

Carmel/Clay Board of Parks and Recreation
Tuesday, May 13, 2025, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well-maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

Agenda

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Staff Reports**
- 5. Committees**
 - a. Finance Committee
 - b. Strategic Funding Committee
- 6. Minutes – Secretary**
 - a. April 8, 2025, Park Board Meeting
- 7. Financial Reports – Treasurer**
 - a. Consolidated Financial Report for March 2025
 - b. CCPR P&L Statements for April 2025
- 8. Claims – Treasurer**
 - a. Claim Sheet May 13, 2025
 - b. CCPR Payroll for April 4, 2025, and April 18, 2025
- 9. Monetary Gifts, Grants, Partnerships, and Sponsorships for April 2025 – Eric Mehl**
- 10. New Business**
 - a. Consideration of Resolution G-2025-005 Naming Jerry’s Native Tree Walk – Michael Klitzing
 - b. Consideration of Resolution P-2025-001 Adopting Indiana Code §5-23 (authorizing use of Public-Private Agreements for capital projects) – Michael Klitzing
 - c. City of Carmel Infrastructure Bond Projects
 - i. Consideration of Master Services Agreement with CTI – Michael Klitzing
 - ii. Consideration of Resolution P-2025-002 Authorizing Release of a Request for Proposals for Bear Creek Phase 1 Under Indiana Code §5-23 and Establishing an Evaluation Committee to Prepare RFP and Make Recommendations – Michael Klitzing
- 11. Old Business**
 - a. White River Greenway North Extension
 - i. Consideration of Amendment #1 to contract with Morphe Construction – Michael Klitzing
 - ii. Consideration of Amendment #2 to Professional Services Agreement with CTI Construction, Inc. for construction management services – Michael Klitzing
 - b. Bear Creek Park
 - i. Statement of Intent to Apply for Land and Water Conservation Fund (LWCF) Grant – Eric Mehl
- 12. Attorney’s Report**
- 13. Director’s Report**
- 14. Information Items**

- a. Plan Commission
- b. School Board
- c. Climate Action Plan Advisory Committee
- d. Parks Foundation

15. Park Board Comments / Discussion

16. Adjournment

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> No Action Required
<small>ITEM/SUBJECT</small> Staff Reports	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> May 13, 2025

Selected news articles:

- Designed for all
- Invasive Species Removal and Swap

Standard monthly reports for March 2025:

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for April 2025:

- Monon Community Center Pass Report
 - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
 - Extended School Enrichment/Summer Camp Series
 - Recreation & Facilities
 - Administration & Planning
 - Marketing & Communications
 - Parks & Natural Resources
- Financial Assistance (MCC and ESE)



story by Julie Campbell

Activities and attractions abound for both adults and children with special needs.

As a mother of special needs children, Mindy Rogers is always on the lookout for places around the state that will accommodate her family. Mindy's two teenage sons have Down Syndrome, her oldest daughter is blind, and her youngest son deals with ADHD.

Mindy, who serves as the interim operations director at Visit French Lick West Baden, heads into each family outing with a positive mindset and encourages other parents of special needs kids to do the same.

"We have little-to-no expectations about the outing," explains Mindy. "We've learned that having high expectations can ruin a day when something goes wrong. The only expectation is that we are going to have an adventure."

Fortunately, there are plenty of accessible adventures to be found all around the Hoosier State.



STORY HOUR AT THE MEADOWS AT WABASH COUNTY MUSEUM.
PHOTO: WABASH COUNTY MUSEUM

Mindy's family lives in Orange County, so they often enjoy activities close to home. One of their favorites is The French Lick Scenic Railway.

"The employees are very attentive to the kids, asking me if they require anything special or extra for our ride," Mindy says. "They include the kids in the interactive entertainment, and my kids love the train rides."

Animal lovers will enjoy Wilstem Wildlife Park in nearby Paoli, which features a drive-through safari and hands-on animal experiences, a favorite of Mindy's son, Eli, who is the family's "animal whisperer."

Other Orange County favorites of the Rogers' family include Big Splash Indoor Water Park, Paoli Rock-N-Bowl, and Bledsoe Farms.



COLUMBIAN PARK ZOO IN LAFAYETTE. PHOTO: VISIT LAFAYETTE
WEST LAFAYETTE

In nearby Corydon, you'll find Possibility Playground, featuring 18 different slides and an abundance of swings and climbing areas. This 32,000 square foot, all-inclusive playground is among the largest of its kind in the United States and is suited for children of all ages and abilities. It provides inclusive, dynamic, and imaginative play experiences, showcasing innovation and community spirit amidst breathtaking natural scenery within the Hayswood Nature Reserve.

Widely known for its natural beauty, music, and arts scene, Brown County offers a plethora of accessible options. At Brown County State Park, guided tours and wheelchair-accessible paths are available—perfect for connecting with nature.

Prefer exploring by car? Peaceful Valley Heritage and Preservation's Driving Tours will help you discover Brown County's historical sites, churches, and cemeteries while taking in scenic drives through the county's rolling hills. And there are plenty of venues with accessible spaces and entertainment, including Brown County Music Center and Brown County Playhouse.

In the city of Carmel, a recent addition to River Heritage Park features an over one-mile-long accessible nature trail that runs along the White River. Designed using Universal Design, this trail complements an existing wheelchair-friendly .75-mile loop trail. Ten new interpretive signs, which include braille and tactile graphics, were installed along the loop trail in the fall of 2024.



“The city strives to make all of our destinations, sidewalks, paths, and trails accessible for everyone to make sure all people can get to where they are going in the city without any issues or obstructions,” says David Littlejohn, ADA coordinator for the city of Carmel.

Seasonal events to add to your future bucket list include Carmel's Community Sensory Day in Midtown Plaza to kick off March as Disability Awareness Month and a March Virtual Art Exhibit, highlighting art by artists with disabilities. “We turn off all music and have activities for attendees to enjoy for the event,” said Littlejohn.

Seasonal events to add to your future bucket list include Carmel's Community Sensory Day in Midtown Plaza to kick off March as Disability Awareness Month and a March Virtual Art Exhibit, highlighting art by artists with disabilities. "We turn off all music and have activities for attendees to enjoy for the event," said Littlejohn.

"During the event, the CACD provides activities like sensory toys and items for people to use while a movie with no sound, including closed captioning, plays on the Midtown screen."

More sensory friendly opportunities are available at The Wabash County Museum. The Meadow is a play space inside the museum where guests with sensory challenges can retreat when they need quiet time. Walking into the space, guests notice lower lighting, forest imagery on the windows, and three 8-foottall custom wood trees located throughout the space. Multiple seating options are available in varied sizes for guests of all ages, while soft rugs invite visitors to lie down under a tree much like you might do in a meadow. In addition to natural material activities like wooden animals, stacking logs, weighted stuffed animals, and felted wool stones, The Meadow contains an Augmented Reality (AR) sandbox, a fiber optic waterfall, and a light table with color mixing technology.



MINDY ROGERS' FAMILY ENJOYS ONE OF THEIR MANY OUTINGS AROUND THE HOOSIER STATE. PHOTO: MINDY ROGERS

"The positive response by visitors to the museum has been incredible," explains the museum's executive director, Teresa Galley. "We have seen the space used by adults to read or rest, by children who prefer quiet interaction, and by families who visit the museum specifically to spend time in The Meadow. Children with Autism or other sensory processing challenges spend hours in the space. It has definitely opened our doors to many new families who did not have access to this type of space before ours opened."

If outdoor activities are more your speed, a visit to the Indiana Dunes might be in order. Whether you use a wheelchair, need assistance with hearing, or can't maneuver the sand with your walker, the Indiana Dunes National Park and Indiana Dunes State Park offer a variety of services available for increased accessibility, including special power chairs and motorized all-terrain attachments for wheelchairs.



CRYSTAL BEACH AQUATIC PARK IN MADISON. PHOTO: VISIT MADISON

Bison sighting on your bucket list? Head over to Kankakee Sands Nature Conservancy in Morocco, just off U.S. Highway 41. New ADA accessible platforms and viewing areas help wildlife lovers observe the 90+ bison grazing on the prairie. ADA accessible viewers, which include Endchrome technology for color blindness, have also been added recently.

Shipshewana and LaGrange County are developed with accessibility in mind for every visitor. The region features ramps, handrails, accessible restrooms, rentable scooters, accessible elevators, hotel rooms, and expertly trained staff. An audio guide details the rich history and culture of the area. The visitshipshewana.org website is built with accessibility options as well.

The Columbian Park Zoo, located in Lafayette, offers yet another up-close-and-personal experience with animals. From wallabies and kookaburras to spider monkeys and porcupines, the animals are a hit with young visitors as well as the young-at-heart. Pathways are ADA compliant and consist of various substrates including concrete, gravel, sand, and mulch.



RIVER HERITAGE PARK IN CARMEL. PHOTO: CITY OF CARMEL

Wheelchairs and other ADA mobility devices are permitted in all public areas, including contact yards and immersion exhibits.

Curious about life on the farm? Head over to Fair Oaks Farms to witness the intricate workings of a 21st century dairy and pig farm. Situated on 19,000 acres about 70 miles south of Chicago in the rural Indiana town of Fair Oaks, the farm entertains as well as educates thousands of visitors each year. The facilities are all ADA compliant, and the tours are completely ADA accessible.

In Madison, you'll discover Crystal Beach Aquatic Park, newly renovated and located along the Ohio River, offering inclusive amenities for all visitors. The park opens Memorial Day weekend, providing a welcoming space in the heart of downtown. Nearby, Hargan Mathews Park features an all-accessible playground and wheelchair-friendly pathways,



POSSIBILITY PLAYGROUND IN CORYDON, PHOTO: HARRISON COUNTY CONVENTION & VISITORS BUREAU.

Nature lovers can take in breathtaking views at Clifty Falls State Park's ADA-accessible trail leading to a breathtaking scenic overlook on Trail 7. This spot also features specialized "colorblind viewers," allowing visitors with color vision deficiencies to fully appreciate the park's stunning landscapes.

Along with Clifty Falls, many of Indiana's state parks have accessible and wheelchair-friendly trails. Check out their Indiana Trail Finders Map, or the DNR website for more details and information.

Through the birdability.org map, nature lovers can find locations around the state to enjoy accessible bird watching experiences.

Birdability works to ensure the birding community and the outdoors are welcoming, inclusive, safe, and accessible for everybody. The organization focuses on people with mobility challenges, blindness or low vision, chronic illness, intellectual or developmental disabilities, mental illness, and those who are neurodivergent, deaf or hard of hearing or who have other health concerns. In addition to current birders, they strive to introduce birding to people with disabilities and other health concerns who are not yet birders so they too can experience the joys of birding.



At the Zionsville Lions Club Fall Festival, coming up September 5-7, individuals with special needs are the VIPs. The weekend kicks off on Friday with the VIP Carnival, a special event for families with special needs, offering a welcoming and inclusive experience for all.

Based in Crown Point, Emberly's Smiles is a non-profit organization started in memory of Emberly Reese Brazil, who passed away in June of 2020. Emberly suffered with Rett Syndrome and was nonverbal. The goal of Emberly's Smiles is to enable other children with special needs to have accessible parks in their community—where they can feel included with everyone else. They've installed communication boards for those who are nonverbal and encourage activities for all abilities. Many of these boards can be found in parks throughout northwest Indiana.



One of nine official Paralympics training facilities, Turnstone, is located in Indiana's second largest city, Fort Wayne. Turnstone Center for Children and Adults with Disabilities has been providing adaptive sports and recreation for 20 years. As the fourth largest Paralympic Sport Club in the United States, Turnstone offers competitive and recreational opportunities in wheelchair basketball, wheelchair tennis, power soccer, indoor rowing, adaptive golf, sled hockey, boccia, and more.

Carmel Clay Parks & Recreation encourages invasive species removal with annual Invasive for Native Tree Swap



Photo provided by Carmel Clay Parks & Recreation

POSTED BY: THE REPORTER APRIL 10, 2025

Throughout April, Carmel Clay Parks & Recreation (CCPR) is offering an Invasive for Native Tree Swap program to promote invasive species awareness. Remove one or more invasive species from your property, and CCPR will reimburse you with one three-gallon native tree sapling. There are four species of native trees available: river birch, redbud, pagoda dogwood, and common witch-hazel.

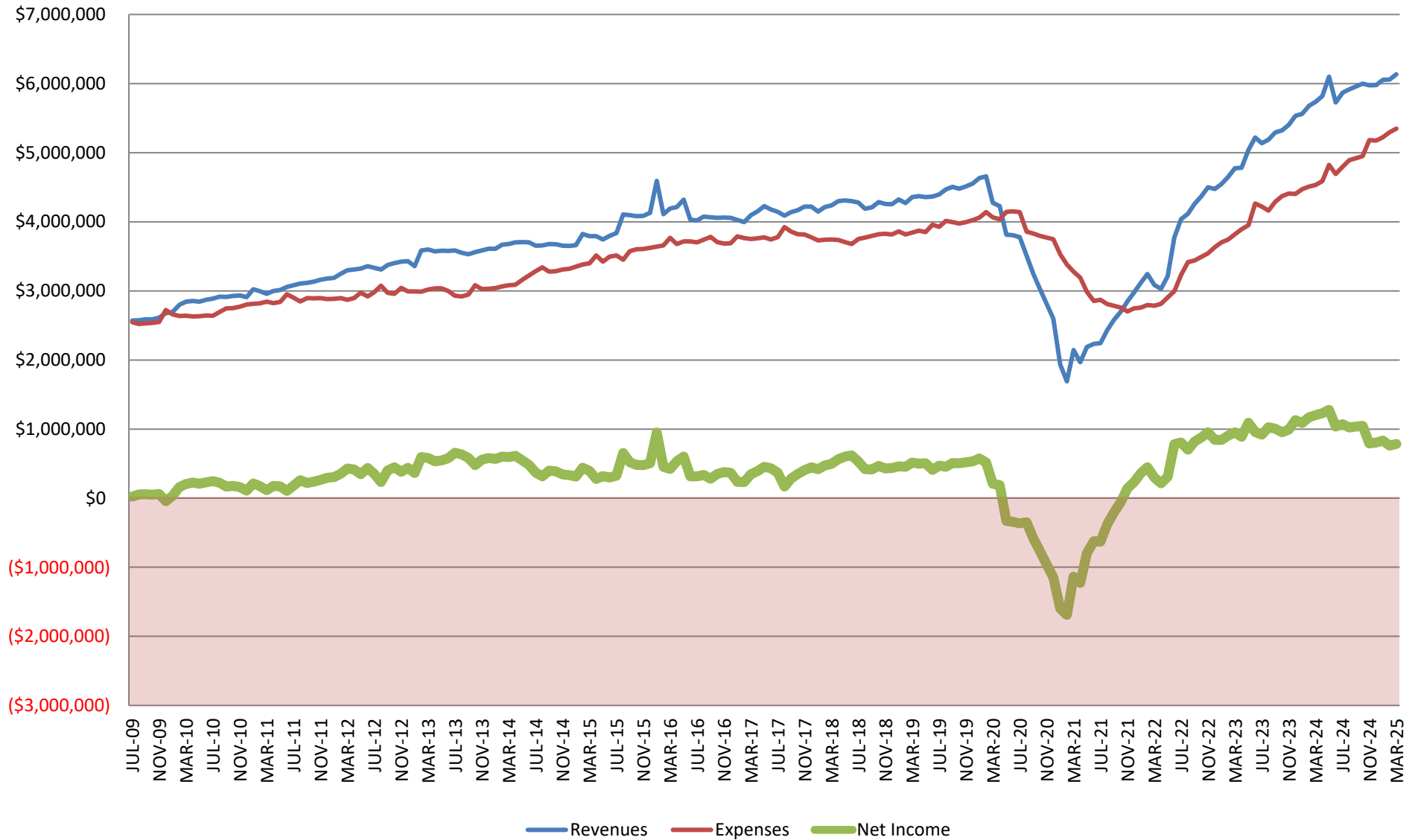
To receive a sapling, please take a photo of the invasive plants you've removed and email it to naturalresources@carmelclayparks.com. Once your submission is received, you will be contacted with a time to pick up your sapling. Limit of one sapling per household, available while supplies last. You do not need to be a Carmel resident to participate.

Unlike native species, invasive species are not native to Indiana and can cause long-lasting harm to the environment. Invasive species can be found in both rural and non-rural areas, growing and reproducing at an alarming rate and outcompeting native species for vital resources like water, sunlight and soil. This can lead to a decline in native populations over time, causing a loss of biodiversity, negatively impacting local wildlife, and reducing water quality and soil infrastructure.

To view a more extensive list of invasive species from the Indiana Invasive Species Council, [click here](#). To learn more about the importance of planting native plants, read CCPR's recent [blog post](#).

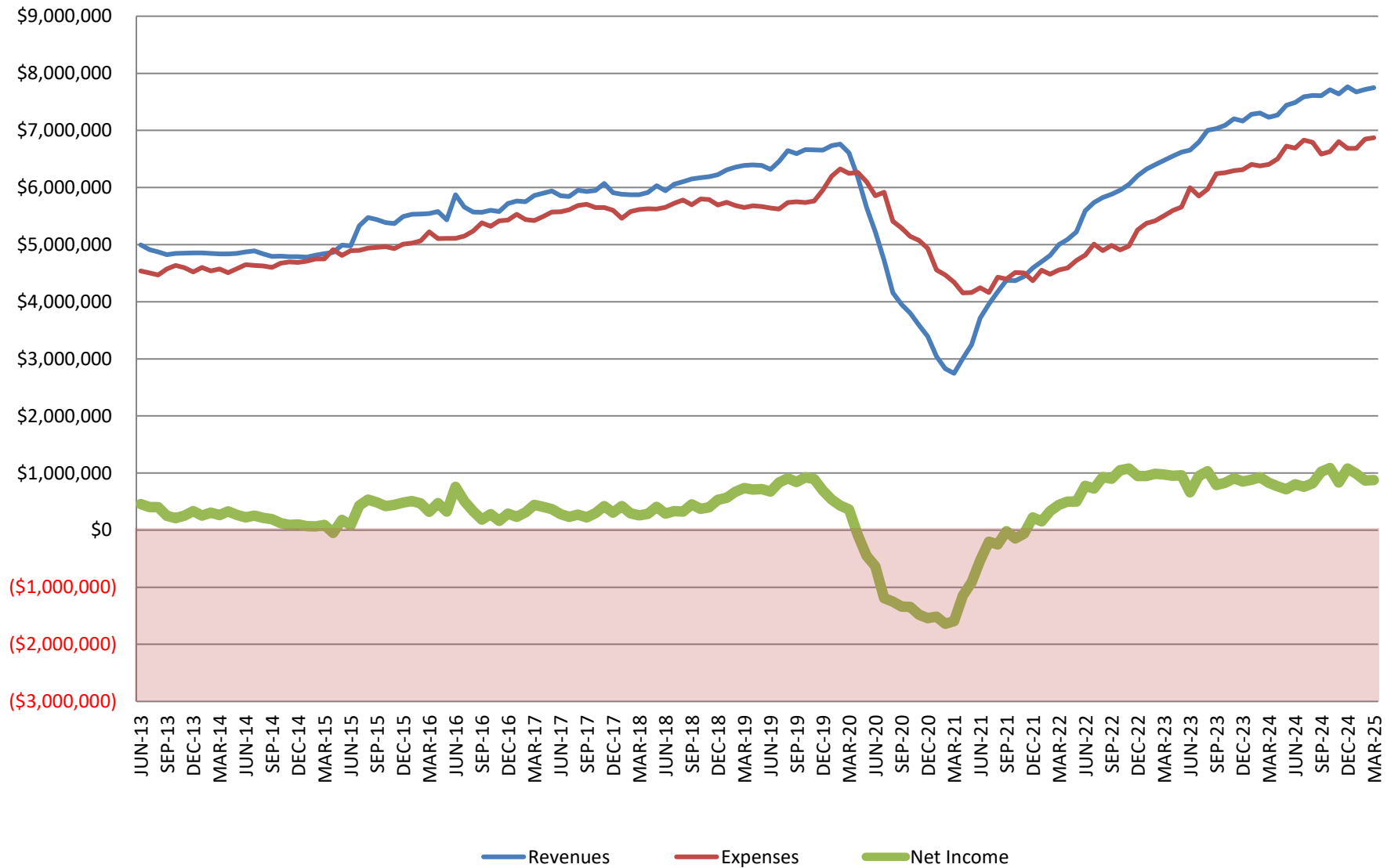
FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 3/31/25



FUND 109 - MONON COMMUNITY CENTER

12-MONTH TRAILING FINANCIALS - 3/31/2025



MONON COMMUNITY CENTER PASS REPORT

APRIL 2025

	ANNUAL	MONTHLY	OTHER	TOTAL	% ¹	- NET CHANGE -	
						PREV. MONTH	PREV. YEAR
<u>MCC MEMBERSHIP PASSES</u>							
Youth	7	299		306		(35)	(51)
Adult	43	2,817		2,860		(68)	(98)
Senior	14	451		465		(11)	92
Senior (Legacy Pricing)	9	62		71		0	(8)
Military	0	16		16		0	(6)
Household	13	1,282		1,295		(22)	75
MCC Passes	86	4,927		5,013		(136)	4
Add'l HH Members				4,733		(120)	173
MCC Members				9,746	61%	(256)	177

<u>CORPORATE MEMBERSHIP PASSES</u>							
Youth	0	4		4		(2)	(4)
Adult	8	277		285		7	(2)
Senior	2	31		33		0	12
Senior (Legacy Pricing)	0	0		0		0	0
Household	2	152		154		6	28
Corporate Passes	12	464		476		11	34
Add'l HH Members				542		16	90
Corporate Members				1,018	6%	27	124

<u>INSURANCE-PAID MEMBERSHIP PASSES</u>							
Prime			1,115	1,115		30	126
SilverSneakers			1,198	1,198		49	249
Active&Fit			1,120	1,120		29	163
Silver&Fit			263	263		3	59
Optum-Renew Active			1,445	1,445		55	258
Insurance Passes/Members			5,141	5,141	32%	166	855

TOTAL PASSES	98	5,391	5,141	10,630		41	893
Percent of Total Passes	1%	51%	48%				

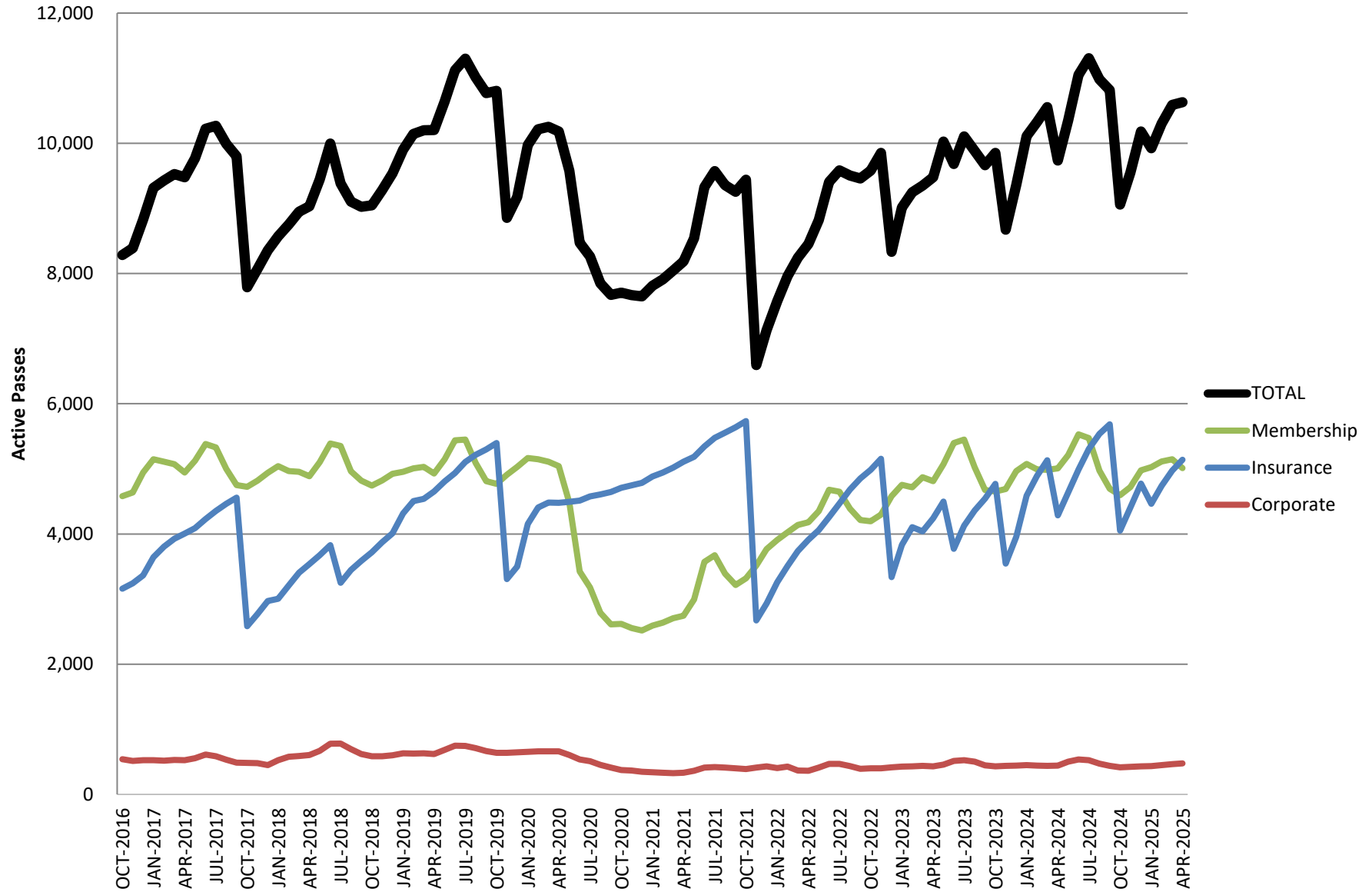
TOTAL MEMBERS				15,905		(63)	1,156
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¹ Percent of Total Members

<u>CARMEL CLAY TRACK PASSES</u>							
Track Passes				1,844		25	271
Carmel Clay Track Passes				1,844		25	271

MONON COMMUNITY CENTER

ANNUAL, MONTHLY & INSURANCE PASSES AS OF 4/30/2025



EMPLOYMENT REPORT | APRIL 2025

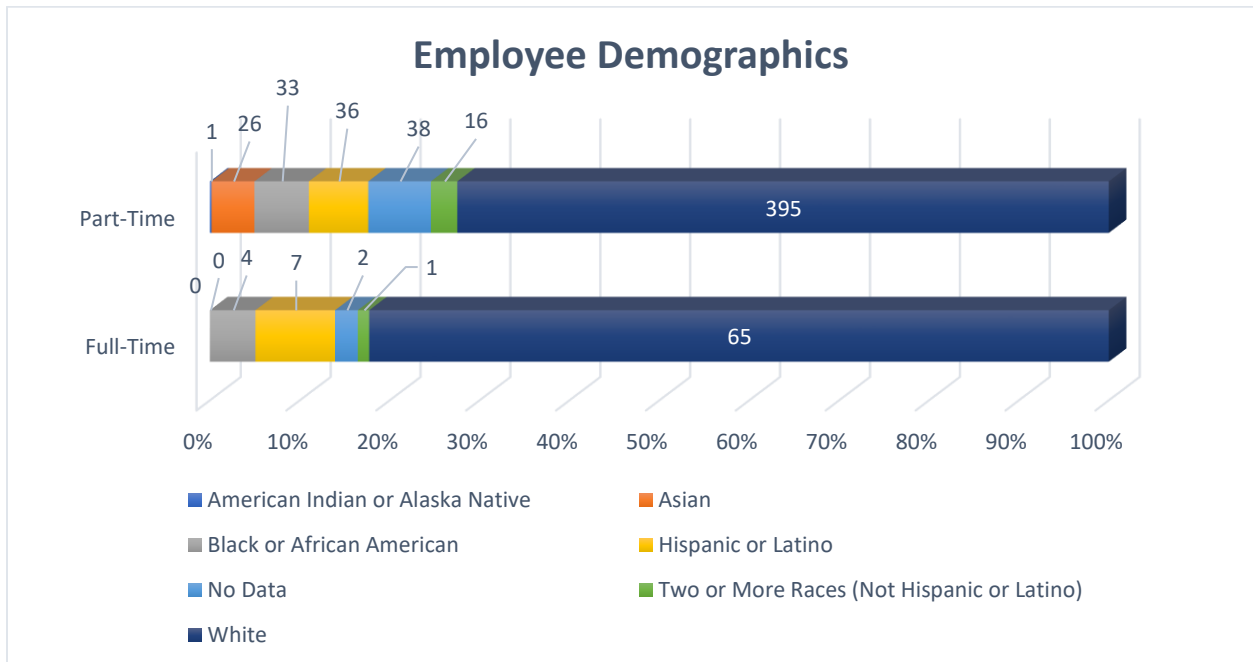
Employee by Status	Full-Time	Part-Time	Subtotal
All Employees ⁱ	79	764	843
Leaves of Absence ⁱⁱ	0	219	219
Period Ending Totals	79	545	624

ⁱ Includes employees in "Active" and "Leave" status.

