353099 - Other Rentals & Leases	FBN4974016	3/5/24 Fleet Lease Rentals PO#58885
Green Touch Services	\$ 120.00	1125404	(R) 4350400 - Ground Maintenance	145414	2/29/24 Landscape Maintenance Central Park Westermeier Commons PO#57737
Green Touch Services	\$ 60.00	1125410	(R) 4350400 - Ground Maintenance	145293	2/29/24 Landscape Maintenance Hazel Landing Park PO#57737
Green Touch Services	\$ 225.00	1125411	(R) 4350400 - Ground Maintenance	145287	2/29/24 Landscape Maintenance Inlow Park PO#57737
Green Touch Services	\$ 60.00	1125418	(R) 4350400 - Ground Maintenance	145285	2/29/24 Landscape Maintenance River Heritage Park PO#57737
Green Touch Services	\$ 23.50	1125409	(R) 4350400 - Ground Maintenance	145284	2/29/24 Landscape Maintenance Hagan-Burke Greenway PO#57737
Green Touch Services	\$ 320.00	1125407	(R) 4350400 - Ground Maintenance	145283	2/29/24 Landscape Maintenance Flowing Well Park PO#57737
Green Touch Services	\$ 240.00	1125403	(R) 4350400 - Ground Maintenance	145282	2/29/24 Landscape Maintenance Carey Grove Park PO#57737
Green Touch Services	\$ 150.00	1125404	(R) 4350400 - Ground Maintenance	145272	2/29/24 Landscape Maintenance Central Park East PO#57737
Green Touch Services	\$ 570.00	1125404	(R) 4350400 - Ground Maintenance	145271	2/29/24 Landscape Maintenance Central Park West PO#57737
Green Touch Services	\$ 92.50	1125402	(R) 4350400 - Ground Maintenance	145270	2/29/24 Landscape Maintenance Administrative Office PO#57737
Green Touch Services	\$ 60.00	1125416	(R) 4350400 - Ground Maintenance	145269	2/29/24 Landscape Maintenance Monon Greenway Rotary Plaza PO#57737
Green Touch Services	\$ 60.00	1125414	(R) 4350400 - Ground Maintenance	145268	2/29/24 Landscape Maintenance Meadowlark Park PO#57737
Green Touch Services	\$ 40.00	1125412	(R) 4350400 - Ground Maintenance	145267	2/29/24 Landscape Maintenance Lenape Trace Park PO#57737
Green Touch Services	\$ 60.00	1125416	(R) 4350400 - Ground Maintenance	145266	2/29/24 Landscape Maintenance Monon Greenway North Trailhead PO#57737
Green Touch Services	\$ 60.00	1125416	(R) 4350400 - Ground Maintenance	145265	2/29/24 Landscape Maintenance Monon Greenway South Trailhead PO#57737
Green Touch Services	\$ 2,250.00	1125419	(R) 4350400 - Ground Maintenance	145264	2/29/24 Landscape Maintenance Perelman Pavilion/West Park PO#57737
Green Touch Services	\$ 362.00	1125408	(R) 4350400 - Ground Maintenance	145415	2/29/24 Landscape Maintenance Founders Park PO#57737
Green Touch Services	\$ 200.00	1125419	(R) 4350400 - Ground Maintenance	145286	2/29/24 Landscape Maintenance West Park PO#57737
Potawatomi Inn Resort	\$ 994.90	1125101	(R) 4343000 - Travel Fees & Expenses	E04488	2/26/24 Hotel Accommodations for GLPTI Conference 2024 PO#58923
Stantec Consulting Services Inc.	\$ 2,900.00	1125401	(R) 4350400 - Ground Maintenance	2210918	2/13/24 Hinshaw Invasive Species Management 2023 PO#57859

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Fund 103 Capital Fund
Fund 106 Park Impact Fees
Fund 853 Gift Fund
Fund 101 Reserve
CCPR Internal Transfer
April 9, 2024

Stantec Consulting Services Inc.	\$	1,818.50	1125408	(R) 4350400 - Ground Maintenance	2210920	2/13/2024 Founders Park Invasive Species Management PO#57860
Stantec Consulting Services Inc.	\$	6,825.00	1125401	(R) 4350400 - Ground Maintenance	2210919	2/13/24 West Park Invasive Species Management 2023 PO#57861
Total 101 Encumbrance	\$	26,669.79				

Page 2 of 3

Refund Report

Mar 29, 2024
1:49 PM

Receipt Date/Time: From Mar 1, 2024 12:00 AM through Mar 29, 2024 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010093.003	Mar 8, 2024	11:46 AM	Testa, Megan	Credit Card Account	No: *1742 Exp: 01/2028	-\$ 12.25	
							-\$ 12.25
2010094.003	Mar 11, 2024	1:01 PM	Solberg, Robert	Credit Card Account	No: *8667 Exp:	-\$ 59.00	
					Low Enrollment		-\$ 59.00
2010095.003	Mar 11, 2024	1:03 PM	newton, Jeffrey	Credit Card Account	No: *7999 Exp: 02/2025	-\$ 59.00	
					Low Enrollment		-\$ 59.00
2010096.003	Mar 11, 2024	3:07 PM	Landrigan, Sara	Credit Card Account	No: *5034 Exp: 08/2027	-\$ 120.00	
					Low Enrollment		-\$ 120.00
2010097.003	Mar 12, 2024	3:38 PM	Kolconda, Prathyusha	Credit Card Account	No: *1019 Exp: 01/2029	-\$ 215.00	
					Enrolled too late in the season.		-\$ 215.00
2010099.003	Mar 12, 2024	8:06 PM	Betzold, Amy	Credit Card Account	No: *2718 Exp: 09/2028	-\$ 24.00	
					Caleb Banks: Issues with discounted code - BFT24RIDER		
					Advanced Request		-\$ 24.00
2010100.003	Mar 13, 2024	8:50 AM	Krohn, Kerin	Credit Card Account	No: *8750 Exp: 07/2028	-\$ 15.00	
					Guest Request		-\$ 15.00
2010101.003	Mar 13, 2024	11:16 AM	Bradley, Nicole	Credit Card Account	No: *6001 Exp: 02/2027	-\$ 75.00	
					Does not qualify for program		-\$ 75.00
2010102.003	Mar 14, 2024	7:32 AM	Prester, Michelle	Credit Card Account	No: *0505 Exp: 04/2025	-\$ 70.00	
					Guest Request		-\$ 70.00
2010103.003	Mar 14, 2024	9:35 AM	Knight, Jennifer	Credit Card Account	No: *3792 Exp: 11/2026	-\$ 38.00	
					Guest Request		-\$ 38.00
2010104.003	Mar 15, 2024	10:02 AM	Bucher, Michelle	Credit Card Account	No: *8688 Exp: 04/2027	-\$ 38.00	
					Guest Request		-\$ 38.00

Refund Report

Mar 29, 2024
1:49 PM

Receipt Date/Time: From Mar 1, 2024 12:00 AM through Mar 29, 2024 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010105.003	Mar 19, 2024	3:55 PM	Lutz, Dory	Credit Card Account	No: *4088 Exp: 11/2028	-\$ 75.00	
					Low Enrollment		-\$ 75.00
2010106.003	Mar 20, 2024	2:39 PM	Mayhugh, Quentin	Credit Card Account	No: *3314 Exp: 03/2026	-\$ 75.00	
					Low Enrollment		-\$ 75.00
2010108.003	Mar 25, 2024	9:56 AM	Muckridge, Chris	Credit Card Account	No: *3095 Exp: 10/2028	-\$ 52.50	
					Staff Error		-\$ 52.50
2010111.003	Mar 27, 2024	11:21 AM	Conner, Lacey	Credit Card Account	No: *0600 Exp: 04/2027	-\$ 120.00	
					Low Enrollment		-\$ 120.00
2010114.003	Mar 29, 2024	11:21 AM	Rodin, Andre	Credit Card Account	No: *8943 Exp: 10/2027	-\$ 235.00	
					Guest Request		-\$ 235.00

Totals:	Mail Check:	\$ 0.00
	Credit Card Refund:	-\$ 2,564.08
	To Account:	\$ 0.00
	In Cash:	\$ 0.00
	Debit Card:	\$ 0.00
	Gift Card:	\$ 0.00

Grand Total: -\$ 2,564.08

RSB

EZChildTrack Credit Card Refund Report

Program: Extended School Enrichment/Summer Camp Series

Transaction Detail: 3/1/24 - 3/29/24

Primary Account Name	Posted On	\$ Amount
Arya, Shilpa	3/1/2024	\$ 90.00
Chaney, Christie R	3/1/2024	\$ 180.00
Chokshi, Ritu	3/1/2024	\$ 90.00
Gangadhar, Sarah	3/1/2024	\$ 45.00
Glover, Kelly	3/1/2024	\$ 45.00
O'Connor, Devin	3/1/2024	\$ 180.00
Rodzik-Wojtunik, Magdalena	3/1/2024	\$ 45.00
Shanayda, Erin	3/1/2024	\$ 45.00
Strass, Peggy	3/1/2024	\$ 45.00
Webb, Praecia	3/1/2024	\$ 45.00
TOTAL		\$ 810.00

Carmel/Clay Board of Parks and Recreation
Claim Sheet
April 9, 2024

Fund	Amount	
TOTAL PARKS GENERAL FUND 101	83,093.12	
TOTAL PARKS GENERAL FUND 101 RESERVE	26,669.79	
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	54,297.43	
TOTAL MONON COMMUNITY CENTER FUND 109	201,448.16	
TOTAL PARKS FACILITIES FUND 110	9,280.82	
TOTAL PARKS CAPITAL FUND 103	1,500,930.00	
TOTAL PARK IMPACT FEE FUND 106	1,529,162.25	
TOTAL PARKS GIFT FUND 853	1,460.47	
CCPR Internal Transfers	0.00	
Active Software Fees	2/26/24 - 3/29/24	14,263.16
Active Software Credit Card Refunds	3/1/24 - 3/29/24	2,564.08
EZChildTrack Software Credit Card Refunds	3/1/24 - 3/29/24	810.00
TOTAL CLAIM SHEET	<u>3,423,979.28</u>	

DocuSigned by:

Lin Chung

13F10F0000A1402...
Signature

3/29/2024

Date

*I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Lin Zheng, Treasurer	ACTION REQUESTED Approval
ITEM/SUBJECT Clay Township Claim Sheet April 9, 2024	
DOLLAR AMOUNT / FUND N/A	MEETING DATE April 9, 2024

SUMMARY:

The Clay Township Claim Sheet dated April 9, 2024 is included for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the Clay Township Claim Sheet dated April 9, 2024.”

**Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Clay Township of Hamilton County
April 9, 2024**

Name	Amount	Account		Number	Memo
American Clean & Seal	\$ 24,985.00	1215	4AA - Park System Capital Maintenance	415	3/14/24 Westermeier Commons Splash Pad Painting 2023 PO#58839
American Clean & Seal	\$ 21,998.00	1215	4AA - Park System Capital Maintenance	416	3/14/24 Waterpark Pool Painting 2022-2023 PO#57220
JADCO1 LLC	\$ 2,500.00	1215	4AA - Park System Capital Maintenance	3/26/2024	3/26/24 Service - Admin. Office Conference Room Window PO#59265
Stantec	\$ 3,177.50	1215	4AA - Park System Capital Maintenance	4/17/7953	3/14/2024 Admin. Tree Protector Install, DNR Construction Floodway & Monitoring PO#57862

TOTAL CLAIM SHEET 52,660.50

DocuSigned by:

Lin Chung

13E18EBD88A1402

Signature*

3/29/2024

Date

*I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> CCPR Payroll for March 8, 2024 and March 22, 2024	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> April 9, 2024

SUMMARY:

Provided for your approval are payroll wages and liabilities for payroll dates March 8, 2024 and March 22, 2024.

RECOMMENDED MOTION:

“I move to approve payroll wages and liabilities for payroll dates March 8, 2024 and March 22, 2024.”

Carmel/Clay Board of Parks and Recreation Payroll Claims Form

Total Gross Wages for Regular Payroll dated 03/08/2024	<u>\$272,317.99</u>
Total Payroll Liabilities for Regular Payroll dated 03/08/2024	<u>\$99,661.07</u>
Total Gross Wages for Regular Payroll dated 03/22/2024	<u>\$273,210.01</u>
Total Payroll Liabilities for Regular Payroll dated 03/22/2021	<u>\$98,848.88</u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-9-2.

DocuSigned by:
Eric Muhl
ALBRIGHT COUNTY, IN

Administration & Planning Director

4/2/2024

Date

We have examined the foregoing payroll charges in the total amount of \$744,037.95, and such payroll is in compliance with Resolution No. 8-13-02-02.

Park Board President

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Eric Mehl, Administration & Planning Director/CAO	<small>ACTION REQUESTED</small> N/A
<small>ITEM/SUBJECT</small> Monetary Gifts, Grants, Partnerships, and Sponsorships for March 2024	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> April 9, 2024

RECEIVED AS	DATE	AMOUNT	DONOR	DESIGNATION	GL/FUND
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TOTAL RECEIPTS: \$00.00

STAFF RECOMMENDATION:

No action needed.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Michael Klitzing, Director of Parks and Recreation/CEO	<small>ACTION REQUESTED</small> No action required
<small>ITEM/SUBJECT</small> 2024-2029 Zone Improvement Plan	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> April 9, 2024

SUMMARY:

In 1991, the Indiana General Assembly passed legislation creating an alternative funding mechanism for local infrastructure improvements in fast growing areas. As established in IC 36-7-4-1300 et seq., the Impact Fees Law allows units of local government the option of passing onto new residents the costs of building new infrastructure expected by and required to support those same residents. This helps maintain quality of life as the community grows, while also ensuring existing residents do not bear the financial burden of the population growth. Impact fees may be assessed for park and recreation facilities, roads and bridges, drainage and flood control, and water and sanitary utilities.

The City Council first authorized the Park and Recreation Impact Fee in 1996 through adoption of Ordinance D-1249-96. As required by state statute, the impact fee has been reauthorized five times since its original adoption, most recently on November 18, 2019, through Ordinance Z-644-19. Carmel has chosen to only charge impact fees to support new parks and recreation infrastructure for the community.

The impact fee is formally established through the Zone Improvement Plan (ZIP), which is prepared by CCPR in coordination with the Department of Community Services (DOCS), reviewed and approved by the Carmel Plan Commission, which also serves as the Impact Fee Advisory Committee, and adopted by the Council through an ordinance. There is a minimum 6-month waiting period before the rate established within a newly adopted zone improvement plan goes into effect. Plans must be updated at least once every five years per state statute. A new ordinance must be adopted by or before December 1, 2024, to ensure no lapse in the impact fee, which would be detrimental to park capital funding, especially given the pending loss of Local Income Taxes received from Clay Township.

The impact fee is calculated based on a state-mandated formula that factors in park infrastructure needed to serve new residents, a 10-year projection of new housing units, the new residents' estimated share of principle payments for outstanding and proposed bonds for park infrastructure, and other projected capital funding sources. This calculation is referred to by state statute as the Community Level of Service. Based on the calculations in the draft 2024-2029 Zone Improvement Plan, the impact fee could be up to \$8,276 per residential dwelling unit, which represents an increase of 70% from the current rate of \$4,882.

Under no circumstances may the impact fee exceed what Indiana law refers to as the Current Level of Service. This effective cap is calculated based on the current asset value of the park and recreation system (land and improvements) divided by the total housing units in the community at the time the zone improvement plan is prepared. The Current Level of Service in Carmel is \$9,401.

It is important to note that both the Current and Community Levels of Service could have been higher than specified in the proposed ZIP. The existing asset value includes only park and recreation assets directly owned and/or managed by CCPR. City-owned and managed assets, such as Brookshire Golf Club and Carter Green, were not factored into the calculations and would have increased the Current Level of Service. Additional capital projects to serve new residents could have easily been identified and included in the ZIP, which would have increased the Community Level of Service and resulted in a higher permissible impact fee.

The current rate of \$4,882 represented a 64% increase from the previous impact fee of \$2,972. Developers can request an early assessment, which occurred for 2,904 potential units at the time of the last rate increase. To help mitigate against similar efforts to lock in a lower rate, CCPR has recommended returning to a phased rate increase as was used for the 2010-2015 and 2015-2020 plans. As proposed, the rate would increase 10% annually, with the first rate increase beginning effective the first day of the month following the 6-month mandatory waiting period (anticipated to be January 1, 2025). Following is a summary of the recommended rates:

Current Rate	\$4,882
1/1/2025 – 12/31/2025	\$5,370
1/1/2026 – 12/31/2026	\$5,907
1/1/2027 – 12/31/2027	\$6,498
1/1/2028 – 12/31/2028	\$7,148
1/1/2029 – 12/31/2029	\$7,863

The impact fee applies to all new residential development within the City of Carmel. The fee is assessed and collected by DOCS for every new residential dwelling unit at the time a construction permit is issued, with funds deposited into a designated fund. For multifamily housing, the impact fee is collected for each unit in the building. (For example, the total fee for a 100-unit apartment complex = 100 x impact fee rate.) Fees are not charged for residential remodels or commercial developments of any type. Since most single and multifamily residences are built as part of a larger development, this fee is typically paid by the developer and factored into the sale price or rental fee as one of the many costs of construction.

Indiana law limits the use of impact fees for new capital projects solely within the parks or designated areas specifically identified in the ZIP. As proposed, this will include:

- *West Park:* Continued implementation of the 2016 West Park Master Plan, including phase 2 development of the westernmost portion of the park referred to as The Groves
- *Bear Creek Park:* Implementation of the 2022 Bear Creek Park Master Plan, including playground, splash pad, trails, shelters, program pavilion, and more.

- *White River Corridor*: Acquisition and development of parkland along or near the White River, including southern expansion of the White River Greenway.
- *Thomas Marcuccilli Nature Park*: Implementation of the 2023 Thomas Marcuccilli Nature Park Master Plan, including trails, boardwalks, restrooms, and parking.
- *Central Core*: Acquisition and development of parkland within the central portion of the community.
- *Chinese Garden*: Implementation of the 2023 Chinese Garden Master Plan within the central core of the community.
- *Japanese Garden*: Continued expansion of the existing Japanese Garden south of City Hall based on 2023 plans prepared for Clay Township by Kurisu LLC.

These projects have been identified as needs as CCPR finalizes the new 2024-2029 Comprehensive Parks and Recreation Master Plan, is being developed concurrently with the new ZIP. This master plan process has incorporated significant public input, including a statistically valid community survey.

Provided for your review is the current draft of the proposed 2024-2029 Zone Improvement Plan. The Impact Fee Advisory Committee is meeting on April 9, 2024, at 6 pm to review the proposed ZIP. This meeting will be held in the CPD Training Room, #110, 1st Floor, Carmel City Court Building, 1000 S Rangeline Rd, Carmel, IN 46032. The Plan Commission will hold a public hearing on the ZIP at its regular meeting on April 16, 2024, at 6 pm in the Council Chambers at City Hall. The timeline on Council action will be based on when the Plan Commission takes action on the proposed ZIP, which may occur at the April 16th meeting to deferred to a later meeting.