ⁱⁱ "Leaves of Absence" count includes seasonal employees.

Employment by Division	Full-Time	Part-Time	Subtotal
Executive	3	0	3
Administration + Planning	10	4	14
Extended School Enrichment/SCS	27	183	210
Marketing + Communications	4	0	4
Parks + Natural Resources	18	13	31
Recreation + Facilities	17	345	362
Period Ending Totals	79	545	624

Employee Demographics



Employee Demographics	Full-Time	Part-Time
American Indian or Alaska Native	0	1
Asian	0	26
Black or African American	4	33
Hispanic or Latino	7	36
No Data	2	38
Two or More Races (Not Hispanic or Latino)	1	16
White	65	395
Total:	79	545

EXTENDED SCHOOL ENRICHMENT | April 2025

ESE is founded on the belief that each and every student is capable of being successful. We are committed to creating a safe environment and assuring the development of a strong foundation in basic life skills.

After School Program

Participation Rates

Total Registered Students (as of 4/28/25)	1,734
Comparison from Apr 2024 to Apr 2025	+100 (Apr 2024: 1,634)
Average Daily Attendance per School in Apr	89 participants (Apr 2024: 85)

Carmel Clay Schools (CCS) Employee Discounts (Fee Waivers)

Total Number of CCS Employees Receiving ESE Discounted Rates	119
Total Value of CCS Employee Discount Fee Waivers for Apr 2025	\$17,328.00

ESE April 2025 Staff Star

Carmel	May Murad
Cherry Tree	Montgomery Sutton
Clay Center	Bob Wittig
College Wood	Nicole Ambrogi
Forest Dale	Barb Page
Mohawk Trails	Kory Lamb
Prairie Trace	Sutton Arnold
Smoky Row	Allison Anderson
Towne Meadow	Jordan Calhoun
West Clay	Aiden Wilson
Woodbrook	Violet Terry

Program Highlights

ESE participants celebrated Earth Day on April 22nd as our last awareness activity for the 24/25 school year. The students learned what Earth Day is all about and created a flower project using paper straws and cupcake liners.



RECREATION & FACILITIES REPORT | April 2025

MONON COMMUNITY CENTER / THE WATERPARK

Annual/Monthly Memberships Sold/Rejoined

APR 2025	Previous Month	Previous Year
425	572	513

Day/Punch Pass Visits

APR 2025	Previous Month	Previous Year
1,882	2,223	2,496

Total Member Visits

APR 2025	Previous Month	Previous Year
47,322	56,588	45,860

Group Fitness Class Participation

APR 2025	Previous Month	Previous Year
12,731	13,658	12,124

Corporate Wellness Package

Total	
Participating Companies	13
Passholders	1,018

RECREATION PROGRAMMING

- We offered 65 general recreation programs and served 1,112 participants.
- Total served including Group Fitness classes was 13,843 participants.

**Administration & Planning Division
Gift Fund 853 Report
April 2025**

Designated For	Beginning Cash Balance	Current Month Revenues	Current Month Expenses	Ending Cash Balance
Bear Creek Park	\$ 22,749.11	\$ -	\$ -	\$ 22,749.11
Interpretive Signage	\$ 13,309.71	\$ -	\$ -	\$ 13,309.71
Invasive Species Mgmt/Restoration	\$ 45,000.00	\$ -	\$ 12,954.00	\$ 32,046.00
Central Park North Woods	\$ 2,200.00	\$ -	\$ -	\$ 2,200.00
Pedal & Park	\$ 5,917.92	\$ -	\$ -	\$ 5,917.92
Staff Appreciation	\$ 208.03	\$ 100.00	\$ 68.59	\$ 239.44
Staff Professional Development	\$ 10,180.00	\$ -	\$ -	\$ 10,180.00
Volunteer Program	\$ 90.52	\$ -	\$ -	\$ 90.52
West Park	\$ -	\$ -	\$ -	\$ -
James Engledow Memorial	\$ 2,750.00	\$ -	\$ -	\$ 2,750.00
Monon Greenway Dog Pots	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
Recreation Programming	\$ 13,764.00	\$ 3,500.00	\$ -	\$ 17,264.00
WR Greenway North Extension	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Undesignated (General)	\$ 15,880.99	\$ -	\$ -	\$ 15,880.99

Month End Cash Balance

\$ 135,627.69

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*

DocuSigned by:

Eric Mehl

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Administration & Planning Director

MARKETING & COMMUNICATIONS REPORT | April 2025

TEAM HIGHLIGHTS

- Heston designed and finalized the Monon Station logo and all signage for the area. Additionally, he finalized the Jerry's Native Trail Walk interpretive signage.
- Ingrid worked on optimizing SEO and keywords on blogs and website pages to improve search engine visibility and ranking. She also worked on social media content creation for summer programming
- Grace drafted the email quarterly report for Q1 of 2025 and edited the 2025 fall recreation program guide class descriptions
- The marketing team has been preparing for the opening of The Waterpark in May with signage updates, social media content, website updates and other communications that will go out to the community

SOCIAL MEDIA *This month, these were our top posts across all platforms.*



Top Facebook Post

Spring Break Indoor Pool

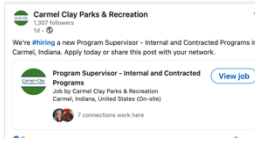
90 Engagements
54,916 Impressions



Top Instagram Post

Outdoor Pools Being Filled

145 Engagements
3,281 Impressions



Top LinkedIn Post

Hiring Program Supervisor

36 Engagements
386 Impressions

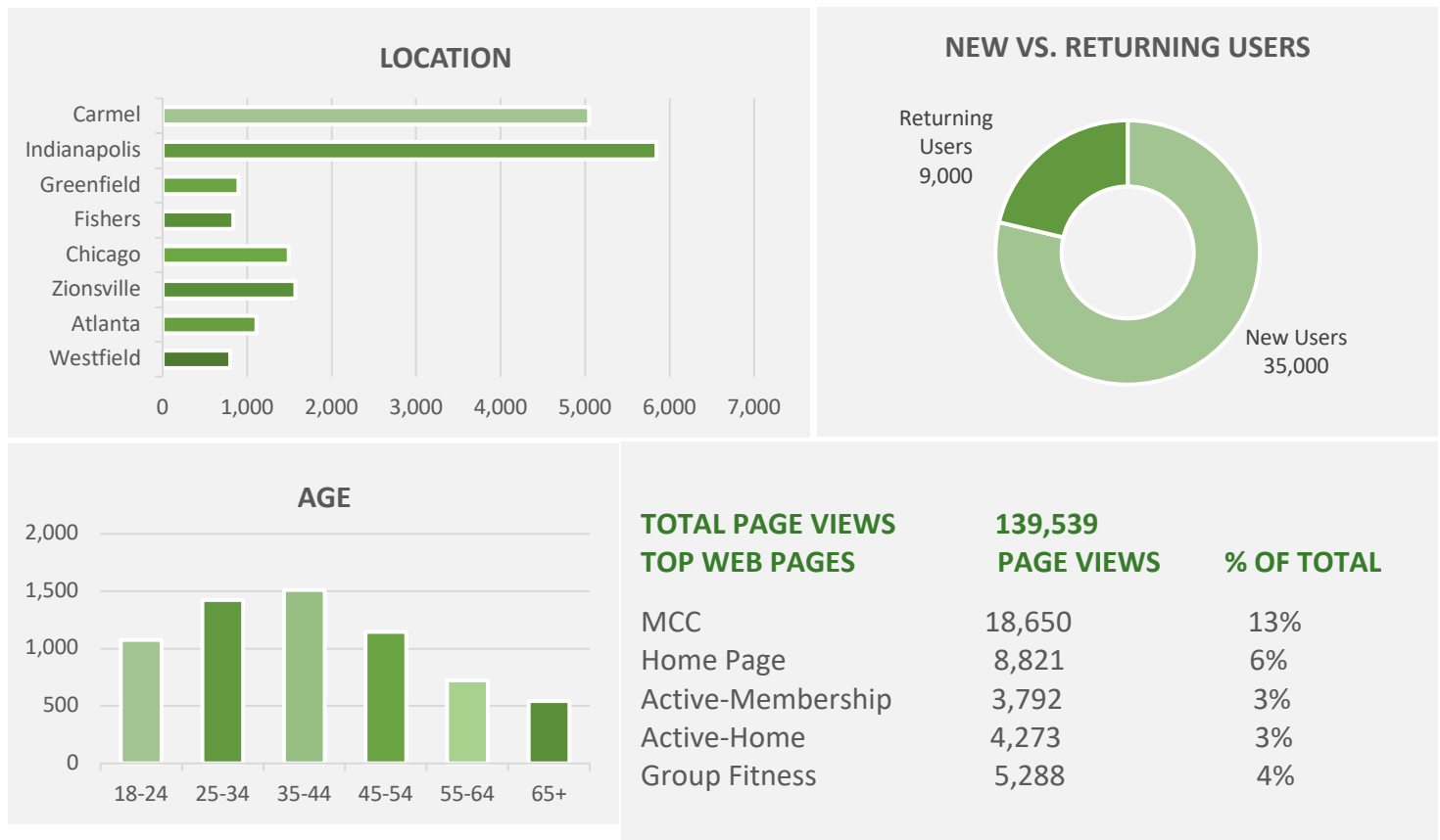


Top TikTok Post

Run/Walk Season

84 Engagements
1,900 Impressions

WEBSITE *This month, the website had the following page views from the user demographics listed below.*



EARNED MEDIA

- Town Planner | [Birding 101](#)
- WIBC | [The Waterpark in Carmel to Host 21+ Monon Mixer Events This Summer](#)
- RL Turner | [Video: Monon Community Center Playground](#)
- Town Planner | [Central Park Clean Sweep](#)
- WTLC | [The Waterpark in Carmel to Host 21+ Monon Mixer Events This Summer](#)
- The Times of Noblesville | [Carmel Parks Encourages Invasive Species Removal](#)
- Hamilton County Reporter | [Carmel Clay Parks & Recreation encourages invasive species removal with annual Invasive for Native Tree Swap](#)
- WISH TV | [Carmel Clay Parks & Recreation again offering Invasive for Native Tree Swap](#)
- WKDQ | [Best of Indiana: 13 Water Parks to Make a Splash This Summer](#)
- WISH TV X | [Invasive for Native Tree Swap](#)
- Shrub Removal Carmel | [Bradford Pear Tree Removal in Hamilton County, Indiana – Join the Invasive Species Trade In Movement](#)
- Current in Carmel | [Report reveals Christkindlmarkt concerns as some question review process](#)
- Indy Star | [Carmel committee probes Christkindlmarkt salaries, pushes for less reliance on city dollars](#)
- Current in Carmel | [Veterans Park proposed near Carmel VFW](#)
- Current in Carmel | [Carmel in brief — April 22, 2025](#)
- Current in Carmel | [Carmel reworking plans for proposed food hall along Monon](#)
- Current in Carmel | [Free native tree giveaway in Carmel through Arbor Day](#)
- Travel Indiana | [Designed for All](#)

- City of Carmel Newsletter | [City of Carmel Newsletter 4-25-2025](#)
- Hamilton County Reporter | [Carmel Clay Parks & Recreation receives \\$1,000 grant from Duke Energy Foundation](#)

PARKS & NATURAL RESOURCES REPORT | April 2025

NATURE PROGRAM PARTICIPATION

DATE	PROGRAM	ATTENDANCE/REGISTERED
4/10, 4/17	Indiana Master Naturalist	15/24 + 20/24
4/17	My Park Series: Flowing Well wildflowers	2/5
April		37/53

VOLUNTEER SERVICE PARTICIPATION

PROGRAM CATEGORY	HOURS	PARTICIPANTS
Adopt-A-Park	32	8
Citizen Science	69.9	58
Park Stewardship <i>(Independent Service, Group Projects, Public Volunteer Projects)</i>	174	118
TOTALS	275.9	184

PARK OPERATIONS

- Welcome new Park Operations Manager – Natural Resources, Sean Sluyter.
- Invasive species management at Central Park, Flowing Well, Founders, TMNP, Inlow, Prairie Meadow, River Heritage, and West Park with staff, contractors, and volunteers focusing on targets such as callery pear, white mulberry, poison hemlock, bush honeysuckle, lesser celandine, garlic mustard and multiflora rose.
- Drumstick cables replaced at Carey Grove.
- Hazard trees mitigated from Central Park north woods to reduce risk around dog park, shelters, and trails.
- Fresh asphalt restriping on Monon Greenway center line and stop bars and crack fill at Flowing Well with new striping.
- Installed new soil and seed at Founders to restore gravel/impacted area near utility access point at drop off loop.
- Repaired shade structure at Westermeier Commons to prepare for splash pad season.
- Energized seasonal fixtures – drinking fountains, River Heritage restroom, and umbrellas.
- Final mulch installations occurring with contracted support of landscape beds.
- Contracted hazard mitigation from tornado damage at Cherry Tree Park.
- Managed multiple responses to multiple properties to remove limbs, building debris, and trees as a result of tornado.
- New concrete at Inlow around restroom building and at pickleball entry to mitigate challenges from frost heaves.
- Deep clean this month – Carey Grove restroom and litter clean up at TMNP from construction debris blowing over.

○

**Financial Assistance
April 2025**

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	12	622.50	1	75.00	52	13,400.15
February	12	622.50	0	0.00	51	14,136.05
March	12	622.50	0	0.00	49	15,584.34
April	10	562.50	0	0.00	52	12,163.62
May						
June						
July						
August						
September						
October						
November						
December						
Total		\$ 2,430.00		\$ 75.00		\$ 55,284.16

MCC Passes	\$ 2,430.00
MCC Programs	
ESE & Summer Camps	\$ 55,284.16
Total Financial Assistance	<u>\$ 57,714.16</u>

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Katie Mueller, Secretary	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> April 8, 2025 Park Board Meeting Minutes	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> May 13, 2025

SUMMARY:

A draft of the minutes for the April 8, 2025 Park Board Meeting is provided for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Park Board Meeting on April 8, 2025.”

**Carmel/Clay Board of Parks and Recreation
Park Board Meeting
Tuesday, April 8, 2025, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280**

Member(s) Present: Jonathan Blake, Jenn Kristunas, Katie Mueller, James Garretson, Jon Shapiro, Mark Westermeier (virtual)

Member(s) Absent: Judith Hagan, Josh Orahood, Riddhi Shukla

Others Present: Michael Klitzing, Department Director/CEO; Zach Nicely, Park Board Counsel

Roll Call, Call to Order & Pledge of Allegiance

Board Vice President Kristunas welcomed everyone to the meeting, and asked Ms. Mueller to call the role. Ms. Mueller stated that there was a quorum, and Ms. Kristunas called the meeting to order at 6:07 p.m., followed by the Pledge of Allegiance.

Public Comments

Director Klitzing welcomed and introduced Clay Township Trustee Paul Hensel, who was in attendance for the meeting.

Staff Reports

Director Klitzing stated Staff Reports were included in the Park Board packet. No questions were asked by the board.

Committee Reports

Finance Committee

Mr. Westermeier reported that the Finance Committee did not meet last month.

Strategic Funding Committee

Mr. Westermeier reported that the Strategic Funding Committee did not meet last month.

Minutes

March 11, 2025, Park Board Meeting Minutes

Ms. Mueller made a motion to approve the minutes of the Park Board Meeting dated March 11, 2025. Motion was seconded by Mr. Garretson and passed unanimously 6 – 0 by a roll call vote.

Financial Reports

Consolidated Financial Report for February 2025; CCPR P&L Statements for March 2025

Mr. Blake made a motion to acknowledge receipt of the Consolidated Financial Report for February 2025 and to acknowledge receipt of the P&L Statements for March 2025. Motion was seconded by Mr. Shapiro and passed unanimously 6 – 0 by a roll call vote.

Claims

Claim Sheet April 8, 2025; CCPR Payroll for March 7, 2025, and March 21, 2025

Mr. Blake made a motion to approve the Claim Sheet dated April 8, 2025; and to approve payroll wages and liabilities for payroll dates March 7, 2025, and March 21, 2025. Motion was seconded by Ms. Mueller and passed unanimously 6 – 0 by a roll call vote.

Monetary Gifts, Grants, Partnerships, and Sponsorships for March 2025

Director Klitzing reported that in March of 2025 the department received five sponsorships. Grand Appliance & TV contributed a \$1,500 sponsorship for the Waterpark cabanas; IU Health \$1,250 for Family Nature Walks; Centier Bank \$1,000 for Monon Mixer events; Merrifield Exterior \$3,100 for Lunch & Learn programs and Waterpark cabanas; and a \$100 donation from an anonymous donor towards staff appreciation.

Mr. Garretson made a motion to accept the items as presented. Motion was seconded by Ms. Mueller and passed unanimously 6 – 0 by a roll call vote.

Ms. Kristunas expressed her appreciation to everyone for their generous sponsorships and donations. She inquired whether this was the first time cabanas had been sponsored. Director Klitzing clarified that cabana sponsorships began last year and that the program is continuing, with efforts underway to secure additional sponsorships not only for cabanas, but also for other park amenities.

New Business

No new business.

Old Business

No old business.

Attorney's Report

Mr. Nicely updated the Park Board on current projects:

- Finalizing the closing documents on the purchase of Lawhead property located along River Rd. Survey should be completed by, April 16, 2025. Closing within week thereafter.
- Working on MOU with City of Carmel related to the infrastructure bond projects, for projects specific to parks.
- Continuing to work on an Employee Claim through the Indiana Civil Rights Commission; update should be forthcoming at the next meeting.

Director's Report

Director Klitzing provided updates on the following:

- Cherry Tree Park sustained significant storm damage from the EF-1 tornado that impacted Carmel. The tornado's path affected two undeveloped park properties, with Cherry Tree Park experiencing the most damage. Numerous trees had been uprooted, and large limbs had become entangled in the canopy. The estimated cost of the damage was approximately \$32,000. Due to the complexity of the cleanup, the work had been contracted out and was scheduled to begin on April 25.
- Storm damage along the Monon Greenway south of City Hall and between the Japanese Garden was shared, noting that limbs and insulation from nearby tornado damage were cleaned up, including debris from the ditch, which was connected to the stormwater management system for Central Carmel.
- Members, visitors, and staff at the MCC sheltered in place following protocol until it was safe. No major damage occurred, highlighting the importance of emergency procedures.
- With Spring Break in Carmel, many families and staff are out of town or out of the office, resulting in a relatively slow week.

Mr. Garretson asked Director Klitzing about the tornado damage and potential insurance reimbursement. In response, Director Klitzing explained that he is working with the city to explore possible reimbursement from the State. Following the Mayor's emergency declaration, there may be funding opportunities available. The Fire Chief is assisting the city, utilizing his prior experience with Indiana Homeland Security to identify resources that could help cover expenses.

Mr. Garretson inquired about replacing the trees at Cherry Tree Park. Director Klitzing explained that the trees were large, and the team is considering suitable replacement species while also discussing the best use of the park. Given its proximity to Inlow Park, Director Klitzing noted the value of retaining Cherry Tree Park for its open space.

Information Items

Mr. Blake reported the Plan Commission discussed amendments to the primary plat for North End, which is located on Smoky Row west of the Monon Greenway. Mr. Blake requested the developer to reach out to Director Klitzing since the project is adjacent to the Monon Greenway. Director Klitzing confirmed Old Town, the developer, had contacted him and a meeting has been scheduled. This project received a Park and Recreation Impact Fee Credit approved by the Board of Public Works, which requires the extension of the Hagan-Burke Trail through the development.

Mr. Shapiro reported Carmel Clay Schools was fortunate with the storms last week, and that no school buildings were damaged. There were volleyball matches going on at the high school and was fortunate that everyone was safe. Mr. Shapiro also noted the School Board and Administration are waiting to see what happens with the state legislature and the impact on school funding.

Director Klitzing reported there were no updates for the Climate Action Committee.

Director Klitzing reported the Parks Foundation had not met.

Park Board Comments / Discussion

Ms. Kristunas emphasized that safety is the top priority in emergency situations and expressed gratitude to the staff for ensuring the safety of members and guests.

Adjournment

Mr. Garretson made a motion to adjourn the meeting, seconded by Mr. Blake. With no objections, Ms. Kristunas adjourned the meeting at 6:32 p.m.

Approved,

Signature

Date

Signature

Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://>

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Mark Westermeier, Treasurer	ACTION REQUESTED Acknowledgement
ITEM/SUBJECT Consolidated Financial Report for March 2025	
DOLLAR AMOUNT / FUND N/A	MEETING DATE May 13, 2025

SUMMARY:

Provided is the Consolidated Financial Report for March 2025.

STAFF RECOMMENDATION:

“I move to acknowledge receipt of the Consolidated Financial Report for March 2025.”