RECOMMENDED MOTION:

Informational item. No motion required.

March 29, 2024

Members of the Carmel Plan Commission
One Civic Square
Carmel, IN 46032T: +1 (317) 465 1500
F: +1 (317) 465 1550
bakertilly.com

Re: Carmel Clay Parks and Recreation 2024-2029 Zone Improvement Plan

In connection with the calculation of the recreation impact fee for the purpose of financing capital improvements to the recreation infrastructure of the City of Carmel (the "City") and the Carmel Clay Park & Recreation System, we have, at the request of the Carmel/Clay Board of Parks and Recreation (the "Park Board"), compiled this special purpose report (the "Report") including the following schedules and appendices:

<u>Page(s)</u>	
1-5	Introduction and General Comments
6	Summary of 2024 Impact Fee Calculation and Community Level of Service
7	2024 Impact Fee Phase-In Schedule
8	Historical Population and Housing Unit Growth 2015-2024 and Estimated Population and Housing Unit Growth 2025-2034
9	Current Level of Service Calculation
10	Estimated 2025-2034 Infrastructure Costs to be Funded by Impact Fees
11	Estimated 2025-2034 Infrastructure Development and Cost – West Park
12	Estimated 2025-2034 Infrastructure Development and Cost – Bear Creek (Northwest) Park
13	Estimated 2025-2034 Infrastructure Development and Cost – White River Corridor
14	Estimated 2025-2034 Infrastructure Development and Cost – Central Core
15	Estimated 2025-2034 Infrastructure Development and Cost – Chinese Garden
16	Estimated 2025-2034 Infrastructure Development and Cost – Japanese Garden
17	Estimated 2025-2034 Infrastructure Development and Cost – Thomas Marcuccilli Nature Park
18	Estimated Annual 2024 Impact Fee Revenues
19	Estimated New Population Share of Principal Payments on Outstanding and Proposed Bonds
20	Estimated New Population Share of Capital Budget
21	Estimated Annual 2025-2034 Impact Fee Revenues and Expenditures
22	Historical Recreation Capital Improvements Expenditures Not Funded Through Recreation Impact Fees, Donations or Debt
23	Historical Impact Fee Receipts and Expenditures
<u>Appendix A</u>	Maps of Impact Zone
<u>Appendix B</u>	Indianapolis Metro Area Impact Fee Amounts

Members of the Carmel Plan Commission
Re: Park and Recreation Impact Fee
March 29, 2024
Page Two

These schedules are intended for use by City officials, the City of Carmel Department of Community Services ("DOCS"), the Park Board, its Department ("CCPR") and their respective advisors, for use in connection with an update of the recreation impact fee for the Carmel Clay Park and Recreation System within the City of Carmel, Indiana. The use of these schedules should be restricted to this purpose.

The schedules and underlying assumptions are based upon information provided to us by the City DOCS, CCPR, and by their respective advisors. In the preparation of the schedules contained in this Report, assumptions were made as noted regarding certain future events. As is the case with such assumptions regarding future events and transactions, some or all may not occur as expected and the resulting differences could be material. We have not examined the underlying assumptions nor have we audited or reviewed the historical data. Consequently, we express no opinion nor provide any other form of assurance thereon nor do we have a responsibility to prepare subsequent reports.

Very Truly Yours,

BAKER TILLY MUNICIPAL ADVISORS, LLC

DRAFT

Matt Eckerle, Principal

2025-2029 ZONE IMPROVEMENT PLAN
CITY OF CARMEL, INDIANA
FOR
THE CARMEL CLAY PARK AND RECREATION SYSTEM

INTRODUCTION AND GENERAL COMMENTS

The City of Carmel, Indiana adopted a recreation impact fee (the "2019 Impact Fee") with Ordinance PRIF Z-644-19 (the "2019 PRIF Ordinance"), based on the 2020-2025 Zone Improvement Plan (the "2020-2025 ZIP") and pursuant to IC 36-7-4-1300 through IC 36-7-4-1342 (the "Enabling Legislation"). The 2019 PRIF Ordinance established the 2019 Impact Fee at an amount of \$4,882 per housing unit, effective November 18, 2019. The 2019 Impact Fee is collected at the time of the City's issuance of a building permit.

The 2019 PRIF Ordinance, per the Enabling Legislation, expires five years after its effective date and gives to the Common Council of the City (the "Council") the power to consider economic and market forces over which it has no control, to cause a review of the validity of the impact fee, the impact zone and the zone improvement plan. Based on such a review, the Council has the power to adopt such amendments as are necessary to cause a substantive compliance with all constitutional and statutory requirements. Accordingly, the City is interested in updating the 2019 PRIF Ordinance as allowed by the Enabling Legislation.

This report serves as a Zone Improvement Plan (herein referred to as the "ZIP" and in the adopting Ordinance as the "2025-2029 Zone Improvement Plan"), in compliance with the Enabling Legislation. As such, it provides a foundation for imposing impact fees on future development to offset additional costs for park system expansion and improvements.

Impact Fees

Impact fees, as described by this ZIP, will shift the cost of new and expanded park facilities from the community at large to the new development that is generating the need for those new and expanded facilities. Impact fees, however, cannot be used to finance improvements to overcome existing deficiencies in park facilities, nor can they be used to fund maintenance or operations.

Impact Zone

For the purposes of this ZIP, the Impact Zone is defined as the corporate limits of the City of Carmel. Maps of the Impact Zone are attached as **Appendix A**.

ZIP Approval Process

The following is the approval process through which the prior zone improvement plans and through which this ZIP proceeded to become official documents of the Carmel Community (the "Community"):

- *Review by the City's Impact Fee Advisory Committee, which is composed of members of the Carmel Plan Commission (see IC 36-7-4-1312, "the IFAC");*
- *Public hearing and recommendation by the Carmel Plan Commission, the "CPC"; and*
- *Approval by the Common Council of the City of Carmel, the "Council" (see IC 36-7-4-1311).*

Approval by the Council is the final step by which to establish this ZIP as a part of the City's Comprehensive Plan and provides the basis for increasing the impact fee. Once approved by the Council and once the time frame has run for the 2024 ordinance by which the impact fee is increased and the ordinance is in effect, this ZIP will be considered to have replaced the 2020-2025 ZIP adopted in 2019.

2025-2029 ZONE IMPROVEMENT PLAN
THE CARMEL CLAY PARK AND RECREATION SYSTEM

INTRODUCTION AND GENERAL COMMENTS (cont'd)

Carmel/Clay Board of Parks and Recreation and its Department ("CCPR")

In 1991, the City and Clay Township (the "Township") created the Carmel/Clay Board of Parks and Recreation (the "Park Board") by virtue of an agreement entitled "Park Joinder Under Interlocal Cooperation Act" and in 2002, continued and reformed the Park Board through an agreement entitled "Interlocal Cooperation Agreement between the City of Carmel, Indiana and Clay Township of Hamilton County, Indiana (the "2002 Interlocal Agreement")", as has been and will continue to be, amended from time to time.

The Park Board is comprised of 9 appointed members based on their interest in and knowledge of parks and recreation. The City's Mayor and the Township's Trustee each appoint four members to staggered, four-year terms. The Carmel Clay School Board self-appoints one of its members to a one-year term. Current Park Board members and their appointing authority are listed below:

Judith F. Hagan, President
Jenn Kristunas, Vice President
Lin Zheng, Treasurer
Linus Rude, Secretary
Jonathan Blake
Katie Browning
James D. Garretson
Joshua A. Kirsh
Mark Westermeier

The Park Board is empowered to grow, administer and manage the Carmel Clay Park and Recreation System through the Carmel/Clay Park and Recreation Department ("CCPR"), all as set forth in the 2002 Interlocal Agreement.

CCPR has a legacy of providing high-quality parks and services to the Community. It manages and maintains more than 534 park acres and numerous recreation facilities, including the Monon Community Center and The Waterpark. In addition, CCPR partners with Carmel Clay Schools to manage Extended School Enrichment (ESE), a before and after-school care program for K-6 students located at all 11 Carmel elementary schools. The Summer Camp Series is a component of ESE that offers 12 different summer camps accommodating children ages 5-15.

CCPR has consistently been recognized as one of the best parks and recreation agencies in the United States winning the National Gold Medal Award for Excellence in Park and Recreation Management in 2014 and 2020. It is one of only 205 park and recreation systems in the United States currently accredited through the Commission for Accreditation of Park and Recreation Agencies, demonstrating compliance with national best practices. CCPR's summer camps are also nationally accredited by the American Camp Association. Other recent National Recreation and Park Association national awards include: 2018 National Distinguished Professional Award, 2016 Excellence in Inclusion Award and the 2015 Barb King National Environmental Stewardship Award. CCPR has a highly qualified staff and is dedicated to continuing education for its employees, as demonstrated by the number of certified professionals: 2 Certified Park & Recreation Executives, 5 Certified Park and Recreation Professionals, 4 Aquatic Facility Operators, 3 Certified Playground Safety Inspectors, 1 SHRM Senior Certified Professional, 2 SHRM Certified Professionals, and 1 Child and Youth Care Associate.

As an accredited agency, CCPR serves the recreation, fitness, and nature needs of the Community, manages and develops existing spaces and resources, and creates a sustainable future for parks and recreation programs through a financially viable and environmentally conscious parks system. It has caused the preparation of an updated 2024-2029 Parks and Recreation Master Plan (the "PRMP") and its components which includes this ZIP that evaluates the condition of existing park infrastructure and forecasts the capital budget necessary to replace facilities. While this ZIP is intended to be a standalone plan, it is supported by the information contained in the PRMP, which are incorporated herein by this reference.

2025-2029 ZONE IMPROVEMENT PLAN
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INTRODUCTION AND GENERAL COMMENTS (cont'd)

The Council and the Township Board determine and provide revenue for the general fund operation of CCPR. Except as specifically provided herein, the Funding of CCPR and the description of the Carmel Clay Park and Recreation system is substantially similar to those descriptions provided in the 2020-2025 ZIP which is incorporated herein by this reference.

Summary of Impact Fee Calculation and Community Level of Service – Page 6

The 2024 Impact Fee calculation is based on the infrastructure information and infrastructure level of service standards compiled by the City, CCPR and their advisors, and was calculated based on an analysis of estimated recreation infrastructure needs over a 10-year planning horizon (2025-2034).

The schedule on page 6 illustrates the calculation of the proposed maximum 2024 Impact Fee at \$8,276 per housing unit. The costs to be funded through the 2024 Impact Fee are based on the estimated 2024 cost of infrastructure improvements to meet the calculated Community Level of Service, the quantitative measure of the service provided by the infrastructure determined to be appropriate.

The Impact Fee is not expected to be the sole source of revenue for parks and recreation improvements for the next 10 years. Credits and deductions reflect the estimated non-local revenue contribution to recreation capital projects, the contribution of new residents to principal payments on outstanding and proposed bonds, and the contribution of new residents to CCPR's annual capital projects budget through traditional means.

2024 Impact Fee Phase-In Schedule – Page 7

The CCPR has determined it will not charge the proposed maximum Impact Fee of \$8,276 as calculated on page 6. Instead, the CCPR is proposing a phased increase of the 2024 Impact Fee over the five-year effective period.

The schedule on page 7 illustrates the proposed phase-in schedule which applies a 10% annual increase beginning with the 2020 Impact Fee amount of \$4,882. The annual adjustments are assumed to be effective on January 1, 2025 based on an assumed Council approval in June 2024:

January 1, 2025 to December 31, 2025	\$5,370
January 1, 2026 to December 31, 2026	\$5,907
January 1, 2027 to December 31, 2027	\$6,498
January 1, 2028 to December 31, 2028	\$7,148
January 1, 2029 to December 31, 2029	\$7,863

Historical Population Housing Unit Growth 2015-2024 and Estimated Population and Housing Unit Growth 2025-2034 – Page 8

The schedule on page 8 illustrates the City's historical population and housing units for the time period of 2015-2024, and the estimated population and housing units for 2025-2034. The population and housing unit information and estimates are per DOCS.

2025-2029 ZONE IMPROVEMENT PLAN
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INTRODUCTION AND GENERAL COMMENTS (cont'd)

Current Level of Service “Current LOS” Calculation– Page 9

The Current Level of Service (“Current LOS”) is the quantitative measure of service provided by existing infrastructure to support existing development. The City, the Township, the Park Board and CCPR continue to responsibly and appropriately invest in the Carmel Park and Recreation System, conservatively valued today at \$407,401,619. The 2004 \$55 Million Lease-Rental Bond (the “Central Park Bond”) developed a large section of the 161 acre Central Park and its signature facility, the Monon Community Center. The Central Park Bond was refinanced in 2015 as the Carmel Clay Parks Building Corporation Lease Rental Refunding Bonds, Series 2015 A and Series 2015 B (collectively, the “2015 Bonds”) to save taxpayer dollars. The Township’s receipt of the Local Income Tax attributable to the property tax levy associated with 2015 Bonds returns more than \$2,000,000 per year and is required to be used on Park Capital Projects, though the 2015 Bonds will fully mature January 15, 2025. This commitment to identify, acquire and develop available parkland, maintain park infrastructure, seek input from current residents and strive to address in part with regularly updated impact fees, the park and recreational demands that new residents place on the Carmel Clay Park and Recreation System, is unwavering.

The schedule on page 9 illustrates the Current LOS calculation of \$9,401 per existing housing unit based on the sum of the estimated Land Value and estimated Improvement Value divided by the number of current housing units. The quality and condition of the Carmel Clay Park and Recreation System reflects the significant investment and high level of importance that the City, the Township, the Park Board and CCPR place on the quality of life.

Estimated 2025-2034 Infrastructure Costs to be Funded by Impact Fees – Page 10

This schedule on page 10 summarizes the estimated current infrastructure costs for the West Park, Bear Creek (Northwest) Park, the White River Corridor, the Central Core, the Chinese Garden, the Japanese Garden, and Thomas Marcuccilli Nature Park development areas by calculating the estimated cost of each amenity, including a 20% allowance for construction and design contingencies. The calculation considers infrastructure needs and demands from the estimated housing development and population growth, as illustrated in the PRMP. The total future estimated infrastructure costs are \$75,606,223. The estimated current infrastructure costs are per the PRMP.

Estimated 2025-2034 Infrastructure Development and Costs – Pages 11 – 17

These schedules on pages 11, 12 and 13 illustrate the estimated costs for the development of infrastructure in the each of the West Park, Bear Creek (Northwest) Park, the White River Corridor, the Central Core, the Chinese Garden, the Japanese Garden, and Thomas Marcuccilli Nature Park development areas. Cost estimates are per the PRMP.

Estimated Annual 2024 Impact Fee Revenues – Page 18

The schedule on page 18 shows the estimated annual revenues for the 2024 Impact Fee. The estimated revenues are calculated by multiplying the estimated housing units for each year by the 2024 Impact Fee per housing unit for each given year as outlined on Page 7. It is assumed that the base implementation calendar year for the 2024 Impact Fee will be 2025.

Estimated New Population Share of Principal Payments on Outstanding and Proposed Bonds – Page 19

The schedule on page 15 shows the calculation of the estimated share of the principal payments on the outstanding Clay Township General Obligation Bonds, Series 2019A through 2019L (the “2019 Bonds”), and the Clay Township General Obligation Bonds, Series 2022 (the “2022 Bonds”), and the principal that will be funded by new residents. The 2015 Bonds will fully mature on January 15, 2025.

2025-2029 ZONE IMPROVEMENT PLAN
THE CARMEL CLAY PARK AND RECREATION SYSTEM

INTRODUCTION AND GENERAL COMMENTS (cont'd)

Estimated New Population Share of Principal Payments on Outstanding and Proposed Bonds – Page 19 (Cont'd)

The 2019 Bonds are payable from ad valorem property taxes levied on all property located within Clay Township. During the 10-year planning horizon, the 2019 Bonds have \$19,330,000 of outstanding principal that will be paid down. The 2022 are payable from ad valorem property taxes levied on all property located within Clay Township. During the 10-year planning horizon, the 2022 Bonds have \$2,915,000 of outstanding principal that will be paid down.

It is assumed that new residents will pay a share proportional to their makeup of the total population of the City. Based on these assumptions, it is assumed that new residents will contribute \$1,525,840 to the principal payments on the 2019 Bonds and the 2022 Bonds made during the planning horizon of the ZIP. The ZIP makes no assumptions of future new money or refunding debt issuances by Clay Township or the City.

Estimated New Population Share of Capital Budget – Page 20

The schedule on page 16 shows the calculation of the estimated share of the Park Board's annual capital budget that will be funded by new residents. The annual Park Board capital budget is funded from sources including (but not limited to) Local Income Tax Certified Shares.

It is assumed that the historical average annual capital budget amount of \$2,864,000 will be held constant into the future, and new residents will pay a share proportional to their makeup of the total population of the City. Based on these assumptions, it is assumed that new residents will contribute 12.44% of the total capital projects budget in 2034, or \$2,156,010 over the entire 10-year planning horizon.

Estimated Annual 2024 Impact Fee Revenues and Expenditures – Page 21

The estimated annual revenues from the 2024 Impact Fee, the estimated new population's contribution to bond principal and the estimated new population's contribution to the capital budget are compared to the estimated expenditures of these revenues over the 10-year planning horizon in this schedule. The estimates are based on the accumulation of revenues and the estimated need for new infrastructure as dictated by population growth and the Community Level of Service standards. Due to the proposed phase-in of the 2024 Impact Fee, this schedule shows that the impact fee fund balance would not be able to fund all the needed infrastructure over the 10-year horizon. CCPR, together with the City and Clay Township, will continue to evaluate non-impact fee funding options for capital needs.

Historical Recreation Infrastructure Improvements Expenditures Not Funded Through Recreation Impact Fees, Donations or Debt – Page 22

The schedule on page 22 shows the historical capital expenditures for recreation from 2019 through 2023.

Historical Impact Fee Receipts and Expenditures – Page 23

The schedule on page 23 shows the receipts and expenditures for the recreation impact fees from calendar year 2014 through 2023. The Impact Fee revenues may be spent only on items identified in the capital improvements plan provided in the ZIP. Specific projects and infrastructure that Impact Fee revenues may be spent on are illustrated on pages 11-17. The Impact Fee fund balance as of December 30, 2023 is \$4,262,667.44 per CCPR. Impact fee credits granted to developers are not accounted for in this schedule.