CARMEL CLAY PARKS & RECREATION
2025 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT

Month: March 2025

	(101) General	(103-CITY) Capital	(103-LIT) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
REVENUES										
City of Carmel	\$6,415,719.00	\$264,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,679,719.00
Clay Township	\$0.00	\$0.00	\$1,965,037.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,965,037.53
Impact Fees	\$0.00	\$0.00	\$0.00	\$204,106.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$204,106.00
User Fees, Interest & Other Earned Income	\$0.00	\$12,518.10	\$71,004.65	\$818,813.90	\$1,705,897.00	\$1,419,535.72	\$39,994.69	\$34,289.86	\$0.00	\$4,102,053.92
Total Revenues (a)	\$6,415,719.00	\$276,518.10	\$2,036,042.18	\$1,022,919.90	\$1,705,897.00	\$1,419,535.72	\$39,994.69	\$34,289.86	\$0.00	\$12,950,916.45
OTHER FINANCING SOURCES										
Cash Reserves as of 12/31/2024	\$0.00	\$1,654,932.78	\$6,587,215.11	\$3,777,142.68	\$4,496,413.62	\$4,799,474.87	\$375,442.77	\$123,617.39	\$6,530.20	\$21,820,769.42
Previous Year Encumbrances	\$463,876.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$463,876.76
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	(\$116.64)	\$140.56	\$0.00	\$0.00	\$0.00	\$23.92
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources	\$463,876.76	\$1,654,932.78	\$6,587,215.11	\$3,777,142.68	\$4,496,296.98	\$4,799,615.43	\$375,442.77	\$123,617.39	\$6,530.20	\$22,284,670.10
Total Revenues & Other Financing Sources (b)	\$6,879,595.76	\$1,931,450.88	\$8,623,257.29	\$4,800,062.58	\$6,202,193.98	\$6,219,151.15	\$415,437.46	\$157,907.25	\$6,530.20	\$35,235,586.55
OPERATING EXPENSES										
Transfer Out	\$264,000.00									
Personal Services	\$887,515.66	\$0.00	\$0.00	\$0.00	\$761,959.86	\$756,163.33	\$0.00	\$0.00	\$0.00	\$2,405,638.85
Supplies	\$49,956.60	\$0.00	\$0.00	\$0.00	\$77,319.77	\$80,916.26	\$6,949.57	\$0.00	\$0.00	\$215,142.20
Other Services & Charges	\$446,728.09	\$0.00	\$0.00	\$0.00	\$167,279.08	\$799,159.69	\$68,945.69	\$0.00	\$0.00	\$1,482,112.55
Capital Outlay	\$10,100.38	\$0.00	\$0.00	\$0.00	\$27,350.05	\$10,993.24	\$0.00	\$0.00	\$0.00	\$48,443.67
Total Operating Expenses (c)	\$1,658,300.73	\$0.00	\$0.00	\$0.00	\$1,033,908.76	\$1,647,232.52	\$75,895.26	\$0.00	\$0.00	\$4,151,337.27
DEVELOPMENT & OTHER EXPENSES										
Capital Development & Maintenance	\$0.00	\$477,160.60	\$345,243.60	\$970,700.94	\$167,600.38	\$1,717,169.57	\$27,096.00	\$12,856.87	\$0.00	\$3,717,827.96
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,400.00	\$0.00	\$0.00	\$0.00	\$15,400.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,341.00	\$0.00	\$0.00	\$0.00	\$1,341.00
Total Development & Other Expenses	\$0.00	\$477,160.60	\$345,243.60	\$970,700.94	\$167,600.38	\$1,733,910.57	\$27,096.00	\$12,856.87	\$0.00	\$3,734,568.96
Total Expenses (d)	\$1,658,300.73	\$477,160.60	\$345,243.60	\$970,700.94	\$1,201,509.14	\$3,381,143.09	\$102,991.26	\$12,856.87	\$0.00	\$7,885,906.23
ENCUMBRANCES & RESERVES										
Encumbrances & Dedicated Funds	\$0.00	\$1,454,290.28	\$8,278,013.69	\$3,829,361.64	\$0.00	\$0.00	\$0.00	\$0.00	\$6,530.20	\$13,568,195.81
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$129,169.29	\$0.00	\$129,169.29
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$3,550,684.84	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$4,550,684.84
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,008.06	\$262,446.20	\$0.00	\$0.00	\$300,454.26
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$1,450,000.00	\$1,800,000.00	\$50,000.00	\$0.00	\$0.00	\$3,300,000.00
Total Encumbrances & Reserves	\$0.00	\$1,454,290.28	\$8,278,013.69	\$3,829,361.64	\$5,000,684.84	\$2,838,008.06	\$312,446.20	\$129,169.29	\$6,530.20	\$21,848,504.20
Total Expenses, Encumbrances & Reserves (e)	\$1,658,300.73	\$1,931,450.88	\$8,623,257.29	\$4,800,062.58	\$6,202,193.98	\$6,219,151.15	\$415,437.46	\$142,026.16	\$6,530.20	\$29,734,410.43
Net Income (a - c)	n/a	n/a	n/a	n/a	\$671,988.24	(\$227,696.80)	(\$35,900.57)	n/a	n/a	n/a
Cost Recovery (a ÷ c)					165%	86%	53%			
Current Cash Balance & Investments (b - d)	n/a	\$1,454,290.28	\$8,278,013.69	\$3,829,361.64	\$5,000,684.84	\$2,838,008.06	\$312,446.20	\$145,050.38	\$6,530.20	\$21,864,385.29
Unencumbered or Undedicated Funds (b - e)	\$5,221,295.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,881.09	\$0.00	\$5,237,176.12

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> CCPR P&L Statements for April 2025	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> May 13, 2025

SUMMARY:

Provided for your review are April 2025 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Controller.

RECOMMENDED MOTION:

"I move to acknowledge receipt of the P&L Statements for April 2025."

Carmel/Clay Board of Parks and Recreation Board Meeting Additional Information

PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO
ITEM/SUBJECT Extended School Enrichment (108 Fund) P&L – Additional Information
MEETING DATE May 13, 2025

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2024 P/L Statement totals compared to 2025.

Income:

0345040 – Park Department Fees: Increased revenue in 2025 can be attributed to overall increase in participation (students attending the program more frequently).

Expense:

4230200 – Office Supplies: Increase in office supplies attributed to repair and replacement of two-way radios as staff prepares for the upcoming summer camp season.

4341999 – Other Professional Fees: Timing related discrepancy related to credit card processing fees for December of 2024, which were invoiced and paid in 2025. Additionally, as revenue generated from programs and services offered by ESE/SCS increases, so do the amount of credit card fees paid by the division.

4343000 – Travel Fees & Expenses: Travel arrangements for ESE staff that attended the National Afterschool Association Conference in 2025, which was held in Nashville, TN and also the Boost Conference which was held in Palm Springs, Florida. Due to staffing, this is the first school year CCPR has been able to send staff to the conference since before the Covid-19 pandemic.

4344100 – Cellular Phone Fees: While it appears that cellular phone fees have increased dramatically, the discrepancy is timing related. Invoice for iPad data plans for the months of November and December of was not received until later in 2024 and paid in January of 2025.

4353099 – Other Rental & Leases: Increase in rental fees is attributed to Extended School Enrichment having its own dedicated office space at the John Hensel Government Center.

4357004 – External Instructor Fees: Discrepancy between 2024 and 2025 is due to two prevailing items, summer camp accreditation through the American Camp Association (every three years), and also 2025 conference registrations taking place earlier (registrations occurred in March of 2024).

4463000 – Furniture & Fixtures: As noted at January 2025 Park Board meeting, Quickbooks does not have a mechanism which allows improvements like the furniture purchased for the new ESE office space to be shown as Capital Development items which utilize cash reserves to cover expenditures, instead it groups these items into Capital Outlay on the report. Most of the improvements shown in this line item are attributed to ESE's move to the John Hensel Government Center.

1:11 PM

Extended School Enrichment - Carmel Clay Parks & Recreation

05/07/25

108 ESE Profit & Loss Prev Year Comparison

Accrual Basis

January through April 2025

	Jan - Apr 25	Jan - Apr 24	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
0345040 · Park Department Fees	2,084,723.89	1,848,005.35	236,718.54
0361030 · Interest on Sweep	42,244.57	40,460.57	1,784.00
Total 0300000 · REVENUES	2,126,968.46	1,888,465.92	238,502.54
Total Income	2,126,968.46	1,888,465.92	238,502.54
Gross Profit	2,126,968.46	1,888,465.92	238,502.54
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	449,812.45	393,064.64	56,747.81
4111000 · Part Time	261,357.09	248,920.93	12,436.16
4112000 · Overtime	2,252.96	1,843.62	409.34
4120000 · Deferred Compensation	11,795.18	8,572.68	3,222.50
4121000 · Employer's Share of FICA	42,010.08	37,874.57	4,135.51
4122000 · Employer's Share of H-Ins	165,546.01	133,299.14	32,246.87
4122100 · Disability Insurance	931.92	815.82	116.10
4122200 · Life Insurance	390.20	370.00	20.20
4123002 · Civilian PERF	73,829.20	52,027.21	21,801.99
4124000 · Employer's Share of Medicare	9,824.98	8,857.86	967.12
Total 4100000 · PERSONAL SERVICES	1,017,750.07	885,646.47	132,103.60
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	0.00	977.50	-977.50
4230200 · Office Supplies	13,568.54	3,289.92	10,278.62
4239012 · Safety Supplies	79.50	5,565.00	-5,485.50
4239039 · General Program Supplies	44,527.99	41,486.52	3,041.47
4239040 · Food & Beverages	40,933.11	46,779.73	-5,846.62
4239099 · Other Miscellaneous	6,898.60	5,933.25	965.35
Total 4200000 · SUPPLIES	106,007.74	104,031.92	1,975.82
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Expense	0.00	3,508.75	-3,508.75
4340700 · Medical Fees (Drug Tests)	0.00	200.00	-200.00
4340800 · Program Contractors	18,222.91	5,407.42	12,815.49
4341955 · Info Sys Maint/Contracts	14,643.81	9,243.45	5,400.36
4341990 · Criminal Background Checks	3,418.92	795.50	2,623.42
4341991 · Marketing & Promotions	2,266.60	2,857.67	-591.07
4341999 · Other Professional Fees	105,077.15	63,324.31	41,752.84
4343000 · Travel Fees & Expenses	13,725.02	2,860.01	10,865.01
4343006 · Bus Trips	0.00	2,700.88	-2,700.88
4343007 · Field Trips	12,640.15	10,503.73	2,136.42
4344100 · Cellular Phone Fees	12,074.87	7,452.31	4,622.56
4345000 · Printing (Not Office Supplies)	2,475.00	0.00	2,475.00
4346000 · Classified Advertising	6,257.81	11,360.34	-5,102.53
4350000 · Equipment Repairs & Maint.	1,468.32	5,064.42	-3,596.10
4350900 · Other Cont. Services	1,910.24	15,480.30	-13,570.06
4353004 · Copier	0.00	658.17	-658.17
4353099 · Other Rental & Leases	33,339.97	0.00	33,339.97
4355200 · Subscriptions	2,034.24	1,156.40	877.84
4355300 · Organization & Membership Dues	4,270.00	3,381.00	889.00
4356004 · Staff Clothing	3,605.23	4,788.10	-1,182.87
4357003 · Internal Instruction Fees	99.00	3,524.25	-3,425.25
4357004 · External Instructional Fees	13,755.00	11,564.44	2,190.56
4358400 · Refunds, Awards & Indemnities	510.00	1,838.00	-1,328.00
4359000 · Special Projects	4,278.24	976.70	3,301.54
Total 4300000 · OTHER SERVICES & CHARGES	256,072.48	168,646.15	87,426.33
Total Expense	1,379,830.29	1,158,324.54	221,505.75
Net Ordinary Income	747,138.17	730,141.38	16,996.79

1:11 PM

Extended School Enrichment - Carmel Clay Parks & Recreation

05/07/25

108 ESE Profit & Loss Prev Year Comparison

Accrual Basis

January through April 2025

	Jan - Apr 25	Jan - Apr 24	\$ Change
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4463000 · Furniture & Fixtures	183,677.31	0.00	183,677.31
4463200 · Computer Equipment	1,167.50	3,842.22	-2,674.72
Total 4460000 · CAPITAL OUTLAY	184,844.81	3,842.22	181,002.59
Total Other Expense	184,844.81	3,842.22	181,002.59
Net Other Income	-184,844.81	-3,842.22	-181,002.59
Net Income	562,293.36	726,299.16	-164,005.80

Carmel/Clay Board of Parks and Recreation Board Meeting Additional Information

PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO
ITEM/SUBJECT Monon Community Center (109 Fund) P&L – Additional Information
MEETING DATE May 13, 2025

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2024 P/L Statement totals compared to 2025.

Income:

Overall revenue is substantially similar to 2024 levels; monitoring day pass revenue (346140) very closely; believe that it's feasible that individuals who previously purchased day passes could have acquired monthly passes (revenue is up from 2024) due to cost savings factor.

Expense:

4239039 – General Program Supplies: Discrepancy attributed to group fitness replacement equipment (yoga mats, steps, etc.) order. Over several years the equipment has become dilapidated and needs to be refreshed. Also beginning to purchase equipment, such as tubes for the Waterpark, earlier this year so that we have them in time for Memorial Day weekend.

4340800 – Program Contractors: Timing related attributed to several contractors whose programs finished in late 2024 not submitting invoices to CCPR until end of March of 2025. CCPR has requested that moving forward invoices be submitted in a timelier manner.

4341999 – Other Professional Fees: Increase due to UKG quarterly fees (Quarter 4 of 2024) being invoiced towards the latter part of December 2024 and being paid in January of 2025. This line item also includes fees for credit card processing, which means that typically when revenue for services and programs offered at the MCC increases, so do the amount of fees we have to pay.

4347500 – General Insurance: Nominal increase for insurance coverage of the Monon Community Center, and vehicle insurance for 2025.

4349000 – Gas: Fees paid in January 2025 are due to the Artic temperatures experienced by Indiana at the beginning of December; First half of December was also 1-6 degrees Fahrenheit below normal across the Midwest.

4350400 – Grounds Maintenance: Landscape improvements at the Waterpark made in the fall of 2024 after it had closed for the season were not invoiced until February 2025.

4353099 – Other Rentals & Leases: Discrepancy from 2024 to 2025 is attributed to lift rentals for various improvement projects (cleaning, hanging banners, etc.) around the MCC, as well as, for the installation of the Luckey Climber within Monon Station.

4462000 – Structure Improvements: As noted at a prior Park Board meeting, Quickbooks does not have a mechanism which allows improvements like the indoor playground to be shown as Capital Development items which utilize cash reserves to cover expenditures, instead it groups these items into Capital Outlay on the report.

1:00 PM

05/07/25

Accrual Basis

Monon Community Center - Carmel Clay Parks & Recreation
109 MCC Profit & Loss Prev Year Comparison
 January through April 2025

	Jan - Apr 25	Jan - Apr 24	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
313000 · Sales Tax Collected	1,959.96	2,345.89	-385.93
345040 · Park Department Fees	54,450.00	44,381.50	10,068.50
346020 · Facility Rentals	1,625.00	2,350.00	-725.00
346025 · Shelter Rentals	11,533.18	14,004.61	-2,471.43
346040 · Aquatics Programs	52,799.00	55,486.00	-2,687.00
346050 · Fitness Programs	121,521.00	95,405.00	26,116.00
346110 · Therapeutic Rec Programs	22,964.00	27,108.75	-4,144.75
346115 · Annual Passes	23,167.00	15,323.84	7,843.16
346116 · GS Corp Annual Passes	3,049.00	4,841.00	-1,792.00
346120 · Season Passes	2,376.00	4,536.00	-2,160.00
346125 · Monthly Passes	1,505,070.02	1,442,617.95	62,452.07
346130 · GS Corp Monthly Passes	72,892.03	68,189.95	4,702.08
346135 · Value Passes	10,863.00	14,513.00	-3,650.00
346140 · Daily Passes	117,373.00	136,257.00	-18,884.00
346145 · Contractor Commissions	7,196.28	7,286.73	-90.45
346150 · Merchandise Sales	93.00	85.00	8.00
360010 · Miscellaneous Revenues	3,607.91	3,395.70	212.21
361030 · Interest on Sweep	33,722.97	45,912.14	-12,189.17
367000 · Contributions & Gifts	2,547.50	45.14	2,502.36
Total 0300000 · REVENUES	2,048,809.85	1,984,085.20	64,724.65
Total Income	2,048,809.85	1,984,085.20	64,724.65
Gross Profit	2,048,809.85	1,984,085.20	64,724.65
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	308,204.77	277,112.78	31,091.99
4111000 · Part Time	484,927.43	438,957.23	45,970.20
4112000 · Overtime	1,436.94	635.93	801.01
4120000 · Deferred Compensation	19,661.32	19,051.54	609.78
4121000 · Employer's Share of FICA	48,034.27	43,142.53	4,891.74
4122000 · Employer's Share of H-Ins	94,489.21	84,356.86	10,132.35
4122100 · Disability Insurance	637.93	575.96	61.97
4122200 · Life Insurance	234.60	229.40	5.20
4123002 · Civilian PERF	43,863.94	38,927.51	4,936.43
4124000 · Employer's Share of Medicare	11,233.77	10,089.74	1,144.03
Total 4100000 · PERSONAL SERVICES	1,012,724.18	913,079.48	99,644.70
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	165.00	200.00	-35.00
4230200 · Office Supplies	2,686.21	1,278.81	1,407.40
4235000 · Building Materials	447.56	26,385.29	-25,937.73
4237000 · Repair Parts	10,245.87	23,628.24	-13,382.37
4238000 · Small Tools & Minor Equipment	3,671.03	3,159.19	511.84
4238900 · Cleaning & Maint. Supplies	46,760.50	46,272.88	487.62
4239012 · Safety Supplies	2,928.06	2,849.59	78.47
4239039 · General Program Supplies	30,414.47	18,909.91	11,504.56
4239040 · Food & Beverages	126.97	0.00	126.97
4239045 · Retail Goods	0.00	876.00	-876.00
4239099 · Other Miscellaneous	7,156.99	3,583.88	3,573.11
Total 4200000 · SUPPLIES	104,602.66	127,143.79	-22,541.13

1:00 PM

05/07/25

Accrual Basis

Monon Community Center - Carmel Clay Parks & Recreation

109 MCC Profit & Loss Prev Year Comparison

January through April 2025

	Jan - Apr 25	Jan - Apr 24	\$ Change
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Fees	694.50	2,208.00	-1,513.50
4340400 · Consulting Fees	4,680.00	1,560.00	3,120.00
4340700 · Medical Fees (Drug Tests)	0.00	579.00	-579.00
4340800 · Program Contractors	45,644.57	30,913.00	14,731.57
4341955 · Info Sys Maint/Contracts	15,771.66	27,943.25	-12,171.59
4341990 · Criminal Background Checks	4,620.77	1,091.50	3,529.27
4341991 · Marketing & Promotions	74,268.41	63,001.61	11,266.80
4341999 · Other Professional Fees	124,155.73	82,986.22	41,169.51
4343000 · Travel Fees & Expenses	495.12	236.04	259.08
4344000 · Telephone Line Charges	1,676.75	674.85	1,001.90
4344100 · Cellular Phone Fees	808.84	880.16	-71.32
4345000 · Printing (Not Office Supplies)	8,525.00	5,990.00	2,535.00
4346000 · Classified Advertising	6,704.30	10,547.09	-3,842.79
4347500 · General Insurance	187,263.80	182,054.00	5,209.80
4348000 · Electricity	107,195.66	107,195.28	0.38
4348500 · Water & Sewer	25,896.25	19,589.09	6,307.16
4349000 · Gas	35,359.44	31,876.12	3,483.32
4349500 · Cable Service	1,001.21	986.21	15.00
4350000 · Equipment Repairs & Maint.	42,117.37	48,065.83	-5,948.46
4350100 · Building Repairs & Maint.	59,977.39	101,933.64	-41,956.25
4350101 · Trash Collection	3,450.28	7,132.28	-3,682.00
4350400 · Grounds Maintenance	33,529.60	14,364.00	19,165.60
4350600 · Cleaning Services	119,392.00	123,819.85	-4,427.85
4350900 · Other Cont. Services	25,093.64	32,062.09	-6,968.45
4351000 · Auto Repairs & Maintenance	0.00	1,497.25	-1,497.25
4353004 · Copier	0.00	720.11	-720.11
4353099 · Other Rental & Leases	11,831.65	4,220.10	7,611.55
4355200 · Subscriptions	1,405.68	1,221.68	184.00
4355300 · Organization & Membership Dues	625.00	1,280.00	-655.00
4356004 · Staff Clothing	1,993.69	12,917.83	-10,924.14
4357004 · External Instructional Fees	9,333.01	11,527.66	-2,194.65
4358300 · Other Fees & Licenses	9,508.00	5,126.00	4,382.00
4358400 · Refunds, Awards & Indemnities	2,365.00	3,346.48	-981.48
4359000 · Special Projects	4,260.81	981.94	3,278.87
4359200 · Sales Tax Paid	675.44	0.00	675.44
Total 4300000 · OTHER SERVICES & CHARGES	970,320.57	940,528.16	29,792.41
Total Expense	2,087,647.41	1,980,751.43	106,895.98
Net Ordinary Income	-38,837.56	3,333.77	-42,171.33
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4462000 · Parks MC Admin,Structure Imprmnt	1,807,475.04	113,397.37	1,694,077.67
4463000 · Furniture & Fixtures	25,178.23	0.00	25,178.23
4463200 · Computer Equipment	10,891.23	10,154.26	736.97
4463202 · Software	300.00	5,747.87	-5,447.87
Total 4460000 · CAPITAL OUTLAY	1,843,844.50	129,299.50	1,714,545.00
Total Other Expense	1,843,844.50	129,299.50	1,714,545.00
Net Other Income	-1,843,844.50	-129,299.50	-1,714,545.00
Net Income	-1,882,682.06	-125,965.73	-1,756,716.33

Carmel/Clay Board of Parks and Recreation Board Meeting Additional Information

PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO
ITEM/SUBJECT Parks and Facilities (110 Fund) P&L – Additional Information
MEETING DATE May 13, 2025

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2024 P/L Statement totals compared to 2025.

Revenue:

Trending slightly ahead of 2024; CCPR facilitated a dog park registration event in April, adding approximately 100 additional furry friends from the waitlist.

Expense:

4237000 – Repair Parts: Replacing LED fixtures throughout Wilfong Pavilion to provide a more energy-efficient solution, and better lighting.

4347500 – General Insurance: As has become somewhat typical, the cost for insurance increased in 2025. Facilities covered by the 110 fund include the Wilfong and Perelman Pavilions, the dog park, and several vehicles that are used to predominantly service these sites.

4348000 – Electricity: Timing issue, invoice from Duke Energy for Wilfong Pavilion not paid until January 2025.

4350100 – Building Repairs & Maintenance: Discrepancy attributed to replacement of Dog Park restroom sewage pump; Other expenses are attributed to preventative maintenance contracts, fire inspection services, and minor repairs.

4350400 – Grounds Maintenance: Most of the expenses year to date are predominantly attributed to snow and ice management of the dog park, Founders, and Wilfong Pavilions.

4463000 – Furniture & Fixtures: As noted at a prior Park Board meeting, Quickbooks does not have a mechanism which allows improvements to be shown as Capital Development items which utilize cash reserves to cover expenditures, instead grouping these items into Capital Outlay. For the 110 fund, these expenses are attributed to adding additional LED lighting in the mulch area of the dog park, additionally added a new shade structure in the small dog area.

110 Parks & Rec Facilities - Carmel Clay Parks & Recreation
110 Parks & Rec Facilities Fund Profit & Loss to Prev Year
January through April 2025

	Jan - Apr 25	Jan - Apr 24	\$ Change
Ordinary Income/Expense			
Income			
345040 · Park Department Fees	32,581.00	30,801.00	1,780.00
346020 · Facility Rentals	25,275.00	25,175.00	100.00
360010 · Miscellaneous Revenues	7,700.00	1,886.06	5,813.94
361030 · Interest	2,968.69	2,941.60	27.09
Total Income	68,524.69	60,803.66	7,721.03
Expense			
4200000 · SUPPLIES			
4237000 · Repair Parts	4,984.57	1,149.50	3,835.07
4238900 · Other Maintenance Supplies	2,805.00	5,159.74	-2,354.74
4239099 · Other Miscellaneous	6,660.00	5,539.57	1,120.43
Total 4200000 · SUPPLIES	14,449.57	11,848.81	2,600.76
4300000 · OTHER SERVICES & CHARGES			
4341999 · Other Professional Fees	3,444.12	3,409.72	34.40
4344000 · Telephone Line Charges	0.00	1,030.23	-1,030.23
4347500 · General Insurance	31,516.31	25,045.00	6,471.31
4348000 · Electricity	8,580.31	6,303.94	2,276.37
4348500 · Water & Sewer	2,299.03	1,940.19	358.84
4349000 · Gas	1,657.35	2,128.61	-471.26
4350100 · Building Repairs & Maint.	10,994.39	5,202.04	5,792.35
4350101 · Trash Collection	1,881.80	2,148.18	-266.38
4350400 · Grounds Maintenance	9,136.11	6,829.82	2,306.29
4350600 · Cleaning Services	7,815.00	10,860.00	-3,045.00
4350900 · Other Cont. Services	550.00	6,455.00	-5,905.00
Total 4300000 · OTHER SERVICES & CHARGES	77,874.42	71,352.73	6,521.69
Total Expense	92,323.99	83,201.54	9,122.45
Net Ordinary Income	-23,799.30	-22,397.88	-1,401.42
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4463000 · Furniture & Fixtures	65,830.50	0.00	65,830.50
Total 4460000 · CAPITAL OUTLAY	65,830.50	0.00	65,830.50
Total Other Expense	65,830.50	0.00	65,830.50
Net Other Income	-65,830.50	0.00	-65,830.50
Net Income	-89,629.80	-22,397.88	-67,231.92

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Mark Westermeier, Treasurer	ACTION REQUESTED Approval
ITEM/SUBJECT Claim Sheet May 13, 2025	
DOLLAR AMOUNT / FUND N/A	MEETING DATE May 13, 2025

SUMMARY:

Claim Sheet May 13, 2025 is included for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the Claim Sheet dated May 13, 2025.”