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

**SUMMARY OF 2024 IMPACT FEE CALCULATION AND
COMMUNITY LEVEL OF SERVICE**

Cost of meeting 2024 Park Infrastructure needs	\$75,606,223 (a)
Less: Estimated non-local revenues	(4,600,000) (b)
Less: New resident contribution to bond principal payments	(1,525,840) (c)
Less: New resident capital budget contribution	(2,156,010) (d)
Capital costs to be funded by 2024 Impact Fees	67,324,373
Plus: Estimated expenses incurred for consulting services	40,000 (e)
Sum of Capital Costs and Consulting Expenses	67,364,373
Divided by estimated new housing units	8,140 (f)
Maximum 2024 Impact Fee per housing unit	\$8,276

- (a) See page 10.
- (b) On November 18, 2021 the Park Board was donated 63.24 acres of land by Falcon Nest II LLC valued at an estimated value of \$2,000,000; and on April 13, 2022 the Park Board was donated 1.98 acres of land by Sunrise Residential LLC valued at an estimated value of \$300,000. Assumes a similar value will be received by the Park Board over the 10-year planning horizon.
- (c) See page 19.
- (d) See page 20.
- (e) See IC 36-7-4-1330 (2).
- (f) See page 8.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

2024 IMPACT FEE PHASE-IN SCHEDULE (a)

January 1, 2025 to December 31, 2025	\$5,370
January 1, 2026 to December 31, 2026	\$5,907
January 1, 2027 to December 31, 2027	\$6,498
January 1, 2028 to December 31, 2028	\$7,148
January 1, 2029 to December 31, 2029	\$7,863
Maximum 2024 Impact Fee per housing unit	\$8,276 (b)

- (a) CCPR is proposing a phase-in of the 2024 Impact Fee over the five year ZIP period. Assumes the 2024 Impact Fee is approved in June 2024, and that it will be effective January 1, 2025.
- (b) See page 6.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

HISTORICAL POPULATION AND HOUSING UNIT GROWTH 2015-2024

Year	Population (a)	Population Change (b)	Total Housing Units (c)	New Housing Units
2015	92,998		34,823	1,663
2016	96,114	3,116	35,378	432
2017	97,400	1,286	37,900	759
2018	99,143	1,743	38,256	767
2019	101,068	1,925	41,289	469
2020 (d)	99,898	(1,170)	39,927	592
2021	100,959	1,061	42,773	943
2022	101,964	1,005	41,456	1,033
2023	103,320	1,356	42,401	945
2024	105,243	1,923	43,336	935

ESTIMATED POPULATION AND HOUSING UNIT GROWTH 2025-2034 (e)

2025	107,079	1,836	44,271	935
2026	108,743	1,664	45,118	847
2027	110,327	1,584	45,965	847
2028	111,912	1,585	46,812	847
2029	113,400	1,488	47,650	838
2030	114,888	1,488	48,488	838
2031	116,376	1,488	49,326	838
2032	117,709	1,333	50,076	750
2033	119,041	1,332	50,826	750
2034	120,196	1,155	51,476	650

- (a) Per the U.S. Census Bureau. represents the July 1 Population estimate.
- (b) Per the U.S. Census Bureau ACS 1-year estimates.
- (c) Per DOCS issued permit data.
- (d) Per the U.S. Census Bureau 2020 Decennial Census. Due to the Decennial Census, 1-year estimates were not released in 2020.
- (e) Per DOCS. Assumes a 93.5% occupancy rate and 1.8 - 2.2 persons per household, decreasing over time.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

CURRENT LEVEL OF SERVICE CALCULATION ("Current LOS")

Value of Existing Infrastructure:	
Land (a)	\$123,248,619
Improvements (b)	<u>284,153,000</u>
Total	407,401,619
Divided by number of 2024 housing units (c)	<u>43,336</u>
Estimated Current LOS (d)	<u><u>\$9,401</u></u>

- (a) The current land inventory is 690.84 acres, per CCPR. Assumes the land valued at \$178,404 per acre, based on the average price per acre of vacant land sold since February 2022, per the DOCS.
- (b) Per the Carmel Clay Parks and Recreation Department.
- (c) See page 8.
- (d) Represents the Current LOS per unit of existing development.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

ESTIMATED 2025-2034 INFRASTRUCTURE COSTS TO BE FUNDED BY IMPACT FEES

	Estimated 2024 Costs
West Park (a)	\$3,610,500
Bear Creek Park (Northwest) (b)	10,468,790
White River Corridor (c)	18,618,170
Central Core (d)	16,693,215
Chinese Garden (e)	1,805,324
Japanese Garden (f)	5,025,200
Thomas Marcuccilli Nature Park (g)	6,783,984
Sub-total	63,005,183
Estimated Construction Contingencies (h)	12,601,040
Total	\$75,606,223

(a) See page 11.

(b) See page 12.

(c) See page 13.

(d) See page 14.

(e) See page 15.

(f) See page 16.

(g) See page 17.

(h) Assumes a 20% allowance construction and design contingencies.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

ESTIMATED 2025-2034 INFRASTRUCTURE DEVELOPMENT AND COST - WEST PARK (a)

Infrastructure	Estimated Development Amount	Unit	Estimated Current Unit Cost (b)	Estimated Total Cost (a)
Community Shelter with Restrooms	2,000	S.F.	\$400.00	\$800,000
Picnic Tables	6	Ea.	2,800.00	16,800
Neighborhood Park Standard Playground	1	Ea.	750,000.00	750,000
Drinking Fountain	1	Ea.	4,500.00	4,500
Benches	6	Ea.	2,150.00	12,900
Waste Receptacle	6	Ea.	2,000.00	12,000
Dog Waste Station	1	Ea.	1,000.00	1,000
Interior Park Road	25,000	S.F.	12.50	312,500
Parking Lot	56,000	S.F.	12.50	700,000
Signage	6	Ea.	3,300.00	19,800
Walk/Trail - Asphalt	35,000	S.F.	9.50	332,500
Walk/Trail - Stone	17,500	S.F.	7.00	122,500
Walk/Trail - Boardwalk	1,750	S.F.	100.00	175,000
Trail Signage	8	Ea.	3,300.00	26,400
Bicycle Racks	12	Ea.	800.00	9,600
Landscape - Prairie/Wetland	15	Acre	10,000.00	150,000
Landscape - Planting Bed	10,000	S.F.	12.50	125,000
Landscape - Trees	50	Ea.	800.00	40,000
Totals				\$3,610,500

(a) Per the PRMP. Represents infrastructure identified to serve new development through 2034.

(b) Estimated in 2024 dollars.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

ESTIMATED 2025-2034 INFRASTRUCTURE DEVELOPMENT AND COST - BEAR CREEK (NORTHWEST) PARK (a)

Infrastructure	Estimated Development Amount	Unit	Estimated Current Unit Cost (b)	Estimated Total Cost (a)
Subsurface Investigation	1	L.S.	\$36,000.00	\$36,000
Erosion Control	1	L.S.	119,000.00	119,000
Clear and Grub	1	L.S.	109,000.00	109,000
Selective Site Demo	1	L.S.	15,000.00	15,000
Grading and Earthwork	44,200	S.Y.	10.00	442,000
Fine Grading	100,500	S.Y.	0.50	50,250
Temporary Project Sign and Fencing	1	L.S.	45,000.00	45,000
Construction Layout	1	L.S.	60,000.00	60,000
Signage	1	L.S.	50,000.00	50,000
Gateway Entry Signage	3	Ea.	66,000.00	198,000
Concrete Pavement	45,700	S.F.	8.00	365,600
Concrete Steps	721	L.F.	400.00	288,400
Asphalt Pavement - Road	36,800	S.F.	7.50	276,000
Asphalt Pavement - Path	16,200	S.F.	4.00	64,800
Gravel Path	6,500	S.F.	31.00	201,500
Nature Play	1	L.S.	610,000.00	610,000
Outdoor Classrooms	1	L.S.	50,000.00	50,000
Overlook	1	L.S.	15,000.00	15,000
Stone Steps (per stone slab)	280	Ea.	3,100.00	868,000
Sports Courts	2	Ea.	40,000.00	80,000
Gaga Ball	1	Ea.	6,000.00	6,000
Adventure Tower	1	L.S.	410,000.00	410,000
Water Play	1	L.S.	750,000.00	750,000
Zip-Line	1	L.S.	85,000.00	85,000
Site Furnishings	1	L.S.	70,000.00	70,000
Sanitary Service	1	L.S.	55,000.00	55,000
Electrical Service	1	L.S.	80,000.00	80,000
Water Service	1	L.S.	63,000.00	63,000
Turf Sod	5,930	S.Y.	18.00	106,740
Trees	854	Ea.	750.00	640,500
Accent Planting	1	L.S.	90,000.00	90,000
Community Pavilion	1	L.S.	3,000,000.00	3,000,000
Secondary Structure w/ Restrooms or Storage (Type A)	1	Ea.	380,000.00	380,000
Secondary Structure w/ Restrooms or Storage (Type B)	1	Ea.	178,000.00	178,000
Open Air Structure (Picnic Shelter)	7	Ea.	75,000.00	525,000
Woodland Restoration	172,000	S.F.	0.50	86,000
Total				10,468,790.00

(a) Per the PRMP. Represents infrastructure identified to serve new development through 2034.

(b) Estimated in 2024 dollars.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

ESTIMATED 2025-2034 INFRASTRUCTURE DEVELOPMENT AND COST - WHITE RIVER CORRIDOR (a)

Infrastructure	Estimated Development Amount	Unit	Estimated Current Unit Cost (b)	Estimated Total Cost (a)
Land	30	Acre	\$178,404.00	\$5,352,120
Master Plan	1	L.S.	225,000.00	225,000
Utility & Site Work	1	L.S.	100,000.00	100,000
Nature/River Ecology Center	17,500	S.F.	400.00	7,000,000
Trailhead Restrooms	1	L.S.	175,000.00	175,000
Utility Service	1	L.S.	37,500.00	37,500
Parking Lot - Asphalt	70,000	S.F.	12.50	875,000
Entrance Road - Asphalt	25,000	S.F.	12.50	312,500
Entrance Sign	2	Ea.	15,000.00	30,000
Walk/Trail - Asphalt	180,000	S.F.	9.50	1,710,000
Walk/Trail - Concrete	30,000	S.F.	12.00	360,000
Walk/Trail - Boardwalk	10,560	S.F.	100.00	1,056,000
Bridge	2	L.S.	500,000.00	1,000,000
Other Signage	3	Ea.	3,300.00	9,900
Metal Bollard	6	Ea.	1,600.00	9,600
Bench	15	Ea.	2,150.00	32,250
Bicycle Rack	16	Ea.	800.00	12,800
Bike Repair Station	2	Ea.	2,500.00	5,000
Waste Receptacle/Recycle Bin	10	Ea.	2,000.00	20,000
Dog Waste Station	4	Ea.	1,000.00	4,000
Drinking Fountain	2	Ea.	4,500.00	9,000
Canoe Launch	1	L.S.	50,000.00	50,000
Landscape - Prairie/Wetland	6	Acre	10,000.00	57,000
Forest Mitigation	3	Acre	58,500.00	175,500
Totals				<u><u>\$18,618,170</u></u>

(a) Per the PRMP. Represents infrastructure identified to serve new development through 2034.