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
May 13, 2025

Name	Amount	Account	Num	Memo
Apr 1 - May 5, 25				
Ace - Pak Products Inc.	\$ 357.69	4238900 · Other Maintenance Supplies	B-1402	3/31/25 Park Cleaning Supplies
Ace - Pak Products Inc.	\$ 422.63	4238900 · Other Maintenance Supplies	B-1414	4/2/25 Park Cleaning Supplies
AES Indiana	\$ 61.05	4348000 · Electricity	200000046790 Mar'25	4/1/25 Flowing Well March 2025
AES Indiana	\$ 384.10	4348000 · Electricity	200000004288	4/2/25 South Trailhead March 2025
AES Indiana	\$ 35.70	4348000 · Electricity	200000649786	4/1/25 Nora Traffic Signal March 2025
AES Indiana	\$ 801.46	4348000 · Electricity	200000649786	4/1/25 West Park March 2025
AES Indiana	\$ 706.84	4348000 · Electricity	200000323015	4/2/25 Flowing Well Restrooms
AES Indiana	\$ 61.75	4348000 · Electricity	200000046790 Apr'25	5/1/25 IPL Flowing Well April 2025
AES Indiana	\$ 18.42	4348000 · Electricity	200000649786 Apr'25	5/1/25 Monon Nora Traffic Signal April 2025
AES Indiana	\$ 396.62	4348000 · Electricity	200000649786 Apr'25	5/1/25 IPL West Park Nora Traffic Signal April 2025
AES Indiana	\$ 204.53	4348000 · Electricity	200000004288 Apr'25	5/2/25 IPL South Trailhead April 2025
AES Indiana	\$ 512.18	4348000 · Electricity	200000323015 Apr'25	5/2/25 IPL Flowing Well Restrooms April 2025
Amazon	\$ 106.85	4238000 · Small Tools & Minor Equipment	1MM4-3LCV-FF6X	4/15/25 PNR Staff Cleaning
Amazon	\$ 67.96	4238900 · Other Maintenance Supplies	1MM4-3LCV-FF6X	4/15/25 Monon BLVD Game Supplies
Amazon	\$ 46.84	4230200 · Office Supplies	1QX1-WM1V-DNFF	4/15/25 Small Office Supplies for Marketing
Amazon Web Services	\$ 244.05	4341955 · Info Sys Maint/Contracts	UFB Visa	3/3/25 Cloud Backup Server Services
Amazon Web Services	\$ 245.84	4341955 · Info Sys Maint/Contracts	UFB Visa	Cloud Backup Server Services
Anytime Outhouse	\$ 192.90	4353099 · Other Rental & Leases	I34117	4/28/25 Portable Restrooms for River Heritage
AP Stylebook	\$ 399.00	4357004 · External Instructional Fees	UFB Visa	3/7/25 Online Writing Workshop for Marketing Staff
Aquatic Control	\$ 354.50	4350400 · Grounds Maintenance	0253563-IN	4/1/25 Pond Maintenance Bear Creek Park April 2025
Aquatic Control	\$ 345.83	4350400 · Grounds Maintenance	0253561-IN	4/1/25 Pond Maintenance West Park April 2025
Aquatic Control	\$ 513.00	4350400 · Grounds Maintenance	0253562-IN	4/1/25 Pond Maintenance Central Park April 2025
Aquatic Control	\$ 353.00	4350400 · Grounds Maintenance	0253560-IN	4/1/25 Pond Maintenance Meadowlark Park April 2025
Baumgartner, Kurtis	\$ 150.00	4344100 · Cellular Phone Fees	Reimb	5/1/25 Cell Phone Reimbursement Jan-Mar 2025
Berger, Kari	\$ 48.92	4343000 · Travel Fees & Expenses	Reimb	4/14/25 Mileage and Meal Reimbursement 3/11/25-3/26/25
Berger, Karl	\$ 36.12	4343000 · Travel Fees & Expenses	Reimb	5/1/25 Mileage Reimbursement 4/16/25-4/30/25
Brainstorm Print	\$ 35.00	4230100 · Stationary & Printing Materials	147766	4/3/25 Executive Assistant Business Cards
Butler University	\$ 150.00	4346000 · Classified Advertising	3608	12/17/24 Recruitment Job Fair Registration
Carmel Clay Schools	\$ 1,784.72	4231400 · Gasoline	2025-PD04	4/1/25 Unleaded Gas Mar'25
Carmel Clay Schools	\$ 423.28	4231300 · Diesel Fuel	2025-PD04	4/1/25 Diesel Gas Mar'25
Carmel Utilities	\$ 235.34	4348500 · Water & Sewer	5324100000 Apr'25	4/2/25 Carmel Utilities North Trailhead April 2025
Carmel Utilities	\$ 185.61	4348500 · Water & Sewer	7051300000	4/8/25 Dog Park, PNR, AO March 2025
Carmel Utilities	\$ 29.67	4348500 · Water & Sewer	7051300000	4/8/25 Dog Park, PNR, AO March 2025
Carmel Utilities	\$ 142.22	4348500 · Water & Sewer	383200000 Mar'25	4/8/25 South Trailhead March 2025
Carmel Utilities	\$ 389.25	4348500 · Water & Sewer	224200000 Mar'25	4/8/25 Meadowlark Park March 2025
Carmel Utilities	\$ 32.31	4348500 · Water & Sewer	6548100000	Monon Blvd Special Events
Carmel Utilities	\$ 418.00	4348500 · Water & Sewer	7316000000	4/8/25 Central Park Westermeier Commons March 2025
Carmel Utilities	\$ 27.48	4348500 · Water & Sewer	2768100000	4/8/25 Midtown Plaza March 2025
Carmel Utilities	\$ 275.53	4348500 · Water & Sewer	2214200000	4/8/25 City Center/Carmichael Restrooms March 2025
Carmel Utilities	\$ 204.78	4348500 · Water & Sewer	2214200000	4/8/25 Monon BLVD March 2025
Carmel Utilities	\$ 309.45	4348500 · Water & Sewer	1313100000 Apr'25	4/14/25 Carey Grove April 2025
Carmel Welding	\$ 207.60	4239012 · Safety Supplies	476425	4/18/25 PNR Chainsaw Equipment Supplies
Catalyst Public Affairs Group	\$ 10,000.00	4350900 · Other Cont. Services	4219	3/31/25 Strategic Funding Tactic Representation
CenterPoint Energy	\$ 95.64	4349000 · Gas	13072248-1 Mar'25	4/14/25 PNR Office March 2025
CenterPoint Energy	\$ 133.41	4349000 · Gas	13072237-4 Mar'25	4/14/25 AO March 2025
Cintas Corporation	\$ 254.95	4238900 · Other Maintenance Supplies	4225788246	3/31/25 Parks Cleaning Inventory Supplies
Cintas Corporation	\$ 297.95	4238900 · Other Maintenance Supplies	4226478969	4/7/25 Park Cleaning Supplies
Cintas Corporation	\$ 213.95	4238900 · Other Maintenance Supplies	4227250470	4/14/25 Park Cleaning Supplies
Cintas Corporation	\$ 213.95	4238900 · Other Maintenance Supplies	4227999640	4/21/25 Park Cleaning Supplies
Constellation NewEnergy Gas Division, LLC	\$ 272.93	4349000 · Gas	4301042	4/25/25 Administrative Office March 2025
Constellation NewEnergy Gas Division, LLC	\$ 195.44	4349000 · Gas	4301042	4/25/25 PNR Office March 2025
Culligan Ultra Pure (Mountain Glacier)	\$ 15.98	4350900 · Other Cont. Services	0900711903	3/14/25 Drinking Water HR
Culligan Ultra Pure (Mountain Glacier)	\$ 123.88	4350900 · Other Cont. Services	0900711906	3/14/25 Drinking Water PNR/AO
Division of Forestry	\$ 49.00	4239039 · General Program Supplies	32038	4/23/25 Tree Saplings for Arbor Day Tree Planting

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
May 13, 2025

Name	Amount	Account	Num	Memo
Duke Energy	\$ 91.21	4348000 · Electricity	910122730076 Mar'25	3/31/25 Monon Tunnel Lights
Duke Energy	\$ 654.59	4348000 · Electricity	910122730109 Mar'25	3/31/25 Founders Park
Duke Energy	\$ 17.87	4348000 · Electricity	910122730050 Mar'25	3/31/25 River Heritage March 2025
Duke Energy	\$ 237.67	4348000 · Electricity	910120366341 Mar'25	4/3/25 Meadowlark March 2025
Duke Energy	\$ 308.16	4348000 · Electricity	910121799437	4/4/25 City Center Restroom March 2025
Duke Energy	\$ 174.14	4348000 · Electricity	10123202576 Mar'25	3/31/25 Central Park Lagoon March 2025
Duke Energy	\$ 73.44	4348000 · Electricity	910123160581 Mar'25	3/31/25 Central Park RAB Lights
Duke Energy	\$ 125.63	4348000 · Electricity	910119806907 Mar'25	3/28/25 Monon Crossing Flashers
Duke Energy	\$ 641.53	4348000 · Electricity	910121498213 Mar'25	4/10/25 Central Park Westermeier Commons March 2025
Duke Energy	\$ 20.14	4348000 · Electricity	910121498495 Mar'25	4/9/25 Bear Creek March 2025
Duke Energy	\$ 344.00	4348000 · Electricity	910121498403 Mar'25	4/9/25 Inlow Park March 2025
Duke Energy	\$ 27.63	4348000 · Electricity	910121498453 Mar'25	4/17/25 Monon Pedestrian Bridge March 2025
Duke Energy	\$ 338.81	4348000 · Electricity	910122730034 Mar'25	4/17/25 Monon North Trailhead March 2025
Duke Energy	\$ 65.93	4348000 · Electricity	910123198147 Apr'25	4/28/25 Central Park Shelter April 2025
Duke Energy	\$ 24.34	4348000 · Electricity	910123164626 Apr'25	4/28/25 Central Park Street Lights
Duke Energy	\$ 121.77	4348000 · Electricity	910119806907 Apr'25	4/29/25 Monon Crossing Flashers April 2025
Duke Energy	\$ 268.21	4348000 · Electricity	910121498312 Apr'25	4/29/25 Carey Grove 2 April 2025
Duke Energy	\$ 149.47	4348000 · Electricity	910121498362 Apr'25	4/28/25 PNR Office April 2025
Duke Energy	\$ 374.19	4348000 · Electricity	910121498263 Apr'25	4/28/25 Administrative Office April 2025
Duke Energy	\$ 74.16	4348000 · Electricity	910122730076 Apr'25	4/30/25 Monon Tunnel Lights April 2025
Duke Energy	\$ 655.89	4348000 · Electricity	910122730109 Apr'25	4/30/25 Founders Park April 2025
Duke Energy	\$ 18.96	4348000 · Electricity	910122730050 Apr'25	4/30/25 River Heritage April 2025
Duke Energy	\$ 189.18	4348000 · Electricity	910123202576 Apr'25	4/30/25 Central Park Lagoon April 2025
Duke Energy	\$ 73.84	4348000 · Electricity	910123160581 Apr'25	4/30/25 Central Park RAB Lights
Duke Energy	\$ 218.47	4348000 · Electricity	910121799437 Apr'25	5/5/25 City Center Restroom April 2025
Duke Energy	\$ 157.69	4348000 · Electricity	910120366341 Apr'25	5/5/25 Meadowlark Park April 2025
Ellis Mechanical & Electrical	\$ 738.72	4350000 · Equipment Repairs & Maint.	25088	4/15/25 AO Facility and PNR Facility HVAC Preventative Maintenance Renewal
Ellis Mechanical & Electrical	\$ 159.54	4350000 · Equipment Repairs & Maint.	25089	4/15/25 2025 HVAC Preventative Maintenance Program Central Park West Commons 1st QTR
Ellis Mechanical & Electrical	\$ 56.65	4350100 · Building Repairs & Maint.	250329	4/15/25 Service AO Heater Repair
Ellis Mechanical & Electrical	\$ 817.64	4350100 · Building Repairs & Maint.	250245	4/15/25 Inlow Park Restroom Repair
First Advantage	\$ 35.45	4341990 · Criminal Background Checks	5541902503	3/31/25 New Hire Background Checks
First Advantage	\$ 203.35	4341990 · Criminal Background Checks	5541902503	3/31/25 New Hire Background Checks
Garage Doors of Indianapolis	\$ 234.00	4350100 · Building Repairs & Maint.	WO-276322	4/3/25 Additional Request for Gate Opener at PNR Office
Garage Doors of Indianapolis	\$ 553.00	4350100 · Building Repairs & Maint.	WO-275107	3/14/25 Gate Opener Repair for PNR Office
Geotab USA, Inc.	\$ 500.50	4353099 · Other Rental & Leases	IN425328	3/31/25 CCPR Fleet GPS Monitoring Subscription
Grainger	\$ 41.35	4235000 · Building Materials	9462867905	4/4/25 Park Restroom Door Lock Replacement
Green Touch Services, Inc.	\$ 72.50	4350400 · Grounds Maintenance	154799	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 26,048.00	4350400 · Grounds Maintenance	154882	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 8,520.00	4350400 · Grounds Maintenance	154822	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 178.75	4350400 · Grounds Maintenance	154794	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 214.00	4350400 · Grounds Maintenance	154801	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 81.00	4350400 · Grounds Maintenance	154802	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 1,285.50	4350400 · Grounds Maintenance	154803	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 120.00	4350400 · Grounds Maintenance	154821	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 943.00	4350400 · Grounds Maintenance	154789	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 281.00	4350400 · Grounds Maintenance	154804	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 46,872.00	4350400 · Grounds Maintenance	154814	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 2,222.00	4350400 · Grounds Maintenance	154818	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 5,162.00	4350400 · Grounds Maintenance	154805	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 530.00	4350400 · Grounds Maintenance	154792	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 1,739.00	4350400 · Grounds Maintenance	154793	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 280.00	4350400 · Grounds Maintenance	154820	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 611.50	4350400 · Grounds Maintenance	154795	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 550.25	4350400 · Grounds Maintenance	154796	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 1,205.00	4350400 · Grounds Maintenance	154797	3/31/25 Parks Landscape Services March 2025

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
May 13, 2025

Name	Amount	Account	Num	Memo
Green Touch Services, Inc.	\$ 150.00	4350400 · Grounds Maintenance	154791	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 180.00	4350400 · Grounds Maintenance	154790	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 95.00	4350400 · Grounds Maintenance	154798	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 2,893.00	4350400 · Grounds Maintenance	154930	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 1,400.00	4350400 · Grounds Maintenance	154800	3/31/25 Parks Landscape Services March 2025
Green Touch Services, Inc.	\$ 143.84	4350400 · Grounds Maintenance	154823	3/31/25 Parks Landscape Services March 2025
Greenways Foundation	\$ 2,000.00	4350900 · Other Cont. Services	UFB Visa	3/17/25 2025 Trails Sponsorship
Hamilton County Treasurer's Office	\$ 35.00	4358000 · Assessment Fees	1713120001164000 '25	3/15/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - Hinshaw Preserve
Hamilton County Treasurer's Office	\$ 65.00	4358000 · Assessment Fees	1709200026087000 '25	3/15/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - Bear Creek
Hamilton County Treasurer's Office	\$ 65.00	4358000 · Assessment Fees	1709200026088000 '25	3/15/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - Bear Creek
Hamilton County Treasurer's Office	\$ 316.20	4358000 · Assessment Fees	1710230005061000 '25	3/15/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - Thomas Marcuccilli Nature Park
Hamilton County Treasurer's Office	\$ 48.76	4358000 · Assessment Fees	1713120000003001 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - Hinshaw Preserve
Hamilton County Treasurer's Office	\$ 20.00	4358000 · Assessment Fees	1610260004055000 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - White River Greenway
Hamilton County Treasurer's Office	\$ 15.00	4358000 · Assessment Fees	1610260000019001 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - White River Greenway
Hamilton County Treasurer's Office	\$ 20.00	4358000 · Assessment Fees	1610260004057000 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - White River Greenway
Hamilton County Treasurer's Office	\$ 20.00	4358000 · Assessment Fees	1610260004054000 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - White River Greenway
Hamilton County Treasurer's Office	\$ 20.00	4358000 · Assessment Fees	1610260002043000 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - White River Greenway
Hamilton County Treasurer's Office	\$ 20.00	4358000 · Assessment Fees	1610260004056000 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - White River Greenway
Hamilton County Treasurer's Office	\$ 19.30	4358000 · Assessment Fees	1610280000038000 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - Cherry Tree
Hamilton County Treasurer's Office	\$ 15.00	4358000 · Assessment Fees	1610280000038001 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - Cherry Tree
Hamilton County Treasurer's Office	\$ 15.00	4358000 · Assessment Fees	1610210000013000 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - Cherry Tree
Hamilton County Treasurer's Office	\$ 15.00	4358000 · Assessment Fees	1709320000009001 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - West Park
Hamilton County Treasurer's Office	\$ 33.10	4358000 · Assessment Fees	1709320000011000 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - West Park
Hamilton County Treasurer's Office	\$ 18.90	4358000 · Assessment Fees	1709320000008002 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - West Park
Hamilton County Treasurer's Office	\$ 23.00	4358000 · Assessment Fees	1709320000008001 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - West Park
Hamilton County Treasurer's Office	\$ 15.00	4358000 · Assessment Fees	1610270000002005 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - Inlow
Hamilton County Treasurer's Office	\$ 15.00	4358000 · Assessment Fees	1610200000025000 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - Carey Grove
Hamilton County Treasurer's Office	\$ 15.00	4358000 · Assessment Fees	1610200000024000 '25	4/11/25 Ditch Assessment Spring/Fall 2024 Payable 2025 - Carey Grove
Hamilton County Treasurer's Office	\$ 83.48	4358000 · Assessment Fees	1713120000012000 '25	4/16/25 Reconstruction Drainage Assessment Spring 2025 - Monon Greenway
Hamilton County Treasurer's Office	\$ 521.29	4358000 · Assessment Fees	1713120000003001 S25	4/16/25 Reconstruction Drainage Assessment Spring 2025 - Hinshaw Preserve
Hamilton County Treasurer's Office	\$ 105.86	4358000 · Assessment Fees	1713120001164000 S25	4/16/25 Reconstruction Drainage Assessment Spring 2025 - Hinshaw Preserve
Indiana Park & Recreation Association	\$ 575.00	4357004 · External Instructional Fees	37388	3/31/25 PNR Staff Registration - CPSI Training Instruction
Indiana University	\$ 250.00	4346000 · Classified Advertising	1582	12/16/24 Recruitment Job Fair Registrations
Indiana University	\$ 100.00	4346000 · Classified Advertising	1620	1/17/25 Recruitment Job Fair Registrations
Intuit Inc.	\$ 325.28	4341955 · Info Sys Maint/Contracts	UFB Visa	2/27/25 QuickBooks Software and Cloud Hosting Subscription Feb'25
Intuit Inc.	\$ 325.29	4341955 · Info Sys Maint/Contracts	UFB Visa	3/27/25 QuickBooks Software and Cloud Hosting Subscription Mar'25
Intuit Inc.	\$ 346.89	4341955 · Info Sys Maint/Contracts	UFB Visa	QuickBooks Software and Cloud Hosting Subscription
Jani-King	\$ 450.00	4350600 · Cleaning Services	IND05250103	5/1/25 Janitorial Services for Admin Office May'25
Jani-King	\$ 281.00	4350600 · Cleaning Services	IND05250104	5/1/25 Janitorial Services for Parks and Natural Resource Office May'25
Jani-King	\$ 3,540.00	4350600 · Cleaning Services	IND05250105	5/1/25 Janitorial Services Westermeier Commons May'25
Jeffries, Elizabeth	\$ 100.00	4344100 · Cellular Phone Fees	Reimb	5/1/25 Cell Phone Reimbursement Jan-Apr 2025
Jeffries, Elizabeth	\$ 26.25	4343000 · Travel Fees & Expenses	Reimb	5/1/25 Parking Reimbursement for Women in Business Conference
Ledwith, Nicole	\$ 32.29	4343000 · Travel Fees & Expenses	Reimb	5/1/25 Mileage Reimbursement 10/15/24-12/12/24
Ledwith, Nicole	\$ 50.26	4343000 · Travel Fees & Expenses	Reimb	5/1/25 Mileage Reimbursement 1/20/25-4/24/25
Magers Bookkeeping Services LLC	\$ 120.00	4341999 · Other Professional Fees	1219	4/28/25 Bookkeeping Services April 2025
McAllister's Deli	\$ 173.98	4359000 · Special Projects	2754488	3/21/25 Admin and Planning and PNR QTR 1 Interdepartmental Luncheon
Mehl, Eric	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	5/1/25 Cell Phone Reimbursement April 2025
Menards	\$ 217.12	4239000 · Miscellaneous Supplies	308310625041392	4/16/25 Miscellaneous Supplies for PNR
Menards	\$ 113.97	4239032 · Posts & Hardware	308310625037606	4/16/25 Monon Central Core Repair Supplies
Mr. B's Lawn Maintenance, Inc.	\$ 181.38	4350400 · Grounds Maintenance	10658	3/26/25 Parks Lawn Mowing and Turf Chemicals March 2025
Mr. B's Lawn Maintenance, Inc.	\$ 3,447.25	4350400 · Grounds Maintenance	10658	3/26/25 Parks Lawn Mowing and Turf Chemicals March 2025
Mr. B's Lawn Maintenance, Inc.	\$ 2,674.42	4350400 · Grounds Maintenance	10657	3/26/25 Parks Lawn Mowing and Turf Chemicals March 2025
Mr. B's Lawn Maintenance, Inc.	\$ 323.57	4350400 · Grounds Maintenance	10657	3/26/25 Parks Lawn Mowing and Turf Chemicals March 2025
Northern Safety Co., Inc.	\$ 190.11	4238000 · Small Tools & Minor Equipment	906820870	4/7/25 PNR Small Equipment for Gasoline Powered Equipment
NRPA	\$ 262.50	4346000 · Classified Advertising	UFB Visa	2/27/25 Job Posting for PNR and R&F Staff

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
May 13, 2025

Name	Amount	Account	Num	Memo
Oberer's Flowers	\$ 87.90	4359000 · Special Projects	UFB Visa	3/27/25 Sympathy Flowers
Preston Stacy	\$ 18.20	4343000 · Travel Fees & Expenses	Reimb	4/15/25 Mileage Reimbursement 2/24/25-4/14/25
Ray Marketing powered by Proforma	\$ 1,811.92	4356004 · Staff Clothing	BR71004291A	4/6/25 Annual Staff Uniform Orders
Ray Marketing powered by Proforma	\$ 1,995.35	4356004 · Staff Clothing	BR71004291A	4/6/25 Annual Staff Uniform Orders
Republic Services	\$ 479.00	4350101 · Trash Collection	0761-006875666	4/25/25 Trash Services AO/PNR May'25
Republic Services	\$ 262.00	4350101 · Trash Collection	0761-006875666	4/25/25 Trash Services Westermeier Commons May'25
Sherwin Williams	\$ 217.07	4235000 · Building Materials	1016-3	4/28/25 Bear Creek Park Barn Paint Supplies
Sluyter, Sean	\$ 1,000.00	4343000 · Travel Fees & Expenses	Reimb	4/25/25 Relocation Reimbursement for New FT Staff Member
Staples	\$ 17.81	4230200 · Office Supplies	6028144755	3/31/25 Administrative Office Supplies
Staples	\$ 82.26	4230200 · Office Supplies	6028144757	3/31/25 Printer Supplies for Admin Office
Staples	\$ 113.48	4230200 · Office Supplies	6028144756	3/31/25 Printer Toner Supplies for PNR Office
Staples	\$ 198.76	4230200 · Office Supplies	6028144758	3/31/25 PNR Office Supplies
Staples	\$ 36.98	4239039 · General Program Supplies	6028887045	4/7/25 R&F and Marketing Office Supplies
Sutton, Claudine	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	4/28/25 Cell Phone Reimbursement April 2025
Sutton, Claudine	\$ 53.43	4343000 · Travel Fees & Expenses	Reimb	4/28/25 Mileage Reimbursement 12/7/24-4/24/25
Tree Pro	\$ 137.00	4239039 · General Program Supplies	TP11384	4/3/25 Tree Planting Supplies for Arbor Day
TriCo Regional Sewer Utility	\$ 75.29	4348500 · Water & Sewer	1001301	4/1/25 South Trailhead March 2025
TriCo Regional Sewer Utility	\$ 17.43	4348500 · Water & Sewer	1013738	4/1/25 Administrative Offices March 2025
TriCo Regional Sewer Utility	\$ 47.03	4348500 · Water & Sewer	1033605	4/1/25 Central Park West Commons March 2025
TriCo Regional Sewer Utility	\$ 120.02	4348500 · Water & Sewer	2000677	4/1/25 West Park March 2025
TriCo Regional Sewer Utility	\$ 84.74	4348500 · Water & Sewer	1001301 Apr'25	5/1/25 TriCo South Trailhead April 2025
TriCo Regional Sewer Utility	\$ 17.43	4348500 · Water & Sewer	1013738 Apr'25	5/1/25 TriCo Admin Office April 2025
TriCo Regional Sewer Utility	\$ 84.83	4348500 · Water & Sewer	1033605 Apr'25	5/1/25 TriCo Central Park West Commons April 2025
TriCo Regional Sewer Utility	\$ 126.32	4348500 · Water & Sewer	2000677 Apr'25	5/1/25 TriCo West Park April 2025
UKG Inc.	\$ 781.39	4341999 · Other Professional Fees	300188087	4/15/25 Payroll System Incremental Monthly Subscription Fees March'25
USPS	\$ 6.44	4342100 · Postage	UFB Visa	3/6/25 Shipping for Bereavement Gift
Verizon Wireless	\$ 1,451.87	4344100 · Cellular Phone Fees	6109348618	3/23/25 Cellphones and iPad PNR
Weintraut, Courtney	\$ 30.08	4343000 · Travel Fees & Expenses	Reimb	4/8/25 Mileage Reimbursement 9/23/24-2/21/25
WM - Waste Management	\$ 533.84	4350101 · Trash Collection	8515662-1710-1	4/2/25 Monon BLVD Trash Services March 2025
WM - Waste Management	\$ 176.86	4350101 · Trash Collection	8515662-1710-1	4/2/25 Meadowlark Trash Services March 2025
WM - Waste Management	\$ 176.86	4350101 · Trash Collection	8517962-1710-3	5/2/25 Rays Meadowlark Park April 2025
WM - Waste Management	\$ 533.84	4350101 · Trash Collection	8517962-1710-3	5/2/25 Rays Midtown Plaza April 2025
Zoom	\$ 219.89	4355200 · Subscriptions	UFB Visa	3/21/25 Video Conferencing
Apr 1 - May 5, 25	\$ 165,897.71			

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 108 - Extended School Enrichment
May 13, 2025

Name	Amount	Account	Num	Memo
Apr 1 - May 5, 25				
Adamson's Karate Studios	\$ 1,200.00	4340800 · Program Contractors	1259	3/21/25 ESE Program Contractor Adamson's Karate
Amazon	\$ 1,098.15	4346000 · Classified Advertising	1GRR-C6JT-F741	4/15/25 Year Round and Seasonal Part Time Mix and Mingle Event 5/16/25 Supplies
Amazon	\$ 29.86	4230200 · Office Supplies	173K-RCQR-9NJD	4/15/25 ESE Administrative Office Supplies
Amazon	\$ 41.84	4239039 · General Program Supplies	1VDD-TGN9-DTHM	4/15/25 ESE Site Plan 4 "Awareness Day" Supplies
Amazon	\$ 132.07	4239039 · General Program Supplies	1PRD-PG19-DYH7	4/15/25 Carmel Elementary ESE PNO Supplies
Amazon	\$ 143.61	4239039 · General Program Supplies	1MM4-3LCV-DTYV	4/15/25 Prairie Trace ESE - Special Event Supplies
Amazon	\$ 217.16	4239039 · General Program Supplies	1RMG-W94C-DNK1	4/15/25 Mohawk Trails ESE Supplies
Amazon	\$ 99.71	4239039 · General Program Supplies	163G-1R31-993W	4/15/25 Prairie Trace ESE "Chill Zone" Supplies
Amazon	\$ 88.80	4239039 · General Program Supplies	1KLH-6N4Q-DWJV	4/15/25 Clay Center ESE Supplies
Amazon	\$ 84.30	4239039 · General Program Supplies	1PRD-PG19-F7F3	4/15/25 Forest Dale ESE Mileage Club Charms
Amazon	\$ 49.84	4239039 · General Program Supplies	1KLH-6N4Q-DX1Q	4/15/25 Carmel Elementary ESE Club Supplies
Amazon	\$ 122.29	4239039 · General Program Supplies	1F7Y-9QDJ-9V3W	4/15/25 Woodbrook ESE Site Plan 4 Movie and Craft Supplies
Amazon	\$ 108.34	4239039 · General Program Supplies	1XQX-JHX6-DQNT	4/15/25 Carmel Elementary ESE Site Plan 4 Supplies
Amazon	\$ 279.50	4239039 · General Program Supplies	1DWG-L4LX-FHJD	4/15/25 West Clay ESE Program Supplies
Amazon	\$ (28.86)	4230200 · Office Supplies	1PRD-PG19-FHTV	4/15/25 ESE Admin Office Supplies
Amazon	\$ 290.00	4239039 · General Program Supplies	1DG7-MKFP-DYXF	4/15/25 Cherry Tree ESE Site Plan 4 Supplies
Amazon	\$ 66.56	4239039 · General Program Supplies	1KCN-TCWM-9TKW	4/15/25 Prairie Trace ESE Site Plan 4 Activity Supplies
Amazon	\$ 127.46	4239039 · General Program Supplies	1JXW-DXMK-DQPX	4/15/25 Kid at Play Summer Camp Parent Orientation Supplies
Amazon	\$ 159.93	4239039 · General Program Supplies	1DG7-MKFP-F9V7	4/15/25 Clay Center Supplies
Amazon	\$ 157.99	4239039 · General Program Supplies	1NRM-V7CR-FYQ3	4/15/25 College Wood ESE Program Supplies
Amazon	\$ 117.58	4239039 · General Program Supplies	13MH-6TLQ-CKCY	4/15/25 ESE Schools out Camp East Spring Break Supplies
Amazon	\$ (14.99)	4230200 · Office Supplies	1PRD-PG19-FRGG	4/15/25 ESE Admin Office, Storage, and Cleaning Supplies
Amazon	\$ 402.34	4239039 · General Program Supplies	1D11-1GJW-DJGR	4/15/25 Prairie Trace ESE Club Supplies
Amazon	\$ 529.82	4239039 · General Program Supplies	1Y7G-9XJR-FJCQ	4/15/25 Smoky Row ESE Program Supplies
Amazon	\$ 238.18	4239039 · General Program Supplies	146K-6H41-FDKF	4/15/25 Smoky Row ESE Program Supplies
Amazon	\$ 177.85	4239039 · General Program Supplies	1F7Y-9QDJ-C4C6	4/15/25 Cherry Tree "Richer" Store and Auction Supplies
Amazon	\$ 243.91	4340800 · Program Contractors	146K-6H41-FF9X	4/15/25 Kids at Play/In the Zone Summer Camp Sports Equipment
Amazon	\$ 47.90	4239039 · General Program Supplies	1QGY-7DTN-FQ71	4/15/25 Prairie Trace ESE Supplies
Amazon	\$ 519.22	4239039 · General Program Supplies	1N6Q-C6RR-F3CD	4/15/25 ESE Schools Out Camp East Spring Break Program Supplies
Amazon	\$ 289.49	4239039 · General Program Supplies	1LC9-G19F-FNDG	4/15/25 Mohawk Trails ESE Supplies
Amazon	\$ 460.67	4239039 · General Program Supplies	14CP-MYXF-FHKC	4/15/25 ESE Schools Out Camp West Spring Break Supplies
American Camp Association, Inc.	\$ 3,345.00	4355300 · Organization & Membership Dues	INV-361831-R4L155	2/4/25 ESE Camp Accreditation Membership Renewal
BluePay Processing, LLC	\$ 29,696.66	4341999 · Other Professional Fees	92262945	4/14/25 ESE Credit Card Processing March 2025
BluePay Processing, LLC	\$ 239.00	4341999 · Other Professional Fees	92262945	4/14/25 ACH Processing Fee March 2025
Boger, Elizabeth (Miss Liz)	\$ 595.00	4340800 · Program Contractors	460	3/7/25 ESE Program Contractor - What's the Matter and Let's Bee Pollinators
Bowl 32	\$ 648.00	4343007 · Field Trips	2214-55	4/7/25 ESE Schools Out Camp West Field Trip
Breakout Games	\$ 250.00	4239039 · General Program Supplies	UFB Visa	Cherry Tree Team Building Event
Buckingham, Tiffany	\$ 616.68	4343000 · Travel Fees & Expenses	Reimb	4/10/25 ESE Conference Expenses
Carmel Clay Schools Food & Nutrition	\$ 11,641.50	4239040 · Food & Beverages	45717	4/1/25 ESE Breakfast/Snacks March 2025
Carmel Drive Self-Storage	\$ 306.00	4350900 · Other Cont. Services	2542	4/4/25 Storage Rental for Unit H001 May 2025
Carmel Drive Self-Storage	\$ 306.00	4350900 · Other Cont. Services	2911	4/26/25 Storage Rental for ESE Unit H001 May 2025
Fazolis Restaurant	\$ 286.50	4239039 · General Program Supplies	852224	4/18/25 Carmel Elementary ESE PNO
Fazolis Restaurant	\$ 237.83	4239039 · General Program Supplies	804288	3/21/25 Mohawk Trails ESE Parents Night Out Dinner
First Advantage	\$ 2,057.77	4341990 · Criminal Background Checks	5541902503	3/31/25 New Hire Background Checks
Fraxion Spend Management, LLC	\$ 7,969.01	4341955 · Info Sys Maint/Contracts	2022-18162	3/10/25 Purchasing Software Subscription Renewal 2025-26
Fun Express	\$ 129.89	4239039 · General Program Supplies	73661419001	3/31/25 Cherry Tree ESE Supplies
Fun Express	\$ 399.24	4239039 · General Program Supplies	73678282301	4/8/25 Kids at Play Summer Camp Prize Supplies
Fun Express	\$ 121.35	4239039 · General Program Supplies	73668496201	4/3/25 ESE Artist Alley and All Staff Engagement Supplies
Fun Express	\$ 131.98	4239039 · General Program Supplies	73672189001	4/4/25 Woodbrook ESE Bingo and Prize Supplies
Fun with Frannie	\$ 480.00	4340800 · Program Contractors	041825	3/13/25 ESE Contractor - Airbrush
Fun with Frannie	\$ 360.00	4340800 · Program Contractors	041025	3/13/25 ESE Program Contractor - Airbrush
Gaylord Opry Resort	\$ 3,781.88	4343000 · Travel Fees & Expenses	UFB Visa	3/12/25 Hotel Accommodation for ESE National Afterschool Association Conference
Grainger	\$ 47.77	4239039 · General Program Supplies	9463615634	4/7/25 Kids at Play/In the Zone Summer Camp Emergency Preparedness Equipment
Hall Signs	\$ 177.29	4239039 · General Program Supplies	126293	4/9/25 ESE New Office Parking Signage

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 108 - Extended School Enrichment
May 13, 2025

Name	Amount	Account	Num	Memo
Hobby Lobby	\$ 11.88	4239039 · General Program Supplies	139448727	3/19/25 Carmel Elementary ESE Book Sticker Supplies
Holsten, Alyssa	\$ 141.58	4343000 · Travel Fees & Expenses	Reimb	4/24/25 Mileage Reimbursement 1/7/25-4/23/25
Hotel Zoso	\$ 1,197.93	4343000 · Travel Fees & Expenses	UFB Visa	Hotel Accommodations for ESE Staff Conference (CC)
Hotel Zoso	\$ 1,197.93	4343000 · Travel Fees & Expenses	UFB Visa	Hotel Accommodations for ESE Staff Conference (JH)
Hotel Zoso	\$ 1,197.93	4343000 · Travel Fees & Expenses	UFB Visa	Hotel Accommodations for ESE Staff Conference (AC)
Indiana Center for Prevention	\$ 255.00	4357004 · External Instructional Fees	CM640	4/25/25 ESE Staff Training
Intuit	\$ 325.29	4341955 · Info Sys Maint/Contracts	UFB Visa	2/27/25 QuickBooks Software and Cloud Hosting Subscription Feb'25
Intuit	\$ 325.29	4341955 · Info Sys Maint/Contracts	UFB Visa	3/27/25 QuickBooks Software and Cloud Hosting Subscription Mar'25
Intuit	\$ 346.89	4341955 · Info Sys Maint/Contracts	UFB Visa	QuickBooks Software and Cloud Hosting Subscription
InvigorateHR	\$ 2,555.00	4357004 · External Instructional Fees	1788	3/28/25 Leadership and Learning Management System Training Services
Iron Mountain	\$ 99.50	4341999 · Other Professional Fees	KGRW713	3/31/25 Off Site File Storage March 2025
ISSUU	\$ 451.80	4355200 · Subscriptions	UFB Visa	Marketing Subscription Renewal for Publication Hosting/Metrics
Jack's Donuts	\$ 104.10	4341991 · Marketing & Promotions	UFB Visa	3/4/25 Cultural Committee Employee Appreciation Day
JES & Sons 2-Way LLC	\$ 265.00	4350000 · Equipment Repairs & Maint.	92700	3/27/25 Prairie Trace ESE Radio Repairs
JES & Sons 2-Way LLC	\$ 140.00	4350000 · Equipment Repairs & Maint.	92702	3/27/25 Clay Center ESE Radio Repair
JES & Sons 2-Way LLC	\$ 93.75	4350000 · Equipment Repairs & Maint.	92701	3/27/25 Mohawk Trails ESE Radio Repair
JES & Sons 2-Way LLC	\$ 5,184.00	4230200 · Office Supplies	92723	4/4/25 ESE Two-Way Radios Replacements
JES & Sons 2-Way LLC	\$ 187.50	4350000 · Equipment Repairs & Maint.	92724	4/4/25 College Wood ESE Radio Repairs
JES & Sons 2-Way LLC	\$ 153.00	4350000 · Equipment Repairs & Maint.	92729	4/7/25 West Clay ESE Radio Repair
JES & Sons 2-Way LLC	\$ 77.50	4350000 · Equipment Repairs & Maint.	92734	4/10/25 Radio Repair for Smoky Row ESE
Kona Ice	\$ 318.00	4340800 · Program Contractors	00038	4/24/25 ESE Program Contractor - Kona
Kroger	\$ 51.70	4239099 · Other Miscellaneous	012335 \$51.70	3/3/25 Culture Committee Employee Appreciation Staff Breakfast Supplies
Kroger	\$ 14.48	4239099 · Other Miscellaneous	069700 \$14.48	3/6/25 Culture Committee Employee Appreciation Staff Breakfast Supplies
Kroger	\$ 143.99	4239039 · General Program Supplies	096698 \$143.99	3/21/25 Cherry Tree ESE Parents Night Out Snacks
Kroger	\$ 35.69	4239039 · General Program Supplies	097546 \$35.69	3/21/25 Woodbrook ESE Parent's Night Out Dessert and Drinks
Kroger	\$ 262.87	4239039 · General Program Supplies	112493 \$262.87	3/28/25 Forest Dale ESE Parent's Night Out Celebration Dinner Supplies
Kroger	\$ 204.36	4239039 · General Program Supplies	051170 \$204.36	3/19/25 Prairie Trace ESE Master Chef Jr. Club Supplies
Kroger	\$ 45.97	4230200 · Office Supplies	026998 \$45.97	3/4/25 ESE Administrative Monthly Staff Meeting Supplies
Kroger	\$ 32.67	4239099 · Other Miscellaneous	090308 \$32.67	3/12/25 Beverages for ESE and R&F Luncheon
Kroger	\$ 185.89	4239039 · General Program Supplies	102762 \$185.89	3/13/25 Cherry Tree ESE Popcorn Celebration Supplies
Leave No Trace	\$ 88.33	4239039 · General Program Supplies	1015144941	4/2/25 ESE Summer Camp Staff Training Supplies
Lemon Oasis	\$ 750.00	4357004 · External Instructional Fees	CK Request	4/3/25 Trainer for Summer Camp Series All Staff Training
Lucero, Jennifer	\$ 76.72	4343000 · Travel Fees & Expenses	Reimb	5/5/25 Mileage Reimbursement 1/3/25-3/25/25
Magers Bookkeeping Services LLC	\$ 450.00	4341999 · Other Professional Fees	1219	4/28/25 Bookkeeping Services April 2025
Mail Chimp	\$ 304.50	4355200 · Subscriptions	UFB Visa	3/14/25 Email Marketing Annual Subscription Renewal
Mail Chimp	\$ 304.50	4355200 · Subscriptions	UFB Visa	Email Marketing Annual Subscription Renewal
McAlister's Deli	\$ 161.16	4239039 · General Program Supplies	2839118	3/25/25 ESE Staff Counselor Meeting Dinner
McAlister's Deli	\$ 173.99	4359000 · Special Projects	2754488	3/21/25 Admin and Planning and PNR QTR 1 Interdepartmental Luncheon
McAlister's Deli	\$ 131.09	4239039 · General Program Supplies	2851931	4/3/25 Carmel Elementary ESE Staff Meeting Dinner
Moe's Southwest Grill	\$ 140.00	4239039 · General Program Supplies	2287073	3/26/25 Prairie Trace ESE Staff Training Dinner
Nothing Bundt Cakes	\$ 17.44	4359000 · Special Projects	UFB Visa	Culture Committee "Admin Professionals Day" Treats
Panera Bread	\$ 160.29	4239039 · General Program Supplies	601658250312975	4/22/25 Woodbrook ESE Staff Training Dinner
Panera Bread	\$ 116.62	4239039 · General Program Supplies	601658250408779	4/16/25 Clay Center ESE Staff Training Dinner
Pottery By You	\$ 176.00	4239039 · General Program Supplies	000368	3/28/25 Clay Center Elementary ESE Staff Team Building
Ray Marketing powered by Proforma	\$ 957.50	4239039 · General Program Supplies	BR71004297A	4/6/25 Impact ESE Summer Camp Program Supplies
Ray Marketing powered by Proforma	\$ 2,652.33	4356004 · Staff Clothing	BR71004291A	4/6/25 Annual Staff Uniform Orders
Ray Marketing powered by Proforma	\$ 53.90	4356004 · Staff Clothing	BR71004275B	4/26/25 ESE New Hire Full Time Uniforms
Regal Entertainment Group	\$ 1,519.10	4343007 · Field Trips	UFB Visa	ESE Schools Out Camp East Field Trip
Regal Entertainment Group	\$ 1,909.82	4343007 · Field Trips	UFB Visa	ESE Schools Out Camp West Field Trip
Rich, Aimee	\$ 77.35	4343000 · Travel Fees & Expenses	Reimb	4/17/25 Mileage Reimbursement 1/8/25-4/17/25
S & S Worldwide	\$ 132.60	4239039 · General Program Supplies	IN101567801	3/26/25 Mohawk Trails ESE Program Supplies
S & S Worldwide	\$ 308.51	4239039 · General Program Supplies	IN101567657	3/26/25 College wood ESE Program Supplies
S & S Worldwide	\$ 127.42	4239039 · General Program Supplies	IN101564954	3/20/25 Clay Center ESE Program Supplies
S & S Worldwide	\$ 45.11	4239039 · General Program Supplies	IN101568396	3/27/25 ESE Schools Out Camp East Spring Break Program Supplies
S & S Worldwide	\$ 1,274.10	4239039 · General Program Supplies	IN101565075	3/20/25 West Clay ESE Supplies

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Name	Amount	Account	Num	Memo
S & S Worldwide	\$ 221.58	4239039 · General Program Supplies	IN101564278	3/19/25 Towne Meadow ESE Program Supplies
S & S Worldwide	\$ 608.68	4239039 · General Program Supplies	IN101574933	4/9/25 Kids at Play/In the Zone Summer Camp Supplies
S & S Worldwide	\$ 199.37	4239039 · General Program Supplies	IN101579309	4/17/25 Kids at Play/In the Zone Summer Camp Supplies
S & S Worldwide	\$ 32.38	4239039 · General Program Supplies	IN101578521	4/15/25 Clay Center ESE Site Plan 4 Supplies
S & S Worldwide	\$ 59.01	4239039 · General Program Supplies	IN101578416	4/15/25 West Clay ESE Supplies
Staples	\$ 146.25	4239039 · General Program Supplies	6027364068	3/24/25 College Wood ESE Office Supplies
Staples	\$ 73.97	4230200 · Office Supplies	6028144759	3/31/25 ESE Admin Office Supplies
Staples	\$ 9.44	4239039 · General Program Supplies	6028144762	3/31/25 Cherry Tree ESE Supplies
Staples	\$ 10.53	4239039 · General Program Supplies	6028144760	3/31/25 Cherry Tree ESE Supplies
Staples	\$ 194.57	4239039 · General Program Supplies	6028144761	3/31/25 Cherry Tree ESE Supplies
Staples	\$ 16.19	4239039 · General Program Supplies	6028887041	4/7/25 Cherry Tree ESE Supplies
Staples	\$ 15.64	4239039 · General Program Supplies	6028887043	4/7/25 Expedition Discovery Summer Camp Office Supplies
Staples	\$ 111.94	4239039 · General Program Supplies	6028887044	4/7/25 Woodbrook ESE Office Supplies
Staples	\$ 18.04	4239039 · General Program Supplies	6029807515	4/21/25 Expedition Discovery Summer Camp Office Supplies
Staples	\$ 194.06	4230200 · Office Supplies	6030518526	4/28/25 ESE Admin Office Supplies
SubZero Nitrogen Ice Cream	\$ 725.00	4340800 · Program Contractors	000064	4/2/25 ESE Program Contractor - STEM
Tobii Dynavox	\$ 99.00	4357003 · Internal Instruction Fees	UFB Visa	3/17/25 Inclusion Program Internal Training Subscription
Top Golf	\$ 310.00	4343007 · Field Trips	UFB Visa	Chillville Summer Camp Field Trip
Top Golf	\$ 275.00	4343007 · Field Trips	UFB Visa	In the Zone Field Trip
Top Golf	\$ 275.00	4343007 · Field Trips	UFB Visa	Kids at Play Summer Camp Field Trip
Top Golf	\$ 310.00	4343007 · Field Trips	UFB Visa	Outdoor Explorers Summer Camp Field Trip
Top Golf	\$ 545.00	4343007 · Field Trips	UFB Visa	Vacation Vibes Summer Camp Field Trip
Top Golf	\$ 550.00	4343007 · Field Trips	UFB Visa	Summer Experience Summer Camp Field Trip
Top Golf	\$ 435.00	4343007 · Field Trips	UFB Visa	Steam Team Summer Camp Field Trip
UKG Inc.	\$ 1,885.86	4341999 · Other Professional Fees	300188087	4/15/25 Payroll System Incremental Monthly Subscription Fees Mar'25
USPS	\$ 7.81	4350000 · Equipment Repairs & Maint.	UFB Visa	3/25/25 ESE College Wood Radio Shipping
USPS	\$ 6.33	4350000 · Equipment Repairs & Maint.	UFB Visa	3/10/25 ESE Mohawk Trails and Prairie Trace Shipping
USPS	\$ 7.12	4350000 · Equipment Repairs & Maint.	UFB Visa	3/21/25 ESE Clay Center Radio Shipping
USPS	\$ 6.14	4350000 · Equipment Repairs & Maint.	UFB Visa	Shipping for ESE West Clay Radio Repair
USPS	\$ 5.65	4350000 · Equipment Repairs & Maint.	UFB Visa	Shipping ESE Smokey Row Radio
Verizon Wireless	\$ 507.91	4344100 · Cellular Phone Fees	6109333745	3/23/25 Cell Phones - ESE
Verizon Wireless	\$ 1,895.91	4344100 · Cellular Phone Fees	6109612214	3/27/25 iPad Usage ESE
VineyardAppCamp	\$ 2,160.00	4340800 · Program Contractors	5858A	4/2/25 ESE Program Contractor VineyardAppCamp Prairie Trace
VineyardAppCamp	\$ 960.00	4340800 · Program Contractors	5857A	4/2/25 ESE Program Contractor VineyardAppCamp Forest Dale
Walmart	\$ 276.89	4239039 · General Program Supplies	575086625096187	3/27/25 ESE Spring Break Schools Out Camp West Supplies
Walmart	\$ 490.64	4239039 · General Program Supplies	575085548636459	3/26/25 ESE Spring Break Schools Out Camp West Supplies
Walmart	\$ 70.10	4239039 · General Program Supplies	515098540947075	4/8/25 ESE Spring Break Schools Out Camp West Supplies
Walmart	\$ 202.97	4239039 · General Program Supplies	535086602802281	3/27/25 Cherry Tree ESE Supplies
Walmart	\$ 24.96	4239039 · General Program Supplies	675107637784616	4/17/25 Cherry Tree ESE Supplies
Walmart	\$ 132.36	4239039 · General Program Supplies	045108593534516	4/18/25 Towne Meadow ESE Program Supplies
Walmart	\$ 214.52	4239039 · General Program Supplies	295112586987490	4/22/25 Towne Meadow ESE Program Supplies
Walmart	\$ 153.22	4239039 · General Program Supplies	045111476974814	4/21/25 West Clay Elementary ESE Supplies
Walmart	\$ 14.55	4239099 · Other Miscellaneous	925107463975582	4/17/25 ESE All Staff Training and Afterschool Week Supplies
Walmart	\$ 109.78	4239099 · Other Miscellaneous	925107463975582	4/17/25 ESE All Staff Training and Afterschool Week Supplies
Walmart	\$ 47.20	4239039 · General Program Supplies	545112549073367	4/22/25 Carmel Elementary ESE Supplies
Walmart	\$ 202.38	4239039 · General Program Supplies	045106565434730	4/16/25 Carmel Elementary ESE Decorating Supplies
Walmart	\$ 837.54	4239039 · General Program Supplies	045107554344510	4/17/25 Forest Dale ESE Kids Appreciation Day Supplies
Walmart	\$ 583.45	4239039 · General Program Supplies	405107636722634	4/17/25 Cherry Tree ESE Staff Training Supplies
Walmart	\$ 211.07	4239039 · General Program Supplies	045111549154786	4/21/25 Clay Center ESE Staff Training Supplies
Walmart	\$ 176.72	4239039 · General Program Supplies	615091558475832	4/1/25 College Wood ESE Program Supplies
Walmart	\$ 130.87	4239039 · General Program Supplies	125086589057736	3/27/25 Smoky Row ESE Club Supplies
Walmart	\$ 21.92	4239039 · General Program Supplies	535084746292381	3/25/25 ESE Artist Alley Invitation Supplies
Walmart	\$ 205.48	4239039 · General Program Supplies	925108598175657	4/18/25 Mohawk Trails ESE Staff Training Supplies
Walmart	\$ 137.23	4239039 · General Program Supplies	405108587482896	4/18/25 Woodbrook ESE Staff Training and Team Building Supplies
Walmart	\$ 101.84	4239039 · General Program Supplies	045111563354709	4/21/25 College Wood ESE Staff Appreciation Supplies

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Walmart	\$ 77.39	4239039 · General Program Supplies	405113686252609	4/23/25 ESE Staff Training Event Supplies
Walmart	\$ 57.39	4239039 · General Program Supplies	675114493844742	4/24/25 West Clay ESE Parents Night Out Snacks/Beverages
Walmart	\$ 64.79	4239039 · General Program Supplies	045111475134784	4/21/25 West Clay ESE Staff Training Supplies
Walmart	\$ 11.58	4239039 · General Program Supplies	045111475134784	4/21/25 West Clay ESE Supplies
Walmart	\$ 131.13	4239039 · General Program Supplies	045107630744946	4/17/25 Smoky Row ESE Supplies
Walmart	\$ 189.68	4239039 · General Program Supplies	545113565393441	4/23/25 Carmel Elementary ESE Event Supplies
Walmart	\$ 99.72	4239039 · General Program Supplies	125114625330103	4/24/25 Smokey Row ESE Supplies
Walmart	\$ 26.95	4239039 · General Program Supplies	UFB Visa	Prairie Trace ESE Site Celebration Movie
Walmart.com	\$ 45.65	4239039 · General Program Supplies	UFB Visa	2/28/25 Prairie Trace ESE Replacement Small Equipment
Walmart.com	\$ 43.88	4239039 · General Program Supplies	UFB Visa	3/12/25 Carmel Elementary ESE Program Supply Restock
Walmart.com	\$ 335.47	4239039 · General Program Supplies	UFB Visa	3/24/25 Towne Meadow ESE Program Supplies
Willow Marketing Management, Inc.	\$ 104.17	4341955 · Info Sys Maint/Contracts	QB INV-61405	4/1/25 Website Hosting
Wilson, Aiden	\$ 54.50	4343000 · Travel Fees & Expenses	Reimb	4/17/25 Parking and Mileage Reimbursement for Work Event (Basketball Game)
Apr 1 - May 5, 25	\$ 132,228.37			