(b) Estimated in 2024 dollars.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

ESTIMATED 2025-2034 INFRASTRUCTURE DEVELOPMENT AND COSTS - CENTRAL CORE (a)

Infrastructure	Estimated Development Amount	Unit	Estimated Current Unit Cost (b)	Estimated Total Cost (a)
Land	35	Acre	\$178,404.00	\$6,244,140
Master Plan	1	L.S.	225,000.00	225,000
Utility & Site Work	1	L.S.	500,000.00	500,000
Community Shelter/Restrooms/Storage Shelters	4,000	S.F.	400.00	1,600,000
	2,625	S.F.	325.00	853,125
Picnic Tables	14	Ea.	2,800.00	39,200
Grill	5	Ea.	1,600.00	8,000
Community Park Standard Playground	1	L.S.	1,500,000.00	1,500,000
Outdoor Fitness Equipment	1	L.S.	100,000.00	100,000
Drinking Fountain	4	Ea.	4,500.00	18,000
Benches	12	Ea.	2,150.00	25,800
Waste Receptacle/Recycle Bin	20	Ea.	2,000.00	40,000
Dog Waste Station	8	Ea.	1,000.00	8,000
Parking Lot - Asphalt	50,000	S.F.	12.50	625,000
Entrance Sign	2	Ea.	15,000.00	30,000
Signage	10	Ea.	3,300.00	33,000
Walk/Trail - Asphalt	90,000	S.F.	9.50	855,000
Walk/Trail - Concrete	18,000	S.F.	12.00	216,000
Walk/Trail - Pavers	36,000	S.F.	26.00	936,000
Walk/Trail - Boardwalk	6,000	S.F.	150.00	900,000
Bridge & Abutments	2	L.S.	601,900.00	1,203,800
Bicycle Racks	18	Ea.	800.00	14,400
Landscape - Lawn	5,000	S.Y.	3.50	17,500
Landscape - Prairie/Wetland	5	Acre	10,000.00	50,000
Landscape - Planting Bed	2,500	S.F.	12.50	31,250
Landscape - Trees	150	Ea.	800.00	120,000
Dog Park	1	L.S.	500,000.00	500,000
Total				<u>\$16,693,215</u>

(a) Per the PRMP. Represents infrastructure identified to serve new development through 2034.

(b) Estimated in 2024 dollars.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

ESTIMATED 2025-2034 INFRASTRUCTURE DEVELOPMENT AND COSTS - CHINESE GARDEN (a)

Infrastructure	Estimated Development Amount	Unit	Estimated Current Unit Cost (b)	Estimated Total Cost (a)
Site Prep and Tree Protection	51,350	S.F.	\$0.05	\$2,568
Fine Grading and Soil Preparation	51,350	S.F.	0.18	9,243
Berm at Pavilion	536	C.Y.	4.80	2,573
Stone Veneer Edging at Pond	500	L.F.	175.00	87,500
Concrete Pavement	3,500	S.F.	10.20	35,700
Stone Paving Area	8,070	S.F.	35.00	282,450
Stone Veneer Retaining Wall with CMU Core	190	S.F.	60.00	11,400
Stone Veneer Stairs	1	L.S.	5,400.00	5,400
Freestanding Wall	360	S.F.	51.00	18,360
Decomposed Granite	550	S.F.	9.60	5,280
Electrical Pedestal, Controllers, Drivers, UG Utility, etc.	1	L.S.	175,000.00	175,000
Pedestrian Pole Light	20	Ea.	4,000.00	80,000
Tree Up lights	44	Ea.	2,400.00	105,600
Power Outlet	6	Ea.	2,400.00	14,400
Cellphone Charging Station	10	Ea.	2,500.00	25,000
8" Trunk and Lateral Lines	425	L.F.	30.00	12,750
French Drain	190	L.F.	14.40	2,736
Inlets @ Landscape Areas	12	Ea.	420.00	5,040
Irrigation - Lawn Rotors	51,350	S.F.	2.00	102,700
Irrigation - Planting Beds	5,150	S.F.	2.50	12,875
Irrigation - Tree Bubblers	55	Ea.	60.00	3,300
Irrigation Pedestal, Controllers, Main and Lateral Lines	1	L.S.	125,000.00	125,000
Structural Trees	14	Ea.	1,800.00	25,200
Ornamental Trees	8	Ea.	750.00	6,000
Shrub	65	Ea.	50.00	3,250
Groundcover	315	Ea.	15.00	4,725
Ornamental Grass	535	Ea.	10.80	5,778
Annuals	1,106	Ea.	3.60	3,982
Compost/Topsoil	15	C.Y.	66.00	1,020
Mixed Soil	63	C.Y.	66.00	4,154
Hardwood Mulch	31	C.Y.	60.00	1,831
Bermuda Sod Grass	2,500	S.F.	0.54	1,350
Hydroseeded Bermuda Grass	2,500	S.F.	0.06	150
Benches	8	Ea.	3,000.00	24,000
Trash Receptacles	4	Ea.	1,977.60	7,910
Dog Waste Station	1	Ea.	600.00	600
Shade Pavilion	1	L.S.	120,000.00	120,000
Pond	1	L.S.	375,000.00	375,000
Pedestrian Bridge	1	L.S.	90,000.00	90,000
School Signage Relocation	1	L.S.	5,500.00	5,500
Total				<u>\$1,805,324</u>

(a) Per the PRMP. Represents infrastructure identified to serve new development through 2034.

(b) Estimated in 2024 dollars.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

ESTIMATED 2025-2034 INFRASTRUCTURE DEVELOPMENT AND COSTS - JAPANESE GARDEN (a)

Infrastructure	Estimated Development Amount	Unit	Estimated Current Unit Cost (b)	Estimated Total Cost (a)
Layout Path & Shoreline	1	L.S.	\$24,000.00	\$24,000
Excavation, Cut, Fill & Build Pond Shoreline	1	L.S.	2,240,000.00	2,240,000
Construct Pathway	1	L.S.	687,000.00	687,000
Shoreline Edge	1	L.S.	62,400.00	62,400
Castle Wall	1	L.S.	250,800.00	250,800
Waterfalls	1	L.S.	128,000.00	128,000
Boulder Work	1	L.S.	216,000.00	216,000
Pathway Boulders	1	L.S.	120,000.00	120,000
Steps & Stepping Stones	1	L.S.	25,000.00	25,000
Planting - Trees	1	L.S.	550,000.00	550,000
Planting - Small Shrubs & Ground Cover	1	L.S.	450,000.00	450,000
Soil Amendment & Planting Soil	1	L.S.	144,000.00	144,000
Irrigation	1	L.S.	110,000.00	110,000
Finish Work	1	L.S.	18,000.00	18,000
Total				<u>\$5,025,200</u>

(a) Per the PRMP. Represents infrastructure identified to serve new development through 2034.

(b) Estimated in 2024 dollars.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

ESTIMATED 2025-2034 INFRASTRUCTURE DEVELOPMENT AND COSTS - THOMAS MARCUCCILLI NATURE PARK (a)

Infrastructure	Estimated Development Amount	Unit	Estimated Current Unit Cost (b)	Estimated Total Cost (a)
Site Clearing and Prep, Noxious Tree Removal, etc.	1	Allow	\$30,000.00	\$30,000
Erosion Control	1	Allow	30,000.00	30,000
Crushed Aggregate Path	42,800	S.F.	20.00	856,000
Mulched Trails	25,500	S.F.	7.00	178,500
Parking Lot - Simplicity Parkway	1	Allow	126,975.00	126,975
Parking Lot - Harvest Church	1	Allow	675,708.00	675,708
Pedestrian Boardwalk	27,850	S.F.	75.00	2,088,750
Pedestrian Boardwalk Railing	4,900	Allow	225.00	1,102,500
Restroom Building - Harvest Church	1	Allow	350,000.00	350,000
Sculpture /Public Art - Location 1	1	Allow	75,000.00	75,000
Sculpture /Public Art - Location 2	1	Allow	125,000.00	125,000
Passive Play Area	1,413	Ea.	15.00	21,188
Cargo Netting Area 1	418	S.F.	25.00	10,438
Cargo Netting Area 2	1,550	S.F.	25.00	38,750
Interactive Boulder Play Area	1,125	Ea.	20.00	22,500
Terraced Seating	1,250	F.F.	45.00	56,250
Signage	1	Allow	125,000.00	125,000
Prairie Meadow Planting	9.5	Acre	4,500.00	42,525
Wetland/Fen Planting	29	Acre	4,500.00	130,410
Soil Amendments	38.4	Acre	8,000.00	307,440
Tree Mass Planting	234,000	S.F.	1.25	292,500
Understory Mass Plantings	65,700	S.F.	1.50	98,550
Total				\$6,783,984

(a) Per the PRMP. Represents infrastructure identified to serve new development through 2034.