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Apr 1 - May 5, 25				
Ace - Pak Products Inc.	\$ 179.98	4238900 · Cleaning & Maint. Supplies	B-1423	4/3/25 MCC Janitorial Supplies
Ace - Pak Products Inc.	\$ 682.25	4238900 · Cleaning & Maint. Supplies	B-1398	3/27/25 MCC Janitorial Supplies
Ace - Pak Products Inc.	\$ 802.09	4238900 · Cleaning & Maint. Supplies	B-1432	4/8/25 MCC Janitorial Supplies
Amazon	\$ 1,098.15	4346000 · Classified Advertising	1GRR-C6JT-F741	4/15/25 Year Round and Seasonal Part Time Mix and Mingle Event Supplies
Amazon	\$ 59.97	4239039 · General Program Supplies	1QHP-3NM9-9W73	4/15/25 MCC "My Monon Rewards" Program Table Decorations
Amazon	\$ 84.39	4238900 · Cleaning & Maint. Supplies	1RMG-W94C-F61J	4/15/25 MCC Maintenance Parts
American Red Cross	\$ 799.00	4358300 · Other Fees & Licenses	22771298	3/26/25 Lifeguard Class
American Red Cross	\$ 1,191.96	4239039 · General Program Supplies	29018761	3/13/25 Lifeguard Training Equipment
AP Stylebook	\$ 33.00	4341991 · Marketing & Promotions	UFB Visa	3/14/25 Marketing Subscription Writing Tools
AT&T	\$ 412.11	4344000 · Telephone Line Charges	UFB Visa	3/17/25 MCC Alarms and Elevators
AT&T	\$ 411.16	4344000 · Telephone Line Charges	UFB Visa	MCC Alarms and Elevators
Belmont Graphics LLC	\$ 570.00	4345000 · Printing (Not Office Supplies)	71604	4/18/25 Track and Fitness Center Signage Updates
Bo-Mar Industries	\$ 6,200.00	4463000 · Furniture & Fixtures	35142	3/31/25 Monon Center Indoor Playground Equipment
Brainstorm Print	\$ 134.75	4239039 · General Program Supplies	147865	4/16/25 Adaptive Program "Sk" Stickers
Buddenbaum & Moore LLC	\$ 318.12	4238900 · Cleaning & Maint. Supplies	10419	3/14/25 Indoor Pool Reagents
Buddenbaum & Moore LLC	\$ 11,791.20	4238900 · Cleaning & Maint. Supplies	10421	3/20/25 Waterpark Startup Chemicals
Canva	\$ 119.40	4355200 · Subscriptions	UFB Visa	Marketing Subscription Renewal
Carmel Drive Self-Storage	\$ 279.00	4350900 · Other Cont. Services	2542	4/4/25 Storage Rental for Unit D001 May 2025
Carmel Drive Self-Storage	\$ 298.00	4350900 · Other Cont. Services	2542	4/4/25 Storage Rental for Unit J128 May 2025
Carmel Drive Self-Storage	\$ 298.00	4350900 · Other Cont. Services	2911	4/26/25 Storage Rental for MCC Unit D001 May 2025
Carmel Utilities	\$ 4,309.42	4348500 · Water & Sewer	7316000000	4/8/25 Monon Community Center March 2025
Carmel Welding	\$ 36.84	4237000 · Repair Parts	475705	3/31/25 MCC Maintenance Supplies
CenterPoint Energy	\$ 1,440.93	4349000 · Gas	13332556-3 Mar'25	4/4/25 Monon Community Center March 2025
CenterPoint Energy	\$ 31.50	4349000 · Gas	13072288-7 Mar'25	4/14/25 MCC Aquatics Entry March 2025
CenterPoint Energy	\$ 98.53	4349000 · Gas	13072276-2 Mar'25	4/14/25 MCC Aquatics Filter March 2025
Chardon Laboratories, Inc.	\$ 275.00	4350100 · Building Repairs & Maint.	053707	4/16/25 2025 Hot Water Testing of MCC Boiler
Cintas Corporation	\$ 656.21	4238900 · Cleaning & Maint. Supplies	4225012304	3/24/25 MCC Cleaning Supplies
Cintas Corporation	\$ 683.38	4238900 · Cleaning & Maint. Supplies	4225788373	3/31/25 MCC Cleaning Supplies
Cintas Corporation	\$ 515.21	4238900 · Cleaning & Maint. Supplies	4226478976	4/7/25 MCC Cleaning Supplies
Cintas Corporation	\$ 456.01	4238900 · Cleaning & Maint. Supplies	4227250490	4/14/25 MCC Cleaning Supplies
Cintas Corporation	\$ 456.01	4238900 · Cleaning & Maint. Supplies	4227999756	4/21/25 MCC Cleaning Supplies
Constellation NewEnergy	\$ 4,821.72	4349000 · Gas	4301042	4/25/25 Gas Charges MCC March 2025
Constellation NewEnergy	\$ 75.34	4349000 · Gas	4301042	4/25/25 Gas Charges MCC Aquatic Entry March 2025
Culligan Ultra Pure	\$ 152.35	4350900 · Other Cont. Services	0900711902	3/14/25 Drinking Water MCC East
Culligan Ultra Pure	\$ 29.95	4350900 · Other Cont. Services	0900711901	3/14/25 Drinking Water MCC West
Culligan Ultra Pure	\$ 29.95	4350900 · Other Cont. Services	0900711901	3/14/25 Drinking Water MCC West
Culligan Ultra Pure	\$ 456.75	4238900 · Cleaning & Maint. Supplies	5182862	Water Softener Salt - MCC
Current Publishing	\$ 285.00	4341991 · Marketing & Promotions	81065	4/30/25 Recruitment and MCC Membership Ads
Direct Fitness Solutions, LLC	\$ 797.91	4350000 · Equipment Repairs & Maint.	0595257-IN	4/1/25 Replacement Parts for Fitness Center
Direct Fitness Solutions, LLC	\$ 778.00	4350000 · Equipment Repairs & Maint.	0600324-IN	4/1/25 Fitness Equipment Preventative Maintenance
DirecTV	\$ 249.99	4349500 · Cable Service	038575356X250405	4/5/25 DirecTV March 2025
Ellis Mechanical & Electrical	\$ 2,096.04	4350000 · Equipment Repairs & Maint.	250353	4/15/25 Activity Pool Heater Service
Ellis Mechanical & Electrical	\$ 4,225.78	4350900 · Other Cont. Services	25097	4/22/25 2025 MCC RTU and Split System Preventative Maintenance 2nd QTR
Ellis Mechanical & Electrical	\$ 4,125.00	4350900 · Other Cont. Services	25090	4/15/25 2025 MCC HVAC Preventative Maintenance 1st QTR
Facebook, Inc.	\$ 23.16	4341991 · Marketing & Promotions	UFB Visa	MCC Membership Social Media Advertising
Fee, Angie	\$ 152.31	4343000 · Travel Fees & Expenses	Reimb	4/16/25 Mileage and Meal Reimbursement for Conference IUEDP
First Advantage	\$ 880.68	4341990 · Criminal Background Checks	5541902503	3/31/25 New Hire Background Checks
FlowRider, Inc.	\$ 34,575.00	4462000 · Parks MC Admin,Structure Impmnt	PJIN-000301	4/14/25 Flowrider Pillow Padding Replacement with Install
Fraxion Spend Management, LLC	\$ 7,969.00	4341955 · Info Sys Maint/Contracts	2022-18162	3/10/25 Purchasing Software Subscription Renewal 2025-26
Fuller Engineering Company, LLC	\$ 10,980.00	4350000 · Equipment Repairs & Maint.	25-8205	4/11/25 Lazy River Circulation Pump VFD Drive Replacement
Google	\$ 304.00	4341991 · Marketing & Promotions	UFB Visa	3/3/25 MCC Membership Campaign Advertising
Google	\$ 303.99	4341991 · Marketing & Promotions	UFB Visa	MCC Membership Campaign Advertising
Grainger	\$ 20.84	4238900 · Cleaning & Maint. Supplies	9462967283	4/4/25 MCC Replacement Fuses
Grainger	\$ 45.60	4238900 · Cleaning & Maint. Supplies	9464968651	4/7/25 MCC Replacement Fuses

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Grainger	\$ 55.00	4350000 · Equipment Repairs & Maint.	9451885181	3/26/25 Aquatics Small Tool for Chemicals
Graybar	\$ 128.16	4238900 · Cleaning & Maint. Supplies	9341326177	3/19/25 Replacement Lights for Waterpark Sail Lights
Graybar	\$ 420.12	4237000 · Repair Parts	9341493126	4/1/25 Replacement Lights for MCC and Waterpark
Graybar	\$ 240.15	4237000 · Repair Parts	9341707038	4/17/25 MCC Replacement Light Bulbs for Wall Park Units
Graybar	\$ 168.75	4237000 · Repair Parts	9341519725	4/3/25 Replacement Lights for MCC and Waterpark
Green Touch Services, Inc.	\$ 14,201.75	4350400 · Grounds Maintenance	154819	3/31/25 2025 Waterpark Landscape Services March 2025
Indiana Department of Revenue	\$ 474.11	4359200 · Sales Tax Paid	45717	4/5/25 March 2025 Sales Tax
Indiana Memorial Union IU	\$ 369.60	4343000 · Travel Fees & Expenses	UFB Visa	2025 IUEDP Conference Lodging for R&F Staff
Intuit QuickBooks	\$ 325.29	4341955 · Info Sys Maint/Contracts	UFB Visa	2/27/25 QuickBooks Software and Cloud Hosting Subscription Feb'25
Intuit QuickBooks	\$ 325.28	4341955 · Info Sys Maint/Contracts	UFB Visa	3/27/25 QuickBooks Software and Cloud Hosting Subscription Mar'25
Intuit QuickBooks	\$ 346.89	4341955 · Info Sys Maint/Contracts	UFB Visa	QuickBooks Software and Cloud Hosting Subscription
InvigorateHR	\$ 2,555.00	4357004 · External Instructional Fees	1788	3/28/25 Leadership and Learning Management System Training Services
Iron Mountain	\$ 99.50	4341999 · Other Professional Fees	KGRW713	3/31/25 Off Site File Storage March
ISSUU	\$ 1,807.20	4355200 · Subscriptions	UFB Visa	Marketing Subscription Renewal for Publication Hosting/Metrics
Jack's Donuts	\$ 104.10	4341991 · Marketing & Promotions	UFB Visa	3/4/25 Cultural Committee Employee Appreciation Day
Jani-King	\$ 29,848.00	4350600 · Cleaning Services	IND04250104	4/1/25 Janitorial Services for Monon Center April
Jani-King	\$ 29,848.00	4350600 · Cleaning Services	IND05250100	5/1/25 Janitorial Services for Monon Center
Jester, Emily	\$ 96.00	4358400 · Refunds, Awards & Indemnities	Check Request	4/11/25 Guest Refund Request
Kroger	\$ 51.70	4239099 · Other Miscellaneous	012335 \$51.70	3/3/25 Culture Committee Employee Appreciation Staff Breakfast Supplies
Kroger	\$ 14.49	4239099 · Other Miscellaneous	069700 \$14.49	3/6/25 Culture Committee Employee Appreciation Staff Breakfast Supplies
Kroger	\$ 114.66	4239039 · General Program Supplies	050308 \$114.66	3/19/25 MCC Lunch and Learn Program Lunch
Kroger	\$ 14.37	4239039 · General Program Supplies	107577 \$14.37	3/7/25 MCC Inclusion Program Supplies
Lifeguard Store, Inc., The	\$ 526.16	4239012 · Safety Supplies	INV001491110	4/2/25 Aquatics Safety Supplies
Lowe's	\$ 28.46	4238900 · Cleaning & Maint. Supplies	992662-OMYUNV	2/25/25 Maintenance Supplies for MCC
Lowe's	\$ 61.71	4238900 · Cleaning & Maint. Supplies	998586-ONHZCS	2/27/25 Replacement Light Bulbs for MCC Staff Office
Lowe's	\$ 26.56	4237000 · Repair Parts	989213-ONYPNW	3/4/25 Waterpark Small Equipment Part Repair Part
Lowe's	\$ 48.57	4237000 · Repair Parts	977210-ORMHXA	3/29/25 Electrical Supplies for TV Installation at "Monon Station"
Lowe's	\$ 55.32	4238900 · Cleaning & Maint. Supplies	993982-OSVKLQ	4/8/25 MCC Delta Faucets Replacement Parts
Lowe's	\$ 61.49	4238900 · Cleaning & Maint. Supplies	986722-OUXMIO	4/23/25 MCC Maintenance Supplies
Luckey, LLC	\$ 12,150.00	4462000 · Parks MC Admin,Structure Impmnt	45762	4/15/25 Monon Center Indoor Playground Equipment (Reimbursable Expenses)
Luttrell, Kirk	\$ 3,025.00	4345000 · Printing (Not Office Supplies)	2025-07	3/14/25 Program Guide Design and Production Services
Luttrell, Kirk	\$ 2,125.00	4345000 · Printing (Not Office Supplies)	2025-03	2/11/25 Summer Program Guide ActiveNet Downloads
Magers Bookkeeping Services LLC	\$ 435.00	4341999 · Other Professional Fees	1219	4/28/25 Bookkeeping Services April 2025
Mail Chimp	\$ 304.50	4355200 · Subscriptions	UFB Visa	3/14/25 Email Marketing Annual Subscription Renewal
Mail Chimp	\$ 304.50	4355200 · Subscriptions	UFB Visa	Email Marketing Annual Subscription Renewal
McAlister's Deli	\$ 173.99	4359000 · Special Projects	2754488	3/21/25 Admin and Planning and PNR QTR 1 Interdepartmental Luncheon
Mellow Mushroom Pizza Bakers	\$ 134.40	4239039 · General Program Supplies	15395	3/31/25 Member Services Staff Training Dinner
Mellow Mushroom Pizza Bakers	\$ 109.92	4239039 · General Program Supplies	15396	4/2/25 Member Services Staff Training Dinner
Mellow Mushroom Pizza Bakers	\$ 105.92	4239039 · General Program Supplies	15467	4/17/25 Kidzone Attendant Staff Meeting
Mellow Mushroom Pizza Bakers	\$ 118.91	4239039 · General Program Supplies	15468	4/19/25 Kidzone Attendant Staff Meeting
Menards	\$ 40.14	4237000 · Repair Parts	308308525025193	3/26/25 MCC Maintenance Supplies
Menards	\$ 62.11	4238900 · Cleaning & Maint. Supplies	308309525048782	4/5/25 MCC Maintenance Supplies
Micro Air Inc.	\$ 200.00	4350900 · Other Cont. Services	148025	4/2/25 Water Sample Testing for MCC Indoor Pools
Mid-State Truck Equipment	\$ 137.78	4350000 · Equipment Repairs & Maint.	131976	3/24/25 Replacement Part for MCC Gator Strobe Light
Midwest Parenting Publications, LLC	\$ 495.00	4341991 · Marketing & Promotions	36172-R	4/15/25 MCC Membership Advertising 2025
Mr. B's Lawn Maintenance, Inc.	\$ 248.25	4350400 · Grounds Maintenance	10657	3/26/25 Parks Lawn Mowing and Turf Chemicals March 2025
Mr. B's Lawn Maintenance, Inc.	\$ 128.60	4350400 · Grounds Maintenance	10658	3/26/25 Parks Lawn Mowing and Turf Chemicals
Northern Safety Co., Inc.	\$ 192.40	4239012 · Safety Supplies	906809680	4/1/25 Aquatics Pool Manager Safety Equipment
Nothing Bundt Cake	\$ 17.44	4359000 · Special Projects	UFB Visa	Culture Committee "Admin Professionals Day" Treats
NRPA	\$ 262.50	4346000 · Classified Advertising	UFB Visa	2/27/25 Job Posting for PNR and R&F Staff
Pickett & Associates	\$ 280.00	4341991 · Marketing & Promotions	3106	3/1/25 PR/Marketing Services
Pickett & Associates	\$ 2,071.25	4341991 · Marketing & Promotions	3118	4/1/25 PR/Marketing Services #2
PoolEquip, LLC	\$ 9,583.69	4350100 · Building Repairs & Maint.	25-866-G	3/12/25 Replacement Indoor Pool Landing Pads
Ray Marketing powered by Proforma	\$ 6,338.63	4356004 · Staff Clothing	BR71004291A	4/6/25 Annual Staff Uniform Orders
Recreonics, Inc.	\$ 29.26	4238900 · Cleaning & Maint. Supplies	0020143111-002	4/15/25 Pool Equipment and Maintenance Supplies

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Recreonics, Inc.	\$ 239.62	4238900 · Cleaning & Maint. Supplies	0020143111-001	4/10/25 Pool Equipment and Maintenance Supplies
Republic Services	\$ 1,221.00	4350101 · Trash Collection	0761-006875666	4/25/25 Trash Services Monon Center May 2025
Richeson Cabinets	\$ 6,795.00	4462000 · Parks MC Admin,Structure Impmnt	2503171	3/31/25 Monon Center Indoor Playground Cubby Benches
Ritchie, Ingrid M, PhD	\$ 7,491.00	4340800 · Program Contractors	1128	11/15/24 Contracted Program Summer Tai Chi
Ritchie, Ingrid M, PhD	\$ 8,411.00	4340800 · Program Contractors	1129	11/29/24 Contracted Program Fall Tai Chi
RL Turner	\$ 62,072.56	4462000 · Parks MC Admin,Structure Impmnt	Pay Application 8	3/31/25 Building Improvements Monon Center Indoor Playground Construction
S & S Worldwide	\$ 43.23	4239039 · General Program Supplies	IN101556952	3/6/25 MCC Nature Program Supplies
SenSource	\$ 80.00	4341955 · Info Sys Maint/Contracts	63020	4/24/25 Occupancy Monitoring Space for Waterpark 2025
Servsafe	\$ 179.00	4357004 · External Instructional Fees	UFB Visa	3/18/25 Waterpark Concessions Required Certification
Sherwin Williams	\$ 83.93	4238900 · Cleaning & Maint. Supplies	4922-7	4/14/25 Waterpark Lifeguard Stands Paint Repair Supplies
Sherwin Williams	\$ 153.47	4235000 · Building Materials	0204-6	4/11/25 MCC Aquatic Shower Walls Paint Supplies
Staples	\$ 49.66	4230200 · Office Supplies	6027364066	3/24/25 R&F Office Supplies and Small Computer Equipment
Staples	\$ 197.99	4463200 · Computer Equipment	6027364066	3/24/25 R&F Office Supplies and Small Computer Equipment
Staples	\$ 49.78	4230200 · Office Supplies	6028144754	3/31/25 R&F Office Supplies and Small Computer Equipment
Staples	\$ 55.31	4230200 · Office Supplies	6028887042	4/7/25 R&F Office Supplies and Small Computer Equipment
Staples	\$ (55.31)	4230200 · Office Supplies	6028887046	4/7/25 R&F Office Supplies and Small Computer Equipment Refund
Staples	\$ 19.80	4230200 · Office Supplies	6028887047	4/7/25 R&F Office Supplies
Staples	\$ 66.88	4230200 · Office Supplies	6028887045	4/7/25 R&F and Marketing Office Supplies
State of Indiana	\$ 53.94	4239039 · General Program Supplies	UFB Visa	Monon Mixer Alcohol Permits for Summer 6/13/25
State of Indiana	\$ 53.94	4239039 · General Program Supplies	UFB Visa	Monon Mixer Alcohol Permits for Summer 6/27/24
State of Indiana	\$ 53.94	4239039 · General Program Supplies	UFB Visa	Monon Mixer Alcohol Permits for Summer 7/11/24
State of Indiana	\$ 53.94	4239039 · General Program Supplies	UFB Visa	Monon Mixer Alcohol Permits for Summer 7/25/24
State of Indiana	\$ 53.94	4239039 · General Program Supplies	UFB Visa	Monon Mixer Alcohol Permits for Summer 8/8/24
State of Indiana	\$ 53.94	4239039 · General Program Supplies	UFB Visa	Monon Mixer Alcohol Permits for Summer 8/22/24
Stericycle, Inc.	\$ 46.08	4350900 · Other Cont. Services	8010472376	4/11/25 Medical Waste Removal
SuperSaas BV	\$ 46.00	4355200 · Subscriptions	UFB Visa	3/5/25 MCC Reservation Booking Subscription
SuperSaas BV	\$ 46.00	4355200 · Subscriptions	UFB Visa	MCC Reservation Booking Subscription
SupplyHouse.com	\$ 84.95	4237000 · Repair Parts	UFB Visa	3/24/25 MCC Bottle Filler Replacement Parts
T.A.R. Concepts	\$ 2,405.00	4350000 · Equipment Repairs & Maint.	1358	4/6/25 Waterpark Pump Motor Inspections
T.A.R. Concepts	\$ 6,385.60	4350000 · Equipment Repairs & Maint.	1351	4/1/25 Strainer Basket, Kiddie Pool Circulation Pump, and Activity Circulation Pump Repairs
T.A.R. Concepts	\$ 1,796.50	4350000 · Equipment Repairs & Maint.	1352	4/1/25 Strainer Basket, Kiddie Pool Circulation Pump, and Activity Circulation Pump Repairs
Terryberry	\$ 46.48	4350900 · Other Cont. Services	S70179	3/31/25 Employee Recognition Gift
Terryberry	\$ 38.55	4350900 · Other Cont. Services	S74450	4/14/25 Employee Recognition Gift - MCC
Towne Post Network, Inc.	\$ 700.00	4341991 · Marketing & Promotions	72960	4/15/25 Advertising for MCC Programs and Membership May 2025
TriCo Regional Sewer Utility	\$ 806.72	4348500 · Water & Sewer	1001164	4/1/25 Monon Center March 2025
TriCo Regional Sewer Utility	\$ 1,195.45	4348500 · Water & Sewer	1020958	4/1/25 Monon Community Center Meters March 2025
TriCo Regional Sewer Utility	\$ 768.92	4348500 · Water & Sewer	1001164 Apr'25	5/1/25 TriCo Monon Community Center 10101 April 2025
TriCo Regional Sewer Utility	\$ 1,242.70	4348500 · Water & Sewer	1020958 Apr'25	5/1/25 TriCo Monon Community Center 10100 April 2025
UKG Inc.	\$ 3,456.15	4341999 · Other Professional Fees	300188087	4/15/25 Payroll System Incremental Monthly Subscription Fees Mar'25
Verizon Wireless	\$ 121.88	4344100 · Cellular Phone Fees	6109333745	3/23/25 Jet Packs at MCC
Vimeo, Inc.	\$ 300.00	4355200 · Subscriptions	UFB Visa	Marketing Video Subscription Renewal
Waldrip, Alexa	\$ 76.12	4343000 · Travel Fees & Expenses	Reimb	4/14/15 Meal Reimbursement for Conference
Webstaurant Store	\$ 1,304.00	4350000 · Equipment Repairs & Maint.	UFB Visa	2/28/25 Replacement Equipment for Waterpark Concessions
White's Ace Hardware	\$ 12.58	4238900 · Cleaning & Maint. Supplies	31006445	3/5/25 Indoor Pool Cleaning Supplies
White's Ace Hardware	\$ 217.90	4238900 · Cleaning & Maint. Supplies	31013376	3/26/25 Aquatics Maintenance and Cleaning Supplies
Williams Associates Architects	\$ 5,114.05	4462000 · Parks MC Admin,Structure Impmnt	0023285	4/15/25 MCC Multipurpose Room West/Kidzone Improvements
Willow Marketing Management, Inc.	\$ 104.16	4341955 · Info Sys Maint/Contracts	QB INV-61405	4/1/25 Website Hosting
Willow Marketing Management, Inc.	\$ 9.00	4341955 · Info Sys Maint/Contracts	QB INV-61539	3/31/25 CCPR Website Monthly Addition to Cookie Widget
Willscot	\$ 299.25	4353099 · Other Rental & Leases	9023513975	4/15/25 Waterpark Furniture Storage May 2025
Willscot	\$ 299.25	4353099 · Other Rental & Leases	9023513976	4/15/25 Waterpark Furniture Storage May 2025
Willscot	\$ 299.25	4353099 · Other Rental & Leases	9023513977	4/15/25 Waterpark Furniture Storage May 2025
Wristband Resources	\$ 526.50	4239039 · General Program Supplies	C125027390	4/23/25 Wristbands for Guest Services Operations
WZPLD - Cumulus Media	\$ 995.00	4346000 · Classified Advertising	BB4414237	3/31/25 Recruitment Digital Advertising
WZPLD - Cumulus Media	\$ 850.00	4346000 · Classified Advertising	BB4414230	3/31/25 Recruitment Digital Advertising
WZPLD - Cumulus Media	\$ 2,046.00	4341991 · Marketing & Promotions	BB4407323	3/30/25 MCC Membership Campaign

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 109 - Monon Community Center
 May 13, 2025

Name	Amount	Account	Num	Memo
WZPLD - Cumulus Media	\$ 1,650.00	4341991 · Marketing & Promotions	BB4407322	3/30/25 MCC Membership Campaign
WZPLD - Cumulus Media	\$ 2,046.00	4341991 · Marketing & Promotions	BB4421935	4/6/25 MCC Membership Campaign
WZPLD - Cumulus Media	\$ 1,650.00	4341991 · Marketing & Promotions	BB4433880	4/27/25 MCC Membership Campaign March 2025
Zogics, LLC	\$ 2,460.10	4238900 · Cleaning & Maint. Supplies	403793	3/18/25 Gym Wipes March
Zogics, LLC	\$ 2,460.10	4238900 · Cleaning & Maint. Supplies	408679	4/15/25 Gym Wipes April 2025
Apr 1 - May 5, 25	\$ 426,901.15			

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 110 - Parks and Recreation
May 13, 2025

Name	Amount	Account	Num	Memo
Apr 1 - May 5, 25				
AES Indiana	\$ 643.24	4348000 · Electricity	200000620568	4/2/25 West Park Jill Perelman Pavilion March 2025
AES Indiana	\$ 776.83	4348000 · Electricity	200000620568 Apr'25	4/30/25 IPL West Park Jill Perelman Pavilion April 2025
Carmel Utilities	\$ 29.67	4348500 · Water & Sewer	7051300000	4/8/25 Dog Park, PNR, AO March 2025
Carmel Utilities	\$ 133.26	4348500 · Water & Sewer	5200000000 Apr'25	4/29/25 West Park Jill Perelman Pavilion April 2025
Carmel Utilities	\$ 275.53	4348500 · Water & Sewer	2623000000 Apr'25	5/1/25 Wilfong Pavilion Utilities April 2025
CenterPoint Energy	\$ 325.41	4349000 · Gas	13072259-8 3/25	4/8/25 West Park Jill Perelman Pavilion March 2025
Chardon Laboratories	\$ 275.00	4350900 · Other Cont. Services	053811	4/16/25 Boiler Service for JPP 2024-25
Duke Energy	\$ 908.21	4348000 · Electricity	910122730092 Mar'25	3/31/25 Founders Wilfong
Duke Energy	\$ 179.63	4348000 · Electricity	910121498172 Apr'25	4/28/25 Central Dog Park April 2025
Duke Energy	\$ 633.27	4348000 · Electricity	910122730092 Apr'25	4/30/25 Founders Wilfong Pavilion April 2025
First Light Technologies	\$ 1,031.00	4350100 · Building Repairs & Maint.	INV0250171	3/21/25 Dog Park Lighting Repair Parts
Jani-King	\$ 761.00	4350600 · Cleaning Services	IND05250102	5/1/25 Janitorial Services for Perelman Pavilion May'25
Jani-King	\$ 802.00	4350600 · Cleaning Services	IND05250101	5/1/25 Janitorial Services Wilfong Pavilion May'25
Landscape Structures Inc.	\$ 24,990.00	4463000 · Furniture & Fixtures	INV-159303	2/28/25 Dog Park Shade Structure
Magers Bookkeeping Services LLC	\$ 175.00	4341999 · Other Professional Fees	1219	4/28/25 Bookkeeping Services April 2025
Mr. B's Lawn Maintenance, Inc.	\$ 135.48	4350400 · Grounds Maintenance	10658	3/26/25 Parks Lawn Mowing and Turf Chemicals March 2025
Mr. B's Lawn Maintenance, Inc.	\$ 560.22	4350400 · Grounds Maintenance	10657	3/26/25 Parks Lawn Mowing and Turf Chemicals March 2025
PlayPros	\$ 13,744.50	4463000 · Furniture & Fixtures	5474	3/25/25 Install for New Dog Park Shae Structure
Republic Services	\$ 158.43	4350101 · Trash Collection	0761-006875666	4/25/25 Trash Services Jill Perelman Pavilion May'25
Republic Services	\$ 158.43	4350101 · Trash Collection	0761-006875666	4/25/25 Trash Services Founders Park/Wilfong Pavilion May'25
TriCo Regional Sewer Utility	\$ 129.47	4348500 · Water & Sewer	1039051	4/1/25 Jill Perelman Pavilion March 2025
TriCo Regional Sewer Utility	\$ 138.92	4348500 · Water & Sewer	1039051 Apr'25	5/1/25 TriCo Jill Perelman Pavilion April 2025
Apr 1 - May 5, 25	\$ 46,964.50			

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Fund 103 Capital Fund
Fund 106 Park Impact Fees
Fund 853 Gift Fund
Fund 101 Reserve
CCPR Internal Transfer
May 13, 2025

Name	Amount	Class	Account	Number	Memo
Fund 103 - Capital Fund					
American Clean & Seal	\$ 43,875.00	103-1103	4462000 · Parks MC Admin,Structure Im;	499	4/11/25 Waterpark Pool Painting 2025 PO#60752
ASI Signage Innovations	\$ 1,480.00	103-1101	4460703 - Monon Greenway	INDY 109787	4/17/25 Monon Site ID and Trail Information and Traffic Signs PO#59710
Bicycle Garage Indy - FSC	\$ 9,280.00	103-1103	4462000 · Parks MC Admin,Structure Im;	031825115601376	4/22/25 MCC Fitness Center Cardio Equipment P#61038
Eco Logic LLC	\$ 2,257.58	103-1101	4462000 · Parks MC Admin,Structure Im;	5915	4/29/25 Invasive Species Management and Mapping PO#60932
Indy Business Promotions	\$ 2,200.00	103-1103	4462000 · Parks MC Admin,Structure Im;	45752-000173	4/28/25 Engagement Letter for Video Services PO#60754
MacAllister Machinery	\$ 23,877.41	103-1103	4462000 · Parks MC Admin,Structure Im;	MS9564227	2/17/25 PNR Equipment for Monon Greenway PO#60857
Mattingly Concrete	\$ 11,987.74	103-1103	4462000 · Parks MC Admin,Structure Im;	124390-2	3/31/25 Inlow Park Sidewalk Removal and Replacement PO#61110
Otto's Parking Marking	\$ 15,738.00	103-1101	4462000 · Parks MC Admin,Structure Im;	0501934-IN	4/9/25 Monon Trail Asphalt Striping and Restriping PO#60946
Reliant	\$ 52,300.00	103-1103	4462000 · Parks MC Admin,Structure Im;	2877	4/14/25 Security Lighting for Monon Trail at 116th Bridge PO#60269
Rundell Ernstberger Associates, Inc.	\$ 6,398.15	103-1101	4462000 · Parks MC Admin,Structure Im;	2024-1775-07	4/15/25 Monon BLVD Spray Plaza Renovation Construction PO#60055
Savatree	\$ 3,234.00	103-1101	4462000 · Parks MC Admin,Structure Im;	000862734	4/1/25 Hazardous Tree Removal at West Park and Inlow Park PO#61070
Savatree	\$ 2,911.00	103-1101	4462000 · Parks MC Admin,Structure Im;	000865780	4/2/25 Hazardous Tree Removal at West Park and Inlow Park PO#61070
TYR Tactical, LLC	\$ 2,586.56	103-1101	4462000 · Parks MC Admin,Structure Im;	2082062	4/9/25 Uniform Accessory for Park Resource Officers PO#60998
Weihe Engineers	\$ 7,942.50	103-1103	4462000 · Parks MC Admin,Structure Im;	89963	4/3/25 Founders Park Boardwalk Project PO#60556
Weihe Engineers	\$ 682.50	103-1103	4462000 · Parks MC Admin,Structure Im;	89959	4/3/25 Founders Park Playground Project PO#57564
Weihe Engineers	\$ 1,745.00	103-1103	4462000 · Parks MC Admin,Structure Im;	90167	5/1/25 Central Park Skatepark Project PO#61237
Weihe Engineers	\$ 2,552.50	103-1103	4462000 · Parks MC Admin,Structure Im;	90165	5/1/25 Founders Park Boardwalk Project PO#60556
Weihe Engineers	\$ 2,082.50	103-1103	4462000 · Parks MC Admin,Structure Im;	90161	5/1/25 Founders Park Playground Project PO#57564
Total Fund 103	\$ 193,130.44				
Fund 106 - Park Impact Fee					
Banning Engineering	\$ 5,700.00	106	4460715 - White River Greenway	2504174	4/17/25 Survey Services for Lawhead Property PO#61236
CTI Construction LLC	\$ 1,225.00	106	4460715 - White River Greenway	21-114-17	4/1/25 White River Greenway North Extension Project PO#55676
CTI Construction LLC	\$ 19,627.00	106	4460715 - White River Greenway	24-111-11	4/1/25 White River Greenway North Extension Project PO#55676
CTI Construction LLC	\$ 74,057.38	106	4460715 - White River Greenway	Pay Order 9	4/23/25 White River Greenway North Extension Project PO#59352
Outsideln Inspection Services	\$ 600.00	106	4460715 - White River Greenway	UFB Visa	4/10/25 Lawhead Property House Inspection
Patriot Engineering and Environmental, Inc.	\$ 2,800.00	106	4460715 - White River Greenway	143402	4/4/25 Phase 1 Environmental Site Assessment - Lawhead PO#61218
Total Fund 106	\$ 104,009.38				
Fund 853 - Gift Fund					
Eco Logic LLC	\$ 12,954.00	853	5023990 · Other Expenses	5907	3/31/25 Central Park Invasive Plant Control PO#60866
Kroger	\$ 68.59	853	5023990 · Other Expenses	53653	3/26/25 Culture Committee Walk in the Park Event Supplies
Total Fund 853	\$ 13,022.59				

Carmel/Clay Board of Parks and Recreation
 Claim Sheet for
 Fund 103 Capital Fund
 Fund 106 Park Impact Fees
 Fund 853 Gift Fund
 Fund 101 Reserve
 CCPR Internal Transfer
 May 13, 2025

Fund 101 - General Fund Reserve Encumbrance

Weihe Engineers	\$	3,430.00	1125101	(R) 4350900 - Other Cont. Services	89961	4/3/25 West Park Playground Project PO#60636
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Total 101 Encumbrance	\$	<u>3,430.00</u>				
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Internal Transfer

R & F - Contributions, Gifts, Grants	\$	2,500.00	1082-99	4341999 - Other Professional Fees	Internal Transfer	4/16/25 On Call Nursing - Riverview Health
R & F - Perelman Pavilion	\$	2,700.00	1081-99	4341999 - Other Professional Fees	Internal Transfer	3/31/25 ESE Winter Break Camp Usage - Perelman Pavilion
R & F - Perelman Pavilion	\$	2,700.00	1081-99	4341999 - Other Professional Fees	Internal Transfer	4/16/25 ESE Spring Break 2025 Camp Usage - Perelman Pavilion
R & F - Wilfong Pavilion	\$	2,100.00	1081-99	4341999 - Other Professional Fees	Internal Transfer	3/31/25 ESE Winter Break Camp Usage - Wilfong Pavilion
R & F - Wilfong Pavilion	\$	2,100.00	1081-99	4341999 - Other Professional Fees	Internal Transfer	4/16/25 ESE Spring Break 2025 Camp Usage - Wilfong Pavilion

Total Internal Transfer	\$	<u>12,100.00</u>				
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Refund Report

May 6, 2025
8:31 AM

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Receipt Date/Time: From Apr 1, 2025 12:00 AM through Apr 30, 2025 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2002670.004	Apr 6, 2025	7:31 AM	Lamb, Kory	Credit Card Account	No: *1034 Exp: 01/2028	-\$ 38.00	
					Staff Error		-\$ 38.00
2002671.004	Apr 7, 2025	1:24 PM	Curtis, Matt	Credit Card Account	No: *1002 Exp: 09/2026	-\$ 12.00	
					Guest Request		-\$ 12.00
2002672.004	Apr 7, 2025	4:16 PM	RAYL, RANDY	Credit Card Account	No: *6937 Exp: 06/2027	-\$ 88.00	
							-\$ 88.00
2002673.004	Apr 8, 2025	11:08 AM	Pike, Julie	Credit Card Account	No: *9316 Exp: 11/2026	-\$ 32.00	
					Staff Error		-\$ 32.00
2002676.004	Apr 23, 2025	6:50 AM	Learned, William	Credit Card Account	No: *7677 Exp: 12/2027	-\$ 135.00	
					William Learned: Staff Error William Learned: Staff Error William Learned: Staff Error		
					Guest Request		-\$ 135.00
2002677.004	Apr 25, 2025	7:13 AM	Hoesli, Carter	Credit Card Account	No: *5544 Exp: 09/2028	-\$ 66.00	
							-\$ 66.00
2002678.004	Apr 26, 2025	10:07 AM	Blastick, Tom	Credit Card Account	No: *4941 Exp: 06/2027	-\$ 96.00	
					Staff Error		-\$ 96.00
2002679.004	Apr 28, 2025	1:40 PM	Kane-Granger, Constance	Credit Card Account	No: *1584 Exp:	-\$ 30.00	
							-\$ 30.00
2002680.004	Apr 28, 2025	3:42 PM	Stewart, Thomas	Credit Card Account	No: *4100 Exp: 03/2028	-\$ 38.00	
					Staff Error		-\$ 38.00
2002681.004	Apr 30, 2025	7:10 PM	Mickow-Simpkins, Catherine	Credit Card Account	No: *1680 Exp: 01/2027	-\$ 106.00	
					Guest Request		-\$ 106.00
2003118.006	Apr 10, 2025	3:03 PM	Carter, Janet	Credit Card Account	No: *9847 Exp: 12/2027	-\$ 89.00	
					Guest Request		-\$ 89.00

Refund Report

May 6, 2025

8:31 AM

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Receipt Date/Time: From Apr 1, 2025 12:00 AM through Apr 30, 2025 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010629.003	Apr 1, 2025	10:55 AM	pelc, Nikole	Credit Card Account	No: *8394 Exp: 03/2029	-\$ 60.00	
					Guest Request		-\$ 60.00
2010631.003	Apr 1, 2025	5:45 PM	Kocal, Lauren	Credit Card Account	No: *2323 Exp: 07/2029	-\$ 45.00	
					Guest Request		-\$ 45.00
2010633.003	Apr 2, 2025	2:01 PM	VORA, KEYUR	Credit Card Account	No: *4465 Exp: 10/2031	-\$ 20.00	
							-\$ 20.00
2010634.003	Apr 3, 2025	12:17 PM	Willcocks, Mark	Credit Card Account	No: *0728 Exp: 10/2028	-\$ 245.00	
					Guest Request		-\$ 245.00
2010635.003	Apr 3, 2025	12:54 PM	Bowen, Jenny	Credit Card Account	No: *6510 Exp: 03/2026	-\$ 65.00	
					Guest Request		-\$ 65.00
2010636.003	Apr 3, 2025	5:11 PM	Farnsworth, Kellie	Credit Card Account	No: *9476 Exp: 10/2027	-\$ 250.00	
							-\$ 250.00
2010637.003	Apr 7, 2025	12:58 PM	Halbert, Steven	Credit Card Account	No: *3833 Exp: 07/2026	-\$ 15.00	
							-\$ 15.00
2010638.003	Apr 7, 2025	4:45 PM	Mulligan, Dena	Credit Card Account	No: *0676 Exp: 01/2029	-\$ 30.00	
					Guest Request		-\$ 30.00
2010639.003	Apr 13, 2025	4:18 PM	McMurray, William	Credit Card Account	No: *6165 Exp: 12/2028	-\$ 60.00	
					Guest Request		-\$ 60.00
2010640.003	Apr 13, 2025	4:54 PM	Murray, Jocelyn	Credit Card Account	No: *2010 Exp: 12/2025	-\$ 60.00	
					Guest Request		-\$ 60.00
2010641.003	Apr 14, 2025	12:52 PM	Lozada Carmona, Livia	Credit Card Account	No: *2220 Exp: 11/2026	-\$ 214.00	
							-\$ 214.00
2010642.003	Apr 16, 2025	11:45 AM	Hays, Amber	Credit Card Account	No: *7621 Exp: 09/2028	-\$ 30.00	
					Guest Request		-\$ 30.00

Refund Report

May 6, 2025
8:31 AM

Receipt Date/Time: From Apr 1, 2025 12:00 AM through Apr 30, 2025 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010645.003	Apr 25, 2025	1:21 PM	Zhao, Shi	Credit Card Account	No: *4405 Exp: 05/2029	-\$ 42.00	
					Guest Request		-\$ 42.00
2010646.003	Apr 29, 2025	1:06 PM	Smith, Elisabeth	Credit Card Account	No: *6256 Exp: 07/2026	-\$ 60.00	
					Weather Cancellation		-\$ 60.00
2010648.003	Apr 30, 2025	12:42 PM	Koebel, Molleen	Credit Card Account	Apple Pay	-\$ 60.00	
							-\$ 60.00
2010649.003	Apr 30, 2025	12:42 PM	Evensen, Jaclyn	Credit Card Account	No: *9785 Exp: 11/2025	-\$ 60.00	
							-\$ 60.00
2010650.003	Apr 30, 2025	12:42 PM	McLean, Abigail	Credit Card Account	No: *6784 Exp: 04/2025	-\$ 60.00	
							-\$ 60.00
2010651.003	Apr 30, 2025	12:42 PM	Kelly, Ryan	Credit Card Account	No: *1016 Exp: 03/2029	-\$ 60.00	
							-\$ 60.00
2010652.003	Apr 30, 2025	12:42 PM	Kinne, Lia	Credit Card Account	No: *3425 Exp: 04/2027	-\$ 60.00	
							-\$ 60.00
2010653.003	Apr 30, 2025	12:42 PM	Silverstein, Jennifer	Credit Card Account	No: *2387 Exp: 12/2029	-\$ 60.00	
							-\$ 60.00
2010654.003	Apr 30, 2025	12:42 PM	Fairman, Breanna	Credit Card Account	No: *3219 Exp: 09/2027	-\$ 60.00	
							-\$ 60.00
2010655.003	Apr 30, 2025	12:47 PM	Williams, Sunny Lu	Credit Card Account	No: *2045 Exp: 03/2027	-\$ 68.00	
					Low Enrollment		-\$ 68.00
2010656.003	Apr 30, 2025	2:40 PM	Hughes, Lishbeth	Credit Card Account	No: *1171 Exp:	-\$ 52.00	
					Guest Request		-\$ 52.00

Totals:	Mail Check:	\$ 0.00
	Credit Card Refund:	-\$ 2,466.00
	To Account:	\$ 0.00
	In Cash:	\$ 0.00
	Debit Card:	\$ 0.00
	Gift Card:	\$ 0.00

Grand Total: -\$ 2,466.00

EZChildTrack Credit Card Refund Report
Program: Extended School Enrichment/Summer Camp Series
Transaction Detail: 4/1/25-4/30/25

Primary Account Name	Posted On	\$ Amount	
Varghese, Arun	4/8/2025	\$	380.00
Total		\$	380.00

Carmel/Clay Board of Parks and Recreation

Claim Sheet

May 13, 2025

Fund	Amount
TOTAL PARKS GENERAL FUND 101	165,897.71
TOTAL PARKS GENERAL FUND 101 RESERVE	3,430.00
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	132,228.37
TOTAL MONON COMMUNITY CENTER FUND 109	426,901.15
TOTAL CHANGE FUND SEASONAL INCREASE 109-5023990	0.00
TOTAL PARKS FACILITIES FUND 110	46,964.50
TOTAL PARKS CAPITAL FUND 103	193,130.44
TOTAL PARK IMPACT FEE FUND 106	104,009.38
TOTAL PARKS GIFT FUND 853	13,022.59
CCPR Internal Transfers	12,100.00
Active Software Fees 3/24/25-4/27/25	28,192.09
Active Software Credit Card Refunds 4/1/25-4/30/25	2,466.00
EZChildTrack Software Credit Card Refunds 4/1/25-4/30/25	380.00
TOTAL CLAIM SHEET	<u>1,128,722.23</u>

DocuSigned by:

Mark Westermeier

5/6/2025

FDB2B44FD5B5466...

Signature*

Date

*I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Eric Mehl, Administration & Planning Director/CAO	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> CCPR Payroll for April 4, 2025, and April 18, 2025	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> May 13, 2025

SUMMARY:

Provided for your approval are payroll wages and liabilities for payroll dates April 4, 2025, and April 18, 2025.


RECOMMENDED MOTION:

“I move to approve payroll wages and liabilities for payroll dates April 4, 2025, and April 18, 2025.

Carmel/Clay Board of Parks and Recreation
Payroll Claims Form

Total Gross Wages for Regular Payroll dated 04/04/2025	<u>\$301,988.42</u>
Total Payroll Liabilities for Regular Payroll dated 04/04/2025	<u>\$109,038.12</u>
Total Gross Wages for Regular Payroll dated 04/18/2025	<u>\$287,386.60</u>
Total Payroll Liabilities for Regular Payroll dated 04/18/2025	<u>\$106,529.07</u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-9-2.

DocuSigned by:


Administration & Planning Director

5/6/2025

Date

We have examined the foregoing payroll charges in the total amount of \$804,942.21, and such payroll is in compliance with Resolution No. 8-13-02-02.

Park Board President

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Eric Mehl, Administration & Planning Director/CAO	ACTION REQUESTED Acceptance
ITEM/SUBJECT Monetary Gifts, Grants, Partnerships, and Sponsorships for April 2025	
DOLLAR AMOUNT / FUND N/A	MEETING DATE May 13, 2025

RECEIVED AS	DATE	AMOUNT	DONOR	DESIGNATION	GL/FUND
Grant	4/15/2025	\$1,000.00	Duke Energy	Adaptive Programs	853 (Gift Fund)
Donation	4/16/2025	\$2,500.00	Anna Kozlansky	Nature Programs	853 (Gift Fund)
Donation	4/21/2025	\$100.00	Anonymous	Staff Appreciation	853 (Gift Fund)

TOTAL RECEIPTS: **\$3,600.00**

STAFF RECOMMENDATION:

Accept monies as received.

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER Michael W. Klitzing, Director/CEO	ACTION REQUESTED Recommended Motion
ITEM/SUBJECT Consideration of Resolution G-2025-005 Naming the Native Tree Walk at Carey Grove Park	
DOLLAR AMOUNT/FUND N/A	MEETING DATE May 13, 2025

SUMMARY:

As was shared during the February Park Board meeting, we were saddened to report that Jerry Kozlansky, Park Operations Manager – Natural Resources, passed away at his home on February 9, 2025.

Jerry was a dedicated steward of the natural environment and a valued member of the Carmel Clay Parks & Recreation (CCPR) team. His responsibilities included overseeing nature programming, volunteer management, and natural resource operations. Jerry held a master’s degree from Marywood University in Scranton, PA, and a bachelor’s degree in outdoor recreation from Syracuse University. He had a deep love for educating others and a lifelong passion for hunting and angling.

During his time with CCPR, Jerry made a lasting impact. He revitalized the department’s half-day summer camp nature programs, expanded outreach efforts with scouts through badge initiatives, and consistently brought enthusiasm and positivity to the Parks and Natural Resources team.

One of Jerry’s final projects was the development of a Native Tree Walk at Carey Grove Park. This walk, located along the park’s quarter-mile trail, offers both recreational and educational value by highlighting native tree species. It is designed to help park visitors explore the diversity, beauty, and ecological benefits of our region’s native trees while learning to identify them and understand their role in the local ecosystem. Attachment A includes a sample of the signage that would be installed to honor Jerry.

Given Jerry’s dedication and leadership on this initiative, CCPR recommends naming the tree walk in his honor. “Jerry’s Native Tree Walk” would serve as a meaningful tribute to his legacy and his unwavering commitment to nature education and conservation.

RECOMMENDED MOTION:

“I move to approve Resolution G-2025-005.”

JERRY'S NATIVE TREE WALK

Explore Your Native Tree Experience Along the Carey Grove Quarter Mile Path

Tree Checklist

- 1 American Hornbeam
- 2 Pin Oak
- 3 Shingle Oak
- 4 Swamp White Oak
- 5 Red Maple
- 6 Sugar Maple
- 7 Black Walnut
- 8 Flowering Dogwood
- 9 Black Cherry
- 10 Honeylocust
- 11 Chinquapin Oak
- 12 River Birch
- 13 White Oak
- 14 Sweetgum
- 15 Northern Red Oak
- 16 Pignut Hickory
- 17 Shagbark Hickory
- 18 American Basswood
- 19 Persimmon
- 20 Hophornbeam
- 21 Tuliptree
- 22 Sassafras



View the USDA PLANTS Database
Access the USDA Plant Database while you explore!
plants.usda.gov/



Take This Map on the Go!
Scan the QR code to access a mobile version of
Jerry's Native Tree Walk map.

Take a stroll along the park path and discover the natural beauty of native trees. Many of these trees were planted in April 1993 as a gift from Citizens for Greenspace in celebration of Arbor Day. Each species was thoughtfully selected for its ability to thrive in our region, offering shade, supporting local wildlife, and bringing seasonal color to the landscape. As you explore, you can scan the QR codes on each tree identification sign to learn more about their unique characteristics. Feeling inspired? Consider planting a native tree in your own yard to increase biodiversity, improve air quality, and support a healthier environment. Take a look around and imagine how these trees could enhance your own landscape.

In Remembrance of Jerry Kozlansky 1968-2025



Jerry Kozlansky, Park Operations Manager of Natural Resources for Carmel Clay Parks & Recreation, made a lasting impact on everyone who had the privilege of knowing him. A devoted outdoorsman and naturalist, he was deeply passionate about nature and committed to preserving the beauty of the parks he cherished. One of his passion projects was the native tree walk, which now serves as a beautiful tribute and encourages visitors to learn more about the trees he loved.

Carmel • Clay
Parks & Recreation

Attachment A.

BRaille (10.85x2.4 inches)

BRaille (10.85x2.4 inches)

BRaille (10.85x2.4 inches)

RESOLUTION G-2025-005

**A RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
NAMING THE NATIVE TREE WALK AT CAREY GROVE PARK AFTER JERRY KOZLANSKY**

WHEREAS, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a unit of government created and authorized to administer the Carmel/Clay Department of Parks and Recreation (the “Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

WHEREAS, the Naming Policy for Parks, Facilities, and Components, approved by the Park Board through Resolution P-2016-002 on September 13, 2016, as amended from time to time, permits parks, facilities, and components to be named in honor of a deceased individual who has made significant contributions to the community; and

WHEREAS, Carmel Clay Parks & Recreation hired Jerry Kozlansky on May 15, 2023, to serve as the departments Park Operations Manager – Natural Resources; and

WHEREAS, Mr. Kozlansky was a dedicated steward of the natural environment and a valued member of the Carmel Clay Parks & Recreation team; and

WHEREAS, under Mr. Kozlansky’s leadership, Carmel Clay Parks & Recreation experienced significant growth with half-day summer camp nature programs, outreach efforts with scouts through badge initiatives; and

WHEREAS, one of Mr. Kozlansky’s final projects was the development of a Native Tree Walk at Carey Grove Park; and

WHEREAS, the Park Board wishes to publicly recognize and honor Mr. Kozlansky for his tremendous leadership and impact on Carmel Clay Parks & Recreation.