(b) Estimated in 2024 dollars.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

ESTIMATED ANNUAL 2024 IMPACT FEE REVENUES

<u>Year</u>	<u>Estimated Housing Unit Growth (a)</u>	<u>2024 Impact Fee Per Housing Unit (b)</u>	<u>Estimated 2024 Impact Fee Revenues</u>	<u>Cumulative Revenues</u>
2025	935	\$5,370	\$5,021,137	\$5,021,137
2026	847	5,907	5,003,415	10,024,552
2027	847	6,498	5,503,757	15,528,309
2028	847	7,148	6,054,133	21,582,442
2029	838	7,863	6,588,783	28,171,225
2030	838	8,276	6,935,288	35,106,513
2031	838	8,276	6,935,288	42,041,801
2032	750	8,276	6,207,000	48,248,801
2033	750	8,276	6,207,000	54,455,801
2034	650	8,276	5,379,400	59,835,201
Totals	8,140		\$59,835,201	

(a) See page 8.

(b) See page 7, assumes the phase-in schedule is applied as shown and that the maximum amount is implemented in year 6.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

**ESTIMATED NEW POPULATION SHARE OF PRINCIPAL PAYMENTS
ON OUTSTANDING AND PROPOSED BONDS**

Budget Year	Principal Due	New Population Percentage of Total Population	New Population Contribution to Principal Due
	(a)	(b)	(c)
2025	\$2,350,000	1.71%	\$40,190
2026	2,320,000	3.22%	74,700
2027	2,345,000	4.61%	108,100
2028	2,360,000	5.96%	140,660
2029	2,360,000	7.19%	169,680
2030	2,360,000	8.40%	198,240
2031	2,375,000	9.57%	227,290
2032	2,380,000	10.59%	252,040
2033	2,390,000	11.59%	277,000
2034	305,000	12.44%	37,940
Total			\$1,525,840

- (a) Represents annual principal payments due on the outstanding 2019 Bonds, Series A through L, and the 2022 Bonds during the planning horizon.
- (b) Based on the current and estimated population of the City as shown on page 8.
- (c) Assumes the contribution of new residents to the capital projects budget is proportional to the number of new residents compared to the total population of the City.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

ESTIMATED NEW POPULATION SHARE OF CAPITAL BUDGET

<u>Budget Year</u>	<u>Estimated Capital Budget</u>	<u>New Population Percentage of Total Population</u>	<u>New Population Contribution to Capital Budget</u>
	(a)	(b)	(c)
2025	\$2,864,000	1.71%	\$48,970
2026	2,864,000	3.22%	92,220
2027	2,864,000	4.61%	132,030
2028	2,864,000	5.96%	170,690
2029	2,864,000	7.19%	205,920
2030	2,864,000	8.40%	240,580
2031	2,864,000	9.57%	274,080
2032	2,864,000	10.59%	303,300
2033	2,864,000	11.59%	331,940
2034	2,864,000	12.44%	356,280
Total			<u><u>\$2,156,010</u></u>

- (a) Represents the average total Capital Outlays from the Clay Township Park Capital Fund, per the Township Annual Report for the respective year, as shown on page 22.
- (b) Based on the current and estimated population of the City, as shown on page 8.
- (c) Assumes the contribution of new residents to the capital projects budget is proportional to the number of new residents compared to the total population of the City.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

ESTIMATED ANNUAL 2025-2034 IMPACT FEE REVENUES AND EXPENDITURES

	Total Estimated Cost (b)	Estimated Cost (a)										Total
		Year										
		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
West Park	\$4,332,600	(\$433,260)	(\$433,260)	(\$433,260)	(\$433,260)	(\$433,260)	(\$433,260)	(\$433,260)	(\$433,260)	(\$433,260)	(\$433,260)	(\$4,332,600)
Bear Creek Park (Northwest)	12,562,548	(1,256,250)	(1,256,250)	(1,256,250)	(1,256,250)	(1,256,250)	(1,256,250)	(1,256,250)	(1,256,250)	(1,256,250)	(1,256,250)	(12,562,500)
White River Corridor	22,341,804	(2,234,180)	(2,234,180)	(2,234,180)	(2,234,180)	(2,234,180)	(2,234,180)	(2,234,180)	(2,234,180)	(2,234,180)	(2,234,180)	(22,341,800)
Central Core	20,031,858	(2,003,190)	(2,003,190)	(2,003,190)	(2,003,190)	(2,003,190)	(2,003,190)	(2,003,190)	(2,003,190)	(2,003,190)	(2,003,190)	(20,031,900)
Chinese Garden	2,166,389	(216,640)	(216,640)	(216,640)	(216,640)	(216,640)	(216,640)	(216,640)	(216,640)	(216,640)	(216,640)	(2,166,400)
Japanese Garden	6,030,240	(603,020)	(603,020)	(603,020)	(603,020)	(603,020)	(603,020)	(603,020)	(603,020)	(603,020)	(603,020)	(6,030,200)
Thomas Marcuccilli Nature Park	8,140,781	(814,080)	(814,080)	(814,080)	(814,080)	(814,080)	(814,080)	(814,080)	(814,080)	(814,080)	(814,080)	(8,140,800)
Total Cost		(7,560,620)	(7,560,620)	(7,560,620)	(7,560,620)	(7,560,620)	(7,560,620)	(7,560,620)	(7,560,620)	(7,560,620)	(7,560,620)	(\$75,606,200)
Estimated 2024 Impact Fee Revenues (c)		5,021,137	5,003,415	5,503,757	6,054,133	6,588,783	6,935,288	6,935,288	6,207,000	6,207,000	5,379,400	
Estimated Non-Local Revenue Credit (d)		460,000	460,000	460,000	460,000	460,000	460,000	460,000	460,000	460,000	460,000	
Estimated New Resident Bond Credit (e)		40,190	74,700	108,100	140,660	169,880	198,240	227,290	252,040	277,000	37,940	
Estimated Capital Budget Contribution (f)		48,970	92,220	132,030	170,890	205,920	240,580	274,080	303,300	331,940	356,280	
Estimated Net Revenues/(Loss)		(1,990,323)	(1,930,285)	(1,356,733)	(735,137)	(136,237)	273,488	336,038	(338,280)	(284,680)	(1,327,000)	
Beginning Balance		4,262,667 (g)	2,272,344	342,059	(1,014,674)	(1,749,811)	(1,886,048)	(1,612,560)	(1,276,522)	(1,614,802)	(1,899,482)	
Ending Balance		\$2,272,344	\$342,059	(\$1,014,674)	(\$1,749,811)	(\$1,886,048)	(\$1,612,560)	(\$1,276,522)	(\$1,614,802)	(\$1,899,482)	(\$3,226,482)	

(a) See page 10. Assumes expenditures necessary to meet the Level of Service requirements of new development.

(b) See page 10. Represents 2024 cost estimates including construction and design contingencies.

(c) See page 18.

(d) See page 6. Assumes the credit is applied equally over the 10-year plan horizon.

(e) See page 19.

(f) See page 20.

(g) See page 23. As of December 31, 2023 per the City.

Note: No assumption has been made for the use of financial resources not identified in this ZIP to meet estimated capital needs of CCPR. It is anticipated that the estimated revenue shortfalls will be met by other available means of CCPR, the City, and Clay Township.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

**HISTORICAL RECREATION CAPITAL IMPROVEMENTS EXPENDITURES NOT
FUNDED THROUGH RECREATION IMPACT FEES, DONATIONS OR DEBT**

Budget Year	Capital Expenditures (a)
2019	\$2,599,003.83
2020	2,479,892.45
2021	1,500,650.96
2022	3,725,855.18
2023	4,015,975.78
Average	\$2,864,000.00

(a) Represents total Capital Outlays from the Clay Township Park Capital Fund, per the Township Annual Report for the respective year.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

**THE CARMEL CLAY PARK AND RECREATION SYSTEM
2025-2029 ZONE IMPROVEMENT PLAN**

**HISTORICAL IMPACT FEE RECEIPTS AND EXPENDITURES (a)
Park Impact Fee Fund - 106
(Unaudited)**

<u>Year</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Ending Balance</u>
2014	\$1,878,024.77	\$1,146,089.32	\$1,283,676.08	\$1,740,438.01
2015	1,740,438.01	2,295,427.96	207,980.96	3,827,885.01
2016	3,827,885.01	910,690.07	512,081.18	4,226,493.90
2017	4,226,493.90	1,779,151.77	411,516.83	5,594,128.84
2018	5,594,128.84	1,195,063.27	4,344,892.26	2,444,299.85
2019	2,444,299.85	1,175,386.67	956,501.31	2,663,185.21
2020	2,663,185.21	980,387.66	2,534,329.10	1,109,243.77
2021	1,109,243.77	1,358,513.44	203,258.19	2,264,499.02
2022	2,264,499.02	845,984.40	310,328.74	2,800,154.68
2023	2,800,154.68	2,059,261.89	596,749.13	4,262,667.44

(a) Per the City.

Note: Impact fee credits granted to developers are not accounted for in the above information.

(Subject to the comments in the attached Report
dated March 29, 2024 of Baker Tilly Municipal Advisors, LLC)

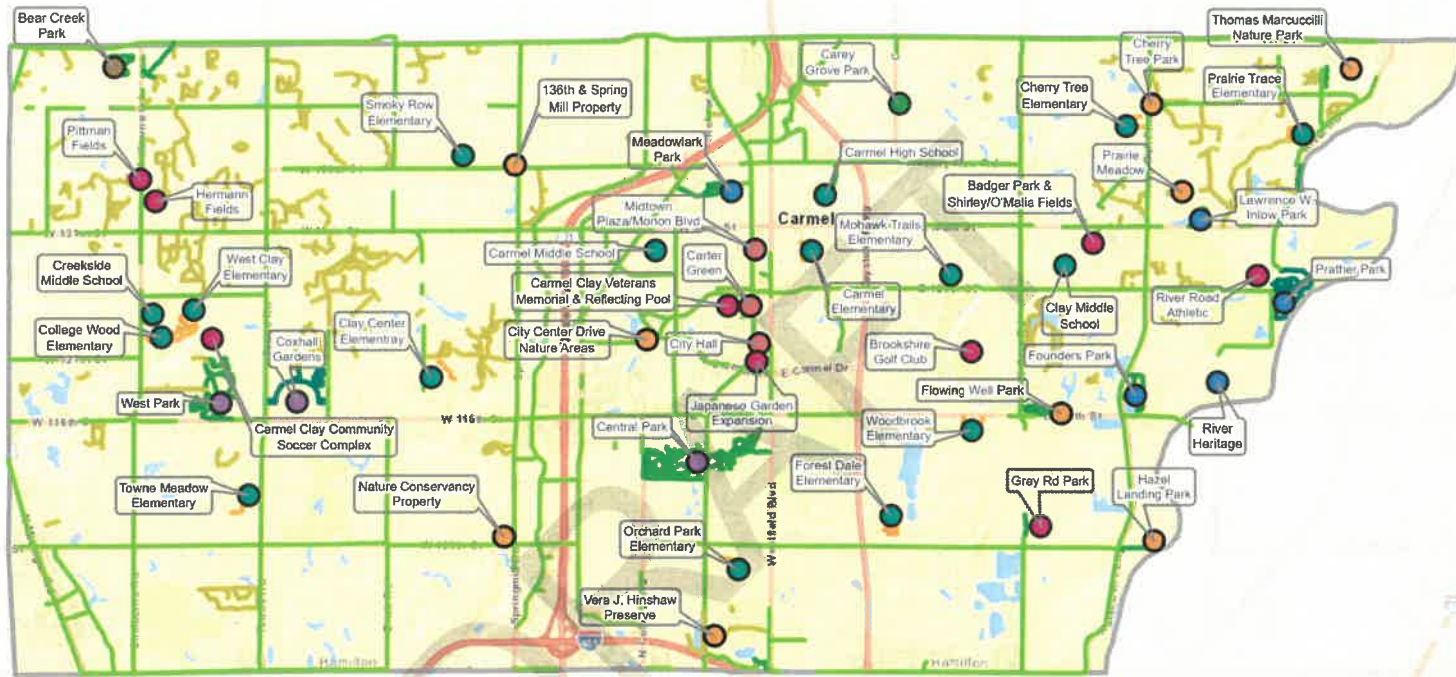
APPENDIX A
MAPS OF IMPACT ZONE

DRAFT

Park System Map

Carmel, Indiana

Parks & Recreation



Type

- Public Plaza/Micro Parks
- Neighborhood Parks
- Community Parks
- Regional Parks
- Special Use Parks
- School Property
- Nature Preserves
- Open Space
- Greenways Trails
- Undeveloped Parks

Trails

- Owner**
- Carmel Clay
 - City
 - Hamilton County
 - Dads Club
 - Schools
 - HOA



Est. HERE, Garmin, NGA, USGS, NPS

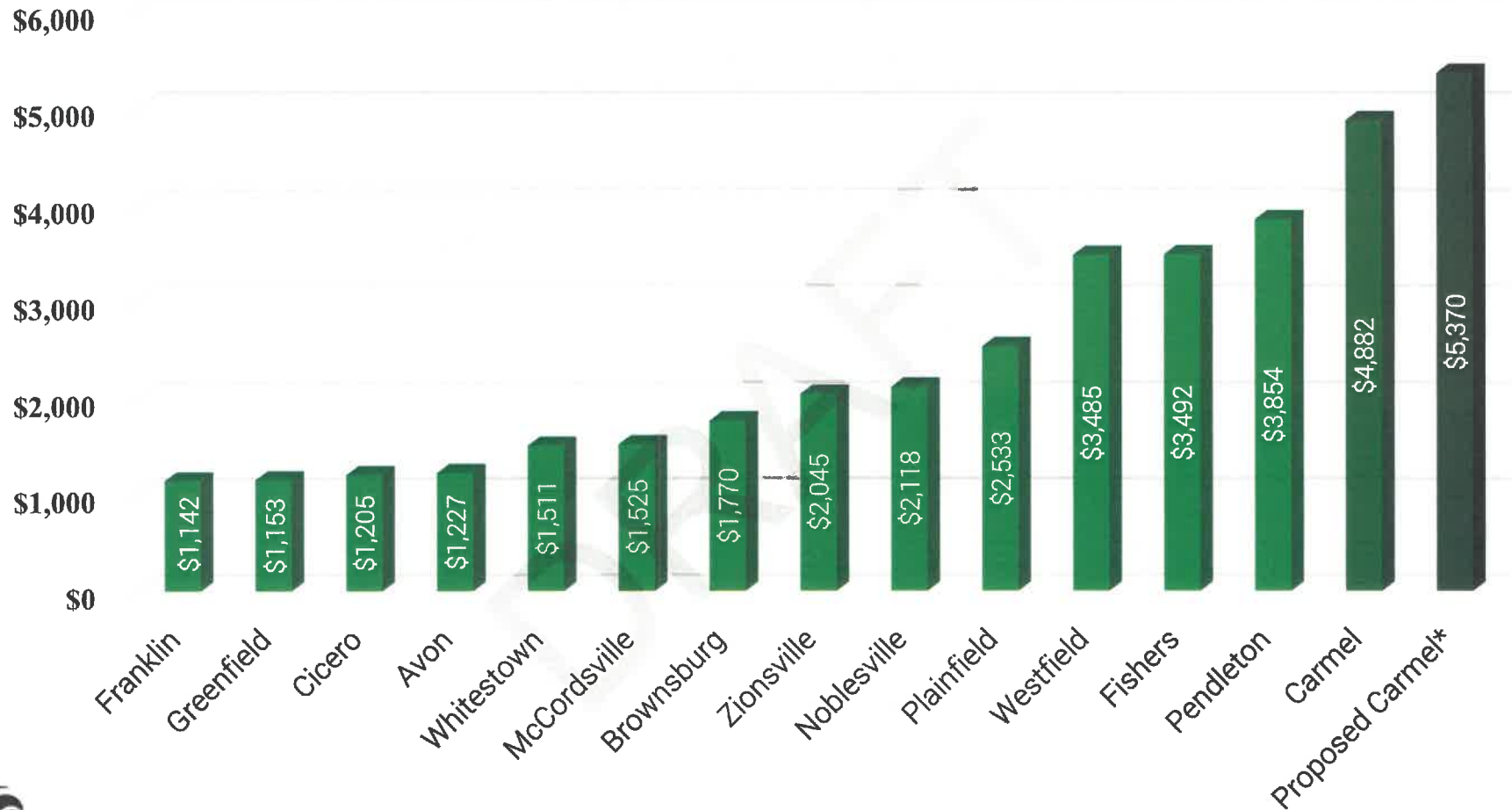
- Local Road
- Major Road
- Highway
- Carmel Clay Recreation District Boundary

APPENDIX B

INDIANAPOLIS METRO AREA IMPACT FEE AMOUNTS

DRAFT

Indianapolis Metro Area Park Impact Fee Amounts



■ Recreation Impact Fee Amount

Note: represents the 2024 impact fee amounts for single-family homes.

*Represents the first year phase-in amount of the proposed 2024 Impact Fee. Per page 6, the maximum 2024 Impact Fee amount if \$8,276.



**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Michael Klitzing, Director of Parks and Recreation/CEO	ACTION REQUESTED Motion
ITEM/SUBJECT Conflict of Interest Disclosure for Kroger, Gardis & Regas, LLP	
DOLLAR AMOUNT/FUND N/A	MEETING DATE April 9, 2024

SUMMARY:

Attached is a letter from Brian Bosma, the Park Board’s legal counsel, providing notification that Ted Nolting with the same firm of Kroger, Gardis & Regis, LLP has been asked to serve as general counsel for the Carmel Common Council. While the prospect of filing litigation against the City Council is slim, as the most recent litigation was against the City of Carmel through its Board of Public Works, it is appropriate for the Park Board to waive any conflicts this representation may present if it so chooses.

Brian will be available at the meeting to address any questions you may have.

RECOMMENDED MOTION:

“I move to consent to the representation of the Carmel Common Council by Kroger, Gardis & Regas, LLC.

April 2, 2024

Carmel Clay Board of Parks and Recreation
1411 E. 116th Street
Carmel, IN 46032

RE: Representation of Carmel Common Council

Dear Board Members:

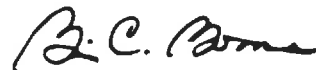
As some of you are aware, my partner, Ted Nolting, has been asked to serve as general counsel to the Carmel Common Council, a position that has not existed in the past. This representation would be a separate attorney solely for the Council's utilization, rather than relying on Corporation Counsel as they have in the past.

While I doubt the Park Board will at any time be adverse to the Common Council, we did want to confirm that the Board agrees to waive any conflicts this representation may present. If there is direct adversity to the Common Council specifically (such as litigation against the Council) we would refer the Park Board to separate legal counsel.

At the meeting on April 9, 2024, if the Board agrees with this approach, we would ask that a Motion to Consent to the representation of the Carmel Common Council by Kroger Gardis & Regas, LLP would be adopted and entered in the Board's minutes. We are happy to answer any questions that you may have.

Very truly yours,

KROGER GARDIS & REGAS, LLP



Brian C. Bosma

BCB:akk

cc: Michael Klitzing, Director
Ted W. Nolting, Esq.