NOW, THEREFORE, BE IT RESOLVED that the Carmel/Clay Board of Parks and Recreation hereby names the Native Tree Walk at Carey Grove Park (14001 Carey Road, Carmel, IN), Jerry’s Native Tree Walk in honor of Jerry Kozlansky.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 13th day of May 2025 by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President

Aye

Nay

Jenn Kristunas, Vice-President

Aye

Nay

Mark Westermeier, Treasurer

Aye

Nay

Katie Mueller, Secretary

Aye

Nay

Jonathan Blake	<div><div></div><div>Aye</div></div>	<div><div></div><div>Nay</div></div>
James D. Garretson	<div><div></div><div>Aye</div></div>	<div><div></div><div>Nay</div></div>
Josh Orahood	<div><div></div><div>Aye</div></div>	<div><div></div><div>Nay</div></div>
Jon Shapiro	<div><div></div><div>Aye</div></div>	<div><div></div><div>Nay</div></div>
Riddhi Shukla	<div><div></div><div>Aye</div></div>	<div><div></div><div>Nay</div></div>

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on May 13th 2025.

Judith F. Hagan, President

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER Michael W. Klitzing, Director/CEO	ACTION REQUESTED Recommended Motion
ITEM/SUBJECT Consideration of Resolution P-2025-001 Adopting Indiana Code §5-23 (authorizing use of Public-Private Agreements for capital projects)	
DOLLAR AMOUNT/FUND N/A	MEETING DATE May 13, 2025

SUMMARY:

Under the Park Board’s Purchase Policy, last approved by Resolution P-2022-001 on December 13, 2022, the process for procuring public works contracts is restricted to the provisions identified in Indiana Code §36-1-12. For projects with a cost of \$150,000 or more, this requires procurement through a competitive sealed bid with award to the lowest responsive and responsible bidder. Commonly referred to as Design-Bid-Build, the Park Board is responsible for hiring the designers, which prepares the bid documents in coordination with the Park Board Attorney and staff, issuance of bids, and awarding of contract. The contractor builds the public works project based on the bid specifications with associated costs for any deviations from the plans (documented through change orders) typically the sole responsibility of the Park Board.

In addition to the traditional Design-Bid-Build process, state statute allows political subdivisions to use Public-Private Agreements, frequently referred to as Build-Operate-Transfer (BOT) Agreements, to contract for capital projects. The BOT statute allows the Park Board to select a developer based on the “most advantageous” offer received through a Request for Proposals (RFP) process instead of being required to select the lowest responsive and responsible bidder, which does not necessarily equate to the most qualified contractor. Through this process, the winning developer is responsible for the design and construction of the project, providing a guaranteed cost to prevent (or at least minimize) additional costs to the political subdivision, shifting risk from the political subdivision to the developer. With BOT projects, ownership of the property is transferred to the contractor at least during construction. Often, upon completion of construction, the improved property is transferred back to the political subdivision, although sometimes the contractor retains responsibility to operate and maintain the improvement for a specified timeframe after development is completed. The specifics of the arrangement are outlined within the RFP and contract.

In order to use the BOT process, a political subdivision must pass a resolution (or ordinance in the case of towns, cities, and counties) to adopt the provisions of Indiana Code §§5-23 et seq. Adoption of the proposed Resolution P-2025-001 does not bound the Park Board to use BOT, but does allow this procurement process to be used if the Park Board deems it beneficial to do so. Prior authorization from the Park Board will be required to use BOT for any specific project.

The proposed resolution was prepared by Park Board Attorney Bosma.

RECOMMENDED MOTION:

“I move to approve Resolution P-2025-001.”

RESOLUTION NO. P– 2025 –001

**RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
ADOPTING INDIANA CODE §5-23**

The Carmel/Clay Board of Parks and Recreation (the “Board”) met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place and purpose of the meeting received by all of the Board Members, and the following Resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

WHEREAS, the Board desires to adopt the provisions of Ind. Code §§5-23 *et seq.* (the “Act”) in accordance with the provisions of Ind. Code §5-23-1-1; and

WHEREAS, prior to utilizing the provisions of the Act for a given project the Board shall be required to adopt a Resolution directing the use of the Act for the project

NOW, THEREFORE, BE IT RESOLVED BY THE CARMEL/CLAY BOARD OF PARKS AND RECREATION AS FOLLOWS:

Section 1. The foregoing Recitals are incorporated herein by this reference.

Section 2. The Board hereby adopts the provisions of the Act.

Section 3. This Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation on this 13th day of May, 2025, by a vote of ___ ayes and ___ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	<hr/>	<hr/>
	Aye	Nay
Jenn Kristunas, Vice-President	<hr/>	<hr/>
	Aye	Nay
Mark Westermeier, Treasurer	<hr/>	<hr/>
	Aye	Nay
Katie Mueller, Secretary	<hr/>	<hr/>
	Aye	Nay
Jonathan Blake	<hr/>	<hr/>
	Aye	Nay
James D. Garretson	<hr/>	<hr/>
	Aye	Nay

Joshua Orahhood

Aye

Nay

Jon Shapiro

Aye

Nay

Riddhi Shukla

Aye

Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on May 13th, 2025.

Judith F. Hagan, President

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Michael Klitzing, Director of Parks and Recreation/CEO	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Master Services Agreement with CTI Construction, LLC (for City of Carmel Infrastructure Bond Projects)	
<small>DOLLAR AMOUNT/FUND</small> TBD	<small>MEETING DATE</small> May 13, 2025

SUMMARY:

Carmel City Council approved Ordinance D-2727-24 on October 7, 2024, authorizing the issuance of a \$110 million infrastructure bond to fund various projects throughout the community, including the following Parks projects:

- Bear Creek Park (Level 1 Priority Project #7)
- Autumn Greenway Trail and related improvements (Level 1 Priority Project #5)
- Memorial Greenway Trail and related improvements (Level 1 Priority Project #6)
- Adjacent public park (“Ironwood Park”) for roundabout at the 136th Street and Ironwood Rive intersection (Level 1 Priority Project #1)
- Streetscaping improvements and enhancements (“White River Streetscape Improvements”) along River Road between Haverton Way and 146th Street (Level 1 Priority Project #18)

CCPR has found it beneficial to have a third party to serve as our owner’s representative and provide construction inspection services, especially for larger projects and/or when multiple projects are occurring concurrently. Based on our positive experience working with CTI Construction on the White River Greenway North Extension and the various Clay Township Impact Program projects, CCPR requested a proposal from CTI to assist with the above identified projects to be funded by the 2024 City of Carmel Infrastructure Bond (“24-CIB”).

A master agreement has been drafted by Park Board Attorney Brian Bosma, through which CCPR may contract with CTI to provide owner’s representative and inspection services for the 24-CIB projects. The provided proposal letter from CTI outlines the potential costs to provide services for the various bond-funded projects. CCPR is not bound to use CTI for any of the identified services and retains the right to cancel the master services agreement at any time without cause.

RECOMMENDED MOTION:

“I move the Park Board authorize the Director of Parks and Recreation, in coordination with legal counsel, to execute a Master Services Agreement with CTI Construction, LLC.”



Mr. Michael Klitzing, CPRE
Director of Parks and Recreation/CEO
Carmel Clay Parks
1411 East 116th Street
Carmel, IN 46032

April 15, 2025

Re; Master Services Agreement

Mr. Klitzing,

Please find the following proposal for the Master Service Agreement between CTI Construction and Carmel Clay Parks & Recreation for projects identified within Ordinance D-2729-24 approved by City Council on October 7, 2024. The purpose of this agreement is to secure our engagement on the listed projects below and/or any additional projects you may want to include in the future. We have divided each project into separate tasks can be approved separately from the other tasks. Other projects and tasks can be added to the agreement by you at any time. Furthermore, just because a project or task is listed, does not obligate Carmel Parks to use CTI, but it does allow CTI to be engaged immediately on your behalf on any of these projects or tasks if needed. Carmel Parks retains the right to cancel this Agreement at any time without cause.

We have laid out current project and task orders and have put potential fees next to them based on the information we have been provided. Dollar amounts listed are estimates and will be agreed upon before each task order is issued on a Notice to Proceed basis.

Project 1– Bear Creek Park (Level 1 Priority Project #7)

Task Order 1 – Project Development Services

Effective Start Date - 4.1.25

End date – BOT Team Selection Date

Proposed Fee - \$500 per month, not to be invoiced until BOT team is selected

Task Order 2 – Owners Rep and Preconstruction Services

Effective Start Date – Date upon BOT team is selected

End Date - 60 days after Final Completion has been accepted

Proposed Fee - \$4,200 per month

Task Order 3 - Construction Inspection Services

Effective Start Date – When Construction Documents are accepted

End Date – 60 Days after Certificate of Final Completion has been Issued

Proposed Fee - \$17,000 per month

p: 317.573.6281 f: 317.573.6857
1016 3RD AVE SW, SUITE 200, CARMEL, IN 46032

Project 2 – Autumn Greenway Trail, Memorial Greenway Trail, and related improvements (Level 1 Priority Projects #5 and #6)

Task 1 Project Coordination, Project Development, and Owners Rep Services

Effective Start Date - April 1, 2025

Effective Billing Start Date – Upon Executed Project Agreement with Developer in coordination with Carmel Redevelopment Commission

Effective End Date – 60 Days after Final Completion of Veterans Park OR Veterans Trail which ever arrives last.

Estimated fee - \$3,000 per month

Task 2 – Construction Inspection

Effective Start Date – Upon Award of Contractor

Effective End Date – 60 days after acceptance of final completion of Veterans Park

Estimated Fee - \$17,000 per month

Project 3 – Adjacent public park for roundabout at the 136th Street and Ironwood Drive (Level 1 Priority Project #1)

Task 1 – Project Development and Owner’s Rep Services

Effective Start Date – Upon City of Carmel’s Acceptance of Bids for 136th and Ironwood Drive Roundabout

Effective End Date – 60 Days after Final Completion of Ironwood Park

Estimated Fee - \$1,000 per month

Task 2 – Construction Inspection Services

Effective Start Date – Upon bid award for Ironwood Park

Effective End Date – 60 Days after acceptance of Final Completion

Estimated Fee - \$7,500 per month

Project 4 - Streetscaping improvements and enhancements ("White River Streetscape Improvements") along River Road between Haverton Way and 146th Street (Level 1 Priority Project #18)

Task 1 – Owner's Rep Services

Effective Start Date – Upon Task Order Issuance

Effective End Date – 60 Days after Acceptance of Substantial Completion of the White River Greenway Project

Proposed Fee – No Charge

Task 2 – Construction Inspection Services

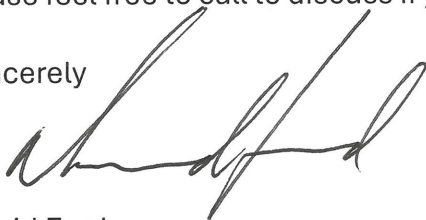
Effective Start Date – Upon Task Order Issuance

Effective End Date – 60 Days after Final Completion of White River Greenway North Project

Estimated Fee - \$1500 per month

Please feel free to call to discuss if you have any questions.

Sincerely

A handwritten signature in black ink, appearing to read "David Ford", with a stylized, flowing script.

David Ford

President

CTI Construction, LLC

1016 3rd Ave., SW

Suite 200

Carmel, IN 46032

(W) 317-573-6022

(M) 317-752-6656

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER Michael W. Klitzing, Director/CEO	ACTION REQUESTED Recommended Motion
ITEM/SUBJECT Consideration of Resolution P-2025-002 Authorizing Release of a Request for Proposals for Bear Creek Park Phase 1 Under Indiana Code §5-23 and Establishing an Evaluation Committee	
DOLLAR AMOUNT/FUND N/A	MEETING DATE May 13, 2025

SUMMARY:

Carmel City Council approved Ordinance D-2727-24 on October 7, 2024, authorizing issuance of a \$110 million infrastructure bond to fund various projects throughout the community. One of the projects identified as a Level 1 priority within the ordinance was phase 1 development of Bear Creek Park. With this funding, CCPR will be able to achieve one of the top priorities identified in the Comprehensive Parks and Recreation Master Plan.

The City has encouraged CCPR to use the Build-Operate-Transfer (BOT) model to develop the new park, subject to Park Board approval of proposed Resolution P-2025-001 authorizing use of this process. Unlike the traditional Design-Bid-Build model historically used by the Park Board, the BOT statute allows the CCPR to select a qualified developer based on the “most advantageous” offer received through a Request for Proposal (RFP) process instead of being required to select the lowest, responsive and responsible bidder, which does not necessarily equate to the most qualified contractor.

The proposed Resolution P-2025-002 does the following:

1. Establishes an RFP Evaluation committee tasked with preparing an RFP, assessing RFP responses, and making a recommendation to the Park Board, which retains final approval authority.
 - The designated voting members are Park Board Treasurer Mark Westermeier, City Councilors Rich Taylor and Matt Snyder, Carmel Chief Infrastructure Officer Jeremy Kashman, and CCPR Parks and Recreation Director Michael Klitzing, with Park Board Attorney Brian Bosma and CTI Construction President Dave Ford serving as advisors to the committee.
2. Authorizes issuance of an RFP using the BOT model for phase 1 development of Bear Creek Park.
3. Delegates authority to the Director to take administrative actions necessary to implement the terms of the resolution.

The proposed resolution was prepared by Park Board Attorney Brian Bosma

RECOMMENDED MOTION:

“I move to approve Resolution P-2025-002.”

RESOLUTION NO. P- 2025 – 002

**RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
AUTHORIZING RELEASE OF A REQUEST FOR PROPOSALS FOR BEAR CREEK PARK PHASE 1
UNDER INDIANA CODE §5-23 AND TAKING CERTAIN OTHER ACTIONS RELATED THERETO**

The Carmel/Clay Board of Parks and Recreation (the “Board”) met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place and purpose of the meeting received by all of the Board Members, and the following Resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

WHEREAS, the Board has adopted Resolution No. P-2025-001 adopting the provisions of Ind. Code §§5-23 *et seq.* (the “Act”); and

WHEREAS, the Board desires to issue a request for proposals (the “RFP”) under the Act for the development, construction, financing, operation, and/or transfer of certain park improvements to be installed at Bear Creek Park located at 14330 Shelbourne Road, Carmel Indiana (the “Project”); and

WHEREAS, for the purpose of developing and constructing the Project, the Board desires to enter into a Public-Private Agreement (the “Agreement”) with a developer to be selected under the terms of the Act; and

WHEREAS, for the purpose of issuing and evaluating responses to the RFP the Board desires to appoint an RFP Evaluation Committee (the “Committee”) to prepare the RFP, solicit responses, evaluate responses and make a recommendation to the Board regarding the selection of a developer for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CARMEL/CLAY BOARD OF PARKS AND RECREATION AS FOLLOWS:

Section 1. The foregoing Recitals are incorporated herein by this reference.

Section 2. The Board hereby appoints an RFP Evaluation Committee (the “Committee”), comprised of Carmel Councilors Rich Taylor and Matt Snyder, Board Member Mark Westermeier, Carmel Chief Infrastructure Officer Jeremy Kashman and Parks Director Michael Klitzing (the “Director”) as voting members with Board Attorney Brian Bosma and CTI Construction President David Ford serving as advisors to the Committee. The Committee shall remain established until the conclusion of the RFP process, whether by recommending a proposal for acceptance by the Board or by the Board terminating the RFP process.

Section 3. The Board hereby authorizes the Committee to issue a Request for Proposals

under the Act for the development, construction, financing, operation, and/or transfer of the Project and to make a recommendation to the Board, as it deems appropriate, to enter into an Agreement with a developer selected under the terms of the Act.

Section 4. The Director is hereby authorized, empowered and directed to take all action necessary to implement the terms of this Resolution.

Section 5. This Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation on this 13th day of May, 2025, by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	<hr/>	<hr/>
	Aye	Nay
Jenn Kristunas, Vice-President	<hr/>	<hr/>
	Aye	Nay
Mark Westermeier, Treasurer	<hr/>	<hr/>
	Aye	Nay
Katie Mueller, Secretary	<hr/>	<hr/>
	Aye	Nay
Jonathan Blake	<hr/>	<hr/>
	Aye	Nay
James D. Garretson	<hr/>	<hr/>
	Aye	Nay
Joshua Orahood	<hr/>	<hr/>
	Aye	Nay
Jon Shapiro	<hr/>	<hr/>
	Aye	Nay
Riddhi Shukla	<hr/>	<hr/>
	Aye	Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on May 13th, 2025.

Judith F. Hagan, President

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER Michael W. Klitzing, Director/CEO	ACTION REQUESTED Recommended Motion
ITEM/SUBJECT Consideration of Amendment #1 to contract with Morphe Construction for White River Greenway North Extension	
DOLLAR AMOUNT/FUND \$777,214 (NR Park Capital Fund 103)	MEETING DATE May 13, 2025

SUMMARY:

At its meeting on February 13, 2024, the Park Board awarded a contract to Morphe Construction for development of the White River Greenway North Extension, which will extend the existing multipurpose trail from its current northern terminus across from Tall Timber Run to 146th Street. Construction of the trail is being funded by a \$4 million READI Grant from the Indiana Economic Development Corporation (IEDC) received through the Central Indiana Regional Development Authority (CIRDA).

Portions of the new section of the White River Greenway traverse through Conner Prairie's Conservation Campus. This campus, located in Carmel south of 146th Street between the White River and River Road, will ultimately include a new museum experience, education and ecology center, eco-lodging, and innovation center. Conner Prairie's development plans are part of a Planned Unit Development (PUD) approved by Carmel City Council on October 24, 2023.

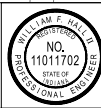
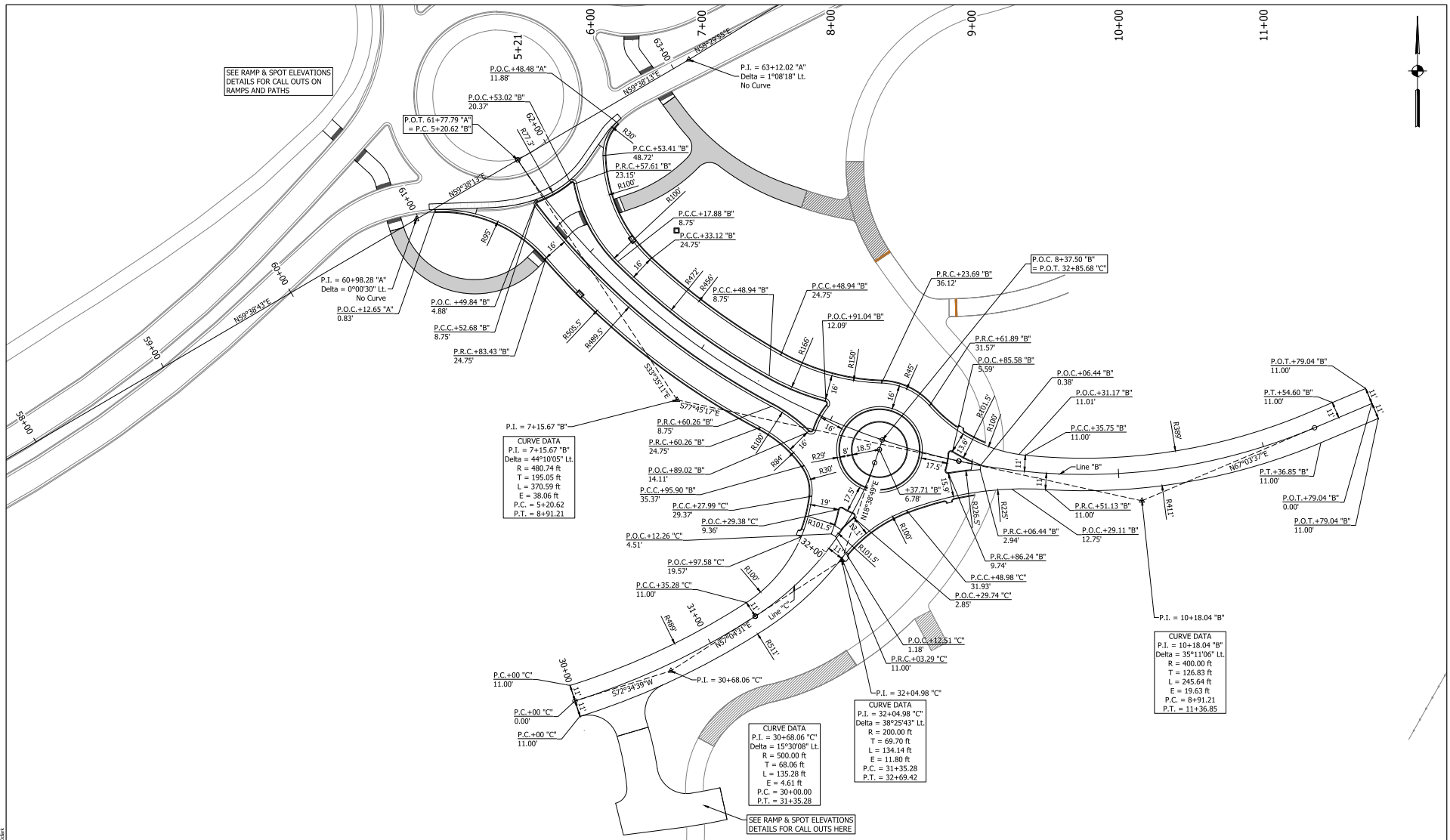
While working with other governmental entities in Central Indiana to prepare the region's \$50 million grant proposal to IEDC, Hamilton County committed to provide a \$1 million matching grant to each Hamilton County project that secured a READI Grant. For Carmel, our project was the Hamilton County South River District, which was defined to encompass Conner Prairie's Conservation Campus and CCPR development plans within the White River corridor. Our hope was to secure over \$8.3 million to fund phase 1 development of the education and ecology center envisioned to be jointly operated by CCPR and Conner Prairie.

When IEDC ultimately awarded CIRDA \$20 million (instead of the \$50 million requested), the amount of funding available for a project within the South River District was more than cut in half. This resulted in the decision to use the \$4 million READI Grant to develop the north extension of the White River Greenway.

The proposed amendment will fund construction of a new entry drive into Conner Prairie's Conservation Campus, ensuring this roadway is constructed concurrent with the White River Greenway. With construction of the entry drive slightly past the greenway, this will mitigate the potential for damage, conflicts or closures to the trail during the construction process. The change order will be funded with the \$1 million matching grant received from Hamilton County. This is consistent with Hamilton County's goal for the funds to benefit both CCPR and Conner Prairie. The remaining funds from the Hamilton County grant will remain available for CCPR project(s) within the White River corridor. A copy of the plans are provided for reference.

RECOMMENDED MOTION:

"I move to approve Amendment #1 to the contract with Morphe Construction in the amount of \$777,214."



RECOMMENDED FOR APPROVAL: *W. H. H. II*
 DESIGN ENGINEER: 8/12/24
 DATE:

DESIGNED: WH
 DRAWN: TB
 CHECKED: MAM
 CHECKED: WH

CONNER PRAIRIE
 WEST SIDE CONSERVATION CAMPUS
 GEOMETRIC SHEET

HORIZONTAL SCALE	BRIDGE FILE
VERTICAL SCALE	DESIGNATION
N/A	-
SURVEY BOOK	SHEETS
CONTRACT	13 of 32
-	PROJECT

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Michael Klitzing, Director of Parks and Recreation/CEO	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Amendment #2 to Construction Manager Agreement with CTI Construction, LLC for Inspection Services	
<small>DOLLAR AMOUNT/FUND</small> \$28,800 (NR Parks Capital Fund 103)	<small>MEETING DATE</small> May 13, 2025

SUMMARY:

At its meeting on May 11, 2021, the Park Board originally authorized an agreement with CTI Construction, LLC to serve as the construction manager (CM) for the White River Greenway North Extension project. After awarding the construction contract to Morphey Construction, the Park Board approved the first amendment to the CTI agreement on March 12, 2024, adding inspection services during construction to CTI's scope of services.

Since the existing agreement with CTI did not anticipate inspection services for the Conner Prairie entry drive, which will require more hours to complete, this amendment ensures we will have sufficient funds to cover this added scope. The costs attributed to this amendment will be paid from the proceeds of the \$1 million grant from Hamilton County.

RECOMMENDED MOTION:

"I move to authorize the Director of Parks and Recreation, in coordination with legal counsel, to execute Amendment #2 to the existing Construction Manager Agreement with CTI Construction, LLC in the amount of \$28,800."

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Eric Mehl, Administration & Planning Director	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> Statement of Intent to Apply for Land and Water Conservation Fund (LWCF) Grant	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> May 13, 2025

SUMMARY:

Carmel Clay Parks & Recreation is planning to seek federal funding through the means of applying for a Land and Water Conservation Fund (LWCF) grant to assist in construction of Bear Creek Park. This grant will require the minimum of an equal match in funds, which will be requested as part of the budget. Requested funding will be dependent on the IN DNR's available funding and application maximums once they are made public.

As a part of the requirements to apply for this grant, the department is required to give notice to the public of our intention to apply for federal funding and invite any public comment on this matter in subsequent public meetings before the application is submitted.

This grant application will be submitted in late-2025.

STAFF RECOMMENDATION:

"I move to acknowledge receipt of CCPR's intent to apply for federal funding to assist with construction of Bear Creek Park."